

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Community, Services and Environment Committee will be held on:

Date: Tuesday 14 May 2019
Time: 9.30am
Meeting Room: Council Chamber
Venue: Municipal Building, Garden Place, Hamilton

Richard Briggs
Chief Executive

Community, Services and Environment Committee OPEN AGENDA

Membership

Chairperson	Cr P Southgate
Deputy Chairperson	Cr R Hamilton
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O'Leary
	Cr R Pascoe
	Cr G Taylor
	Cr L Tooman
	Maangai Te Pora Thompson-Evans
	Maangai Olly Te Ua

Quorum: A majority of members (including vacancies)

Meeting Frequency: Six weekly

Lee-Ann Jordan
Governance Manager

7 May 2019

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Purpose

The Community, Services, and Environment Committee is responsible for:

1. Guiding and monitoring the provision of strategic community infrastructure and services to meet the current and future needs of the city and its communities.
2. Governance of recreational, event, and community facilities and amenities.
3. Facilitating community and stakeholder involvement and discussion on community infrastructure, community safety and community wellbeing matters.
4. Ensuring Hamilton is performing to the highest standard in the area of civil defence and emergency management.
5. Funding to benefit the social, cultural, arts and environmental wellbeing of communities in Hamilton.
6. Advice Council on the best ways to improve Hamiltonian's quality of life environmentally, socially, culturally and economically by protecting and enhancing the local environment.

In addition to the common delegations on page 9, the Community, Services, and Environment Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities and resourcing for community infrastructure aligned to city development and oversight of strategic projects associated with those activities.
2. To develop policy, approve community-related strategies and plans, and monitor their implementation.
3. To receive and consider presentations and reports from stakeholders, government departments, organisations and interest groups on community development and wellbeing issues and opportunities.
4. To monitor Hamilton's social demographics and social climate to assess current and future impacts on the Council and Hamilton communities.
5. To monitor the performance of Hamilton's civil defence and emergency management response against Council's requirements under the Civil Defence Emergency Management Act including:
 - a. implementation of Government requirements;
 - b. contractual service delivery arrangements with the Waikato Regional Group Emergency Management Office
6. To determine the funding priorities for the Community Grants Allocation Committees, in line with the Community Assistance Policy, Long Term Plan and Annual Plan.
7. To determine the priority of Council projects suitable for contestable and philanthropic funding, excluding NZTA funding.
8. To make decisions on event sponsorship applications in accordance with the Event Sponsorship Policy and within the approved budget, and monitor any grants made to external organisations under that policy.
9. To coordinate and make decisions on proposals, applications for external funding, and the distribution of Council funding and funding provided to Council for the environment, public art, recreational and community facilities and amenity.

10. To monitor and oversee the delivery of Council's non-financial performance and non-financial key projects, against the Long Term Plan, excluding key performance indicator reporting which is the responsibility of the Finance Committee.
11. To monitor Council sustainability principles and actions.

The Committee is delegated the following powers to act:

- Approval of Reserve Management Plans.
- Performing the Council's functions, powers and duties (excluding those matters reserved to the Council by law, by resolution of the Council or as otherwise delegated by Council) under the Burial and Cremation Act and the Reserves Act.
- Approval of purchase or disposal of land for parks and reserves required for designated works or other purposes within the Committee's area of responsibility which exceeds the Chief Executive's delegations and is in accordance with the Annual Plan or Long Term Plan.
- Approval of applications for Council projects suitable for contestable and philanthropic funding.
- Approval or otherwise of event sponsorship applications in compliance with the Event Sponsorship Policy and approved budget.
- Approval of funding for recreational and community facilities and amenities in accordance with the Long Term Plan.
- Approval of public art proposals put forward by the community and/or Council in accordance with the Public Art Development Process and approved budget.

The Committee is delegated the following recommendatory powers:

- The Committee may make recommendations to Council.
- The Committee may make recommendations to other Committees.

Oversight of Policies:

- *Citizens Initiated Referenda Policy*
- *City Honours Policy*
- *Class 4 Gambling Venue Policy*
- *Community Assistance Policy*
- *Community Occupancy Policy*
- *Disability Policy*
- *Dog Control Policy*
- *Event Sponsorship Policy*
- *External Funding Applications Policy*
- *Hamilton City Smoke-Free Environment Policy*
- *International Relations Policy*
- *Naming of Roads, Open Spaces and Council Facilities Policy*
- *Provisional Local Alcohol Policy*
- *Psychoactive Substances (Local Approved Products) Policy*

- *Public Places Policy (cross-over with Finance Committee)*
- *TAB Board Venue Policy*

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1 Apologies

2 Confirmation of Agenda

The Committee to confirm the agenda.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for three minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6439.

Council Report

Item 5

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Rebecca Watson

Authoriser: Becca Brooke

Position: Committee Advisor

Position: Governance Team Leader

Report Name: Confirmation of Community, Services and Environment Committee Meeting - Open - 2 April 2019

Report Status	<i>Open</i>
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Staff Recommendation

That the Committee confirm the Open Minutes of the Community, Services and Environment Committee Meeting held on 2 April 2019 as a true and correct record.

Attachments

Attachment 1 - Community Services and Environment Committee Meeting Minutes - Open - 2 April 2019 .

Community, Services and Environment Committee

OPEN MINUTES

Minutes of a meeting of the Community, Services and Environment Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 2 April 2019 at 9.32am.

PRESENT

Chairperson	Cr P Southgate
Deputy Chairperson	Cr R Hamilton
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O’Leary
	Cr R Pascoe
	Cr G Taylor
	Cr L Tooman
	Maangai Te Pora Thompson-Evans
	Maangai Olly Te Ua

In Attendance	Lance Vervoort – General Manager Community
	Sean Murray – General Manager Tourism, Venues and Major Events
	Sean Hickey – General Manager Strategy and Communications
	Debbie Lascelles – Community Services Manager
	Andy Mannering – Manager Social Development
	Natalie Palmer – Unit Manager Communications and Marketing
	Lauradanna Radesic – Team Leader Communications
	Amanda Banks – Policy and Strategy Advisor
	Jeff Neems – Communications Advisor
	Joanna van Walraven – Policy and Strategy Advisor
	Julie Clausen - Programme Manager - Strategy, Strategy & Communications
	Karen Kwok - Recreation & Community Facilities Senior Advisor
	Nick Chester - Social Development Advisor
	Jennifer Parlane – Parks Planner
	Natasha Ryan - Key Projects Programme Manager
	Paula Rolfe - Team Leader Implementation & Monitoring

The meeting was opened with a

1. Apologies

Resolved: (Cr Macpherson/Mayor King)

That the apologies for lateness from Cr O’Leary and Maangai Te Ua are accepted.

2. Confirmation of Agenda

Resolved: (Cr Taylor/Cr Henry)

That the agenda is confirmed noting that Item 11 (*Hamilton City Council Draft Play Strategy*) will be taken after Item 7 (*Creative Waikato – State of the Arts Report – March 2019*) to allow for external presenter availability.

3. Declarations of Interest

No members of the Committee declared a Conflict of Interest.

4. Public Forum

Katherine Luketina from Sink or Swim spoke to the Chair’s Report, highlighting concerns regarding the demolition of the Municipal Pools.

Staff action: *Staff undertook to inform Elected Members via an executive update regarding the process and timeframes to complete the resource consent process for the Municipal Pools.*

Cr O’Leary joined the meeting (9.39am) during the above item.

5. Confirmation of Community, Services and Environment Committee Meeting - Open - 19 February 2019

Resolved: (Cr Southgate/Maangai Thompson-Evans)

That the Committee confirm the Open Minutes of the Community, Services and Environment Committee Meeting held on 19 February 2019 as a true and correct record.

6. Chair's Report

The Chair took the report as read.

Resolved: (Cr Southgate/Cr Taylor)

That the Community, Services and Environment Committee receives the report.

7. Creative Waikato - State of the Arts Report - March 2019

Sarah Nathan, the Chief Executive of Creative Waikato spoke to the report. She highlighted the relationship between Creative Waikato and Creative New Zealand, and also noted some of the initiatives currently underway.

Committee Members asked questions concerning:

- Founders Theatre operating strategy,
- partnerships with Iwi, Te Waka, and Waikato Tourism,
- inclusion of results in the Annual Report,
- current and future planned initiatives,
- Central Government Funding,
- staff responsibility to drive results,
- use of caravan as a space and a PR tool, and
- numbers of people attending workshops.

Resolved: (Cr O’Leary/ Cr Southgate)

That the Community, Services and Environment Committee:

- a) receives the report; and
- b) requests staff report to the 14 May 2019 Community Services and Environment meeting with a report on the Annual Scorecard on the achievement from the Arts Agenda.

8. Hamilton City Council Draft Play Strategy (Recommendation to Council)

The Policy and Strategy Advisor, and Social Development Advisor took the report as read, and gave an overview of the definition of 'play'.

Committee Members asked questions concerning:

- spontaneous play opportunities,
- the diversity of feedback that has been received to date,
- the role of the Council to enable play in the community,
- alignment of strategy with other policies and council outcomes such as transport,
- economic aspects of the strategy,
- link to the Long Term Plan, and
- mechanisms to benchmark success of the strategy, and reporting of KPIs.

Resolved: (Cr Bunting/Cr Southgate)

That the Community, Services and Environment Committee:

- a) receives the report; and
- b) recommends that the Council approve the Draft Hamilton City Council Play Strategy.

Cr Mallett dissenting.

Maangai Te Ua joined the meeting (11.07am) during the above item. He was present when the matter was voted on.

The meeting adjourned from 11.25am to 11.49am.

9. Community and Social Development Team - Ethnic Development Outcomes 2019 Update

The Manager Social Development and the Ethnic Development Advisor took the report as read.

Committee Members asked questions concerning the advantages and opportunities of joining the Welcoming Communities pilot programme.

Staff action: *staff undertook to include the outcomes and goals from the Community Development Strategy in future hard copies of the CSE agenda.*

Staff action: *Staff undertook to review and align statistics and categories across Council and bring these back for review to a future Elected Member Briefing.*

Resolved: (Cr Southgate/Cr Casson)

That the Community, Services and Environment Committee receives the report.

10. River Plan Task Force Update (Recommendation to Council)

The Key Projects Programme Manager spoke to the report, noting that the staff recommendation regarding the Grantham Street boat ramp can be removed as the work had been completed.

Committee Members asked questions concerning availability of funding, heritage plans, and other projects in the area.

Resolved: (Cr Taylor/Cr O'Leary)

That the Community, Services and Environment Committee:

- a) receives the report;
- b) recommends to the Council, for the purposes of preparing the draft 2019/20 Annual Plan budget, the inclusion of \$200,000 of operating funding to develop an updated 20 Year Vision for the central city (as outlined in Attachment 2) and sufficient detail on public projects to inform the 2021-31 10 Year Plan deliberations; and
- c) that a Terms of Reference for the 20 Year Vision for the Central City study be developed by the River Plan Task Force and brought back to the Community, Services and Environment Committee for approval, subject to Annual Plan approval.

Crs Casson, Pascoe and Mallett dissenting.

The meeting adjourned from 1.25pm to 2.05pm.

Mayor King left the meeting during the above adjournment.

11. Approval of Consultation Documentation for the Hamilton Gardens Management Plan Review

The Hamilton Gardens Manager, and the Policy and Strategy Advisor spoke to the report, highlighting the process undertaken concerning the Hamilton Gardens Management Plan to date.

Committee Members asked questions concerning:

- layout and design of the consultation documentation,
- cumulative operating budget,
- connectivity of the gardens to the adjoining neighbourhood,
- parking provision, and
- use of open questions in the consultation document.

Motion: (Cr O'Leary/Cr Southgate)

That the Community, Services and Environment Committee approves the suite of consultation material for public engagement on the Hamilton Gardens Management Plan 2019.

Cr Mallett dissenting.

Mayor King re-joined the meeting (2.41pm) during the above item. He was present when the matter was voted on.

12. Event Sponsorship Policy Review (Recommendation to Council)

The General Manager Venues, Tourism and Major Events spoke to the report and highlighted the background to the changes made to the policy.

Committee Members asked questions concerning funding amounts, and cultural considerations in relation to the policy.

Staff action: staff undertook to bring further information on the topic to an Elected Member Briefing.

Resolved: (Cr Southgate/Maangai Te Ua)

That the Community, Services and Environment Committee:

- a) receives the report; and
- b) recommends that the Council approve the reviewed Event Sponsorship Policy (as set out in attachment 1 of this report).

13. General Managers Report

The General Manager spoke to the report, advising that a verbal update on the Hillcrest bike park was unable to be given at this stage, and gave an update concerning the Provincial Growth Fund application process undertaken to date.

Committee Members asked questions concerning:

- pressures on funding sources,
- library funding,
- biodiversity strategy timeframes,
- GIS mapping of plantings, in particular regarding gully areas and private sections, and
- the structure and development of the Trust referred to in the Biodiversity Strategy update.

Staff action: staff undertook to circulate information from the community workshop held on 12 April 2019.

Resolved: (Cr Southgate/Maangai Thompson-Evans)

That the Community, Services and Environment Committee receives the report.

14. Resolution to Exclude the Public

Resolved: (Cr Macpherson/Cr Casson)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of Community, Services and Environment Committee Meeting - Public Excluded - 19 February 2019) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987)	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
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The meeting moved into a Public Excluded Session at 3.19pm.

The meeting was declared closed at 3.19pm.

Council Report

Item 6

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Rebecca Watson

Authoriser: Becca Brooke

Position: Committee Advisor

Position: Governance Team Leader

Report Name: Chair's Report

Report Status	<i>Open</i>
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Staff Recommendation

That the Community, Services and Environment Committee receives the report.

Attachments

Attachment 1 - Community, Services and Environment Committee Chairs Report - 14 May 2019 .



Chair's Report

In the recent month, the Single Year community grants were allocated. I sit on the panel for general oversight but there is an independent selection panel. I would like to thank them all for their time and commitment. The process takes 2 full day and is very in-depth with long and sound debate. The panel noted with thanks the recent inflation proofing that was applied to the fund allowing more money to be allocated. Having said that the fund is always well over subscribed and the demand is growing, so many groups go without Council support.

We remain per capita a low funder comparative to other Councils, and this may be something to question and consider in the staff report. I personally consider this is an area that needs focus in the Annual Plan or Long-Term Plan reviews. The small amounts we give are pivotal to the success of many organisations and the wellbeing of the community. I note that a proportion of the organisations relate to Health support needs and there is generally discussion over funding by the Waikato District Health Board.

I also recently attended, by their invitation, a forum at Sport NZ. I circulated the notes I took on the day, but the key take home themes were that multi-use sports facilities and spaces for informal active recreation are a key to meeting future needs. The model of The Peak was held up as being very good as was our recently developed Play Strategy. In particular the hard work of Amanda Banks was acknowledged.

I note also that a 15-minute item was shared on Class 4 gambling. This was not focused on the ethical position (as most Councils support a sinking lid) but on acknowledging the need to find alternatives to the funding gap that will increase as gambling proceeds gets less used. Sports Funding is a key challenge for all Councils across the country. The key will be public/private funding partnerships. The presentations from the meeting have been circulated.

One further issue is ensuring that our community assets are in good shape going forward. A few Elected Members have been involved in conversations with some of the community houses to hear their concerns and sort a few more easily solved matters. While those who lease our buildings are required to clean and maintain them, sometimes the issues are too difficult and extra support is required to keep our asset in good order and maximise community use. This can be a potential conversation at a Council update.

Chair's Recommendation

That the Community, Services and Environment Committee receives the report.

Councillor Paula Southgate
Chair Community and Services Committee

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Council Report

Item 7

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Joanna van Walraven

Authoriser: Lance Vervoort

Position: Policy and Strategy Advisor

Position: General Manager Community

Report Name: Mural Project- Angelsea Street

Report Status	<i>Open</i>
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Purpose

1. To seek approval for the Beyond Tomorrow Trust to fund and implement a mural on a Council owned wall on Anglesea Street.

Staff Recommendation

That the Community, Services and Environment Committee:

- a) approve the Beyond Tomorrow Trust to fund and implement a mural on a Council owned wall on Anglesea Street;
- b) notes that the General Manager Community will approve the final design as per the Temporary Public Art process.

Executive Summary

2. The Beyond Tomorrow Trust (the Trust) has approached the Council with a proposal to fundraise and implement a mural on the large, bare concrete wall on Anglesea Street by Wintec.
3. Staff recommend that the Committee approves the project in principle so that the Trust can progress with fundraising and planning the mural project.
4. The General Manager Community will approve the final design as per the Temporary Public Art process.
5. Staff consider the decision has low significance and that the recommendations comply with the Council's legal requirements.
6. Mural projects on Council assets fall under the Council's Temporary Public Arts Process and would normally not require a decision by Elected Members; however, staff are seeking approval from the Committee due to the size of the proposed mural and significance of the site.

Discussion

7. The proposed wall, constructed during the 1930s, is a Hamilton City Council Road and Traffic asset.
8. The wall runs along Anglesea Street from the intersection with Collingwood Street to the intersection with Ward Street.
9. The wall is 11.4m at its highest point, and 248m long. A pavement runs along its base while a walkway and balustrade run along the top. The wall slopes back from the bottom to the top at an angle of approximately 72 degrees.
10. The wall is constructed of partially compacted earth beneath a veneer of 10 cm thick concrete with varying surface condition.
11. Lane closures would be required while the mural was being painted. The proposed mural would be painted during the quiet period in early 2020 to minimise traffic disruptions.
12. The Trust has prepared a design brief that covers issues such as potential effects on traffic, quality assurance, aesthetic and cultural considerations.
13. Safety concerns include the potential of a mural causing driver distraction. Staff from the Road and Traffic team have contributed to the design brief and staff will continue to work with the trust as the design is further developed.
14. Staff will also advise on any other issues, such as health and safety and care of the asset, as the project progresses.
15. A technical report with recommendations about surface treatment and materials been prepared by Resene Paints.
16. Should approval be given by the Council the Trust would proceed with selecting an artist to develop a detailed design. In accordance with the Temporary Public Art Process, sign off at Stage 2 of the process may be given by the General Manager, Community.
17. Once the artist is selected and the detailed design accepted, the Trust will report back to the Committee for information.
18. The lifespan of the mural is expected to be approximately 10 years. The mural may be reviewed at this time, or earlier if the paint begins to fail.
19. If the project is not approved the Council would lose the opportunity to have a high-impact, large scale mural gifted to the city.

Financial Considerations

20. The project is being funded by the Beyond Tomorrow Trust. There are no financial impacts on Council funding.

Legal and Policy Considerations

21. The project falls under HCC's Temporary Arts Process. The process has two stages and final approval may be given by the General Manager Community.
22. Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Cultural Considerations

23. The site for the proposed mural has cultural significance to Maaori. Representatives from the trust have met with Te Ha o te Whenua o Kikikiroa (THaWK) and will continue to engage with them as the design is developed.

Sustainability Considerations

24. The decision to approve the project would support Sustainability Principle 1 (Council includes environmental, economic, social, and cultural considerations in its decision-making criteria) because it would add vibrancy to the city centre.

Risks

25. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy

Significance

26. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.

Engagement

27. Creative Waikato have been a key contact in developing the project to this point.
28. Wintec have been informed about the intention to paint a mural and the Trust will continue to liaise with Wintec through the design process.
29. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments

Attachment 1 - Temporary Public Arts Process .

Temporary Public Art Process

Description- What is a temporary public art work?

A temporary public art work is one that is installed for a set period of time, or art works on public land that are not in the city's Public Art Collection.

Exempt activities include:

- Performance art
- Film screenings
- Impromptu art activities (yarn bombing, chalk drawing etc)
- Pouwhenua
- Planting and landscaping designs
- Exhibitions and acquisitions by Waikato Museum and Artspost
- Art acquisitions by Hamilton Public Libraries and Hamilton Gardens
- All art activities within H3 event facilities
- Any art activities on privately owned land, buildings and structures.

Step 1: Initial planning

Staff involved:

- *Strategic Advisor- Arts and Community*

Tasks:

- a. Facilitate introductory meeting with the project group and relevant Council staff members.
- b. Work with project group to explore potential artwork sites.

Step 2: Site & artist brief assessment

Staff involved:

- *Strategic Advisor- Arts and Community*
- *Museum Director*
- *Operations Team Leader - City Transportation (if the proposed site is a transportation asset)*
- *Team Leader Landscapes (if the proposed site is on an Urban Landscapes asset)*

Tasks:

- a. Review artist brief and proposed location.
- b. Present the artist brief to relevant officers (see above) for endorsement and feedback.
- c. Approve or decline requested artwork site and artist brief.

Step 3: Concept Development

Staff involved:

- *Strategic Advisor- Arts and Community*

Tasks:

- a. Receive artwork concept from project group.
- b. Prepare documentation with project group to present to relevant Council staff members.

Step 4: Concept assessment

Staff involved:

- *Museum Director*
- *Strategic Advisor- Arts and Community,*
- *Operations Team Leader - City Transportation (if applicable)*
- *Team Leader - Landscapes (if applicable)*

Tasks:

- a. Review proposed concept and documentation.
- b. Approve or decline artwork concept.

Step 5: Fabrication and installation of artwork

Staff involved:

Strategic Advisor- Arts and Community

- a. Prepare contract between the project group and the Council (if required).
- b. Approve site-specific health and safety plan for artwork installation.
- c. Finalise maintenance and monitoring schedule (if required).
- d. Facilitate the installation of artwork with relevant Council staff members.

Council Report

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Nick Chester

Authoriser: Lance Vervoort

Position: Social Development Policy Advisor

Position: General Manager Community

Report Name: Hamilton Age Friendly Plan - Annual Update

Report Status	<i>Open</i>
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Purpose

1. To inform the Committee on progress in implementing the Hamilton Age Friendly Plan.
2. Dame Peggy Koopman-Boyden, Chair of the Hamilton Age Friendly Group, will present the report.

Staff Recommendation

That the Community, Services and Environment Committee receives the report.

Background

3. The Hamilton Age Friendly Plan (the Plan) is a collaborative, community-led plan that aims to improve the lives of older residents.
4. The Plan was developed by several community organisations and supported by the Council in February 2018.
5. The plan was the basis of Hamilton's inclusion in the World Health Organisation's Age Friendly Global Network in May 2018. Hamilton was the first city in New Zealand to be included in the network.
6. The Plan includes 48 actions to be completed over four years. At the end of the first year, 37 actions have started, and 4 have been completed.
7. The Plan is monitored by an independent Age Friendly Group that meets every 2 to 3 months. The group is Chaired by Dame Peggy Koopman-Boyden.
8. Particular highlights of the first year of implementation include:
 - "50+ and loving it" expo for older people – first held in April 2018 was a major part of the Waikato Show at Claudelands Event Centre in 2019. The expo provides older residents with an opportunity to get information on services and facilities available to them in Hamilton.
 - Launch of a collaborative project between Rauaawaawa Kaumatua Charitable Trust and Hamilton Libraries to collect oral histories of kaumatua in the area.

- An increase in the number of Green Prescriptions taken up by older people, resulting in increased amounts of physical activity.
 - Successful trial of an older person's noticeboard at the Central Library to promote age friendly activities in Hamilton.
 - Hamilton used as a benchmark for age friendly planning, and sought out by representatives from Auckland, Waihi, Queenstown, Taupo, Carterton, Masterton, Gore, Napier and New Plymouth for advice. New Plymouth has now become the second city to join the WHO Age Friendly Network in December 2018.
9. The plan's implementation will continue through 2019. Further progress on the plan will be reported to council in late 2019 or early 2020.

Financial Considerations

10. Implementation of the plan is largely funded through community groups and organisations, who are responsible for their individual projects. Council projects in the plan are regular operating activities funded through the 10-Year Plan.

Cultural Considerations

11. Ethnic diversity is a key consideration of age friendly activities in Hamilton. Rauaawaawa Kaumatua Charitable Trust are key partners in the plan. Ethnic and migrant communities have also been key stakeholders and will continue to be as the plan is implemented.

Legal and Policy Considerations

12. Staff confirm that the staff recommendations in this report comply with the Council's legal and policy requirements.

Significance & Engagement Policy

Significance

13. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.

Engagement

14. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments

Attachment 1 - Age Friendly Plan Annual Update - May 2019 .

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
1.1	Ferrybank project as part of the River Plan will incorporate Age Friendly facilities	Hamilton City Council	On Track	Central city jetty is being designed to be more accessible than the previous structure (no stairs, includes a ramp).	31/8/18	No
1.2	Initiate discussions to develop exercise stations at retirement villages in Hamilton	Retirement Villages/Sport Waikato	On Track	Sport Waikato are currently building relationships with rest homes and retirement villages at this stage.	27/8/18	No
1.3	Increased accessibility of Hamilton Gardens to older people	Hamilton City Council	On Track	<p>Jetty upgrade has improved accessibility and also the aesthetics of the jetty as an entrance to the gardens. A free accessibility map which is available on the Gardens website and in the Information Centre. It is also given to anyone who hires one of the mobility scooters or wheelchairs.</p> <p>Handrails on the stairs in the Italian Renaissance Garden have been installed.</p> <p>The path in the Sustainable Garden has been widened to make it easier for people using mobility scooters, wheelchairs and prams to navigate through the garden.</p> <p>Path widened between the Fern Court and the Hamilton Gardens café to make it easier for service vehicles and people using wheelchairs, mobility scooters or pushing prams to navigate.</p>	30/8/18	No

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
1.4	Ensure consideration is given to the needs of older people in the design of new public buildings	Hamilton City Council	On Track	Specific consultation has taken place with older people as part of the initial engagement with the community on the Rotorua Town Centre (including a session at Sommerset Rest Home on 26 March 2019). Universal design is a key part of the design of the Town Centre.	26/3/19	Yes
2.1	Continue to upgrade bus stops, providing shelters and spaces for mobility aides (ie scooters, wheelchairs, walkers)	Hamilton City Council	On Track	Planned installation of 40 new bus shelters and 22 new accessible kerbs around the city in 2018/2019. The new shelters have a seat that goes 2/3rds across and leaves a space for someone to stand or for a wheelchair/mobility scooter user to park. Locations for accessible kerbs will be prioritised to locations near, retirement villages, hospitals and schools.	18/4/19	
2.2	Continue to assess position of bus stops to ensure they are in locations where there are increasing population densities of older people (e.g. outside a Retirement Village, Settlement Centre Waikato)	Hamilton City Council/ Waikato Regional Council	On Track	Ongoing. Sommerset down the lane is a good example and there is now a shelter outside Hilda Ross Rest Home.	18/4/19	
2.3	Continue improvements to kerbs and crossings, making them more accessible to people using mobility aides	Hamilton City Council	On Track	Curb cuts on existing streets are brought up to standard as the Infrastructure Alliance completes work on them. Any new subdivision will be built to the correct standards.	18/4/19	

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
2.4	Provide information to people turning 65 as to their public transport benefit entitlement through the SuperGold Card	Waikato Regional Council	Not started/ no new information			
2.5	Provide training to older people on new technology being used for public transport in Hamilton, such as the Transit Realtime app	Waikato Regional Council	Not started/ no new information			
2.6	Consider the needs of older people in annual bus route reviews and triennial Public Transport Plan reviews	Waikato Regional Council	Not started/ no new information			
2.7	Provide driver refresher training for older residents who are near driving reassessment age	Age Concern	On Track	Two further driver refresher sessions have been held since November 2018. These were delivered in partnership with Transportation staff at Hamilton City Council.	8/4/19	Yes
2.8	Promote cycling as a beginning or alternative transport for new refugees and migrants as a way of familiarising themselves with the city.	Settlement Centre Waikato /Hamilton Multicultural Trust	On Track	The Adult Cycling Programme is a successful programme, helping new adult refugees learn to ride a bike as an initial mode of transport. A Graduation was held for the initial class in early April.	10/4/19	Yes

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
2.9	Promote open road driver training for older migrants and refugees	Settlement Centre Waikato/ Hamilton Multicultural Trust	On Track	“Passport to Drive” project run by the Hamilton Multicultural Services Trust, which offers comprehensive diver training for anyone, but is specifically designed to help migrants and refugees. Details can be found at http://www.hmstrust.org.nz/passport-2-drive/	10/4/19	Yes
3.1	Publicise the GOOD HOMES Repairs and Maintenance Manual	Age Concern	Not started/no new information			
3.2	Run workshops on home energy efficiency for older people	Age Concern/ Hamilton City Council	Not started/no new information			
3.3	Expand number of Kaumaatua Villages in Hamilton	Nga rau Tatangi	On Track			
3.4	Explore options for a centralised Housing Hub	Waikato Housing Network	On Track	The Waikato Housing Hub facilitated the Waikato Social Housing Network in July that had over 30 people in attendance, the meeting covered a diverse range of topics. The organisation is currently looking for premises.	27/8/18	

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
4.1	Continue the annual Kaumaatua Olympics, Kaumaatua Ball and other events	Rauawaawa Kaumaatua Charitable Trust	Complete for 2018	2018 Kaumatua Olympics were held at The Peak on 14 September 2018. A total of 26 teams participated, with six from Hamilton. The event was run in partnership with Rototuna High School and students were an active part of the planning and running of the day. Planning is underway for 2019 events.	26/3/19	
4.2	Ensure there are appropriate facilities available for older people to meet and interact	Hamilton City Council and Community Houses	On Track	<ul style="list-style-type: none"> Age Concern continue to host regular activities for older people at Celebrating Age Centre Western Community Centre organises trips that bring older people together Creative Activities for the Elderly (CAFE) is running two services for older people in Frankton and Nawton 	5/9/18	
4.3	Community Centres and neighbourhood houses are encouraged to include or increase activities for older people	Hamilton City Council and Community Houses	On Track	<ul style="list-style-type: none"> Community Centres around Hamilton are being encouraged to embrace activities for older people in their areas Community Centres were invited and they participated in the Age Friendly Plan launch celebration as a way of emphasising the importance of being age friendly. 	5/9/18	

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
4.4	Provide information on social and recreational opportunities that exist for older people in Hamilton	Hamilton City Council	On Track	<ul style="list-style-type: none"> List is being updated, a PDF will then be added to the Age Friendly website and distributed to key agencies and venues for older people. 	17/4/19	Yes
4.5	Hamilton religious institutions recognise the ageing of their congregations and ensure that older people are able to participate as fully as they would want	Hamilton religious institutions	On Track	<ul style="list-style-type: none"> Database of services offered to older people at religious institutions has been developed by the Age Friendly Group. 	25/3/19	Yes
4.6	Support older people to be more actively engaged in the Annual Chinese Sports Day	Rainbow Chinese Community Trust	On Track	The Chinese Golden Age Society are key organisers of the day and run a separate event specifically for older people. This was successfully run at the 2019 event.	10/4/19	Yes
5.1	Evaluation of project connecting older people and young parents	Hamilton Libraries/Age Concern	Complete	Full evaluation undertaken and two further sessions were held as a result. No further actions anticipated. This has now become an ongoing action between Age Concern and Hamilton Libraries	27/8/18	Yes
5.2	Oral histories of Hamilton's diverse older people	Hamilton Libraries/Rauawaawa Kaumātua Charitable Trust	On Track	Library staff have met with kaumātua in October 2018 and are now planning the first interviews to take place shortly.	29/3/19	Yes

Item 8

Attachment 1

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
5.3	Increasing the social inclusion of older people through better internet access, especially for banking	BNZ/Westpac/SeniorNet	On Track	Classes ongoing through SeniorNet.	3/10/18	No
5.4	Establish Waikato Welfare Guardian Trust	Age Concern/Waikato DHB	On Track	Work on the trust is progressing.	5/4/19	No
5.5	Explore opportunities to expand Aroha Ngā Mokopuna Project connecting Kaumaatua and school students	Rauawaawa Kaumaatua Charitable Trust	Not started/no new information			
5.6	Increase older migrants' social cohesion through community gardens	Grandview Community Garden Trust	Not started/no new information			
6.1	Analyse the voting turnout of older people in Hamilton in the 2016 local body and 2017 general elections, and take steps to increase their participation in the 2019 local body elections	Hamilton City Council	Not started/no new information			No
6.2	Encourage more older people in Hamilton to become volunteers	Volunteering Waikato	On Track	Volunteering Waikato are continuing to run promotions in Seasons magazine to encourage older people to volunteer to improve social connections, and have attended Older Person's Expos to share this information more widely.	19/3/19	Yes

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
6.3	Encourage the involvement of older people, as individuals or in organisations, to be involved in the implementation of the regional strategy, "Moving Waikato 2025".	Sport Waikato	On Track	Sport Waikato are engaging with retirement villages, rest homes and other providers to encourage older people to be more active. Sport Waikato have increased the number of older people and organisations that they work with in the last 6 months and are continuing to search for other groups that they can partner with.	11/3/19	Yes
6.4	Continue to acknowledge International Day of the Older Person on 1 st October	Age Concern	Complete for 2018	Initial planning taking place with a number of groups. Day is likely to have a different feel for 2019 with a number of events taking place at various locations across the city.	29/3/19	Yes
7.1	Free magazines and newspapers specifically for older people continue to be produced with circulation and distribution expanded to meet increasing number of older people	Seasons Magazine/ PRIME Hamilton Magazine, Older and Bolder Magazine	On Track	Seasons and Prime Hamilton continue to publish monthly and copies are distributed widely across the city and region. Seasons Magazine has a readership of around 80,000-100,000 in the Waikato and Bay of Plenty, and has increased its print run by around 1,500 in the last year.	22/4/19	Yes
7.2	Run at least one annual workshop on the mobile services and technology offered at city Libraries (e-book and audiobook collections)	Hamilton Libraries	On Track	<ul style="list-style-type: none"> Libraries have run sessions with SeniorNet and Chartwell Selwyn Centre to introduce them to the online library services. Two sessions of the Digital Roadshow (showcasing all eResources and databases at retirement villages) were run in September 2018 as part of Adult Learners Week 	28/8/18	

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
7.3	Establish a regular update on the Age Friendly project, and specific actions through radio	Age Concern/Free FM	On Track	Update on Age Friendly Plan will be delivered on Age Concern's regular time on Free FM.	27/8/18	
7.4	Establish areas/organisations where physical noticeboards could be placed to keep older people informed of local issues and events	Hamilton City Council	On Track	Trial noticeboard set up at Central Library in December 2018. This received positive feedback and staff are looking at opportunities to have similar noticeboards set up for short periods at other libraries and community centres	25/3/19	Yes
7.5	Hold "50+ and Loving it" Expo to promote what is available for older people in Hamilton	Seasons Magazine	Complete	Event held 14/15 April at Hamilton Gardens. It was originally not clear if it would be an ongoing event, but was incredibly popular. It has been expanded and included in the Waikato Show from 2019 onwards, and successfully run in early April 2019	8/4/19	Yes
8.1	Increased uptake and usage of Green Prescriptions for older people to encourage physical activity as a means of staying healthy	Sport Waikato	On Track	Green Prescriptions increasing as per information in action 1.4	28/3/19	Yes
8.2	Continue to provide age appropriate aquatic services and hydrotherapy pools within Hamilton	Hamilton City Council	On Track	Hydrotherapy pool remained open through the 2018 Waterworld closure. There is a large range of activities available for older people at Hamilton Pools, and they remain a significant section of the customer base.	5/4/19	Yes
8.3	Continue AgeWISE, an advisory group on older people, reporting to Waikato DHB	Waikato DHB	On Track	Meetings continue to be held by the DHB every 3 months.	5/4/19	

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
8.4	Increased uptake of new health technology and online services by older people	Waikato DHB	Not started/no new information			
8.5	Extend awareness and reporting of Elder Abuse Project	Age Concern/Office of Seniors/NZ Police	On Track	Underway. Age Concern are working with the NZ Office of Seniors on an advertising campaign.	18/4/19	Yes
8.6	Run 'Steady as you go' exercise programmes to reduce falls by older people	Age Concern	On Track	Age Concern currently running 5 separate classes in Hamilton.	18/4/19	Yes
9.1	Continue to raise awareness of personal safety issues (abuse and neglect)	Age Concern	On Track	Ongoing – Age Concern are receiving more reporting from Police	18/4/19	Yes
9.2	Develop an improved response model to older people's safety concerns	NZ Police	Not started/no new information			

Item 8

Attachment 1

Ref	Project	Responsible Agency	Status	Notes	Last update	New info since 6 month update (November 2018)
9.3	Undertake a scoping exercise of ways of ensuring a coordinated approach to the safety of vulnerable older people in an emergency	Civil Defence/ Waikato Regional Council	On Track	Civil Defence staff have been meeting regularly with Age Concern, and speaking with retirement villages and rest homes in Hamilton to prepare them for a Civil Defence emergency. Greater planning for preparing older people for a Civil Defence emergency is ongoing and staff will engage with a variety of organisations to do this work in the remainder of 2019.	10/4/19	Yes
9.4	Continue to provide training sessions for mobility scooter users on safe usage	Life Unlimited	Not started/no new information			

Council Report

Item 9

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Andy Mannering

Authoriser: Lance Vervoort

Position: Social Development Manager

Position: General Manager Community

Report Name: Go Eco - State of the Environment Report - May 2019

Report Status	<i>Open</i>
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Purpose

1. To inform the Committee on the state of the Environment, from a community point of view within Hamilton City.
2. Jo Wrigley, Manager of Go Eco will present a verbal report.
3. The summary document is attached to this report.

Staff Recommendation

That the Community, Services and Environment Committee receives the report.

Background

4. [Go Eco](#) is a Charitable Trust with a vision of Healthy Environments supported by thriving communities. The values of community, empowerment, inspiration and integrity are central to their work.
5. In 1993 the Council established the Hamilton Community Environmental Programme. The programme was based on a growing community interest in maintaining and enhancing the local environment, and in recognition of a diverse range of skills, creativity and energy that the community possesses to make things happen. The Programme flourished into a forum represented by the plethora of environmental groups and organisations which now exist in Hamilton and the wider Waikato region.
6. In 2002 the Hamilton Environment Centre Trust was formed to continue this valuable work. In 2010 the Trust broadened its focus from Hamilton City to the greater Waikato region changing its name to the Waikato Environment Centre Trust.
7. Activities of Go Eco broadly support environmental wellbeing including Kaivolution Food Rescue, E-Waste Recycling, running a Sustainable Living Retail outlet and providing community education.
8. Go Eco is currently based in the heart of Frankton Village.

Attachments

Attachment 1 - Go Eco - Environmental Scan - March 2019 .

