

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Public Art Subcommittee will be held on:

Date: Tuesday 25 August 2015
Time: 11:30am
Meeting Room: Kauri Room
Venue: Municipal Building, Garden Place, Hamilton

Richard Briggs
Chief Executive

Public Art Subcommittee OPEN AGENDA

Membership

Chairperson Her Worship the Mayor J Hardaker
Members Cr G Chesterman
Cr A O'Leary
Cr P Yeung

Quorum: A majority of members (including vacancies)

Meeting Frequency: When required

Mary Birch
Democracy Team Leader

19 August 2015
Telephone: 07 838 6439
Mary.Birch@hcc.govt.nz
www.hamilton.govt.nz

Terms of Reference:

1. To make decisions on public art projects in accordance with the Public Art Plan and Public Art Development Process.
2. To receive information from, and provide advice to, the Public Art Panel and staff.
3. To make decisions on allocation of the Public Art Support Fund.

Special Notes:

- The Subcommittee may request expert advice through the Public Art Panel or Chief Executive when necessary.

Power to act:

- Make decisions in accordance with the Public Art Development Process.
- Approve funding from the Public Art Support Fund.
- Approve all other matters in accordance with the terms of reference of this Subcommittee.

Power to recommend:

- The Subcommittee may make recommendations to the Strategy & Policy Committee.

PUBLIC ART DEVELOPMENT PROCESS FOR PERMANENT ARTWORKS

Project group to prepare a proposal statement and contact Hamilton City Council.



STAGE ONE

Introductory meeting with the project group, staff and the Public Art Panel.



Staff work with project group to explore sites. The curatorial approach is detailed in an artist brief.



The proposed site and artist brief are reviewed by the Public Art Panel. Recommendations and rationale from the Public Art Panel and staff are reported to the Public Art Subcommittee.



Public Art Subcommittee decision to approve the site and artist brief.

STAGE TWO

Artist(s) produce concepts for project group within the scope of the artist brief.



The preferred concept is reviewed by the Public Art Panel. Recommendations and rationale from the Public Art Panel and staff are reported to the Public Art Subcommittee.



Public Art Subcommittee decision to approve the concept.

STAGE THREE

Artist and project group prepare developed design of the artwork.



The developed design is reviewed by the Public Art Panel. Recommendations and rationale from the Public Art Panel and staff are reported to the Public Art Subcommittee.



Public Art Subcommittee decision to approve the developed design.



Fabrication and installation of artwork.

Any minor changes after stage three will need to be reviewed by the Public Art Panel and approved by staff. Any major changes will require the project to return to stage three.

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1 Apologies

2 Confirmation of Agenda

The Committee to confirm the agenda.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Committee: Public Art Subcommittee

Date: 25 August 2015

Report Name: Public Art Subcommittee
Minutes - 11 August 2015

Author: Mary Birch

Status	<i>Open</i>
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Recommendation

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Public Art Subcommittee Meeting held on 11 August 2015.

1. Attachments

- Attachment 1 - Public Art Subcommittee – Open Meeting Minutes - 11 August 2015

Public Art Subcommittee

OPEN MINUTES

Minutes of a meeting of the Public Art Subcommittee held in Committee Room 1 Municipal Building, Garden Place, Hamilton on Tuesday 11 August 2015 at 11.00am.

PRESENT

Chairperson	Her Worship the Mayor J Hardaker
Members	Cr G Chesterman Cr A O'Leary Cr P Yeung
In Attendance	Lance Vervoort - General Manager Community Cherie Meecham – Museum Director Nick Johnston - Strategic Advisor, Waikato Museum Nancy Caiger – Trust Member – Warhorse Charitable Trust and Chair of MESH Sculpture, Hamilton
Committee Advisor	Mary Birch

1. Appointment of Chairperson

As this was the inaugural meeting of the Public Art Subcommittee, Members were required, under the Local Government Act 2002, to appoint a Chairperson.

Resolved: (Crs O'Leary/Yeung)

That Her Worship the Mayor Hardaker be appointed as Chair of the Public Art Subcommittee.

2. Apologies

There were no apologies.

