

## Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Environment Committee will be held on:

**Date:** Thursday 4 June 2020  
**Time:** 10.00am  
**Meeting Room:** Audio Visual Meeting

Richard Briggs  
Chief Executive

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## Environment Committee

### *Komiti Taiao*

## OPEN AGENDA

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### Membership

Chairperson	Cr M Forsyth
Deputy Chairperson	Cr S Thomson
Members	Cr M Bunting
	Cr A O'Leary
	Cr K Naidoo-Rauf
	Cr D Macpherson
	Mayor P Southgate (Ex Officio)
	Maangai Maaori – N Hill

**Quorum:** A majority of members (including vacancies)

**Meeting Frequency:** Six weekly

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Becca Brooke  
Governance Manager  
Menetia Mana Whakahaere

**27 May 2020**

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## Purpose

The Environment Committee is responsible for:

1. Governance of strategies, policies and plans relating to the wellbeing, protection, enhancement and sustainability of Hamilton's natural environment.

***In addition to the common delegations, the Environment Committee is delegated the following Terms of Reference and powers:***

### Terms of Reference:

1. To develop policy, approve strategies and plans concerning Hamilton's contribution and response to climate change, and to monitor their implementation.
2. To develop policy, approve strategies and plans for the sustainable use of Hamilton's natural resources, and to monitor their implementation.
3. To develop policy, approve strategies and plans for efficient and sustainable waste management and recycling, and to monitor their implementation.
4. To develop policy, approve strategies and plans for Council's corporate environmental sustainability and to monitor their implementation.
5. To develop policy, approve strategies and plans for Council's biodiversity, and to monitor their implementation.
6. To develop policy, approve and monitor implementation of strategies in relation to the Climate Action Plan.

### Special Notes:

- The Committee may request expert external advice through the Chief Executive as necessary.

### The Committee is delegated the following powers to act:

- Approval of matters determined by the Committee within its Terms of Reference.

### The Committee is delegated the following recommendatory powers:

- The Committee may make recommendations to Council.

The Committee may make recommendations to other Committees.

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**1 Apologies - *Tono aroha***

**2 Confirmation of Agenda - *Whakatau raarangi take***

The Committee to confirm the agenda.

**3 Declaration of Interest - *Tauaakii whaipanga***

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

**4 Public Forum - *AAtea koorero***

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6727.

# Council Report

Item 5

**Committee:** Environment Committee      **Date:** 04 June 2020  
**Author:** Carmen Fortin      **Authoriser:** Amy Viggers  
**Position:** Governance Advisor      **Position:** Governance Team Leader  
**Report Name:** Confirmation of the Open Environment Committee Minutes - 3 March 2020

<b>Report Status</b>	<i>Open</i>
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## **Staff Recommendation - *Tuutohu-aa-kaimahi***

That the Committee confirm the open Minutes of the Environment Committee meeting held on 3 March 2020 as a true and correct record.

## **Attachments - *Ngaa taapirihanga***

Attachment 1 - Environment Committee Unconfirmed Minutes - 3 March 2020 .

## Environment Committee

### OPEN MINUTES

Minutes of a meeting of the Environment Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 3 March 2020 at 9.30am.

#### PRESENT

Chairperson	Cr M Forsyth
Deputy Chairperson	Cr S Thomson
Members	Cr M Bunting
	Cr A O'Leary
	Cr K Naidoo-Rauf
	Cr D Macpherson
	Maangai N Hill

In Attendance:	Cr M van Oosten
	Cr R Hamilton
	Cr M Gallagher
	Sean Hickey - General Manager Strategy and Communications
	Lance Vervoort – General Manager Community
	Jen Baird – General Manager City Growth
	Eeva-Liisa Wright – General Manager Infrastructure Operations
	Maria Barrie – Parks and Recreation Manager
	Maire Porter – City Waters Manager
	Julie Clausen – Unit Manager Strategy and Corporate Planning
	Jamie Sirl – Team Leader City Planning
	Kirsty Quickfall – Waste Minimisation Advisor
	Trent Fowles – Compliance Manager

Governance Staff:	Amy Viggers – Governance Team Leader
	Carmen Fortin and Rebecca Watson - Governance Advisors

1. **Apologies**  
**Resolved:** (Cr Forsyth/Cr Macpherson)  
 That the apologies for absence from Mayor Southgate, and for early departure from Cr Bunting and Cr O'Leary are accepted.
2. **Confirmation of Agenda**  
**Resolved:** (Cr Forsyth/Cr Bunting)  
 That the agenda is confirmed.
3. **Declarations of Interest**  
 No members of the Committee declared a Conflict of Interest.

