

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of Strategy & Policy Committee will be held on:

**Date:** Tuesday 8 December 2015  
**Time:** 1.30pm  
**Meeting Room:** Council Chamber  
**Venue:** Municipal Building, Garden Place, Hamilton

Richard Briggs  
Chief Executive

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## Strategy & Policy Committee OPEN AGENDA

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**Membership**

Chairperson Cr A O'Leary  
Deputy Chairperson Cr A King  
Members Her Worship the Mayor J Hardaker  
Cr G Chesterman  
Cr M Forsyth  
Cr M Gallagher  
Cr K Green  
Cr D Macpherson  
Cr G Mallett  
Cr R Pascoe  
Cr L Tooman  
Cr E Wilson  
Cr P Yeung

**Quorum:** A majority of members (including vacancies)

**Meeting Frequency:** Six weekly

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Brendan Stringer  
**Committee Advisor**

**1 December 2015**  
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Brendan.Stringer@hcc.govt.nz  
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**Terms of Reference:**

- To develop and recommend strategies, plans and policies to the Council that advance the Council's vision and goals, and comply with the purpose of the Local Government Act.
- To monitor implementation and effectiveness of strategies, plans and policies.
- Develop and recommend bylaws to the Council.
- Develop and approve submissions to government, local authorities and other organisations.

**Power to act:**

- Recommend all strategies, policies and plans.
- Approve all submissions made by Hamilton City Council to other Councils, central government and other bodies.
- Recommend reserve management plans.
- In relation to bylaws, approve for consultation and consider submissions.

**Power to recommend:**

- Bylaws to Council.
- Strategies, policies and plans.
- Reserve management plans.

**Sub-committees:**

This Committee will be supported in its work by the:

- Civil Defence and Emergency Management Sub-committee.
- Community Forum Sub-committee.
- Business and Investment Sub-committee.
- Hearings Sub-committee.

Matters may be referred to this Committee from the:

- Event Sponsorship Sub-committee.
- External Funding Sub-committee.
- Council Controlled Organisations (CCO) Sub-committee.

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**1 Apologies**

**2 Confirmation of Agenda**

The Committee to confirm the agenda.

**3 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

**4 Public Forum**

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for three minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Democracy Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Democracy by telephoning 07 838 6772.

**Committee:** Strategy & Policy Committee

**Date:** 8 December 2015

**Report Name:** Strategy & Policy Committee  
Chairperson's Report

**Author:** Brendan Stringer

<b>Status</b>	<i>Open</i>
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## Recommendation

That the Report be received.

## 1. Attachments

- Attachment 1 - Chairperson's Report 8 December 2015

## Signatory

Authoriser	
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## Chairperson's report

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### *2015 Work Programme*

The Strategy & Policy Committee has worked through an extensive work programme which was signed off at the 8 April 2015 meeting on a number of strategies, plans, policies and bylaws in the 2015 year. Some of those include the **Hamilton Bike Plan**, **Older Persons Plan**, **Youth Plan** and the **Central City Transformation Plan**.

The following items from the work programme have commenced and will be completed in 2016:

- Municipal Endowment Fund Policy
- BID Policy
- Speed Management Policy
- Citizens Initiated Referenda Policy
- Free holding of Council Domain & Municipal Endowment Leases Policy
- Earthquake Prone, Dangerous and Insanitary Buildings Policy
- Hamilton City Speed Limit Bylaw
- Hamilton Lake Domain Plan
- Open Spaces
- Hamilton East Neighbourhood Plan
- Zoo Master Plan
- Cemeteries Management Plan
- Community Facilities Review
- Heritage Plan and Fund Guidelines
- Local Alcohol Policy
- Trade Waste and Wastewater Bylaw
- Public Places Policy and Bylaw
- Access Hamilton Review
- Frankton Neighbourhood Plan

### *Policy Review*

In an effort to reduce 'red tape' and to take into account the changes in the Local Government Act the committee commenced a Policy Review Programme at the start of the 2013 triennial. There is a report on today's agenda that updates the committee on the progress of that review. We are tracking well with that piece of work and I thank the relevant working groups, committee members and staff for their contribution.

### *Summary*

I'd like to take this opportunity to thank Her Worship the Mayor and members of the committee for their contribution and enthusiasm for the committee's work this year. In particular to those members of the committee who have put in extra hours participating on the many working groups we've had to develop plans and review policies. Thank you to the staff who have presented and supported the work we've done.

Thank you to the Committee Secretary Brendan Stringer and to the Democracy team.

I'd like to also wish Aaron Fleming the very best for the future. Aaron's last meeting with us is today after being with Council for 8 years. I want to thank Aaron for his work and contribution on some of the tougher policies we've dealt with in the last 2 years and in particular the Psychoactive Substances Policy.

I wish the committee and staff a safe and happy holiday.

**Angela O'Leary**  
**Chair, Strategy & Policy Committee**

**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015  
**Report Name:** Strategy & Policy Committee      **Author:** Brendan Stringer  
 Open Minutes 3 and 5  
 November 2015

<b>Status</b>	<i>Open</i>
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## Recommendation

That the Committee confirm and adopt as a true and correct record the:

- a) Open Minutes of the Strategy & Policy Committee Meeting of 3 November 2015; and
- b) Open Minutes of the Strategy & Policy Committee Meeting of 5 November 2015.

## 1. Attachments

2. Attachment 1 - Strategy and Policy Committee Open Minutes - 3 November 2015
3. Attachment 2 - Strategy and Policy Committee Open Minutes - 5 November 2015

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## Strategy & Policy Committee

### OPEN MINUTES

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Minutes of a meeting of the Strategy & Policy Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 3 November 2015 at 1.30pm.

#### PRESENT

Chairperson	Cr A King
Members	Cr A O'Leary
	Her Worship the Mayor J Hardaker
	Cr G Chesterman
	Cr M Gallagher
	Cr K Green
	Cr D Macpherson
	Cr G Mallett
	Cr R Pascoe
	Cr L Tooman
	Cr E Wilson
	Cr P Yeung

In Attendance	Blair Bowcott – Executive Director Special Projects
	Lance Vervoort – General Manager Community
	Chris Allen – General Manager City Infrastructure
	Debra Stan-Barton – (Acting) General Manager City Growth
	Deanne McManus-Emery – Community Development & Leisure Manager
	Luke O'Dwyer – City Planning Unit Manager
	Aaron Fleming – Strategy and Research Unit Manager
	Kelvin Powell – City Safe Unit Manager
	Julie Clausen – Programme Manager - Strategy
	Andrew Parsons – Waters Manager

Also In Attendance	Professor Peggy Koopman-Boyden – Chairperson of the Older Persons Advisory Panel
	Inspector John Kelly – New Zealand Police
	Julie Nelson – Chief Executive, The People's Project
	Sandy Turner – General Manager, Hamilton Central Business Association
	Lachlan Muldowney – City Solicitor, Tompkins Wake

Committee Advisors:	Mr B Stringer, Mrs J Pani and Mrs M Birch
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The Chairperson noted that he was chairing the Meeting as agreed with the standing chairperson of the Committee, Councillor O'Leary.

### 1. Apologies

It was noted that Councillor Green would retire from the Meeting at 3:45pm.

**Resolved:** (Crs Wilson/Mallett)

That the apologies from:

- a) Councillor Forsyth; and
  - b) Councillors Macpherson and Wilson (for lateness),
- be received and accepted.

Councillor Wilson arrived at the conclusion of Item 1 – Apologies (1:32pm).

### 2. Confirmation of Agenda

The Chairperson reminded Committee members that Attachments 2 and 3 for Item 9 (*Draft Public Places Bylaw for Public Engagement*) were the updated hard copy versions circulated on 29 November 2015.

**Resolved:** (Crs Wilson/Mallett)

The Committee to confirm the agenda.

### 3. Declarations of Interest

Councillor Green declared an interest in relation to Item 8 – *Provisional Local Alcohol Policy (LAP) – Adoption*.

### 4. Public Forum

- **Dean Shields**, General Manager of Property for Tainui Group Holdings ('TGH'), spoke in support of Item 11 (*Road Stopping – Ruakura Rd & Percival Road*). He updated the Committee on TGH's Ruakura Inland Port project – in particular, the positive support received from a residents' committee in relation to the alternative route proposed in the staff report. Mr Shields advised the Committee that TGH would hold a public Open Day on 17 November at the Marist Rugby Club.
- **Alan Sciascia**, representing Hospitality New Zealand ('HNZ'), spoke in relation to Item 8 (*Provisional Local Alcohol Policy (LAP) – Adoption*). A written copy of his statement was tabled. Mr Sciascia noted the following:
  - i. The Sale and Supply of Alcohol Act 2012 ('the 2012 Act') provided adequate measures to impose restrictive conditions on licence applications and renewal. He queried whether a Local Alcohol Policy ('LAP') was required.
  - ii. HNZ did not support the proposed restricted trading hours for suburban on-licences, which it believed lacked evidence of a connection to alcohol-related harm.
  - iii. The proposed one-way door policy was challenged on the basis it was not included in the draft LAP that was the subject of consultation.
- **Laurie Weake**, representing the Hamilton Liquor Accord ('the Accord'), spoke in relation to Item 8 (*Provisional Local Alcohol Policy (LAP) – Adoption*) and a written copy of his statement was tabled. He highlighted, and responded to questions on, the following points:

- i. A LAP was not required for Hamilton.
  - ii. A one-way door policy would probably increase alcohol-related disorder further through more conflict situations and separating groups of young people at night. It was suggested that it would also have a significantly adverse impact on trade for central city establishments.
  - iii. The Accord supported suburban on-licences' maximum trading hours to be 8am to 1am. It was argued that alcohol-caused harm in suburban areas related to the price of alcohol at off-licences.
- **Chris Rollitt**, representing the Cook Café and Bar, spoke in relation to Item 8 (*Provisional Local Alcohol Policy (LAP) – Adoption*), and supported the previous speakers' comments. In particular, he believed restricting operating hours for suburban on-licences would have an adverse effect on such establishments and would shift alcohol-related problems to locations that were not controlled environments. Mr Rollitt also noted that a recent Hamilton East Community Trust meeting expressed no concerns with the current position on trading hours for suburban bars.
  - **Daryl Hadley**, representing the Good George Brewery, spoke in relation to Item 8 (*Provisional Local Alcohol Policy (LAP) – Adoption*). He expressed concern that the proposed restricted trading hours for suburban on-licences would result in such establishments not being able to be post-event venues for those attending city activities during the working week. Obtaining a special event licence for such events was considered too onerous. Mr Hadley also claimed that public attitudes to alcohol had changed, which was reflected in 55% of the Brewery's sales being for food.
  - **Nic Elliottson**, representing Smith & McKenzie and Good Neighbour, spoke in relation to Item 8 (*Provisional Local Alcohol Policy (LAP) – Adoption*). She supported the status quo in relation to operating hours for suburban on-licences and stated the vast majority of such establishments traded responsibly. Any indiscretions could be managed through existing mechanisms under the 2012 Act.
  - **John Lawrenson**, representing The Lawrenson Group, spoke in relation to Item 8 (*Provisional Local Alcohol Policy (LAP) – Adoption*). He noted there had been a reduction of alcohol-related crime in the central city and only a small minority of establishments caused issues, which the police were able to manage. Incorporating a one-way door policy would increase conflict for bar staff to deal with and have an adverse impact on trade for establishments.
  - **Nathan Sweetman**, representing the Waikato Branch of HNZ, spoke in relation to Item 8 (*Provisional Local Alcohol Policy (LAP) – Adoption*). He noted that:
    - i. there was no evidence that a one-way door policy would reduce alcohol-related harm; and
    - ii. reducing the hours of on-licence suburban bars was not justified when they operated safely and effectively already.
  - **Stephen King**, representing the Alcohol & Drug Community Support Trust, spoke in support of the Provisional LAP (Item 8). He believed reducing the operating hours of off-licences and the introduction of a one-way door policy would reduce social harm in the community, which extended beyond individuals drinking irresponsibly.

Councillor Macpherson arrived during Item 4 - Public Forum (1:35pm).

## 5. Strategy and Policy Committee Open Minutes 22 September and 29 September 2015

**Resolved:** (Crs Tooman/Macpherson)

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 22 September 2015, subject to changing the word “entail” to “provide” in the first paragraph under *Item 9 - Central City Transformation Plan*.

**Resolved:** (Crs O’Leary/Chesterman)

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 29 September 2015.

## 6. Annual Report from the Chairperson of the Older Persons Advisory Panel

Professor Peggy Koopman-Boyden, Chairperson of the Older Persons Advisory Panel (‘the OPAP’) highlighted, and responded to questions on, the following matters in relation to her Annual Report to the Committee:

- **Communications Plan**

The OPAP was currently working on a Communications Plan to better facilitate communication to and from older people in the community.

- **Older Persons Plan (‘the Plan’)**

As the Plan was a Council-owned plan, it was for Council to specifically direct the OPAP to consider and advise on the inclusion of additional issues – such as accommodation and health – in the Plan. Professor Koopman-Boyden stated that accommodation may have been removed from an earlier draft of the Plan, as was the case for other issues. The Community Development & Leisure Manager also noted that a report on strategic social housing, which would cover accommodation for elderly people, was to be presented to Council at its December meeting.

It was noted that the OPAP had been asked by other local authorities to advise on plans for older people, following Council’s adoption of the Older Persons Plan. Professor Koopman-Boyden also clarified that she shared information between the Waikato District Health Board and Council on issues that had been discussed in her respective roles for both organisations.

- **Council’s Relationship with OPAP**

Professor Koopman-Boyden suggested Council could improve how it worked with the OPAP through:

- more elected members attending the OPAP meetings; and
- embedding the principles of the Plan in other Council plans and policies.

**Resolved:** (Crs Chesterman/Yeung)

That the report from the Chairperson of the Older Persons Advisory Panel be received.

**Cr Macpherson dissenting.**

## 7. Hamilton Central City Safety Plan Update Report

The Community Development & Leisure Manager and the City Safe Unit Manager introduced Julie Nelson, The People's Project; Inspector John Kelly, New Zealand Police; and Sandy Turner, Hamilton Central Business Association ('HCBA'). Staff highlighted successes since the implementation of the Hamilton Central City Safety Plan.

Julie Nelson commented on the work of The People's Project, and her presentation was tabled. She restated the Project's objective was to end homelessness in Hamilton by December 2016; confirming that 91% of the 125 people for whom accommodation had been sourced remained housed. The majority of homeless people registered with the Project were male and under 50 years old.

Staff and the external representatives responded to questions on the following matters:

- **CCTV**  
CCTV was mainly used as a pre-emptive tool rather than to identify suspected perpetrators of criminal activity.
- **Increased Police Activity**  
Inspector Kelly confirmed that the heightened presence of police in the central city was a sustainable activity with targeted resources. He advised it was not a budget issue.
- **Zeal**  
Council's grant to Zeal contributed to its operation of various activities and training intended to re-engage youth that were disconnected from the community.
- **People's Project**  
The Project worked with a number of agencies, and advocated that finding suitable accommodation was the most sustainable means to end homelessness. Further planning and discussions were required to assist young people that were referred from CYFS once they turned 17.

Miss Nelson also highlighted the increasing issue of affordability in relation to the provision of housing in the private sector.

- **HCBA Feedback**  
Miss Turner confirmed HCBA's members were happy with the results of the survey. HCBA noted a dramatic fall in the number of complaints it received from its members in relation to safety issues in the central city. The positive work of City Safe and The People's Project was acknowledged.
- **City Safe**  
While the number of telephone calls received by the City Safe unit had decreased over the last year, more information was now collected through these conversations. This enabled staff to change tactics and work with other agencies quickly.

The Community Development & Leisure Manager clarified that while the Recommendations from Management in the report contemplated some actions being removed, staff would continue to collate data and report to Council as required.

Councillor Green retired from the Meeting during discussion on Item 7 (*Hamilton Central City Safety Plan Update Report*) (3:45pm) and did not take part in voting on that Item.

**Resolved:** (Crs Chesterman/Tooman)

That:

- a) the report be received;
- b) the following changes are made to the status report on the actions in the Hamilton Central City Safety Plan:
  - i. Remove the 12 completed actions that have been previously reported on from the action list;
  - ii. Remove the three “no longer required” actions from the action list;
  - iii. Remove the one success indicator that is no longer required; and
  - iv. Report on trend comparative data for the 0800 calls in the next six-monthly report;
- c) Council acknowledges and thank the stakeholders assisting with implementation of the Plan and in particular the Hamilton Central Business Association, the Police and the People’s Project.

**The Meeting adjourned from 3:40pm to 4:07pm.**

## 8. Provisional Local Alcohol Policy (LAP) - Adoption

The City Safe Unit Manager, supported by the Programme Manager – Strategy, summarised the legal advice obtained by staff as requested by the Committee at its meeting on 29 September 2015:

- The proposed one-way door policy for a trial period was not possible without Council entering into a further special consultative procedure at the end of such period;
- The Alcohol Regulatory and Licensing Authority (‘ARLA’) decisions on LAPs considered that local evidence of alcohol-related harm had greater weight than other research that had minimal connection to the area affected by a LAP; and
- Council would not be required to re-consult should it include a one-way door policy in the Provisional LAP.

Staff responded to questions on the following points:

- **Suburban On-licences**

There were 60 establishments that currently were able to trade during the week beyond the proposed 11pm closing time in the Provisional LAP. It was estimated that 30 of these premises did operate beyond 11pm on a regular basis, Sunday to Thursday. 13 suburban on-licences had current maximum daily trading hours extending beyond 1am.

- **Explanatory Note**

- i. It was sufficient for the Explanatory Note in Attachment 2 of the staff report to be part of Council’s decision-making record; it was not required to be attached to the LAP itself.
- ii. The Executive Director Special Projects (‘Executive Director’) clarified that should the Committee reach a different decision on a specific issue to that which the Committee reached at its meeting on 29 September 2015, the rationale for that decision would

need to be clearly detailed and recorded.

The Committee agreed to postpone the discussion on Item 8 (*Provisional LAP*) until the City Solicitor was available to respond to legal questions. Item 9 (*Draft Public Places Policy and Bylaw for Public Engagement*) was considered by the Committee during the intervening period.

## 9. Draft Public Places Policy and Bylaw for Public Engagement

The City Safe Unit Manager stated the report presented was a recommendation from the Business and Investment Subcommittee. He highlighted the additional information which the Subcommittee requested, and the minor amendments that had been made to the draft Public Places Policy ('the draft Policy') and draft Public Places Bylaw ('the draft Bylaw') following the Subcommittee meeting of 9 October 2015.

Staff responded to questions on the following points on proposed mobile shops operating in the central city:

- It was conceivable that a person selling goods from a private passenger vehicle could be captured by the definition of 'Mobile shop' in the draft Policy.
- Public engagement on the draft Policy and Bylaw could take place without express reference to the charging structure that would be utilised for mobile shop permits.
- The HCBA had not expressed any reservations in relation to the presence of mobile shops.
- The exact location of permitted mobile shops under the draft Policy had yet to be determined.
- Street malls or markets were covered separately to mobile shops under the draft Policy.

**Motion:** (Her Worship the Mayor Hardaker/Cr Wilson)

That:

- a) the report be received;
- b) the proposed draft Public Places Policy is approved for public engagement to commence on 2 December 2015 and close on 15 January 2016;
- c) in relation to the proposed draft Public Places Bylaw 2016, to recommend to Council that:
  - i. The proposed draft Hamilton Public Places Bylaw 2016 is the most appropriate form of the bylaw;
  - ii. The proposed draft Hamilton Public Places Bylaw 2016 does not give rise to implications under the New Zealand Bill of Rights Act 1990; and
  - iii. The proposed draft Hamilton Public Places Bylaw 2016 be adopted by Council for public engagement to commence on 2 December 2015 and close 15 January 2016;
- d) the Business and Investment Subcommittee be delegated to hear and deliberate on submissions made to the proposed draft Public Places Bylaw 2016 and draft Public Places Policy.
- e) the Business and Investment Subcommittee reports a summary of the oral submissions and evidence presented on the proposed draft Public Places Bylaw 2016 and draft Public Places Policy, including recommendations, to the 16 February 2016 Strategy and Policy Committee as part of the staff report for deliberation and adoption.

In relation to the Amendment (Cr King/Cr Chesterman):

- the Executive Director clarified that, if supported, paragraphs 4.2 and 4.5 in the draft Policy would be replaced by the Amendment wording; and
- the General Manager Community confirmed that the draft Policy and Bylaw did not affect land governed by the Reserves Act (for example, parks and sporting event grounds).

**Amendment:** (Cr King/Cr Chesterman)

That mobile shops should not be allowed to operate in the Central City Zone of the Proposed Hamilton District Plan (Decisions Version).

**Those for the Amendment:** Councillors King, Gallagher and Chesterman

**Those against the Amendment:** Her Worship the Mayor Hardaker, Councillors Wilson, Pascoe, Yeung, Mallett, Tooman, O'Leary and Macpherson

**The Amendment was declared lost.**

**The Motion (Her Worship the Mayor Hardaker/Cr Wilson) was then put.**

**Resolved:** (Her Worship the Mayor Hardaker/Cr Wilson)

That:

- a) the report be received;
- b) the proposed draft Public Places Policy is approved for public engagement to commence on 2 December 2015 and close on 15 January 2016;
- c) in relation to the proposed draft Public Places Bylaw 2016, to recommend to Council that:
  - i. The proposed draft Hamilton Public Places Bylaw 2016 is the most appropriate form of the bylaw;
  - ii. The proposed draft Hamilton Public Places Bylaw 2016 does not give rise to implications under the New Zealand Bill of Rights Act 1990; and
  - iii. The proposed draft Hamilton Public Places Bylaw 2016 be adopted by Council for public engagement to commence on 2 December 2015 and close 15 January 2016;
- d) the Business and Investment Subcommittee be delegated to hear and deliberate on submissions made to the proposed draft Public Places Bylaw 2016 and draft Public Places Policy.
- e) the Business and Investment Subcommittee reports a summary of the oral submissions and evidence presented on the proposed draft Public Places Bylaw 2016 and draft Public Places Policy, including recommendations, to the 16 February 2016 Strategy and Policy Committee as part of the staff report for deliberation and adoption.

**Councillors Chesterman and King dissenting.**

## 8. Provisional Local Alcohol Policy (LAP) – Adoption (Continued)

The Committee continued its discussion on Item 8. Staff, supported by the City Solicitor, responded to additional questions on the following matters:

- **One-Way Door Policy**

- i. Should Council decide to include a one-way door policy, variables such as the duration or location of that policy would be at Council's discretion. Should Council decide at a later time to amend such policy, a special consultative process would need to be followed in relation to that amendment.
- ii. The following local authorities' respective positions were summarised:
  - Dunedin City Council's Provisional LAP, which was subject to appeal, included a one-way door policy;
  - Tauranga City Council's Provisional LAP that included a one-way door policy would become effective from the 16<sup>th</sup> November;
  - Christchurch City Council's Provisional LAP, which was subject to appeal, provided for its District Licensing Committee to impose a one-way door policy on non-compliant establishments.
- iii. In the absence of a LAP, only ARLA could impose a one-way door restriction on an establishment as a result of a successful prosecution.
- iv. The information contained under the heading *Evidence of peak in alcohol related events* on pages 84-85 was local evidence that could be taken into account by the Committee as part of its decision-making.

- **Process**

The City Solicitor confirmed that if the Committee's position on an issue changed from a previous meeting, the rationale for the altered position would need to be:

- i. based on information made available to the Committee at the Meeting; and
- ii. clearly detailed in the formal record of the Meeting.

The Democracy Manager also clarified that under Standing Order 3.8.4 the Committee could alter a previous resolution on a matter that was contained in a report from the Chief Executive at a later meeting.

### The Meeting adjourned from 6:00pm to 6:10pm

One-Way Door Policy (Key Issue 15, Attachment 2 of the staff report)

**Motion:** (Cr O'Leary/Her Worship the Mayor Hardaker)

That clause 6 and the definition of 'One-way door restrictions' under the Definitions section be removed from the Provisional Local Alcohol Policy.

The Committee noted the following Explanatory Note for the Motion:

*There is minimal local evidence to suggest one-way door restrictions would reduce alcohol-related harm. Licensees are required, under their licence conditions, to manage people, intoxication and behaviour on the licensed premises at any time of the day. On-licences provide a controlled environment.*

**Amendment:** (Cr Macpherson/Cr Gallagher)

That a one-way door restriction apply to on-licences in the Central City Zone from 2.30am (Monday to Sunday) from the date this Policy comes into force.

The Committee noted the following Explanatory Note for the Amendment:

*Responsible on-licences manage people, intoxication and behavior on the licensed premises at any time of the day. The one way door policy will provide the legal backstop to be applied to all on-licences and is a measure to show Council is working with community agencies to protect youth. A one-way door policy is supported by Police submissions.*

**Those for the Amendment:** Councillors King, Gallagher, Yeung and Macpherson

**Those against the Amendment:** Her Worship the Mayor Hardaker, Councillors Wilson, Pascoe, Chesterman, Mallett, Tooman and O'Leary

**The Amendment was declared lost.**

**The Motion (Cr O'Leary/Her Worship the Mayor Hardaker) was then put.**

**Resolved:** (Cr O'Leary/Her Worship the Mayor Hardaker)

That clause 6 and the definition of 'One-way door restrictions' under the Definitions section be removed from the draft Provisional Local Alcohol Policy.

**Those for the Motion:** Her Worship the Mayor Hardaker, Councillors Wilson, Pascoe, Chesterman, Mallett and O'Leary

**Those against the Motion:** Councillors King, Gallagher, Yeung, Tooman and Macpherson

Suburban On-Licence Hours (Key Issue 1, Attachment 2 of the staff report)

**Motion:** (Cr O'Leary/Her Worship the Mayor Hardaker)

That the maximum trading hours for on-licences in "Other" under clause 5 in the Provisional Local Alcohol Policy be Monday to Sunday 7am – 1am (the following day).

The Committee noted the following Explanatory Note for the Motion:

*There is minimal local evidence to suggest restricting trading hours in areas outside the Central City Zone would reduce alcohol-related harm. Licensees are required, under their licence conditions, to manage people, intoxication and behaviour on the licensed premises at any time of the day. On-licences provide a controlled environment. A consistent 1am closing provides certainty to the public.*

**Amendment:** (Cr Macpherson/Cr Gallagher)

That the maximum trading hours applicable to on-licences in Hamilton City be as follows for Other (Area):

Sunday – Thursday be 7am until Midnight; and  
Friday and Saturday be 7am until 1am (the following day).

The Committee noted the following Explanatory Note for the Amendment:

*There is minimal local evidence to suggest there are benefits in relation to alcohol related harm-minimisation. Licensees are required under their licence conditions to manage people, intoxication and behaviour at any time of the day. On-licences provide a controlled environment. Midnight closing reduces the impact of possible harm in the form of noise and behaviour in suburban locations.*

**Those for the Amendment:** Councillors King, Gallagher, Yeung and Macpherson

**Those against the Amendment:** Her Worship the Mayor Hardaker, Councillors Wilson, Pascoe, Chesterman, Mallett, Tooman and O'Leary

**The Amendment was declared lost.**

**The Motion (Cr O'Leary/Her Worship the Mayor Hardaker) was then put.**

**Resolved:** (Cr O'Leary/Her Worship the Mayor Hardaker)

That the maximum trading hours for on-licences in "Other" under clause 5 in the Provisional Local Alcohol Policy be Monday to Sunday 7am – 1am (the following day).

**Those for the Motion:** Her Worship the Mayor Hardaker, Councillors Wilson, Pascoe, Chesterman, Mallett, Tooman and O'Leary

**Those against the Motion:** Councillors King, Gallagher, Yeung and Macpherson

The Executive Director advised that Key Issue 5 in Attachment 2 of the staff report (*New Year and Christmas Eve hours*) changed to reflect the Committee's resolution on Suburban On-Licence Hours.

Off-Licence Hours (Issue 8, Attachment 2 of the staff report)

**Motion:** (Cr O’Leary/Her Worship the Mayor Hardaker)

That the maximum trading hours applicable to off-licences in Hamilton City be as follows:  
7am – 10pm Monday to Sunday.

The Committee noted the following Explanatory Note for the Motion:

*10pm closing reduces the availability of alcohol below that permitted for current licences. Other measures such as location restrictions also reduce the availability of alcohol. There is no evidence of a reduction of harm by reducing the opening hours by one hour (ie to 9pm).*

**Amendment:** (Cr Macpherson/Cr Yeung)

That the maximum trading hours applicable to off-licences in Hamilton City be as follows:  
7am – 9pm Monday to Sunday.

The Committee noted the following Explanatory Note for the Amendment:

*Reducing the trading hours from 10pm to 9pm reduces the availability of alcohol for evening consumption and pre-loading, which evidence suggests is an issue during these hours.*

Councillor Wilson retired from the Meeting (7:24pm) during debate on Item 8 and did not take part in voting on the Motion or Amendment for *Off-Licence Hours*.

**Those for the Amendment:** Councillors King, Yeung, Tooman and Macpherson

**Those against the Amendment:** Her Worship the Mayor Hardaker, Councillors Gallagher, Pascoe, Chesterman, Mallett and O’Leary

**The Amendment was declared lost.**

**The Motion (Cr O’Leary/Her Worship the Mayor Hardaker) was then put.**

**Resolved:** (Cr O’Leary/Her Worship the Mayor Hardaker)

That the maximum trading hours applicable to off-licences in Hamilton City be as follows:  
7am – 10pm Monday to Sunday.

**Those for the Motion:** Her Worship the Mayor Hardaker, Councillors Gallagher, Pascoe, Chesterman, Mallett and O’Leary

**Those against the Motion:** Councillors King, Yeung, Tooman and Macpherson

The Committee then discussed the amended Provisional LAP as resolved by the Committee. In response to questions, staff and the City Solicitor confirmed that if adopted by Council, the Provisional LAP would be publicly notified and subject to appeals for a period of 30 days from the date of notification. Staff proposed this would commence on 27 January 2016.

**Motion:** (Cr O'Leary/Her Worship the Mayor Hardaker)

That:

- a) the report be received;
- b) the proposed Provisional Local Alcohol Policy be adopted including the changes resolved by this Committee;
- c) Council proceeds to publically notify the Provisional Local Alcohol Policy on 27 January 2016; and
- d) the Liquor Licensing Policy and Licensed Premises Policy be deleted.

**Those for the Motion:** Her Worship the Mayor Hardaker,  
Councillors Pascoe, Chesterman, Mallett  
and O'Leary

**Those against the Motion:** Councillors King, Gallagher, Yeung,  
Tooman and Macpherson

**The Motion was declared equal. The Chairperson exercised his casting vote against the Motion.**

**The Motion was declared lost.**

The Executive Director advised that as a result of the lost Motion, there was no Provisional Local Alcohol Policy to recommend to Council.

**The Meeting adjourned from 7:50 to 8:15pm.**

**Resolved:** (Cr King/Macpherson)

That the Meeting be adjourned and reconvene immediately after the Strategy and Policy Committee meeting (Gambling Policies) that is to take place on Thursday, 5 November 2015.

**The Meeting adjourned at 8:20pm.**

## The Meeting Reconvened at 3:20pm on Thursday 5 November 2015

### PRESENT

Chairperson	Cr A King
Members	Cr A O’Leary Her Worship the Mayor J Hardaker Cr G Chesterman Cr M Gallagher Cr D Macpherson Cr G Mallett Cr R Pascoe Cr L Tooman Cr P Yeung
In Attendance	Blair Bowcott – Executive Director Special Projects Lance Vervoort – General Manager Community Chris Allen – General Manager City Infrastructure Debra Stan-Barton – (Acting) General Manager City Growth Jude Pani – Democracy Manager Luke O’Dwyer – City Planning Unit Manager Aaron Fleming – Strategy and Research Unit Manager Kelvin Powell – City Safe Unit Manager Sally Sheedy – Parks & Open Spaces Manager Julie Clausen – Programme Manager - Strategy Andrew Parsons – Waters Manager Renee McMillan – Team Leader Planning & Assets Bryce Keogh – Senior Quality Advisor Building Control Paul Bowman – Principal Planner Susan Henderson – Principal Planner-2
Also In Attendance	Lachlan Muldowney – City Solicitor, Tompkins Wake Andrew Brown – Development Manager, Tainui Group Holding
Committee Advisors:	Mr B Stringer, Mr I Loiterton and Mrs J Pani

### Apologies

The Committee noted the apologies from Councillors Green, Forsyth and Wilson.

### Agenda of Reconvened Meeting

**Resolved:** (Crs Macpherson/Pascoe)

That following the completion of Item 8 (*Provisional Local Alcohol Policy (LAP)*), Item 16 (*Consideration and Approval of HCC’s Draft Submission to the Building (Pools) Amendment Bill*) and Item 13 (*Frankton Neighbourhood Plan*) be received before considering the remainder of the Agenda.

## 8. Provisional Local Alcohol Policy (LAP) – Adoption (Reconvened)

The Chairperson referred to the supplementary information prepared by staff and circulated to Elected Members on 4 November 2015, which was tabled.

He noted that prior to the Meeting being adjourned on 3 November 2015, Councillor Macpherson had signaled his intention to move a procedural motion to refer this Item to the 26 November 2015 Council. The Chair advised that he proposed to accept this procedural motion, which the Committee would consider in accordance with Standing Orders.

In relation to the Procedural Motion (Cr Macpherson/Gallagher) that was displayed to members present, staff and the City Solicitor responded to questions on the following points:

- The intention of the procedural motion to refer the entire matter to Council for consideration was legal and acceptable.
- The report to Council should reflect the three resolutions that were carried by the Committee and the motion that was lost. These issues may be discussed and debated again by Council.
- Staff would address the effect of not having a LAP in their report to Council.

The Democracy Manager advised that a procedural motion differed from a standard motion in that it had priority and was not subject to debate or amendment.

**Resolved:** (Cr Macpherson/Cr Gallagher)

That under Standing Order 3.11.1(f) the item of business (*Agenda Item 8 – Provisional Local Alcohol Policy (LAP)*) being discussed be referred to the 26 November 2015 Council.

## 16. Consideration and Approval of HCC's Draft Submission to the Building (Pools) Amendment Bill ('the Bill')

The report was taken as read. The Senior Quality Advisor Building Control and Strategy and Research Unit Manager responded to questions on the following matters:

- **Inspections**  
The Bill proposed introducing an inspection regime to check fencing around pools were compliant as against the standards in place at the time a fence was constructed. Staff would utilise the information held by Council to assess which properties were subject to inspection.
- **Costs**  
The draft submission requested that Council would be able to recover its costs from pool owners for completing inspections.

**Resolved:** (Crs O'Leary/Tooman)

That:

- a) the report be received;
- b) HCC's draft submission to the Building (Pools) Amendment Bill be considered and approved;
- c) following approval, HCC's final submission be sent to the Local Government and Environment Committee to meet the 5 November 2015 submission closing date;
- d) subsequent to Council's submission being sent to the Local Government and Environment Committee, the final submission be uploaded to HCC's website;
- e) local Members of Parliament be advised of and encouraged to support HCC's submission to the Building (Pools) Amendment Bill adopted at the 3 November 2015 Strategy and Policy Committee meeting.

Her Worship the Mayor Hardaker left the Meeting at the end of Item 8 (3:40pm), returned to the Meeting during discussion on Item 16 (3:48pm) and took part in voting on both items.

Cr Macpherson retired from the Meeting at the end of Item 16 (3:50pm).

### 13. Frankton Neighbourhood Plan

The report was taken as read. The City Planning Unit Manager, supported by the Principal Planner, responded to questions in relation to the Frankton Neighbourhood Plan's ('the Frankton Plan') alignment with the Proposed District Plan ('PDP'). Staff clarified that:

- the Frankton Plan did not have any statutory authority and covered a multitude of zones;
- the Frankton Plan and Proposed District Plan were strategically consistent notwithstanding that they had different purposes;
- through the PDP appeals process, agreement was expected to enable alternative uses on industrial-zoned land situated in Frankton.

**Resolved:** (Crs O'Leary/Gallagher)

That

- a) the report be received;
- b) the draft Frankton Neighbourhood Plan is approved for a period of public engagement; and
- c) following public engagement, staff report back to the Strategy and Policy Committee in December 2015 with the final Plan for adoption.

**Councillors King and Mallett dissenting.**

## 10. Election Signs Policy - Review

The report was taken as read. In response to questions, the Democracy Manager advised that:

- size of election signs were a District Plan matter; and
- the Local Electoral Act regulated advertising wraps on vehicles.

**Resolved:** (Crs Tooman/Yeung)

### Recommendation to Council

That:

- a) the report be received; and
- b) the Election Signs Policy (Attachment 2 to the staff report) be deleted.

## 11. Road Stopping - Ruakura Rd & Percival Rd

**Resolved:** (Crs Tooman/Pascoe)

### Recommendation to Council

That:

- a) the report be received;
- b) Council grants approval to initiate stopping the areas of Ruakura Rd and Percival Rd as indicated on Attachment 1 of this report subject to:
  - (i) The road stopping process be completed in terms of the Local Government Act 1974 (section 342 and 10<sup>th</sup> Schedule).
  - (ii) Public consultation commencing on receipt of approval of the Minister of Land Information to stop the parts of Ruakura Rd and Percival Rd together with a survey plan approved by Land Information New Zealand for the areas of road proposed to be stopped as indicated in Attachment 1.
  - (iii) Any objections received from the public consultation are to be reported back to Council for consideration.
  - (iv) Closing of the roads is not to be undertaken until construction of the new agreed alternative roads are complete.
- c) the Chief Executive be delegated authority to sign all documentation relating to the road stopping process and legalisation of the land.
- d) all costs associated with the road stopping process, physical works associated with the closure and new alternative routes, transfer of existing utility services and legalisation of the land to be the responsibility of Tainui Group Holdings Ltd.
- e) Council grants approval in principal for the transfer of the road area stopped to Tainui Group Holdings Ltd, upon the legalisation being completed and subject to any statutory obligations being met and also subject to the value of the land being included in a private development agreement to be reported back to Council for approval.
- f) all costs associated with the transfer of the land to be the responsibility of Tainui Group Holdings Ltd.

