

## Notice of Meeting:

I hereby give notice that an ordinary meeting of Hamilton City Council will be held on:

**Date:** Thursday 27 August 2015  
**Time:** 1.30pm  
**Meeting Room:** Council Chamber  
**Venue:** Municipal Building, Garden Place, Hamilton

Richard Briggs  
Chief Executive

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## Council OPEN AGENDA

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### Membership

Chairperson	Her Worship the Mayor J Hardaker
Deputy Chairperson	Cr G Chesterman
Members	Cr M Forsyth
	Cr M Gallagher
	Cr K Green
	Cr A King
	Cr D Macpherson
	Cr G Mallett
	Cr A O'Leary
	Cr R Pascoe
	Cr L Tooman
	Cr E Wilson
	Cr P Yeung

**Quorum:** A majority of members (including vacancies)

**Meeting Frequency:** Monthly

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Jude Pani  
Democracy Manager

**21 August 2015**  
Telephone: 07 838 6883  
Jude.Pani@hcc.govt.nz  
www.hamilton.govt.nz

## **Terms of Reference:**

- To carry out leadership functions including advocacy and facilitation on behalf of the community.
- To exercise all non-delegatable and non-delegated functions and powers of the Council.
- To make those decisions which are required by legislation to be made by resolution of the local authority.
- To consider any matters referred to it from any of the Standing or Special Committees.
- To authorise all expenditure not delegated to staff or other Committees.
- To receive the Council Risk Register and legal issues reports.
- To receive reports from the Audit & Risk Committee.
- To develop and approve the draft Long Term Plan (LTP) (including any amendments or variations) and Annual Plans (including the Budget and Funding and Financial policies); ensure their effective communication to the community; hear submissions and approve the final plan.
- To approve the Hamilton Plan and to retain overview of it through setting direction on key strategic projects and receiving regular reports on its overall achievement
- Make decisions in respect of District Plan matters.
- The authority to agree to settle and submit draft consent orders to the Environment Court relating to an appeal on a Proposed District Plan, Plan Change, Plan Variation or Notice of Requirement to designate land or for a heritage order, or a resource consent application.
- The authority to reject a private plan change request.

## **Financial:**

- To determine all financial matters not delegated.
- To receive reports of the exercise of financial delegated authority pursuant to the Public Bodies Contracts Act 1959.
- To approve Council's borrowing programme and treasury management strategy.
- To undertake the statutory audit processes and to consider and approve the external audit arrangements, to receive the Auditor's reports and to approve the audited annual report.

## **Procedural Matters:**

- Delegation of all Committee powers.
- Adoption of Standing Orders.
- Confirmation of all Standing and Special Committee minutes.
- Approval of Special Orders.
- Employment of Chief Executive, setting of the Chief Executive's performance targets and review of the Chief Executive's Performance and Remuneration (in accordance with the Employment Agreement).
- Other Delegations.

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**The Opening Prayer will be led by Barry Cope representing the Waikato Compassion Meditation Society (Buddhist) and the Theosophical Society**

**1 Apologies**

**2 Confirmation of Agenda**

The Council to confirm the agenda.

**3 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

**4 Public Forum**

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for three minutes or longer at the discretion of Her Worship the Mayor.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Democracy Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Democracy by telephoning 07 838 6825.

**Committee:** Council

**Date:** 27 August 2015

**Report Name:** Council Minutes 30 July and  
Item 5 of 30 June 2015 Council  
Minutes

**Author:** Jude Pani

<b>Status</b>	<i>Open</i>
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## 1. Recommendation

That Council confirms and adopts as a true and correct record the

- i. Open Minutes of the Council Meetings held on 30 July; and
- ii. Item 5 – “Council Minutes – Open – 4 June 2015” – of the 30 June 2015 Council minutes as noted below:

### “5 Council Minutes – Open – 4 June 2015

#### Personal Explanation

Her Worship the Mayor advised that under Standing Orders 3.6.9, she had indicated to Councillor Forsyth that she could make a personal explanation.

Councillor Forsyth advised of her late arrival to the reconvened Meeting on 5 June 2015 and her error when voting not to accept the apologies.

The first two bullet points on page 8 to be amended as follows to indicate more clearly the change to the hearing process for the 10-Year Plan 2015-2025:

- The submission process was wider than in previous years. Submissions were also received via the usual communication channels. The only change for this 10-year planning process was the way that people spoke and discussed their submissions with representatives of the Council in community engagement meetings.
- This was in contrast to previously when submissions have been made to the full Council via a hearings process.

**Resolved:** (Her Worship the Mayor Hardaker/Cr Chesterman)

That Council confirms and adopts as a true and correct record the Open Minutes of the Council Meeting held on 4 June 2015 and reconvened on 5 June 2015, as amended.

**Councillor Macpherson dissenting.”**

## 2. Attachments

3. Attachment 1 - Council Minutes - Open - 30 July 2015

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## Council

### OPEN MINUTES

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**Minutes of a meeting of the Council held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 30 July 2015 at 1.30pm.**

#### PRESENT

Chairperson	Her Worship the Mayor J Hardaker
Deputy Chairperson	Cr G Chesterman
Members	Cr M Forsyth
	Cr M Gallagher
	Cr K Green
	Cr A King
	Cr D Macpherson
	Cr G Mallett
	Cr A O'Leary
	Cr R Pascoe
	Cr L Tooman
	Cr E Wilson
	Cr P Yeung
In Attendance	Richard Briggs - Chief Executive
	Debra Stan-Barton - Acting General Manager City Environments
	Chris Allen - General Manager City Infrastructure
	Lance Vervoort - General Manager Community
	Sean Murray - Executive Director H3 and Events
	Blair Bowcott - Executive Director Special Projects
	Olly Te Ua - General Manager Organisational Development
	Paul Condor - Chief Financial Officer
	Kelvin Powell - City Safe Unit Manager
	Sally Sheedy - Parks & Open Spaces Manager
	Deanne McManus-Emery - Community Development & Leisure Manager,
	Lee Cowan - Communications Unit Manager
	Nicolas Wells - Strategic Property Unit Manager
	Nick Johnston – Strategic Advisor, Waikato Museum
Committee Advisors	Mrs J Pani, Mrs M Birch and Mr B Stringer

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## Opening Prayers and Acknowledgements

The Opening Prayers were led by Reverend Alastair McBride from the Presbyterian Community.

There followed a Minute's silence to recognise the passing of Freedom of the City Holder, Campbell Smith.

The Chair asked the Councillors to stand and acknowledge the General Managers (GMs), Olly Te Ua, Jason Dawson and Brian Croad, who would shortly be leaving the organisation.

### 1. Apologies

There were no apologies.

### 2. Confirmation of Agenda

**Resolved:** (Her Worship the Mayor Hardaker/Cr Chesterman)

The Council to confirm the agenda.

### 3. Declarations of Interest

Councillor Pascoe advised that he had a professional relationship with a director for a company that was included in Item C2 of the Public Excluded section of the meeting. He confirmed that his relationship would not interfere with his decision making.

### 4. Public Forum

No members of the public spoke in the Public Forum.

### 5. Council Minutes - Open - 25 June and 30 June 2015

A query was raised in respect of the Minutes of 30 June 2015 regarding the accuracy of the Personal Explanation by Councillor Forsyth included in Item 5. The Chair advised that this matter would be considered at the next Council Meeting.

**Resolved:** (Her Worship the Mayor Hardaker/Cr Chesterman)

That:

- a) Council confirms and adopts as a true and correct record the Open Minutes of the Council Meeting held on 25 June; and
- b) Council confirms and adopts as a true and correct record the Open Minutes of the Council Meeting held on 30 June 2015, with the exception of Item 5 – Council Minutes of 4 June 2015.

## 6. Recommendations to Council - Strategy and Policy Committee Meeting - 7 July 2015

Councillor O'Leary, Chair of the Strategy and Policy Committee presented the recommendations of the Committee meeting held on 7 July 2015.

The 7 July 2015 Committee agenda is available via the following link:

<http://www.hamilton.govt.nz/our-council/meetings-and-minutes/Pages/default.aspx>

### 1. Policy Review Programme – Update

**Resolved:** (Crs O'Leary/King)

That:

- a) the Playgrounds, Cellular Network Sites, Graffiti Management and Asset Management Policies be deleted;
- b) the key content of the Asset Management Policy (in particular around roles) and Graffiti Management Policy be captured in Management Policies; and
- c) the 'Playgrounds of the Future' document be updated to capture key policy direction and adopted as Council's Playgrounds Plan.

### 2. Draft Hamilton Alcohol Control Bylaw 2015 for Public Engagement

**Resolved:** (Crs O'Leary/King)

That:

- a) Council determine that the proposed draft Hamilton Alcohol Control Bylaw 2015 is the most appropriate form of bylaw;
- b) Council determine that the proposed draft Hamilton Alcohol Control Bylaw 2015 does not give rise to implications under the New Zealand Bills of Rights Act 1990;
- c) the proposed draft Hamilton Alcohol Control Bylaw 2015 be adopted by Council for public engagement; and
- d) Council note that:
  - i. an Alcohol Control Bylaw Hearing Subcommittee (comprising of Councillors Tooman (Chairperson), Mallett and O'Leary) was established by the Committee to hear and deliberate on submissions made to the Proposed Hamilton Alcohol Control Bylaw 2015, and that the Subcommittee will be disestablished at the completion of the hearing process; and
  - ii. the Subcommittee will report a summary of the oral submissions and evidence presented on the Proposed Hamilton Alcohol Control Bylaw 2015, including recommendations, to the 3 November 2015 Strategy and Policy Committee meeting as part of the staff report for deliberation and adoption.

### 3. Gambling Polices Review

**Resolved:** (Crs O'Leary/King)

That:

- a) Council support the general updating of the Class 4 Gambling Venues Policy including simplifying the layout and language of the policy, ensuring the clause on merging clubs appropriately reflects legislative requirements and the removal of detailed information on fees;

- b) for the TAB Board Venues Policy, Council agrees to a 'no new TAB Board venues' approach and this be tested through the public consultation process; and
- c) Council note that staff are instructed to prepare a Statement of Proposal reflecting Options 2 and 3 (from the staff report), and the decisions made in (a) and (b), to be brought back to the 11 August 2015 Strategy and Policy Committee meeting for approval to commence public consultation.

#### 4. Strategic Round Up Report

**Resolved:** (Crs O'Leary/King)

That Council adopt the Future Proof Implementation Committee Agreement and Terms of Reference, as contained in Attachment 2 of the Committee's report, and are signed on behalf of HCC.

#### 5. Waikato Expressway

**Resolved:** (Crs O'Leary/King)

That Council:

- a) delegates approval to the Chief Executive to enter into a Memorandum of Understanding with the New Zealand Transport Agency (NZTA), Waikato District Council and Tainui Group Holdings Ltd for the development of the Hamilton section of the Waikato Expressway as set out in this report and included as Attachment 2 to the Committee's report;
- b) agrees to revise the macro scope of its Resolution Drive project to exclude a vehicular connection between Resolution Drive and Kay Road west, and to complete the Borman Road west extension to Kay Road instead, as shown on Attachment 3 to the Committee's report;
- c) approves in principle NZTA undertaking the construction of HCC's Resolution Drive extension project subject to reporting back on the financial details in the form of a Multi-Party Funding Agreement to the 23 July 2015 Finance Committee Meeting; and
- d) confirms its support for the Horsham Downs link and the full interchange, with both north and south facing ramps being constructed as part of the Waikato Expressway.

**Minute Note:** The financial details in the form of a Multi-Party Funding Agreement would now be reported back to the 20 August 2015 Finance Committee Meeting.

#### 6. Wairere Drive - Cambridge to Cobham Drive Section

**Resolved:** (Crs O'Leary/Gallagher)

That:

- a) the revised macro scope for the section of Wairere Drive from Cambridge Road to Cobham Drive is approved as shown on Attachment 2 of the Committee's report; and
- b) staff report back to Council on options for the pedestrian/cycle over bridge prior to committing to any particular design.

## 7. Integrated Transport Initiative Programme

**Resolved:** (Crs O'Leary/King)

That Council:

- a) approves the following broad allocations for the Integrated Transport Initiative programme over the next 10 years:

<b>Integrated Transport Initiatives</b>	<b>Year 1 2015-16 \$</b>	<b>Year 2 2016-17 \$</b>	<b>Year 3 2017-18 \$</b>	<b>Years 4-10 2018-2025 \$</b>	<b>10-year total \$</b>
- Biking	600,000	600,000	500,000	2,100,000	3,800,000
- Walking	53,000	100,000	100,000	700,000	953,000
- Public Transport	100,000	200,000	300,000	3,500,000	4,100,000
- Gallagher Intersection	147,000	0	0	0	147,000
<b>Total</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>6,300,000</b>	<b>9,000,000</b>

- b) note that staff are to work with the Discretionary Transport Working Group to prioritise projects within the Discretionary Transport programmes and the broad allocations approved for the Integrated Transport Initiative programme.

**Councillor Mallett dissenting.**

## 8. Public Art Sub-Committee

The Chair of the Strategy and Policy Committee advised that paragraphs c) and d) were additional recommendations in respect of this issue.

**Resolved:** (Crs O'Leary/King)

That:

- a) the revised Public Art Plan and Development Guide Appendix 3 amendments (as attached to the Committee report) be adopted; and
- b) Her Worship the Mayor Hardaker and Councillors Chesterman, O'Leary and Yeung be appointed as Members of the Public Art Subcommittee.
- c) the Terms of Reference for the Public Art Subcommittee, attached as Attachment 1, be approved and Council note that the Public Art Subcommittee reports directly to the Strategy and Policy Committee; and
- d) the following amendments (highlighted) to Appendix 1 of the Public Art Plan and Development Guide be adopted:

### **Stage Three**

Artist and project group prepare developed design of the artwork.

The developed design is reviewed by the Public Art Panel. Recommendations and rationale from the Public Art Panel and staff are reported to the Public Art Subcommittee for approval.

## 7. Recommendations to Council - Finance Committee Meeting 23 July 2015

Councillor Pascoe, the Chair of the Finance Committee, presented the recommendations of the Committee Meeting held on 23 July 2015.

The 23 July 2015 Finance Committee Agenda is available via the following link:

<http://www.hamilton.govt.nz/our-council/meetings-and-minutes/Pages/default.aspx>

### 1. Contract 14378 - Three Waters Network Physical Works Contract Award

**Resolved:** (Crs Pascoe/Mallett)

That:

- a) the tender submitted by HEB Construction Ltd, in the sum of sixteen million, eight hundred and six thousand, five hundred and eighty one dollars and sixteen cents (\$16,806,581.16) excluding GST, be approved for Contract No. 14378 – Three Waters Network Physical Works; and
- b) the Approved Contract Sum be set at \$18,500,000.00, excluding GST, comprising of \$16,806,581.16, the tendered amount, and \$1,693,418.84 for contingency and provisional work (if deemed necessary) in accordance with the staff report.

### 2. Contract 0663 Collection and Disposal of Biosolids Contract 12046 Disposal of Sewage Sludge by Vermicomposting

**Resolved:** (Crs Pascoe/Mallett)

That:

- a) a 3 year extension for Contract 12046 Disposal of Sewage Sludge by Vermicomposting from 1 February 2016 to 1 February 2019 be approved;
- b) the Approved Contract Sum of \$2,025,000 for Contract 12046 Disposal of Sewerage Sludge by Vermicomposting be extended by \$2,863,000 to \$4,888,000 excluding GST for the period to 1 February 2019; and
- c) the Approved Contract Sum of \$8,769,000 for Contract 0663 Collection and Disposal of Biosolids be increased by \$2,852,000 to \$11,621,000 excluding GST for the period to 1 February 2019.

