

## Notice of Meeting:

I hereby give notice that an ordinary Meeting of Event Sponsorship Subcommittee will be held on:

**Date:** Wednesday 30 March 2016  
**Time:** 1.00pm  
**Meeting Room:** Kauri Room  
**Venue:** Municipal Building, Garden Place, Hamilton

Richard Briggs  
Chief Executive

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## Event Sponsorship Subcommittee OPEN AGENDA

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### Membership

Chairperson Deputy Mayor Gordon Chesterman  
Members Cr K Green  
Cr E Wilson  
Cr P Yeung  
Ms S Peek

**Quorum:** Three members (including one external appointee)

**Meeting Frequency:** Three times a year – or as required

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Becca Brooke  
Committee Advisor

**23 March 2016**

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**Terms of Reference:**

- To make decisions on event sponsorship applications in compliance with the Event Sponsorship Policy and budget.
- Monitor performance of the event sponsorship contracts.
- Develop and recommend an Events Strategy to Strategy and Policy Committee by 30 March 2014.

**Special Notes:**

- The sub-committee may request expert advice through the Chief Executive when necessary.

**Power to act:**

- To make decisions on event sponsorship applications.

**Power to recommend:**

- The sub-committee may make recommendations to the Finance Committee and/or Strategy and Policy Committee.

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**1 Apologies**

**2 Confirmation of Agenda**

The Committee to confirm the agenda.

**3 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

**Committee:** Event Sponsorship  
Subcommittee

**Date:** 30 March 2016

**Report Name:** Event Sponsorship  
Subcommittee - Open Minutes  
- 2 December 2015

**Author:** Ian Loiterton

<b>Status</b>	<i>Open</i>
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### Recommendation

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Event Sponsorship Subcommittee Meeting held on 2 December 2015.

### 1. Attachments

- Attachment 1 - Event Sponsorship Subcommittee - Open Minutes - 2 December 2015

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## Event Sponsorship Subcommittee

### OPEN MINUTES

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Minutes of a meeting of the Event Sponsorship Subcommittee held in Committee Room 1, Municipal Building, Garden Place, Hamilton on Wednesday 2 December 2015 at 1.30pm.

#### PRESENT

Chairperson	Deputy Mayor Gordon Chesterman
Members	Cr K Green Cr E Wilson Ms S Peek
In Attendance:	Sean Murray – Director H3 and Events
Committee Advisor	Ian Loiterton – Committee Advisor

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#### 1. Apologies

**Resolved:** (Crs Chesterman/Wilson)

That the apologies of Councillor Yeung be received and accepted.

#### 2. Confirmation of Agenda

**Resolved:** (Crs Wilson/Green)

The Committee to confirm the agenda

#### 3. Declarations of Interest

No members of the Committee declared a Conflict of Interest.

#### 4. Event Sponsorship Subcommittee Meeting – Open Minutes – 5 August 2015

**Resolved:** (Crs Wilson/Chesterman)

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Event Sponsorship Subcommittee Meeting held on 5 August 2015.

#### 5. Event Sponsorship Subcommittee Terms of Reference

The Director H3 and Events took the report as read and highlighted that:

- **Terms of Reference**

The Terms of Reference of the Subcommittee would remain unchanged until after the Council Elections in 2016, at which time the new Council could review the scope of the Subcommittee.

- **Event Sponsorship Policy**

The Event Sponsorship Policy was scheduled to be reviewed in April 2018; however, it was recommended the policy be reviewed after the Council Election in 2016 to align the document with any strategies of the new Council.

**Resolved:** (Crs Green/Wilson)

That:

- a) The report be received;
- b) The next Chairman's Report on the Event Sponsorship Subcommittee note that Subcommittee will stay in place as currently directed through the Governance Structure adopted by Council on 28 November 2013;
- c) A review of that Governance Structure will occur following the 2016 Council elections; and
- d) The Subcommittee propose to review the current Event Sponsorship Policy as a result of the reduced event sponsorship budget.

#### 6. Resolution to Exclude the Public

##### Section 48, Local Government Official Information and Meetings Act 1987

**Resolved:** (Crs Chesterman/Green)

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Event Sponsorship Subcommittee Meeting - Public Excluded Minutes - 5 August 2015	) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. General Manager's Report	)	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)

**The Meeting moved into Public Excluded session (1.35pm – 1.51pm).**

**The Meeting was declared closed at 1.51pm.**

**Committee:** Event Sponsorship  
Subcommittee

**Date:** 30 March 2016

**Report Name:** Events Sponsorship  
Subcommittee - Open Minutes  
- 9 March 2016

**Author:** Becca Brooke

<b>Status</b>	<i>Open</i>
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### Recommendation

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Events Sponsorship Subcommittee Meeting held on 9 March 2016.

### 1. Attachments

- Attachment 1 - Events Sponsorship Subcommittee - Open Minutes - 9 March 2016

### Signatory

Authoriser	
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## Event Sponsorship Subcommittee

### OPEN MINUTES

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**Minutes of a Meeting of the Event Sponsorship Subcommittee held in Kauri Room, Municipal Building, Garden Place, Hamilton on Wednesday 9 March 2016 at 9:30am.**

#### **PRESENT**

Chairperson	Deputy Mayor Gordon Chesterman
Members	Cr K Green
	Cr E Wilson
	Cr P Yeung

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The Meeting of the Event Sponsorship Subcommittee, 9 March 2016 lapsed (9.40am) due to lack of quorum as no external appointee was present.

**Committee:** Event Sponsorship  
Subcommittee

**Date:** 30 March 2016

**Report Name:** Event Sponsorship  
Subcommittee - Open Action  
List - 9 March 2016

**Author:** Ian Loiterton

<b>Status</b>	<i>Open</i>
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## Recommendation

That the Report be received.

### 1. Attachments

- Attachment 1 - Events Sponsorship Subcommittee - Open Action List - 9 March 2016

Updated: 02/03/16 10:30

## Event Sponsorship Subcommittee - Action List - Open

D-1438278

Meeting Date	Item #	Action for Monitoring	GM Responsible	Comment	Status
05/12/15	5	<b>Event Sponsorship Subcommittee Terms of Reference</b> The Subcommittee propose to review the current Event Sponsorship Policy as a result of the reduced event sponsorship budget	Executive Director H3 and Events	To be reviewed in conjunction with a possible increase as per the 2016/17 Annual Plan proposal	In progress

## Resolution to Exclude the Public

### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Event Sponsorship Subcommittee Meeting - Public Excluded Minutes - 2 December 2015	) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Event Sponsorship Subcommittee - Public Excluded Action List - 9 March 2016	)	
C3. General Manager's Report		
C4. Post Event Reports		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C4.	to enable Council to carry out negotiations	Section 7 (2) (i)