Item 9



Biodiversity & Conservation:

1. Project Echo monitors and advocates for our native long-tailed bat. The bat is thought to have survived in Kirikiriroa-Hamilton due to pockets of trees (especially natives) within the city boundaries. In 2019 the major risk for this project is residential development and the removal or clear felling of these pockets to accommodate development. Go Eco is a significant partner in this project supporting a number of community education days and facilitating the bat tours through the Waikato museum. While there are major institutions involved in project echo, coordination support for this project has dwindled in recent years. Go Eco is well placed to be an effective coordinator for this project and has applied for funds from DOC to do this. Bats are threatened indigenous species. Very little work has been done to understand the cultural significance of the pekapeka for mana whenua. Go Eco is leading these discussions.

2. There are strong gully projects across Kirikiriroa-Hamilton that utilise small groups of community volunteers. These projects are vital to re-establishing indigenous biodiversity. A network of more than 10 gully and restoration groups has been agreed to by all groups and will be coordinated by Go Eco. Regular meetings are proposed for collaboration, information sharing and skill development. Work is required to ensure this work recognises the rights and knowledge of tangata te whenua.

3. The Waiwhakareke reconstruction of the five ecosystems integral to the Waikato landscape is well underway. About 33% of the 60 hectares has now been planted. Tui 2000 is coordinating the Arbor Day planting at Waiwhakareke. All gully groups have regular volunteer led working bee's. The promotion of Waiwhakareke during the Ten Year Planning cycle has been vital in gaining the necessary political support for this project. Go Eco has historically stood alongside Bruce Clarkson and others in this advocacy.

4. Biodiversity strategy - Go Eco has supported the development of this strategy, hosting an event to review the Hamilton Pilot Project and an open day for groups to feed into the developing strategy. This strategy will be utilised by HCC staff to advocate for greater investment into conservation and restoration. Go Eco has the established infrastructure and relationships to provide the necessary backbone support for the coordination of restoration and conservation efforts in the city and regionally. Go Eco is an environmental hub with considerable expertise, committed to an inclusive environmental movement.

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5. Transformations: Go Eco has actively supported the development of Project Transformations at Hillcrest Stadium. Go Eco has enabled relationships that have led to the promotion of this project through digital storytelling with the Artmakers Trust. Go Eco has supported the launch and promotion of this animation. It is vital that the social and community story of restoration work is told. Communicating the value and significance of nature spaces is an important role, well suited to Go Eco.

6. ACRE - Go Eco is represented on the Advisory Committee Regional Environment. Through this Committee we contribute to a environmental voice on water quality, land use change, restoration amongst many others. ACRE provides a forum for the identification of current challenges and opportunities for action. The expertise and work of ACRE is under recognised and there is the potential to build on and diversify this regional voice on environmental issues.

7. There are many restoration projects happening throughout the region on public and private land. Many of these projects require support. The coordination of volunteers to support this work is vital and our city community could be better mobilised towards this.. This would have the added benefit of building relationships between city and rural. Maintenance of plantings, pest and weed management, is a particular struggle. Mobilising collective action is a focus for Go Eco.

Environment:

1. Anecdotal evidence shows a significant push towards increased recycling and waste minimisation. Attitudes to everyday waste minimisation is identified as a potential small research project. However, Go Eco is reluctant to put the burden of change onto the individual. The system needs to support decisions and choices that are positive for the environment. Proponents of the status quo promote the virtues of individual behaviour change - this serves as a diversion from collective action.

Poverty and inequality undermine community and participation. Go Eco supports poverty reduction initiatives such as the Living Wage, recognising that the care of people is integral to the care of the environment.

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2. The Envirocentre statistics show that more than 9000 people made contact during 2018 enquiring about resources for eco-friendly lifestyle changes, education support for environmental harm reduction and seeking waste free networks and supporters. From our perspective this represents a community geared for change. Our responsibility as a social change organisation is to facilitate the building of relationships within this community so that collective action can flourish.

3. Increasing feedback and requests to participate in submission processes, submission writing skill development, accessible submission hearings, consultation and community based action for stronger environmental actions and leadership. Movement building and broad based community organising is an essential aspect of creating change.

4. Climate Action: Food rescue is a significant local climate action - although in reality Kaivolution rescues food from pig farms, not landfill and thus has a very low environmental impact. Useable food is 'rescued' from supermarkets, growers, gardens, producers and regional distributors to be redistributed through food-banks, social services and community based charities. A Freestore that opened in December has seen more than 10,000 'shoppers' in 165 hours of operation. This action is extending to Community Centres in Kirikiriroa-Hamilton during 2019 and is rescued kai is now freely available at Good News Community Centre, Pukete Community house, Te Whare o Te Ata and Western Community Centre. People who connect with Go Eco through Kaivolution are offered volunteer and some paid work opportunity.

Research Topic: Presented at Enviro-x: Keysian Paymani.

"Kaivolution rescues food from a largely capitalist food system that makes profit at the expense of both people and planet. It is a system that kills and fragments food sovereignty. Many people are reliant on the potential waste of this system for their daily survival. Poverty and oppression are significant barriers to this development. Kaivolution and the free store reduce food poverty paving the way for the participation of diverse community in necessary system change. Working effectively with the Kaivolution community towards system change, transforming food charity, is a future challenge."

Research and Policy is a core component of future focussed environmental and sustainability work.

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5. E-Waste Recycling: On average one person per day is willing to have e-waste ethically disposed of to Ministry standards. E-waste can be 'recycled' at landfill or taken to a depot. Charges and ethical standards are inconsistent in Kirikiriroa-Hamilton. E-Waste is often dumped and this is being recorded during 2019 by date and type. Recently we have become aware of free e-waste dumping operations. We will be seeking more information, however we suspect that items are being stripped for metals and plastics dumped at landfill. Clarification is sought from Hamilton City Council in regard to the numbers of appropriately certified e-waste recycling services operating in the area.

6. Increasing expectations from public and event organisers to provide information and infrastructure to radically reduce waste created at events has put pressure on both ParaKore and Go Eco as waste minimisation and zero waste resourcing. Early engagement with events is essential for innovative solutions and participation.

7. Hamilton is largely flat and perfectly suited towards biking and the infrastructure to support this is slowly developing. We support community days like Love Your Bike Day with a view to increasing political support for a city where biking is one of the main modes of transport

8. Te Papanui Environment Show at Waikato Show. Te Papanui is the enviro-expo at the Waikato Show. It has been noted as the point of difference in a show that generally promotes the status quo. Go Eco is intentional in attempting to centre indigenous perspectives on the environment. Te Papanui is the area where the Waikato Show is situated. Go Eco will be assessing its work in this space to ensure that local ancestral names are more understood and the significance of place and whakapapa is upheld. Decolonisation must be a central aspect of our work going forward. Supporting Maori led work such as Matariki ki Waikato is part of this.

9. Go Eco supports the Earth Matters radio show - this show provides the opportunity to explore local and national environmental issues and hear from community based environmental groups delivering hands on change alongside academic analysis of our challenges. Podcasts are available.





Community & Social Enterprises:

1. Play an important and growing role in environmental and climate conversations and education. The Charities Act review has been well engaged in and Go Eco will collate a collaborative submission by small registered environmental groups.
2. Struggle to attract funding to support employment - perception that environmental projects are volunteer projects. While there are plenty of dedicated volunteers organisationally coordination resources ensure that volunteers are valued, respected and supported into regular volunteering commitments to projects. Redistributive tax policies are essential to ensuring that projects that serve the public good are well resourced.
3. Small scale impacts that create meaningful and purposeful employment. These enterprises are also working in skill development and volunteer spaces, creating opportunities for people who may not otherwise engage in their communities or work. In these spaces candidates work alongside diverse communities of people while developing skills.
4. The contribution of community and social enterprise is meaningful and has space to grow significantly contributing to the economic well being of Kirikiriroa-Hamilton.
5. Go Eco is set to re-launch the Home Performance service as a Homefit and Performance service designed to support Landlords and Investors to meet their legal obligations to tenants for Home Standards. Go Eco employs three Home Performance advisors.

Alternative Economies:

1. Alongside food rescue there is a growing base seeking food autonomy solutions. These are currently exemplified through crop swaps and community supported agriculture. Te Puna Kai o Waikato coordinates, networks and supports the resourcing of community gardens, māra kai, school gardens and small producers. The community garden network includes Fairfield Project and Grandview who have both held significant harvest events.

Te Puna Kai o Waikato has worked intentionally with Kirikiriroa Marae to ensure that Maara Kai and relationships with tangata whenua become central to the local food movement. Without this, the space of local food development has the





potential to reinforce and recreate privilege and oppression. Kirikiriroa Marae has the potential to be a hub for community kai and eco projects.

Initial conversations have been held with Hamilton City Gardens in regard to the sustainable backyard garden as a learning space for permaculture and sustainable gardening groups. Workshops are regularly held at community based gardens to support learning and sustainability for these spaces.

2. The establishment of guidelines for growing food in public spaces has created an avenue for educating and strengthening community engagement in environmental and social projects. We look forward to Hamilton City Council publishing the guide.

3. The mid week market project amongst Commerce Street business seeks to establish a Kirikiriroa-Hamilton 'Eco/sustainability' district. This project identifies alternative models of business/trade and provides space to practice and review as sustainable development initiatives. Commerce St is ideal in relation to accessibility for bikes and pedestrians.

4. Artisan cooperatives and buy local collectives are growing in popularity.

Upcoming sector events:

- Friday, 31st May in your diary as that is the date for the Arbor Day planting at the Park this year. We hope to see as many people as possible join in the event with the hundreds of school children and others already booked in.
- Waikato Biodiversity Forum and Waiwhakareke host the Hamilton Urban Restoration workshop at Wintec and Waiwhakareke May 24, 2019.
- Lunchtime Library Talks are set for May - focussed on keeping homes warm and dry and energy usage at Hamilton City Library.
- The Energy Dilemma is conversation happening on 27 April at Go Eco. This is a workshop delivered by the Waikato Permaculture Collective.
- Further work amongst environmental groups on localising the UN Sustainable Development Goals will occur in May.

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Council Report

Item 10

Committee:	Community, Services and Environment Committee	Date:	14 May 2019
Author:	Joanna van Walraven	Authoriser:	Lance Vervoort
Position:	Policy and Strategy Advisor	Position:	General Manager Community
Report Name:	Hamilton Arts Agenda Report Back		

Report Status	<i>Open</i>
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Purpose

1. To inform the Committee on the current status of the Arts Agenda.
2. To seek the Committee's recommendation for the Council's approval for staff to develop a new Arts and Culture Strategy to replace the existing Arts Agenda.

Staff Recommendation *(Recommendation to Council)*

That the Community, Services and Environment Committee recommends that the Council approves the development of a new Arts and Culture Strategy to replace the existing Arts Agenda.

Executive Summary

4. The Arts Agenda was adopted by Council in 2012 and reviewed in 2015. The Agenda is a high level, strategic action plan with 34 actions.
5. The majority of actions in the Arts Agenda have either been completed or are ongoing.
6. Staff recommend the development of a new Arts and Culture Strategy that would replace the Arts Agenda.
7. Staff consider the issue to have low significance and that the recommendations comply with the Council's legal requirements.

Background

8. The Council recognises the inherent benefits of arts and culture in building a great river city, and the Council supports arts and culture through facilities, funding and facilitation.
9. The Arts Agenda (attached as Appendix 1) is a strategic action plan for the delivery of arts-related initiatives and to help guide the allocation of funding to support and grow Hamilton's arts sector by providing direction and leadership.
10. The Arts Agenda was developed as a partnership document with input from key stakeholders from Hamilton's arts community.
11. The Arts Agenda was adopted by the Council in 2011 and reviewed in 2015.

12. At the 2 April 2019 meeting, the Community and Services Committee requested staff report to the 14 May 2019 Community Services and Environment Committee meeting with a report on the Annual Scorecard on the achievement from the Arts Agenda.
13. Since the Arts Agenda was adopted in 2015:
 - Three actions have been completed
 - 22 are ongoing
 - Eight are incomplete
14. *Complete the upgrade of Founders Theatre* is an action listed in the Arts Agenda, however this action was included before Founders Theatre was closed and the Waikato Regional Theatre project was established.
15. A summary of actions has been attached as Appendix 2.

Discussion

16. Since the Arts Agenda was adopted there have been significant developments in Hamilton's arts environment, including new opportunities, such as the Regional Theatre.
17. The new Strategy would be a high-level document designed to provide clarity to Council's role in providing for arts and culture, while broadening the focus to include culture and heritage.
18. The strategy would inform how we work with partners in the arts community, assist in prioritising projects and inform funding decisions.
19. The Arts and Culture Strategy would be developed in partnership with key stakeholders and include opportunities for input from the wider community.
20. An Arts and Culture Strategy would align with Council's strategic plans to create a great river city by promoting features and community facilities that make Hamilton a great place to live, work, play and visit.
21. To allow time for effective scoping, engagement and touchpoints with elected members, staff recommend that the Strategy be completed by May 2020.

Financial Considerations

22. The total costs to complete the project would cost approximately \$40,000 of staff time and could be achieved within current budgets.

Legal and Policy Considerations

23. Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Cultural Considerations

24. The Strategy would involve significant input from iwi representatives to insure the outcomes are aligned with current aspirations for arts and culture for Maaori.

Sustainability Considerations

25. The promotion of arts and culture support Sustainability Principle 1: Council includes environmental, economic, social, and cultural considerations in its decision-making criteria.

Risks

26. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy

Significance

27. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

28. Given the low level of significance determined, the engagement level is low. No engagement is required.
29. Engagement would be undertaken with key stakeholders and the wider community during the development of the Arts and Culture Strategy.

Attachments

Attachment 1 - Arts Agenda - 2015-11-03

Attachment 2 - Hamilton Arts Agenda- Summary of Actions -26-04-2019 .



Hamilton Arts Agenda

Te Rautaki Toi
o Kirikiriroa



**Celebrated for our
arts and culture**
Kia rongonui moo a taatou
mahi toi me te ahurea

Cover image: Hamilton Operatic Society production of Mamma Mia at Founders Theatre, photograph by Mark Hamilton.
Image: Te Ohomauri o Mataiki, Dion Hitchens, Resolution Drive & Borman Road

Item 10

Attachment 1

Setting the scene

Arts and creativity play a key role in shaping our city's identity. The Council plays a fundamental role in supporting Hamilton's arts sector. The Council provides funding for many art facilities and art organisations, facilitates strategic investment and collaboration, and promotes and advocates for Hamilton's arts sector. The Council also owns and manages many of Hamilton's arts and cultural facilities, including Waikato Museum, ArtsPost, Founders Theatre, Claudelands, Hamilton Gardens and Libraries.

The Council's vision for Hamilton is outlined in the Hamilton Plan. Celebrated for our arts and culture is one of the Hamilton Plan's ten priorities for the next ten years to contribute to redefining Hamilton as a major New Zealand city.

In 2011, the Arts Agenda was developed to support and grow Hamilton's thriving arts sector by providing direction and leadership.

Since the Arts Agenda was adopted, Hamilton's arts sector has changed significantly. The Council reviewed the Arts Agenda in 2015 to ensure that the priorities and actions continue to be relevant in light of these changes.

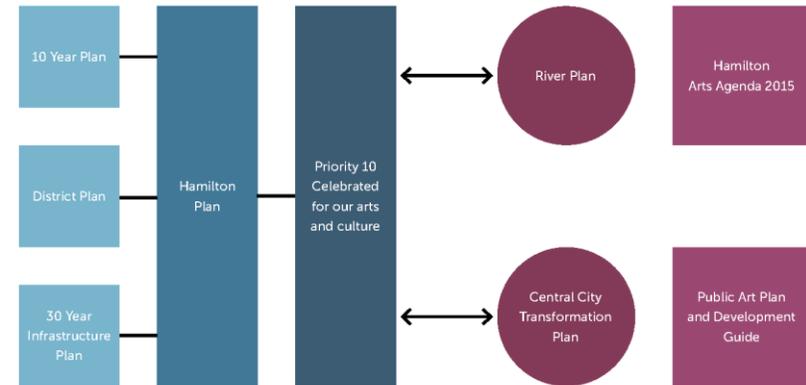
The Arts Agenda is a strategic action plan for the delivery of arts-related initiatives and projects to grow the creative economy and enable Hamiltonians to celebrate and enjoy the arts. It will help guide the allocation of the Council's funding and resources and it will provide direction for the arts sector.

What defines arts and creativity?

The Council's definition of the arts covers all forms of creative practice and artistic expression, including the following artforms:

Theatre	Textile art
Music	Fashion
Dance	Toi whakairo and carving
Kapa haka	Film and moving image
Painting	Poetry and literature
Photography	Applied arts
Sculpture	Digital design
Ceramic art	Architecture

Strategic framework



Changes

Since the first Arts Agenda was developed in 2011, a lot has changed and good progress has been made on developing Hamilton's creative sector.



24 public artworks in the city, valued at over \$4.9 million



Waikato Creative Infrastructure Plan completed



56 community artworks and murals in the city commissioned by Hamilton City Council



Creative Waikato established



The Meteor & Clarence Street Theatre in community ownership



Hamilton Public Art catalogue released



Trust Waikato art collection gifted to Hamilton



The Barry Hopkins Gallery opened at Waikato Museum

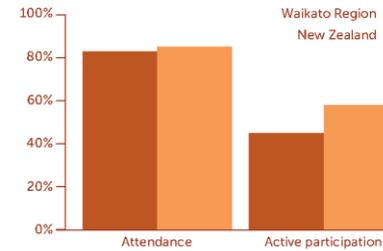


Orchestras Central established

3

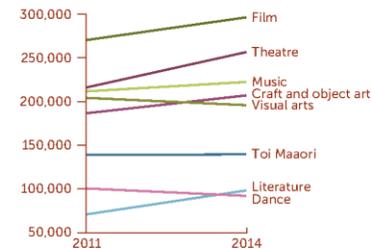
Arts Attendance and Participation

Proportion of people who have attended and actively participated in at least one art event in the past 12 months



Source: *New Zealanders and the Arts 2014*, Creative New Zealand

Audience size for arts and culture in the Waikato Region



Source: *Audience Atlas New Zealand 2014*, Creative New Zealand

Waikato region market trends

2430 tertiary students studying the arts in Hamilton



1309 full-time creative sector employees in Hamilton



Decrease in arts and cultural spending per person. Four-weekly cultural spend per person 2011 - \$38, 2015 - \$23.



More people are attending arts events...



But less frequently



4



Strategic themes

Spaces and Places
Ngaa waahi toi

Toi Maaori
Maaori art

Creative economy
Kia haumako te waihanga toi

Engagement
Whai mana

Promotion
Whakanuia

Image - Hamilton Gardens Arts Festival, photograph by Mark Hamilton



Spaces and Places Ngaa waahi toi

Outcomes

- Hamilton offers premier art venues and creative spaces
- Hamilton's public spaces are used for art activities and events

Actions

1. Complete the upgrade of Founders Theatre
2. Complete and implement the Waikato Museum Strategic Review
3. Support the completion of the Embassy Park redevelopment
4. Support the completion of an art gallery pre-feasibility study
5. Encourage the use of spaces that are not usually seen as arts spaces or venues
6. Reduce red tape to make it easier for arts activity to happen in public spaces
7. Support the development of a regional pop-up venue for touring performances and exhibitions
8. Continue to support the development of high-quality public art and urban design
9. Support the establishment of the Hamilton Tourism Centre

Image: Claudelands Arena

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Toi Maaori

Maaori art

Ngaa hua

- He Puna toi Maaori ki Kirikiriroa
Kirikiriroa is the centre of contemporary Maaori art
- Kia moochio ki nga hiitori Maaori o Kirikiriroa
The cultural history of Kirikiriroa is visible and recognised

Ngaa mahi

1. Kia mana ai te toi Maaori i roto i te taataritanga o te Whare Taonga
Prioritise Maaori art as part of the Museum Strategic Review
2. Kia tautoko ngaa mahi e whakarewa te hiitori o Tainui
Support projects that celebrate Waikato-Tainui history
3. Kia whakamaumahara, kia whanauia i ngaa waahi tuupuna kei tahaki i te awa o Waikato
Commemorate pa sites along the Waikato River, as outlined in the Maaori Landmarks on Riverside Reserves Management Plan
4. Maa te whakatairanga ka nui ake te kite i ngaa toi Maaori
Increase the visibility of Maaori art through promotion and marketing
5. Kia tautoko te tipu mai o ngaa toi Maaori me ona tuuwaewae
Support projects and initiatives that grow Maaori art practices and arts audiences
6. Kia kaha ake te tautoko i ngaa huihuinga toi Maaori
Support Maaori art festivals and events



Image: Te Ihi Kahurangi at Te Matatini



Creative economy Kia haumako te waihanga toi

Outcomes

- Increased central government investment in the Hamilton art sector
- More students studying the arts in Hamilton
- More arts sector and creative industry jobs in Hamilton

Actions

1. Continue the Council's investment in the arts sector
2. Use the Multi-Year Community Grant to support creative sector development
3. Advocate for an art-themed hotel in the central city
4. Promote Hamilton as a destination for arts education and employment
5. Support art incubation projects and emerging artists
6. Work with Hamilton and Waikato Tourism on art promotional opportunities
7. Develop a Creative Sector Business Attraction Strategy
8. Facilitate collaboration between art organisations and funders
9. Advocate for increased government and corporate support for the arts

Image: Film set of the production *The Couch*, Wintec School of Media Arts.

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Engagement Whai mana

Outcomes

- Increased participation in the arts
- Increased attendance at art events and festivals

Actions

1. Complete a survey of engagement in the arts in Hamilton
2. Support projects and initiatives that encourage participation
3. Continue the Council's public programme of free art events and activities
4. Support community projects and events that enable Hamiltonians to access arts in their own neighbourhoods
5. Support art events that celebrate Hamilton's multicultural communities

Image: *The Plant* (temporary public artwork installation),
The People's Feedback Project

Promotion Whakanuia

Outcomes

- Increased national exposure for Hamilton artists, art events and exhibitions
- Increased public awareness of Hamilton's arts and culture offering

Actions

1. Work in partnership to establish a regional art award event
2. Develop a communications and marketing plan to increase public awareness of arts and cultural activity
3. Update the Hamilton Public Art Catalogue and create a digital platform for Hamilton's public artworks
4. Support art projects that promote city, suburb and neighbourhood identity
5. Establish an annual reporting scorecard on achievements from the Arts Agenda

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Image: Creative Waikato, launch event



Item 10

Attachment 1



Implementation and timeframes

This page identifies the estimated timeframes for projects and actions.

To start immediately / in progress

- Complete and implement the Waikato Museum Strategic Review
- Continue to support the development of high-quality public art and urban design
- Reduce red tape to make it easier for arts activity to happen in public spaces
- Advocate for increased government and corporate support for the arts
- Facilitate collaboration between art organisations and funders
- Use the Multi-Year Community Grant to support creative sector development
- Support projects and initiatives that encourage participation
- Continue the Council's public programme of free art events and activities

Image: Assault on Precinct 13, Ramp Gallery

- Support community projects and events that enable Hamiltonians to access arts in their own neighbourhoods
- Support arts events that celebrate Hamilton's multicultural communities
- Establish an annual reporting scorecard on achievements from the Arts Agenda

Short-term (1-3 years)

- Support the completion of the Embassy Park redevelopment
- Support the completion of an art gallery pre-feasibility study
- Encourage the use of spaces that are not usually seen as arts spaces or venues
- Support art incubation projects and emerging artists
- Support projects that celebrate Waikato-Tainui history
- Increase the visibility of Maaori art through promotion and marketing
- Support projects and initiatives that grow Maaori art practices and art audiences
- Support Maaori art festivals and events
- Promote Hamilton as a destination for arts education and employment

- Develop a Creative Sector Business Attraction Strategy
- Work in partnership to establish a regional art award event
- Develop a communications and marketing plan to increase public awareness of arts and cultural activity
- Update the Hamilton Public Art Catalogue and create a digital platform to discover Hamilton's public artworks

- Support art projects that promote city, suburb and neighbourhood identity
- Work with Hamilton and Waikato Tourism on art promotional opportunities
- Complete a survey of engagement in the arts in Hamilton

Long-term

- Complete the upgrade of Founders Theatre
- Support the development of a regional pop-up venue for touring performances and exhibitions
- Support the establishment of the Hamilton Tourism Centre
- Commemorate pa sites along the Waikato River, as outlined in the Maaori Landmarks on Riverside Reserves Management Plan
- Advocate for an art-themed hotel in the central city



How to approach the Council with a project

Art sector projects and initiatives

If you are developing a project that aligns with one of the actions listed in the Arts Agenda, we would love to hear from you. For all art project enquiries, please email art@hcc.govt.nz or call 07 838 6699.

Public art projects and installations

The *Public Art Plan and Development Guide* outlines the Council's public art vision and provides a step-by-step process for developing a public art project in Hamilton. If you have a proposal for a permanent or temporary artwork in a public space, Council staff are available to discuss your project. To find out more about public art in Hamilton, please visit www.hamilton.govt.nz/publicart. For all public art enquiries, please email art@hcc.govt.nz or call 07 838 6699.

Image: Riff Raff, Embassy Park.

Exhibition space

ArtsPost is dedicated to developing and promoting artists, and to growing a dynamic and supportive environment for the arts in the Waikato Region. ArtsPost offers a high profile space, high foot traffic and substantial sales and promotion opportunities for established and emerging artists and art organisations. To find out more about exhibiting at ArtsPost, please visit waikatomuseum.co.nz/artspost or call 07 838 6546.

Performance venues

Claudelands Arena has hosted performances from some of the world's top comedians, musicians and solo performers. Superb acoustics, superior comfort and viewing make this new arena a favourite for touring shows and one-off events.

A staple of many touring shows, Founders Theatre has enjoyed performances from many renowned international and national solo artists and bands, ballet and orchestras, cultural performances, comedy and theatre shows.

To find out more about the Council's event facilities, please visit www.h3group.co.nz or call 07 929 3000.

Outdoor venues

Hamilton has more than 200 parks and reserves ranging from expansive sports parks to small neighbourhood reserves. To book a park for an art project or event, please enquire through the Council's Park Booking Request Form.

Hamilton Gardens, winner of the International Garden of the Year 2014 and home to the Hamilton Gardens Arts Festival, is also available to hire for art events. To find out more about bookings at Hamilton Gardens, visit www.hamiltongardens.co.nz or call the bookings team on 07 958 5940.

Community facilities

The Council's community facilities are available for arts events and projects. Community facilities in Hamilton include Enderley Park Community Centre, Celebrating Age Centre, Fairfield Park Hall, Te Rapa Sportsdrome, and the Old St Peters Hall.

The Community Facilities Team can help with organising or booking events at these facilities. To find out more, please email booking.communityfacilities@hcc.govt.nz or call 0800 77 23 23.

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**For more information,
please contact the Council**



07 838 6699



art@hcc.govt.nz



hamiltoncitycouncil



@CouncilHamilton



Find out more at: hamilton.govt.nz



Hamilton City Council

Te kaunihera o Kirikiriroa

Summary of Actions- Hamilton Arts Agenda

OVERVIEW OF PLAN

The Hamilton Arts Agenda is a city wide, strategic action plan that was developed with partners from Hamilton's arts community. The Arts Agenda has 34 actions grouped into five strategic themes:

- Spaces and Places | Ngaa waahi toi
- Toi Maaori | Maaori art
- Creative economy | Kia haumako te waihanga toi
- Engagement | Whai mana
- Promotion | Whakanuia

Of the 34 Actions:

- Three actions have been completed
- 22 are ongoing
- Eight are incomplete

Complete the upgrade of Founders Theatre is an action listed in the Arts Agenda, however this action was included before Founders Theatre was closed and the Waikato Regional Theatre project was established

Incomplete actions will be addressed in during a review of the plan.

WHAT IS ALREADY FUNDED AND IN PROGRESS

Most projects in the Arts Agenda are on-going services to the community that do not have a set end-date. Many of these projects are delivered through the Council's agreement with Creative Waikato. These services include:

- A public programme of free art events and activities
- Encouraging the use of spaces that are not usually seen as arts spaces or venues
- Working with Hamilton & Waikato Tourism on art promotional opportunities
- Facilitating collaboration between art organisations and funders
- Advocating for increased government and corporate support for the arts

The Council continues to support of the development of high-quality public art through our Permanent Public Arts Process.

ACTIONS

Item	Status
Spaces and Places	
1 Complete the upgrade of Founders Theatre	-
2 Complete and implement the Waikato Museum Strategic Review	Completed
3 Support the completion of the Embassy Park re-development	Completed
4 Support the completion of an art gallery pre-feasibility report	Incomplete
5 Encourage the use of spaces that are not usually seen as arts spaces or venues	Ongoing
6 Reduce red tape to make it easier for arts activity to happen in public spaces	Ongoing
7 Support the development of a regional pop-up venue for touring performance and exhibitions	Incomplete
8 Continue to support the development of high-quality public art and urban design	Ongoing
9 Support the establishment of the Hamilton Tourism Centre	Ongoing
Toi Maaori	
10 Prioritise Maaori art as part of the Museum Strategic Review	Completed
11 Support projects that celebrate Waikato-Tainui history	Ongoing
12 Commemorate pa sites along the Waikato River, as outlined in the Maaori Landmarks on Riverside Reserves Management Plan	Ongoing
13 Increase the visibility of Maaori Art through promotion and marketing	Ongoing
14 Support projects and initiatives that grow Maaori art practices and arts audiences	Ongoing
15 Support Maaori arts festivals and events	Ongoing
Creative Economy	
16 Continue the Council's investment in the arts sector	Ongoing
17 Use the Multi-Year Community Grant to support creative sector development	Ongoing

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18	Advocate for an art-themed hotel in the central city	Incomplete
19	Develop a Creative Sector Business Attraction Strategy	Incomplete
20	Promote Hamilton as a destination for arts education and employment	Ongoing
21	Support art incubation projects and emerging artists	Ongoing
22	Work with Hamilton and Waikato Tourism on art promotional opportunities	Ongoing
23	Facilitate collaboration between art organisations and funders	Ongoing
24	Advocate for increased government and corporate support for the arts	Ongoing
Engagement		
24	Complete a survey of engagement in the arts in Hamilton	Ongoing
25	Support projects and initiatives that encourage participation	Ongoing
26	Continue the Council's public programme of free art events and activities	Ongoing
27	Support community projects and events that enable Hamiltonians to access arts in their own neighbourhoods	Ongoing
28	Support art events that celebrate Hamilton's multicultural communities	Ongoing
Promotion		
29	Work in partnership to establish a regional art award event	Incomplete
30	Develop a communications and marketing plan to increase public awareness of arts and cultural activity	Incomplete
31	Update the Hamilton Public Art Catalogue and create a digital platform for Hamilton's public artworks	Incomplete
32	Support art projects that promote city, suburb and neighbourhood identity	Ongoing
33	Establish an annual reporting scorecard on achievements from the Arts Agenda	Incomplete

Council Report

Committee:	Community, Services and Environment Committee	Date:	14 May 2019
Author:	Andy Mannering	Authoriser:	Lance Vervoort
Position:	Social Development Manager	Position:	General Manager Community
Report Name:	Community and Social Development Team - Disability and Sustainable Development Outcomes 2019 Update		

Report Status	<i>Open</i>
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Purpose

1. To inform the Committee on progress in delivering the Community and Social Development Strategic Plan, particularly relating to the outcomes for Disability and Sustainable Development.
2. To seek the Committee's recommendation for Council approval of the Disability Policy.

Staff Recommendation *(Recommendation to Council)*

That the Community, Services and Environment Committee:

- a) receives the report; and
- b) recommends that the Council approve the draft Disability Policy.

Executive Summary

3. The Committee approved the Community and Social Development Strategic Plan at the 11 December 2018 Community, Services and Environment Committee Meeting ([Agenda](#), [Minutes](#)).
4. The Community and Social Development Strategic Plan has three goals and eleven outcome areas; the goals of the plan are:
 - Diverse Communities – Hamilton's diversity is celebrated, and we enable all our communities to reach their aspirations;
 - Places and People – We work in partnership to achieve locally owned visions and goals;
 - Community-led Engagement – We support the community's ability to actively engage in Council decision making.
5. Progress on the goals of the strategic plan will be reported annually, with the first report scheduled in November 2019.
6. Additional reporting around each outcome area will be presented to the Council outlining the following:

- What is happening to address the issues in this area.
 - Who is working in this area (community organisations, central government).
 - What are the gaps or needs.
 - Current Council projects and initiatives to address these gaps.
7. The following report highlights some statistics around the two outcome areas of Disability and Sustainable Development and pieces of work currently being undertaken.
 8. The Council adopted a [Disability Policy](#) (the Policy) in 2012, which is regularly reviewed. The current review has occurred over the last 6 months.
 9. Staff consider the matters in this report to have low significance and that the recommendations comply with the Council's legal requirements.

Background

10. The Council approved the Community and Social Development Strategic Plan at the 11 December 2018 Community, Services and Committee Meeting.
11. A series of outcomes have been developed to deliver the three goals of the Strategic Plan. Community and Social Development staff roles are structured around the outcomes to ensure dedicated focus and accountability.
12. The Council cannot deliver these outcomes alone, nor is it the Council's role to deliver services to address all these issues. The role of the Council is to provide support and leadership in these areas, ensuring the appropriate partnerships and resources are in place to enable communities to work effectively.

Disability

13. The outcomes sought for Disability is that Hamilton is a city where disabled people have equity of access, enabling them to participate in and contribute to community and civic life.
14. Judy Small is the Council's Disability Advisor within the Community and Social Development team.
15. Success against this outcome will be measured utilising three specific mechanisms:
 - Engagement of the community with Council consultations
 - Annual achievements against the Disability Action Plan
 - Community Profile Survey results.
16. Staff are currently exploring the possibility of adding a standardised question into the Council's submission and consultation documents to give visibility of participation rates in civic life for people with impairments.
17. The goal of capturing this data would be to track annually those participating across all forms of engagement, and that participation would be representative of the wider community, including those with impairments.
18. An Action Plan is developed annually to ensure that the Disability Policy is being embedded into Council practice. It is a mix of short term, and longer-term projects and business as usual items that allow Council to measure what is happening in the disability and accessibility space.
19. The Community Profile Survey is conducted in line with the national Census, giving the possibility to track changes over time.
20. In 2018 over 1,500 people completed the Council's Community Profile Survey, with 19% of residents identified with having at least one of the following:
 - Difficulty seeing, even if wearing glasses.

- Difficulty hearing, even if using a hearing aid.
- Difficulty walking or climbing steps.
- Difficulty remembering or concentrating.
- Difficulty with self-care, such as washing all over or dressing.
- Difficulty with communication when using your regular language, for example understanding or being understood.

21. Attachment 1 shows experiences of living in the city for this group compared to the wider population.
22. The responses to the Community Profile Survey indicate a negative result for people with impairments when compared to the city, indicating work to reduce this gap needs to continue to be a focus.

Disability Service Providers

23. Hamilton has a strong and well-connected network of providers supporting individuals and families with a range of disabilities within the city.
24. Some of the significant organisations working in the community alongside the Council are:
 - [Life Unlimited](#), helps to create opportunities for people to make and be in control of their own life choices and enables people to live the life they choose.
 - [CCS Disability Action](#), provides support, advocacy and information for people with a disability.
 - [Disabled Persons Assembly](#), actively listen to the views of disabled people and articulate those views to decision makers.
 - [Hamilton Stroke Foundation](#), help and support people and their families/whaanau affected by stroke.
 - [Blind Foundation](#), provider of practical and emotional support for people who are blind or have low vision, enabling them to face their future with confidence.
 - [Enrich Plus](#), support individuals living with autism or a disability to be a real part of the communities of their choice, through education, employment and empowerment.
 - [Community Living Trust](#), supports people with intellectual disabilities to live the life of their choice through community connections.
 - [Deaf Aotearoa](#), represents the voice of Deaf people, and the national service provider for Deaf people in New Zealand.
 - [Parafed Waikato](#), provide sports and recreation opportunities for people with physical and visual impairments.
25. Central Government organisations that are actively involved in improving the lives of our communities include:
 - Ministry of Social Development
 - Waikato District Health Board
 - Office for Disability Issues.
26. The Minister for Disability Issues has asked for a report on whether current legislation that covers disabled people's access in all aspects of their lives should be updated to ensure it is current or whether there be new legislation that is "accessibility specific".
27. Conversations are happening at all levels: disability organisations, disabled people, Local Government and Central Government Agencies.
28. The report to the Minister for Disability Issues is due 30 June 2019. There may be implications on how and what work Council does in the accessibility area depending on the recommendations to the Minister.

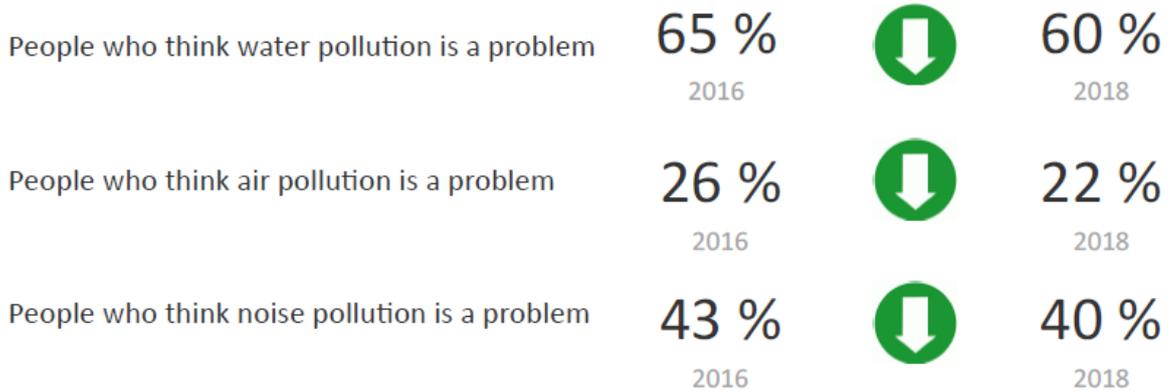
Disability Policy and Action Plan

29. The Council adopted a [Disability Policy](#) (the Policy) in 2012, which is regularly reviewed. The current review has occurred over the last 6 months.
30. The purpose of the Policy is to outline high level guidelines for the Council to ensure disabled people have equity of access enabling them to participate fully in and contribute to community and civic life in Hamilton City.
31. Targeted consultation has occurred during the review with support given to the commitment and direction of the Council.
32. Attachment 2 has the reviewed draft policy for the Committee's consideration. Attachment 3 shows track changes from the current policy.
33. An Action Plan is developed annually to ensure that the Policy is being embedded into Council practice. It is a mix of short term, and longer-term projects and business as usual items that allow Council to measure what is happening in the disability and accessibility space.
34. Successful projects within the 2018/19 Action Plan includes:
 - This year Community forums have been introduced and have been successful. They have provided an opportunity to make presentations and answer questions on Council related initiatives. For some it provides a platform for the disability community to learn more about what the Council does and where responsibility lies for aspects of the Council's work. The 2019 Local Body Elections was the focus of the last forum where the Governance team and the Electoral Commission addressed the meeting and answered questions.
 - The Central Library and Waterworld had [Be.Accessible](#) audits conducted. Both received a Silver rating and have excellent feedback on areas of improvement.
35. The 2019/20 Action Plan is currently being developed, but projects identified to date include:
 - A focus on ensuring the 2019 Local Body elections have systems in place making them as practicably accessible as possible for candidates and voters.
 - Two more [Be.Accessible](#) audits of Council facilities will be conducted.