### 3. Hamilton Gardens Nursery Review

**Resolved:** (Crs Pascoe/O'Leary)

That:

- a) That staff implement Option 4 (of the staff report) – enhance the existing model through improved operational systems and processes, irrigation and greenhouse infrastructure; and
- b) That a business plan (including a plan for external funding) is developed and staff make a recommendation to the 2016/17 Annual Plan on any required adjustments to revenue, expenditure and capital budgets.

## 8. Joint Committees – Agreements

The Democracy manager introduced the report. She explained that the Amendment Act 2014 had inserted a new clause (Clause 30A of Schedule 7) into the Local Government Act 2002. This amendment required councils, in respect of joint committees to enter into agreements that comply with Clause 30A within 12 months of commencement of the Act.

The GM City Infrastructure confirmed that the main role of the Hamilton Public Transport Joint Committee was to oversee the transport plan; that Committee had to refer back to respective councils for decision making.

Action - The status and value of the Joint Committee was to be reviewed and added to the transport update which was being considered during the Elected Members Briefing on 18 August 2015.

**Resolved:** (Her Worship the Mayor Hardaker/Cr Gallagher)

That:

- a) the report be received;
- b) Council approves the Hamilton Public Transport Joint Committee Agreement (attachment 1); and
- c) Council approves the Waikato Plan Joint Committee Agreement (attachment 2 to the staff report).

**Councillor Mallett dissenting.**

## 9. Waikato Sub-Regional Waters Study

The GM City Infrastructure and Executive Director Special Projects introduced the report. It was confirmed that all three councils (Hamilton City Council, Waipa District Council and Waikato District Council) needed to approve in principle the formation of a Waters CCO before any further progress could be made. Waikato District Council had already approved the formation in principle and Waipa District Council was considering the matter on 9 August 2015. If all three councils agreed, a further report would come back to Council regarding the next steps, the consultation required and governance.

**Motion:** (Crs Pascoe/Mallett)

That:

- a) the report be received;
- b) Council receive the Business Case for Water Services – Delivery Options (“Cranleigh Report”);
- c) Council support in principle the formation of a Waters CCO for the Hamilton City, Waikato and Waipa District Councils; and
- d) staff report back to Council once all three Councils have formally considered and determined their position on the business case.

**Amendment:** (Crs Macpherson/Gallagher)

That:

- a) the report be received;
- b) Council receive the Business Case for Water Services – Delivery Options (“Cranleigh Report”); and
- c) Council supports an investigation of a shared services position on water services provision.

**The Amendment was then put.**

**Those for the Amendment:**

Councillors Gallagher, Wilson and Macpherson

**Those against the Amendment:**

Her Worship the Mayor Hardaker, Councillors Mallett, King, Green, Forsyth, Pascoe, Tooman, Chesterman, O’Leary and Yeung

**The Amendment was declared lost.**

**The Motion was then put.**

**Resolved:** (Crs Pascoe/Mallett)

That:

- a) the report be received;
- b) Council receive the Business Case for Water Services – Delivery Options (“Cranleigh Report”);
- c) Council support in principle the formation of a Waters CCO for the Hamilton City,

Waikato and Waipa District Councils; and

- d) staff report back to Council once all three Councils have formally considered and determined their position on the business case.

**Those for the Motion:**

Her Worship the Mayor Hardaker, Councillors Forsyth, King, Green, Mallett, Pascoe, Tooman, Chesterman, O'Leary and Yeung

**Those against the Motion:**

Councillors Gallagher, Wilson and Macpherson

**The Meeting adjourned (3.35pm to 3.50pm).**

## 10. Riverlea Theatre - Background

The Executive Director H3 and Events and the Strategic Property Unit Manager introduced the report. It was confirmed staff were notified that Emma Falconer, Stace Hammond, had been engaged by the Riverlea Theatre and Arts Centre (RTAC) to act on behalf of the Trust in respect of the purchase. Reference was made to a letter received from RTAC, confirming their determination to own the land and requesting assistance from Council.

**Motion:** (Crs Chesterman/Macpherson)

That the land under the Riverlea Theatre be removed from sale.

**Amendment:** (Crs King/Forsyth)

That:

- a) The report be received; and
- b) Council confirms the resolution of 25 September 2014 described in this report and authorises the Chief Executive Officer to execute (1) the conditional Agreement for Sale and Purchase and (2) any other instruments required to give effect to the resolution.

### SCHEDULE

All that land contained in Certificate of Title SA1031/22 South Auckland Registry legally described as Lot 15 DPS 988 comprising 1.0459 hectares more or less and physically located at 83 Riverlea Road, Hamilton [Riverlea Theatre].

**The Amendment was then put.**

**The Amendment was declared carried and became the substantive motion which was then put.**

**Resolved:** (Crs Chesterman/Macpherson)

That:

- a) The report be received; and
- b) Council confirms the resolution of 25 September 2014 described in this report and authorises the Chief Executive Officer to execute (1) the conditional Agreement for Sale and Purchase and (2) any other instruments required to give effect to the resolution.

### SCHEDULE

All that land contained in Certificate of Title SA1031/22 South Auckland Registry legally described as Lot 15 DPS 988 comprising 1.0459 hectares more or less and physically located at 83 Riverlea Road, Hamilton [Riverlea Theatre].

## 11. Ferrybank Development Plan (River Plan) - Design Brief

The River Plan Manager introduced the report and responded to questions with the following noted:

- **Changes to the Briefing Document –**
  - The wording of the Briefing Document Stage 1 and 2 paragraph 2.1 (1) *“Expression of Interest – open to everyone.”* was to be changed to *“Expression of Interest – open to suitably qualified applicants.”*
  - Additional wording was to be included in the Briefing Document paragraph 1.4 The Context. At the end of the final paragraph in this section, after the wording *“acknowledging the history, heritage, uses and cultural significance of the site will play an important role in the formation of the Development Plan”* the *“,taking into account Council’s existing plans and policies e.g. Heritage, Biking, Older Persons and Playgrounds”* was to be added.
- **Rowing Clubs** - There had been ongoing discussions with the rowing clubs. Under the Reserves Act 1977, the clubs could only be moved at the termination of their leases.
- **Geotechnical Reports** – These were available for any Elected Members; they would be made available to the design teams.
- **Design Factors** – Parking, protected trees, pedestrian bridges and alignment with other Council Plans (e.g. Heritage, Biking, Playgrounds and Older Persons) needed to be taken into account by the design teams.
- **Waikato-Tainui** - They had been briefed on the project and would be part of the Tender Evaluation Panel. Any issues that arose during the process would be discussed with them.
- **Tender Process** -The open tender process will have the feel of a public design competition; the top three will be selected for public consultation and engagement.

**Resolved:** (Her Worship the Mayor Hardaker/Cr Wilson)

That:

- a) the report be received;.
- b) the Ferrybank Development Plan Design Brief (Attachment 1), with discussed amendments, is approved; and
- c) Her Worship the Mayor and Councillor Gallagher be appointed to the Tender Evaluation Panel.

**Those for the Motion:** Her Worship the Mayor Hardaker, Councillors Gallagher, Wilson, Forsyth, Pascoe, Tooman, Chesterman, O'Leary and Yeung

**Those against the Motion:** Councillors Mallett, King, Green and Macpherson

## 12. Resolution to Exclude the Public

**Resolved:** (Her Worship the Mayor Hardaker/Cr Wilson)

### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Council Minutes - Public Excluded - 25 June 2015	) Good reason to withhold information exists under	Section 48(1)(a)
C2. Waikato Stadium Commercial Agreement	) Section 7 Local Government Official Information and Meetings Act 1987	
C3. Potential Settlement of Council's appeal to Ministry of Education's decisions on modified designations in the Hamilton Proposed District Plan	)	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect the privacy of natural persons	Section 7 (2) (a)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
Item C3.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)

Councillors O'Leary and Mallett retired from the meeting at the conclusion of the above item.

**The Meeting moved into a Public Excluded session (6.10pm to 7.10pm).**

**The Meeting was declared closed at 7.10pm.**

**Committee:** Council **Date:** 27 August 2015  
**Report Name:** Recommendations to Council - Strategy and Policy Committee Meeting - 11 August 2015 **Author:** Jude Pani

<b>Status</b>	<i>Open</i>
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The recommendations of the Strategy and Policy Committee meeting held on 11 August 2015 are presented. The 11 August 2015 Committee agenda is available via the following link:

<http://www.hamilton.govt.nz/our-council/meetings-and-minutes/Pages/default.aspx>

## Recommendations

### 1. **Hamilton Rangatahi Youth Action Plan Review**

That Council approve the reviewed Hamilton Rangatahi Youth Action Plan.

### 2. **Class 4 Gambling Venues and TAB Board Venues Polices - Statement of Proposal**

That:

- a) the Statement of Proposal including copies of the proposed Class 4 Gambling Venues Policy (reflecting 2 relocation options for feedback) and TAB Board Venues Policy be adopted and to commence the special consultative procedure;
- b) the special consultative procedure period commences 2 September and closes 2 October 2015; and
- c) Council notes hearings of submissions and deliberations be received and considered at a Strategy and Policy Committee meeting.

### 3. **Governance Policies - Review**

That:

- a) the 'Elections – Communicating with the Public' Policy (Attachment 8 to the Committee Report) be **deleted** (with a reference to the OAG Guidelines – *“Good Practice for Managing Public Communications by Local Authorities*, be included in the Council’s Code of Behaviour);
- b) the:
  - i. Councillor attendance at Conferences, Seminars and Training Policy (Attachment 4 to the Committee Report) be **deleted**;
  - ii. Elected Members’ Expenses and Allowances Policy (Attachment 5 to the Committee Report) be **deleted**,
  - iii. Elected Members’ IT Policy (Attachment 6 to the Committee Report) be **deleted**

and the key principles be captured in a new Elected Member Support Policy (Attachment 1 to the Committee Report);

- c) the new Elected Members' Support Policy (Attachment 1 to the Committee Report) be **adopted**; and
- d) the 'Corporate Hospitality and Entertainment' Policy (Attachment 7 to the Committee Report) be retained with no changes.

**4. Biking Plan**

That the Biking Plan (as attached to the Committee Report) be adopted.

**5. Attachments**

- 6. There are no attachments for this report.

**Committee:** Council **Date:** 27 August 2015  
**Report Name:** Recommendations to Council - Finance Committee Meeting  
 20 August 2015 **Author:** Jude Pani

<b>Status</b>	<i>Open</i>
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Councillor Pascoe, the Chair of the Finance Committee, will present the recommendations of the Committee Meeting held on 20 August 2015. The 20 August 2015 Finance Committee Agenda is available via the following link: <http://www.hamilton.govt.nz/AgendasAndMinutes/>

## Recommendations

### Resolution Drive Extension Multi Party Funding Agreement and Business Case

That:

- a) The Resolution Drive and Borman Road Extensions project business case is approved and Council agrees to proceed with the projects recommended in the business case;
- b) Council delegates approval to the CE to enter into a Multi Party Funding Agreement with NZTA for an agreed sum of \$9,829,000 to construct the Resolution Drive Extension and associated works as part of the Waikato Expressway Hamilton Section construction contract; and
- c) The Approved Contract Sum for the Multi Party Funding Agreement be set at \$10,329,000 excluding GST comprising \$9,829,000 the agreed sum and \$500,000 for contingency.

## 1. Attachments

2. There are no attachments for this report.

**Committee:** Council

**Date:** 27 August 2015

**Report Name:** Event Sponsorship  
Subcommittee Meeting  
5 August 2015 - Terms of  
Reference

**Author:** Brendan Stringer

<b>Status</b>	<i>Open</i>
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Councillor Chesterman, Chair of the Event Sponsorship Subcommittee, will present recommendations from a meeting of the Event Sponsorship Subcommittee held on 5 August 2015.

The 5 August 2015 Subcommittee Open Agenda is available via the following link:

<http://www.hamilton.govt.nz/AgendasAndMinutes/Event%20Sponsorship%20Subcommittee%20-%20Open%20Agenda%20-%205%20August%202015.pdf>

### Recommendation

That:

- a) the Event Sponsorship Subcommittee's Terms of Reference be amended with the effect that the requirement for two externally-appointed members be reduced to one such member; and
- b) Sandra Peek be re-appointed as the Subcommittee's external member until the end of the current triennium.

### 1. Attachments

2. There are no attachments for this report.

**Committee:** Council

**Date:** 27 August 2015

**Report Name:** FIFA U-20 World Cup 2015  
Final Report

**Author:** Chad Hooker

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>N/A</i>
<b>Financial status</b>	<i>There is budget allocated \$409,000 council contribution towards FIFA event from Event Sponsorship fund.</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

- The purpose of this report is to provide Council with an overall post event report on hosting of the FIFA U-20 World Cup 2015 and associated activities undertaken in Hamilton.

## 3. Recommendations from Management

- That the report be received;
- That Council approves the return of the surplus event budget to Council's Event Sponsorship fund for allocation in the 2015/16 financial year.

## 6. Attachments

- Attachment 1 - FIFA U-20 World Cup 2015 Hamilton Video - to be shown in meeting
- Attachment 2 - FIFA U-20 World Cup 2015 Hamilton Stakeholders and Suppliers List
- Attachment 3 - National Media Coverage Report
- Attachment 4 - Estimated Staff hours

## 11. Background

- This update follows previous updates to Council on 28 August 2014, 30 October 2014, 30 April 2015 and 28 May 2015.
- Hamilton was one of seven host cities in New Zealand for the FIFA U-20 World Cup 2015.
- Planning for the tournament was underway for over three years after Hamilton secured tournament hosting rights. Planning was extensive and involved well over 120 stakeholders and suppliers (see Attachment 2).
- Hamilton was awarded eight matches over five match days including three double header pool matches, a Round of 16 match and a Quarterfinal as below.

Date	Fixture(s)	Attendance
Sunday 31 May 2015	Qatar v Colombia Portugal v Senegal	10,362
Wednesday 3 June 2015	Qatar v Portugal Colombia v Senegal	3,981
Saturday 6 June 2015	Qatar v Senegal Uruguay v Mali	6,791
Thursday 11 June 2015	Round of 16 knockout match New Zealand v Portugal	10,492
Sunday 14 June 2015	Quarter Final Brazil v Portugal	9,945

16. Eight different teams played in Hamilton during the tournament and all of these teams, with the exception of Qatar, made the knock out stages of the tournament with three of the four semi-finalists playing in Hamilton (Brazil, Senegal and Mali).
17. A series of warm up matches was also held in the Waikato with eight teams playing seven matches in the region.

## 18. Achievements during report period

### 19. Warm Up Fixtures

20. A number of warm up matches were held in the Waikato with eight teams (New Zealand, Australia, Qatar, Panama, Ghana, Uruguay, Fiji and Hungary) playing seven matches in the region. This included five matches that were part of the Five Nations Series hosted by New Zealand Football.
21. Matches were held in Hamilton at Waikato Stadium and Gower Park and in Cambridge at St Peters School and Cambridge High School.
22. St Peters School, Centennial Park in Ngaruawahia and Waterworld were used as training facilities.
23. Conservatively these warm up fixtures have been estimated to have required over 500 hotel bed nights, significantly contributing to the regions economy.

### 24. Venue – Waikato Stadium

25. Venue operations ran very smoothly for the event with positive feedback from the Local Organising Committee (LOC) regarding the quality of the venue and the strong working relationships with venue staff.
26. Post event, the venue caterers, Montana Catering were awarded the 'Best Customer Service' award by the LOC.
27. The playing surface was in very good condition despite being the worst time of the year for turf preparation with heavy rain experienced throughout the tournament period, including on match days.
28. The five match days were attended by 41,571 patrons with crowds of around 10,000 recorded for: the opening Pool C double header on Sunday 31 May; the Round of 16 match between New Zealand and Portugal; and, the Quarterfinal - Portugal v Brazil. This attendance number was in line with our expectations.
29. With a total attendance across the tournament of 300,000, Hamilton made up 14% of total match attendance. On the opening weekend of the tournament Hamilton's attendance at 10,362 was second only to Auckland, where New Zealand played in the opening game of the tournament. Hamilton's Round of 16 fixture was the best attended match of all the Round of 16 games.

