

Notice of Meeting:

I hereby give notice that an ordinary meeting of Strategy & Policy Committee will be held on:

Date: Tuesday 7 June 2016
Time: 1:30pm
Meeting Room: Council Chamber
Venue: Municipal Building, Garden Place, Hamilton

Richard Briggs
Chief Executive

Strategy & Policy Committee OPEN AGENDA

Membership

Chairperson	Cr A O'Leary
Deputy Chairperson	Cr A King
Members	Her Worship the Mayor J Hardaker Cr G Chesterman Cr M Forsyth Cr M Gallagher Cr K Green Cr D Macpherson Cr G Mallett Cr R Pascoe Cr L Tooman Cr E Wilson Cr P Yeung

Quorum: A majority of members (including vacancies)

Meeting Frequency: Six weekly

Brendan Stringer
Committee Advisor
31 May 2016

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Terms of Reference:

- To develop and recommend strategies, plans and policies to the Council that advance the Council's vision and goals, and comply with the purpose of the Local Government Act.
- To monitor implementation and effectiveness of strategies, plans and policies.
- Develop and recommend bylaws to the Council.
- Develop and approve submissions to government, local authorities and other organisations.

Power to act:

- Recommend all strategies, policies and plans.
- Approve all submissions made by Hamilton City Council to other Councils, central government and other bodies.
- Recommend reserve management plans.
- In relation to bylaws, approve for consultation and consider submissions.

Power to recommend:

- Bylaws to Council.
- Strategies, policies and plans.
- Reserve management plans.

Sub-committees:

This Committee will be supported in its work by the:

- Civil Defence and Emergency Management Sub-committee.
- Community Forum Sub-committee.
- Business and Investment Sub-committee.
- Hearings Sub-committee.

Matters may be referred to this Committee from the:

- Event Sponsorship Sub-committee.
- External Funding Sub-committee.
- Council Controlled Organisations (CCO) Sub-committee.

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1 Apologies

2 Confirmation of Agenda

The Committee to confirm the agenda.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for three minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Democracy Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Democracy by telephoning 07 838 6772.

Committee: Strategy & Policy Committee

Date: 07 June 2016

Report Name: Chairperson's Report

Author: Brendan Stringer

Status	<i>Open</i>
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The Chairperson's report is attached as Attachment 1.

Recommendations:

That the Committee:

- a) receives the report.
- b) notes the letter from the Minister of Senior Citizens, Honourable Maggie Barry.

1. Attachments

2. Attachment 1 - Chairperson's Report - Strategy and Policy Committee 7 June 2016
3. Attachment 2 - Age Friendly City - Letter from Minister of Senior Citizens



Chairperson's report

7 June 2016

Letter from the Minister of Senior Citizens

1. At the 3 May 2016 Strategy & Policy Committee meeting the committee recommended to Council that Hamilton City join the World Health Organisation Age Friendly Global Network.
2. During this debate it was asked whether a letter from the Minister of Senior Citizens, Honourable Maggie Barry, was received.
3. The Chair of the Older Persons Advisory Panel indicated that a letter had been requested but had not yet been received.
4. The letter has since been received and is attached to this report for the Committee's information.

Recommendations:

That the Committee:

- a) receives the report.
- b) notes the letter from the Minister of Senior Citizens, Honourable Maggie Barry.

Councillor Angela O'Leary
Chair, Strategy & Policy Committee



Office of Honourable Maggie Barry ONZM

MP for North Shore
Minister for Arts, Culture and Heritage
Minister of Conservation
Minister for Senior Citizens

4 MAY 2016

Peggy Koopman-Boyden
Chair, Older Person's Advisory Panel
Hamilton City Council
Private Bag 3240
Hamilton 3240

Dear Peggy

Hamilton City Council considering belonging to WHO's Global Network of Age-friendly Cities and Communities

As Minister for Seniors, I am writing to support Hamilton's Older People's Council in its recommendation to the Hamilton City Council to become a member of the World Health Organisation's Global Network of Age-friendly Cities and Communities (the Network).

Many councils have positive ageing strategies, older people's reference groups and forums. These councils are empowering seniors to influence the local policies that impact them. Becoming part of the global age-friendly network sends a strong message that a city recognises the valuable role our seniors play in our communities.

New Zealand's ageing population presents both opportunity and challenge. One of my main priorities for seniors is to address social isolation, elder abuse and neglect. By becoming age-friendly we can combat the types of issues that affect a large number of our seniors.

We all benefit from a society where older people are valued and empowered, where they are recognised as an important and integral part of families and communities. I am encouraging all local councils to support local community leaders to establish age-friendly communities.

I have committed to progressing an age-friendly New Zealand through the Community Connects programme which is adapted from the World Health Organization's Age-friendly Cities model. Through Community Connects, the Office for Seniors will support community leaders to develop practical initiatives that work towards the goal of becoming age friendly.

By becoming a member of the Network, Hamilton will help New Zealand take a big step toward becoming the world's first age-friendly country.

I have asked my officials in the Office for Seniors to keep me updated on how the Older People's Council progresses with your recommendation.

Yours sincerely

Hon Maggie Barry ONZM
Minister for Seniors

Private Bag 18041, Parliament Buildings, Wellington 6160, New Zealand. Telephone 64 4 817 6827 Facsimile 64 4 817 6527

Committee: Strategy & Policy Committee **Date:** 07 June 2016
Report Name: Strategy and Policy Committee **Author:** Brendan Stringer
 Open Minutes 3 May 2016

Status	<i>Open</i>
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Recommendation

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 3 May 2016.

1. Attachments

2. Attachment 1 - Strategy and Policy Committee Open Minutes - 3 May 2016

Strategy & Policy Committee

OPEN MINUTES

Minutes of a meeting of the Strategy & Policy Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 3 May 2016 at 1:30pm.

PRESENT

Chairperson	Cr A O’Leary
Deputy Chairperson	Cr A King
Members	Her Worship the Mayor J Hardaker Cr G Chesterman Cr M Gallagher Cr K Green Cr D Macpherson Cr G Mallett Cr R Pascoe Cr L Tooman Cr E Wilson Cr P Yeung

In Attendance	Richard Briggs – Chief Executive Sean Hickey – General Manager Strategy and Communications Lance Vervoort – General Manager Community Chris Allen – General Manager City Infrastructure Kelvyn Eglinton – General Manager City Growth Deanne McManus-Emery – Community Development & Leisure Manager Luke O’Dwyer – City Planning Unit Manager Julie Clausen – Programme Manager, Strategy Andy Mannering – Manager Social Development Nick Chester – Social Development Advisor Professor Peggy Koopman-Boyden – Chairperson, Older Persons Advisory Panel
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Committee Advisors	Mr B Stringer and Mrs M Birch
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1. Apologies

Resolved: (Crs O'Leary/Her Worship the Mayor Hardaker)

That the apologies from:

- a) Councillor Forsyth; and
 - b) Councillors Chesterman, Gallagher and Wilson (lateness),
- be received and accepted.

It was noted that Councillor Chesterman was attending an event in a civic capacity.

2. Confirmation of Agenda

Resolved: (Cr O'Leary/Her Worship the Mayor Hardaker)

The Committee to confirm the Agenda noting:

- a) The Late Item – *Founders Theatre Consultation Document* – would be included as Item 14;
- b) Item 6 – *Preparation of a Plan Change in Temple View* – would be referred to the Council Meeting on 26 May 2016;
- c) Item 8 – *Age Friendly Global Network* – would be presented after Item 5 (*Strategy and Policy Committee Open Minutes 22 March 2016*) to accommodate an external presenter.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

Sandy Turner, General Manager of the Hamilton Central Business Association ('HCBA'), supported by Michelle Baillie, Acting Chairperson of the HCBA, spoke in relation to Item 7 – *Business Improvement District Policy Review*. Ms Turner believed undue negative attention had been given to the performance of the HCBA, when the focus of the review process was on the Business Improvement District Policy ('BID Policy'). Steps taken by the HCBA to work collaboratively with key stakeholders and efforts made to work in the best interests of HCBA's members were noted.

Councillor Gallagher arrived at the Meeting (1:36pm) during Item 4.

5. Strategy and Policy Committee Open Minutes 22 March 2016

Resolved: (Crs O'Leary/Mallett)

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 22 March 2016.

6. Preparation of a Plan Change in Temple View

The Item was referred to the Council Meeting taking place on 26 May 2016.

As resolved by the Committee, Item 8 was then taken to accommodate an external presenter.

8. Age Friendly Global Network

Professor Peggy Koopman-Boyden, Chairperson of the Older Persons Advisory Panel ('the Advisory Panel'), supported by the Community Development & Leisure Manager and Social Development Advisor, introduced the recommendation from the Advisory Panel for Hamilton to join the World Health Organisation's ('WHO') Age Friendly Global Network ('the Network'). Professor Koopman-Boyden and staff highlighted, and responded to questions on, the following points:

- **Benefits**

As an accredited member of the Network, Hamilton would have access to a significant pool of ideas and opportunities from other cities. There would also be benefits from tourists who identified Network locations to visit.

- **Age Friendly Plan**

- i. The differences between Council's Older Persons' Plan and an Age Friendly Plan were outlined; the latter was intended to have a wider scope.
- ii. It was envisaged that a Hamilton Age Friendly Steering Group ('the Steering Group') would comprise a number of older persons who had a range of expertise and leadership skills.
- iii. Actions under the Age Friendly Plan would be determined by the Steering Group; they would be community-driven. It was expected the Steering Group would report to Council, via the Advisory Panel, on the development of the Age Friendly Plan.

- **Government Support**

The Office for Seniors had presented its support to the proposed application, and a letter from the Minister of Senior Citizens to encourage the proposal was also expected.

- **Council Resources**

- i. WHO required confirmation of Council's support to Hamilton being included in the Age Friendly Global Network.
- ii. Administrative support would be provided by Council staff to the establishment of the Steering Group; Council were not obligated to expend further funds or resources.

Councillors Wilson (1:45pm) and Chesterman (2:03pm) arrived at the Meeting during discussion on Item 8.

Recommendation to Council

Resolved: (Her Worship the Mayor Hardaker/Yeung)

That:

- a) the report be received;
- b) the Committee recommend to Council that Hamilton City join the World Health Organisation Age Friendly Global Network;
- c) Council instruct the Older Persons Advisory Panel to appoint an Age Friendly Steering Group to develop an Age Friendly Plan for Hamilton, with the following timeframes:
 - Appointing of steering group members (1 month);
 - Initial scoping of services and facilities available to older people in Hamilton, and identifying gaps (6 months);
 - Development of Age Friendly Plan for Hamilton (6-9 months, including certification process for World Health Organisation);
 - Implementation of plan (ongoing with regular review and updates to the plan); and
- d) the Older Persons Advisory Panel is to report back to the Strategy and Policy Committee at appropriate times during the development of the Plan.

Councillors Mallett and King dissenting

The Meeting adjourned from 2:50pm to 3:07pm

Councillor Wilson returned to the Meeting following the Adjournment (3:15pm) during discussion on Item 7.

7. Business Improvement District Policy Review

The General Manager City Growth ('GM City Growth') introduced the report and outlined the review of the BID Policy. He advised that the Recommendations from Management in the report should be amended to delete reference to paragraph 3(b).

The GM City Growth responded to questions on the following matters:

- **Register of Eligible Voters**

It was queried whether reference to "Council staff" in clause 2.3.11 of the draft BID Policy, attached to the staff report, should be "Chief Executive", as Council delegated directly to the Chief Executive.

- **BID Funding**

The process to determine the BID rate payable by each member, as detailed in Attachment 2 of the staff report, was explained. Generally, it was believed that the BID rate would be passed down from a property owner to each business owner. Council was the mechanism through which funding for a BID was charged and received.

- **Council Role**

The discretion provided to Council under certain clauses in the draft BID Policy was queried. The GM City Growth explained that it was important that:

- Council was able to provide security to BID members, given it was involved in the charging and receipt of targeted rates for funding the BID;
- the draft BID Policy should be considered in its entirety rather than each clause being analysed out of context; and
- there was alignment between Council objectives and requirements of relevant property owners in the establishment of a BID.

The BID Policy Working Group that reviewed the draft BID Policy considered such provisions to be fair and reasonable.

- **HCBA**

- The HCBA reported 6-monthly to the Business and Investment Subcommittee, which addressed the key performance indicators ('KPIs') under the current BID Policy.
- The GM City Growth would circulate data in terms of the performance of the current BID based on current KPIs.
- The HCBA and Property Council were working collaboratively to address shared issues and to discuss the Property Council's proposed Central Business District board.

- **BID Governance**

Upon the establishment of a BID, it was governed by its members in accordance with the BID's constitution and rules.

- **BID Voting**

Clause 2.3.3 in the draft BID Policy stipulated that each property owner and business occupier within a proposed BID boundary would determine who would be the registered voter for that BID. The GM City Growth was requested to provide clarity on clauses 2.3.2 and 2.3.3 in relation to who was classified as a 'business occupier' with reference to the SUIP and voting rights for a BID.

Motion: (Her Worship the Mayor Hardaker/Cr O'Leary)

That:

- the report be received; and
- the draft Business Improvement District Policy is adopted and recommended to Council.

The Meeting adjourned from 4:00pm to 4:05pm.

Councillor Wilson retired from the Meeting during debate on Item 7 (4:05pm) and did not take part in the voting.

Amendment:

That the report be deferred until Council has time to consider and compare a policy for an independent board to control the CBD BID.

Those for the Amendment: Councillors King, Green, Mallett and Macpherson

Those against the Amendment: Her Worship the Mayor Hardaker and Councillors Chesterman, Gallagher, Yeung, Pascoe, O'Leary and Tooman

The Amendment was declared lost. The Motion was then Put.

Recommendation to Council

Resolved: (Her Worship the Mayor Hardaker/Cr O'Leary)

That:

- a) the report be received; and
- b) the draft Business Improvement District Policy is adopted and recommended to Council.

Councillor King dissenting.

7. Social Wellbeing Indicator Report

The Community Development & Leisure Manager, supported by the Manager Social Development, responded to questions on the following points:

- **Measures and Data in the Social Wellbeing Indicator Report ('the SWI Report')**
 - i. The table in paragraph 16 of the staff report set out the measures that would be included in the SWI Report.
 - ii. Staff would use the most up-to-date information that was available when compiling the SWI Report.
 - iii. The Committee requested a number of changes to the detail of the measures under the proposed SWI Report.
- **Costs**

The estimated costs for the development and production of the SWI Report were \$12,000, as noted in paragraph 22 of the staff report.
- **Benefits**

The SWI Report would:

 - i. provide significant trend analysis on various measures as to successes and gaps in community issues; enabling Council to have more targeted conversations;
 - ii. give visibility to the community as to how Hamilton compares in the social wellbeing arena;

- iii. provide useful empirical information for the development and assessment of Council plans and strategies.

At the Chairperson's invitation, Councillor Gallagher, as Chairperson of the Community Forum Subcommittee, outlined the importance of the SWI Report as a comparison tool at a national level and its connection with the objectives of the Hamilton Plan.

The Meeting adjourned from 4:55pm to 5:11pm.

Resolved: (Her Worship the Mayor Hardaker/Gallagher)

That:

- a) the report be received;
- b) the Strategy and Policy Committee approves the final content to be included in the Social Wellbeing Indicator Report, with that Report to include the most recent data publically available. The Report is to include:
 - i. as a measure under the Health and Wellbeing category, the number of alcohol and drug related visits to the Emergency Department; and
 - ii. a new category entitled "Immigration", which is to measure the number of migrants gaining entry as skilled migrants or under the business investment category, and the numbers of refugees; and
- c) staff report the first Social Wellbeing Indicator Report to Council in February 2017.

Those for the Motion: Her Worship the Mayor Hardaker,
Councillors Gallagher, Pascoe,
Chesterman, Yeung, Tooman and O'Leary

Those against the Motion: Councillors King, Green, Mallett and
Macpherson

8. Six Monthly Report from the Chair of the Business and Investment Subcommittee

Resolved: (Her Worship the Mayor Hardaker/Pascoe)

That the Business and Investment Subcommittee Chairperson's Report from August 2015 to January 2016 be received.

9. Regional Strategic Round up Report

The City Planning Unit Manager responded to questions on the following matters:

- **Policy/Bylaws**
Staff would ensure that any updates from the Mayoral Forum in relation to the policy/bylaws workstream would be covered in future reports to the Committee.
- **Strategic Waters**
 - i. The Vision and Strategy for the Waikato River sets out the legislative obligations to

improve water quality, from which the Healthy Rivers Plan was derived and would be presented later in 2016. The Government's consultation document – *Next Steps for Freshwater* – provided a more generic overview of the management of water.

- ii. Council would be given an opportunity to comment on the Healthy Rivers Plan once it was publicly released for discussion.

Resolved: (Crs Pascoe/Macpherson)

That the report be received.

10. Policy and Bylaw Review Programme Update

The Chairperson confirmed that the objective of the Review Programme was to present a complete manual of Council's policies and bylaws to the incoming Council after the elections.

Resolved: (Her Worship the Mayor Hardaker/O'Leary)

That:

- a) the report be received;
- b) the Democracy Manager undertakes a review of the Citizens Initiated Referenda Policy and reports back to the Strategy and Policy Committee in June 2016;
- c) the General Managers undertake a review of the Road, Reserve and Park Naming Policy and report back to the Strategy and Policy Committee in July 2016; and
- d) a working group is established with Councillors O'Leary, Pascoe and Mallett to work with the Democracy Manager to review the Standing Orders and report back to the Committee in July 2016.

11. Action List for 3 May 2016: and Actions Still Underway or Pending for HCC submissions to External Organisations

The following updates were noted to the Action List:

- **Action 14 – Wairere Drive/Huntington Drive Intersection**
An independent report from Opus had been presented to the community group. Staff were to consider the technical detail in that report prior to meeting with the residents. Councillor Pascoe was to be reinserted to the list of Councillors to meet with the local representative group.
- **Actions 8-11 – Sustainability**
Work had commenced on these matters and were due to be reported back to the Committee on the dates required.
- **Action 2 – Wairere Drive to Cobham Drive Connection**
Staff were on track to present back to the Committee on 7 June 2016.
- **Action 41 – Ruakura Trees**
The GM City Growth provided an update to the Committee as to the four trees for which consent had been granted for removal. A map/photographs that identified the remaining trees in the area would be circulated.

Resolved: (Crs O'Leary/Tooman)

That:

- a) the Report be received; and
- b) the Committee agree to the deferment of the items noted in the following table:

Item and Resolution Date	Original Due Date*	Deferred To
Wairere Drive/Cobham Drive Overbridge (22 March 2016)	3 May 2016	7 June 2016 <i>Additional time is required to complete the costed options for the various matters requested by the Committee at the 22 March 2016 Meeting.</i>
Social Housing Strategy (11 August 2015)	8 December 2015 Deferred to 3 May 2016	19 July 2016 <i>Further meetings with the Social Housing sector representatives are required to present the confirmed Purpose and Draft Strategic Social Housing Plan for feedback.</i>
Hamilton Lake Domain – Reserve Management Plan Review (3 November 2015)	3 May 2016	19 July 2016 <i>Additional meetings for the Working Group are required to complete strategic assessment for the Plan.</i>

12. Founders Theatre Consultation Document

The Chairperson reminded the Committee as to the process which led to the Founders Theatre Engagement Document ('the Engagement Document') being presented to the Committee for approval.

A revised copy of the Engagement Document was circulated to Elected Members present, together with a document – *Founders Financial Information (last paragraph of the three options)*, both of which were tabled. The General Manager Strategy & Communications ('GM Strategy') outlined the changes to the tabled Engagement Document as compared to the version circulated to Elected Members as a Late Agenda Item.

The Committee requested that the following changes be made to the Engagement Document:

- For Options One and Two, under the respective *If the Council funded the entire cost* sub-heading:
 - Add "each year" after "...the rates you pay..."; and
 - Amend "Approximately" to read "On average"
- Use the '%' sign instead of 'per cent';
- Amend the second bullet point under *What would this mean for our community?* For Option Two to read:

" A new theatre would include all of the features of the refurbished theatre outlined in option*

one.

** A new build would not be....."*

The Chief Executive and GM Strategy responded to questions on the following points:

- **Repayment of debt**

- i. Reference to repayment of debt under the Options included interest and principal.
- ii. Under Option Two, the wording "*We would not increase your rates to fund this*" had been reinserted to avoid misleading information being presented.

- **Committee Delegation**

The Chief Executive confirmed that the Committee had the authority to approve the Engagement Document for public engagement, in accordance with resolution of Council at its Meeting on 28 April 2016. The intention of Council to delegate this decision to the Committee was clear and would be transparent from a transcript of that Council Meeting.

- **Seismic Report**

Elected Members had previously been advised by staff that the \$20 million cost for Option One took account of any remedial work which could be required to meet building standards, following the publication of the Detailed Seismic Design Assessment on Founders Theatre. This Assessment report was expected at the end of June 2016.

Motion: (Cr O'Leary/Cr Chesterman)

That:

- a) the report be received; and
- b) the Founders Theatre Engagement Document is approved, subject to the changes requested by the Committee at the Meeting.

Amendment: (Cr King/Mallett)

That:

- a) the report be received; and
- b) Council wait for the seismic report on Founders Theatre to be received before any further decisions are made.

Those for the Amendment:

Councillors King, Green, Mallett,
Macpherson and Gallagher

Those against the Amendment:

Her Worship the Mayor Hardaker and
Councillors Chesterman, Yeung, Pascoe,
O'Leary and Tooman

The Amendment was declared lost. The Motion was then Put.

Resolved: (Cr O'Leary/Cr Chesterman)

That:

- a) the Report be received; and
- b) the Founders Theatre Engagement Document is approved, subject to the changes requested by the Committee at the Meeting.

Councillors Mallett, Green and King dissenting.

The Meeting was declared Closed at 6:55pm

Committee: Strategy & Policy Committee

Date: 07 June 2016

Report Name: 2016 Disability Policy Review

Author: Deanne McManus-Emery

Report Status	<i>Open</i>
Strategy, Policy or Plan context	<i>Disability Policy</i>
Financial status	<i>The budget for the implementation of the Disability Policy and associated Action Plan is contained within existing budgets set in the Annual Plan (\$332,318)</i>
Assessment of significance	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

1. Purpose of the Report

2. This report presents the outcomes achieved against the 2015/16 Disability Action Plan, the proposed draft Disability Policy and revised Disability Action Plan 2016/17 for approval.

3. Executive Summary

4. The Disability Policy and the Disability Action Plan has been reviewed to reflect changes to the National Disability Action Plan whilst retaining the key principles of: Culture and Communication, Participation and Inclusion, Removing Barriers and Increasing Access. The review ensures the HCC Disability Policy is relevant and aligned with the national approach.
5. The Disability Policy has been and will continue to be supported by an annually refreshed Disability Action Plan to ensure the policy is implemented effectively.
6. The delivery of the Disability Action Plan will continue to be supported by council staff and overseen by representatives from the disability community.

7. Recommendations from Management – Recommendation to Council

- a) That the report be received.
- b) That the draft Disability Policy 2016 and revised Disability Action Plan 2016/17 are recommended to Council for approval.

8. Attachments

9. Attachment 1 - Draft Disability Policy 2016
10. Attachment 2 - Draft Disability Policy 2016 with track changes
11. Attachment 3 - 2015-16 Disability Action Plan progress report - May 2016
12. Attachment 4 - DRAFT Action plan for 2016-2017

13. Key Issues

14. Background

15. At the 17 February 2016 [Community Forum Subcommittee](#), staff presented a report on the National Disability Action Plan and the United Nations Convention on the Rights of Persons with Disabilities that highlighted the changes to the national disability sector approach. The Community Forum Subcommittee agreed that staff review the Council Disability Policy and Action Plan to ensure both the policy and action plan align with the approach of the National Disability Action Plan.

16. Minutes from 17 February 2016 reflect the following;

Staff would present their findings on the Action Plan to the Subcommittee at its next meeting, prior to the final recommendations being reported to the Strategy and Policy Committee in June 2016. It was intended to align the Action Plan more closely with the national approach and Council's Disability Policy.

17. The 2013 Disability Survey conducted by Statistics New Zealand reveals that 24% of the New Zealand population (1.1 million) and 26% of the Maori population (176,000 people) are living with a disability.

18. Council adopted the [Disability Policy](#) in November 2012 and this is supported by an annually refreshed Disability Action Plan.

19. The HCC Disability Policy has not been reviewed since 2012; and aspects of the policy have now been successfully embedded within Council core business. The national policy environment has changed since 2012, which has sparked changes to the National Disability Action Plan.

20. The National Disability Action Plan presents priorities set by the Ministerial Committee on Disability Issues and were updated in 2014, with further refinement made in September 2015. The Plan focuses on the top priorities identified by disabled people that include: increase employment and economic opportunities, ensure personal safety, transform the disability support system, and promote access in the community. These priorities require a greater focus on working together with disabled peoples and organisations, to improve communication and increase the public's understanding of the plan.

21. The HCC Disability Policy and Action Plan have been reviewed to reflect these changes, whilst retaining the key principles of: Culture and Communication, Participation and Inclusion, Removing Barriers and Increasing Access.