Sustainable Development

36. The outcomes sought for Sustainable Development is that Hamilton City Council meets the environmental, economic, social and cultural needs of our city without compromising our environment for future residents.
37. Ioana Manu is the Council's Community Advisor within the Community and Social Development team focused on Sustainable Development.
38. Success against this outcome will be measured utilising three specific mechanisms:
 - Annual achievements against the Sustainability Principles stocktake and scorecard.
 - Bi-annual Quality of Life Perception Survey results.
 - Empirical data around water and air quality within the city.
39. In 2016 the Council adopted a set of [Sustainability Principles](#) which are considered in the Council's decision making. The Council has committed to embed the 11 sustainability principles and produces [an annual stocktake](#) report that outlines environmental sustainability initiatives being undertaken by the organisation.
40. The stocktake outlines the significant breadth of work the Council is involved in with many initiatives being delivered in partnership with key stakeholders and the community. The 2018/19 Stocktake will be presented to the Council in December 2019.

- 41. The Council is part of the [Quality of Life Project](#) that biannually measures the perception of our community to provide insight into both the overall wellbeing and specific drivers of wellbeing.
- 42. The survey asks individuals around three specific environmental factors being a problem, with the results shown below. The results show a positive trend, but room for improvement within the city.



- 43. Staff will work with Waikato Regional Council to provide the Council with empirical data of water and air quality within Hamilton city to match perception data from the Quality of Life Survey.
- 44. Sustainability is not limited to environmental outcomes as recognised in the [United Nations Sustainable Development Goals](#). These Goals are the blueprint to achieve a better and more sustainable future for all. They address the global challenges we face, including those related to poverty, inequality, climate, environmental degradation, prosperity, and peace and justice.
- 45. The Waikato Wellbeing Project is a local collaborative initiative to achieve a cleaner, greener, fairer Waikato by 2030.
- 46. The project is being led by WEL Energy Trust and Waikato Regional Council alongside Trust Waikato, other community funders, Iwi, business, industry groups, central and local Government, tertiary education and research providers, economic development agencies, community organisations and citizens.
- 47. The project calls for community alignment to set targets for achieving regional priorities based around the Sustainable Development Goals for the Waikato. The purpose is to not only raise public awareness, but to attract capital to purpose and to identify synergies to achieve specific positive outcomes.

Environmental Service Providers

- 48. Hamilton has a strong and well-connected network of initiatives being supported by the Council. Some of the significant groups and projects in the community are:
 - [Go Eco](#), provides community education, collaborate with and support environmental groups and projects, provide inspiration for living sustainably and advocates on behalf of the environment.
 - [Riverlea Environment Society Incorporated](#), is a volunteer organisation working to protect and enhance the environmental, ecological and biodiversity value of the area.
 - [Tui 2000 Incorporated](#), is an environmental group involved in many restoration projects, particularly Waiwhakareke Natural Heritage Park.
- 49. Several volunteer driven gully restoration initiatives operate around the city including:

- A J Seeley Gully Restoration Group
 - [Mangaiti Gully Restoration Group](#)
 - The Fairfield Project
 - [Mangakotukutuku Stream Care Group](#)
 - Transformation from Roots Up.
50. Key partnerships for the Council exist with the following organisations:
- Ngati Haua Mahi Trust
 - Waikato Regional Council
 - Wintec
 - University of Waikato.
51. Central Government organisations that are actively involved in the development and preservation of the environment include:
- Department of Conservation
 - Ministry for the Environment.
52. Several schools across Hamilton are involved in significant local restoration projects through their involvement with Council's [community planting programme](#) or in connection to the Enviroschools programme.

Enviroschools Programme

53. The Council partnered with the Waikato Regional Council and three schools in 1993 in a pilot project that has grown into the Enviroschools Programme.
54. The [Enviroschools Programme](#) supports and empowers children and young people to plan, design and implement sustainability actions that are important to them and their communities. It provides relevant life contexts for learners to relate to their environment and their communities, and how to be actively involved in social, cultural, economic and environmental change.
55. The focus is on the journey not just the destination and supports long-term participation and lasting changes that can take many years to become embedded with every step being a change.
56. Enviroschools has been referred to as a movement for positive change in New Zealand - helping to develop a generation of innovative and motivated young people who instinctively think and act sustainably.
57. Where Enviroschools is embedded, it is resilient in the face of challenges. An Enviroschools journey for schools is not based on linear growth as it can include highs and lows, and sometimes appears to regress followed then by reengagement. Evidence has shown that when the programme is developed as a 'whole school approach' then these periods of hiatus can bring stronger engagement across the school and community over the long term.
58. The total number of Enviroschools nationwide is now over 1,000. This network embraces over 260,000 children and young people, their whaanau and thousands of their teachers. Of the 55 schools within Hamilton, [27](#) are Enviroschools, with a further 29 early childhood centres working with the programme. These schools are served by facilitators, Adrienne Grant and Alex Daniel, who work alongside each of the respective schools' Lead Teachers to support the delivery of the programme.
59. Over 14,796 students have participated in the programmes within Hamilton over the previous 6 months.

Financial Considerations

60. This is a regular operating activity funded through the 10-Year Plan.

Legal and Policy Considerations

61. Staff confirm that this matter complies with the Council's legal and policy requirements.

Cultural Considerations

62. Tangata Whenua are a critical stakeholder in the work of the Community and Social Development team. Existing relationships will continue to be leveraged to ensure support and partnerships are in place across the city.

Sustainability Considerations

63. The work of the Community and Social Development team has strong alignment with the following Sustainability Principles:

- Principle 1: Council includes environmental, economic, social and cultural considerations in its decision-making criteria.
- Principle 2: Council uses its position as a city leader to educate and influence the wider Hamilton community to embrace sustainability.

Risks

64. There are no known risks associated with this matter.

Significance & Engagement Policy

Significance

65. Having considered the Significance and Engagement Policy, staff have assessed that the matters in this report have a low significance. This means no formal requirements to consult exist. Due to the connected nature of the community sector, Council will continue to work in partnership with organisations and the wider community to achieve outcomes.

Engagement

66. Community views and preferences are sought by the Council through a range of mechanisms with community members and service providers depending on the projects and initiatives being developed.

Attachments

Attachment 1 - Community Profile Survey 2018 Quickstats - Disability

Attachment 2 - Draft Disability Policy - May 2019 Review

Attachment 3 - Disability Policy Tracked Changes - May 2019 .



COMMUNITY PROFILE SURVEY

2018 QUICKSTATS - DISABILITY

In early 2018, more than 1,500 Hamiltonians completed Hamilton City Council's Community Profile Survey, telling us about their experiences of living in our city.

We will be releasing a comprehensive range of Community Profiles later in 2019 once Census information is available from Statistics New Zealand. In the meantime, we can provide some interesting insights we gathered from our own survey.

19% OF PEOPLE SAID THEY IDENTIFIED WITH AT LEAST ONE OF THE FOLLOWING

- Difficulty seeing, even if wearing glasses.
- Difficulty hearing, even if using a hearing aid.
- Difficulty walking or climbing steps.
- Difficulty remembering or concentrating.
- Difficulty (with self-care such as) washing all over or dressing.
- Difficulty with communication when using your regular language, for example understanding or being understood.

STANDARD OF LIVING

People who rated their standard of living as "high" or "fairly high":



People who did not have enough income to meet their everyday needs:



People who were satisfied with their lives.



PHYSICAL ACTIVITY

People taking part in two or more hours of physical activity a week:



THE CURRENT HOME

People who said their home was too cold or difficult to heat/keep warm:



People who said their home was damp:



People who perceived no problems with the house they live in:



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 **Hamilton City Council**
Te kaunihera o Kirikiriroa



SAFETY AND NEIGHBOURHOODS

People who reported they had been a victim of crime in the last 12 months: **HAMILTON 16%** **PEOPLE WITH IMPAIRMENTS 16%**

People who perceived no problems* in their neighbourhood: **HAMILTON 61%** **PEOPLE WITH IMPAIRMENTS 56%**

People who felt safe in their own neighbourhoods during the day: **HAMILTON 97%** **PEOPLE WITH IMPAIRMENTS 96%**

People who felt safe in their own neighbourhoods at night: **HAMILTON 67%** **PEOPLE WITH IMPAIRMENTS 61%**

*Noise or vibration, barking dogs and problem neighbours were the biggest concerns.

SOCIAL CONNECTIONS

People who saw family members they didn't live with at least once a week: **HAMILTON 48%** **PEOPLE WITH IMPAIRMENTS 48%**

People who saw friends they didn't live with at least once a week: **HAMILTON 59%** **PEOPLE WITH IMPAIRMENTS 58%**

People who felt isolated at least some of the time: **HAMILTON 53%** **PEOPLE WITH IMPAIRMENTS 64%**

People who said they had someone who could help them if they became sick or injured: **HAMILTON 83%** **PEOPLE WITH IMPAIRMENTS 77%**

VOLUNTEER WORK

In the final four weeks leading up to completion of the survey:

People did some volunteer work for an organisation: **HAMILTON 43%** **PEOPLE WITH IMPAIRMENTS 45%**

Did some unpaid work for people not living with them: **HAMILTON 51%** **PEOPLE WITH IMPAIRMENTS 49%**

KEY

- Negative result when compared to the city as a whole
- Positive or neutral result when compared to the city as a whole

For more data and information on your community go to www.hamilton.govt.nz/understanding-your-community

First adopted:	November 2012
Revision dates/version:	May 2019 / version 4
Next review date:	June 2022
Engagement required:	n/a
Document number:	D-2941729
Associated documents:	D-2941740 (2018/19 Action Plan)
Sponsor/Group:	General Manager Community

Disability Policy

Purpose and scope

1. To provide guidelines that enable the Council to comply with its regulatory function in relation to maintaining quality standards, safety and access.
2. To provide all people with equity of opportunity and access by removing barriers where possible.
3. This Policy applies to:
 - a. all Council owned and/or managed facilities
 - b. public places including parks, reserves and walkways
 - c. the roading network including footpaths
 - d. Council services, processes and projects
 - e. Council run events.
4. The Policy considers and aligns with the following:
 - a. The United Nations Convention on the Rights of Persons with Disabilities (ratified 2007)
 - b. New Zealand Disability Strategy 2016
 - c. National Disability Action Plan 2014-2018 (Currently under review)
 - d. He Korowai Oranga, the Maaori Health Strategy
 - e. 10-Year Plan 2018-2028
 - f. Hamilton Age Friendly Plan - 2018-2021
 - g. Traffic Bylaw 2015 (and subsequent amendments).

Definitions

Term	Means
Access	Ability to engage with, use, participate in, and belong to something.
Disability	Physical, sensory, neurological, psychiatric, intellectual or other impairments. Disability is the process which happens when one group of people create barriers by designing a world only for their way of living, taking no account of the impairments other people have. <i>NZ Disability Strategy (2016)</i>
Universal Design	Principles that encourage developers of spaces and places to meet the needs of people at all life stages.

Principles

5. The Council recognises that disabled people need equity of access enabling them to participate fully in and contribute to community and civic life in Hamilton City.
6. The Council is committed to ensuring that both elected members and staff have awareness and understanding of the issues that affect the disability community.
7. The Council services, activities and facilities will be responsive to the diverse needs of disabled people.
8. The Council recognises and acknowledges that disabled people are experts in their own experience.
9. The Council will reinforce a culture that respects the diversity of all people who live in Hamilton and continues to strengthen partnerships with disabled people built on this respect.
10. The Council will support disabled people to fully participate in their communities considering the principles of universal design.
11. The Council recognises the need to improve access to facilities, programmes, services and information provision for disabled people.

Policy

12. Information from the Council will be appropriate and provided in accessible formats.
13. The Council Plans and Strategies will provide opportunities for participation and contribution to community life for disabled people.
14. The Council will work in partnership with Government and other organisations on behalf of and with disabled people to improve equity of access.
15. The Council facilities and infrastructure will be accessible and meet best practice standards.
16. The Council will provide appropriate parking for disabled people to enable permit holders to park close to their destination.
17. Public transport infrastructure managed by the Council will meet the needs of disabled people.

Monitoring and implementation

18. The implementation of the Policy will also be monitored by Council's Disability Advisor, supported by a cross Council accessibility group that includes representatives from the disability community.
19. Performance against agreed actions and targets in the Disability Action Plan will be monitored and reported annually to the Community and Services Committee.

First adopted:	November 2012
Revision dates/version:	Updated for Governance Structure February 2017 June 2016 / version 3 May 2019 / version 4
Next review date:	June 2022 ¹⁹
Engagement required:	n/a
Document number:	D-2069287
Associated documents:	D-2017409892-14 (2016/179 Action Plan)
Sponsor/Group:	General Manager Community

Disability Policy

Purpose and scope

1. [To provide guidelines that enable the Council to comply with its regulatory function in relation to maintaining quality standards, safety and access](#)~~The purpose of this Policy is to outline high level guidelines for Council to ensure disabled people have equity of access enabling them to participate fully in and contribute to community and civic life in Hamilton City.~~
2. [To provide all people with equity of opportunity and access by removing barriers where possible.](#)
- ~~1- Council has a regulatory function to ensure that quality standards and safety are maintained and barriers to access are removed.~~
- ~~2-3. This Policy applies to:~~
 - a. all Council owned and/or managed facilities
 - b. public places including parks, reserves and walkways
 - c. the roading network including footpaths
 - d. Council services, processes and projects
 - e. Council run events.
4. [The Policy considers and aligns with the following:](#)
 - a. [The United Nations Convention on the Rights of Persons with Disabilities \(ratified 2007\)](#)
 - b. [New Zealand Disability Strategy 2016](#)
 - c. [National Disability Action Plan 2014-2018 \(Currently under review\)](#)
 - d. [He Korowai Oranga, the Maaori Health Strategy](#)
 - e. [10-Year Plan 2018-2028](#)
 - f. [Hamilton Age Friendly Plan - 2018-2021](#)
 - g. [Traffic Bylaw 2015 \(and subsequent amendments\).](#)
- ~~3- The Policy considers the following:~~
 - a. ~~New Zealand Disability Strategy 2001~~
 - b. ~~The United Nations Convention on the Rights of Persons with Disabilities (ratified 2007)~~
 - c. ~~National Disability Action Plan 2014-2018~~
 - d. ~~Ten-Year Plan 2015-25~~
 - e. ~~Hamilton Plan~~
 - f. ~~Older Persons Plan~~
 - g. ~~Traffic Bylaw 2015.~~

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Definitions

Definition	Detail
Access	Ability to engage with, use, participate in, and belong to something.
Disability	Physical, sensory, neurological, psychiatric, intellectual or other impairments.

	Disability is the process which happens when one group of people create barriers by designing a world only for their way of living, taking no account of the impairments other people have. <i>NZ Disability Strategy (2016)</i> Physical, sensory, neurological, psychiatric, intellectual or other impairments. Disability is the process which happens when one group of people create barriers by designing a world only for their way of living, taking no account of the impairments other people have. <i>NZ Disability Strategy (2001)</i>
Universal Design	Principles that encourage developers of spaces and places to meet the needs of people at all life stages.

Principles

The guiding principles for this Policy are:

5. The Council recognises that disabled people need equity of access enabling them to participate fully in and contribute to community and civic life in Hamilton City.
6. The Council is committed to ensuring that both elected members and staff have awareness and understanding of the issues that affect the disability community.
7. The Council services, activities and facilities will be responsive to the diverse needs of disabled people.
8. The Council recognises and acknowledges that disabled people are experts in their own experience.
9. The Council will reinforce a culture that respects the diversity of all people who live in Hamilton and continues to strengthen partnerships with disabled people built on this respect.
10. The Council will support disabled people to fully participate in their communities considering the principles of universal design.
11. The Council recognises the need to improve access to facilities, programmes, services and information provision for disabled people.
4. In its efforts to provide all people with equity of opportunity and access, Hamilton City Council will ensure the following:
 - a. Council services, activities and facilities will be responsive to the diverse needs of disabled people.
 - b. Council recognises the diverse needs of disabled people and acknowledges that disabled people are experts in their own experience.
 - c. Council will reinforce a culture that respects the diversity of all people who live in Hamilton, and continue to strengthen partnerships with disabled people built on this respect.
 - d. Council will support disabled people to fully participate in their communities.
 - e. Council recognises the need to improve disabled people's access to facilities, programmes, services and information provision.

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Policy

Council will ensure the following in order to meet the guiding principles outlined above:

- 12. Information from the Council will be appropriate and provided in accessible formats.
- 13. The Council Plans and Strategies will provide opportunities for participation and contribution to community life for disabled people.
- 14. The Council will work in partnership with Government and other organisations on behalf of and with disabled people to improve equity of access.
- 15. The Council facilities and infrastructure will be accessible and meet best practice standards.
- 16. The Council will provide appropriate parking for disabled people to enable permit holders to park close to their destination.
- 17. Public transport infrastructure managed by the Council will meet the needs of disabled people.

5. Culture and Communication

- a. Council is committed to ensuring that both elected members and staff have awareness and understanding of the issues that affect the disability community.
- b. Council information is appropriate and provided in accessible formats.

6. Participation and Inclusion

- a. Council Plans and Strategies will provide opportunities for participation and contribution to community life for disabled people.
- b. Council will work in partnership with Government and other organisations on behalf of disabled people to improve equity of access.

7. Removing Barriers and Increasing Access

- a. Council facilities and infrastructure will be accessible and meet best practice standards where geographically and financially practicable.
- b. Council will provide appropriate parking for disabled people to enable permit holders to park close to their destination.
- c. Public transport infrastructure managed by Council will meet the needs of disabled people.

Monitoring and implementation

8.18. The implementation of the Policy will also be monitored by Council's Disability Advisor, supported by a cross Council accessibility group that includes representatives from the disability community.

9.19. Performance against agreed actions and targets in the Disability Action Plan will be monitored and reported annually to the Community and Services and Environment Committee.

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Council Report

Committee:	Community, Services and Environment Committee	Date:	14 May 2019
Author:	Andy Mannering	Authoriser:	Lance Vervoort
Position:	Social Development Manager	Position:	General Manager Community
Report Name:	Community Assistance Policy - Single-Year Community Grant Allocation 2019		

Report Status	<i>Open</i>
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Purpose

1. To inform the Committee on the Single-Year Community Grant allocation outcome for the 2018/19 financial year.

Staff Recommendation

That the Community, Services and Environment Committee receives the report.

Executive Summary

2. Hamilton City Council's Single-Year Community Grant supports not-for-profit community organisations to deliver services, programmes and activities that benefit the social, cultural, arts and environmental wellbeing of communities in Hamilton.
3. The External Allocation Committee (comprising of two Elected Members and seven community representatives) have delegated authority to allocate the funding on behalf of the Council.
4. The Single-Year Community Grant Allocation Committee approved a total of \$310,700 to 79 community organisations.
5. Staff consider the matters in this report to have a low significance and that the recommendations comply with the Council's legal requirements.

Background

6. The [Community Assistance Policy](#) was adopted by Council at the 31 October 2017 Community and Services Committee ([Agenda](#), [Minutes](#)), and updated in July 2018 to reflect 10-Year Plan changes around inflation.
7. The policy outlines the criteria and guidelines of all Council contestable grants that are administered by the Community and Social Development team within the Community Services Unit.
8. All applications for funding are managed through the SmartyGrants online funding application system.

9. The funding application round was advertised for a one-month period, opening from 1 February 2019 until 5pm 1 March 2019. Two workshops were held at the Central Library to support groups applying to the fund.
10. One hundred and forty-seven (147) applications were received requesting a total of \$884,938. In 2017/18 one hundred and forty-three (143) applications were received requesting a total of \$884,951.
11. The Allocation Committee consisted of nine voting members, including two Elected Members (Councillors Southgate and Casson), and representatives from the community.
12. Each application was assessed against the funding criteria set out in the Policy, prior to the committee meeting.
13. The Allocation Committee convened on 3 and 5 April 2019 to assess, discuss and determine the successful applicants.

Discussion

14. The following table shows the number of applications received, the amount requested, and the amount funded by the primary purpose of each organisation.

	Number Received	Amount Requested	Number Approved	Number Declined	Amount funded
Arts and Culture	16	94,960	10	6	33,400
Sport and Recreation	28	162,949	11	17	31,700
Education	13	73,169	3	10	13,600
Health	18	117,010	11	7	40,200
Social Service (includes scouts and emergency services)	40	252,177	21	19	108,500
Environment	5	31,534	3	2	19,100
Animal Welfare	1	8,000	0	1	0
Civic and Advocacy (includes ethnic groups)	18	95,807	15	3	41,400
Volunteerism	1	8,000	1	0	8,000
Religion (includes youth programmes)	6	33,331	4	2	14,800
Business	1	8,000	0	1	0
<i>Total number of applications</i>	<i>147</i>	<i>884,938</i>	<i>79</i>	<i>68</i>	<i>310,700</i>

Applications received by new organisations

15. Thirty-one (31) applications were received by organisations that have not previously applied to the Single-Year Community Grant. Of these ten (10) were approved.

Unsuccessful applications

16. The table below outlines the number of applicants declined by reason:

Reasons applications declined:	68
Income over \$500,000	23
Fit to criteria not as close a fit compared to other applications	6
Access to other resources, bank account had funds over 1-year operating	12
Too new (operating less than 12 months)	1
Unclear application – finances or budget not clear or unclear how the project would be achieved	6
Transfer to the event fund	1
Incomplete – do not meet criteria	7
Retrospective request	2
Low wider community benefit – members only or few will benefit from project	10

Financial Considerations

17. The 2018-28 10-Year Plan budget has \$1,276,000 to be distributed in 2018/19 via the Community Assistance Policy.

18. Allocation in 2018/19 has been split between three funding schemes:

- Community Event Fund (\$50,000)
- Multi-Year Community Grant (\$918,000)
- Single-Year Community Grant (\$308,000)

19. \$310,700 was allocated through the Single-Year Community Grant due to a group returning their 2017/18 Single-Year Community Grant of \$2,700.

20. The 2018-28 10-Year Plan outlines that Council grants will be used effectively, meaning that at least \$3 worth of services will be leveraged for every \$1 of community grant funding provided. The below table shows the amount of funding leveraged from the Community Assistance Funding provided by Council during the 2018/19 financial year.

Grant	\$ Amount Allocated	\$ Total Project Cost	\$ Leveraged for Council Contribution
Multi-Year Community Grant	\$918,000	\$15,703,986	\$17.11
Community Event Fund	\$50,000	\$326,042	\$ 6.52
Single-Year Community Grant	\$310,700	\$4,212,147	\$13.57
<i>Total</i>	<i>\$1,278,700</i>	<i>\$20,242,175</i>	<i>\$15.83</i>

21. Regular benchmarking with other Councils is undertaken to understand how Hamilton's community grants compare to comparative figures from around the country. Attachment three has the most recent benchmarking information.

Legal and Policy Considerations

Staff confirm that this matter complies with the Council's legal and policy requirements. **Cultural Considerations**

23. Within the application process the question is asked as to which Ethnic group will primarily benefit from the project.

24. The following table shows the number of applications received, the amount requested, and the amount funded by consolidated ethnicity.

	Number Received	Amount Requested	Number Approved	Number Declined	Amount funded
Maaori	22	143,048	15	7	68,400
NZ European	38	227,378	25	13	77,900
Ethnic (non-Maaori/non-NZ European)	19	116,057	14	5	51,100
Other - Everyone	68	398,455	25	43	113,300
<i>Total number of applications</i>	<i>147</i>	<i>884,938</i>	<i>79</i>	<i>68</i>	<i>310,700</i>

Sustainability Considerations

25. The focus of the Community Assistance Policy has strong alignment with the following Sustainability Principle:

- Principle 1: Council includes environmental, economic, social and cultural considerations in its decision-making criteria.

Risks

26. All applicants have been notified of the funding decisions. There is still an element of risk as staff have had numerous conversations with organisations that have not been happy with the outcome of their application.

Significance & Engagement Policy

Significance

27. Having considered the Significance and Engagement Policy, staff have assessed that the matters in this report have a low significance. This means consultation on the allocation decisions is not needed.

Engagement

28. The Single-Year Community Grants process is a publicly contestable fund. Following this Committee meeting, successful applicants to this funding round will be published on the Council's website.

Attachments

Attachment 1 - Single-Year Community Grants (2018-19) Successful Applicants

Attachment 2 - Impact of 2017/18 Single-Year Community Grant .

Single-Year Community Grant (2018/19)

The Hamilton City Council "Single-Year Community Grant" of \$310,700 for this year was allocated via an External Allocation Committee in April 2019. A total of 147 applications were received in this funding round, requesting \$884, 937 of which 79 were successful, allocating a total of \$310,700.

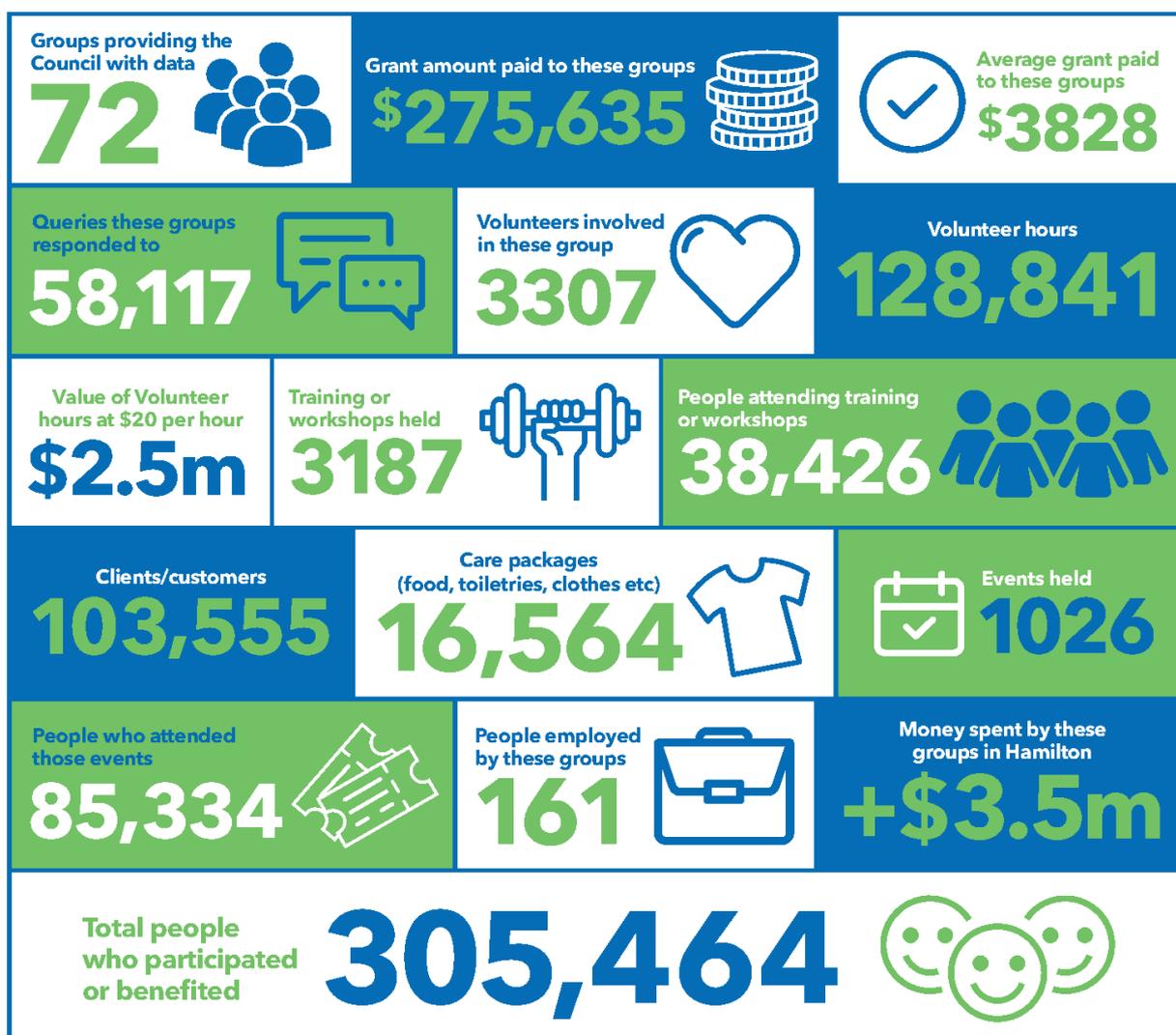
Organisation name	Purpose of the Grant	Amount Granted
Angel Casts Charitable Trust	Operating costs - administration	\$7,000.00
Asthma & Respiratory Services (Waikato) Inc.	Contribution towards operational Costs	\$2,000.00
Brain Injury Waikato Incorporated	Liaison Officer wages	\$4,000.00
Cantando Choir Inc.	Operating costs	\$3,500.00
Chapel Hill Community Church	24-7 YouthWork at Rototuna High School	\$2,000.00
ChildPlayWorks Charitable Trust	Administration costs	\$2,500.00
College Old Boys Rugby League Charitable Trust	Administration support	\$1,500.00
Desert Spring Ministries Trust	Operating and administrative Costs	\$5,000.00
DiabetesNZ Waikato Branch	Operational costs	\$5,000.00
Diversity counselling New Zealand	Office rent	\$8,000.00
Dress for Success Hamilton Trust	Dressing program	\$7,600.00
Eastlink Sports Inc.	Holiday Programme operating costs	\$1,500.00
Endometriosis Waikato	Community programmes	\$7,600.00
Epilepsy Waikato Charitable Trust	Operating and administration costs	\$3,500.00
Families Autism Support Trust	Programme 2019 - 2020	\$7,600.00
Flagstaff Club Inc	Lighting upgrade	\$4,000.00
Frankton Rugby Sports Club Inc	Operating Costs	\$3,000.00
GraceWay Church /Promoting Mental Wellness	Promoting Mental Wellness programme	\$2,500.00
Hamilton Chinese Golden Age Society Inc.	Operations and activities	\$2,000.00
Hamilton Civic Choir Inc.	Operational costs	\$3,500.00
Hamilton Combined Christian Foodbank Trust	Operational and administrative expenses	\$7,600.00
Hamilton Fringe Festival	Operating costs	\$5,000.00
Hamilton Group Riding for the Disabled	Operating and administrative costs	\$2,000.00
Hamilton Kerala Samajam Inc.	Community Awareness & Development	\$3,500.00
Hamilton Methodist Social Services Trust	Art and Craft Class	\$3,800.00
Hamilton Playbox Rep Soc Inc.	The Lion, the Witch and the Wardrobe	\$1,500.00
Hamilton Toy Box Toy library	Librarian's wages and operating cost	\$1,300.00
Heart Kids Waikato	Operating and administrative costs	\$2,000.00
Hillcrest Bowling Club Inc.	Administration and operating expenses	\$2,500.00
Hillcrest Scouts	Insurance	\$1,700.00
Kidz Korner Toy Library	Operational Costs	\$2,500.00
Kiribati Waikato Association Inc.	Youth projects, hall and gym hire	\$4,000.00
Kukutaruhe Education Trust	The Fairfield Project	\$6,500.00
Link House Trust & Birthright Waikato	Operating and administrative costs.	\$6,800.00
Melville Hall Society Inc.	Heating, Insulation, Trestles & Insurance	\$4,000.00
Muscular Dystrophy Northern Inc.	Fieldworker Service - Hamilton	\$1,500.00
National Council of Women Hamilton Branch	NCW Hamilton 100 years community celebration	\$1,000.00
Neighbourhood Support Hamilton Inc.	Operating and administrative costs	\$3,500.00
New Zealand Kiribati National Council	Kiribati 40 th National Day Celebration	\$2,000.00
Para Kore Marae Inc.	Para Kore ki Kirikiriroa	\$7,600.00

Parent to Parent Waikato	Operating costs	\$3,500.00
Phoenix House Charitable Trust	Equipment	\$3,500.00
Positive Change Programmes Charitable Trust	Anger Management & Conflict Resolution	\$3,200.00
Prison Care Ministries	Mileage costs	\$5,500.00
Rainbow Chinese Community Centre Charitable Trust	Operating and administrative costs, programme development and implementation	\$4,000.00
Riverlea Environment Society Inc.	Community Conservation Co-ordinator	\$5,000.00
Rostrevor House Inc.	Operational Costs	\$3,500.00
Russian Language and Culture Group Charitable Trust 'Znanie'	Russian Culture through songs and dances	\$1,400.00
Seed Waikato Inc.	Empowering us to empower millennials	\$7,600.00
Sistema Waikato Charitable Trust	Programme and operating costs	\$6,000.00
Sons of Boxing Inc.	Boxing ring to lease out to community	\$4,000.00
SpiralZ Rhythmics of Hamilton Inc.	Senior coach salaries	\$2,000.00
Sri Balaji Temple Trust (Hamilton) New Zealand	Sound system, including public address system	\$2,000.00
Sri Lanka Friendship Society Waikato	Independence Day Celebration/Art Exhibition and Senior Citizens Program	\$3,000.00
St Marks Church Nawton	Children, Youth and Whanau Community work in Nawton-Crawshaw.	\$2,700.00
Stroke Foundation Hamilton	Telephone and internet costs	\$1,500.00
Tamil Society Waikato Inc.	Operating and administrative costs	\$1,500.00
Te Rautini Trust	AWAKEN youth	\$7,600.00
Te Tamawai Trust (The WaterBoy)	Everybody's Game	\$6,000.00
The Dyslexia Association of Waikato	Resources and professional development	\$2,000.00
The Exscite Trust	Support for House of Science Central Waikato	\$4,000.00
The Friends of Hamilton Public Assn Inc.	Hamilton Book Month	\$2,500.00
The Parkinson's New Zealand Charitable Trust	Educator service in Hamilton	\$2,000.00
Toughlove Waikato Trust	Toughlove Waikato Trust	\$2,000.00
Volunteering Waikato	Wages - Projects and Events Co-ordinator	\$8,000.00
Waikato Community Broadcasting Charitable Trust t/a Free FM	Operational, Ethnic Programming and equipment costs	\$7,600.00
Waikato Ethnic Family Services Trust	Programme, operating and intervention costs	\$4,000.00
Waikato Family Centre Trust	Crying Baby, Crying Mother	\$4,000.00
Waikato Hispano Latino Cultural Trust	Promotion of Spanish language and Hispano-Latino Cultures	\$5,000.00
Waikato Japanese Community Trust	Operation cost, supplies and event expenses	\$3,500.00
Waikato Paraplegic & Physically Disabled Assn	Youth Development Programme	\$1,500.00
Waikato Queer Youth Trust	Operational costs	\$7,600.00
Waikato Refugee Forum	Youth and Women's Programme costs	\$1,000.00
Waikato Rocks Trust	Tunes of Waikato	\$4,000.00
Waikato Society of Arts Inc.	Annual operating costs.	\$2,000.00
Waikato Sport Fishing Club	Disability access to provide a meeting space	\$6,700.00
Waikato Ultimate Inc.	Youth Programme Development	\$1,000.00
West Hamilton Community Church Trust	West Hamilton Community Youth Hub	\$7,600.00
Young Workers Resource Centre Inc.	Operating costs	\$7,600.00

Assessing the benefits

Single Year Community Grants

In the 2017-2018 financial year, Hamilton City Council distributed its Single Year Community Grants scheme. Here's a look at how that funding impacted on recipient groups and the wider community.



Council Report

Item 13

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Kelvin Powell

Authoriser: Jen Baird

Position: Unit Manager City Safe

Position: General Manager City Growth

Report Name: Civil Defence Emergency Management (CDEM) Update

Report Status	<i>Open</i>
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Purpose

1. To inform the Community Services and Environment Committee regarding progress on the shared service arrangement with Waikato Regional Council for the delivery of Civil Defence Emergency Management (CDEM) activity on behalf of Hamilton City Council.

Staff Recommendation

That the Community Services and Environment Committee receives the report.

Executive Summary

2. In August 2016, the Council approved a service level agreement with Waikato Regional Council (via the Waikato Group Emergency Management Office) to deliver Hamilton City Council's Civil Defence Emergency Management (CDEM) for a term of six years and nine months. At the 1 June 2017 Council meeting, the approved contract sum was amended to reflect additional costs.
3. A condition of the contract was a quarterly report to Council via the Community Services and Environment Committee on the performance and delivery of the work plan and updates on other deliverables.
4. The Waikato Group Emergency Management Office Manager has provided a report which covers the period of January 2019 to March 2019 and outlines achievements in the yearly workplan.

Discussion

5. In February 2019 two experienced practitioners from HCC were deployed for five-day periods in Nelson to support the national response to the Pigeon Valley fires near Wakefield. They undertook key roles involving public information management and management of the cordon access control which involved significant interaction with both Fire Emergency NZ and with the military. This presented a valuable opportunity for our experienced staff to contribute in a meaningful way to a national level emergency response.
6. We also created the opportunity for a further two staff to travel to Nelson to shadow and observe a fully functioning emergency response. The two staff were embedded into planning and Response Manager functions respectively. This was a wonderful opportunity to grow the

experience of Hamilton staff through involvement in a real event and provided a great learning environment for them to enhance their skill sets.

7. Our community engagement and readiness focus has been maintained with presentations and engagement with a wide cross section of the community including aged care, ethnic groups, Iwi Maaori, disability sector, education providers and volunteer groups. The focus of these presentations is to support those groups and organisations to develop and own their own readiness and response plans and to help them develop resilience.
8. Our continuing focus on training and upskilling staff has resulted in a further 32 training opportunities being taken up by staff during this period. These covered Foundation and Intermediate courses and the national Logistics course. During this period, we have also continued to host small function-based exercises, testing out our skills and readiness in logistics, planning and intelligence functions.
9. Staff are required to report quarterly to Council via the Community Services and Environment Committee on the performance and delivery of our CDEM work plan. Good progress continues to be achieved on the agreed work programme and areas of priority.

Financial Considerations

10. The total cost of the shared service contract approved by Council was \$3.1 million spread over the six years and nine-month life of the contract at an annual average contract cost of \$460,000.