4. **Public Forum**

**Hannah Huggan** (Student Environment Leader) spoke to Item 6 (General Manager's Report) concerning the Climate Action Plan and requested the Council act with urgency to address climate concerns.

**Anna Casey-Cox, Jo Wrigley and Louise Hutt** (Go Eco) spoke to Item 8 (Draft Submission on the proposed National Policy Statement for Indigenous Biodiversity). They outlined their support of and enhancement of Indigenous Biodiversity. They also spoke Item 6 (General Manager's Report) in support of a Climate Action Plan. They responded to questions from Committee Members concerning partnership opportunities, Councils role in change management, and how Council could influence change in transport use.

**Lynne Garnham** (Tui 2000) spoke to Item 8 (Draft Submission on the proposed National Policy Statement for Indigenous Biodiversity) in support of the Indigenous Biodiversity initiative. She outlined the work that was being undertaken by Tui 2000 at Waiwhakareke that focused on Indigenous Biodiversity.

**Shepherd Issac** (Transformations) spoke to Item 8 (Draft Submission on the proposed National Policy Statement for Indigenous Biodiversity). He outlined the work being undertaken by Transformations in the area of Indigenous Biodiversity.

**Roderick Aldridge** (individual) spoke to Item 8 (Draft Submission on the proposed National Policy Statement for Indigenous Biodiversity) and Item 6 (General Manager's Report) to the Climate Action Plan. He responded to questions from Members concerning Housing designs to address the changing climate.

**Elisapesi Havea** (University of Waikato) spoke to Item 6 (General Manager's Report) in support of the Climate Action Plan and suggested that education was key to climate change.

**Tahi Brown** (individual) spoke to Item 6 (General Manager's Report) in support of the Climate Action Plan and his programme that uses Maatauranga Maaori to incorporate biodiversity into the educational system to assist climate change.

*Cr Gallagher joined the meeting (9.40am) during the above item.*

*Cr Hamilton left the meeting (10.17am) during the above item.*

*Cr Pascoe joined the meeting (10.18am) during the above item.*

5. **Chair's Report**

The Chair took the report as read and responded to questions from Committee Members concerning the link to other Committees' areas of focus.

**Resolved:** (Cr Forsyth/Cr O'Leary)

That the Environment Committee receives the report.

**Resolved:** (Cr Forsyth/Cr Bunting)

That the Environment Committee notes for the purpose of future meetings, all Elected Members at the table will be able to participate in the debate of items.

**The meeting adjourned 10.54am to 11.14am.**

*Cr Bunting and Cr Gallagher retired from the meeting during the above adjournment.*



**6. General Manager Report**

The General Manager Strategy and Communications spoke to the report, noting that the Nature in the City Strategy was previously known as the Hamilton Biodiversity Strategy. The Unit Manager Strategy and Corporate Planning then addressed some points raised by public forum speakers. Staff responded to questions from Members concerning the deferral of the Climate Action Plan report to June 2020, sources of Hamilton City Council carbon emissions, opportunities for action that could be undertaken in the near future, biodiversity target of 10%, cultural considerations, communication opportunities to increase awareness in the public.

**Resolved:** (Cr Thomson/Cr Forsyth)

That the Environment Committee:

- a) receives the report;
- b) requests staff report back to the April 2020 Council meeting on organisational emission reduction actions that will be included and/or are being considered for 2020/21 financial year; and
- c) requests staff report back to the next Environment Committee meeting in June 2020 with the draft Climate Action Plan for adoption.

*Cr Gallagher re-joined the meeting (11.19am) during the discussion of the above item. He was present when the matter was voted on.*

*Maangai Hill retired from the meeting (11.56am) during the discussion of the above item. He was not present when the matter was voted on.*

**The meeting adjourned 11.58am to 12.06pm.**

**7. Sustainability Stocktake**

The Unit Manager Strategy and Corporate Planning spoke to the report and responded to questions from Members concerning the wellbeing measures and targets, and the principles in action.

**Staff Action:** Staff undertook to provide Members with the Draft Environmental wellbeing measures and targets.

**Resolved:** (Cr Forsyth/Cr Macpherson)

That the Environment Committee:

- a) receives the report; and
- b) notes that future sustainability updates will be included in the Wellbeing Outcomes Report and the production of a separate Sustainability Stocktake Report will cease.

**8. Draft submission on the proposed National Policy Statement for Indigenous Biodiversity**

The Team Leader City Planning spoke to the report, noting that Hamilton City Council will be a part of the road testing of the National Policy Statement. Members thanked staff for their work on the submission.