## 12. Road Stoppings - CDL Land New Zealand Ltd

**Resolved:** (Crs Tooman/Yeung)

### **Recommendation to Council**

That:

- a) the report be received
- b) an area of Brywood Rise totaling approximately 6162m<sup>2</sup>, as shown on Attachment 2, be stopped in terms of the Public Works Act 1981, subject to area being confirmed by a survey plan.
- c) the area of Brywood Rise stopped is transferred to CDL Land New Zealand Ltd in exchange for approximately 6552m<sup>2</sup> being vested in Council as road at no cost, as shown on Attachment 2, subject to area being confirmed by a survey plan.
- d) an area of Sylvester Road totaling approximately 1265m<sup>2</sup>, as shown on Attachment 3, be stopped in terms of the Public Works Act 1981, subject to area being confirmed by a survey plan.
- e) the area of Sylvester Road stopped is transferred to CDL Land New Zealand Ltd in exchange for approximately 1800m<sup>2</sup> being vested in Council as road at no cost, as shown on Attachment 3, subject to area being confirmed by a survey plan.
- f) road stopping process to be completed in terms of the Public Works Act 1981.
- g) Local Government Act road stopping process is to be completed if the Public Works Act 1981 process is unable to be complied with.
- h) all costs associated with the road stopping and land exchange processes are the responsibility of CDL Land New Zealand Ltd.
- i) the Chief Executive be delegated authority to sign all documentation relating to the road stopping and land exchange.

## 14. Hamilton Lake Domain - Management Plan Review Update

The report was taken as read.

The Parks & Open Spaces Manager and Team Leader Planning & Assets responded to questions on the following points:

- **Leases**  
Council had leases with The Verandah Café, Hamilton Yacht Club, Waikato Dragon Boat & Waka Ama Association, and the Hamilton Pigeon Racing Club.
- **Budget**  
The budget allocated to fund the development of the Management Plan was \$30,000. Staff were keeping record of staff time and expenditure and were well within budget for the current financial year.

**Resolved:** (Her Worship the Mayor Hardaker/Cr Gallagher)

That:

- a) the report be received;
- b) a working group be established, consisting of Elected Members and external key stakeholders, to develop a strategic direction and vision for the Lake Domain;
- c) Councillors O’Leary, Green, Mallett and Gallagher be appointed to the working group;
- d) the working group meets in December 2015 to set the terms of reference and holds its first meeting in February 2016;
- e) the strategic direction and vision be used to inform the preparation of the Management Plan, and the draft Management Plan will be presented to Strategy and Policy Committee for endorsement for public consultation; and
- f) the budget allocated to this project is \$30,000 which includes the review of the operative Lake Management Plan.

**Councillors King and Mallett dissenting.**

**Minute Note:** It was agreed subsequent to the meeting that Councillor Yeung would replace Councillor O’Leary on the working group.

Her Worship the Mayor Hardaker retired from the Meeting (4:50pm) at the end of Item 14.

#### 15. **Regional Strategic Round Up Report**

The Executive Director highlighted the key issues from the report.

**Resolved:** (Crs Gallagher/Pascoe)

That the report be received.

#### 17. **Action List for 3 November 2015: Actions Still Underway or Pending for HCC submissions to External Organisations; and Policy & Bylaw Review Scheduling**

The Executive Director explained the rationale for the change to the report to expressly capture actions that had been deferred from the original date that the Committee had resolved to have such action(s) reported back.

**Resolved:** (Crs Pascoe/Chesterman)

That:

- a) the Report be received; and
- b) the Committee agree to the deferment of the items noted in the following table:

Item and Resolution Date	Original Due Date*	Deferred To
Zoo Strategic Review/Zoo Master Plan (16 July 2014)	19 November 2014	23 February 2016 <i>Presentation of Draft Zoo Master Plan deferred until independent review of Zoo operations has been completed. It is possible the draft Plan could require some amendments as a result of this review</i>
Community Facilities Report (8 April 2015)	7 July 2015	8 December 2015 <i>The Community facilities working group convened in September 2015, and the review to date has identified the complexity of the Community Facilities portfolio, and the unique challenges that each of the community facilities present. Further work is required by staff, with the final report to be presented at the December 2015 Strategy and Policy meeting.</i>
Heritage Plan and Fund Guidelines (26 May 2015)	3 November 2015	23 February 2016 <i>Deferred due to on-going consultation with mana whenua and Waikato Tainui on the Maaori content of the draft Heritage Plan. The report will be reported back to the Committee February 2016. The Chair of the Heritage Advisory Panel is aware of this situation and supportive of a delay to ensure a robust process is followed.</i>
Cemeteries Draft Management Plan (7 July 2015)	11 August 2015	8 December 2015 <i>To enable staff to complete work on the design and style of the Plan with external designers.</i>
Hamilton Alcohol Control Bylaw 2015 (7 July 2015)	3 November 2015	8 December 2015 <i>Agreed by respective Chairs of Strategy and Policy Committee and the Alcohol Control Bylaw Hearings Subcommittee, to take account of the Committee's work schedule for the 3 November Meeting.</i>

**The Meeting was declared closed at 4.58pm.**

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## Strategy & Policy Committee

### OPEN MINUTES

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Minutes of a meeting of the Strategy & Policy Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 5 November 2015 at 10:00am.

#### PRESENT

Chairperson	Cr A O’Leary
Deputy Chairperson	Cr A King
Members	Her Worship the Mayor J Hardaker Cr G Chesterman Cr M Gallagher Cr K Green Cr D Macpherson Cr G Mallett Cr R Pascoe Cr L Tooman Cr P Yeung
In Attendance	Blair Bowcott – Executive Director Special Projects Debra Stan-Barton – (Acting) General Manager City Growth Aaron Fleming – Strategy & Research Unit Manager
Also In Attendance	Jarrold True – Harkness Henry Angela Paul – New Zealand Community Trust David Stones – New Zealand Community Trust Richard Wall – Waikato District Health Board Kate Christenson – Waikato District Health Board Tim Wood – Grassroots Trust Martin Bradley – Grassroots Trust Eru Loach – Problem Gambling Foundation of New Zealand
Committee Advisors	Mr B Stringer and Mrs J Pani

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## 1. Apologies

**Resolved:** (Crs O'Leary/Mallett)

That the apologies from:

- a) Councillors Forsyth and Wilson; and
  - b) Councillors Green and Macpherson (lateness),
- be received and accepted.

## 2. Confirmation of Agenda

**Resolved:** (Crs O'Leary/Yeung)

The Committee to confirm the agenda

## 3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

## 4. Public Forum

No Public Forum was required.

## 5. Gambling Policies Review 2015 - Hearing and Deliberations

The Chairperson outlined the process for the Meeting, by which the Committee would hear submissions and then deliberate in respect of the proposed Class 4 Gambling Venue Policy ('the Class 4 Policy') and proposed TAB Board Venue Policy ('the TAB Policy').

Councillors Macpherson (10:04am) and Green (10:07am) arrived at the start of Item 5.

### Oral Submissions

- **Jarrod True**, from Harkness Henry, spoke in relation to the New Zealand Racing Board's ('the Racing Board') submission. A copy of his presentation was tabled.

#### *i. TAB Policy*

The Racing Board advocated the retention of the existing TAB Policy, for which Mr True noted that previous concerns on the use of gaming funds had been addressed through legislation. Mr True suggested that prohibiting TAB Board Venues would lead to the TAB services being established in environments in which alcohol was served, which was a factor contributing to problem gambling. Mr True responded to questions on the following points:

- TAB services were established in adult-type environments – outside of TAB Board Venues, these were predominantly pubs and hotels. The presence in non-Board venues reflected market demand and lower establishment costs.
- Historically the TAB has had two to three Board Venues in Hamilton.

*ii. Class 4 Policy*

The Racing Board recommended that the proposed sinking lid be replaced with a cap at current numbers of Class 4 gambling establishments. Legislation required Council to consider the inclusion of a relocation policy; a sinking lid framework would prevent gambling venues relocating to better-suited environments and adversely affect funding for community groups. It was suggested that problem gamblers would simply travel to the next available venue should their nearest gambling premises close due to the effects of the sinking lid policy. Mr True also argued there was no direct correlation between the number of gaming machines and the number of problem gamblers. He responded to questions on the following points:

- Approximately \$22 million was spent at Class 4 gambling venues in Hamilton annually, from which \$8.8 million was distributed through community funding programmes.
  - Even though legislation required gambling to be incidental to a licensed premises' business, it would still be difficult for an operator to find an alternative location for its business if it could not rely on gambling revenue at the new location.
- **Angela Paul and David Stones**, from the New Zealand Community Trust ('the NZCT'), spoke to the NZCT's submission and their presentation, which was tabled. They highlighted, and responded to question on, the following points:

*i. Problem Gambling*

New Zealand had a low problem gambling rate by international standards, being somewhere between 0.3% to 0.7% of the population.

*ii. Relocating Gambling Venues*

Research indicated that it was the location of gambling establishments rather than the number of them that was a contributor to problem gambling. Permitting relocation under certain controls would enable Council to retain influence on gambling behaviour.

*iii. Landlord Pressures*

The NZCT representatives were not aware of any landlords in Hamilton using restrictions on a gambling venue to relocate as a means to leverage a rent increase.

- **Richard Wall and Kate Christenson**, from the Waikato District Health Board ('the DHB'), advocated policies and plans that reduced gambling harm. The DHB representatives noted, and responded to questions on, the following points:

*i. Gambling Harm*

The lower socio-economic communities from which gambling revenue originated from did not proportionally benefit from the community funding from such revenue. Harm extends beyond the classified 'problem gamblers' – it was suggested that approximately 28,000 people in Hamilton were adversely affected by gambling in some form. The DHB supported a true sinking lid policy.

*ii. Council and Community Funding*

The DHB requested that Council exhibited leadership in not seeking funding from gambling-sourced community funds.

*iii. Department of Internal Affairs ('DIA') Investigations*

Reference was made to recent DIA 'mystery shopper'-type investigations, which concluded that some local gambling venues failed to satisfy their host responsibility obligations in terms of identifying and dealing with problem gambling issues.

**The Meeting adjourned from 11:01 to 11:10am**

- **Martin Bradley and Tim Wood**, from the Grassroots Trust, spoke to the Trust's submission and highlighted, and responded to questions on, the following points:

*i. Community Support*

The Grassroots Trust granted \$7.2 million to community groups in the financial year ending 31 March 2015; just under \$4.4 million of which was within Hamilton.

*ii. Relocation*

There were beneficial reasons to permit venues to relocate to more suitable environments. The Grassroots Trust agreed with stricter controls for sensitive areas.

*iii. DIA Investigations*

It was claimed that the parameters of the DIA investigations (as noted in the DHB submission) were flawed and inadequate to enable staff at the chosen venues to identify signs of problem gambling.

*iv. Problem Gambling*

There were industry-leading mechanisms in place to mitigate problem gambling issues.

- **Eru Loach**, from Problem Gambling Foundation of New Zealand, spoke to the Foundation's submission and advocated that Council should focus on reducing harm for Hamilton residents rather than on the financial support to community groups from gambling revenue. He noted, and responded to questions on, the following points:

*i. Relocation*

Social harm was not reduced, just moved, if relocation of gambling venues was permitted. There were other local authorities that had imposed a sinking lid to reduce the number of gambling machines available in their respective territories.

*ii. Gambling Harm*

Shame and stigma, combined with reduced support services, made it difficult for those affected by problem gambling to come forward; consequently current statistics did not reflect the full extent of the issue. There was also a complex relationship between problem gambling and family violence.

### Deliberations

The (Acting) General Manager City Growth and Strategy & Research Unit Manager, supported by the City Solicitor, responded to questions on the following matters:

- **Historical Information**  
Staff were asked to collate and circulate information gathered by Council when implementing its first Gambling Policies in relation to the causal link between the number of gaming machines and problem gambling.
- **Relocation**
  - i. Council's current Class 4 Policy permitted relocation of clubs or bars with gaming machines to new venues situated in designated Gambling Permitted Areas, subject to a cap on the number of machines that could be relocated. The proposed Class 4 Policy (Options A or B) was more restrictive in terms of permitted relocations.
  - ii. The proposed Class 4 Policy (Options A and B) contained more restrictive provisions than the legislation in relation to the number of gaming machines that could be moved,

relocation within a Gambling Permitted Area, and merger of clubs.

- iii. Options A and B were the only options included in the Statement of Proposal that was the subject of public consultation. Should Council wish to draft an alternative Option B with an extended relocation provision, such option would need to be subject to a further special consultative process. There was sufficient time under the legislation to complete such engagement and report back to Council.
  - iv. From 2004, of the seven venues situated outside the Gambling Permitted Areas, none had moved inside such an area.
  - v. There was some doubt as to whether a venue that had been designated as an earthquake risk could rely on the exemption to the relocation restrictions in the proposed Class 4 Policy.
- **Statement of Proposal Information**

Staff would check the accuracy of the statistical information captured in the Statement of Proposal that was subject to public consultation – in particular gambling expenditure in New Zealand (page 36 of the Agenda) and high-risk gamblers (page 37 of the Agenda). The City Solicitor advised that the legal risk of incorporating factually incorrect information in the Statement of Proposal would be mitigated if such information was corrected prior to the Class 4 Policy being adopted.

It was confirmed that the Statement of Proposal, as attached to the staff report, was adopted by Council on 11 August 2015.

- **Council Funding Applications**

Staff could not confirm the total funding amount Council obtained through external funding applications, where the source of funds derived from gambling revenue. The Democracy Manager advised that the Committee could resolve to request staff report back on information pertaining to such funding applications at a subsequent meeting.
- **Costs for New Statement of Proposal**

Staff considered the costs to complete a further special consultative process would be nominal and substantially comprise staff time. There would be some efficiencies based on work undertaken to date. Approximately \$18,000 to \$20,000 had been incurred by Council in the compilation and drafting of the proposed Policies to date.
- **Discretionary Hearing Process**

The discretionary hearings were removed from the proposed Class 4 Policy to simplify the decision-making process. Such hearings had only been triggered twice under the current Class 4 Policy.

**The Meeting adjourned from 12:35pm to 1:04pm**

**Motion:** (Cr Pascoe/Cr Chesterman)

That:

- a) the report be received;
- b) Council supports Option B (limited relocation) for the Class 4 Gambling Venue Policy;
- c) based on submissions, no changes are made to the TAB Board Venues Policy as consulted on in the Statement of Proposal;
- d) the note 'This policy will be subject to the provisions of the Gambling Amendment Bill (No 3) if it passes into law' be added to each policy for clarity;
- e) subject to the above changes, a track-changed version of the Class 4 Gambling Venue Policy and the TAB Board Venue Policy be brought back for adoption at the 8 December 2015 Strategy and Policy Committee;
- f) Council consult the public, using a special consultative procedure, solely on:
  - i. the inclusion of an additional clause to Option B that any venue within the permitted area is able to relocate within the Gambling Permitted Area; and
  - ii. the removal of the word "existing" from section 4a of Option B relating to club mergers.

In response to questions on the Motion (Cr Pascoe/Cr Chesterman):

- the City Solicitor clarified that Council could frame a Statement of Proposal that was restricted to a specific issue within the Class 4 Policy or re-open the entire policy itself for public consultation;
- Councillor Pascoe explained that the purpose of paragraph (f)(ii) in the Motion was to provide flexibility for mergers of clubs within a Gambling Permitted Area or between Gambling Permitted Areas.

**The Meeting adjourned from 1:37pm to 1:47pm**

**Amendment:** (Cr King/Cr Gallagher)

That:

- a) the report be received;
- b) based on submissions, Council identify Option A (no relocation) for the Class 4 Gambling Venue Policy;
- c) based on submissions, no changes are made to the TAB Board Venues Policy as consulted on in the Statement of Proposal;
- d) the note 'This policy will be subject to the provisions of the Gambling Amendment Bill (No 3) if it passes into law' be added to each policy for clarity; and
- e) subject to the above changes, a track-changed version of the Class 4 Gambling Venue Policy and the TAB Board Venue Policy be brought back for adoption at the 8 December 2015 Strategy and Policy Committee.

<b>Those for the Amendment:</b>	Councillors King, Gallagher, Yeung and Macpherson
<b>Those against the Amendment:</b>	Her Worship the Mayor Hardaker, Councillors Green, Pascoe, Chesterman, Mallett, Tooman and O'Leary

**The Amendment was declared lost.**

A further Amendment was then put.

**Amendment:** (Cr Macpherson/Cr Green)

That:

- a) the report be received;
- b) Council supports Option B (limited relocation) for the Class 4 Gambling Venue Policy;
- c) based on submissions, no changes are made to the TAB Board Venues Policy as consulted on in the statement of proposal;
- d) the note 'This policy will be subject to the provisions of the Gambling Amendment Bill (No 3) if it passes into law' be added to each policy for clarity; and
- e) subject to the above changes, a track-changed version of the Class 4 Gambling Venue Policy and the TAB Board Venue Policy be brought back for adoption at the 8 December 2015 Strategy and Policy Committee.

<b>Those for the Amendment:</b>	Councillors King, Gallagher, Yeung and Macpherson
<b>Those against the Amendment:</b>	Her Worship the Mayor Hardaker, Councillors Green, Pascoe, Chesterman, Mallett, Tooman and O'Leary

**The further Amendment was declared lost.**

**The Motion (Cr Pascoe/Cr Chesterman) was then put.**

**Resolved:** (Cr Pascoe/Cr Chesterman)

That:

- a) the report be received;
- b) Council supports Option B (limited relocation) for the Class 4 Gambling Venue Policy;
- c) based on submissions, no changes are made to the TAB Board Venues Policy as consulted on in the Statement of Proposal;
- d) the note 'This policy will be subject to the provisions of the Gambling Amendment Bill (No 3) if it passes into law' be added to each policy for clarity;
- e) subject to the above changes, a track-changed version of the Class 4 Gambling Venue Policy and the TAB Board Venue Policy be brought back for adoption at the 8 December 2015 Strategy and Policy Committee;
- f) Council consult the public, using a special consultative procedure, solely on:
  - i. the inclusion of an additional clause to Option B that any venue within the permitted area is able to relocate within the Gambling Permitted Area; and
  - ii. the removal of the word "existing" from section 4a of Option B relating to club mergers.

**Those for the Motion:** Her Worship the Mayor Hardaker,  
Councillors Green, Pascoe, Chesterman,  
Mallett, Tooman and O'Leary

**Those against the Motion:** Councillors King, Gallagher, Yeung and  
Macpherson

**Motion:** (Cr King/Cr Macpherson)

That a report be presented to the Strategy and Policy Committee on the external organisations' sources of funding, from which Council seeks its external funding.

**Those for the Motion:** Councillors King, Gallagher and  
Macpherson

**Those against the Motion:** Her Worship the Mayor Hardaker,  
Councillors Green, Pascoe, Chesterman,  
Yeung, Mallett, Tooman and O'Leary

**The Motion was declared lost.**

**The Meeting was declared closed at 2:55pm.**

**Committee:** Strategy & Policy Committee

**Date:** 8 December 2015

**Report Name:** Policy Update

**Author:** Julie Clausen

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Policies and Bylaws Policies and Bylaws support the Hamilton Plan.</i>
<b>Financial status</b>	<i>This review has been conducted within the operational budget for the Strategy programme.</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

1. **Purpose of the Report**

2. Strategy & Policy Committee set the mandate to reduce 136 Council policies (October 2010) and ensure the remaining policies are in plain English format. This report provides an update of the progress as at the 23 November 2015. The report also outlines the upcoming Bylaw reviews.

3. **Executive Summary**

4. Following the review of the policies, Council has **48 current policies** of which:

- 26 have been reviewed;
- 4 reviews will commence in the first quarter of 2016;
- 6 policies are on hold awaiting resolution of other factors;
- 9 reviews are in progress; and
- 3 new policies:
  - Elected Members Support Policy;
  - Council Controlled Organisations (which replaced the Appointment and Remuneration of board Members of CO,CCOs and CCTOs); and
  - Provisional Local Alcohol Policy.

5. **Recommendation from Management**

That the report be received.

6. **Attachments**

7. Attachment 1 - Attachment 1 Policy Review
8. Attachment 2 - Attachment 2 Bylaw Review

9. **Policy Reviews**10. Status Update

As reported to the Strategy & Policy Committee, 7 July 2015, the 136 policies (October 2010) had been reduced to 84 by April 2014 and further reduced to 52 in June 2015. The deletion of another five policies since June and the addition of three new policies leaves **48 current policies**.

Status	As at 30 October 2015	Reference
<b>Policies as at April 2015</b>	<b>84</b>	
Policies Deleted	37	Table 1
Transferred to Management Policy or Guidelines	2	Table 2
<b>Remaining Policies from April 2015 consisting of:</b>	<b>45</b>	
Reviewed Policies	26	Table 3
Policies yet to be Reviewed	19	As listed in table below
Plus New Policies	3	As listed in paragraph 10
<b>Total Current Policies</b>	<b>48</b>	

Policies yet to be Reviewed (19) consists of:	As at 30 October 2015	Reference
Reviews to commence first quarter 2016	4	Table 4
Reviews on hold waiting resolution of other factors	6	Table 5
Reviews in Progress	9	Table 6

The details for each of the above groups are provided in Attachment 1 Policy Review.

11. The three new policies are:
  - Elected Members Support Policy;
  - Council Controlled Organisations (which replaced the Appointment and Remuneration of board Members of CO,CCOs and CCTOs); and
  - Provisional Local Alcohol Policy.
12. Future Review Programme: All current policies will be collated into a Policy Manual. This Manual will be presented to the Council at the commencement of the triennial period to allow Council to determine a priority for the review of the policies.
13. Access to Policies: All current policies are on the Council web site under the "Our Council" tab under the Policies section (<http://www.hamilton.govt.nz/our-council/policies-bylaws/policies/Pages/default.aspx>).

14. **Bylaws**

15. The Bylaw reviews are determined as per the Local Government Act 2002, Section 158. This requires the Bylaws to be reviewed no later than 5 years after the date on which the bylaw was made.
16. The schedule of Bylaw and their review dates are as per Attachment 2 Bylaw Review.
17. There are three bylaws currently under review.

Bylaw	Council Report
Public Places Bylaw and Policy 2009	Council Meeting 26 November 2015 for recommendation for public consultation.
Hamilton Alcohol Control Bylaw	Strategy & Policy Committee 8 December 2015 for adoption.
Trade Waste Bylaw and Solid Waste Bylaw	Strategy & Policy Committee February 2016

18. **Financial and Resourcing Implications**

19. The cost for the review of the bylaws and policies is already budgeted for within the Strategy Unit.

**Signatory**

Authoriser	Blair Bowcott, Executive Director Special Projects
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## Attachment 1

Table 1: Deleted Policies (37)

Policy Name
Arts in Public Places Policy
Backflow Protection Policy
Billboards and Banners
Building Line Restrictions
Building Warrant of Fitness
Cable TV and Other Network Services
Cellular Network Sites
Consultation, Hamilton City People and Participation
Council Representation on External Organisations Policy
Debtor Management Policy
Economic Development Fund
Event Venue Booking Policy
Fees and Charges Affecting Community Halls
Fencing Policy
Fraud and Corruption Policy
Graffiti Management Policy
Library Censorship Policy
Lighting on Parks Policy
Livestock Movement and Stock Underpass
Loan Guarantee to Sports and Recreational Bodies
Naming Rights Policy
Open Watercourse Management Policy
Partner Pools Policy
Pool Lane Allocation Policy
Private Projects Initiated by Election Members
Pyrotechnic Displays on Council Administered Reserves Policy
Road Resurfacing Policy
Service Delivery
Seddon Park Conditions of Entry
Surveillance Cameras
Use of Herbicides Policy
Waikato Museum Collections Policy
Waikato Stadium Conditions of Entry
Waikato Stadium Smokefree Policy
Waiver of Fees and Charges for Council Community
Licensed Premises Policy (Deleted 26 Nov 2015)
Liquor Licensing Policy (Deleted 26 Nov 2015)

Table 2: Policies Transferred to Management Policies or Guidelines (2)

Policy Name	Group
Asset Management Policy	Corporate
Playgrounds Policy	Community

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## Attachment 1

Table 3: Reviewed Policies (26)

Policy	Group
City Honours Policy	City Growth
Code of Conduct	Corporate
Community Assistance Policy	Community
Community Occupancy Policy	Community
Corporate Hospitality and Entertainment Policy	H3 & Events
Delegations to Positions Policy	Corporate
Development Contributions Policy	City Growth
Disability Policy	City Growth
Dog Control Policy	City Growth
Event Sponsorship Policy	H3 & Events
External Funding Applications	Community
Funding Needs Analysis	Corporate
Governance Structure – Terms of Reference and Delegations for Council Committees, Subcommittees and Advisory Panels	Corporate
Investment & Liability Policy	Corporate
Psychoactive Substances Policy (Approved Products)	City Growth
Rating Policy (includes Rates Remission and Postponement)	Corporate
Revenue and Financing Policy	Corporate
Risk Management Policy	Corporate
Service Connections and Charging Policy for Three Waters	City Infrastructure
Significance and Engagement Policy	Corporate
Smokefree Environments Policy	Community
Standing Orders – Elected Members Code of Behaviour	Corporate
Four policies will be replaced by the Elected Member Support Policy (to be effective from October 2016) <ul style="list-style-type: none"> <li>• Councillor's attendance at Conference, Seminars and Training</li> <li>• Elected Member's Expenses and Allowances</li> <li>• Elected Member's IT</li> <li>• Elections – Communications with the Public</li> </ul>	Corporate

Table 4: Policies to be reviewed first quarter 2016 (4)

Policy	Group	Proposed Review Date
Citizens Initiated Referenda	Corporate	2015/16 programme
Elected Members Remuneration	Corporate	2015/16 programme
International Relations	City Growth	2015/16 programme
Road, Reserve and Park Naming Policy	City Infrastructure	2015/16 programme

## Attachment 1

Table 5: Policy Reviews on Hold (6)

Policy	Group	Next Review Date
Earthquake Prone, Dangerous and Insanitary Buildings	Corporate	On hold until Building (Earthquake prone) Bill 2013 become law.
Free holding of Council Domain & Municipal Endowment Leases Policy	City Growth	Deferred until development of Central City Transformation Plan
Housing for the Older Person	Community	On hold until the Pensioner Housing sale process completed
Municipal Endowment Fund Investment	City Growth	Deferred until development of Central City Transformation Plan.
Property Sale & Disposal	H3 & Events	Deferred until development of Central City Transformation Plan.
Speed Management Policy	City Infrastructure	On hold until National Speed Management Plan is available.

Table 6: Reviews in Progress (9)

Policy	Group	Next Review Date
Election Signs	City Growth	Strategy & Policy Committee 3 Nov 2015. Council adoption 26 Nov 2015.
Gambling – Board (T.A.B) Venue Policy	City Growth	Deferred to Strategy & Policy Committee 23 Feb 2016.
Gambling – Class 4 Gambling Venue Policy	City Growth	Deferred to Strategy & Policy Committee Feb 2016 and to include the Statement of Proposal for two further amendments to the Policy.
Public Places Policy	City Growth	Strategy & Policy Committee 3 Nov 2015. Council draft adopted 26 Nov 2015 for consultation from 2 Dec 2015 to 15 Jan 2016.
Growth Funding Policy	Corporate	Under review by working group.
Business Improvement District (BID) Policy	City Growth	Working Group developing Policy with recommendation to present draft Policy Strategy & Policy Committee 23 Feb 2016.
Street and Directional Signage	City Infrastructure	Business & Investment Subcommittee 15 Sept 2015. Recommended for deletion. To be actioned once Streetscape Beautification & Management and Hamilton City Gateways Policies are adopted.
Streetscape Beautification & Management	City Infrastructure	Recommendation to Strategy & Policy Committee 8 December 2015.
Hamilton City Gateways Policy	City Growth	Recommendation to Strategy & Policy Committee 8 December 2015.

Attachment 2: Bylaws

Name of Bylaw	Date Adopted	Date review to be completed by	Consultation Requirement	Legislation	Lead staff
Public Places Bylaw and Policy 2009	Feb-09	25-Feb-14	Section 82 (Principles of consultation) LGA 2002	LGA 2002	City Safe Unit
Public Places Liquor Control Bylaw 2010	Aug-10	11-Aug-15	Section 82 (Principles of consultation) LGA 2002	LGA 2002, Section 147	City Safe Unit
Trade Waste Bylaw 2006 / Waste Water Bylaw	Aug-06	16-Aug-16	Section 82 (Principles of consultation) LGA 2002 Additional requirements laid out under 148 of the LGA 2002	LGA 2002, Section 148	City Waters
Solid Waste Bylaw 2012	Jul-12	01-Jul-17	Section 82 (Principles of consultation) LGA 2002	LGA 2002 Waste Minimisation Act 2008	City Waters
Cemeteries and Crematorium Bylaw 2012	Aug-12	01-Aug-17	Section 82 (Principles of consultation) LGA 2002	LGA 2002; Burial & Crematorium Act 1964	Community Group
Parks, Domains and Reserves Bylaw 2012	Sep-12	01-Sep-17	Special Consultative Procedure. Refer to Section 11 (5) Freedom Camping Act 2011.	Freedom Camping Act 2001 LGA 2002	Parks and Open Spaces
Animal Nuisance Bylaw 2013	May-13	23-May-18	Section 82 (Principles of consultation) LGA 2002	LGA 2002 Health Act 1956	City Safe Unit
Speed Limit Bylaw 2013	Sep-13	26-Sep-18 (or in association with the Speed Management Policy)	LGA 156. Refer to Section 22AD of Land Transport Act 1998.	Land Transport Act 1998	City Transportation

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## Attachment 2: Bylaws

Name of Bylaw	Date Adopted	Date review to be completed by	Consultation Requirement	Legislation	Lead staff
Prostitution Bylaw 2009	Jun-09	26-Jun-19	Section 82 (Principles of Consultation)	LGA 2002 Prostitution Reform Act 2003	Planning Guidance
Safety in Public Places Bylaw 2014	Nov-14	27-Nov-19	Section 82 (Principles of Consultation)	LGA 2002	City Safe Unit
Open Air Burning Bylaw 2015	Feb-15	26-Feb-20	Section 82 (Principles of Consultation)	LGA 2002 Forest and Rural Fires Act 1977	City Safe Unit
Traffic Bylaw 2015	Feb-15	26-Feb-20	SCP required for Pedestrian mall and Freedom camping. Refer to LGA 156, and Section 22AD (1) LGA 2002.	LGA 2002 LGA 1974	City Transportation
Stormwater Bylaw 2015	May-15	28-May-20	Section 82 (Principles of Consultation)	LGA 2002	City Waters
Dog Control Bylaw 2015	May-15	28-May-20	SCP required for Dog Control Policy. Bylaw must follow 158-160 and policy must be reviewed if the bylaw is.	LGA 2002 Dog Control Act 1996	Parks and Open Spaces
Cultural and Recreational Facilities Bylaw 2012	Aug-12	15-Aug-22	Section 82 (Principles of Consultation)	LGA 2002	Community Group
Water Supply Bylaw 2013	Sep-13	26-Sep-23	Section 82 (Principles of Consultation)	LGA 2002	City Waters

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**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015  
**Report Name:** Regional Round-up Report      **Author:** Robyn Denton

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	
<b>Financial status</b>	<i>Not applicable - for information only.</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

- An update on key issues discussed at the Waikato Regional Transport Committee, the Hamilton Public Transport Joint Committee, and the Waikato Civil Defence Emergency Management Joint Committee are outlined in the report.

## 3. Recommendation from Management

That the Report be received.

## 4. Attachments

- There are no attachments for this report.

## 6. Waikato Regional Transport Committee

- The agendas, minutes and presentations of each of the meetings can be found using the following link:

<http://www.waikatoregion.govt.nz/Community/Whats-happening/Council-meetings/Agendas-and-minutes-for-council-and-standing-committees-from-28-November-2013/Transport/>

- The following are key aspects of the meeting held on 5 October 2015:

### 9. Regional Speed Management Demonstration Project

- The national speed management programme is a Safer Journeys priority and several workstreams are underway to look at legislation, infrastructure, compliance and communications related to speed management.
- Regionally, speed management is also a priority and a project is now underway to develop a regional approach to speed management in order to ensure that it is delivered consistently and in a way that makes sense to the travelling public.

12. The purpose of the project is to prove the speed management process in a regional context via the development of a Regional Speed Management Plan, and to inform the national context (which includes future changes to the Speed Limit Rule). Work has commenced on the development of a project plan (including key deliverables and timeline) and communications strategy for the Waikato Region Speed Management Demonstration Project.
13. The Governance Group meeting was held following the RTC meeting on 5 October and feedback on the draft documents was provided. Councillor Tooman is the City's representative, and chair of the Regional Speed Management Governance group.
14. The final draft of the National Speed Management Guide and associated toolbox has been released and will form the basis of the demonstration project. An overview of this process was presented to the Hamilton City Councillor Briefing held on 20 October 2015.
15. The final Waikato Regional Speed Management Demonstration Project Plan and Communications Strategy were presented to the RTC at their meeting on 30 November 2015. A link to the agenda can be found in paragraph above.
16. **Freight Transport System Update**
17. A report and presentation was provided to the RTC providing an overview of the key freight and logistics sector developments at nation, Upper North Island and regional levels.
18. Presentations were provided by the following guest speakers:
  - *NZ Transport Agency – Robert Brodnax*
  - *Mark Whitworth (Cargo Service Manager, Port of Tauranga)*
  - *Scott Brownlee (Chief Executive, CODA)*
  - *Steve Collett (Operations Manager, KiwiRail)*
  - *Dean Shields (General Manager Property, Tainui Group Holdings)*
19. The key messages from the presentations were:
  - The freight task will continue to grow in the future and in particular in the upper north island 'Golden Triangle'
  - International changes to the size of ships moving around the world and visiting NZ will have an impact on the way freight is distributed throughout NZ
  - There is an increasing focus on how the whole transport sector can work together to move freight more efficiently around the country. This will need to involve integration of road, rail and coastal shipping alongside better integration between the import and export sectors.
  - The Ruakura Inland Port will be a good example of the type of facility that is needed in the future to cope with the 'interchange' that is needed between road and rail transport of freight that will be coming into the country via key port locations.
  - There will need to be continued investment in key infrastructure for all modes to move freight efficiency throughout the country.
20. It was also noted that 30% of all future land use in Auckland will be in the lower (southern) area and will therefore link strongly with the northern sections of Waikato District and Region.

## 21. **Hamilton Public Transport Joint Committee**

22. The Hamilton Public Transport Joint Committee objective is to oversee the implementation and monitoring of the Regional Public Transport Plan. Hamilton City is represented on this committee by Councilors Forsyth and Tooman.
  23. The agendas and minutes of each of the meetings can be found using the following link: <http://www.waikatoregion.govt.nz/Community/Whats-happening/Council-meetings/Agendas-and-minutes-for-council-and-standing-committees-from-28-November-2013/Public-Transport/>
  24. Key Actions that were identified in the development of the Regional Public Transport Plan (RPTP) along with approximate timeframes that information is likely to be brought to and recommendation sought from the Joint Committee was tabled in the last Regional Roundup report given to this committee at its 7 July 2015 meeting.
  25. The Hamilton Public Transport Joint Committee met on 21 September. All Hamilton City Councillors were invited to the workshop sessions to discuss the transport fare review. The following are key aspects from that meeting:
- ### 26. **Regional Public Transport Fare Review**
27. The need for a comprehensive fare structure review is a key action identified in the Regional Public Transport Plan. The purpose of the fare review is to ensure the fare system continues to contribute to the goal for public transport. The overarching objective for the fare review is to ensure that fares are:
    - simple for customers and simple to administer,
    - reflective of the costs of running the service,
    - affordable for funders and users, and
    - supportive of increased use of public transport.
  28. The purpose of the workshop was threefold:
    - To provide information on the current fare system in the context of other systems in New Zealand and Australia,
    - To confirm the objectives and scope of issues that need to be addressed, and
    - To seek guidance on appropriate options for further consideration.
  29. The Committee (workshop participants) were generally supportive of the objectives but were not clear as to why the fare system needs to change. The weighting of objectives was discussed but not progressed due to differing views as to which objectives were most important.
  30. The following options were identified for further investigation:
    - distance based fares (to replace current flat fare),
    - removing the 60+ fare concession,
    - reducing the child discount (currently 30%),
    - introducing a tertiary student fare provided that third-party funding was available, and
    - introducing a new low income concession.
  31. The options identified are currently being investigated and an update on these investigations were reported back to the Joint Committee at their 1 December 2015. A link to the agenda item can be found in paragraph 20.