30. Hamilton's average match day attendance was third of all host cities, behind Auckland and Wellington but ahead of Christchurch and Dunedin.
31. No significant venue improvements were required for the tournament with the exception of an upgrade to VIP seating that was part funded by the LOC and completed within existing budgets.
32. A limited amount of temporary overlay was required in the venue for broadcast and media purposes and this was all covered by the LOC.
33. There were no significant security incidents recorded and the only significant medical incidents were related to medical conditions rather than any accidents of note.

34. Training Facilities

35. Four training fields were used for the tournament at Beetham Park, Gower Park, Porritt Stadium and Jansen Park. These fields were all provided to international standard with new sand carpet fields having been installed by Council at Gower Park and Porritt Stadium in advance of the tournament.
36. In advance of the tournament our training fields were rated by an independent turf consultant as consistently the best across all host cities.
37. Jansen Park was the only soil based field used and, while it required significant focus to bring it up to standard, staff from City Parks, Parks and Open Spaces and the H3 Turf Team did an excellent job to achieve this.
38. Positive feedback was received from all teams regarding the standard of the training facilities provided.
39. New fixed and moveable goal posts were purchased for the tournament from the project budget and this equipment has been retained at Waikato Stadium, Beetham Park, Porritt Stadium and Gower Park, while the equipment from Jansen Park has been provided to Claudelands Rovers who are based at Galloway Park. In addition to this one set of moveable goals has been gifted to WaiBOP Football Federation for their use.
40. Waterworld was used as the swimming facility by all teams for recovery sessions, while Club Aqua, the gym facility at Waterworld was also used by the teams.

41. Fan Activation

42. A range of fan activation activities took place around the tournament and they were met with positive public support and were all delivered to a high standard with no issues encountered.
43. A Futsal court (Futsal is a five aside variant of football) was set up in Garden Place and WaiBOP Football helped to coordinate a series of activities on the court including ethnic and age group tournaments, schools skill sessions and drop in style use of the court. There were 766 different people that used the court with approximately half of these users being engaged in organised team based activity, while the other half were casual users that engaged informally with the facility.
44. Mini Futsal courts were also installed outside Waikato Museum and inside Waikato Stadium for use by kids in one on one competition on match days.
45. Alongside the Garden Place Futsal court we had a Fever Pitch information booth supplied by the LOC. In the first week of operation this had received limited response from passing foot traffic, in part due to it being located in the open during winter, so we worked with management at The Base to relocate the Fever Pitch and a mini Futsal court to Te Awa. This attracted significantly more attention and proved a useful and interactive way to promote the matches.

46. An Adopt a Team promotion was run in conjunction with The Hits radio station whereby school classes were invited to dress up and send in a photo with the best decorated class to win tickets to a match day.
47. Each match day a carnival style activation zone was set up on Tristram St outside Gate 1 at Waikato Stadium that comprised themed decoration, entertainment (street theatre, musical performances), giveaways and football skills activities. This location allowed the majority of fans arriving at the game the opportunity to engage with the football theme before they entered the gates.
48. The activation area was a magnet for the supporters of various teams who congregated before entering the ground. This served as a great back drop for the numerous television networks covering the matches both locally and internationally
49. Instead of a Fan Trail a Walking Route was created from Garden Place to Waikato Stadium to assist visiting fans find their way to the ground. A series of 24 colourful panels designed by local schools were used to mark the route and provided a visual reminder of the tournament on the fringe of the CBD.
50. Waikato Museum hosted 'The Beautiful Game', a football themed exhibition that ran from 23 May to 26 July. Waikato Museum served as the location for three of our four official team welcomes.
51. Transportation/Traffic Management
52. The Walking Route encouraged people to walk to the matches and event goers were observed walking to Waikato Stadium in significant numbers along Tristram St.
53. A limited Traffic Management Plan was put in place around Waikato Stadium on match days and was effective in ensuring patrons were kept safe arriving at and departing from the ground. With one match day starting at 4pm on a Wednesday pedestrian fencing was used along Mill St to push pedestrians to controlled crossing points to minimise disruption to the road network whilst ensuring event goers were kept safe.
54. Additional CBD shuttle bus services were put on for all match days and these saw reasonable numbers using the service particularly for the opening matches and the Thursday night Round of 16 match involving New Zealand. Nearly 900 people used the shuttle bus service provided across the five match days. In addition to this a Night Rider service was provided in town on that same Thursday night as it also coincided with the National Agricultural Fieldays.
55. Media and Business Engagement
56. A number of media famils were hosted for visiting and local media including:
- Hamilton & Waikato Tourism hosted a visit to Hobbiton Movie Set attended by approximately 30 local and international media.
  - Tourism New Zealand brought a Brazilian media agency out at the start of the tournament and they were hosted at Hobbiton Movie Set.
  - Hamilton & Waikato Tourism hosted a visit to Waitomo Glowworm Caves by a small number of international media.
  - A special media day was arranged on the day of the Round of 16 match involving New Zealand and included site visits to Hamilton Gardens and Waikato Museum. While this was only attended by a small handful of media this included One News and The Herald on Sunday. Former All White captain Danny Hay and FIFA World Cup referee Howard Webb were draw cards and both featured in extensive media coverage of Hamilton around the New Zealand match.

57. Support was also provided to a number of visiting international media primarily from South America and Portugal and this saw them reporting on a range of local attractions including Hobbiton, Fieldays and the Hamilton Gardens.
58. The media coverage we received from hosting the tournament was significant and included stories on:
- One News – city and sports focused stories
  - The Crowd Goes Wild
  - Herald on Sunday
  - Waikato Times
59. We also got some international media coverage particularly in Portugal and South America, including several Colombian television crews broadcasting live crosses from outside Waikato Stadium around their teams matches.
60. As part of our Host City rights we had the opportunity to host a number of guests at the matches. In conjunction with the LOC and WaiBOP Football approximately 60 key city business and community leaders were hosted across the five match days.
61. As an age group tournament with limited representation from our key trading partners we were unaware of any visiting business guests. We did take the opportunity to engage three local firms with business in Colombia during our Colombian Team Welcome where they had the opportunity to take photos with the team that can be used in future promotional activities.
62. Tourism and Accommodation
63. In conjunction with the Council Major Events team, Hamilton & Waikato Tourism produced a 30 second video vignette for FIFA to showcase the city and region. This aired during the matches both in-stadia and through the global broadcast.
64. The Hamilton matches and host city activations were incorporated in Hamilton & Waikato Tourism's wider domestic 'Fieldnights' campaign that targeted local visitors attending the Fieldays.
65. In comparison to the Cricket World Cup 2015, the FIFA tournament provided a stronger direct benefit to the accommodation sector with more teams staying in the city for longer periods of time, including a significant number of warm up fixtures. The key accommodation providers engaged were the Kingsgate Hotel at Te Rapa that was the official FIFA hotel during the tournament, while the Novotel & Ibis Tainui Hamilton were the hotels for the Five Nations Series of warm up fixtures. Conservatively team accommodation has been estimated at more than 2,200 hotel room nights.
66. With the tournament coinciding with the National Agricultural Fieldays significant pressure was expected on commercial accommodation providers. To alleviate any concerns over the availability of accommodation a Home Hosting Programme was coordinated by staff from the Hamilton i-SITE. More than 20 local residents offered to host any visitors required in their homes. As well as a home inspection, Police checks were completed on all prospective home hosts. In the end there was enough commercial accommodation available that the home hosts were not called upon, although had teams representing any of our larger visitor markets ended up in Hamilton this may have seen the Home Host Programme being required.
67. Team Hosting
68. As the home base for all teams in Pool C Hamilton undertook team welcomes for Qatar, Portugal, Colombia and Senegal. The welcome for Qatar was held at the Waitomo Glowworm Caves as they were in New Zealand earlier than the other teams, while the other welcomes were hosted at Waikato Museum. All welcomes took the form of a formal Maori challenge and welcome. In addition to the teams and local dignitaries the welcomes were attended by

members of each team's respective local communities – most notably the Colombian welcome that saw over 100 passionate Colombian supporters join their team. All teams were impressed with the welcome and we received very positive feedback and thanks from their team management.

69. In addition to the official team welcomes we also took the opportunity to host the New Zealand team at a powhiri and Maori culture based team building day at Turangawaewae. This was the start of the tournament journey for the New Zealand squad and helped reinforce a positive working relationship with New Zealand Football.
70. Each individual in all teams welcomed received a gift of a small pounamu necklace.
71. The team welcomes were all attended by local media providing further media coverage for both the region and the tournament.
72. Each team was also provided with visitor information and special offers to pass on to friends and families travelling with the team.
73. City Engagement
74. Themed City Dressing was installed across a range of locations including:
  - Hamilton Airport signage
  - City entrance signs
  - Street banners throughout the city
  - Large banner sites in Hood St and Garden Place
  - Bus back advertising
75. A window dressing competition for central city businesses was coordinated by the Hamilton Central Business Association with the support of Wintec. For the window display competition 9 Wintec students worked on 4 windows. Thirty seven other retailers/members participated in window dressing (non Wintec competition) and over 500 members of the public voted for their favourite window dressing.
76. Several central city bars themed themselves up for the tournament with a number of bars showing live games during the tournament.
77. Communication/Media
78. Media numbers were limited throughout the tournament, although there were at least three South American and two Qatari television crews along with three Portuguese print journalists that were based in Hamilton for significant periods of time following their teams.
79. When it was known that New Zealand would play their Round of 16 match in Hamilton national media became a key focus as it was an historic event for New Zealand Football (the first time a New Zealand men's football team had reached the knock-out stages of a World Cup) and significant domestic media coverage was achieved primarily from a sports perspective, but with some significant coverage from TV One with extensive coverage on their Breakfast show and also One News.
80. Hamilton & Waikato Tourism had a manned Middle-earth themed stand within the media centre at Waikato Stadium each match day and the preceding day and assisted visiting media with regional tourism and colour-story enquiries. Welcome packs were also provided for media including a welcome letter from Mayor Hardaker, city maps, information of host city activations, a visitor guide and discounts to local tourism activities.
81. A brief summary of national media coverage throughout the tournament has been included below while a detailed schedule is included as Attachment 3.
82. Media coverage of Hamilton's involvement in the event initially centred on Council's decision not to fund the event (December 2011) soon followed by the formation of the H15 business

group successfully lobbying Council to fund the event with a matching contribution from the H15 supporters in early 2012.

83. In August 2013 Waikato Stadium was confirmed as a venue for the tournament with eight matches over five match days being confirmed, including hosting a quarterfinal alongside Wellington and Christchurch.
84. In the twelve months leading up to the tournament, media coverage focused on the local organising team and their activities to promote the event in the community. Other New Zealand media pretournament coverage included reports on the One Year to Go event, a Trophy Tour, the qualification of teams and FIFA inspection visits to check on preparations.
85. Media interest ramped up in February 2015 with the official draw confirming the teams that would play in Hamilton during the pool phase of the event. This was followed by various articles around warm up fixtures, the demand for accommodation, ticket sales and The Beautiful Game exhibition at Waikato Museum.
86. As teams arrived in the city the focus shifted to the local supporters of the visiting teams, the team welcomes and then the games themselves, culminating in two high profile knock-out games with first New Zealand and then Brazil playing against Portugal.
87. Council's Communication Unit and Hamilton & Waikato Tourism used a range of communication tools to generate interest and enthusiasm for Hamilton's role in the tournament. These included dedicated sections on Council's website [www.hamilton.govt.nz/worldcup](http://www.hamilton.govt.nz/worldcup) and Hamilton & Waikato Tourism's website [www.hamiltonwaikato.com/fifau20worldcup](http://www.hamiltonwaikato.com/fifau20worldcup) with regularly updated content, extensive use of Council's social media channels, media releases, City News content and the On The Ball electronic newsletter made available to recipients through an online portal. Hamilton & Waikato Tourism and the Hamilton Central Business Association delivered information on the tournament, matches and activities through similar channels, with particular focus on local businesses (HCBA) and domestic and international visitors (Hamilton & Waikato Tourism).
88. Regulatory
89. The City Safe Unit operated a low key Major Events Operation Centre (MEOC) from the Transport Centre for each game. This included access to the city CCTV cameras and as a communications centre for field staff managing citywide safety and other regulatory duties.
90. There were no significant security incidents reported around the central city as a result of the football with Police reporting that fans were very well behaved.
91. The City Safe Unit also worked closely with staff from the Ministry of Business, Innovation & Employment to monitor commercial activity that may have breached the Major Events Management Act. Across all five match days there were no significant issues identified that required enforcement action.
92. Volunteers
93. Over 200 volunteers worked on the tournament (including many Council staff) undertaking duties ranging from drivers and media assistants through to spectator services and host city volunteers. The volunteers did a wonderful job and were a feature of the tournament as they welcomed visitors and patrons to the city and venue.
94. A successful volunteer thank you function attended by over 120 of the volunteers was held at Waikato Stadium on Tuesday 16 June.
95. Regional Collaboration
96. The tournament was a strong example of collaboration not just within Council but across a wide range of stakeholders. An event of this magnitude cannot be delivered with limited

resources and the co-operation between territorial authorities, government agencies and local stakeholders was key to ensuring the success of the event.

97. A key partnership was the H15 group of businesses that were instrumental in securing the event for Hamilton by way of raising half of the funding required for the city to host the event.

## 98. Financial Information

99. The total approved budget was \$809,000 (as per Council resolution 9 February 2012) with the Council's commitment being \$409,000. This was funded from the existing event sponsorship fund over 2012-2015. \$400,000 of that was to be matched dollar for dollar by the H15 group.

100. H15 raised \$358,873 just short of their \$400,000 target. Additional in kind support of \$22,500 has also been received.

101. On the basis that Council funding was to match H15's contribution, this has seen Council's contribution reduced to \$358,783 and there being total funds of \$717,746 available for the event.

102. Final event costs have now been confirmed as below.

### 103. *Financial Summary:*

Description	Original Bid	Actual	Variance
Hosting Fee	\$80,000	\$160,000	(\$80,000)
Stadium & Training Site Costs	\$393,000	\$331,163	\$61,837
Host City Costs	\$336,000	\$190,984	\$145,016
<b>Total Expenditure</b>	<b>\$809,000</b>	<b>\$682,163</b>	<b>\$126,837</b>

104. The hosting fee was increased from the original bid budget to secure a Quarter Final match following negotiations with the LOC. This was then offset by reducing the Host City component of the budget.

105. Actual Stadium and Training Costs came in significantly under budget primarily due to the original budget conservatively being based on larger crowd attendances and an increased media presence. This saw significant savings in key expenditure areas such as public transport and temporary infrastructure required.

106. Similarly we were able to pass significant savings on to the LOC in areas they paid for such as event security, traffic management and cleaning.

### 107. *Host City costs summary:*

Description	Original Bid	Actual	Variance
Marketing, Promotion & Events	\$157,000	\$153,927	\$3,073
Project Management Costs	\$149,000	\$28,508	\$120,492
Traffic Management	\$18,000	\$5,548	\$12,452
Economic Impact Study	\$7,000	\$3,000	\$4,000
Regulatory Resource	\$5,000	\$0	\$5,000
<b>Total Expenditure</b>	<b>\$336,000</b>	<b>\$190,984</b>	<b>\$145,016</b>

108. Project management costs were significantly lower than budgeted as this was largely managed in-house using existing resources. Funds were instead focused on Marketing, Promotion and Events to drive the best possible return on investment for the city.

109. Total Host City Costs were well under budget as costs were carefully controlled on the basis that the H15 funding was less than originally budgeted.

110. In addition, an estimated 9,000 hours of dedicated Council staff time was deployed to ensure out host city and venue responsibilities were delivered. See attachment 4.