22. The wording of the current HCC Disability Policy has been tightened to give increased direction to staff, and has been formatted to align with the Council Policy template providing consistency with other policy documents.

23. The HCC Disability Policy provides high level guidance for the organisation and will continue to be supported by an annual Action Plan to ensure the policy is implemented effectively and resources are targeted according to current priorities. Additional information and background will also be provided online with the policy to provide greater context.

24. Consultation

25. Key stakeholders in the disability community have been notified of the policy review and have provided feedback on the proposed changes. Councils Access Advisory Group has also provided feedback on the Action Plan.

26. Implementation

27. The HCC Disability Policy will be implemented through a Disability Action Plan that will be refreshed annually to ensure it remains relevant.

Item 7

28. A cross Council accessibility group, that also includes representatives from the disability community, will continue to meet bi-monthly to support the implementation of the Disability Action Plan.
29. **2015/16 Disability Action Plan**
30. The purpose of the Disability Action Plan is to embed the HCC Disability Policy into business as usual work that is undertaken by Council. Many actions identified in the 2015/16 Action Plan are ongoing due to this purpose.
31. There are 40 actions in the [2015/16 Disability Action Plan](#). 17 Actions have been completed, another 21 are on track, and 2 actions have been identified as off track.
32. The 2 off track actions relate to a capability issue to undertake facility audits, and a work programme constraint to add audio announcement technology at the Transport Centre. Council is in discussions with Be Accessible, an external consultancy organisation, to undertake the audits in 2016/17. The proposed Transport Centre work is outside of Council control and likely to be undertaken post 2017/18 after the implementation of a wider ticketing system upgrade.
33. Key achievements over 2015/16 include:
 - A training video has been produced to assist staff to deliver enhanced customer service to the disabled community. This video is now part of organisational staff induction sessions, which provides the tools to support staff to meet the needs of disabled customers appropriately. <https://www.youtube.com/watch?v=j1Coo9o5xXg>
 - The disability community has responded effectively and has increased their contribution to the Council submission processes this financial year. Representatives have engaged early in the planning of both the CCTP and River Plan discussions, providing robust feedback on local issues.
 - Council has employed a blind student intern for 12 weeks to work alongside HCC's Disability Advisor. This position was made possible through Central Government's Mainstream programme designed to assist people with disabilities to engage in work to become valuable employees that contribute to the workplace and community. This programme is supported through Be Accessible, an organisation which provides support and advocacy to the disabled community.
34. **2016/17 Disability Action Plan**
35. The updated 2016/17 Disability Action Plan, has divided the actions into four sections, under the headings: New Projects, Long Term Projects, Ongoing Projects (projects that began in 2015/16 still remain a focus) and Activity (business as usual).
36. This refocus has led to seven specific projects that have been prioritised and will receive intentional focus for the 2016/17 financial year. The 16 business as usual actions will continue to be monitored to ensure Council continues to develop and excel in the way we work with the disability community.
37. It is important to note that the attached 2016/17 Disability Action Plan has been presented in the appropriate format that enables the disability sector to easily access the information. Tables within word documents are often difficult to read and navigate for people using screen reader technology.
38. **Risk**
39. Nil

40. Financial and Resourcing Implications

41. Business units approved work programmes support the implementation of the Disability Policy and Action Plan, as the purpose of the policy is to provide guidance to Council to ensure equity of access for all people living in Hamilton City. This allows for good decision making when undertaking business as usual activity in the first instance. The estimated financial contribution is \$332,318. The Disability Action Plan 2016/17 does not require additional budget.

42. The following figures have been provided by the business units responsible for implementing the policy and action plan. Please note this is not additional budget.

• Accessible outdoor furniture	\$ 9,118
• City Safe signage	\$ 1,300
• Libraries – Large print and e-book collections	\$ 187,000
• Accessible Bus Shelter and Kerb Programme	\$ 112,500
• Estimated Staffing resources to participate in bi-monthly monitoring	\$ 7,200
• Staff time to participate in dedicated training sessions	\$ 13,800
• Disability Training consultants	\$ 1,400
• Total	\$ 332,318

43. Financial costs and staff time associated with the seven actions listed in the 2016/17 Disability Action Plan can be captured across the year and reported to Council in June 2017.

Signatory

Authoriser	Lance Vervoort, General Manager Community
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First adopted:	November 2012
Revision dates/version:	June 2016 / version 3
Next review date:	June 2019
Engagement required:	n/a
Document number:	D-2069287
Associated documents:	D-2089214 (2016/17 Action Plan)
Sponsor/Group:	General Manager Community



DISABILITY POLICY

The purpose of this policy is to outline high level guidelines for Council to ensure disabled people have equity of access enabling them to participate fully in and contribute to community and civic life in Hamilton City.

Objective and Scope

1. Objective
Council has a regulatory function to ensure that quality standards and safety are maintained and barriers to access are removed.
2. Scope

This Policy applies to:

- All Council owned and/or managed facilities
- Public places including parks, reserves and walkways
- The roading network including footpaths
- Council services, processes and projects
- Council run events

The policy considers the following:

- New Zealand Disability Strategy 2001
- The United Nations Convention on the Rights of Persons with Disabilities (ratified 2007)
- National Disability Action Plan 2014-2018
- Ten Year Plan 2015-25
- Hamilton Plan
- Older Persons Plan
- Traffic Bylaw 2015.

Definitions

Definition	Detail
Access	Ability to engage with, use, participate in, and belong to something.
Disability	Physical, sensory, neurological, psychiatric, intellectual or other impairments. Disability is the process which happens when one group of people create barriers by designing a world only for their way of living, taking no account of the impairments other people have. <i>NZ Disability Strategy (2001)</i>

Principles of Policy

3. The guiding principles for this Policy are:

In its efforts to provide all people with equity of opportunity and access, Hamilton City Council will ensure the following:

- Council services, activities and facilities will be responsive to the diverse needs of disabled people.
- Council recognises the diverse needs of disabled people and acknowledges that disabled people are experts in their own experience.
- Council will reinforce a culture that respects the diversity of all people who live in Hamilton, and continue to strengthen partnerships with disabled people built on this respect.
- Council will support disabled people to fully participate in their communities.
- Council recognises the need to improve disabled people's access to facilities, programmes, services and information provision.

Policy

4.1 Council will ensure the following in order to meet the guiding principles outlined above:

4.2 Culture and Communication

- 4.2.1 Council is committed to ensuring that both elected members and staff have awareness and understanding of the issues that affect the disability community.
- 4.2.2 Council Information is appropriate and provided in accessible formats.

4.3 Participation and Inclusion

- 4.3.1 Council Plans and Strategies will provide opportunities for participation and contribution to community life for disabled people.
- 4.3.2 Council will work in partnership with Government and other organisations on behalf of disabled people to improve equity of access.

4.4 Removing Barriers and Increasing Access

- 4.4.1 Council facilities and infrastructure will be accessible and meet best practice standards where geographically and financially practicable.
- 4.4.2 Council will provide appropriate parking for disabled people to enable permit holders to park close to their destination.
- 4.4.3 Public transport infrastructure managed by Council will meet the needs of disabled people.

Monitoring and Implementation

The implementation of the policy will also be monitored by Council's Disability Advisor, supported by a cross Council accessibility group that includes representatives from the disability community.

Performance against agreed actions and targets in the Disability Action Plan will be monitored and reported annually to the Strategy and Policy Committee.

TRACK CHANGES TO THE DISABILITY POLICY 2016

This is an accessible document to allow readers to appreciate the changes made in the 2016 Review of the Disability Policy. The previous Policy is below in blue, with changes captured in the corresponding boxes.

This policy provides high level guidelines for Council to ensure people with disabilities have equity of access enabling them to participate fully in the life of Hamilton City.

Replaced by the following

The purpose of this policy is to outline high level guidelines for Council to ensure disabled people have equity of access enabling them to participate fully in and contribute to community and civic life in Hamilton City.

CONTENTS

- Policy Objectives and Scope
- Strategic Alignment
- Definitions
- Principles of Policy
- Policy Guidelines
- Monitoring and Implementation
- References

This section is no longer within HCC Policy's.

POLICY OBJECTIVES AND SCOPE

This policy provides high level guidelines for Council to ensure people with disabilities have equity and access enabling them to participate fully in the life of Hamilton City.

Council is committed to equity and access for people with disabilities so that they can participate in and contribute to community and civic life. The development of the New Zealand Disability Strategy (2001) and the passing of the Building Act 2004 have provided a clear focus to the role of Council and the development of this policy.

The policy outlines Council's commitment to recognising and meeting the diverse needs of people with disabilities.

Council's commitment to the disability community is reflected in the priorities of the Social Wellbeing, Active Communities and Access Hamilton Strategies. Work to turn the policy into practice across the organisation will be progressed through a supporting Disability Action Plan.

The policy covers:

1. All Council owned and/or managed facilities
2. Public places including parks and reserves
3. The roading network including footpaths
4. Council services, processes and projects
5. Council run events

This policy is aligned to the NZ Disability Strategy.

Replaced by the following,

Objective and Scope

1. Objective
Council has a regulatory function to ensure that quality standards and safety are maintained and barriers to access are removed.

2. Scope

This Policy applies to:

- All Council owned and/or managed facilities
- Public places including parks, reserves and walkways
- The roading network including footpaths
- Council services, processes and projects
- Council run events

The policy considers the following:

- New Zealand Disability Strategy 2001
- The United Nations Convention on the Rights of Persons with Disabilities (ratified 2007)
- National Disability Action Plan 2014-2018
- Ten Year Plan 2015-25
- Hamilton Plan
- Older Persons Plan
- Traffic Bylaw 2015.

STRATEGIC ALIGNMENT

This policy assists in the delivery of Council's outcomes and goals as follows:

PROSPEROUS AND INNOVATIVE	OUTSTANDING CITY LEADERSHIP	PEOPLE LOVE LIVING HERE
<ul style="list-style-type: none"> ▪ Hamilton has a strong, productive economy and we build on our economic strengths. ▪ We have a thriving CBD. ▪ It's easy to do business here. ▪ Our city grows and prospers in a sustainable way. 	<ul style="list-style-type: none"> ▪ The city is led by effective, open and responsive governance. ▪ Council's finances are sustainable for the long term. ▪ We operate efficiently and provide exceptional service. ▪ The city takes a leadership role regionally and nationally. 	<ul style="list-style-type: none"> ▪ Hamilton embraces the Waikato River and it is the focal point of our city. ▪ We value, preserve and protect Hamilton's natural, green environment. ▪ Our city is attractive, well-designed and compact with outstanding architecture and distinctive public spaces. ▪ Our city is a fun place to live with a vibrant Arts scene. Hamilton is a safe city. It's easy to get around. ▪ We celebrate our people and many cultures.

This section is no longer within HCC Policy's.

DEFINITIONS

Disability	<p>Disability is not something individuals have. What individuals have are impairments. They may be physical, sensory, neurological, psychiatric, intellectual or other impairments. Disability is the process which happens when one group of people create barriers by designing a world only for their way of living, taking no account of the impairments other people have.</p> <p><i>NZ Disability Strategy (2001)</i></p>
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Replaced by the following,

Access Disability	<p>Ability to engage with, use, participate in, and belong to something.</p> <p>Physical, sensory, neurological, psychiatric, intellectual or other impairments. Disability is the process which happens when one group of people create barriers by designing a world only for their way of living, taking no account of the impairments other people have.</p> <p><i>NZ Disability Strategy (2001)</i></p>
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PRINCIPLES OF POLICY

The guiding principles for the policy are as follows:

- 2.1 Council recognises the diverse needs of people with disabilities and acknowledges that people with disabilities are experts in their own experience.
- 2.2 Council recognises the need to provide all people with equity of opportunity and access
- 2.3 Council has a regulatory function to ensure that quality standards and safety are maintained and barriers to access are removed.
- 2.4 Council will act with integrity to maintain an on-going partnership with people with disabilities built on mutual trust and respect.
- 2.5 Council will actively involve people with disabilities in decisions that directly impact their living in the city.

Replaced by the following,

Principles of Policy

3. The guiding principles for this Policy are:
In its efforts to provide all people with equity of opportunity and access, Hamilton City Council will ensure the following:
 - Council services, activities and facilities will be responsive to the diverse needs of disabled people.
 - Council recognises the diverse needs of disabled people and acknowledges that disabled people are experts in their own experience.
 - Council will reinforce a culture that respects the diversity of all people who live in Hamilton, and continue to strengthen partnerships with disabled people built on this respect.
 - Council will support disabled people to fully participate in their communities.
 - Council recognises the need to improve disabled people's access to facilities, programmes, services and information provision.

POLICY GUIDELINES

In its efforts to provide all people with equity of opportunity and access, Council will ensure the following

Education, Understanding and Communication

- a) Council is committed to ensuring that both elected members and staff have awareness and understanding of the issues that affect the disability community. This relates particularly to planning, building and the built environment.
- b) Communication with people with disabilities allows and encourages full access to Council information, events, services and facilities. Information is appropriate and provided in accessible formats.

Advocacy and Cultural Change

- a) The Social Wellbeing, Active Communities and Access Hamilton Strategies will provide opportunities to remove barriers to participation and contribution to community life for people with disabilities.
- b) Council will advocate for access and equity to Government and other organisations in partnership with and on behalf of people with disabilities where this is appropriate.
- c) Council will encourage other organisations in the city to provide an accessible environment for people with disabilities by modelling and publicising best practice.

Advocacy and Cultural Change

- a) Council infrastructure will be accessible and meet best practice standards where geographically and financially practicable.
- b) Council, in its service delivery, will endeavour to remove barriers to access for people with disabilities.
- c) Council will provide appropriate parking for people with disabilities to enable permit holders to park close to their destination.

Replaced by the following,

<p>Policy</p> <p>4.1 Council will ensure the following in order to meet the guiding principles outlined above:</p> <p>4.2 Culture and Communication</p> <p>4.2.1 Council is committed to ensuring that both elected members and staff have awareness and understanding of the issues that affect the disability community.</p> <p>4.2.2 Council Information is appropriate and provided in accessible formats.</p> <p>4.3 Participation and Inclusion</p> <p>4.3.1 Council Plans and Strategies will provide opportunities for participation and contribution to community life for disabled people.</p> <p>4.3.2 Council will work in partnership with Government and other organisations on behalf of disabled people to improve equity of access.</p> <p>4.4 Removing Barriers and Increasing Access</p> <p>4.4.1 Council facilities and infrastructure will be accessible and meet best practice standards where geographically and financially practicable.</p> <p>4.4.2 Council will provide appropriate parking for disabled people to enable permit holders to park close to their destination.</p> <p>4.4.3 Public transport infrastructure managed by Council will meet the needs of disabled people.</p>
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MONITORING AND IMPLEMENTATION

The General Manager, Community will monitor the implementation of this policy.

Performance against agreed actions and targets in the Disability Action Plan will be monitored and reported annually to the Strategy and Policy Committee.

Replaced by the following,

Monitoring and Implementation

The implementation of the policy will also be monitored by Council's Disability Advisor, supported by a cross Council accessibility group that includes representatives from the disability community.

Performance against agreed actions and targets in the Disability Action Plan will be monitored and reported annually to the Strategy and Policy Committee.

2015-16 Disability Action Plan progress report

Action	Responsible Unit (Name)	Completion Date	Status	Comments
<i>All Front line staff will better understand disability issues and the needs of people with disabilities</i>				
1.1 Training sessions for staff on disability awareness will be provided. Managers and front line staff will attend a minimum of one seminar per annum. Unit managers can organise training appropriate for their areas.	People and Culture Customer Service Community Development	Ongoing	On track	<ul style="list-style-type: none"> Two training sessions offered to all staff. Library planning own training session. Building and facilities staff had barrier free training in May 2016
1.2 Develop and review training tools for induction processes, to introduce staff to disability and access issues they encounter in their work, to be completed by June 2016.	Customer Service Community Development People and Culture	June 2016	Complete	<ul style="list-style-type: none"> Customer Service video created advising staff on best practise to assist customers with disabilities. Video now part of Corporate Induction Session.
<i>All Hamilton City Council emergency and evacuation processes are accessible</i>				
2.1 Train staff in, and report on annual review of, safe evacuation practices from Hamilton City Council services and facilities for those with disabilities. Complete by June 2016.	Facilities Community Development	Ongoing	On track	<ul style="list-style-type: none"> Ongoing regular feedback following each building evacuation. Staff needing specific assistance are known, with individual plans in place for safe evacuation.
2.2 Work with Waikato CDEM Group Council and Waikato District Health Board to check that all emergency communications and alert systems are accessible. Current systems will be reported by December 2015 and any new systems and information will be available June 2016.	Emergency Management	Ongoing	On track	<ul style="list-style-type: none"> Work has been done, but is subject to system/process changes occurring at a regional level.
2.3 Work with Waikato Region CDEM Group and Waikato District Health Board to promote information on HCC website around people with disabilities' wellbeing in an emergency.	Emergency Management	Ongoing	On track	<ul style="list-style-type: none"> Work has been done, but is subject to system/process changes occurring at a regional level.
2.4 Actively encourage Hamilton residents to create networks in the event of emergency situations.	Emergency Management Community Development	Ongoing	On track	<ul style="list-style-type: none"> Council has been leading conversations with appropriate groups and networks – this will be ongoing work in the future. www.neighbourly.co.nz has been promoted.
2.5 Regional, local and household information on being prepared for emergencies is promoted on Shake Out day 15 October 2015.	Community Development Emergency Management	Ongoing	Complete	<ul style="list-style-type: none"> This occurred and is complete for 2015.

<i>Council Employment and recruitment processes are accessible</i>				
3.1 All recruitment documentation on website is annually reviewed for accessibility. Next review completed by May 2016.	People and Culture	May 2016	Complete	<ul style="list-style-type: none"> Review has been completed for 2016 but will be part of ongoing work as Business as Usual.
3.2 Review feedback from the tool kit focusing on disability and employment questions that are available on the HCC intranet for all Managers to refer to when recruiting staff.	People and Culture	Ongoing	Complete	<ul style="list-style-type: none"> Completed and will continue to be monitored.
3.3 Investigate internship opportunities across the organisation for people with disabilities.	Community Development	Ongoing	On track	<ul style="list-style-type: none"> An intern has been employed at Community Development for 3 months in the first half of 2016. Opportunities will be looked for in an ongoing capacity.
3.4 Work with partners in the Enabling Good Lives project to see where positive working relationships can be built.	People and Culture	Ongoing	On track	<ul style="list-style-type: none"> Discussion has occurred between HCC and Enabling Good Lives – these will continue. Enabling Good Lives presented to Elected members at the November 2015 Community Forum Subcommittee.
<i>All Council information is accessible</i>				
4.1 Information on Hamilton City Council website will be regularly reviewed for accessibility. It will be reviewed and reported on in December 2015 and June 2016.	Communications Community Development	Ongoing	Complete	<ul style="list-style-type: none"> Council's website has a high degree of compliance with external reviewers, and is considered to be generally accessible for those with disabilities. This work is now part of business as usual and reviewed frequently.
4.2 Alternative ways to inform the public about Council news, activities, important dates and general Hamilton related information will be investigated and regularly reviewed. Any recommendations/outcomes will be reported on by June 2016.	Community Development Communications	Ongoing	Complete	<ul style="list-style-type: none"> A Facebook group has been created for those with disabilities to get better access to issues that affect them at council, this has had some success. Will become part of Business as Usual.
4.3 Alternative ways for the public to inform Council will be investigated and regularly reviewed.	Community Development Communications	Ongoing	On track	<ul style="list-style-type: none"> Feedback is collected regularly from those with disabilities – this is a business as usual feature of council work.
4.4 A knowledge based system for frequently asked questions is being introduced. It will be reviewed and regularly updated to include disability information.	Community Development Customer Services	Ongoing	On track	<ul style="list-style-type: none"> Feedback is collected regularly from those with disabilities – this is a business as usual feature of council work.

4.5 Council's A to Z Services will be reviewed and updated to now include disability related information.	Community Development Communications	Ongoing	Complete	<ul style="list-style-type: none"> Council's website has a link to disability information. This is widely used and has received favourable feedback from users
<i>City Facilities and events are regularly audited and upgraded for accessibility</i>				
5.1 Two city facilities will be audited for accessibility and upgraded within budget constraints.	Facilities	Ongoing	Off track	<ul style="list-style-type: none"> Has not happened in 2015/16 due to the lack of appropriate auditors. Council is in discussions with Be Accessible about carrying out audits in the future.
5.2 The Caro Street dog run area will be reinstated.	Facilities	June 2016	Complete	<ul style="list-style-type: none"> The dog run area for service dogs was reinstated in October 2015, and has been widely used.
5.3 Investigate systematic reporting on barriers to accessing council owned businesses to be renovated.	Facilities	Ongoing	On track	<ul style="list-style-type: none"> Discussions have occurred leading to changes in how barriers are identified and removed. Ongoing work will need to occur over time to remove all barriers.
5.4 Continue to make city libraries more accessible and user friendly place for people with disabilities. Report on increasing its eBook collection and improving access to all libraries	Libraries	Ongoing	Complete	<ul style="list-style-type: none"> Increase in eBook collections in 2015/16. Homebound service continues to be offered and libraries are physically accessible to those with disabilities.
5.5 Develop website highlighting good practices and practitioners around access in the planning stage.	Building Planning Community Development Communications	Ongoing	On track	<ul style="list-style-type: none"> Discussions have occurred and this has been highlighted as an area for further work to occur in the 2016/17 Action Plan.
5.6 New playgrounds will include elements of accessible play.	Parks and Open Spaces	Ongoing	Complete	<ul style="list-style-type: none"> New playgrounds built in 2015/16 have included areas of accessible play This is now considered business as usual and will apply to all playgrounds in the future.
5.7 The Zoo will continue to: provide guides for visitors with disabilities by appointment; and be a venue for community groups to bring visitors with disabilities on open days. Feedback from visitors with disabilities will be reviewed by zoo staff.	Zoo	Ongoing	On track	<ul style="list-style-type: none"> This is part of standard procedure at the Zoo and part of business as usual.
5.8 Way finding signage at the Hamilton City Gardens are consulted on, reviewed and implemented where possible.	Hamilton Gardens	Ongoing	On track	<ul style="list-style-type: none"> Access into and around Hamilton Gardens has been raised as an issue for those with disabilities and will be a priority in the 2016/17 Disability Action Plan.

5.9 Hamilton Cemeteries will review their access and report on improvements	Cemeteries	Ongoing	Complete	<ul style="list-style-type: none"> Improvements to access at cemeteries have occurred, There continues to be a need to more accessible toilets at Newstead Cemetery
<i>Access issues are consulted on and incorporated in to city planning</i>				
6.1 Use District plan process to highlight and mitigate barriers for people with disability to negotiate connections within the city, residential neighbourhoods and open spaces. Report on oral and written submissions and any outcomes.	Planning	Ongoing	On track	<ul style="list-style-type: none"> Submissions around accessibility were made to the District Plan, Outcomes are still to be determined.
6.2 City Planning will audit the Proposed District Plan (PDP) for provisions relating to disabled people, discuss the audit results with representatives of the disability community and together with them identify any potential amendments to the PDP that would better meet the needs of disabled people. The results of this process will be reported to the Disability Advisor (Community Development and Leisure) by end of April 2016.	Planning	Ongoing	On track	<ul style="list-style-type: none"> The District Plan is still ongoing so there is no further outcome yet.
<i>People can move around the city independently and safely</i>				
7.1 Using the Accessibility Model, identify areas of the city where residents do not have access to the public transport network within 600metres of their home	Transport	December 2015	Complete	<ul style="list-style-type: none"> Areas have been identified
7.2 Consider and prioritise these areas (Indicator 7.1) for service provision in association with Waikato Regional Council by June 2016.	Transport	December 2015	Complete	<ul style="list-style-type: none"> These areas have been shared with Waikato Regional Council. Ongoing monitoring will need to occur as the city grows.
7.3 Review recommendations from reports on measuring pedestrians using mobility aids. Consider and prioritise any infrastructure changes for future capital works programmes.	Transport	Ongoing	On track	<ul style="list-style-type: none"> Ongoing work that will influence capital works programmes in the future.
7.4 Identify families with people with disabilities and learn about their key journeys.	Community Development Transport	Ongoing	On track	<ul style="list-style-type: none"> Research is currently in progress

7.5 A review of having audio announcements at the Transport Centre will be considered and prioritised for future capital work programmes.	Transport Community Development	Ongoing	Off track	<ul style="list-style-type: none"> Ongoing discussions occurring with Waikato Regional Council although it is unlikely to come into effect until 2017/18.
7.6 City Safe education programmes include people with disabilities. Present to disability groups to minimise chances of becoming a victim and how to get support when feeling unsafe, in an accessible way.	City Safe Community Development	Ongoing	On track	<ul style="list-style-type: none"> City Safe regularly meets with disability groups to update on what is happening with the City Safe Plan, and provide safety advice.
<i>Strategic links with local government infrastructure and systems are established and fostered</i>				
8.1 Work with Waikato Regional Council and Waikato District Health Board to improve access to voting for people unable to read print.	Community Development Democracy	Ongoing	On track	<ul style="list-style-type: none"> Council aims to have candidate information for the 2016 local government elections available in an accessible version online.
8.2 Identify issues that are regional and work collaboratively with Waikato District Health Board and Regional Council to have shared outcomes. Report on areas of work and outcomes in December 2015 and June 2016.	Community Development	Ongoing	On track	<ul style="list-style-type: none"> This is ongoing work but HCC and Waikato Regional Council meet regularly on transport issues, where disability and access concerns are raised.
<i>People with disabilities will proactively provide advice</i>				
9.1 Review composition and Terms of Reference for the Disability Access Group by April 2016.	Community Development	June 2016	Completed	<ul style="list-style-type: none"> This has been completed.
9.2 People with disabilities will be proactively encouraged to make written and oral submissions on topics of interest to them.	Community Development	Ongoing	On track	<ul style="list-style-type: none"> Disabled people are actively encouraged to submit and a number of submissions on various topics were received in 2015/16
9.3 Following the completion of a master plan for the Ferry Bank development, then stakeholder engagement will be sought which will include comments from people with disabilities.	Community Development	April 2016	Complete	<ul style="list-style-type: none"> Feedback was sought from those with disabilities, and will continue to be provided as the River Plan projects progress.
<i>The Disability Action Plan and Policy will be monitored annually</i>				
10.1 Review the Disability Policy and indicators by June 2016.	Community Development Strategy	June 2016	Complete	<ul style="list-style-type: none"> Complete pending Council approval.
10.2 Review and report on 2015/16 Disability Action Plan in December 2015 and June 2016.	Community Development	June 2016	Complete	<ul style="list-style-type: none"> Reporting moved from 6 monthly to annual to align with other Council reporting.

