

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Community Committee will be held on:

Date: Tuesday 14 June 2022
Time: 9.30am
Meeting Room: Council Chamber and Audio Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Lance Vervoort
Chief Executive

Community Committee

Komiti Hapori

OPEN AGENDA

Membership

Chairperson Cr M Bunting
Heamana

Deputy Chairperson Cr K Naidoo-Rauf
Heamana Tuarua

Members

Mayor P Southgate	Cr R Pascoe
Deputy Mayor G Taylor	Cr S Thomson
Cr M Gallagher	Cr M van Oosten
Cr R Hamilton	Cr E Wilson
Cr D Macpherson	Cr M Donovan
Cr A O'Leary	Maangai T P Thompson-Evans
	Maanagi O Te Ua

Quorum: A majority of members (including vacancies)

Meeting Frequency: Six weekly

Amy Viggers
Mana Whakahaere
Governance

7 June 2022

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Purpose

The Community Committee is responsible for:

1. Guiding and monitoring the provision of strategic community infrastructure and services to meet the current and future needs of the city and the enhanced wellbeing of its communities.
2. Governance of recreational, community facilities, amenities, and events.
3. Facilitating community and stakeholder involvement and discussion on community infrastructure, community safety and community wellbeing matters.
4. Ensuring Hamilton is performing to the highest standard in the area of civil defence and emergency management.
5. Funding to benefit the social, cultural, physical and arts wellbeing of communities in Hamilton.

In addition to the common delegations, the Community Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities and resourcing for community infrastructure aligned to city's overall development and oversight of strategic projects associated with those activities.
2. To develop policy, approve community-related strategies and plans, and monitor their implementation.
3. To receive and consider presentations and reports from stakeholders, government departments, organisations and interest groups on community development and wellbeing issues and opportunities.
4. To provide input on the allocation of Events Sponsorship funding to the Economic Development Committee.
5. To monitor Hamilton's social demographics and social climate to assess current and future impacts on the Council and Hamilton communities.
6. To monitor the performance of Hamilton's civil defence and emergency management response against Council's requirements under the Civil Defence Emergency Management Act including:
 - a. implementation of Government requirements;
 - b. contractual service delivery arrangements with the Waikato Regional Group Emergency Management Office
7. To determine the funding priorities for the Community Grants Allocation Committees, in line with the Community Assistance Policy, Long Term Plan and Annual Plan.
8. To determine the priority of Council projects suitable for contestable and philanthropic funding, excluding NZTA funding.
9. To coordinate and make decisions on proposals, applications for external funding, and the distribution of Council funding and funding provided to Council for public art, recreational and community facilities and amenity.
10. To monitor and oversee the delivery of Council's non-financial performance and non-financial key projects against the Long Term Plan, excluding key performance indicator reporting which is the responsibility of the Finance Committee.
11. To develop policy, approve and monitor implementation of plans and strategies in relation to the performance of Council's investments in the Domain Endowment Fund and strategic property.

The Committee is delegated the following powers to act:

- Approval of Reserve Management Plans.
- Performing the Council's functions, powers and duties (excluding those matters reserved to the Council by law, by resolution of the Council or as otherwise delegated by Council) under the Burial and Cremation Act 1964 and the Reserves Act 1977.
- Approval of purchase or disposal of land for parks and reserves required for designated works or other purposes within the Committee's area of responsibility which exceeds the Chief Executive's delegations and is in accordance with the Annual Plan or Long Term Plan.
- Approval of applications for Council projects suitable for contestable and philanthropic funding.
- Approval of funding for recreational and community facilities and amenities in accordance with the Long Term Plan.
- Approval of public art proposals put forward by the community and/or Council in accordance with the Public Art Development Process and approved budget.

The Committee is delegated the following recommendatory powers:

- Approval of acquisition or sale or lease of properties owned by the Domain Endowment Fund consistent with the Domain Endowment Fund Investment Policy, for any endowment properties.
- The Committee may make recommendations to Council.
- The Committee may make recommendations to other Committees.

Recommendatory Oversight of Policies and Bylaws:

- *Alcohol Control Bylaw 2015*
- *Animal Nuisance Bylaw 2013*
- *Citizens Initiated Referenda Policy*
- *City Honours Policy*
- *Class 4 Gambling Venue Policy*
- *Community Assistance Policy*
- *Community Occupancy Policy*
- *Cultural and Recreational Facilities Bylaw 2012*
- *Disability Policy*
- *Dog Control Bylaw 2015*
- *Dog Control Policy*
- *External Funding Applications Policy*
- *Hamilton City Smoke-Free Environment Policy*
- *Naming of Roads, Open Spaces and Council Facilities Policy*
- *International Relations Policy*
- *Provisional Local Alcohol Policy*
- *Psychoactive Substances (Local Approved Products) Policy*
- *Prostitution Bylaw 2019*
- *Public Places Bylaw 2016*
- *Public Places Policy*
- *Safety in Public Places Bylaw 2014*
- *TAB Board Venue Policy*

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Committee to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6727.

Council Report

Item 5

Committee: Community Committee

Date: 14 June 2022

Author: Carmen Fortin

Authoriser: Michelle Hawthorne

Position: Senior Governance Advisor

Position: Governance and Assurance
Manager

Report Name: Confirmation of the Open Community Committee Minutes - 26 April 2022

Report Status	<i>Open</i>
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 26 April 2022 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Community Committee Unconfirmed Open Minutes - 26 April 2022

Community Committee

Komiti Hapori

OPEN MINUTES

Minutes of a meeting of the Community Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton and Audio-visual Link on Tuesday 26 April 2022 at 9.31am.

PRESENT

Chairperson Cr M Bunting
Heamana

Deputy Chairperson Cr K Naidoo-Rauf
Heamana Tuarua

Members Mayor P Southgate (via audio-visual link)
Deputy Mayor G Taylor
Cr M Gallagher
Cr R Hamilton (via audio-visual link)
Cr D Macpherson (exclusively via audio-visual link)
Cr A O'Leary
Cr R Pascoe
Cr S Thomson
Cr M van Oosten
Cr E Wilson
Cr M Donovan
Maangai T P Thompson-Evans
Maangai O Te Ua

In Attendance Lance Vervoort – Chief Executive
Helen Paki – General Manager Community
Sean Murray – General Manager Venues, Tourism and Major Events
Muna Wharawhara – Amorangi Maaori
James Clarke – Director of the Mayor's Office
Lee-Ann Jordan – Unit Director Visitor Destinations
Grant Kettle – Planning Guidance Unit Manager
Joanna van Walraven – Policy and Strategy Advisor
Andy Mannering – Kaiwhakahaere Rautaki Hapori
Phillipa Clear – Community and Social Development Manager
Anita Oliver – Facilities Unit Manager
Karen Kwok – Senior Advisor Community and Recreation Facilities

Governance Staff Carmen Fookes – Senior Governance Advisor
Narelle Waite and Tyler Gaukrodger – Governance Advisors

Cr Bunting opened the meeting with a karakia followed by a prayer from Waikato Interfaith.

1. **Apologies - *Tono aroha***

Resolved: (Cr Gallagher/Cr van Oosten)

That the apologies for lateness from Mayor Southgate and for early departure from Crs Donovan, Macpherson and Hamilton are accepted.

2. **Confirmation of Agenda - *Whakatau raarangi take***

Resolved: (Cr Gallagher/Cr Macpherson)

That the agenda is confirmed noting that item C3 (Celebrating Age Centre - Options Report) is to be brought into the open session of the meeting and a copy of the report be attached to the open minutes as **Appendix 1**.

3. **Declarations of Interest - *Tauaakii whaipanga***

Cr Naidoo-Rauf noted she had an interest in Item 10 (Von Tempsky and Dawson Park: Proposal to Change Names), but was not conflicted. She would participate in discussion and vote on the matter.

Mayor Paula joined the meeting (9.36am) at the conclusion of the above item.

4. **Public Forum - *Aatea koorero***

Russelle Knaap spoke to item 8 (TOTI Business Case Proposal Decision – Founders Theatre Site) noting the structural integrity of the Founders Theatre building and TOTI’s vision for the building. She responded to questions from Members concerning the engineering assessment of the building as an earthquake risk.

Grant Taylor (Waikato Guild of Woodcraft) spoke to item 8 (TOTI Business Case Proposal Decision – Founders Theatre Site) noting the Guild’s current premises, the Community wellbeing enabled by maintaining woodcraft traditions, and their support for the repurpose of the Founders Theatre as a craft hub. He responded to questions from Members concerning the Guilds ability to partner with schools, and the Norris Ward proposal. He also provided a written submission which was circulated to Members prior to the meeting and is attached to these minutes as **Appendix 2**.

Donna Lewin spoke to item 8 (TOTI Business Case Proposal Decision – Founders Theatre Site) noting her support for the visual arts community, current insufficient space for the artistic community in Hamilton, and Council’s vision to build inclusive public spaces. She responded to questions from Members concerning competition between similar creative spaces.

Jackie Keelan (Nga Mahi a Hineteiwaiwa Community Program & the Arts Collective Program) spoke to item 8 (TOTI Business Case Proposal Decision – Founders Theatre Site) noting community groups she supports that do not have the needed gathering space. She responded to questions from Members concerning other community spaces available to the community groups.

Margaret Evans, Neil Curgenven, Mark de Lisle and Vern Talbot, (TOTI) spoke to item 8 (TOTI Business Case Proposal Decision – Founders Theatre Site) noting support for the previous speakers, engineering reports and safety of the Founders building, and the number of cultural groups in Hamilton. They responded to questions from Members concerning TOTI’s capacity to secure funding, and structural integrity of the Founders building.

Rachel Balme and Jason Wade (Clarence Street Theatre Trust) spoke to item 8 (TOTI Business Case Proposal Decision – Founders Theatre Site) noting their support for the removal of the Theatre, the community feedback that also supports demolition, and funding limitations for arts spaces. They responded to questions from Members concerning operational costs, funding for community arts facilities, and competing facilities.

Ian McMichael spoke to item 10 (Von Tempsky and Dawson Park: Proposal to Change Names) noting the proposed new naming policy, the informally named Dawson Park reserve, suggestions to officially name the area after the original Urupaa, the proposed new name for Von Tempsky Street and the proposals alignment with Council's naming process. He responded to questions from Members concerning dual naming of Von Tempsky street, and resident support for the proposal.

Wiremu Puke spoke to item 10 (Von Tempsky and Dawson Park: Proposal to Change Names) noting the re-naming process, consultation undertaken with Mana Whenua, and the history of the area. He responded to questions from Members concerning appropriateness of dual naming, and historical storytelling opportunities at the site.

Tuku Morgan (Te Arataura) spoke to item 10 (Von Tempsky and Dawson Park: Proposal to Change Names) noting his role as Chair of Te Arataura, history of the area, the effect of historical trauma, Waikato-Tainui efforts to non-acceptance of dual-name. He responded to questions from Members concerning the Waikato-Tainui settlement and the ongoing emotional toll of history.

Alvina Edwards spoke to item 10 (Von Tempsky and Dawson Park: Proposal to Change Names) noting the delay for governments to recognise and change offensive placenames, colonial history, racism in New Zealand society, and unconscious bias.

Rena Schuster and **Phil Webster (Hamilton Old Boys Rugby and Sports Club)** spoke to item 14 (Community Occupancy – Hamilton Old Boys Rugby and Sports Club) noting Hamilton Old Boys history and successes, the club's positive community impact, and the lease renewal conditions. They responded to questions from Members concerning the lease renewal conditions and agreed compromises.

The meeting was adjourned from 10.59am to 11.22am.

5. Confirmation of the Open Community Committee Minutes - 2 March 2022

Resolved: (Cr Wilson/Cr Hamilton)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 2 March 2022 as a true and correct record.

6. Chair's Report

The Chair spoke to the report, in particular the Frankton parklet and acknowledged the recent passing of the African Hunting dog at Hamilton Zoo.

Resolved: (Cr Wilson/Maangai Te Ua)

That the Community Committee receives the report.

7. General Managers Report

The General Manager Community spoke to the report in particular, the submitted expression of interest for Hamilton's iSite, renewal and upgrade projects at the Waikato Museum, delay to the paid entry project at the Hamilton Gardens, the Hamilton Gardens' Egyptian garden that was about to open, the newly opened playground and café at Zoo-Waiwhakareke, delays to other projects at this facility, and the deferral of the Water Safety Improvements report. Staff responded to questions from Members concerning cost escalation, budget capacity and sponsorship concerning the delayed projects at Zoo-Waiwhakareke and Hamilton Gardens, the design and upgrade work at Wellington Street Beach, and naming rights for the Hamilton Gardens' entrance.

Resolved: (Cr Bunting/Cr Hamilton)

That the Community Committee

- a) receives the report; and
- b) approves the Water Safety Improvements report be deferred to the 14 June Community Committee Meeting.

8. TOTI Business Case Proposal Decision – Founders Theatre Site (*Recommendation to the Council*)

The General Manager Venues, Tourism and Major Events spoke to the report noting a workshop was previously held to discuss the options for Founders Theatre site and receive the draft TOTI proposal. He responded to questions from Members concerning project timings, funding, demolition options and sustainable demolition practices, seismic strength requirements, the original building report including the recommendations and cost estimates to bring the building up to a safe standard, the original decision to close the building for safety concerns, subsequent engineering reports, safety of the building for non-theatre use, value of the building, recent community use of the site, costs to build a purpose-built facility, community space deficiency, fit-for-purpose outcomes of retro-fitting projects, removal of the fly tower, costs incurred by Council in deciding the future of Founders Theatre, public consultation and feedback, impact on existing creative spaces if Founders is maintained as a community space, the strength of the TOTI business case including the financials provided, and current seismic standard of similar creative spaces.

Staff Action: *Staff undertook to provide members with information on sustainable demolition practices.*

Motion: (Cr Bunting/Deputy Mayor Taylor)

That the Community Committee:

- a) receives the report; and
- b) recommends that the Council declines the TOTI proposal for Founders Theatre (**Option A**) and proceed with the 2021-31 Long-Term Plan funded activity for the West Town Belt Implementation - Founders Theatre Site upgrade project (\$4.008m in Year 2) as approved in May 2021, noting that staff begin work on presenting to the 2024 Long Term Plan costings and well-researched options for a purpose built community facility (or facilities) to meet the needs for community space in Hamilton.

Amendment: (Cr O’Leary/Cr Gallagher)

That the Community Committee:

- a) receives the report; and
- b) recommends that the Council:
 - i. approves staff to include Founders as part of staff investigations into Community Facility provision;
 - ii. approves staff to share relevant information with TOTI to inform their business case in consultation with stakeholders and community as appropriate with a view to potentially entering into an agreement to establish a gift of the building effective 1 July 2023 to a new Trust subject to a range of conditions outlined in this report; and
 - iii. requests staff report back to the 14 June 2022 Community Committee on the current condition and costs to repair the two fountains located at Founders Theatre.

The Amendment was put.

Those for the Amendment:	Councillors Gallagher, Macpherson, and O'Leary
Those against the Amendment:	Mayor Southgate, Deputy Mayor Taylor, Councillors Pascoe, Bunting, Naidoo-Rauf, Wilson, Donovan, Thomson, van Oosten, Maangai Thompson-Evans and Te Ua

The Amendment was declared LOST.

Foreshadowed Amendment: (Cr Wilson/Maangai Thompson-Evans)

That the Community Committee

- a) receives the report; and
- b) recommends that the Council:
 - i. approves staff to include Founders as part of staff investigations into Community Facility provision;
 - ii. approves staff to share relevant information with TOTI to inform their business case in consultation with stakeholders and community as appropriate with a view to potentially entering into an agreement to establish a gift of the building effective 1 July 2023 to a new Trust subject to a range of conditions outlined in this report; and
 - iii. notes that the above is contingent on TOTI having raised \$2M in promised funding prior to 22 September 2022.

The Foreshadowed Amendment was put.

Those for the Amendment:	Councillors Gallagher, Macpherson, O'Leary, Wilson and Maangai Thompson-Evans
Those against the Amendment:	Mayor Southgate, Deputy Mayor Taylor, Councillors Pascoe, Bunting, Naidoo-Rauf, Donovan, Thomson, van Oosten, and Maangai Te Ua

**The Amendment was declared LOST.
The Motion was then put and declared CARRIED.**

Resolved: (Cr Bunting/Deputy Mayor Taylor)

That the Community Committee

- a) receives the report; and
- b) recommends that the Council declines the TOTI proposal for Founders Theatre (**Option A**) and proceed with the 2021-31 Long-Term Plan funded activity for the West Town Belt Implementation - Founders Theatre Site upgrade project (\$4.008m in Year 2) as approved in May 2021, noting that staff begin work on presenting to the 2024 Long Term Plan costings and well-researched options for a purpose built community facility (or facilities) to meet the needs for community space in Hamilton.

Those for the Motion:	Mayor Southgate, Deputy Mayor Taylor, Councillors Pascoe, Bunting, Naidoo-Rauf, Donovan, Thomson, van Oosten, and Maangai Te Ua.
Those against the Motion:	Councillors Gallagher, Macpherson, O'Leary, Wilson and Maangai Thompson-Evans.

Cr Hamilton left the meeting (12.42pm) during discussion of the above item. He was not present when the matter was voted on.

The meeting was adjourned during the above item from 1.08pm to 2.02pm.

The meeting was adjourned from 3.07pm to 3.09pm.

Cr Macpherson retired from the meeting during the above adjournment.

9. He Rautaki Whakawhanake Hapori (Community and Social Development Strategy)

The Kaiwhakahaere Rautaki Hapori and the Community and Social Development Manager introduced the report noting the outcomes and goals regarding the strategy. They responded to questions from Members concerning the deprivation index and grassroots economic development in Hamilton communities, aspirations to activate public spaces, social determination, and Community House facilities.

Resolved: (Cr Naidoo-Rauf/Cr Bunting)

That the Community Committee:

- a) receives the report; and
- b) approves He Rautaki Whakawhanake Hapori, the Community and Social Development Strategy.

Maangai Thompson-Evans left the meeting (3.22pm) during discussion of the above item. She was not present when the matter was voted on.

The meeting was adjourned from 3.32pm to 3.44pm.

Maangai Thompson-Evans re-joined the meeting during the above adjournment.

10. Von Tempsky Street and Dawson Park: Proposal to Change Names

The Planning Guidance Unit Manager and the Policy and Strategy Advisor spoke to the report noting the applications received to change the names of Von Tempsky Street and Dawson Park, background on Captain Dawson and Gustavus Ferdinand, and the current application process. They responded to questions from Members concerning Waikato-Tainui feedback on Von Tempsky Street re-naming, the existing policy processes, and the Committee's ability to act outside of policy, the applications and associated costs to the applicant, national standards regarding dual street names, and naming 'by custom'.

Resolved: (Maangai Thompson-Evans/Cr Thomson)

That the Community Committee:

- a) receives the report; and
- b) approves the application to name the park on the corner of Grey St and Dawson St as Te Wehenga Park, noting that the park is operationally referred as Dawson Park but has never been officially named.

Resolved: (Maangai Thompson-Evans/Cr Thomson)

That the Community Committee approves the application to change the name of Von Tempsky Street to Putikiti Street.

Deputy Mayor Taylor, Councillors Pascoe and Wilson Dissenting.

Resolved: (Maangai Thompson-Evans/Cr Thomson)

That the Community Committee approves for staff to proceed with appropriate and inclusive interpretation signage under existing budget of He Pou Manawa Ora in partnership with mana whenua and Waikato-Tainui.

Deputy Mayor Taylor, Councillors Pascoe and Wilson Dissenting.

Resolved: (Maangai Thompson-Evans/Cr Thomson)

That the Community Committee

- a) notes that staff will develop a communications plan to support the naming/renaming; and
- b) notes that the applications have been managed under the currently operating Naming of Streets, Open Spaces and Facilities Policy.

Deputy Mayor Taylor Dissenting.

Cr Hamilton re-joined the meeting (4.20pm) during discussion of the above item. He was present when the matter was voted on.

The meeting was adjourned from 5.25pm to 5.30pm.

11. Fairfield Park Reclassification - Deliberations and Approval Report

The report was taken as read.

Resolved: (Cr Wilson/Maangai Te Ua)

That the Community Committee:

- a) receives the report;
- b) approves the reclassification of the approximately 1,600m² portion of Fairfield Park, which includes the Fairfield Hall building footprint, as shown indicatively on the plan included as **Attachment 1**, from recreation reserve to local purpose (community facilities) reserve; and
- c) notes Te Whare o Te Ata have committed to undertake further consultation with Ngati Wairere and the community prior to a report being presented to the Community Committee seeking approval for Te Whare o Te Ata's lease application being presented to the Community Committee.

12. He Pou Manawa Ora Pillars of Wellbeing Work Plan

The report was taken as read.

Resolved: (Cr Bunting/Cr O'Leary)

That the Community Committee defers this item (item 12 He Pou Manawa Ora Pillars of Wellbeing Work Plan) to the Community Committee meeting of 14 June 2022.

13. Deliberations report on the review of the Naming of Roads, Open Spaces and Council Facilities Policy

The report was taken as read.

Resolved: (Cr Bunting/Cr Wilson)

That the Community Committee defers this item (item 13 Deliberations report on the review of the Naming of Roads, Open Spaces and Council Facilities) to the Council meeting of 12 May 2022.

Cr O'Leary retired from the meeting (5.32pm) during the above item. She was not present when the item was voted on.

14. Community Occupancy – Hamilton Old Boys Rugby and Sports Club

The Chair introduced the report and highlighted the partnership between Old Boys Rugby Club and Council. Staff responded to questions from staff regarding the club's commercial activity, cost to ratepayer for the funding of this lease, cost to Council, obligation of asset cost, review of community occupancy leases, length of lease, rental rate increase and reviews, and community rental rates.

Staff Action: Staff undertook to provide further information to Members concerning the Community Occupancy Policy.

Resolved: (Maangai Te Ua/Cr Wilson)

That the Community Committee:

- a) receives the report;
- b) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **Hamilton Old Boys Rugby and Sports Club Incorporated** for land area of 18,221m² (building footprints and Fred Jones Park) within the FMG Stadium Precinct, being part of Allotment 72 Hamilton West Town Belt and Allotment 512 Town of Hamilton West, subject to the following terms and conditions:
 - i. Term – fifteen years;
 - ii. Rent - \$2,732.20 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. The lease includes approval to operate a commercial activity (bar);
 - iv. Special conditions;

5 yearly reviews of special conditions and maintenance responsibilities

- Council (H3) and Hamilton Old Boys Rugby and Sports Club (HOB) recognise the importance of a positive and constructive partnership (being co-located within the Stadium precinct) to ensure the best outcomes for all. To ensure the lease special conditions and maintenance matrix remain relevant it is to be reviewed at the five (5) and ten (10) year mark.

Field and carpark usage

- HOB have preferential access to Willoughby (outside of Waikato Rugby Union use) for 11.5 hours per week for seniors and 6.5 hours per week for juniors during the rugby season or as otherwise agreed, unless field is closed by Council (H3), required for a *major event or turf renovation. Fields to be booked through Council (H3).
- HOB will continue to have access and use of the carpark for club activities. Ten carparks will be reserved and marked for HOB use.
- HOB owned carpark lights to transfer to Council ownership and responsibility. Council intends to upgrade the lights.
- Council has priority use of Fred Jones and Willoughby Park during major events (e.g NZ Sevens, FIFA World Cup), during which time Council will to its best endeavours allocate alternative rugby fields to accommodate HOB games and training. Six months minimum notice must be provided in writing of use for any major event. Council will work with HOB around access in the lead up to events which might include field closure for renovation pre-event and post-event. Council will undertake the required field preparation works leading up to major event and return the field to HOB in good condition. Major events will be limited to two a calendar year. Any events outside of the two major events will be as negotiated between HOB and Council. No hire charges will apply for Council (H3) use

of the field. HOB to be reimbursed for any outgoing costs associated with use e.g water, electricity etc.

- *All other Stadium precinct fields to be booked through Council (H3) with field fees and charges applicable. Council (H3) can provide an average 10 hours per week on both Mill St Field and Beetham Park junior field, use of Beetham to be booked via Council (H3).*
 - *HOB and H3 will always, through the duration of the lease term, participate in good faith discussions regarding the long-term plan and vision for the Stadium Precinct, Hamilton West Town Belt Masterplan initiatives and HOB aspirations for the site.*
 - *Notes that the Hamilton West Town Belt Masterplan proposes path development along the back of Fred Jones Park adjacent to the gully and alongside the carpark to provide connections through the town belt.*
- v. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines;
- c) approves the continuation the current *sub-leases* to Turn and Gymnastics Circle Incorporated for the John West Indoor Training Centre (*by way of lease agreement*) and Henkade Judo Club Incorporated for their building footprint adjacent to the Indoor Training Centre (*by way of licence agreement*); and
- d) approves the continuation of the commercial hireage to Medtrain Waikato Limited for use of social and lounge space (*by way of a hireage agreement*) and Eatcetera Limited for use of the kitchen (*by way of a licence agreement*); and
- e) notes that Hamilton Old Boys Rugby and Sports Club have plans to undertake a minor extension to the Indoor Training Centre to develop women's changerooms/toilets.

Cr Wilson left the meeting (5.48pm) during the above item. He was not present when the item was voted on.

C3. Celebrating Age Centre - Options Report

The report was taken as read.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee defers this item (item C3 Celebrating Age Centre – Options Report) to the Council meeting of 12 May 2022.

15. Resolution to Exclude the Public

Resolved: (Cr Bunting/CeNaidoo-Rauf)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Committee Minutes - 2 March 2022) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987)	Section 48(1)(a)
C2. Recommendations from Public Excluded Community Grants Allocation Sub-Committee Meeting		
C3. Celebrating Age Centre - Options Report		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)

The meeting went into Public Excluded session at 5.55pm.

The meeting was declared Closed at 6.02pm.

Council Report

Item C3

Committee: Community Committee **Date:** 26 April 2022
Author: Luke Archbold **Authoriser:** Helen Paki
Position: Parks Operational Planning and Capital Projects Manager **Position:** General Manager Community
Report Name: Celebrating Age Centre - Options Report

Report Status	<i>This report is taken as a publicly excluded item to enable Council to carry out commercial activities without disadvantage; AND to enable Council to carry out negotiations.</i>
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Purpose - Take

1. To inform the Community Committee on the current land status and options for the possible redevelopment of the Celebrating Age Centre.
2. To seek the Community Committee's approval to under further feasibility assessment.

Staff Recommendation - *Tuutohu-a-kaimahi*

3. That the Community Committee:
 - a) receives the report;
 - b) requests staff undertake further feasibility assessment work on the development of a new building at 240 Victoria Street and redevelopment options for buildings at Norris Ward Park to enable a decision on the future of the Celebrating Age Centre at 240 Victoria St;
 - c) notes that a business case to inform a decision on the Celebrating Age Centre will be bought back to the Community Committee for consideration;
 - d) notes that the existing leaseholder and stakeholders will be kept up to date with plans and have opportunity to provide input; and
 - e) notes that the decision and information in relation to this matter be released at the appropriate time, to be determined by the Chief Executive.

Executive Summary - *Whakaraapopototanga matua*

4. The Celebrating Age Centre has an established history of providing support services to Hamilton's older people. The current lease holders and some of the wider community see this as a legacy worth preserving.
5. Ongoing issues with the roof of the Celebrating Age Centre (CAC) escalated prior to Christmas 2021 and it was determined that the building was no longer suitable for occupancy.
6. Council has secured a commercial premises for the current lease holder, Age Concern, to operate from as an alternative location and interim measure while a long-term solution is determined and implemented.

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7. The five-year lease with Age Concern expires on 30 June 2023. As there is no right of renewal for the lease, Age Concern will need to make a new application prior to expiry.
8. The 2020 Community Facilities Strategy indicates moderate to high level concern across most community facilities in relation to their 'fitness for purpose' to best serve the needs of our community.
9. An underlying intent for the strategy was to assist with rationalising the existing portfolio of properties to enable investment into buildings that can provide improved 'fit for purpose' facilities to our community.
10. Four options have been considered within the context of how Council could make the best use of land available:
 - **Option 1** – Proceed with the planned roof replacement for CAC only,
 - **Option 2** – Replace the CAC roof and improve the internal layout of the current building
 - **Option 3** – Demolish current CAC building and develop a new facility with a mix of community and commercial space on the existing site.
 - **Option 4** – Relocate current activities and develop a suitable 'fit for purpose' facility with two alternative locations to be considered (Pembroke Park and Norris Ward Park).
11. Staff recommend **options 3 and 4** are progressed for further investigation, as detailed in the options section below.
12. Staff consider the matter in this report have medium level significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

13. The Celebrating Age Centre was built in 1978/79. It is 1007 m² (ex. parking) and is located on land that consists of two land parcels, which have a total area of 9105m² (*Refer to Attachment 1*).
14. The land is held by Council as Municipal Endowment land. It is not subject to the Reserves Act 1977. Municipal Endowment land is typically held to provide a financial return to Council, which can be used to improve the well-being of Hamiltonians.
15. Council leased the building to the Waikato Regional Old People's Welfare Organisation, and then the Senior Citizens Association until 1997. The legacy of serving our older people from a central city site has significance to the current lease holder.
16. Between 1997 and 2015, Council had staff based in the building and managed community bookings and the community group leases for dedicated office space used by Senior Citizens Association, Age Concern, Senior Net and Grey Power.
17. In 2015 the Council's Celebrating Age staff roles were disestablished.
18. Council staff continued to provide a community booking service via staff based in the Municipal building. Age Concern were provided with some additional funding to offer reception duties to users of the facility.
19. Following an Expression of Interest process in 2017 Council granted Age Concern a 5-year lease of the entire building.
20. As noted above, the lease expires on 30 June 2023 and there is no right of renewal for the lease. This means Age Concern will need to submit a new application ahead of the expiry date.
21. Age Concern is a national organization providing the following services to older community members:
 - i. social connections to combat loneliness,

- ii. support to complete essential tasks such as paying bills,
 - iii. a volunteer driven shopping service to those that have no alternative way of receiving groceries,
 - iv. responses to elder abuse concerns, etc.
- 22. Age Concern also co-ordinated bookings for the hall space within the current building. There were a number of users who have either disbanded since Covid-19 or have found alternative venues.
- 23. Senior Net provide training to assist senior citizens with understanding and using new technology.
- 24. Grey Power provide an advocacy function to support the rights of senior citizens including matters pertaining to NZ Superannuation, as well as in the areas of Aged Care and Retirement Villages, Energy, Fifty plus, Health and ACC, etc.
- 25. An Initial Seismic Assessment undertaken in 2017 gave the building a provisional grading of 95% New Building Standard and hence a low safety risk.
- 26. Staff sought funding for the CAC roof renewal in the 2021-31 Long Term Plan due to on-going leaking issues, with \$756,000 currently allocated for Year 4, 2024/25.
- 27. Over the last 12-months ongoing water tightness issues have resulted in damaged building components despite significant efforts in remedial maintenance.
- 28. In December 2021 the decision was made to close CAC. With no other community space available to relocate the leaseholder, Senior Net and Grey Power, Council leased a new commercial premises as an interim measure to ensure these services to our older community members could continue.
- 29. The commercial premises secured by Council is at 150 Grantham Street. Whilst Age Concern took up the offer to move there, both Senior Net and Grey Power chose not to. Grey Power decided to operate out of their Tauranga office in the interim, and Senior Net have found short-term office space adjoining a church hall. The users of the CAC hall space could not be catered for as no commercial space was available to meet their needs.
- 30. On 23 February 2022, staff briefed Elected Members on the current status of the CAC building on Victoria Street. Staff were directed to prepare a report for the 26 April 2022 Community Committee meeting providing options beyond replacement of the roof.

Discussion - Matapaki

- 31. The Council's 2020 Community Facilities Strategy provides a vision that Hamilton has an effective network of quality Community Facilities that improve the wellbeing of Hamiltonians (**Attachment 2**).
- 32. An underlying intent of the 2020 Community Facilities Strategy was to inform the strategic direction and potential rationalisation of existing facilities when planned renewals and significant issues arose with the buildings within the community facilities portfolio.
- 33. The strategy highlighted condition concerns for key community facilities along with a moderate to high level of concern across most community facilities in relation to their 'fitness for purpose' for users and the needs of our community.
- 34. This issue of 'fit for purpose' is now further exacerbated when facilities are closed, with added pressure to accommodate groups put on remaining community facilities where the options are less likely to meet the needs of the groups displaced.
- 35. The Community Group is facing increasing pressure to maintain the existing properties to meet the strategic direction provided by the 2020 Community Facilities Strategy.

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36. Funding of \$15,429,773 has been included in the 2021-31 in 10-year plan for the renewal of 20 community facilities. This funding does not provide for an increased level of service across the portfolio.
37. For the Celebrating Age Centre, investigations and high-level conceptual designs have been developed for:
- only roof replacement;
 - roof replacement plus a key internal reconfiguration that will improve and maximise current useable space for the current purpose of the building; and
 - roof replacement plus a full internal reconfiguration including a new third floor to provide additional floor space for an expansion of community services.