32. **Electronic Ticketing System**
33. Waikato Regional Council are participating in a national procurement of an electronic ticketing system (ETS) in partnership with other Regional Councils and NZTA.
34. The Regional Councils and NZTA are confirming the delivery model and procurement approach to ensure best value for money.
35. The project is on track for implementation of the ETS in the Waikato during the period November 2016 to December 2017.
36. **Ministry of Education School Bus Review Update:**
37. School bus services currently provided by the Ministry of Education (MoE) are free for eligible students and are designed, funded and provided independently to the urban public bus services that are provided by the regional council.
38. The Ministries School Transport Assistance policy requires it to withdraw school bus service where 'suitable' public transport services are available.
39. Ten school bus services currently provided by the Ministry have been identified by the MoE as having 'suitable' public transport services available – catering for students travelling from various locations in the region (including Melville in Hamilton) to three 'special character' schools in Hamilton: being Sacred Heart College, St John's College and Waikato Diocesan School for Girls.
40. It has been identified that the current public transport network is unlikely to have sufficient capacity to accommodate these students at peak times and funding for these services would have to be found – either from the schools or from the Regional Council budgets.
41. A paper to serve as the basis for discussion with other Regional Council CE/Chairs is to be drafted to enable a national approach to this issue. It is understood that these discussions are also being held in Tauranga, Hawkes Bay, Auckland and Queenstown. The Regional Sector group of LGNZ is currently advocating to the MoE that this matter should be looked at on a national "whole of government" approach.
42. A meeting with the MoE School Transport Director was held on 8<sup>th</sup> October where it was agreed that further technical mapping work would be undertaken to gain a better understanding of the current proposals. Regional Council and MoE are currently sharing GIS databases to enable mapping of public transport routes against schools and pupil data to be undertaken. A further meeting of technical officers is planned following the completion of the mapping work.
43. **Procurement of New Bus Service Contracts**
44. Waikato Regional Council will be issuing a Request for Tender in early 2016 for five bus contracts with tenders due to close in the middle of March 2016, and be awarded by 30 June 2016.
45. Two contracts encompass all urban service within Hamilton and the other three relate to satellite services between Hamilton and satellite towns.
46. All of the contracts will require a fully accessible fleet as the minimum standard.
47. **Northern Suburbs Bus Service Improvements**
48. As part of the development of the Regional Public Transport Plan (RPTP) it was confirmed that there has been a lack of public transport services in the north eastern suburbs of the city.
49. While the RPTP identifies a revised public transport network for Hamilton that includes extending bus services into the northern suburbs, these are not planned to commence until

2018 to align with the roll out of the new bus service contracts. Opportunities for early interim improvements to commence 18 January 2016 have been investigated and approved by the Waikato Regional Council.

50. Consultation has been undertaken in regard to the two new routes and associated stops (which aim to provide a stop within 600m of most properties). These new routes will be closely monitored by the Waikato Regional Council and changes may need to be made in the future to the route and the bus stop locations once there is data available on usage and viability of the routes.
51. **Service Performance Update**
52. Annual reviews of existing services are against demand and service criteria:
  - Average peak patronage per trip is less than 40% or greater than 90% of total seated capacity
  - Farebox recovery ratio is less than 25%
53. Those services that do not perform within these thresholds are candidates for investigations and to whether service levels should be adjusted.
54. The following table includes the routes that trigger the performance reviews thresholds and outlines further actions that will be undertaken for each route.

**Item 8**

Route	Performance Threshold Triggered		Actions
	Peak utilisation of seated capacity	Farebox Recovery <25%	
5 - Chartwell	Low - 30%	38%	These routes will be subject to change as the revised network is implemented in 2017 and 2018 with the roll out of new bus contracts.  Investigation of the potential for earlier implementation of the planned network changes will be investigated.
15 - Ruakura	Low - 31%	22%	
30 - Northerner	n/a	11%	
29 - Hamilton Gardens	n/a	23%	
8 - Frankton	50%	24%	
50 - Rotoruna Direct	53%	24%	
26 - Bremworth	Low - 29%	19%	A more detailed review of the service will be undertaken.
52 - Orbiter	High - 118%	41%	There are reliability and capacity constraints on this service during peak periods. Measures to improve service reliability and peak capacity constraints are being investigated this year.
21 - Northern Connector	High - 93%	38%	Peak capacity will be monitored closely. Increasing peak service capacity is not expected to be required in the short term.
51 - CBD Shuttle	58%	0%	This is a free service for users. The possibility of introducing a fare on the service will be investigated as part of the fare review project currently underway.
NR - Nightrider	n/a	8%	It is recommended that the service be reviewed in collaboration with key stakeholders to determine whether more effective options are available to better meet community needs and support the CBD.

55. The Hamilton Public Transport Joint Committee will have met 1 December 2015 and a verbal update will be provided for any key items. A copy of the agenda is available via the link provided in paragraph 20 above.

## 56. **Waikato Civil Defence Emergency Management Joint Committee**

57. Since the last report to this meeting the Joint Committee have met twice 8 June and 4 September. Agenda and minutes from those meetings can be viewed via the following link: <http://www.waikatoregioncdemg.govt.nz/About-Us/Joint-Committee-Agendas/>

### 58. **Shake Out Exercise National Exercise – earthquake actions awareness**

59. The national exercise was held on 15 October 2015 at 9:15am with an aim of bringing awareness of the actions to take before, during and after an earthquake.

60. At 9:15am the alarm was raised by civil defence staff volunteers using anything from whistles to cow bells as staff practiced the drop, cover and hold drill under their desks and it was good to see some departments within the municipal carried on after the exercises to practice evacuation drills.

61. As part of the programme competitions were ran internally and throughout the community to inform and create engagement around the event. The Emergency Management Team has received a large number of photographs and testimonials which will be collated and uploaded to the Emergency Management velocity page, website and social media.

62. 41,369 participants throughout Hamilton were registered for the event with 1.36 million recorded across New Zealand. A particular focus was made by the Emergency Management Team to engage local schools and it was encouraging to see that there were 22,273 registered participants at schools throughout Hamilton.

## **Signatory**

Authoriser	Chris Allen, General Manager City Infrastructure Group
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**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015  
**Report Name:** Hamilton Arts Agenda Review      **Author:** Nick Johnston

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Hamilton Plan, Arts Agenda</i>
<b>Financial status</b>	<i>There is budget allocated \$10,000 – staff time allocated to project</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

2. The purpose of this report is to seek the adoption of the revised Hamilton Arts Agenda 2015.

## 3. Executive Summary

4. The Hamilton Arts Agenda, adopted by the Council in April 2012, is a city strategy that was developed to support and grow the creative sector in Hamilton by providing direction and leadership.
5. Following the adoption of the Public Art Plan and Development Guide in May 2015, staff have worked with the Arts Forum Advisory Panel and the Public Art Working Group to develop a revised Hamilton Arts Agenda.
6. The revised Hamilton Arts Agenda is a strategic action plan with 32 actions grouped into five strategic themes. 29 of the 32 actions are projects, initiatives and services that are funded in the 2015-2025 10 Year Plan. This includes staff time to support community-led projects and initiatives. Three of the actions are partnership projects that are currently unfunded.
7. The Arts Forum Advisory Panel reviewed the strategic themes and actions on Thursday 8 October 2015 and recommend that the revised Hamilton Arts Agenda is adopted. The Public Art Working Group has also reviewed the document and recommends adoption.

## 8. Recommendations from Management (*Recommendation to Council*)

- a) That the report be received.
- b) That the revised Hamilton Arts Agenda 2015 be adopted, replacing the current version.

## 9. Attachments

10. Attachment 1 - Hamilton Arts Agenda 2015

## 11. Background

12. The Hamilton Arts Agenda was adopted by the Council in April 2012.
13. The document was developed to support and grow the creative sector in Hamilton by providing direction and leadership. The Hamilton Arts Agenda helps to deliver the Council's Community Outcomes and Goals but it is not a statutory requirement.
14. The Strategy and Policy Committee established the Public Art Working Group on 5 February 2014 to initially review the Public Art Panel and the Council's public art policy documents. The Working Group membership is Her Worship the Mayor, Cr O'Leary and Cr Yeung. Cr Chesterman joined the Working Group when he was appointed as the elected member representative on the Arts Forum Advisory Panel.
15. On 26 June 2014, the Council resolved that the Arts Forum Advisory Panel would undertake a review of the Hamilton Arts Agenda and make recommendations to the Public Art Working Group.
16. Following the adoption of the revised Public Art Plan and Development Guide in May 2015, staff have worked with the Arts Forum Advisory Panel and the Public Art Working Group to develop a revised Hamilton Arts Agenda.
17. The revised Hamilton Arts Agenda 2015 has been informed by recommendations from the Arts Forum Advisory Panel, Creative Waikato, feedback from a workshop of key creative sector stakeholders, and reference material produced by Creative New Zealand and Arts Access Aotearoa. Stakeholder engagement has been very positive and helpful and Creative Waikato has provided valuable input.
18. In the development of the revised Hamilton Arts Agenda, staff benchmarked art strategies in other cities in New Zealand and overseas.

## 19. Revised Hamilton Arts Agenda

20. The revised Hamilton Arts Agenda 2015 (Attachment One) is a strategic action plan aligned with the objectives of the Hamilton Plan, the Hamilton City River Plan and the Central City Transformation Plan. There are some common actions.
21. The vision statement is *Celebrated for our arts and culture*, one of the ten priorities of the Hamilton Plan.
22. The revised document has 32 actions grouped into five strategic themes;
  - Spaces and Places
  - Toi Maaori | Maaori art
  - Creative economy
  - Engagement
  - Promotion
23. The Arts Forum Advisory Panel reviewed the strategic themes and actions on Thursday 8 October 2015 and recommend that the revised Hamilton Arts Agenda is adopted. The Public Art Working Group has also reviewed the document and recommends adoption.
24. An annual monitoring report will be provided to the Council to track progress.

## 25. Financial and Resourcing Implications

26. 29 of the 32 actions in the revised Hamilton Arts Agenda are projects, initiatives and services that are funded in the 2015-2025 10 Year Plan. This includes staff time to support community-led projects and initiatives.
27. Three of the actions are partnership projects that are currently unfunded in the 2015-2025 10 Year Plan:
  - a) Commemorate pa sites along the Waikato River as outlined in the Maaori Landmarks on Riverside Reserves Management Plan (also an action in the Hamilton City River Plan)
  - b) Work in partnership to establish a regional art award event
  - c) Update the Hamilton Public Art Catalogue.
28. Adoption of the revised Hamilton Arts Agenda does not commit the Council to fund the three partnership projects.
29. Any additional resourcing towards actions listed in the Hamilton Arts Agenda will need to be considered through the Annual Plan process.

### Signatory

Authoriser	Lance Vervoort, General Manager Community
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**For more information,  
please contact the Council**

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# Hamilton Arts Agenda

Te Rautaki Toi  
o Kirikiriroa



## Celebrated for our arts and culture

Kia rongonui moo a taatou  
mahi toi me te ahurea

## Setting the scene

Arts and creativity play a key role in shaping our city's identity. The Council plays a fundamental role in supporting Hamilton's arts sector. The Council provides funding for many art facilities and art organisations, facilitates strategic investment and collaboration, and promotes and advocates for Hamilton's arts sector. The Council also owns and manages many of Hamilton's arts and cultural facilities, including Waikato Museum, ArtsPost, Founders Theatre, Claudelands, Hamilton Gardens and Libraries.

The Council's vision for Hamilton is outlined in the Hamilton Plan. Celebrated for our arts and culture is one of the Hamilton Plan's ten priorities for the next ten years to contribute to redefining Hamilton as a major New Zealand city.

In 2011, the Arts Agenda was developed to support and grow Hamilton's thriving arts sector by providing direction and leadership.

Since the Arts Agenda was adopted, Hamilton's arts sector has changed significantly. The Council reviewed the Arts Agenda in 2015 to ensure that the priorities and actions continue to be relevant in light of these changes.

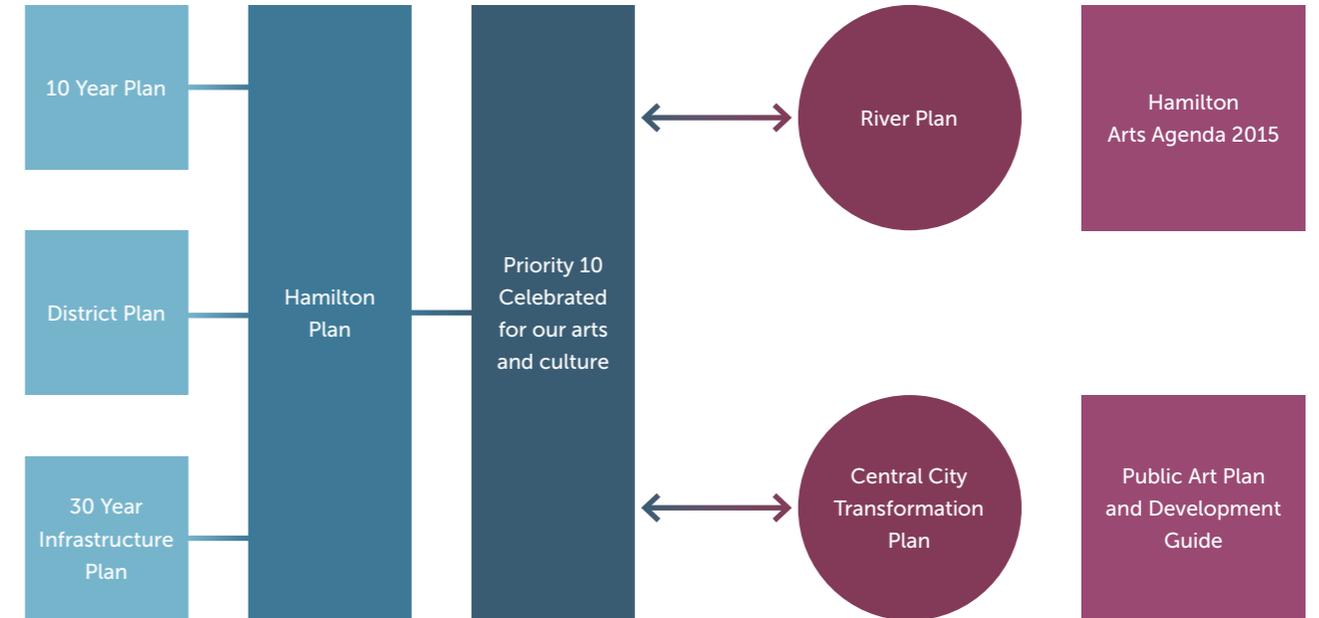
The Arts Agenda is a strategic action plan for the delivery of arts-related initiatives and projects to grow the creative economy and enable Hamiltonians to celebrate and enjoy the arts. It will help guide the allocation of the Council's funding and resources and it will provide direction for the arts sector.

## What defines arts and creativity?

The Council's definition of the arts covers all forms of creative practice and artistic expression, including the following artforms:

- |             |                          |
|-------------|--------------------------|
| Theatre     | Textile art              |
| Music       | Fashion                  |
| Dance       | Toi whakairo and carving |
| Kapa haka   | Film and moving image    |
| Painting    | Poetry and literature    |
| Photography | Applied arts             |
| Sculpture   | Digital design           |
| Ceramic art | Architecture             |

## Strategic framework



# Changes

Since the first Arts Agenda was developed in 2011, a lot has changed and good progress has been made on developing Hamilton's creative sector.



24 public artworks in the city, valued at over \$4.9 million



Creative Waikato established



Hamilton Public Art catalogue released



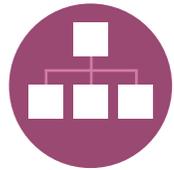
Trust Waikato art collection gifted to Hamilton



The Barry Hopkins Gallery opened at Waikato Museum



Orchestras Central established



Waikato Creative Infrastructure Plan completed



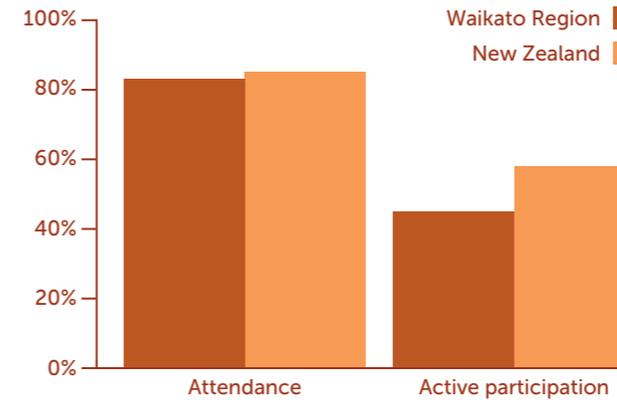
The Meteor & Clarence Street Theatre in community ownership



56 community artworks and murals in the city commissioned by Hamilton City Council

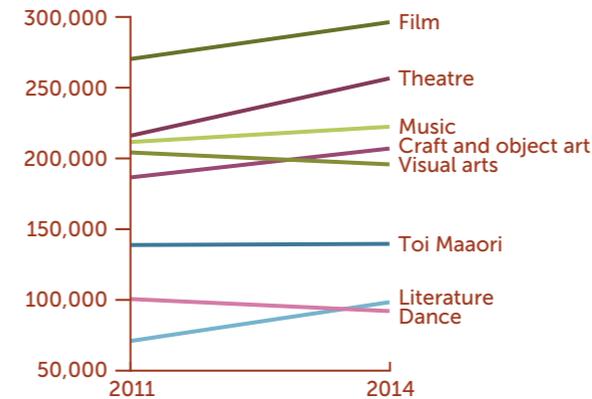
## Arts Attendance and Participation

Proportion of people who have attended and actively participated in at least one art event in the past 12 months



Source: *New Zealanders and the Arts 2014, Creative New Zealand*

Audience size for arts and culture in the Waikato Region



Source: *Audience Atlas New Zealand 2014, Creative New Zealand*

## Waikato region market trends

2430 tertiary students studying the arts in Hamilton



1309 full-time creative sector employees in Hamilton



Decrease in arts and cultural spending per person. Four-weekly cultural spend per person 2011 - \$38, 2015 - \$23.



More people are attending arts events...



But less frequently





## Strategic themes

### Spaces and Places

Ngaa waahi toi

### Toi Maaori

Maaori art

### Creative economy

Kia haumako te waihanga toi

### Engagement

Whai mana

### Promotion

Whakanuia



## Spaces and Places

### Ngaa waahi toi

#### Outcomes

- Hamilton offers premier art venues and creative spaces
- Hamilton's public spaces are used for art activities and events

#### Actions

1. Complete the upgrade of Founders Theatre
2. Complete and implement the Waikato Museum Strategic Review
3. Support the completion of the Embassy Park redevelopment
4. Support the completion of an art gallery pre-feasibility study
5. Encourage the use of spaces that are not usually seen as arts spaces or venues
6. Reduce red tape to make it easier for arts activity to happen in public spaces
7. Support the development of a regional pop-up venue for touring performances and exhibitions
8. Continue to support the development of high-quality public art and urban design
9. Support the establishment of the Hamilton Tourism Centre

# Toi Maaori

## Maaori art

### Ngaa hua

- He Puna toi Maaori ki Kirikiriroa  
*Kirikiriroa is the centre of contemporary Maaori art*
- Kia moohio ki nga hiitori Maaori o Kirikiriroa  
*The cultural history of Kirikiriroa is visible and recognised*

### Ngaa mahi

1. Kia mana ai te toi Maaori i roto i te taataritanga o te Whare Taonga  
*Prioritise Maaori art as part of the Museum Strategic Review*
2. Kia tautoko ngaa mahi e whakarewa te hiitori o Tainui  
*Support projects that celebrate Waikato-Tainui history*
3. Kia whakamaumahara, kia whanauia i ngaa waahi tuupuna kei tahaki i te awa o Waikato  
*Commemorate pa sites along the Waikato River, as outlined in the Maaori Landmarks on Riverside Reserves Management Plan*
4. Maa te whakatairanga ka nui ake te kite i ngaa toi Maaori  
*Increase the visibility of Maaori art through promotion and marketing*
5. Kia tautoko te tipu mai o ngaa toi Maaori me ona tuuwaewae  
*Support projects and initiatives that grow Maaori art practices and arts audiences*
6. Kia kaha ake te tautoko i ngaa huihuinga toi Maaori  
*Support Maaori art festivals and events*





## Creative economy

### Kia haumako te waihanga toi

#### Outcomes

- Increased central government investment in the Hamilton art sector
- More students studying the arts in Hamilton
- More arts sector and creative industry jobs in Hamilton

#### Actions

1. Continue the Council's investment in the arts sector
2. Use the Multi-Year Community Grant to support creative sector development
3. Advocate for an art-themed hotel in the central city
4. Promote Hamilton as a destination for arts education and employment
5. Support art incubation projects and emerging artists
6. Work with Hamilton and Waikato Tourism on art promotional opportunities
7. Develop a Creative Sector Business Attraction Strategy
8. Facilitate collaboration between art organisations and funders
9. Advocate for increased government and corporate support for the arts



## Engagement

### Whai mana

#### Outcomes

- Increased participation in the arts
- Increased attendance at art events and festivals

#### Actions

1. Support projects and initiatives that encourage participation
2. Continue the Council's public programme of free art events and activities
3. Support community projects and events that enable Hamiltonians to access arts in their own neighbourhoods
4. Support art events that celebrate Hamilton's multicultural communities

# Promotion

## Whakanuia

### Outcomes

- Increased national exposure for Hamilton artists, art events and exhibitions
- Increased public awareness of Hamilton's arts and culture offering

### Actions

1. Complete a survey of engagement in the arts in Hamilton
2. Work in partnership to establish a regional art award event
3. Develop a communications and marketing plan to increase public awareness of arts and cultural activity
4. Update the Hamilton Public Art Catalogue and create a digital platform for Hamilton's public artworks
5. Support art projects that promote city, suburb and neighbourhood identity
6. Establish an annual reporting scorecard on achievements from the Arts Agenda





## Implementation and timeframes

This page identifies the estimated timeframes for projects and actions.

### To start immediately / in progress

- Complete and implement the Waikato Museum Strategic Review
- Continue to support the development of high-quality public art and urban design
- Reduce red tape to make it easier for arts activity to happen in public spaces
- Advocate for increased government and corporate support for the arts
- Facilitate collaboration between art organisations and funders
- Use the Multi-Year Community Grant to support creative sector development
- Support projects and initiatives that encourage participation
- Continue the Council's public programme of free art events and activities

- Support community projects and events that enable Hamiltonians to access arts in their own neighbourhoods
- Support arts events that celebrate Hamilton's multicultural communities
- Establish an annual reporting scorecard on achievements from the Arts Agenda

### Short-term (1-3 years)

- Support the completion of the Embassy Park redevelopment
- Support the completion of an art gallery pre-feasibility study
- Encourage the use of spaces that are not usually seen as arts spaces or venues
- Support art incubation projects and emerging artists
- Support projects that celebrate Waikato-Tainui history
- Increase the visibility of Maaori art through promotion and marketing
- Support projects and initiatives that grow Maaori art practices and art audiences
- Support Maaori art festivals and events
- Promote Hamilton as a destination for arts education and employment

- Develop a Creative Sector Business Attraction Strategy
- Work in partnership to establish a regional art award event
- Develop a communications and marketing plan to increase public awareness of arts and cultural activity
- Update the Hamilton Public Art Catalogue and create a digital platform to discover Hamilton's public artworks
- Support art projects that promote city, suburb and neighbourhood identity
- Work with Hamilton and Waikato Tourism on art promotional opportunities
- Complete a survey of engagement in the arts in Hamilton

### Long-term

- Complete the upgrade of Founders Theatre
- Support the development of a regional pop-up venue for touring performances and exhibitions
- Support the establishment of the Hamilton Tourism Centre
- Commemorate pa sites along the Waikato River, as outlined in the Maaori Landmarks on Riverside Reserves Management Plan
- Advocate for an art-themed hotel in the central city



## How to approach the Council with a project

### Art sector projects and initiatives

If you are developing a project that aligns with one of the actions listed in the Arts Agenda, we would love to hear from you. For all art project enquiries, please email [art@hcc.govt.nz](mailto:art@hcc.govt.nz) or call 07 838 6699.

### Public art projects and installations

The *Public Art Plan and Development Guide* outlines the Council's public art vision and provides a step-by-step process for developing a public art project in Hamilton. If you have a proposal for a permanent or temporary artwork in a public space, Council staff are available to discuss your project. To find out more about public art in Hamilton, please visit [www.hamilton.govt.nz/publicart](http://www.hamilton.govt.nz/publicart). For all public art enquiries, please email [art@hcc.govt.nz](mailto:art@hcc.govt.nz) or call 07 838 6699.

### Exhibition space

ArtsPost is dedicated to developing and promoting artists, and to growing a dynamic and supportive environment for the arts in the Waikato Region. ArtsPost offers a high profile space, high foot traffic and substantial sales and promotion opportunities for established and emerging artists and art organisations. To find out more about exhibiting at ArtsPost, please visit [waikatomuseum.co.nz/artspost](http://waikatomuseum.co.nz/artspost) or call 07 838 6546.

### Performance venues

Claudelands Arena has hosted performances from some of the world's top comedians, musicians and solo performers. Superb acoustics, superior comfort and viewing make this new arena a favourite for touring shows and one-off events.

A staple of many touring shows, Founders Theatre has enjoyed performances from many renowned international and national solo artists and bands, ballet and orchestras, cultural performances, comedy and theatre shows.

To find out more about the Council's event facilities, please visit [www.h3group.co.nz](http://www.h3group.co.nz) or call 07 929 3000.

### Outdoor venues

Hamilton has more than 200 parks and reserves ranging from expansive sports parks to small neighbourhood reserves. To book a park for an art project or event, please enquire through the Council's Park Booking Request Form.

Hamilton Gardens, winner of the International Garden of the Year 2014 and home to the Hamilton Gardens Arts Festival, is also available to hire for art events. To find out more about bookings at Hamilton Gardens, visit [www.hamiltongardens.co.nz](http://www.hamiltongardens.co.nz) or call the bookings team on 07 958 5940.

### Community facilities

The Council's community facilities are available for arts events and projects. Community facilities in Hamilton include Enderley Park Community Centre, Celebrating Age Centre, Fairfield Park Hall, Te Rapa Sportsdrome, and the Old St Peters Hall.

The Community Facilities Team can help with organising or booking events at these facilities. To find out more, please email [booking.communityfacilities@hcc.govt.nz](mailto:booking.communityfacilities@hcc.govt.nz) or call 0800 77 23 23.

**Committee:** Strategy & Policy Committee

**Date:** 8 December 2015

**Report Name:** Community Facilities Review Report

**Author:** Deanne McManus-Emery

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	
<b>Financial status</b>	<i>There is budget allocated</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

**1. Purpose of the Report**

2. The purpose of this report is to inform the Strategy and Policy Committee of the work undertaken by the Community Facilities Working Group.

**3. Executive Summary**

4. The April 2015 Strategy and Policy Committee meeting resolved to establish a Community Facilities Working Group with the purpose to define Council’s future role in the provision of community facilities.
5. Council has undertaken asset management planning over the past 12 months, and during this process it has clearly highlighted the challenges Council face with the diversity of the current community facilities portfolio.
6. The Community Facilities Review Process has been challenging. What was first thought to be a simple exercise has highlighted the ad-hoc decision making of prior Councils which has led to the acquisition of a diverse and complex community facilities portfolio, further complicated by the different management models.
7. A city wide survey of community facilities was undertaken to identify the number of community facilities (outside of Council owned facilities). This highlighted the additional lease and bookable space available for community use, outside of Council owned community facilities.
8. It was agreed by the Community Facilities Working Group, that due to the complexity and diversity of the current community facilities portfolio, that each community facility should be considered individually.
9. The Community Facilities Working Group has defined a small list of 10 properties with recommendations for each property.

10. **Recommendations from Management**

- a) That the report be received;
- b) That Council consider each community facility individually and that:
  - (i) Staff progress discussions with all interested parties;
  - (ii) Staff present a report to Council should a decision be required on the future use of an individual community facility.
- c) That staff investigate how the availability of bookable community facility spaces can best be communicated to the community.

11. **Attachments**

- 12. Attachment 1 - Community Facilities List
- 13. Attachment 2 - Community Facilities Map

14. **Key Issues**

15. Background

16. The Strategy and Policy Committee meeting in April 2015 resolved the following:

- a) *That a Community Facilities Working Group be established to agree on a process and scope to review the community facilities portfolio.*
- b) *That the Community Facilities Working Group is comprised of General Manager Community, Community Development and Leisure Manager, Strategic Property Manager and 5 elected members.*
- c) *That the report be presented back to Council in July 2015.*

17. The process and scope to review the community facilities portfolio was agreed to by the Community Facilities Working Group, with the purpose to define Council's future role in the provision of community facilities.

18. Staff completed a stock take of Hamilton City Councils community facilities portfolio, to identify and categorise the types of facilities, the location, the business unit's responsible for the property, the operating models and the supporting financial information.

19. A total of 100 buildings and or land make up the community facilities portfolio that have been grouped into the following categories: This total excludes Stadia, Libraries, Swimming Facilities and Theatres.

- **HCC Owned Land and Building and Managed by HCC** - Community Development and Leisure (community occupancy lease, bookable space). Total number 4.
- **HCC Owned Building and Land** - Parks and Open Spaces and Strategic Property and Community Development and Leisure (community occupancy lease). Total number 22.
- **HCC Owned Land, External Owned Building or Structure** –Parks and Open Spaces (community occupancy lease). Total number 68.
- **HCC owned Land, no Building or Structure** –Parks and Open spaces (community occupancy lease). Total number 6.

20. The list of community facilities is extensive. It was determined by the Working Group not include the following two categories as there were a number of factors that would impede on the Working Groups ability to come to a conclusion on their future use.
  - a) HCC owned land with no building and
  - b) HCC owned land, external owned building and structure.
21. The Community Facilities Working Group reviewed the final 26 properties in the HCC owned Land and Building category, and determined 16 of the properties should remain, due to a number of influencing factors that clarified their future use.
22. A number of interested stakeholders keen to take over the management of some of the community facilities, and the following Frankton and Ferry bank Plans have helped to focus the discussions of the 10 remaining properties, and support the Working Groups recommendations for each facility which are attached (Attachment 1).
23. Discussion
24. The attached property list identifies current practice and potential recommendations of each property. The recommendations provide clear direction for staff while also giving visibility to Council moving forward.
25. The Community Occupancy Policy provides guidance with the implementation of the Community Occupancy Leases, that Council manages.
26. Two Management models of Community Facilities were identified.
  - Owned and operated by Council – bookable space
  - Leased facility and operated by Lease holder (Community Occupancy Lease)
27. The facilities (detailed in Attachment 1) are tired, old and are not fit for purpose. They are becoming expensive to maintain, the current operating model is not financially sustainable, and the needs and expectations of the community are changing.
28. During July – August 2015, 300 surveys were conducted by staff to identify what community facilities exist within Hamilton. The survey was sent to schools, tertiary education providers, sporting clubs and groups, churches and corporates,
29. The survey identified a large number of facilities with leased and bookable space that is currently utilised across the city. Interestingly it also identified a small number of organisations that have additional bookable and lease space available for community use, outside of Council owned community facilities.
30. Those organisations with available space for the community to lease or book have requested support from staff to assist them in the development of good systems and processes that will enable them to implement a management booking system.
31. A map of community facilities identified in the survey has been developed, and is included as Attachment 2. The map provides a good visual of facilities across the city, with Council owned facilities identified by the green dots, the organisations that responded to the survey are highlighted in yellow, and the remaining red dots highlights additional information still to be sourced.
32. Staff have been actively engaged with a number of community stakeholders with a keen interest in the Enderley Community Centre and Fairfield Hall. A feasibility study of the Fairfield Hall has been completed by a collective group of community stakeholders with the outcome of furthering discussions with Council on the future use of the Fairfield Hall.

- 33. Options
- 34. Recommendations exist to investigate devolving management and/or dispose of the asset where deemed appropriate to Council, taking into account each facilities particular circumstances and influencing factors.
- 35. Strategic alignment
  - Community Occupancy Policy
- 36. Legislative requirements or legal issues
  - Waikato-Tainui Raupatu Settlement Act 2010
  - Reserves Act 1977
  - Heritage status
  - Proposed District Plan
  - Operative District Plan
- 37. Treaty requirements/implications
  - Waikato-Tainui -right of first refusal
- 38. **Financial and Resourcing Implications**
- 39. Detailed financial information will be provided to Council to inform the decision making process of an individual community facility as and when required.
- 40. **Risk**
- 41. Lease holders located in the Celebrating Age Concern building, have raised their concerns regarding the future use of the building. Staff will continue to engage with the stakeholders to ensure they are kept informed of the process moving forward.
- 42. Staff will implement a robust REOI and due diligence process as proposals from interested parties are received, to ensure the risk to both council and community is minimized and managed appropriately.
- 43. Consultation with all interested stakeholders will be required should there be a decision on the future use of a community facility be considered.

**Signatory**

Authoriser	Lance Vervoort, General Manager Community
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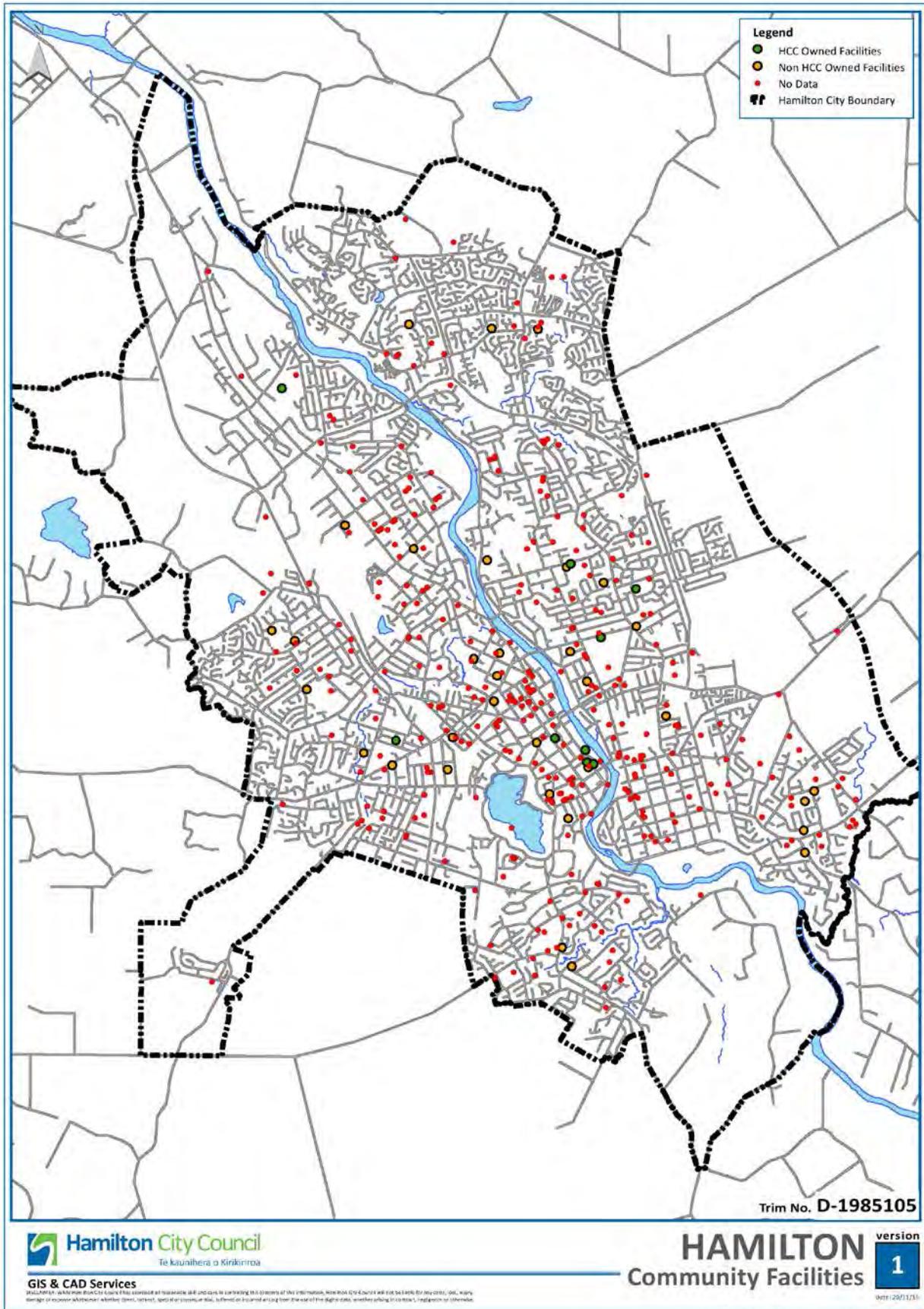
**Community Facilities  
Building and Land Owned by HCC**

Key:  
 Building located on land classified as 'recreation reserve'  
 Building not located on Reserve Land

Building Name	Location	Revenue +gst	Reserve Classification/ Land Status	Heritage Status	Unit Responsible	Current Status / Recommendations
Enderley Community Centre	66 Tennyson Road	Lease - \$12,673.35 Hire - \$28,000.00	Enderley Park is largely classified 'recreation reserve' with a portion being classified 'local purpose community' and a small part for off street parking  Lot 2 is classified recreation reserve; this is the location of the community Centre  Enderley Park Is included in the Operative Sports Park Management Plan (OSPMP) 2009	N/A	Community Development & Leisure	<b>Current Status:</b> - Council owns and manages bookable space  <b>Recommendation:</b> - Investigate options to devolve management
Fairfield Hall	Clarkin Road	Lease - \$2,815.20 Hire - \$13,000.00	Fairfield Park is classified 'recreation reserve' under the Reserves Act 1977  Fairfield Park Is included in the OSPMP 2009	N/A	Community Development & Leisure	<b>Current Status:</b> - Council owns and manages bookable space  <b>Recommendation:</b> - Investigate options to devolve management
Frankton Railway Institute Hall	Cnr Kaka and Pukeko Streets	\$4,639.02	Railway Park is classified as 'recreation reserve' under the reserve Act 1977  Railway Park is included in the OSPMP 2009	Registered Category A under the Operative and Proposed District Plans  Registered Category 2 with Heritage NZ	Community Development & Leisure	<b>Current Status:</b> - Council owns and leases space  <b>Recommendation:</b> - Continue as is until action in the Frankton Plan is implemented
Te Rapa Sportsdrome	Church Road	Lease - \$1,842.56 Hire - \$49,000.00	Ashurst Park is classified 'recreation reserve' under the Reserves Act 1977  Ashurst Park Is included in the OSPMP 2009	N/A	Community Development & Leisure	<b>Current Status:</b> - Council owns and manages bookable space  <b>Recommendation:</b> - Investigate options to devolve management

## Community Facilities Building and Land Owned by HCC

Building Name	Location	Revenue +gst	Reserve Classification/ Land Status	Heritage Status	Unit Responsible	Current Status / Recommendations
Migrant Resource Centre	Boundary Road	\$7,175.00	Claudlands Park is classified 'recreation reserve' under the Reserves Act  Operative Claudlands Park Management Plan 2007	N/A	Parks & Open Spaces	<b>Current Status:</b> - Council owns and leases space  <b>Recommendation:</b> - Investigate options to devolve management
Celebrating Age Centre	30 Victoria Street	Lease - \$8,129.67  Hire - \$45,000.00	Fee Simple - 9,105sq m	N/A	Community Development & Leisure	<b>Current Status:</b> - Council owns and manages bookable space  <b>Recommendation:</b> - Continue as is until the Ferry Bank Development Plan has been completed
ArtsPost	Victoria Street	\$1,968.75	Fee Simple - 4,074sq m	Registered Category A under the Operative and proposed District Plans  Registered Category 2 with Heritage NZ	Museum	<b>Current Status:</b> - Council manage the Arts Post shop and lease space  <b>Recommendation:</b> - Continue as is until the Ferry Bank Development Plan and review of the Arts Post Site are completed, then review options
Caro Street Wing	Caro Street	\$2,843.73	Fee Simple - 6,315sq m	N/A	Strategic Property	Subject to a separate report
Hamilton Citizens Advice Bureau- adjoined to St Peters Hall	56 Victoria Street	\$625.00	Fee Simple - 708sq m	Registered Category B under the Operative and Proposed District Plans	Strategic Property	<b>Current Status:</b> - Council leases space (Asset is on Council list for disposal)  <b>Recommendation:</b> - Continue as is until the Ferry Bank Development Plan has been completed, then review options
Old St Peters Hall- adjoined to Citizen Advice Bureau	55 Victoria Street	\$4,547.15	Fee Simple - 708 sq m	Registered Category A under the Operative and Proposed District Plans  Registered Category 2 with Heritage NZ	Community Development & Leisure	<b>Current Status:</b> - Council leases space (Asset is on Council list for disposal)  <b>Recommendation:</b> - Continue as is until the Ferry Bank Development Plan has been completed, then review options



**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015  
**Report Name:** Recommendations from the Business and Investment Subcommittee      **Author:** Sean Murray

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Hamilton Plan, Hamilton City River Plan, Economic Development Agenda, Draft Central City Transformation Plan and Open Spaces Plan</i>
<b>Financial status</b>	<i>There is budget allocated</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

- The purpose of this report is to present recommendations from the Business and Investment Subcommittee to Strategy and Policy Committee for approval to Council.