**111. H15 and HCC Revenue summary**

112. With this event being a joint funded project with H15, Council set up a stand alone bank account which received all incoming funds and paid for all outgoings.
113. An income and expenditure reconciliation is outlined in the following table. The surplus against Council's budgeted contribution from the Event Sponsorship Fund is \$78,163. It's proposed that this be returned to the Event Sponsorship fund. (All figures quoted in this section exclude GST and contributions, interest and bank fees are subject to a final reconciliation.)

<b>Description – as at 31 July 2015</b>	<b>Budget</b>	<b>Actual</b>
Contribution from Council <small>(Event Sponsorship Fund contribution of \$136,333 per year for three years 2012-2015 transferred to FIFA HCC Bank Account )</small>	\$409,000	\$409,000
Contribution from H15	\$400,000	\$358,873
Contribution from Council (\$ for \$ to H15)	\$409,000	\$358,873
Total Funds Available	\$809,000	\$717,746
<i>Less Total Costs</i>	\$809,000	-\$682,163
<i>Less bank fees</i>		-\$ 62
Plus Interest earned		\$ 20,551
<b>Surplus Subtotal</b>		<b>\$ 56,072</b>
<i>Less refund to H15 (50% of surplus)</i>		-\$ 28,036
<b>Remaining Surplus</b>		<b>\$ 28,036</b>
Plus surplus budget from Council's original \$409,000 contribution to actual contribution of \$358,873		\$ 50,127
<b>Surplus Total to Event Sponsorship Fund 2015/16</b>		<b>\$ 78,163</b>

**114. Economic Impact**

115. As part of a wider assessment of the economic impact of events Council's Economic Development Manager has commissioned The University of Waikato to undertake baseline reporting across a range of city events including the FIFA U-20 World Cup. This is a work in progress and an initial report is expected in November 2015. However, post event data supplied but the LOC highlights the following spectator breakdown based on a stadium gate survey:

Spectator Type	% of Attendance at Hamilton matches
Local - Hamilton City Residents	51.1%
Domestic visitors	46.4%
International visitors – specifically for FIFA	1.5%
International visitors – secondary opportunity	1%

### 116. Issues/challenges encountered

117. A key challenge was the need to support the LOC in selling tickets. In contrast with the earlier Cricket World Cup that had approximately 30,000 tickets available for sale in Hamilton, the FIFA U-20 World Cup had a maximum capacity at Waikato Stadium across five match days of 125,000 tickets. To help ensure good attendances a limited range of promotional activity was undertaken to support the LOC's marketing initiatives including local radio advertising and a flyer drop. This helped boost ticket sales to over 40,000 – approximately a third more than the Cricket World Cup.
118. While Council had limited resources available to both fund and staff this event there were no significant issues encountered with the tournament in any respect due to the detailed planning undertaken and collaborative delivery model that was employed.
119. However, the event put significant pressure on key staff and partner organisations involved and was delivered in addition whilst carrying on business as usual activities. This was further exacerbated with the event following only three months after the ICC Cricket World Cup 2015.

### 120. Forward Focus

121. Hamilton successfully undertook a major event that incorporated a joint funding model, was delivered well within budget, effectively utilised staff resources, and further cemented Hamilton's reputation as a city that delivers exceptionally positive outcomes for major events.

### Signatory

Authoriser	Sean Murray, General Manager H3 and Events Group
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## Placeholder for Attachment 1

ITEM 8/15 FIFA U-20 World Cup 2015 Final Report.DOC

FIFA U-20 World Cup 2015 Hamilton Video - to be shown in meeting

## Attachment 2 - Stakeholders and Suppliers List – FIFA U-20 2015 World Cup

FIFA U-20 World Cup 2015	Montana Catering	HCC – City Safe Unit
New Zealand Football	Red Badge Security	HCC – Communications Unit
WaiBOP Football Federation	Waikato Security Services	HCC – Transportation Unit
H15 Group of Businesses	Waikato Electrical Services	HCC - iSITE
Waikato District Council	Novotel & Ibis Tainui Hotel	HCC – Finance Unit
Waipa District Council	Kingsgate Hotel	HCC – Mayor’s Office
Waikato Regional Council	Hamilton Airport	HCC Economic Development
Hamilton Waikato Tourism	Leisure Time Tours	HCC – Community Development
Waikato Chamber of Commerce	Go Bus	HCC – Parks & Open Spaces Unit
Hamilton Central Business Association	Waikato River Explorer	HCC – City Parks Unit
Melville Football Club	Gothenburg	HCC - Waterworld
Wanderers Football Club	Hey Baby band	HCC – Property Unit
Ngaruawahia United Football Club	National Agricultural Fielddays	HCC – IS Unit
Cambridge Football Club	The Soccer Shop	HCC – Hamilton Gardens
Turangawaewae Marae	FIFA.com	HCC – Hamilton Zoo
St Peters College	Maori Cultural Group	HCC – Waikato Museum
Cambridge High School	Admor Promotions	HCC – Founders Theatre
Tourism New Zealand	Funtime Foods	H3 Technical Services Team
NZ Trade & Enterprise	Pumice Food Group	H3 Stadia Team
Sport NZ – World Cups Office	Sambatron	H3 Major Events Team
MFAT	Cook Island Drummers	H3 Turf Services Team
MBIE	Free Lunch	H3 Marketing Team
Education New Zealand	Dove Communications	H3 Finance Team
Waikato Migrant Service	Adfence	Hamilton Old Boys Sports Club
Volunteering Waikato	Barker Photography	Orange Productions
Waikato Colombian Community	Craig Brown	Waikato Signs
Waikato Uruguay Community	Mark Hamilton	Green Frog Sign Company
Waikato Middle Eastern Community	Garden Place Cafe	Fieldturf Limited
Colombian Consulate	Vivid Images	Fleet Linemarking
Police	Flagmakers	Shoof International
Fire Service	Hamilton Handimen	Wintec
St Johns	ISS Facilities Services	The University of Waikato
WEL Networks	Ticketek	Waikato Milking Systems
UFF	Central Rent-a-Fence	Te Awa, The Base
NZ Transport Agency	Smile Inflatables	Acrow
Mediaworks Waikato	Balloons Funtastic	Centra Forklifts
Fusion Print	Ballard & Co	CJ Cant
Solution Dynamics	Luke Winslade	Waste Management
IndeServe	Danny Hay	Superloo Sanitation
NZ Sign Company	Seating Services	PGG Wrightson
Waikato Big Screens	Above Productions	RSEA
Hirepool	Bettle Advertising	Reach Media

### FIFA U-20 World Cup

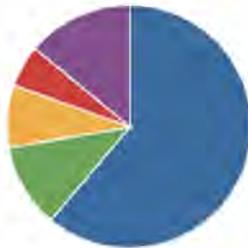
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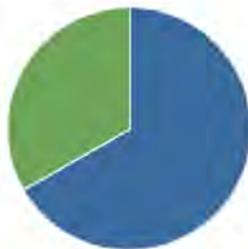
06/2015: 17      05/2015: 13      04/2015: 4      02/2015: 2

#### Sources



- Waikato Times: 22
- Waikato Independent: 3
- Maori Television: 1
- TVNZ: 1
- Hamilton News: 1
- Hamilton Press: 4
- Stuff.co.nz: 2
- New Zealand Herald: 1
- Nicola Walsh: 1

#### Content Types



- Newspaper: 24
- Online: 12

### Council responds to beer complaint

**From** Waikato Times  
**Published** 11:22 27/06/2015

View attachments: [Council responds to beer complaint.PNG](#)

In response to Sue Ranstead's letter to the editor of Tuesday, June 23, it is great to hear how good the recent football experience at the Waikato Stadium was during the *Fifa* U-20 tournament.

### Letter to the editor - Beer was crap

**From** Waikato Times  
**Published** 09:22 23/06/2015

View attachments: [Letter to the editor - Beer was crap.png](#)

I attended several of the *Fifa* U-20 World Cup games and have been amazed but confused.

### Football pride - Letter to the editor

**From** Waikato Times  
**Published** 09:10 17/06/2015

View attachments: [Football pride.png](#)

As I sat in the crowd at Waikato Stadium last Thursday evening, cheering on our Under 20 All Whites, I felt immensely proud.

### It's football with cool beats

**From** Waikato Times  
**Published** 09:21 15/06/2015

View attachments: [It's football with cool beats.png](#)

As carnivals go, the Sunday afternoon party celebrating the *Fifa* U-20 World Cup match between Brazil and Portugal, was a very cool one, in both senses of the word.

### Home crowd could push All Whites to win

**From** Waikato Times  
**Published** 10:33 11/06/2015

View attachments: [Home crowd could push All Whites to win.png](#)

Hamilton is set to host the biggest game of football the city has seen.

### Junior All Whites ready to 'go out there and fight' against football giant Portugal

**From** TVNZ  
**Published** 07:23 11/06/2015

New Zealand football fans are being urged to 'white out' *Waikato Stadium* tonight for the Junior All Whites' match against Portugal. The Junior All Whites will play the biggest game of their lives after making it through to the knockout stages of the *FIFA* Under 20 World Cup.

**Portugal embrace favourites tag for knockout clash against New Zealand**

**From** Waikato Times  
**Published** 18:58 10/06/2015

Portugal are embracing the favourites tag ahead of their *Fifa* U-20 World Cup knockout clash against hosts New Zealand in Hamilton on Thursday night. The European giants are massive favourites to defeat the Junior All Whites in their round of 16 match at *Waikato Stadium*, and Portuguese coach Helio Sousa has no problems with that.

**Junior All Whites want big Hamilton crowd for their biggest match ever**

**From** Stuff.co.nz  
**Published** 19:57 10/06/2015

Hamilton is set to host the biggest game of football the city has ever seen. The Junior All Whites take on European giants Portugal in the last 16 of the *Fifa* U-20 World Cup at *Waikato Stadium* on Thursday night, hoping to build on the history they have already created.

**Officials keep hush on FIFA U20 World Cup economic benefits**

**From** Stuff.co.nz  
**Published** 09:32 09/06/2015

Millions of taxpayer dollars have been forked out to host the *Fifa* U-20 World Cup but officials are remaining tight-lipped on how the tournament will benefit the New Zealand economy, with Wellington City Council refusing to divulge how much ratepayer cash it chipped in.

**Junior footballers confident as big match lands in Hamilton city**

**From** Waikato Times  
**Published** 17:20 08/06/2015

It is a game the team has to get up for and if they prevail, glory awaits them on the other side. But it won't be easy for the junior All Whites football squad. Their opponents in Hamilton this Thursday, Portugal, is one of the best of the *Fifa* U-20 World Cup 2015 tournament so far, topping Group C with three big wins over Colombia, Senegal and Qatar, and scoring 10 goals with just one against.

**Fifa volunteers have stadium makeover covered**

**From** Waikato Independent  
**Published** 11:34 08/06/2015

Among the many jobs completed in preparation for the *Fifa* U20 World Cup, volunteers had to tape over unauthorised brands on the air conditioning units and the televisions at Waikato Stadium. The stadium is hosting games from May 31 to June 14, and H3 event coordinator Edward Bryant said there are close to 200 volunteers involved in different operations.

**Cup clash**

**From** Waikato Times  
**Published** 10:44 08/06/2015

View attachments: [Cup clash.PNG](#)

Hamilton plays host to the third match-day of the *Fifa* U-20 World Cup on Saturday afternoon.

## Uruguay and Mali settle for a draw in final group match of the FIFA U-20 World Cup

**From** Waikato Independent  
**Published** 19:50 06/06/2015

Uruguay has survived an onslaught from a spirited Mali side and progress to the knockout stages of the FIFA U-20 World Cup with a 1-1 draw. A draw was all either team needed to advance to the next stage of the competition, and that result looked likely from the outset.

## Accommodation tight as Hamilton fills up

**From** Waikato Times  
**Published** 10:33 05/06/2015

View attachments: [Accommodation tight as Hamilton fills up.PNG](#)

Accommodation is filling up as farmers and football fans prepare to pour into Hamilton next week.

## Portugal dominate Qatar in Hamilton

**From** Waikato Times  
**Published** 09:52 04/06/2015

View attachments: [Portugal dominate Qatar in Hamilton.png](#)

Portugal made light work of Qatar in their second pool match of the *Fifa* U-20 World Cup in Hamilton on Wednesday evening.

## Colombia brings World Cup to life

**From** Waikato Times  
**Published** 10:35 03/06/2015

View attachments: [Colombia brings World Cup to life.PNG](#)

Hamilton recorded the largest crowds among venues hosting visiting international football teams on the opening match day of the *Fifa* U-20 World Cup.

## Editorial scandal detracts - Fifa scandal detracts

**From** Waikato Times  
**Published** 10:34 03/06/2015

View attachments: [Editorial scandal detracts - Fifa scandal detracts.PNG](#)

The timing of the arrests of high-ranking *Fifa* officials on charges of racketeering, fraud and money-laundering must have been galling for New Zealand organisers of the 2015 *Fifa* Under-20 World Cup.

## Marae welcomes Fifa heads

**From** New Zealand Herald  
**Published** 05:00 28/05/2015

Fifa was officially welcomed at Orakei Marae in Auckland yesterday, just three days out from the U-20 World Cup. The delegation from the world football governing body included about 35 senior officials, who were led on to the marae by Oceania Player of the Century and former All White Wynton Rufer.

**Powhiri for Qatar U-20 team**

**From** Waikato Times  
**Published** 10:00 27/05/2015

View attachments: [Powhiri for Qatar U-20 team.png](#)

The Qatar team were greeted with a powhiri at Waitomo Caves on Tuesday ahead of Hamilton's opening fixture this weekend.

**Teams welcomed as U20 FIFA World Cup draws near**

**From** Maori Television  
**Published** 08:20 27/05/2015

As the U20 FIFA World Cup draws near, teams begin to arrival to Hamilton, the place in which some of the games will take place. The Senegal U20 Football team will be welcomed to the *Waikato Museum* this morning at 11am. They are one of six teams confirmed to play at Hamilton's Waikato Stadium.

**Football fever**

**From** Waikato Times  
**Published** 08:59 22/05/2015

View attachments: [Football fever.png](#)

It was all action during a warm-up match between Uruguay and Panama at Hamilton's Gower Park on Wednesday night, ahead of the *Fifa* under-20 World Cup.

**U-20 World Cup football looming**

**From** Hamilton Press  
**Published** 10:24 20/05/2015

View attachments: [U-20 World Cup football looming.PNG](#)

The U-20 *Fifa* World Cup comes to Hamilton next week.

**Residents asked to open homes for influx of visitors**

**From** Hamilton Press  
**Published** 10:23 20/05/2015

View attachments: [Residents asked to open homes for influx of visitors.PNG](#)

A busy month for national and international events in Hamilton has led to a call for residents to host visitors in their homes.

**Letter to the editor - Football world class**

**From** Waikato Times  
**Published** 09:32 20/05/2015

View attachments: [Letter to the editor - Football world class.PNG](#)

World class football in a world class stadium: that was our experience at the Waikato Stadium when the youth football teams from Qatar, Panama, Ghana, New Zealand and Australia joined together for the recent Five Nations Series.

### Letter to the editor - Writer confused

**From** Waikato Times  
**Published** 08:33 18/05/2015

View attachments: [Letter to the editor - Writer confused.png](#)  
City businesswoman Kay Smith is confused!

### Fever pitch

**From** Waikato Times  
**Published** 13:28 14/05/2015

View attachments: [Fever pitch.PNG](#)  
Garden Place will serve as Hamilton's designated "Fever Pitch" during the *Fifa* U-20 World Cup.

### Panama top Qatar in U-20 World Cup warm up

**From** Waikato Times  
**Published** 13:22 14/05/2015

View attachments: [Panama top Qatar in U-20 World Cup warm up.PNG](#)  
Panama's switch in formation and superior passing and finishing saw them defeat Qatar 1-0 in their Under-20 World Cup warm-up at Waikato Stadium in Hamilton yesterday.