Options

38. Staff consider that there are 4 options:

- **Option 1** – Proceed with the planned roof replacement for CAC only
- **Option 2** – Replace the CAC roof and improve the internal layout of the current building
- **Option 3** – Demolish current CAC building and develop a new facility with a mix of community and commercial space on the existing site
- **Option 4** – Relocate current activities and develop a suitable 'fit for purpose' facility with two alternative locations to be considered (Pembroke Park and Norris Ward Park).

These options are outlined in more detail in the points below.

Option 1 – Proceed with the roof replacement of the CAC as planned for in Renewals Programme

39. Based on a condition assessment prior to the last LTP, roof replacement was identified as required as part of the community facilities renewal programme. The LTP confirmed funding of \$100,000 in Y3 for design, and \$756,000 in Y4 for construction.
40. The condition of the roof has worsened faster than anticipated, this option would bring forward the work so that design could start immediately in Y1, with construction of the new roof to be done in Y2. High level cost estimates for this option start at \$1m.

Pros	Cons
<ul style="list-style-type: none"> • This option will see the current lease holders back into a long-term facility more quickly than other options. • The current building is well suited to meeting physical accessibility needs. • Close to public transport • Easy onsite parking • Older people see this as a safe space • The current building is known to successfully accommodate the core services of Age Concern, Grey Power and Senior Net well. • It is close to other amenities of interest to our older peoples. • This location is visible to the wider community reminding them of the importance of our older people. 	<ul style="list-style-type: none"> • Water tightness has been compromised, so what we find once the roof is removed is unknown which is likely to lead to additional costs. • The current budget may not be sufficient in the current market. • The internal features of the building are tired/dated and will likely need to be improved in the near future if not done now. • Fixing the roof does not improve the facility's 'fit for purpose' beyond its current state. • There is no opportunity to expand beyond current activities if required in the future.

Option 2 – Proceed with the roof replacement plus internal reconfiguration

41. This option would seek additional investment to renew the existing building and improve its 'fitness for purpose' for current and future community lease holders as well as add further utility for additional community groups.
42. Staff have completed some initial investigations to establish what is possible with the current building to improve its useability for the existing users and two approaches have been considered for this option.
43. **Option 2(A)** – Complete roof replacement plus key internal reconfiguration that will improve and maximise current useable space for the current users of the building (**Attachment 3**).
44. **Option 2(B)** – Complete roof replacement plus full internal reconfiguration including a new third floor to provide additional floor space for an expansion of community services (**Attachment 4**).
45. Both options would enable a return of the existing lease holders (Age Concern who then sublet to Grey Power and Senior Net) and community groups using the hall space.
46. High level cost estimates for delivery of **Option 2(A) and 2(B)** range from \$3-\$12m

Pros	Cons
<ul style="list-style-type: none"> The current building is well suited to meeting physical accessibility needs. A better designed internal layout will improve 'fit for purpose' for the current users of the building Option 2(B) will allow other complimentary groups to also locate themselves out of the CAC building due to the additional floor being added. Internal features will be updated and not require renewal anytime soon. Close to public transport Easy onsite parking Older people see this as a safe space It is close to other amenities of interest to our older peoples. This location is visible to the wider community reminding them of the importance of our older people. 	<ul style="list-style-type: none"> Water tightness has been compromised, so other issues may be identified once the roof is removed are unknown which is likely to lead to additional costs. Additional funding is required beyond the current renewal budget. Affordability is unknown Expanded opportunities beyond servicing community functions are unlikely to work within the current building. I.e., commercial opportunities.

Option 3 – Demolish current building and develop a new facility with a mix of community and commercial space on the existing site.

47. This option would see the current building demolished, and a new building designed that seeks to include a mix of commercial space and retain the site as the location for offering support services to older people.
48. This option could include commercial opportunities like those envisaged in the 2016 Ferrybank Development Plan could enable a possible return on investment to council.

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Pros	Cons
<ul style="list-style-type: none"> • A new purpose build facility will improve utility for existing users and open up new opportunities for other segments of our community to interact at this location. • Activities currently not possible in the current building can be incorporated into a new build. I.e., commercial opportunities. • A new building can be designed to integrate seamlessly with the larger design principles within the 2016 Ferrybank Development Plan. • The legacy of the location serving our older people from this central city site can be retained. • Close to public transport • Easy onsite parking • Older people see this as a safe space • It is close to other amenities of interest to our older peoples. • This location is visible to the wider community reminding them of the importance of our older people. 	<ul style="list-style-type: none"> • Significant time delays to provision of facilities for existing lease holders. • For any new development, the site is steep and less suited to meeting physical accessibility needs. • There is currently no funding allocated for a new build. • Possibly conflicts with Aranui development plans which proposes to provide a significant amount of commercial space in Grantham St. • Affordability is unknown.

Option 4 – Pursue permanent relocation of current Leaseholder to a new site and develop a suitable ‘fit for purpose’ facility

49. The option would require the demolition of the current CAC and minor investment to reinstate an open space like that planned for the adjacent Municipal Pools site. This would leave the current site available for commercial redevelopment later.
50. It would also require the relocation of the current lease holder (to ensure continuation of their support services to older people) and hall users to an alternative location while a ‘fit for purpose’ facility is constructed.
51. Staff have considered what locations within the Community Facilities Portfolio would be suitable to meet the needs of the current occupants of the CAC and two options have been identified.
52. **Option 4(A)** - Pembroke Park. This option would involve demolition of the existing buildings and a new facility being developed to provide appropriate accommodation for a greater mix of activities – including active and passive recreation.
53. Pembroke Park is 3,824 m2 and is held for Recreation Reserve purposes, it is subject to the Reserves Act 1977.
54. The Metro Judo club currently lease the building which has been identified as needing approximately \$500,000 repairs. The Judo Club could be accommodated in a new building at this site. The lease expires in September 2025.

55. A change in reserve status, to say Local Purpose (Community) Reserve, would likely be required to better reflect the proposed activities using the reserve.

Pros	Cons
<ul style="list-style-type: none"> A new purpose build facility will improve utility for existing users and open up new opportunities for other segments of our community to interact at this location. Better utilisation of restricted land A hub facility will provide greater opportunity for a wider range of community groups to benefit from the new facility. Enhanced community outcomes via an improved fit for purpose build. 	<ul style="list-style-type: none"> Conflict with existing users The existing lease does not expire until September 2025. No vacant building for existing lease holders – Metro Judo – to move into. Significant time delays to provision of facilities to existing lease holders. Less visible to the wider community reminding them of the importance of our older people. Could be seen as a less desirable location by the CAC lease holders – not as accessible as other locations. Road access to the park is on a busy road that may intimidate older people. Size of land parcel may limit parking. Costs are unknown

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56. **Option 4(B)** – Norris Ward Park. This option would involve demolition of the existing buildings and a new facility being developed to provide appropriate accommodation for a greater mix of activities – including active and passive recreation.
57. Norris Ward Park has an area of 15,127m², which is held for Recreation Reserve purposes, it is subject to the Reserves Act 1977.
58. A change in reserve status, to say Local Purpose (Community) Reserve, would likely be required to better reflect the proposed activities using the reserve.
59. Redevelopment of existing buildings is contemplated by the West Town Belt Management plan and there is a current proposal from the Hamilton Community Men's Shed Trust to expand the Ward St building footprint to enable their activities to co-locate at this site and enable an Arts and Craft centre.

Pros	Cons
<ul style="list-style-type: none"> A new purpose build facility will improve utility for 4 existing users and open up new opportunities for other segments of our community to interact at this location. Better utilisation of restricted land. The site is flat and better suited to meeting physical accessibility needs. The Arts Hub and Age Concern groups have synergy for being co-located. A hub facility will provide greater 	<ul style="list-style-type: none"> Potential conflict with existing users and known opposition to the current expansion proposal The existing leases expire on: <ol style="list-style-type: none"> Artmakers – Sept 2025 Arts for Health – Sept 2025 Men's shed – Sept 2025 Waikato Society of Potters – 30 June 2030 (includes termination clause if needed for future development of a hub site)

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<p>opportunity for a wider range of community groups to benefit from the new facility.</p> <ul style="list-style-type: none"> Enhanced community outcomes via an improved fit for purpose build. A short walk from and to the Hamilton Transport Centre It is close to other amenities of interest to our older peoples. This location is visible to the wider community reminding them of the importance of our older people. Close to Hamilton Girls High which promotes cross generational interaction. 	<ul style="list-style-type: none"> The current lease holders would have no suitable location to continue their activities while a new building is constructed Significant time delays to provision of facilities for existing lease holders. Costs are unknown
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60. A change in reserve status for both sites would require public consultation for one month, to provide the community with the opportunity to provide feedback on the proposal. The approval of the Department of Conservation, or their delegate, is also required for the change of reserve status regardless of how the reserve land is derived by Council.
61. Staff recommend **Options 3 and 4** for further investigation– These options could both provide a fit for purpose facility for the current lease holder, CAC user groups and other community groups whilst enabling possible commercial development of the current site. Both options provide for:
- Strong alignment with the outcomes defined in the 2020 Community Facilities Strategy.
 - Alignment with the River Plan and associated Ferrybank development plan.
 - Hub of activities that could provide the greatest long-term benefits for the existing lease holders of the CAC, the current lease holders at Norris Ward Park, and possibly more complementary community groups as well.
 - The development of a community facility hub at Norris Ward is consistent with intent defined within the Western Town Belt master plan.

Financial Considerations - *Whaiwhakaaro Puutea*

62. At this stage the costs – are known for Options 1 & 2, but unquantified for Options 3 & 4.
63. A business case for the preferred option(s) would need to be developed and provided to Elected Members for consideration.
64. Options 1 & 2 have been investigated as an initial step to establish what is possible with the current building. Three approaches have been considered for this option, with associated high-level estimates developed:
- Option 1** - Replace the roof only - \$1m to \$2m
 - Option 2(A)** - Roof replacement plus key internal reconfiguration that will improve and maximise current useable space for the current purpose of the building – \$3m to \$6m
 - Option 2(B)** - Roof replacement plus full internal reconfiguration incl. a new third floor to provide additional floor space for an expansion of community services - \$8m to \$12m
65. To date staff have invested approximately \$23,000 of staff hours and \$34,000 of consulting expertise to understand the current issues with the CAC building and to explore options for better utilisation of the current building.

66. Council is covering the balance of cost for the commercial lease at 150 Grantham Street (\$52,110+GST). Age Concern continues to pay their community lease (\$9,440+GST per annum), given they operate on a limited budget where commercial building costs are not sustainable.
67. The cost of the temporary commercial lease is being met through the existing operating budget previously set aside by the Community & Social Development team to house the People's Project at Garden Place. As the People's project have now relocated to long-term accommodation, the budget now covers the 3-year lease for Age Concern.
68. The current LTP has funding for a renewal of the Celebrating Age Centre roof allocated for design in Y3 for \$100,000 and construction in Y4 for \$756,000 for a total of \$856,000.
69. The cost of investigating options 3 and 4(b) is estimated at \$100,000 and could be funded by existing operating budget if split across the 2021/22 and 2022/23 financial years.
70. Any additional costs for a more comprehensive development are currently unfunded. Staff would investigate funding options, including reprioritisation of existing planned work, use of Municipal Endowment funds and/or partnership funding for the preferred option(s) through the business case.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

71. Staff confirm that all options comply with the Council's legal and policy requirements. Reclassification of land title will be required for Options 2(A) and (B).

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

72. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
73. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
74. The recommendations set out in this report are consistent with that purpose.

Social

75. Community facilities contribute to social wellbeing in Hamilton. Celebrating Age Centre has been a focal point for social connection and provide opportunities for community cohesion.
76. A well-functioning older person facility increases a sense of belonging for older people themselves, but also ensures that the rest of the community better understands the value of older people.

Economic

77. Economic wellbeing is enhanced through the provision of community facilities by strengthening local communities and improving cohesion at a local level. This contributes to making Hamilton a welcoming place to live, and increasing individual's desire to move to, and stay in Hamilton.
78. Older people are a critical part of the job market, with many working beyond the age of 65, or moving into part time or voluntary roles within the community.

Environmental

79. Community facilities can contribute to environmental wellbeing by enhancing public spaces and ensuring that local communities feel a greater sense of belonging and care for their area.

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Council has opportunities to improve the sustainability of the Celebrating Age Centre in the long term to reduce its environmental impact.

80. Older people are generally higher users of public and active transport options. Ensuring these options work well for older people in accessing the Celebrating Age Centre will increase usage amongst this group directly, and for the wider community as well.

Cultural

81. Community facilities already contribute a great deal to the cultural wellbeing of Hamiltonians. The Celebrating Age Centre is a space that is used for cultural activities and is known as a space where residents from a variety of ethnic backgrounds can express their identity freely.
82. Any improvements to the Celebrating Age Centre will ensure this commitment is continued and enhanced through capital works and ongoing service provision.

Risks - *Tuuraru*

83. Risk has been considered in relation to each individual option in the Options section of the report.
84. Across our community facility portfolio, there is a growing risk that our provision of facilities will see increased reductions of service due to old buildings no longer being fit for occupation, or due to them no longer being fit for purpose.
85. Old buildings pose an increasing health and safety risk, and Council could see near misses turning into serious incidents.
86. Without investment in new and existing facilities, Council will not be able to provide suitable community facilities for existing and new community groups with resulting impacts on the levels of service and the wellbeing of Hamiltonians.
87. Without adequate long-term facilities for the services provided by Age Concern, Senior Net and Grey Power, there is a risk these core services to our senior community will no longer be sustainable and the groups cannot continue to operate.
88. Relocating our senior community facilities to less central sites, carries a potential risk of dissatisfaction from an active, time rich and vocal segment of the community.
89. There is also a risk of public dissatisfaction and media scrutiny if the community perceives levels of services are reducing and/or their expectations for provision of suitable community facilities have not been met.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

90. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a medium level of significance.

Engagement

91. Community views and preferences are somewhat known to the Council through ongoing targeted conversations with Age Concern and our older persons communities.
92. All options will involve active collaboration with Age Concern and other stakeholders.
93. Given the medium level of significance determined, the engagement level is medium. Engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Maps of considered options

Attachment 2 - 2020 Community Facilities Strategy Outcome Areas

Attachment 3 - Option 2A Concept Design - Roof replacement and key internal layout improvements

Attachment 4 - Option 2B Concept Design - Roof replacement and full redevelopment of the existing building

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Item 5

Attachment 1

Celebrating Age Centre – Options Report

Maps for considered options

Options 1, 2 and 3 - Current Site on Victoria Street



A – Current Celebrating Age Building

B – Municipal Pools Site

Option 4(A) – Pembroke Park



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Attachment 1

Item 5

Attachment 1

Option 4(B) – Norris Ward Park



Celebrating Age Centre – Options Report
2020 Community Facilities Strategy Outcome Areas

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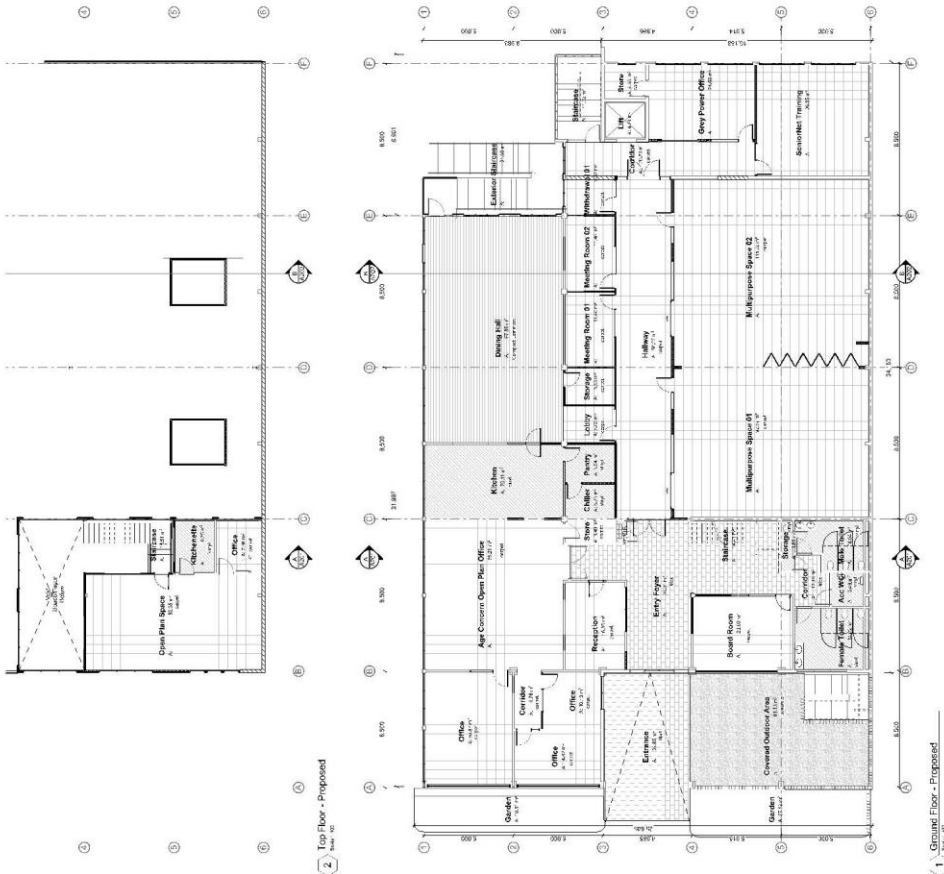
Item 5

Attachment 2

Attachment 1

Attachment 3

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CONCEPT DESIGN ONLY

DATE: 18/05/22
DRAWN: 22/02/22
CHECKED: 17/05/22
DESIGNER: A103
REVISION: 0

PROJECT: HCC Celebrating Age Building
Roof and Internal Redevelopment

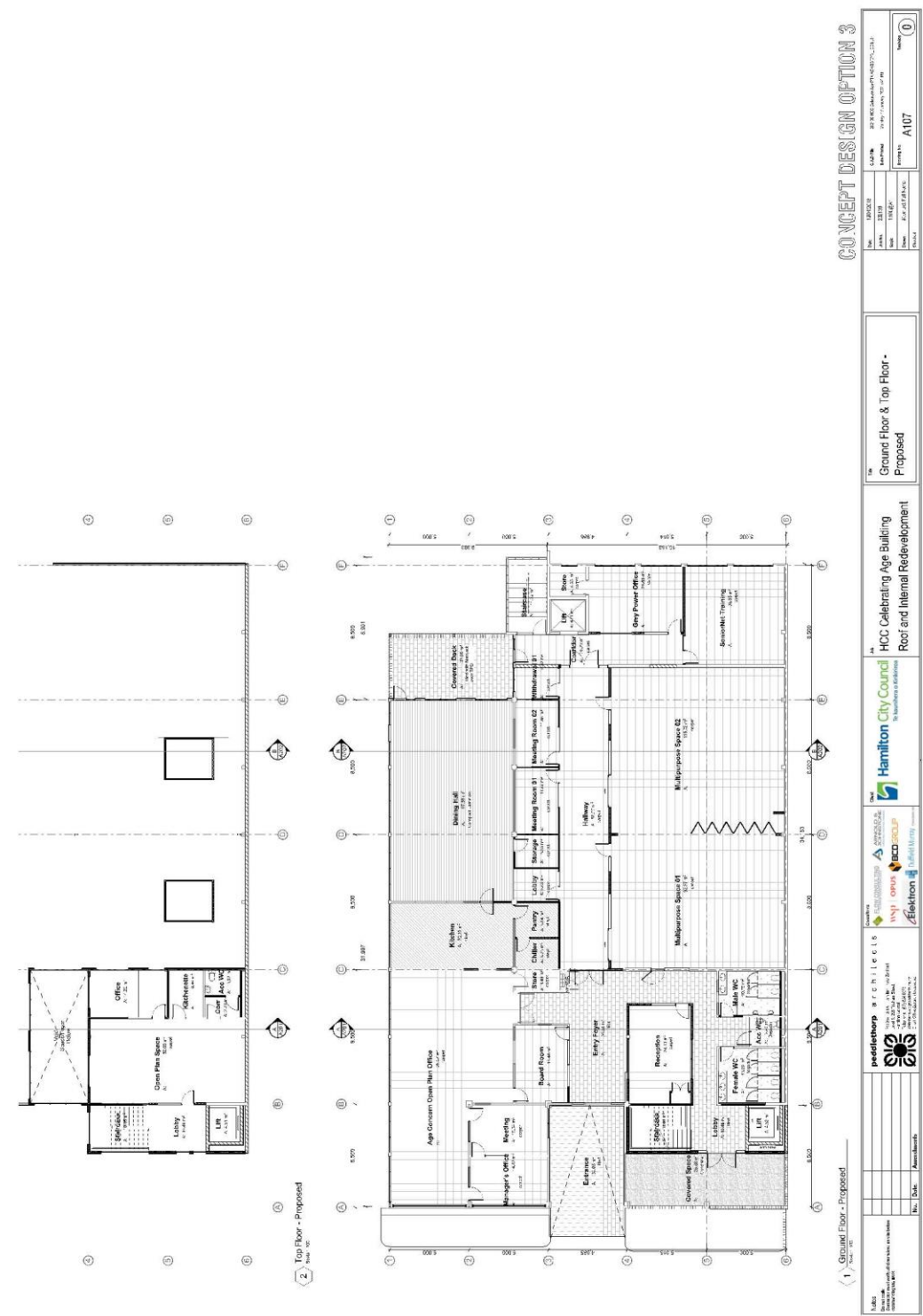
CLIENT: Hamilton City Council
HCC Celebrating Age Building
Roof and Internal Redevelopment

DESIGNER: HCC Celebrating Age Building
Roof and Internal Redevelopment

DATE: 18/05/22
DRAWN: 22/02/22
CHECKED: 17/05/22
DESIGNER: A103
REVISION: 0



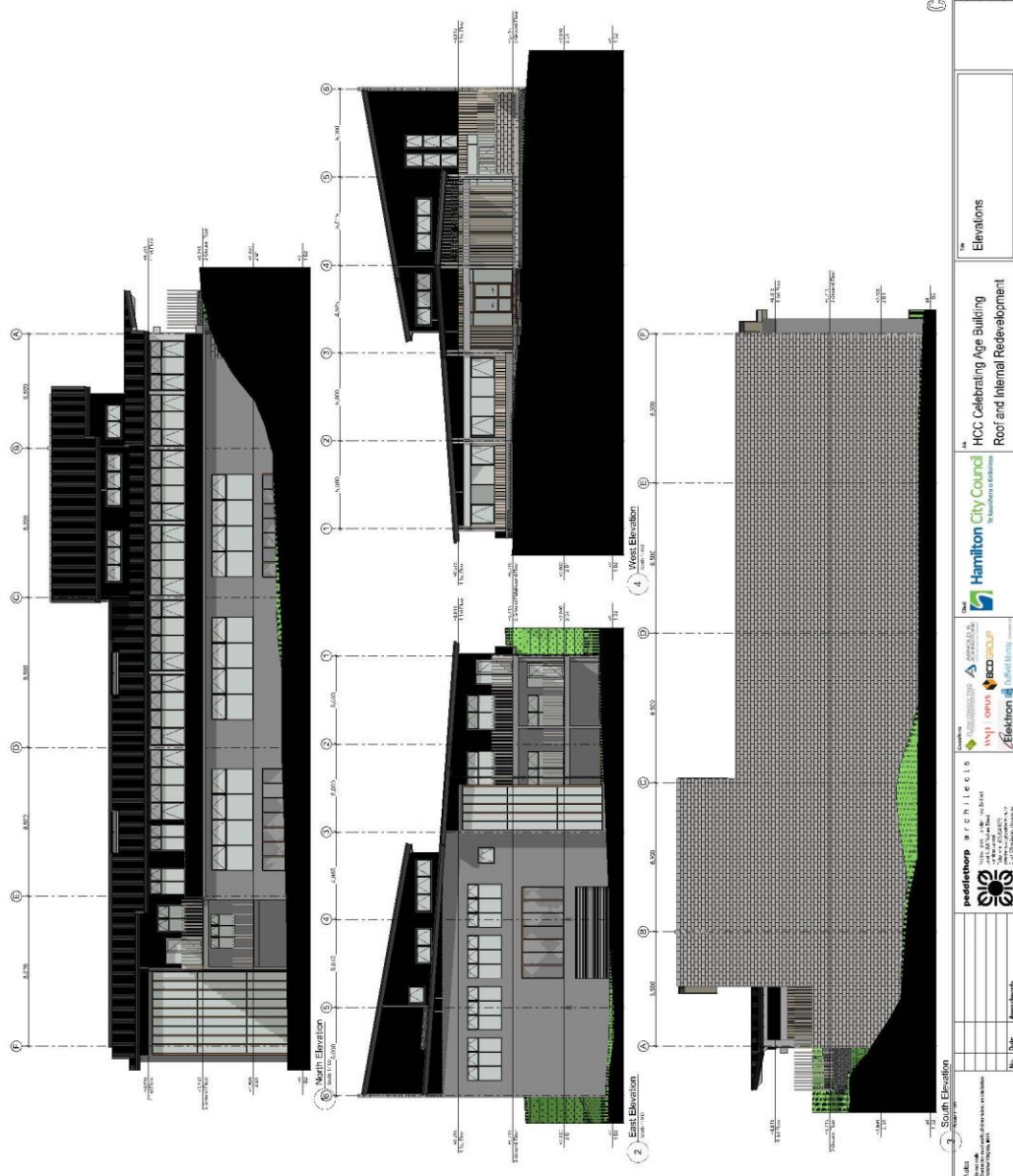
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1. B1 Plan - Proposed

<p>PROJECT INFORMATION</p> <p>Project Name: B1 Basement Plan - Proposed</p> <p>Client: HCC Celebrating Age Building</p> <p>Project Location: Roof and Internal Redevelopment</p>		<p>DESIGN TEAM</p> <p>Architect: [Firm Name]</p> <p>Engineer: [Firm Name]</p> <p>Interior Designer: [Firm Name]</p>																			
<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Description</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Initial Design</td> <td>10/10/2021</td> </tr> </tbody> </table>		No.	Description	Date	1	Initial Design	10/10/2021	<p>APPROVALS</p> <table border="1"> <thead> <tr> <th>Role</th> <th>Name</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Architect</td> <td>[Name]</td> <td>10/10/2021</td> </tr> <tr> <td>Engineer</td> <td>[Name]</td> <td>10/10/2021</td> </tr> <tr> <td>Interior Designer</td> <td>[Name]</td> <td>10/10/2021</td> </tr> </tbody> </table>		Role	Name	Date	Architect	[Name]	10/10/2021	Engineer	[Name]	10/10/2021	Interior Designer	[Name]	10/10/2021
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Role	Name	Date																			
Architect	[Name]	10/10/2021																			
Engineer	[Name]	10/10/2021																			
Interior Designer	[Name]	10/10/2021																			



Appendix 2

Waikato Guild of Wood workers
8 Storey Ave
Te Rapa



Item 5

HCC, Community Committee, Founders Building.

- Waikato Guild of Woodcraft have been looking for several years for new premises that would allow our members to have a larger multi-purpose workshop.
- Our aim is to contribute to the Hamilton City with our creativity and member "Well Being" through exhibiting skills of woodcraft.
- A larger diversified wood workshop and craft facility, will allow our club to create training for all ages, including school groups.
- A place to exhibit work and national "Art of wood" exhibition <https://theartofwood-2021.naw.org.nz>
- Waikato Guild of Woodworkers, uses only recycled and sustainable timber providing wood for our needs.

An example of a good workshop to cater for many mediums of woodcraft.



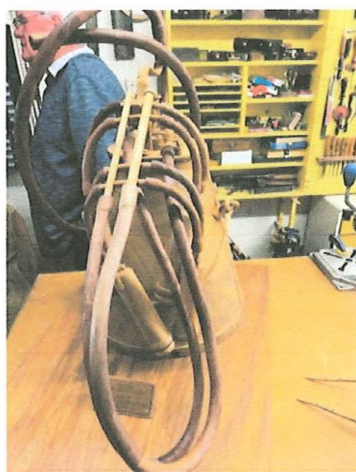
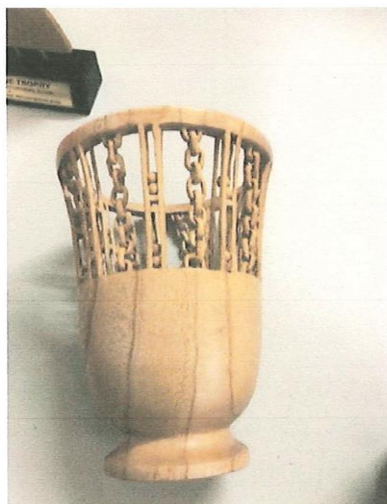
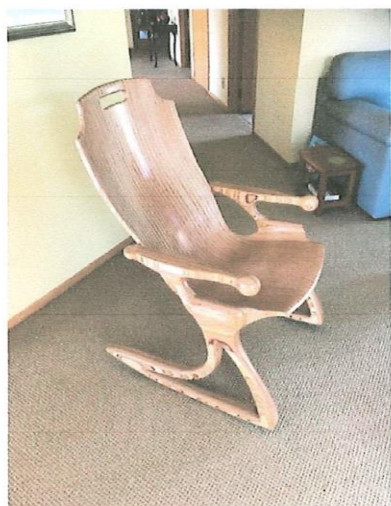
Attachment 1

- Long term we see Founders Building being repurposed, as the first stage, into an Art & Craft Hub
- We see Founders becoming a **HUB for practical creativity with other clubs** becoming involved, like we see in the TV program **"The Repair Shop"** bringing a range of crafts together.
- Similar to Innovation Park when it started, moving forward to become a very vibrant part of the city and helping future business, we see similar benefits for an Art and Craft HUB contributing to Hamilton.
- Over time we expect other crafts as mentioned in the TOTI presentation becoming involved and we would be delighted to collaborate with other arts groups and art collections, in regular displays, exhibitions and working groups involving the public.

If the empty Founders building reuse is not approved, the cost to the city for the individual clubs, groups and the arts will be far greater in capital with individual costs and operating separately. The people cost is lost opportunities of synergy of the art/crafts groups, and we believe the city will lose an cultural integrity opportunity.

We want to make the reutilisation of the Founders Building a success.

The following are some examples.



Waikato Guild of Woodworkers uses wood from sustainable supply, we provide an opportunity to view the wood in ways that enhances its true beauty. As with buildings, repurposing old unused buildings, like Founders, helps to enhance their beauty and retains history.

Council Report

Item 7

Committee: Community Committee

Date: 14 June 2022

Author: Helen Paki

Authoriser: Helen Paki

Position: General Manager Community

Position: General Manager Community

Report Name: General Manager's Report

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community Committee on topical issues, areas of concern and items which need to be brought to the Committee Member's attention, but which do not necessitate a separate report or decision.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

3. This report provides updates to Members on activities, actions, or projects contained within the plans or strategies for which this Committee and the relevant General Manager have responsibility over and for which significant progress has been made.
4. The following matters are included in this report:
 - i. Update on Celebrating Age Centre works
 - ii. Community Occupancy Policy update
 - iii. City Investment Programme update
 - iv. Zoo Waiwhakareke combined destination identity
 - v. Waiwhakareke fence feasibility study
5. Staff consider the decisions required in this report to have low significance and that the recommendations comply with the Council's legal requirements.

Discussion - *Matapaki*

Update on Celebrating Age Centre Work

6. The Celebrating Age Centre (CAC) building is on Municipal Endowment land at the southern end of Victoria Street. The building requires a significant capital investment. On 12 May 2022, the Council considered a staff report with high-level options for the building and the activities currently taking place on the site. The existing tenants have been relocated while options for the future of the building are evaluated and considered.
7. A staff project team has been established to investigate options and regular updates will be provided to future meetings of the Community Committee and Economic Development Committee.

8. The project team engaged with consultants during the last week of May 2022 to discuss required outcomes, timelines, and request a proposal for the completion of a Business Case. At a high level, this work will assess and analyse options specific to the user groups of CAC, in a broader Central City community use context and complete a property analysis of best use for the CAC site.
9. Following heavy rain over the last few weeks, and further leaks being identified staff are also working on short term options to provide weather proofing for the building to ensure that it does not deteriorate further while the business case is being developed and a decision can be made.