3. Confirmation of Agenda

Resolved: (Her Worship the Mayor Hardaker/Cr O'Leary)
The Committee to confirm the agenda.

4. Declarations of Interest

No members of the Committee declared a Conflict of Interest.

5. Warhorse Public Artwork

The Strategic Advisor, Waikato Museum, introduced this Item. He explained that this project had evolved over the past two years from a small steering group, which had culminated in the creation of the Warhorse Charitable Trust (“the Trust”). The Subcommittee was being asked to consider approval at Stage One of the Public Art Development Process (the Artist Brief and a site for the proposed sculpture) in respect of the Warhorse Charitable Trust’s artwork proposal for Hamilton Gardens to commemorate the New Zealand horses that had died during World War One.

The Strategic Advisor and Nancy Caiger, Trust Member – Warhorse Charitable Trust responded to questions on the following:

- **Process** – It was confirmed that the Public Art Development Process was very rigorous and followed best practice across the country.
- **Selection of Artist** – An artist had been selected by the Trust; the Subcommittee would be asked to consider the artist at Stage Two of the Public Art Development Process.
- **Alternative Project** – It was understood that Noeline Jeffries, a member of the project steering group, was now proposing an alternative project to commemorate the horses. Although no application through the public art process for an alternative project had been received, it was acknowledged that other parties were not prevented from having ideas or doing their own projects. However, if they wanted the alternative project as a city public art piece, it needed to go through the formal process.
- **Artist’s Brief** – This spoke to a contemporary piece, which was felt to be a more appropriate way of commemorating the horses; the piece needed to be forward looking and celebrate their contribution rather than portray the reality of war-torn animals.
- **Visibility** – The sculpture needed to be visible from Cobham Drive, though the exact extent of visibility could not be determined until both the site and artwork had been confirmed; consultation with the New Zealand Transport Agency would be undertaken as required.
- **Funding** - The project was dependent on securing funding from the WW1 Commemoration Fund. Partnership funding would be need to be confirmed prior to the application for a grant being made. Although timeframes were extremely tight, the Trust would endeavour to apply for a grant in the next round of funding, which closed on 2 September 2015.
- **Timeframes** – It was anticipated that the project completion date would align with the 100th Anniversary of the end of World War One in November 2018.

Resolved: (Crs Chesterman/Yeung)

- a) That the report be received; and
- b) That the Subcommittee approve the Warhorse Charitable Trust’s proposal at Stage One of the Public Art Development Process.

A letter to confirm Council's commitment of recognising and commemorating World War One, its support of the project and endorsement of the specific site would be provided to the Trust for inclusion with the Lotteries WW1 Commemoration Fund.

It was requested that the revised Public Art Development Process be circulated to Members as soon as it was available and that it was to be a standard inclusion in all future Public Art Subcommittee Agendas.

The Meeting was declared closed at 1.05pm.

Committee: Public Art Subcommittee**Date:** 25 August 2015**Report Name:** Public Art Subcommittee -
Action List - Open - 3
Spetember 2015**Author:** Ian Loiterton

Status	<i>Open</i>
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Recommendation

That the report be received.

1. Attachments

- Attachment 1 - Public Art Subcommittee - Action List - 25 August 2015

External Funding Subcommittee - Action List - Open

Meeting Date	Item #	Action for Monitoring	GM/Unit Responsible	Comment	Status
06-Aug-15	5	A letter to confirm Council's commitment of recognising and commemorating World War One, its support of the project and endorsement of the specific site to be provided to the Trust for inclusion with the Lotteries WW1 Commemoration Fund.	Community	Awaiting Stage 2 decision at Meeting on 25 August 2015	In progress
	5	It was requested that the revised Public Art Development Process be circulated to Members as soon as it was available.	Community	Public Art Development Process for Permanent Artworks flow chart circulated to Elected Members on 19 August 2015 by Mary Birch. Still awaiting full development document to be updated	In progress
	5	Public Art Development Process to be a standard inclusion in all future Public Art Subcommittee Agendas.	Community	Been included in 25 August 2015 Meeting Agenda	Completed

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Warhorse Public Artwork) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987)	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect the privacy of natural persons	Section 7 (2) (a)
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