**Resolved:** (Cr Forsyth/Cr Thomson)

That the Environment Committee:

- a) receives the report;



- b) approves the Council's draft submission to the Ministry for the Environment on the proposed National Policy Statement for Indigenous Biodiversity; and
- c) notes that following approval, the final submission will be sent to Ministry for the Environment by the 14 March 2020 deadline.

**9. Update on 2018-2024 Waste Management and Minimisation Plan Actions**

The Water Compliance Manager and Waste Minimisation Advisor took the report as read. Staff responded to questions from Members concerning work being undertaken by Claudelands to minimise waste from events, the waste levy fund, upcoming Waste Management and Minimisation Plan projects, work being undertaken at other Council facilities to minimise waste and the introduction of a waste minimisation plans for events.

**Resolved:** (Cr Forsyth/Cr Naidoo-Rauf)

That the Environment Committee receives the report.

**10. Environment Committee Draft Schedule of Reports 2020**

The report was taken as read. Staff responded to questions from Members concerning reports from stakeholders, the inclusion regular reporting on the outcomes/measures/target that show how council is tracking and the process to update the schedule of reports.

**Resolved:** (Cr Forsyth/Cr Macpherson)

That the Environment Committee:

- a) receives the draft 2020 Schedule of Reports;
- b) notes that the Schedule of Reports is intended to be a living document that will be updated as necessary and will be made available to Elected Members and Maangai Maaori on Diligent.

**The meeting was declared closed at 1.15pm.**

# Council Report

**Committee:** Environment Committee

**Date:** 04 June 2020

**Author:** Ian Loiterton

**Authoriser:** Amy Viggers

**Position:** Governance Advisor

**Position:** Governance Team Leader

**Report Name:** Chair's Report

<b>Report Status</b>	<i>Open</i>
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## Recommendation - *Tuutohu-aa-kaimahi*

That the Environment Committee:

- a) receives the report; and
- b) requests staff to report to the next Environment Committee on Council's current practices and policies relating to energy efficient buildings with a view to exploring options and implications of doing more in this field.

## Attachments - *Ngaa taapirihanga*

Attachment 1 - Environment Committee Meeting - Chairs Report - 4 June 2020 .



## Chair's Report

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Welcome to the second Environment Committee for this triennium.

I'd like to start by acknowledging our current times. Our country's response to the worldwide pandemic has brought consequences and sacrifices for us all. For some it's been loss, a fundamental change in their way of life, grief. For some it's been a chance to reflect, embrace a change of pace, rethink what's important in life. And for others still it's meant an increased workload, multitasking and diversifying jobs.

Thank you to our staff and Elected Members who have continued to work conscientiously towards meeting goals and expectations for this committee.

During lockdown Elected Members have had several opportunities to learn more about all manner of council related business - energy efficient buildings for one. Hamilton City Council has an opportunity to embrace energy efficiency standards for all council owned buildings. The gains and rewards of such an approach are significant - think cost savings in energy and environmental impact through better design, building material selection and improved technology. We have an opportunity to lead.

For our people, HCC has in the past supported energy efficient housing by way of employing a Home Energy Efficiency Advisor. I see great value in reinstating such a role where objective, current advice can be given to people who want to live in a healthier more energy efficient home.

I'd like to recommend that the Committee requests staff to report to the next Environment Committee on Council's current practices and policies relating to energy efficient buildings with a view to exploring options and implications of doing more in this field.

Our core pieces of work are still in train and as we all are very aware, there is still much to be done.

**Margaret Forsyth**  
**Councillor East Ward**  
**Chair Environment Committee**

# Council Report

**Committee:** Environment Committee **Date:** 04 June 2020  
**Author:** Sean Hickey **Authoriser:** Sean Hickey  
**Position:** General Manager Strategy and Communications **Position:** General Manager Strategy and Communications  
**Report Name:** General Manager Report

<b>Report Status</b>	<i>Open</i>
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## Purpose - *Take*

- To inform the Environment Committee on topical issues, areas of concern and items which need to be brought to the Committee's attention, but which do not necessitate a separate report:
  - Climate Action Plan
  - Nature in the City Strategy
  - 'Green buildings'

## Staff Recommendation - *Tuutohu-aa-kaimahi*

- That the Environment Committee:
  - receives the report; and
  - defers the Climate Action Plan report to the next Environment Committee meeting of 10 September 2020.