Community Occupancy Policy Update

10. At the 26 March 2022 Community Committee meeting, staff undertook to provide *information to Members concerning the Community Occupancy Policy*.
11. Community Occupancy rental is set by the Policy which was last reviewed in 2018, with new rentals applied as agreements allowed throughout 2019. Rental is calculated based on market square metre land and building rates (using a sliding scale); and then a two-tiered rental subsidy is applied, being either a standard subsidy (87.5%) or reduced subsidy (50%) should the groups meet the following criteria:
 - a. The Group has a total revenue more than \$2,000,000; **AND**
 - b. The Group has a financial surplus more than \$100,000; **AND**
 - c. The Group receives Central Government Funding
12. Nearly all of the individual lease agreements allow for annual rent reviews, which accommodates flexibility for implementation of any rent review approved by Council. It is not considered practical to increase community rents annually (like commercial rentals) on the 103 agreements, due to the high cost in staff time to recover a relatively small amount of additional revenue. Additionally, given volunteers community group accounts are often administered by volunteers, it often takes more than a year for all the groups to adjust their rental payments and for staff to balance their accounts with Council.
13. The recent impacts of Covid means many community groups are operating on very small annual surpluses which also increases their sensitivity to annual rent increases.
14. Work on the Community Occupancy Policy review will begin in the second half of 2022 and a report is expected to come to the Community Committee in 2023. There will be opportunity during the policy review for Elected Members to give direction on areas of the policy where they would like to see changes made.

City Investment Programme

15. At the 2 March 2022 Community Committee meeting, the new City Investment Programme framework was approved, including the establishment of the City Investment Leadership Forum. The appointment of the Mayor, Chair of Community Committee, Chair of Economic Development Committee and Maangai Te Ua as Elected Member/Maangai representatives to this forum was also approved.
16. This update responds to the Committee resolution from that meeting for recommendations for external representation to the Leadership Forum to be reported back to the Committee by June 2022.
17. An Expression of Interest process is being developed for the Leadership Forum to consider at its next meeting. Staff will provide a report on the EOI process to the August 2022 Community Committee meeting.

18. Implementation of the CIP framework is progressing, and initial meetings of other groups within the framework has taken place. Work has also commenced on funding plans and priorities, and processes and activity to support the realigned programme.

Hamilton Zoo-Waiwhakareke Natural Heritage Park - location identity proposal

19. The Visitor Destinations team are initiating a piece of work to explore the opportunities, risks, and benefits of establishing a 'place-name' for the Zoo-Waiwhakareke location that would work in tandem with (and not replace) our established brands of Hamilton Zoo, Waiwhakareke Natural Heritage Park, the Everyday Eatery, and Hamilton Observatory.
20. An important element in creating a second key visitor destination for Hamilton-Kirikiri is about being able to effectively profile, promote, and market these visitor attractions individually, and collectively as a cluster of co-located and complementary visitor activities underpinned by shared values (conservation, kaitiakitanga, and connection with nature/the natural world).
21. In the right situations, employing a location identity alongside existing visitor destination brands can do this very well, giving visitor audiences the sense of multiple options of things to see, do, and experience at that one location.
22. As an initial step, Visitor Destinations staff are working with highly regarded hotel, tourism, and leisure consultants Horwath HTL to determine whether a location identity may be a good option for the combined Hamilton Zoo-Waiwhakareke Natural Heritage Park site.
23. Staff will update the Committee on progress at the August meeting and, if appropriate, seek direction on next steps.

Waiwhakareke predator-proof fence feasibility study

24. Members will be aware staff were requested to commission a feasibility study for a predator proof fence for Waiwhakareke Natural Heritage Park, with the intention that the findings and recommendations of that study could inform Annual Plan discussions.
25. The brief for the study was to determine the best way to conduct predator control/eradication to create a world-class ecological island within the urban landscape and deliver on the overarching goals of Waiwhakareke.
26. Unfortunately, Covid-related delays have meant it has not been possible to meet the Annual Plan timeframes. The report prepared by Boffa Miskell was received on Friday, 22 April 2022 and subsequently reviewed and evaluated by the panel of key staff and independent external experts that ran the EOI process to assess the study's content, findings, and recommendations.
27. The Panel, which includes Professor Bruce Clarkson, Chair of the Waiwhakareke Advisory Group and Dr Baird Fleming, Zoo-Waiwhakareke Director, has concluded that the Boffa Miskell report meets the proposal brief well, and is thorough and robust. In summary, the report recommends a full height predator exclusion fence, approximately following the boundary of Waiwhakareke; it also sets out three other options.
28. Staff will be arranging a workshop for Elected Members and Maangai Maaori to present the report findings and recommendations and seek direction regarding next steps and timing.

Options

29. No options were identified for the Committee to consider as the report is for information purposes only.

Financial Considerations - *Whaiwhakaaro Puutea*

There are no financial considerations required for the decisions required in this report.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

31. Staff confirm that this report complies with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

32. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
33. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
34. The recommendations set out in this report are consistent with that purpose.
35. There are no social, economic, environmental and social considerations required with the decisions required in this matter.

Risks - *Tuuraru*

36. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

37. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

38. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Council Report

Item 8

Committee: Community Committee

Date: 14 June 2022

Author: Daan Blokker

Authoriser: Helen Paki

Position: Senior Parks Planner

Position: General Manager Community

Report Name: Park Naming and Classification Report

Report Status	<i>Open</i>
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Purpose - *Take*

1. To seek Community Committee approval for the naming of 10 reserves in accordance with Council's Naming of Roads, Open Spaces and Council Facilities Policy 2016 (the Policy), and the classification of 11 reserves in accordance with the Reserves Act 1977 (the Act).

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee:
 - a) receives the report;
 - b) approves the following reserve names in accordance with Council's Naming of Roads, Open Spaces and Council Facilities Policy and the Reserves Act 1977:
 - i. 'Tuna Kai Park' for Lot 200 DP504587
 - ii. 'Te Awa o Katapaki Esplanade' for Lot 20 DP 490815 and Lot 28 DP 481186
 - iii. 'Mangaiti Park' for Lot 13 DP494366
 - iv. 'Whakapakari Park' for Section 6 SO 478480
 - v. 'Mangaonua Esplanade' for Lot 4 DP513776
 - vi. 'Mangakotuktuku Gully' for Section 2 SO 544662, Section 2 SO 514748 and Section 2 SO 517435
 - vii. 'Mangakotukutuku Esplanade' for Lot 5 DP 561011
 - viii. 'Tauhara Park' for Lot 3 DP 568477
 - ix. 'Mangaharakeke Esplanade' for Lot 13 DP 494366
 - x. 'Featherstone Park' for Lot 3 DP 550104; and
 - c) approves the classification of the following reserves in accordance with the Reserves Act 1977:
 - i. Recreation Reserve for Lot 200 DP504587
 - ii. Local Purpose (Esplanade) Reserve for Lot 20 DP 490815 and Lot 28 DP 481186
 - iii. Local Purpose (Esplanade) Reserve for Lot 13 DP494366
 - iv. Recreation Reserve for Section 6 SO 478480
 - v. Local Purpose (Esplanade) Reserve for Lot 4 DP513776
 - vi. Local Purpose (Esplanade) Reserve for Section 2 SO 544662, Section 2 SO 514748 and Section 2 SO 517435
 - vii. Local Purpose (Esplanade) Reserve for Lot 5 DP 561011
 - viii. Local Purpose (Esplanade) Reserve for Lot 3 DP 568477
 - ix. Local Purpose (Esplanade) Reserve for Lot 13 DP 494366

- x. Local Purpose (Esplanade) Reserve for Lot 3 DP 550104
- xi. Recreation Reserve for Section 1 SO 488972, Section 11 SO 488972 and Section 23 SO 488972.

Executive Summary - *Whakaraapopototanga matua*

3. Since 2019, Hamilton City Council has acquired a number of new reserve land parcels through the subdivision process. This report seeks approval to name and classify these reserves following the processes set out in the Council's Naming of Roads, Open Spaces and Council Facilities [Policy](#) and the Reserves Act 1977.
4. Staff recommend that the names and classifications, as detailed in **Schedules One and Two** are approved by the Community Committee.
5. Te Awa o Katapaki Esplanade, Mangaiti Park, Mangaonua Esplanade, Mangakotuktuku Gully, Mangakotukutuku Esplanade, Tauhara Park and Mangaharakeke Esplanade are all additions to existing reserves.
6. The name of the reserves set out in **Schedule 1** were either recommended or supported by Te Haa o te Whenua o Kirikiriroa (THAWK) and Waikato Tainui or Te Ngawhaa Whakatupu Ake. The hui with THAWK and Waikato Tainui were held on 27 May 2019 and 27 February 2020 and a hui with Te Ngawhaa Whakatupu Ake was held on 28 July 2021.
7. Staff have followed the process outlined in the Policy and confirm that the proposed reserve names meet the Policy criteria.
8. Staff consider that the decision in this report has low significance and that the recommendations comply with Council's legal requirements.

Discussion – *Matapaki*

Naming of Reserves

9. Section 16(10) of the Reserves Act 1977 (the Act) provides for reserves to be named at the time of classification.
10. Paragraphs 19-23 of Council's Naming of Roads, Open Spaces and Council Facilities Policy (the Policy) outlines the requirements for naming reserves, including the requirement for naming by Council resolution.
11. This report recommends that the Community Committee, via delegation, resolves to name the reserves as proposed in **Schedule One**.

Schedule One

Proposed Reserve Name	Area (ha)	Legal Description	Attachment Reference
Tuna Kai Park	0.1201	Lot 200 DP504587	Map 1
Te Awa o Katapaki Esplanade	3.2215	Lot 20 DP 490815 Lot 28 DP 481186	Map 2
Mangaiti Park	0.2845	Lot 13 DP494366	Map 3
Whakapakari Park	6.4427	Section 6 SO 478480 Section 7 SO 478480	Map 4
Mangaonua Esplanade	0.1150	Lot 4 DP 513776	Map 5
Mangakotuktuku Gully	4.7283	Section 2 SO 544662 Section 2 SO 514748 Section 2 SO 517435	Map 6

Mangakotukutuku Esplanade	0.3820	Lot 5 DP 561011	Map 7
Tauhara Park	0.025	Lot 3 DP 568477	Map 8
Mangaharakeke Esplanade	0.2845	Lot 13 DP 494366	Map 9
Featherstone Park	0.620	Lot 3 DP 550104	Map 10

12. Where the reserve is an addition to an existing reserve, the proposed name is the same as the existing reserve.
13. Te Awa o Katapaki Esplanade, Mangaiti Park, Mangaonua Esplanade, Mangakotukutuku Gully, Mangakotukutuku Esplanade, Tauhara Park and Mangaharakeke Esplanade are all additions to existing reserves.
14. For the new reserves (Tuna Kai Park and Whakapakari Park), the proposed names have been developed considering the criteria in the Policy. In particular, the following criteria:
 - a) *The cultural significance of the area to Tangata Whenua.*
 - b) *People important in the history of an area.*
15. Tuna Kai Park is the proposed name for a small pocket park, located on Tenille Street, Rototuna (**Map 1, Attachment 1**). The proposed new name roughly translates to 'Harvest of Eel'. Tuna (eel) was a popular food source for Tupunga Maaori and in the Rototuna area tuna was plentiful and stable food source.
16. Staff consider the name 'Tuna Kai Park' to be appropriate as it reflects the Maaori history of the Rototuna area, however, the English sentence, "a harvest of eels" would not translate well into a name. Staff also note that the surrounding area has an abundance of English street names.
17. Whakapakari Park is the proposed name for a sports park located on Rotokauri Road in Rotokauri (**Map 4, Attachment 1**). Funding for the sport parks development currently sits in Year 13 (2034/2035). However, this timing may change as the parks development is dependent on when the Rotokauri area is urbanised and demand for the park is created.
18. The name "Whakapakari" translates in English as: 'to enhance one's, or a thing's, ability to endure'. The name is derived from one of King Tawhio's tongi kura (laments/proclamation) after the Waikato Wars, and the name has meanings around strength and resilience for Maaori as a people.
19. Because of this context, Staff consider the names reflect the cultural and historical significance of the area. Staff also note that the European history of the Rotokauri area has been captured through a number of streets named after European families that settled in the area; for example, Exelby Road and Bagust Road.
20. The proposed name of 'Whakapakari Park' was presented to the Community Committee at a briefing in September 2021 at which the Community Committee agreed that the proposed name was suitable.

Classification of Reserve Land

21. Over the past three years (with the exception of Whakapakari Park), the land parcels described in this report (**Schedule Two**) have been created and vested in Council as reserves subject to the Reserves Act 1977 (the Act). They were created and vested under Part 10 of the Resource Management Act 1991 (RMA) as part of the subdivision consent process.
22. Section 16(2)(A) of the Act states that where any reserve was created under Part 10 of the RMA and remains vested in Council, Council must by resolution, classify the reserve according to its

primary purpose. Classification is a mandatory statutory process for the reserves covered in this report.

23. The Act provides eight classifications for reserves: recreation, historic, scenic, nature, scientific, government purpose and local purpose. Each emphasise the protection of different values.
24. This report recommends that the reserves outlined in **Schedule Two** are classified as either recreation reserves or local purpose (esplanade reserves), consistent with the purpose they were acquired for.

Schedule Two

Proposed/Existing Reserve Name	Proposed Classification	Area (ha)	Legal Description	Attachment Reference
Tuna Kai Park	Recreation Reserve	0.1201	Lot 200 DP504587	Map 1
Te Awa o Katapaki Esplanade	Local Purpose (Esplanade) Reserve	3.2215	Lot 20 DP 490815 Lot 28 DP 481186	Map 2
Mangaiti Park	Local Purpose (Esplanade) Reserve	0.2845	Lot 13 DP494366	Map 3
Whakapakari Park	Recreation Reserve	6.4427	Section 6 SO 478480 Section 7 SO 478480	Map 4
Mangaonua Esplanade	Local Purpose (Esplanade) Reserve	0.1150	Lot 4 DP 513776	Map 5
Mangakotuktuku Gully	Local Purpose (Esplanade) Reserve	4.7283	Section 2 SO 544662 Section 2 SO 514748 Section 2 SO 517435	Map 6
Mangakotukutuku Esplanade	Local Purpose (Esplanade) Reserve	0.3820	Lot 5 DP 561011	Map 7
Tauhara Park	Local Purpose (Esplanade) Reserve	0.025	Lot 3 DP 568477	Map 8
Mangaharakeke Esplanade	Local Purpose (Esplanade) Reserve	0.2845	Lot 13 DP 494366	Map 9
Featherstone Park	Local Purpose (Esplanade) Reserve	0.620	Lot 3 DP 550104	Map 10
Korikori Park (existing name)	Recreation Reserve	12.3444	Section 1 SO 488972 Section 11 SO 488972 Section 23 SO 488972	Map 11

25. The recreation reserve classification will enable the use and development of these reserves for passive and active recreation and provides Council flexibility in relation to its powers and rights.
26. The local purpose (esplanade) reserve classification will enable Council to manage and develop the reserve as it sees fit, consistent with protecting the esplanade values. This classification provides Council with the greatest level of rights of any classification.
27. Section 16(5)(c) of the Act provides that public notice is not necessary where the proposed classification is a condition subject to which the land was acquired for. On this basis, public notification is not required.
28. Following resolution by the Community Committee, staff will notify the Department of Conservation and arrange publication of a notice in the Gazette.

Financial Considerations - Whaiwhakaaro Puutea

29. This is a regular operating activity funded through the Long-Term Plan.

30. Costs relating to the proposed reclassification will be met by the Parks and Recreation operational budgets. Costs are estimated to be approximately \$2,000 for a gazette notice and the addition of notices on the titles. Additional staff time costs of \$2,500 are approximated at a rate of \$100/ph.
31. If approved, all future signage and mapping will use the proposed names, as budgets allow.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

32. Staff confirm that the staff recommendation complies with the Council's legal and policy requirements, specifically section Section16(5)(c) of the Reserves Act 1977 and Council's Naming of Roads, Open Spaces and Council Facilities Policy.
33. Council's Naming of Roads, Open Spaces and Council Facilities Policy is currently being reviewed and a resolution seeking approval for the updated Policy will be presented at the 14 June 2022 Community Committee meeting. The process undertaken to establish the proposed names is consistent with both the current and proposed versions of the Policy.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

34. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
35. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
36. The recommendations set out in this report are consistent with that purpose.

Social

37. Providing official names for reserves will help to build a sense of identity and ownership of the space by local residents and the wider Hamilton public and is an important step in building social wellbeing for the space.
38. Classification of parks will also ensure that the local communities will use the open spaces as intended.

Economic

39. The official naming of the parks can improve economic wellbeing through its value to the community as a common asset. The official naming of the park increases identity and allows the space to be better integrated into their respective local areas, which can have a positive impact on economic outcomes.

Environmental

40. Environmental wellbeing will be improved through park classification and naming by providing an increased identity that raises awareness by the local community of the value of open space. Having an official name will place an identity on the space which can create long term environmental value on it for the community. Having land classified will ensure that the use of that land will be managed accordingly.

Cultural

41. Council staff have engaged with mana whenua (Te Ngaawhaa Whakatupu Ake) early to ensure their input and support for the park name.
42. The naming of the two new parks (Tuna Kai and Whakapakari Park) is an opportunity for mana whenua to express their values and identity. In doing so, this establishes a broader community identity and develops a sense of place to a new and growing local community.

Risks - *Tuuraru*

43. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

44. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

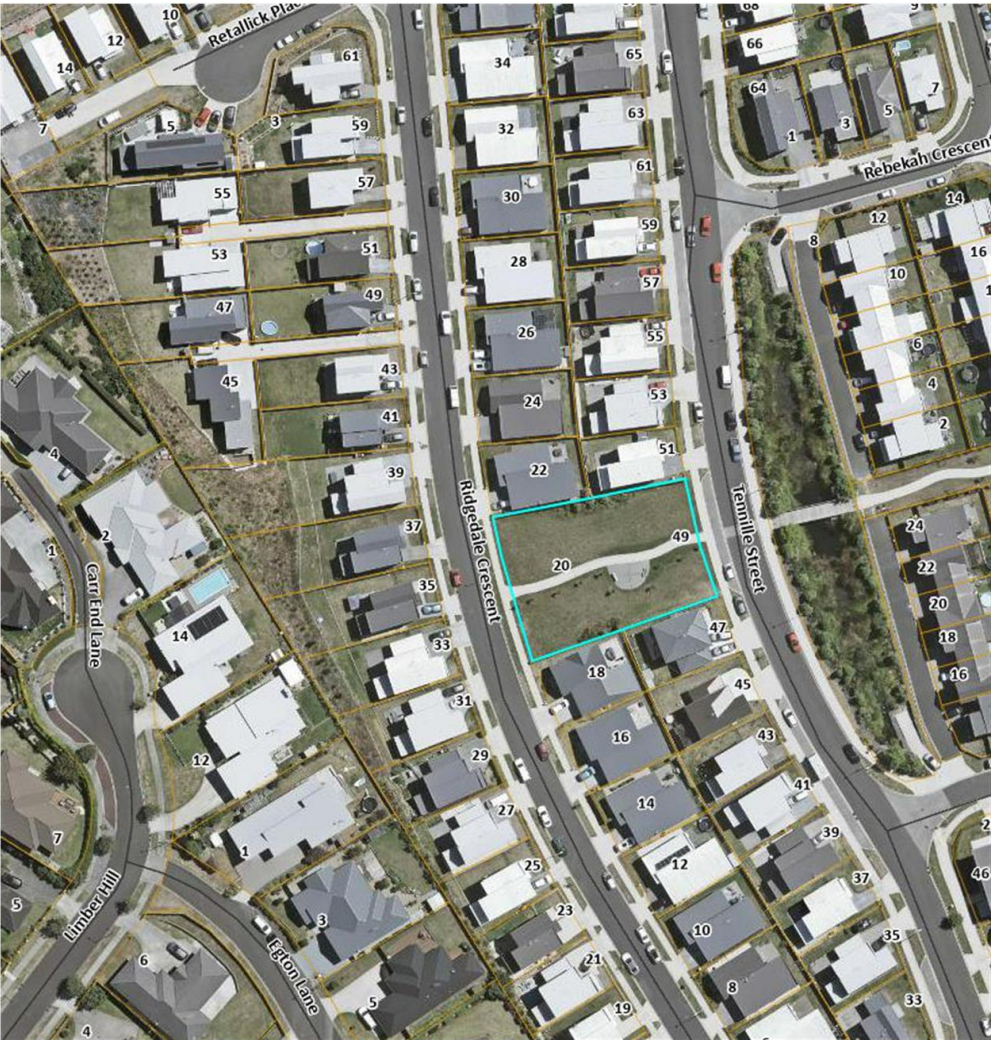
Engagement

45. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Location Plans

Map 1 Tuna Kai Park



Map 2 Te Awa o Katapaki Esplanade



Map 3

Mangaiti Park



Map 4 Whakapakari Park



Map 5 Mangaonua Esplanade



Map 6 Mangakotukutuku Gully

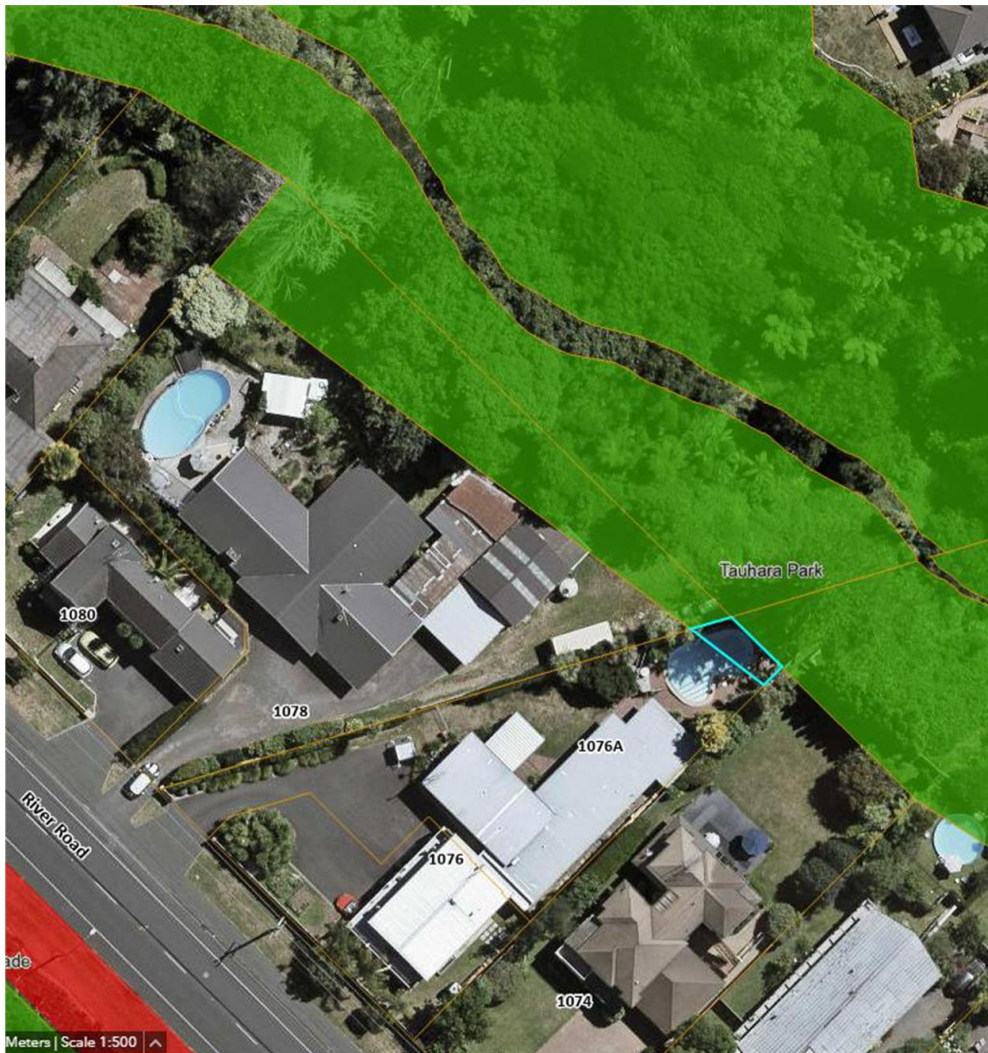


Map 7

Mangakotukutuku Esplanade



Map 8 Tauhara Park



Map 9

Mangahakeke Esplanade



Map 10 Featherstone Park



Map 11

Korikori Park



Council Report

Committee: Community Committee **Date:** 14 June 2022
Author: Sandra Murray **Authoriser:** Blair Bowcott
Position: Consultant **Position:** General Manager Growth
Report Name: Deliberations report on the review of the Naming of Roads, Open Spaces and Council Facilities Policy

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community Committee on the review of the Naming of Roads, Open Spaces and Council Facilities Policy.
2. To seek approval from the Community Committee to adopt the proposed Naming of Roads, Open Spaces and Council Facilities Policy.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Community Committee:
 - a) receives this report;
 - b) approves the proposed Naming of Roads, Open Spaces and Council Facilities Policy **attachment 2** of the staff report which reflects the changes outlined in Paragraph 22; and
 - c) requests a feasibility assessment for a 'greenprint' or map of appropriate names and areas of significance to be implemented as part of the He Pou Manawa Ora implementation plan and reported back to the Committee with a project scope, timing, and cost.

Executive Summary - *Whakaraapopototanga matua*

4. The Naming of Roads, Open Spaces and Council Facilities has been reviewed and a proposed policy was provided for public feedback between 1 - 30 November 2021.
5. The proposed amendments to the policy are:

Change A:

Amendments to ensure names are decided on consistently and are in accordance with He Pou Manawa Ora: Pillars of Wellbeing strategy adopted by Council in 2021.

These changes ensure strategic alignment with Council approved strategies and contributes towards the delivery of key objectives and policies and compliance with national standards.

Change B:

The timing of consultation between property developers and mana whenua is proposed to be moved **from** the time-sensitive approval-of-consent period; **to** an earlier period in the development life cycle when there are fewer time pressures e.g., before developers begin the formal consenting and work clearance process. In addition, this change does not preclude

developers applying for further stages of subdivision. This change allows the period available for developers and mana whenua to engage to increase from 10 days to 12 weeks, without causing delays to the development.

These changes were supported by most property developers and mana whenua groups; and recognise that 10 days is not enough time engage internally and seek appropriate approvals on the naming of the road. In selecting an appropriate name(s) mana whenua may need to undertake hui/wananga with marae and haapu as part of the process.

Change C:

Applicants may provide council with up to three options for the naming or renaming of a public road. Applicants must demonstrate how the suite of options for the naming or renaming of a road or overall group of roads reflects the outcomes of engagement with mana whenua. A copy of the response provided to the applicant by Mana Whenua must be included in the application.

These changes ensure mana whenua participation in the naming process is acknowledged.

6. Responses to consultation were received from 239 submitters, including 230 submissions to the Have Your Say survey, three hardcopy submissions, and six emails. Of the submissions received, 235 responses were from individuals, and four were from organisations.
7. Of the individuals that responded to the survey, 54% indicated their preference to keep the policy as it is now, 43% supported making changes, and 3% were undecided.
8. The options are set out in the Table below:

Option 1: (Recommended)	Recommend that the Council Adopts the proposed Naming of Roads, Open Spaces and Council Facilities Policy.
Option 2:	Retain the existing Naming of Roads, Open Spaces and Council Facilities Policy without amendment.

9. Staff recommend **option 1** as the proposed policy better meets Councils strategic outcomes including alignment with the outcomes sought by He Pou Manawa Ora and the Joint Management Agreement with Waikato Tainui.
10. The amendments are also supported by the views of a significant number of submitters expressed during public consultation.
11. It is also proposed that Elected Members to approve staff to undertake a feasibility assessment to create a 'greenprint' or map of appropriate names and areas of significance to be implemented as part of the He Pou Manawa Ora implementation plan and report back to the Committee with a project scope, timing and cost; and
12. Staff note that any 'greenprint' or map (as per (i) above) would not be a replacement for the requirement that developers consult with iwi, as consultation is a requirement under the Resource Management Act 1991.
13. Ngaati Waiere, Waikato-Tainui, THaWK and other submitters strongly indicated a preference for increased interaction with developers, allowing trusting relationships to form and the time to communicate the stories and history of each place. Their submissions make it clear that a tick-box website check would not be an acceptable replacement for the meaningful interactions they seek to foster.
14. Staff consider the matters in this report have a medium significance and that the recommendations comply with the Council's legal requirements

Background - *Koorero whaimaarama*

15. The Naming of Roads, Open Spaces and Council Facilities Policy (the Policy) has been reviewed as part of the three-yearly review cycle, funded through the Long-Term Plan.
16. The Policy was first adopted in May 2012 and reviewed in 2016.
17. The current policy review commenced in September 2019 and has been 'paused' twice awaiting the development of He Pou Manawa Ora.
18. Elected Members have been consulted during the development of the Policy at a briefing on 6 May 2019, via a Sharepoint process in November/December 2020, and at briefing on 4 August 2020.
19. At a meeting of the Hearings and Engagement Committee on 16th February, Elected Members heard from 6 submitters and considered written submissions.
20. At a meeting of the Community Committee on 2 March 2022, Elected Members considered the proposals presented by staff and requested the recommendations be further refined before being presented to the Community Committee for final deliberations.

Discussion - *Matapaki*

Policy Performance

21. Staff note concerns with the performance of the existing policy:
 - i. The inability to require an applicant provide names that more closely align with the criteria set out in the policy. An applicant may currently choose to put forward a single name which may poorly align with the criteria. While the Planning Guidance Manager may discuss the name with the applicant, they are unable to insist on a 'better' name. Including a requirement for the application to include a name proposed by mana whenua will ensure there are always at least two names available to consider.
 - ii. 10 days is not enough time to identify the correct mana whenua groups, contact the correct individuals and for mana whenua to engage and provide the appropriate approvals (including governance boards) on the naming of the road.
 - iii. Developers engage with mana whenua during a time pressured period, reducing opportunities to develop meaningful relationship or to have broader discussions about mana whenua aspirations. In addition, the timing means it is too late for mana whenua to input into other naming decisions such as the name of the entire development.
 - iv. The existing policy is not able to meaningfully improve the percentage of roads that have a te reo Maaori name; or ensure te reo Maaori names are historically meaningful in the context of where they are located.

Summary of proposed changes

22. The proposed changes are set out in the Table below:

<p>Change A:</p> <p>Amendments to ensure names are decided on consistently and are in accordance with He Pou Manawa Ora: Pillars of Wellbeing strategy adopted by Council in 2021.</p> <p><i>These changes ensure strategic alignment with Council approved strategies and contributes towards the delivery of key objectives and policies and compliance with national standards.</i></p>
<p>Change B:</p> <p>The timing of consultation between property developers and mana whenua is proposed to be moved from the time-sensitive approval-of-consent period; to an earlier period in the</p>

development life cycle when there are fewer time pressures e.g., before developers begin the formal consenting and work clearance process. In addition, this change does not preclude developers applying for further stages of subdivision. This change allows the period available for developers and mana whenua to engage to increase from 10 days to 12 weeks, without causing delays to the development.

These changes were supported by most property developers and mana whenua groups; and recognise that 10 days is not enough time engage internally and seek appropriate approvals on the naming of the road. In selecting an appropriate name(s) mana whenua may need to undertake hui/wananga with marae and haapu as part of the process.

Change C:

Applicants may provide council with up to three options for the naming or renaming of a public road. Applicants must demonstrate how the suite of options for the naming or renaming of a road or overall group of roads reflects the outcomes of engagement with mana whenua. A copy of the response provided to the applicant by Mana Whenua must be included in the application.

These changes ensure mana whenua participation in the naming process is acknowledged..

Strategic Alignment

23. Staff have considered whether the existing policy meets Council's strategic objectives, particularly in relation to the Long Term Plan, Hamilton Heritage Plan and He Pou Manawa Ora: Pillars of Wellbeing Strategy.
24. The Long Term Plan, [Our Vision for Hamilton Kirikiriroa](#) has a focus on wellbeing and creating a sense of community identity.
25. While 'Our Vision' does not include specific outcomes or monitoring indicators directly related to the naming of roads, open spaces or Council facilities, the overall intent is transferrable to the policy in terms of recognising that names provide people with a sense of belonging and community identity.
26. The [Hamilton Heritage Plan](#) has a goal of "Promotion: heritage is celebrated, and its importance and value promoted". This goal is reflected in the policy through the policy criteria.
27. The Hamilton Heritage Plan does not include specific outcomes or monitoring indicators directly related to the naming of roads, open spaces or Council facilities. However, the overall intent – that an appreciation of the past contributes to a sense of identity and belonging for residents and visitors – is transferrable to the policy.
28. [He Pou Manawa Ora: Pillars of Wellbeing Strategy](#) includes:
 - i. a pou (pillar) manawa korero with an outcome of 'Te reo Maaori is seen, heard and celebrated throughout the city'; and
 - ii. a monitoring measure of the "percentage of new streets that have te reo Maaori names".
29. An implementation workplan has been developed for He Pou Manawa Ora, and the optional directions proposed in this report would be included in the implementation workplan.

Names – English vs te reo Maaori

30. Staff have assessed how many roads, open spaces and council facilities are currently named in English vs te reo Maaori as a baseline against the monitoring measure set out in He Pou Manawa Ora; and whether the existing policy has suitable mechanisms to improve this measure.
31. Currently, 10% of roads in Hamilton City are in te reo Maaori, and 90% are in English.