DRAFT DISABILITY ACTION PLAN FOR 2016-2017

New Projects

1. Community Development and Leisure Unit will investigate how a companion card programme has been used by other City Councils and use this knowledge to implement a trialed at the Swimming Facilities and expanding the programme to other community facilities if feasible.

Link to Disability Policy:

- a. Participation and Inclusion
- b. Removing Barriers and increasing Access

Responsible Business Unit: Community Development and Leisure

2. Council will investigate the feasibility of be. Accessible undertaking comprehensive assessments and providing recommendations on facility usage, maintenance and development. Regularity of assessments and the number of facilities needs to be included.

Link to Disability Policy:

- a. Removing Barriers and increasing Access

Responsible Business Unit: Community Development and Leisure

3. Communications Unit will ensure that candidates' and voting hard copy and online materials in the 2016 Local Body Elections are accessible. Focus groups of disabled people will occur around how to make the election process more accessible and use findings from these discussions to increase the HCC elections accessibility.

Link to Disability Policy:

- a. Culture and Communication
- b. Participation and Inclusion
- c. Removing Barriers and Increasing Access

Responsible Business Units: Community Development and Leisure, Democracy, Communication

Long Term Projects

4. Hamilton Gardens and City Transportation will work with Waikato Regional Council around upgrades to physical and public transport access to the Hamilton Gardens will continue to be reviewed and progress reported on annually in relation to the Ten Year Plan.

Link to Disability Policy:

- a. Participation and Inclusion
- b. Removing Barriers and Increasing Access

Responsible Business Units: Hamilton Gardens, City Transportation

Ongoing Projects

5. Library staff will continue their partnership with the Blind Foundation to promote Booklink to the public who have a reading impairment. They will investigate ways to promote Booklink, train volunteers to teach Booklink to users and increase the number of people using Booklink.

Link to Disability Policy:

- a. Participation and Inclusion
- b. Removing Barriers and Increasing Access

Responsible Business Units: Hamilton Libraries

6. Results from the survey/research conducted in 2016, on the travel habits of Families with disabled members around Hamilton will be promoted and shared to regional transport providers by September 2016.

Link to Disability Policy:

- a. Participation and Inclusion
- b. Removing Barriers and Increasing Access

Responsible Business Units: Community Development and Leisure

7. Develop a section on the Council website highlighting good practices and practitioners around access. Report on its development by May 2017.

Link to Disability Policy:

- a. Participation and Inclusion
- b. Removing Barriers and Increasing Access

Responsible Business Units: Building Control, Communications

The things we do and report on annually

Culture and Communication

1. All new staff will have disability training in their induction and frontline staff will have regular disability training. Disability training sessions will be offered to all staff and a current list of disability trainers will be updated annually on the intranet.
2. Council's recruiting processes and feedback from the Employment Tool Kit on the Intranet will be reviewed annually.
3. All Hamilton City Council emergency and evacuation processes at all its facilities are accessible. After each evacuation they will be reported on and any identified issues will be addressed.
4. Hamilton City Council will work with Waikato Regional Council and the Waikato District Health Board to ensure its processes in an emergency are accessible.
5. Disabled people will be informed about what to do in an emergency and where to find relevant information for managing an emergency.
6. City Safe education programmes include people with disabilities.
7. The Council's websites and all hardcopy information are reviewed for its accessibility and improved based on feedback.
8. Council's A to Z Services will be reviewed and updated regularly with disability information.

Participation and Inclusion

9. Disabled people will continue to provide comments on newly identified plans and existing plans such as the CCTP, the River Plan and any planning around the Founders Theatre.

Removing barriers and increasing access

10. Swimming Facilities, Hamilton Cemetery, Hamilton Zoo and Hamilton Gardens will continue to review access possibilities and provide guides for visitors with disabilities by appointment.
11. New playgrounds that include elements of accessible play and have inclusive playgrounds and equipment are built.
12. Street access, entry to buildings and mobility car parks issues will be recorded and considered in future reports.
13. The Hamilton City Council will work to monitor access to public transport by considering local research informed by disabled public transport user in Hamilton.

Monitoring and implementing the policy and action plan

14. The Access Advisory group will meet regularly to provide staff with feedback on projects and update staff on what is happening in the disability community. Its Terms of Reference will be reviewed annually.
15. The Action plan will continue to be reported on annually to Council.
16. The Disability Policy will be reviewed by June 2019.

Committee: Strategy & Policy Committee

Date: 07 June 2016

Report Name: Older Persons Plan Annual Report

Author: Deanne McManus-Emery

Report Status	<i>Open</i>
Strategy, Policy or Plan context	<i>Older Persons Plan</i>
Financial status	<i>The budget for the implementation of the Older Persons Plan is contained within existing budgets set in the Annual Plan (\$329,918)</i>
Assessment of significance	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

1. Purpose of the Report

2. This report provides an annual update on progress made on the implementation of Council's Older Persons Plan.

3. Executive Summary

4. Delivery of the Older Persons Plan is on track. Twelve actions have been completed within the first year, and another seven have commenced and are on track. One action is yet to begin and will commence in 2017.
5. The plan contains 20 actions for completion over 3 years, with eleven actions that are annually recurring events.
6. The Plan is being delivered within the budget set by Council.

7. Recommendations from Management – *Recommendation to Council*

- a) That the report be received.
- b) That the following completed actions from the Older Persons Plan and Older Persons Plan Annual Implementation report be removed:
 - i. Action 5 – Develop guidelines for council information in formats more accessible to older people;
 - ii. Action 13 – Deliver six mobile technology workshops to Hamilton Rest Homes; and
 - iii. Action 19 - The Older Persons Advisory Panel will develop a plan for communicating with and obtaining the views of older people by June 2016.

8. Attachments

9. Attachment 1 - Older Persons Plan
10. Attachment 2 - Older Persons Plan Annual Implementation Report - June 2016

11. Key Issues

12. Background

13. At the 28 May 2015 [Ordinary Council](#) meeting the Older Persons Plan was approved by Council.
14. The Plan was developed by the Older Persons Advisory Panel and provides guidance to Council to ensure Hamilton is a desirable place for older people to live.
15. The plan was guided by three aims: Safety, Access and Inclusion for older people in Hamilton.

16. Status Report on the Actions

17. The Older Persons Plan is an internal action plan that highlights achievable actions that Council can give effect to. There are 20 actions in the plan. Nine are one-off actions and 11 are annually recurring actions.
18. An annual implementation report on the actions contained in the Plan is attached to this report (Attachment 2). In summary:
 - Twelve actions have been completed within the first year.
 - Another seven have commenced and are on track. One action is yet to begin and will commence in 2017.
 - Implementation of the plan is coordinated by Community Development and Leisure Unit, and is supported by a number of other units within Council.
 - Three actions (Actions 5, 13 and 19) have now been fully completed and can be removed from the Plan.

19. Implementation Highlights

20. Development of a Communication Plan for older people, that provides direction on how to engage with older people to obtain their views. This was supported by an older persons open forum that was held in April 2016.
21. Installation of accessible bus stops for older people.
22. City Safe workshops have been held with older people's groups to promote city safe initiatives that benefit older people.
23. Expanded large print, e-book and audiobook selections at city libraries.
24. Completion of 6 workshops in rest homes promoting the use of mobile technology services provided by libraries.
25. Profiling of 10 volunteers within the older persons community during annual volunteer week in June 2016.
26. Continuing engagement with the Older Persons Advisory Panel on Council issues.
27. Work will continue on implementation of the plan in 2016/17. These actions will be complemented by a wider community response to the needs of older people in Hamilton through the city's involvement in the World Health Organisation Age Friendly Global Network.

28. Financial and Resourcing Implications

29. The Plan is delivered within existing budgets, and projects identified are within existing work programmes. The following figures have been provided by the business units responsible for delivering actions from within the Older Person’s Action Plan. Please note this is not additional budget.

- Accessible outdoor furniture \$ 9,118
- City Safe signage \$ 1,300
- Libraries – Large print and e-book collections \$ 187,000
- Accessible Bus Shelter and Kerb Programme \$ 112,500
- Estimated Staffing resources to implement actions within the plan \$ 20,000

- **Total** \$ **329,918**

Signatory

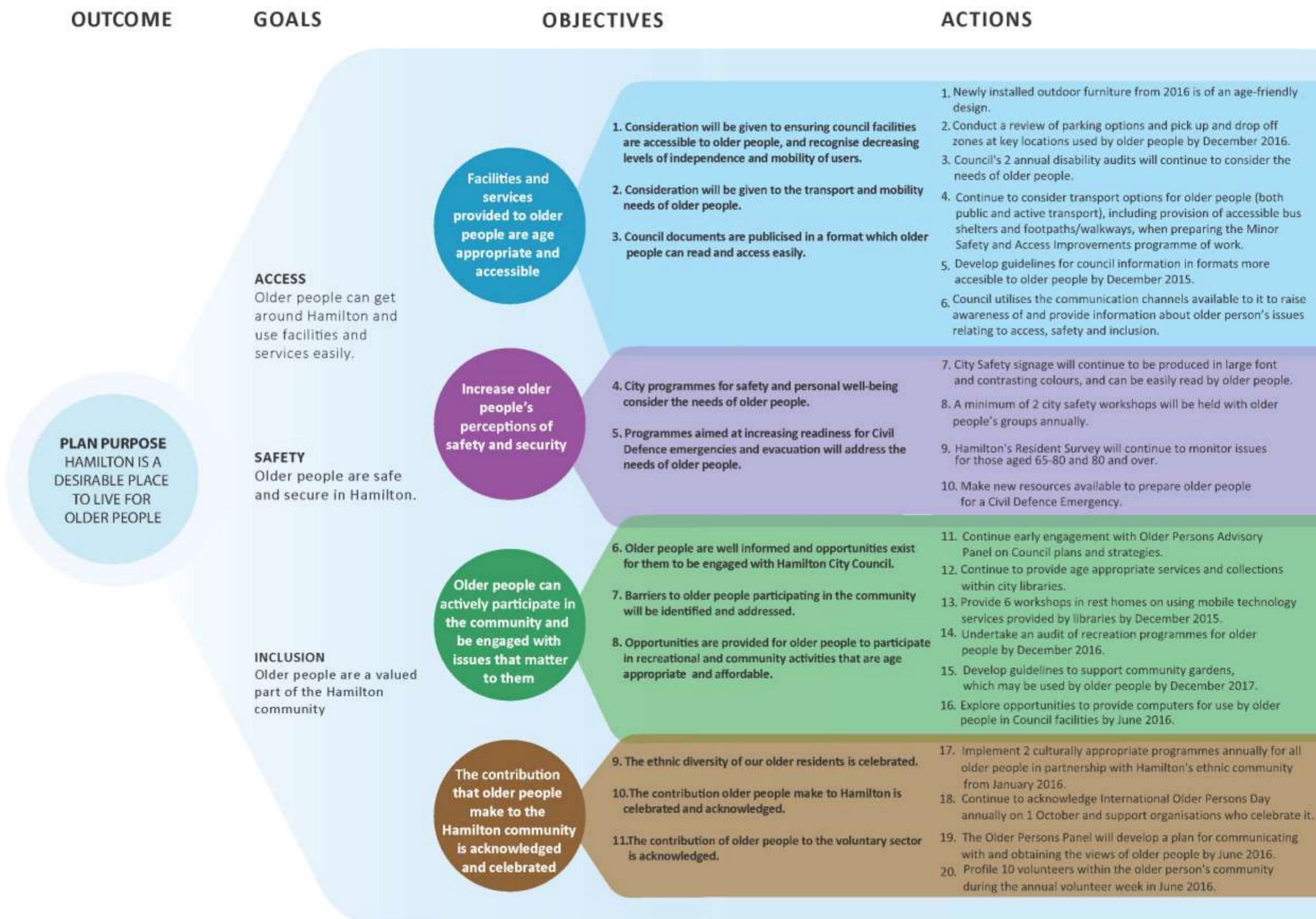
Authoriser	Lance Vervoort, General Manager Community
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OLDER PERSONS PLAN

 **Hamilton City Council**
Te kaunihera o Kirikiriroa

MAY 2015



**Older Persons Plan
Annual Implementation Report – June 2016**

Action	Responsible Unit (Name)	Timeframe	Status	Comments
1. Newly installed outdoor furniture from 2016 is of an age-friendly design	Parks and Open Spaces Transportation	From January 2016 (ongoing)	Complete for 2015/16	<ul style="list-style-type: none"> Age friendly outdoor furniture installed at the Celebrating Age Centre. Age Friendly designs will be incorporated into future outdoor furniture installed by Parks and Open Spaces as and when required.
2. Conduct a review of parking options and pick up/drop off zones at key locations used by older people	Transportation	December 2016	On track	<ul style="list-style-type: none"> A user survey on mobility parking in the CBD undertaken in June 2015. All loading zones in Hamilton can be used for this pick up/drop off. Further work to be undertaken to promote this amongst older people. Mobility parking and loading zone maps are now available online.
3. Council will undertake two annual disability audits will identify the needs of older people.	Facilities	Two audits annually	On track	<ul style="list-style-type: none"> Discussions with council's Disability Advisor have occurred to ensure future audits encompass the needs of older people.
4. Continue to consider transport options for older people (both public and active), including the provision of accessible bus shelters and footpaths/walkways, when preparing the Minor Safety and Access Improvements programme of work	Transportation	Ongoing work – completed throughout the year	Complete for 2015/16	<ul style="list-style-type: none"> Accessible bus shelters have been installed around the city with a further 11 are to be completed by the end of the 2015/16 Financial year. Regular meetings are held with Waikato Regional Council to discuss the needs of older public transport users.
5. Develop guidelines for council information in formats more accessible to older people	Communications/Community Development	December 2015	Complete	<ul style="list-style-type: none"> Older Persons Communication provides guidance to ensure communications consider the needs of older people.
6. Council utilises communication channels available to it to raise awareness of and	Communications/Community Development	Ongoing	Complete for 2015/16	<ul style="list-style-type: none"> An Older Persons Communication Plan has been completed.

Action	Responsible Unit (Name)	Timeframe	Status	Comments
provide information about older persons issues relating to access, safety and inclusion.				<ul style="list-style-type: none"> An Older Persons Open Forum was held on 4 April 2016, attended by approx. 60 people that included older people and service providers.
7. City Safety signage will continue to be produced in large font and in contrasting colours, and can be easily read by older people.	City Safety	Ongoing – addressed as new signage is created	Complete for 2015/16	<ul style="list-style-type: none"> New signs have been installed in large font and of contrasting colour. Additional signage that is appropriate to meet the needs of older people will be implemented as and when required.
8. A minimum of two city safety workshops will be held with older people's groups annually	City Safety	2 workshops annually	Complete for 2015/16	<ul style="list-style-type: none"> Two city safety workshops have occurred in 2015/16: <ul style="list-style-type: none"> Blind Foundation (July 2015) Rauaawaawa Trust (May 2016) Community Development and City Safe staff working collectively to offer further workshops where required.
9. Hamilton's Resident Survey will continue to monitor issues of those aged 65-80 and 80 and over	Strategy and Research	December 2016	On track	<ul style="list-style-type: none"> To be evaluated during the 2016 Resident Survey.
10. Appropriate resources are available to ensure older people are prepared for a Civil Defence emergency.	Emergency Management	August 2015	Complete for 2015/16	<ul style="list-style-type: none"> Community Response plans have been developed and were delivered to a number of community centres that are available to older people.
11. Council continues early Engagement with Older Persons Advisory Panel on council plans and strategies	Community Development	Ongoing	Complete for 2015/16	<ul style="list-style-type: none"> OPAP chair reported to Strategy and Policy on 3 November 2015. Two meetings have occurred in 2016, with a further meeting scheduled for 17 June. OPAP has provided input into a number of council plans and strategies, including the Frankton Neighbourhood Plan, CCTP, City Safety Plan, Biking Plan and Hamilton East Plan.
12. Continue to provide age appropriate	Libraries	Ongoing	Complete for 2015/16	<ul style="list-style-type: none"> Libraries continue to expand large print, e-

Action	Responsible Unit (Name)	Timeframe	Status	Comments
services and collections within city libraries				book and audiobook selection and offer homebound service.
13. Deliver six mobile technology workshops to Hamilton Rest Homes	Libraries	December 2015	Complete	<ul style="list-style-type: none"> Six workshops were delivered in September 2015 to the following homes: Selwyn Sunningdale, Summerset down the lane, Forest Lake Gardens and Radius Maeroa, providing an opportunity for residents to develop confidence on how to use devices and services. Residents were provided with the tools on how to use e-books and how to access the libraries' collections remotely. No current plans to repeat.
14. An audit to identify recreation programmes for older people will be undertaken by December 2016.	Community Development	December 2016	On track	<ul style="list-style-type: none"> A collaborative approach with University of Waikato students was undertaken in September 2015 that identified a range of physical activity opportunities for older people. Community advisors currently evaluating what recreation opportunities exist for older people in Hamilton.
15. Develop guidelines to support community gardens	Parks and Open Spaces	December 2017	Off Track	<ul style="list-style-type: none"> Work will begin on this action at a later date.
16. Explore opportunities to provide computers for use by older people in Council facilities	Community Development	June 2016	On track	<ul style="list-style-type: none"> A stocktake of computer availability has been completed - council will look to provide information to older people on what is currently available in the near future, in a format that is accessible to older people.
17. Two culturally appropriate programmes for all older people will be implemented annually.	Community Development	From January 2016 (ongoing)	On track	<ul style="list-style-type: none"> Council are supporting discussions with ethnic communities in Hamilton to find appropriate spaces for activities for older

Action	Responsible Unit (Name)	Timeframe	Status	Comments
				<ul style="list-style-type: none"> people from ethnic communities. Council are investigating recreational opportunities for ethnic older people in Hamilton. No programmes have been implemented but will be a focus in 2016/17. As part of action #14.
18. Continue to acknowledge International Older Persons Day annually on 1 October and support organisations who celebrate it.	Community Development	1 October annually	Complete for 2015/16	<ul style="list-style-type: none"> International Older Persons Day was acknowledged and promoted by Council in 2015. Age Concern has requested assistance with promoting through local media in 2016.
19. The Older Persons Advisory Panel will develop a plan for communicating with and obtaining the views of older people by June 2016.	Community Development	June 2015	Complete	<ul style="list-style-type: none"> An Older Persons Communication Plan has been completed.
20. Profile 10 volunteers within the older person's community during the annual volunteer week in June 2016.	Community Development	June 2016	On track	<ul style="list-style-type: none"> Council is working with Volunteering Waikato to identify ten volunteers to profile. Profiles will feature online and potentially in City News. This is on track to be completed by the end of June 2016.

Committee: Strategy & Policy Committee

Date: 07 June 2016

Report Name: Future Proof Update

Author: Susan Henderson

Report Status	<i>Open</i>
Strategy, Policy or Plan context	<i>Future Proof Growth and Implementation Plan 2009 Hamilton Urban Growth Strategy 2010</i>
Financial status	<i>There is budget allocated Amount \$159,250</i>
Assessment of significance	<i>Having regard to the decision making provisions in the LGA 2002 and Council's Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance.</i>

1. Purpose of the Report

- To discuss and seek Council resolution on key inputs into the update of the Future Proof Growth and Implementation Strategy.

3. Executive Summary

- The Future Proof Strategy is a sub-regional growth management strategy for the Waikato, Hamilton and Waipa district areas. The Strategy was adopted in 2009 and is now being updated.
- To inform the Future Proof update HCC needs to take a position on a number of issues including:
 - Confirming that the established Hamilton Urban Growth Strategy settlement pattern continues to provide an appropriate supply of residential land to meet demand based on updated population projections.
 - Confirming the Regional Policy Statement provides sufficient allocation of industrial land within the City's greenfield areas to accommodate industrial projected growth.
 - Growth in Waikato and Waipa towns and villages.
- Other matters for consideration include:
 - The timing of the areas of land covered by the Strategic Agreement with Waikato District (2005) regarding future areas of land to come into the City;
 - A potential Strategic Agreement with Waipa District on land to the City-side of the Southern Links designation.
- The series of recommendations listed in this report give staff, and importantly HCC's representatives on the Future Proof Implementation Committee, a clear mandate in upcoming sub-regional discussions on the Future Proof Strategy update.

8. Recommendations from Management – Recommendation to Council

- a) That the report be received;
- b) That the Committee confirm the following position as a basis for advocacy by the HCC representatives at the Future Proof Implementation Committee in relation to the update of the Future Proof Growth Strategy and Implementation Plan 2009:
 - (i) That the established Hamilton Urban Growth Strategy (HUGS) settlement pattern remains Council’s strategic position and that growth cell staging will continue to occur in accordance with planned HUGS sequencing. This includes the 50% infill:greenfield targets and progressing Peacockes Stage 2 as the next major residential growth cell.
 - (ii) That the City has an adequate allocation and appropriate staging of industrial land within the Ruakura, Te Rapa North and Rotokauri areas to provide for future growth needs.
 - (iii) Council acknowledges and supports the growth planned in existing towns in the Waikato and Waipa Districts, in line with the existing Future Proof strategy, provided they are developed with appropriate community and social infrastructure, not just ‘core services’, while ribbon growth along the Waikato Expressway is resisted and that further connections to the Waikato Expressway are kept to a minimum.
 - (iv) Growth of the villages around Hamilton should be generally aligned with what is anticipated in the existing Future Proof Strategy, including the use of clear urban limits and allowing for gaps between the City/towns and villages.
 - (v) That any large scale residential, commercial or industrial development in the Waikato and Waipa Districts above and beyond that already anticipated by the existing Future Proof Strategy or the Regional Policy Statement will be of potential concern.
- c) That an implementation action be included in the Future Proof update to negotiate a Strategic Agreement with Waipa District Council in relation to the Waipa District land on the City-side of the Southern Links designation, for the purposes of a long term urban land resource for the City beyond the current HUGS cells.

9. Attachments

- 10. Attachment 1 - Future Proof Settlement Pattern scenarios
- 11. Attachment 2 - Medium Growth Scenario
- 12. Attachment 3 - High Growth Scenario
- 13. Attachment 4 - Strategic Agreement Areas
- 14. Attachment 5 - Southern Links Area

15. Background

16. Key Points: There is a Future Proof Strategy update underway. There is no intention to re-debate the principles or fundamentals of the Strategy through this update. The series of recommendations listed in this report give staff and Councillors a clear mandate in upcoming sub-regional discussions on the Future Proof strategy update.