Legal and Policy Considerations

11. Hamilton City Council is obligated by Section 64 of the Civil Defence Emergency Management Act 2012 to “plan and provide for civil defence emergency management within its district”.

Risks

12. The shared service contract arrangement with Group Emergency Management Office for the method of service delivery does not release Hamilton City Council of its obligations and accountability for the implementation and integration of civil defence.

Cultural Considerations

13. There are no known cultural considerations.

Significance & Engagement Policy

14. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed the recommendations in this report have a low level of significance and no engagement is required.

Attachments

Attachment 1 - Hamilton City Council Civil Defence Emergency Management Report - Quarter 3 - January to March 2019



To: Hamilton City Council (HCC)
From: Waikato Civil Defence Emergency Management (CDEM) Controller/Manager
Date: 16 April 2019
Subject: Hamilton City Council CDEM Professionals Quarterly Report
(3rd Quarter, Jan-Mar 2019)

Priority Work Programme Summary

The quarter Jan-Mar 2019 activities continue with meaningful and sustainable community engagement, enhancing community readiness through 'hands on' event activities.

Community Response Group planning is currently being reviewed within CDEM at national and regional levels to develop key priorities for implementation plans in the drive to provide continuity across regions including best practice examples. HCC CDEM Resilience have been involved in national workshops working toward this goal.

Training & exercise courses are providing the CDEM development pathway for HCC staff and key partner agencies toward HCC CDEM capability, which involves but not limited to focussing on individual and collective competence to perform the required roles and responsibilities, and collective capacity to fulfil the number of people required to do these roles during an activation.

Iwi Maaori engagement is positive with collaborative relationships developing within government, education, health and community organisations within Kirikiriroa. Maangai Maaori and HCC CDEM have met initially and we will be continuing to make regular contact. HCC CDEM has collaborated with other local CDEM teams and council teams such as Tainui Games & Turangawaewae Regatta in collaboration with Waikato District Council CDEM and council staff as a lot of Hamilton City residents attend these events.

A percentage of the HCC CDEM time has been spent supporting the broader CDEM Group with activities. This focuses on both community resilience through meaningful engagements coupled with operational readiness and training that in turn supports local civil defence outcomes. Examples this quarter have been certain staff upskilling with attendance on the CDEM National Exercise Writing Course and CDEM National Summer Institute hosted by the Joint Centre for Disaster Research, Wellington.

HCC are represented at the CDEM national resilience strategy implementation workshops and HCC staff are part of the working group hosting a series of workshops over two days to gain best practice and prioritise key performance indicators with CDEM professional representation from every region attending.

During the last quarter HCC CDEM team have engaged across many sectors of the community including iwi Maaori, accessibility, age, gender (ie. womens refuge), ethnic, Business, education for the purposes of developing sustainable relationships through hazard awareness and increasing self-awareness and self-readiness capability.

Operations

Multiple community engagements, training and exercise facilitation have occurred including;

- Training/ upskilling HCC staff and preparation activities and updating HCC plans
- Integrated training and exercising programme delivery to HCC staff
- Emergency Preparedness Presentation, New Zealand Red Cross – New Migrants
- Emergency Management Te Wananga o Aotearoa – Mangakotukutuku
- Emergency Preparedness Summerset Retirement Village, Rototuna
- HCC community information evenings (The Peak & Te Wananga o Aotearoa)
- Volunteer Waikato ongoing hui, sharing of information and networks
- Neighbourhood Support, attending regular meetings
- WINTEC Rotokauri & City campuses, information stall at annual staff wellness days



Turangawaewae Regatta March 2019



HCC information evening, March 2019

Exercise & Training

Work undertaken and completed are needs and gap analysis, training and exercises planning and implementation as per plan (ref: Hamilton City CDEM Training and Exercise Plan Q3 2018/19 to Q3 2019-2020).

Exercise implementation and integration with training courses has been achieved and continues to develop with the HCC staff attending feeding in to corrective actions promoting we are exercising systems and processes, not people.

This quarter we have completed 4 exercises from coordination centre orientation through to function specific exercises, and 2 foundation courses, 1 intermediate course with high attendance from both HCC and local partner agencies such as MSD, Red Cross, MOE and regional council and other local council staff. The next quarter will see the EOC orientation exercise for the Incident Management Team (IMT).



Planning Function exercise, April 2019



HCC staff during Intermediate Course, Feb 2019

HCC SLA programme of works

Civil Defence Centres (CDC’s) project continues to be a key focus over the next 6month period will roll out of six (6) potential CDC’s to support FMG Stadium and Claudelands Event Centre. Suitability studies are continuing toward this goal.

HCC’s Local Welfare Manager and CDEM Coordinator meet regularly together and are members of the Waikato CDEM Welfare Coordination Group and attend quarterly committee meetings. HCC’s Local Welfare Committee and their sub-function partners continue to meet on a quarterly basis at the Group’s office.

HCC Accessibility Advisory Group, CDEM continues to have a representative in this group providing updates and asking for support as required. A selection of people from this group and also from the community have met with HCC CDEM and agreed to provide accessibility advice as needed to CDEM on Civil Defence Centre layouts and CDEM public messaging.

HCC Internal Departments

A concerted effort has been made to establish strong relationships with HCC teams, including events, customer service, reception, communications, animal education and control and community development teams in particular. We are fortunate to have Maangai Maaori who have made time to meet and give key advice with ongoing commitments to meet as appropriate.

Upcoming engagements

- Multiple HCC specific training courses continue with integrated exercising
- Multiple community events and engagement projects are being prioritised to ensure key work programme deliverables are met.

Strategy and Planning

Plans are being reviewed concurrently and feedback is being sort at Group level.

Priority Work Programme

Figure 1. Key for work programme status – April 2019

Stages	Status			
Planning	Completed	On Plan	Off Plan	Help Needed
Implementation				
Functional				
Optimal				

Figure 2. Work Programme status – April 2019

RECOMMENDATION	Planning	Implementation	Functional	Optimal	Opportunities
Enhancing capability to recover from emergencies					
Review of HCC Local Recovery Plan to comply with the latest amendments conducted in 2017. Recovery to be included in all exercises.					Align with Group Recovery Manager's research around Strategic Planning for Recovery
Welfare: Enhancing HCC capability to manage emergencies					
Confirmation of terminology associated with Recovery Coordination Centres/Civil Defence Centres (CDC) /Recovery Assistance Centres to prevent confusion on any activation of the revised Local Recovery Plan					Terms used by the Group are in line with the new Directors Guidelines (Nearing completion)
Welfare: Enhancing HCC capability to manage emergencies					
Any outcomes of the CDC project to be included in all CDEM documentation for standardisation, in particular the revised Hamilton City Response Plan					Documentation being developed
Increasing Community Resilience through understanding and participation in CDEM					
Development of a Community Resilience Strategy					Community Resilience Strategy is to undergo consultation with third tier managers
Development of a public education programme					The Group Community Engagement Strategy 2019 now completed will be adjusted to suit local delivery, developing the HCC Public Education Programme
Develop a Volunteer Coordination Plan for pre-screened and spontaneous volunteers					HCC CDEM is aligned with the Group volunteer Coordination Plan by having representation on the Volunteer Coordination Advisory Group
Review and re-write of the HCC CDEM Local Plan					

Increasing Community Resilience through understanding and participation in CDEM					
Maintaining capability and capacity through implementing a training and exercise programme and tracking development					HCC CDEM is aligned with the CDEM Group Plan Capability Development Strategy with a current integrated training and exercise programme and capability tracking spreadsheet
Integration and coordination between CDEM coordinators and the HCC Community Development team for development of resilience, social capital and neighbourhood response plans tailored to specific communities					
Review of the current Community Response Plan and the promotion of CDEM information to public					
Priority development of the relationship between HCC Communications team and the CDEM coordinators for coordination of Public Information Management (PIM) activities					
Operations: Enhancing HCC CDEM training and exercise programme					
Rewrite of HCC CDEM Initial Response Plan					
Development of HCC CDEM training and exercise programme					
Review and update HCC Emergency Operating Centre (EOC) Guidelines with regional and national best practice					
HCC integration: Increasing Readiness through participation in CDEM activities					
HCC Human Resources (HR) CDEM collaboration to develop a training programme: increasing EOC staffing sustainability beyond the initial stages					
Review the effectiveness of current and alternate EOC sites and corrective actions for any Information Communications Technology (ICT) issues					
HCC/WRC SLA building an environment of success for the embedding of CDEM staff on a 24/7 basis including the resolution of connectivity issues					

Hamilton City Council CDEM Training Numbers for 3rd Quarter	
ITF Foundation	13
ITF Intermediate	10
CIMS 2/4	0
Function Specific (Logistics) Function Specific (Welfare) Function Specific (PIM)	9 No course this quarter No course this quarter
Welfare in CDC	No course this quarter

Council Report

Item 14

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Jamie Sirl

Authoriser: Lance Vervoort

Position: Planner

Position: General Manager Community

Report Name: Neighbourhood and Amenity Reserves Management Plan

Report Status	<i>Open</i>
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Purpose

1. To seek approval of the Neighbourhood and Amenity Reserves Management Plan.

Staff Recommendation

That the Community Services and Environment Committee:

- a) receives the report; and
- b) approves the Neighbourhood and Amenity Reserves Management Plan.

Executive Summary

2. At its meeting of 12 March 2019, the Regulatory and Hearings Committee heard the submissions to the Draft Neighbourhood and Amenity Reserves Management Plan.
3. Staff have incorporated relevant points raised by submitters and considerations recommended by the Regulatory and Hearings Committee meeting.
4. The Neighbourhood and Amenity Reserves Management Plan accordingly has been finalised for approval.
5. Staff consider that the decision in this report has low significance and that the recommendations comply with the Council's legal requirements.

Background

6. The Community and Services Committee approved the development of a Draft Plan following the process prescribed in the Reserves Act 1977 (Act) at its 07 June 2018 meeting.
7. A Draft Plan was developed incorporating input from key internal and external stakeholders and was approved for public consultation by this Committee at its 30 October 2018 meeting.
8. Council carried out public consultation on the Draft Neighbourhood and Amenity Reserves Management Plan from 12 November 2018 to 13 January 2019.
9. Submissions were heard and considered by the Regulatory and Hearings Committee on 12 March 2019 with recommended considerations for finalising the plan.

Discussion

10. A total of 10 submissions were received from individuals, organisations and groups.
11. After considering all submissions and comments from the Regulatory and Hearings Committee, staff recommend changes to the Draft Plan summarised below:
 - Inclusion of community gardens as an anticipated activity on reserves where appropriate. (p4, Management of Reserves)
 - Inclusion of Azure Park (p 12) and Inuwai St Park (p26) into the Reserve Management Summaries.
12. Staff are also recommending minor changes to the Draft Plan to improve clarity and readability without any substantive change.
13. A finalised Plan with incorporated changes is included in Attachment 1. Staff recommend this version be adopted.

Financial Considerations

14. The Plan does not bind the Council to on-going funding. It provides direction for the management and development priorities to be considered as part of operation management and future long-term planning processes.
15. The estimated cost of the management plan review was \$10,000. To date, \$1570 has been spent on photography and advertising. The review is being facilitated by staff within existing resources. To date approximately 85 staff hours (estimate \$8,500 staff cost at \$100 per hour) have been spent on this review.

Legal and Policy Considerations

16. Staff confirm that the recommendations in this report comply with the Council's legal and policy requirements.

Cultural Considerations

17. Consultation with Waikato-Tainui has been undertaken in accordance with the Waikato Raupatu River Trust and Hamilton City Council Joint Management Agreement.
18. Te Runanga Nga Maata Waka were invited to make a submission on the Draft Plan.
19. Te Haa o te Whenua o Kirikiriroa (THaWK) have been a partner in the development of the Mana Whenua Values section of the Plan.

Sustainability Considerations

20. The Plan positively impacts on the foreseeable needs of future generations living in Hamilton through appropriate management of open spaces and will contribute to the protection and enhancement of the quality of the environment.
21. The Plan is particularly relevant to sustainability principles 1 (decision-making) and 11 (biodiversity).

Risks

22. Consultation was carried out in accordance with the process prescribed in the Reserves Act 1977. There are no risks associated with the recommendation in this report.

Significance & Engagement Policy

Significance

23. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

24. Community views and preferences are already known to the Council through the engagement and consultation steps taken as part of the review process.
25. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments

Attachment 1 - Neighbourhood and Amenity Reserves Management Plan 2019 .

Neighbourhood and Amenity Reserves Management Plan 2019



[Hamilton.govt.nz/amenity-reserves](https://www.hamilton.govt.nz/amenity-reserves)

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Purpose of the Management Plan

Hamilton has an extensive network of Neighbourhood and Amenity Reserves, consisting of the small open spaces that provide for the informal open space needs of the surrounding community.

The Neighbourhood and Amenity Reserves Management Plan (Plan) is the product of a review of the Operative Management Plan prepared in 2007, and has been prepared under the requirements of the Reserves Act 1977.

The Plan is intended to provide a clear vision for the management of the Neighbourhood and Amenity Reserves. The vision, key outcomes and objectives are consistent with Hamilton's Community Outcomes, open space management approach, and sit within the rest of the Council's planning framework. It has been prepared to assist with the day-to-day management and development of these reserves while providing a base for funding and strategic decision making.

This document works by:

1. Identifying a clear set of priorities for managing the neighbourhood and amenity reserves network
2. Clearly defining the purpose for each individual reserve
3. Ensuring the management decision made for these reserves optimise their defined purpose.



How the Management Plan Works

This plan is informed and supported by legislation, planning documents and associated policies.

Reserves Act 1977

The preparation of Reserve Management Plans for reserves classified for the purpose of recreation is a requirement of the Reserves Act 1977 (the Act).

The Neighbourhood and Amenity reserves covered by this management plan are classified as recreation or local purpose reserves. The purpose of recreation reserves as defined by the Act is to provide areas for the recreation, physical welfare, and the enjoyment of the public. Other functions include the protection of the natural environment and beauty of the countryside with emphasis on the retention of open spaces and outdoor recreation activities.

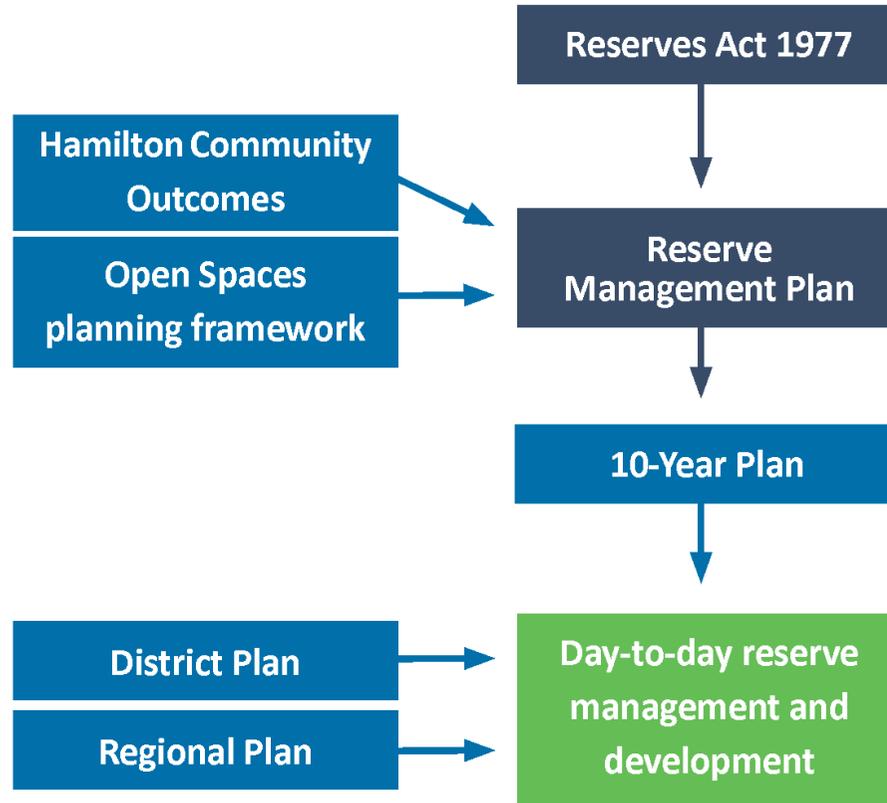
Council's Strategic Framework

The Plan is informed by, and aligns to the Council's plans and policies which are informed by and contribute to achieving Hamilton's Community Outcomes.

Day-to-day management and development

The day-to-day use, protection and development is also guided by other regulatory documents including the District Plan, Regional Plan, the Council's Parks, Domains and Reserves Bylaw, and the Dog Control Bylaw. Funding is determined through the 10-Year Plan.

A detailed list of these documents can be found in the Appendix.



Neighbourhood and Amenity Reserves

Neighbourhood and Amenity Reserves are the city's small open spaces providing informal recreation opportunities and amenity value to the surrounding residents.

Neighbourhood Reserves provide basic informal recreation and socialising spaces within easy walking distance for surrounding residents. They can provide one or more of the functions below, however the defining function for these spaces is Recreation and Play.

Amenity Reserves are the reserves which can provide for one or more of the below functions, however aren't large enough to support informal recreation provided in Neighbourhood Reserves.

Five primary functions are provided by the reserves identified within this management plan:

1. **Recreation and Play** (provide for informal recreation in the form of 'kick a ball' open space and can include play areas in a green setting where the character of the reserve isn't dominated by adjoining land uses),
2. **Ecological** (contribute to the biodiversity ecological value of the city),
3. **Amenity & Buffer** (provide relief from built environment and create buffer spaces between incompatible land uses),
4. **Connectivity & Local Linkage** (provide pedestrian and cycle connections between and throughout neighbourhoods),
5. **Lookout Points** (located at vantage points which provide for unique views within the city)

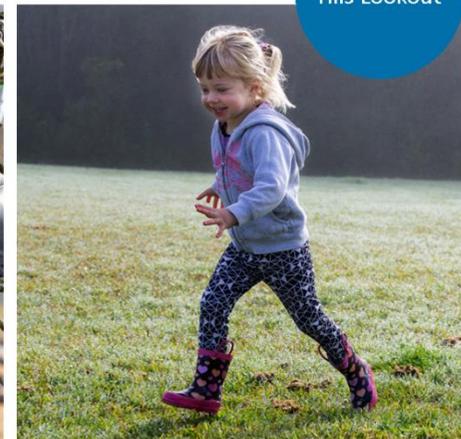
The ways in which these functions are managed and enhanced for specific reserves is outlined in the 'Management of Reserves' Section of this Plan.



Tills Lookout



Te Huia Drive Reserve



Mana Whenua Values

This Plan recognises iwi and hapuu as mana whenua, and their role in the ongoing development and management of land resources.

Mana whenua have been an integral partner in identifying and incorporating key values in this document. The following principles were identified and have been incorporated into the management intent of the plan.

Mana Rangatiranga (cultural authority)

- i. Recognising the status of iwi and hapuu as mana whenua.
- ii. Existing mandate and agreements including Te tiriti o Waitangi (Treaty of Waitangi) and the Waikato Raupatu Claims Settlement Act 1995.

Mahitahi (partnership)

- i. Mahitahi is the principle of partnership and working as one on the development and management of Neighbourhood and Amenity Reserves.
- ii. Mana whenua to be consulted on significant capital projects and developments as kaitiakitanga.
- iii. Engagement to be undertaken according to the principle of kanohi ki te kanohi.

Kaitiaki (guardianship)

- i. Recognition of mana whenua as kaitiakitanga of the land.
- ii. The relevant Kaitiaki are responsible for ensuring cultural appropriateness of development of land.
- iii. Kaitiaki will be referred to regarding cultural discoveries.

Whakapapa (cultural heritage)

- i. Commemoration of cultural significance in the reserves.
- ii. Naming of reserves.
- iii. Education and interpretive signage in place where there are historic stores of the people in neighbourhood reserves.

Taiao (natural environment)

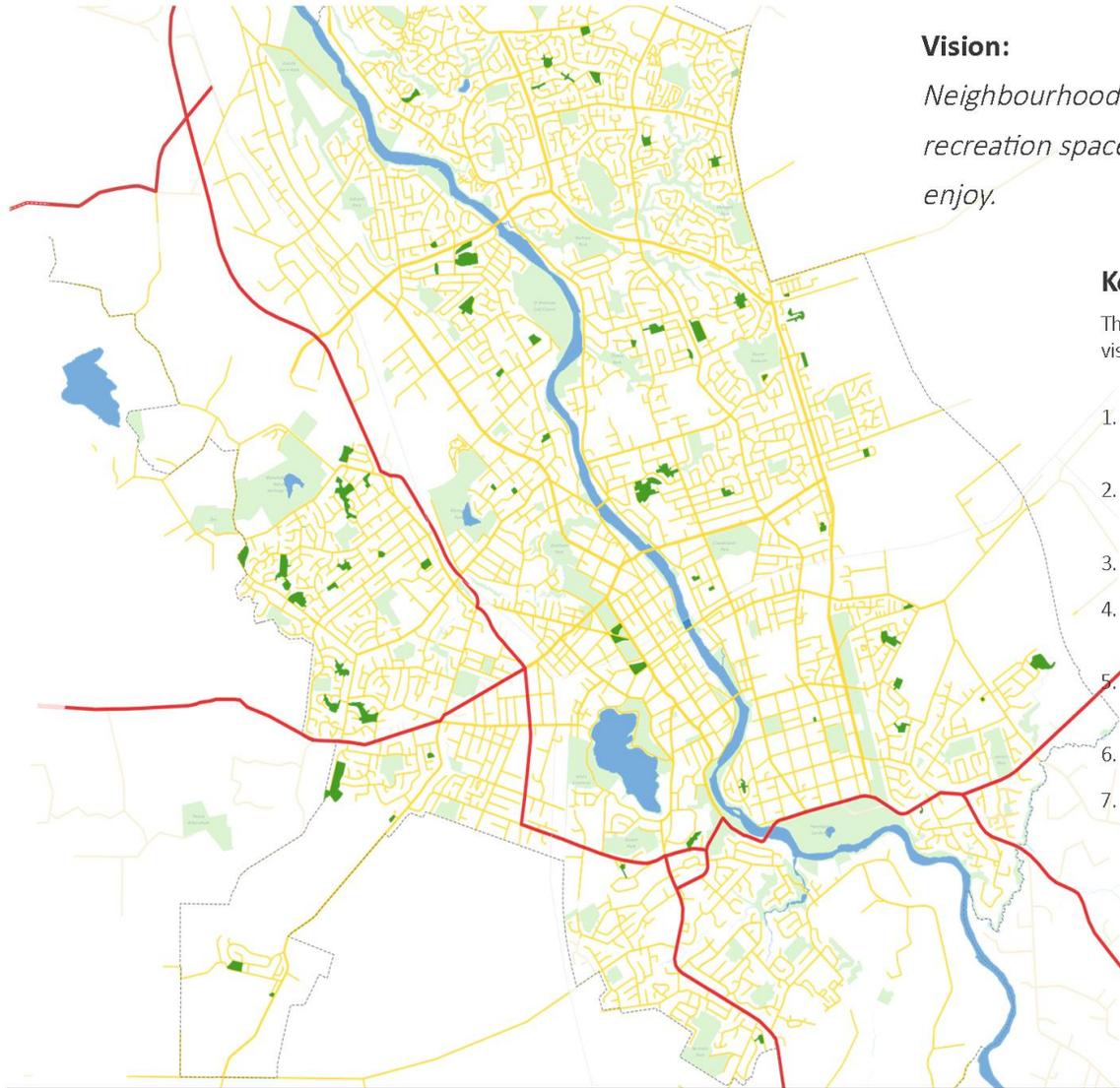
- i. Protection, restoration and/or enhancement of natural environment.
- ii. Native flora and fauna which hold value to mana whenua as kaitiaki are incorporated as key landscape elements of spaces.



Vision and Key Outcomes

Attachment 1

Item 14



Vision:

Neighbourhood and Amenity Reserves provide informal recreation spaces that anyone in the local community can enjoy.

Key Outcomes:

The driving outcomes of the Plan that work towards achieving the vision are to provide Neighbourhood and Amenity Reserves which:

1. Provide for the diverse informal recreation needs of surrounding communities
2. Enhance the amenity of the neighbourhood with vegetation and open space
3. Sustain and enhance areas of ecological significance
4. Recognise areas of cultural significance and the principles of kaitiakitanga
5. Contribute to positive neighbourhood identity and are community focal points
6. Provide accessible and safe park experiences for all.
7. Improve accessibility and connectivity by providing off-road linkages between residential neighbourhoods.

Strategic Objectives



Recreation and Play

1. Provide for the diverse informal recreation needs of surrounding communities.

Objectives

- Encourage passive recreation in Neighbourhood Reserves by providing spaces suitable for a range of activities
- Provide appropriate infrastructure to facilitate public enjoyment of neighbourhood reserves such as play/exercise equipment, furniture, BBQ facilities, etc
- The topographical and natural features of neighbourhood reserves are utilised to create unique recreational experiences throughout the city
- Reflect the local community in the character of the Neighbourhood and Amenity Reserves
- Restrict the establishment of new buildings and/or exclusive lease applications over Neighbourhood and Amenity Reserves.



Natural Environment

2. Enhance the amenity of the neighbourhood with vegetation and open space
3. Sustain and enhance areas of ecological significance.

Objectives

- Conserve and enhance natural character and amenity values through vegetation management
- Consider the balance of aspirations and needs of the natural environment and park users through vegetation management
- Maintain and enhance areas of identified cultural, aesthetic or ecological significance.



Cultural Values

4. Recognise areas of cultural significance and the principles of kaitiakitanga.

Objectives

- The recognised values which form the iwi and mana whenua principles below are considered and built into management and development practices:
 - Mana Rangatiratanga
 - Mahitahi
 - Kaitiaki
 - Whakapapa
 - Taiao
- Non-Maaori heritage and cultural significance is also recognised and commemorated where appropriate.

Strategic Objectives

Attachment 1



Partnerships

5. Contribute to positive neighbourhood identity and are community focal points.

Objectives

- Work alongside mana whenua to understand their aspirations for Neighbourhood and Amenity Reserves
- Engage with stakeholders to ensure any proposed development of reserves will meet the needs of the community
- Enable the delivery of projects through partnerships with key stakeholders and community groups.



Accessible and safe

6. Provide accessible and safe park experience for all.
7. Improve accessibility and connectivity by providing off-road linkages.

Objectives

- Ensure reserves are accessible useable for all
- Ensure the design and development of reserves reflects best practice Crime Prevention Through Environmental Design (CPTED) Principles
- Ensure the design and development of reserves reflects best practice universal design principles.

Item 14

Strategic Direction

Our Vision				
Neighbourhood and Amenity Reserves provide informal recreation spaces that anyone in the local community can enjoy				
Key Outcomes				
Recreation and Play	Natural Environment	Cultural Values	Partnerships	Accessible and Safe
<ul style="list-style-type: none"> Provide for the diverse informal recreation needs of surrounding communities. 	<ul style="list-style-type: none"> Enhance the amenity of the neighbourhood with vegetation and open space. Sustain and enhance areas of ecological significance. 	<ul style="list-style-type: none"> Recognise areas of cultural significance and the principles of kaitiakitanga. 	<ul style="list-style-type: none"> Contribute to positive neighbourhood identity and are community focal points. 	<ul style="list-style-type: none"> Provide accessible and safe park experiences for all. Improve accessibility and connectivity by Providing off-road linkages.
Objectives				
Encourage passive recreation in Neighbourhood parks through providing for a range of activities.	Vegetation management will conserve and enhance natural character and amenity values.	The recognised values which form the iwi and mana whenua principles below are considered and built into management and development practices: <ul style="list-style-type: none"> - Mana Rangatiratanga - Mahitahi - Kaitiaki - Whakapapa - Taiao 	Work alongside mana whenua to understand their aspirations for Neighbourhood and Amenity Reserves.	Ensure reserves are accessible and useable for all.
Provide appropriate public infrastructure to facilitate public enjoyment of neighbourhood reserves such as play/exercise equipment, public furniture, BBQ facilities, etc.	Vegetation management will consider the balance of aspirations and needs of the natural environment and park users.	Non-Maori heritage is also recognised and commemorated where appropriate.	Engage with stakeholders to ensure any proposed development of neighbourhood reserves will meet the needs of the community.	Ensure the design and development of reserves reflects best practice Crime Prevention Through Environmental Design (CPTED) Principles.
Topographical and natural features of reserves are utilised to create unique recreational experiences throughout the city.	Maintain and enhance areas of identified cultural, aesthetic or ecological significance.		Enable the delivery of key projects through partnerships with key stakeholders and community groups.	Ensure the design and development of reserves reflects best practice universal design principles.
Neighbourhood and Amenity Reserves reflect and contribute to the character of the communities they serve.				
Restrict the development of buildings and/or exclusive use over Neighbourhood and Amenity Reserves.				

Considerations and Opportunities

What are the key challenges and opportunities for Neighbourhood and Amenity Reserves?

The majority of operational opportunities to utilise these spaces are covered by the content of this Plan. The following considerations have informed the content of the Plan and exemplify the importance of delivering the vision and outcomes aforementioned.

Growth

Unwavering growth is a significant factor in the management of the city and its reserves. The Hamilton Urban Growth Strategy (HUGS) anticipates an increased population by approximately 85,000 people by the year 2041. 36,000 houses are expected to be built to accommodate these people, with 50% of these proposed to be provided within the existing urban area.

Not all existing urban areas are suitable for residential intensification. The HUGS recognises that to efficiently develop in existing neighbourhoods, increased housing will need to focus around existing community infrastructure including parks. In order to respond to the intensification of land around reserves, we need to consider the increase in demand for informal recreation spaces and the dependency on these open spaces from residents of higher density areas with significantly less private outdoor space.

In response to the increasing importance of Neighbourhood and Amenity Reserves, the Council will need to work with the community to deliver desirable and exciting spaces. Managing and developing Neighbourhood and Amenity reserves consistent with the vision, principles, and objectives of this Draft Plan will help ensure these reserves meet the needs of a growing city.



Te Huia Drive Reserve

Recreation

The framework and aspirations for how the city facilitates formal and informal recreation plays an important role in the desired outcomes for neighbourhood and amenity reserves.

Given the limited size and functionality of neighbourhood and amenity reserves, organised recreation is not anticipated to be provided for in these spaces, however they contribute to the communities ability to participate in informal recreation.

Key considerations for facilitating informal recreation include:

Accessibility and attractiveness

- Ensuring there is adequate accessibility to spaces for recreation. This includes creating spaces that are inviting, vibrant, visually appealing, fun, engaging and family friendly with the aim of ensuring that these spaces to

encourage physical and mental wellbeing.

- Combination of creating spaces that draw users due to their vibrancy and engaging design features, while also ensuring they are accessible for everyone to use and enjoy.

Opportunities for activity everywhere

- Ensuring good accessibility connectivity/linkages between a variety of formal and informal recreation opportunities.
- Includes the need to ensure good pedestrian, cycling, and running opportunities for people within individual parks and throughout the network of open spaces. (Neighbourhood reserves and otherwise).
- Reserve design and layout should provide flexibility so a variety of activities can take place on them.

Cost is no barrier

- It is important there is accessibility to free informal recreational activity. This means that the informal recreation function that the city's neighbourhood parks provide are crucial to the wider provision of accessible informal recreation space for those who don't want to pay for formal recreation and sports.

Chances to connect with others

- Hamilton's reserves provide opportunities to meet people, and socialise with friends and family.

Recognising the importance of neighbourhood and amenity reserves in the provision for informal recreation across the city is crucial, and a number of opportunities to improve this overall provision in alignment with the sport and rec frameworks.

Management of Reserves

Neighbourhood and Amenity Reserves can provide for five primary functions.

1. Recreation and Play
2. Ecological
3. Visual Amenity
4. Connectivity
5. Lookout Point

Neighbourhood and Amenity Reserves will often provide for a combination of the primary functions, while there are a few that are limited to one or two.

Each of the functions lend themselves to different types of outcomes. The following objectives have been provided within the Draft Plan to ensure reserves with different core functions are managed and used appropriately.

1. Recreation and Play

Provide informal recreation opportunities in a natural environment and enhance public enjoyment of the reserve.

- Provide for improvements that facilitate access to vibrant, engaging, and versatile reserves providing informal recreation spaces for public enjoyment
- Provide good connectivity between and within reserves for walking, running, and cycling opportunities
- An appropriate balance is achieved between planting and providing open space for informal recreation
- Provide safe and integrated play areas for people of all ages in reserves with adequate space, identified demand, and appropriate configuration.

Typical projects: small play spaces, outdoor exercise equipment, cycling/running paths, etc.

2. Ecological

Protect and enhance reserves with ecological significance or the opportunity to contribute to the biodiversity of the city.

- Protect natural features of significance from inappropriate use and development.
- Maintain and enhance the ecological value of the reserve to help it contribute to the biodiversity and sustainability of the city's wider network.

Typical projects: native planting projects, ecological restoration, educational/interpretive signage, etc..

3. Amenity & Buffer

Amenity Reserves provide for effective natural relief from the surrounding built character.

- Landscaping is appropriate to achieving good spatial relief from surrounding land uses.
- Managed to facilitate passive recreation in some cases but should avoid active recreation such as play spaces.
- Provide adequate access to visual amenity reserves from surrounding residential areas.

Provide for visual and physical buffers between conflicting land uses, such as industrial and residential activity.

- Ensure adequate and appropriate vegetation and species are used to create natural buffers between activities.
- Avoid inappropriate development of these spaces, i.e. buildings and larger public facilities.

Typical projects: amenity vegetation planting.

4. Connectivity and Local Linkages

Connectivity reserves provide for pedestrian and cycle linkages between and throughout neighbourhoods.

- Reserves are managed to maintain safe, year-round pedestrian and cycle accessibility.

Typical Projects: drainage improvements, CPTED improvements, etc.

5. Lookout Points

Reserves providing outlooks over the city from unique vantage points.

- Reserves are managed to protect lookout points from inappropriate development.
- Landscaping is appropriately managed to maintain views which make the reserve unique.
- Reserves are developed to enhance lookout experiences.

Typical projects: park furniture.

Application of Primary Functions:

The primary functions of each of the reserves are identified in the reserve management summaries in the Appendix. These correspond with the management objectives identified in this section.

Community Leases and Licenses

Reserves with existing facilities are to be utilised by the community. These facilities will be appropriately managed to ensure community leases and licences are granted for activities that are compatible with the purpose of the reserve.

Community Gardens

Council supports the establishment of community gardens on reserves where appropriate. Proposals for community gardens should be consistent with the approach outlined in Council's guidelines.

Appendix

Policy and Planning Framework

A hierarchy of legislation, planning documents and policies set the framework for the Neighbourhood and Amenity Reserves Management Plan.

Non-legislative documents (such as internal Hamilton City Council policies and plans) that guide the plan are directed by the Local Government Act 2002 and the Resource Management Act 1991. Associated legislation such as the Heritage New Zealand Pouhere Taonga Act 2014 also contributes to the policy framework of the Plan.

The hierarchy of legislation, planning documents and policies that guide the protection, use and development of reserves in Hamilton include the following:

Legislation

- Reserves Act 1977
- Local Government Act 2002
- Resource Management Act 1991
- Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010
- Heritage New Zealand Pouhere Taonga Act 2014

Internal Council statutory documents

- 2018-2028 Long Term Plan and succeeding documents
- Annual Plan
- District Plan
- Dog Control Bylaw
- Parks, Domains and Reserves Bylaw

Regional Statutory Documents

- Waikato Regional Plan and Waikato Regional Policy Statement

Waikato Tainui

- Waikato Tainui Environmental Plan

National Strategies and Guidelines

- New Zealand Biodiversity Strategy
- National Guidelines for Crime Prevention through Environmental Design (CPTED)

Regional Strategies

- Regional Pest Management strategy

Hamilton City Council Strategies, Plans, Policies and Guidelines

- Hamilton Plan
- Open Spaces Plan
- Playgrounds of the Future
- Play Strategy
- Community Gardens Guidelines
- Biking Plan
- Dog Control Policy
- Pooches in Parks
- The Council's Disability Policy
- Community Occupancy Policy



Appendix

Reserve Management Summaries



Aspiring Crescent Reserve*

Reserve Type: Amenity
Reserve Location: Aspiring Cr
Area: 0.22 Ha
Access to Park: Aspiring Cr and Ruapehu St
Date of Acquisition: June 1969
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity; Connectivity and Local Linkages

Landscape Description:

This park provides a walkway connecting two neighbourhoods either side of Ruapehu Street and Aspiring Crescent together while providing natural relief from the surrounding residential built form.

*Administrative name only



Azure Park*

Reserve Type: Neighbourhood
Reserve Location: Huntington Dr
Area: 0.75 Ha
Access to Park: Huntington Dr and Azure Pl
Date of Acquisition: May 1996 & October 2001
District Plan: Natural Open Space Zone
Primary Functions: Recreation and Play; Connectivity and Local Linkages; Ecological

Landscape Description:

Azure Park is comprised of approximately 0.4 Ha of flat open space with paths and a neighbourhood playground, and 0.35 Ha of steep densely vegetated steep gully area with a pond in the base of the gully. There is a board walk that provides access through the gully section and connects Winslow Cr to Azure pl and Huntington Dr.

*Administrative name only



Bankwood Park

Reserve Type: Neighbourhood
Reserve Location: Belmont Ave
Area: 1.21 Ha
Access to Park: Belmont Ave and Bankwood Rd
Date of Acquisition: The majority of the park was acquired in April 1958 with the remaining Belmont Ave frontages acquired in October 1967.
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play; Connectivity and Local Linkages

Landscape Description:

The park adjoins Bankwood School, is largely flat open space parkland with a mixture of mature and young trees throughout. Clubrooms on this park are leased by the Chartwell Scout Group, and has public toilets on the outside of the building.

The Scout Association of New Zealand holds a community occupancy lease for the existing building for a term of 20 years ending in December 2027. The lease will be managed consistent with the Council's community occupancy process.

Appendix

Reserve Management Summaries



Beerescourt Park

Reserve Type:	Amenity
Reserve Location:	Beerescourt Rd
Area:	0.43 Ha
Access to Park:	Beerescourt Rd & Phillip St
Date of Acquisition:	April 1958
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity, Lookout Point

Landscape Description:

Beerescourt Park is a small hill with access from the west and eastern sides. There are mass plantings on either side of the path; a lot of agapanthus have been used in this planting. There are a number of large oak trees and mixed under plantings including camellias along the southern boundary. There are great views of the surrounding residential area from the top of the hill, where a trig station located.