32. The 2016 review of the policy included new provisions to encourage names in te reo Maaori. The percentage te reo Maaori road names has improved from 8.8% in August 2016 to 10% in August 2021.
33. Since the policy change, 52 of the 160 new road names (32.5%) have been in te reo Maaori and 108 new road names have been in English (67.5%).
34. One development, Rotokauri, has been responsible for 19.2% of the new te reo Maaori names since the 2016 policy change (10 roads). This was 6.3% of all names (te reo Maaori + English) since the change in policy.
35. Staff suggest the existing policy has limited ability in the short to medium term to meaningfully improve the measure 'percentage of new streets that have te reo Maaori names' or even to ensure road names reflect the history of Hamilton / Kirikirioa.
36. For named open spaces, 18.5% are named in te reo Maaori; while 7% of buildings and 9% of service buildings have names in te reo Maaori.

Stakeholder views

37. On 12 October 2021 the Community Committee considered proposed amendments to the policy and approved the amended policy for public consultation between the 1st and 30th November 2021.
38. At a meeting of the Hearings and Engagement Committee on 16th February, Elected Members heard from 6 submitters and considered written submissions.
39. In 2019 and 2020 Te Haa o te whenua o Kirikirioa (THaWK), Waikato-Tainui, the Property Council and Hamilton property developers were contacted to identify concerns and identify potential policy changes.

THaWK

40. THaWK requested an increase in the consultation timeframe from 10 days to 12 weeks; and the requirement that at least one of their preferred names be included on the road naming application form.
41. THaWK supported the proposed amendments to the policy.

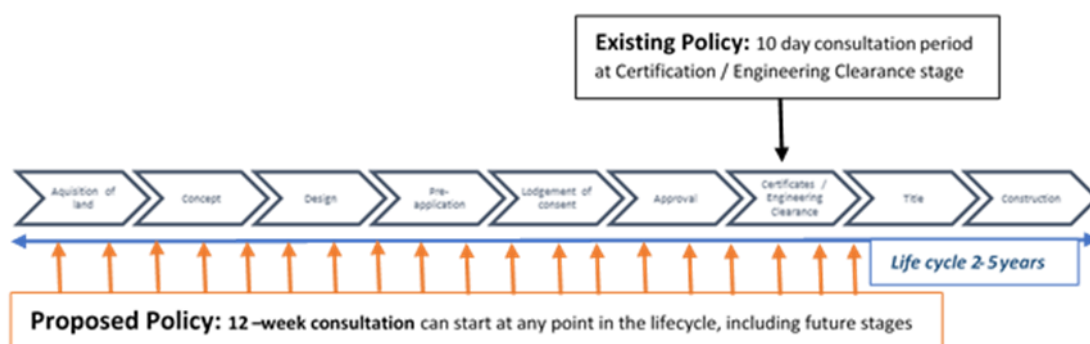
Waikato-Tainui

42. Waikato-Tainui supported the proposed amendments to the policy, including increasing in time available for consultation (increased to 12 weeks from 10 days), and the earlier engagement. They did however raise a concern about the proposed list of names and process for selecting the final name as failing to recognise the cultural importance of the gifting of a name.
43. In addition, Waikato-Tainui questioned whether the policy could go further to have a greater alignment with the intent of the Joint Management Agreement between Waikato-Tainui and Council and indicated an interest in being part of the committee than makes naming decisions. As no such committee exists, the suggestion to form a committee has been considered as part of this report.
44. Such a committee or forum would take time to establish and entail significant change to the road naming process.

Property Council and Property Developers

45. The Property Council and Hamilton property developers were provided with opportunities to input into the development of the proposed policy.

46. The proposed policy addressed their concerns by moving the consultation period with mana whenua from a late stage in the consenting process (when developers were time-poor) to the very earliest stages in the development life cycle to avoid time pressures.
47. As a full development life cycle usually takes 2-5 years developers can engage with mana whenua at any time from when they first conceived of the development (property purchase) through to when they begin the formal consenting process and work clearance process. In addition, the proposed policy does not preclude developers apply for further stages of the subdivision.
48. The diagram below indicates the current policy requirement (10-day mana whenua consultation at time of consent approval) vs proposed policy requirement (12-week mana whenua engagement at any time up to time of consent approval).



49. The proposed policy amendment is not anticipated to cause delays in the development cycle. In addition, further information on the engagement process will be part of any pre application process.
50. The proposal was presented to five local developers and the Property Council, with a majority indicating support for the change.
51. The earlier time, and longer period, also provide opportunities for developers and iwi to form meaningful and trusting relationships.

Public Views

52. Public consultation occurred between 1 - 30 November 2021. Submissions can be viewed [online](#).
53. Responses were received from 239 submitters, including 230 submissions to the Have Your Say survey, three hardcopy submissions, and six emails.
54. Of the 235 individual respondents, 197 made comments. Analysis of the responses and comments made by individual respondents indicated that 127 supported keeping the existing policy (54%), 99 supported making changes to the policy (43%) and 9 were undecided or unclear in their support (3%).
55. Public views were also heard at the [Hearings and Engagement Committee](#) meeting 16th February 2022.
56. At the Hearings and Engagement Committee meeting submitter Wiremu Puke from Ngati Wairere recommended the policy include provisions to ensure new arterial roads are named after significant ancestors, and referenced a 2003 report, [Nga Tapuwae O Hotumauea](#), that identifies mana whenua groups in Hamilton City and provides historical background. This link has been provided for Elected Members at their request.

Options

57. Staff have assessed that there are 2 reasonable and viable options for the Community Committee to consider. This assessment reflects the level of significance and the views of stakeholders and the public.
58. The options are set out in the Table below:

Option	Detail	Implications
1	Adopt the proposed Naming of Roads, Open Spaces and Council Facilities Policy. (Recommended)	Adopting the proposed policy will lead to a greater acknowledgement of the views of mana whenua and provide additional opportunities for staff to ensure road names reflect the history of Hamilton / Kirikiriroa and the criteria set out in the policy. The proposed policy has the additional benefit of fostering relationships between mana whenua and developers and allowing time to communicate the stories and history of each place.
2	Retain the existing Naming of Roads, Open Spaces and Council Facilities Policy without amendment.	Retaining the existing policy or pausing the policy review means the council is unlikely to meaningfully deliver on the He Pou Manawa Ora Pillars of Wellbeing measure 'percentage of new streets that have te reo Maaori names'. Retaining the policy will continue limit meaningful engagement of mana whenua. It will also fall short of the engagement principles/ expectations of Waikato-Tainui and the outcomes sought by the Joint Management Agreement with HCC. In addition, council will continue to lack adequate policy measures to ensure road names reflect the history of Hamilton / Kirikiriroa.

59. Staff recommend **option 1** as the proposed policy better meets Councils strategic outcomes including alignment with the outcomes sought by He Pou Manawa Ora and the Joint Management Agreement with Waikato Tainui. The amendments are also supported by the views of a significant number of submitters expressed during public consultation.

Greenprint / mapping overlay

60. During the Hearing and Engagement Committee discussions on 16th February 2022 Elected Members indicated an interest in developing a publicly available database or map that provided information on the history or rationale for current names (for roads, open spaces and council facilities) and also provided historical or traditional names from iwi.
61. Such a project would create a public resource to assist in the naming of roads, open spaces or council facilities, based on historical events, people or special features.
62. Similarly, Waikato-Tainui recommended a working group be established including subject experts from mana whenua to create a Naming Framework to determine the parameters of narratives provided for names of roads, open spaces and Council facilities.
63. Elected Members are provided with a proposal for a 'greenprint' or map to provide public information on the history of Hamilton to be implemented as part of the He Pou Manawa Ora implementation plan.

64. Staff note that any such 'greenprint' or map would not be a replacement for the requirement that developers consult with iwi, as consultation is a requirement under the Resource Management Act 1991.
65. Ngati Waiere, Waikato-Tainui, THaWK and other submitters strongly indicated a preference for increased interaction with developers, allowing trusting relationships to form and the time to communicate the stories and history of each place. Their submissions make it clear that a tick-box website check would not be an acceptable replacement for the meaningful interactions they seek to foster.

Further policy work

66. Elected Members have indicated an interest in additional work being undertaken to further develop the policy. Staff note that policies are reviewed every 3 years and are continually being amended and improved.
67. The current policy review has been underway for nearly 3 years and has twice been 'paused' while further work is carried out. Improvements were last adopted in 2016.
68. There is unlikely to be any significant improvement in the measure: 'percentage of new streets that have te reo Maaori names' until policy changes are adopted.
69. In effect, any further 'pause' is the same as choosing Option 2: to retain the existing policy.
70. The recommendation to adopt the proposed policy is (in effect) an option to make some improvements to the policy and then continue to do further work, potentially including the proposal a feasibility assessment to create a 'greenprint' or map of appropriate names and areas of significance, and report back to the Committee with a project scope, timing and cost.

Implications

71. Retaining the existing policy means the council is unlikely to meaningfully improve the He Pou Manawa Ora Pillars of Wellbeing measure 'percentage of new streets that have te reo Maaori names'.
72. In addition, council will continue to lack adequate policy measures to ensure road names reflect the history of Hamilton / Kirikirioa.
73. Adopting the proposed policy will lead to a greater acknowledgement of the views of mana whenua and provide additional opportunities for staff to ensure road names reflect the history of Hamilton / Kirikirioa and the criteria set out in the policy.
74. The proposed policy has the additional benefit of fostering relationships between mana whenua and developers and allowing time to communicate the stories and history of each place.
75. Staff consider the matters in this report have a medium significance and that the recommendations comply with the Council's legal requirements

Who should name roads?

76. Public consultation and stakeholder engagement raised the question: *who should name Hamilton's roads?*
77. The existing policy affords property developers the most significant role in road naming.
78. The proposed policy continues this role, while increasing the ability of mana whenua to input into the road naming process.
79. Submitters views were largely separated by the issue of *when* roads were named.

80. Submitters who specifically supported property developer's having a primary role in naming roads did so on the basis that the roads were on the developer's private property at the time of naming.
81. Other submitters considered the community and / or mana whenua should have the greater role, as roads would be vested to council, become public roads, and the name would impact the public for the life of the road (potentially hundreds of years).
82. Other councils vary in the extent to which road naming is a property developer role vs a community role. For Auckland Council, road names are decided by Local Boards with mana whenua and community input. While developers can propose names, they have no more of a role than any other submitter to the process.
83. Elected members are provided with a proposal to approve staff partner with mana whenua, developers, and key stakeholders to investigate a consultative naming process; and report back to Elected Members with a project scope, timeframe and cost. It is proposed that this would form part of the He Pou Manawa Ora implementation plan.

Bi-lingual road names

84. The proposed policy encourages the use of bilingual names for open spaces and council facilities only.
85. Road names are based on the National Standards for road naming (AS/NZS 4819:2011) which must be adhered to when developing proposed road names for consideration.
86. The needs of emergency services have been considered in the development of National Standards, including:
 - i. A name must not be duplicated in Hamilton or in the Waipa or Waikato Districts (to reduce the likelihood of emergency services attending an incorrect address in an emergency).
 - ii. Preferably be short (generally not longer than 12 characters). An exception to this is the use of te reo Maaori names, where longer names may be suitable, balanced with the physical limitations for signs such as strength of bracket attachments, wind loading and risk of being hit by vehicles.
 - iii. Be single words to avoid cartographic problems. For example, a second word may be misinterpreted as a placename associated with a nearby cartographic feature.
 - iv. Not sound similar, or be similar in spelling, to an existing road name (to avoid emergency services attending an incorrect address in an emergency). Currently, emergency services may need to send multiple emergency vehicles to each of similar streets to ensure rapid response.
87. Bi-lingual road names are not recommended at this time as they:
 - i. do not meet the National Standards for road naming (AS/NZS 4819:2011).
 - ii. may create confusion when a person is calling emergency services - particularly if the person has English as a second language or is a tourist.
 - iii. may lead to signs which over-reach physical limitations for signs e.g., become too heavy for brackets, leading to maintenance issues and additional costs; or become a safety risk due to being over-dimension – with potential for people or vehicles to collide with the sign.
88. Staff recommend considering bilingual road names when Standards NZ update the National Standards to support bilingual road name signage. If the change occurs as part of the National

Standards council can be assured adverse implications have been addressed and the change has support from FENZ.

Financial Considerations - *Whaiwhakaaro Puutea*

89. This is a regular operating activity funded through the Long Term Plan.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

90. Staff confirm that all options provided comply with the Council's legal and policy requirements

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

Social

91. The naming of roads, open spaces and council facilities contributes to individuals' and communities' sense of 'place' in Hamilton. Names provide a sense of local identity and can reflect the history or historical significance of a place, including recognising people associated with an area or events significant to a community locally, nationally or internationally.

Economic

92. No economic considerations have been identified.

Environmental

93. No environmental considerations have been identified.

Cultural

94. The proposed policy recognises the special relationship that Iwi and mana whenua have to Hamilton Kirikiriroa and provides new opportunities for this relationship to be publicly acknowledged.
95. The proposed amendments to the policy demonstrate Council's commitment to cultural wellbeing by ensuring decisions of cultural significance are considered in a careful and measured way.
96. The amendments also provide an opportunity to demonstrate commitment to the recently adopted He Pou Manawa Ora: Pillars of Wellbeing Strategy.
97. The pou (pillar) manawa korero, in He Pou Manawa Ora, includes an outcome of 'Te reo Maaori is seen, heard and celebrated throughout the city' and the monitoring measure of the "percentage of new streets that have te reo Maaori names".
98. The proposals provide new opportunities for Council to measurably improve outcomes in this area.

Risks - *Tuuraru*

99. Due to Council's adoption of He Pou Manawa Ora: Pillars of Wellbeing Strategy, which specifically includes a target related to road names, there may be a reputational risk if Council is not seen to be taking steps to address the discrepancy in the number of roads named in te reo Maaori compared to the number of roads named in English.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

100. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a medium level of significance.

Engagement

101. Stakeholder views and preferences are already known to the Council through:
- i. Meetings and communication with Waikato-Tainui, THaWK and property developers.
 - ii. Public consultation between 1 – 30 November 2021.
 - iii. Hearings Committee on 16th February 2022.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Proposed Naming of Roads Open Spaces and Council Facilities Policy - annotated

Attachment 2 - Proposed Naming of Roads Open Spaces and Council Facilities Policy - clean

First adopted:	24 May 2012
Revision dates/version:	4 (12 September 2019)
Next review date:	February 2025
Engagement required:	No SCP
Document number:	TBC
Associated documents:	He Pou Manawa Ora: Pillars of Wellbeing strategy
Sponsor/Group:	General Manager City Growth

Not part of policy: Key to reading annotated policy

Blue text	New content
Crossed Out Text	Changed content or deleted content
Orange Text	Orange text shows a section of content has been moved to another location.

Naming of Roads, Open Spaces and Council Facilities Policy

Purpose and scope

1. The purpose of this policy is to provide a process for naming roads, open spaces and council facilities in Hamilton city.
2. This policy applies to the naming (and renaming) of roads (including private roads and private ways), open spaces and council facilities.

Definitions

Definition	Detail
Applicant	An individual or entity which is making an application. This may include council, a consent holder or the party developing the infrastructure including but not limited to a developer.
Area	One-kilometre radius from the centre of a road, open space or council facility.
Council	Hamilton City Council.
Council facility	A council owned facility that is provided for public amenities including artistic, social or cultural facilities. Such facilities may include but are not limited to community halls, civic spaces and centres as well as major sport, recreation and entertainment facilities.
Culturally significant	Ancestral land, water, waahi tapu, valued flora and fauna, and other taonga significant to Mana Whenua.
Mana Whenua	The indigenous people (Maaori) who have historic and territorial rights over the land (including but not limited to Te Haa o te whenua o Kirikiriroa and Waikato-Tainui)
Name	The word used to identify a road, open space or council facility. Name excludes the road type (see definition: road types).
Open space	Includes all parks and reserves administered by council.
Park	Land owned by council with a primary recreation function, not held under the Reserves Act 1977.
Private roads and private ways	Roads and accessways as defined under section 315(1) of the Local Government Act 1974 and includes right-of-ways, common access lots, retirement village roads. Also included is common property within a Unit Development as defined under section 5 of the Unit Titles Act 2010.
Register of naming recommendations	A list, catalogue, inventory or similar provided by Mana Whenua to an applicant setting out names in te reo Maaori that are appropriate for an area. The purpose is to provide a selection of culturally and historically appropriate names for roads, open spaces or developments which may not yet have been approved for development.
Reserve	As defined under s 2 of the Reserves Act 1977.
Road	Road as defined in section 315 of the Local Government Act 1974 and includes access ways and service lanes as defined in section 315, any square and any public place intended for the use of the public generally.

Road types	Road types in accordance with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011 (outlined in Schedule 1 below).
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Principles

- Council ensures:
 - that the city's history, local identity and local culture is recognised and maintained; and
 - that decisions contribute to the outcomes of *He Pou Manawa Ora: Pillars of Wellbeing*.
- Council provides a consistent approach to determining appropriate names for roads, open spaces and council facilities.

General Procedure

[Explanatory Note: all applications to name or rename a road or open space must follow this general procedure as well as specific steps set out in the applicable sections of this policy].

- To name or rename a road or open space, an applicant must make an application to the council by completing the application form for Road and Open Space Naming/Renaming.
[content moved from later section]
- An application to name or rename a road or open space must explain and provide evidence that the proposed name(s) reflect one or more of the following:
 - The identity of Hamilton and/or local identity.
 - The historical significance of the location.
 - The cultural significance of the area to ~~Tangata Whenua~~ *Mana Whenua*.
 - People important in the history of an area.
 - Events, people and places significant to a community or communities locally, nationally or internationally.
 - Flora and Fauna significant or important to the history of an area.
- An application to name or rename a public road or open space must also include an assessment of how the proposed names meet outcomes under the four pou (pillars) in *He Pou Manawa Ora: Pillars of Wellbeing* strategy. The relevant outcomes are summarised in the table below:

Pou	Pillar	Outcomes
He pou manawa koorero	History:	<ul style="list-style-type: none"> Maaori art and culture is a source of pride for all Hamiltonians. Kiingitanga is respected and celebrated as one of New Zealand's most enduring internationally recognised institutions. Te reo Maaori is seen, heard and celebrated throughout the city.
He pou toorangapu maaori	Unity:	<ul style="list-style-type: none"> Increased role of Maatauranga Maaori (Maaori knowledge) to inform infrastructure, community and organisational development.
He pou manawa taurikura	Prosperity:	<ul style="list-style-type: none"> Increased wellbeing of Maaori in Kirikiriroa/Hamilton. Increased Maaori economic and business activity through procurement. Increased employment and career pathways through partnerships and projects we deliver.
He pou manawa taiao	Restoration:	<ul style="list-style-type: none"> Native flora and fauna species numbers are increased year on year. Increased application of Maatauranga Maaori (Maaori knowledge) to develop environmental enhancement solutions and mitigations to infrastructure growth challenges. Increased co-management arrangements with iwi and mana whenua to deliver best environmental practices and results.

Prior to making an application, applicants are to consult Council staff to provide guidance as to the appropriate Tangata Whenua of an area. Applicants are to provide each Tangata Whenua group with at least 10 working days to identify if the area has cultural significance and provide feedback to the applicant. The purpose of the feedback is to provide non-binding advice to the applicant as to how culturally significant an area is to Tangata Whenua. The applicant must provide evidence that they have given Tangata Whenua an opportunity to provide feedback in accordance with this section.

Section 6 does not apply to private roads.

[section expanded in section 10-15 and flow diagrams added for clarity]

8. Where there is a theme or grouping of names in an area, names submitted should have an appropriate association with other names in the area.

Criteria for all road names

9. All road names shall meet the technical requirements set out in Schedule 1.

[criteria for all road names moved to Schedule 1]

Naming or Renaming Public or Private Roads

Mana Whenua consultation is required for naming or renaming public roads

10. Prior to making an application to name or rename a public road, applicants must consult council staff, who will provide guidance as to the appropriate Mana Whenua group(s) in relation to the relevant area.
11. Applicants must provide an opportunity for each identified Mana Whenua group to:
 - identify if the area has cultural significance, and
 - provide a 'register of naming recommendations' suitable for the geographical area, or specified parts of the geographical area; and
 - offer any related feedback to the applicant.
12. Applicants must provide each identified Mana Whenua group with at least 12 calendar weeks to provide a response to the opportunity set out in section 11. Applicants are encouraged to contact Mana Whenua early in the process.
13. Applicants may provide council with up to three options for the naming or renaming of a public road. and at least one proposed option must be selected from the register of recommendations made by the appropriate Mana Whenua engaged with in accordance with this policy. Applicants must demonstrate how the suite of options for the naming or renaming of a road or overall group of roads reflects the outcomes of engagement with mana whenua. A copy of the response provided to the applicant by Mana Whenua must be included in the application. including the full register of recommended names.

[section amended post consultation]
14. The naming and renaming of public roads will reflect council's commitment to the outcomes of *He Pou Manawa Ora: Pillars of Wellbeing* strategy.
15. The determination will be communicated to the applicant and appropriate Mana Whenua of the area by council.

Naming a new road (public or private)

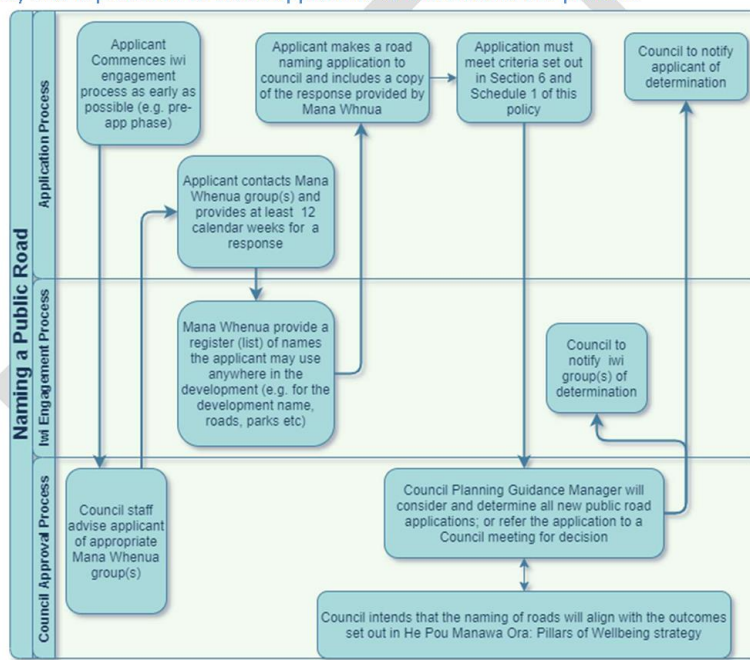
The applicant must make an application to the Planning Guidance Unit by completing the application form for Road and Open Space Naming/Renaming. [content moved to section 5 and amended]

Up to two names can be proposed by the applicant. [content moved to section 13 and amended]

16. Council's Planning Guidance Manager is empowered to consider and determine all new road name applications, in accordance with the principles of this policy.
17. At the Planning Guidance Manager's discretion, applications may be referred to Council a council meeting for determination.
18. Council's Planning Guidance Unit will maintain an archive of the new road names and the reasons for selection of such names.

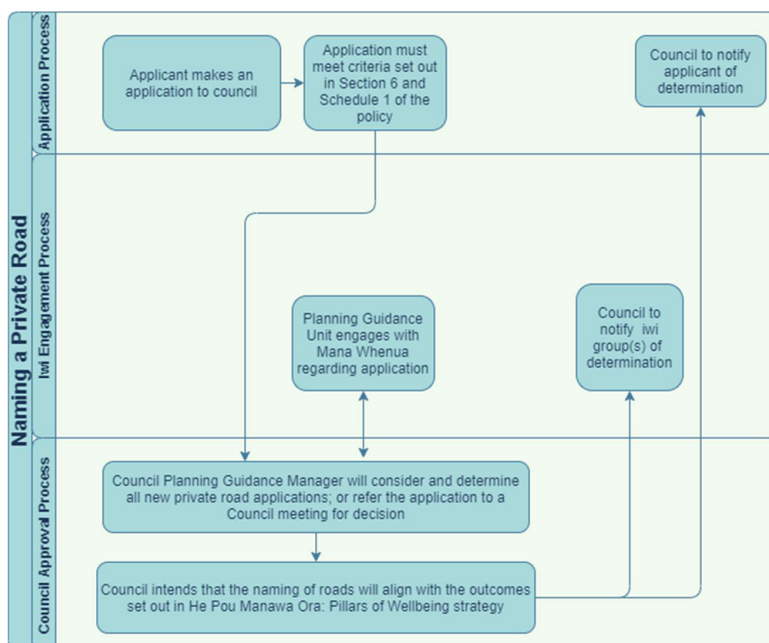
Process for naming a new public road

19. The diagram below visually depicts the process for naming a public road as set out in this policy and is provided to assist applicants to understand the process.



Process for naming a new private road

20. The diagram below visually depicts the process for naming a private road as set out in this policy and is provided to assist applicants to understand the process.



Renaming a public or private road

[sections in existing policy relating to renaming roads extensively reformatted into the table below, with content largely unchanged]

21. The approval process for renaming a road is set out in the table below.

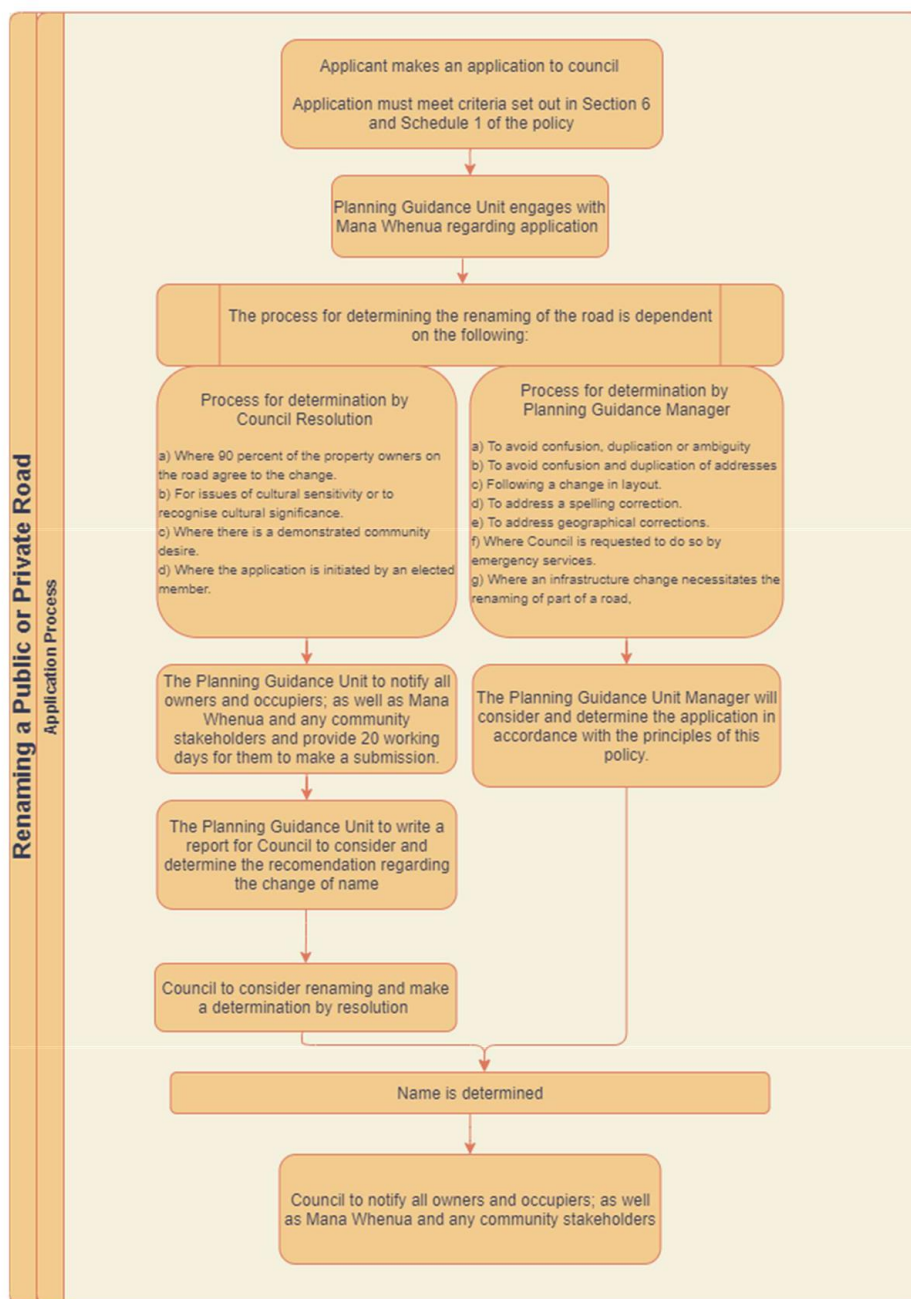
Approval by: Council Resolution	Approval by: Planning Guidance Manager
Rationale	Rationale
<ul style="list-style-type: none"> a) Where 90 percent of the property owners on the road are in agreement agree to the change. b) For issues of cultural sensitivity or to recognise cultural significance. c) Where there is a demonstrated community desire. d) By an elected member Where the application is initiated by an elected member. 	<ul style="list-style-type: none"> e) To avoid confusion, duplication or ambiguity caused by the existing road name. f) To avoid confusion and duplication of addresses associated with road name. g) Following a change in layout. h) To address a spelling correction. i) To address geographical corrections. j) Where Council is requested to do so by emergency services. k) Where an infrastructure change necessitates the renaming of part of a road, e.g. an existing road is severed by a new road.
Process	Process
<ul style="list-style-type: none"> • The applicant completes the application form for Road Open Space Naming/Renaming which is submitted to the Planning Guidance Unit. • The Planning Guidance Unit will notify all owners and occupiers in the road of the 	<ul style="list-style-type: none"> • The Planning Guidance Unit Manager will consider and determine the application in accordance with the principles and requirements in this policy. • The Planning Guidance Unit will notify Mana Whenua and all owners and occupiers on the

<p>proposed change, as well as Mana Whenua and any community stakeholders who may have an interest in the name change.</p> <ul style="list-style-type: none"> • Submissions on the proposed name change can may be made to the Planning Guidance Unit within twenty (20) working days of notification. • The Planning Guidance Unit will prepare a report for the Council meeting outlining the request that outlines: <ul style="list-style-type: none"> i. the request ii. the rationale reason for the change iii. confirmation of Mana Whenua consultation if required iv. the response from Mana Whenua, affected owners/occupiers on the road, and other submitters; and v. a recommendation to Council. • Council will consider and determine the recommendation regarding the change of name. • The Planning Guidance Unit will notify the applicant, all owners and occupiers in the road, Mana Whenua and all other submitters of the decision and if applicable, the new name. 	<p>road of the decision and, if applicable, the new name.</p> <p>a. The applicant completes the application form for Road Open Space Naming/Renaming which is submitted to the Planning Guidance Unit.</p> <p>b. The Planning Guidance Unit Manager will consider and determine the application.</p> <p>c. The Planning Guidance Unit will notify all owners and occupiers on the road of the decision and if applicable, the new name.</p>
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22. The costs associated with a name change (such as changing street signs) must be met in full by the applicant(s) except where the name change is initiated by Council resolution. These costs do not include the costs to businesses or residents on an affected street to e.g. change business signs or business cards.

Process for renaming public or private roads

23. The diagram below visually depicts the process for renaming a public road as set out in this policy and is provided to assist applicants to understand the process.