### Letter to the editor - Unacceptable idea

**From** Waikato Times  
**Published** 07:50 12/05/2015

View attachments: [Letter to the editor - Unacceptable idea.png](#)  
In the Waikato Times front page story on May 5, Deputy Mayor Gordon Chesterman's insistence that retailers should buy into city's big events is unacceptable.

### CBD missed chance during Cricket World Cup, says deputy mayor

**From** Waikato Independent  
**Published** 12:38 06/05/2015

Minimal Hamilton central retail involvement during the ICC Cricket World Cup has left Hamilton's deputy mayor disappointed. The 2015 Cricket World Cup report was discussed at the Hamilton City Council meeting on April 30, with Deputy Mayor Gordon Chesterman saying the response from central retail businesses was disappointing.

### Hamilton city retailers told to join festive fray

**From** Waikato Times  
**Published** 08:31 05/05/2015

A reluctance by central city retailers to rally behind big events has prompted a warning from Hamilton's deputy mayor - join the fray or risk missing out. Gordon Chesterman said city retailers' unwillingness to leverage off the recent ICC Cricket World Cup was disappointing and could see the council look to The Base and Westfield Chartwell to help hype future events.

### Waikato Stadium gets Fifa U-20 tick

**From** Nicola Walsh, Hamilton City Council

**Published** 08:40 24/04/2015

View attachments: [Waikato Stadium gets Fifa U-20 tick.png](#)

"Magnifique" was the single word Senegal's football coach used to sum up his impressions of Waikato Stadium, ahead of his team's appearance there in the *Fifa* U-20 World Cup.

### African football flair to light up Waikato Stadium

**From** Hamilton News

**Published** 10:29 20/04/2015

View attachments: [African football flair to light up Waikato Stadium.png](#)

Senegal and Mali will bring African footballing flair to Waikato Stadium this year as the countdown continues to the *FIFA* U-220 World Cup New Zealand.

### Cup brings future stars

**From** Hamilton Press

**Published** 11:58 08/04/2015

View attachments: [Cup brings future stars.PNG](#)

Senegal and Mali will bring African footballing flair to Waikato Stadium this year as the countdown continues to the *FIFA* U-20 World Cup New Zealand 2015

### Senegal, Mali to play at Waikato Stadium

**From** Waikato Times

**Published** 13:46 01/04/2015

Senegal and Mali will bring African footballing flair to Waikato Stadium this year as the countdown continues to the *FIFA* U-20 World Cup. The two West African nations have been confirmed for games in Hamilton, following the African qualifying tournament in March in Senegal.

### Flair, passion on the field

**From** Hamilton Press

**Published** 12:00 18/02/2015

View attachments: [Flair, passion on the field.png](#)

Latin footballing flair from the likes of Portugal, Uruguay and Colombia is coming to Hamilton for the *FIFA* U-20 World Cup.

### Out and about - All together now

**From** Waikato Times

**Published** 09:00 13/02/2015

View attachments: [Out and about - All together now.png](#)

Students at Forest Lake School get behind Wooliam, the mascot for the *Fifa* U-20 World Cup.

## FIFA U-20 World Cup

## Estimate of Council Staff Hours

	Number of Staff	Average Weeks Involved	Average Hours per Week	Estimated Total Hours	
<b>Events &amp; Economic Development Group</b>					<b>6620</b>
Host City					3148
General Manager	1	52	2	104	
Executive Assistant	1	52	3	156	
H3 Director of Operations	1	52	15	780	
Project Manager	1	40	20	800	
Project Coordinator	1	40	20	800	
Operations Manager	1	12	8	96	
Graduates	2	3	30	180	
Marketing Team	2	4	2	16	
H3 Finance Team	3	12	6	216	
Venue					3472
Venue Manager	1	52	10	520	
Event Manager	1	52	10	520	
Assistant Event Manager	1	40	10	400	
Function Manager	2	12	12	288	
Administration Coordinator	1	12	12	144	
Turf Manager	1	52	10	520	
Turf Team	3	12	30	1080	
<b>Other Areas of Council</b>					<b>2385</b>
Communications Advisor	1	52	8	416	
Communications Staff	4	40	2	320	
Parks & Open Spaces Team	1	52	1	52	
City Parks Staff	3	40	8	960	
Waikato Museum Staff	4	12	4	192	
Transportation Staff	2	52	0.5	52	
City Safe Manager	1	52	1	52	
City Safe Staff	6	2	12	144	
Ethnic Communities Coordinator	1	52	1	52	
Mayor's Office Staff	1	12	3	36	
Finance Staff	1	52	0.5	26	
HR Staff	1	3	1	3	
i-SITE Staff	1	40	2	80	
<b>Estimated Totals</b>	<b>50</b>				<b>9005</b>

**Committee:** Council

**Date:** 27 August 2015

**Report Name:** Melville Park - Hamilton Roller Skating Club Lease Application

**Author:** Renee McMillan

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Community Occupancy Policy</i>
<b>Financial status</b>	<i>There is not budget allocated. Request for \$9,540 + GST being made.</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

2. The purpose of this report is to approve the recommendation from the Melville Speed Skate Park Hearings Panel (Panel) in relation to the Hamilton Roller Skating Club (Skating Club) lease application for Melville Park.
3. This is being reported directly to Council, rather than through the Finance committee as the Skating Club have some time pressures around funding they have secured for this project.

## Recommendations from Hearings Panel

That:

- a) The report be received;
- b) The landscape plan for the proposed speed skate track as presented by Opus International Consultants Ltd in Attachment 1, be accepted;
- c) Council grants the Hamilton Roller Skating Club Incorporated approval to develop a speed skate track at Melville Park in accordance with the landscape plan prepared by Opus International Consultants Ltd subject to:
  - i) The track approval lapsing if not given effect to within two years;
  - ii) Construction of the proposed track being fully funded by the Hamilton Roller Skating Club Incorporated;
  - iii) Landscaping being established in accordance with the approved landscape plan within one month of completion of the track and prior to use of the track for speed skating;
  - iv) Any necessary consents being obtained by the Hamilton Roller Skating Club Incorporated prior to construction commencing;
  - v) Assessment of stormwater design pre and post construction by an appropriately

qualified engineer and assessment being made available to Council, including:

- i. Functionality of any proposed soakage devices;
  - ii. Impacts to overland flow and general site drainage, including any ponding; and
  - iii. Impacts to overall site stormwater discharge to the piped network and downstream open channel (peak flow quantities and general quality).
- vi) Construction not commencing prior to 5 October 2015;
  - vii) The Hamilton Roller Skating Club Incorporated being responsible for all maintenance of the proposed track;
  - viii) The Hamilton Roller Skating Club Incorporated being required to make the inner area of the proposed track available to the Hamilton Dog Obedience Club and Waikato Agility Group for event parking, as required;
  - ix) The Hamilton Roller Skating Club are not to use the proposed track on a Wednesday or Thursday night, during times the dog obedience lawn is booked by the Hamilton Dog Obedience Club or Waikato Agility Group. During such times, the inner area of the proposed track will be made available to the Hamilton Dog Obedience Club and Waikato Agility Group for use; and
  - x) Signage being installed advising the public are not to use the proposed track during times the dog obedience lawn is booked by the Hamilton Dog Obedience Club or Waikato Agility Group.
- d) Following section 54(1)(b) of the Reserves Act 1977, Council approves the granting of a new community group lease to the Hamilton Roller Skating Club Incorporated for land at Melville Park as outlined in Attachment 2, less the area agreed by the Melville Speed Skate Park – Hearings Panel at the meeting on 19 August 2015, being part of Pt Lot 512 DPS9477, subject to the following terms and conditions:
- i. Term – 15 years commencing 27 August 2015;
  - ii. Rent – \$1,081.25 plus GST per annum in accordance with the Community Occupancy Policy;
  - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines; and
  - iv. The Hamilton Roller Skating Club Incorporated’s existing lease dated 20 August 1999 and subsequent variations being surrendered by Deed.
- e) Hamilton City Council funds the cost of the fencing and landscaping excluding the bund, at an estimated cost of \$9,540 excluding GST.

#### **4. Attachments**

- 5. Attachment 1 - Approved Landscape Plan
- 6. Attachment 2 - Lease Area
- 7. Attachment 3 - Hearings Panel Minutes 24 June 2015

#### **8. Key Issues**

- 9. Background

10. At its meeting of [23 April 2015](#), the Finance Committee approved the public notification of its intention to grant a new lease to the Skating Club to develop a speed skate track at Melville Park.
11. The Committee appointed Councillors Tooman (Chair), O'Leary and Green to a Panel to hear and deliberate on submissions and to report back to the Finance Committee for their decision making.
12. Public consultation was open from 1 May 2015 to 6 June 2015. A total of 31 submissions were received.
13. At its meeting of [24 June 2015](#), the Panel heard submissions, deliberated and made a recommendation to approve the proposed lease subject to a number of conditions. Minutes of that meeting are included in Attachment 3.
14. Condition d) 9 was for staff to develop a suitable landscaping plan in consultation with the Hamilton Dog Obedience Club, the Waikato Agility Group and the Skating Club.
15. A landscape plan was developed and agreed to by all three groups. The Skating Club's approval was conditional on Council funding the proposed landscaping with the exception of the bund, which the Skating Club advise Fulton Hogan have agreed to construct at zero cost to the Skating Club.
16. A copy of the approved landscape plan is included in Attachment 1. The proposed landscaping is estimated to cost \$9,540 excluding GST, excluding the bund.
17. The Panel reconvened on 19 August 2015 to receive an update following its decision of 24 June 2015 and for the Panel to confirm a recommendation to Council.
18. This report presents the recommendations of the Panel to Council for their decision making.
  
19. Legislative requirements or legal issues
20. The lease application has been considered under s54 of the Reserves Act 1977. Public notification has been undertaken in accordance with s54(2)(b) of the Act.
21. If approved, Council is required to obtain approval from the Minister of Conservation, which has been delegated to Council, which has been delegated to General Manager, Community.
  
22. Treaty requirements/implications
23. Consultation with Waikato-Tainui has been undertaken and Waikato-Tainui confirms they have no issues with the proposed lease.
24. Jodi Bell-Wymer was appointed to the Panel as the Waikato-Tainui advisor.

## **25. Financial and Resourcing Implications**

26. The Skating Club will fully fund the proposed track, estimated at \$120,000 and will be responsible for the ongoing maintenance of the track. The Skating Club advises they have raised all funds, and have provided evidence of this to staff.
27. The Panel recommendation is that Council funds the cost of the proposed fencing and landscaping, which is estimated at \$9,540. There is no specific budget allocated for this. Parks and Open Spaces Unit operational budgets for planting and boundary fences will need to be redirected to this project. With some reprioritisation this cost can be accommodated.
28. The Skating Club pays \$637.50 plus GST per annum for their existing lease, dated 20 August 1999, including subsequent variations.
29. The proposed rental rate for the new combined lease area, if approved is \$1,081.25 plus GST per annum based on a land area of 5,050m<sup>2</sup> and calculated in accordance with s5.1 of the Community Occupancy Guidelines.
30. The Skating Club has applied for a further subsidy under s5.6(iii) of the Community Occupancy Policy. This clause allows for Council to grant a further subsidy where the occupied area is open to the public for use when not in use by the Community Group. Staff and the Hearings Panel recommend this is declined.

31. Resource consent is required for construction of the proposed track. The Skating Club has requested Council waive the consent lodgement fees. Staff and the Hearings Panel recommend the fee is not waived, as doing so would set a precedent.

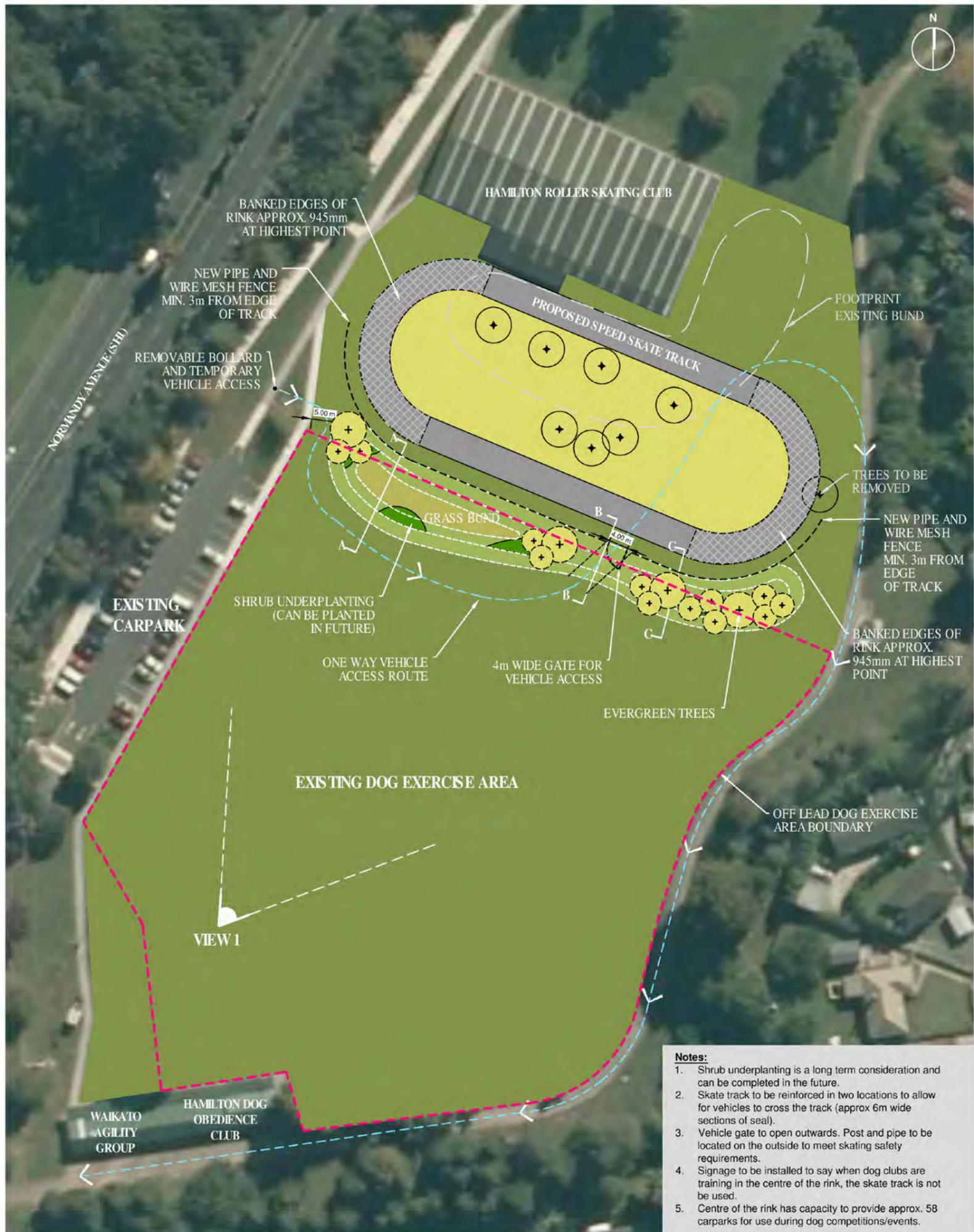
**32. Risk**

33. While staff have worked closely with all park leaseholders and developed a landscape plan to mitigate risk of conflict between speed skaters and dogs, there still remains some risk of conflict between the proposed track and the public off-lead dog exercise area. However regular liaison between the respective clubs and Council officers will mitigate this risk.