17. The Future Proof Growth and Implementation Strategy 2009 ('Future Proof Strategy') is the growth management strategy for the Future Proof sub-region. The sub-region refers to the territorial areas of the Waikato and Waipa District Councils and Hamilton City Council. The Strategy was developed by these territorial authorities in the broad context of the LGA 2002 alongside Strategy partners the Waikato Regional Council and Tāngata Whenua to look at how the sub-region should develop sustainably into the future. The NZTA and the Matamata-Piako District Council also assisted in the Strategy's development.
18. To ensure the Strategy stays relevant and reflects recent census and growth projections; still reflects the aspirations of the partners; and is appropriately responding to any trends or issues revealed through Future Proof monitoring, an update of the Strategy has been agreed to by the partners, primarily to reflect new areas (e.g. Pokeno/Tuakau) and the latest growth assumptions.
19. Given all of the time and effort that went into developing the original Strategy and its on-going implementation through the various planning instruments such as the Regional Policy Statement and the partner District Plans, the existing Strategy remains highly applicable. The principles and fundamentals of the existing Strategy are not proposed for change.
20. The Future Proof Strategy and subsequent update sit within a wider strategic context and play an important role in cementing a number of strategic aspirations for Hamilton. The Hamilton Plan seeks to grow Hamilton's importance in the national economy, and Future Proof can support this by focusing the majority of growth within the sub-region to Hamilton and reinforcing the City's importance as the sub-region's employment centre. The Hamilton Plan also seeks to ensure Hamilton provides affordable housing choices, and Future Proof plays a key role in this by ensuring there is sufficient supply of residential land to meet projected demand across the sub-region.
21. The Waikato Plan, currently in development, has a strong focus on enhancing Hamilton's role as the centre of a thriving region, and enhancing the Waikato's strategic location in the upper North Island. With the vast majority of the growth in the Waikato occurring within the Future Proof sub-region, the opportunity through the Future Proof update is to ensure that Hamilton, and the wider sub-region, is able to articulate and clearly show how and where growth will occur and what infrastructure is needed to support that growth. Strong connections across the upper North Island will be critical. Hamilton is strategically located at the heart of the upper North Island, and strong links to the north, south and east are of vital importance and will play a critical role in Hamilton and the wider Waikato's economic development. The Government has a strong focus on regional economic development and opportunities for investment, and Future Proof is a key vehicle for Hamilton and the sub-region to show joined-up and integrated land use and infrastructure planning, giving the sub-region the opportunity to advocate for funding of key infrastructure projects. Elsewhere on today's agenda the Operations Roundup report talks about the importance of the Waikato Expressway and the links to Tauranga as a preferred strategic road freight corridor for investment linking Auckland, the Waikato and the Bay of Plenty.
22. Additionally, the development of Ruakura and the inland port and the opportunities presented by Southern Links, and the role of Hamilton to alleviate some of the challenges that Auckland is facing accommodating large-scale growth, are core considerations in Future Proof and the

Waikato Plan. Through Future Proof and the Waikato Plan, the strategic aspirations of the Hamilton Plan can be supported.

23. Hamilton's Growth Response: Established Settlement Pattern

24. Key Points: The HUGS settlement pattern continues to identify an appropriate supply of residential land to meet demand based on updated population projections, in either a medium or high growth scenario, and an adequate level of industrial land based on projected demand and historic uptake levels. Regular monitoring of actual growth uptake for each Long Term Plan is needed to ensure supply responds appropriately to demand.

25. To inform the Future Proof update, HCC needs to confirm that the Future Proof settlement pattern as established and detailed by [Hamilton Urban Growth Strategy](#) ('HUGS'), and now embedded in the Regional Policy Statement (RPS), will continue.

26. The 2009 HUGS settlement pattern established the broad growth picture for Hamilton, which has been subsequently amended by the Proposed District Plan (PDP) decision in relation to the Rotokauri Stage 1 area, and the Board of Inquiry (BoI) decision in relation to Ruakura. The PDP, Long Term Plan and 30-year infrastructure strategy now provide for greenfield growth sequencing to occur as follows:

- Existing Greenfield Cells:
 - Rototuna,
 - Peacocke Stage 1,
 - Rotokauri Stage 1 and
 - Ruakura;
- Then Peacockes Stage 2;
- Followed by Rotokauri Stage 2.
- There is also potential capacity in Temple View but this is currently unknown. A scoping study is currently underway.
- The HUGS strategy also seeks to ensure that 50% of growth occurs in the existing built-up areas of the city (infill growth). This target is now reflected in the statutory resource management documents for Hamilton. The Regional Policy Statement sets this as a target for the City (method 6.14.3). The Hamilton Proposed District Plan provides a regulatory framework consistent with the Regional Policy Statement and provides for infill and intensification options.

27. Residential Demand and Supply:

28. Key Points: The HUGS settlement pattern continues to identify an appropriate supply of residential land to meet demand based on updated population projections, in either a medium or high growth scenario, subject to infill capacity being provided.

29. There are a number of datasets available which project the amount of population and household growth in Hamilton, and Future Proof is considering three datasets: Statistics New Zealand medium and high series, and NIDEA 2015.

30. A full analysis of residential demand and supply in these three scenarios is provided in Attachment One. Attachments Two and Three illustrate which greenfield growth areas would be needed in a medium or high scenario, noting that a further cell may be needed in a high scenario towards the end of the third decade.

31. A summary of the analysis is provided in the table below:

Hamilton City Growth: 2016-2045			
HUGS growth cells:		Sufficient in a Medium Scenario?	Sufficient in a High Scenario?
50% infill			
Greenfield	Years 1-10 (2015-2025)	✓	✓
Rototuna, Peacocke 1, Peacocke 2, Rotokauri 1, Rotokauri 2, Ruakura, Temple View.	Years 11-20 (2026-2035)	✓	✓
	Years 21-30 (2036-2045)	✓	Note: A new greenfield cell may be needed towards end of this decade in a sustained high growth scenario or where infill is insufficient. Temple View may provide some capacity in this scenario.

32. Under any of these three scenarios, the HUGS growth cells continue to identify and provide sufficient land for the next 30 years unless sustained high growth occurs in which case a new cell may be needed in the third decade. This is subject to sufficient capacity and ongoing provision for infill development.

33. As such, it is recommended that the Council’s position going into the Future Proof update is that the HUGS strategy is still Council’s strategic position in relation to growth and will form the basis of the Future Proof settlement pattern for Hamilton.

34. **Risks:** If growth is higher than the high scenario and/or infill fails to provide 50% of the ongoing development capacity, there is a risk that the HUGS greenfield cells may not be sufficient for the next 30 year period. Temple View may provide some additional supply although this is yet to be confirmed. In the scenario that more land outside the City is needed within the 30 year timeframe, the Strategic Agreement on Future Urban Boundaries with Waikato District Council (2005) provides areas of land outside of the City. This is discussed further below.

35. The way we are constructing infrastructure and planning for growth is aligned with the HUGS strategy:

- The 2012 and 2015 10-year plans and the 30-year infrastructure strategy give effect to the infrastructure requirements for the staging sequence set out in HUGS;
- The Proposed District Plan contains zoning provisions which align with the HUGS strategy, including Structure Plans and provision for infill/intensification areas;
- Deviation from the HUGS strategy and sequencing would have potential sunk cost implications for the Council in terms of infrastructure provision.
- The introduction of a new growth cell not contemplated by HUGS would need to be assessed against the Financial Strategy. Under current assumptions, Council would likely breach its Financial Strategy if it provided infrastructure for a new or additional growth cell in the 2015-25 Long Term Plan. There are existing financial affordability challenges in aligning the timing and delivery of the infrastructure required to support HUGS and developer expectations.

Any change to the HUGS strategy would need to be assessed by way of, not only a full review of that strategy, but all the consequential changes required to our asset, financial and the Resource Management Act document framework.

- 36. There will be a need to closely monitor the infill capacity to ensure that the policy driver of 50% infill/greenfield is still achievable over time. New infill/intensification options will need to be developed and provided for during the 30-year timeframe.
- 37. Monitoring of the actual rates of growth and infill capacity is needed so that adjustments can be made particularly through LTP processes.
- 38. Of the three projections, the Statistics New Zealand medium projection is the closest projection to Hamilton’s current 30-year infrastructure plan, and is the most consistent with Hamilton’s rates of greenfield growth. The household projections for NIDEA 2015 are considerably higher than our historic levels of growth. Active monitoring of growth projections is occurring; particularly the impact of Auckland on the Hamilton housing market and whether the current high levels of growth are going to continue for the foreseeable future leading to upward pressure on the growth assumptions. A hybrid combination of medium and high growth scenarios may be more realistic if current trends continue. For infrastructure planning purposes accurate growth projections are needed so Council can optimise existing infrastructure use and regularly modify the timing of its core infrastructure provision to ensure a supply of “serviced land” ready for development is meeting demand.
- 39. **Industrial land demand and supply:**

40. Key Points: The Future Proof and Regional Policy Statement provision for industrial land continue to provide for an adequate level of industrial land for Hamilton. As yet, there are no proposals to revisit the parameters of the RPS industrial table during the Future Proof Strategy update.

- 41. The Future Proof Strategy and the RPS includes quantum and identified locations for industrial growth within the sub-region.
- 42. Over recent years, industrial land provision in the sub-region has been closely scrutinised in the RPS proceedings and confirmed by the Environment Court. This included the addition of the Ruakura growth cell to the industrial land table. Through those processes, the amount of land within Hamilton and sub-region was determined to be appropriate.
- 43. Within Hamilton, the growth cells with a significant industrial component comprise:
 - Ruakura;
 - Rotokauri and;
 - Te Rapa North.

There are also existing areas, such as Te Rapa and Frankton which have capacity for growth and regeneration of older properties, examples of which are occurring now. There are ‘flexibility provisions’ incorporated into RPS to allow for further growth outside the RPS land use table, if higher than expected levels of growth are experienced.

44. A summary of the greenfield industrial growth cell allocations is provided in the table below:

	RPS Allocation 2010-2021	RPS Allocation 2021-2041	RPS Allocation 2041-2061	Total RPS allocation	Current status
Rotokauri	85 ha	90 ha	90 ha	265ha N.B. There is additional capacity available in Rotokauri beyond the 2061 time period.	221 ha is zoned, with around 157 ha of that land still vacant (February 2016).
Ruakura	80 ha	115 ha	210 ha	405 ha	80 hectares is currently available.
Te Rapa North	14 ha	46 ha	25 ha	85 ha N.B. There is additional capacity available in Te Rapa North beyond the 2061 time period.	7ha is available, whilst another 7ha has been utilised for a service centre.

45. One measure of assessing industrial land supply is an assessment of historic uptake rates, which over the past 15 years, has been around 11 to 12 ha per year. This average could increase as Ruakura develops, however, there is a sufficient pool of industrial land within Hamilton to cater for long term needs, particularly in light of the flexibility provided by the RPS provisions.
46. As yet, there are no proposals to revisit the parameters of the RPS table during the Future Proof Strategy update however, in time, the Waikato District Plan review or developer demand for additional industrial land in Waikato District may require further attention.

47. Hamilton's Growth Response: Strategic Agreement with Waikato District Council

48. Key Points: The land identified in the Strategic Agreement with Waikato District Council (areas HT1, R2 and WA) is not required for urban development at this time. The Strategic Agreement provides a mechanism to review the timing of land transfer and if it is needed for development sooner than anticipated. Active monitoring at the time each LTP is prepared will establish whether the transfer dates are still appropriate or need to be advanced.

49. The Strategic Agreement on Future Urban Boundaries (2005) sets out that three further areas of land will come into the City from Waikato District Council once certain triggers are met.
- Area R2 would come into the City in 2039;
 - Area HT1 would come in to the City in 2045 provided that the Waikato Expressway had been built by that time;
 - Area WA would come into the City once infrastructure issues are resolved.
 - See the attached map (Attachment Four).
50. As outlined above, it is unlikely that these areas would be needed for urban development within the next 30 years. The risks to this assumption are if residential growth was very high (above Long Term Plan growth assumptions for the next 30 years) or infill areas were unable to accommodate 50% of residential growth over this same period.
51. The Strategic Agreement provides that the rate of land uptake be regularly reviewed and that the timing of transfer may be amended by mutual agreement between both parties.

52. **Options for Council to consider**

53. There are two potential options:

- That the land outlined in the Strategic Agreement stays within WDC’s jurisdiction in the interim until such time as it is needed for urban development. A commitment to a regular thorough review of growth assumptions at each LTP would enable an assessment to be made as to whether the land would be needed sooner than currently anticipated. If a need was identified through this regular review, discussions could then be initiated with WDC to bring the land, or parts of the land, into HCC earlier than 2039/45 if needed for urban development. This is the staff’s recommended option.
- Because of the defined boundary to be formed by the Waikato Expressway there is some landowner interest in R2 and HT1 cells coming into the city earlier than planned. If an accelerated timeframe for HT1/R2 and potentially WA coming into the City is seen as desirable, there is an opportunity through the Future Proof update to include an implementation action to initiate a Local Government Act process to bring the HT1/R2/WA land into the City as soon as the Waikato Expressway has been completed. This would be on the basis that once HT1/R2/WA come into the City that the zoning would remain as a non-urban zone, with the function of these areas being as a long-term future urban land supply for the City beyond the HUGS cells.

54. The pros and con/risks of these options are outlined below:

Pros and Cons/Risks of bringing HT1/R2/WA into the City early (before they are needed for urban development):
Pros
The land would be within Hamilton City Council jurisdiction and HCC could initiate district plan changes/variations.
More certainty for landowners.
Rates revenue increase (though potentially offset by rates payback to Waikato District Council and ongoing operational costs incurred by HCC).
Addresses concerns regarding the community being isolated from the wider Waikato District after the Waikato Expressway is built. The Waikato Expressway will form a physical feature that may act as a barrier and people within the HT1/R2 areas will feel they are more part of the City than part of Waikato District. It would ensure that the city boundary aligns with the community living inside the Waikato Expressway.
It would align the use of and planning for community infrastructure in that part of the City.
It would allow Hamilton to manage the land to ensure it is not further subdivided in the interim until it is needed for urban use.
It would provide flexibility for Hamilton to plan for growth in those areas should the HUGS cells fill up more quickly than expected.

Cons/Risks
Any land that comes into the City would be subject to a process under the Resource Management Act (section 81) which requires a District Plan change/variation within 2 years after land comes into the City through a boundary adjustment. There is risk that submitters could seek to re-zone land or bring it forward, out-of-sequence with the City's growth planning. This would have implications for infrastructure provision, development contributions, and the City's financial strategy.
Bringing land into the City, even if the existing rural use of the land was to be retained, would be likely to increase development expectations from landowners which would put pressure on Council's strategic growth planning.
It may be necessary to consider a rates payback to Waikato District. In the Ruakura example, HCC agreed to reimburse WDC for the lost rates income (from 2009 – 2018) but also needed to service the land, in terms of drain cleaning, road maintenance, refuse collection etc. These costs exceeded the benefit of the new rates take in this instance.
There is no guarantee that, without proven need for the land, the Local Government Act boundary adjustment process would be successful.
When Ruakura and Te Rapa North were brought into the City earlier than the Strategic Agreement anticipated, the benefits were clearly articulated and development in those areas is now underway or planned. This is in contrast to the current situation where there is no demonstrated need for the land now.
Existing growth cells (Rototuna, Peacocke, Ruakura, Rotokauri, and potentially Temple View) may be delayed if cells outside the City were to come in early and be prioritised. This may result in sunk infrastructure costs. Additionally, residents in Peacocke have been waiting since 1989 for urban development to occur and further delays to this development may be unpalatable.
The addition of another growth cell could spread growth and infrastructure investments too thinly (on too many fronts), whereby diluting the return on investment, and potentially resulting in struggling to meet the infrastructure needs in multiple areas.

55. Summary

56. There are a number of benefits and costs associated with bringing HT1/R2/WA land into the City earlier than necessary for urban development which are outlined above. On balance, the option of bringing land into the land into the City prior to when planning needs to commence for urban development is not recommended by staff because the risks are considered to be too high. If there is a desire to accelerate any cells, this would be best established via regular reviews at the time of each LTP, or considered as part of a HUGS review. Out of this review process, one of the cells may be identified for earlier advancement to meet growth requirements, and discussion can occur with Waikato District Council over this option.

57. Hamilton's Response to growth: Potential strategic agreement with Waipa DC (Southern Links):

58. Key points: There is an opportunity through the Future Proof update to include an implementation action to negotiate a Strategic Agreement with Waipa District Council with regard to land in the Southern Links precinct.

59. Since the adoption of the Future Proof Strategy in 2009, the Southern Links designation has been confirmed. There is an area of Waipa DC land that falls between the Southern Links designation, the Waikato River and the current City boundary, as illustrated in Attachment

Five. This land is similar to the land in HT1 and R2, in that it will be severed by a major state highway in the future, potentially forming a new natural boundary to the city.

- 60. The majority (82%) of this land is held as large rural properties (above 4ha in size). Whilst this land is not needed for urban development in the medium or longer term, it could provide a large growth cell for full structure planning and could be considered as a future long-term urban land resource for the City given its relatively unfragmented nature, and considered alongside the land in HT1, R2 and WA.
- 61. There is an opportunity through the Future Proof update to include an implementation action to negotiate a Strategic Agreement with Waipa District Council with regard to this area of land. This land would then be available as a long-term urban resource for the City but with no intention to bring forward this land for urban development until beyond the current sequencing and timing of the HUGS cells.
- 62. Any Strategic Agreement negotiated with Waipa DC would be presented to Council for approval and subject to a public consultation process.
- 63. Risks: There is a risk that landowners may see a Strategic Agreement as a signal that the land may be developed for urban use in the short to medium term. It would need to be clearly articulated that the land would not be developed until needed for urban development, beyond the HUGS cells.

64. HCC’s position on growth in neighbouring districts

- 65. **Key points: Proposed growth in the towns in Waikato and Waipa districts is in line with the existing Future Proof Strategy aspirations for a network of thriving towns. These towns should be the primary focus for the districts’ growth and should provide appropriate community and social infrastructure. Growth needs to be sequenced and timed to meet demand, and not undermine the investments that have already been made.**
- 66. **Growth in villages around Hamilton should be aligned with what is anticipated in the existing Future Proof Strategy, including the use of clear urban limits and allowing for gaps between the City/towns and villages.**
- 67. **Any large scale residential, commercial or industrial development above and beyond that already included within the Future Proof Strategy and RPS will be of potential concern and need close scrutiny.**

68. Administrative boundaries

69. At a practical level, the Future Proof Strategy needs to be updated to reflect the current administrative boundaries of the Waikato District, which at the time of the adoption of the original Strategy did not include the north Waikato, most notably Tuakau and Pokeno (part of former Franklin District).

70. Growth in towns

71. Waikato and Waipa Council staff are currently working on growth projections for the sub-region. Although the approach is not yet finalised, discussions on the Future Proof Settlement Pattern have indicated the following areas of interest/change:

- 72. Pokeno
 - Is currently experiencing significant residential and industrial growth;
 - Waikato District Council are analysing the current capacity and future growth potential. There is the potential for another 2,000 households over the next 30 years, on top of the additional 2,200 households that are already provided for;
 - Commutable and affordable for Aucklanders.

73. Tuakau
- Plans are in place for significant growth to a town comprising approximately 9,000 people (2015 population 4,400) within 30 years.
 - Very close to Auckland regional boundary, and is already a satellite town to Pukekohe.
 - Potential to become the biggest town in the District in the long term.
74. Te Kauwhata
- Planned to grow steadily over the next 30 years from approximately 1,000 people in 2013 up to around 6,000.
75. Meremere
- Currently a small village, with nearby land zoned for Heavy Industry (around and in the vicinity of the old power station site).
 - Major landowner has indicated aspirations for increasing residential and industrial growth, at a scale which is not contemplated in the current Future Proof Strategy.
 - Connection to Waikato Expressway not designed to accommodate large increase in traffic resulting from growth.
76. Huntly
- Economic development interventions aimed at stimulating both economic and social outcomes.
 - Opportunities to regenerate existing developed land, both residential and industrial.
 - Major landholder has aspirations to provide an employment alternative to existing coal mining economy.
77. Ngaruawahia
- Potential to become the cultural and heritage capital of New Zealand.
 - Primarily a residential town, with local scale commercial services.
78. Cambridge and Te Awamutu
- Planning provisions of Waipa District Council and growth projections, all consolidate the primacy of these towns within the District.
 - Plans include a balance of residential and employment land, to create communities which do not need to rely on commuting to Hamilton for employment opportunities.
79. Hamilton's position on growth of towns: Growth in these towns is generally in line with the existing Future Proof Strategy aspirations for a network of thriving towns with the exception of Meremere, where large growth is not currently proposed. These towns should be the primary focus for the districts' growth. The existing Future Proof strategy details the allocation and staging of residential growth in Tables 3 and 4 (pages 60-63). Growth needs to be sequenced and timed to meet demand, and not undermine the investments that have already been made. This is particularly applicable if there are aspirations to increase growth in Meremere, specifically when this could be best sequenced and timed without adversely impacting the growth proposed in other towns. If growth is proposed that starts to have an impact on the efficiency of the Waikato Expressway, and accordingly travel times to Auckland, there would be concerns.
80. There would be an expectation that residential growth proposals would, depending on scale, be complemented with increased local employment opportunities, provided with local services, and appropriate infrastructure including community and social infrastructure. It would be expected that any associated commercial development would be aligned with the Regional Policy Statement Policy 6.16 and Table 6-4, which support a hierarchy of commercial centres and consolidation of existing centres.

81. Growth on Hamilton's periphery (Villages)82. Current position

83. The Future Proof Strategy and the RPS have key provisions relating to managing and avoiding further impacts of the growth of villages and rural areas on Hamilton's periphery. These provisions recognise the cross-boundary nature of growth in such areas, whereby large numbers of people commute to work, shop and access physical/social/community infrastructure in the City.

84. Growth in villages around Hamilton should be aligned with what is anticipated in the existing Future Proof Strategy including the use clear urban limits and allowing for gaps between the City/towns and villages. Further subdivision of rural land around Hamilton must be minimised, as provided for currently in Waipa and Waikato District Plans.

85. Waipa Villages

86. Given the advanced nature of the Waipa District Plan, there are no known emerging issues at present on growth within the Hamilton periphery in Waipa. Growth projections and urban limits for the villages are embedded in the Waipa 2050 growth strategy and the Proposed Waipa District Plan.

87. Waikato Villages

88. Waikato District Council is currently reviewing its District Plan and will be looking carefully at growth allocated to its villages. Of particular interest to Hamilton, are those villages near the City's boundaries. No formal proposals for changing the 'Country Living' subdivision rules (e.g. reduced lot sizes) or increasing the amount of land zoned 'Country Living' have been put forward at this stage, although either could significantly increase the amount of rural residential development on the City's boundaries.

89. Increased growth on the Hamilton periphery needs to be carefully examined and resisted unless compelling supporting evidence can be provided to ease cross-boundary concerns.

90. Industrial Growth

91. Large scale growth, beyond that which is currently provided for in the RPS and the Future Proof Strategy, would be treated with caution. These could undermine the possible success and vitality of existing industrial areas or proposed growth cells. Proposals could also undermine the recently operative RPS, which examined the industrial land picture in the sub-region in detail, including through to Environment Court proceedings. The industrial growth cells for the sub-region are:

- Ruakura
- Te Rapa North
- Rotokauri
- Horotiu
- Hautapu
- Hamilton Airport
- And small amounts in Huntly/Rotowaro.

92. Any large industrial development proposed above and beyond that already included within the RPS (Table 6-2, page 6-33 and Table 6-3, page 6-34 of the RPS) will be of potential concern and need close scrutiny. The RPS does contain flexibility provisions regarding industrial land provision which can be applied to accommodate new opportunities as they arise, but it is important that this is managed on a sub-regional basis.

93. Financial and Resourcing Implications

94. The Future Proof update is to occur within the existing Future Proof budget. The allocated budget for Future Proof for the 2015/2016 year is \$159,250.

95. Summary of risk

96. Risks are noted throughout the report. In summary, the principal risks are:
97. Mis-alignment with existing strategies and plans: In terms of Hamilton City's own response to growth, the recommendations of this report are aligned to the existing HUGS strategic approach, which has informed LTP decisions on infrastructure spend and informed spatial planning through the Proposed District Plan.
98. This position best aligns with the provisions of the RPS and the existing agreement with Waikato District for long term growth options for the City.
99. Monitoring of the actual rates of growth and infill capacity will be needed so that adjustments can be made particularly through LTP processes.
100. Any change to the HUGS strategy would need to be assessed by way of not only a full review of that strategy, but all the consequential changes required to our asset, financial and the Resource Management Act document framework, in order to fully articulate any consequences of such a change.
101. Neighbouring districts: Any proposals for new growth within neighbouring districts should be aligned with the existing Future Proof strategy; the recently operative RPS; and should provide economic and residential opportunities for their communities. The consequences of growth occurring outside of agreed staging and timing could include deploying infrastructure too early or in the wrong place or increasing/unsustainable demands on existing infrastructure. Impacts on the City's growth and undermining of investments that have already been made to support the planned growth may be another consequence. The positions outlined in this report are based on long- established growth principles which would mitigate the likelihood of these issues occurring.
102. Strategic Agreement with Waikato District: There are a number of benefits and costs associated with bringing the land into the City earlier than necessary for urban development, which are outlined in this report. On balance, the option of bringing land into the City prior to when planning needs to commence for urban development is not recommended by staff because the risks are considered to be too high. If there is a desire to accelerate land development in HT1, R2 or WA, this would be best established via regular reviews at the time of each LTP, or considered as part of a HUGS review. Any change to the HUGS strategy would need to be assessed by way of, not only a full review of that strategy, but all the consequential changes required to our asset, financial and the Resource Management Act document framework.
103. Southern Links land: The recommendations include an addition the Future Proof update, to negotiate a Strategic Agreement with Waipa District Council covering the Southern Links land, and possible long term growth of the City. There is a risk that landowners may see a Strategic Agreement as a signal that the land may be developed for urban use in the short to medium term. This may lead to pressure to develop the land ahead of when it is needed, and could lead to sunk cost implications for infrastructure in other cells if there was a slow-down in their development as a consequence. It would need to be clearly articulated that the land would not be developed until needed for urban development, beyond the HUGS cells. The timing of when this land may be required is best established via regular reviews at the time of each LTP, or considered as part of a HUGS review.