Open spaces

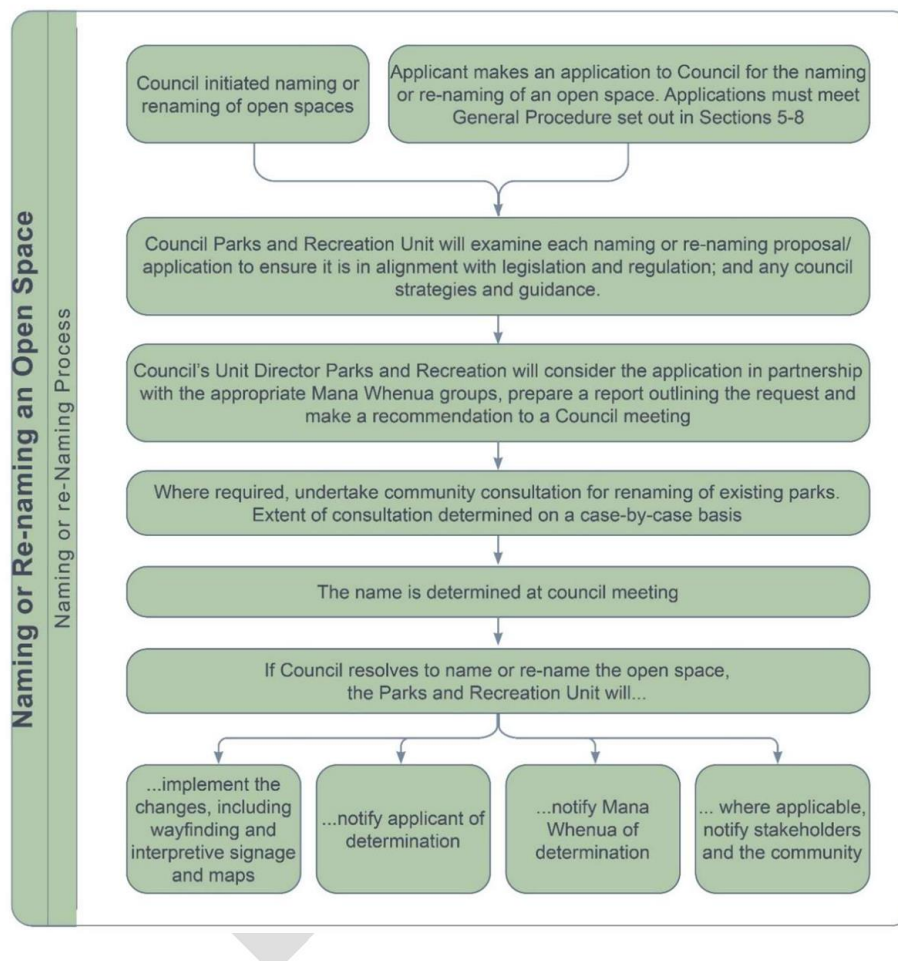
Applications for naming and renaming open spaces must be made to the Parks and Open Spaces Unit by completing the Application Form for Road and Open Space Naming/Renaming.

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24. The naming or renaming of any open space must align with the principles of this policy, follow the general procedure identified in sections 5-8; and meet the following requirements:
- Any naming or renaming of open spaces must consider the obligations set out in Part 6 of the Local Government Act 2002.
 - Reserves must be named or renamed by Council resolution and in accordance with the Reserves Act 1977.
 - Any naming or renaming of open spaces must be in alignment with the objectives of *He Pou Manawa Ora: Pillars of Wellbeing* strategy.
 - ~~Council's Parks and Open Spaces Manager will consider the application, prepare a report outlining the request and make a recommendation to a Council meeting.~~
 - If naming a new open space, Council's Unit Director Parks and Recreation will consider the application in partnership with the appropriate Mana Whenua groups, prepare a report outlining the request and make a recommendation to a Council meeting.
 - If renaming an existing open space, Council's Unit Director Parks and Recreation will consider the application in partnership with the appropriate Mana Whenua groups, undertake wider consultation where required, undertake additional heritage reviews and will implement the changes, including the installation of interpretive signage.
 - Council may, at its discretion, implement a bi-lingual name for any Open Space
 - ~~If Council resolves to change the name, the Parks and Open Spaces Unit will implement the changes, to signage and maps.~~

Process for renaming or renaming open spaces

25. The diagram below visually depicts the process for renaming an open space as set out in this policy and is provided to assist applicants to understand the process.



Council facilities

26. Where a new council facility is to be named or an existing council facility renamed:

- The Council Unit responsible for the council facility will propose names for the council facility to the Chief Executive that are in accordance with the principles of this policy.
- The Chief Executive will consider the proposed names and prepare a report for a Council meeting outlining the request; and making a recommendation.
- Council may, at its discretion, implement a bi-lingual name for any council facility.
- The Council will consider the report and determine the facility name by Council Resolution.

Naming rights and sponsorship

27. Council can grant naming rights for an open space or council facility or parts of an open space or council facility.
28. All requests to grant naming rights or sponsorship opportunities, whether permanent or for a fixed period, will be determined by Council [resolution](#).

Monitoring and implementation

29. The implementation of this policy will be monitored by the General Manager City Growth.
30. The policy will be reviewed every three years or at the request of council or in response to changed legislative and statutory requirements or in response to any issues that may arise.

References

- This Policy complies with The Australian/New Zealand Standard on Rural and Urban Addressing AS/NZS 4819:2011.
- Sections 319(1)(j), 319A and 319B of the Local Government Act 1974 apply to the Naming of Roads.
- Council may name or alter the name of any road under Section 319 Local Government Act 1974.
- Section 5 of the Unit Titles Act 2010 applies only to provide a meaning of common property.
- Where a reserve is vested in Council, the Minister of Conservation or Council may specify or change the name of a reserve by notice in the Gazette (Section 16(10) Reserves Act 1977).
- [This policy aligns with He Pou Manawa Ora: Pillars of Wellbeing strategy.](#)

Schedule 1 – AS/NZS 4819 – Types of roads

[criteria for all road names moved to this location from s9 in the existing policy]

The National Standards for road naming (AS/NZS 4819:2011), must be adhered to when developing proposed road names for consideration. Any proposed road names should also meet the following criteria. These include the following requirements:

- Not be duplicated in Hamilton or in the Waipa or Waikato Districts.
- Preferably be short (generally not longer than 12 characters). An exception to this is the use of Te Reo Maaori names, where longer names may be suitable, balanced with the physical limitations for signs such as strength of bracket attachments, wind loading and risk of being hit by vehicles).
- Be single words to avoid cartographic problems.
- Be easy to spell and pronounce.
- Not sound similar, or be similar in spelling, to an existing road name.
- Not include a preposition, e.g. Avenue of the Allies.
- Not be abbreviated or contain an abbreviation excepting that “St” can be used for “saint” and ‘Mt’ can be used for “mount”. ‘Maunga’ must not be abbreviated or combined with ‘Mt’ e.g. Maungawhau’ not ‘Mt Maungawhau’.
- Not be in poor taste or likely to cause offense.
- Not lead with ‘The’. An exception to this is the use of ‘Te’ in Te Reo Maaori names.
- Road types must comply with AS/NZS 4819 – Types of roads below:

Road type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or towns.	✓	✓	
Ara¹	Ara	Road –option to be used as a prefix for Te Reo Maaori or Moriori road names ²	✓	✓	✓
Arcade	Arc	Covered walkway with shops along the sides			✓
Avenue	Ave	Broad roadway, usually planted on each side with trees.	✓		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	✓		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.	✓	✓	
Close	Cl	Short enclosed roadway.		✓	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		✓	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	✓		
Drive	Dr	Wide main roadway without many cross-streets.	✓		

Esplanade	Esp	Level roadway along the seaside, lake, or a river.	✓		
Glade	Gld	Roadway usually in a valley of trees.	✓	✓	
Green	Grn	Roadway often leading to a grassed public recreation area.		✓	
Grove	Grv	Roadway that features a group of trees standing together.		✓	
Highway	Hwy	Main thoroughfare between major destinations.	✓		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	✓	✓	✓
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	✓		
Mall	Mall	Wide walkway, usually with shops along the sides			✓
Mews	Mews	Roadway in a group of houses.		✓	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	✓		
Place	Pl	Short, sometimes narrow, enclosed roadway.		✓	
Promenade	Prom	Wide flat walkway, usually along the water's edge.			✓
Quay	Qy	Roadway alongside or projecting into the water.	✓	✓	
Rise	Rise	Roadway going to a higher place or position.	✓	✓	
Road	Rd	Open roadway primarily for vehicles.	✓		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	✓	✓	
Steps	Stps	Walkway consisting mainly of steps.			✓
Street	St	Public roadway in an urban area, especially where paved with footpaths and buildings along one or both sides.	✓		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	✓	✓	
Track	Trk	Walkway in natural setting.			✓
Walk	Walk	Thoroughfare for pedestrians.			✓
Way	Way	Short enclosed roadway.		✓	✓
Wharf	Whrf	A roadway on a wharf or pier.	✓	✓	✓

Footnotes:

1. If a Te Reo Māori or Moriori road name is used it should be endorsed by local representatives with relevant cultural connections, such as Mana Whenua, local iwi or iwi organisations.
2. Ara and Te Ara are the only road types that are to be used as a prefix to the road name e.g. Ara Moana, not Ara Moana Road

First adopted:	24 May 2012
Revision dates/version:	4 (12 September 2019)
Next review date:	February 2025
Engagement required:	No SCP
Document number:	TBC
Associated documents:	He Pou Manawa Ora: Pillars of Wellbeing strategy
Sponsor/Group:	General Manager City Growth

Naming of Roads, Open Spaces and Council Facilities Policy

Purpose and scope

1. The purpose of this policy is to provide a process for naming roads, open spaces and council facilities in Hamilton city.
2. This policy applies to the naming (and renaming) of roads (including private roads and private ways), open spaces and council facilities.

Definitions

Definition	Detail
Applicant	An individual or entity which is making an application. This may include council, a consent holder or the party developing the infrastructure including but not limited to a developer.
Area	One-kilometre radius from the centre of a road, open space or council facility.
Council	Hamilton City Council.
Council facility	A council owned facility that is provided for public amenities including artistic, social or cultural facilities. Such facilities may include but are not limited to community halls, civic spaces and centres as well as major sport, recreation and entertainment facilities.
Culturally significant	Ancestral land, water, waahi tapu, valued flora and fauna, and other taonga significant to Mana Whenua.
Mana Whenua	The indigenous people (Māori) who have historic and territorial rights over the land (including but not limited to Te Haa o te whenua o Kiriikirōa and Waikato-Tainui).
Name	The word used to identify a road, open space or council facility. Name excludes the road type (see definition: road types).
Open space	Includes all parks and reserves administered by council.
Park	Land owned by council with a primary recreation function, not held under the Reserves Act 1977.
Private roads and private ways	Roads and accessways as defined under section 315(1) of the Local Government Act 1974 and includes right-of-ways, common access lots, retirement village roads. Also included is common property within a Unit Development as defined under section 5 of the Unit Titles Act 2010.
Register of naming recommendations	A list, catalogue, inventory or similar provided by Mana Whenua to an applicant setting out names in te reo Māori that are appropriate for an area. The purpose is to provide a selection of culturally and historically appropriate names for roads, open spaces or developments which may not yet have been approved for development.
Reserve	As defined under s 2 of the Reserves Act 1977.
Road	Road as defined in section 315 of the Local Government Act 1974 and includes access ways and service lanes as defined in section 315, any square and any public place intended for the use of the public generally.

Road types	Road types in accordance with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011 (outlined in Schedule 1 below).
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Principles

- Council ensures:
 - that the city's history, local identity and local culture is recognised and maintained; and
 - that decisions contribute to the outcomes of *He Pou Manawa Ora*.
- Council shall provide a consistent approach to determining appropriate names for roads, open spaces and council facilities.

General Procedure

[Explanatory Note: all applications to name or rename a road or open space must follow this general procedure as well as specific steps set out in the applicable sections of this policy].

- To name or rename a road or open space, an applicant must make an application to the council by completing the application form for Road and Open Space Naming/Renaming.
- An application to name or rename a road or open space must explain and provide evidence that the proposed name(s) reflect one or more of the following:
 - The identity of Hamilton and/or local identity.
 - The historical significance of the location.
 - The cultural significance of the area to Mana Whenua.
 - People important in the history of an area.
 - Events, people and places significant to a community or communities locally, nationally or internationally.
 - Flora and Fauna significant or important to the history of an area.
- An application to name or rename a public road or open space must also include an assessment of how the proposed names meet outcomes under the four pou (pillars) in *He Pou Manawa Ora: Pillars of Wellbeing* strategy. The relevant outcomes are summarised in the table below:

Pou	Pillar	Outcomes
He pou manawa koorero	History:	<ul style="list-style-type: none"> Māori art and culture is a source of pride for all Hamiltonians. Kiingitanga is respected and celebrated as one of New Zealand's most enduring internationally recognised institutions. Te reo Māori is seen, heard and celebrated throughout the city.
He pou toorangapu maaori	Unity:	<ul style="list-style-type: none"> Increased role of Maatauranga Māori (Māori knowledge) to inform infrastructure, community and organisational development.
He pou manawa taurikura	Prosperity:	<ul style="list-style-type: none"> Increased wellbeing of Māori in Kirikiriroa/Hamilton. Increased Māori economic and business activity through procurement. Increased employment and career pathways through partnerships and projects we deliver.
He pou manawa taiao	Restoration:	<ul style="list-style-type: none"> Native flora and fauna species numbers are increased year on year. Increased application of Maatauranga Māori (Māori knowledge) to develop environmental enhancement solutions and mitigations to infrastructure growth challenges. Increased co-management arrangements with iwi and mana whenua to deliver best environmental practices and results.

- Where there is a theme or grouping of names in an area, names submitted should have an appropriate association with other names in the area.

Criteria for all road names

9. All road names shall meet the technical requirements set out in Schedule 1.

Naming or Renaming Public or Private Roads

Mana Whenua consultation is required for naming or renaming public roads

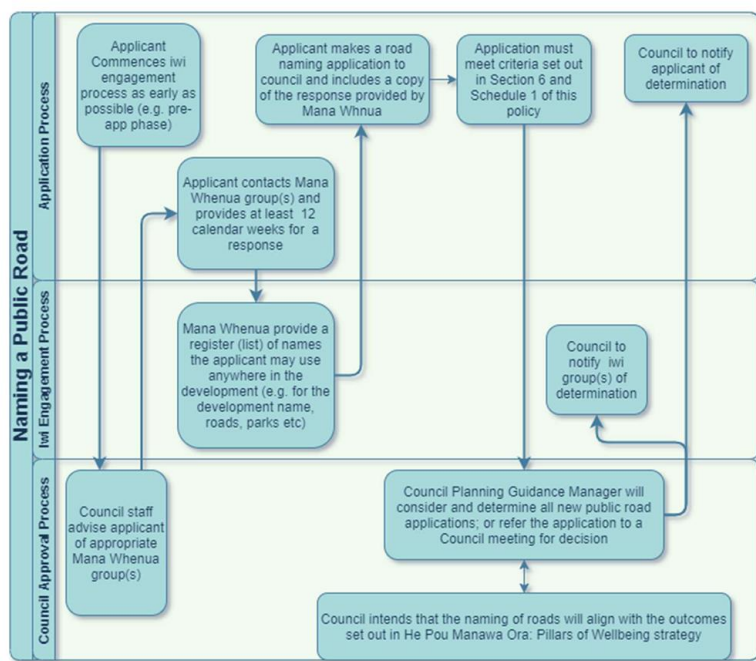
10. Prior to making an application to name or rename a public road, applicants must consult council staff, who will provide guidance as to the appropriate Mana Whenua group(s) in relation to the relevant area.
11. Applicants must provide an opportunity for each identified Mana Whenua group to:
 - identify if the area has cultural significance, and
 - provide a 'register of naming recommendations' suitable for the geographical area, or specified parts of the geographical area; and
 - offer any related feedback to the applicant.
12. Applicants must provide each identified Mana Whenua group with at least 12 calendar weeks to provide a response to the opportunity set out in section 11. Applicants are encouraged to contact Mana Whenua early in the process.
13. Applicants may provide council with up to three options for the naming or renaming of a public road. Applicants must demonstrate how the suite of options for the naming or renaming of a road or overall group of roads reflects the outcomes of engagement with mana whenua. A copy of the response provided to the applicant by Mana Whenua must be included in the application.
14. The naming and renaming of public roads will reflect council's commitment to the outcomes of *He Pou Manawa Ora: Pillars of Wellbeing* strategy.
15. The determination will be communicated to the applicant and appropriate Mana Whenua of the area by council.

Naming a new road (public or private)

16. Council's Planning Guidance Manager will consider and determine all new road name applications, in accordance with the principles of this policy. For public roads this will include ensuring compliance with the requirements for iwi consultation.
17. At the Planning Guidance Manager's discretion, applications may be referred to a council meeting for decision.
18. Council's Planning Guidance Unit will maintain an archive of the new road names and the reasons for selection of such names.

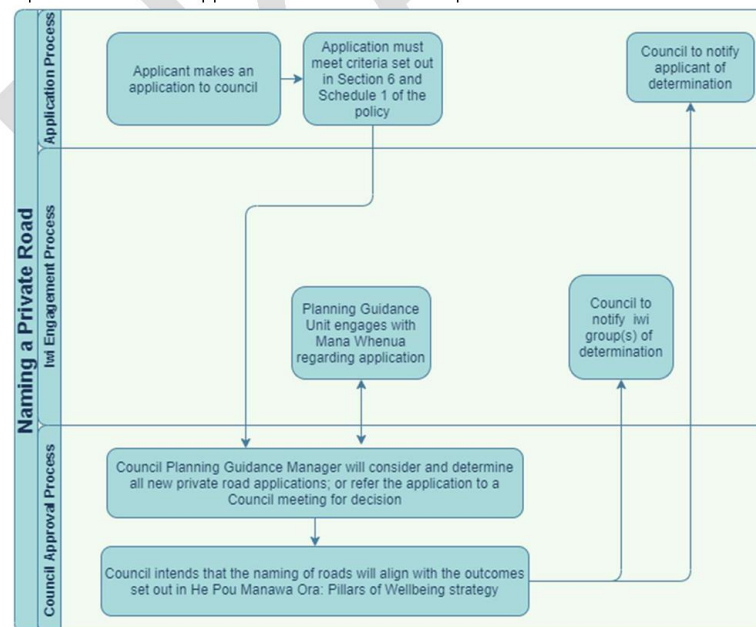
Process for naming a new public road

19. The diagram below visually depicts the process for naming a public road as set out in this policy and is provided to assist applicants to understand the process.



Process for naming a new private road

20. The diagram below visually depicts the process for naming a private road as set out in this policy and is provided to assist applicants to understand the process.



Renaming a public or private road

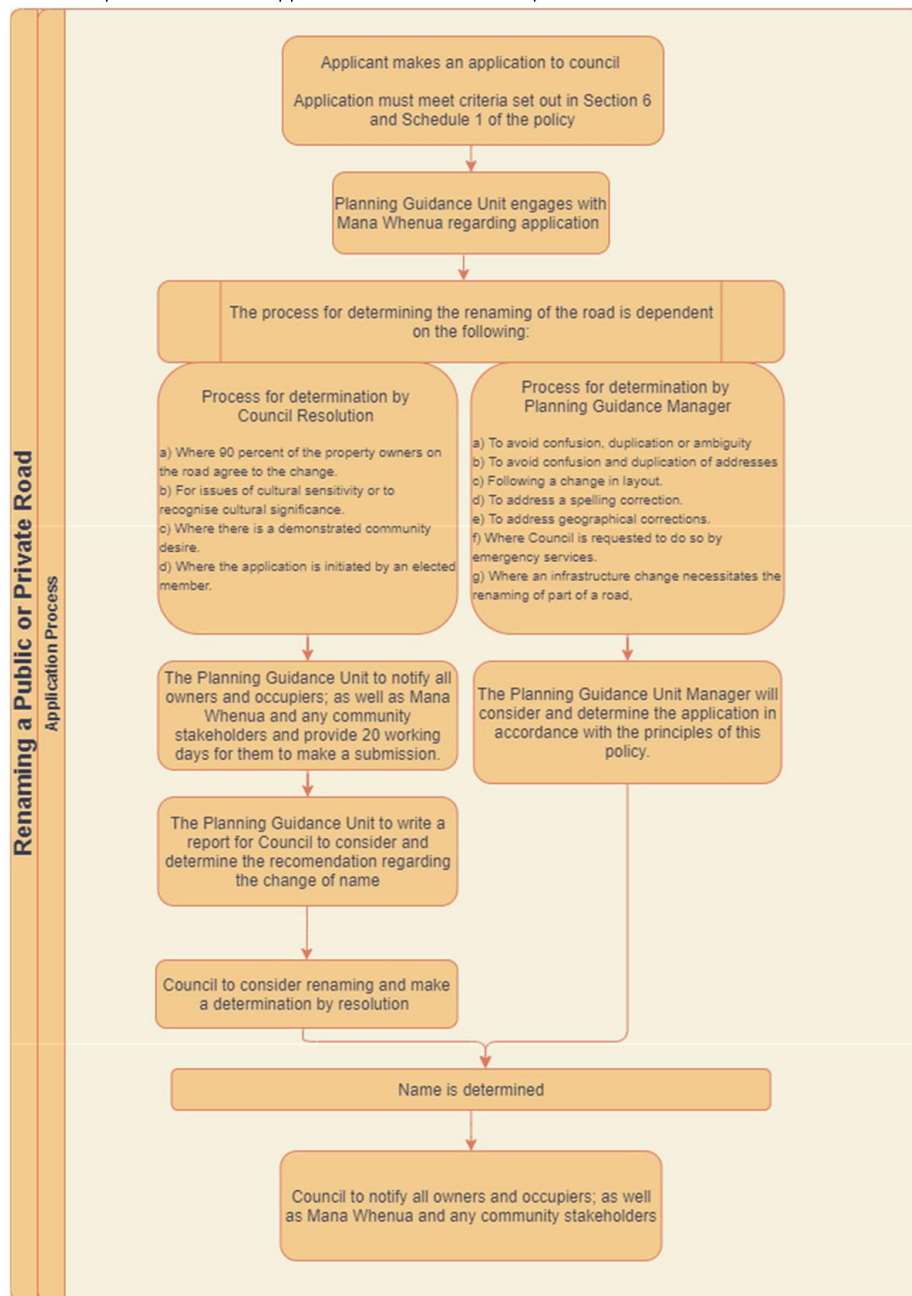
21. The approval process for renaming a road is set out in the table below.

Approval by: Council Resolution	Approval by: Planning Guidance Manager
Rationale	Rationale
a) Where 90 percent of the property owners on the road agree to the change. b) For issues of cultural sensitivity or to recognise cultural significance. c) Where there is a demonstrated community desire. d) Where the application is initiated by an elected member.	e) To avoid confusion, duplication or ambiguity caused by the existing road name. f) To avoid confusion and duplication of addresses associated with road name. g) Following a change in layout. h) To address a spelling correction. i) To address geographical corrections. j) Where Council is requested to do so by emergency services. k) Where an infrastructure change necessitates the renaming of part of a road, e.g. an existing road is severed by a new road.
Process	Process
<ul style="list-style-type: none"> The Planning Guidance Unit will notify all owners and occupiers in the road of the proposed change, as well as Mana Whenua and any community stakeholders who may have an interest in the name change. Submissions on the proposed name change may be made to the Planning Guidance Unit within twenty (20) working days. The Planning Guidance Unit will prepare a report for the Council meeting that outlines: <ol style="list-style-type: none"> the request the reason for the change confirmation of Mana Whenua consultation if required the response from Mana Whenua, affected owners/occupiers on the road, and other submitters; and a recommendation to Council. Council will consider and determine the recommendation regarding the change of name. The Planning Guidance Unit will notify the applicant, all owners and occupiers in the road, Mana Whenua and all other submitters of the decision and if applicable, the new name. 	<ul style="list-style-type: none"> The Planning Guidance Unit Manager will consider and determine the application in accordance with the principles and requirements in this policy. The Planning Guidance Unit will notify Mana Whenua and all owners and occupiers on the road of the decision and, if applicable, the new name.

22. The costs associated with a name change (such as changing street signs) must be met in full by the applicant(s) except where the name change is initiated by Council resolution. These costs do not include the costs to businesses or residents on an affected street to e.g. change business signs or business cards.

Process for renaming public or private roads

23. The diagram below visually depicts the process for renaming a public road as set out in this policy and is provided to assist applicants to understand the process.



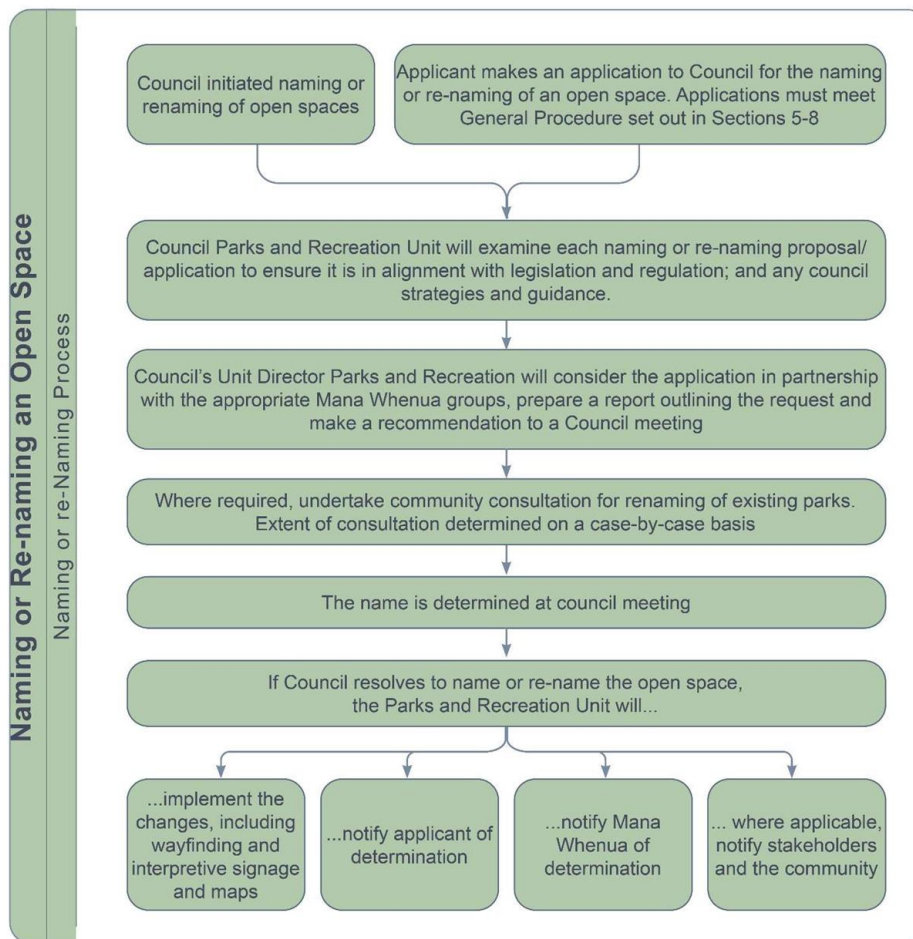
Open spaces

24. The naming or renaming of any open space must align with the principles of this policy, follow the general procedure identified in sections 5-8; and meet the following requirements:

- Any naming or renaming of open spaces must consider the obligations set out in Part 6 of the Local Government Act 2002.
- Reserves must be named or renamed by Council resolution and in accordance with the Reserves Act 1977.
- Any naming or renaming of open spaces must be in alignment with the objectives of *He Pou Manawa Ora: Pillars of Wellbeing* strategy.
- If naming a new open space, Council's Unit Director Parks and Recreation will consider the application in partnership with the appropriate Mana Whenua groups, prepare a report outlining the request and make a recommendation to a Council meeting.
- If renaming an existing open space, Council's Unit Director Parks and Recreation will consider the application in partnership with the appropriate Mana Whenua groups, undertake wider consultation where required, undertake additional heritage reviews and will implement the changes, including the installation of interpretive signage.
- Council may, at its discretion, implement a bi-lingual name for any Open Space

Process for naming or renaming open spaces

25. The diagram below visually depicts the process for renaming an open space as set out in this policy and is provided to assist applicants to understand the process.



Council facilities

26. Where a new council facility is to be named or an existing council facility renamed:

- The Council Unit responsible for the council facility will propose names for the council facility to the Chief Executive that are in accordance with the principles of this policy.
- The Chief Executive will consider the proposed names and prepare a report for a Council meeting outlining the request; and making a recommendation.
- Council may, at its discretion, implement a bi-lingual name for any council facility.
- The Council will consider the report and determine the facility name by Council Resolution.

Naming rights and sponsorship

27. Council can grant naming rights for an open space or council facility or parts of an open space or council facility.
28. All requests to grant naming rights or sponsorship opportunities, whether permanent or for a fixed period, will be determined by Council resolution.

Monitoring and implementation

29. The implementation of this policy will be monitored by the General Manager City Growth.
30. The policy will be reviewed every three years or at the request of council or in response to changed legislative and statutory requirements or in response to any issues that may arise.

References

- This Policy complies with The Australian/New Zealand Standard on Rural and Urban Addressing AS/NZS 4819:2011.
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- Council may name or alter the name of any road under Section 319 Local Government Act 1974.
- Section 5 of the Unit Titles Act 2010 applies only to provide a meaning of common property.
- Where a reserve is vested in Council, the Minister of Conservation or Council may specify or change the name of a reserve by notice in the Gazette (Section 16(10) Reserves Act 1977).
- This policy aligns with *He Pou Manawa Ora: Pillars of Wellbeing* strategy.

Schedule 1 – AS/NZS 4819 – Types of roads

The National Standards for road naming (AS/NZS 4819:2011), must be adhered to when developing proposed road names for consideration. These include the following requirements:

- Not be duplicated in Hamilton or in the Waipa or Waikato Districts.
- Preferably be short (generally not longer than 12 characters). An exception to this is the use of Te Reo Maaori names, where longer names may be suitable, balanced with the physical limitations for signs such as strength of bracket attachments, wind loading and risk of being hit by vehicles).
- Be single words to avoid cartographic problems.
- Be easy to spell and pronounce.
- Not sound similar, or be similar in spelling, to an existing road name.
- Not include a preposition, e.g. Avenue of the Allies.
- Not be abbreviated or contain an abbreviation excepting that “St” can be used for “saint” and ‘Mt’ can be used for “mount”. ‘Maunga’ must not be abbreviated or combined with ‘Mt’ e.g. Maungawhau’ not ‘Mt Maungawhau’.
- Not be in poor taste or likely to cause offense.
- Not lead with ‘The’. An exception to this is the use of ‘Te’ in Te Reo Maaori names.
- Road types must comply with AS/NZS 4819 – Types of roads below:

Road type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or towns.	✓	✓	
Ara¹	Ara	Road –option to be used as a prefix for Te Reo Maaori or Moriori road names ²	✓	✓	✓
Arcade	Arc	Covered walkway with shops along the sides			✓
Avenue	Ave	Broad roadway, usually planted on each side with trees.	✓		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	✓		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.	✓	✓	
Close	Cl	Short enclosed roadway.		✓	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		✓	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	✓		
Drive	Dr	Wide main roadway without many cross-streets.	✓		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	✓		
Glade	Gld	Roadway usually in a valley of trees.	✓	✓	

Green	Grn	Roadway often leading to a grassed public recreation area.	✓		
Grove	Grv	Roadway that features a group of trees standing together.	✓		
Highway	Hwy	Main thoroughfare between major destinations.	✓		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	✓	✓	✓
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	✓		
Mall	Mall	Wide walkway, usually with shops along the sides			✓
Mews	Mews	Roadway in a group of houses.		✓	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	✓		
Place	Pl	Short, sometimes narrow, enclosed roadway.		✓	
Promenade	Prom	Wide flat walkway, usually along the water's edge.			✓
Quay	Qy	Roadway alongside or projecting into the water.	✓	✓	
Rise	Rise	Roadway going to a higher place or position.	✓	✓	
Road	Rd	Open roadway primarily for vehicles.	✓		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	✓	✓	
Steps	Stps	Walkway consisting mainly of steps.			✓
Street	St	Public roadway in an urban area, especially where paved with footpaths and buildings along one or both sides.	✓		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	✓	✓	
Track	Trk	Walkway in natural setting.			✓
Walk	Walk	Thoroughfare for pedestrians.			✓
Way	Way	Short enclosed roadway.		✓	✓
Wharf	Whrf	A roadway on a wharf or pier.	✓	✓	✓

Footnotes:

1. If a Te Reo Maaori or Moriori road name is used it should be endorsed by local representatives with relevant cultural connections, such as Mana Whenua, local iwi or iwi organisations.
2. Ara and Te Ara are the only road types that are to be used as a prefix to the road name e.g. Ara Moana, not Ara Moana Road

Council Report

Committee: Community Committee **Date:** 14 June 2022
Author: Karen Kwok **Authoriser:** Helen Paki
Position: Recreation and Community Facilities Senior Advisor **Position:** General Manager Community
Report Name: Community Occupancy applications

Report Status	<i>Open</i>
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Purpose - *Take*

1. To seek approval from the Community Committee to grant new *community occupancy agreements* to the following groups:
 - i. **Hillcrest Bowling Club Incorporated** for land at 111 Cambridge Road
 - ii. **Hamilton Model Engineers** for land at Minogue Park
 - iii. **Glenview Community Centre** for land at 12 Tomin Road, Glenview
 - iv. **Te Kohao Health Limited** for land (carparks) at Enderley Park
2. To seek approval from the Community Committee for **Fraser-Tech Rugby Football Club Incorporated** to *sub-lease* the upstairs section of the club owned building to Te Tamawai Trust (Trading as The WaterBoy and Taku Wairua) on Fraser Tech Park.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Community Committee:
 - a) receives the report;
 - b) approves a new *community group lease* under s54(1)(b) of the Reserves Act 1977, to **Hillcrest Bowling Club Incorporated** for land area of 5,980m² at 111 Cambridge Road (clubhouse footprint, bowling greens and carpark), as shown in Attachment 1, being Lot 2 DP 36078, Lots 4 and 5 DP36078, Lot 11 DP 28475 and part of Lot 1 DPS 76755, subject to the following terms and conditions:
 - i. Term – 5 years, with a two-year review clause;
 - ii. Rent - \$1,462.38 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. Commercial Activity - approval to operate a bar;
 - iv. Special Condition – two year review and early termination clause, should the site be required for development of water infrastructure;
 - v. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.