Bishops Lane Reserve*

Reserve Type:	Amenity
Reserve Location:	Bishops Lane
Area:	0.46 Ha
Access to Park:	Bishops Lane, Rotokauri Road, & Penny Green
Date of Acquisition:	The majority of the park was acquired in March 1979 with the Penny Green frontage acquired in January and February 1996.
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity; Connectivity and Local Linkages

Landscape Description:

Paths connect all street bordering this reserve. There is a mixture of young and mature specimen trees planted throughout the site. Bishops Lane Reserve is part of a green space linkage between Mooney Park, Bishops Lane Reserve, Crawshaw Park and Dominion Park.

*Administrative name only



Bleakley Park

Reserve Type:	Amenity
Reserve Location:	Bleakley Place
Area:	0.73 Ha
Access to Park:	Bleakley Place & Helena Road
Date of Acquisition:	November 1961
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity; Connectivity and Local Linkages

Landscape Description:

This is a small neighbourhood park with flat terrain that runs along side St John's College. The University of Waikato adjoins the northern boundary where there is a row of Alder trees. There is a mixture of Oaks and other specimen trees throughout the rest of the park. There is a short path from the access way from the University car park on the northern boundary to Bleakley Place.

Appendix

Reserve Management Summaries



Bolmuir Park

Reserve Type: Neighbourhood
Reserve Location: Bolmuir Rd, Forest Lake
Area: 0.22 Ha
Access to Park: Bolmuir Rd/Hinton Ave
Date of Acquisition: May 1950
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play; Connectivity and Local Linkages

Landscape Description:

Bolmuir Park backs onto the Forest Lake Primary School Playground. Along the rear boundary, there is an access way which is heavily utilised by students accessing the school.



Boyes Park (Part)

Reserve Type: Neighbourhood
Reserve Location: Rostrevor Street
Area: 0.89 Ha
Access to Park: Rostrevor St & Norton Rd
Date of Acquisition: December 1988
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play, Amenity

Landscape Description:

The area of Boyes Park adjoining Rostrevor Street is a showpiece at one of the busiest entrances to Hamilton's CBD. The park is named after Mr. G Boyes, Secretary of the Domain Board for a number of years around the 1920's.

Boyes Park is part of the West Town Belt. Development and management of this reserve should be consistent with other planning documents which guide its operation and development.



Bryant Rd Plantation*

Reserve Type: Amenity
Reserve Location: Bryant Road
Area: 0.33 Ha
Access to Park: Bryant Road & Mahana Road
Date of Acquisition: The majority of this park was acquired in December 1968 with the Mahana Rd end acquired in August 1966.
District Plan: Neighbourhood Open Space Zone
Primary Functions: Buffer

Landscape Description:

Bryant Road Plantation is a narrow strip of land running between Bryant Road and Mahana Road (with a short strip continuing south of Mahana Road). This strip is planted in Eucalyptus and She-Oaks including a small row of mahonia along the back of a building to discourage graffiti.

The reserve provides a buffer between the industrial activity on Norris Ave and the residential section to the East.

*Administrative name only

Appendix

Reserve Management Summaries



Brymer Glen Reserve*

Reserve Type: Neighbourhood
Reserve Location: Pointon Glade
Area: 0.61 Ha
Access to Park: Pointon Glade & Twickenham Place
Date of Acquisition: August 1998
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play; Connectivity and Local Linkages

Landscape Description:

Brymer Glen Reserve has been planted with native and exotic specimen trees around its perimeter leaving an area of flat open space for informal active recreation. The park also provides a pedestrian linkage between Pointon Glade and Twickenham Place.

Brymer Glen Reserve has a small play space in the eastern corner of the space.

*Administrative name only



Brymer Park

Reserve Type: Neighbourhood
Reserve Location: Brymer Rd
Area: 2.0 Ha
Access to Park: Brymer Rd, Glencoe Pl, Genside Rise
Date of Acquisition: The majority of this park was acquired in August 1995 with the pedestrian access from Glenside Rise acquired in June 1997
District Plan: Natural Open Space Zone, Significant Natural Area Overlay
Primary Functions: Recreation and Play; Connectivity and Local Linkages; Ecological

Landscape Description:

This reserve has been planted in mass native plantings (a community planting project involving local school children). Brymer Park is situated on the side of the Gully with a small man-made pond at the bottom of the park near Brymer Road Frontage.



Caervarnon Park

Reserve Type: Neighbourhood
Reserve Location: Caernarvon Street
Area: 2.7 Ha
Access to Park: Caernarvon St Dunvegan Pl, Newcastle Rd, Rothesay Pl.
Date of Acquisition: The majority of this park was acquired in January and August 1975, with the remaining acquired in February 1974
District Plan: Natural Open Space Zone, and Neighbourhood Open Space Zone.
Primary Functions: Recreation and Play; Connectivity and Local Linkages; Ecological

Landscape Description:

This park is an irregular shape with a large flat area at the southern end of the park, a small play area up the top of a steep bank fronting Dunvegan Place, and a small narrow piece extending up to the northeast. A path from Dunvegan Place runs down the western side of the park to Caernarvon Street. Open Drains runs down the western and northeastern sides of the park. the flat area closest to Caerarvon St has a sub-soil drainage system.

Appendix

Reserve Management Summaries



Caro Park

Reserve Type: Neighbourhood
Reserve Location: Heaphy Terrace
Area: 1.5 Ha
Access to Park: Heaphy Tce, Searnacke Pl, Armitage Pl, Fairfield Rd, Gardiner Pl.
Date of Acquisition: January 1974
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Recreation and Play; Connectivity and Local Linkages;

Landscape Description:

Caro park provides pedestrian linkages to adjoining streets. The topography of the park is flat. This park is part of a green space linkage from Fairfield Park to Ranfurly Park.

There is an existing building which has historically housed the Waikato United Women’s Bowling Club. It is anticipated that the building will continue to be used by the community for a purpose that is appropriate to the use of the rest of Caro Park.



Carrs Park

Reserve Type: Neighbourhood
Reserve Location: Carrs Rd
Area: 0.51 Ha
Access to Park: Carrs Rd & Watkin St
Date of Acquisition: December 1974
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Recreation and Play;

Landscape Description:

Carrs Park is mostly flat in topography with a gentle rise at the southern end. There are three Liquidambar trees along the northern boundary and a cluster of Liquidambar and Kahikatea trees from the middle of the park through to the southern end.

The middle of this park near the western boundary experiences drainage issues during the winter months.



Casey's Garden

Reserve Type: Neighbourhood
Reserve Location: Seddon Rd,
Area: 0.88 Ha
Access to Park: Seddon Rd, Norton Rd
Date of Acquisition: July 1929
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Recreation and Play; Amenity

Landscape Description:

Casey's Garden is a well-established park with large trees along Seddon Rd and Norton Rd frontages. Along the Seddon Rd end of the park is a play area with swings and seesaws and seating with a garden backdrop of shrubbery and large trees.

Casey's Garden Park is part of the West Town Belt. Development and management of this reserve should be consistent with other planning documents which guide its operation and development.

Appendix

Reserve Management Summaries



Chadwick Place Reserve

Reserve Type:	Amenity
Reserve Location:	Chadwick Place
Area:	0.092 Ha
Access to Park:	Chadwick Place
Date of Acquisition:	April 2008
District Plan:	Neighbourhood Open Space Zone.
Primary Functions:	connectivity and Local Linkage

Landscape Description:

Chadwick Place Reserve is a local linkage providing pedestrian and cycle connectivity between Chadwick Place, Rototuna Sports Park, and Te Totara Primary School.



Chamberlain Place Reserve*

Reserve Type:	Amenity
Reserve Location:	Chamberlain Place
Area:	0.29 Ha
Access to Park:	Chamberlain Place
Date of Acquisition:	August 1977
District Plan:	Neighbourhood Open Space Zone.
Primary Functions:	Amenity

Landscape Description:

Chamberlain Place Reserve is an area of open space in the middle of a circular residential road. There are liquidamber and Pin Oak trees throughout the park.

*Administrative name only



Chedworth Park

Reserve Type:	Neighbourhood
Reserve Location:	Carlyle Ave,
Area:	2.28 Ha
Access to Park:	Carlyle Ave & Chedworth Ave
Date of Acquisition:	March 1962, May 1964, & October 1963.
District Plan:	Neighbourhood Open Space Zone.
Primary Functions:	Recreation and Play; Connectivity and Local Linkage

Landscape Description:

There are mature trees along the western boundary of the reserve and young trees have been planted in groups throughout the park. There are a few pieces of play equipment including a large climbing frame and a mini skate bowl. There is a cobblestone path from Carlyle Ave leading onto Chedworth Ave.

Appendix

Reserve Management Summaries



Chelmsford Park

Reserve Type: Neighbourhood
Reserve Location: Chelmsford Street,
Area: 2.53 Ha
Access to Park: Chelmsford Street
Date of Acquisition: August 1966
District Plan: Neighbourhood Open Space Zone, and Natural Open Space Zone.
Primary Functions: Recreation and Play; Ecological

Landscape Description:

This is a relatively large Neighbourhood Reserve that backs onto the Mangaonua Gully. The restoration of Mangaonua Gully will be part of Council's Gully Restoration Programme.

There area a number of mature trees along the northern border, including a cluster of large Eucalyptus trees.



Chequers Ave Reserve*

Reserve Type: Neighbourhood
Reserve Location: Chequers Avenue,
Area: 0.26 Ha
Access to Park: Chequers Ave & Sapphire Place
Date of Acquisition: Chequers Ave end acquired in August 1973, the remaining end acquired in December 1976.
District Plan: Neighbourhood Open Space Zone, and Natural Open Space Zone.
Primary Functions: Recreation and Play; Connectivity and Local Linkage

Landscape Description:

Chequers Ave Reserve has a large Eucalyptus near the Sapphire Place end. This is a reserve with slightly undulating ground level. This park provides a local linkage for pedestrians and a play area.

*Administrative name only



Cobham Drive Reserve*

Reserve Type: Amenity
Reserve Location: Cobham Drive
Area: 0.06 Ha
Access to Park: 330 Cobham Drive
Date of Acquisition: June 1977
District Plan: Neighbourhood Open Space Zone
Primary Functions: Ecological; Amenity

Landscape Description:

Cobham Drive Reserve is a very small reserve with a selection of eight Category 1 trees protected under the Hamilton City District Plan. The protected trees are the following species: Redwood (3), Atlantic Cedar (3), and Holm Oak (2). This reserve has a shared driveway access with adjoining neighbours

*Administrative name only

Appendix

Reserve Management Summaries



Cranmer Place Reserve

Reserve Type: Amenity
Reserve Location: Cranmer Close
Area: 0.2 Ha
Access to Park: Cranmer Close, Miers Clade, Alderwick Place, Edenpark Drive.
Date of Acquisition: 2003-2006
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Connectivity and Local Linkage

Landscape Description:

Cranmer Place reserve provides pedestrian and cycling connectivity between Cranmer Close, Alderwick Place, Miers Glade, and Edenpark Drive. There is minimal landscaping with a concrete path and a few small trees.



Crawshaw Park

Reserve Type: Neighbourhood
Reserve Location: Crawshaw Drive
Area: 3.1 Ha
Access to Park: Crawshaw Dr, Reuben Pl, Breckons Ave, Beatrice Pl, Odlin Cres, Aileen Pl.
Date of Acquisition: 1978, 1978 & 1985
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play; Local Linkage, Amenity

Landscape Description:

Crawshaw Park is one of the largest Neighbourhood Parks in Hamilton. This park runs behind residential areas providing pedestrian local linkage through the neighbourhood and is part of a green space linkage between Mooney Park, Bishops Lane Reserves, Crawshaw Park and Dominion Park. There are large areas of open space in Crawshaw Park for informal passive and active recreation. There are some small stands of remnant Kahikatea trees.



Crosher Place Reserve*

Reserve Type: Amenity
Reserve Location: Crosher Place,
Area: 0.13 Ha
Access to Park: Crosher Place
Date of Acquisition: May 1976
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Amenity and Buffer;

Landscape Description:

Crosher Place is an area of open space in the center of a residential loop road. Crosher Place Reserve is flat in terrain with specimen trees throughout the reserve.

*Administrative name only

Appendix

Reserve Management Summaries



Cullimore Park

Reserve Type: Neighbourhood
Reserve Location: Cullimore Street
Area: 0.28 Ha
Access to Park: Cullimore St & Matipo Cres
Date of Acquisition: June 1980
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Recreation and Play; Connectivity and Local Linkage

Landscape Description:

Cullimore Park slopes from Cullimore Street descending to Matipo Crescent. There is a path running down the western boundary providing a pedestrian walkway. This reserve provides open space in a neighbourhood where there is limited provision.



Derby Park

Reserve Type: Neighbourhood
Reserve Location: Derby Street,
Area: 0.77 Ha
Access to Park: Derby Street, Kentucky Crescent, & Caulfield Place
Date of Acquisition: Parts of the park were acquired in August 1984, October 1990, and June 1991.
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Amenity; Recreation and Play; Connectivity and Local Linkage

Landscape Description:

Derby Park is situated behind residential properties with wide street frontages from Derby Street and Caulfield Green with a narrow pedestrian access-way from Kentucky Crescent. The ground is slightly undulating. There are specimen trees located throughout the site. Two Ash trees are on either side of the play equipment providing shade and shelter for supervisors and children playing.



Dixon Road Corner*

Reserve Type: Amenity
Reserve Location: Dixon Road,
Area: 0.1 Ha
Access to Park: Dixon Rd & Ohaupo Rd
Date of Acquisition: July 1998
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Amenity;

Landscape Description:

Dixon Road Corner is a very small amenity reserve planted with native vegetation. This reserve is situated on a corner facing one of the main entrance ways into Hamilton City.

*Administrative name only

Appendix

Reserve Management Summaries



Eden Park Reserve*

Reserve Type:	Neighbourhood
Reserve Location:	Edenspark Drive,
Area:	0.89 Ha
Access to Park:	Edenspark Drive & Grace Ave
Date of Acquisition:	October 1999
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Recreation and Play; Connectivity & Local Linkage

Landscape Description:

Eden Park Reserve is a more recently developed park in the northwestern end of the city. Trees have been planted around the periphery of the park and on either side of the path. There is a playground in the northern area of the reserve.

*Administrative name only



Edinburgh Park

Reserve Type:	Neighbourhood
Reserve Location:	Edinburgh Road
Area:	0.74 Ha
Access to Park:	Edinburgh Rd & Kakanui Ave
Date of Acquisition:	July 1959 and August 1966
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Recreation and Play; Amenity

Landscape Description:

This park has two narrow pedestrian access-ways into the park. This park does not have a street frontage and it is surrounded by residential properties. This park is mostly flat, apart from the steep descent from Kakanui Ave into the park.

Any future development should be aware of the importance of maintaining sight lines into the park to continue park user safety and adjoining property safety. This park has sub-soil surface drainage.



Enfield Park

Reserve Type:	Amenity
Reserve Location:	Derby Street
Area:	0.45 Ha
Access to Park:	Derby St, Enfield St, Grandview Rd
Date of Acquisition:	August 1989 and February 1993
District Plan:	Neighbourhood Open Space Zone.
Primary Functions:	Connectivity and Local Linkage; Amenity

Landscape Description:

Enfield Park is situated in a highly developed residential area. This park provides some open space relief but it is mostly planted in mass plantings of native and exotic species. This park provides a pedestrian local linkage to other neighbourhoods.

Appendix

Reserve Management Summaries



Exeter Park

Reserve Type: Amenity
Reserve Location: Exeter Street
Area: 0.36 Ha
Access to Park: Exeter St & Acacia Crescent
Date of Acquisition: January 1976
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity

Landscape Description:

There is a long narrow pedestrian accessway into Exeter Park from Acacia Crescent then a steep decline into the Exeter Street frontage. The Park is a relatively small with mature specimen trees planted along the boundaries between residential properties and the park. This park is sometimes wet underfoot with water over flowing across the footpath during the winter months.



Farnborough Drive Reserve*

Reserve Type: Amenity
Reserve Location: Wimbledon Close
Area: 1.66 Ha
Access to Park: Wimbledon Close, Farnborough Drive, & Twickenham Place.
Date of Acquisition: May 2000, August 2001 & 2007
District Plan: Neighbourhood Open Space Zone; Natural Open Space Zone; Significant Natural Area; and Flood Hazard Area.
Primary Functions: Ecological; Recreation and Play; Amenity

Landscape Description:

This is a wetland area that has recently been developed into a new residential area. This park will be developed as an Amenity Park. Planting will reflect its wetland origins.

*Administrative name only



Farringdon Avenue Reserve*

Reserve Type: Neighbourhood
Reserve Location: Farringdon Ave
Area: 0.90 Ha
Access to Park: Wentworth Drive, Winchester Place, Wakefield Place, & Farringdon Ave.
Date of Acquisition: November 2002 & June 2005
District Plan: Neighbourhood Open Space Zone.
Primary Functions: Recreation and Play; Amenity Connectivity and Local Linkage

Landscape Description:

This is a small neighbourhood reserve with a playground and circular flat open space for informal recreation. There are a number of specimen trees around the perimeter of the reserve, and pedestrian access is provided between the reserve and the surrounding street network.

*Administrative name only

Appendix

Reserve Management Summaries



Frankton Plantation*

Reserve Type:	Amenity
Reserve Location:	Hall Street,
Area:	0.14 Ha
Access to Park:	Hall Street
Date of Acquisition:	June 1987
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity

Landscape Description:

Frankton Plantation is a small narrow strip of reserve land with 16 Oaks down the length of the reserve.

*Administrative name only



Galway Reserve*

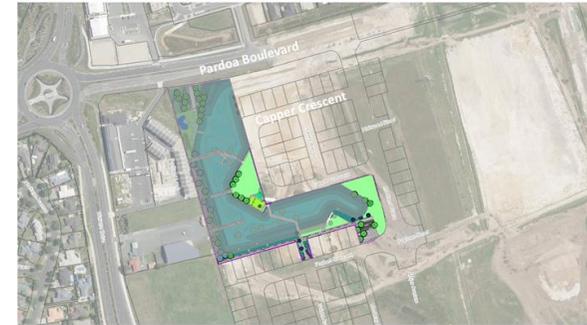
Reserve Type:	Neighbourhood
Reserve Location:	Galway Ave,
Area:	0.33 Ha
Access to Park:	Galway Ave, Bledisloe Tce, Plunket Tce
Date of Acquisition:	1954, 1959, and 1981
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity

Landscape Description:

This reserve has seen little development, partly due to the poor accessibility from Galway Ave, Plunket Terrace, Bledisloe Terrace. The central area is flat with opportunities to provide informal recreation space, however access and street frontage are challenges.

The owners of 48 and 50 Galway Ave currently have vehicular access to the rear of their properties subject to some agreements.

*Administrative name only



Greenhill Reserve*

Reserve Type:	Neighbourhood
Reserve Location:	Capper Crescent,
Area:	0.63 Ha
Access to Park:	Capper Crescent
Date of Acquisition:	2017
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity; Recreation and Play

Landscape Description:

This reserve is a more recently acquired open space as part of the Greenhill Park development in north Ruakura. The reserve is integrated with the stormwater system which services the area which provides opportunities for cross over recreational use and interpretive signage with a jetty and bridge in the area. There is a play space in northern section of the reserve, with a outdoor fitness station provided in the southern half of the reserve.

Aerial photography of the completed reserve did not exist at the time this Plan was adopted.

*Administrative name only

Appendix

Reserve Management Summaries



Greensboro Park

Reserve Type: Neighbourhood
Reserve Location: Greensboro Street,
Area: 1.69 Ha
Access to Park: May St, Greensboro St, Knighton Rd
Date of Acquisition: June 1961, July 1966, April 1968
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play; Connectivity and Local Linkage

Landscape Description:

Greensboro Park has been developed with a path running through the center of park connecting Knighton Rd (and the University) to the residential area of Greensboro St.



Greenwood Street Amenity Reserve

Reserve Type: Amenity
Reserve Location: Greenwood Street
Area: 0.24 Ha
Access to Park: Greenwood Street
Date of Acquisition: April 2003 and August 2008
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity

Landscape Description:

This small strip of reserve serves as an amenity strip to buffer the visual effects of the industrial land use activity from Greenwood Street.



Grove Park

Reserve Type: Amenity
Reserve Location: Grove Place
Area: 0.25 Ha
Access to Park: Grove Place
Date of Acquisition: November 1975
District Plan: Natural Open Space Zone; Significant Natural Area; Flood Hazard Area.
Primary Functions: Ecological; Amenity

Landscape Description:

Grove Park is a small park with a stand of approximately 60 remnant Kahikatea trees. Frankton school and community groups have been involved as part of the Community Environmental Tree Planting Programme, with the planting of natives around the periphery of the remnant Kahikatea.

Appendix

Reserve Management Summaries



Heath Park

Reserve Type:	Neighbourhood
Reserve Location:	Heath Street,
Area:	0.35 Ha
Access to Park:	Heath St and Bowen Pl
Date of Acquisition:	August 1970
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Recreation and Play; Connectivity and Local Linkage; Amenity

Landscape Description:

Heath Park is a small neighbourhood park with a few pieces of play equipment and large Ash trees planted on either side of the pedestrian walkway. This park is flat in terrain and apart from its two street frontages the park is surrounded by residential development.



Hillary Park (Part)

Reserve Type:	Neighbourhood
Reserve Location:	Hillary Street
Area:	2.23 Ha
Access to Park:	Hillary S, Cooper Pl, Chedworth Ave
Date of Acquisition:	December 1973
District Plan:	Sport and Recreation Open Space Zone
Primary Functions:	Recreation and Play; Amenity

Landscape Description:

The majority of Hillary Park is a Gully, and makes up the southern end of Kirikiriroa Gully. The gully section of Hillary Park has been included in the Gully Reserves Management Plan and this area will be re-vegetated and maintained as a Gully under that plan. The remaining area shown in the site plan and service plan has a different topography and function. This area of flat parkland will be managed as a neighbourhood park.

The Park is zoned for sports and recreation, however is included in this plan as there are no aspirations to develop the park for organised sport in the next 10 or so years at least.



Hinemoa Park (Part)

Reserve Type:	Neighbourhood
Reserve Location:	Rostrevor Street
Area:	1.40 Ha
Access to Park:	Rostrevor St, Seddon Rd, Tristram St
Date of Acquisition:	March 1989
District Plan:	Sport and Recreation Open Space Zone
Primary Functions:	Recreation and Play; Amenity

Landscape Description:

This amenity section of Hinemoa Park zoned Recreation Environment is used for passive recreation. There are a number of specimen trees, both young and mature, planted around the periphery of the site. This park is situation alongside of the busiest roading entrances to the CBD.

Hinemoa Park is part of the West Town Belt. Development and management of this reserve should be consistent with other planning documents which guide its operation and development.

Appendix

Reserve Management Summaries



Hukanui Oaks

Reserve Type: Amenity
Reserve Location: Hukanui Road,
Area: 0.49 Ha
Access to Park: Hukanui Road, Pickering Crescent
Date of Acquisition: April 1970
District Plan: Neighbourhood Open Space Zone;
 Significant Trees: T31.1- T31.17
Primary Functions: Amenity; Ecological

Landscape Description:

Hukanui Oaks reserve is a small strip of land, which has a row of 6 large mature Oak trees, and 6 large mature London Plane Trees. These significant trees are protected under the proposed District Plan. This park adjoins Hukanui Primary School.



Innswood Place Reserve

Reserve Type: Amenity
Reserve Location: Innswood Place,
Area: 0.25 Ha
Access to Park: Innswood Pl, Wentworth Dr, Miers Glade, Resolution Dr
Date of Acquisition: July 1999 and September 2003
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Connectivity and Local Linkage

Landscape Description:

Innswood Place Reserve provides pedestrian and cycling connectivity between Wentworth Dr, Resolution Dr, Innswood Pl, and Miers Glade. There is minimal landscaping with a concrete path and a few small trees.



Inuwai St Park

Reserve Type: Neighbourhood
Reserve Location: Inuwai Street,
Area: 0.47 Ha
Access to Park: Inuwai St, Cabourne Dr, Briannarose Dr
Date of Acquisition: November 2018
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Recreation and Play; Connectivity and Local Linkage.

Landscape Description:

Inuwai St Park is a largely flat grassed open space with some soft landscaping, paths and bench seats that provides informal recreation space for the surrounding residents. It is positioned adjacent to a stormwater treatment swale which is not located within the boundary of the reserve.

Aerial photography of the completed reserve did not exist at the time this Plan was adopted.

*Administrative name only

Appendix

Reserve Management Summaries



Karaka Park

Reserve Type:	Neighbourhood
Reserve Location:	Karaka Street,
Area:	0.32 Ha
Access to Park:	Karaka St & Puriri St
Date of Acquisition:	May 1981
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Recreation and Play; Amenity; Connectivity and Local Linkage.

Landscape Description:

Karaka Park is a small neighbourhood reserve providing a walkway linkage and open space relief from the residential surroundings. The ground is slightly undulating adding to the landscape character of the park. Some young Ash trees have been planted alongside the path and a few along the Karaka Street frontage.



King Street Corner*

Reserve Type:	Amenity
Reserve Location:	King Street,
Area:	0.05 Ha
Access to Park:	King St & Seddon Rd
Date of Acquisition:	September 1950
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Amenity

Landscape Description:

King St Reserve is opposite Casey's Garden. This reserve is situated on the edge of a busy round a-bout entrance to the CBD.

King Street Corner is part of the West Town Belt. Development and management of this reserve should be consistent with other planning documents which guide its operation and development.

*Administrative name only



Kitchener Street Reserve*

Reserve Type:	Amenity
Reserve Location:	Kitchener Street
Area:	0.13 Ha
Access to Park:	Kitchener Street
Date of Acquisition:	August 1988
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Amenity

Landscape Description:

Kitchener St Reserve is a small amenity park that is currently leased to the adjoining Claudelands Bowling Club for carparking purposes.

There is no building on this reserve. An existing lease for the site to the adjoining bowling club is due for expiry in April 2031.

*Administrative name only

Appendix

Reserve Management Summaries



Lincoln Street Amenity Reserve*

Reserve Type: Amenity
Reserve Location: Lincoln Street,
Area: 0.04 Ha
Access to Park: Lincoln St
Date of Acquisition: October 1998
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity

Landscape Description:

Lincoln Street Amenity Reserve is a small reserve alongside a major arterial road. This park is planted in mixed vegetation.

*Administrative name only



Lulu Ave Reserve*

Reserve Type: Amenity
Reserve Location: Lulu Avenue,
Area: 0.1 Ha
Access to Park: Lulu Avenue
Date of Acquisition: 2016
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity

Landscape Description:

Lulu Ave Reserve is a recently acquired amenity reserve which provides for the surrounding Greenhill Park development area. There are some young specimen trees on the reserve and there is a fitness station for outdoor exercise provided on the reserve.

*Administrative name only



Massey Street Plantation Reserve

Reserve Type: Amenity
Reserve Location: Greenwood Street
Area: 0.016 Ha
Access to Park: Greenwood Street, Massey Street
Date of Acquisition: March 1992
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity

Landscape Description:

This small reserve provides visual amenity to the surrounding built environment. Two mature oak trees were recently replaced with five Kowhai trees, and a historic encroachment from the adjoining car sales yard has been rectified.

Appendix

Reserve Management Summaries



Moonlight Reserve*

Reserve Type:	Neighbourhood
Reserve Location:	Moonlight Drive,
Area:	0.72 Ha
Access to Park:	Moonlight Dr, Borman Rd, Arista Way
Date of Acquisition:	June 2007
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Recreation and Play; Amenity; Connectivity and Local Linkage

Landscape Description:

Moonlight Reserve is a flat area of informal recreation space with pedestrian paths that connects Arista Way to Moonlight Dr, and Borman Rd. there is a large play ground on this reserve which provides for the immediate and broader residents of Rototuna.

*Administrative name only



Mooney Park

Reserve Type:	Neighbourhood
Reserve Location:	Kitchener Street
Area:	0.13 Ha
Access to Park:	Kitchener Street
Date of Acquisition:	August 1988
District Plan:	Neighbourhood Open Space Zone; Natural Open Space Zone; Significant Natural Area.
Primary Functions:	Recreation and Play; Ecological; Connectivity and Local Linkage; Amenity

Landscape Description:

Mooney Park has an area of mixed planting along its northern boundary including a remnant stand of Kahikatea trees. This reserve will provide a stepping-stone for Tui from the forested areas in the region to Hamilton. This reserve is part of a green space linkage to Bishops Lane Reserve, Crawshaw Park and Dominion Park. A pedestrian path links Mooney Street to Metro Ave.



Morrow Avenue Walkway*

Reserve Type:	Amenity
Reserve Location:	Morrow Avenue,
Area:	0.29 Ha
Access to Park:	Sandwich Rd & Morrow Avenue
Date of Acquisition:	June 1976
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Amenity; Connectivity and Local Linkage

Landscape Description:

Morrow Avenue provides pedestrian linkages to St Andrews Park and the rest of the residential neighbourhood. This park has a number of large specimen trees throughout the park. Morrow Avenue Walkway is part of a green space linkage that starts from Totara Park to the east, to Mooney Avenue Walkway to the west, then south to St Andrews Park, Vickery Park and Bryant Road Plantation.

*Administrative name only

Appendix

Reserve Management Summaries



Morrows Orchard*

Reserve Type: Neighbourhood
Reserve Location: Orchard Ave,
Area: 0.43 Ha
Access to Park: Orchard Ave & Newport Pl
Date of Acquisition: 1969 & 1976
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity; Recreation and Play

Landscape Description:

Morrows Orchard is a small neighbourhood park in a quiet residential area. There is a mixture of mature Liquidamber and Ash trees throughout the site.

*Administrative name only



Nawton Domain

Reserve Type: Neighbourhood
Reserve Location: Vernall Street,
Area: 0.81 Ha
Access to Park: Roy Street & Vernall Street
Date of Acquisition: February 1973
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Recreation and Play; Amenity

Landscape Description:

Nawton Domain is flat in topography with large areas of open space stretching from wide street frontages of Roy Street to Vernall Street. This park has some specimen trees, and there is a play area with play equipment and a park bench.



Norris Ward Park

Reserve Type: Amenity
Reserve Location: Ward Street
Area: 1.51 Ha
Access to Park: Ward St, Seddon Rd, Tristram St
Date of Acquisition: 1947, 1969, 1980 & 1991
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Amenity; Local Linkage

Landscape Description:

Norris Ward Park is an amenity park that provides a buffer between the adjoining residential area and the CBD. Ward Park is part of Hamilton's original West Town Belt. The path provides a pedestrian linkage. Mixtures of specimen trees are allocated throughout the site. A railway track runs along the northern boundary.

The Hamilton City Council Depot used to cover most of the Ward Park site up until 1974. Since then the buildings have been leased to a number of Arts and Crafts groups.

Norris Ward Park is part of the West Town Belt. Development and management of this reserve should be consistent with other planning documents which guide its operation and development.

Appendix

Reserve Management Summaries



Northern City Entrance Way*

Reserve Type: Amenity
Reserve Location: Te Rapa Road
Area: 0.65 Ha
Access to Park: Te Rapa Rd
Date of Acquisition: July 1996 & October 1999
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Amenity

Landscape Description:

Northern City Entranceway reserve is in two parts. One on the western side of Te Rapa Road and the other along the eastern side. These strips are planted in shrubberies and specimen tree.

*Administrative name only



Northholt Park*

Reserve Type: Neighbourhood
Reserve Location: Northholt Road,
Area: 0.41 Ha
Access to Park: Northholt Rd & Terrance Rd
Date of Acquisition: March 1969, & October 1971
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play;
 Amenity

Landscape Description:

Northholt Park has a row of Pin Oak trees planted down the length of both sides of the park. There is Play equipment the southeastern corner. The play equipment has a country-and-western theme with a wagon style-climbing frame, and wagon wheels attached to the sides of the bank of see-saw.

*Administrative name only



O'Connell Walk

Reserve Type: Amenity
Reserve Location: Oakfield Crescent
Area: 0.71 Ha
Access to Park: Oakfield Cres & Pukete Rd
Date of Acquisition: August 1978, January 1980,
 November 1997
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Amenity

Landscape Description:

This amenity reserve provides a thin buffer strip around the back of residential properties differentiating the adjoining industrial area from the residential area.

Appendix

Reserve Management Summaries



Old Farm Road Reserve*

Reserve Type: Amenity
Reserve Location: Old Farm Road
Area: 0.24 Ha
Access to Park: Ruakura Rd, Old Farm Rd
Date of Acquisition: July 2001
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Amenity; Connectivity and Local Linkage

Landscape Description:

Old Farm Road Reserve provides a small amenity space with a number of mature trees and a passage through from Ruakura Road to Old Farm Road.

*Administrative name only



Poutney Park

Reserve Type: Neighbourhood
Reserve Location: Marshall Street,
Area: 0.59 Ha
Access to Park: Marshall St & Oxford Street
Date of Acquisition: October 1962
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity; Recreation and Play; Connectivity & Local Linkage

Landscape Description:

This is a small Neighbourhood Park with flat topography and an open drain that runs along the boundary of the Claudelands Croquet Club parallel to Oxford St. In this park there have been some problems with graffiti on fences and buildings along the park boundaries. Shrubberies of Mahonia and Pittosporum have been used to stop graffiti.



Pukete Park

Reserve Type: Neighbourhood
Reserve Location: Duncan Road
Area: 0.8 Ha
Access to Park: Duncan Rd
Date of Acquisition: January 1959
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Recreation and Play; Amenity

Landscape Description:

Pukete Park is bordered by a privately owned gully and stream at the northern end, residential properties to the east and west, with Duncan Road along the southern boundary. The gully vegetation provides a dense backdrop of vegetation with further specimen tree plantings along the other borders except for Duncan Rd frontage.

This park has been known as Pukete Park for many years. It was named Pukete Park because the area was once known as Pukete. Pukete is now the name of an area at the north eastern end of the City.

Appendix

Reserve Management Summaries



Pygmalion Park

Reserve Type:	Neighbourhood
Reserve Location:	Pygmalion Place
Area:	0.17 Ha
Access to Park:	Pygmalion Pl
Date of Acquisition:	November 1975
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Recreation and Play; Amenity

Landscape Description:

Pygmalion Park is located in the south western corner of the city. Behind this park is farmland zoned as future urban land.

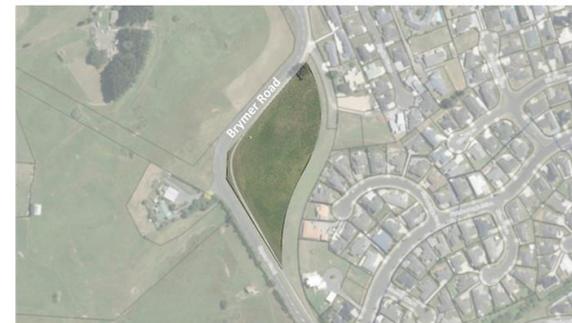


Queens Park

Reserve Type:	Amenity
Reserve Location:	Queens Park Crescent,
Area:	0.08 Ha
Access to Park:	Queens Park Crescent
Date of Acquisition:	June 2013
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity;

Landscape Description:

This is a small Amenity Park with flat topography and some park furniture to provide the surrounding residents with public open space for passive recreation and amenity.



Rakautahi Park

Reserve Type:	Neighbourhood
Reserve Location:	Brymer Road
Area:	1.35 Ha
Access to Park:	Brymer Road
Date of Acquisition:	May 1986
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Recreation and Play; Amenity; Lookout Point

Landscape Description:

Rakautahi Park is just inside the North-western City Boundary. It is currently under a lease. This Park will be developed as a Neighbourhood Reserve consistent with the Rotokauri Structure Plan. From this park there are views of Pirongia.

The name of this park, Rakautahi, means the planting of a single tree. There was a very large Kahikatea tree on this site.

Appendix

Reserve Management Summaries



Ranfurly Park

Reserve Type: Amenity
Reserve Location: Ranfurly Street
Area: 4.19 Ha
Access to Park: Ranfurly St, Fairfield Rd, Balloch St, Anson Ave, Ingleton Tce
Date of Acquisition: August 1937, January 1965, October 1990
District Plan: Natural Open Space Zone; Significant Natural Area; Gully Hazard Overlay; Culvert Block Flood Hazard Area
Primary Functions: Connectivity and Local Linkage; Amenity; Ecological

Landscape Description:

Ranfurly Park is a gully reserve with a small stream running through. The majority of this park is covered in native bush plantings with stands of specimen trees. Only a small section of the park is in grass. Ranfurly Park is part of a green space linkage that extends to Caro Park and Fairfield Park.



Rototuna Park

Reserve Type: Neighbourhood
Reserve Location: Burgundy Court
Area: 0.77 Ha
Access to Park: Merlot Pl, Burgundy Crt, Lockhart Pl, Glengoyne Pl
Date of Acquisition: 2002
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity; Recreation and Play; Connectivity and Local Linkage

Landscape Description:

Rototuna Park is a flat informal recreation area with a play space in the main body of the reserve. There are pedestrian accesses into the reserve which provide a connections between Merlot Pl, Burgundy Court, Lockhart Pl, and Glengoyne Pl.

There are a number of trees of various sizes scattered throughout this open space.



Sandhurst Place Reserve*

Reserve Type: Amenity
Reserve Location: Sandhurst Place
Area: 0.11 Ha
Access to Park: Sandhurst Pl, Farnborough Dr, Aldershot Pl
Date of Acquisition: February 1998
District Plan: Neighbourhood Open Space Zone;
Primary Functions: Amenity; Connectivity and Local Linkage

Landscape Description:

Sandhurst Place Reserve is a small park providing a walkway link between Aldershot Place and Sandhurst Place. A mixture of young evergreens and deciduous trees has been planted throughout the site.

*Administrative name only

Appendix

Reserve Management Summaries



Smyth's Plantation

Reserve Type:	Amenity
Reserve Location:	Smyth Place
Area:	1.15 Ha
Access to Park:	Smyth Pl, Greenfield Dr, Pampas Pl
Date of Acquisition:	May 1992
District Plan:	Natural Open Space Zone;
Primary Functions:	Amenity; Ecological

Landscape Description:

Norman Smyth once owned this land. When he subdivided the area was vested as a park to preserve the plantation he planted. Smyth's Plantation encompasses a large stand of mature Regnan's Eucalyptus trees, which were planted in approximately 1985. Native plantings have recently been planted underneath the stand of Eucalyptus trees. Smyth's plantation is on a north-facing hillside.



Snell Drive Walkway*

Reserve Type:	Amenity
Reserve Location:	Snell Dr
Area:	0.06 Ha
Access to Park:	Snell Dr & McIntosh St
Date of Acquisition:	June 1974
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Connectivity and Local Linkage;

Landscape Description:

Snell Drive walkway is a small, flat amenity park providing pedestrian linkage. Currently there are no plantings on this site.