## 3. Executive Summary

- In 2015, the Business and Investment Subcommittee was tasked to develop and recommend to the Strategy and Policy Committee the Central City Transformation Plan and to review Council's Gateways Policy, Streetscape Beautification and Verge Maintenance Policy and the Street and Directional Signage Policy.
- This work has been completed with the Subcommittee and the updated plan and policies are now ready for Strategy and Policy Committee approval to Council.
- The recommendations requested in this report are from the Business and Investment Subcommittee meetings on 15 September 2015 and 18 November 2015.

## 7. Recommendations from Management (*Recommendation to Council*)

- That the report be received;
- That as per the recommendations from the Business and Investment Subcommittee meeting 18 November 2015:

### **Central City Transformation Plan**

- The draft Central City Transformation Plan be approved;
- That the changes to parking be implemented after 1 July 2016 to take into account integration with the parking technology project.

**Gateways Policy**

- (iii) The draft Gateways Policy be approved;
- (iv) That no public engagement is undertaken for this policy.

**Streetscape Beautification and Verge Maintenance Policy**

- (v) The draft Streetscape Beautification and Verge Maintenance Policy be approved;
- (vi) That no public engagement is undertaken for this policy.

**Street and Directional Signage Policy**

- c) That as per the recommendation from the Business and Investment Subcommittee meeting 15 September 2015:
  - (i) The Street and Directional Signage Policy is deleted.

**8. Attachments**

- 9. Attachment 1 - Central City Transformation Plan - for approval – *Under Separate Cover*
- 10. Attachment 2 - Gateways Policy - for approval
- 11. Attachment 3 - Streetscape Beautification and Verge Maintenance Policy - for approval
- 12. Attachment 4 - Maintenance of road reserves - example
- 13. Attachment 5 - Street and Directional Signage Policy - for deletion

**14. Central City Transformation Plan**

- 15. The draft Central City Transformation Plan (CCTP) was approved by the Business and Investment Subcommittee at it's meeting on 18 November 2015. A copy of that report is [linked here](#) for background.
- 16. The Business and Investment Subcommittee passed the following resolution:
  - a) *That the report be received.*
  - b) *That the Central City Transformation Plan incorporating the changes in Attachment 2 be recommended to the Strategy and Policy Committee for adoption with the following amendments:*
    - i. *Page 24 be amended to read: "right-of-way and include limited short-term parking options"*
    - ii. *Pages 38 and 41 be amended to add "and safety for all vulnerable road users" after "...pedestrian right-of-way."*
  - c) That the Subcommittee recommends to the Strategy and Policy Committee that the changes to parking be implemented after 1 July 2016 to take into account integration with the parking technology project.

- 17. Staff were requested by the Subcommittee to address the following points:

**18. Shared Zones**

- 19. Changes have been made to the wording in the draft plan to reflect public feedback on ensuring pedestrian right of way and the safety of all vulnerable users in Shared Zones.

20. Relevant text on Page 24 now reads:
- *“These include the addition of more planting and seats and the shared zone with pedestrian right-of-way including limited short-term parking options as an activation mechanism for Garden Place.”*
21. The relevant action on Page 24 now reads:
- *“Expand the shared zone along the northern zone to Victoria Street in accordance with best practice safety design to ensure pedestrian right-of-way and safety for all vulnerable road users and include limited short term parking options.”*
22. Relevant text and actions on Page 38 and 41 (Strengthening Connections) now read:
- *“Extend the shared zone in Garden Place along Alexandra Street to Collingwood Street”*
  - *“Create a shared zone on the northern side of Garden Place”*
  - *“Utilise best practice safety design for shared zones to ensure pedestrian right-of-way and safety for all vulnerable road users”*
  - *“Continue implementing the signage plan and clear signs for shared zones”*
  - *“The shared zone will reflect best practice safety design to emphasise pedestrian right-of-way and safety for all vulnerable road users.”*
- 23. Parking**
24. The Subcommittee also recommended to the Strategy and Policy Committee that the changes to parking be implemented after 1 July 2016 to take into account integration with the parking technology project.
25. The implementation of the new parking control hours has ongoing parking and enforcement revenue implications that will need to be considered as part of the 2016/17 Annual Plan process.
- 26. Public Engagement**
27. The development of the CCTP benefited from significant public engagement and input via workshops, meetings called by interested organisations, a public open day and written and oral feedback.
28. A total of 82 responses were received with 67 completing the online feedback form and 15 providing written submissions from organisations representing multiple individuals or business interests including the Hamilton Central Business Association (1200 members), Waikato Branch of the Property Council (85 members) and Generation Zero who collated and provided 88 submissions.
29. Also refer to section 17 of the linked report in paragraph 15.
30. All amendments recommended have been made and the final draft CCTP with track changes is attached for approval.
- 31. Policies**
32. In 2015, the Business and Investment Subcommittee was tasked to develop and recommend to the Strategy and Policy Committee the Central City Transformation Plan and to review Council’s Gateways Policy, Streetscape Beautification and Verge Maintenance Policy and the Street and Directional Signage Policy.
33. This work has been completed with the Subcommittee. The changes to the policies have been incorporated and are attached as track changed documents.

### 34. Gateways Policy

35. The draft Gateways Policy was approved by the Business and Investment Subcommittee at its meeting on 18 November 2015. A copy of that report is [linked here](#) for background.

36. The Business and Investment Subcommittee passed the following resolution:

- a) *That the report be received.*
- b) *That the draft Hamilton Gateways Policy is approved for recommendation to the Strategy and Policy Committee with the change to clause 6 from to substitute the word “event” with “city”.*
- c) *That no public engagement is undertaken for this policy.*

37. Staff were requested by the Subcommittee to address the following points:

#### 38. Level of community engagement

39. With regards to public input staff advised that they had considered the draft policy against the Significance and Engagement policy and assessed that it did not meet the threshold to trigger public engagement under the policy. This assessment was based on the fact that key stakeholders had been identified and engaged as part of the development of the draft policy and that the degree of significance did not extend to the wider public.

#### 40. The definition of “event promotion” (refer clause 6 of the policy)

41. Clarification was sort on the definition of “event promotion”. “Event promotion” was intended to reflect that we have billboards that promote attractions or events in the city. It was agreed that this definition should be tighten to reflect this and was subsequently reworded as “city promotion”.

42. The amendment has been made and the final draft policy with track changes is attached for approval.

### 43. Streetscape Beautification and Verge Maintenance Policy

44. The draft Streetscape Beautification and Verge Maintenance Policy was approved by the Business and Investment Subcommittee at its meeting on 18 November 2015. A copy of that report is [linked here](#) for background.

45. The Business and Investment Subcommittee passed the following resolution:

- a) *That the report be received;*
- b) *That the draft Streetscape Beautification and Verge Maintenance Policy be approved for recommendation to the Strategy and Policy Committee with minor wording changes as discussed and inclusion of a map; and*
- c) *That no public engagement is undertaken for this policy.*

46. Staff were requested by the Subcommittee to address the following points:

#### 47. Native species

The Street Tree Guidelines (under development) include an approved street tree species list. The list includes a variety of both natives and exotics and staff and developers have the option to select either native or exotic species considering factors such as character, soil type and berm width. The list was developed considering species that grow successfully in Hamilton, to avoid interference on built assets and was developed in consultation with the Tree Trust and Wintec.

**48. Mowing adjoining a park**

49. Where a park has road frontage, Parks and Open Spaces maintains the verge. Verges are mown approximately 26 times per year.
50. City Transportation maintains road reserves. These areas are mown approximately 10 – 12 times per year. Where a park adjoins a road reserve, e.g. Queenwood Esplanade, City Transportation maintains the road reserve and verge. This example is illustrated in attachment four.

**51. Level of amenity**

52. There will be a similar standard of quality between sites in each level, however look and feel may vary depending on the location e.g. Level 1 annual bedding site will be planted with seasonal color where a primary Gateway would have permanent planting.
53. In order to meet the Schedules of the Policy, there will be gradual reprioritisation of sites as sites are renewed and maintained. Consequently, some service levels will be reduced at existing Level 3 sites. The impact of reduced maintenance on Level 3 sites has not yet been assessed. Staff will continue to monitor on an on-going basis.

**54. Level of community engagement**

55. With regards to public input staff advised that they had considered the draft policy against the Significance and Engagement policy and assessed that it did not meet the threshold to trigger public engagement under the policy. This assessment was based on the fact that key stakeholders had been identified and engaged as part of the development of the draft policy and that the degree of significance did not extend to the wider public.
56. The community will be advised of the updated Policy and associated documents (Street Tree Guidelines) through a dedicated webpage.
57. The amendments to the Policy relate to simplification and clarification of existing wording and there is no significant change proposed. The amendments have been made and the final draft policy with track changes is attached for approval.

**58. Street and Directional Signage Policy**

59. Staff recommended to the Business and Investment Subcommittee 15 September 2015 that the policy be deleted. A copy of that report is [linked here](#) for background.
60. The Business and Investment Subcommittee passed the following resolution:
- a) *That the report be received;*
  - b) *the following recommendation is made to the Strategy and Policy Committee:*  
*That the Street and Directional Signage Policy be deleted;*
61. The policy is recommended for deletion because the information in the policy is covered by national and organisation guidelines. There were no matters of significance that need to be included in the updated Gateways Policy.

**Signatory**

Authoriser	Sean Murray, Executive Director, H3 and Events
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*Placeholder – Item 11, Attachment 1*

**Item 11**

*Central City Transformation Plan*

*Circulated Under Separate Cover*

**Attachment 1**

First adopted:	24 February 2010
Revision dates/version:	2
Next review date:	October 2018
Engagement required:	No engagement required
Document number:	
Sponsor/Group:	General Manager City Infrastructure

## HAMILTON GATEWAYS POLICY

### Purpose and Scope

1. To identify gateway entrances and routes into Hamilton.
2. Outline levels of service for gateway treatments to create a sense of arrival and reflect the city's character, history, and environment or cultural significance.

### Definitions

Gateways	Entrances and routes into Hamilton that serve as high profile or high volume gateways
MOTSAM	Manual of traffic signs and markings (MOTSAM) maintained by the NZ Transport Agency gives details of approved sign legends, sign symbols and sign layout generally. This manual is being progressively replaced by the Traffic Control Devices Manual

### Policy

3. The design and level of service to be applied to city gateways are defined by the classification of the gateways as either primary or secondary gateways as set out in Schedules 1 and 2.
4. The map identifying the location and classification of city gateways is in Schedule 3.
5. The design and levels of service that apply are:
  - Schedule 1 Primary Gateways (Type 1) will provide a high level of amenity characterised by a selection of the following treatments:
    - Landscaping and planting
    - Public art
    - Signage, including billboards
    - Built features
  - Schedule 2 Secondary Gateways (Type 2) will provide a medium level of amenity characterised by a selection of the following treatments:
    - Minor planting
    - Signage (i.e. MOTSAM Section 7: Guide Signs)

6. Gateways are not intended to incorporate promotional tools (e.g. pole banners for upcoming events) but billboards may include [event-city](#) promotion.
7. The following design principles will be taken into account in developing Primary Gateways (Level 1 gateways):
  - Public art and/or other built features to clearly signal gateway entry and sense of arrival) that express the uniqueness and identity of Hamilton and the site's history, environment or cultural significance.
  - The creation of distinctive landmarks through soft landscaping and, where applicable, earth sculpturing may be incorporated to express the local character and/or cultural history
  - The use of simple, strong, structured planting to establish a consistent approach across all gateways.
  - Clear signs
  - Tourism options
  - Reference to relevant Council documents specified in Schedule 4.
8. New gateway sites will be determined:
  - As city boundaries change; or
  - From changes in road hierarchy; or
  - As speed limit thresholds are extended; or
  - By changes to New Zealand's tourist highways
9. The development of new gateway sites will:
  - Establish the city gateway at the new boundary or speed threshold and extend the corridor to that point.
  - Explore the possibilities for involving adjoining Districts, particularly when the jurisdictional boundary runs along the gateway corridor.
  - Liaise with network utility providers to prevent barriers to long term development of city gateways and to reduce the impact of existing services by, for example, undergrounding overhead lines.

### Schedule 1 – Primary Gateways (Type 1)

**Refer to Hamilton Gateways 2019 Plan No. D-1507602, version 3**

Te Rapa Road  
Cambridge Road SH1  
Resolution Drive  
Mangaharakeke Drive SH1

### Schedule 2 – Secondary Gateways (Type 2)

**Refer to Hamilton Gateways 2019 Plan No. D-1507602, version 3**

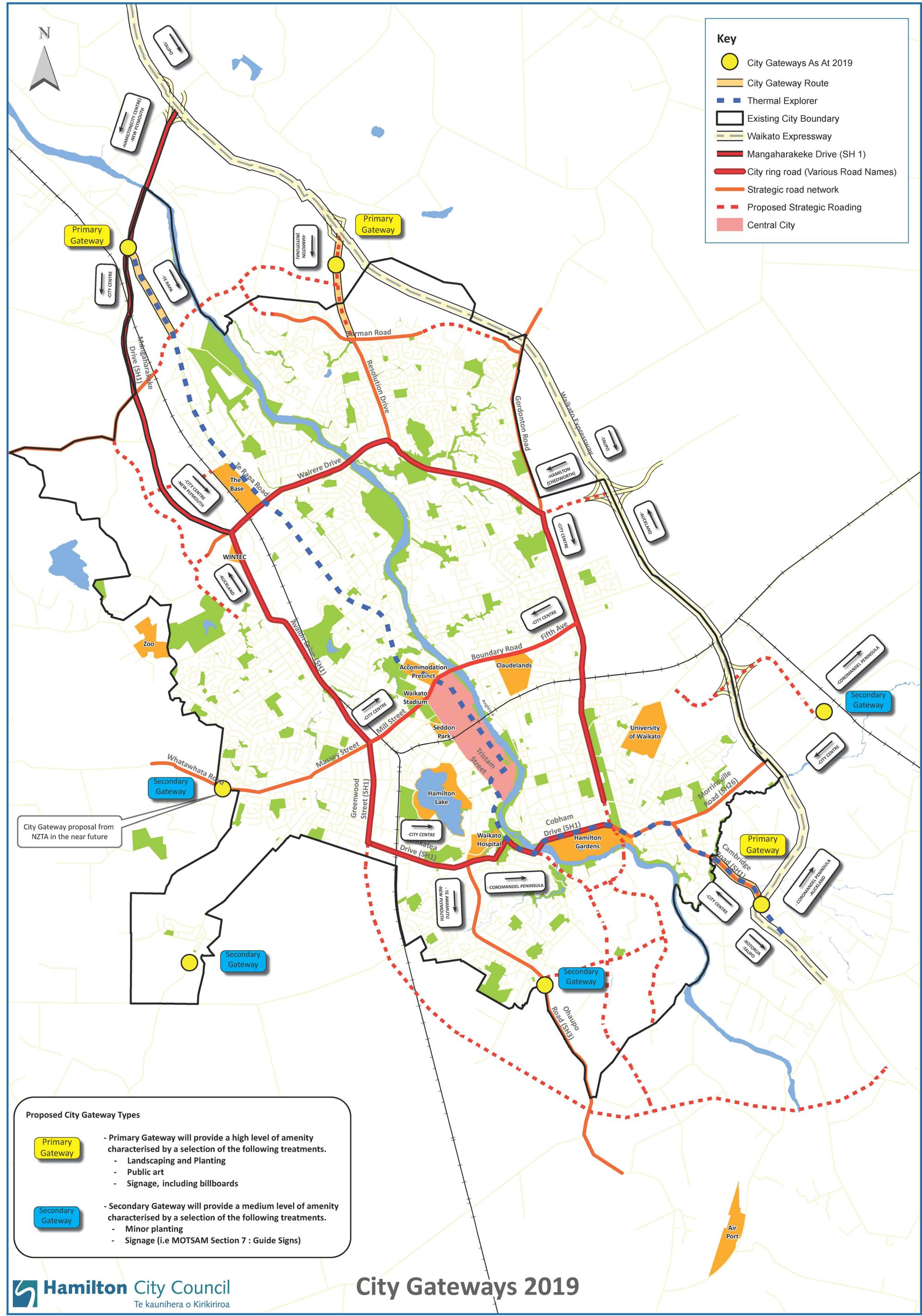
Whatawhata Road SH23  
Ohaupo Road SH3  
Morrinsville Road SH26  
Tuhikaramea Road  
Ruakura Road (link to Waikato Expressway)  
Greenhill Road (link to Waikato Expressway)  
Gordonton Road

### Schedule 3 – The Map

Hamilton Gateways 2019 Plan No. D-1507602, version 3

### Schedule 4 - Reference Documents

Street Planting Guidelines  
Hamilton Signage Plan  
The traffic safety requirements of the City's Transportation Unit and if applicable consult with the New Zealand Transport Agency (NZTA) during concept development and design  
Hamilton Arts Agenda



**Key**

- City Gateways As At 2019
- City Gateway Route
- Thermal Explorer
- Existing City Boundary
- Waikato Expressway
- Mangaharakeke Drive (SH 1)
- City ring road (Various Road Names)
- Strategic road network
- Proposed Strategic Roading
- Central City

**Proposed City Gateway Types**

<div style="background-color: yellow; border: 1px solid black; padding: 2px; width: 30px; text-align: center; margin-bottom: 5px;">Primary Gateway</div>	<ul style="list-style-type: none"> <li>- Primary Gateway will provide a high level of amenity characterised by a selection of the following treatments.</li> <li>- Landscaping and Planting</li> <li>- Public art</li> <li>- Signage, including billboards</li> </ul>
<div style="background-color: blue; border: 1px solid black; padding: 2px; width: 30px; text-align: center; margin-bottom: 5px;">Secondary Gateway</div>	<ul style="list-style-type: none"> <li>- Secondary Gateway will provide a medium level of amenity characterised by a selection of the following treatments.</li> <li>- Minor planting</li> <li>- Signage (i.e MOTSAM Section 7 : Guide Signs)</li> </ul>

City Gateway proposal from NZTA in the near future

First adopted:	22 February 1994
Revision dates/version:	2005, 2012
Next review date:	November 2018
Engagement required:	No engagement required
Document number:	D-1986625
Associated documents:	Street Tree Guidelines, Infrastructure Technical Specifications
Sponsor/Group:	General Manager Community, General Manager City Infrastructure

## STREETSCAPE BEAUTIFICATION AND VERGE MAINTENANCE POLICY

### Purpose and Scope

1. To prioritise maintenance efficiency for streetscape and landscaping in the city to achieve quality streetscapes while ensuring essential utility services are protected and road user safety is maintained.

### Definitions

Street	A transport corridor that provides for carriageway, verge, drainage channels and any adjoining pedestrian or cycle paths and landscaping. Includes public accessways e.g. street to street, Civic Plaza.
Verge	That part of a street between the kerb (or edge of seal) and adjoining property boundary.

### Policy

2. This policy applies to street plantings in the city. This Policy does not apply to parks and reserves including the river corridor.
3. The priority to be applied to streetscape beautification at sites in Hamilton is defined by the classification set out in Schedules 1, 2 and 3.
  - Schedule 1 Level 1 Sites: a high level of amenity characterised by a mix of landscaping and planting, including bedding plants.
  - Schedule 2 Level 2 Sites: a medium level of amenity characterised by a mix of landscaping and planting designed for lower maintenance than Level 1.
  - Schedule 3 Level 3 Sites: amenity value including planting designed for low maintenance and high resilience.
4. At Council discretion some streets and/or some parts of streets will not be planted because of utility services and access requirements or traffic management requirements.
5. The location and selection of street plantings, including trees, will avoid interference on built assets (e.g. footpaths and drainage channels), utility services and traffic safety (e.g. visibility of signs).

6. Developers will be responsible for street planting in new streets. The Parks and Open Spaces Unit will approve design and implementation in accordance with Council's Street Tree Guidelines and Infrastructure Technical Specifications.
7. To conserve neighbourhood character, appropriate means of conservation will apply to significant trees and tree groups, which may include protection under the District Plan.
8. Council will remove and replace street planting in the following circumstances:
  - ~~where there is a safety concern.~~
  - where planting is causing severe interference with built assets e.g. footpaths
  - where planting is causing interference with utility services e.g. electricity
  - where planting is in poor condition.
  - ~~where there is a safety concern.~~
9. Council expects owners or residents of properties fronting onto streets to mow and maintain the adjacent verge, including drainage channels and/or plantings, excluding street trees.
10. Council will mow verges only where:
  - Excessive size (exceeding 200m<sup>2</sup>) or steep contour makes it unreasonable for the property owner to mow. The frequency of mowing will be at the discretion of Council.
  - The property owner or resident does not carry out the mowing. In these cases, mowing frequency is to be restricted to not more than four times each year and only when there is a fire or vermin hazard as a result of the verge not being mown. The frequency of mowing will be at the discretion of Council.
11. Planting on Verges:
  - Planting on verges will not be permitted without prior written approval from Council and requests to plant verges are to be made to the City Transport Unit.
  - Requests for approval must have [adjoining](#) neighbour support.
  - Where Council approval is provided, the property owner will be responsible for on-going maintenance [to an agreed standard](#).
  - Staff are authorised to remove planting that, in Council's discretion, has not been maintained and to recover the costs associated with completing this work.
12. Property owners will be asked, under Council supervision to remove trees and tall plantings that may cause damage to public services, or may cause a traffic hazard. If owners fail to remove the trees or planting, staff are authorised to remove them and to recover the costs associated with completing this work.
13. [The area above the full width of the footpath to a height of 2.4m is to be kept clear of overgrowth from trees, low shrubs, vines and hedges. \[The graphic below illustrates the area that needs to be kept clear.\]\(#\)](#)



~~13-14.~~ Council will notify property owners where an overhanging vegetation issue has been identified and the owner is responsible for all work required and disposal of any trimmed material. If owners fail to remove the vegetation, Council will remove it and recover the costs associated with completing this work. Where overhanging vegetation is impacting traffic safety, Council will undertake necessary work required without notifying the property owner.

~~14-15.~~ No structures, fences or retaining walls are to be erected within the street or verge.

#### Reference Documents

- Street Tree Guidelines
- Infrastructure Technical Specifications
- Hamilton Gateways Policy

### Schedule 1 – Level 1 Sites

#### Central City

Garden Place/Civic Square  
 Victoria Street between Hood Street and London Street  
 City Gate  
 Alexandra Street

#### City-Wide

Anzac Parade/Angelsea Street roundabout  
 Cobham Road/Tristram Street roundabout  
 Nawton Road/Seddon Street roundabout  
 Sunshine Avenue/Te Rapa Road roundabout  
 Forest Lake Road/Ulster Street intersection  
 River Road/Endeavour Avenue roundabout  
 Wairere Drive/Hukunui Road roundabout  
 Hukunui Road/Clarkin Road roundabout  
[Thermal Explorer Highway Five Cross Roads roundabout](#)  
 Primary City Gateways as outlined in the Hamilton Gateways Policy

### Schedule 2 – Level 2 Sites

#### Central City

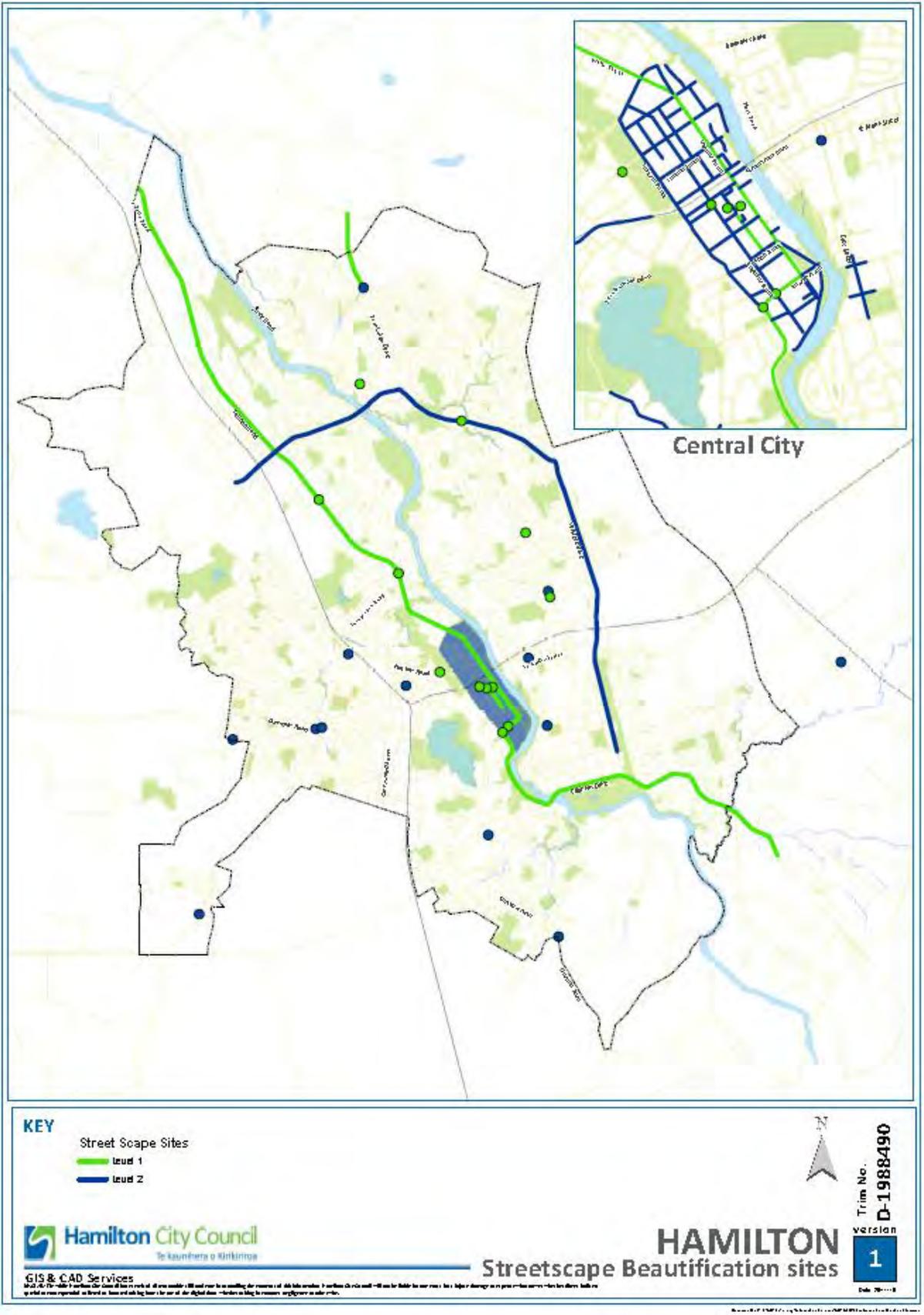
Remainder of Central City streets

#### City-Wide

Dinsdale Road/Tuhikaramea Road roundabout  
 Ohaupo Road/Normandy Avenue roundabout  
 Nawton Road/Lincoln Road roundabout  
[Five Cross Roads roundabout](#)  
 Resolution Drive/Borman Road roundabout  
[Te Rapa Road Thermal Explorer Highway](#)  
[Anglesea Street](#)  
[Cobham Drive](#)  
 Wairere Drive  
 Te Aroha Street/Grey Street roundabout  
 Lake Crescent  
 Western Rail Trail  
 Frankton Village  
 Hamilton East precinct  
 Dinsdale shopping precinct  
 Five Cross Roads shopping precinct  
 Secondary City Gateways as outlined in the Hamilton Gateways Policy

### Schedule 3 – Level 3 Sites

All other streets and sites



# Maintenance of Road Reserves

- Road reserve – City Transportation maintains
- Park – Parks and Open Spaces maintains



<p>Hamilton City Council</p> <p><b>POLICY MANUAL</b></p>
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<b>Subject</b>	Street and Directional Signage	<b>File Reference</b>	44/36
<b>Approved By</b>	Council	<b>Date Approved</b>	8 August 1990
		<b>Date Reviewed</b>	10 March 2008
<b>Sponsor</b>	General Manager Works & Services	<b>Community Outcome</b>	<b>Sustainable and Well-Planned</b>
			1.1 — Is easy to get around so everybody can access services and facilities.

#### Objective

To provide clear directions to facilities and traffic routes in the city by providing standard signage.

#### Policy

The purpose of street signage in Hamilton is to provide a safe road network and to give clear directions to streets and important locations. The general principles for route marking and directional signage in the city are:

1. To ensure that all intersections are clearly signed with street names. All street name signs shall consist of white reflectorised letters on a blue reflectorised background. On all collector and arterial road signs, and all street signs within the CBD, street numbers shall be included on street name signs.
2. To ensure that all signs are constructed and installed in accordance with the Hamilton City Development Manual.
3. To ensure consistency of route numbers along particular roads.
4. To reinforce use of the District Plan's road hierarchy.
5. To provide direction to major suburbs in the city.

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Hamilton City Council

## POLICY MANUAL

6. To provide signage to tourist attractions in accordance with Transit New Zealand's Manual of Traffic Signs and Markings.
7. To permit signage to public amenities such as churches, sports facilities, libraries, railway station(s) and Council-approved private lanes.

The number and placing of amenity signs permitted under clause 7 shall be in accordance with the following requirements:

- Approved signs shall be manufactured, erected and maintained by Council's street sign maintenance contractor, at the cost of the community organisation involved.
- Amenity signs shall not be provided where the amenity is located on a principal (collector) or arterial road.
- Signing of schools and kindergartens shall only be permitted if they provide significant facilities for the wider community, e.g. a community hall.
- Signs on a State Highway require Transit New Zealand approval.
- A maximum of three signs (including street name signs) can be used at any one location.
- The total number of signs to an amenity shall be limited to two.
- Signs shall indicate a generic description rather than a school, business or trade name.
- Signs shall be limited to 2 words and 16 characters.

### Previous Review Dates

6 July 2005

6 November 2002

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**Committee:** Strategy & Policy Committee

**Date:** 8 December 2015

**Report Name:** Recommendations from the  
Community Forum  
Subcommittee - Social  
Wellbeing Strategy

**Author:** Deanne McManus-Emery

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Social Wellbeing Strategy, Hamilton Plan</i>
<b>Financial status</b>	<i>There is not budget allocated</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

- The purpose of this report is to provide the Strategy and Policy Committee with recommendations of how best to promote social wellbeing in Hamilton City.

## 3. Executive Summary

- The Social Wellbeing Strategy was established in 2006 as a cross-agency response to social issues within Hamilton. Hamilton City Council provided leadership to the strategy in partnership with the community and Central Government Agencies based in Hamilton.
- At the request of the CEO, an assessment has been undertaken to identify how social wellbeing is linked to all current Council plans.
- The Social Wellbeing Strategy 2012 should be replaced with a Social Indicator Report that explicitly reports on key overarching social indicators. This will measure the trend changes to social outcomes in Hamilton rather than measuring the specific priorities of a social wellbeing strategy.
- Actions from the Social Wellbeing Strategy are now embedded in business as usual through a range of Council strategic plans.
- The Social Indicator Report will be aligned with the wider Hamilton Plan and other Plan outcome reporting that is currently being developed.
- Hamilton City to recommence involvement with the national Quality of Life project to provide additional evidence base for the Social Indicator Report.
- The Social Indicator Report will provide the impetus for the Community Forum Subcommittee to engage and lead strategic, targeted discussions with a range of key stakeholders on emerging issues.

## 11. Recommendations from Management (*Recommendation to Council*)

- a) That the report be received;
- b) That Council remain committed to promoting social wellbeing;
- c) That the current Social Wellbeing Strategy be replaced with a Social Indicator Report;
- d) That Council joins the Quality of Life survey in order to provide the evidence base for a Social Indicator report;
- e) That the Hamilton Residents survey continue to be used to provide evidence that will guide Council's actions related to specific social wellbeing issues and initiatives; and
- f) That a Social Indicator Report is developed to present key features of the Quality of Life survey and presented at the Strategy and Policy Committee in May 2016.

## 12. Attachments

13. Attachment 1 - Attachment 1 Embedding Social Wellbeing Strategy 2015
14. Attachment 2 - Draft Hamilton Social Indicator Report
15. Attachment 3 - Social Well-Being Strategy Membership
16. Attachment 4 - Community Forum Subcommittee Unconfirmed Minutes (Excerpt) - 24 November 2015

## 17. Key Issues

### 18. Community Forum Subcommittee

19. The Community Forum Subcommittee resolved the following recommendations on 24<sup>th</sup> November:
  - a) *Council remain committed to promoting social wellbeing;*
  - b) *the current Social Wellbeing Strategy be replaced with a Quality of Life survey in order to provide the evidence base for a Quality of Life Indicator Report;*
  - c) *the Hamilton Residents survey continue to be used to provide evidence that will guide Council's actions related to specific social wellbeing issues and initiatives; and*
  - d) *A Quality of Life Indicator Report is developed to present key features of the Quality of Life survey and be presented at the Strategy and Policy Committee in May 2016.*
20. In discussion with the Chair of the Subcommittee slight amendments to the recommendations resolved at its meeting on 24 November are being suggested by staff:
  - Renaming of the Quality of Life Indicator Report as the Social Indicator Report.
  - The current Social Wellbeing Strategy be replaced with a Social Indicator Report.
  - Council joins the Quality of Life survey in order to provide the evidence base for a Social Indicator report.
21. The Community Forum Subcommittee provides a potential avenue for targeted community engagement on issues highlighted through the data presented within the Social Indicator Report. This will encourage cross sector targeted discussion to enhance wellbeing for our communities, highlighting areas of both concern and success.