- c) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **Hamilton Model Engineers Incorporated** for land area of 14,832m² (miniature railway track and building footprints) at Minogue Park, as shown in Attachment 2, being Lot 43 DPS 17179, subject to the following terms and conditions:
- i. Term – 10 years;
 - ii. Rent - \$2,478.03 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- d) approves a new *community group lease* to **Glenview Community Centre Incorporated** for land area of 2,036m² (community centre and porticos) at 12 Tomin Road, Glenview, as shown in Attachment 3, being Lot 13 DPS 4184 and Lot 62 DPS 5666, subject to the following terms and conditions:
- i. Term – 15 years;
 - ii. Rent - \$821.48 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- e) approves the granting of a *community group lease* under section 61(2A) of the Reserves Act 1977, to **Te Kohao Health Limited** for land area of 56m² over part of Enderley Park classified local purpose (off-street parking) reserve, for car parking purposes - being a lease over that part of the land comprised in Lot 109 DPS 7131, CFR 173204, and as shown on Attachment 4, subject to the following terms and conditions:
- i. Term – 5 years;
 - ii. Rent– \$189.00 plus GST per annum in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- f) approves the granting of a *community group licence* under section 61(1) of the Reserves Act 1977, to **Te Kohao Health Limited** for land area of 84m² over that part of Enderley Park classified local purpose (off-street parking) reserve, for car parking purposes – being a non-exclusive licence to occupy that part of the land comprised in Lot 109 DPS 7131, CFR 173204, and as shown on Attachment 4, subject to the following terms and conditions:
- i. Term – 5 years (during normal business hours, Monday to Friday);
 - ii. Rent – \$343.25 plus GST per annum in accordance with the Community Occupancy Policy ('Rent' being the sum payable for both the licence and agreement);
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.

g) approves entering into an *agreement* under section 53(1)(F) of the Reserves Act 1977, to **Te Kohao Health Limited** for land area of 18m², to use part of Enderley Park classified recreation reserve for car parking purposes – being a non-exclusive agreement to use that part of the land comprised in Lot 2 DPS 7131, CFR 175536, and as shown on Attachment 4, subject to the following terms and conditions:

- i. Term – 5 years (during normal business hours, Monday to Friday);
- ii. Rent – \$343.25 plus GST per annum in accordance with the Community Occupancy Policy ('Rent' being the sum payable for both the licence and agreement);
- iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.

g) approves **Fraser-Tech Rugby Football Club Incorporated** to *sub-lease* the upstairs section of the club owned building to Te Tamawai Trust (Trading as The WaterBoy and Taku Wairua) on Fraser Tech Park.

Executive Summary - *Whakaraapopototanga matua*

3. The following community groups have applied for a new lease:
 - i. **Hillcrest Bowling Club** Incorporated for land at 111 Cambridge Road
 - ii. **Hamilton Model Engineers** for land at Minogue Park
 - iii. **Glenview Community Centre** for land at 12 Tomin Road, Glenview
 - iv. **Te Kohao Health Limited** for land (carparks) at Enderley Park
4. **Fraser-Tech Rugby Football Club** are seeking approval of a *sub-lease* for the upstairs section of the club owned building to Te Tamawai Trust (Trading as The WaterBoy and Taku Wairua) on Fraser Tech Park.
5. The community groups are eligible for community occupancy and have been assessed in accordance with the [Community Occupancy Policy](#) (Policy) and Guidelines. Staff recommendations for new leases and sub-lease are outlined in 3 (b) to 3 (g).
6. Shorter leaser terms (than the maximum under the Policy) have been recommended for Hillcrest Bowling Club and Hamilton Model Engineers to reduce risk to Council.
7. Hillcrest Bowling Club applied for a 5-year lease term due to sustainability concerns. In addition to this Council's Water Master Plan proposes that the site be developed for water infrastructure starting in 2025, subject to funding through the 10 Year Plan. Three water reforms may also impact on the future of this site.
8. Staff have recommended a 10-year lease for Hamilton Model, due to some concern around long-term sustainability given the age and number of volunteers operating a site that requires considerable upkeep and specialist skills.
9. Staff consider the matters have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

10. The new community occupancy applications in this report have been triggered by expiring lease agreements.
11. The sub-lease request from Fraser-Tech Rugby Football Club has arisen as The WaterBoy charity were required to move from their current location in the Tower Building at 48 Ward St, as it is being redeveloped.

Discussion – *Matapaki*

Lease applications

Hillcrest Bowling Club Incorporated

12. Hillcrest Bowling Club Incorporated was established in 1949 and lease land at 111 Cambridge Road for outdoor bowls. The lease incorporates HME owned clubhouse, carpark and three bowling greens, one green is not operational. The current 5-year lease expires on 30 June 2022.
13. The club's purpose is to encourage participation and promote bowls which provides health, recreation, and other community benefits.
14. Hillcrest Bowling Club report having 70 members, 44 of which are seniors. Their membership is in slow decline; this is a trend reflective of the sport of bowls nationally. The club have struggled over recent years to fill committee positions and return an operating surplus.
15. Hillcrest Bowling Club are proactive in their approach to optimising use of the facility and offer business house bowls, tournaments, coaching clinics to high school and all ability groups and hire the upstairs part of the facility to the Waikato Central Karate Club twice per week.
16. Hillcrest Bowling Club is one of two bowling clubs located on Council land. Four Hamilton bowling clubs have closed in the last 5 years, including two on Council land, being Stadium Bowling and Hamilton United Women's Bowling Club.
17. A Council water reservoir adjoins the lease area. Council's Water Master Plan proposes that the site be developed for much larger water infrastructure starting in 2025, subject to funding through the 10 Year Plan. Central government water reforms may also impact the future water infrastructure development and management of the site. Hillcrest Bowling Club are aware of the current situation and the potential need to terminate the lease agreement early.
18. The proposed land lease area is shown in **Attachment 1**, comprising the footprint of club owned building, three bowling greens and a carpark.
19. The lease is on land classified for the purpose of recreation reserve under the Reserves Act 1977. The lease is contemplated by the Operative Sports Park Management Plan 2009. On this basis, public notification of the proposed lease is not required. Hillcrest activities are permitted under the Operative District Plan.
20. The proposed rent is \$1,462.38 plus GST per annum based on a land area of 5,980m², calculated in accordance with the Policy.
21. Hillcrest Bowling Club have applied for a 5-year lease term with a 3-year review clause, a shorter term due to sustainability concerns.
22. Staff recommend granting a new lease for 5 years, with a 2-year review and an early termination clause (if required). The 2-year review clause aligns with the 10 Year Plan and Water Reform decision timeframes. The recommendation has been discussed with the club and they are supportive of the recommendation.

Commercial Activity – bar – club operated

23. Hamilton Bowling Club operate a bar for members and visiting bowlers for after match socialising. The usual hours of operation are Friday afternoon/evenings and on days when club events and tournaments are played.
24. The commercial activity is ancillary to the provision of bowls, providing a social connection space. The commercial activity supports the club's sustainability with any surplus funds applied to maintenance costs (primarily the bowling green and green keeper costs).

25. Hamilton Bowling Club commercial activity has been assessed in accordance with the Policy and Guidelines. The activity meets the commercial activity requirements under the Guidelines.
26. Staff recommend approval of the bar to operate from the site as part of their community occupancy lease agreement.

Hamilton Model Engineers Incorporated (HME)

27. Hamilton Model Engineers Incorporated were established in 1931 and have been located at Minogue Park since 1983. The clubs 20-year land lease expired on 31 December 2021 and has been on a rolling monthly occupancy since. HME provide a popular, low-cost family activity that adds to the vibrancy and interest of Minogue Park.
28. The site includes several small buildings (a workshop, ticket station, Frankton railway signal box) and the miniature railway track which weaves through natural bush, over a pond and incorporates small bridges and tunnels.
29. The HME purpose is to foster the skills of model engineering and operate a miniature railway. Club members meet once a week to practice their craft and undertake train and track maintenance.
30. HME offer low-cost train rides around the miniature railway to the public every Sunday between 10am to 3pm. The club also offers family orientated twilight night runs and events. Many families take picnics and enjoy the park environment.
31. HME report an average of 200-300 rides on the miniature trains each Sunday. They also have annual open days and recently held an international convention event.
32. HME have a reasonably steady membership of 75, most are aged over 60 years. From the membership there are 31 active volunteers that assist with public days and site maintenance.
33. The proposed land lease area is shown in **Attachment 2**, comprising the footprint of HME owned buildings, and miniature railway track.
34. The majority of the lease is on fee simple land, with a small portion being recreation reserve under the Reserves Act 1977. The lease is contemplated by the Minogue Park Reserve Management Plan 2009. On this basis, public notification of the proposed lease is not required.
35. HME miniature railway is not a permitted activity under the District Plan, but the activity is subject to existing use rights due to its establishment in 1983, before the Resource Management Act 1991 was enacted.
36. The proposed rent is \$2,478.03 plus GST per annum based on a land area of 14,832m², calculated in accordance with the Guidelines.
37. Staff recommend granting a new lease for 10 years, 5 years shorter than the maximum due to some concern around long-term sustainability given the age and number of volunteers operating a site and activity that requires a high level of maintenance and specialist skills. HME are supportive of the staff recommendation.

Glenview Community Centre (Glenview CC)

38. Glenview Community Centre were established and have been located at 12 Tomin Road, Glenview since 1996. The centre offers a variety of social services, programmes and facilities to support the local community.
39. Glenview CC's 20-year lease (5+5+5+5) expired on 31 March 2022 and has been on a rolling monthly occupancy since.
40. Glenview CC office is open Monday to Friday 9 to 3pm, operated by a manager and part-time administrator. The centre has 10-20 volunteers and around 400-700 service users per week.

41. Services include Kaivolution, community garden, hall/van/sports equipment hire, network meetings, community events, volunteering opportunities, mentoring and free monthly community dinners, information and advice.
42. Glenview CC is constrained by space, as an interim solution three small portico's have been installed adjacent to the community centre. The portico buildings are being used as a *social services hub* with external providers/agencies (e.g Citizens Advice Bureau, Ministry of Social Development, Kainga Ora) offering free services, such as budgeting, health/counselling, social services, and legal advice.
43. In the long-term, Glenview CC would like to either extend their building or consider options for additional community centre space in Hamilton South to cater for local growth and increasing community need.
44. Glenview CC facilities include a hall that is available for community hire from Monday to Sunday. The hall has nine regular weekly users and had 23 private functions in the last year. The portico's are also available for hire.
45. The Glenview Community Centre is not a permitted activity under the District Plan, but the activity is subject to existing use rights due to its establishment in 1973 before the Resource Management Act 1991 was enacted.
46. The proposed lease area is shown in **Attachment 3**, comprising the community centre, portico buildings and carpark.
47. The proposed rent is \$821.48 plus GST per annum, based on a land area of 2,036m², calculated in accordance with the Guidelines.
48. Staff recommend granting a new community group lease for a term of 15 years, being the maximum tenure in accordance with the Policy.

Te Kohao Health Limited (TKH)

49. In 2016, Te Kohao Health Limited were granted a 5-year lease and licence agreement for 12 carparks at Enderley Park carpark. The 5-year agreement expired on 31 May 2021 and has been on a rolling monthly occupancy since.
50. TKH is registered as a charitable entity under the Charities Act 2005 and incorporated under the Companies Act 1955. TKH is a health, social, education and justice service provider, established in 1994.
51. The community occupancy agreement enabled TKH to meet car parking consent requirements as part of the Te Puna Reo early education centre development, situated adjacent to Enderley park at 62 Tennyson Road.
52. The childcare facility was built and opened in 2017. It caters for 40 children aged 2-5 years. The childcare operates Monday to Friday 7.30am to 5.30pm.
53. The use of the carparks has been working well with negligible effect on the public's use and enjoyment of the park.
54. The application is considered consistent with the classification of the car park (local purpose (off street parking) reserve), the car park has available capacity without impacting on provision for activities related to the park and Enderley Community Centre, and the nature of TKH's activities providing benefits to the park and wider Enderley community.
55. Should the agreements be approved, they should take the form of a lease (exclusive use for staff parking) and a licence to occupy and agreement (non-exclusive use for drop off/pick up and visitor parking). The proposed lease, licence and agreement areas, form part of Enderley Park car park as shown in **Attachment 4**.

56. The proposed rental is outlined below, noting TKH meet the threshold criteria for the reduced rental subsidy of 50% under the Policy. TKH total rent will increase from \$118.25 to \$532.25 plus GST per annum.
 - i. Lease - \$189.00 plus GST per annum, based on a land area of 56m² encompassing four car parks
 - ii. Licence to occupy and agreement - \$343.25 plus GST per annum, based on a land area of 102m² encompassing eight car parks
57. The lease area is reserve land classified for the purpose of off-street parking (Lot 109 DPS 7131) under the Reserves Act.
58. The licence area (being part of Lot 109 DPS 7131) is local purpose reserve land classified for the purpose of off-street parking (Lot 109 DPS 7131) under the Reserves Act.
59. The agreement area is classified recreation reserve (Lot 2 DPS 7131) under the Reserves Act. As this part of the car park is not in the local purpose reserve, it is considered appropriate for Council to exercise its powers under section 53(1)(F) to enter into an agreement for use of the land on a non-exclusive basis, for a 'specified number of days'.
60. The proposed lease and licence are not contemplated by the Operative Sports Park Management Plan 2009, however public notification is not required if the lease and licence is granted for a term not exceeding 5 years, in accordance with the public notice exception provided by section 8(6) of the Public Bodies Leases Act 1969.
61. Public notification of the proposed agreement under s53(1)(F) of the Reserves Act 1977 to use the small portion of Recreation Reserve is not required, as the use of this small portion of land is considered to be of minor significance.
62. On this basis, staff recommend the granting of a new community group lease, licence to occupy and agreement for a term of 5 years. The arrangement has been working well and supports the early education centre operation which provides quality low-cost childcare services to a high-need community.

Sub-lease agreement approval

Fraser-Tech Rugby Football Club Incorporated (Fraser-Tech)

63. Fraser-Tech Rugby Football Club Incorporated have a lease for land at Fraser Tech Park (as shown in **Attachment 5**) that expires on 31 December 2048. The club own a large two-storey clubhouse located at the premises. The clubroom facilities support the delivery of Fraser-Tech rugby, cricket, hockey and netball teams.
64. The upstairs area which was used in the past as a social function room and a meeting room is currently underutilised.
65. Fraser-Tech have requested approval from Council to sub-lease the majority of the upstairs area of the clubrooms to Te Tamawai Trust (CC55070) to operate The WaterBoy. The approximately 200m² space is to be used for office administration and meeting purposes.
66. The purpose of the WaterBoy Charity is to remove barriers to give disadvantaged youth opportunities to participate in sport. They deliver activities in schools and fund youth participation in sport. This activity is consistent with the permitted use under the lease.
67. The charity provides services to around 1,500 people in the Waikato area annually. The WaterBoy won Waikato's Sport and Active Recreation Award for *Commitment to Diversity and Inclusion* in 2020 and 2021.
68. Staff recommend approving the sub-lease as it maximises community benefit through shared use of a community facility, key principles of the Policy.

Options

69. **Option 1** is to approve the community occupancy agreements and sub-lease to the groups covered in this report as per recommendations.
70. **Option 2** is to approve the community occupancy agreements to the groups covered in this report, but amend terms recommended.
71. **Option 3** is to not approve any one or all of the community occupancy agreements and sub-lease covered in this report.
72. Staff recommend **option 1** in order to provide security of tenure and continued operation of community activities.
73. If the agreements in this report are not approved, the community groups will be unable to operate.

Financial Considerations - *Whaiwhakaaro Puutea*

74. In accordance with the Policy, rental is calculated by first determining the market rate and then applying the applicable rental subsidy. The market rate values plus GST per annum, are below:
 - i. Hillcrest Bowling Club - \$11,699
 - ii. Hamilton Model Engineers - \$19,824.20
 - iii. Glenview Community Centre - \$6,571.80
 - iv. Te Kohao Health Limited - \$1,064.50
75. All groups except Te Kowhai Health meet the standard rental subsidy of 87.5%, rental amounts are outlined in the staff recommendation. TKH Association meet the threshold criteria for a reduced subsidy of 50% as per the Policy.
76. In addition to rent, the community groups are fully responsible for all building maintenance (as building owners), utility and operational costs, land maintenance (as applicable), and rates.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

77. Staff confirm that all groups are eligible for community occupancy and have been assessed in accordance with the Policy and Guidelines. Granting of the leases would be in accordance with the Policy.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

74. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
75. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
76. The recommendations set out in this report are consistent with that purpose.

Social

77. Granting of the leases in this report would support community groups to achieve their goals, strengthening the community through connection, a sense of belonging and social wellbeing.

Economic

78. Having a diverse range of recreation and community groups who operate successfully in the city increases options for residents to socialise and become a part of local communities, which in turn may help to attract and retain people in Hamilton.

Environmental

79. Granting of the leases supports community groups to utilise parks and open spaces in a way that ensures green spaces in the city are used and treasured by the community. An increased understanding of the value of open space can lead to greater appreciation of advocacy for further space that promotes physical wellbeing for Hamiltonians.

Cultural

80. Granting of the leases in this report supports the opportunity for individuals and communities to participate in recreational, cultural and social development wellbeing activities.

Risks - *Tuuraru*

81. There is minimal risk to the Council in granting the community occupancy agreements in this report. The shorter lease terms for Hamilton Model Engineers and Hillcrest Bowling Club, and early termination clause for Hillcrest reduce risk to Council as previously outlined.
82. If the recommendations are not approved there is a reputational risk to the Council and risk to the groups in terms of security of tenancy.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

83. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

84. Staff have liaised with the groups outlined in this report throughout the lease application process.
85. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

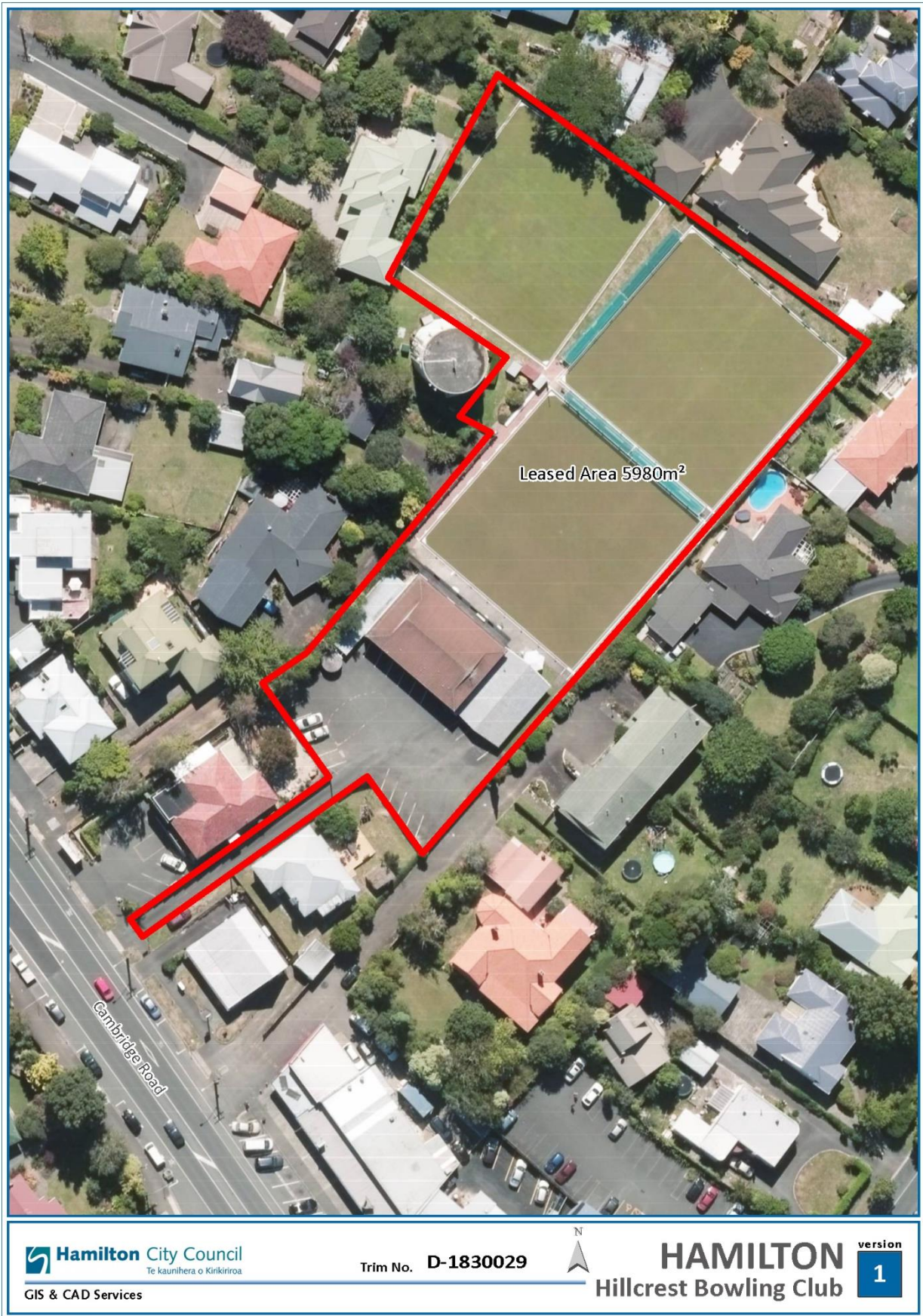
Attachment 1 - Hillcrest Bowling Club - leased area map

Attachment 2 - Hamilton Model Engineers - Leased area

Attachment 3 - Glenview Community Centre - leased area map

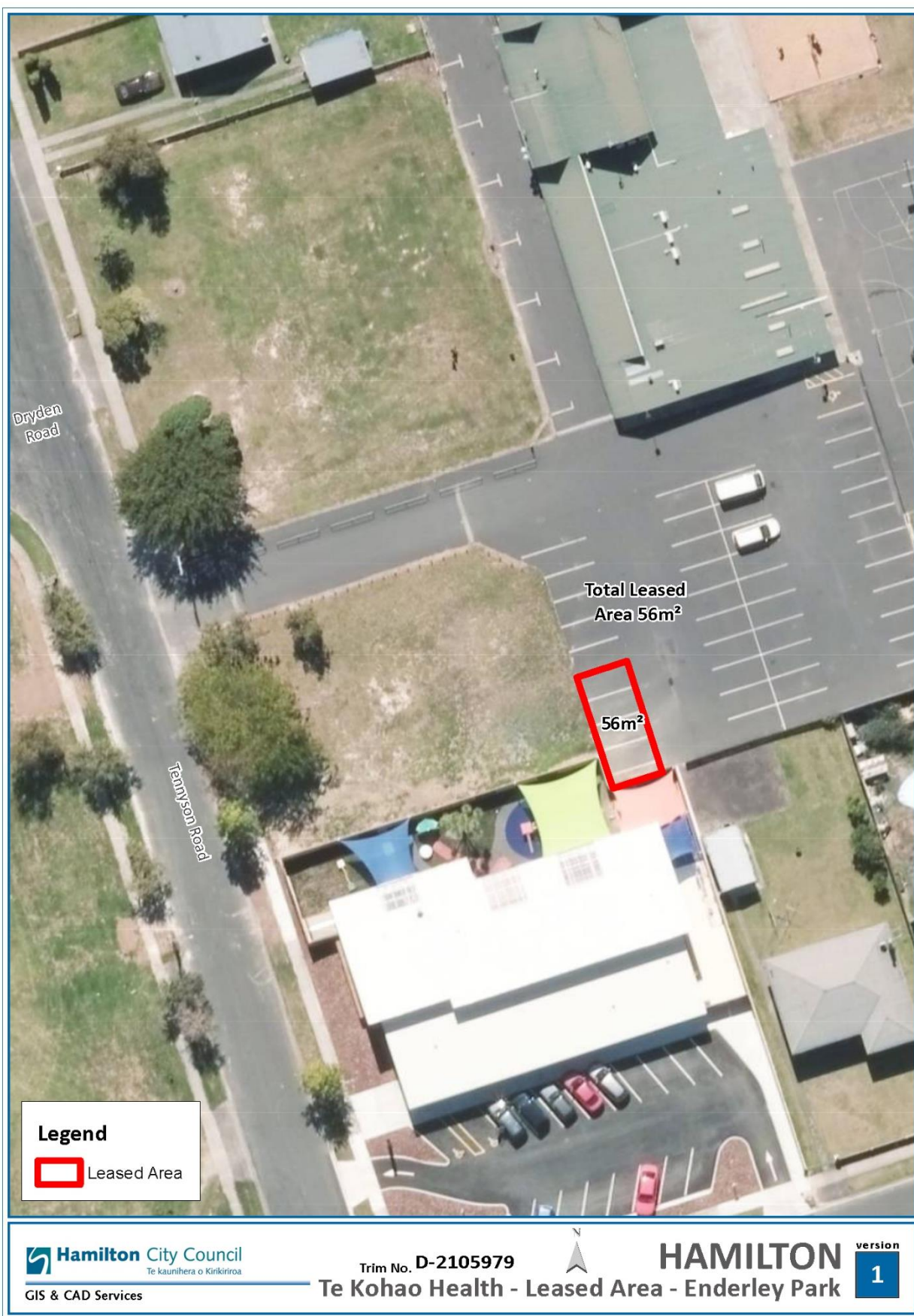
Attachment 4 - Te Kohao Health - Lease and licence area - Enderley Park

Attachment 5 - Fraser Tech Rugby Football Club















Hamilton City Council
Te kaunihera o Kiriwhiri

GIS & CAD Services

Trim No. **D-1710576**

Frazer Tech Park - Frazer Tech Rugby Football Club



HAMILTON

version
1

Council Report

Item 11

Committee: Community Committee

Date: 14 June 2022

Author: Muna Wharawhara

Authoriser: Sean Hickey

Position: Amorangi Maaori

Position: General Manager Strategy and Communications

Report Name: He Pou Manawa Ora Pillars of Wellbeing Work Plan

Report Status	Open
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Purpose - *Take*

1. To seek approval from the Community Committee of the He Pou Manawa Work Plan.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee:
 - a) receives the report; and
 - b) approves the He Pou Manawa Ora Work Plan **Attachment 2** of the staff report.

Executive Summary - *Whakaraapopototanga matua*

3. He Pou Manawa Ora - Pillars of Wellbeing (**Attachment 1**) is a high-level planning document that will guide Council's work on delivering shared outcomes to Maaori and all Hamiltonians and was adopted by Council in August 2021.
4. Following the adoption of He Pou Manawa Ora Pillars of Wellbeing, a Work Plan was developed by staff in consultation with the Community Committee Chair Bunting, Mayor Southgate and Maangai Evans-Thompson.
5. The Work Plan (**Attachment 2**) has been updated from the one that was submitted to the Community Committee on 2 March 2022 following a workshop with Elected Members on 11 May 2022.
6. The He Pou Manawa Ora Work Plan has been circulated to our key Maaori partners for feedback.
7. Staff consider the decision in this report has low significance and that the recommendations comply with the Council's legal requirements.

Discussion - *Matapaki*

8. Between August 2020 and November 2020, staff worked with key Maaori partners and Elected Members to develop a draft strategy document: He Pou Manawa Ora – Pillars of wellbeing (the strategy).

9. The draft strategy was approved for consultation at the Community Committee meeting on 17 November 2020 subject to the approval of the working group of engagement timeframe, material, and plan.
10. A comprehensive communication and engagement programme was officially launched at an event held at Te Parapara gardens by Mayor Paula Southgate on 3 February 2021 and run until 4 March 2021.
11. He Pou Manawa Ora (**Attachment 1**) was adopted at the 12 August 2021 Council meeting.
12. He Pou Manawa Ora concentrates on the four Pou (Pillars):
 - i. He Pou Manawa Koorero – Pillar of History/Heritage,
 - ii. He Pou Toorangapuu Maaori – Pillar of Unity,
 - iii. He Pou Manawa Taurikura – Pillar of Prosperity, and
 - iv. He Pou Manawa Taiao - Pillar of Restoration.
13. He Pou Manawa Ora - Pillars of Wellbeing aims to support the aspirations of Maaori and the wider Hamilton community. The strategy intends to be a guiding document to ensure Council creates and maintains a consistent, respectful, well-informed, measured, fair and focused approach that contributes to citywide wellbeing outcomes.
14. The He Pou Manawa Ora Pillars of Wellbeing Work Plan was developed by staff in consultation with Community Chair Bunting, Mayor Southgate, and Maangai Evans-Thompson.
15. The Work Plan (**Attachment 2**) is broken into sections focusing on the outcomes of each of the four Pou.

Financial Considerations - *Whaiwhakaaro Puutea*

16. \$135,000 per year has been included in the Long-Term Plan to partially fund identified areas of He Pou Manawa Ora-Pillars of Wellbeing which aligned with Council's key functions.
17. The Workplan includes initiatives funded by this budget as well as related initiatives funded from existing budgets.
18. Staff will also seek to leverage external partnerships to help progress and fund initiatives.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

19. Staff confirm that the recommendation in this report complies with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

20. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental, and cultural wellbeing of communities in the present and for the future ('the 4 wellbeing's').
21. The subject matter of this report has been evaluated in terms of the 4 wellbeing's during the process of developing this report as outlined below.
22. The recommendations set out in this report are consistent with that purpose.

Social

23. A number of the actions proposed in the action plan are intended to contribute to improved social outcomes for Maaori and the wider community.

Economic

24. A number of the actions proposed in the action plan are intended to contribute to improved economic outcomes for Maaori and the wider community.

Environmental

25. He Pou Manawa Ora - Pillars of Wellbeing supports the environmental health and wellbeing of the community.

Cultural

26. The development of He Pou Manawa Ora – Pillars of Wellbeing demonstrates Council’s commitment to cultural wellbeing by ensuring decisions of cultural significance are considered in a careful and measured way.
27. Through the delivery of He Pou Manawa Ora – Pillars of Wellbeing, Council is showing a stronger commitment to an inclusive and considered decision making approach. This includes the responsibility to consider the Principles of the Treaty of Waitangi in its decision-making, in particular, the Principle to act in good faith and partnership.
28. Council recognises it’s Tiriti relationship obligations with Iwi, Mana Whenua and maataawaka.