*Administrative name only



St Peters Park

Reserve Type:	Amenity
Reserve Location:	Lorne Street
Area:	0.96 Ha
Access to Park:	Lorne St
Date of Acquisition:	August 1959
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Amenity

Landscape Description:

This reserve is a partially filled gully. The slope descends down into the middle of the park with a steep western side and a gentler bank to the east at the back of the adjoining residential properties. Mass native plantings have recently been established along the eastern side of the park, some of these trees include Kahikatea, Rewarewa, Totara, and Puriri.

The St Peters Scout Group occupy the existing scout den on this reserve. the current community occupancy lease is due to expire in September 2029. this activity or any subsequent use of the building shall be appropriate to the function of the reserve.

Appendix

Reserve Management Summaries



Symington Estate Reserve*

Reserve Type:	Amenity
Reserve Location:	Wellington Street
Area:	0.68 Ha
Access to Park:	53 Wellington Street
Date of Acquisition:	June 1985
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity

Landscape Description:

Miss Symington bequeathed this site to Council in 1985 for passive recreation. This small amenity park has well-established plantings, including a large Phoenix Palm. The Hamilton East Community Centre has been allocated an area of the reserve to be used for the purposes of a community garden.

The Hamilton East Community House hold a community lease for the reserve to operate a community garden.

*Administrative name only



Tawa Park

Reserve Type:	Neighbourhood
Reserve Location:	Tawa St
Area:	0.21 Ha
Access to Park:	Tawa St, Widleborne Ln, Landon Ln
Date of Acquisition:	June 1987
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Amenity; Recreation and Play; Connectivity and Local Linkage

Landscape Description:

Tawa Park is surrounded by residential properties. It has a driveway access that is difficult to identify from Tawa Street. Tawa Park provides a pedestrian linkage from the adjoining residential area to a busy arterial road (Kahikatea Drive) and open space relief in a heavily developed residential area.



Te Huia Drive Reserve*

Reserve Type:	Neighbourhood
Reserve Location:	Te Huia Drive
Area:	0.78 Ha
Access to Park:	Te Huia Drive, Wisteria Place
Date of Acquisition:	July 2009
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Recreation and Play; Amenity; Connectivity and Local Linkage

Landscape Description:

Te Huia Drive Reserve is a flat stretch of open space positioned on the corner of Te Huia Drive and Wisteria Place. The reserve has a recently constructed neighbourhood playground which provides for the surrounding community.

Te Huia Drive Reserve provides part of a pedestrian/cycle connection through the Te Awa O Katapaki Esplanade Reserve.

*Administrative name only

Appendix

Reserve Management Summaries



Te Tiwha o Pareiwhare Park

Reserve Type:	Amenity
Reserve Location:	West Ridge Drive
Area:	1.06 Ha
Access to Park:	West Ridge Drive, Sunset Close, Prospect Place, Tironui Tce
Date of Acquisition:	June 1994 and July 1995
District Plan:	Natural Open Space Zone;
Primary Functions:	Amenity; Ecological; Connectivity and Local Linkage

Landscape Description:

Te Tiwha o Pareiwhare (the tail of Pareiwhare). This park is located in Western Heights and is an area of broken ground and is completely planted with native trees. The original Maori name for the Newcastle Road Ridges refers to the landform being the spine and tail of a lizard or taniwha once revered in pre European time by local Maori.



Te Toetoe Reserve*

Reserve Type:	Neighbourhood
Reserve Location:	Gordonton Road
Area:	0.82 Ha
Access to Park:	Gordonton Rd, Eastridge Terrace, Somerton Drive, Heathfield Ave
Date of Acquisition:	March 2006 and November 2007
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Recreation and Play; Amenity; Local Linkage;

Landscape Description:

Te Toetoe Reserve is a Neighbourhood Reserve in the eastern most part of Rototuna adjoining Gordon Road. The reserve provides a play space in the with a number of pedestrian connections throughout the adjoining residential streets.

The reserve has a variation of mature and establishing vegetation.

*Administrative name only



Templeview Reserve*

Reserve Type:	Neighbourhood
Reserve Location:	Cowley Drive
Area:	1.29 Ha
Access to Park:	Cowley Dr & Foster Road
Date of Acquisition:	October 1962
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Recreation and Play; Amenity

Landscape Description:

Templeview Reserve is a Neighbourhood Reserve in the south western extent of the city that provides for informal recreation. there is a small play space adjoining Cowling Drive and also includes areas of vegetation.

*Administrative name only

Appendix

Reserve Management Summaries



Tennille Street Reserve*

Reserve Type: Amenity
Reserve Location: Tennille Street
Area: 0.12Ha
Access to Park: Tennille St, Ridgedale Crescent
Date of Acquisition: 2017
District Plan: Rototuna Town Centre Zone
Primary Functions: Connectivity and Local Linkage; Amenity;

Landscape Description:

Tennille Street Reserve is a small amenity reserve established to provide for the amenity of the surrounding residential development. It provides a pedestrian connection across the neighbourhood and passive recreation space for the higher density housing around it.

*Administrative name only



Tennyson Road Reserve*

Reserve Type: Amenity
Reserve Location: Tennyson Road
Area: 0.038 Ha
Access to Park: Tennyson Rd
Date of Acquisition: July 1961
District Plan: Neighbourhood Open Space Zone
Primary Functions: Amenity

Landscape Description:

Tennyson Road Reserve is a small amenity area of native plantings. In the past Council has considered the revocation of the reserve classification for the purposes of selling the reserve to adjoining neighbours. However, due to the way the reserve was acquired, Council does not appear to be legally able to dispose of the land. Therefore this area will be managed consistent with Council resolution of 5 July 1999, to “(a) to retain Tennyson Road Reserve and (b) that the land be planted in native trees and shrubs.”

*Administrative name only



Till's Lookout*

Reserve Type: Amenity
Reserve Location: Melva Street
Area: 4.19 Ha
Access to Park: Melva St, Amanda Ave, Culverdon St, Birch Hill Pl
Date of Acquisition: 1976, 1983, 1987, 1980, 1980, 2000, 2015
District Plan: Natural Open Space Zone & Future Urban Zone;
Primary Functions: Amenity; Ecological; Connectivity and Local Linkage; Lookout Point.

Landscape Description:

This reserve is a large amenity reserve on the top of a ridge along on the eastern side of the City. This park has been developed to provide a lookout over the City. Areas of mass native plantings have recently been established. Part of this park was donated to Council by the Till Family to be used as a Lookout point. The southern most section of the reserve has recently been acquired and a name for this reserve has not yet been finalised.

*Administrative name only

Appendix

Reserve Management Summaries



Totara Park

Reserve Type:	Neighbourhood
Reserve Location:	Totara Drive
Area:	3.76 Ha
Access to Park:	Totara Dr & Ashley St
Date of Acquisition:	1970 & 1990
District Plan:	Natural Open Space Zone; Significant Natural Area
Primary Functions:	Ecological; Amenity; Recreation and Play

Landscape Description:

The western half of Totara Park is covered in willow swamp and regenerating kahikatea. Part of this reserve was previously a sand pit. Totara Park is part of a green space network including riverside reserves, Morrow Avenue Walkway, St Andrews Park, Vickery Park, and Bryant Road Plantation.

The remainder of the park is flat open space, except for the bank along the southern boundary that has recently been planted in young mixed native plantings.



Union Park

Reserve Type:	Amenity
Reserve Location:	Union Street
Area:	0.23 Ha
Access to Park:	Union Street
Date of Acquisition:	February 2000
District Plan:	Neighbourhood Open Space Zone
Primary Functions:	Recreation and Play; Amenity

Landscape Description:

Screen planting is provided along the boundary fences. Mixtures of exotic and native plantings have been used. Species have been selected by their form, colour, and texture. A range of play equipment has been provided as a community initiative. This site descends rapidly from the top half of the park nearest Union St to the bottom half of the park. This park is a popular play are.



Wade Lane Reserve*

Reserve Type:	Amenity
Reserve Location:	Wade Lane
Area:	0.15 Ha
Access to Park:	Wade Ladne & Tuhikaramea Rd
Date of Acquisition:	July 2004
District Plan:	Neighbourhood Open Space Zone;
Primary Functions:	Amenity; Connectivity and Local Linkage

Landscape Description:

Wade Lane Reserve is a small amenity reserve adjacent to Tuhikaramea Road opposite the Church of the Latter Day Saints in Templeview. The reserve is intended to provide a small play feature and provide access through to Wade Lane.

*Administrative name only

Appendix

Reserve Management Summaries



Waiherowhero Park

Reserve Type: Neighbourhood
Reserve Location: Waiherowhero Drive
Area: 1.85 Ha
Access to Park: Waiherowhero Dr & Garland Dr
Date of Acquisition: June 1991 and April 1992
District Plan: Neighbourhood Open Space Zone
Primary Functions: Connectivity and Local Linkage; Amenity;

Landscape Description:

Waiherowhero Park is a large neighbourhood reserve. Native specimen trees have been planted, reflecting vegetation once found in the Waikato. There is a central play area which sits among the trees and along the pedestrian walkway.



Wiltshire Drive Reserve*

Reserve Type: Neighbourhood
Reserve Location: Wiltshire Drive
Area: 0.75 Ha
Access to Park: Wiltshire Dr, Parkwood Place, Ravenscourt Place Grasmere Court
Date of Acquisition: January 2004
District Plan: Neighbourhood Open Space Zone
Primary Functions: Recreation and Play; Amenity; Connectivity and Local Linkages

Landscape Description:

Wiltshire Drive Reserve is a flat informal recreation area with a play space in the main body of the reserve. There are pedestrian accesses into the reserve which provide a connections between Parkwood Pl, Wiltshire Dr, Ravenscourt Pl, & Grasmere Crt.

*Administrative name only

Council Report

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Jamie Sirl

Authoriser: Lance Vervoort

Position: Planner

Position: General Manager Community

Report Name: Parks, Domains and Reserves Bylaw 2019

Report Status	<i>Open</i>
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Purpose

1. To seek the Committee's recommendation for the Council's approval of the Parks, Domains and Reserves Bylaw 2019.

Staff Recommendation *(Recommendation to Council)*

2. That the Community, Services and Environment Committee:
 - a) receives the report; and
 - b) recommends the Council approve the draft Parks, Domains and Reserves Bylaw 2019.

Executive Summary

3. The Council has an existing Hamilton City Parks, Domains and Reserves Bylaw 2012 (**the Bylaw**) which the Council is required to review to meet legislative requirements.
4. The purpose of the Bylaw is to protect the Council's parks and reserves from damage, misuse, or loss and to allow for their effective management.
5. Council approved the review and public consultation on the Bylaw at its meeting on 7 February 2019.
6. The review has resulted in minor changes to the Bylaw.
7. Staff recommend that the Committee recommend the Council approve the reviewed Parks, Domains and Reserves Bylaw.
8. Staff consider the decision in this report to be of low significance and that the recommendations comply with the Council's legal requirements.

Background and Discussion

9. At the 7 February 2019 meeting, the Council determined that the Bylaw is the most appropriate mechanism of addressing the issues associated with managing parks and reserves within Hamilton.

10. The Council also approved a review of the Bylaw and associated public consultation as required by Section [156](#) of the Local Government Act.
11. Public consultation on the Bylaw was undertaken from 18 February to 18 March 2019. A total of 15 submissions were received, and no submitters requested to speak to their submission. Full copies of all submissions are available [here](#).
12. Of the 15 submissions received, 14 were in favour of retaining the bylaw and offered minor feedback on how it would impact on the community's ability to use parks in the city.
13. As a result of feedback received through submission, the Bylaw has been revised, with minor alterations made. Staff also recommend minor changes to improve ease of use. Minor changes include:
 - Addition of 'musical' before instrument in clause 6.2
 - Clarity around motor vehicles and vehicles in clauses 8.3, 8.4 and 8.6
14. Staff recommend that the Bylaw (Attachment 1) is recommended to the Council for approval.

Financial Considerations

15. The total cost to review the Bylaw up to and including this report is approximately \$30,000. This includes approximately legal costs of \$12,000 and staff time of \$18,000 which was budgeted through the 10-Year Plan.

Legal and Policy Considerations

16. Staff confirm that the staff recommendations comply with the Council's legal and policy requirements.

Cultural Considerations

17. Council's Amorangi Maaori and Waikato-Tainui were informed of the Council's review of the Bylaw, with an invite to Waikato-Tainui to meet and discuss any feedback. The public consultation period provided an opportunity for further cultural considerations to be captured by staff. Staff also attended a Te Ha o te Whenua o Kirikiriroa hui to discuss the bylaw review.

Sustainability Considerations

18. The Bylaw contributes to both the environmental and social sustainability of Hamilton by ensuring the appropriate use of parks and protecting them from damage.

Risks

19. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy

Significance

20. Given the statutory requirement to consult, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.

Engagement

21. There is a statutory requirement to consult as per legislation outlined below.
22. The Council has undertaken consultation as required by Section [156](#) of the Local Government Act.

Attachments

Attachment 1 - Parks, Domains and Reserves Bylaw 2019 .

**Hamilton City Council
BYLAWS**

Approved By: Council	Date Adopted:
Date in Force:	Review Date:

Hamilton City Parks, Domains and Reserves Bylaw 2019

This bylaw is made by the Hamilton City Council under the powers given to it by the Local Government Act 1974, Local Government Act 2002 and any amendments to those Acts. The freedom camping provisions of this bylaw are made under the Freedom Camping Act 2011.

This bylaw repeals the Hamilton City Parks, Domains and Reserves Bylaws 2012.

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1. PURPOSE

1.1. The purpose of this Bylaw is to protect the Council's parks, domains and reserves from damage, misuse, or loss and to allow for their effective management.

2. APPLICATION

2.1. This Bylaw applies to land administered by the Council to provide wholly or partly for recreation, amenity or environmental protection, whether or not the land is subject to the Reserves Act 1977.

3. DEFINITIONS

3.1. The following definitions apply to this bylaw, except where inconsistent with the context:

Aircraft	Means aeroplanes, helicopters, hot air balloons, gliders, and hovercraft.
Alcohol	Means a substance that: <ol style="list-style-type: none"> a) is or contains a fermented, distilled, or spirituous liquor; and at 20°C is found on analysis to contain 1.15% or more ethanol by volume; OR b) is a frozen liquid, or a mixture of a frozen liquid and another substance or substances; and is alcohol (within the meaning of paragraph (a)) when completely thawed to 20°C; or c) whatever its form, is found on analysis to contain 1.15% or more ethanol by weight in a form that can be assimilated by people.
Animal	Means any mammal, bird, reptile, amphibian, fish (including shellfish) crustacean or related organism, but does not include a human being.
Enforcement Officer	Means a person appointed by Council to exercise the powers of an enforcement officer in relation to offences against, and infringement offences under, the Local Government Act 2002, including enforcement of Council bylaws.
Entrance and Exit	Means an entrance or exit of any park (where gates are provided) and includes the approaches, thoroughfares, or walks.
Controlled Drugs	Has the same meaning as found in the Misuse of Drugs Act 1975 and subsequent amendments or succeeding legislation.
Fireworks	Has the same meaning as in s2 of the Hazardous Substances and New Organisms Act 1996. Fireworks exclude sparklers; sparklers having the same meaning as in s3 of the Hazardous Substances (Fireworks) Regulations 2001.
Freedom Camp	Means to camp (other than at a camping ground) within 200 m of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 m of a formed road or a Great Walks Track, using 1 or more of the following: <ol style="list-style-type: none"> a) a tent or other temporary structure: b) a caravan: c) a car, campervan, housetruck, or other motor vehicle. Freedom camping does not include the following activities: <ol style="list-style-type: none"> a) temporary and short-term parking of a motor vehicle: b) recreational activities commonly known as day-trip excursions: c) resting or sleeping at the roadside in a caravan or motor vehicle to avoid driver fatigue.

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Firearm	Means any gun, rifle, or airgun and includes any kind of weapon or device from which any shot, bullet, arrow, spear, other missile or noxious, narcotic or poisonous substance can be discharged in the air or water, and also includes any part of a firearm that is dismantled or otherwise inoperative.
Green Waste	Means compostable plant material e.g. garden waste.
Hawking	Means offering goods for sale whilst carrying them from point to point.
Management Plan	Means any management plan prepared and approved in respect of any reserve under section 41 of the Reserves Act 1977 or any statute passed in substitution therefore.
Mobility Device	Means a vehicle that: <ul style="list-style-type: none"> a) is designed and constructed (not merely adapted) for use by persons who require mobility assistance due to a physical or neurological impairment; and b) is powered by a motor that has a maximum power output not exceeding 1500W.
Motor Vehicle	Means a vehicle drawn or propelled by mechanical power; and <ul style="list-style-type: none"> a) includes a trailer; but b) does not include— <ul style="list-style-type: none"> i. a vehicle running on rails; or ii. a trailer (other than a trailer designed solely for the carriage of goods) that is designed and used exclusively as part of the armament of the New Zealand Defence Force; or iii. a trailer running on 1 wheel and designed exclusively as a speed measuring device or for testing the wear of vehicle tyres; or iv. a vehicle designed for amusement purposes and used exclusively within a place of recreation, amusement, or entertainment to which the public does not have access with motor vehicles; or v. a pedestrian-controlled machine; or vi. a vehicle that the Agency has declared under section 168A is not a motor vehicle; or vii. a mobility device
Owner	Means for the purposes of this Bylaw every person who owns a dog, stock or other animal and includes the person having the charge of the dog, stock, or other animal, or the management thereof; and “owned” has a corresponding meaning.
Park	Means <ul style="list-style-type: none"> (a) reserve including any land and/or contiguous water body vested in or administered by the council under the provisions of the Reserves Act 1977 set apart for public recreation or enjoyment as defined by the Act; or (b) any park, domain or recreational area under the control or ownership of the council.
Parking	Means the standing of a vehicle in any place for a period in excess of 5 minutes and “park” may have a corresponding meaning.
Seddon Park	Means that part of Section 1 Survey Office Plan 57555 bounded by Seddon Road, Bryce Street, Tristram Street and Norton Road that is enclosed by fences.
Stock	Means horses, cattle, deer, asses, mules, sheep, pigs or goats of any description.

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The Council	Means the Hamilton City Council and includes any officer or other person appointed by the Council to perform duties required under this Bylaw, irrespective of the designation given to that officer or person.
Vehicle	Means a contrivance equipped with wheels, tracks, or revolving runners on which it moves or is moved; and includes (but may not be limited to) a skateboard, bicycles, in-line skates, and roller skates but does not include: <ul style="list-style-type: none"> a) A perambulator or pushchair; b) A shopping or sporting trundler not propelled by mechanical power; c) A wheelbarrow or hand-trolley; d) A pedestrian-controlled lawnmower; e) A pedestrian-controlled agricultural machine not propelled by mechanical power; f) An article of furniture; g) A Wheel-chair in use by a person with a physical disability and not propelled by mechanical power; h) A mobility device.
Wandering or Straying	Means for the purposes of this Bylaw stock being on or near a Park moving outside of a usual course and without being under proper guidance and control.
Waikato Stadium	Means that part of Section 1 Survey Office Plan 57621 and Section 72 Hamilton West Town Belt that is enclosed by perimeter security fencing.
Wildlife	Means all animals that are living in a wild state; but does not include noxious animals of any species as defined from time to time in the Sixth Schedule of the Wildlife Act 1953 or succeeding legislation.

4. GENERAL

4.1. Taking of proceedings

Nothing in this Bylaw shall be deemed to limit or prevent the taking of proceedings under any Act in respect of any offence committed within any Park.

4.2. Actions by the Council

No act by the Council when engaged in the performance of its duties on any Park shall constitute an offence against any part of this Bylaw.

4.3. The Council may prosecute

The Council may commence and continue any prosecution against any person for any breach of any part of this Bylaw.

4.4. Offenders required to give names

Any person who in the reasonable opinion of the Council commits a breach of any of the provisions of this bylaw shall if so requested by an Enforcement Officer supply their full and correct name and address.

4.5. Ordering off and prohibition

Enforcement Officers are entitled to use the powers of the Trespass Act 1980 in respect of any person who they reasonably believe to have breached this Bylaw.

4.6. Right to seize and impound

An Enforcement Officer may seize and impound any property used in committing a breach of this Bylaw pursuant to s 164 Local Government Act 2002 and shall not be liable for any claim arising therefrom.

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5. ENTRANCES, EXITS AND CLOSURES ON PARKS

5.1. Entrances and exits only to be used

No person shall enter or leave any Park except through proper openings, gateways, entrances, or exits provided for that purpose, unless given permission to do otherwise by the Council.

5.2. Obstruction of entrances, exits, etc

No person shall wilfully obstruct any entrance or exit, unless given permission to do otherwise by the Council.

5.3. Closure of Parks

5.3.1. Subject to the provisions of this Bylaw, every Park shall be open to the public at all times, except during such hours as the Council determines that any particular Park or Parks shall be closed to the public for a prescribed period or periods.

5.3.2. If the Council has prescribed a period or periods of closure, no person shall be in or upon, or remain in or upon, or enter such park except with the permission of the Council.

5.3.3. If the Council believes at any time that any Park, or part thereof, is being used or is likely to be used for any purpose which may result or is likely to result in riotous conduct or in civil disorder, it may, by notice (erected or displayed on the entrances to the Park or by notice in at least one local newspaper), declare the Park to be closed for such period as the Council permits.

5.3.4. No person shall enter or remain in any such Park or part thereof during such period of closing without the permission of the Council.

5.4. Waikato Stadium and Seddon Park

5.4.1. Notwithstanding the general principle that the public shall have freedom of entry and access to any Park, the Council declares that is necessary to control access to Waikato Stadium and Seddon Park for the protection and general wellbeing of those Parks and for the protection and control of the public using those Parks.

5.4.2. No person shall enter within the fenced areas of Waikato Stadium at any time except in accordance with the following exemptions:

- a) The public may enter Waikato Stadium for the purpose of attending any sporting activity or function arranged by or authorised by the Council but in such case:
 - i. no person shall enter or leave Waikato Stadium except through the openings, gateways, entrance or exits provide for that purpose
 - ii. no person shall enter into or upon the grassed playing area of Waikato Stadium (unless otherwise authorised by this bylaw)
- b) Persons playing any sport (including referees and other officials) organised by or authorised by the Council may enter Waikato Stadium including the grassed playing areas but only for the purposes of playing sport.
- c) Persons whom the Council has expressly or implicitly authorised to have access to Waikato Stadium may have access to Waikato Stadium.
- d) Employees, agents and consultants authorised by the Council may enter upon Waikato Stadium for legitimate business purposes.

5.4.3. No person shall enter within the fenced areas of Seddon Park at any time except in accordance with the following exemptions:

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- a) The public may enter Seddon Park for the purposes of attending any sporting activity or function arranged by or authorised by the Council but in such case:
 - i. no person shall enter or leave the fenced area of Seddon Park except through the openings, gateways, entrance or exits provided for that purpose;
 - ii. no person shall enter into or upon the grassed playing area of Seddon Park (unless otherwise authorised by this bylaw)
- b) Persons playing any sport (including umpires and other officials) organised by or authorised by the Council may enter Seddon Park including the grassed playing areas but only for the purposes of playing sport.
- c) Persons whom the Council has expressly or implicitly authorised to have access to Seddon Park may have access to Seddon Park.
- d) Employees, agents and consultants authorised by the Council may enter upon Seddon Park for legitimate business purposes.

5.5. Fixing of charges for use of Parks

- 5.5.1. The Council may close all or any portion of a Park for a particular event, sport, or other recreation activity, as it thinks fit, and where charges may lawfully be made, fix charges for the right to use such portions as are open to the public.
- 5.5.2. The Council may adopt policies and procedures governing the use of such portions by any individual or group for sport, recreation or other activity, on any day or days but not more than six days consecutively and may similarly fix charges therefore.
- 5.5.3. Every specified sport, recreation or other activity area shall be used only for the purpose for which it was constructed or set apart, and no person shall go thereon for the purpose of the specified activity unless they shall have first paid the charge fixed for that purpose.
- 5.5.4. Every person who has entered a Park or part thereof before the start of an activity for which a charge has been set, must, before the activity starts, either pay the proper charge for admission or leave such Park or part thereof.

5.6. Gates, bollards and chains

No person shall leave any gate, bollard, fence or chain on a Park in a different position from that in which it was found.

6. PEOPLE ON PARKS

6.1. Behaviour on Parks

- 6.1.1. No person shall wilfully obstruct, disturb, or interfere with any other person in the use or enjoyment of any Park;
- 6.1.2. No person shall in any Park use foul, abusive, indecent or obscene language, or be intoxicated by alcohol or controlled drugs or be riotous;
- 6.1.3. No person shall interfere with, annoy or injure any animal in any cage, enclosure, erection or building in any Park, unless it is with the permission of the Council for a legitimate Park management purpose.

6.2. Noise disturbance and annoyance

No person shall use, play, or operate, or attempt to use or play or operate, any musical instrument, public address system or amplified sound system in any Park without the permission of the Council.

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6.3. Protection of soil and flora

No person shall take, deposit, remove or disturb any soil, uproot or injure any plant, or take any cutting or interfere with or otherwise remove any flowers, ferns, or greenery within any Park without the permission of the Council, except as provided for by the customary activities provisions of the Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010.

6.4. Protection of nurseries and gardens

No person shall in any Park enter any of the enclosures or places set apart for the cultivation of plants, or in any other way cause damage:

- a) on any portion of the Park on which the same is forbidden by notice; or
- b) on any plantation, flowerbed, or border.

6.5. Planting

No person shall plant any tree, shrub, or plant of any kind, or sow or scatter the seed of any tree, shrub, or plant of any kind, or introduce any substance injurious to plant life or wildlife to any Park without the permission of the Council.

6.6. Damage to notices, etc

No person shall in any Park interfere with or damage any inscription, or label attached to or connected with any article, tree, shrub or other plant, or any notice board, sign, label, or tablet used to indicate or exhibit any notice, name, regulation, or bylaw, or any part or provision of a bylaw.

6.7. Damage to structures, fittings, etc.

No person shall remove, interfere with or damage any post, bollard, barrier, railing, seat (fixed or movable), gate, bridge, building, structure, wall, children's play equipment, object of art or natural object, fence or hedge, or any fitting or implement of any kind within any Park.

6.8. Damage to buildings and appurtenants

No person shall deface or damage, by writing or otherwise or in any other manner, the walls or any other part of any building in any Park.

6.9. Advertising on Parks

6.9.1. No person shall, within the limits of any Park, expose or otherwise display, or attempt to expose or otherwise display any advertisement, graffiti or other decoration, except with the permission of the Council.

6.9.2. Section 6.9 of this bylaw shall not apply to any name plate or plaque fixed to the wall or door of any building or other structure legitimately erected within any Park or to any sign erected with the permission of Council within any Park.

6.10. Notices and bills

No person shall post any placard, bill, poster, or notice board within any Park or interfere with any placard, bill, poster or notice board lawfully erected in the Park, or distribute any handbill or notice within or at any entrance to the Park except with the permission of the Council.

6.11. Litter

No person shall deposit any litter on any part of a Park except in a receptacle approved or provided by the Council.

6.12. Dumping of green waste

No person shall dump, deposit, discharge or leave any green waste, including garden waste, within any Park unless permitted to do so by the Council.

6.13. Pollution

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No person shall deposit, discharge or leave any deleterious, offensive or dangerous matter, or cause pollution within the limits of any Park or any stream, lake, dam, pond, or fountain within the Park.

6.14. Use of water

- 6.14.1. No person shall within any Park permit or cause wastage of water or permit any water tap to flow for a longer period than is reasonably required to obtain water for drinking, washing or other lawful purposes within the Park;
- 6.14.2. No person shall in any manner pollute or otherwise render unfit for its intended use any water supply within any Park.

6.15. Bathing

No person shall bathe or wade within any Park in any water where the Council has prohibited such bathing or wading.

6.16. Fires within the limits of any Park:

- 6.16.1. No person shall light any fire, except in a place specially provided by the Council for that purpose, without the permission of the Council;
- 6.16.2. No person shall set fire to any vegetation (alive or dead) that is or was growing in any Park;
- 6.16.3. No person shall light a fire in any position where it is likely to present a fire hazard;
- 6.16.4. No person shall light any fire or continue burning the same in a Park after sunset without the permission of the Council;
- 6.16.5. Once a fire is lit, the person lighting the fire, or such other person as is detailed by him, shall remain in attendance of the fire until it is completely extinguished;
- 6.16.6. No match, lighted or not lighted, cigarette or other lighted matter shall be dropped, thrown or otherwise placed in any grass or other inflammable material.
- 6.16.7. Any manufactured, or similar, solid fuel or gas portable barbecue may be used provided sub clauses 6.16.2, 6.16.3, 6.16.4, 6.16.5, and 6.16.6 are complied with.

Nothing in this bylaw shall exempt an offender from liability under any other Act with respect to the lighting of fires.

Note: Any permitted or approved fire is required to comply with the Council's bylaws.

6.17. Weapons and projectiles

- 6.17.1. Without the permission of the Council, no person shall within the limits of any Park take use, or carry any firearm, axe or similar weapon or other instrument of dangerous character, or any airgun or bow and arrow.

6.18. Fireworks

- 6.18.1. No person may let off any fireworks in a Park without the permission by the Council to undertake a professional pyrotechnic display in that Park.

6.19. Unauthorised assemblies

No person shall hold, or conduct, or attempt to hold or conduct, any public meeting, gathering, fair or fete, or demonstration, or make any public address, or attempt to collect a crowd in any Park without the permission of the Council.

6.20. Erection of tents, stalls, etc

- 6.20.1. No person shall put up or erect any stall, tent, booth, amusement device, or structure of any kind within any Park without permission from the Council, and then

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only at such place, for such time or term, and of such dimensions and subject to any other conditions as may be specified by the Council.

- 6.20.2. Any fee charged by the Council in respect of the permission to put up or erect any stall, tent, booth, amusement device, or structure of any kind within any Park shall be payable in advance.

6.21. Use of Parks for commercial purposes

No person shall use a Park for commercial purposes without permission from the Council.

6.22. Use of Parks for organised sport

- 6.22.1. No person shall play any organised sport or recreation on any Park except upon parts of the Park set aside for that purpose or as the Council shall direct.
- 6.22.2. No person shall engage in or practise sport or recreation activities on any playing ground or part thereof on any Park after being requested by the Council to leave that area, or when the Council has given notification that the ground is closed to play.
- 6.22.3. No person (not being a competitor or official taking part in the sport or recreation activity) shall enter in or remain on any portion of the Park marked out as a playing area for any sport or other recreation activity while that activity is in progress.
- 6.22.4. The Council may prevent any sport or other recreation activity being played on any Park if in its opinion that sport or activity is liable to damage the Park or anything therein.
- 6.22.5. No person shall engage in any sport or other recreation activity on any Park or any specified portion of any Park if he or she is expressly forbidden to do so by the Council.
- 6.22.6. No person shall play or practise golf, with or without a ball, except on any Park or part of a Park that the Council has set aside for that purpose.

7. FREEDOM CAMPING

7.1. Prohibited areas

Freedom camping is prohibited in a prohibited area unless otherwise stated in the bylaw.

- 7.1.1. A person must not freedom camp in any Park area identified in Schedule A.

7.2. Restricted areas

A person may freedom camp in a restricted area identified in Schedule B provided they:

- 7.2.1. Camp in a self-contained vehicle displaying a NZS5465:2001 Self Containment Warrant;
- 7.2.2. Use the facilities provided;
- 7.2.3. Leave the site in the condition in which they found it;
- 7.2.4. Do not prevent others from undertaking legitimate activities in the location;
- 7.2.5. Do not stay in the location for more than three consecutive nights; and
- 7.2.6. Comply with all of the particular restrictions which apply to freedom camping at that location set out in Schedule B.

7.3. Penalties and fines

Anyone contravening any part of clauses 7.1, and 7.2 commits an infringement offence and is liable for a fine of up to \$200, or on summary conviction a fine of up to \$10,000, as set out under Section 23, Part 3, of the Freedom Camping Act 2011.

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8. ANIMALS AND VEHICLES ON PARKS

8.1. Stock on Parks

- 8.1.1. No person shall, without permission of the Council, turn in, bring or allow any stock, or any similar animal, to be ridden, wander, graze or be within any Park.
- 8.1.2. Any stock, or any similar animal found at large in breach of this bylaw may be impounded by the Council.

8.2. No destruction of animal life on Parks without permission

- 8.2.1. No person shall by any means whatsoever destroy, shoot, snare, net, fish for, injure, interfere with or take any animal, wildlife, bird's nest, or bird's egg, or attempt to do so, in or from any Park without a licence or the written consent of an authorised officer of the Auckland/Waikato Fish and Game Council and/or the Council.
- 8.2.2. Provided that in the case of any animal protected by the Wild Life Act 1953 no such permission shall be granted unless and until the provisions of that Act have been complied with.

8.3. Use of motor vehicles and vehicles on Parks

- 8.3.1. No person shall, within the limits of any Park, take, drive or use any motorised vehicle except with the permission of the Council. This excludes Council's Park service vehicles and any emergency vehicle in fulfilment of its statutory duties.
- 8.3.2. No person shall use any motor vehicle or vehicle recklessly or in a manner which may damage a Park or intimidate or be dangerous, injurious or cause a nuisance to persons in the Park
- 8.3.3. No person shall use any vehicle including a bicycle, skateboard, roller skates or roller blades or similar devices, in the following areas;
 - a) The section of the Hamilton Lake Domain Walkway East of Hamilton Yacht Club to the car Park at the end of the access road South from the Ruakiwi Entrance to the Park.
 - b) Hamilton Gardens except the shared use pathway paralleling Cobham Drive and its continuation
 - c) Waiwhakareke Natural Heritage Park except any shared use path that may be constructed around the boundary of the Park.

8.4. Motor vehicle speeds within Parks

No person shall drive or ride any motor vehicle or vehicle in any Park at a speed in excess of 20 kilometres per hour, except where indicated by the Council.

8.5. Parking of vehicles on Parks

The Council by resolution and subject to the placing and maintenance of the appropriate signs or markings may limit, restrict or prohibit the parking or stopping of vehicles or boats on any part of any Park.

8.6. Removal of illegally Parked motor vehicles

- 8.6.1. If any vehicle or boat is parked or stopped and left unattended in breach of clause 8.5 of this bylaw, and the owner thereof or the person entitled to possession cannot be found after reasonable enquiry in the vicinity, the Council may have the vehicle or boat removed to an appropriate premises.
- 8.6.2. Where any vehicle or boat has been removed pursuant to this bylaw, the owner or driver of that vehicle or boat may be required, in addition to any fine that may be imposed, to pay Council's costs in seizing, impounding, transporting and storing the vehicle or boat.

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8.7. Abandoned vehicles on Parks

- 8.7.1. If the Council has reason to believe that any vehicle or boat has been abandoned in a Park may remove it or cause it to be removed to any place authorised for that purpose by the Council.
- 8.7.2. Where any vehicle or boat has been removed pursuant to this Bylaw, the owner or driver of that vehicle may be required, in addition to any fine that may be imposed, to pay Council's costs in seizing, impounding, transporting and storing the vehicle or boat.

8.8. No unauthorised mechanical plant or equipment on Parks

Except in an emergency, or where the Council considers it necessary for the proper and beneficial management, administration and control of the Park, no person shall within any Park, use or attempt to use any portable generator, stationary motor, compressor, chainsaw, post hole borer or any other type of portable mechanical plant or equipment.

8.9. Aircraft

Except in cases of emergency, or where permission has been obtained from the Council, no person shall:

- 8.9.1. Make use of any part of any Park for the purpose of landing or alighting thereon or the flying there from of aircraft of any kind; or
- 8.9.2. Land in any Park by parachute; or
- 8.9.3. Use or operate, or attempt to use or operate, a hang-glider on any Park; or
- 8.9.4. Make use of any part of any Park for the purpose of setting down, picking up, or recovery from within any Park, of any person, livestock, carcass or other article of any description.

This bylaw does not absolve persons from compliance with any requirements that the Director of the Civil Aviation Authority - Air Transport Division may stipulate.

9. PENALTIES

- 9.1. Any person who does not comply with this bylaw commits an offence.
- 9.2. This bylaw is made under the authority given to the Council under Sections 145 and 146(b)(vi) of the Local Government Act 2002. Any person convicted of an offence against a bylaw made under Part 8 of the Local Government Act 2002 is liable to a fine not exceeding \$20,000 or such other amount as shall from time to time be prescribed by statute.
- 9.3. Clauses 7.1 and 7.2 are made under the authority given to the Council under section 11 of the Freedom Camping Act 2011, with the penalties and fines for breaches of these two clauses set out in clause 7.3.