22. Background
23. In December 2006, key social development agencies came together to discuss a new way of solving the social issues facing our city. The decision to work together on a Social Well-Being Strategy for Hamilton was entirely deliberate, and was based on the belief that comprehensive improvement to the city's well-being will not be achieved by the actions of any one sector.
24. Hamilton City Council provided leadership to the strategy in partnership with Central Government Agencies based in Hamilton.
25. Reporting on specific actions associated with the Social Wellbeing Strategy was provided to the Leadership Forum on a quarterly basis. Relevant and appropriate indicators to monitor the overall change in the social wellbeing of the city were difficult to agree to.
26. In 2011, the strategy was reviewed in-line with the amendment of the Local Government Act (LGA) 2012.
27. As part of the review the Leadership Forum engaged in a public consultation to incorporate the views of the community in shaping a new strategy.
28. The strategy was re-written and adopted as the Hamilton Social Wellbeing Strategy 2012. This strategy stated that Council will support and strengthen Hamilton's community by providing leadership and direction. The key priorities of the 2012 strategy were:
- Connecting our communities
  - Training our people for jobs
  - Accessible housing for all
  - Our homes, our neighbourhoods and our city are safe places
29. Collaborative actions were developed through Subgroups that included wider community participation. Partners are identified in attachment 3.
30. Context
31. The current Social Wellbeing Strategy 2012 has reached the end of its lifespan and at the request of the CEO, an assessment has been undertaken to identify how social wellbeing is linked to current Council plans.
32. Much of the previous Social Wellbeing Strategy's intent is based on the Local Government Act's focus of 'Wellbeings'. The Act's stated aim was to promote the social, cultural, economic and environmental wellbeing of the community (the "four wellbeings").
33. The Act was amended in 2012 to shift local government's focus away from wellbeings and now towards meeting 'the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses'. This has had an impact on how local government views its role in providing for the wellbeing of the community.
34. However, there are significant elements of the LGA and other key legislation that makes a clear case that Hamilton City Council is still required to give regard to many of the same wellbeing elements as before although wellbeing is no longer listed in the purpose of the LGA.
35. Strategic alignment
36. The Table below provides an overview of the Social Wellbeing Strategy 2012 actions to date, and the alignment and embedment the actions have within business as usual.
37. A review of the current priorities of the Social Wellbeing Strategies in relation to the Hamilton Plan is summarised below:

Connecting our communities	
<b>Alignment to Hamilton Plan</b>	No direct alignment but does support the unstated objective of attracting and keeping people in Hamilton to grow the city. Building social connectedness through connecting our communities is a key element of this.
<b>Alignment to Other Key Plans</b>	None identified
<b>Current Actions</b>	Neighbours Day Project Develop a Multi-Cultural Calendar Active Citizenship Celebrating Community Champions
<b>Additional Activity Assisting Goals</b>	Promotion of <a href="http://www.neighbourly.co.nz">www.neighbourly.co.nz</a> Community Assistance Funding Advisory Panels Community Occupancy Policy

Accessible Housing for All	
<b>Alignment to Hamilton Plan</b>	Rewritten as 'access to affordable housing' in the Hamilton Plan
<b>Alignment to Other Key Plans</b>	Hamilton Urban Growth Strategy District Plan Strategic Social Housing Plan (under development by the social housing sector) Long Term Plan – planning and development Infrastructure Plan Development Contributions Policy
<b>Current Actions</b>	Exploring Opportunities to improve housing affordability Supporting Existing Energy Efficiency Programmes Up Skilling Our Housing Knowledge through Training Trainers
<b>Additional Activity Assisting Goals</b>	District Plan Development Contribution Policy Eco design advisor Partnership programme

Our Homes, Our Neighbourhoods and Our City are Safe Places	
<b>Alignment to Hamilton Plan</b>	No direct alignment but does support attracting and keeping people in Hamilton to grow the city by improving perception of Hamilton as a safe place.
<b>Alignment to Other Key Plans</b>	Central City Safety Plan Long Term Plan - safety
<b>Current Actions</b>	Local Alcohol Policy Bar Precinct Project Problem Gambling and Gambling Harm Anti-Violence Awareness Campaigns
<b>Additional Activity Assisting Goals</b>	Central City Safety Plan Psychoactive Substances Policy Alcohol Licensing Central City Safety Team Class 4 Gambling Venue Policy

Training our people for jobs	
<b>Alignment to Hamilton Plan</b>	Yes – implicit in the Hamilton Plan as an element to enable movement toward Hamilton becoming a third city economy. Education and skills training is named as a critical pathway for improving productivity toward economic growth. Developing human capital helps to advance innovation and technology uptake (Kwon, 2009; Singer, 2012). However, this is outside of Council's statutory area of influence.

Training our people for jobs	
Alignment to Other Key Plans	None identified
Current Actions	None identified
Additional Activity Assisting Goals	None identified

38. Achievements to Date
39. A list and details of projects associated with each priority area of the 2012 Social Wellbeing Strategy can be found in Attachment 1.
40. The effectiveness of the Social Wellbeing Strategy in its current format is low, although many of the key aims and themes are addressed by other plans and policies, and much of what the strategy aimed to achieve has become embedded within council's business as usual.
41. Benchmarking
- Ministry of Social Development Social Report*
42. The first edition of the Social Report was produced in 2001 by the Ministry of Social Policy. In 2002, the Ministry of Social Development undertook a review, inviting people around the country to give their views on the role of the Social Report and the things that were important to them. In the same year, the report was updated and translated into an online format for the first time. The Social Report was last published in 2010.
43. The report identified how people were faring in New Zealand, how this had changed over time, and how social outcomes vary for different groups in the population. It helped to identify adverse trends at an early stage. While the report could not always show what is driving those trends, it could point to where there needs to be further analysis to help understand the changes and how to address them.
44. The trends identified in the social report were influenced by many factors. The economy, government policy, international factors, demographic changes and the decisions and choices of individuals, families, communities and businesses all affect social outcomes. The cross-cutting nature of many social issues means the social report is not a tool for evaluating the effectiveness of specific government policies.
45. The Social Report presented 43 social wellbeing indicators in 10 outcome "domains" or areas of people's lives such as health, education, standard of living and safety. This structure has influenced the proposed Hamilton City Social Indicator Report.
- Other Council Social Wellbeing Strategies*
46. Several Councils in larger metropolitan areas have a Social Wellbeing Strategy, or similar document. Many of these have been created since the Local Government Act was amended. Examples include:
- Auckland Council – Thriving Communities Strategy – April 2014
  - Dunedin City Council – Social Wellbeing Strategy – 2013
  - Palmerston North City Council – Social Strategy – 2013
- Defining Social Wellbeing*
47. Social well-being has been interpreted very broadly and encompasses much more than just 'social.' Most definitions of 'well-being' focus on quality of life and imply a healthy human condition as well as happiness and prosperity. Social science and health research suggests well-integrated individuals with shared community goals have better health and welfare outcomes (regardless of their socio-economic status). Few councils' have attempted to define what they mean by wellbeing, other than the 'de facto' definitions that can be inferred from the high-level community and council outcomes identified in the past LTCCP processes (Ministry of Culture and Heritage n.d.).

48. 'Quality of Life' is a term that is often used interchangeably with wellbeing and is considered to be a key driver for attracting and retaining residents (Adelaja et al 2009).
49. Reinstating the Quality of Life Survey and shifting to a Hamilton Social Indicator Report
50. The intention of the Hamilton Plan to build a stronger economy and a more attractive city for families and associated objectives are place-making and quality of life building priorities.
51. Hamilton was, in the past, part of a 12 city Quality of Life project which assessed a number of New Zealand cities and compared a wide range of resident perceptions of their city. The last Quality of Life report that Hamilton was part of was undertaken in 2009. Tauranga and Hamilton withdrew from the project between 2010 and 2012 due to financial constraints.
52. The previous Quality of Life project has recently been reformed since 2012 as a more cost effective Quality of Life survey.
53. Reinstating the Quality of Life survey would provide a biannual data source and background evidence report for a Hamilton Social Indicator Report that would measure the main aim of the Hamilton Plan – "to build a stronger economy and a more attractive city for families."
54. The Quality of Life survey is carried out every two years in partnership with several councils throughout New Zealand. The survey provides a report comparing quality of life in the cities that take part. This provides a robust evidence base that shows the best cities to live in the country. The 2014 survey was undertaken in partnership between councils in Auckland, Wellington, Porirua, Hutt City, Christchurch and Dunedin.
55. The Quality of Life survey:
- is distinct from annual resident 'opinion' or 'satisfaction' surveys which are concerned with council services rather than wider perceptions;
  - the results are directly comparable between council areas and over time;
  - the results are used by councils in monitoring wellbeing in their areas; and
  - there are cost efficiencies for participating in a joint survey.
56. Topics covered include:
- Quality of life
  - Health and well-being
  - Crime and safety
  - Community, culture and social networks
  - Council processes
  - Built environment
  - Public transport
  - Economic wellbeing
57. The Hamilton Social Indicator Report would explicitly report on key overarching social indicators measuring the trend changes to social outcomes in Hamilton, rather than measuring the specific priorities of a social wellbeing strategy. Hamilton's Social Indicator Report would present Hamilton's quality of life indicators against Auckland, Wellington and Christchurch. This tool may be beneficial to raise the profile of Hamilton as an attractive place to live.
58. The Hamilton Social Indicator Report would be aligned with the wider Hamilton Plan and other Plan outcome reporting that is currently being developed.

- 59. The report would serve as the public interface to show how Hamilton is improving in its goal of increasing the attractiveness of the city and accompanying quality of life.
- 60. The Hamilton Social Indicator Report would also serve as a catalyst for communicating with community partners to identify areas of need and actions to change the future.
- 61. A draft Hamilton Social Indicator report is attached, which provides an overview of the type of trend data the report would provide, seeking data from both Census and the Quality of Life Survey.
- 62. Feedback on whether the specific indicators identified in the draft Social Indicator Report are the appropriate and most relevant ones is welcomed.
- 63. Consultation
- 64. Staff have engaged with the partners that contributed to the Social Wellbeing Strategy, to discuss the new approach. The response has been both positive and supportive as the new approach will provide useful information for all stakeholders
- 65. Options
- 66. The Social Wellbeing Strategy has reached the end of its lifespan and should be replaced with a Social Indicator Report that explicitly reports on key overarching social indicators which measure the trend changes to social outcomes in Hamilton rather than measuring the specific priorities of a social wellbeing strategy.
- 67. The Quality of Life survey is required as a data source to support this option.
- 68. The report would be aligned with the wider Hamilton Plan and other Plan outcome reporting that is currently being developed.

**Signatory**

Authoriser	Lance Vervoort, General Manager Community
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### Embedding the Social Wellbeing Strategy

Connecting our Communities	
<ul style="list-style-type: none"> <li>- Encourage and support community-led initiatives</li> <li>- Strengthen participation across diverse communities</li> <li>- Inspire communities to take pride and ownership in Hamilton</li> </ul>	
Initial Projects Identified	Current Status
<p><b>Neighbours Day Project</b> Neighbours Day Aotearoa is an annual celebration of neighbourliness during the last weekend of March. Ultimately we want to encourage neighbourly activity 365 days of the year. We can all choose to be a great neighbour. It's simple, it's worth it and we'll all be better off for it.</p>	<ul style="list-style-type: none"> <li>• HCC Community Advisors continue to utilise this event to work with Community organisations to promote ongoing and sustained social interactions between residents.</li> </ul>
<p><b>Develop a Multi-Cultural Calendar</b> A publication was created and distributed in 2014 to increase awareness of events and encourage greater community participation at the celebrations.</p>	<ul style="list-style-type: none"> <li>• HCC Ethnic Development Advisor publishes Weekly Information and Events Alert for individuals and service providers.</li> <li>• HCC Ethnic Development Advisor produces and distributes, the New Settlers Guide to 4000 individuals annually.</li> </ul>
<p><b>Active Citizenship</b> Specific projects designed to increase participation with democratic processes.</p>	<ul style="list-style-type: none"> <li>• HCC Democracy and Communication teams continue to promote ways to participate in submission and voting processes.</li> <li>• Disability Action Plan identifies work to improve access to voting and submissions for people unable to read print.</li> <li>• Rangatahi Youth Action Plan identifies the development of a youth specific project to increase voter turnout.</li> </ul>
<p><b>Celebrating Community Champions</b> This project centred on coordinating existing opportunities for celebrating and creating awareness of community contributions made by individuals.</p>	<ul style="list-style-type: none"> <li>• Rangatahi Youth Action Plan project "30 under 30" has been rolled out in 2015.</li> <li>• Older Person Action Plan identifies a project to annually celebrate volunteers and their contribution to Hamilton City.</li> <li>• Civic Awards continue to exist alongside other recognition projects being run by Volunteering Waikato and Sport Waikato.</li> </ul>
Additional activity assisting goals	
<p><b>Promotion of <a href="http://www.neighbourly.co.nz">www.neighbourly.co.nz</a></b></p>	<ul style="list-style-type: none"> <li>• HCC Community Advisors and Emergency Management Advisors are utilising this tool to work with Community organisations to promote ongoing and sustained social interactions between residents.</li> </ul>
<p><b>Community Assistance Funding</b></p>	<ul style="list-style-type: none"> <li>• HCC Social Development team administer annual contestable funding to support Community led projects and initiatives.</li> </ul>
<p><b>Advisory Panels</b></p>	<ul style="list-style-type: none"> <li>• HCC have established a Youth Council Advisory Panel and Older Person Advisory Panel to ensure the views of these demographics are considered when policies and plans are being developed.</li> </ul>
<p><b>Community Occupancy Policy</b></p>	<ul style="list-style-type: none"> <li>• Community Facilities are available for community organisations to create opportunities for community-led initiatives and connecting local communities.</li> </ul>

Accessible Housing for All	
<ul style="list-style-type: none"> <li>– Our people have access to warm, dry, safe and healthy homes</li> <li>– Develop Knowledge and skills in our community to ensure our homes are well maintained and energy efficient</li> </ul> Hamilton plans for diverse and affordable housing	
Initial Projects Identified	Current Status
Exploring Opportunities to improve housing affordability	•
Supporting Existing Energy Efficiency Programmes	<ul style="list-style-type: none"> <li>• EECA reported to the June 2015 Community Forum Subcommittee that In Hamilton, approximately 25% of occupied dwellings had benefited from this programme; half of which are low income households.</li> <li>• Evidence indicated rental property owners had also taken advantage of these services.</li> <li>• DHB, Te Puna Oranga are still heavily involved in the rollout of insulation and energy efficient programmes.</li> </ul>
<b>Up Skilling Our Housing Knowledge through Training Trainers.</b> Training was developed to increase the knowledge of experts working in family homes on what is required for healthy and energy efficient homes.	<ul style="list-style-type: none"> <li>• Since development in October 2013, 24 workshops have been facilitated with 334 participants. These participants work in over 8,500 family homes each year.</li> <li>• HCC Eco Design Advisor will continue to provide necessary information and train relevant community members</li> </ul>
Additional activity assisting goals	
District Plan	<ul style="list-style-type: none"> <li>• District Plan Strategic Framework 2.2.6 guides residential development with the intent to provide options to meet resident needs, including high density provision and environmental consideration.</li> <li>• Residential 4.2.1 provides for a range of housing types and densities being available to meet the needs of all communities.</li> <li>• 4.4.1 provides for density of housing including the additional of provision to develop duplex dwellings</li> <li>• Addition of Design Guide Appendix has increased design considerations over previous plans</li> </ul>
Development Contribution Policy	<ul style="list-style-type: none"> <li>• Policy charges High Density Housing developments at 1/3 of standard rate.</li> </ul>
Eco Design Advisor	<ul style="list-style-type: none"> <li>• This role has seen over time a significant change in attitude of the developing community to increase the energy performance of new developments.</li> </ul>
Partnership Programme	<ul style="list-style-type: none"> <li>• HCC has agreements with 5 major developers to assist with building consent timeframes, in recognition of the quality of buildings developed, including sustainability options.</li> </ul>

Our Homes, Our Neighbourhoods and Our City are safe Places – Our city reduces harm caused by alcohol, drugs, gambling and family violence	
Initial Projects Identified	Current Status
<b>Local Alcohol Policy</b>	<ul style="list-style-type: none"> <li>Draft Local Alcohol Policy being presented to Strategy and Policy Committee on 3<sup>rd</sup> November 2015.</li> </ul>
<b>Bar Precinct Project</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Problem Gambling and Gambling Harm</b>	<ul style="list-style-type: none"> <li>Hamilton Gambling Harm Minimisation Working Group has been formed with active involvement from HCC, DIA, DHB, Problem Gambling Foundation, SkyCity, and Salvation Army.</li> <li>A Social Impact Assessment has been conducted around Gambling Harm occurring in Hamilton.</li> <li>Further work is planned around Host Responsibility.</li> </ul>
<b>Anti-Violence Awareness Campaigns</b> This project looked at coordinating current events relating to violence to lift the profile and increase awareness.	<ul style="list-style-type: none"> <li>Individual agencies involved in championing the different campaigns to reduce violence within the city are still heavily committed to their success. Community Advisors support events with promotion and capacity building.</li> </ul>
Additional activity assisting goals	
<b>Central City Safety Plan</b>	<ul style="list-style-type: none"> <li>The Hamilton Central City Safety Plan was adopted in September 2014 with two approaches; setting boundaries about what is acceptable and unacceptable behaviour through enforcement of a public safety bylaw; and providing help and support for homeless and vulnerable people through The People's Project.</li> <li>Two surveys have been conducted on perception of safety, which has showed an increase in feelings of safety between 2014 and 2015.</li> </ul>
<b>Psychoactive Substances Policy</b>	<ul style="list-style-type: none"> <li>The policy was adopted in February 2014 and sets a clear framework to be applied to all applications that the 'Psychoactive Substances Regulatory Authority' considers when granting licenses for premises that sell approved products in Hamilton City.</li> </ul>
<b>Alcohol Licensing</b>	<ul style="list-style-type: none"> <li>Alcohol licensing law in New Zealand is set by the Sale and Supply of Alcohol Act 2012. The object of the Sale and Supply of Alcohol Act is that the sale, supply and consumption of alcohol should be undertaken safely and responsibly and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.</li> <li>Council issues ON, OFF, SPECIALS and Temporary Authority Licences and Managers certificates.</li> <li>Council works with other Agencies such as the Police and Health Board with the aim of contributing to the reduction of alcohol abuse, so far as can be achieved by legislative means.</li> </ul>
<b>Central City Safety Team</b>	<ul style="list-style-type: none"> <li>Ambassador Patrols.</li> <li>City Safe Hotline.</li> <li>24/7 surveillance through CCTV camera network, with 28 operational cameras.</li> </ul>
<b>Class 4 Gambling Venue Policy</b>	<ul style="list-style-type: none"> <li>The purpose of this policy is to provide for the continued availability of Class 4 gambling within Hamilton City in accordance with the purpose and intent of the Gambling Act 2003 and to encourage a decrease over time in the number of class 4 venues and gambling machines authorised in Hamilton city.</li> </ul>
<b>Hamilton Ethnic Communities – it's not ok</b>	<ul style="list-style-type: none"> <li>The HEC – It's not Ok initiative resulted from the Refugee and Migrant Domestic Violence Project attended by representatives from NZ Police, HCC, Community and Population Health, WDHB, HAIP, Diversity Counselling NZ, Shama, WMRC, K'aute Pasifika, English Language Partners and a PhD student at UOW.</li> <li>This plan is to inform and educate Hamilton ethnic communities that family violence is not ok, it's ok to ask for help and it is ok to help and eventually activate ethnic communities and find champions from the various community groups.</li> </ul>

Within Council all activities contribute to some degree to the social wellbeing of residents, for example.

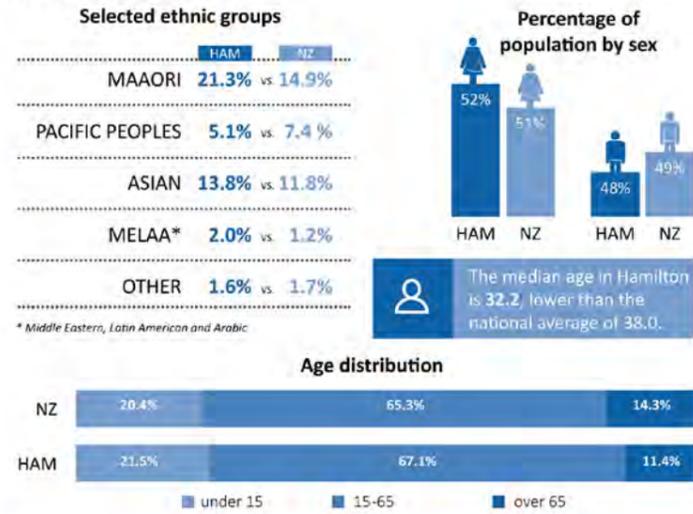
- Council is the lead agency for meeting the leisure and recreation needs of local people through the oversight of the city's facilities, parks, reserves, walkways and cycle-ways.
- Council plays an important role in meeting the cultural and creativity needs of the community through local events and facilities to celebrate diversity, enrich heritage and express identity and belonging. This includes operating the Museum and Libraries.
- Ensuring the city is clean, safe and easy to move about in.
- Planning ahead to meet the needs of changing population in terms of spatial planning, connectivity and asset management.
- Providing essential services to maintain public health and safety to enable the city to function (Solid waste and three waters).
- Enforcing regulations related to the sale of alcohol, building regulations, food safety, dog control, and parking.
- Encouraging business growth, a stronger local economy and increase employment or investment opportunities.
- Providing environment and heritage protection.
- As a central point of contact in connecting a multitude of community groups and agencies with an interest in improving social wellbeing across the city.



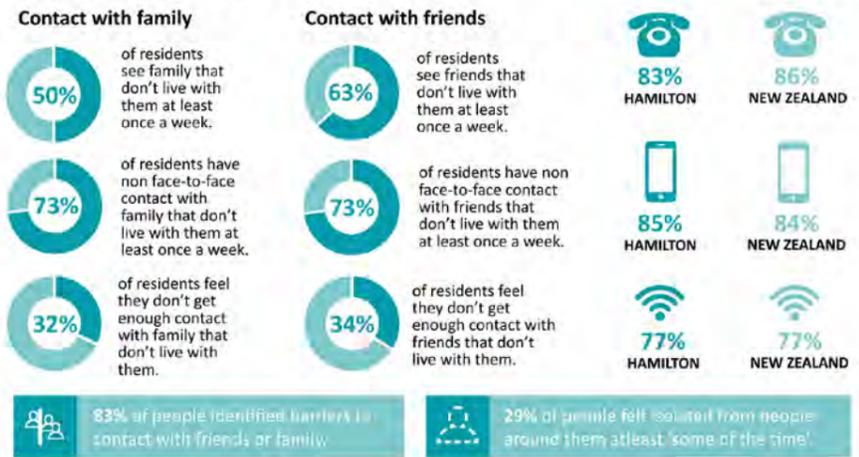


# Social Indicator Report

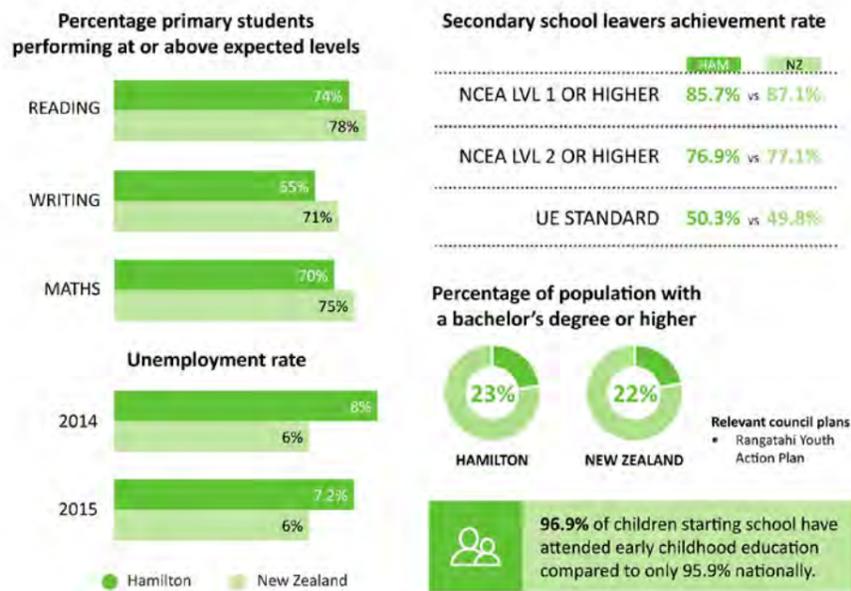
## DEMOGRAPHICS



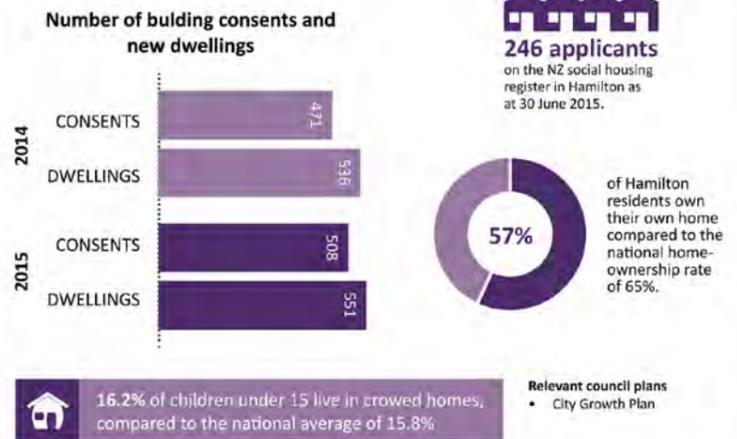
## SOCIAL CONNECTIONS



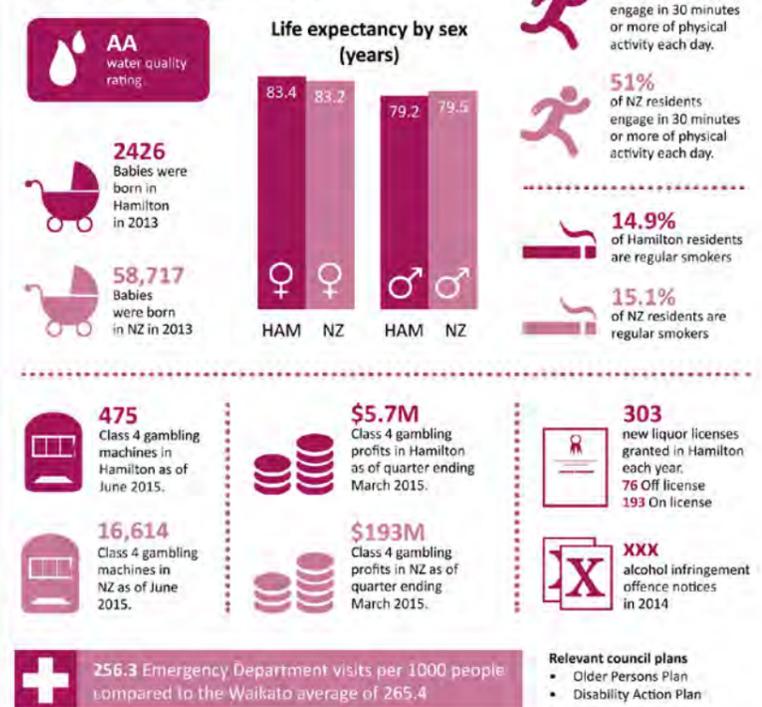
## EDUCATION AND EMPLOYMENT



## HOUSING



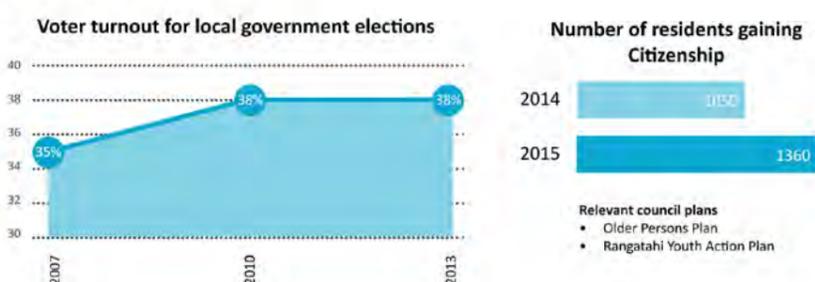
## HEALTH AND WELLBEING



## CRIME AND SAFETY



## CIVIC ENGAGEMENT



## INFRASTRUCTURE



Community Development and Leisure Unit  
Private Bag 3010, Hamilton

hamilton.govt.nz/community-development  
(07) 838 6699

Hamilton City Council  
Te kauhira o Kirikiriroa

## Attachment 3

## SOCIAL WELL-BEING LEADERSHIP FORUM

ORGANISATION	REPRESENTATIVE
1. Hamilton City Council	Her Worship the Mayor (Chair), Councillors and General Manager Community
2. Child, Youth and Family	Regional Manager
3. Community Waikato	Chief Executive
4. DIA Office of Ethnic Affairs	Ethnic Affairs Advisor
5. Family and Community Services	Regional Manager
6. Housing NZ	Manager Tenancy Services
7. Ministry of Education	Regional Manager
8. Ministry of Justice	Regional Court Manager
9. Ministry of Social Development	Regional Commissioner
10. Ministry of Youth Development	Regional Manager
11. NZ Police	Waikato District Commander
12. Te Puni Kokiri	Regional Director
13. Te Rununga o Kirikiriroa	Chief Executive
14. Trust Waikato	Chief Executive
15. Waikato District Health Board	General Manager Planning and Funding
16. Waikato Raupatu Lands Trustee Company	Tribal Development Manager
17. Wintec	Dean

1. The Social Well-Being Strategy Leadership Forum provided direction of the strategy and monitored its effectiveness.
2. Sub-groups for each of the four priority areas were established to develop collaborative action plans.
3. This approach and structure enabled more organisations that deliver programmes and projects for social well-being, including community groups, to become involved in the strategy implementation.
4. The development of actions for the '*Training Our People For Jobs*' priority was deferred as the approach to define actions needed to differ to the approach used for the three other priority areas. This recognised the need to ensure alignment across both social and economic sectors in the development of the actions going forward to address local education and employment issues.

## SOCIAL WELL-BEING STRATEGY SUBGROUP

CONNECTING OUR COMMUNITIES	NOTES
1. Community Waikato	Leadership Forum Member
2. Te Runanga o Kirikiriroa	Leadership Forum Member
3. Office of Ethnic Affairs	Leadership Forum Member
4. Hamilton City Council	Leadership Forum Member
5. Salvation Army	
6. Community House Representative	
7. Hamilton Multicultural Services Trust	
8. Interactionz	
9. Department of Internal Affairs	
10. Hamilton Youth Council	
11. Age Concern	
12. Methodist City Action	
13. English Language Partners Waikato	
14. Progress to Health	
ACCESSIBLE HOUSING FOR ALL	
1. Housing NZ Corp	Leadership Forum Member
2. Hamilton City Council	Leadership Forum Member
3. Te Runanga o Kirikiriroa	Leadership Forum Member
4. Maori Housing Foundation Trust	
5. Wintec	Leadership Forum Member
6. Waikato DHB	Leadership Forum Member
7. Rauawaawa Kaumatua Trust	
8. Habitat for Humanity	
9. Salvation Army	
10. Homelessness Intra Agency Group (Rep)	
11. Property Council	
12. Waikato Regional Council	
13. DV Bryant Trust	
14. Accessible Properties	
OUR HOMES, OUR NEIGHBOURHOOD AND OUR CITY ARE SAFE PLACES	
1. Waikato DHB	Leadership Forum Member
2. NZ Police	Leadership Forum Member
3. Ministry of Social Development (CYF+FACS)	Leadership Forum Member
4. Hamilton City Council	Leadership Forum Member
5. Ministry of Justice	Leadership Forum Member
6. Te Puni Kokiri	Leadership Forum Member
7. Te Runanga o Kirikiriroa	Leadership Forum Member
8. Salvation Army	
9. Te Whakaruruhau	
10. Community Alcohol and Drug Services	
11. Problem Gambling Foundation	
12. Hamilton Abuse Intervention Project	
13. Sky City	
14. Child Matters	
15. Age Concern	
16. Waikato Student Union	
17. Wintec Student Union	

## Community Forum Subcommittee Meeting – 24 November 2015 Unconfirmed Minutes (Excerpt)

### 1. Social Wellbeing Strategy

The Community Development & Leisure Manager, supported by the Social Development Manager, spoke to the report, highlighted and responded to questions on, the following points:

- **Social Wellbeing Strategy ('the Strategy') - Replacement**
  - i. The Strategy was originally drafted following input from central government departments and key community groups, based on the needs of the community at that time.
  - ii. Some of the actions in the Strategy were now embedded as 'business as usual' matters in other Council plans to ensure work with key agencies was ongoing; reference was made to the Central City Safety Plan and the People's Project by way of an example.
  - iii. Staff also noted the positive change in how Government departments worked with community agencies since the Strategy was implemented, which was expected to continue.
  - iv. The General Manager noted the work undertaken by staff, through engagement with community groups, to escalate social wellbeing issues through Council's decision-making process. The Subcommittee was part of that mechanism.
- **Social Indicator Report**
  - i. Staff considered that a Social Indicator Report would provide useful, real-time information and trends to:
    - benchmark Hamilton against other cities in New Zealand;
    - focus on issues that affect wellbeing in the community; and
    - be used by key stakeholders and partners.Feedback from agencies connected with the Strategy were supportive of the proposed approach.
  - ii. The General Manager advised that the Social Indicator Report reflected staff's preferred approach of providing better evidential-based information.
  - iii. The Quality of Life survey aligned with the proposed Social Indicator Report. The survey covered a range of measures for social wellbeing, the questions for which were compiled by an external party.
  - iv. Elected Members were invited to provide feedback directly to staff on the Social Indicator Report.

The Chairperson requested that the history of the Strategy and discussions with key stakeholders involved with the Strategy be included in the staff report to the Strategy and Policy Committee.

**Resolved:** (Crs Gallagher/Yeung)

**Recommendation to Strategy and Policy Committee**

That:

- a) the report be received;
- b) Council remain committed to promoting social wellbeing;
- c) the current Social Wellbeing Strategy be replaced with a Quality of Life survey in order to provide the evidence base for a Quality of Life Indicator Report;
- d) the Hamilton Residents survey continue to be used to provide evidence that will guide Council's actions related to specific social wellbeing issues and initiatives; and
- e) a Quality of Life Indicator Report is developed to present key features of the Quality of Life survey and presented at the Strategy and Policy Committee in April 2016.

**Cr Macpherson dissenting.**

**Minute Note:** Subsequent to the Meeting, as there was no Strategy and Policy Committee meeting scheduled for April 2016, the staff report under (e) would be presented at the Committee's meeting on 3 May 2016.

DRAFT

**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015  
**Report Name:** Hamilton East Neighbourhood Plan      **Author:** Julie Clausen

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Hamilton Plan</i>
<b>Financial status</b>	<i>The budget for the development of the Hamilton East Neighbourhood Plan is contained within the Strategy budget set in the Annual Plan. Amount budgeted is \$31,800.</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

- The purpose of this report is to approve a Working Group for the Hamilton East Neighbourhood Plan and the outlined work programme.

## 3. Executive Summary

- The development of the Hamilton East Neighbourhood Plan is a key action under Priority 6 of the Hamilton Plan and approved in the Strategy and Policy Committee Work Programme to June 2016 that was discussed at the Strategy and Policy Committee 8 April 2015.
- The Hamilton East Neighbourhood Plan will cover the Hamilton East and Naylor Census Unit Areas.
- Input will be sort from the working group of Councillor representatives, a stakeholder group consisting of selected stakeholders, a Maori Reference group and the community through an on the ground survey.
- It is proposed the draft Hamilton East Neighbourhood Plan will be presented to the Strategy and Policy Committee on the 2 June 2016.
- The budget for the project of \$31,800 consists of staff time for research, stakeholder engagement, plan drafting, public engagement and external costs for publication of the plan.

## 9. Recommendations from Management

- That the report be received.
- That the outlined work programme to develop the Hamilton East Neighbourhood Plan is endorsed.
- That a Hamilton East Neighbourhood Plan Working Group is convened comprising of Councillor representatives.

## 10. Attachments

11. Attachment 1 - Boundaries of Hamilton East and Naylor Census Area Units

## 12. Key Issues

13. Background
14. The development of the Frankton and Hamilton East Neighbourhood Plans were an action identified in the Hamilton Plan Priority 6: An active, strong commercial central city with distinctive suburban villages.
15. The development of the Hamilton East Plan was approved in the Strategy and Policy Work Programme to June 2016 that was discussed at the Strategy and Policy Committee 8 April 2015.
16. With the [Frankton Neighbourhood Plan](#) in progress, approved for consultation by Strategy and Policy Committee, resources are now available to commence the development of the Hamilton East Neighbourhood Plan.
17. Purpose of a Neighbourhood Plan
18. A Neighbourhood Plan is a non-technical document that provides clear aspirations for the local community area.
19. A Neighbourhood Plan should:
  - Have an established study area with boundaries.
  - Identify important issues affecting a local area and provide a means of responding to local issues.
  - Develop a vision for the local area's future.
  - Provide direction and guidance for managing the impacts of growth and change over the next five to ten years.
  - Identify specific priorities and actions which the Council and the community should carry out to achieve this vision.
  - Integrate and be consistent with other Council documents.
  - Help Council and the community work together to achieve community goals.
  - Guide the allocation of Council funding and resources to achieve community goals.
20. Hamilton East Area
21. The two Census Area Units (CAU), Hamilton East and Naylor are the most appropriate boundary for the study area as they contain all the features that are considered to be Hamilton East.
22. These CAU's incorporate the Grey Street central business area up to the gully beside Hamilton East Primary School to the North, Hamilton Gardens and Hamilton East Park Cemetery to the South, Hamilton East green belt to the East, and Hayes Paddock and the Waikato River to the West.
23. A map outline is attached in Attachment 1: Boundaries of Hamilton East and Naylor Census Area Units.