**Signatory**

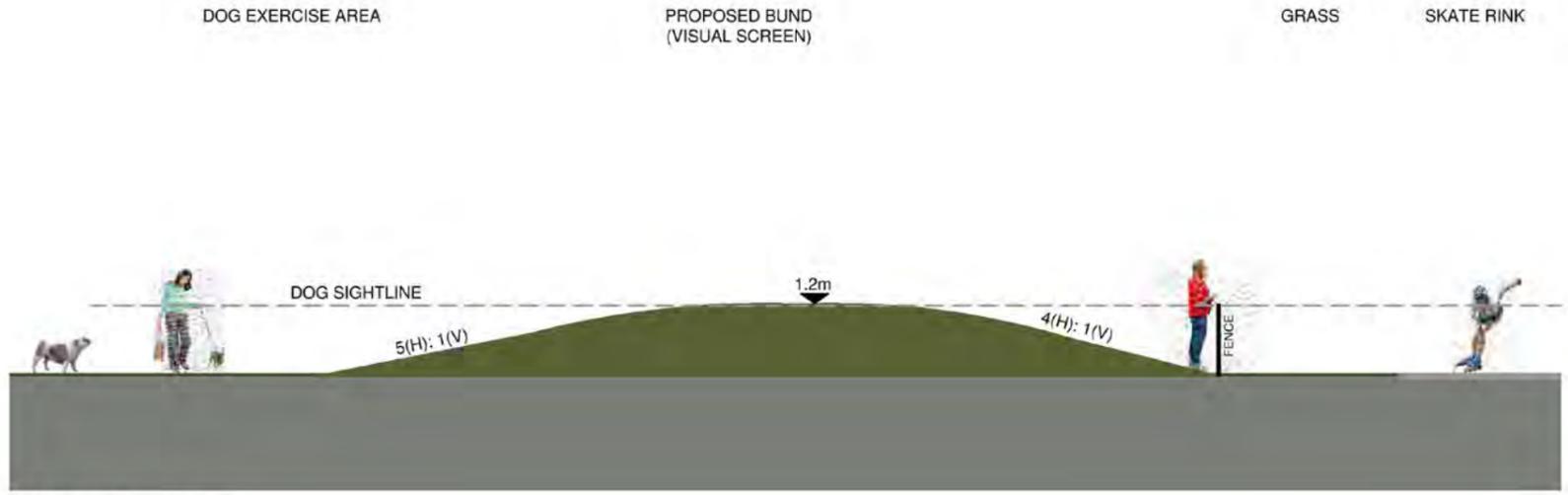
Authoriser	Lance Vervoort, General Manager Community
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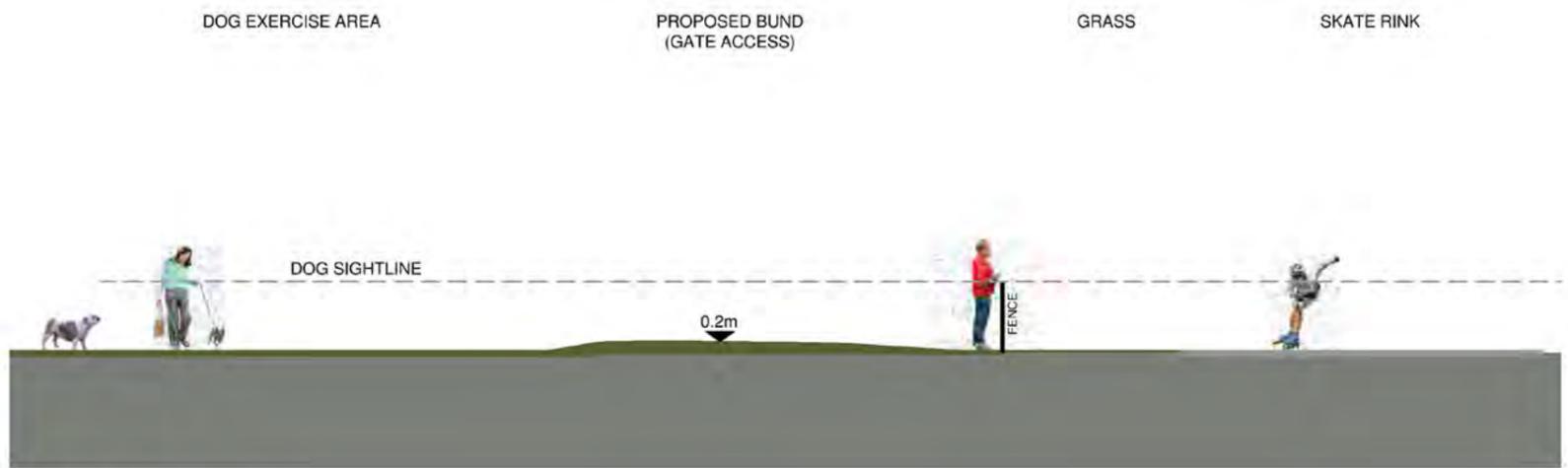


<p>Original Sheet Size A3 (420x297)                  Plot Date 31 Jul 2015 @ 1:13 p.m. Path O:\env\ub_nord\hamilton_city\proj3-38906.00 melville skate track                  landscape plan\NEW PROJECT FILE\02 Drawings\01 Working Drawings\Concept Plan\Landscape Concept Plan                  Option 1 DL.dwg.pln</p>		<p><b>OPUS</b>                  Hamilton Office                  464 7 8389344</p>		<p>Private Bag 5057                  Waikato Mail Centre                  Hamilton 3200</p>		<p>Project:                  MELVILLE PARK                  SPEED_SKATE_TRACK                  LANDSCAPE_PLAN_FOR_MITIGATION</p>	
<p>DESIGNED/SURVEYED:                  NC</p>		<p>Approved:                  SS</p>		<p>Approved Date:                  JULY 2015</p>		<p>Sheet:                  MELVILLE PARK SPEED_SKATE_TRACK                  PLAN_FOR_CONSULTATION_OPTION_1</p>	
<p>Date:                  SS</p>		<p>Scale:                  1:750_A3</p>		<p>Project No:                  3-38906.00</p>		<p>Sheet No:                  01</p>	
						<p>Revised:                  R2</p>	

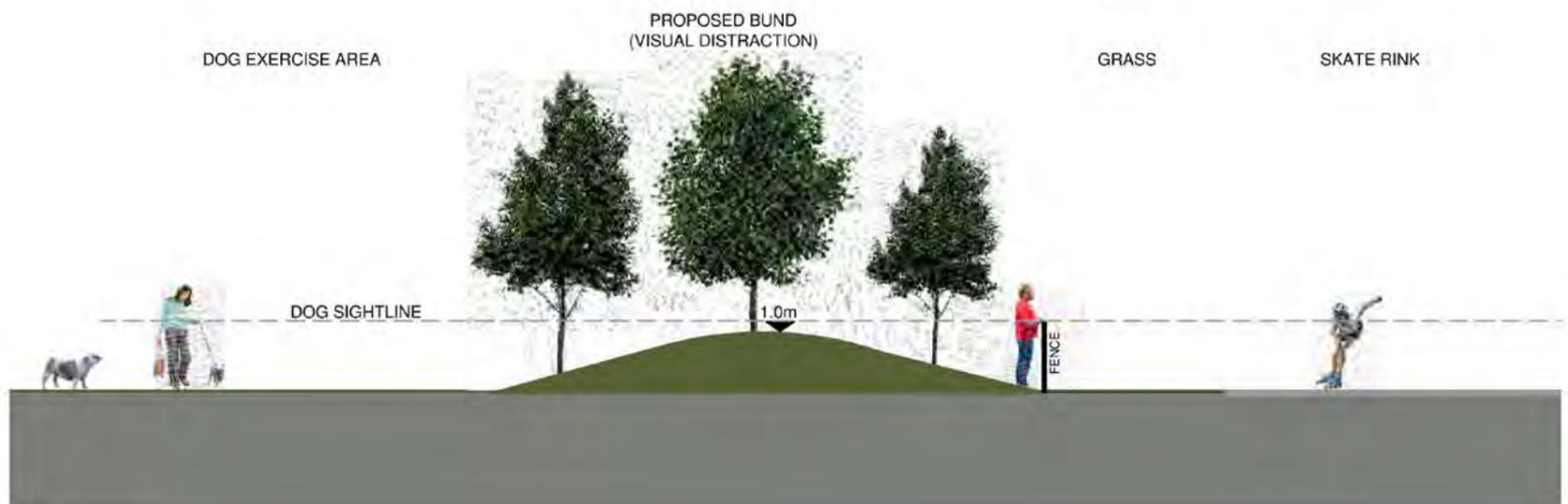
# MELVILLE PARK



BUND CROSS SECTION A-A  
SCALE 1:100



BUND CROSS SECTION B-B  
SCALE 1:100



BUND CROSS SECTION C-C  
SCALE 1:100

		Project: MEVILLE PARK SPEED SKATE TRACK LANDSCAPE_PLAN_FOR_MITIGATION Title: MEVILLE PARK SPEED SKATE TRACK TYPICAL_CROSS_SECTION	
Original Sheet Size: A3 (420x297) Plot Date: 31 Jul 2015 @ 9:39 a.m. Path: O:\env\h\scott\h\m\h\g_c\p\m\3-38906-00_melville skate track landscape plan\NEW PROJECT FILE\02 Drawings\01 Working Drawings\Concept Plan\Landscape Concept Plan Option 1 Dwg sections	Drawing No: SS Date: JULY 2015	Project No: 3-38906.00 Sheet No: 02 Revision: R2	Private Bag 3087 Waikato Mail Centre Hamilton 3240

# MELVILLE PARK



EXISTING SITE - 3X PHOTOS STITCHED TOGETHER



VISUALISATION ILLUSTRATING PROPOSED SPEED SKATE TRACK WITH LANDSCAPE MITIGATION - OPTION 1

<small>Plot Date: 22 Jul 2015 @ 2:13 p.m. Path: O:\env\va_north\hamilton_city\proj\3-38906.00 melville skate track landscape part02 Drawing\01 Working Drawing\Concept Plan\Landscape Concept Plan Options D0.dwg - visualisation Original Sheet Size A3 (120x297)</small>		 Hamilton Office +64 7 8389344		Private Bag 3057 Waikato Mail Centre Hamilton 3240		Project: MELVILLE PARK SPEED SKATE TRACK LANDSCAPE_PLAN_FOR_MITIGATION	
				Sheet: MELVILLE_PARK_SPEED_SKATE_TRACK VISUALISATION_OPTION_1			
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**Hamilton City Council**  
Te kaunihera o Kirikiriroa

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**HAMILTON**  
**Hamilton Roller Skating Club - Melville Park**

Date: 10/09/15

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## Melville Speed Skate Park - Hearings Panel

### OPEN MINUTES

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Minutes of a Meeting of the Melville Speed Skate Park - Hearings Panel held in Committee Room 1, Municipal Building, Garden Place, Hamilton on Wednesday 24 June 2015 at 11:00am.

#### PRESENT

Chairperson	Cr L Tooman
Members	Cr A O'Leary Cr K Green
Advisor	Ms Jodi Bell-Wymer
In Attendance	Parks & Open Spaces Manager, Team Leader Planning & Assets (Parks & Open Spaces), Community Occupancy Advisor
Also in Attendance	Kathy Moody (Hamilton Roller Skating Club), Bevan Dale (Chair of NZ Kennel Club), Joanne Small (Kool K9 Training Ltd), Keri Neilson (Waikato Agility Group) and Holly Snape (Hamilton Dog Obedience Club).
Democracy Advisor	Ms L Preiss

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#### 1. Apologies

There were no apologies.

There were no leaves of absence.

#### 2. Confirmation of Agenda

**Resolved:** (Crs Green/O'Leary)

The Committee confirmed the agenda.

#### 3. Declarations of Interest

No members of the Committee declared a Conflict of Interest, however Councillor Tooman noted that in his previous employment he supervised Mr Stefan Macfie (Page 27 of the Agenda).

Melville Speed Skate Park - Hearings Panel 24 JUNE 2015 - OPEN

#### 4. Melville Park - Speed Skating Track - Hearings and Deliberation Report

The following submissions were received:

##### a) Kathy Moody – Hamilton Roller Skating Club ('HRSC')

Ms Moody spoke on behalf of the HRSC to written submissions, which were handed out at the Meeting (attached to these Minutes).

She stated that the HRSC wished to build an international level speed skating track. This track would be built at the expense of HRSC, which had obtained funding for the \$150,000 needed for the track. The track would contribute to the Community by being available to the public for use for cycling and running activities. She emphasized that skating was a good family activity with social and health benefits.

Currently the only other track of this standard was in the South Island (Timaru) and the HRSC wish to provide such a facility in the North to even out the playing field across the country. The HRSC was hoping to get increased National and International attention for the sport.

Ms Moody spoke about the opposition to the track from the dog clubs and stated that through previous discussions, agreement had been reached between the parties were her understanding was that all concerns were addressed as follows:

- In terms of safety issues, with using the area for skating and dog training, it was agreed that the HRSC would not use the track on nights when the dog clubs provided training, which were Wednesdays and Thursdays.
- In terms of parking, the HRSC agreed to build a stronger track, at their own further expense, which would enable the dog clubs to use it as a car park for their events.
- In term of a fence between the facilities, Ms Moody stated that no fence was needed as the activities would not occur at the same time, and if the track was to be fenced, it could not be used as a car park. It was also mentioned that very specific, and expensive, fencing would be required to keep the track at an international level, if fencing was installed. She suggested temporary fencing, like the orange rolls used at road works, could be used when events or activity clashes occurred.

Ms Moody answered questions from the Panel as follows:

- The HRSC did not file any submissions in support of the lease application as Ms Moody was unaware of the correct process and upon advise of a HCC staff member thought the consultation process was only for general public, not for the HRSC or other clubs, to file submissions.
- Ms Moody was previously told that the track area could not be fenced. When she had a Meeting with Parks and Open Spaces in March 2015 there was a discussion about the future plans of the track (as with the current skating rink it started as an open arena, became fenced and then became completely roofed and enclosed). Ms Moody stated that the plan for the track was to keep it as an open space. However, in the meantime, the Pooches and Parks Plan was released, indicating that the dog area of the park may be fenced by HCC after consultation.
- Animal Welfare confirmed that in the last 10 years there had been no issues between the dogs and the current skaters.
- The cycle track in Hamilton East could not be used as a speed skating track as it was the wrong distance and the banking was different.

Melville Speed Skate Park - Hearings Panel 24 JUNE 2015 - OPEN

- The intent of HRSC was to use the track for around 6 hours per week, but it was accepted that as interest and membership increased the hours of use might increase as well. However, HRSC agreed not to use the track on Wednesday and Thursday nights to accommodate the dog clubs' training nights.

**b) Bevan Dale – Chair of New Zealand Kennel Club**

Mr Dale was the former president of the Waikato Agility Group and was the current Chair of the New Zealand Kennel Club. He spoke to his filed submission, submission number 21 on page 46 of the Agenda.

Mr Dale explained that Dog Agility was a sport that normally flew under the radar. However, he also said that interest in this sport increased yearly, as reflected in their increased annual memberships. Members competed nationally, internationally, and some members have competed in the World Championships.

Mr Dale's concern regarding the proposed lease was mainly one of safety. He stated that even if the HRSC was not using the proposed track on the dog clubs' training nights, that the track would still be open for public use. Accordingly, in his view, a fence was required or the track could be built on the other side of the existing HRSC building.

Mr Dale answered questions from the Panel as follows:

- Despite the whole park being open to the public, the speed skaters would provide higher stimuli to the dogs than current activities in the basin (bicycling, kite flying, kicking balls, etc). The vehicles that travel past the park do not really affect the dogs as the park was in a natural basin. This was contrasted with the proposed track which would be in direct view of the dog training area.

**c) Joanne Small – Kool K9 Training Limited**

Ms Small was a founding member of the Waikato Agility Group (WAG) and was currently a trainer for Kool K9 Training. She spoke against the lease proposal, as set out in her filed submission, submission 25 on page 50 of the Agenda.

Her main concern was for the Health and Safety of both the speed skaters and the dogs. She stated that it was not just when the HRSC was using the track, but also with public users. Dogs needed exercise and they got the best exercise when they were running around off lead. Their off lead time would be compromised with speed skaters using the track.