Item 9

104. Overall: The recommendations have been developed considering the effects on the residents and ratepayers of Hamilton, development community and the Council. Growth planning focuses on a long term horizon. Ad hoc growth, which could undermine past investments or spread future investments too thinly, should be avoided. Additionally, the risk of opening growth on too many fronts, impacts upon the affordability of infrastructure and could push the Council to infrastructure spend beyond the City’s current financial strategy. The recommendations contained in this report are considered to be the options that best mitigate the risks identified, while providing long term certainty around the growth plans for the City and sub-region.

Signatory

Authoriser	Blair Bowcott, Executive Director Special Projects
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HAMILTON CITY COUNCIL GROWTH 2016 – 2045

Period	Population and Household Demand	Household Supply	Strategic Overview and infrastructure needs for Hamilton growth areas	Certainty																																					
Decade 1: Year 1 – 10 2016-2025	<table border="1"> <thead> <tr> <th colspan="4">Household Growth 2016-2025</th> </tr> <tr> <th></th> <th>Stats NZ Medium</th> <th>Stats NZ High</th> <th>NIDEA 2015</th> </tr> </thead> <tbody> <tr> <td>Greenfield</td> <td>4,300</td> <td>5,735</td> <td>7,385</td> </tr> <tr> <td>Infill</td> <td>4,300</td> <td>5,735</td> <td>7,385</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="3">Population Growth 2016-2025</th> </tr> <tr> <th>Stats NZ Medium</th> <th>Stats NZ High</th> <th>NIDEA 2015</th> </tr> </thead> <tbody> <tr> <td>19,860</td> <td>28,870</td> <td>27,220</td> </tr> </tbody> </table>	Household Growth 2016-2025					Stats NZ Medium	Stats NZ High	NIDEA 2015	Greenfield	4,300	5,735	7,385	Infill	4,300	5,735	7,385	Population Growth 2016-2025			Stats NZ Medium	Stats NZ High	NIDEA 2015	19,860	28,870	27,220	<p>Greenfield supply available in this decade (total capacity of cells):</p> <table border="1"> <thead> <tr> <th></th> <th>Greenfield Supply (Total capacity of cells)</th> </tr> </thead> <tbody> <tr> <td>Rototuna</td> <td>4,200</td> </tr> <tr> <td>Peacocke Stage 1</td> <td>700</td> </tr> <tr> <td>Rotokauri Stage 1</td> <td>2,600</td> </tr> <tr> <td>Ruakura</td> <td>1,800</td> </tr> <tr> <td>TOTAL</td> <td>9,300</td> </tr> </tbody> </table> <p>Infill supply: Assume 50% of household growth occurs in infill areas as per HUGS policy.</p> <p>Summary: The current greenfield cells have <u>sufficient capacity</u> for the decade in either a medium or high growth scenario, with residual capacity to carry over into Decade 2 of <u>5000</u> households still available in Stats NZ Medium scenario and <u>3,565</u> in Stats NZ High scenario and <u>1,915</u> in NIDEA 2015 scenario.</p>		Greenfield Supply (Total capacity of cells)	Rototuna	4,200	Peacocke Stage 1	700	Rotokauri Stage 1	2,600	Ruakura	1,800	TOTAL	9,300	<p>Rototuna: Continued residential growth of well established growth cell. A new <u>Suburban Centre</u> will be developed. The recently opened Junior High School, will be joined by a new <u>Senior High School</u> next year. A new <u>reservoir</u> is required to support the growth cell development, for which designations are complete and construction planning is underway, including the extension of <u>Resolution Drive</u> to connect to the Waikato Expressway. A new <u>Sports Park</u> is to be developed. To support future growth here and that in HT1 within Waikato District, planning for a new <u>Northern River Crossing</u> is underway.</p> <p>Peacocke Stage 1: Is currently underway and fully consented (500 dwellings), with additional residential capacity (350 dwellings) to be unlocked with <u>wastewater improvements and a new intersection for Dixon Road/SH3</u>. Stage 1 largely relies on existing community, recreation and retail infrastructure of neighbouring suburbs.</p> <p>Rotokauri: Continued development of this mixed use growth cell. A new <u>Suburban Centre</u> is proposed and a new <u>Strategic Stormwater</u> solution.</p> <p>Ruakura: Although a significant amount of residential development is proposed, this is an industrial led mixed use development, based around the development of an inland port and retail facilities to serve the new development and adjoining neighbourhoods. The <u>Ruakura Interchange and Waikato Expressway</u> will help facilitate development and a <u>new reservoir</u> is required.</p> <p>For all of the growth cells, an integrated public open space network; integration into the local and strategic road network; and passenger transport solutions are required through the Structure Planning process.</p>	<p>HIGH DEGREE OF CERTAINTY: Growth cells and capacity are known. Significant infrastructure is in place or committed. Structure Plans and zoned land is in place. Provision for infill has been made.</p>
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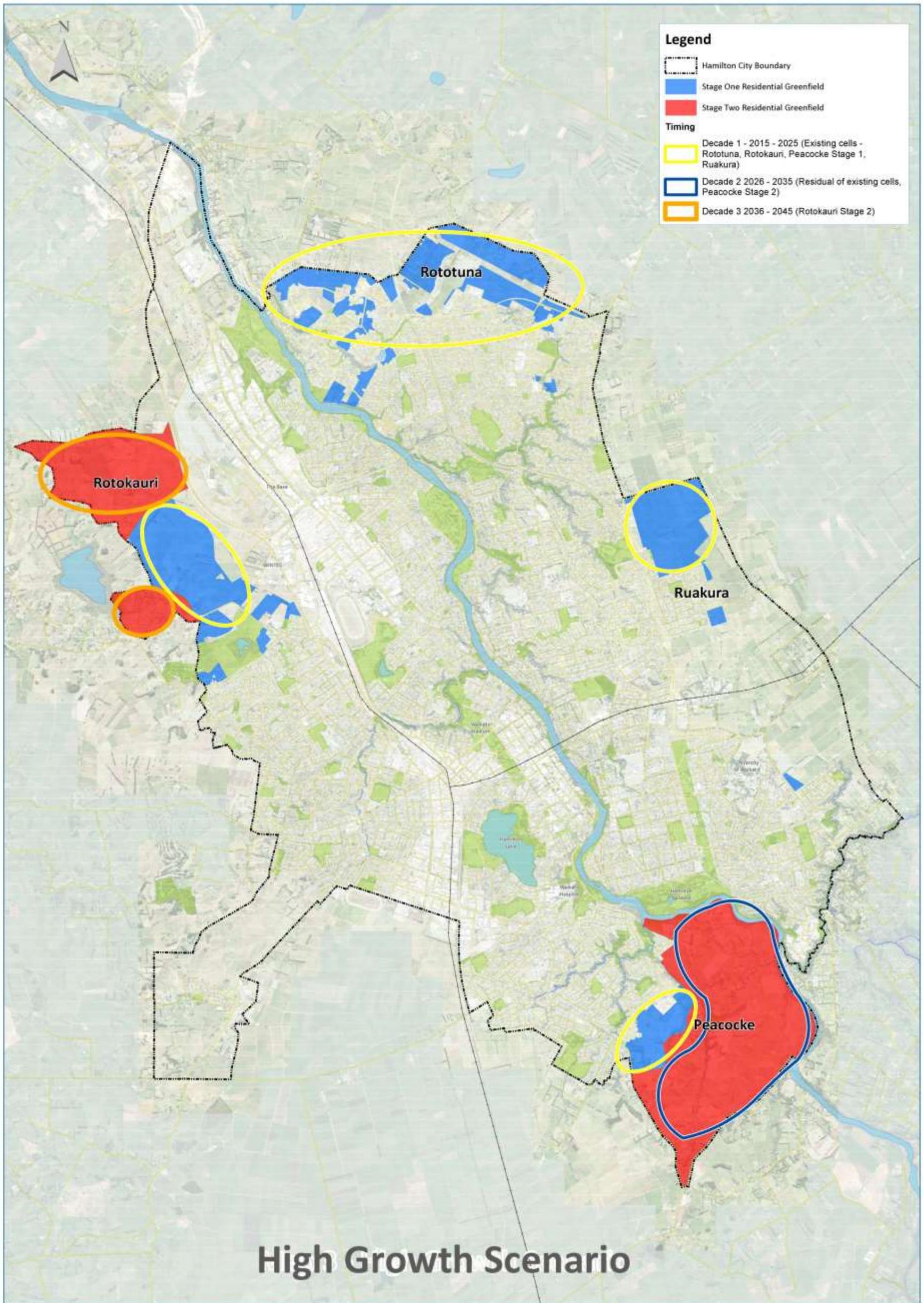
Period	Population and Household Demand			Household Supply	Strategic Overview and infrastructure needs for Hamilton growth areas	Certainty																															
	Stats NZ Medium 17,670	Stats NZ High 28,500	NIDEA 2015 27,200	2 Infill supply: Assume 50% of household growth occurs in infill areas as per HUGS policy. Summary: In a medium scenario, the residual cells from the 1 st decade would be sufficient without a new growth cell. In a high scenario, Peacocke Stage 2 would be needed towards the end of this decade. Ability to adjust: If growth remained at unprecedented high rates and provision for infill development was not made or taken up (i.e if infill growth fell away and new provision was not made), a further new greenfield growth cell may be required in this decade. This scenario would not be consistent with the current HUGS framework of 50% infill/greenfield growth. Temple View may provide capacity and this is being investigated in the first half of 2016.	<u>Drive Extension and new bridge over the Waikato River to Peacockes</u> will support development in Peacocke Stage 2. A <u>Far Eastern Interceptor</u> is also required to provide wastewater service for Stage 2. Bulk water services will also be required within the growth cell. Rotokauri: A <u>new reservoir</u> . Possibility of new <u>schools</u> should they be required (Ministry of Education dependent). A new <u>pump station</u> and extension of existing water mains.	to be developed.																															
Decade 3: Year 21-30 2036-2045	<table border="1"> <thead> <tr> <th colspan="4">Household Growth 2036-2045</th> </tr> <tr> <th></th> <th>Stats NZ Medium</th> <th>Stats NZ High</th> <th>NIDEA 2015</th> </tr> </thead> <tbody> <tr> <td>Greenfield</td> <td>3,780</td> <td>5,760</td> <td>6,265</td> </tr> <tr> <td>Infill</td> <td>3,780</td> <td>5,760</td> <td>6,265</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="3">Population Growth 2016-2025</th> </tr> <tr> <th>Stats NZ Medium</th> <th>Stats NZ High</th> <th>NIDEA 2015</th> </tr> </thead> <tbody> <tr> <td>16,760</td> <td>28,720</td> <td>23,240</td> </tr> </tbody> </table>			Household Growth 2036-2045					Stats NZ Medium	Stats NZ High	NIDEA 2015	Greenfield	3,780	5,760	6,265	Infill	3,780	5,760	6,265	Population Growth 2016-2025			Stats NZ Medium	Stats NZ High	NIDEA 2015	16,760	28,720	23,240	Greenfield Supply (total capacity of cells): <table border="1"> <tbody> <tr> <td></td> <td>Greenfield Supply (Total capacity of cells)</td> </tr> <tr> <td>Residual from 2nd decade</td> <td>8,385 (Medium) OR 5,130 (High) OR 1980 in NIDEA scenario</td> </tr> <tr> <td>Rotokauri Stage 2</td> <td>4,000</td> </tr> </tbody> </table> Infill supply: Assume 50% of household growth occurs in infill areas as per HUGS policy Summary: Peacocke Stage 2 would continue to provide greenfield capacity for the decade in a medium growth scenario.		Greenfield Supply (Total capacity of cells)	Residual from 2 nd decade	8,385 (Medium) OR 5,130 (High) OR 1980 in NIDEA scenario	Rotokauri Stage 2	4,000	Peacocke Stage 2: <u>Southern Links Arterial Roading network</u> . Rotokauri: A <u>new reservoir</u> . Possibility of new <u>schools</u> should they be required (Ministry of Education dependent).	UNCERTAIN Demand is less certain. Infrastructure planning in place for some cells. Structure plan(s) would be needed for a new growth cell(s). Not all zoning is in place yet. New infill/intensification options will need to be developed.
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Period	Population and Household Demand	Household Supply	Strategic Overview and Infrastructure needs for Hamilton growth areas	Certainty
		<p>If growth was at Stats High levels, Rotokauri Stage 2 could be needed towards the end of the decade.</p> <p>In a NIDEA high scenario, a further new growth cell would need to become available towards the end of the decade.</p> <p>Ability to adjust: If growth remained at unprecedented high rates and provision for infill development was not made or taken up (i.e if infill growth fell away and new provision was not made), then other greenfield growth areas could need to become available in this decade. This scenario would not be consistent with the current HUGS framework of 50% infill/greenfield growth. Temple View may provide capacity and this is being investigated in the first half of 2016. Other cells outside the city include WA, R2, and HT1.</p>		

*Need to document assumptions from the demand models, degree of confidence in the data, influence of other factors (e.g employment demand, household preferences etc) so that this information travels with the settlement pattern table.

*Settlement pattern reflects the HUGS staging, except as amended by the EPA decision on Ruakura and Commissioner decision on PDP staging for Rotokauri.

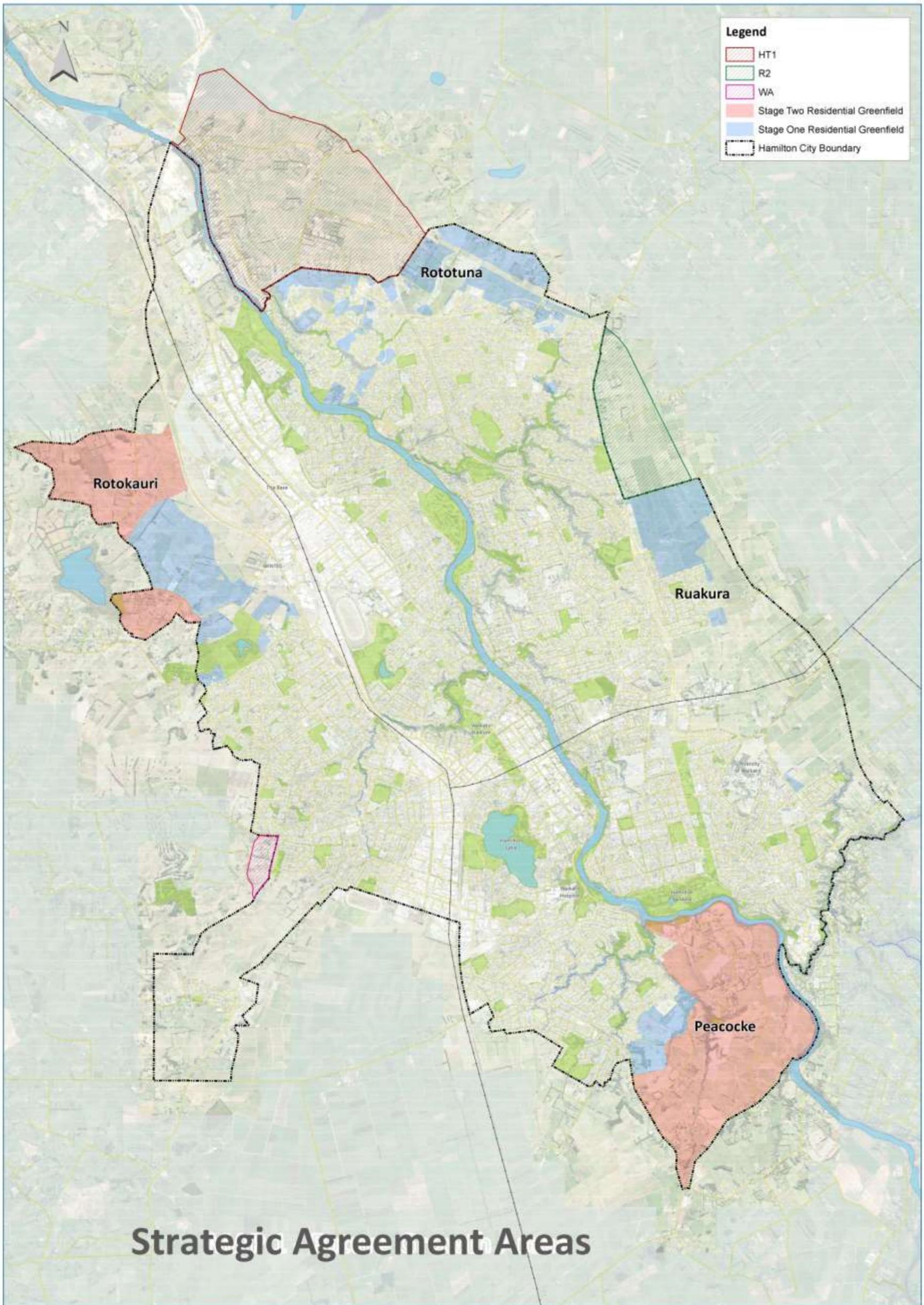
*Assumptions around 50:50 infill are that new intensification zones and/or new forms of development would need to be made available to ensure sufficient supply.

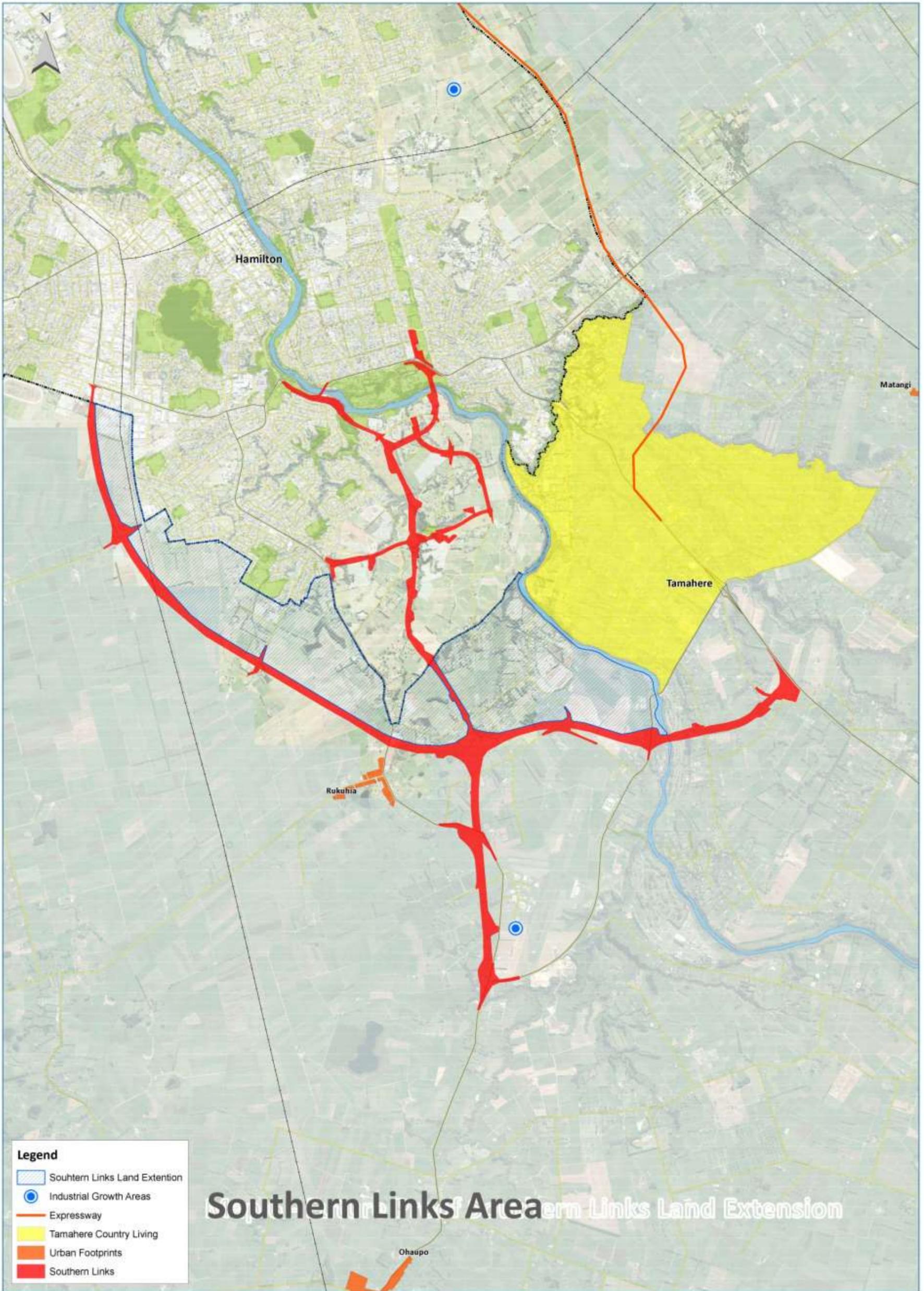


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Document Ref: 15833 Working Information System/201607/Plans/Map 2.mxd





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Document No. 1.14111 Workgroup/Workplan/Scenario/2015/15/15 Future Proof Map 4 Southern Links Land Extension

Committee: Strategy & Policy Committee **Date:** 07 June 2016
Report Name: Regional Operational Roundup **Author:** Robyn Denton

Report Status	<i>Open</i>
Strategy, Policy or Plan context	
Financial status	<i>Not applicable – for information only</i>
Assessment of significance	<i>Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance</i>

1. Purpose of the Report

- An update on key issues discussed at the Waikato Regional Transport Committee, the Hamilton Public Transport Joint Committee, and the Waikato Civil Defence Emergency Management Joint Committee are outlined in the report.

3. Recommendation from Management

That the report be received.

4. Attachments

- There are no attachments for this report.

6. Waikato Regional Transport Committee

- The agendas, minutes and presentations of each of the Regional Transport Committee (RTC) meetings can be found using the following link:

<http://www.waikatoregion.govt.nz/Community/Whats-happening/Council-meetings/Agendas-and-minutes-for-council-and-standing-committees-from-28-November-2013/Transport/>

- The following are key aspects of the meeting held on 2 May 2016.

9. Development of the Regional Land Transport Plan (RLTP)

- The current RLTP has put the region into a good position for implementing major projects. The strategic approach is to provide balance between:

- Strategic corridors and network connectivity
- Road safety
- Managing demand and providing transport choices

11. This is underpinned by baseline objectives of:
 - Integration and forward planning
 - Environmental sustainability and resilience
 - Affordability
12. Looking forward to the completion of the RLTP review, the current document provides a good platform to work from, with opportunities to strengthen various components such as the Upper North Island relationship and to start to think about 'where to from here' post the Waikato Expressway completion.
13. A Business Case approach is being used and on 13 June there will be specific workshop held to look at the whole RLTP, and consider the future needs for all modes and all activities. The draft RLTP is required to be completed by August 2017, and this will in turn require all Road Controlling Authorities (such as Hamilton City Council) to have a programme of works for the 2018-21 period completed by this time also.
- 14. Upper North Island inter-regional transport strategic session**
15. Following on from a series of presentations to this committee, this was the last session providing strategic context for the RTC members to inform thinking around the RLTP development. It also leads into the RTC workshop programme for June to strategise around future transport decisions.
16. Presentations were provided by Waikato Regional Council, Bay of Plenty Regional Council, the Transport Agency and Auckland Transport.
17. Key points noted from these presentations were:
 - There are already good inter-regional linkages in respective RLTP documents via the Upper North Statement – but there is an opportunity to strengthen this as part of the review process
 - While the Port of Tauranga is obviously a key freight hub for the Bay of Plenty, a large percentage of the exports going through this port originate from Waikato
 - The East Coast Main Truck (ECMT) rail line is the highest used rail link in NZ
 - Delivery of large projects takes a lot of forward thinking and planning – eg the Waikato Expressway took 50 years. The current RLTP provides good medium term focus, but need to think about the longer term.
 - Need to be looking closely at land use agreements (such as Future Proof) and understand settlement patterns and the impact this has on the transport network.
 - SH1/29 is the preferred strategic road freight corridor for investment linking Auckland, the Waikato and Bay of Plenty – so improvements have a focus on travel time savings, reliability, capacity and safety. SH's 2, 27 and 24 also provide good linkages, but the focus will only be on reliability and safety. This has reflected most recently in the announcement of the SH2 upgrade project: <https://www.beehive.govt.nz/release/278m-upgrade-popular-coromandel-route>
 - Focus for the Agency's Board is to have clarity about 'what are the benefits' that they are purchasing. These will be primarily reflected in death and serious injury and travel time savings.
 - The Waikato Plan is currently in development – led by the Waikato Mayoral Forum. One of the four priorities from this work is 'connecting our region'. This will inform the RLTP review, but the role of RTC will be to development RLTP transport objectives and priorities to implement this. <http://www.waikatoplan.co.nz/>

- There is an increasing need to think about projects outside the immediate region that will have a significant impact on our region, and therefore may justify financial support from this region

18. *Early indications coming from Wellington*

19. It was noted that there are early signals coming from Wellington about national priorities and direction which the review of the RLTP needs to consider:

- There is a focus on regional economic development and opportunities for investment by Government. Need to consider where transport plays a role in achieving this development and where additional investment can be justified and ensure this is covered in the RLTP.
- Road/Rail integration is also a focus to ensuring that freight is efficiently moved throughout the country. Currently the National Land Transport Fund can not be used for rail improvements (only roading), so investment from outside that funding stream would have to be used – are there locations where improvements would benefit the Waikato region would benefit and therefore should be supported in the RLTP.
- Safety improvements targeting reduced number of deaths and serious injuries on the roading network have to date been focused on the State Highway network. Sometime soon the focus will have to move to the local road network in order to target the high benefit locations. When this occurs and what will it mean for road controlling authorities will need to be considered in the RLTP.
- Transport often plays an important role in the achievement of the 10 'Better Public Service' result areas <http://www.ssc.govt.nz/bps-results-for-nzers>. Need to think about the role that the region can play in achieving these.