## 24. Programme Outline

### 25. Project Participants

26. The project participants and their roles are as follows:

Role	Who	Responsibility
Sponsor	General Manager Strategy and Communications	Provide direction and leadership of project
Working group	Call for nominees from Councillors	Provide Elected Member representation of the Hamilton East community
Stakeholder Group	Key stakeholders from Hamilton East	Provide representation of the Hamilton East community
Maori Reference Group	Tainui Koha Health Ngaati Wairere Ngaati Hauaa Ngaati Korokii Kahukura	Provide representation from Maori on the Hamilton East community
Staff	Programme Manager Strategy and Strategy Team	Prepare documentation, manage survey, liaise with Maori Reference Group and Council reporting process

### 27. Programme Stages

28. The key milestones are:

- Project Approval 8 December 2015
- Adoption of Plan 5 July 2016

The key stages of the development of the plan are:

- Research
- Stakeholder engagement
- Drafting and review
- Public Engagement

### 29. Survey

30. The survey will be conducted as a face to face survey with a concise number of questions.

31. The survey will target weekend shoppers, parents at school drop off zones and businesses.

## 32. Financial and Resourcing Implications

33. The proposed budget for the project is \$31,800 consisting of:

Cost structure	Estimated Staff Hours	Total
Research	80	\$8,000
Survey	40	\$4,000
Communications and media	24	\$2,400
Maori Reference Group	14	\$2,000
Stakeholder engagement	20	\$2,000
Plan Drafting	24	\$2,400
Design and printing		\$7,000
Peer Review	8	\$800
Public Engagement	32	\$3,200
<b>Total</b>	<b>242</b>	<b>\$31,800</b>

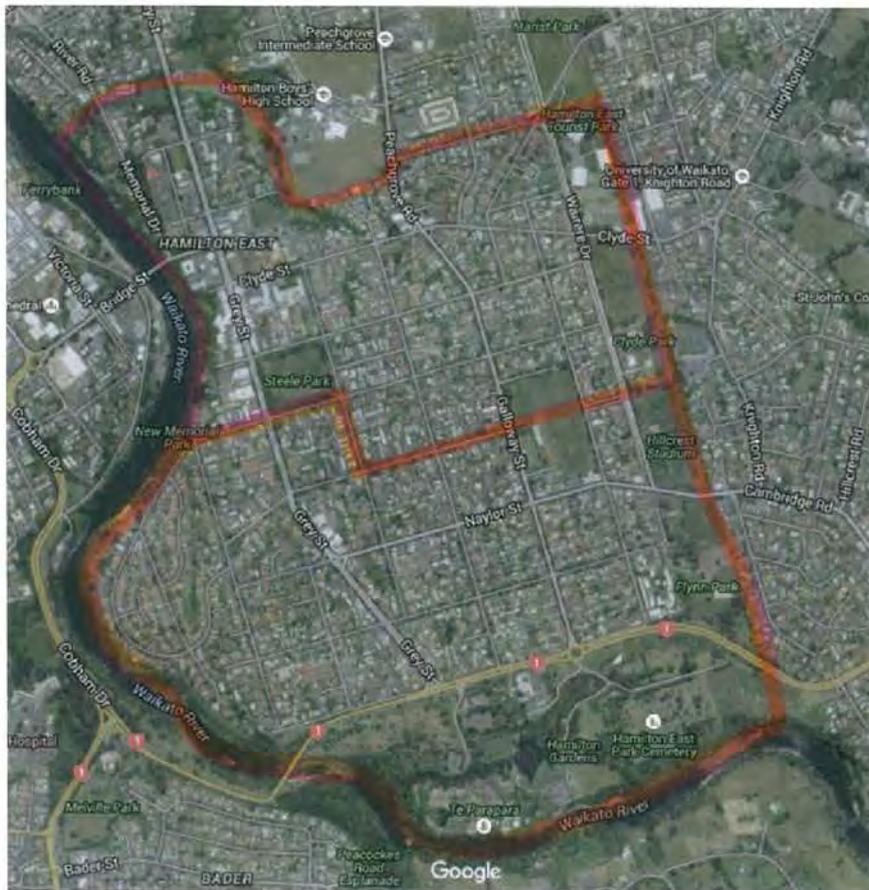
## 34. Risk

35. The risk associated with the development of the Hamilton East Neighbourhood Plan is that the project and actions identified in the plan are not currently funded within Councils 2015-25 Long Term Plan. However the identification of future opportunities at this point does ensure they will be considered in the development of the 2018-2028 Long Term Plan.

## Signatory

Authoriser	Blair Bowcott, Executive Director Special Projects
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Boundaries of Hamilton East and Naylor Census Unit Areas



**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015  
**Report Name:** Proposed Hamilton Alcohol Control Bylaw 2015 - Adoption Report      **Author:** Kelvin Powell

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Review of the Hamilton Public Places Liquor Control Bylaw 2010</i>
<b>Financial status</b>	<i>There is budget allocated within operating budgets for the review of the bylaw, including legal input. Within that budget, the cost to review the bylaw is \$2,000, excluding staff costs.</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance and Engagement Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

2. To provide an overview of the hearings, submissions and issues raised by submitters in relation to the proposed Hamilton Alcohol Control Bylaw 2015 for deliberation.
3. The proposed bylaw is presented to Council for consideration and adoption.

## 4. Executive Summary

5. The proposed Alcohol Control Bylaw 2015 was adopted for public engagement at the [7 July 2015 Strategy & Policy Committee](#). Consultation was open for submissions from 5 August to 2 September 2015.
6. 13 submissions were received (see Attachment 1 for summary). Full submissions are available on [Council's website](#).
7. The Alcohol Control Bylaw Hearings Subcommittee (the Subcommittee) met on [30 September 2015](#) to hear submissions and undertake initial deliberations on the feedback received through public consultation.
8. No changes are recommended to the proposed bylaw by staff or the Subcommittee, and the bylaw is recommended for adoption.

## 9. Recommendations from Management (*Recommendation to Council*)

- a) That the report be received.
- b) That the Open Minutes of the Alcohol Control Bylaw Hearing Subcommittee Meeting held 30 September 2015 are confirmed and adopted as a true and correct record (Attachment 3).
- c) That an alcohol ban for Steele Park and the Hamilton East shopping precinct be considered by the Hamilton East Neighbourhood Plan Working Group during the development of the Hamilton East Neighborhood Plan.
- d) That Council determine that the draft Hamilton Alcohol Control Bylaw 2015 does not give rise to implications under the New Zealand Bill of Rights 1990.
- e) That the draft Hamilton Alcohol Control Bylaw 2015 be adopted and come into force on 2 March 2016.

## 10. Attachments

11. Attachment 1 - Overview of Submissions
12. Attachment 2 - Chairperson's Report Alcohol Control Bylaw Hearing Subcommittee
13. Attachment 3 - Open Minutes of the Alcohol Control Bylaw Hearing Subcommittee Meeting 30 September 2015
14. Attachment 4 - Draft Hamilton Alcohol Control Bylaw 2015

## 15. Report format

16. This report is prepared and should be considered in two parts:
  - Part 1: Deliberation – Issues and options
  - Part 2: Decision – Recommendations for adoption.

## 17. Part 1: Deliberation

18. Council received suggestions from submitters for changes to the proposed bylaw relating to:
  - extending the citywide ban to a 24/7 alcohol ban;
  - including sports grounds (parks) in the 24/7 alcohol ban (specifically Steele Park and Fraser Tech Park);
  - alcohol bans for the Hamilton East Shopping Precinct be extended;
  - exemptions be listed as part of the bylaw (and not as explanatory notes); and
  - include reference the Local Alcohol Policy within the bylaw.
19. Staff reviewed the submissions and provided recommendations (see Attachment 1).
20. The Alcohol Control Bylaw Hearing Subcommittee met on 30 September 2015 to hear verbal submissions and consider staff recommendations (see Chairs report Attachment 2, Minutes Attachment 3).
21. Following deliberations, the Subcommittee resolved to support the staff recommendations.

**22. Part 2: Adoption**

23. Both the Alcohol Control Bylaw Hearing Subcommittee and staff recommend no changes to the proposed bylaw for its adoption (Attachment 4).

**24. Financial and Resourcing Implications**

25. There is budget allocated within operating budgets for the review of the bylaw. The cost to review the bylaw is \$2,000. This includes legal review, public notices and consultation costs, but excludes staff time.
26. The proposed draft bylaw has no additional resourcing or financial implications for Council. The bylaw is enforced by the NZ Police and signage costs are covered under current budgets.

**27. Risk**

28. The proposed changes to the 2010 bylaw are able to be undertaken within the existing legislative frameworks and therefore pose low legislative risk.

**Signatory**

Authoriser	Debra Stan-Barton, Planning Guidance Manager
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## SUBMISSION ANALYSIS REPORT

### PROPOSED ALCOHOL CONTROL BYLAW 2015

<b>This report:</b>	This report provides a summary of each submission received including staff recommendations for deliberations.
<b>Submission Period:</b>	5 August – 2 September 2015
<b>Total Submissions:</b>	13 (includes one late submission)
<b>Hearing requests:</b>	2
<b>Hearings date</b>	30 September 2015

#### 1. PART 1 – Summary of submissions

In general do you support the proposed ban areas?

RESPONSES FOR THE PROPOSED BANS			
Ban Areas	Number of submissions commenting on this topic		
	Agree	Disagree	Did Not Answer
<b>24/7 Central City Area</b>	13	0	0
<b>24/7 Te Rapa Area</b>	13	0	0
<b>10pm - 6am City Wide</b>	9	1	3

- There are no strong key themes that came through for supporting or not supporting the bylaw ban areas.
- The issues raised were (*the number indicates the number of people who raised the issue*)
  - Extend city wide alcohol ban to 24/7 (1)
  - More stricter ban in Central City Area (1)
  - Introduce 24/7 alcohol ban in sports parks (1)
  - Inclusion of explanatory notes as part of the bylaw (1)
  - Inclusion of reference to the Local Alcohol Policy in the bylaw (1)
  - Introduce more stringent bans in Hamilton East shopping precinct and Steele Park (1)

D-1935650 Please note: This report is a summary of the view expressed in the submission made to Hamilton City Council's Proposed Alcohol Control Bylaw 2015, and are not the opinion held by Hamilton City Council. For the full account of submitter's views please go to: [www.hamilton.govt.nz/alcoholcontrol](http://www.hamilton.govt.nz/alcoholcontrol)

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## PART 2 - Deliberations

Submitters made comments in relation to specific clauses within the proposed bylaw. The following table outlines a summary of each submission with staff response and recommendation.

Submission No	Summary of Submission	Staff Response
<b>Sub 001</b>	Supports continuing alcohol bans in: <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> </ul> (Did not state support or non support for the proposed citywide ban).	Submitter comments noted. <b>Staff Recommendation:</b> no changes to the bylaw required.
<b>Sub 002</b>	Supports continuing alcohol bans in: <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> </ul> Did not support the proposed citywide ban.	Submitter comments noted. No reason stated as to why submitter did not support the citywide ban, therefore unable to provide a response. <b>Staff Recommendation:</b> no changes to the bylaw required.
<b>Sub 003</b>	Supports continuing alcohol bans in: <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> <li>City wide (10pm-6am)</li> </ul>	Submitter comments noted. <b>Staff Recommendation:</b> no changes to the bylaw required.
<b>Sub 004</b>	Supports continuing the alcohol bans in: <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> <li>City wide (10pm-6am)</li> </ul> Suggests the proposed city wide ban be extended to a 24/7 ban.  Queries if alcohol can be consumed between 6am and 10pm in parks/reserves?	Submitter comments noted.  Legislation is quite clear in its requirement that any extension of an existing ban or a new ban should be evidence based. Currently there is no evidence to support a 24/7 citywide alcohol ban.  As per submitter's query, alcohol can be consumed within parks/reserves outside the current ban time period. <b>Staff Recommendation:</b> no changes to the bylaw required.
<b>Sub 005</b>	Supports continuing the alcohol ban in: <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> </ul>	Submitter comments noted.  The proposed bylaw is already restricts these activities within the central city

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Submission No	Summary of Submission	Staff Response
	<ul style="list-style-type: none"> <li>City wide (10pm-6am)</li> </ul> <p>Suggests there be tighter controls on people leaving bars with bottles/drinking or smashing them in the CBD area.</p>	<p>area, with a 24/7 ban on alcohol consumption and possession. No changes to the bylaw required.</p> <p><b>Staff Recommendation:</b> no changes to the bylaw required.</p>
Sub 006	<p>Supports continuing the alcohol ban in:</p> <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> </ul> <p><i>(Did not state support or non support for the proposed citywide ban).</i></p> <p>The Central City Area needs strict alcohol bans.</p>	<p>Submitter comments noted.</p> <p>The proposed bylaw is already restrictive and proposes a 24/7 citywide alcohol ban.</p> <p><b>Staff Recommendation:</b> no changes to the bylaw required.</p>
Sub 007	<p>Supports continuing the alcohol ban in:</p> <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> <li>City wide (10pm-6am)</li> </ul>	<p>Submitter comments noted.</p> <p><b>Staff Recommendation:</b> no changes to the bylaw required.</p>
Sub 008	<p>Supports continuing the alcohol ban in:</p> <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> <li>City wide (10pm-6am)</li> </ul> <p>Suggests sports grounds (parks) should also be included in 24/7 alcohol ban, due to problems caused by people drinking on the sidelines.</p>	<p>Submitter comments noted.</p> <p>Legislation is quite clear in its requirement that any extension of an existing ban or a new ban should be evidence based. Currently there is no evidence to support introduction of 24/7 alcohol bans in sports grounds/parks.</p> <p><b>Staff Recommendation:</b> no changes to the bylaw required.</p>
Sub 009	<p>Supports continuing the alcohol ban in:</p> <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> <li>City wide (10pm-6am)</li> </ul>	<p>Submitter comments noted.</p> <p><b>Staff Recommendation:</b> no changes to the bylaw required.</p>
Sub 010	<p>Supports continuing the alcohol ban in:</p> <ul style="list-style-type: none"> <li>Central City (24/7)</li> <li>Te Rapa (24/7)</li> <li>City wide (10pm-6am)</li> </ul>	<p>Submitter comments noted.</p> <p><b>Staff Recommendation:</b> no changes to the bylaw required.</p>

Submission No	Summary of Submission	Staff Response
	<p>Submitter comments that they would support any approaches to reducing harm caused by alcohol. Also notes that a harm minimisation approach would eventuate in the reduction of unwarranted use of hospital facilities, dangerous driving, abusive behaviours, and environmental effect of excessive noise.</p>	
<p><b>Sub 011</b></p>	<p>Supports continuing the alcohol ban in:</p> <ul style="list-style-type: none"> <li>• Central City (24/7)</li> <li>• Te Rapa (24/7)</li> <li>• City wide (10pm-6am)</li> </ul> <p>Submitter indicated strong support for the status quo.</p>	<p>Submitter comments noted.</p> <p>The proposed bylaw has not changed in principal.  <b>Staff Recommendation:</b> no changes to the bylaw required.</p>
<p><b>Sub 012</b></p>	<p>Submitter states that the rights of responsible drinkers should not be curtailed and the proposed bylaw offers a balanced approach.</p> <p>The submitter supports most parts of the bylaw however wishes to clarify the following</p> <ul style="list-style-type: none"> <li>- that the explanatory notes not forming part of the bylaw makes the notes unreliable.</li> <li>- that the notes are insufficient to protect innocent persons.</li> <li>- that exemptions should be listed more clearly within the bylaw (as part of the bylaw rather than explanatory notes) and suggests that the wordings used in the factsheet be expanded.</li> </ul> <p>Submitter notes that the bylaw makes no reference to the Local Alcohol Policy, which may be related to the operation of on-licenses within the boundaries of Hamilton City.  Submitter suggests that Hamilton City Council should have</p>	<p>Submitter comments noted.</p> <p>Bylaws generally do not repeat the content of legislation within a bylaw. Explanatory comments contain the legislative references and definitions as stated in the Local Government Act (LGA) at the time of drafting this bylaw to give the readers the context and information without having to refer to the LGA. Should the definition or any information within the LGA change, having the flexibility to update the information within the bylaw by way of explanatory notes is a more efficient process to provide information to the general public. If the content were made to be part of the bylaw, any changes to the text would trigger a formal bylaw review process which is resource and time intensive.</p> <p>Exemptions are clearly stated within the legislation. This bylaw proposes no changes to those exemptions, and outlines them as information through the explanatory notes.</p> <p>Factsheets are provided in addition to the bylaw, to ensure that people are aware of their rights and is a repetition of the legislation.</p> <p>Local Alcohol Policy is governed by the Sale and Supply of Alcohol Act 2013</p>

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Submission No	Summary of Submission	Staff Response
	two policies as companion-pieces in order to complete 'the big picture' for the city.	and attempts to control where alcohol can be sold in the city. Sale and Supply of Alcohol Act 2013 only allows certain powers to the Councils and do not extend to bylaw making nor addressing issues in relation to drinking in public places. Submitter raises a good issue and staff will investigate a mechanism to provide information in relation to the Local Alcohol Policy alongside the bylaw, should Council decide to adopt a Local Alcohol Policy. <b>Staff Recommendation:</b> no changes to the bylaw required.
<b>Sub 013</b> <i>LATE SUBMISSION</i>	<p>Submitter states that the ban area should be extended to include the Hamilton East shopping precinct including Steele Park. Submitter cites the following reasons;</p> <ul style="list-style-type: none"> <li>- Groups of people gather in Steele Park for hours on end, often the whole day consuming alcohol (with unsupervised children and dogs).</li> <li>- The people of concern are not from the area and take up all the seating and family rest facility.</li> <li>- Staff witness shouting, pushing, public urination and intimidation and the behaviour deteriorates as the level of intoxication increases. Staff also face direct 'hassling' by this group.</li> <li>- Three schools in close proximity to the Park.</li> <li>- Free meals offered in the park area further exacerbates this issue.</li> </ul> <p>Submitter states that a ban from Monday to Friday during work hours would increase the safety for both people who work in the area and the school age children.</p>	<p>Submitter comments noted.</p> <p>Dogs – Council's Dog Control Bylaw addresses the issue of unsupervised/ unsafe dogs, complaints should be directed to council staff if there are issues in relation to dogs in Steele Park.</p> <p>Nuisance and offensive behaviour - Public Places including recreational parks are for the enjoyment of everyone – a bylaw cannot address the issues of who can access a park (whether they are from the area or not), what facilities people can use for how long. If the behaviour of certain people are offensive, causes nuisance and other users are feeling intimidated, the issue should be reported.</p> <p>Legislation is quite clear in its requirement that any extension of an existing ban or a new ban should be evidence based. Currently there is no sufficient evidence to support extending the 24 hour central city wide ban to include Steele Park. Steele Park is covered by the time restricted ban area.</p> <p>Staff are not aware of any issues in relation to alcohol abuse in the Hamilton East shopping precinct, therefore an introduction of a ban to this area would be unjustifiable.</p> <p><b>Staff Recommendation:</b> no changes to the bylaw required.</p>



**Committee:** Strategy and Policy Committee **Date:** 08 December 2015

**Report Name:** Alcohol Control Bylaw Hearings Chairpersons Report **Author:** Leo Tooman

<b>Report Status</b>	<i>Open</i>
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1. The purpose of this report is to provide a full and thorough statement of what took place during the hearings held on 30 September 2015 for the proposed Alcohol Control Bylaw 2015.
2. Recording of the hearings can be found on the FTP site under HCC/2015/Strategy & Policy Committee/Alcohol Control Bylaw Hearing Subcommittee. The Minutes are attached as Attachment 3 to this report.
3. A total of 13 submissions were received and two submitters requested to be heard in relation to the bylaw, however one submitter sent their apologies.
4. A staff summary of the written submissions can be found [here](#).
5. All thirteen submitters supported the 24/7 alcohol ban in the Central City area and Te Rapa area, with the majority also supporting the 10pm to 6am citywide alcohol ban.
6. **Oral submission**
7. Ms. Ciane Lawrey talked to a Powerpoint presentation in support of her written submission (sub no. 008). Ms. Lawrey highlighted issues caused by alcohol consumption on the city's sports parks, in particular Fraser Tech Park.
8. In response to questions from the Subcommittee, Ms. Lawrey stated the following problem behaviours in relation to Fraser Tech Park:
  - People under the influence being abusive to other park users especially during sports events.
  - Littering and broken glass was a safety issue to the community.
  - The community felt powerless to take action as most people were not aware on what course of action to take, including a lack of awareness about the City Safe team.
  - Enforcement was not perceived to be a Police priority, therefore people didn't report incidents anymore.
9. Key questions asked by the subcommittee to staff included:
  - Were staff aware of issues related to alcohol consumption in parks and recreational spaces?  
Staff response:
    - There were occasions where staff had become aware of issues related to alcohol consumption in parks and recreational spaces. These were generally sporadic events, with no significant evidence that these were recurring or that there were 'hot spots' within the city.
    - There were occasions of littering within city parks. Most of the time, these instances were not elevated to council staff, and were therefore not recorded as issues.

- Were staff aware of issues in relation to Fraser Tech Park?

Staff response:

- Staff were not aware of issues in Fraser Tech Park.

- Were there recurring issues in Steele Park?

Staff response:

- There were historical issues in Steele Park; however, with the closure of the legal high retail shop in Hamilton East mid-2014, these issues had settled down.
- City Safe had not received any reports of behavioural issues in Steele Park in the past 12 months.

10. The Subcommittee deliberated on the bylaw with reference to the relevant section of the Local Government Act 2002, namely 147A (1) (a) (i), which states that prior to adoption of any broader Alcohol Control Bylaw, Council must be satisfied that *'there is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder that can be shown to be caused or made worse by alcohol consumption at the area'*.
11. The recommendations of the Alcohol Control Bylaw Hearing Subcommittee will be reported to the Strategy and Policy Committee on 8 December 2015 when the bylaw is presented for adoption.



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## Alcohol Control Bylaw Hearing Subcommittee

### OPEN MINUTES

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Minutes of a meeting of the Alcohol Control Bylaw Hearing Subcommittee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Wednesday 30 September 2015 at 2.30pm.

#### PRESENT

Chairperson                      Cr L Tooman  
Members                            Cr G Mallett  
   Cr A O'Leary

In Attendance                    Her Worship the Mayor Julie Hardaker  
   Kelvin Powell – City Safe Unit Manager  
   Aaron Fleming – Unit Manager Strategy and Research  
   Debra Stan-Barton – Planning Guidance Manager  
   Julie Clausen – Programme Manager, Strategy  
   Ihsana Ageel – Acting Programme Manager, Strategy and Relationships  
   Gina Hailwood – Team Leader City Landscapes  
   Renee McMillian – Team Leader Planning and Assets

   James Kernohan – Alcohol Harm Prevention Officer, New Zealand Police  
   Ciane Ellen Lawrey - Submitter

Committee Advisor                Ian Loiterton – Committee Advisor

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#### 1. Apologies

There were no apologies.

#### 2. Confirmation of Agenda

**Resolved:**        (Cr's Mallet/O'Leary)

That the Subcommittee confirm the agenda.

#### 3. Declarations of Interest

No members of the Subcommittee declared a Conflict of Interest.

Alcohol Control Bylaw Hearing Subcommittee 30 SEPTEMBER 2015 - OPEN

#### 4. Proposed Hamilton Alcohol Control Bylaw 2015 - Hearings and Deliberations Report

The Chair introduced the Item, and confirmed that of the 13 submissions received, there was one submitter, Ms. Ciane Ellen Lawrey, who wished to speak.

The Chair stated that Ms. Lawrey would have three minutes to speak, followed by a question and answer session.

The Meeting adjourned 2.37pm to 2.40pm.

Ms. Lawrey spoke to a tabled PowerPoint Presentation, and responded to the following:

- **Areas of concern:** The submission was applicable to all sports parks in Hamilton, with a particular concern being the Fraser Tech Park area.
- **Time of issues:** Problem behaviours could occur at all times of the day.
- **Other locations:** Swarbrick Park was stated to be a problem area, especially given its close proximity to Frankton Primary School, but generally any parkland could experience problems.

The City Safe Unit Manager spoke to the Report.

The City Safe Unit Manager, Acting Programme Manager - Strategy and Relationships, Unit Manager Strategy and Research and Team Leader City Landscapes responded to questions including:

- **Unacceptable behaviour:** That Police were the most appropriate agency to respond when unacceptable behaviour became criminal in nature.
- **Steele Park problem behaviours since 1 January 2015:**
  - City Safe had not received any reports of behavioural issues in Steele Park during that period and, more broadly, had not received calls about problem behaviour issues in any other parks.
  - Police had reports of seven counts of intoxication, one report of drug use, eight disorderly conducts, and three assaults; in addition NZ Police had conducted over 300 prevention visits in and around the Steele Park area during this time.
- **City Centre 24/7 alcohol ban:** There was a positive impact in the City Centre following the implementation and enforcement of a 24/7 alcohol ban. The ban was in conjunction with a range of other safety and enforcement initiatives and could not, therefore, be considered to be the sole cause of the positive change.
- **Enforcing bans:** Broadening the scope of alcohol bans would have resource implications in terms of their enforcement.
- **Local Government Act 2002 147A (1) (a) (i):** Prior to adoption of any broader Alcohol Control Bylaw, legislation stipulated that Council must be satisfied that *'there is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder that can be shown to be caused or made worse by alcohol consumption at the area'*.
- **Hamilton City Council Parks:** There was no evidence of trends in problem behaviours within Council parklands; rather, issues appeared to be one off and random in nature, without any location specific patterns.

**Resolved: (Crs O'Leary/Mallet)**

That:

- a) the report be received;
- b) no changes to the proposed Alcohol Control Bylaw 2015 are required;
- c) an alcohol ban for Steele Park and the Hamilton East shopping precinct be considered by the Hamilton East Neighbourhood Plan Working Group during the development of the Hamilton East Neighborhood Plan; and
- c) the final draft of the Alcohol Control Bylaw 2015 be reported back to the 3 November 2015 Strategy & Policy Committee Meeting for adoption.

The Motion was carried, with Councilor Mallet dissenting.

Minute note: subsequent to the Meeting, the Chair of the Strategy and Policy Committee and the Chair of the Alcohol Control Bylaw Hearing Subcommittee agreed that the final draft of the Alcohol Control Bylaw 2015 be reported back to the 8 December 2015 Strategy & Policy Committee Meeting for adoption.

**The Meeting was closed at 3.21pm**

**Hamilton City Council  
BYLAWS**



<b>Approved By: Council</b>	<b>Date Adopted : 11 August 2010</b>
<b>Date Amended: 8 December 2015</b>	<b>Amendments:</b> <ul style="list-style-type: none"> <li>• Update to include changes to Legislation,</li> <li>• Style of bylaw updated to be easier to read.</li> </ul>
<b>Date Amendment came into force: 16 December 2015</b>	<b>Review Date: 1 December 2025</b>

**HAMILTON ALCOHOL CONTROL BYLAW 2015**

This bylaw is made by the Hamilton City Council under the powers given to it by the Local Government Act 2002 and any amendments to that act.

1. TITLE ----- 2

2. REVOCATION ----- 2

3. PURPOSE AND SCOPE----- 2

4. DEFINITIONS ----- 2

5. PERMANENT ALCOHOL BANS----- 3

6. EXEMPTIONS----- 3

7. SPECIAL LICENCES ----- 3

8. TEMPORARY ALCOHOL BANS ----- 3

9. AMENDING ALCOHOL BANS ----- 4

10. SIGNAGE ----- 4

11. POWERS OF THE POLICE ----- 4

12. OFFENCES AND PENALTIES ----- 4

SCHEDULE 1: ALCOHOL BAN AREAS ----- 5

## Hamilton City Council BYLAWS

### 1. TITLE

1.1. Hamilton Alcohol Control Bylaw 2015.

### 2. REVOCATION

2.1. This bylaw revoked and replaced the Hamilton City Public Places Liquor Control Bylaw 2007.

### 3. PURPOSE AND SCOPE

3.1. The bylaw aims to reduce harm related to alcohol by controlling where and when people can drink or have alcohol in their possession in public places. This bylaw is made under the authority of the Local Government Act 2002 and applies to any public places within the district of Hamilton City Council as specified in Schedule 1A.

### 4. DEFINITIONS

4.1. In this bylaw except where inconsistent with the context:

<b>Alcohol</b>	Has the same meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012. <i>Explanatory note: As at 1 December 2014, the definition of alcohol means a substance (a) that—</i> <i>(i) is or contains a fermented, distilled, or spirituous liquor; and</i> <i>(ii) at 20°C is found on analysis to contain 1.15% or more ethanol by volume; or</i> <i>(b) that—</i> <i>(i) is a frozen liquid, or a mixture of a frozen liquid and another substance or substances; and</i> <i>(ii) is alcohol (within the meaning of paragraph (a)) when completely thawed to 20°C;</i> <i>or</i> <i>(c) that, whatever its form, is found on analysis to contain 1.15% or more ethanol by weight in a form that can be assimilated by people.</i>
<b>Council</b>	Means Hamilton City Council.
<b>Event</b>	Means an organised activity involving a large group of people.
<b>Licensed Premises</b>	Meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012. <i>Explanatory note: As at 1 December 2014, the definition of licensed premises means any premises for which a licence is held.</i>
<b>Public Place</b>	Meaning given by section 147(1) of the Local Government Act 2002. <i>Explanatory note: As at 1 December 2014, the definition of public place -</i> <i>(a) means a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but</i> <i>(b) does not include licensed premises.</i>
<b>Special Licence</b>	Means the type of licence detailed in section 22 of the Sale and Supply of Alcohol Act 2012.

4.2. Explanatory notes are for information only. They do not form part of this bylaw, and may be made, amended, revoked or replaced by the Council at any time without a formal process.

4.3. Any future amendments to, or replacement of, a part of an act or regulation referred to in the bylaw apply to this bylaw.

## Hamilton City Council BYLAWS

### 5. PERMANENT ALCOHOL BANS

5.1. A person must not:

- a) bring alcohol into an alcohol ban area specified in Schedule 1; or
- b) consume alcohol in an alcohol ban area in Schedule 1, or in a vehicle within an alcohol ban area; or
- c) have alcohol in their possession in an alcohol ban area or in a vehicle that is in an alcohol ban area specified in Schedule 1,

Unless an exemption or special licence applies.

*Explanatory note 1: alcohol ban areas are outlined in Schedule 1 of this bylaw and exclude licensed premises.*

*Explanatory note 2: From 1 December 2014 under section 147(4) of the Local Government Act 2002, the prohibitions in clause 5 do not apply to alcohol in an unopened container in the following circumstances;*

- a) the alcohol is being transported from licensed premises next to a public place, if—
  - (i) it was lawfully bought on those premises for consumption off those premises; and
  - (ii) it is promptly removed from the public place; or
- (b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
- (c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
- (d) the transport of the alcohol from premises next to a public place to a place outside the public place if—
  - (i) the transport is undertaken by a resident of those premises; and
  - (ii) the alcohol is promptly removed from the public place.

### 6. EXEMPTIONS

- 6.1. A person can apply in writing to Hamilton City Council's Chief Executive (or the Chief Executive's nominated representative) for an exemption for an activity that would be in breach of this bylaw.
- 6.2. The Council will consult with the New Zealand Police when considering all applications for exemptions.
- 6.3. When an exemption is granted the public must be informed of the activity 7 days in advance of it taking place.
- 6.4. Fees may be prescribed to cover any actual and reasonable costs associated with the public notice, processing the application and/or obtaining a police response to the application for an exemption.

### 7. SPECIAL LICENCES

- 7.1. This bylaw does not stop any individual or organisation (corporate or otherwise) from obtaining a special licence for an event to be held in an alcohol ban area.
- 7.2. Clauses 5 and 8.1 do not apply to alcohol sold, supplied or consumed within the area to which a special licence applies.

### 8. TEMPORARY ALCOHOL BANS

- 8.1. In addition to clause 5, the Council may from time to time, resolve under the Local Government Act 2002 to include additional area(s) as an alcohol ban area for a particular time period relating to a specified event or a particular time of the year.
- 8.2. If this is done the Council will give the public at least 7 days notice of the temporary ban. The details of the alcohol ban area and when it will apply will also be made publically available.

**Hamilton City Council  
BYLAWS**

**9. AMENDING ALCOHOL BANS**

- 9.1. The Council may amend or revoke an alcohol ban in accordance with the Local Government Act 2002 (Subpart 1 of Part 6).
- 9.2. The Council may make resolutions to amend the alcohol ban areas in accordance with section 147B of the Local Government Act 2002.

**10. SIGNAGE**

- 10.1. The Council may display signs informing the public of the alcohol ban area. The absence of signage is not a defence against breach of this bylaw.

**11. POWERS OF THE POLICE**

- 11.1. In an alcohol ban area, in accordance with sections 169 and 170 of the Local Government Act 2002, the New Zealand Police may:
  - a) inspect containers in the possession of people who are in or entering an alcohol ban area;
  - b) search a vehicle that is in or entering an alcohol ban area;
  - c) seize and remove alcohol and its container if it has been brought into an alcohol ban area; and
    - (i) arrest a person if they are committing an offence;
    - (ii) arrest a person who has refused to comply with a request by a member of the New Zealand Police:
      - to leave the alcohol ban area, or
      - to surrender the alcohol that, in breach of the bylaw, is in the person's possession.

**12. OFFENCES AND PENALTIES**

- 12.1. Any person who does not comply with the provisions of this bylaw commits an offence.
- 12.2. An offence under this bylaw is liable to a penalty under the Local Government Act 2002.

*Explanatory note: As at 29 October 2013 the penalty for breaching an alcohol ban is an infringement fee of \$250 under the Local Government Act (Alcohol Ban Breaches) Regulations 2013.*

The foregoing amended bylaw was duly made by the Hamilton City Council by a resolution passed on the DAY of MONTH 2015 following consideration of submissions received during the consultation period. The Hamilton Alcohol Control Bylaw 2010 (Amended) was ordered to come into force on the DAY of MONTH 2015.

The COMMON SEAL of the HAMILTON CITY COUNCIL  
was hereunto affixed in the presence of:

Councillor: \_\_\_\_\_

Councillor: \_\_\_\_\_

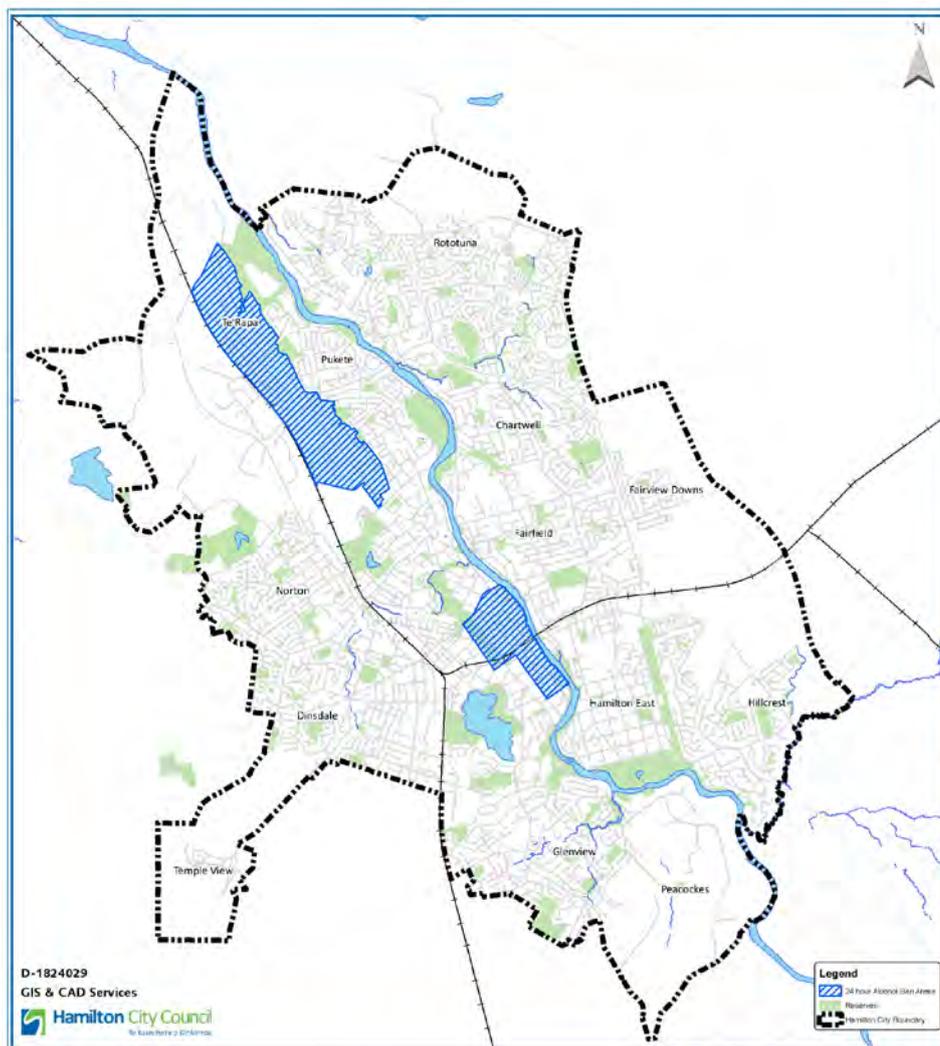
Chief Executive: \_\_\_\_\_

# Hamilton City Council BYLAWS

## SCHEDULE 1: ALCOHOL BAN AREAS

### A. Time Restricted Alcohol Ban Area

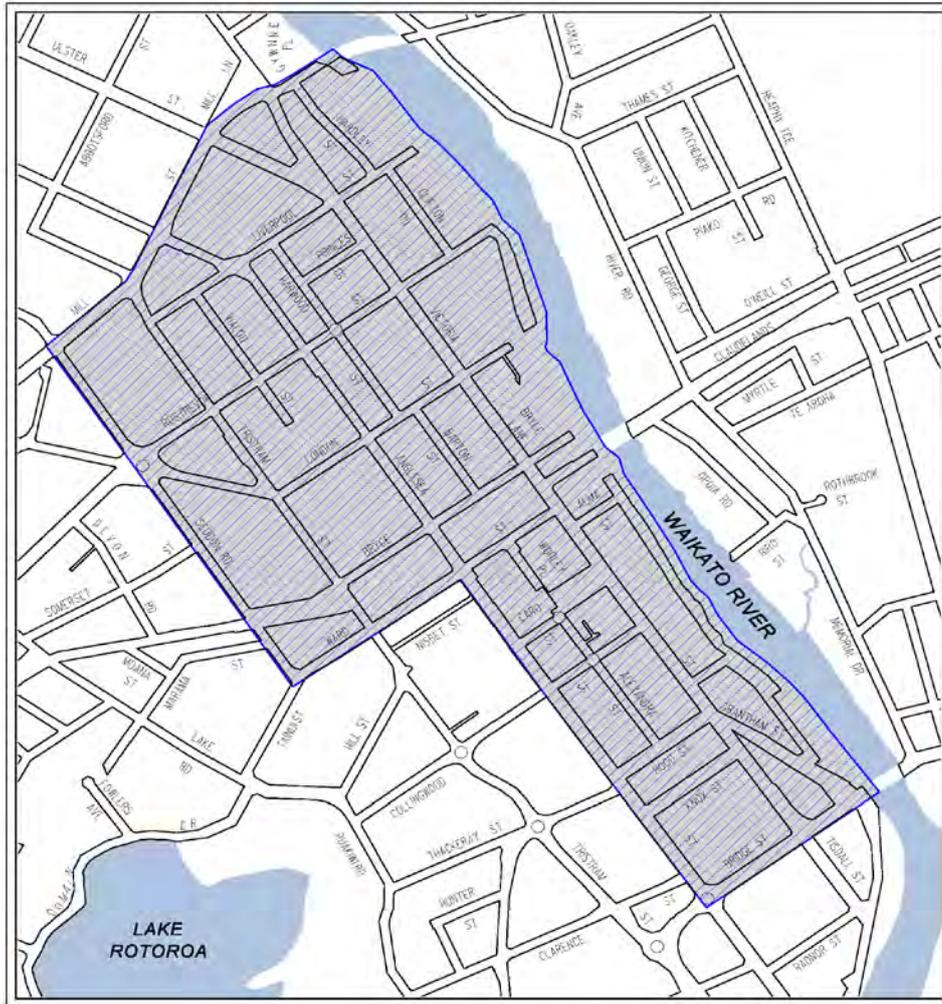
An alcohol ban is in place, covering all public places within the district of Hamilton City Council, shown within the black dotted line on the map below, from 10pm to 6am, 7 days a week.