The COMMON SEAL of the HAMILTON CITY COUNCIL
was hereunto affixed in the presence of:

Councillor:

Councillor:

Chief Executive:

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Schedule A: Prohibited Areas

Areas where Freedom Camping is prohibited

A J Seeley Gully Reserve	Days' Park	Grove Park
Aberfoyle Park	Deanwell Park	Hamilton East Cemetery
Ashurst Park	Derby Park	Hamilton Gardens
Aspiring Crescent Reserve	Derek Heather Park	Hamilton Lake Domain
Bankwood Park	Dillicar Park	Hamilton Parade
Beale Cottage	Discovery Park	Hamilton Park Cemetery
Beerescourt Park	Dixon's Corner	Hamilton West Cemetery
Beetham Park	Dominion Park	Hammond Park
Berkley Tennis Courts	Donny Park	Hare Puke Park
Bishops Lane Reserve	Eden Park Reserve	Hayes Paddock
Bleakley Park	Edgecumbe Park	Heath Park
Bolmuir Park	Edinburgh Park	Hillary Park
Boyes Park	Elliott Park	Hillcrest Bowling Club
Braithwaite Park	Enderley Park	Hillcrest Stadium
Bremworth Park	Enfield Park	Hinemoa Park
Bristol Park	Ex Glenview Club	Hukanui Oaks
Bryant Road Plantation	Ex Waikato District Council	Humarie Park
Brymer Glen Reserve	Exeter Park	Innes Common
Brymer Park	Fairfield Esplanade	Innswood Place Reserve
Caernarvon Park	Fairfield Park	Inuwai Street Reserve (placeholder name)
Capper Crescent Reserve (placeholder name)	Farnborough Drive Reserve	Jansen Park
Caro Park	Farringdon Avenue Reserve	Jesmond Park
Carrs Park	Featherstone Park	Jubilee Park
Casey's Garden	Ferrybank	Junction Reserve
Chadwick Place Reserve	Fitzroy Park	Kahikatea Park
Chamberlain Place Reserve	Flagstaff Park	Karaka Park
Chartwell Park	Flynn Park	King Street Corner
Chedworth Park	Frankton Plantation	Kirikiroa Reserve
Chelmsford Park	Fraser Tech Park	Kitchener Street Reserve
Chequers Avenue Reserve	Galloway Park	Lake Rotokauri Park
Claudlands Park	Galway Reserve	Lincoln Street Amenity Reserve
Clyde Park	Glenview Park	Lincoln Street Reserve
Cobham Drive Reserve	Gower Park	Lugton Park
Cranmer Close Reserve	Graham Island	Lulu Avenue Reserve (placeholder name)
Crawshaw Park	Graham Park	Maeroa Road Reserve
Crosher Place Reserve	Greensboro Park	Mahoe Park
Cullimore Park	Greenwood Street Amenity Reserve	Mangaiti Park
Dawson Park	Grosvenor Park	Mangakotukutuku Esplanade

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Mangaonua Esplanade	Pukete Farm Park	Te Anau Park
Marist Park	Pukete Park	Te Awa O Katapaki Esplanade
Massey Street Plantation Reserve	Pygmalion Park	Te Hikuwai Reserve
Matakanohi Reserve	Queenwood Esplanade	Te Huia Drive Reserve
Melville Park	Railway Park	Te Kootii Park
Memorial Park	Rakautahi Park	Te Manatu Park
Milne Park	Ranfurly Park	Te Tiwha O Parei-iri-whare Park
Minogue Park	Raymond Park	Te Toetoe Reserve
Minogue Park	Resthills Park	Templeview Reserve
Miropiko Reserve	Rhode Street Park	Tennille Street Reserve (placeholder name)
Mooney Park	Roose Commerce Park	Tennyson Road Reserve
Moonlight Drive Reserve	Rotokauri Road Sports Park (placeholder name)	Till's Lookout
Morrow Avenue Walkway	Rototuna Park	Totara Park
Morrow's Orchard	Rototuna North City Road Sports Park (placeholder name)	Union Park
Munro's Walkway	Sandford Park	Vardon Park
Nawton Domain	Sandhurst Place Reserve	Vickery Park
Nawton Tennis Courts	Seddon Park	Wade Lane Reserve
New Memorial Park	Smyth's Plantation	Waikato Stadium
Norris Ward Park	Snell Drive Walkway	Waikato Stadium (Fred Jones Park)
Northern City Entrance Way	Sonning Esplanade	Waitawhiriwhiri Esplanade
Northolt Park	St Andrews Golf Course	Waiwhakareke Natural Heritage Park
O'Connell Walk	St Andrews Park	Waiwherowhero Park
Old Farm Road Reserve	St Peters Park	Wake Park
Olwyn Green	Steele Park	Whatukoruru Reserve
Onukutara Park	Storey Avenue - Jamieson Free Kindy	Willoughby Park
Palmerston Street Reserve	Swarbrick Park	Wiltshire Drive Reserve
Parana Park	Swarbrick Landing	Yendell Park
Patricia Avenue Plantation	Sylvester Esplanade	
Peacockes Road Esplanade	Symmington Estate	
Pembroke Park	Taitua Arboretum	
Pountney Park	Tauhara Park	
Pine Beach	Tawa Park	

Hamilton City Council BYLAWS

Schedule B: Restricted Areas

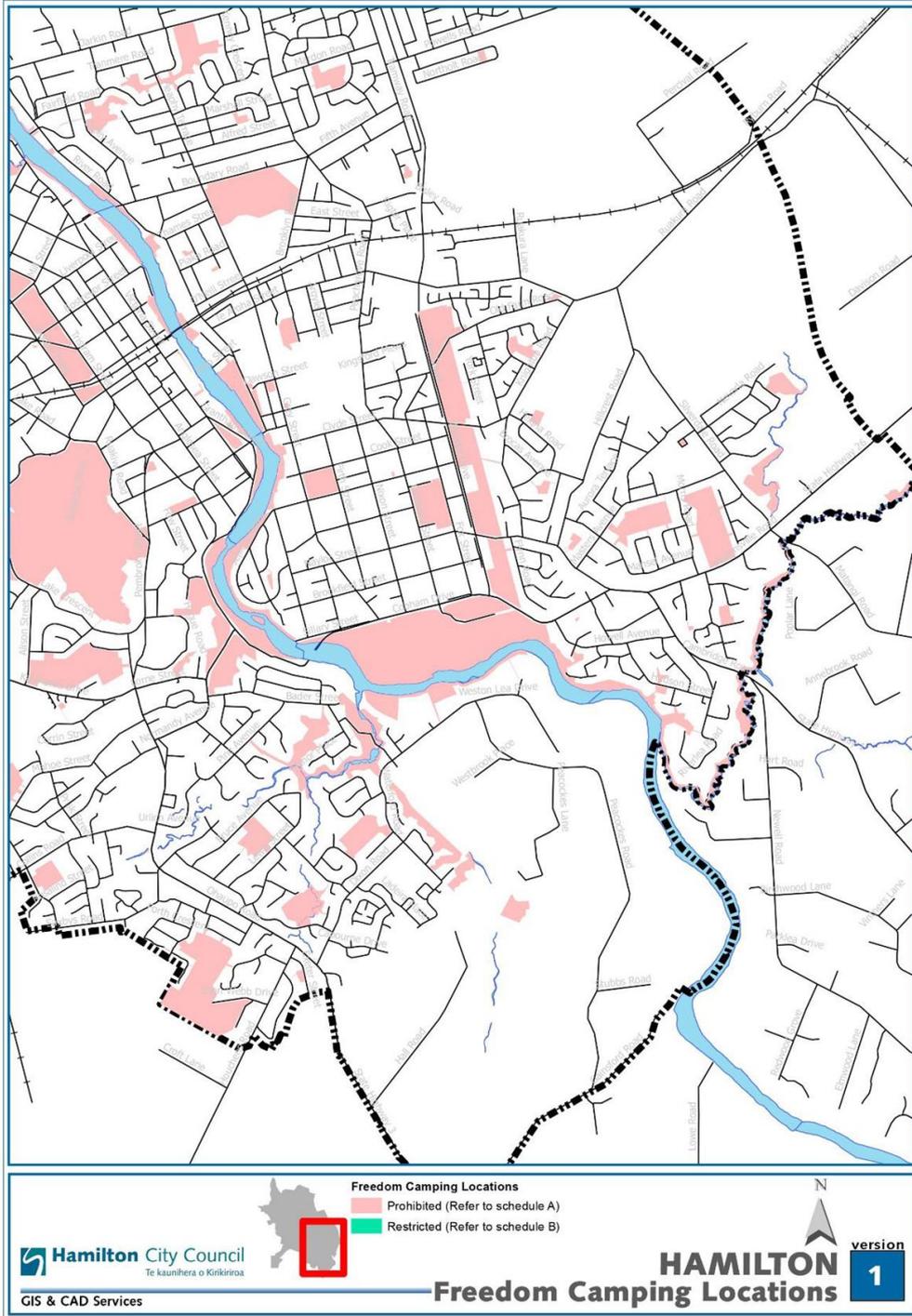
Parks where Restricted Freedom Camping is permitted in self-contained vehicle displaying a NZS5465:2001 Self-Containment Warrant when abiding by the following restrictions.

Car Park attached to:	Restrictions
Porritt Stadium	<ol style="list-style-type: none"> 1. <i>a maximum of six motor caravans be permitted to park there at any one time</i> 2. <i>individual motor caravans cannot be parked there for more than 3 nights in any one month</i> <ul style="list-style-type: none"> • <i>the car Park is available for overnight parking only between 5pm and 9am each day.</i>

Hamilton City Council BYLAWS

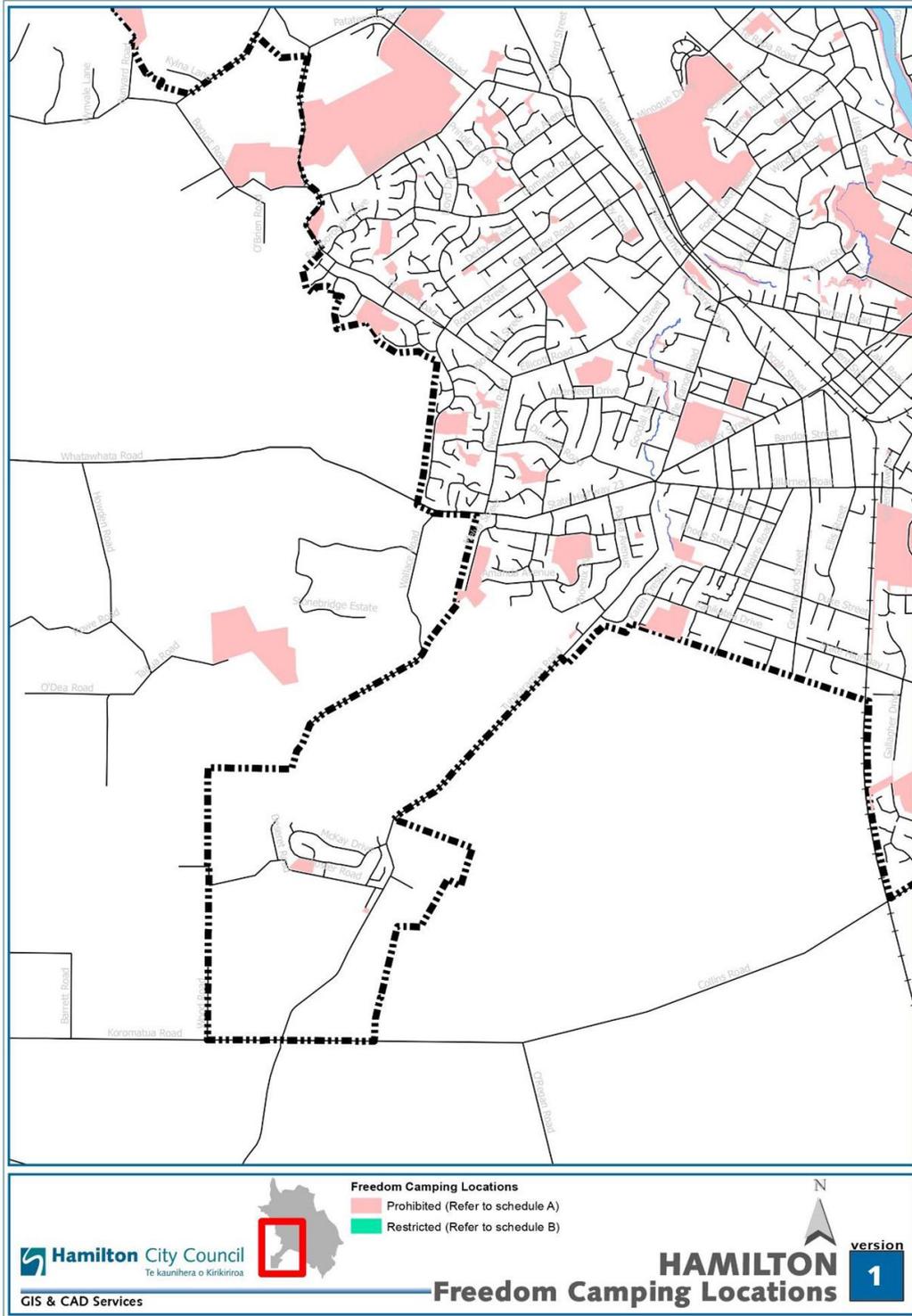
Schedule C: Freedom Camping Locations

Parks in south east Hamilton where freedom camping is prohibited or restricted.



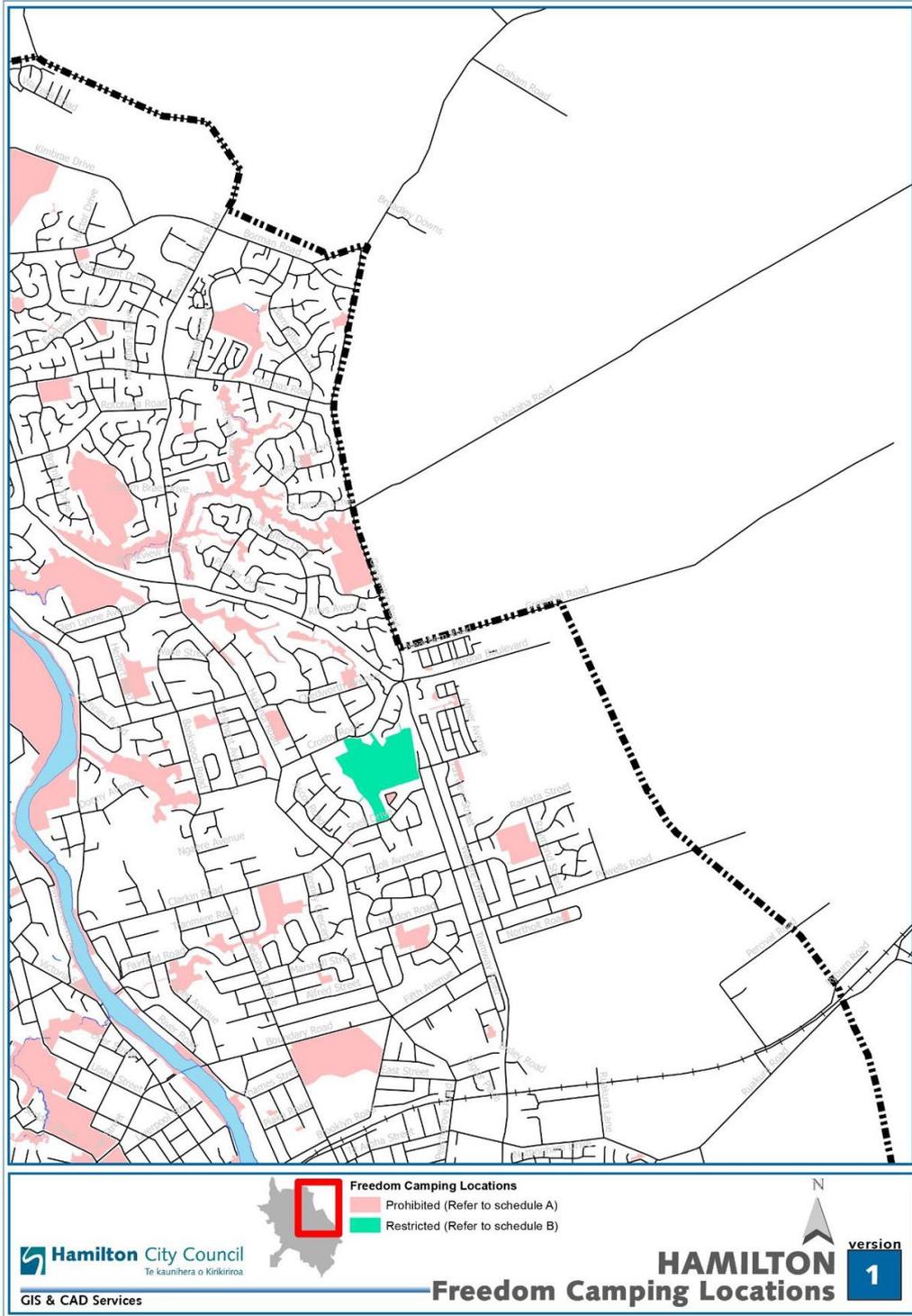
Hamilton City Council BYLAWS

Parks in south west Hamilton where freedom camping is prohibited or restricted.



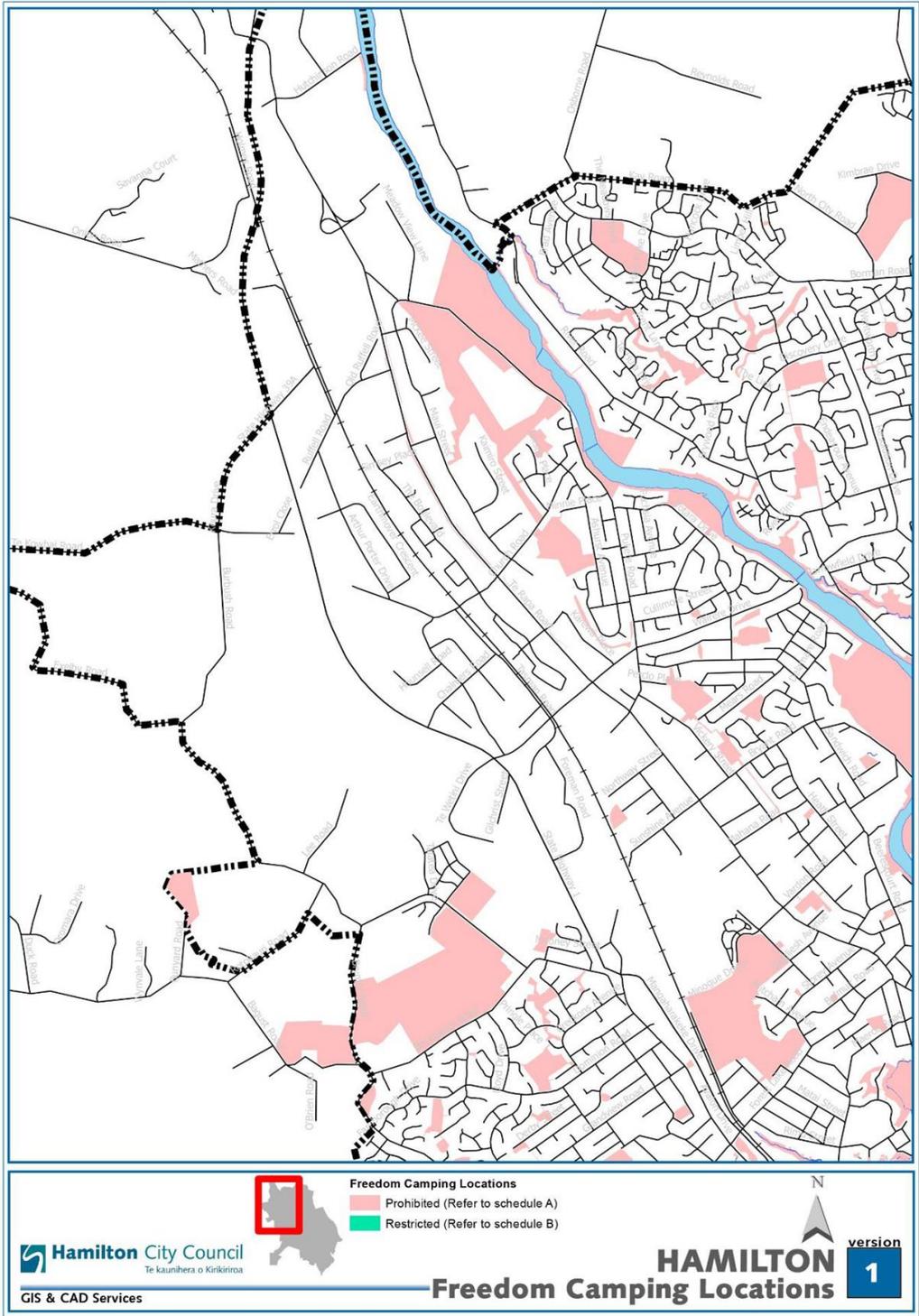
Hamilton City Council BYLAWS

Parks in north east Hamilton where freedom camping is prohibited or restricted.



Hamilton City Council BYLAWS

Parks in north west Hamilton where freedom camping is prohibited or restricted.



Council Report

Item 16

Committee: Community, Services and Environment Committee

Date: 14 May 2019

Author: Jamie Sirl

Authoriser: Lance Vervoort

Position: Planner

Position: General Manager Community

Report Name: HCC's Draft 1 Submission to the Department of Conservation's Proposal to Revoke Certain Delegations to Territorial Authorities Under the Reserves Act 1977

Report Status	<i>Open</i>
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Purpose

1. To seek approval of HCC's **Draft 1** submission to the Department of Conservation's Proposal to Revoke Certain Delegations to Territorial Authorities Under the Reserves Act 1977.
2. **Draft 1** is attached to this report.

Staff Recommendation

That the Community, Services and Environment Committee:

- a) receives the report.
- b) approves HCC's **Draft 1** submission to the Department of Conservation's proposal to revoke certain delegations to Territorial Authorities under the Reserves Act 1977.
- c) notes that the approved submission will be sent to the Department of Conservation by the 16 May 2019 submission closing date.

Executive Summary

3. The Department of Conservation (DOC) is currently consulting on a proposal to revoke certain delegations to Territorial Authorities (TAs) under the Reserves Act 1977.
4. A draft Council submission has been prepared (**Draft 1** - refer Attachment 1).
5. **Draft 1** opposes the proposed revocation of current delegations on the basis that TAs should be enabled to make the decisions on the use and management of local parks.
6. The submission notes that revoking current delegations would result in an inefficient process and a significant administrative burden.
7. As the position taken in **Draft 1** is similar to that of the [joint submission](#) by the Local Authority Property Association (LAPA) and LGNZ, HCC is supportive of this submission.
8. Staff consider the matters in this report have a low level of significance and that the recommendations comply with the Council's legal requirements.

Background

9. DOC is currently consulting on a proposal to revoke certain delegations to TAs under the Reserves Act 1977, with submissions closing on 16 May 2019.
10. In June 2013, the Minister of Conservation delegated certain powers under the Reserves Act 1977 (the 2013 delegations) to TAs.
11. Over the past year or so there have been instances where TAs have relied on the delegations to exercise the prior consent role of the Minister in circumstances where they have also made the initial decision to grant the instrument or activity applied for.
12. In a recent Court of Appeal decision (Opua Coastal Preservation Inc. versus Far North District Council), the Court considered a delegation of the Minister's prior consent role under Section 48 of the Reserves Act 1977 to be "highly unusual".
13. The Court commented that it could be argued that it replaced a two-step process involving two separate decision-makers (the Council and the Minister) with a single-step process and a single decision-maker.
14. The Court noted that the effect of the delegation was that the Council made both decisions contemplated by Section 48(1)(f) of the Reserves Act 1977 and observed that *"It might be thought that in these circumstances any difference of view between the two decision-makers is unlikely"*.
15. The Court did not rule on the legality of the delegation as the Appellant had not pursued the matter. Nevertheless, it seems that had the lawfulness of the delegation been an issue, the Court would have ruled it to be unlawful.
16. In light of the above, DOC has undertaken a review of the 2013 delegations. They state that it appears some are potentially unlawful and would put councils in a position of conflict of interest.
17. The Minister of Conservation is considering a proposal whether to revoke certain delegations and has requested that DOC seek feedback prior to the Minister making a decision.
18. HCC has developed a draft submission (attached) that opposes the proposed revocation of current delegations on the basis that TAs should be enabled to make the decisions on the use and management of local parks.
19. **Draft 1** notes that revoking current delegations may result in an inefficient process and a significant administrative burden on HCC and DOC.
20. As the position taken in **Draft 1** is similar to that of the joint submission by the Local Authority Property Association (LAPA) and LGNZ, HCC is supportive of this submission.
21. HCC's final submission will be sent to DOC by the 16 May 2019 submission closing date following consideration and approval at the 14 May 2019 Community Services and Environment Committee meeting.

Financial Considerations

22. The total staff cost to develop the submission was approximately \$1,000.

Legal and Policy Considerations

23. Staff confirm that the recommendations in this report comply with the Council's legal and policy requirements.

Cultural Considerations

24. There are no known cultural considerations identified by staff or Elected Members.

Sustainability Considerations

25. There is no known impact on the Sustainability Principles.

Risks

26. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy

27. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.

28. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments

Attachment 1 - Draft Council Submission .

DRAFT 1



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Submission by

Hamilton City Council

Proposal to Revoke Certain Delegations to Territorial Authorities Under the Reserves Act 1977

14 May 2019

1.0 INTRODUCTION

- 1.1 Hamilton City Council (HCC) welcomes the opportunity to make a submission to the Department of Conservation (DOC) on its 'Proposal to Revoke Certain Delegations to Territorial Authorities Under the Reserves Act 1977'.
- 1.2 HCC is opposed in part to the proposal, particularly where it applies to land HCC has declared and/or classified as reserve as opposed to crown-derived reserve land administered by HCC.
- 1.3 This submission outlines the context for HCC in terms of the administration and management of Hamilton's reserves that the proposed revocation of delegations would result in.
- 1.4 This submission supports the position taken by the Local Authority Property Association (LAPA) and Local Government New Zealand (LGNZ) in their joint submission to DOC's proposal to revoke certain delegations to Territorial Authorities (TAs) under the Reserves Act 1977.

2.0 KEY MESSAGES

- 2.1 HCC is responsible for administration and management of a parks and open space network that includes around 200 parks that are held under the Reserves Act 1977. In addition to this, HCC is responsible for the management of a significant number of local purpose reserves. Revoking current delegations to TAs, particularly in regard to sections 14, 24, 41, 48, 53, 54, and 55, would have a significant impact on how HCC currently administers the reserves under its control.
- 2.2 HCC currently has over 100 community group leases and licence agreements, with on average the need to revise or renew at least one each month. Agreements for easements or licenses for activities such as utilities including internet service cables to enable use of community buildings are in addition to this. Leases, licences and easements require approval from the Administering Body, and consent of the Minister. If the current delegations to TAs, particularly those relating to sections 48 and 54, are revoked, the result will be that HCC will need to seek consent from DOC on operational matters that in most cases are very minor and can appropriately be dealt with at a local level.
- 2.3 HCC has a suite of 18 reserve management plans developed following the process outlined in the Act. These management plans are continuously being reviewed and updated to reflect current HCC and community aspirations relating to the development and management of the city's reserves.
- 2.4 HCC has multiple staff responsible for administration of the above processes.

- 2.5 HCC's position is that the current delegations allows for HCC to effectively and appropriately manage reserve land in the best interests of Hamilton's residents and the wider community.
- 2.6 In the event that the current delegations are revoked, the capacity of HCC (and particularly DOC) needs to be considered to ensure revoking the delegations does not result in time and cost inefficiencies in reviewing proposals and providing timely responses.

3.0 SUPPORT FOR LAPA/LGNZ JOINT SUBMISSION

- 3.1 HCC supports the position taken by LAPA and LGNZ in their joint submission to DOC's proposal to revoke certain delegations to TAs under the Reserves Act 1977.
- 3.2 Their submission notes that *"the case in question (Opua Coastal Preservation Society versus Far North District Council) is far from typical and should not invoke a wide-reaching response based on one complex set of circumstances"*.
- 3.3 In particular, HCC supports the following key points from the LAPA/LGNZ joint submission:
- *"The removal of the delegations would be a backward step for local communities. The more difficult it becomes for local authorities to make local decisions on reserve land, the less local authorities will want to declare land to be reserve. Some local authorities may consider it more expedient to simply hand Crown-derived reserves back to DOC, whether or not it is required for reserve purposes (in which case it would still have Reserves Act protection).*
 - *Our preference is that DOC focuses on improving guidance available to local authorities. We are aware a review of the Reserves Act Guide 2004 has been pending for several years. Local government has offered to be part of the review of the Guide but to our knowledge, no meaningful progress has been made.*
 - *LGNZ and LAPA remain committed to working with DOC on this issue and more widely on the promulgation of new Guidelines and (in our view) long overdue reform of the Reserves Act"*.

4.0 FURTHER INFORMATION

- 4.1 Should the Department of Conservation require clarification of the above points, or additional information, please contact Jamie Sirl (Senior Planner, Business and Planning) on 07 929 2714, email jamie.sirl@hcc.govt.nz in the first instance.

Yours faithfully

Richard Briggs
CHIEF EXECUTIVE

Council Report

Committee:	Community, Services and Environment Committee	Date:	14 May 2019
Author:	Sandra Murray	Authoriser:	Jen Baird
Position:	Consultant	Position:	General Manager City Growth
Report Name:	Class 4 Gambling Venue Policy Review		

Report Status	<i>Open</i>
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Purpose

- To seek the Community, Services and Environment Committee's decision on whether to retain the Council's existing Class 4 Gambling Venue Policy or approve the proposed Statement of Proposal to consult the community on two policy positions.

Staff Recommendation *(Recommendation to Council)*

That the Community, Services and Environment Committee:

- receives the report and;
 - Option A** – recommends the Council approves the retention of the existing Class 4 Gambling Venue Policy unamended and schedule the next review date for the existing policy of May 2021.
- Or
- Option B** - approves the proposed Statement of Proposal (SOP) (Attachment 1) and the consultation period of 17 May to 17 June 2019 in relation to the Class 4 Gambling Venue Policy.

Executive Summary

- The Gambling Act 2003 (the Act) allows for growth of gambling to be controlled through councils.
- The Act requires councils to have a Class 4 Gambling Venue Policy (Class 4 Policy) (s101(1) the Act).
- A Class 4 Policy must specify whether new venues may be established and where they may be located, if venues can relocate, how many machines they may have, and what the primary activity of the venue must be.
- The existing Class 4 Policy (see Attachment 3) is a 'sinking lid' Class 4 Policy allowing for only limited relocations and mergers.
- The existing Class 4 Policy was originally adopted in September 2016 and reviewed in May 2018. Its review date is September 2019. At the time of adoption, the Elected Members

- confirmed the September 2019 review date on the basis that new statistical data would be available from StatsNZ.
7. The Census 2018 statistics were expected to provide additional insights into community impacts of the existing Class 4 Policy including a revised deprivation index.
 8. Staff have not received the expected data and there is no timeframe provided from StatsNZ.
 9. Since the [Council resolution of 24 May 2018](#) to retain the existing policy, a Hamilton gaming venue has relocated while legally retaining its gambling machine licence.
 10. Additional analysis has been undertaken regarding funding for community groups, identifying that:
 - a) funding is not exclusive to funding from Class 4 gambling venues; and
 - b) the adoption of any policy cannot retrospectively close a Class 4 venue and venues continue to provide 40% of gambling profits to the community; and
 - c) funding is unlikely to decrease in the short to medium term as a result of the proposed policy changes.
 11. **Option A** - As the Council reviewed the existing Class 4 Policy in May 2018, the Council has the option to retain the existing Policy without consultation. If the existing policy is retained, the next review date will be scheduled for May 2021.
 12. **Option B** - The Council also has the option to get feedback from the community on a different policy position. In accordance with s102 of the Act, the adoption of a new or amended Class 4 Policy would entail:
 - using the special consultative procedure (SCP) under s83 of the Local Government Act 202 (LGA) meaning that the Council is legislatively required to consult for a minimum consultation period of one month; and
 - providing the opportunity for submitters to present their views in a spoken form in August 2019; and
 - presenting a deliberations report to the Council on 17 September 2019 for a decision.
 13. The Statement of Proposal (SOP) (see Attachment 1) outlines two options for feedback from the community:
 - Adopt the proposed Class 4 Policy, with no relocations or mergers permitted (see Attachment 2).
 - Retain the existing Class 4 Policy, with sinking lid on venues and machines as well as limited relocations and mergers permitted (see Attachment 3).
 14. Under Option B, the scheduled review date for any policy adopted will be September 2022.
 15. The recommendation presented complies with the Council's legal requirements.

Background

16. The Act requires all councils to have a Class 4 Policy (s101(1), the Act).
17. Under s101(4) of the Act, a Class 4 Policy:
 - must specify whether or not Class 4 venues may be established and, if so, where they may be located; and
 - may specify any restrictions on the maximum number of gaming machines that may be operated at a Class 4 venue; and
 - may include a relocation policy.

18. Under s101(4) of the Act, in determining the Class 4 Policy, the Council may have regard to any relevant matters, including:
- the characteristics of the district and parts of the district;
 - the location of kindergartens, early childhood centres, schools, places of worship, and other community facilities;
 - the number of gaming machines that should be permitted to operate at any venue or class of venue;
 - the cumulative effects of additional opportunities for gambling in the district;
 - how close any venue should be permitted to be to any other venue;
 - what the primary activity at any venue should be.
19. For venues operated by clubs, a Class 4 Policy must also include statements on:
- a) whether to allow existing club venues to increase the number of machines, up to a maximum of 18 machines; and
 - b) how many machines will be allowed (up to a maximum of 30), when two club venues merge into one venue.
20. In both cases, the Council is required to give consent before the club may seek permission from the Minister of Internal Affairs, who makes a final decision.
21. The Council assesses any venue consent applications for a new venue against a Class 4 Policy.
22. The Department of Internal Affairs (DIA) is responsible for determining new venue licences upon receipt of a completed application form, which must include a venue consent provided by the Council:

The Council's Role	Department of Internal Affairs' Role
<ul style="list-style-type: none"> • Determine New Venue Consents (location and machines by applying the Class 4 Policy) • Provide New Venue Consents 	<ul style="list-style-type: none"> • Regulate Existing Venues • Issue/Renew Venue Licences (upon receipt of application which includes Council's venue consent)

Discussion and Options

23. In approving a Class 4 Policy, the Council must have regard to the social impact of gambling within Hamilton (s101(2), the Act). The social impact will be considered by the Council given the following:
- the Elected Members being representative of the community;
 - written and verbal feedback received during the submission period by the community.

Hamilton Statistics

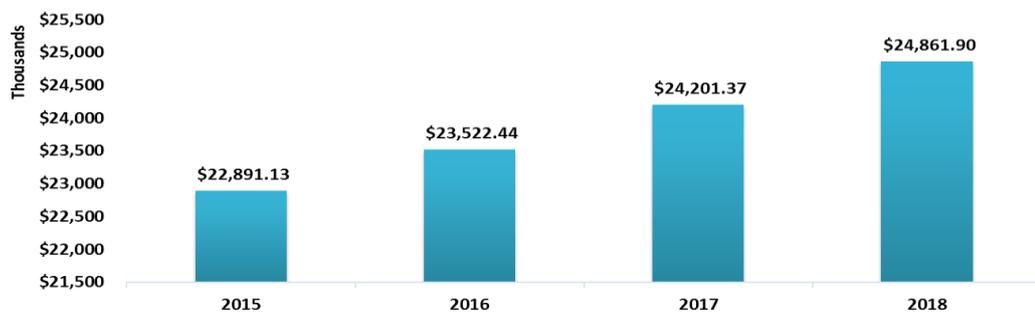
24. Data from the DIA shows:
- from year end Dec-17 to year end Dec-18, gross machine profit¹ (GMP) from Hamilton gaming machines increased by \$660,531 or by 2.7%²; and

¹ The money lost on gaming machines is called the gross machine profit (GMP). It is the amount wagered, less the amount paid back as prizes.

² Department of Internal Affairs statistics ([https://www.dia.govt.nz/diawebsite.nsf/Files/Gambling-Statistics/\\$file/GMP-quarterly-Dashboard-Dec-2018.xlsx](https://www.dia.govt.nz/diawebsite.nsf/Files/Gambling-Statistics/$file/GMP-quarterly-Dashboard-Dec-2018.xlsx))

- from December-2018, compared to last quarter, Hamilton has increased the number of gaming machines by 4.43% or by 182; and
- the number of venues has not changed²; and
- GMP per gaming machine in Hamilton increased by \$3,585 since Mar-2015, which translates to \$15,062 in Dec-2018 or a 31.2% increase².

GMP per year (of which 40% is distributed to community groups)



25. There has not been a decline in gaming machine numbers or GMP under the Council's existing 'sinking lid' policy.
26. Additional analysis on the existing policy indicates that a reduction in the number of venues or number of machines is unlikely to result in a reduction in funding available to community groups.
27. There has been an increase in per machine GMP in both Hamilton City (2.7%) and nationally (3.1%) from 2017 to 2018.
28. Over the same period, total numbers of venues and gaming machines have decreased nationally, while number of venues has held steady in Hamilton.
29. In the past year, one gaming machine venue has changed location, and was able to continue to operate under its licence despite the 'sinking-lid' intention of the current policy.
30. This indicates that a slow decline in numbers of venues as a result of a 'sinking-lid' policy is likely to be matched by a gradual increase in per machine GMP. This is expected to maintain a relatively stable generation of community funding (which remains at least 40% of total GMP).
31. In the long term, it is anticipated that government initiatives will provide new opportunities for community group funding.

Harm

32. Harm is defined under s4 of the Act and means harm or distress of any kind arising from, or caused or exacerbated by, a person's gambling and includes personal, social, or economic harm suffered:
 - by the person; or
 - the person's spouse, partner, family, whanau, or wider community; or
 - in the workplace; or
 - by society at large.
33. The definition is broad as it includes personal, social and economic harm. Harm is also not confined to an individual; others can suffer harm as a result of a person's gambling.

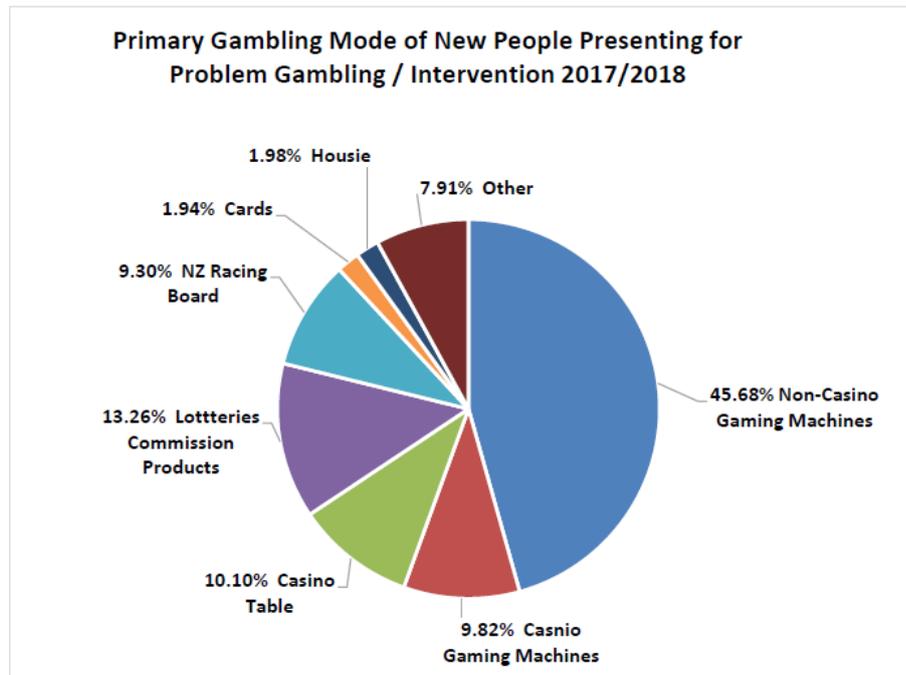
Problem Gambling Statistics

34. The category of gambler and meaning are discussed throughout the [Health Promotion Agency Gambling Report – Results from the 2016 Health and Lifestyles Survey \(February 2018\)](#) report (the **HPA Report**) and the Ministry’s [Gambling and Problem Gambling: Results of the 2011/12 New Zealand Health Survey](#) report (the **Health Survey Report**). The categories are summarised and outlined in the table below:

Category	Meaning
Recreational/non-problem gamblers	People who are gambling recreationally and are experiencing no self-reported harm.
Low-risk gamblers	People who may be experiencing some degree of harm or negative consequences from their gambling. For example, they may very occasionally spend over their limit or feel guilty about their gambling.
Moderate-risk gambler	People who are likely to be experiencing some harm leading to negative consequences. For example, they may sometimes spend more than they can afford, lose track of time or feel guilty about their gambling.
Problem gambler	Problem gamblers gamble with negative consequences and a possible loss of control. For example, they may often spend over their limit, gamble to win back money and feel stressed about their gambling.