Ms Small explained that dogs have a genetic predisposition to chase and owners might be unaware of the fact that their dog would chase, until something triggered such a response. Once this was triggered the dog experienced a chemical release, which then meant that it would be very hard to correct this chasing behavior later.

Even if the HRSC was not using the track during dog training times, HRSC said they would use the track in the weekends, which was when a lot of dog owners were taking out their dogs for exercise. These dogs might be the ones who were not as well trained as the dogs from the dog clubs.

Ms Small said that if the proposal was to go ahead a fence should be put in place to protect both the skaters and the dogs. A temporary fence would not be suitable as dogs could easily jump over them, thus a solid structure would be more appropriate.

Ms Small answered questions from the Panel as follows:

- When the current skating rink opened it was not enclosed and was visible to the dogs when training. However, that was further away and that type of skating was not as fast as proposed with the new speed track.

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- With the Pooches and Park Plan it was suggested that the park would be fenced by HCC, but Ms Small stated further consultation would be needed with that due to some antisocial behaviors that occurred in the park and which may become more prevalent if it was completely fenced.
- Ms Small did most of her training at home, but some training occurred at the park as dogs needed to learn to be obedient in different types of environments.
- Ms Small accepted that if the speed skate track was fenced that would create parking issues as they would not be able to park on it. It was suggested that the fence should be able to open to such an extent as to allow cars through when required.

**d) Keri Neilson – Waikato Agility Group**

Ms Neilson spoke as the President of WAG. She spoke to WAG's opposition to the application, submission 28 on page 56 of the Agenda.

Ms Neilson stated that WAG members have been winning competitions both nationally and internationally. It was not a high profile sport, but it was successful and provides a community service through socializing and training dogs.

When WAG initially was spoken to about the speed skating track it was not opposed to the proposal, subject to a fence. However, the information that was provided was limited and the high speeds and the fact that it would be open to the public was unknown. Accordingly, WAG consulted its members and ran a survey with the results as set out on page 57 of the Agenda.

WAG understood that the dog area of the park was reduced by HCC as HCC was earlier made aware of the proposed lease application for the speed skating track. Accordingly, if HRSC's application was not successful WAG might seek to have the previous, bigger, dog area reinstated.

WAG was the only dog agility training facility in Hamilton. However, WAG members have stated that they would go for out of town for training if the speed skating track was approved.

WAG noted that if HRSC had their lease approved it would not restrict the HRSC's use of it. There may be agreement now, in terms of HRSC not using the track on dog training nights, but that would not mean the agreement would stay in place in the future.

It was WAG's view that other locations for the speed skate track be considered, that the wider impact on other users of the park be looked into and that mitigation strategies for those impacts be put in place.

Ms Neilson answered questions from the Panel as follows:

- Trainers were very aware of possible distractions to dogs and would either try and move away from potential distractions, or get the dogs placed on lead. However, this reduced the off lead training time available to members.
- Currently the trainers can deal with distractions as they appear. However, with the speed skate track it will be a continual visual and noise distraction.
- Landscaping could reduce the distraction, but there have been instances at the park with interferences with cars and items which were left unattended. Accordingly, landscaping that block areas of the park could lead to increased antisocial behaviors.
- The dog area could be fenced off, but this was not seen as a priority and WAG would rather use that money on other things, as opposed to a fence.
- 100% of WAG members were opposed to the speed skate proposal and 58% would move to other training areas. Members spend large amounts of money on dog agility and want the best for their money.

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**e) Holly Snape – Hamilton Dog Obedience Club**

Ms Snape spoke as the Training Coordinator for Hamilton Dog Obedience Club (HDOC). She spoke to the HDOC submissions, submission 29 on page 58 of the Agenda.

Ms Snape stated that as a Melville resident she would always advocate for Community Groups and the good work that they do in the area. She stated that HDOC was a favour of multi-use for the park, however, there were some concerns with this lease application, including risk to people and risk to dogs (especially in terms of exacerbating any underlying issues some dogs may have).

She noted that as a volunteer the Health and Safety Act changes made volunteers personally liable for certain issues and they could be fined when things went wrong.

Ms Snape explained 'trigger stacking'. She explained that dogs face multiple triggers at all times, including moving objects, sounds, smells, etc. Trainers were conscious of all possible triggers to ensure that dogs were still able to concentrate and were not facing triggers over their 'threshold'. Trainers use a technique of 3 Ds - Distraction, Duration, Distance. They need to be in control of at least 2 of those concepts at any time to enable proper training.

Ms Snape stated that in every training group there was normally one or two dogs that were over their thresholds in the park. Accordingly, trainers would use distance to get greater control of the dogs and to enforce good behavior.

If the speed skate park was approved not only would it create more triggers for the dogs, it would also use the space that some dogs were taken to for training at a distance.

Ms Snape stated that the speed skate track could be fenced, but that it would need to be a solid fence otherwise dogs could leap over it. It was also not just for the dogs who were at training, but public users of the park exercising their dogs. The sound created by the skates should also be considered.

It was Ms Snape's (and the HDOC) view that the best option would be to have the speed skate park on the other side of the HRSC's current building.

Ms Snape answered questions from the Panel as follows:

- If there were no members of the public using the speed skate track on the dog training nights, that would decrease distractions for the dogs.
- Ms Snape stated that the dog obedience clubs face multiple triggers at the moment and that some triggers were good for training, but not too many.
- The HDOC currently had five classes that run every Wednesday night, with 10 people enrolled in each class. They were fully booked.

**The Meeting adjourned from 12:40pm to 12:50pm.**

The Park & Open Spaces Manager, supported by the Team Leader Planning and Assets, spoke to, and answered questions in relation to the Staff Report as follows:

- Staff met with the HRSC in March 2015 about the lease application. It was a very preliminary meeting with limited information. Different sites for the speed skating track was considered, however ruled out either due to suitability or size issues. It was noted that the speed skate track could not be placed on the other side of the current HRSC building, as there was a playground there. If the speed skate track was placed on that side of the current building it would have to go further down, towards the river, which would create problems in terms of lighting, restrooms and skate hiring facilities.

Page 5 of 7

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- As Melville park falls under the Reserves Act the lease application had to go to public consultation. This occurred and 31 submissions were received, as set out in the Report. Staff recommended two options. Option 1 was to decline the application, which would not compromise the HRSC's current lease. Option 2 was to approve the lease subject to the HRSC erecting a fence and that the track would be available for parking when the dog clubs had events.
- Fencing was suggested as Melville park is already due for fencing under the Pooches and Parks Plan. However, the design would need to be carefully considered under the open spaces policy and the potential for vandalism would need to be considered.
- There was no budget for HCC to erect a fence on the site.
- Staff initially spoke to the HRSC about not erecting a fence. This was in the context of the future plans of the HRSC and the history with the current premises being open and then having been enclosed over time. However, matters at HCC also changed, with the Pooches and Park Plan stating that the dog park could be a fenced area, depending on consultation.
- If there are no physical barriers it is hard to keep public out of parks on certain nights. When dog clubs have training on Wednesday and Thursday nights, the general public might still use the speed track even if the HRSC agreed not to use it on those nights. Generally parks were booked for events, but there were no HCC staff available to ensure that the area was not used by public, when booked.
- Landscaping could potentially be used to mitigate some of the concerns of the dog clubs. However, to get a solution that works for everyone a meeting between the dog clubs and the HRSC would be the best way forward.
- There are time constraints in place as the HRSC relied on funding for the project. Some funding grants already had to be extended due to delays in the process. Accordingly decisions about fencing needed to be made as soon as possible.

**Resolved:** (Crs O'Leary/Green)

That the:

- a) Report be received;
- b) Hearings Panel hears the submitters wishing to present in support of their submission;
- c) Hearings Panel deliberates and make a recommendation on the proposed lease;
- d) Council approve the proposed lease subject to the following conditions:
  1. Construction and maintenance being fully funded by the Skating Club;
  2. Approval lapsing if not given effect to within two years;
  3. Any necessary consents being obtained prior to construction commencing;
  4. The Skating Club being required to make the inner area of the speed track available to the dog obedience clubs for overflow event parking, when required;
  5. Assessment of stormwater design pre and post construction by an appropriately qualified engineer;
  6. Development and implementation of a detailed landscape plan approved by the Parks and Open Spaces Unit;
  7. Construction and design being fully funded by the Skating Club;
  8. The Skating Club being responsible for on-going maintenance of the track and any landscaping;

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9. Staff to develop a suitable landscaping plan in consultation with the Hamilton Dog Obedience Club, the Waikato Agility Group and Hamilton Roller Skating Club; and
  10. Staff to look at different options to keep Public users from using the area on Wednesday and Thursday nights.
- e) Recommendation was reported back to the Finance Committee at its 20 August 2015 Meeting.

**The Meeting was declared closed at 1.35pm.**

**Committee:** Council

**Date:** 27 August 2015

**Report Name:** 2016 Local Authority Elections  
- Online Voting Trial

**Author:** Jude Pani

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Local Electoral Act</i>
<b>Financial status</b>	<i>The total cost is approximately \$110,000+GST. If approved, Council's contribution would be \$67,000+GST. This is not budgeted.</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

2. For the Council to:

- i. receive information on the functional requirements for an online voting trial and associated costs with any trial; and
- ii. to confirm its interest in Hamilton City Council participating in the online voting trial for the 2016 Local Authority Elections.

## 3. Background

4. On 12 May 2015, Associate Minister of Local Government, the Hon Louise Upston ("Associate Minister") announced a set of requirements for a possible trial of online voting. The requirements (accessed via the following link) are a guide for councils to decide if they want to trial online voting at the 2016 local authority elections: [www.dia.govt.nz/online-voting](http://www.dia.govt.nz/online-voting).
5. On 25 June 2015 Council received a report on this matter and resolved:
 

*"That the Council registers an interest with LGNZ for Hamilton City Council to participate in online voting trial for the 2016 Local Authority Elections, conditional upon:*

  - i. *Council approving the costs; and*
  - ii. *The technical aspects of the election process relating to councils participating in the online voting trial being resolved to the satisfaction of the Electoral Officer."*
6. Local Government New Zealand (LGNZ) has met with the Associate Minister regarding the conditions many councils placed on their applications to participate in an online voting trial. LGNZ has advised that Cabinet has supported the removal of some requirements that needed to be complied with that the Electoral Officer considered unhelpful.
7. There is now some certainty about the nature of the framework that online voting providers will need to comply with.
8. The two critical Cabinet decision-making points are:
  - i. September – a decision on which councils will be permitted to be part of the trial, and

- ii. December – whether or not a trial will ultimately proceed.
9. In order to meet the Cabinet decision-making timeframe, and to give councils sufficient time to put policies and procedures in place, a Cabinet decision is anticipated in September 2015.
  10. To this end, LGNZ has asked that councils who indicated their intention to participate in an online voting trial, confirm their intention to participate by 4 September 2015.
  11. Along with the costs of any trials undertaken being borne by the local government sector, territorial authorities that choose to participate in a trial must:
    - Accept responsibility for ensuring there is adequate resourcing for an online voting trial in their area;
    - Ensure that they meet security expectations; and
    - That they maintain the integrity of local electoral practice.
  12. Following is an overview of the functional requirements and also costs in order for Council to consider this matter.

#### Functional Requirements

13. Under the Department of Internal Affairs requirements document there are a number of compliance matters that the Council is required to undertake, including:
  - Performing risk and technical assessments, and
  - Appointing an independent assurance provider.
14. Much of the compliance requirements can be undertaken by Council's provider, Election Services (Dale Ofsoske, Deputy Electoral Officer). In undertaking planning on behalf of councils, Election Services is currently preparing, for example, a Project Initiation Document, a Risk Management Plan, a Project Communication Plan, a Stakeholder Management Plan, and mandatory Information Security Management System documents. They have engaged a project manager (ex KPMG) to ensure all requirements are completed and have approached a DIA approved auditor to undertake the full audit and assurance processes.
15. One functional requirement that Cabinet has not supported changing is the requirement that online voting credentials (voter ID and voter password) must be transmitted to electors by two separate transactions.
16. The requirement for a communication of voter ID and access code to electors by two separate transactions raises challenges and the Electoral Officer is considering innovative ways to meet this requirement without the need for two separate mail outs.
17. Currently elector information is accessed via the electoral roll which provides the physical address only. To implement two separate transactions would require two separate mail outs. This adds considerable costs to the online voting trial.

#### Costs

18. The costs of any trials undertaken are to be borne by the local government sector.
19. It has been estimated that the additional risk and technical assessments and assurance work required as noted in paragraphs 13 and 14 above, as well as the actual delivery of the online voting solution, would cost a maximum of \$50,000+GST.
20. The cost of an additional mail out has been estimated at \$60,000+GST.
21. The total additional costs of Hamilton City Council participating in the online voting trial are approximately \$110,000+GST.
22. This cost should be shared with the Waikato Regional Council (RC) and Waikato District Health Board (DHB). The Electoral Officer has been communicating with both the RC and DHB who are

aware of Council's interest in being part of the online voting trial, as any cost sharing would need to be conveyed/agreed with both the RC and DHB.

23. Based on the approximate cost of \$110,000+GST and cost sharing arrangements that were in place for the 2013 local authority elections, the estimated additional cost to the HCC of participating in an online voting trial would be approximately \$67,000+GST. This additional cost has not been included in the 10-Year Plan Budget.

## 24. Recommendations from Management

**Either –**

25. That:
- a) The report be received;
  - b) The Council confirms its interest with LGNZ, for Hamilton City Council to participate in the online voting trial for the 2016 Local Authority Elections;
  - c) Council approves the additional (unbudgeted) costs to a maximum of \$67,000+GST (with the Electoral Officer looking at ways to reduce this additional cost);
  - d) The Electoral Officer liaises with the Waikato Regional Council and Waikato District Health Board regarding cost sharing of the additional costs for online voting; and
  - e) Council is advised of the outcome of the September Cabinet decision on which councils will be permitted to be part of the trial of online voting for the 2016 Local Authority Elections.

**Or –**

26. That:
- a) The report be received; and
  - b) The Council confirms with LGNZ, that Hamilton City Council will not be participating in the online voting trial for the 2016 Local Authority Elections.

## 27. Attachments

28. There are no attachments for this report.

## Signatory

Authoriser	Richard Briggs, Chief Executive
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**Committee:** Council

**Date:** 27 August 2015

**Report Name:** Victoria on the River  
Development Site (265 Victoria  
Street)

**Author:** Sean Murray

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Hamilton Plan, District Plan, Hamilton City River Plan, Central City Transformation Plan, Economic Development Agenda</i>
<b>Financial status</b>	<i>N/A</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

2. The report provides an update on the status of the land known as Victoria on the River (VOTR) which is one of four Council-owned properties previously identified by Council for commercial development and conditional sale.
3. This report specifically relates to the outcome of the slope stability assessment and stormwater investigation report commissioned by Council and undertaken by AECOM.

## 4. Recommendations from Management

5. That the report be received;
6. That the Business and Investment Subcommittee report back to Council at its November 2015 meeting with recommendations on the future use of the land that will include a new site master-plan inclusive of;
  - a. Land safety remediation options.
  - b. Integration with legal obligations that currently rest over the land.
  - c. Works with neighbouring interests.
  - d. Incorporates the key elements of public amenity originally envisaged by Council.
  - e. Integrates to the direction of travel for “The River Plan” and “Central City Transformation Plan” (in draft).
  - f. Financial and any land transactional implications.