# Hamilton City Council BYLAWS

## B. 24 hour Central City Ban Area

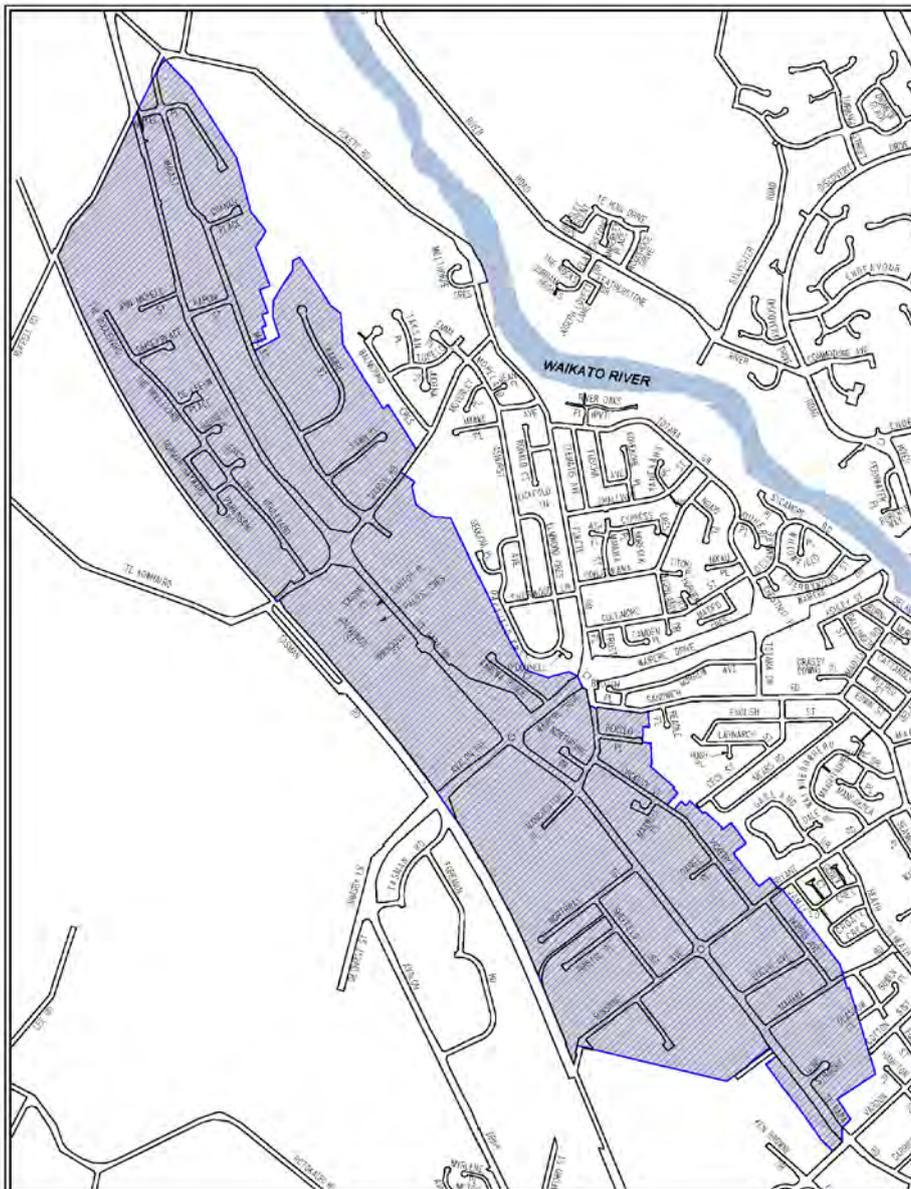
The parts of the Central City shown by the blue shaded area in the map below are included within the Central City Alcohol Ban Area. The ban is in place 24 hours a day, 7 days a week:



# Hamilton City Council BYLAWS

## C. Te Rapa Alcohol Ban Area

The following parts of Te Rapa shown by the blue shaded area in the map below are included within the Te Rapa Alcohol Ban Area. The ban is in place 24 hours a day, 7 days a week:



**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015  
**Report Name:** Draft Waikato Museum Strategic Plan      **Author:** Cherie Meecham

<b>Report Status</b>	<i>Open</i>
<b>Strategy, Policy or Plan context</b>	<i>Hamilton Plan, River Plan, Arts Agenda</i>
<b>Financial status</b>	<i>There is no budget allocated</i>
<b>Assessment of significance</b>	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

## 1. Purpose of the Report

2. The purpose of this report is to seek approval for the draft Waikato Museum Strategic Plan for public engagement.

## 3. Executive Summary

4. The Council approved the development of a new Waikato Museum Strategic Plan at the 8 April 2015 Strategy and Policy Committee meeting.
5. Five focus groups were held in July 2015 with key stakeholders, and staff conducted a survey of non-users throughout September and October 2015. Staff research and feedback from stakeholders and non-users helped inform the development of the draft Strategic Plan.
6. The draft Strategic Plan identifies five desired outcomes and five actions to achieve these outcomes.
7. Staff propose a six week period between 9 December 2015 and 22 January 2016 for public engagement and consultation on the draft Strategic Plan.
8. The final version of the Strategic Plan will be presented to the Strategy and Policy Committee on 23 February 2016 for adoption.

## 9. Recommendations from Management

- a) That the report be received.
- b) That the Strategy and Policy Committee endorse the draft Waikato Museum Strategic Plan for public consultation for the period from 9 December 2015 to 22 January 2016.
- c) That the final version of the Waikato Museum Strategic Plan be presented for adoption to the Strategy and Policy Committee on 23 February 2016.

## 10. Attachments

11. Attachment 1 - Draft Waikato Museum Strategic Plan

## 12. Background

13. The last Strategic Plan for Waikato Museum was undertaken in 2003. There have been a number of governance, operational and wider environmental changes since that time which warranted a fresh look at the future direction of the museum.
14. The Council approved the development of a new Waikato Museum Strategic Plan at the [8 April 2015 Strategy and Policy Committee meeting \(Minutes\)](#).
15. Staff benchmarked Waikato Museum against other regional museums and galleries in New Zealand, as well as conducting research on local, national and global trends relating to the museum sector.
16. Five focus groups were held in July with key stakeholders, including (but not limited to) Waikato Museum staff, iwi stakeholders, Waikato-Tainui, University of Waikato, Wintec, Creative Waikato, schools, Arts Forum advisory panel, Friends of the Museum, Exscite Trust, Waikato Society of Arts, donors and funders. Targeted online surveys were undertaken in August 2015 for stakeholders that could not participate in the focus groups.
17. Four key themes were prevalent in the feedback:
  - Waikato Museum needs to connect and interact more with its community, its stakeholders and local iwi.
  - Waikato Museum needs to “tell our local stories”, capturing the uniquely Waikato flavor. This includes cultural heritage, social history, our agricultural history, our environment, our science and innovation, and our art.
  - Waikato Museum needs to utilise the river connection in every sense.
  - Waikato Museum needs to develop a distinctive and iconic identity. Participants recommended a change of name to better reflect the diverse offering.
18. Staff also conducted a survey of non-users throughout September and October 2015.
19. Benchmarking information and feedback from stakeholders and non-users helped inform the development of the draft Strategic Plan.

## 20. Outcomes and Actions

21. The draft Waikato Museum Strategic Plan (Attachment 1) identifies five desired outcomes:
  - The Museum brand and offering is known locally and regionally
  - More local, domestic and international tourists visit the Museum
  - More people know the history of the Waikato and local stories
  - More revenue generated
  - Consistently rated as “exceptional” for customer service
22. 15 actions have been identified to achieve the desired outcomes.

## 23. Public engagement

24. The draft Waikato Museum Strategic Plan is now ready for public engagement and consultation.

25. Feedback will be sought from the community in the six week period from 9 December 2015 to 22 January 2016. To mitigate any potential risks of lower engagement over the summer holiday period, the consultation period has been extended and a communications plan has been developed to encourage public engagement and feedback.
26. The final draft version of the Strategic Plan will be presented to the Strategy and Policy Committee on 23 February 2016 for adoption.

## 27. Strategic alignment

28. The draft Waikato Museum Strategic Plan is aligned to the objectives of the Hamilton Plan, the River Plan, the Hamilton Arts Agenda 2012 and the proposed Hamilton Arts Agenda 2015.
29. The Strategic Plan is aligned with two of the Hamilton plan priorities:
- Celebrated for our arts and culture
  - Strongly connected to the river
30. Arts and Culture and Tourism are themes of the River Plan. The Waikato Museum Strategic Plan has taken the following River Plan objectives into consideration:
- Celebrate Waikato-Tainui history
  - Open up access to the Waikato Museum from the river
  - Connect riverside offerings (such as Hamilton Gardens, Ferrybank, Waikato Museum and central city entertainment zone) to enhance the visitor experience in Hamilton
  - Promote riverside spaces and facilities for celebration of arts and culture.
31. The Strategic Plan has also been developed with a clear view of the Council's long-term financial strategy.

## 32. Financial and Resourcing Implications

33. All review costs have been met from within the Waikato Museum's allocated budget. No additional budget was allocated to cover any expenses associated with this project in the 2015/2016 financial year. To date this has amounted to 460 staff hours and \$15,194 of external contractor costs.
34. The Strategic Plan does not bind the Council to additional resourcing but it does provide direction for development priorities to be considered in the 2016/2017 Annual Plan and the 2018-2028 10 Year Plan.

## Signatory

Authoriser	Lance Vervoort, General Manager Community
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# Waikato Museum

## DRAFT Strategic Plan 2016-2021



# INTRODUCTION

## **Museums across the world are changing.**

The traditional museum as a place that passively displays collections is in the past. Rapid advancements in new technologies and developments in communications and digital access are influencing conventional understandings and expectations about the role of a museum.

Museum audiences are also changing. Our society is becoming more diverse, more urbanised and generally older. People are more mobile than ever before. The internet and social media has brought the world closer, making it more accessible and more immediate.

These world-wide shifts and trends mean that staying relevant is becoming more challenging for museums. Visitors want to be entertained. There is an increasing expectation that museums will provide digital, interactive and participatory learning experiences as well as more diverse services, collections and exhibitions.

This strategic plan is the Waikato Museum's response to these trends and the challenge to remain relevant to the Hamilton and Waikato community.



# WAIKATO MUSEUM: AT A GLANCE

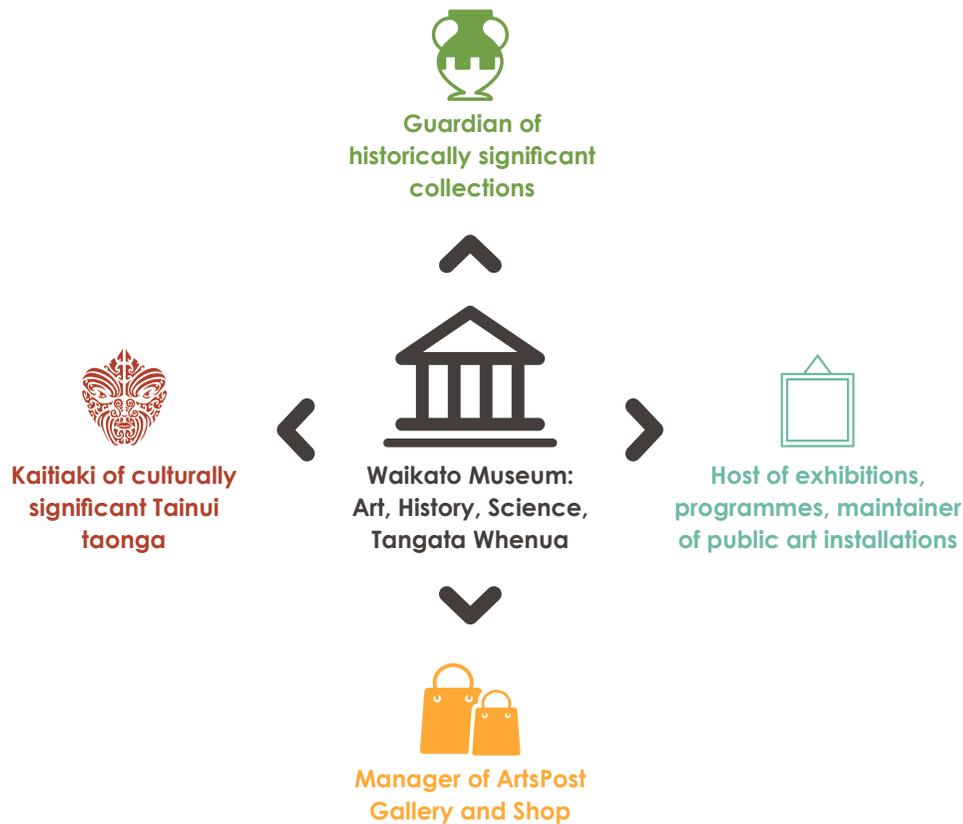
## Services

Waikato Museum provides services to Hamilton and the Waikato region. It cares for, preserves and shares local stories and stories about objects and taonga of the Waikato and Tainui waka.

The Museum holds and exhibits art collections and it implements and maintains a changing programme of educational and interactive programmes and exhibitions. It preserves and

maintains collections in the four areas of Art, History, Science and Tangata Whenua. In addition, the Museum maintains public art installations and manages the ArtsPost galleries and shops.

It is free to enter the Museum, with charges for entry into the Science galleries and special exhibitions.

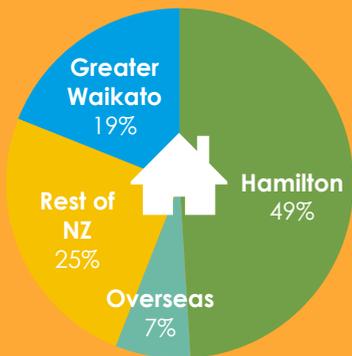


# 48%



of non-users reported they did not know where the museum was located

Where do our customers live?



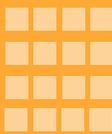
# 34



FTE paid staff assisted by a varying number of volunteers, including those from the Friends of the Museum

16 galleries totalling 2,660m<sup>2</sup>

# 7.2%



increase in gallery space since 2013

## Facts and Stats

The Museum's visitor numbers and financial performance have remained static over the past five years. Performance in these two key areas is often dependent on exhibitions. For example during the *Body In Action* exhibition in 2015 the Museum had 40,895 visitors, increasing the annual visitor numbers by 32% compared to the same period the previous year. Domestic visitor numbers and revenue are comparable with similar sized museums but the Waikato Museum has low tourist visitor numbers.

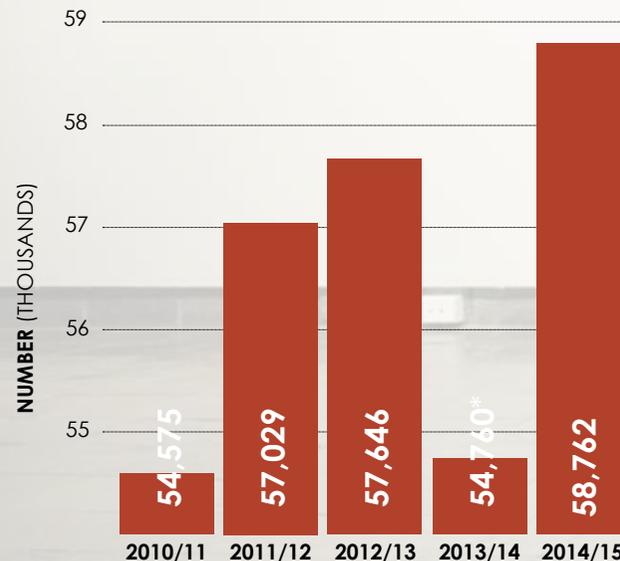
### Major events hosted by Waikato Museum:

- National Contemporary Art Award - annually
- NZ Fieldays No.8 Wire Award – annual award
- Waiclay National Ceramics Award - biennial award hosted by Waikato Museum

### Major collections held at the museum:

- Trust Waikato Collection
- Hetet/Te Kanawa Collection
- Barry Hopkins Art Trust Collection
- Waikato Historical Society Collection
- Waikato Bequests Trust Collection

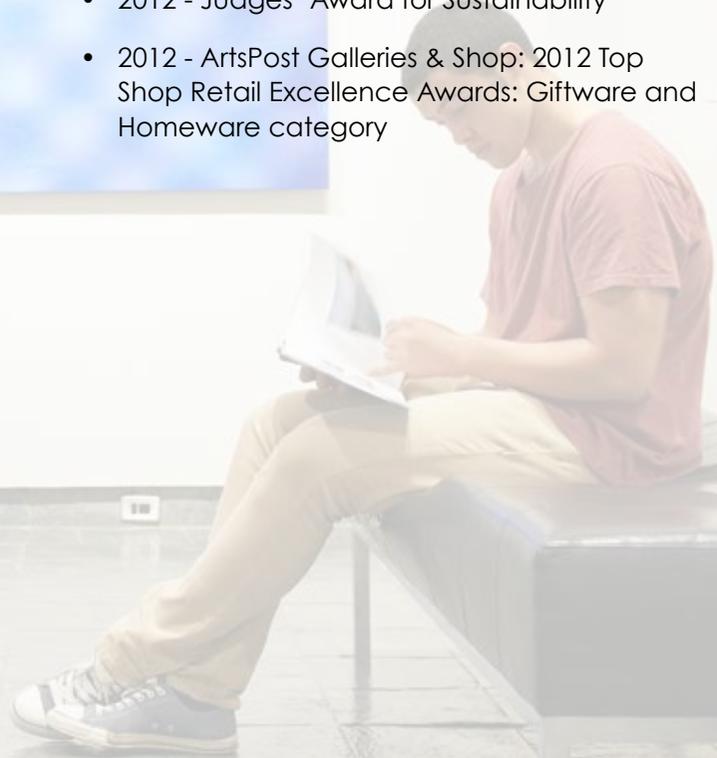
Unique website visits



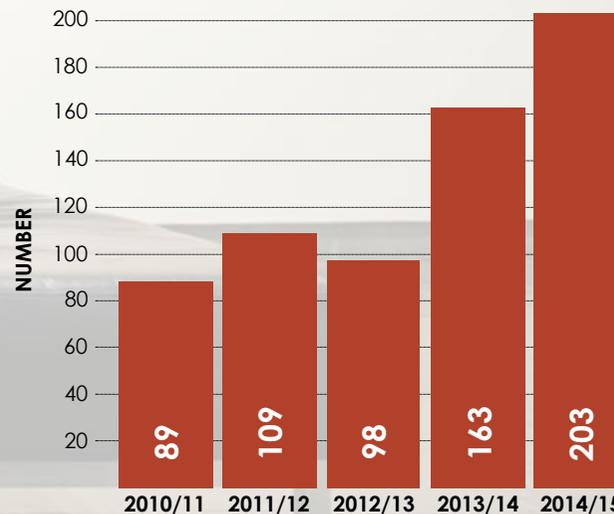
\* New website launched in Dec 2013 affected visitor numbers for 2013/14 year.

**Awards:**

- 2012 - Museum's Aotearoa Project Achievement Award: Exhibition Excellence - Social History
- 2012 - Judges' Award for Sustainability
- 2012 - ArtsPost Galleries & Shop: 2012 Top Shop Retail Excellence Awards: Giftware and Homeware category



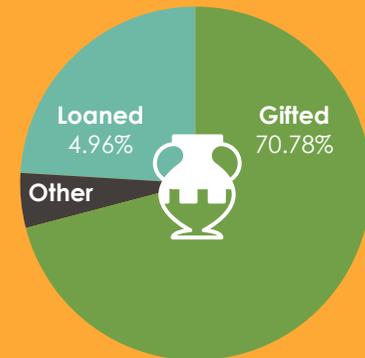
Number of **public programme** events



The Museum consistently scores high in **customer satisfaction** rating surveys carried out by the Council. In 14/15 that rating was

**84**  
(Exceptional)

Museum **collections**



**28,035**

items in the Waikato Museum's collections, which was recently

valued at **\$25,242,226**



## Budget and Revenue 5 YEAR TREND

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
<b>Education</b>	\$25,896	\$24,402	\$25,906	\$53,889	\$38,770
<b>Exscite Centre</b>	#	#	\$45,860	\$64,571	\$54,922
<b>Public Programmes</b>	\$20,657	\$8,902	\$8,597	\$19,225	\$25,627
<b>Venue Hire</b>	\$11,039	\$7,616	\$13,191	\$9,529	\$8,213
<b>Koha</b>	\$6,669	\$7,448	\$5,313	\$8,571	\$8,006
<b>Museum Merchandise</b>	\$52,528	\$25,650	\$20,722	\$37,815	\$18,874
<b>ArtsPost Gallery Hire</b>	\$10,394	\$8,319	\$6,197	\$10,403	\$8,976
<b>ArtsPost Commission Received</b>	\$91,223	\$93,758	\$84,515	\$80,319	\$81,697
<b>Sponsorship/Grant</b>	\$415,086	\$97,172	\$62,648	\$27,547	\$525,973
<b>Other*</b>	\$245,642	\$149,364	\$98,233	\$135,108	\$154,777
<b>Total Revenue</b>	<b>\$879,134</b>	<b>\$422,631</b>	<b>\$371,182</b>	<b>\$446,977</b>	<b>\$925,835</b>
<b>Operating Budget</b>	<b>\$4,953,015</b>	<b>\$4,590,516</b>	<b>\$4,147,384</b>	<b>\$4,257,320</b>	<b>\$4,585,352</b>

\* Includes non exscite admission fees, recoveries, sundries receipts etc

# Exscite admission not reported separately

### How do we compare?

It is difficult to make comparisons with other museums due to the enormous variety in how these are run, what services they include, who runs them and how they are funded. However, after analysing results from a number of cities in New Zealand the following conclusions can be made:

- The revenue Waikato Museum receives each year is comparable to other museums of similar sizes. Expenditure is a little higher than these museums, however this may be due to differences in how budgets are reported in different areas.
- The number of domestic visitors to Waikato Museum appears comparable to visitor numbers at other similar sized museums that offer a similar service. However, these museums are located in smaller cities. Domestic visitor numbers could be improved.
- Tourists make up a very small percentage of our visitors. Compared to museums that cater primarily for tourists, Waikato Museum underperforms in this area. Efforts to increase visitor numbers should focus on providing a service for this market.

## Notable Exhibits

### Hatching the Past: Dinosaur Eggs and Babies

*(4 September 2010 - 27 February 2011)*

**27,139 visitors**

### Off the Wall: World of WearableArt™ Up Close

*(2013) Target: 7,000 visitors*

**9,388 visitors**

### Ngaa Pou Whenua

*(November 2010 – May 2014)*

**more than 300,000 visitors**

### For Us They Fell

*(24 April 2015 to 11 November 2018) since April 24th,  
16% improvement on visitor numbers for the same period last year*

**77,663 visitors**



# EMERGING TRENDS

Museums are changing because society is changing.

Advances in technology and easy access to information have profoundly changed the way people all around the world live, work, learn, and relax. Social media is highly influential; notions of what is current and topical shift constantly and quickly.

Our societies are becoming more diverse in terms of culture, religion and lifestyle. People today are mobile, technology-savvy and accustomed to a high degree of immediacy in their interactions with the world around them. They seek novelty; they want to be entertained as well as educated.

In the face of these changes, museums are challenged to do things differently to deliver outcomes that reflect the role of a modern museum.

Traditionally, museums have been primarily associated with the preservation of history for future generations, in static displays and collections. However museums are now becoming places for experiences and events connected with the present day as well as the distant past.

The 'mix' museums offer has broadened to include contemporary art and science, as well as local stories. And increasingly museums are privileging temporary exhibitions over permanent exhibitions, thematic approaches

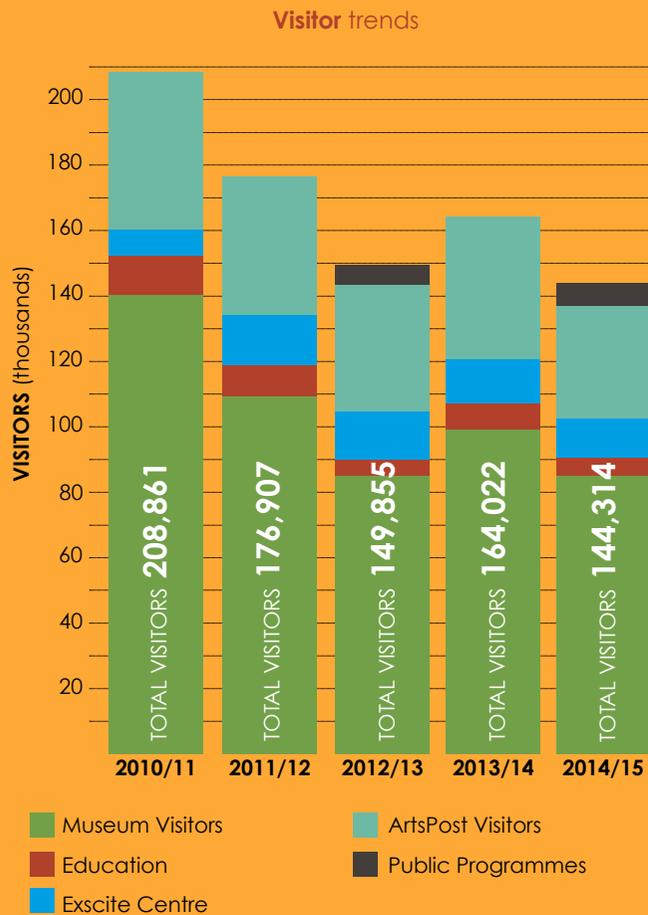
over chronological ones, and multi-dimensional, interactive presentations over fixed and passive presentations.

To stay relevant, museums are recognising that they need to be inclusive and provide visitor experiences that are digital rich, interactive and participatory.

Modern museums are embracing modern business models to support their functions of stewardship and learning. This includes researching and understanding their audiences to better meet their needs; advocating, promoting and marketing museum services; and generating alternative revenue streams through merchandising and complementary services.

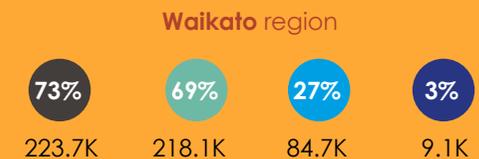
More and more, museums are working within highly developed local and global networks. They are partnering with their communities and tangata whenua, particularly in the telling of local stories; with philanthropists and funders to help finance high profile collections and exhibitions; and with peer institutions around the world to access and share new content and material.

In New Zealand, Wellington's Te Papa Tongarewa is an example of a 'new' museum, successfully incorporating community participation, interactivity and elements of popular culture into its practice.



\* In November 2012 new procedures were put in place to collect a more accurate door count for the museum. A lower figure from then onwards was expected.

- More integration of technology
- Broader, contemporary mix of programmes
- More diverse audiences and expectations
- Greater role for communities and local stories
- More interactive and participatory museum experiences



# OUR STRENGTHS



## Location

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Waikato Museum is located on the banks of the Waikato River at the south end of the central city in Hamilton. Museums can play a key role in creating a strong and positive identity for a city. They can also be significant attractors of visitors, including tourists.

Accordingly, the Museum plays a role in Hamilton's two key plans, the Hamilton River Plan and the Central City Transformation Plan. These plans have key actions for transforming the central city and increasing engagement and connection with the river. Telling the story of the river and highlighting its importance to our region is a key role for the Museum. The ability to link with future tourist attractions on or next to the river is therefore a significant advantage.

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## Diversity of Collections, Programmes and Exhibitions

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The museum has a diverse collection which spans across four areas - art, tangata whenua, science and history - with a particular focus on the people, history, culture and art of the Waikato. Programmes and exhibitions all benefit from the blend of these collections and the variety that this brings. This range and diversity is a key strength and while it means the Museum caters for a wide and diverse audience, global trends support this direction. The diverse offering at the Museum enables local stories and documents about our cultural heritage to be told.

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## Connection with Tangata Whenua

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The museum is kaitiaki to a significant collection of Tainui taonga, including Te Winika which was gifted by Dame Te Aatairangikaahu in 1973. This preserves these important taonga and also enables these collections to be shared and Maori stories and culture, which is a vital part of understanding the Waikato identity, to be told.

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## Staff

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Museum staff are known within the community for their expertise, knowledge and their genuine desire to provide exceptional customer service.

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# OUR CHALLENGES



## Brand and identity confusion

The name "Museum" does not adequately describe the diversity of offering and the role the Museum plays in Hamilton and the Waikato's arts and cultural infrastructure. Developing a stronger identity and brand presence is something that the Museum needs to focus on. There is also a need to create a sense of identity for the museum that the public can relate to, and that provides a profile or theme for the diverse blend of collections, programmes and exhibitions that the museum offers.



## More local content

Telling stories of the Waikato and bringing stories to the Waikato is a vital part of the Museum's role. Not only does it market our local identity, but it assists our communities to explore their place within a modern, global context.



## New funding models

Museums worldwide are facing the challenge of identifying and implementing new models for revenue generation. Sustainable revenue streams are needed to deliver the diverse, dynamic, and awe-inspiring experiences visitors expect. This involves partnering with funders, sponsors and private philanthropists as well as merchandising, event hosting, and art and cultural tourism.



## Community interaction

Museums around the world are expected to interact more with their communities. The communities and organisations within Hamilton and beyond would like the Museum to collaborate more, utilise local expertise more within their programmes and exhibitions and share their staff expertise. This could include outreach programmes to see more programmes, activities and exhibitions outside the walls of the Museum, including a view to the greater Waikato region.



## Physical connection to the street

The Museum is located well back from the street, limiting visibility of the building and there is no street presence. There is a need to address accessibility issues, improve signage and link better to Victoria Street. There is no access to the river from the building or profile to passersby on the river paths.



## More visibility of Tainui history and taonga

Taking existing strengths to the next level of excellence can be a challenge. The Museum's role as kaitiaki of Tainui taonga and strong relationship with Tangata Whenua provides considerable opportunities to raise the profile of our rich and fascinating local heritage and stories in innovative and culturally appropriate ways.

## WHAT IT MEANS FOR OUR MUSEUM

- 1. We need to keep offering the mix of exhibitions and experiences we currently do.**
- 2. We need our brand and profile to be much more visible.**
- 3. We need to keep up with technology and customer experience innovations.**

Our visitor satisfaction rating is exceptional. Experts and stakeholders tell us that Waikato Museum demonstrates many of the characteristics and innovative practices 'new' museums around the world exhibit.

The overall message is that the Waikato Museum's offering is high quality, contemporary and engaging. We are doing the right things in the right ways. We will continue to improve by working to our strengths and increasing our involvement with communities, stakeholders and local iwi. However the identity of the Museum - what it is and what it does - needs to be clarified and then promoted strongly. This identity must be anchored in local stories, our eclectic mix of art, science, history, and tangata whenua, and our connection to the Waikato River.



## KPIs

- Customer satisfaction rating is 85% or higher
- Revenue increases each year
- Visitor numbers increase each year
- Museum brand recognition within the region improves each year

## PLAN OF ACTION

### PURPOSE

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To develop a distinctly Waikato identity and be relevant to our communities

### OUTCOMES (what we hope to have achieved in five years time)

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- The Museum brand and offering is known locally and regionally
- More domestic and tourists visit the Museum
- More people know the history of the Waikato and local stories
- More revenue generated
- Consistently rated as “exceptional” for customer service

## ACTIONS

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### RE-BRAND

#### PROFILE AND IDENTITY

- Develop branding that reflects the new museum name and a distinctly Waikato identity
- Implement the brand change across all areas of Museum activity and signage
- Develop and implement a communications and marketing plan to raise the profile of the Museum to residents and encourage repeat visits
- Develop a plan with Hamilton Waikato Tourism to raise the profile of the Museum as a tourist destination and improve the tourist experience

### RE-DESIGN

#### CONNECTIONS AND VISIBILITY

- Re-design the Victoria Street museum entrance and landscaping for better visibility, connection and access to Victoria Street
- Improve the connection to Arts Post and future development behind the Arts Post
- Open the Museum to the riverbank paths and connect to the developments planned for Ferrybank in the River Plan

### ENHANCE

#### PROGRAMMES AND VISITOR EXPERIENCE

- Continue to improve exhibitions and programmes with modern, participatory technology
- Produce an exhibitions plan with a focus on themes promoting Waikato identity
- Establish an advisory group with Tainui to develop and guide a plan to increase the profile and visibility of local Maaori cultural history and taonga
- Form an expert inter-disciplinary group to provide advice on the presentation of collections and exhibitions
- Extend the educational focus to include a learning centre specifically catering to the educational and curriculum needs of children

### IMPROVE

#### REVENUE STREAMS AND SUSTAINABILITY

- Expand the merchandising and develop new merchandising approaches and products, especially for the tourist market
- Investigate opportunities to increase small event-hosting, pitching the Museum as a small premier venue with a riverbank location
- Develop a funding plan and strengthen partnerships with existing and potential funders and sponsors

## REFERENCES

1. Houlihan, M. Planning for Impact: A Case Study. [Ed.] Carol Scott. Museums and Public Value: Creating Sustainable Futures. Farnham : Ashgate Publishing Ltd, 2013.
2. Interpreting the new museology. Ross, M. 2, 2004, Museum and society, Vol. 2, pp. 84-103.
3. Werry, M. Nintendo Museum: Intercultural pedagogy, neoliberal citizenship, and a theatre without actors. [Eds] L Nielson and P Ybarra. Neoliberalism and global theatres: performance permutation . New York : Palgrave Macmillan, 2012.  
<http://eventculture.ikk.ku.dk/> Event Culture:  
The Museum and Its Staging of Contemporary Art, November 6-7, 2009



**Committee:** Strategy & Policy Committee      **Date:** 8 December 2015

**Report Name:** Action List for 8 December 2015: and Actions Still Underway or Pending for HCC submissions to External Organisations      **Author:** Blair Bowcott

<b>Status</b>	<i>Open</i>
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## Recommendation

- a) That the Report be received; and
- b) That the Committee agree to the deferment of the items noted in the following table

Item and Resolution Date	Original Due Date*	Deferred To
Cemeteries Draft Management Plan (7 July 2015)	11 August 2015, deferred to 8 December 2015	23 February 2016 <i>To take account of other work commitments and enable staff to complete requested work on the design and style of the Plan with external designers.</i>
Hamilton Strategic Housing Plan (11 August 2015)	8 December 2015	3 May 2016 <i>Information is still being collated from the Social Housing Sector that supports the development of the Plan. A draft Strategic Housing Plan will be presented to the Social Housing Sector in mid-February 2016 for feedback with the final plan to be completed by April 2016.</i>
Frankton Neighbourhood Plan (3 November 2015)	8 December 2015	23 February 2016 <i>To enable staff to analyse and report on public feedback following the consultation period, which concluded on 4 December 2015.</i>

Gambling Policies (5 November 2015)	8 December 2015	23 February 2016  <i>To allow staff sufficient time to report back on the final Policies to be recommended to Council for adoption, together with the draft Statement of Proposal for the special consultative procedure in respect of the specific amendments to the Class 4 Gambling Venues Policy.</i>
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\* Date that the Committee resolved for the item to be reported back to the Committee.