20. *Business Case Approach*

21. Robert Brodnaux (NZTA) provided an overview of the Business Case Approach that has been in place for a couple of years now.

22. When considering the review of the RLTP and use of the Business Case Approach, the following were considered to be key features that the document will need to contain in order to be able to provide a good basis on which investment decisions can be made:

- Clear statements on what the **highest priority issues or problems** relating to transport in the region are – support by evidence
- Clear statement on the **highest priority benefits or outcomes** that the regional is seeking from investing in transport
- A clear set of **regional objectives** that will address these problems and achieve the outcomes.
- A clear vies of the **relative priority** of these objectives
- Evidence that **stakeholders have been involved** in helping to identify the problems, outcomes and objectives
- A clear, logical **story** that shows how the region's programme has been prioritized in a way that's consistent with the priority objectives.

23. *Road Safety*

24. The Waikato Region as a whole continues to have a poor road fatality record – accounting for 25% of the national toll year to date. Hamilton City has had 2 fatalities so far this calendar year (January and March).

25. Two key projects that are being worked in the road safety area currently are:

26. *Review of the Regional Road Safety Strategy*

27. Planning is underway to review the current strategy as it expires at the end of this year. A full review is not proposed, rather a targeted update is proposed along with looking for opportunities to achieve greater incorporation of the key policy statements into the RLTP document.

28. *Speed Management Demonstration Project*

29. Work is continuing on the demonstration project, with reports proposing speed management changes being considered by a number of Councils throughout the region for the locations proposed as demonstration sites for the Speed Management Guide.

30. The Regional Speed Management programme business case is expected to be completed by 30 June, and its assessment of the various options for approaching speed management will be used to inform the regional approach to speed management moving forward.

31. Great progress has been made with the preparation of Speed Management Maps by the NZTA, and work is now underway for 'sense checks' of the technical assessments by the local authority engineers to ensure that the inputs are correct and therefore producing sensible outputs and direction for moving forward.

32. Surveys has also been undertaken both in the Waikato Region and nationally to gain a better understanding of the public attitude towards speed and speed management. This information will feed into a parallel workstream 'Changing the Conversations' which is developing tools and resources for engaging with communities.

33. As presented at the Hamilton City Councillor briefing on 19th April, NZTA have provided us with the 5 and 10% high benefit sites maps. This information along with the confirmation that the Speed Management Guide will become effective 1 July 2016 means that we can now look to develop our Speed Management Plan. It is expected that this plan will be available for consideration by council in early 2017 and the current Speed Management Policy will be able to be deleted at this time.

34. Hamilton Public Transport Joint Committee

The Hamilton Public Transport Joint Committee objective is to oversee the implementation and monitoring of the Regional Public Transport Plan. Hamilton City is represented on this committee by Councilors Forsyth and Tooman.

35. The agendas and minutes of each of the meetings can be found using the following link: <http://www.waikatoregion.govt.nz/Community/Whats-happening/Council-meetings/Agendas-and-minutes-for-council-and-standing-committees-from-28-November-2013/Public-Transport/>

36. Key Actions that were identified in the development of the Regional Public Transport Plan (RPTP) along with approximate timeframes that information is likely to be brought to and recommendation sought from the Joint Committee was tabled in the Regional Roundup report given to this committee at its 7 July 2015 meeting.

37. The Hamilton Public Transport Joint Committee met on 20 April. The following are key aspects from that meeting:

38. Procurement of new bus service contracts

39. Request for tenders were issued on 15 February and closed 15 April. A tender evaluation process has commenced with the intention to award contracts in July/August 2016. The roll-out of new services in Hamilton would be combined with the expiration of existing contracts to ensure a smooth transition.

40. Procurement of new electronic ticketing system

41. Waikato Regional Council is participating in a national procurement process in partnership with other regional councils and NZTA. There were clear indications from NZTA early in the process that they wished to make use of the central system components of the Auckland Integrated Fare System (AFIS). This system was procured with a view of extending it to accommodate a national ticketing platform for reuse by other councils.
42. To accommodate this approach, NZTA commenced a review of the National Integrated Ticketing Interoperability Standard (NITIS). This review has taken much longer than anticipated. NITIS was expected to be available in sufficient detail by the end of March 2015. The completion of the review was subsequently deferred and remains outstanding.
43. As a result of conflicting messages, changing direction and the need for a clear road map it has been agreed between Greater Wellington Council, the consortium (9 councils representing the bulk of approved organisations outside of Auckland, Wellington and Canterbury) and NZTA that the existing framework cannot continue. It was also agreed that the outcome of a national scheme/programme needed to be bought into by all parties, in particular Environment Canterbury and Auckland Transport.
44. Waikato Regional Council endorsed the collaborative partnership approach for the development of a National Ticketing Programme at its meeting on 25 February 2016.
45. Development and implementation could extend beyond critical timeframes. As a result the working group is investigating the viability of options that meet timeframes while still forming part of a co-ordinated National Ticketing Programme.
46. The committee's frustrations at the ongoing delays were reflected within the regional sector group and other regions. The committee supported the notion that an interim solution was required urgently to improve levels of service. The regional consortium will report recommendations in May 2016.

47. Fare review project

48. The committee agreed that delaying the fare review project reflected the importance of delivering the electronic ticketing system first.
49. The committee stressed the importance for fare concession discussions to continue with the University of Waikato. An update will be presented to the next PT Joint Committee on 20 July.

50. Total mobility

51. Waikato Regional Council will be carrying out a review of the Total Mobility Scheme, primarily in the administration and support services, to improve the efficiency and capability of the service. An update on the scheme will be presented to the next committee meeting.

52. SuperGold Card Funding

53. From 1 July 2016 regional councils will be funded by way of capped bulk funding as opposed to per passenger reimbursements. Local Government NZ (LGNZ) raised concerns with central government regarding the changes to the scheme, in particular the potential for additional costs to be transferred to local government.
54. As a result the Ministry of Transport and NZTA undertook to set up a collaborative approach with LGNZ to ensure an equitable implementation of the planned changes.
55. Funding allocation for the Waikato has been confirmed to be set at a similar amount to the current funding provided. There would be no cost to ratepayers with the allocation.

56. Ministry of Education School Services

57. The Ministry of Education (MoE) requires the withdrawal of school bus services where 'suitable' public transport services are available. As a result of national advocacy through the Regional Sector, MoE have agreed to a joint national working party to agree the principles to define 'suitable public transport'.
58. The date the Ministry expects changes to school bus services in the Waikato to be implemented is 1 July 2018, however, the specific services that may be affected has not yet been identified because the Ministry intends to use the improved definition of 'suitable public transport'.
59. The process for identifying any changes will involve engagement with the schools whose students may have a change in services. The Ministry of Education has committed to working collaboratively with councils and schools throughout the process.
60. Waikato Regional Council will assess the implications and options once the working party work has been completed.

61. Patronage

62. Patronage on Hamilton services over the previous 12 months to March 2016 has declined by 6.4%. Patronage has declined across 80% of routes and appears to be consistent across all fare types and time periods.
63. A research report was carried out by Environment Waikato to understand the patronage decline over the previous two years, particularly in Hamilton. The report revealed that overall user satisfaction is high with functional aspects of the bus network. However, the study highlighted two key reasons why the uptake of public transport has declined:
- Bus travel is perceived as less convenient than the car
 - Bus travel is linked to negative social experiences
- WRC are looking at options they can influence for addressing the above. Staff will present the Joint Committee with a strategy to monitor the delivery of improved journey experiences for passengers.
64. In addition to this research a separate project has been commissioned by Environment Canterbury and Otago Regional Council on behalf of the wider regional sector to identify key factors influencing the nationwide decline in patronage.

65. Orbiter timetable changes

66. Punctuality of the Orbiter service had been in decline due to changing conditions on the roading network and usage patterns. Staff worked closely with the service provider to address the issue, resulting in a new timetable which was launched on 29 February.
67. The first month following the changes has seen service punctuality improving from 73% to 90% and it is anticipated April punctuality will be close to the target of 97.5%

68. Northern Suburbs Services

69. Interim services were introduced in 2016 to the northern areas of Flagstaff and Rototuna ahead of significant bus route improvements in 2018 to cater for the opening of the Rototuna Junior High School and increasing residential development in the area. The services have been very successful to date.

70. Balloons over Waikato

71. This year's event saw a 27% increase in passengers numbers when compared with last year. This year the River Road service was extended to The Base and Hamilton East was serviced for the first time with stops at either end of Grey Street being well utilised.

72. Hamilton Central City Transformation Plan

73. Discussion was held in regard to the bus services provided along Victoria Street. Three options were presented to the committee:

- Status quo
- Moving services to Anglesea Street and Anzac Parade
- Moving services to Anglesea Street and Hood Street.

The committee determined the status quo was the preferred option given the impact of the changes on the less mobile members of the community and the potential for rendering some existing infrastructure redundant.

74. Staff proposed that the shuttle service be reviewed along with the fare review structure. The committee acknowledged that further investigation into the service was required and public opinion on the service would need careful consideration.

75. Public Transport Rating

76. A report was presented seeking the committee's direction on the assessment of the PT rate in relation to new services introduced to the North East areas of Hamilton.

77. Four options were presented:

- Apply current rating policy
- Apply only the indirect benefit rate
- Apply a modified direct benefit differential
- Apply current rating policy and grant remission for portion of rates assessed

78. The committee's preference, to be fed back to Council, was the first option - to apply the current rating policy. The committee noting that:

- It is not simply one bus service that runs in the areas, there are a number of services in the morning and afternoon in the Flagstaff and Rototuna areas that link into the Chartwell bus station or directly through to town.
- The area was getting a service that was needed, earlier than other areas that were waiting on improved service provision. It was considered fair to all rate payers that the current rating policy be applied.

79. Waikato Civil Defence Emergency Management Joint Committee

80. The Waikato Civil Defence Emergency Management Joint Committee is a local government committee with one elected representative from each council. The role of the joint committee is to provide political oversight and governance to ensure that the functions and obligations of the Waikato Civil Defence Emergency Management Group are fulfilled.

81. Hamilton City is represented on this committee by Councillor Tooman and they last met on 7 March 2016.

82. The agendas and minutes of each of the meetings can be found using the following link: <http://www.waikatoregioncdemg.govt.nz/About-Us/Joint-Committee-Agendas/>

Signatory

Authoriser	Chris Allen, General Manager City Infrastructure Group
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Committee: Strategy & Policy Committee **Date:** 07 June 2016

Report Name: Action List for 7 June 2016:
and Actions Still Underway or
Pending for HCC submissions
to External Organisations **Author:** Sean Hickey

Status	<i>Open</i>
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Recommendations

That:

- a) the Report be received; and
- b) the Committee agree to the deferment of the items noted in the following table:

Item and Resolution Date	Original Due Date*	Deferred To
Wairere Drive/Cobham Drive Overbridge (22 March 2016)	3 May 2016 Deferred to: 7 June 2016	19 July 2016 <i>Item will now be presented to a further Council Briefing to address additional information prior to reporting back to the Committee.</i>
Sustainability Principles and Stocktake (22 March 2016)	7 June 2016	19 July 2016 <i>Following constructive feedback on 24 May from members of the Sustainability Panel, further work is required to refine the Sustainability Principles.</i>
Sustainability Principles and Stocktake – Terms of Reference (22 March 2016)	7 June 2016	31 December 2016 <i>Any new Terms of Reference for the Sustainability Advisory Panel to be deferred until the Governance Structure is determined in the next Council term.</i>
Hamilton East Neighbourhood Plan (8 December 2015)	7 June 2016	19 July 2016 <i>Working Group continuing to collate information to report back to the Committee with a draft Plan.</i>
Beale Cottage Historic Reserve Management Plan (22 March 2016)	7 June 2016	19 July 2016 <i>Item to be deferred at the request of the Chair of the Working Group, as he will be absent from the June Committee meeting.</i>

Policy and Bylaw Review – Citizens Initiated Referenda Policy (3 May 3016)	7 June 2016	19 July 2016 <i>Additional work is required to complete the review.</i>
Hamilton Lake Domain – Reserve Management Plan Review (8 April 2015)	3 May 2016 Deferred to: 19 July 2016	30 August 2016 <i>Staff to present draft management plan to Council Briefing in July prior to reporting to the Committee on 30 August.</i>

* Date that the Committee resolved for the item to be reported back to the Committee.

1. Attachments

2. Attachment 1 - Strategy and Policy Committee Action List - 7 June 2016
3. Attachment 2 - Progress of HCC Submissions to External Organisations

Updated: 31/05/16 10:22

STRATEGY AND POLICY COMMITTEE

Action List - 2013-16

OPEN

Ref.	GM Responsible	Action	DUE DATE for reporting back	Status (relative to due by date)	Notes	Meeting Date	Item #
4	GM City Infrastructure	Wairere Drive to Cobham Connection: 22 March 2016: Staff report back on costed options for: i) Additional piers and structures to replace embankment; ii) Handrail/superstructure detailing work; iii) Colour, lighting, planting; and iv) Additional pedestrian/cycle safety features on Wairere Drive.	3-May-16 Deferred to: 7-Jun-16	Deferred by Committee	Work is ongoing to complete the assessment/costings to address the additional issues raised at the March Committee meeting; a report will be presented back to the June 2016 Council Briefing, following which a final recommendation will be made to the Committee on 19 July.	22 March 2016	10
5	GM Community	Zoo Strategic Review - Zoo Master Plan Working Group to report back to the Committee on 19 November 2014.	19-Nov-14 Deferred to: 30-Aug-16	Deferred by Committee	The Working Group will reconvene in August 2015, followed by a Council Briefing, before being reported back to S&P Committee. Report Deferred so as findings of the PWC review of the zoo operations and the Worksafe NZ prosecution can be considered as part of the Strategic Review.	16 July 2014	12
8	GM Strategy & Communications	Sustainability Principles and Stocktake 22 March 2016: i. Staff, with advice from the Sustainability Advisory Panel, to develop a set of sustainability principles to be considered across all council activities. Such principles to be reported back to the Strategy and Policy Committee in June 2016.	7-Jun-16	In progress	Principles are being drafted and will be brought to S&P Committee 7 June 2016. Following constructive feedback on 24 May from members of the Sustainability Panel, further work is required to refine the principles. The report has therefore been deferred to the Committee Meeting of 19 July 2016.	22 March 2016	9
9		ii. Staff conduct an annual stocktake in December each year to inform Council on progress in the area of sustainability.	01-Feb-17	In progress	Noted for reporting to first S&P Committee in 2017.	22 March 2016	9
10		iii. Terms of Reference for the Sustainability Advisory Panel to be reviewed and updated, as appropriate, to reflect the amended focus for the Panel following the 22 March 2016 Committee meeting.	7-Jun-16	In progress	Review of Terms of Reference is being undertaken and an update reported to S&P Committee 7 June 2016. Sustainability Panel has agreed to continue in an informal capacity for remainder of current Council term. Any new Terms of Reference to be deferred until the Governance Structure is determined in the next Council term.	22 March 2016	9
11		iv. Staff to review if and why Council ceased support of Earth Hour and 'No Car Day' campaigns, and assess whether support should recommence.	7-Jun-16	In progress	An update on Earth Hour and "No Car Day" campaigns will be taken to S&P Committee 7 June 2016. Refer to Action 8 above.	22 March 2016	9

Ref.	GM Responsible	Action	DUE DATE for reporting back	Status (relative to due by date)	Notes	Meeting Date	Item #
14	GM City Infrastructure	<p>Wairere Drive/Huntington Drive (west) intersection:</p> <p>a. Staff to consult further with the Huntington community on minor safety management measures; and</p> <p>b. Staff continue monitoring the safety performance of the intersection.</p>		In progress	<p>Staff met with the petition organisers on 11 June and presented the proposed options for improvements to the intersection. Staff are now developing a survey via survey monkey to use for community feedback on the options. The survey will be tested with the petition organisers before releasing to the community.</p> <p>Staff and Councillors Mallet, Tooman, Yeung, Pascoe and Chesterman met with the residents representative group on 30 September 2015 following an earlier meeting between residents and councillors.</p> <p>Additional data is being collected currently so that the list of options for improvement can be finalised and then consulted upon. Funding is available in 2015/16 Discretionary Transport Programme to complete the improvements.</p> <p>An Independent expert report was presented to the community group on Friday 29 April 2016. GM City Infrastructure met with the residents group on 12 May 2016 to discuss the report and his emerging thinking so that there would be no surprises prior to the report being put into the public agenda. The residents Group received a copy of the final Opus report.</p> <p>Report presented to Council on 26 May 2016 advising on the outcome of investigation to date. Work to commence on the left-turn into Huntingdon Drive in accordance with Option 1 in Opus Report. A working group (which will include residents' representatives) will also continue to monitor the intersection, taking account of ongoing work by NZTA, and an independent consultant is to evaluate the options for a 'right hand turn' exit onto Wairere Drive. A report is to be presented back to Council once this additional analysis is completed.</p>	24 February 2015	10
15	GM Community	<p>Social Housing Strategy: To provide a progress report to the Committee on strategy development by 11 August 2015.</p> <p>11 August 2015: The Hamilton Strategic Social Housing Plan be reported to Council in December 2015.</p>	<p>8-Dec-15</p> <p>Deferred to: 3-May-16</p> <p>Deferred to: 19-Jul-16</p>	Deferred by Committee	<p>Update provided to the 11 August S&P meeting.</p> <p>Report with Strategic Social Housing Plan to be deferred and presented to Committee on 7 June 2016. The Social Housing Sector met in mid-March 2016 to confirm the purpose of the Plan; a further meeting took place on 27 April 2016. The purpose of that meeting was to present the confirmed Purpose and a Draft Strategic Social Housing Plan for feedback. The working group is to confirmed to meet on the 17th May 2016 to finalise the purpose and draft plan. A further meeting will be held with the wider social housing sector at the end of May to confirm the plan.</p>	24 February 2015	16
17	GM Community	<p>Hamilton Lake Domain - Reserve Management Plan Review:</p> <p>Staff report back to the Strategy and Policy Committee with a draft Proposed Hamilton Lake Domain Management Plan for endorsement for consultation under section 41(6) of the Reserves Act 1977.</p> <p>3 November 2015: Working Group (Crs Gallagher, Green, Mallett and Yeung) to meet December 2015/February 2016 to provide strategic direction and vision for the Plan. The draft Plan to then be presented back to the Committee for public engagement.</p>	<p>3-May-16</p> <p>Deferred to: 19-Jul-16</p>	In progress	<p>First stage consultation completed, over 50 submissions received.</p> <p>The Working Group convened 10 December 2015. The draft plan is expected to be reported back to the Committee in May 2016, prior to public consultation.</p> <p>Working Group met on 23 February and 2 March 2016, to develop a vision, strategic goals and objectives. This work has not been completed within the two sessions as planned, requiring additional meetings to be scheduled.</p> <p>The Working Group third and final planning session is to be held on 1 June 2016.</p> <p>Staff propose taking the draft management plan back to Council Briefing in July and following that to S&P 30 August for approval to notify the draft plan for submissions.</p>	8 April 2015	8

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Ref.	GM Responsible	Action	DUE DATE for reporting back	Status (relative to due by date)	Notes	Meeting Date	Item #
18	GM Community	<p>Community Facilities</p> <p>Working Group to agree on a process and scope to review the community facilities portfolio; to report back to Council in July 2015.</p> <p>8 December 2015:</p> <p>i. Staff to progress discussions with all interested parties for each community facility;</p> <p>ii. Present a report to Council if a decision is required on the future use of any community facility;</p> <p>iii. Staff investigate how the availability of bookable community facility spaces can best be communicated to the community.</p>		In progress	<p>i. and ii.</p> <p>* Staff have continued discussions with interested parties with regards to Fairfield Hall. The stakeholders have advised ongoing discussions are required with stakeholder partners.</p> <p>* The fire at Enderley Community Centre have stalled discussions, and won't be progressed until the facility has been repaired.</p> <p>* Te Rapa Sportdrome - stakeholders have been updated on the recommendations of the review.</p> <p>At 28 April 2016 Full Council, Community Occupancy Leases were granted to organisations within the Community Facilities for a 2-year term to allow discussions to be progressed appropriately.</p> <p>As per the report presented to the Committee in December 2015, stating that as discussions progress with interested stakeholders, should a decision be required by Council with regards to the Community Facilities, then a report will be presented to Council for a decision.</p> <p>iii. This action is on track to be completed by end of May 2016. Contact details and facility information is being verified. Staff are working with the Communications Team to ensure an effective online portal will direct the community to the appropriate organisation. www.hamilton.govt.nz/communityfacilities has been updated with information of other community facilities. This will be promoted via council distribution lists.</p>	8 April 2015	11
20	GM Community	<p>Waikato Museum Strategic Review:</p> <p>iv. Staff to present briefing on the rebranding of the Waikato Museum before 30 June 2016. To include costings.</p>	30-Jun-16	In progress	Scheduled for 21 June 2016 Briefing.	22 March 2016	8
25	GM Community	<p>Arts Agenda:</p> <p>Staff to:</p> <p>i. arrange a briefing for Elected Members following the adoption of the revised Arts Agenda; and</p> <p>ii. liaise with the Arts Forum and Creative Waikato on pre-feasibility research for an art gallery, and report back on this matter before the 2016 Draft Annual Plan is adopted.</p>	30-Jun-16	In progress	<p>i. Panel believes a Briefing is no longer required given the content of the Arts Agenda. Completed.</p> <p>ii. Creative Waikato is currently facilitating the development of a trust to lead the pre-feasibility work. Meeting to scheduled with creative Waikato on 24 May 2016. Staff will report back before 30 June with a progress update.</p>	8 December 2015	9
26	GM City Growth	<p>Urban Design Advisory Panel: That a briefing for Elected Members take place to provide an opportunity for further discussion on the work and role of the Panel.</p>	16-Aug-16	In progress	A briefing with Councillors has been scheduled for 16 August 2016.	22 September 2015	22
28	GM City Infrastructure	<p>Trade waste and Wastewater Bylaw: 23 February 2016: Draft bylaw adopted for public engagement:</p> <p>a) Drop-in session to take place on 22 March 2016 - all Elected Members to be invited; Cr Tooman delegated to represent Council;</p> <p>b) Submissions and Deliberations report to be presented back to the Committee on 19 July 2016.</p>	19-Jul-16	In progress	<p>a) Drop-in session took place on 22 March 2016.</p> <p>b) Report to be presented at 19 July 2016 meeting.</p>	22 September 2015	21

Ref.	GM Responsible	Action	DUE DATE for reporting back	Status (relative to due by date)	Notes	Meeting Date	Item #
32	GM Community	Social Wellbeing Strategy: a. Staff to arrange a Council briefing on the Quality of Life survey and its connection to the proposed Social Wellbeing Indicator Report. b. Staff to develop a Social Wellbeing Indicator Report to present key features of the Quality of Life survey and present the same at the Strategy and Policy Committee in May 2016. c. Staff to update the Committee as to the new provider of the Hamilton Residents Survey.	03-May-16	Completed	a. Completed. Staff report presented at a workshop during the 17 February 2016 Community Forum Subcommittee, instead of a Briefing. b. Report presented at the 3 May 2016 Committee meeting. c. Staff conducted a briefing during the 17 February 2016 Community Forum Subcommittee meeting on the Quality of Life, including information around the Resident Survey.	8 December 2015	12
34	GM Strategy & Communications	Hamilton East Neighbourhood Plan: Working Group to report back to the Committee on 7 June 2016 with a draft Plan.	07-Jun-16	In progress	Working Group established. Report to be presented at 19 July 2016 Committee meeting.	8 December 2015	13
36	Executive Director Special Projects	Regional Plan Updates: An update to be provided on Healthy Rivers Plan, Future Proof and the Waikato Plan at the Elected Members briefing in March 2016.	17-May-16	Completed	Future Proof and Waikato Plan presented at the Council Briefing on 15 March 2016. The Healthy Rivers Plan was presented to the Council Briefing in May 2016.	23 February 2016	10
38	GM Community	Beale Cottage Historic Reserve Management Plan i. Working Group, chaired by Cr King, to report back to the Committee with a recommendation as to the Cottage's Historic Reserve Management Plan.	7-Jun-16	In progress	Two Working Group meetings have been held. Working Group recommendations will be reported back at the 19 July Strategy and Policy Committee meeting.	22 March 2016	11
39		ii. Staff to update Elected Members as to whether there are other Historic Reserve properties that need to be reviewed.	7-Jun-16	In progress	Information on historic reserve properties has been compiled and no other properties identified. This will be covered in the staff report to the 19 July 2016 Meeting.	22 March 2016	11
42	GM City Growth	BID Policy i. GM City Growth to circulate data in terms of the performance of the current BID based on KPIs set out under the draft Policy.	07-Jun-16	In progress	This will be provided to the Strategy & Policy Committee meeting to be held on 19 July 2016.	3 May 2016	7
43		ii. GM City Growth to provide clarity on clauses 2.3.2 and 2.3.3 in relation to who is classified as a 'business occupier' with reference to the SUJP and voting rights for a BID.	26-May-16	Overdue	GM City Growth to provide an update at 26 May Council Meeting. Deferred by Council to the Strategy and Policy Committee meeting on 7 June 2016.	3 May 2016	7
44	GM Community	Age-Friendly Global Network Older Persons Advisory Panel is to report back to the Strategy and Policy Committee at appropriate times during the development of the Age-Friendly Plan.	30-Aug-16	In progress	The Older Persons Advisory Panel is in the process of appointing a Steering Group to be completed before the end of June 2016, subject to Council's approval at the May 2016 meeting. The Advisory Panel will update Council as part of their ongoing reporting or as milestones are achieved by the Steering Group.	3 May 2016	8
45	GM Community	Social Wellbeing Indicator Report Staff present first Social Wellbeing Indicator Report to Council in February 2017.	28-Feb-17	Not started		3 May 2016	9

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Ref.	GM Responsible	Action	DUE DATE for reporting back	Status (relative to due by date)	Notes	Meeting Date	Item #
46	Executive Director Special Projects	Regional Strategic Round up report Staff will provide an update of the policy/bylaws workstream for the Mayoral Forum in the next Round up report.	19-Jul-16	In progress	Report due to 19 July Strategy & Policy meeting will include an update on this.	3 May 2016	11
47		Policy and Bylaw Review					
48	GM Corporate	i. The Democracy Manager undertakes a review of the Citizens Initiated Referenda Policy and reports back to the Strategy and Policy Committee in June 2016.	07-Jun-16	In progress	Report to be presented to Committee on 19 July 2016.	3 May 2016	12
49	GM City Growth	ii. The General Managers undertake a review of the Road, Reserve and Park Naming Policy and report back to the Strategy and Policy Committee in July 2016.	19-Jul-16	In progress	Report to be presented to Committee on 19 July 2016.	3 May 2016	12
50	GM Corporate	iii. A working group is established with Councillors O'Leary, Pascoe and Mallett to work with the Democracy Manager to review the Standing Orders and report back to the Committee in July 2016.	19-Jul-16	In progress	Working Group has met and work is ongoing; to be aligned with LGNZ project reviewing Standing Orders template.	3 May 2016	12
51	GM City Growth	Ruakura Trees Staff to circulate a map/photograph identifying the trees in the area for which a consent has been granted to remove four trees.	07-Jun-16	In progress	GM City Growth to provide photographs at the Strategy & Policy Committee meeting to be held on 7 June 2016.	3 May 2016	13

PROGRESS OF HCC SUBMISSIONS TO EXTERNAL ORGANISATIONS: 7 JUNE 2016 STRATEGY AND POLICY COMMITTEE MEETING AGENDA
 (For all submissions made by HCC, refer <http://www.hamilton.govt.nz/our-council/consultation-and-public-notice/councilsubmissions/Pages/default.aspx>)
INFORMATION CURRENT AS AT 25/5/16

Submissions Removed – Process now Complete

- No submissions have been removed since the 3 May 2016 Strategy and Policy Committee meeting.