## 7. Attachments

8. Attachment 1 - Aerial photo of VOTR land
9. Attachment 2 - Background document on Council's interest in the VOTR land
10. Attachment 3 - Executive Summary report from AECOM

## 11. Background

12. As previously reported to Council, the potential for a major commercial development on the site has proven very difficult to achieve. The land is subject to a number of neighbouring access obligations and land strength constraints which have made it difficult for a major affordable development to proceed.
13. The obligation to provide 24 car parks on the VOTR land for the neighbouring Riverbanks building is one example. This is currently accommodated as a part of the current use of the land as a car park.
14. Council's original intention for the VOTR land was that it be developed for a commercial office building and onsite (underground) car park but with significant public amenity. This included open view shafts across the river from its Victoria Street boundary, an open public plaza, accessible public viewing of the river and connection via a promenade to the river walkway below.
15. More recently new ownership of the neighbouring Riverbank and Riverbank Lane properties has led to redevelopment of those properties and the opportunity for alternative mixed use concepts to be considered.
16. At the same time, as land owner, Council has become more concerned over how the land stability on the site could affect any of the new proposals for the land being considered. Council wanted to ensure any factors related to land strength (and storm water management) were fully understood. Cracks were continuing to appear on the lower sealed areas of the car park and previous reports over the years had highlighted marginal stability of the site from the car park area down the bank to the river walkway below.

## 17. Slope Stability Assessment & Stormwater Investigation – AECOM

18. AECOM was appointed to investigate and report back on any geotechnical issues that may affect or need to be factored into any future land development and use options to be considered by Council. The assessment specifically focused on the slope supporting the main car park. The executive summary report is attached. Please note – copies of the full report (318 pages) can be made available if requested.
19. The report determined that the land on the car park (closer to the high edge above the bank and the bank itself) had little strength and is relatively unstable. The report recommended remediation options which include the removal of a significant amount of loose fill on the land which would effectively reduce the grade and provide a much shallower bank pitch from the VOTR site down to the river walkway. Removal of the unstable ground will require a review and reconstruction of the onsite stormwater disposal system.
20. The report also recommended that pending any medium-term consideration of any remedial and /or development work on the site that the existing car park should be stepped back by 15 metres from the upper edge of the bank as a prudent precautionary measure. This was been put in place on Friday 14 August 2015 and was reported to Elected Members at the time.

## 21. Next Steps

22. An internal Council working party has been established including staff from Strategic Property, Parks and Open Spaces, City Transportation and Finance under the management oversight of the Business and Investment Subcommittee. The Business and Investment Subcommittee will consider this in the context of the Central City Transformation Plan and report back in full to Council.

**23. Financial implications**

24. Unknown at this stage.

**Signatory**

Authoriser	Sean Murray, Executive Director, H3 and Events
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### Victoria on the River – 274 Victoria Street

#### History of Purchase

- Purchased July 2009
- Purchase price – \$3,000,000 plus GST (if any)
- Valuation 2007 - \$3,975,000 plus GST (if any)

#### Current Market Valuation

- November 2014 - Latest market valuation: \$2,100,000 plus GST (if any)

#### Current Return

- Projected return (2014/15 FY) \$104,965 (= 4.99% yield)

#### Description

- Combined site area – approximately 4,800m<sup>2</sup>

#### Reasons for Original Purchase

- Strategic land holding – river facing office development with river pathway access
- To give practical effect to aspirations of key strategies
- Influence shape of CBD development

#### Current Site Redevelopment Status

- No firm redevelopment proposal for consideration is available at the present time
- Proposals presented to Council for consideration reflecting upgraded car park development for long term operation.

#### Main Issues

- Large site of irregular shape. Many titles and restrictive encumbrances.
- Storm water management and bank stability issues. Requires investigation but no budget allowance. Could be significant remediation cost.
- Lack of interest locally for redevelopment
- site access, building positioning and yield restriction (geotec conditions)

D-1747204

## Executive Summary

### A. Introduction

AECOM New Zealand Limited (AECOM) was engaged by Hamilton City Council (HCC) to undertake a geotechnical assessment of the Victoria on the River (VOTR) site in Hamilton's central business district. The site includes a suite of individual property titles that are perched above and extending across a very steep slope. The slope is approximately 30 m high and the Waikato River is located at the toe of the slope. An existing river walkway traverses the slope approximately 20 m below the site.

The majority of the site is currently used for car parking. Cracks have formed in the sealed carpark indicating that ground movement has occurred or is occurring. Several consultant reports have previously highlighted that the slope is marginally stable.

HCC are considering future development options for the site and require an understanding of the geotechnical issues that may affect the site and viability of the options under consideration.

The scope of this assessment is to focus on the slope supporting the carpark, however any risks to the existing walkway that are identified are also reported.

### B. Site history

AECOM has reviewed geotechnical reports supplied by HCC and historic aerial photos in order to better understand the history of the site. The key elements we have established from the historic information review are:

- The earliest available information is from 1926 which shows building locations and the edge (crest) of the slope.
- The Waikato Times building was constructed in two stages, in the 1950s and 1960s. The first stage appears to have been constructed on deepened spread footings while the second stage was partially founded on deep concrete piles.
- The site appears to have been extended towards the river by placing fill over the slope prior to the construction of the Waikato Times building, as determined by comparison to the 1926 survey.
- Tension cracks were reported between the Waikato Times building and the top of the slope in 2005.
- The Waikato Times building was demolished in 2010 and the site graded to form a carpark.
- Although the site has been extensively investigated by cone penetration testing, the drillholes undertaken in previous investigations were located greater than 16 m back from the slope crest, so information on slope conditions was lacking.
- Previous geotechnical models for the site have assumed soils encountered in the drillholes extended relatively horizontally towards the river slope. We consider that this was a reasonable assumption in the absence of additional information.
- The previous reports describe the slope being covered by 1.5 to 2.0 m of loose, surficial fill.
- Stormwater infrastructure within the site had been partially surveyed by CCTV.

### C. Site description

#### i. Car park and other areas above the slope

The majority of the site is generally flat with a very gentle grade sloping away from Victoria Street towards the river slope. There is a central bowl shaped depression in the carpark with the low point above a concrete retaining wall. A timber barrier prevents traffic and its loads within 5.5 m of the retaining wall.

There is a discontinuous crescent shaped crack in the sealed pavement surface which extends to approximately 7 m back from the retaining wall. The crack was observed to be open by 10 mm and 20 mm, and there is an associated vertical displacement of similar magnitude.

The slope crest within Lot 2 (plaza site) appears to be on a minor spur. There are no signs of instability currently affecting the disused plaza courtyard or the Lot 2 carpark.

**ii. Slope above existing walkway**

The topographical survey information indicates that the slope above the river walkway has a general inclination of approximately 47 degrees. Where localised failures have occurred sections of slope are inclined steeper up to 56 degrees.

The slope surface is primarily vegetated with a dense cover of morning glory vine. The slope below Lot 2 is predominantly vegetated with *Acanthus* species. Refuse litters the surface.

Some site-clearing works have occurred over the northern section of slope exposing loose sandy soils. A few flaxes have been planted along this clear section, though these are sparse. A gully erosion feature approximately 2 m wide is present within the cleared section.

An erosion feature approximately 5 m wide with a near vertical backscarp approximately 1.5 m high is present.

The only location water is observed seeping from the slope above the track was near the southern part of the site. There is drainage coil and a collection sump in the area of the seepage.

**iii. Slope below existing walkway**

The walkway path is constructed with interlocking pavers. There is a section of the path where a slight vertical displacement in the pavers parallel to the slope is noticeable.

There are several timber pole retaining walls supporting various sections of the walkway. A small timber pole retaining wall is showing signs of overturning. In another location, the pole encasement below the wall foundations is exposed.

There are several slump features and erosion features below the walkway. One such feature has a soil debris fan present. It was not possible to survey or inspect these features fully.

There are a number of manholes near the toe of the slope. These appear to be valve chambers for a building cooling system. One of the manholes is suspended above damp, subsiding ground.

Surface drainage observed included strip drains, drainage coil and flexible flumes. All are in need of maintenance or replacement to reduce the ongoing erosion in the area.

**D. Geotechnical investigations**

AECOM undertook a geotechnical investigation consisting of a cored drillhole near the slope crest. Loose sandy fill with traces of refuse was found in the drillhole to a depth of 11 m. Underlying the fill was very loose sensitive fine sand. All materials are much weaker than those described in the previous investigations. This finding has required a significant alteration to the geotechnical model for the site and has implications for future use.

Supplementary hand auger holes were undertaken in the northern part of the slope. In this location the fill does not appear to be as deep (approx. 1.5 m), however it should be noted that deep drilling may recover material that is fill which would mean that a revision of the interpretation of ground conditions in this area would be required.

The extent of the fill cannot be determined on the basis of the investigations undertaken to date, and additional deep drillholes would be needed to confirm lateral extent and depth of the fill.

**E. Stability analysis**

An assessment of the stability of the slope above the walkway was undertaken using industry standard software. The assessment indicates that a setback of 15 m is required from the river slope for the carpark to have a factor of safety of 1.2. A factor of safety of 1.5 is typically required for new development and buildings, and that setback would be approximately 35 m. The 15 m setback is shown on Photo 1.

We consider that a slope stability factor of safety of 1.2 is adequate for an at-grade re-seal of the carpark, though minor slope creep deformation may continue and periodic maintenance of the carpark surface (crack repairs, etc.), could be required.

The absence of indications of instability in Lot 2 does not imply that the slope has a factor of safety much higher than 1.0. The previous AECOM report in 2012 showed a setback of 30 metres to achieve a factor of safety of 1.5 without allowance in the stability model for the presence of deep fill confirmed by subsequent investigation. It is therefore likely that a setback would also be applicable to Lot 2, however in the absence evidence of instability and deep fill it may be overly conservative to apply the 15 m setback. Additional investigation is therefore recommended to determine what setback is applicable to Lot 2.

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Revision - 13-Aug-2015  
Prepared for - Hamilton City Council - Co No.: N/A



Photo 1 – No vehicle setback

The upper slope has stood satisfactorily for many years. However the slope is formed of uncompacted fill soils and is over-steep so is sensitive to the effects of additional loading though saturation, earthquake or surcharge, any of which could instigate a rapid failure without warning, and is thus a hazard to the walkway below.

**i. Stabilisation options**

Several options have been evaluated to improve the stability of the site. Options involve earthworks, palisade retaining walls, soil anchors and gravity retaining walls.

The recommended option is to re-grade the slope to a more stable angle. This option will facilitate extending the upper walkway south from SkyCity and provide the most opportunity and flexibility for development of the site. Excavation will however reduce the available area of flat land for parking and other development.

Alternative options such as palisade retaining walls and soil anchors are more costly, may not adequately address all the issues and may inhibit future development. All options that require building consent will be required to satisfy the building code, and seismic design cases will need to be considered.

**ii. Future development**

Further geotechnical investigations will be required to support design of any future development options within the main carpark, Lot 2 and the upper walkway. Construction of the proposed upper walkway using a cut and retain methodology is not considered viable due to the presence of deep loose fill. Either the slope will need re-grading or suspending the walkway on deep concrete piles will be needed.

It is recommended that all future geotechnical investigations include drillholes to provide increased confidence in the geological model. In order to facilitate the use of higher soil strength parameters in detailed design it is recommended that investigations include laboratory testing of recovered samples.

**iii. Existing walkway**

As part of our assessment we noted that there were a number of features down slope of the existing walkway which need to be addressed to prevent walkway damage from under slippage. There are also several drainage outlets associated with the lower walkway that require immediate attention, repair and ongoing monitoring to reduce erosion and risk.

## F. Stormwater infrastructure

The stormwater network on the site is typical of one which has been modified through different stages of development. Since the former building was removed, a number of stormwater pipelines have been capped and abandoned. The remaining stormwater network has been resolved to a reasonable level of detail through CCTV inspection and dye testing.

The condition of the pipes remaining on the site ranges from very good to poor (exposed reinforcement and visible cracking). There are several isolated repairs where the pipeline material changes from concrete to short sections of PVC or polyethylene pipe.

Overall, the piped network on the upper flat car park section of the site is in a serviceable condition but redevelopment of the site will likely warrant new infrastructure to suit the desired layout.

The discharge pipe from CP5 to MH14 has a large hole about mid length. Given that the remaining three pipes connected to MH14 are capped, it is assumed that all discharge from CP5 and CP6 is to ground. This part of the system should be replaced and connected to a formal discharge.

Three stormwater pipelines exit the site:

- One through private property to the north, and
- Two discharging east to the Waikato River down a steep bank (from Manhole 11 and Manhole 13A).

The northern (private) pipeline has not been inspected past a material change from concrete to plastic which occurs inside the adjacent property. Up to the end of the CCTV inspection footage the pipeline was showing no sign of blockage.

Both of the eastern discharge pipelines are either blocked or collapsed on the steep embankment and could not be inspected all the way to the Waikato River. Dye testing was undertaken on both pipelines to confirm the outlet location at the Waikato River. Stormwater is potentially discharging into the steep embankment beside the site. This may be detrimental to the stability of the slope.

### i. Remedial works for undeveloped site

If the site remains undeveloped, most of the existing stormwater system can remain because it is in a serviceable condition. However the following will be required:

- Replace the north eastern discharge pipeline
- Replace the south eastern discharge pipeline
- Replace catchpits and associated pipelines adjacent to 266 Victoria Street.

### ii. Considerations for site redevelopment

If the site is redeveloped in any form, a comprehensive upgrade of stormwater infrastructure is recommended. The following outlines the key considerations.

- Unless further information arises, redevelopment of the site should not utilise the northern pipeline because of its location in private property and unknown alignment thereafter. The pipeline should be capped at the boundary once new site drainage is installed.
- It is preferable that one or both of the existing outlets to the Waikato River is utilised. Notwithstanding this, an assessment of the best discharge regime should be undertaken in conjunction with the design of new infrastructure at the site (capacity and layout).
- Removal of disused infrastructure is recommended to avoid future confusion about the location and purpose of infrastructure.
- The capacity of new infrastructure shall take into account the capacity or presence of an overland flow path for large storm events.

### G. Summary

Deep loose fill was encountered in the most recent investigations undertaken in the carpark back from the slope crest. The fill is weak, oversteep and marginally stable and evidence of potential slope movement is present in the form of surface cracking of the main carpark seal. The fill presence significantly alters previous understanding of the site condition and reduces confidence in site slope stability.

Several stabilisation options have been considered and the recommended approach is to re-grade the slope to a more stable angle and protect the surface from erosion. This approach will provide the most flexibility for future site development and reduce the immediate risk to the existing walkway from potential failure of the slope above.

Based on the current information, it is not possible to determine the extent of the fill and the area that is affected. Consequently recommendations are given assuming that similar conditions prevail across the length of the site slope. Further investigation is recommended to refine the extent and quality of the fill and to enable finalisation of the remediation design.

Sections of the existing stormwater network within the site are not functioning and need replacement as seepage/flow losses leading to surface scour or ground saturation are likely to be detrimental to the slope.

The existing walkway below the site is at risk of under slip and erosion and further geotechnical assessment is required.

### H. Limitations

Recommendations and opinions contained in this report are based on site investigations and observations. Inferences about ground conditions over the site are made on the basis of investigation results using geological principles and engineering judgement, however it is possible that ground conditions over the site may vary and therefore it is not possible to guarantee the continuity of the ground conditions away from test locations.

Further investigations are recommended to confirm fill extent and soil parameters. Revised stability analysis is required to confirm or revise the setbacks or support measures described in this report.

This report has been prepared for the particular project described in the brief to us, and no responsibility is accepted for the use of any part of this report in any other context or for any other purpose.

Information available at the time of writing was used for the preparation of this report. Any modification to the project will require a revision of this report.

## Resolution to Exclude the Public

### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Council Minutes - Public Excluded - 30 July 2015	) Good reason to withhold ) information exists under	Section 48(1)(a)
C2. Recommendations to Council - Finance Committee Meeting 20 August 2015	) Section 7 Local Government ) Official Information and ) Meetings Act 1987 )	
C3. Creative Waikato Trust Board appointment		
C4. Proposed District Plan Appeals Update		
C5. Park Renaming		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect the privacy of natural persons	Section 7 (2) (a)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h) Section 7 (2) (i)
Item C3.	to enable Council to carry out negotiations	
Item C4.	to protect the privacy of natural persons	Section 7 (2) (a)
Item C5.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7(2)(i)