Risks - *Tuuraru*

29. If He Pou Manawa Ora- Pillars of Wellbeing Work Plan is not approved by the Community Committee, it will delay staff implementing the strategy and delivery of outcomes.
30. It also has the potential to negatively impact Council’s relationships with its Maaori partners.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

31. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

32. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - He Pou Manawa Ora - Pillars of Wellbeing - Final

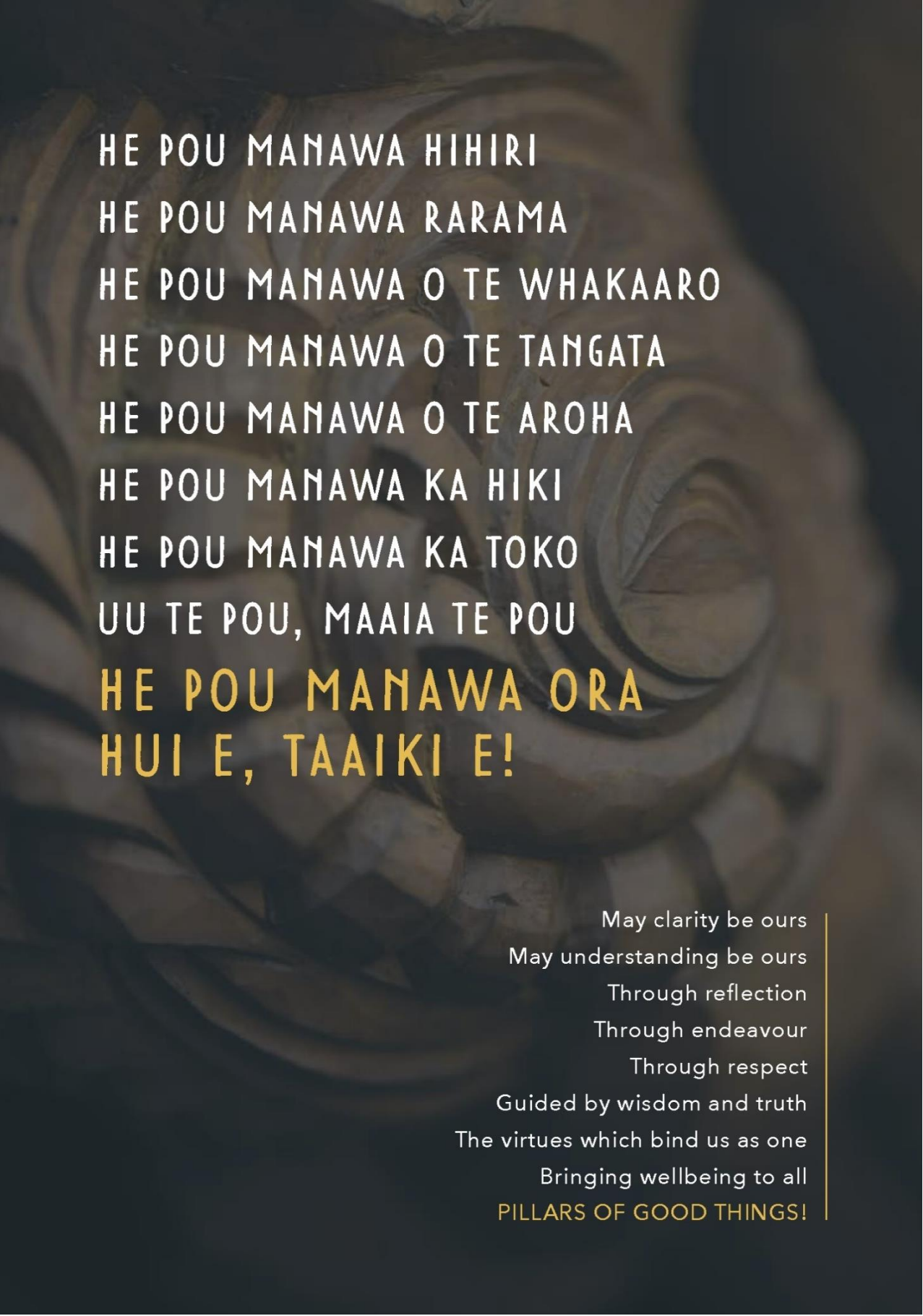
Attachment 2 - Final Draft of He Pou Manawa Ora Pillars of Wellbeing Work Plan - May 2022

HE POU MANAWA ORA

PILLARS OF WELLBEING



**Hamilton
City Council**
Te kaunihera o Kirikiriroa




HE POU MANAWA HIHIRI
HE POU MANAWA RARAMA
HE POU MANAWA O TE WHAKAARO
HE POU MANAWA O TE TANGATA
HE POU MANAWA O TE AROHA
HE POU MANAWA KA HIKI
HE POU MANAWA KA TOKO
UU TE POU, MAAIA TE POU
**HE POU MANAWA ORA
HUI E, TAAIKI E!**

May clarity be ours
May understanding be ours
Through reflection
Through endeavour
Through respect
Guided by wisdom and truth
The virtues which bind us as one
Bringing wellbeing to all
PILLARS OF GOOD THINGS!



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A woman with dark hair, wearing a grey long-sleeved shirt and dark pants, is holding a young child in her arms. They are standing in a forest with tall, thin trees. The woman is pointing her right index finger towards the trees. The child is looking in the same direction. The background is dark and filled with the trunks of many trees.

NAA TOOU ROUROU.
NAA TOOKU ROUROU.
KA ORA TE IWI.

Through our collective commitment the people prosper.

2

HE POU MANAWA ORA | Pillars of Wellbeing

Item 11

Attachment 1

INTRODUCTION

He Pou Manawa Ora - Pillars of Wellbeing is a strategy which outlines Hamilton City Council's vision for a city that celebrates its whole history, including its unique Maaori heritage, and ensures everyone has a voice in developing its future.

Developed in consultation with Waikato-Tainui, Te Rūnanga Ō Kirikiriroa (TROC) and mana whenua, this strategy discusses how Council will use the pillars of History, Unity, Prosperity and Restoration to build a proud and inclusive city for the wellbeing of all its people.

The strategy sets out our high-level direction but is not intended to be a detailed workplan. We will need to work together with our Maaori partners and the whole community to deliver the outcomes in He Pou Manawa Ora. Funding for specific initiatives will be considered through our annual planning cycles and we will also use this document to encourage others to lead initiatives that deliver on our shared aspirations for Kirikiriroa/Hamilton.

This historical partnership is committed to the overall outcomes of ensuring:

- Hamilton's unique Maaori history and culture is shared, protected and celebrated (Pillar of History)
- Maaori voice in local decision-making continues to be supported (Pillar of Unity)
- Maaori and people of all cultural backgrounds have equal access to the infrastructure, services and support they need to prosper (Pillar of Prosperity)
- Mana whenua are respected in their role as kaitiaki (guardians) of the natural environment and supported by the community in this role. (Pillar of Restoration).

The Principles of Te Tiriti O Waitangi / The Treaty of Waitangi (Partnership, Protection, Participation and Prosperity) will help guide this partnership on its journey towards creating a more socially, economically and environmentally diverse city for future generations to be immensely proud of.



HISTORY OF MAAORI IN KIRIKIROA/HAMILTON TIMELINE

PRE-EUROPEAN

The Kirikiriroa/Hamilton area has a history of 700-800 years of Maaori occupation and settlement. Hamilton was originally known as Kirikiriroa. It was a large paa located on the western side of the Waikato River.

1830-1850

This was a relatively peaceful period when Maaori and settlers (Paakehaa) lived and traded with each other. Waikato tribes grew and shipped large amounts of produce (wheat, pigs, maize, fruit and vegetables) as well as dressed flax to Auckland for both the local and international markets.

1858

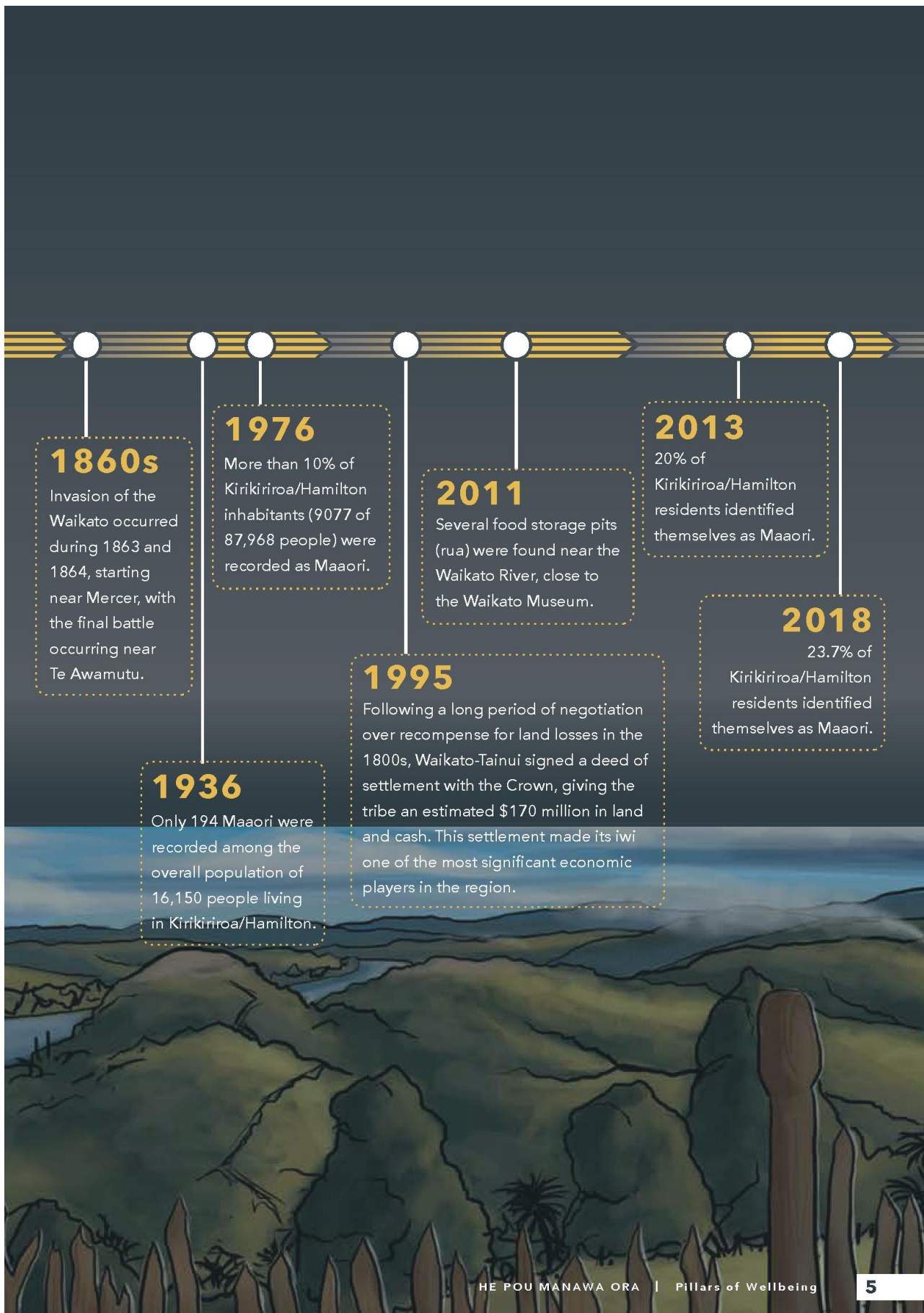
The first Maaori King, Pootatau Te Wherowhero, was appointed. This was the beginning of the kiingi movement (Kiingitanga) and its centralisation within the Waikato.

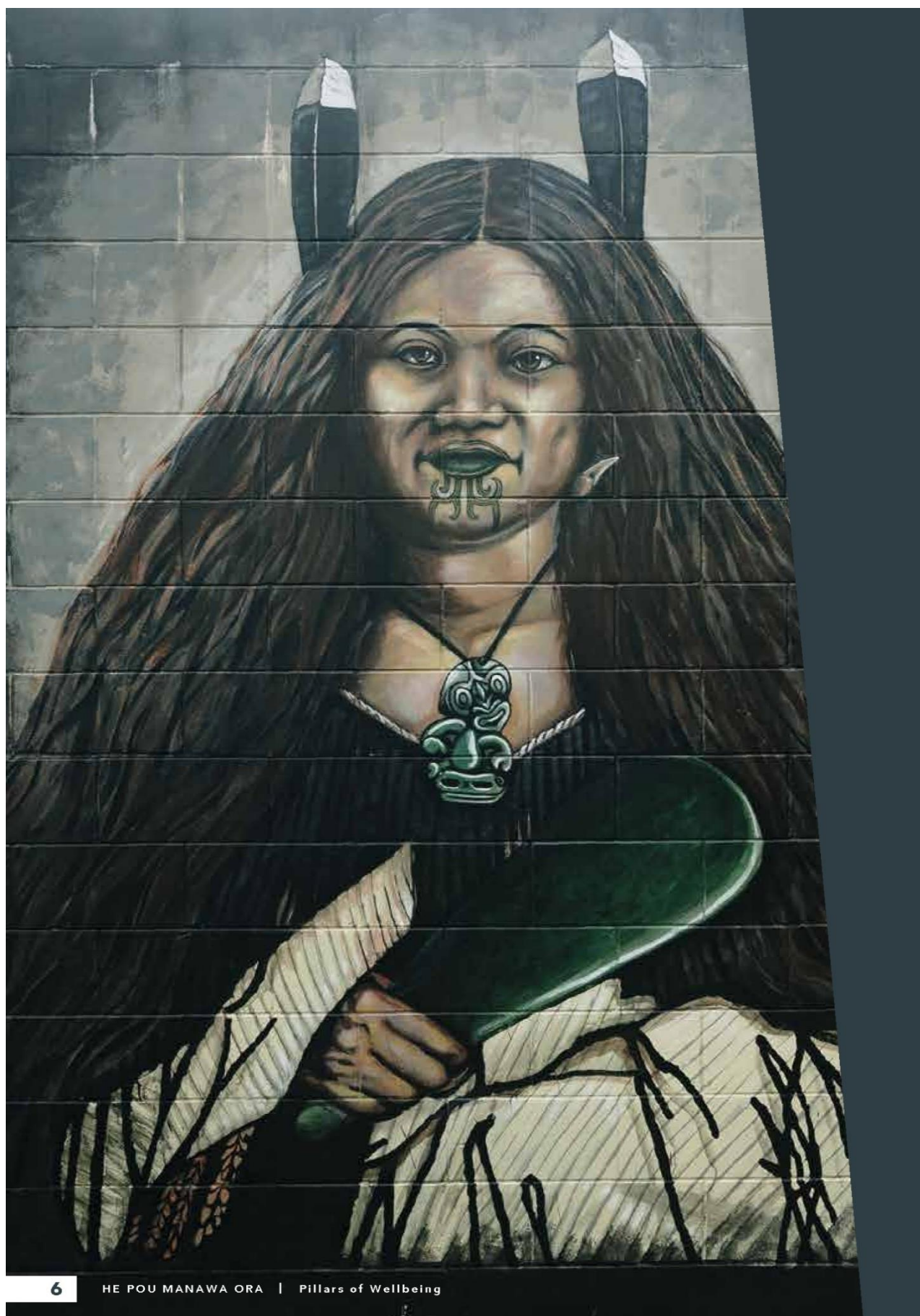
1800s

Between the 1400s and up until the invasions of the 1860s several hapuu of Tainui ancestry settled and occupied the area we know today as Kirikiriroa/Hamilton. Many paa (settlements) and mara (gardens) featured along the Waikato River which acted as the main transport corridor to Auckland. Today, Ngaati Maahanga, Ngaati Tamainupo, Ngaati Wairere, Ngaati Korokii Kahukura and Ngaati Hauaa are regarded as the mana whenua of Kirikiriroa/Hamilton.

1863

The New Zealand Settlement Act enabled land to be taken from Maaori by the Crown. This resulted in 1.2 million hectares of land being confiscated in the Waikato region, and part of this land provided the basis for European settlement in Kirikiriroa/Hamilton.





A SNAPSHOT OF KIRIKIROA/HAMILTON MAAORI COMMUNITY

38,112 Maaori

lived in Hamilton (2018)



with a median age of

23.8

years (2018)

4.9%

of New Zealand's Maaori
population lived in
Hamilton
(2018)



23.7%
(2018)

of Hamiltonians
identified as Maaori



52%

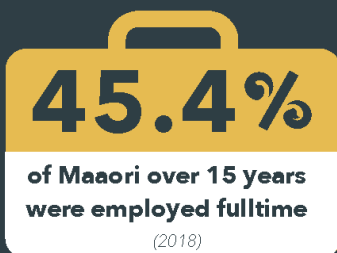
of Hamilton's
Maaori population
were aged
under 25 years
(2016)



The city had

6%

te reo Maaori speakers
(2018)



45.4%

of Maaori over 15 years
were employed fulltime
(2018)



30%

of Hamilton's population is
projected to identify as
Maaori by 2038

13%

of Maaori have a Bachelor's
degree or higher as their
highest qualification
(Hamilton average for all ethnic groups is 25%)

31.8%

of Maaori are studying full time



93% of these are under
25 years old

Figures from Statistics New Zealand: 2013, 2016 and 2018.

TE TIRITI O WAITANGI PRINCIPLES

Hamilton City Council (Te Kaunihera o Kirikiriroa) supports the Principles of Te Tiriti o Waitangi / The Treaty of Waitangi offered and agreed to by Maaori and the Crown. Through articles II and III, Council recognises Maaori as tangata whenua (indigenous people) with kaitiakitanga (guardianship) status and interests regarding land, and that Maaori are assured the same rights as all citizens.

He Pou Manawa Ora – Pillars of Wellbeing and its consideration of the Treaty's Principles, including Partnership, Participation, Protection and Prosperity, acknowledge the significance of Maaori as key partners in the future direction of Hamilton, alongside Hamilton City Council, other key stakeholders and the wider community. It recognises the value of Maaori culture and its connection to Hamilton, and the importance of providing equitable support and opportunities for Maaori wellbeing and growth alongside those of all Hamiltonians.

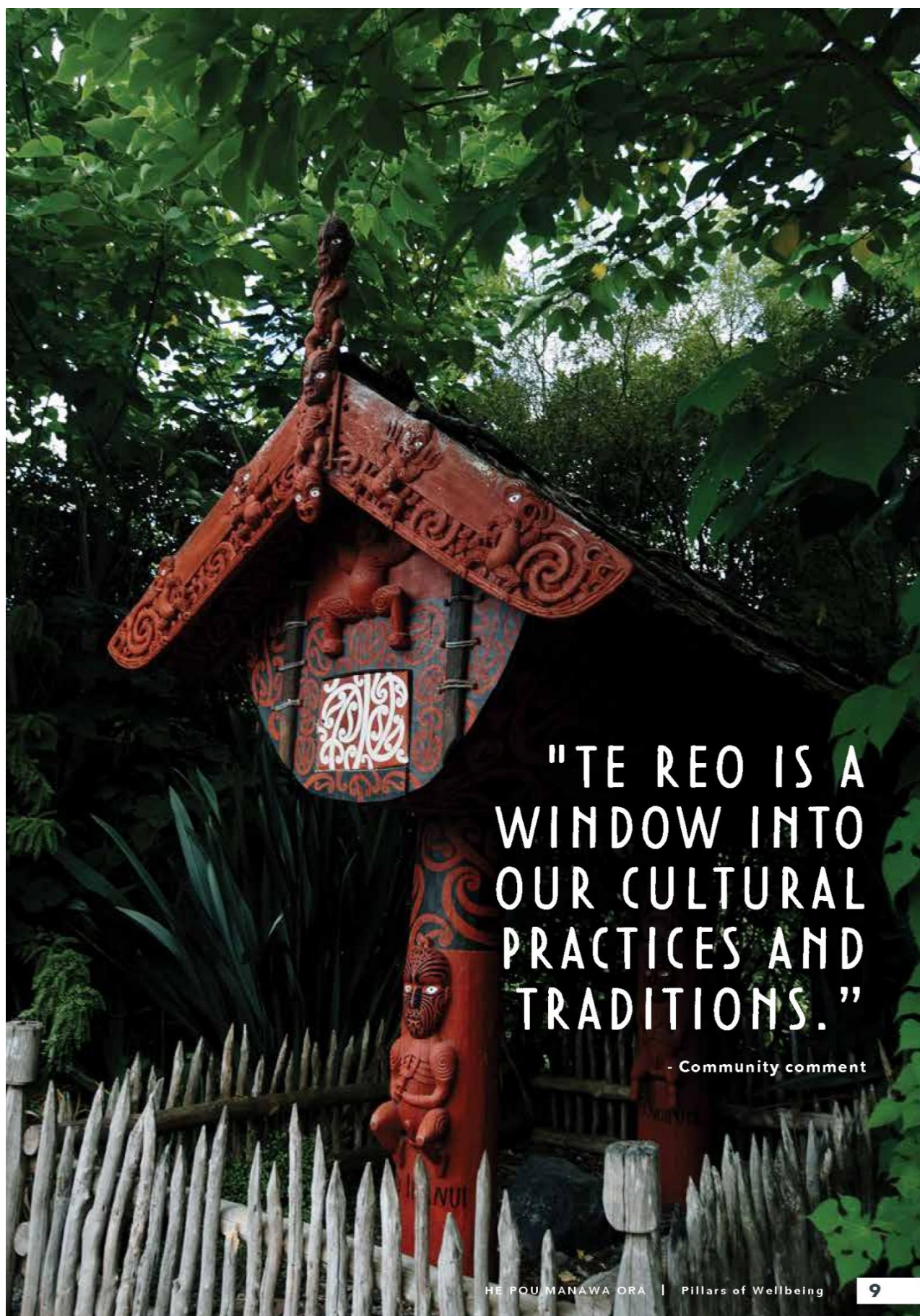
The principles of Partnership, Participation, Protection and Prosperity underpin the relationship between the Government and Maaori under Te Tiriti o Waitangi / The Treaty of Waitangi.

PARTNERSHIP involves working together with iwi, hapuu, whaanau and Maaori communities reasonably and with good faith on major issues of common concern.

PARTICIPATION encourages and has the need for Maaori to be involved at all levels of every sector, including in the decision-making, planning, development and delivery of services.

PROTECTION involves the Government working to ensure Maaori have at least the same level of opportunity and access to services as non-Maaori, and safeguarding Maaori cultural concepts, values and practices.

PROSPERITY recognises the importance of providing equitable support and opportunities for Maaori to improve their current and future economic health alongside those of all New Zealanders.



"TE REO IS A
WINDOW INTO
OUR CULTURAL
PRACTICES AND
TRADITIONS."

- Community comment

WORKING IN PARTNERSHIP WE CAN'T DO THIS ALONE

Council is committed to honouring the Principles of Te Tiriti o Waitangi / The Treaty of Waitangi through its relationship with Kiingitanga, Waikato-Tainui, mana whenua and maataawaka within Kirikiriroa/Hamilton.

KIINGITANGA

MAAKU ANOO E HANGA
TOOKU WHARE
KO TOONA TAAHUU, HE
HIINAU
OONA POU HE MAAHOE, HE
PATATEE

*I will build my house
Its ridge pole will be made of hiinau
Its posts will be made of maahoe and
patatee*

One of New Zealand's most enduring political institutions, the Kiingitanga was founded in 1858 with the crowning of the first Maaori King, Kiingi Pootatau Te Wherowhero, as a structure to unify the people. Today, Kiingi Tuuheitia Pootatau Te Wherowhero VII continues the role of Monarch of Aotearoa to unify all people. Hamilton City Council's Kaumatua, Tame Pokaia, is appointed by Kiingi Tuuheitia to provide cultural support and advice to Hamilton's Mayor and its elected members.

TE WHAKAKITENGA O WAIKATO-TAINUI (iwi)

"AMOHIA AKE TE ORA O TE
IWI KA PUTA KI TE WHEIAO"

*To protect the wellbeing of the people is
paramount*

- Kiingi Tuuheitia Pootatau Te Wherowhero VII

Te Whakakitenga o Waikato-Tainui is the mandated local iwi authority, representing 75,000 iwi beneficiaries, 33 hapuu and 68 marae across several local authority boundaries. Te Whakakitenga o Waikato-Tainui's primary focus is on the cultural, social, economic and environmental wellbeing of its people. Waikato-Tainui is the biggest landowner in Hamilton and contributes significantly to the social, cultural, economic and environmental wellbeing of the city.

MANA WHENUA O KIRIKIROA

E WHAKAWHITI ATU AI I TE
KOOPUU MAANIA O
KIRIKIROA ME OONA
MAARA KAI, TE NGAAWHAA
WHAKATUPU AKE O TE
WHENUA MOOMONA

*Across the smooth belly of Kirikiriroa
Its gardens bursting with the fullness of
good things*

Te Ha O te Whenua O Kirikiriroa (THAWK) promotes the views of Kirikiriroa/Hamilton's mana whenua, Ngaati Wairere, Ngaati Maahanga, Ngaati Hauaa, Ngaati Tamainupoo and Ngaati Korokii-Kahukura, who hold a historical and traditional bond with the natural and physical landscapes within Hamilton. Mana whenua advocates commemorating traditional landmarks, sharing of historical stories to build positive and vibrant relationship between Maaori and non-Maaori, and environmental protection and enhancement.

MAATAAWAKA (urban Maaori)

In the 1980s, Wikuki Te Uranga o Te Ra Kingi saw the opportunity for Kirikiriroa Marae to develop a government recognised organisation that best suited urban Maori and Pacific people in Kirikiriroa Hamilton. Wikuki first sought the guidance from the late Maaori Queen Te Arikinui Te Atairangikaahu who said to him, "If you can take care of yourselves, do so".

In late 1985, after many meetings and negotiations Wikuki was able to convene a confirmation meeting on the Marae Atea of Kirikiriroa Marae that saw a memorandum of understanding signed

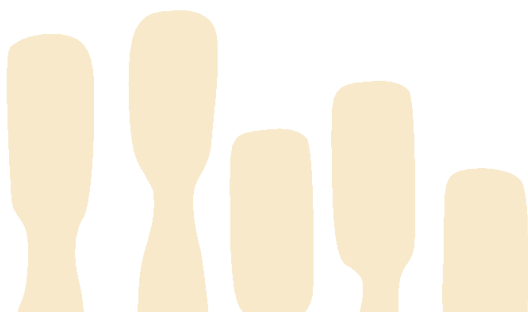
between the Maaori Queen Te Atairangikaahu who chaired this important meeting and His Worship the Mayor the late Sir Ross Jansen. A constitution and Trust Deed were developed in 1988 and Te Runanga o Kirikiriroa was established as a Charitable Trust. TROK continues to represent and is representative of Maaori (maataawaka) and Pasifika peoples living in Kirikiriroa/Hamilton.

As a result of this mandate, TROK has maintained a collegial relationship with the Hamilton City Council and has a history of advocating for Maaori wellbeing within Kirikiriroa/Hamilton.

MAANGAI MAAORI

KO TE REO KIA MAAORI

Let my voice be Maaori



Maangai Maaori, meaning the voice of Maaori, were first appointed to (five) Council committees with full voting rights in 2018. Maangai Maaori now sit on eight committees and an advisory group, to align with the Council's new governance structure. The Maangai Maaori represent and are chosen by iwi (Waikato-Tainui) and maataawaka (urban Maaori) organisation Te Runanga Ō Kirikiriroa. Maangai Maaori are selected based on skill, knowledge and experience. Maangai Maaori is an initiative that was developed by Hamilton City Council to give effect to its Treaty partnership with Maaori. Maangai Maaori has now been introduced at Waikato District Council.

HE POU MANAWA ORA

PILLARS OF WELLBEING

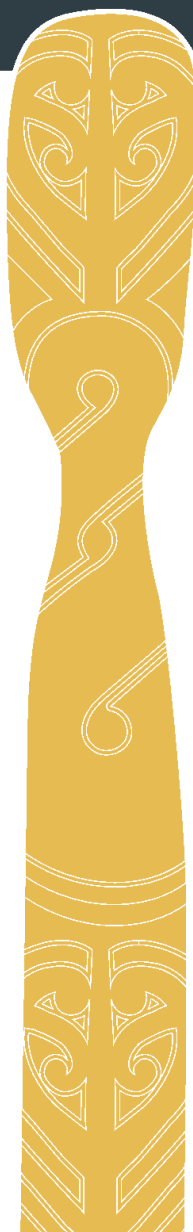
We have identified four pillars or pou to deliver on our collective aspirations for the city (and deliver on the Principles of the Treaty).



PILLAR OF HISTORY

HE POU MANAWA KOORERO

A pillar that reminds us of the value of our unique history of language, people, place and our commitment to acknowledge and respect our uniquely different values and qualities.



PILLAR OF UNITY

HE POU TOORANGAPUU MAAORI

A pillar that gives recognition to Maaori values, knowledge and aspirations. Maaori are equal partners and contributors to the wellbeing of people, place, environment and our shared future.



**PILLAR OF
PROSPERITY**
**HE POU
MANAWA
TAURIKURA**

A pillar that provides safety, security and opportunity for individuals, whaanau, and communities to live their best lives and prosper spiritually and economically.



**PILLAR OF
RESTORATION**
**HE POU
MANAWA
TAIAO**

A pillar that reminds us of our connection to, reliance on, and responsibility to care for the natural and physical world.



PILLAR OF HISTORY

HE POU MANAWA KOORERO

Kirikiroa/Hamilton values the heritage and history of our city. Māori heritage and history is captured in place, time and events over the last 700-800 years. We are committed to sharing, protecting and celebrating our unique Māori heritage.

CURRENT SITUATION

Māori heritage in Kirikiriroa/Hamilton dates back to the arrival of the Tainui canoe in 1350AD. It comprises a wide range of different places and items from the physical and tangible to the natural environment and the intangible.

Kirikiriroa/Hamilton and its original inhabitants have a rich and deep connection with the places, waterways, forests and native wildlife scattered throughout the city.

In 2022, the New Zealand school curriculum will include New Zealand history. Therefore it is critically important that the history of Kirikiriroa/Hamilton be shared and celebrated to create a city identity that embraces all cultural backgrounds.

OUTCOMES SOUGHT

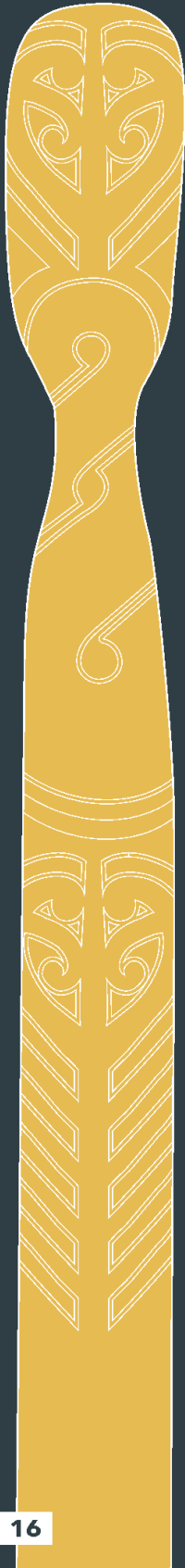
- 1 Māori art, literature, and culture is actively supported as a key part of the city's cultural scene and a source of pride for all Hamiltonians.
- 2 Te Reo Māori is seen, heard and celebrated in everyday Council practice and throughout the city.
- 3 Māori history and historical sites throughout the city are visible, protected and celebrated through storytelling as integral to the identity of the city.
- 4 Kīngitanga is respected and celebrated as one of New Zealand's most enduring internationally recognised institutions.

WHAT WE WILL DO

- 1 Review and expand the Nga Tapuwae o Hotumauea plan that provides historical context and guidance to appropriately recognise Māori landmarks on riverside reserves.
- 2 Invest in celebrating local Māori history/stories throughout the city, i.e. art, memorials, storyboards, architecture and events.
- 3 Increase Māori heritage sites listed and protected through the Council's District Plan.
- 4 Increase bilingual signage throughout the city.
- 5 Normalise the use of te reo Māori in Council communications.
- 6 Review the Naming of Roads, Open Spaces and Council Facilities Policy.
- 7 Through a review of our Public Art Policy, recognise the appropriateness of public art versus memorials.
- 8 Support and celebrate Māori and bicultural events including the Matariki Festival and Waitangi Day.
- 9 Support the history and place of Kīngitanga to be respected and celebrated.

MEASURES TO MONITOR OUR PROGRESS

- 1 Percentage of the population who report that they could hold a conversation in Te Reo Māori.
- 2 Number of Council facilities that feature bilingual signage.
- 3 Number of local Māori history installations.
- 4 Number of attendees and participants celebrating significant Māori events.
- 5 Percentage of Māori heritage sites protected under the District Plan.
- 6 Independent assessment of Council's Māori responsiveness and capability (to be developed).
- 7 Percentage of new streets that have Te Reo Māori names.



PILLAR OF UNITY

HE POU TOORANGAPUU MAAORI

Hamilton City Council supports
Maaori input into local
decision-making.

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Item 11

Attachment 1

CURRENT SITUATION

Māori currently make up 23.7% of Hamilton's population but often represent less than 5% of respondents to Council's community engagement on strategies, plans and policies. The Local Government Act requires Hamilton City Council to provide opportunities for Māori to contribute to its decision-making and to foster the development of Māori capacity to do so.

In 2018, Hamilton City Council was the first in the country to introduce representatives of local iwi, hapuu and maataawaka to Council committees. These representatives, known as Maangai Māori, have full voting rights at their respective committees but do not sit on full Council.

Hamilton City Council also has a statutory requirement to work with iwi and mana whenua on a broad range of planning and cultural issues that contribute to city growth, visitor attraction, heritage protection and environment enhancement. Currently, both iwi and mana whenua provide valued advice on such matters. As the city continues to grow, engagement with iwi and mana whenua is expected to increase.

OUTCOMES SOUGHT

- 1 Increased representation and visibility of Māori in a full and diverse range of roles within Council including senior management and leadership positions.
- 2 Increased understanding and application of Maatauranga Māori (Māori knowledge) to inform infrastructure, community and organisational development with support from iwi, mana whenua and maataawaka.
- 3 Māori in the community are better supported to understand and be represented in Council decision-making processes in a way that is appropriate for them.

WHAT WE WILL DO

- 1 Continue the Maangai Māori model and consider options for increasing Māori input into Council decision making.
- 2 Maximise Council's Maangai Māori relationships when engaging on key policies, plans and strategies.
- 3 Promote and increase use of te reo Māori in key Council communications, including consultation and engagement activity.
- 4 Target more of our consultation and engagement activity toward Māori, including working with our Māori partners to do so.
- 5 Embed Māori cultural and wellbeing considerations and the Principles of Te Tiriti o Waitangi / The Treaty of Waitangi in the review and development of Council strategies, plans and policies.
- 6 Include Maatauranga Māori (Māori knowledge) considerations in relevant Council reports and recommendations.
- 7 Improve the capability and capacity of Hamilton City Council staff to understand and appreciate cultural issues and engage with our Māori partners.