New Submissions Added

- **Submission # 465: Plan Change 17: Ngaruawahia and Surrounding Villages Stage One proposed rezoning;**
- **Submission # 466: Draft Walking, Cycling and Bridle Trails Strategy**
- **Submission # 467: Waikato Region Wide RMA Consent Application – Sodium Fluoracetate (1080)**

TABLE 1: SUMMARY PROGRESS OF HCC SUBMISSIONS (REFER TO TABLE 2 FOR FURTHER DETAIL)

Note: Updates to the 'Summary Progress' table that formed part of the 3 May 2016 Strategy and Policy Committee meeting agenda are highlighted in yellow.

SUB #	TITLE OF DOCUMENT, ORGANISATION AND WEBSITE	OUTLINE/UPDATE OF KEY PROGRESS
398	HCC's and the NZTA's Notices of Requirement - Southern Links Project (Waikato District Council, Waipa District Council and Hamilton City Council) http://www.waipadc.govt.nz/our-district/MajorProjects/HamiltonSouthernLinks-NoticesofRequirement/Pages/default.aspx	At a Judicial Conference on 31/8/15, the parties agreed the appeal would proceed to a hearing before the Environment Court, and the hearing was set down for 25/2/16 and 26/2/16. However, the appeal was settled by negotiation. On 3/3/16, the Court issued a consent order in relation to the appeal, which amended the conditions on Designation DN/156 in Waipa District. HCC is not a party to the second appeal against the NZTA's decision on its Southern Links requirement, which concerns land in Waikato District. The parties to the second appeal are negotiating the terms of an agreement for the Crown to acquire the Appellants' property. The NZTA expects to know by 24/3/16 whether or not agreement will be reached. If agreement is reached, it needs to be approved by Land Information NZ (LINZ). Such approval is not expected before late April 2016. The appellants will not withdraw their appeal until LINZ approval is obtained. The NZTA has requested a further Court reporting date of 6/5/16.
404	Building (Earthquake-Prone Buildings) Amendment Bill (Local Government and Environment Committee) http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL12960_1/building-earthquake-prone-buildings-amendment-bill	On 10/5/15, the Government announced major changes to how quickly earthquake-prone buildings will need to be assessed and strengthened to "better target regulations on buildings where location, use and type pose the greatest risk to life". The country will be split into 3 zones according to the risk of a big earthquake, and the timeframes for assessment and strengthening vary accordingly.
439	Building (Earthquake-Prone Buildings) Amendment Bill – Interim Report (Local Government and Environment Committee) http://www.legislation.govt.nz/bill/government/2013/0182/latest/versions.aspx http://www.parliament.nz/resource/en-nz/51DBSCH_SCR63267_1/b48e2b01669564a6e9c9e6a7f02bbb55ae768006	Although the Bill received its third reading on 12/4/16, the Parliamentary debate and final vote is still to occur. The new legislation is anticipated to be in place in either late 2016, but more likely the first quarter of 2017.

SUB #	TITLE OF DOCUMENT, ORGANISATION AND WEBSITE	OUTLINE/UPDATE OF KEY PROGRESS
414	Proposed Auckland Unitary Plan – Further Submissions (Auckland Council) http://www.aucklandcouncil.govt.nz/EN/planspolicies/projects/plansstrategies/unitaryplan/Pages/submissions.aspx	<p>HCC staff have not appeared in person at the hearings, given the structure of the hearings and the time/cost involved. However, Future Proof and the Future Proof partners of Waikato Regional Council and Waikato District Council have appeared at hearings covering the topic of Auckland growth. The focus of the evidence given is to highlight to Auckland Council the impacts of growth in the south of the Auckland Region on land use, settlement patterns and infrastructure impacts (namely the Waikato Expressway) in the Waikato.</p>
447	State Highway 26/Ruakura Road/Lisette Road Intersection Upgrade - Publicly Notified Notice of Requirement from the NZTA for an Alteration to Designation (Waikato District Council) https://www.waikatodistrict.govt.nz/your-council/public-consultations/past-consultations/new-zealand-transport-agency---state-highway-26-ruakura-road-lisette-road	<p>The City Planning Unit, in collaboration with the City Development Unit, developed HCC's submission. This was sent to WDC on 4/9/15 under the Chief Executive's delegated authority for RMA submissions. WDC appointed an independent Commissioner to hear submissions. A member of the City Planning Unit prepared evidence in support of HCC's submission.</p> <p>The hearing took place on 27/10/15. The Commissioner's recommendations on the Notice of Requirement were provided to the NZTA in December 2015. HCC received the NZTA's decisions on the recommendations on 18/2/16. The City Planning Unit reviewed these in consultation with the City Development Unit, and it was decided that Council lodges no appeal.</p>
452	Final Position Paper 'Improving New Zealand's Water and Wastewater and Stormwater Sector' (LGNZ) http://www.lgnz.co.nz/home/our-work/our-policy-priorities/4.-infrastructure/3-waters-programme/ http://www.lgnz.co.nz/assets/29617-three-Waters-Position-Paper.pdf	<p>A brief article on LGNZ's final position paper was included as part of the 6/10/15 Executive Update. LGNZ has advised that its National Council support progressing the co-regulatory option and will continue to update the sector on further developments.</p>
453	Building (Pools) Amendment Bill (Local Government and Environment Committee) http://www.parliament.nz/en-nz/pb/sc/make-submission/51SCLGE_SCF_00DBHOH_BILL64825_1/building-pools-amendment-bill	<p>The Bill's purpose is to ensure consistent and regular territorial authority processes, by introducing a nationwide standardised residential pool inspection cycle. Staff from the Building Control Unit spoke in support of HCC's written submission at the hearings of the Local Government and Environment Committee on 3/12/15.</p> <p>The Bill is headed for its second reading after being reported back to the House on 14/4/16. Apart from a number of other amendments, the Local Government and Environment Committee has recommended inserting Clause 6B (Role of Building Consent Authority and Territorial Authority), which would amend Section 12 of the Building Act, to further emphasise that local authorities are responsible for enforcing strict compliance with pool barrier requirements.</p>
454	Ruakura Variation to Hamilton City's Proposed District Plan (Hamilton City Council) www.hamilton.govt.nz/ruakura	<p>The submission identifies a number of minor errors or omissions for various sections of the Ruakura Variation and the relief sought for each submission point. It also includes matters relating to administration of the plan and clarity for plan users. Next steps include hearings to be convened for submissions received, which will be heard by independent Commissioners (Dr Phil Mitchell and Dorothy Wakeling) in June 2016.</p>
455	Shop Trading Hours Amendment Bill (Commerce Committee) http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL66378_1/shop-trading-hours-amendment-bill	<p>HCC's draft submission was considered and approved at the 15/12/15 Council meeting. The final revised submission was uploaded to Parliament's website on 22/12/15. Parliament acknowledged receipt of HCC's submission on 14/1/16. The Commerce Committee examined the Shop Trading Hours Amendment Bill. The votes were tied, and they were unable to reach agreement on whether to recommend that the bill be passed on the 12/5/2016. If enacted, the new powers will take effect in time for changes to be made prior to Easter 2017.</p>

SUB #	TITLE OF DOCUMENT, ORGANISATION AND WEBSITE	OUTLINE/UPDATE OF KEY PROGRESS
456	<p>Developing the Proposed National Policy Statement on Urban Development (Ministry for the Environment) https://www.mfe.govt.nz/more/towns-and-cities/managing-urban-development-nz/developing-proposed-national-policy-statement</p>	<p>To inform the development of a proposed NPS on Urban Development, feedback was sought on the following questions. 1) Is your area experiencing high levels of population growth and challenges in planning for this growth? 2) How could a NPS and supporting guidance help to address these issues? 3) What could a NPS and supporting guidance contain?</p> <p>Draft 1 was circulated to Elected Members on 29/1/16 for feedback. Comments were incorporated into a final version sent to MFE to meet the 9/2/16 submission closing date. The final submission sent on 9/2/16 was considered and retrospectively approved at the 23/2/16 Strategy and Policy Committee meeting, subject to amending a specific section of the submission. This amendment was incorporated into the approved final version sent to the MFE on 1/3/16.</p> <p>The MFE advised on 12/4/16 that they received 47 submissions to the proposed NPS on Urban Development, covering a variety of issues from a range of stakeholders. Feedback received by the MFE has been used to inform development of the NPS and was outlined in a report to submitters, which was included as part of the 19/4/16 Executive Update. The MFE will contact submitters soon with details of when submissions can be made to the draft National Policy Statement, which is anticipated to be early June 2016.</p>
457	<p>Vehicle Dimensions and Mass Rule 2002 Review (Ministry of Transport/NZ Transport Agency) http://www.transport.govt.nz/land/vdam</p>	<p>The intention to make a submission was outlined in the 2/2/16 Executive Update. Draft 1 was circulated to Elected Members for feedback on 12/2/16. Initial feedback resulted in a revised submission (Draft 2), which was included as part of a separate report that was considered and approved at the 23/2/16 Strategy and Policy Committee meeting. No changes were made to Draft 2, which was sent to the NZTA on 24/2/16. The NZTA has acknowledged receipt of HCC's submission.</p>
458	<p>Better Urban Planning (Issues Paper, December 2015) (New Zealand Productivity Commission) http://www.productivity.govt.nz/inquiry-content/2682?stage=2</p>	<p>The NZ Productivity Commission began the Inquiry with release of an Issues Paper on 9/12/15 outlining its proposed approach to the Inquiry, the context for the Inquiry, and a preliminary list of key questions to be addressed via a broad consultation process. Their draft report will be released in July 2016 for submissions, with the final report to Government due on 30/11/16.</p> <p>Elected Members were advised of this Inquiry in the 24/11/15 Executive Update. HCC's Draft 1 submission was circulated to Elected Members on 29/1/16 for feedback. As no feedback was received on this submission, Draft 2 remained unchanged from Draft 1, was considered and approved at the 23/2/16 Strategy and Policy Committee meeting and sent to the Productivity Commission on 1/3/16.</p> <p>The Commission acknowledged receipt of HCC's submission on 2/3/16, noting that once it has been reviewed, it will be published on their website (it is submission # 004 on their website). The Productivity Commission has advised that the draft report will be released in July 2016 for submissions, with the final report due to Government by 30/11/16.</p>
459	<p>Resource Legislation Amendment Bill (Local Government and Environment Committee) http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL67856_1/resource-legislation-amendment-bill</p>	<p>The overarching purpose of this Bill is to create a resource management system that achieves the sustainable management of natural and physical resources in an efficient and equitable way. Elected Members were advised of this Bill in the 1/12/15 Executive Update. Draft 1 was circulated to Elected Members on 29/1/16 for feedback. Comments were incorporated into Draft 2, which was considered and approved at the 23/2/16 Strategy and Policy Committee meeting. The Committee made a minor addition that was incorporated into the approved final submission uploaded to Parliament's website on 2/3/16. Receipt of HCC's submission was acknowledged on 2/3/16. The report from Parliament is due on the 3/6/16.</p>

SUB #	TITLE OF DOCUMENT, ORGANISATION AND WEBSITE	OUTLINE/UPDATE OF KEY PROGRESS
461	Waikato Regional Council's 2016/17 Proposed Annual Plan Consultation Document (Waikato Regional Council) http://www.waikatoregion.govt.nz/PageFiles/41315/AnnualPlanConsultation201617.pdf	HCC's draft submission was considered and approved at the 31/3/16 Council meeting (with a minor change being made to the approved submission). This was sent to WRC on 5/4/16. WRC informally acknowledged receipt of HCC's submission that same day, with the formal acknowledgement letter being received on 12/4/16.
462	Next Steps for Freshwater – Consultation Document (February 2016) (Ministry for the Environment) http://www.mfe.govt.nz/consultation/next-steps-fresh-water	A copy of the MFE's discussion document and a summary of key issues were circulated to Elected Members for their consideration on 8/4/16. Elected Members used this material to outline their views to staff at the 19/4/16 Council briefing. This feedback formed the basis of HCC's draft submission (Draft 1), which was circulated to Elected Members on 20/4/16. Draft 1 was considered at the 21/4/16 Finance Committee meeting, where a number of revisions were requested. These revisions will be incorporated into Draft 2 , which will be considered and approved at the 28/4/16 Council meeting. The MFE has provided HCC an extension to the original 22/4/16 submission closing date through to 29/4/16.
464	NZTA – Alteration of Designation Resolution Drive Extension and Horsham Downs Link Road (March 2016) (NZ Transport Agency) https://www.waikatodistrict.govt.nz/your-council/public-consultations/current-consultations/nzta-alteration-of-designation-resolution-drive-extension-and-horsham-downs-link-road	Elected Members were advised of this submission in the 19/4/16 Executive Update. The submission was made under the Chief Executive's delegated authority for RMA submissions on 5/5/16 and supported the Notice of Requirement from the NZ Transport Agency to alter the designation for the Hamilton Section of the Waikato Expressway to include link roads to the already designated Resolution Drive Interchange, subject to appropriate conditions applying that will ensure that adverse effects on the environment are managed appropriately.
465	Plan Change 17: Ngaruawahia and Surrounding Villages; Stage One: Proposed Rezoning https://wdcsitefinity.blob.core.windows.net/sitefinity-storage/docs/default-source/your-council/plans-policies-and-bylaws/plans/district-plan/plan-change-17---section-32-evaluation-report.pdf?sfvrsn=2	Overall Direction of Submission: The submission opposes the proposed rezoning as it seeks to further understand the possible impacts the rezoning may have on Hamilton's physical and community infrastructure. The proposed Plan Change is also opposed on the basis that it is considered to be at odds with the strategic growth direction of Future Proof and the Regional Policy Statement and any rezoning of land would be better considered in Waikato District Council's upcoming District Plan review process.
466	Draft Walking, Cycling and Bridle Trails Strategy https://www.waikatodistrict.govt.nz/your-council/public-consultations/current-consultations/walking-cycling-and-bridle-trails-strategy	Overall Direction of Submission: The submission will support the Strategy and identify any desirable cross-boundary connections between trails in Hamilton City and those in Waikato District. The submission closing date has been extended through to 9/6/16.
467	Waikato Region Wide RMA Consent Application – Sodium Fluoracetate (1080) http://www.pce.parliament.nz/assets/Uploads/PCE-1080.pdf	TBfree New Zealand, the Department of Conservation and the Waikato Regional Council (dated 12/8/15) advising that they are applying for 35 year resource consents to cover aerial 1080 operations within the Waikato Region. The current region-wide resource consents are due to expire in June 2016. City Planning, City Waters, Environmental Health and Parks and Open Spaces will conduct a more in-depth analysis once WRC's application assessment and notification decision is available.

SUB #	TITLE OF DOCUMENT, ORGANISATION AND WEBSITE	OUTLINE/UPDATE OF KEY PROGRESS
	http://www.pce.parliament.nz/assets/Uploads/1080-update-report-web-2015.pdf	
468	<p>Watercare's December 2013 Application for a Water - Take Resource Consent from the Waikato River (Waikato Regional Council)</p> <p>https://www.watercare.co.nz/about-watercare/our-services/waikato-river-water/Pages/default.aspx</p> <p>https://www.watercare.co.nz/SiteCollectionDocuments/AllPDFs/Watercare_Waikato_River_take_resource_consent_application_December_2013.pdf</p>	Through Future Proof, WRC has an action to update the Group on the allocation status of the Waikato River and determine a process to enable understanding of water take applications currently in the queue. This action is still uncompleted.

TABLE 2: PROGRESS OF HCC SUBMISSIONS - FULL SUMMARY

Note: The following schedule identifies submissions made by HCC to external organisations since April 2013 where the process has not been fully completed and where various actions are still underway or pending. Updates to the schedule that formed part of the 3 May 2016 Strategy and Policy Committee meeting agenda are highlighted in yellow.

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
398	<p>HCC's and the NZ Transport Agency's Notices of Requirement to the Southern Links Project</p> <p>http://www.waipadc.govt.nz/our-district/MajorProjects/HamiltonSouthernLinks-NoticesofRequirement/Pages/default.aspx</p>	Waikato District Council, Waipa District Council and Hamilton City Council	28/2/14	Final submission considered and retrospectively approved on 18/3/14.	<p>On 24/10/14, the Commissioners' made their recommendations on the NZTA's requirements and decisions on the NZTA's resource consent applications. The decisions and recommendations were issued to the parties the following week.</p> <p>The decision confirms HCC's requirement (with conditions, including a lapse period of 20 years) and grants HCC consent (with conditions, including lapse periods of 20 years) to construct a bridge over the Waikato River east of Hamilton Gardens and another over the Mangakotukutuku Stream. One appeal was lodged against the decision on</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
					<p>HCC's requirement. HCC did not appeal the decision.</p> <p>The Commissioners have granted the NZTA consent (subject to conditions, including a lapse period of 20 years) to construct a bridge crossing the Waikato River at the Narrows and recommended the NZTA confirms the new designations and alteration to existing designation subject to conditions, including lapse periods of 20 years.</p> <p>The NZTA's decisions on the Commissioners' recommendations regarding the NZTA's requirements were issued in December 2014. Two parties have appealed aspects of the NZTA's decisions. HCC (as territorial authority) has not appealed and will not become a Section 274 party to these appeals. HCC (as Requiring Authority and the NZTA's Southern Links project partner) submitted a notice to become a Section 274 party to one of the appeals. Negotiations between the NZTA and this appellant failed to resolve the appeal.</p> <p>At a Judicial Conference on 31/8/15, the parties agreed the appeal would proceed to a hearing before the Environment Court, and the hearing was set down for 25/2/16 and 26/2/16. However, the appeal was settled by negotiation. On 3/3/16, the Court issued a consent order in relation to the appeal, which amended the conditions on Designation DN/156 in Waipa District.</p> <p>HCC is not a party to the second appeal against the NZTA's decision on its Southern Links requirement, which concerns land in Waikato District. The parties to that appeal are negotiating the terms of an agreement for the Crown to acquire the Appellants' property.</p> <p>The NZTA expects to know by 24/3/16 whether or not agreement will be reached. If agreement is reached, it needs to be approved by Land Information NZ (LINZ). Such approval is not expected before late April 2016. The appellants will not withdraw their appeal until LINZ approval is obtained. The NZTA has requested a further Court reporting date of 6/5/16.</p>
404	Building (Earthquake-Prone Buildings) Amendment Bill http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL12960_1/buildin	Local Government and Environment	17/4/14	Final submission considered and retrospectively approved on	A Council workshop on this topic was held on 15/5/13. Councillor O'Leary presented HCC's submission to the Local Government and Environment Select Committee hearing on 19/6/14. HCC's Principal Building Advisor was also in attendance.