## Discussion - *Matapaki*

### Climate Action Plan:

- At the Council meeting on 30 April 2020, staff presented a report outlining a proposed structure and targets for the Climate Action Plan as well as a summary of potential actions for achieving these.
- The report noted that the Climate Action Plan is being drafted with the aim of:
  - reducing annual net emissions of all greenhouse gases (except biogenic methane) to zero by 2050, and
  - reducing annual emissions of biogenic methane to:
    - 10% below 2017 levels by 2030
    - 24% to 47% per cent below 2017 levels by 2050.
- The report also identified major focus areas for Council to achieve these targets as:
  - Switching from natural gas to more renewable energy sources.

- Improving the fuel efficiency of our trucks, plant and vehicles, and being smarter about our travel to reduce our diesel and petrol consumption.
  - Improving our waste recycling at all of Council sites to reduce the waste to landfill, and to reduce carbon emissions from the breakdown of the waste.
  - Continuing with our electricity efficiency programme for our street lights and our buildings
6. The full report can be accessed [here](#).
  7. As per a resolution of this Committee, the draft Climate Action Plan was due to be presented to this meeting for adoption: refer Item 6 of the Draft Minutes of the Environment Committee Meeting - 30 March 2020 (attached to Item 2 of this Agenda).
  8. Key staff (and stakeholders) have been focussed on the response to Covid-19. As a result, it is not possible to present the Climate Action Plan to this meeting. Staff propose that the Climate Action Plan be presented to the next Environment Committee, in September 2020, for approval.
  9. Staff can assure the Committee that staff are actively considering climate change in the development of Asset and Activity Management Plans that will flow through to Long-term Plan decision-making.
  10. Staff are also currently working with other stakeholders in Hamilton to develop the Hamilton City Climate Accord. To date, interviews have been completed with GO Eco, Fonterra, Waikato University, Waikato DHB, Stark Properties and the Waikato Police. Further interviews are planned over the next month.

#### Nature in the City Strategy

11. The Nature in the City Strategy development is continuing, albeit with the phasing of staff workshops and community engagement being shifted due to Covid-19 lockdown requirements.
12. Face to face community engagement was intended to take place in April. As a result of Covid-19 restrictions, staff will delay face-to-face community engagement until September.
13. Staff conducted an online Zoom workshop on 7 April with restoration groups in Hamilton, which was very productive. Continuing to build the relationship with these groups throughout the development of the strategy is crucial to ensuring the ongoing commitment of these groups and capitalising on their working knowledge of nature restoration.
14. In order to meet the timeframe for the Nature in the City Strategy to be completed by the end of 2020, a scaled down version of community engagement will be undertaken, with the focus being primarily on the communities around gullies and the issues and opportunities to participating in gully restoration, and how Council can support them.
15. Staff are currently exploring options for social media engagement to understand how people have been engaging with nature to gather a range of views and support the community engagement in September. Anecdotally, more people have been connecting with nature during the Covid-19 lockdown and have noted that it has been a source of calm and certainty during uncertain times.

#### Green buildings

16. At the Council Meeting on 30 April 2020, there was some discussion on the 'Green star rating' of buildings and how Council could consider such things in the development of new council facilities.
17. Policy guidance for staff is currently contained in the Energy and Carbon Management Policy, which states that:

Design of building and infrastructure projects that have significant operational energy use or carbon footprint will be evaluated using life cycle cost analysis and include the projected cost of New Zealand Emission Units. Design will allow for all reasonable measures to mitigate carbon footprint and take into account the impact on Councils greenhouse gas emissions target.

18. Following discussion with the Chair and Deputy Chair of the Environment Committee, we think it would be appropriate for a full report to be presented to the next Environment Committee outlining options for Council to consider in respect of 'green' buildings. A resolution to this effect is included as part of the Chair's Report.

### **Wellbeing Considerations - Whaiwhakaaro-aa-oranga tonutanga**

19. As the purpose of this report is 'for information', there are no wellbeing implications to consider when receiving the report.

### **Financial Considerations - Whaiwhakaaro Puutea**

20. As the purpose of this report is 'for information', there are no financial implications to consider when receiving the report.

### **Legal and Policy Considerations - Whaiwhakaaro-aa-ture**

21. Staff confirm that the staff recommendation and options noted in this report comply with the Council's legal and policy requirements.

### **Risks – Tuuraru**

22. There are no known risks associated with the decisions required in this report.

### **Significance & Engagement Policy - Kaupapa here whakahira/anganui**

23. Having considered the Significance and Engagement Policy, staff have assessed the matters in this report as having low significance against the policy criteria.

### **Attachments - Ngaa taapirihanga**

There are no attachments for this report.