35. The National Gambling Study Wave 4 (2015) Report No. 6, undertaken by Auckland University of Technology (AUT) on behalf of the Ministry of Health (the Ministry), highlights 0.2% of participants were problem gamblers, 1.8% were moderate-risk gamblers, 4.6% were low-risk gamblers and 68% were non-problem gamblers.
36. Records are kept by the Ministry of the number of people who seek help from problem gambling. For Hamilton in the period July 2017 to June 2018, the number of new clients assisted were 103 people with 202 clients assisted in total³. These have been the lowest reported figures since 2006.
37. For the 2017/2018 financial year, 45.68% of new clients who sought help cited non-casino gaming machines as their primary gambling mode; 9.82% cited casino gaming machines, making the gaming machine total 55.5%.³

³ Gaming Machine Gambling Statistics and Research Paper – Information for Territorial Authorities; Paper prepared by Jarrod True and Martin Cheer; Updated April 2019



Source: Ministry of Health Website http://www.health.govt.nz/our-work/preventative-health-wellness/problem-gambling/service-user-data/intervention-client-data#total_assisted.

Gambling harm vs other health states

38. The Ministry contracted Central Queensland University and AUT to provide the [Measuring the Burden of Gambling Harm in New Zealand \(2017\)](#) report which highlights the harm caused from gambling compared to other health states. The report outlines that gambling annually generates more ongoing harm in terms of years of healthy life lost than other key health conditions as highlighted in the graph below (refer to page 187 of the report).

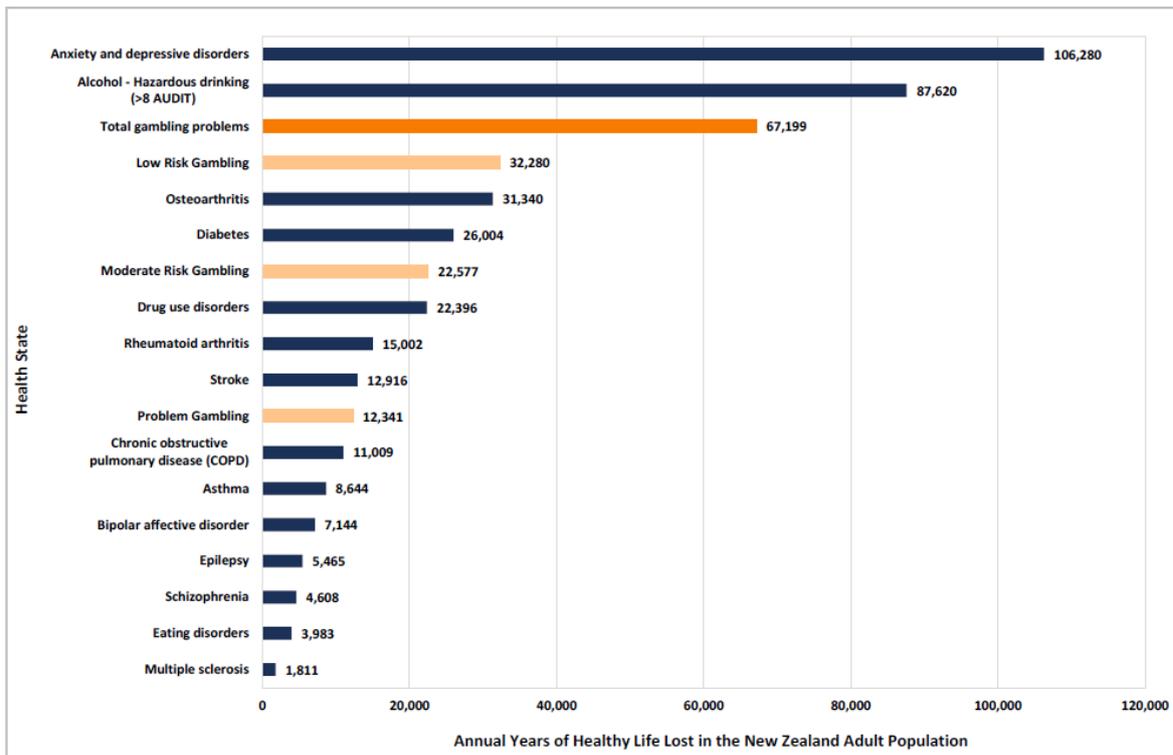


Figure 18. QALY₁ in the New Zealand adult population - gambling problems versus other health states

National gambling goal/strategy

39. Although there is no national goal or strategy for gambling such as the Smoke-Free Aotearoa 2025, the Act (under s317) requires the development of an integrated problem gambling strategy focused on public health. The Act states that the strategy must include:
- measures to promote public health by preventing and minimising the harm from gambling;
 - services to treat and assist problem gambling and its effect on families/whanau;
 - independent scientific research associated with gambling;
 - evaluation.
40. As of 1 July 2016, the Ministry’s work in this area is guided by its [Strategy to Prevent and Minimise Gambling Harm 2016/17 to 2018/19](#) (the Ministry’s Strategy), which sets out a high-level framework to guide the structure, delivery and direction of Ministry-funded problem gambling services and activities.

Class 4 vs other gambling

41. The DIA gambling expenditure statistics show the amount lost by gamblers (operators’ profits) for the four main types of gambling activity between the financial years ending 2010-2018 and as provided in the figure below:
- TAB racing and sports betting
 - New Zealand Lotteries products
 - gaming machines outside casinos (i.e. Class 4 gaming machines)
 - casino gambling.

More information can be found on DIA’s website [here](#).



42. Compared to the other three main gambling activities, Class 4 accounts for the significant contribution to losses by gamblers for every year in the period reported.

Option A – Retain existing policy

43. The following table outlines advantages and disadvantages of retaining the existing policy:

Retain status quo – existing ‘sinking lid’ policy adopted Sept 2016	
Overview	Sinking lid on venues and machines allowing for only limited relocation and mergers.
Key Elements	<p>Relocations (Clauses 4-7 and 12)</p> <ul style="list-style-type: none"> • Outside of a gambling area into a gambling area. • Within a gambling area if the: <ul style="list-style-type: none"> ○ venue is physically incapable of being reused for the purpose of the venue ○ landlord refuses to renew a lease-building deemed earthquake-prone, dangerous or insanitary. • Further relocation restrictions in relation to: <ul style="list-style-type: none"> ○ other venues ○ the Casino ○ Schools/Early Childhood Centres ○ Residential/Special Character/Community Facilities Zones <p><i>Example 1: A venue outside of a gambling area can currently relocate to anywhere within a gambling area (subject to relocation restrictions above e.g. cannot be within 100 metres of a residential zone).</i></p> <p><i>Example 2: If a landlord increases the rent of a venue site, a venue will not be able to relocate.</i></p> <p><i>Example 3: If a venue site inside of a gambling area is destroyed due to a fire it will be allowed to relocate within 50 metres of another venue (subject to relocation restrictions above e.g. cannot be within 100 metres of a residential zone).</i></p> <p><i>Example 4: A venue outside of a gambling area will not be allowed to relocate next to another venue even if it is within a gambling area.</i></p> <p>Club Mergers (Clauses 4a and 9)</p> <ul style="list-style-type: none"> • Permitted for a combined venue within the gambling area. • Max of lesser: <ul style="list-style-type: none"> ○ 24 machines ○ sum of machines previously operated by each club. <p><i>Example: two clubs with nine (9) machines each are currently allowed 18 machines at a new combined club</i></p>
Costs (future)	Nil
Advantages	Disadvantages
<ol style="list-style-type: none"> 1. Policy continues to be effective upon resolving to receive the report as no amendments made to the existing policy. 2. No further costs or staff resourcing as the policy is already in place. 3. Restrictions around relocation including proximity to sensitive sites already in the existing policy. 4. Gaming venues and gaming machine numbers cannot increase under the 	<ol style="list-style-type: none"> 1. Does not give the community opportunity to be consulted on an alternative policy position. 2. Corporate societies may not feel incentivised to cease gaming operations given they will not be able to get a new venue consent.

<p>existing policy.</p> <p>5. Enables the collecting of statistical data over three-year period to ensure an informed decision understanding how effective the existing policy has been.</p> <p>6. Community funding still possible from corporate societies until all venues are permanently closed under the existing policy.</p> <p>7. Corporate societies can relocate machines when a specific event occurs outside their control (e.g. landlord will not renew lease, building is deemed insanitary) under the existing policy.</p> <p>8. Relocations and mergers may allow for more productive use of land by reducing barriers to venues from freeing up prime land/leases under the existing policy.</p> <p>9. Opportunity to consider the Waikato DHB's 2018 October position statement (the current position statement was produced in Nov 2015 and the Waikato DHB review these statements every three years) prior to scheduled policy review.</p>	
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44. Under option A, the scheduled review date for the policy will be May 2021.

Option B - Consult the community on existing and new policy

45. The Council may choose to consult the community as per the attached Statement of Proposal (SOP).

46. The SOP outlines two options for consultation:

- Adopt the proposed Class 4 Policy, with no relocations or mergers permitted;
- Retain the Council's existing Class 4 Policy, with limited relocations and mergers permitted.

47. In addition to the outline of the existing policy above (paragraph 44), the following table outlines advantages and disadvantages on adopting a sinking lid policy:

Adoption of new 'sinking lid' policy for consultation – no relocations or mergers	
Overview	Sinking lid on venues and machines with <u>no</u> relocations or mergers permitted.
Consultation period	17 May – 17 June 2019
Key Elements	<p>Relocations</p> <ul style="list-style-type: none"> • No relocations permitted. <p><i>Example: A venue site that is destroyed due to a fire will not be permitted to relocate to another venue site.</i></p> <p>Club Mergers</p> <ul style="list-style-type: none"> • No club mergers permitted <p><i>Example: A club that is destroyed due to a fire will not be permitted to merge its gambling operations with another club</i></p>

Costs (future)	Nil
Advantages	Disadvantages
<ol style="list-style-type: none"> 1. Provides the community opportunity to be consulted on an alternative policy position. 2. Gaming venues and gaming machine numbers cannot increase in proposed policy. 3. Community funding still available from corporate societies in proposed policy until all venues are permanently closed. 	<ol style="list-style-type: none"> 1. Further staff resourcing and costs (approximately \$7000-\$17,000). The opportunity for statistical data over a three-year period for the existing policy adopted in September 2016 to understand its effectiveness will be lost if adopted. 2. Corporate societies may not feel incentivised to close venues given they will not be able to get a new venue consent. 3. No relocations in the proposed policy will deny any opportunity for more productive use of land by reducing barriers to venues from freeing up prime land/leases. 4. Corporate societies will not be able to relocate machines when an event occurs outside their control in the proposed policy (e.g. building is deemed insanitary).

48. Under Option B, the scheduled review date for any policy adopted will be September 2022.

Financial Considerations

49. The preparation and presentation of this report is a regular activity funded through the 10-Year Plan.
50. The approximate cost for the preparation and presentation of this report is \$3,000 (staff time).

Legal and Policy Considerations

51. Staff confirm that the recommendation in the report complies with the Council's legal and policy requirements. Any relevant legislation and provisions within have been detailed throughout the report in the relevant sections to provide context.

Cultural Considerations

52. Cultural considerations of any potential change to the policy will be addressed with organisations representing Maaori in Hamilton during the consultation process.

Risks

53. As the existing Class 4 Policy is not legislatively required to be reviewed until September 2019, there are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy

Significance

54. Given the statutory requirement to consult only if the Council decides to approve a new Class 4 Policy or amend the existing Class 4 Policy, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.

Engagement

55. The Council must consult and in accordance with the Act if the proposed Class 4 Policy is approved for consultation. The statutory requirements include:
- a requirement to give notice to each corporate society that holds a Class 4 venue licence for a venue and organisations representing Maori in Hamilton (s102, the Act);
 - a requirement to follow the SCP process, which includes a minimum consultation period of one month, a Statement of Proposal (SOP) and the opportunity for submitters to present their views in a spoken form to the Council (s102, the Act; s83, LGA).
56. The proposed consultation approach to meet the legislative requirements will be through:
- submissions received via the Council's online 'Have your Say' forum for one (1) month (between 17 May and 17 June 2019); and
 - letters/emails to corporate societies that hold a Class 4 venue licence and organisations representing Maaori in Hamilton City providing them notice of the proposed Class 4 Policy and inviting them to participate; and
 - an opportunity for submitters to present their views in a spoken form at the meeting of the Regulatory and Hearings Committee on 20 August 2019.

Attachments

Attachment 1 - Draft Class 4 Gambling Venue Policy - Statement of Proposal

Attachment 2 - Proposed Class 4 Gambling Venue Policy

Attachment 3 - Existing Class 4 Gambling Venue Policy .

Hamilton City Class 4 Gambling Venue Policy



Item 17

Attachment 1

STATEMENT OF PROPOSAL

Hamilton City Council (the Council) is seeking feedback on the proposed Class 4 Gambling Venue Policy (Class 4 Policy).

The proposed Class 4 Policy regulates the location and number of venues and clubs that have gambling machines (venues) within Hamilton.

WHY ARE WE DOING THIS?

The Gambling Act 2003 (the Act) requires the Council to have a Class 4 Policy. The Council has resolved to review its existing Class 4 Policy prior to its scheduled review date (September 2019).

QUICK FACTS

What is the main purpose of the Class 4 Policy?

The Council is required by legislation to create a Class 4 Policy that:

- must specify whether new venues may be established and, if so, where they may be located,
- may specify any restrictions on the maximum number of gaming machines that may be operated at class 4 venues; and
- may include a relocation policy.

How does the Class 4 Policy work?

The Class 4 Policy outlines the process that the Council will follow in relation to an application for a new venue consent.

What venues does the Class 4 Policy apply to?

The Class 4 Policy applies to any application for a new venue consent upon a request to relocate. It does not regulate existing venues that do not wish to change their location.

OPTIONS

In compliance with the LGA, the Council provides two options. If you think the policy should be kept as is, or amended, then the Council would like to know why.

Option A: Adopt the proposed Class 4 Policy

The proposed policy would mean no relocations or mergers are permitted.

Relocations

- No relocations permitted.

Example: A venue site that is destroyed due to a fire will not be permitted to relocate to another venue site.

Club Mergers

- No club mergers permitted

Example: A club that is destroyed due to a fire will not be permitted to merge its gambling operations with another club

Option B: Retain the existing Class 4 Policy

This would mean the existing Council policy position remains in place until it is reviewed (September 2022).

Relocations

- Outside of a non-permitted gambling area into a permitted gambling area.
- Within a permitted gambling area if the:
 - venue is physically incapable of being reused for the purpose of the venue
 - landlord refuses to renew a lease-building deemed earthquake-prone, dangerous or insanitary.
- Further relocation restrictions in relation to:
 - other venues
 - the Casino
 - Schools/Early Childhood Centres
 - Residential/Special Character/Community Facilities Zones

Example 1: A venue outside of a gambling area can currently relocate to anywhere within a gambling area (subject to relocation restrictions above e.g. cannot be within 100 metres of a residential zone).

Example 2: If a landlord increases the rent of a venue site, a venue will not be able to relocate.

Example 3: If a venue site inside of a gambling area is destroyed due to a fire it will be allowed to relocate within 50 metres of another venue (subject to relocation restrictions above e.g. cannot be within 100 metres of a residential zone).

Example 4: A venue outside of a gambling area will not be allowed to relocate next to another venue even if it is within a gambling area.

Club Mergers

- Permitted for a combined venue within the gambling area.
- Max of lesser:
 - 24 machines
 - sum of machines previously operated by each club.

Example: two clubs with nine (9) machines each are currently allowed 18 machines at a new combined club

Both Option A and B comply with the legislative requirements under the Gambling Act that requires the Council to adopt a policy on Class 4 Gambling Venues.

meeting, submitters who want to speak to their written submission will be able to do so.

The Council will then consider all the views and make a decision on the Class 4 Gambling Venue Policy in September 2019.

TELL US YOUR THOUGHTS ON THE CLASS 4 POLICY

Before making any final decisions, we'd like to have your input.

How to give feedback:

- Fill out a feedback form online at hamilton.govt.nz/haveyoursay
- Fill out the feedback form included in this Statement of Proposal and send to Hamilton City Council, c/- Strategy Unit, Private Bag 3010, Hamilton 3240.
- Fill out the feedback form and deliver it to the Municipal Building Reception or any branch of Hamilton libraries.

Feedback forms and the proposed Class 4 Policy are available from all Hamilton libraries, and from the Ground Floor reception of the Council's Municipal Building in Civic Square. For any queries please ring 07 838 6699 or email haveyoursay@hcc.govt.nz

Next Steps

Staff will collect and analyse all feedback at the close of the submission period.

The feedback analysis will be presented to the 20 August 2019 meeting of the Regulatory and Hearings Committee. At this

As a representative of a business, organisation or community group:

What is the name of your organisation? _____

What is your role within it? _____

What is the key focus of the organisation? _____

Do you have an office/a base in Hamilton?

- Yes
- No

As an Individual:

4. Can you tell us your age group?

- 16-24
- 25-35
- 36-50
- 51-64
- 65-80
- 80+

5. Which best describes your household?

- Living alone
- Living with others that are not family
- Family or couple with dependants (children or other family)
- Family or couple with no dependants

6. Where do you live?

I am a Hamilton city resident. My suburb is: _____

I live outside Hamilton city:

- Waipa
- Waikato
- Elsewhere in New Zealand
- Overseas

7. Contact Details: (Please print your details clearly)

Name: _____

Organisation (where applicable): _____

Postal Address (incl. City and postcode) _____

Phone: (day) _____ (evening) _____

Email: _____

Please get your feedback to us by 5pm on 17 June 2019

Feedback after this date may not be included in the feedback summary.

Feedback can be:

- Completed online at hamilton.govt.nz/haveyoursay
- Posted to: Freepost 172189, C/- Strategy Unit, Hamilton City Council, Private Bag 3010, Hamilton 3240
- Dropped off to a Council library or the main reception, ground floor of Council (Municipal) Building, Garden Place.

Attachment 1

Item 17

<i>First adopted:</i>	8 March 2004
Revision dates/version:	September 2019 / Revision 9
Next review date:	September 2022
Engagement required:	SCP
Document number:	
Associated documents:	Gambling Act 2003
Sponsor/Group:	City Growth

CLASS 4 GAMBLING VENUE POLICY

Purpose and Scope

1. To control the growth of Class 4 gambling venues.
2. To minimise the harm caused by Class 4 gambling.

Definitions

Term	Means
Venue	A Class 4 gambling venue being a place used to operate class 4 gambling as defined in Section 4 of the Act.
Venue consent	A class 4 gambling venue consent provided by the Council to a society in accordance with this policy and the Act.

Policy

3. To hold a venue consent under this Policy, the primary activity of a venue must be either for:
 - a. the sale of alcohol or, the sale of alcohol and food where the venue is subject to an on licence (but not being a bring-your-own licence) or club licence; or
 - b. the conducting of race and sports betting in standalone, alcohol free New Zealand Racing Board venues under the Racing Act, 2003 subject to compliance with s 33(3) of the Gambling Act 2003.
4. The Council will not grant venue consent for the establishment of any new venues. This also means The Council will not grant venue consent for the relocation of an existing venue.

Monitoring and implementation

5. The implementation of this policy will be monitored by the General Manager City Growth.
6. The policy will be reviewed in response to any issues that may arise, every three years as required under the Act, at the request of Council or in response to changed legislative and statutory requirements (whichever occurs first).

<i>First adopted:</i>	8 March 2004
Revision dates/version:	29 September 2016 / Revision 8
Next review date:	September 2019
Engagement required:	SCP
Document number:	D-2223966
Associated documents:	Gambling Act 2003
Sponsor/Group:	City Growth

CLASS 4 GAMBLING VENUE POLICY

Purpose and Scope

1. To control the growth of Class 4 gambling venues.
2. To minimise the harm caused by Class 4 gambling.

Definitions

Definition	Detail
Adjacent	Allotments sharing one or more common boundaries.
Allotment	<p>a) Any parcel of land under the Land Transfer Act 1952 that is a continuous area and whose boundaries are shown separately on a survey plan, whether or not:-</p> <p>i) the subdivision shown on the survey plan has been allowed, or subdivision approval has been granted, under another Act; or</p> <p>ii) a subdivision consent for the subdivision shown on the survey plan has been granted under this Act; or</p> <p>b) Any parcel of land or building or part of a building that is shown or identified separately:-</p> <p>i). on a survey plan; or</p> <p>ii). on a licence within the meaning of Part I of the Companies Amendment Act 1964; or</p> <p>c) Any unit on a unit plan; or</p> <p>d) Any parcel of land not subject to the Land Transfer Act 1952.</p>
Class 4 gambling venue	A building located on one or more contiguous allotments at which gambling machines are located, or for the purposes of application at which it is proposed that gambling machines be located.
Gambling machine	As defined in the Gambling Act 2003.
Premises	A building in which a Class 4 gambling venue is located.
Private club	In this context, meeting the criteria of operating as a club as defined in Section 65 (3), in the Gambling Act 2003.
Society	A corporate society as defined in the Gambling Act 2003 (including reference to Section 33), which has an operator's licence for Class 4 gambling machines.

Policy

3. To be considered for a venue consent under this Policy, the primary activity of a venue must be either for:
 - a. the sale of alcohol or, the sale of alcohol and food where the venue is subject to an on licence (but not being a bring-your-own licence) or club licence; or
 - b. the conducting of race and sports betting in standalone, alcohol free New Zealand Racing Board venues under the Racing Act, 2003 subject to compliance with s 33(3) of the Gambling Act 2003..
4. Council will not grant consent for the establishment of any new Class 4 gambling venues or machines except in the following circumstance(s):
 - a. Where two or more private clubs merge and consolidate the operation of their Class 4 gambling activities at a single gambling venue that is located within a Gambling Permitted Area (Schedule 1); or
 - b. Relocation from a site within a Gambling Permitted Area to another site within the Gambling Permitted Areas will not be permitted except where:
 - i. Clause 12 applies; or
 - ii. The licensee's landlord has refused to renew the lease of the premises; or
 - iii. The building in which the venue is located is deemed under building legislation to be earthquake-prone, dangerous or insanitary; and
The society undertakes to permanently close an existing Class 4 gambling venue located inside of a Gambling Permitted Area as part of an application for new venue consent and the proposed new Class 4 gambling venue is located within a Gambling Permitted Area (outlined in Schedule 1).
 - c. Where a society undertakes to permanently close an existing Class 4 gambling venue located **outside** of a Gambling Permitted Area as part of an application for a new Venue Consent and the proposed new Class 4 gambling venue is located within a Gambling Permitted Area (outlined in Schedule 1).
5. This relocation policy only applies:
 - a. where the applicant surrenders the existing venue licence (with the Department of Internal Affairs) for the existing venue, and
 - b. the application meets all other provisions of this Policy.

Location restrictions

6. If the proposed gambling venue premises is located **within the Central City** (Map 4, Schedule 1):
 - a. the premises must not be adjacent to any other Class 4 gambling venue or casino; and
 - b. must not be adjacent to any school, or early childhood centre; and
 - c. must not be closer than 100 metres (in a straight line) to any residentially or special character zoned land or community facilities zoned land as outlined in the Hamilton City Proposed District Plan (or resulting Operative District Plan).
7. If the proposed gambling venue premises is located **outside of the Central City** (Maps 1,2,3,5,6,7,8,9, Schedule 1):
 - a. the premises must not be within 50m (in a straight line) of the principal entrance of any other Class 4 gambling venue or casino; and
 - b. must not be adjacent to any school, or early childhood centre; and
 - c. must not be closer than 100 metres (in a straight line) to any residentially or special character zoned land or community facilities zoned land as outlined in the Hamilton City Proposed District Plan (or resulting Operative District Plan).

Number of machines

8. On the relocation of a Class 4 gambling venue, the maximum number of machines permitted to operate at the new Class 4 gambling venue at the time when the new Class 4 gambling venue licence takes effect is the same as the maximum number of gaming machines permitted to operate at the old venue immediately before the licence relating to the old venue is cancelled (as prescribed in Section 97A of the Gambling Act 2003).
9. Two or more private clubs which merge may consolidate the number of gambling machines being operated at the merged private club venue to the lesser of:
 - a. 24 gambling machines or
 - b. the sum of the number of gambling machines previously operated by each private club individually.

Application and fees

10. Applications for a Venue Consent must be made on the approved form.
11. Application fees and charges will be set annually through the Annual Plan (fees schedule) process.

Exemptions from meeting parts of the Policy

12. Where a legally established venue is required to apply for a venue consent at a new site because its existing site has been rendered physically incapable of being reused for the purpose of the venue (meaning a fire, earthquake or similar event), Council will consider the application under clause 6 and 7 of the venue policy for venue consent. The consent shall allow for up to the number of gambling machines the venue was licensed for, immediately prior to the cessation of activity.

SCHEDULE 1 – GAMBLING PERMITTED AREAS

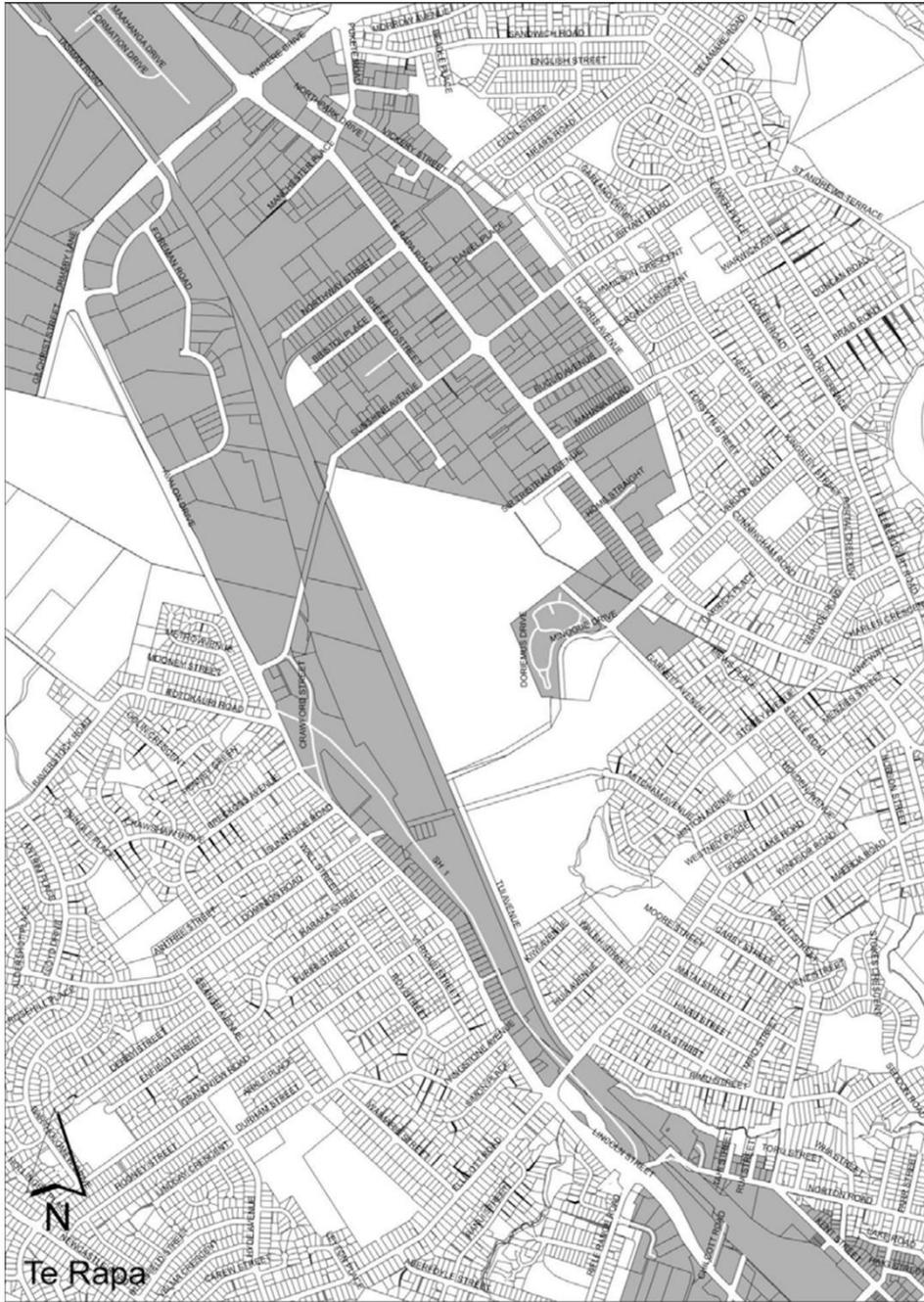
The Gambling Permitted Area is indicated by the grey shaded areas of the following maps:

- Map 1 - Gambling Permitted Area Northern Te Rapa
- Map 2 - Gambling Permitted Area Southern Te Rapa
- Map 3 - Gambling Permitted area Frankton Industrial
- Map 4 - Gambling Permitted Area Central City
- Map 5 - Gambling Permitted Area Hamilton East
- Map 6 - Gambling Permitted Area Frankton Commercial
- Map 7 - Gambling Permitted Area Dinsdale
- Map 8 - Gambling Permitted Area Claudelands
- Map 9 - Gambling Permitted Area –Chartwell

MAP 1
 Gambling Permitted Area, Northern Te Rapa

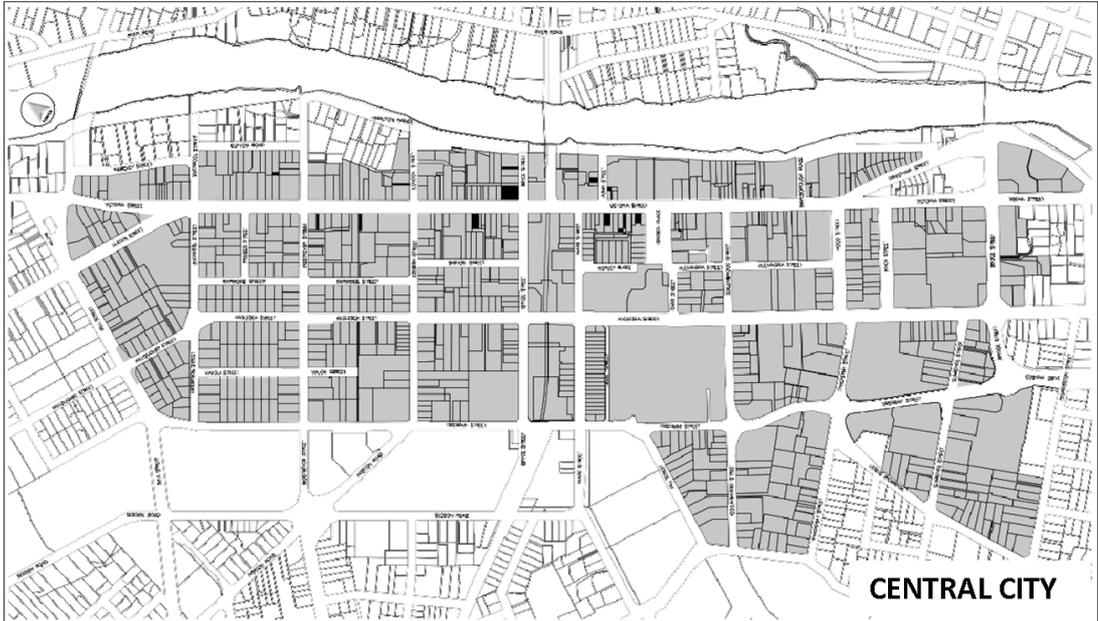


MAP 2
Gambling Permitted Area, Southern Te Rapa





MAP 4
Gambling Permitted Area, Central City



MAP 5
Gambling Permitted Area, Hamilton East



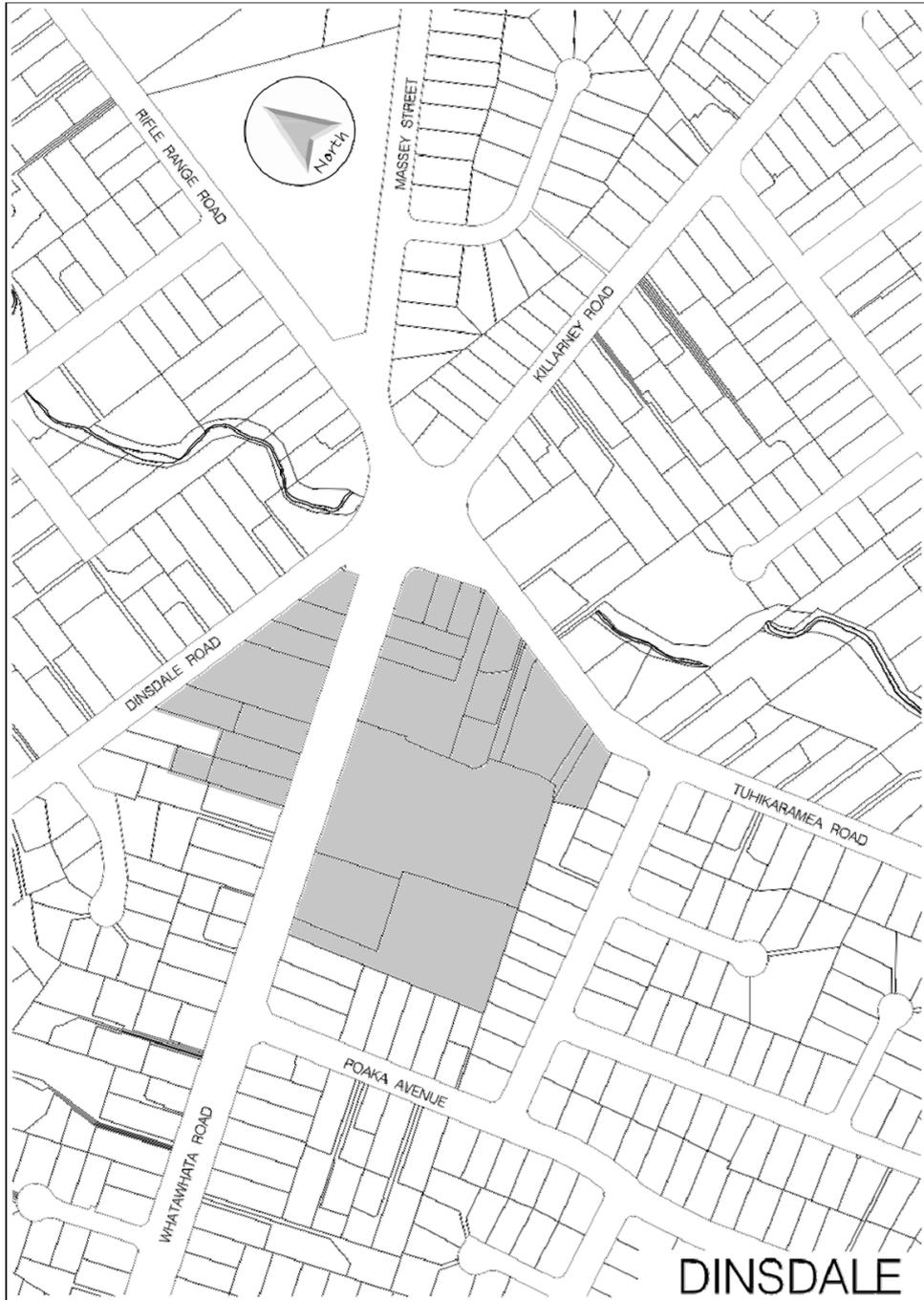
MAP 6
Gambling Permitted Area, Frankton Commercial



Item 17

Attachment 3

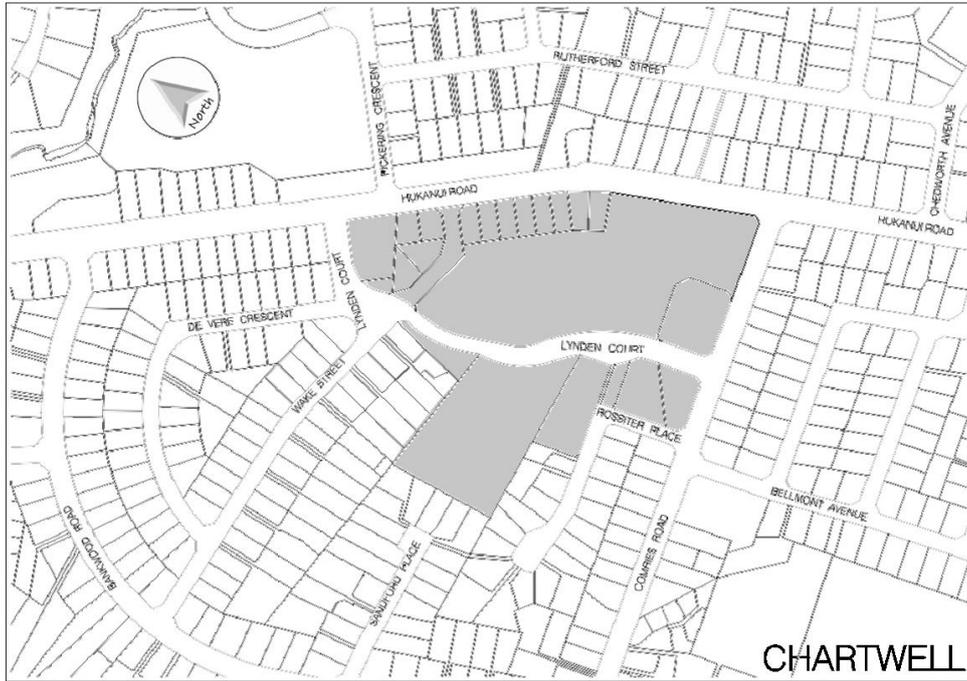
MAP 7
Gambling Permitted Area, Dinsdale



MAP 8
Gambling Permitted Area, Claudelands



MAP 9
Gambling Permitted Area, Chartwell



Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of Community, Services and Environment Committee Meeting - Public Excluded - 2 April 2019) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Rototuna Town Centre: Feasibility Option)	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to enable Council to carry out negotiations	Section 7 (2) (i)