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
	g-earthquake-prone-buildings-amendment-bill	Committee		30/4/14.	<p>In December 2014, HCC staff sent an information update to all stakeholders/building owners advising them that the Building (Earthquake-Prone Buildings) Amendment Bill could potentially replace HCC's 'Earthquake-Prone, Dangerous and Insanitary Buildings Policy' with a national regime for earthquake strengthening work. The letter updated stakeholders/building owners on key changes and how the Bill could affect them if enacted.</p> <p>On 10/5/15, the Government announced major changes to how quickly earthquake-prone buildings will need to be assessed and strengthened to "better target regulations on buildings where location, use and type pose the greatest risk to life".</p> <p>The four significant changes to the policy were:</p> <ul style="list-style-type: none"> • Varying the timetable for strengthening relative to earthquake risk. • Prioritising education and emergency buildings for strengthening. • Reducing the number of buildings requiring assessment. • Introducing new measures to encourage earlier upgrades. <p>The country will be split into 3 zones according to the risk of a big earthquake, and the timeframes for assessment and strengthening vary accordingly i.e.:</p> <ul style="list-style-type: none"> • High Risk Zone – including Gisborne, Napier/Hastings, Palmerston North, Wellington, Blenheim, and Christchurch (will keep the existing timeframe of assessment within five years and strengthening within 15 years). • Medium Risk Zone – including Hamilton, Tauranga, Rotorua, New Plymouth, Wanganui, Nelson, Invercargill and Timaru. • Low Risk Zone – including Northland, Auckland, Oamaru and Dunedin. <p>The Government has confirmed that the earthquake-prone building definition as being less than 34% of the new building standard, a 10-year extension for listed heritage buildings, and exemptions from strengthening for low risk, low occupancy buildings, would remain in the policy.</p> <p>As Hamilton has been classed as 'medium risk', buildings will have 10 years to be assessed and 25 years to be strengthened under the proposed policy. Many of Hamilton's buildings have already been assessed by engineers and it is unlikely they will be subject to any further assessment.</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
439	<p>Building (Earthquake-Prone Buildings) Amendment Bill - Interim Report of the Local Government and Environment Committee</p> <p>http://www.legislation.govt.nz/bill/government/2013/0182/latest/versions.aspx</p> <p>http://www.parliament.nz/resource/en-nz/51DBSCH_SCR63267_1/b48e2b01669564a6e9c9e6a7f02bbb55ae768006</p>	Local Government and Environment Committee	16/7/15	Final submission considered and retrospectively approved on 11/8/14.	<p>The passage of the Building (Earthquake-Prone Buildings) Amendment Bill has progressed with release of an interim report back to the House by the Local Government and Environment Committee on 23/6/15.</p> <p>The Bill had run into considerable difficulties due to its complexity and also the need to apply its provisions to a wide range of structures and circumstances. In its report, the Committee notes that it had received advice from the Ministry of Business, Innovation and Employment, the Parliamentary Counsel Office, and the Regulations Review Committee. As a result of that process, and in response to the issues raised by submitters, it was considering a range of potential changes to the original Bill.</p> <p>HCC's Principal Building Advisor spoke to the Local Government and Environment Committee at the 30 July 2015 hearing in support of Council's 16/7/15 submission.</p> <p>The Local Government and Environment Committee released their final report on the Bill with recommended amendments on 2/9/15 – refer http://www.parliament.nz/resource/en-nz/51DBSCH_SCR64791_1/a38b4befdfdd2c6a85be60e37365b16f8da763c8</p> <p>The Bill is expected to receive its second reading before Parliament adjourns for the 2016 year. HCC's Principal Building Advisor is a member of the Local Government working party which is assisting MBIE with the development of the MBIE draft policy. This includes establishing the CEO's methodology for the means of assessing earthquake-prone buildings and a number of other transitional changes. The working party is also developing draft regulations which will drive changes in the Building Act.</p> <p>The working party is working towards identifying and completing all the changes before May 2016 in order to consult and seek feedback from stakeholders. The new legislation is expected to be in place around March 2017.</p> <p>HCC's submission identified that we have already prioritised our buildings according to risk. However, there is some likelihood we will have to do more work on classifying priority buildings (those that are high risk or on major public corridors such as high foot traffic, inner city etc.) and this work will need to be completed within 5 years. The outcomes will have to go through a public consultation process.</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
					<p>HCC's 16/7/15 submission also identified that Council has written to the owners of buildings that are considered to be earthquake-prone but we have not issued formal Section 124 notices (which are akin to a dangerous building notice). There is some certainty that Section 124 notices will need to be issued once the new legislation changes are enacted.</p> <p>Although the Bill received its third reading on 12/4/16, the Parliamentary debate and final vote is still to occur. The new legislation is anticipated to be in place in either late 2016, but more likely the first quarter of 2017.</p>
414	<p>Proposed Auckland Unitary Plan – Further Submissions http://www.aucklandcouncil.govt.nz/EN/planspolicies/projects/plansstrategies/unitaryplan/Pages/submissions.aspx</p>	Auckland Council	22/7/14	Not applicable. Submissions and further submissions in 2014 made under the Chief Executive's delegated authority for RMA submissions.	<p>The consultation period for further submissions opened on 11/6/14 and closed on 22/7/14. City Planning staff analysed approximately 100,000 further submission points and identified where any further submissions were required to be made in line with HCC's original 28/2/14 submission.</p> <p>Hearings for further submissions commenced in September 2014 and the process will continue until July 2016. HCC's submission and further submissions will be considered as part of the Independent Hearings Panel hearing process. Hearing documents can be found at http://www.aupihp.govt.nz/hearings/</p> <p>HCC staff have not appeared in person at the hearings, given the structure of the hearings and the time/cost involved. However, Future Proof and the Future Proof partners of Waikato Regional Council and Waikato District Council have appeared at hearings covering the topic of Auckland growth. The focus of the evidence given is to highlight to Auckland Council the impacts of growth in the south of the Auckland Region on land use, settlement patterns and infrastructure impacts (namely the Waikato Expressway) in the Waikato.</p>
447	<p>State Highway 26/Ruakura Road/Lisette Road Intersection Upgrade - Publicly Notified Notice of Requirement from the NZ Transport Agency for an Alteration to Designation https://www.waikatodistrict.govt.nz/your-council/public-consultations/past-consultations/new-zealand-transport-agency---state-highway-26-ruakura-road-lisette-road</p>	<p>Waikato District Council Note: HCC also served a copy of its submission to the NZ Transport Agency</p>	4/9/15	Not applicable. Submission made under the Chief Executive's delegated authority for RMA submissions.	<p>Waikato District Council (WDC) has received and publicly notified an alteration to designation application by the New Zealand Transport Agency (NZTA) to provide for a roundabout and associated works at the intersection of SH26/Ruakura Road/Lisette Road.</p> <p>In addition to the above works, but outside of the designation boundary, the NZTA also proposes to undertake works within private property to address any potential effects of the proposed works on those properties from which land is required.</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
					<p>WDC appointed an independent Commissioner to hear submissions. A member of the City Planning Unit prepared evidence in support of HCC's submission. The hearing took place on 27/10/15. The Commissioner's recommendations on the Notice of Requirement were provided to the NZTA in December 2015.</p> <p>HCC received the NZTA's decisions on the recommendations on 18/2/16. The City Planning Unit reviewed these in consultation with the City Development Unit, and it was decided that Council lodges no appeal.</p>
452	<p>Final Position Paper 'Improving New Zealand's Water and Wastewater and Stormwater Sector' http://www.lgnz.co.nz/home/our-work/our-policy-priorities/4.-infrastructure/3-waters-programme/ http://www.lgnz.co.nz/assets/29617-three-Waters-Position-Paper.pdf</p>	Local Government New Zealand	30/10/15	Draft submission considered and approved at the 29/10/15 Council meeting.	<p>On 1/10/15 Local Government New Zealand (LGNZ) released its final position paper 'Improving New Zealand's Water and Wastewater and Stormwater Sector' for review and feedback. The paper builds on the momentum established under the LGNZ 3 Waters project by describing how a strong, sector-led approach will address the issues identified in the issues paper released in October 2014 'Exploring the Issues Facing New Zealand's Water, Wastewater and Stormwater Sector'.</p> <p>LGNZ consulted extensively in the preparation of this paper with its members, Government and other stakeholders. There was general agreement during the process that maintaining the status quo is not an option and that change is needed. The position paper therefore provides views on deliverables of a fit for purpose water sector and three potential models for sector oversight.</p> <p>A brief article on LGNZ's final position paper was included as part of the 6/10/15 Executive Update. LGNZ has advised that its National Council support progressing the co-regulatory option and will continue to update the sector on further developments.</p>
453	<p>Building (Pools) Amendment Bill http://www.parliament.nz/en-nz/pb/sc/make-submission/51SCLGE_SCF_00DBHOH_BILL64825_1/building-pools-amendment-bill</p>	Local Government and Environment Committee	5/11/15	Draft submission considered and approved on 5/11/15.	<p>The Bill's purpose is to ensure consistent and regular territorial authority processes, by introducing a nationwide standardised residential pool inspection cycle. Staff from the Building Control Unit spoke in support of HCC's written submission at the hearings of the Local Government and Environment Committee on 3/12/15.</p> <p>The Bill is headed for its second reading after being reported back to the House on 14/4/16. Apart from a number of other amendments, the Local Government and Environment Committee has recommended inserting Clause 6B (Role of Building Consent Authority and Territorial Authority), which would amend Section 12 of the Building Act, to further emphasise that local authorities are responsible for enforcing</p>

SUB #	TITLE OF DOCUMENT/ISSUE	ORGANISATION	DATE SUB. SENT	STRATEGY & POLICY COMMITTEE APPROVAL	STATUS OF SUBMISSION PROCESS
					strict compliance with pool barrier requirements.
454	Ruakura Variation to Hamilton City's Proposed District Plan (Hamilton City Council) www.hamilton.govt.nz/ruakura	Hamilton City Council	18/12/15	Not applicable. Submission made under the Chief Executive's delegated authority for RMA submissions.	The submission identifies a number of minor errors or omissions for various sections of the Ruakura Variation and the relief sought for each submission point. It also includes matters relating to administration of the plan and clarity for plan users. Next steps include hearings to be convened for submissions received, which will be heard by independent Commissioners (Dr Phil Mitchell and Dorothy Wakeling) in June 2016.
455	Shop Trading Hours Amendment Bill http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL66378_1/shop-trading-hours-amendment-bill	Commerce Committee	22/12/15	Draft submission considered and approved at the 15/12/15 Council meeting.	The Bill received its first reading on 3/11/15. If enacted, the Bill will allow councils to adopt bylaws to permit shops to trade in all or parts of their districts. This is a significant change to the current situation where only a few areas have permission to trade on Easter Sundays and there is no process for increasing that number. The final revised submission was uploaded to Parliament's website on 22/12/15. Parliament acknowledged receipt of HCC's submission on 14/1/16. The Commerce Committee examined the Shop Trading Hours Amendment Bill. The votes were tied, and they were unable to reach agreement on whether to recommend that the bill be passed (12 May 2016). If enacted, the new powers will take effect in time for changes to be made prior to Easter 2017.
456	Developing the Proposed National Policy Statement on Urban Development https://www.mfe.govt.nz/more/towns-and-cities/managing-urban-development-nz/developing-proposed-national-policy-statement	Ministry for the Environment	1/3/16	Submission considered and retrospectively approved on 23/2/16.	A NPS on Urban Development could provide local authorities with guidance on how to assess demand for residential and business development capacity, and then respond to this through more effective urban planning. Development of a NPS requires two phases of consultation under Section 46 of the RMA. The initial consultation will obtain feedback from relevant iwi authorities and stakeholders - this phase began in early December 2015. The Minister for the Environment will consider all initial consultation feedback, and depending on the outcome of this, there could be further consultation on what a draft proposed NPS

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					<p>will involve. If there is further public consultation on a draft NPS, this is expected to commence in mid-2016.</p> <p>Feedback for phase 1 was sought on the following questions:</p> <ul style="list-style-type: none"> • 1) Is your area experiencing high levels of population growth and challenges in planning for this growth? • 2) How could a NPS and supporting guidance help to address these issues? • 3) What could a NPS and supporting guidance contain? <p>Elected Members were advised of this submission on 21/12/15. Draft 1 was circulated to Elected Members on 29/1/16 for feedback.</p> <p>Comments were incorporated into a final version sent to the MFE to meet the 9/2/16 submission closing date. The final submission sent on 9/2/16 was considered and retrospectively approved at the 23/2/16 Strategy and Policy Committee meeting, subject to amending a specific section of the submission. This amendment was incorporated into the approved final version sent to the MFE on 1/3/16.</p> <p>The MFE advised on 12/4/16 that they received 47 submissions to the proposed NPS on Urban Development, covering a variety of issues from a range of stakeholders. Feedback received by the MFE has been used to inform development of the NPS and was outlined in a report to submitters, which was included as part of the 19/4/16 Executive Update. The MFE will contact submitters soon with details of when submissions can be made to the draft National Policy Statement, which is anticipated to be early June 2016.</p>
457	Vehicle Dimensions and Mass Rule 2002 Review http://www.transport.govt.nz/land/vdam	Ministry of Transport/NZ Transport Agency	24/2/16	Draft 2 submission considered and approved on 23/2/16.	<p>The Land Transport Rule: Vehicle Dimensions and Mass 2002 specifies requirements for dimensions and mass limits for vehicles operating on New Zealand roads.</p> <p>The VDAM Rule also balances the risks that heavy vehicles present to other road users and their impact on the road infrastructure, against the need to allow the heavy vehicle fleet to optimise operations.</p> <p>Proposed changes to the VDAM Rule were announced on 9/12/15. These would encourage trucking and bus companies to import newer, safer, more innovative and</p>

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					<p>environmentally responsible vehicles, while maintaining safety for all road users.</p> <p>The discussion document outlines a number of proposed changes to the VDAM rule:</p> <ul style="list-style-type: none"> • Increases to some axle and total vehicle mass limits. • Increases to the allowed permitted width and height limits. • Allowing '50 MAX' vehicles operating within the HPMV framework to work without permits. • Allowing Road Controlling Authorities, such as local councils, more authority to approve heavier vehicles and specialised loads. <p>Elected Members were advised of the MOT/NZTA discussion paper in the 2/2/16 Executive Update, with a request for feedback by 9/2/16 as to what they feel the key messages in Council's submission should be.</p> <p>Draft 1 was circulated to Elected Members for feedback on 12/2/16. Initial feedback resulted in a revised submission (Draft 2), which was included as part of a separate report that was considered and approved at the 23/2/16 Strategy and Policy Committee meeting. This was then sent to the NZTA on 24/2/16. The NZTA has acknowledged receipt of HCC's submission. An extension to the submission closing date was obtained from the MOT/NZTA i.e. from 17/2/16 to 24/2/16.</p> <p>Submissions will be used to develop recommendations for the Government to consider. Public submissions will then be sought on a draft Rule that adopts agreed proposals.</p>
458	Better Urban Planning (Issues Paper, December 2015) http://www.productivity.govt.nz/inquiry-content/2682?stage=2	New Zealand Productivity Commission	1/3/16	Draft 2 submission considered and approved on 23/2/16.	<p>The NZ Productivity Commission will look at ways of improving New Zealand's urban planning system. This Inquiry follows on from the Commission's investigation of how councils make land available for housing, which found that New Zealand's urban planning laws and processes were unnecessarily complicated, slow to respond to change and did not meet the needs of cities.</p> <p>The Commission began the Inquiry with release of an Issues Paper on 9/12/15 outlining its proposed approach to the Inquiry, the context for the Inquiry, and a preliminary list of key questions to be addressed via a broad consultation process. The</p>

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					<p>Productivity Commission will release its draft report in July 2016 for submissions, with the final report to Government due on 30/11/16. Elected Members were advised of this Inquiry in the 24/11/15 Executive Update.</p> <p>Draft 1 was circulated to Elected Members on 29/1/16 for feedback. As no feedback was received on this particular submission, Draft 2 remained unchanged from Draft 1 and was considered and approved at the 23/2/16 Strategy and Policy Committee meeting. This was then sent to the New Zealand Productivity Commission on 1/3/16.</p> <p>The Commission acknowledged receipt of HCC's submission on 2/3/16, noting that once it has been reviewed, it will be published on their website (it is submission # 004 on their website). The Productivity Commission has advised that the draft report will be released in July 2016 for submissions, with the final report due to Government by 30//11/16.</p>
459	Resource Legislation Amendment Bill http://www.parliament.nz/en-nz/pb/legislation/bills/00DBHOH_BILL67856_1/resource-legislation-amendment-bill	Local Government and Environment Committee	2/3/16	Draft 2 submission considered and approved on 23/2/16.	<p>The Resource Legislation Amendment Bill was introduced to Parliament on 26/11/15. The overarching purpose of this Bill is to create a resource management system that achieves the sustainable management of natural and physical resources in an efficient and equitable way. Elected Members were advised of this Bill in the 1/12/15 Executive Update.</p> <p>In September 2015, LGNZ established a cross-sector group of experts and practitioners to undertake a first principles review of New Zealand's environmental management framework. Their 'Blue Skies' discussion document on the review of the resource management system was released in December 2015 http://www.lgnz.co.nz/assets/Uploads/LGNZ-blue-skies-thinkpiece-Dec-2015.pdf</p> <p>LGNZ's final report will be published during 2016. The Local Government and Environment Committee's report is due on 3/6/16.</p> <p>HCC's Draft 1 submission was circulated to Elected Members on 29/1/16 for feedback. Feedback was incorporated into Draft 2, which was considered and approved at the 23/2/16 Strategy and Policy Committee meeting. The Committee made a minor addition that was incorporated into the approved final submission uploaded to Parliament's website on 2/3/16. Receipt of HCC's submission was acknowledged on 2/3/16.</p>

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461	Waikato Regional Council's 2016/17 Proposed Annual Plan Consultation Document http://www.waikatoregion.govt.nz/PageFiles/41315/AnnualPlanConsultation201617.pdf	Waikato Regional Council	5/4/16	Draft 1 was considered and approved at the 31/3/16 Council meeting.	<p>HCC's draft submission was considered and approved at the 31/3/16 Council meeting (with a minor change being made to the approved submission). This was sent to WRC on 5/4/16. WRC informally acknowledged receipt of HCC's submission that same day, with the formal acknowledgement letter being received on 12/4/16.</p> <p>WRC listened to hearings on the 10/5/16 and will deliberate on the 31/5/16 and 1/6/16.</p>
462	Next Steps for Freshwater – Consultation Document (February 2016) http://www.mfe.govt.nz/consultation/next-steps-fresh-water	Ministry for the Environment	Submissions close on 22/4/16	To be considered and approved at the 28/4/16 Council meeting.	<p>A copy of the MFE's discussion document and a summary of key issues were circulated to Elected Members for their consideration on 8/4/16. Elected Members used this material to outline their views to staff at the 19/4/16 Council briefing. This feedback formed the basis of HCC's draft submission (Draft 1), which was circulated to Elected Members on 20/4/16. Draft 1 was considered at the 21/4/16 Finance Committee meeting, where a number of revisions were requested.</p> <p>These revisions will be incorporated into Draft 2, which will be considered at the 28/4/16 Council meeting. The MFE has provided HCC an extension to the original 22/4/16 submission closing date through to 29/4/16.</p>
464	NZTA – Alteration of Designation Resolution Drive Extension and Horsham Downs Link Road (March 2016) https://www.waikatodistrict.govt.nz/your-council/public-consultations/current-consultations/nzta-alteration-of-designation-resolution-drive-extension-and-horsham-downs-link-road	NZ Transport Agency	Submissions close on 5/5/16.	Not applicable. Submission to be made under the Chief Executive's delegated authority for RMA submissions.	<p>Elected Members were advised of this submission in the 19/4/16 Executive Update.</p> <p>The submission was made under the Chief Executive's delegated authority for RMA submissions on 5/5/16 and supports the Notice of Requirement from the NZ Transport Agency to alter the designation for the Hamilton Section of the Waikato Expressway to include link roads to the already designated Resolution Drive Interchange, subject to appropriate conditions applying that will ensure that adverse effects on the environment are managed appropriately.</p>
465	Plan Change 17: Ngaruawahia and Surrounding Villages; Stage One: Proposed Rezoning https://wdsitefinity.blob.core.windows.net/sitefinity-storage/docs/default-source/your-council/plans-policies-and-bylaws/plans/district-plan/plan-change-17---section-32-evaluation-report.pdf?sfvrsn=2	Waikato District Council	16/5/16	Chief Executive's delegated authority for RMA submissions.	<p>Overall Direction of Submission: The submission opposes the proposed rezoning as it seeks to further understand the possible impacts the rezoning may have on Hamilton's physical and community infrastructure. The proposed Plan Change is also opposed on the basis that it is considered to be at odds with the strategic growth direction of Future Proof and the Regional Policy Statement and any rezoning of land would be better considered in Waikato District Council's upcoming District Plan review process.</p>

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					<p>Proposed Plan Change 17 to the Waikato section of the Waikato District Plan seeks to undertake zoning changes to a number of properties within the Ngaruawahia township and in the villages of Taupiri, Horotiu, Te Kowhai and Glen Massey ('Structure Plan Area'). Plan Change 17 proposes to rezone four categories as follows:</p> <p>a) Rezone land at Ngaruawahia, Taupiri, Horotiu, and Te Kowhai from rural to either new residential or country living;</p> <p>b) Rezone land at Ngaruawahia and Horotiu from industrial to business;</p> <p>c) Rezone land at Ngaruawahia from living to business;</p> <p>d) Rezone land at Horotiu from either industrial or rural to country living;</p> <p>e) Rezone land at Horotiu from rural to new residential;</p> <p>f) Rezone land at Taupiri from living to country living;</p> <p>g) Rezone land at Glen Massey from country living to rural.</p> <p>City Planning coordinated development of HCC's submission, which focuses primarily on the effect that the proposed rezonings may have on Hamilton.</p> <p>Input for the submission was sought from Parks and Open Spaces; Community Development and Leisure; and City Infrastructure.</p> <p>Elected Members were advised of this submission in the 3/5/16 Executive Update.</p>
466	<p>Draft Walking, Cycling and Bridle Trails Strategy</p> <p>https://www.waikatodistrict.govt.nz/your-council/public-consultations/current-consultations/walking-cycling-and-bridle-trails-strategy</p>	Waikato District Council	Submissions close on 9/6/16	Not applicable (staff submission).	<p>Overall Direction of Submission: The submission will support the Strategy and identify any desirable cross-boundary connections between trails in Hamilton City and those in Waikato District.</p> <p>Waikato District Council (WDC) is developing a Walking, Cycling and Bridle Trails Strategy, which will serve a number of purposes, including:</p> <ul style="list-style-type: none"> • Promoting the health and fitness benefits of walking, cycling and horse riding. • Identifying opportunities for trail improvements, expansions and linkages. • Prioritising projects in a manner that balances the needs of our communities against each other. • Specifying WDC's role in implementing the Strategy, and also providing positive guidance to the community (with WDC input or facilitation) on how best to drive local projects. • Providing guidance to assist WDC in undertaking its role of buying, selling and

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					<p>managing land.</p> <p>The final Strategy will provide a platform for WDC's decision-making on future trail development.</p> <p>City Planning staff are currently analysing the Draft Strategy and note that a submission would:</p> <ul style="list-style-type: none"> • Support the development of cycle, foot and bridle trails in Waikato District, as the provision of these facilities would be consistent with HCC's objectives, and any trails constructed in Waikato District would enhance recreational opportunities for Hamilton residents. • Identify that the draft strategy does not show existing trails in Hamilton City, or shared use paths proposed to be constructed within the District as part of the Waikato Expressway. These omissions mean that opportunities to improve cross boundary connectivity may have been overlooked. <p>Essentially we want to ensure the Draft Trails Strategy identifies any opportunities to connect existing or proposed trails in Waikato District with those in Hamilton.</p> <p>Given that our comments will be of a technical nature, an article was incorporated in the 10/5/16 Executive Update suggesting to Elected Members that HCC's feedback be made through a staff submission.</p> <p>We have already discussed the possibility of getting an extension to the 30/5/16 submission closing date with WDC staff, who are happy for this date to be extended through to 9/6/16.</p>
467	<p>Waikato Region Wide RMA Consent Application – Sodium Fluoracetate (1080)</p>  <p>Waikato Regional Council - Waikato Reg</p> <p>http://www.pce.parliament.nz/assets/Uploads/PCE-1080.pdf</p>	<p>TBfree New Zealand; Department of Conservation; Waikato Regional Council</p>	TBC	TBC	<p>On 19/8/15 HCC received a letter from TBfree New Zealand, the Department of Conservation and the Waikato Regional Council (dated 12/8/15) advising that they are applying for 35 year resource consents to cover aerial 1080 operations within the Waikato Region. The current region-wide resource consents are due to expire in June 2016.</p> <p>The letter states that 35 year resource consents will allow the applicants to better plan and coordinate operations to ensure progress towards biodiversity outcomes and freedom from bovine tuberculosis. Consultation or notification with Iwi, landowners</p>

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	http://www.pce.parliament.nz/assets/Uploads/1080-update-report-web-2015.pdf				<p>and other affected parties will still take place prior to every operation even if this consent application is approved.</p> <p>TBfree New Zealand, the Department of Conservation (DOC), and the Waikato Regional Council (WRC) lodged this consent with the WRC on 17/12/15.</p> <p>City Planning, City Waters, Environmental Health and Parks and Open Spaces will conduct a more in-depth analysis once WRC's application assessment and notification decision is available.</p> <p>WRC has confirmed with HCC staff that WRC, DOC or Tbfree will not be undertaking an aerial 1080 operation inside the Hamilton City boundary.</p>
468	<p>Watercare's December 2013 Application for a Water - Take Resource Consent from the Waikato River</p> <p>https://www.watercare.co.nz/about-watercare/our-services/waikato-river-water/Pages/default.aspx</p> <p>https://www.watercare.co.nz/SiteCollectionDocuments/AllPDFs/Watercare_Waikato_River_take_resource_consent_application_December_2013.pdf</p>	Waikato Regional Council	TBC	TBC	<p>SLT discussed the Watercare application (amongst other strategic water issues) on 8/9/14. An update on strategic water issues, including the Watercare application, was outlined in the 'Strategic Round Up Report' discussed at the 24/2/15 Strategy and Policy Committee meeting (Item 18 of the agenda).</p> <p>The 24/2/15 Strategy and Policy Committee report noted that:</p> <ul style="list-style-type: none"> • "Watercare has made an application to the Waikato Regional Council to take a further 200,000 m³ of water per day from the Waikato River to supply Auckland's growing water need. • Future Proof is currently looking at whether HCC, Waipa and Waikato District Councils have enough consented water to support current and projected populations. • The findings of this work will inform our position on the Watercare consent, should the application be publicly notified". <p>The Waikato Regional Council (WRC) is still to assess the application and has indicated that they are unlikely to do so until 2016. Through Future Proof, WRC has an action to update the Group on the allocation status of the Waikato River and determine a process to enable understanding of water take applications currently in the queue. This action is still uncompleted.</p> <p>Also under Future Proof in May 2015, a combined Chief Executive and Strategic</p>

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					<p>Implementation Management Group meeting was held. At that meeting, a number of recommendations were made. Two of particular relevance are:</p> <ul style="list-style-type: none"> • That there is no technical case for Future Proof to oppose the Watercare application. • That noting HCC's concerns, Future Proof defers making a decision on lodging a submission on the Watercare application, which is likely to be 12-18 months away. This decision will still need to be evidence-based when it is taken and will need to assess the quantum of the take and whether it may adversely impact the prospects of municipal supply authorities within the Waikato Region. <p>The HCC concerns (formally minuted during the May 2015 meeting) are: <i>Comments and issues from HCC:</i></p> <ul style="list-style-type: none"> ➤ <i>What happens if we support Watercare and our projections are wrong?</i> ➤ <i>The issue is if growth occurs faster than expected. The information being received now is that this is starting to happen.</i> ➤ <i>The Watercare application is not a stepped take.</i> ➤ <i>The cumulative effects are unknown.</i> ➤ <i>HCC supports prudent monitoring.</i>