### 1. Attachments

2. Attachment 1 - Strategy and Policy Committee Action List for 8 December 2015
3. Attachment 2 - Actions Still Underway or Pending for HCC Submissions to External Organisations



## Strategy and Policy Committee - Action List at 27 November 2015

D-1330420

Meeting Date	Item	GM Responsible	Action	Status
30-Apr-14	Wairere Drive to Cobham Connection	Community  Infrastructure	Parks and Open Spaces to include consideration of space required to four lane Wairere Drive during the review process of the East Town Belt Concept Plan which will take place in 2015/16.  <b>7 July 2015:</b> Staff to report back to Council on options for the pedestrian/cycle overbridge prior to committing to any particular design.	Development of Concept Plans scheduled for early 2016.  Undertaking preliminary options assessment at present. An update was provided as part of the Ring Road quarterly update to Finance Committee on 22 October, further design options feedback will be sought prior to committing to a design and construction.
26-Jun-2014	Public Art Panel and Arts Forum Terms of References	Community	<b>Arts Forum to undertake a review of the Hamilton Arts Agenda and make recommendations to the Public Art Working Group prior to 15 October 2014.</b>  The Arts Forum Advisory Panel is aiming to complete its review of the Arts Agenda for September 2015.	Staff will present the revised Arts Agenda to S&P <b>8 December 2015</b>
16-Jul-14	Zoo Strategic Review - Zoo Master Plan	Community	<b>Working Group to report back to the Committee on 19 November 2014.</b>  The Working Group will reconvene in August 2015, followed by a Council Briefing, before being reported back to S&P Committee.	Report Deferred to S&P on 23 February 2016.
03-Sep-14	Herbicides Policy (Streetscape Beautification)	Community	Staff to report on plants used in streetscapes as part of the Streetscape Beautification and Management Policy Review <b>presented to</b> Business and Investment Subcommittee <b>on 18 November 2015.</b>	Report to S&P <b>on 8 December 2015</b>
	Frankton Neighbourhood Plan	City Growth	Working Group convened comprising Her Worship the Mayor, Cr O'Leary (Chair) and Cr Gallagher. <b>Report due back to Council in June 2015.</b>  <b>3 November 2015:</b> Staff to report back to the Committee in December 2015 with a final Plan for adoption following a period of public engagement.	Report to S&P on <b>23 February 2016</b> to recommend final plan to Council for adoption.
19-Nov-14	Cemeteries Draft Management Plan	Community	Plan adopted at 7 July 2015 Strategy and Policy Committee subject to action list and reformatted Plan to be incorporated.  Staff to report back to the 11 August 2015 Committee meeting. This was deferred to the 27 August Council Meeting. Due to other priorities staff have not finalised the work on this Plan.	Staff to present updated Plan to <b>23 February 2016</b> meeting.
24-Feb-15	Social Housing Strategy	Community	To provide progress report to the Committee on strategy development by 11 August 2015. Update provided to the 11 August S&P meeting.	Report to <b>Committee on 3 May 2016.</b>
24-Feb-15	Local Alcohol Policy	City Growth	A full briefing to be provided to Elected Members before the Policy comes before Council again. Presentation delivered at 12 May Briefing. Working Group reconvened on 22 July 2015 with all Elected Members invited to this meeting.  <b>3 November 2015:</b> Committee resolved to refer the Provisional LAP to Council.	Staff presented <b>report to Council on 26 November 2015. Provisional LAP to be notified in January 2016. Completed.</b>



Meeting Date	Item	GM Responsible	Action	Status
08-Apr-15	Waikato Expressway	Infrastructure	<p>Staff to present an update on the MOU between NZTA, Hamilton City Council, Waikato District Council and Tainui at the 7 July Strategy &amp; Policy Committee meeting. A Multi Party Funding Agreement (MPFA) that defines cost responsibility to deliver the Resolution Drive interchange to be presented at the 20 August 2015 Finance Committee.</p> <p><b>7 July 2015:</b> Staff to arrange for Elected Members to be invited to public consultation meetings arranged by NZTA. Staff to also explore means for HCC to play more active role in public consultation processes (re Osborne Road overbridge) outside its territory (eg joint committee with Waikato District Council).</p>	<p>MOU endorsed by S&amp;P Committee on 7 July and MPFA approved by Finance Committee on 20 August. – <b>MPFA signed by all parties - Completed.</b></p> <p>Ongoing transport modelling work completed with Opus and NZTA to inform the Resolution Drive Extension designation, Osborne Rd overbridge and Horsham Downs link.</p> <p><b>Public open day is currently being organised for 8th December – personal invite sent to Mayor and Councillors.</b></p>
08-Apr-15	Hamilton Lake Domain - Reserve Management Plan Review	Community	<p>Staff report back to the Strategy and Policy Committee with a draft Proposed Hamilton Lake Domain Management Plan for endorsement for consultation under section 41(6) of the Reserves Act 1977.</p> <p>First stage consultation completed, over 50 submissions received.</p> <p><b>3 November 2015: Working Group (Crs Gallagher, Green, Mallett and Yeung) to meet December 2015/February 2016 to provide strategic direction and vision for the Plan. The draft Plan to then be presented back to the Committee for public engagement.</b></p>	<p><b>The Working Group will convene 10 December 2015. The draft plan is expected to be reported back to the Committee in May 2016, prior to public consultation.</b></p>
08-Apr-15	Community Facilities Report	Community	<p><b>Community Facilities Working Group to agree on a process and scope to review the community facilities portfolio; to report back to Council in July 2015.</b></p> <p>Report deferred until September 2015, to ensure it aligns to the Libraries Facilities Plan, and the annual plan process.</p> <p>The Community Facilities Review is well underway, however the compilation of the information has taken longer than expected. Discussions with the Chair has confirmed a Community Facilities Working Group meeting will be held on September 16th, with the Community facilities.</p>	<p>The final report to be presented at the 8 December 2015 Strategy and Policy meeting.</p>
08-Apr-15	Waikato Museum Strategic Review	Community	<p>Staff to track costs in completing the review.</p>	<p>Staff Tracking Costs.</p> <p>Report to S&amp;P Meeting on 8 December to approve draft Plan for public consultation.</p>
26-May-15	Older Persons Plan	Community	<p>Staff to provide six-monthly progress reports through the Community Forum Subcommittee. First report will be presented to the Community forum at their meeting on 11 November 2015.</p>	<p>An update on the Older Person's Plan will be presented <b>at the 23 February 2016 meeting, at the recommendation of the Community Forum Subcommittee.</b></p>



Meeting Date	Item	GM Responsible	Action	Status
07-Jul-15	Advisory Panels' Chair Reports	Corporate (Democracy)	The Chairs for each Advisory Panel to present an Annual Report to the Committee at the August or September Committee meetings.	Report from Chair of Sustainability Advisory Panel postponed to February/March 2016 to align with the recommendations from the Community Forum Subcommittee.
07-Jul-15	Hamilton Alcohol Control Bylaw 2015	City Environments	Deliberation and adoption report for the proposed bylaw be presented to the <b>3 November 2015 Committee meeting</b> , including report a summary of the oral submissions and evidence presented on the proposed bylaw from the Alcohol Control Bylaw Hearings Subcommittee.	Report to be presented to the 8 December 2015 S&P Committee meeting.
11-Aug-15	Arts Forum Advisory Panel	Community	Staff: i. arrange a briefing for Elected Members following the adoption of the revised Arts Agenda; and  ii. staff liaise with the Arts Forum and Creative Waikato on pre-feasibility research for an art gallery, and report back on this matter before the 2016 Draft Annual Plan is adopted.	i. Staff will arrange a briefing in <b>early 2016</b> , following the adoption of the revised Arts Agenda.  ii. Staff will report back in 2016 through the Annual Plan process.
11-Aug-15	Governance Policies	Corporate (Democracy)	Staff refer the Updated Election Signs Policy to all affected principal stakeholders and <b>report back to the 22 September 2015 Strategy and Policy Committee meeting.</b>	<b>Completed.</b>
22-Sep-15	Urban Design Advisory Panel	City Growth	That a briefing for Elected Members take place to provide an opportunity for further discussion on the work and role of the Panel.	Staff and Democracy are looking into the next opportunity to have a briefing on this matter, early 2016.
22-Sep-15	Public Places Bylaw and Policy	City Growth	Draft bylaw to be presented to the S&P Committee to be adopted for public engagement.  <b>3 November 2015: The Business and Investment Subcommittee reports a summary of the submissions and evidence presented on the proposed draft Public Places Bylaw 2016 and draft Public Places Policy, including recommendations, to the 16 February 2016 Committee meeting as part of the staff report for deliberation and adoption.</b>	Report to be presented on <b>16 February 2016 as a Recommendation to Council.</b>
22-Sep-15	Trade waste and Wastewater Bylaw	Infrastructure	Draft bylaw to be presented to the S&P Committee to be adopted for public engagement.	Report to be presented <b>at 23 February 2016 Committee meeting</b> as a Recommendation to Council.
22-Sep-15	Central City Transformation Plan	H3 & Events	Final plan to be reported to the Committee for approval following public consultation.	Report to be presented on 8 December 2015 <b>as a Recommendation to Council.</b>
22-Sep-15	Voluntary Targeted Rates (VTR)	Strategy & Communications	VTR Scheme to be considered as part of the 2016/17 Annual Plan.	Staff will report back in the 2016/17 Annual Plan process.

**PROGRESS OF HCC SUBMISSIONS TO EXTERNAL ORGANISATIONS: 8 DECEMBER 2015 STRATEGY AND POLICY COMMITTEE MEETING AGENDA**  
 (For all submissions made by HCC, refer <http://www.hamilton.govt.nz/our-council/consultation-and-public-notice/councilsubmissions/Pages/default.aspx>)  
**INFORMATION CURRENT AS AT 30/11/15**

**Submissions Removed – Process now Complete**

- None

**New Submissions Added**

- # 454: Shop Trading Hours Amendment Bill
- # 455: Urban Planning Inquiry
- # 456: Resource Legislation Amendment Bill

**TABLE 1: HCC SUBMISSIONS ‘AT A GLANCE’ (REFER TO TABLE 2 FOR FURTHER DETAIL)**

SUB #	TITLE OF DOCUMENT/ISSUE	KEY PROGRESS
386B	Alteration to Designation for the Waikato Expressway – Hamilton Section	On 30/10/15, the NZTA submitted it has jurisdiction to appeal its own decision, and that the NZTA and the taxpayer stand to lose a significant investment if the waiver is not granted and the appeal not heard.
398	HCC’s and the NZTA’s Notices of Requirement - Southern Links Project	At a Judicial Conference on 31/8/15, various parties (including HCC) agreed that an appeal would proceed to a hearing before the Environment Court, and the hearing has been set down for 25/2/16 and 26/2/16. HCC will call planning evidence to support the project and the 20 year lapse period for the designation.
404	Building (Earthquake-Prone Buildings) Amendment Bill	On 10/5/15, the Government announced major changes to how quickly earthquake-prone buildings will need to be assessed and strengthened to “better target regulations on buildings where location, use and type pose the greatest risk to life”. The country will be split into 3 zones according to the risk of a big earthquake, and the timeframes for assessment and strengthening vary accordingly.
439	Building (Earthquake-Prone Buildings) Amendment Bill - Local Government and Environment Committee’s Interim Report	The Bill is expected to receive its second reading before Parliament adjourns for the 2016 year, with the new legislation anticipated to be in place around March 2017.
414	Proposed Auckland Unitary Plan – Further Submissions	HCC staff have not appeared in person at the hearings, given the structure of the hearings and the time/cost involved. However, Future Proof and the Future Proof partners of Waikato Regional Council and Waikato District Council have appeared at hearings covering the topic of Auckland growth. The focus of the evidence given is to highlight to Auckland Council the impacts of growth in the south of the Auckland Region on land use, settlement patterns and infrastructure impacts (namely the Waikato Expressway) in the Waikato.
423	Using Land for Housing (Issues Paper, November 2014)	NZ Productivity Commission staff met with HCC representatives on 23/2/15 to discuss Council’s submission as well as the various processes that are used to ensure Hamilton has an adequate supply of land for housing development. The meeting was very successful and provided a useful opportunity to outline HCC’s land release processes and key issues impacting Hamilton.
445	Using Land for Housing (Draft Report 17 June 2015)	An article outlining the report’s availability and some of its key findings was included in the 27/10/15 Executive Update. Substantive changes made between the Commission’s draft and final report, whether HCC’s submission points were included in the final report, and potential implications of the report’s recommendations for Council and Hamilton were reported in the 24/11/15 Executive Update.
433	Five General Statements of Heritage Policy	The final policies were published on Heritage New Zealand’s website on 20/11/15. The summary of submissions is also available online.

SUB #	TITLE OF DOCUMENT/ISSUE	KEY PROGRESS
447	State Highway 26/Ruakura Road/Lisette Road Intersection Upgrade - Publicly Notified Notice of Requirement from the NZTA for an Alteration to Designation	On 5/10/15, WDC issued the Section 42A Report. The NZTA's evidence was submitted on 9/10/15. HCC's witness submitted evidence in chief on 16/10/15 and rebuttal evidence on 23/10/15. The hearing took place on 27/10/15. The Commissioner reserved his decision.
452	Final Position Paper 'Improving New Zealand's Water and Wastewater and Stormwater Sector'	A brief article on LGNZ's final position paper was included as part of the 6/10/15 Executive Update. LGNZ's National Council will consider submissions at its final meeting of the year.
453	Building (Pools) Amendment Bill	Council is scheduled to speak at the hearings of the Local Government and Environment Committee on 3/12/15.
454	Shop Trading Hours Amendment Bill	Elected Members were advised of the Bill being open for submissions and the process for developing Council's submission in the 24/11/15 Executive Update. Staff are in the process of arranging an informal meeting for Elected Members to discuss the content of the Bill and to outline their views on developing a Council position.
455	Urban Planning Inquiry	The NZ Productivity Commission will begin the Inquiry with the publication of an Issues Paper outlining its proposed approach to the Inquiry, the context for the Inquiry, and a preliminary list of key questions to be addressed. This is expected to be available by mid-December 2015. Elected Members were advised of this Inquiry in the 24/11/15 Executive Update.
456	Resource Legislation Amendment Bill	The overarching purpose of this Bill is to create a resource management system that achieves the sustainable management of natural and physical resources in an efficient and equitable way. Elected Members were advised of this Bill in the 1/12/15 Executive Update.
457	Watercare's December 2013 Application for a Water -Take Resource Consent from the Waikato River	Through Future Proof, WRC has an action to update the Group on the allocation status of the Waikato River and determine a process to enable understanding of water take applications currently in the queue. This action is still uncompleted.

**TABLE 2: HCC SUBMISSIONS - FULL SUMMARY**

**Note:** The following schedule identifies submissions made by HCC to external organisations since April 2013 where the process has not been fully completed and where various actions are still underway or pending. Updates to the schedule that formed part of the 3 November 2015 Strategy and Policy Committee meeting agenda are highlighted in yellow.

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
386B	<b>Alteration to Designation for the Waikato Expressway – Hamilton Section</b> Website no longer available	Waikato District Council	18/12/13	Final submission considered and retrospectively approved on 5/2/14.	Waikato District Council and HCC received Notices of Requirement from the NZ Transport Agency (NZTA) for alterations to the existing designation for the Hamilton section of the Waikato Expressway.  On 28 May 2015, the NZTA lodged an appeal with the Environment Court against its

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
					<p>own decision on the lapse dates for Alterations U and Z. The appeal sought to extend these lapse dates. As the period for appealing the NZTA's decision had expired (on 8/8/14) the NZTA also applied for Waiver of Application.</p> <p>On 17 June 2015, HCC lodged with the Court a notice to become a Section 274 party in support of this appeal. Appellant A lodged a similar notice, but in opposition to the NZTA's appeal and Waiver of Application.</p> <p>A judicial telephone conference was held on 2 July 2015 regarding the NZTA's appeal. The parties to the proceedings were directed to file submissions and any evidence on the waiver application according to a timetable issued by the Court. Accordingly, the NZTA lodged a submission and affidavits on 17/7/15, and HCC lodged a submission on 24/7/15. The NZTA is to lodge its reply to other parties' submissions and affidavits by 21/8/15. A decision will be made "on the papers", that is, without a hearing.</p> <p>The Court is concerned that the NZTA does not have the ability under the RMA to appeal its own decision under Section 174 of the RMA. On 15/10/15, the Court directed the NZTA to file and serve by 30 October submissions regarding whether it has appropriate standing to bring the appeal.</p> <p><b>In response, on 30/10/15, the NZTA submitted it does have jurisdiction to appeal its own decision, and the NZTA and the taxpayer stand to lose a significant investment if the waiver is not granted and the appeal not heard.</b></p>
398	<p><b>HCC's and the NZ Transport Agency's Notices of Requirement to the Southern Links Project</b></p> <p><a href="http://www.waipadc.govt.nz/HamiltonSouthernLinks">http://www.waipadc.govt.nz/HamiltonSouthernLinks</a></p>	<p>Waikato District Council, Waipa District Council and Hamilton City Council</p>	28/2/14	<p>Final submission considered and retrospectively approved on 18/3/14.</p>	<p>On 24/10/14, the Commissioners' made their recommendations on the NZTA's requirements and decisions on the NZTA's resource consent applications. The decisions and recommendations were issued to the parties the following week.</p> <p>The decision confirms HCC's requirement (with conditions, including a lapse period of 20 years) and grants HCC consent (with conditions, including lapse periods of 20 years) to construct a bridge over the Waikato River east of Hamilton Gardens and another over the Mangakotukutuku Stream. One appeal was lodged against the decision on HCC's requirement. HCC did not appeal the decision.</p> <p>The Commissioners have granted the NZTA consent (subject to conditions, including a lapse period of 20 years) to construct a bridge crossing the Waikato River at the</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
					<p>Narrows and recommended the NZTA confirms the new designations and alteration to existing designation subject to conditions, including lapse periods of 20 years.</p> <p>The NZTA's decisions on the Commissioners' recommendations regarding the NZTA's requirements were issued in December 2014. Two parties have appealed aspects of the NZTA's decisions. HCC (as territorial authority) has not appealed and will not become a Section 274 party to these appeals. HCC (as Requiring Authority and the NZTA's Southern Links project partner) submitted a notice to become a Section 274 party to one of the appeals. Negotiations between the NZTA and this appellant failed to resolve the appeal.</p> <p>At a Judicial Conference on 31/8/15, the parties agreed the appeal would proceed to a hearing before the Environment Court, and the hearing has been set down for 25/2/16 and 26/2/16. HCC will call planning evidence to support the project and the 20 year lapse period for the designation.</p>
404	<p><b>Building (Earthquake-Prone Buildings) Amendment Bill</b>  <a href="http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL12960_1/building-earthquake-prone-buildings-amendment-bill">http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL12960_1/building-earthquake-prone-buildings-amendment-bill</a></p>	Local Government and Environment Committee	17/4/14	Final submission considered and retrospectively approved on 30/4/14.	<p>A Council workshop on this topic was held on 15/5/13. Councillor O'Leary presented HCC's submission to the Local Government and Environment Select Committee hearing on 19/6/14. HCC's Principal Building Advisor was also in attendance.</p> <p>In December 2014, HCC staff sent an information update to all stakeholders/building owners advising them that the Building (Earthquake-Prone Buildings) Amendment Bill could potentially replace HCC's 'Earthquake-Prone, Dangerous and Insanitary Buildings Policy' with a national regime for earthquake strengthening work. The letter updated stakeholders/building owners on key changes and how the Bill could affect them if enacted.</p> <p>On 10/5/15, the Government announced major changes to how quickly earthquake-prone buildings will need to be assessed and strengthened to "better target regulations on buildings where location, use and type pose the greatest risk to life".</p> <p>The four significant changes to the policy were:</p> <ul style="list-style-type: none"> <li>• Varying the timetable for strengthening relative to earthquake risk.</li> <li>• Prioritising education and emergency buildings for strengthening.</li> <li>• Reducing the number of buildings requiring assessment.</li> <li>• Introducing new measures to encourage earlier upgrades.</li> </ul>

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					<p>The country will be split into 3 zones according to the risk of a big earthquake, and the timeframes for assessment and strengthening vary accordingly i.e.:</p> <ul style="list-style-type: none"> <li>• <b>High Risk Zone</b> – including Gisborne, Napier/Hastings, Palmerston North, Wellington, Blenheim, and Christchurch (will keep the existing timeframe of assessment within five years and strengthening within 15 years).</li> <li>• <b>Medium Risk Zone</b> – including <b>Hamilton</b>, Tauranga, Rotorua, New Plymouth, Wanganui, Nelson, Invercargill and Timaru.</li> <li>• <b>Low Risk Zone</b> – including Northland, Auckland, Oamaru and Dunedin.</li> </ul> <p>The Government has confirmed that the earthquake-prone building definition as being less than 34% of the new building standard, a 10-year extension for listed heritage buildings, and exemptions from strengthening for low risk, low occupancy buildings, would remain in the policy.</p> <p>As Hamilton has been classed as ‘medium risk’, buildings will have 10 years to be assessed and 25 years to be strengthened under the proposed policy. Many of Hamilton’s buildings have already been assessed by engineers and it is unlikely they will be subject to any further assessment.</p>
439	<p><b>Building (Earthquake-Prone Buildings) Amendment Bill - Interim Report of the Local Government and Environment Committee</b></p> <p><a href="http://www.legislation.govt.nz/bill/government/2013/0182/latest/versions.aspx">http://www.legislation.govt.nz/bill/government/2013/0182/latest/versions.aspx</a></p> <p><a href="http://www.parliament.nz/resource/en-nz/51DBSCH_SCR63267_1/b48e2b01669564a6e9c9e6a7f02bbb55ae768006">http://www.parliament.nz/resource/en-nz/51DBSCH_SCR63267_1/b48e2b01669564a6e9c9e6a7f02bbb55ae768006</a></p>	Local Government and Environment Committee	16/7/15	Final submission considered and retrospectively approved on 11/8/14.	<p>The passage of the Building (Earthquake-Prone Buildings) Amendment Bill has progressed with release of an interim report back to the House by the Local Government and Environment Committee on 23/6/15.</p> <p>The Bill had run into considerable difficulties due to its complexity and also the need to apply its provisions to a wide range of structures and circumstances. In its <a href="#">report</a>, the Committee notes that it had received advice from the Ministry of Business, Innovation and Employment, the Parliamentary Counsel Office, and the Regulations Review Committee. As a result of that process, and in response to the issues raised by submitters, it was considering a range of potential changes to the original Bill.</p> <p>HCC’s Principal Building Advisor spoke to the Local Government and Environment Committee at the 30 July 2015 hearing in support of Council’s 16/7/15 submission.</p> <p>The Local Government and Environment Committee released their final report on the Bill with recommended amendments on 2/9/15 – refer</p>

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					<p><a href="http://www.parliament.nz/resource/en-nz/51DBSCH_SCR64791_1/a38b4befdfdd2c6a85be60e37365b16f8da763c8">http://www.parliament.nz/resource/en-nz/51DBSCH_SCR64791_1/a38b4befdfdd2c6a85be60e37365b16f8da763c8</a></p> <p>The Bill is expected to receive its second reading before Parliament adjourns for the 2016 year. HCC's Principal Building Advisor is a member of the Local Government working party which is assisting MBIE with the development of the MBIE draft policy. This includes establishing the CEO's methodology for the means of assessing earthquake-prone buildings and a number of other transitional changes. The working party is also developing draft regulations which will drive changes in the Building Act.</p> <p>The working party is working towards identifying and completing all the changes before May 2016 in order to consult and seek feedback from stakeholders. The new legislation is expected to be in place around March 2017.</p> <p>HCC's submission identified that we have already prioritised our buildings according to risk. However, there is some likelihood we will have to do more work on classifying priority buildings (those that are high risk or on major public corridors such as high foot traffic, inner city etc.) and this work will need to be completed within 5 years. The outcomes will have to go through a public consultation process.</p> <p>HCC's 16/7/15 submission also identified that Council has written to the owners of buildings that are considered to be earthquake-prone but we have not issued formal Section 124 notices (which are akin to a dangerous building notice). There is some certainty that Section 124 notices will need to be issued once the new legislation changes are enacted.</p>
414	<p><b>Proposed Auckland Unitary Plan – Further Submissions</b></p> <p><a href="http://www.aucklandcouncil.govt.nz/EN/planspolicies/projects/plansstrategies/unitaryplan/Pages/submissions.aspx">http://www.aucklandcouncil.govt.nz/EN/planspolicies/projects/plansstrategies/unitaryplan/Pages/submissions.aspx</a></p>	Auckland Council	22/7/14	Submissions and further submissions in 2014 made under the Chief Executive's delegated authority for RMA submissions.	<p>The consultation period for further submissions opened on 11/6/14 and closed on 22/7/14. City Planning staff analysed approximately 100,000 further submission points and identified where any further submissions were required to be made in line with HCC's original 28/2/14 submission.</p> <p>Hearings for further submissions commenced in September 2014 and the process will continue until July 2016. HCC's submission and further submissions will be considered as part of the Independent Hearings Panel hearing process. Hearing documents can be found at <a href="http://www.aupihp.govt.nz/hearings/">http://www.aupihp.govt.nz/hearings/</a></p>

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					HCC staff have not appeared in person at the hearings, given the structure of the hearings and the time/cost involved. However, Future Proof and the Future Proof partners of Waikato Regional Council and Waikato District Council have appeared at hearings covering the topic of Auckland growth. The focus of the evidence given is to highlight to Auckland Council the impacts of growth in the south of the Auckland Region on land use, settlement patterns and infrastructure impacts (namely the Waikato Expressway) in the Waikato.
423	<b>Using Land for Housing (Issues Paper, November 2014)</b> <a href="http://www.productivity.govt.nz/inquiry-content/2060?stage=2">http://www.productivity.govt.nz/inquiry-content/2060?stage=2</a>	New Zealand Productivity Commission	23/1/15	Final submission considered and retrospectively approved on 24/2/15.	<p>The Government asked the NZ Productivity Commission to review and make recommendations on how to improve planning and development systems in order to deliver an adequate supply of land for housing.</p> <p>In particular, the Commission examined the bylaws, processes and practices of local planning and development systems across New Zealand's faster-growing urban areas. The Commission was also asked to identify councils that are effective in making enough land available to meet housing demand and processes that could be adopted more widely. In addition, the Commission will examine overseas approaches to identify leading practices that may provide valuable lessons for New Zealand.</p> <p>Staff from the NZ Productivity Commission met with HCC representatives on 23/2/15 to discuss Council's submission as well as the various processes that are used to ensure Hamilton has an adequate supply of land for housing development. The meeting was very successful and provided a useful opportunity to outline HCC's land release processes and key issues impacting Hamilton.</p> <p>The Commission released its draft findings and recommendations based on consultation and feedback received, including submissions to the Issues Paper that was released for feedback in November 2014. The Commission's 17/6/15 draft report finds that more can be done to enable cities to accommodate growing populations, and included 38 draft recommendations.</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
445	<b>Using Land for Housing (Draft Report 17 June 2015)</b> <a href="http://www.productivity.govt.nz/inquiry-content/2060?stage=3">http://www.productivity.govt.nz/inquiry-content/2060?stage=3</a>	New Zealand Productivity Commission	4/8/15	Submission considered and approved at the 3/8/15 additional Strategy and Policy Committee meeting	<p>Details of the New Zealand Productivity Commission's draft 17 June 2015 report and key web-links were circulated to Elected Members on 23/6/15.</p> <p>Subsequent to HCC's submission being sent, the Commission requested additional information around the relative merits of Land Value and Capital Value rating systems, and in particular the relationship between income and the valuation system used. This information was provided to the Commission on 3/9/15.</p> <p>The final report on the Productivity Commission's <a href="#">using land for housing inquiry</a> was released on 21/10/15. It found that the planning system is not responsive to changes in demand for housing in our fastest growing cities. It places unnecessary constraints on the use of available residential land and the supply of infrastructure to new residential land can in effect be rationed.</p> <p>An article outlining the report's availability and some of its key findings was included in the 27/10/15 Executive Update. Substantive changes made between the Commission's draft and final report, whether HCC's submission points were included in the final report, and potential implications of the report's recommendations for Council and Hamilton were reported in the 24/11/15 Executive Update.</p>
433	<b>Five General Statements of Heritage Policy</b> <a href="http://www.heritage.org.nz/resources/statements-of-general-policy">http://www.heritage.org.nz/resources/statements-of-general-policy</a>	Heritage New Zealand	17/4/15	Final submission considered and retrospectively approved on 26/5/15.	<p>Heritage New Zealand prepared five general statements of policy under the Heritage New Zealand Pouhere Taonga Act 2014 to provide leadership and direction in key areas of work.</p> <p>The five policies consulted on were:</p> <ul style="list-style-type: none"> <li>• Administration of the archaeological provisions of the Heritage New Zealand Pouhere Taonga Act 2014.</li> <li>• Management and use of historic places owned or controlled or vested in Heritage New Zealand.</li> <li>• Administration of the NZ Heritage List/Rārangi Kōrero.</li> <li>• Administration of the National Historic Landmarks List/Ngā Manawhenua o Aotearoa me ōna Kōrero Tūturu.</li> <li>• Statutory role of advocacy for historical and cultural heritage.</li> </ul> <p>The final policies were published on Heritage New Zealand's website on 20/11/15. The summary of submissions is also available online.</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
447	<b>State Highway 26/Ruakura Road/Lisette Road Intersection Upgrade - Publicly Notified Notice of Requirement from the NZ Transport Agency for an Alteration to Designation</b> <a href="https://www.waikatodistrict.govt.nz/Have-your-say.aspx">https://www.waikatodistrict.govt.nz/Have-your-say.aspx</a>	Waikato District Council Note: HCC also served a copy of its submission to the NZ Transport Agency	4/9/15	Not applicable. Submission sent under the Chief Executive's delegated authority for RMA submissions.	Waikato District Council (WDC) received and publicly notified an alteration to designation application by the New Zealand Transport Agency (NZTA) to provide for a roundabout and associated works at the intersection of SH26/Ruakura Road/Lisette Road.  On 5/10/15, WDC issued the Section 42A Report. The NZTA's evidence was submitted on 9/10/15. HCC's witness submitted evidence in chief on 16/10/15 and rebuttal evidence on 23/10/15. The hearing took place on 27/10/15. The Commissioner has reserved his decision.
452	<b>Final Position Paper 'Improving New Zealand's Water and Wastewater and Stormwater Sector'</b> <a href="http://www.lgnz.co.nz/home/our-work/our-policy-priorities/4.-infrastructure/3-waters-programme/">http://www.lgnz.co.nz/home/our-work/our-policy-priorities/4.-infrastructure/3-waters-programme/</a>	Local Government New Zealand	30/10/15	Draft submission considered and approved at the 29/10/15 Council meeting.	On 1/10/15 Local Government New Zealand (LGNZ) released its final position paper 'Improving New Zealand's Water and Wastewater and Stormwater Sector' for review and feedback. The paper builds on the momentum established under the LGNZ 3 Waters project by describing how a strong, sector-led approach will address the issues identified in the issues paper released in October 2014 'Exploring the Issues Facing New Zealand's Water, Wastewater and Stormwater Sector'.  LGNZ consulted extensively in the preparation of this paper with its members, Government and other stakeholders. There was general agreement during the process that maintaining the status quo is not an option and that change is needed. The position paper therefore provides views on deliverables of a fit for purpose water sector and three potential models for sector oversight.  A brief article on LGNZ's final position paper was included as part of the 6/10/15 Executive Update. LGNZ's National Council will consider submissions at its final meeting of the year.
453	<b>Building (Pools) Amendment Bill</b> <a href="http://www.parliament.nz/en-nz/pb/sc/make-submission/51SCLGE_SCF_00DBHOH_BILL64825_1/building-pools-amendment-bill">http://www.parliament.nz/en-nz/pb/sc/make-submission/51SCLGE_SCF_00DBHOH_BILL64825_1/building-pools-amendment-bill</a>	Local Government and Environment Committee	5/11/15	Draft submission considered and approved on 5/11/15.	HCC is scheduled to speak at the hearings of the Local Government and Environment Committee on 3/12/15 in support of Council's written submission. Elected Members have also been invited to attend the hearing.
454	<b>Shop Trading Hours Amendment Bill</b> <a href="http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL66378_1/shop-trading-hours-amendment-bill">http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL66378_1/shop-trading-hours-amendment-bill</a>	Commerce Committee	Submissions close on 21/1/16	TBC	The Bill received its first reading on 3/11/15, with the report of the Commerce Committee due on 3/5/16. If enacted, the Bill will allow councils to adopt bylaws to permit shops to trade in all or parts of their districts. This is a significant change to the current situation where only a few areas have permission to trade on Easter Sundays and there is no process for increasing that number.

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
					<p>Elected Members were advised of the Bill being open for submissions and the process for developing Council's submission in the 24/11/15 Executive Update. Staff are in the process of arranging an informal meeting for Elected Members to discuss the content of the Bill and to outline their views on developing a Council position.</p> <p>As the submission is due on 21/1/16, it will need to be considered and retrospectively approved at the February 2016 Strategy and Policy Committee meeting.</p> <p>If enacted, the new powers will take effect in time for changes to be made prior to Easter 2017.</p>
455	<p><b>Urban Planning Inquiry</b>  <a href="http://www.productivity.govt.nz/news/new-inquiry-urban-planning">http://www.productivity.govt.nz/news/new-inquiry-urban-planning</a></p>	New Zealand Productivity Commission	TBC	TBC	<p>The NZ Productivity Commission will look at ways of improving New Zealand's urban planning system. This Inquiry follows on from the Commission's investigation of how councils make land available for housing, which found that New Zealand's urban planning laws and processes were unnecessarily complicated, slow to respond to change and did not meet the needs of cities.</p> <p>The Commission will identify the most appropriate system for allocating land use in cities to achieve positive social, economic, environmental and cultural outcomes. This includes the processes that are currently undertaken through the RMA, the Local Government Act and the Land Transport Management Act. It also includes elements of the Building Act, Reserves Act and Conservation Act that affect the ability to use land in urban areas.</p> <p>The inquiry will commence with the publication of an Issues Paper outlining its proposed approach to the Inquiry, the context for the Inquiry, and a preliminary list of key questions to be addressed. This is expected to be available by mid-December 2015. The Commission's final report to the Government is due on 30 /11/16.</p> <p>Elected Members were advised of this Inquiry in the 24/11/15 Executive Update.</p>
456	<p><b>Resource Legislation Amendment Bill</b>  <a href="http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL67856_1/resource-legislation-amendment-bill">http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL67856_1/resource-legislation-amendment-bill</a></p>	Local Government and Environment Committee	TBC	TBC	<p>The Resource Legislation Amendment Bill was introduced to Parliament on 26/11/15.</p> <p>The overarching purpose of this Bill is to create a resource management system that achieves the sustainable management of natural and physical resources in an efficient and equitable way.</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
457	Watercare's December 2013 Application for a Water - Take Resource Consent from the Waikato River	Waikato Regional Council	TBC	TBC	<p>Elected Members were advised of this Bill in the 1/12/15 Executive Update.</p> <p>SLT discussed the Watercare application (amongst other strategic water issues) on 8/9/14. An update on strategic water issues, including the Watercare application, was outlined in the 'Strategic Round Up Report' discussed at the 24/2/15 Strategy and Policy Committee meeting (Item 18 of the agenda).</p> <p>The 24/2/15 Strategy and Policy Committee report noted that:</p> <ul style="list-style-type: none"> <li>• "Watercare has made an application to the Waikato Regional Council to take a further 200,000 m<sup>3</sup> of water, per day from the Waikato River to supply Auckland's growing water need.</li> <li>• Future Proof is currently looking at whether HCC, Waipa and Waikato District Councils have enough consented water to support current and projected populations.</li> <li>• The findings of this work will inform our position on the Watercare consent, should the application be publicly notified".</li> </ul> <p>The Waikato Regional Council (WRC) is still to assess the application and has indicated that they are unlikely to do so until 2016.</p> <p>Through Future Proof, WRC has an action to update the Group on the allocation status of the Waikato River and determine a process to enable understanding of water take applications currently in the queue. This action is still uncompleted.</p> <p>Also under Future Proof in May 2015, a combined Chief Executive and Strategic Implementation Management Group meeting was held. At that meeting, a number of recommendations were made. Two of particular relevance are:</p> <ul style="list-style-type: none"> <li>• That there is no technical case for Future Proof to oppose the Watercare application.</li> <li>• That noting HCC's concerns, Future Proof defers making a decision on lodging a submission on the Watercare application, which is likely to be 12-18 months away. This decision will still need to be evidence-based when it is taken and will need to assess the quantum of the take and whether it may adversely impact the prospects of municipal supply authorities within the Waikato Region.</li> </ul>

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					<p>The HCC concerns (formally minuted during the May 2015 meeting) are:</p> <p><i>Comments and issues from HCC:</i></p> <ul style="list-style-type: none"> <li>➤ <i>What happens if we support Watercare and our projections are wrong?</i></li> <li>➤ <i>The issue is if growth occurs faster than expected. The information being received now is that this is starting to happen.</i></li> <li>➤ <i>The Watercare application is not a stepped take.</i></li> <li>➤ <i>The cumulative effects are unknown.</i></li> <li>➤ <i>HCC supports prudent monitoring.</i></li> </ul>

Item 16

Attachment 2

## Resolution to Exclude the Public

### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Waikato Museum - Contract	) Good reason to withhold ) information exists under ) Section 7 Local Government ) Official Information and ) Meetings Act 1987 )	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
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