MEASURES TO MONITOR OUR PROGRESS

- 1 Percentage of Māori participating in Council engagement activities.
- 2 Percentage of Māori voting in local body elections.
- 3 Percentage of Māori who have confidence that Council makes decisions in the best interests of the city.
- 4 Independent assessment of Council's Māori responsiveness and capability (to be developed).
- 5 Regular feedback from our Māori partners as to the effectiveness of the partnership.



PILLAR OF PROSPERITY

HE POU MANAWA TAURIKURA

Access to housing, health, employment, education, environment and identity are hugely important to individual, whaanau and community wellbeing. Council aims to take responsibility as an enabler and leader in the wellbeing conversations. We recognise that we are a part of a partnership approach to supporting Maaori wellbeing.

CURRENT SITUATION

Māori make up 23.7% of Hamilton's population. This is expected to grow to 30% by 2038. Approximately 52% of the current Māori population is aged under 25.

Māori are less likely to own their own homes, increasingly likely to be unemployed and homeless, more likely to leave school having attained NCEA Level 2 as their highest grade, and are more likely to require access to medical services. (*TROK Five-Year Strategic Plan 2020-2025*.)

Māori businesses in Hamilton contributed \$472 million (34%) to the overall Māori Gross Domestic Product (GDP) in the Waikato region in 2012. This contribution largely came from activities in the health and community services (24% of Māori GDP in Hamilton) and property and business services industries (19%). (*Te Puni Kōkiri Māori Economy Waikato Summary Report*.)

Hamilton City Council is committed to contributing to the overall health and wellbeing of Māori within Kirikiriroa/Hamilton.

OUTCOMES SOUGHT

- 1 Increased understanding of what wellbeing means to Māori in Kirikiriroa/Hamilton.
- 2 Increased collaboration with existing community groups, iwi, maataa waaka and social service entities working to enable improved wellbeing outcomes and reduce inequity.
- 3 Increased Māori economic and business activity and success through Council procurement processes and other support mechanisms.
- 4 Increased employment and career pathways through partnerships and projects we deliver.

WHAT WE WILL DO

- 1 Support Te Waka - the Waikato Economic Development Agency - to deliver Te Whare Ohaoa (its Māori Economic Development Plan) for Kirikiriroa/Hamilton.
- 2 Support Te Maihi o te Whare Māori - the Māori and iwi Housing Innovation Framework for Action (MAIHI) and, work in partnership with housing providers, including Waikato-Tainui, mana whenua, maataawaka and the Waikato Community Lands Trust, to reduce Māori housing stress.
- 3 Advocate inter-agency collaboration to support Māori wellbeing goals.
- 4 Work in partnership with iwi, hapuu and maataawaka to identify and implement solutions to achieve Māori wellbeing.
- 5 Review Council's Procurement Policy.
- 6 Advocate for legislative change that positively impacts Māori in Kirikiriroa/Hamilton.

MEASURES TO MONITOR OUR PROGRESS

- 1 Percentage of Māori rating their overall quality of life positively.
- 2 Percentage of Māori who rate their physical and mental health positively.
- 3 Percentage of Māori who feel they have suitable, affordable housing.
- 4 Percentage of young Māori in employment, education or training.
- 5 Independent assessment of Council's Māori responsiveness and capability (to be developed).



PILLAR OF RESTORATION

HE POU MANAWA TAIAO

Council recognises the role of Maaori as kaitiaki (guardians) of the natural and physical environment, working in partnership to promote the protection and enhancement of Kirikiriroa/Hamilton.

CURRENT SITUATION

Hamilton City Council has partnered with iwi and mana whenua to help manage the city's natural and physical resources for future generations.

Mana whenua are key environmental advisors to Council on projects that may impact directly or indirectly on the environment. The engagement process provides mana whenua the opportunity to apply Maatauranga Maaori values to all projects of Council.

Our partnership with Waikato-Tainui is based on Te Mana o te Wai, Te Mana o te Whenua and Te Mana Whakahaere, which recognise the iwi relationship with the environment and empower their participation in the management of natural resources through policy setting direction.

OUTCOMES SOUGHT

- 1 The quality and wairua of the Waikato River, gully systems and wetlands are restored and protected.
- 2 Native areas are restored through increases in native flora and fauna species numbers, decreased planting of exotic species and active control of pest species.
- 3 Agreed climate change strategy developed with iwi, mana whenua, maataawaka and the wider community.
- 4 Council practices, regulation and policy design support an increase in behaviour in the community that addresses climate change.
- 5 Increased application of Maatauranga Maaori (Maaori knowledge) with support from iwi, mana whenua and maataawaka, to develop environmental enhancement solutions and mitigations to infrastructure growth challenges.
- 6 Increased private-public engagement (PPE) opportunities with iwi to deliver key city and community infrastructure.
- 7 Increased co-management arrangements with iwi and mana whenua to deliver best environmental practices and results.

WHAT WE WILL DO

- 1 Develop and implement our Nature in the City Strategy alongside iwi.
- 2 Increase planting and maintenance of native flora in gullies, Waiwhakareke Natural Heritage Park and throughout the city.
- 3 Develop and implement the Climate Action Strategy.
- 4 Work in partnership with Waikato-Tainui and the Waikato River Authority to restore and protect the health of the Waikato River for all.
- 5 Ensure our city growth and infrastructure planning models high environmental standards.
- 6 Work with Waikato-Tainui and mana whenua to address cultural Resource Management Act (RMA) and heritage legislative challenges and barriers to city growth and development.

MEASURES TO MONITOR OUR PROGRESS

- 1 Percentage of land covered by ecologically significant habitat (National Policy Statement).
- 2 Water quality of the Waikato River and urban streams.
- 3 Air quality in Kirikiriroa / Hamilton.
- 4 Independent assessment of Council's Maaori responsiveness and capability (to be developed).



SUMMARY

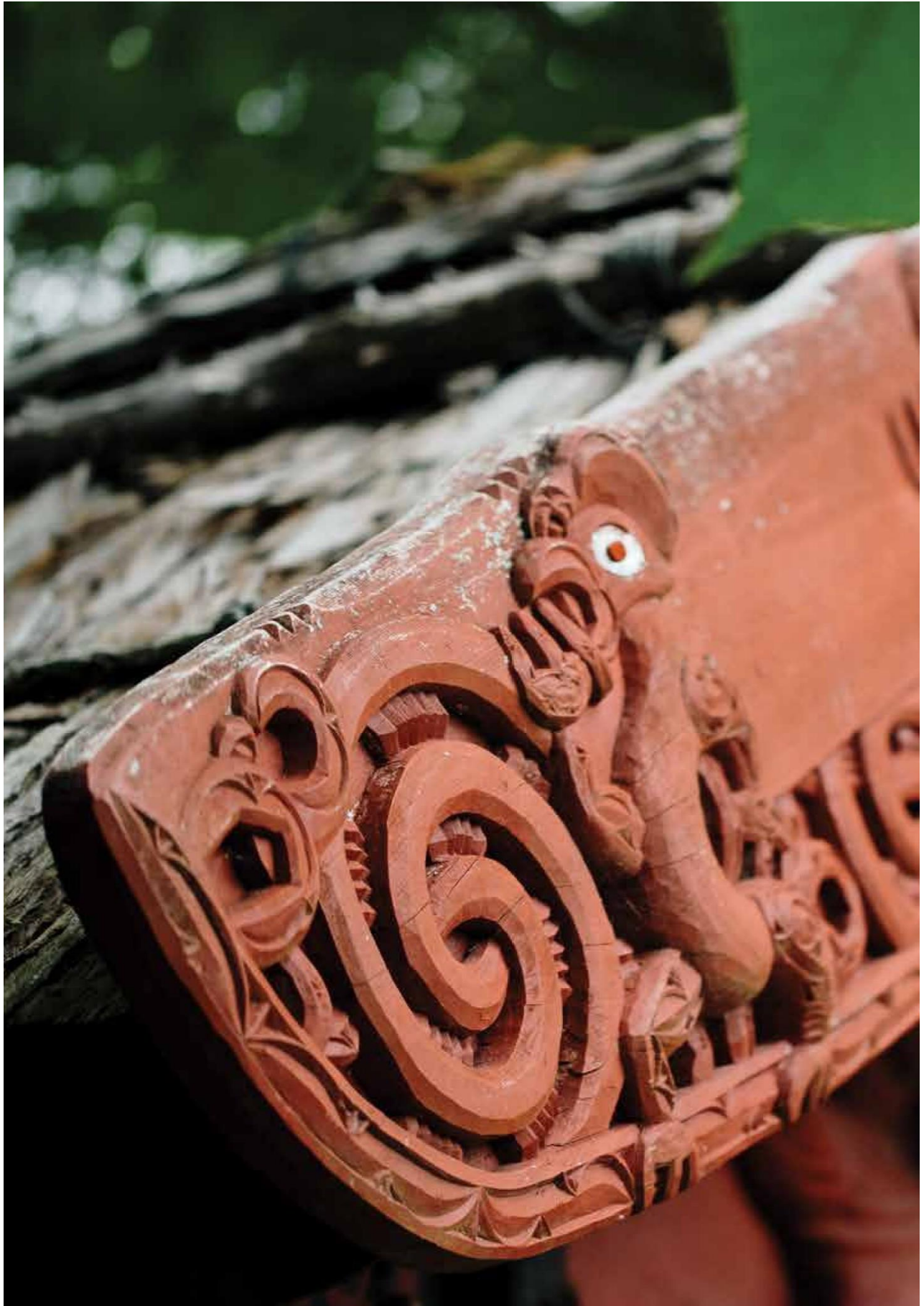
The time is right to have a broad community conversation about the role of Maaori and Maaori heritage and culture in the city's future. He Pou Manawa Ora - Pillars of Wellbeing marks the beginning of brave new conversations that will help us all recognise and realise our city's past, present and future.

This Strategy signals a new way of working with our tangata whenua and the wider community on common goals, while recognising Maaori as key partners within and outside Council in determining Kirikiriroa/Hamilton's future. It will bring all people of Kirikiriroa/Hamilton together for mutual benefit - and ensure the voices of Maaori, along with all Hamiltonians, are heard at all levels of Council's decision-making.

He Pou Manawa Ora's pillars of History, Unity, Prosperity and Restoration will support and enable economic growth and prosperity by providing an environment for economic leadership and partnership opportunities for all. The Strategy also underpins Council's commitment to cultural wellbeing by ensuring decisions of cultural significance are considered in a careful and measured way.

Until we understand all sides of our city's past, we cannot fully understand its present. Until we do that, we won't be able to build a better city for everyone who lives here. Ultimately, we believe this Strategy will provide Council and those who engage with us with clear guidance on how to create and/or maintain a consistent, respectful, well-informed, measured, fair and focused approach: one that contributes to citywide wellbeing outcomes for all Hamiltonians.





Item 11

Attachment 1



**“KI TE MOEMOEAA AHAU
KO AHAU ANAKEE. KI TE
MOEMOEAA E TAATOU KA
TAEA E TAATOU”**

***IF I DREAM I DREAM ALONE. IF WE DREAM
TOGETHER WE SHALL PROSPER TOGETHER.***

- PRINCESS TE PUEA HEERANGI, CBE

GLOSSARY

TE REO MAAORI


ENGLISH

HE POU MANAWA ORA	<i>Pillars of Wellbeing</i>
KAITIAKITANGA	<i>guardians</i>
KIRIKIROA	<i>Hamilton</i>
MAATAAWAKA	<i>urban Maaori</i>
MAATAURANGA MAAORI	<i>Maaori knowledge</i>
MANAAKITANGA	<i>hospitality</i>
MARA	<i>garden</i>
MIHI	<i>greeting</i>
MOMO MAAORI	<i>native species</i>
PAA	<i>settlement</i>
PEPEHA	<i>way of introducing oneself, one's story</i>
TANGATA WHENUA	<i>indigenous people</i>
TAONGA MAAORI	<i>treasures</i>
TE MANA O TE WAI	<i>the life force of water</i>
TE MANA O TE WHENUA	<i>traditional occupants</i>
TE MANA WHAKAHAERE	<i>authority</i>
TE REO	<i>Maaori language</i>
TIKANGA MAAORI	<i>Maaori protocols</i>
TUUPUNA AWA	<i>ancestral river</i>
WAAHI TAONGA	<i>protected treasures</i>
WAAHI TAPU	<i>sacred place</i>
WAAHI TUUPUNA	<i>ancestral site</i>
WAIATA	<i>song</i>
WHAANAU	<i>family</i>
WHAKAPAPA	<i>genealogy</i>

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 /HamiltonCityCouncil

 #HamiltonCityCouncil

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He Pou Manawa Koorero- Pillar of History

	Outcomes sought (what we want to achieve) - from HPMP	What we will do - from HPMP		Action	Group responsible	2021/22	2022/23	2023/24	2024/25-2031/32	Budget holder	Existing work prog (LTP funding allocated)	How will we know we have achieved the action
1	Maaori history and historical sites throughout the city are visible, protected and celebrated through storytelling as integral to the identity of the city	Review and expand the Ngaa Tapuwae o Hotumauea plan that provides historical context and guidance to appropriately recognise Maaori landmarks on riverside reserves	1.1	Complete a review of Ngaa Tapuwae o Hotumauea reserve management plan in consultation with Iwi, Hapuu and the wider public	Community - Parks and Recreation					Community - Parks and Recreation	NO	Sites of Significance identified in Ngaa Tapuwae o Hotumauea reserve management plan are included and protected in the District Plan
		Invest in celebrating local Maaori history/stories throughout the city ie. Art, memorials, storyboards, architecture and events.	1.2	Incorporate Maaori historical stories in the development of new infrastructure.	Infrastructure Operations					Infrastructure Operations	YES	Increase year on year of local Iwi and Hapuu historical stories
			1.3	Complete Peacocke cultural blueprint to provide BAU guidelines including, but not limited to, infrastrucutre, storytelling, plaques and signage.	Infrastructure Operations					Infrastructure Operations	YES	Cultural blueprint completed and signed off by Council
			1.4	Collaborate with Whaanau, Hapuu, Iwi and Kiingitanga to celebrate and recognise tangata whenua/local history exhibitions, events and collateral within Museums.	Community - Visitor Destinations - Museums					Community - Visitor Destinations - Museums	YES	Develop museum plan for tangata whenua exhibitions, events and collateral
			1.5	Partner with Iwi, Hapuu and Mataawaka to complete a "Cultural design principles" strategy.	Community - Parks and Recreation					Community - Parks and Recreation	YES	Cultural design principles strategy developed and signed off by Council
			1.6	Continue to take opportunities to tell stories of our shared history.	Strategy and Communication					Strategy and Communication	YES	Visible examples of our shared history being told.
		Increase Maaori heritage sites listed and protected through the Council's District Plan	1.7	Partner with Iwi and Hapuu to develop a plan to identify and protect cultural and archaeological significant sites.	Growth Group					Growth Group	YES	Cultural and archeological significant sites plan developed with Iwi partners and incorporated into the District Plan
2	Te Reo Maaori is seen, heard and celebrated in everyday Council practice and throughout the city	Normalise the use of Te Reo Maaori in council communications	2.1	Develop and adopt a "Bi-lingual Policy".	Strategy and Communications					Strategy and Communications	YES	Bilingual policy developed and adopted by Council
			2.2	Develop and introduce an organisational wide 'Te reo Maaori and tikanga development programme'.	People and Organisational Performance					People and Organisational Performance	YES	Development programme implemented and increase in staff learning Te reo Maaori
			2.3	Increase the use of Te Reo Maaori in Council communications and materials.	Strategy and Communications					Strategy and Communications	YES	Relevant external Council communications use Te Reo Maaori
		Increase bilingual signage throughout the city	2.4	Develop and adopt a bi-lingual signage plan	Strategy and Communications					Strategy and Communications	YES	Increase in number of bi-lingual signs throughout the city
		Review the Naming of Roads, Open Spaces and Council Facilities policy	2.5	Engage Iwi, Hapuu and Mataawaka to review the policy for the Maaori/bi-lingual "Naming of roads, open spaces and Council facilities" and; to engage Iwi and Mana Whenua to develop a 'greenlist' of names appropriate for new developments, suburbs, Parks and Open spaces and facilities; Work with developers, Iwi and Mana Whenua to develop a consultative naming process to be implemented as part of HPMP	Community - Parks and Recreation Planning and Guidance					Community - Parks and Recreation Planning and Guidance	YES	Policy is adopted and achieves improved engagement and naming processes between Iwi/Mana Whenua, developers and council
			2.6	Identify and consider bi-lingual naming options for council parks and open spaces, facilities and signage.	Development Group - Facilities					Facilities	NO	Increase in bi-lingual names for council facilities.
3	Maaori art, literature and culture is actively supported s a key part of the city's cultural scene and a source of pride for all Hamiltonians.	Through a review of our Public Art Policy, recognise the appropriateness of public art versus memorials.	3.1	Establish Public Art Panel, including Iwi and Hapuu representation to make recommendations to Council on public art proposals.	Community					Community	YES	Public Art Policy is adopted to guide and support decision-making on current and future public art proposals and monuments
		Support and celebrate Maaori and bicultural events including the Matariki Festival and Waitangi Day.	3.2	Waitangi Day, Matariki and Raa Maumahara events in Kirikirioa are delivered through a partnership between Iwi, Hapuu, maatawaka and relevant government and private agencies.	Strategy and Communications Community					Strategy and Communications Community	YES	Event partnership/funding agreements are signed off/Event Strategy
4	Kiingitanga is respected and celebrated as one of New Zealand's most enduring internationally recognised institutions	Support the history and place of Kiingitanga to be respected and celebrated.	4.1	Strengthen relationship between Hamilton City Council with Kiingitanga and the Office of the Maaori King	Strategy and Communications/Mayor's Office/Elected members/Chief Executive/Staff					Strategy and Communications	YES	Relationship accord between Hamilton City Council and Kiingitanga, including Kiingitanga appointment of kaumatua to HCC. HCC attend and support Kiingitanga events eg Koroneihana, Poukai

He Pou Manawa Toorangapuu Maaori - Pillar of Unity

	Outcomes sought (what we want to achieve) - from HP MO	What we will do - from HP MO	Action	Group responsible	2021/22	2022/23	2023/24	2024/25-2031/32	Budget holder	Existing work prog (LTP funding allocated)	How will we know we have achieved the action
5	Increased representation and visibility of Maaori in a full and diverse range of roles within Council including senior management and leadership positions	Continue the Maangai Maaori model and consider options for increasing Maaori input into Council decision-making.	5.1 Review and evaluate the Maangai Maaori model at the start of the next Council triennium.	People and Organisational Performance - Governance					People and Organisational Performance - Governance	YES	Review and proposal completed and signed off by Council
			5.2 Support Council Committee Chairs to confidently open meetings with a mihi of welcome.	People and Organisational Performance - Governance					People and Organisational Performance - Governance	YES	Mihis are delivered at the start of all council meetings
			5.3 Review the current governance structure at Council for iwi, hapuu and Maaori representation in council decision-making including: - the role and purpose of Te Ngaawhaa Whakatupu Ake - Co-Governance committee - JMA	Strategy and Communications					Strategy and Communications	YES	Governance structure reviewed, signed off by Council and changes implemented to ensure iwi, hapuu and Maaori representation in decision-making
			5.4 Confirm Maaori wards representation model for 2022-25 elections	People and Organisational Performance - Governance					People and Organisational Performance - Governance	YES	Model signed off by Council
		Embed Maaori cultural and wellbeing considerations and the Principles of Te Tiriti o Waitangi/The Treaty of Waitangi in the review and development of Council strategies, plans and policies.	5.5 Develop and implement a Te Tiriti o Waitangi statement of intent policy in conjunction with iwi, hapuu and maataawaka which is reflected in development of all Council strategies, policies, plans and service delivery.	Strategy and Communications					Strategy and Communications	YES	Treaty of Waitangi statement of intent policy is developed in conjunction with partners and signed off by Council
			5.6 Provide training and development to staff and elected members on maatauranga Maaori; how it can be used; how it can be reflected in planning and policy development; and how it can be used through governance and decision-making processes.	Strategy and Communications					Strategy and Communications	YES	Training on Maaturangi Maaori is developed and offered to staff.
		Improve the capability and capacity of Hamilton City Council staff to understand and appreciate cultural issues and engage with our Maaori partners.	5.7 Develop and introduce an organisational wide 'Te reo Maaori and tikanga development programme'. (Same as history pou 2.2)	People and Organisational Performance - People					People and Organisational Performance - People	YES	Training on cultural competencies are offered to staff.
		Include Maatauranga Maaori (Maaori knowledge) considerations in relevant Council reports and recommendations.	5.8 Include maatauranga Maaori (Maaori knowledge) in updated Council report templates	People and Organisational Performance - Governance					People and Organisational Performance - Governance	YES	Templates for reports and recommendations are updated and used by staff.
6	Maaori in the community are better supported to understand and be represented in Council decision-making processes in a way that is appropriate for them.	Promote and increase the use of te reo Maaori in key council communications, including consultation and engagement activity	6.1 Increase the use of Te Reo Maaori in Council communications and materials (this is also an action under "Pillar of Unity")	Strategy and Communications					Strategy and Communications	YES	All external Council communications use Te Reo Maaori
		Target more of our consultation and engagement activity towards Maaori, including working with our Maaori partners to do so.	6.2 Ensure consultation and engagement campaigns consider Maaori engagement as part of the media mix.	Strategy and Communications					Strategy and Communications	YES	Increase in Maaori participation for Council consultation and engagement campaigns
			6.3 Develop guidance for staff for engagement and consultation with iwi, hapuu and maataawaka, recognising them as Treaty partners.	Strategy and Communications					Strategy and Communications	YES	Engagement plans recognise iwi hapuu and Maataawaka as Treaty partners.

He Pou Manawa Taurikura - Pillar of Prosperity

	Outcomes sought (what we want to achieve) - from HPMP	What we will do - from HPMP		Action	Group responsible	2021/22	2022/23	2023/24	2024/25-2031/32	Budget holder	Existing work prog (LTP funding allocated)	How will we know we have achieved the action
7	Increased understanding of what wellbeing means to Māori in Kirikiriroa/Hamilton.	Advocate for legislative change that positively impacts Māori in Kirikiriroa/Hamilton.	7.1	Collaborate with all Māori partners and relevant agencies on response to relevant government reforms.	Strategy and Communications					Strategy and Communications	YES	Te ture whai mana is recognised as a qualifying matter
8	Increased collaboration with existing community groups, Iwi, maataa waaka and social service entities working to enable improved wellbeing outcomes and reduce inequity.	Support Te Maihi o te Whare Māori - the Māori and Iwi Housing Innovation Framework for Action (MAIHI) and work in partnership with providers including Waikato-Tainui, mana whenua, Maataawaka and the Waikato Community Lands Trust, to reduce Māori housing stress.	8.1	Ensure that Iwi, Hapuu and Maataawaka are part of Area plan governance and project teams and are active partners in the creation of sustainable housing plans for economic prosperity and sustainability.	Growth Group					Growth Group	YES	Iwi, Hapuu and Maataawaka are represented on the Fairfield-Enderly Urban Development Partnership Steering Committee
		Advocate inter-agency collaboration to support Māori wellbeing goals.	8.2	Develop an economic and social inter-agency forum specific to Kirikiriroa/Hamilton to support Māori wellbeing goals.	Strategy and Communications					Strategy and Communications	YES	Inter-agency forum established with clear understanding of its role
		Work in partnership with Iwi, Hapuu and Maataawaka to identify and implement solutions to achieve Māori wellbeing.	8.3	Review service level agreements with Hapuu and Maataawaka to strengthen the identification and implementation of strategies and mechanisms to achieve Māori wellbeing.	Strategy and Communications					Strategy and Communications	YES	Updated SLAs in place
9	Increased Māori economic and business activity and success through Council procurement processes and other support mechanisms.	Review Council's Procurement policy.	9.1	Undertake a review of Council's procurement policy to identify opportunities and to enable Māori/Pasifika businesses to become HCC suppliers.	People and Organisational Performance - Finance (Procurement)					People and Organisational Performance - Finance (Procurement)	YES	Updated Procurement Policy adopted
			9.2	Source and analyse data and information to understand the Māori and pasifika businesses in Kirikiriroa/Hamilton.	People and Organisational Performance - Finance (Procurement)					People and Organisational Performance - Finance (Procurement)	YES	Good understanding of Māori/pasifika businesses across Kirikiriroa/ Hamilton which can feed into future initiatives and projects.
10	Increased employment and career pathways through partnerships and projects we deliver.	Support Te Waka - the Waikato Economic Development Agency - to deliver Te Whare Ohaoa (its Māori economic development plan) for Kirikiriroa/Hamilton.	10.1	Support Te Waka and their Māori economic development plan 'Te Whare Ohaoa' to be realised for Māori economic wellbeing.	Growth Group					Growth Group	YES	Annual plan for delivery of economic outcomes in Te Whare Ohaoa is agreed and implemented
			10.2	Collaborate and partner with Māori event and tourism organisations, businesses and Hamilton Waikato Tourism to promote cultural tourism experiences.	Venues, Tourism and Major Events					Venues, Tourism and Major Events	YES	Annual reporting from Hamilton Waikato Tourism

He Pou Manawa Taiao - Pillar of Restoration

	Outcomes sought (what we want to achieve) - from HPMP	What we will do - from HPMP		Action	Group responsible	2021/22	2022/23	2023/24	2024/25-2031/32	Budget holder	Existing work prog (LTP funding allocated)	How will we know we have achieved the action
11	The quality and wairua of the Waikato River, gully systems and wetlands are restored and protected.	Develop and implement our Nature in the City strategy alongside Iwi.	11.1	We work together with Iwi, Hapuu and kura to promote and implement the NITC strategy.	Community - Parks and Recreation					Community - Parks and Recreation	YES	Iwi, Hapuu and kura feel part of the delivery of NITC.
			11.2	We continue to procure the services of Iwi and Hapuu in restoration projects across the city.	Community - Parks and Recreation					Community - Parks and Recreation	YES	Iwi and Hapuu deliver restoration projects for council
		Work in partnership with Waikato-Tainui and the Waikato River Authority to restore and protect the health of the Waikato River (Tuupuna Awa) for all.	11.3	Partner with Waikato Tainui staff to provide workshops to build capability and knowledge of our staff to use and apply tools to achieve Waikato River (Te Ture Whai Mana o te Awa o Waikato) vision and strategy including maatauranga Maaori.	Strategy and Communications					Partnerships with Maaori Infrastructure Community City Growth	NO	An agreed action plan
		Implement the principles and values of Te Ture Whai Mana and Mana o te Wai.	11.4	Develop an annual report on Council's actions for achieving Te Ture Whai Mana and Mana o te Wai (the vision and strategy for the Waikato River).	Strategy and Communications					Governance	YES	Annual report presented to Co-Governance Forum
12	Native areas are restored through increases in native flora and fauna species numbers, decreased planting of exotic species and active control of pest species.	Increase planting and maintenance of native flora in gullies, Waiwhakareke Natural heritage Park and throughout the city.	12.1	Partner with Iwi, Hapuu and community to increase biodiversity within Kirikiriroa.	Community - Parks and Recreation					Community - Parks and Recreation	YES	Matauranga Maaori is included within the Biodiversity Strategy for Kirikiriroa
13	Agreed Climate Change Strategy developed with Iwi, mana whenua, Maataawaka and the wider community.	Develop and implement the climate action strategy.	13.1	Engage Iwi, mana whenua, Maataawaka and community in the development of the Climate Change Strategy	Strategy and Communications					Strategy and Communications	YES	Climate Change Strategy adopted
14	Council practices, regulation and policy design, support an increase in behaviour in the community that addresses climate change.		14.1	Engage Iwi, mana whenua, Maataawaka and community in the development of the Climate Change Strategy	Strategy and Communications					Strategy and Communications	YES	Climate Change Strategy adopted
15	Increased application of Maatauranga Maaori (Maaori knowledge) with support from Iwi, mana whenua and Maataawaka, to develop environmental enhancement solutions and mitigations to infrastructure growth challenges.	Ensure city growth and infrastructure planning models high environmental standards.	15.1	Develop a Maatauranga Maaori framework to guide infrastructure development.	Strategy and Communications					Strategy and Communications	YES	Maaturanga Maaori framework adopted by Council
			15.2	Develop guidance for developers and others on appropriate timing and nature of engagement and consultation with Iwi and Hapuu on infrastructure and city growth projects.	Growth Group					Growth Group	YES	Guidance document developed
			15.3	Establish process for assessing environmental effects of relevant projects against Iwi Management Plans, environmental plans and the Maatauranga Maaori framework.	Growth Group					Growth Group	YES	Process established
		Work with Waikato-Tainui and mana whenua to address cultural Resource Management Act (RMA) and heritage legislative challenges and barriers to city growth and development.	15.4	Collaborate with Maaori partners on response to central government reform.	Strategy and Communications					Strategy and Communications	YES	Iwi, Hapuu and maatawaka identify that they feel part of the engagement process.
16	Increased private-public engagement (PPE) opportunities with Iwi to deliver key city and community infrastructure.		16.1	Work with Waikato-Tainui to review JMA relationship post Government reform.	Strategy and Communications					Strategy and Communications	YES	JMA relationship reviewed following Government reform.
17	Increased co-management arrangements with Iwi and mana whenua to deliver best environmental practices and results.		17.1	Work with Waikato-Tainui to review JMA relationship post Government reform.	Strategy and Communications					Strategy and Communications	YES	JMA relationship reviewed following Government reform.

Council Report

Committee: Community Committee **Date:** 14 June 2022
Author: Liz Cann **Authoriser:** Helen Paki
Position: Aquatics Manager **Position:** General Manager Community
Report Name: Waikato River Safety Project

Report Status	<i>Open</i>
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Purpose - *Take*

1. To seek approval from the Community Committee of the proposed approach to Waikato River safety improvements.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee:
 - a) receives the report;
 - b) approves the proposed approach to river safety improvement, as outlined in **option 2** of the staff report, which include the delivery of the following actions:
 - i. risk and River User enquiry
 - ii. investigation to improve access to aquatic facilities
 - iii. river safety education trial
 - iv. communications strategy
 - v. staff training
 - vi. trial of increased riverside presence by City Safety
 - vii. improved signage
 - viii. river Infrastructure Inspections; and
 - c) notes that staff will submit applications for external funding support to Sports Waikato - Tu Manawa Fund and Water safety NZ to a value of \$146,000 to support the delivery of the river safety education trial, communications strategy, and trial of increased riverside presence by City Safety staff.

Executive Summary - *Whakaraapopototanga matua*

3. New Zealand's drowning rates were highlighted through the 2021/22 summer swimming season. Through the Hamilton City Council Aquatics Strategy's outcome four "Haumarua Wai", Council have committed to supporting the safe use of natural water sources.
4. At the 2 March 2022 Community Committee meeting, strong concern was expressed about water-related safety risks and staff were requested to investigate what actions could be undertaken to improve water safety outcomes within the city.

5. If approved, development of interventions would be undertaken in partnership with relevant agencies, community groups and river users to ensure buy in and a cohesive approach to implementation.
6. Staff have identified two options to respond to concerns about river safety. It is recommended that all components of **option 2** presented in this report are approved as together they are a comprehensive approach to Waikato River safety due to the complexity of the issue.
7. Staff will continue to work with partners to identify further actions and will report back to the Community Committee with progress on the delivery of the action plan, and any additional opportunities identified.
8. Staff consider the matters in this report have medium significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

9. Natural bodies of water, such as the ocean or river, provide opportunities for aquatic recreation and contribute to cultural, physical and social benefits for our community. Natural water sources, however, come with higher levels of drowning risk.
10. The death rates by drowning in New Zealand have been highlighted over the 2021/2022 summer (as of 7 March 2022 there have been 26 deaths by drowning, six in the Waikato Region).
11. There has been a total of 379 preventable drowning deaths within New Zealand for the five-year period 1 January 2017 – 31 December 2021. Of these, 39 occurred in the Waikato Region. Five occurred in the Hamilton City Council area.
12. There has been a total of 938 drowning related hospitalisations in New Zealand for the five-year period 1 January 2017 – 31 December 2021. Of these, 93 occurred in the Waikato Region. Within the Waikato, 69 included a stay at Waikato Hospital.
13. The Hamilton City Council Aquatics Strategy 2021-2031 was adopted by the Community Committee at the 25 November 2021 meeting (**Attachment 3**). The Aquatics Strategy outcome 4 "Haumarua Wai" is about how council can support the safe use of natural water bodies.
14. The Vision and Strategy for the Waikato River - Te Ture Whaimana o Te Awa o Waikato as the primary direction setting document for activities that affect the Waikato River must also be considered. This strategy should help to guide council's interactions with the Waikato River, working towards supporting the aspirations of the Waikato River Authority.
15. There are a number of national and local organisations preparing to work together to help to support the safe use of natural bodies of water to prevent drownings.

Discussion - *Matapaki*

16. Investigation needs to occur to help Council understand how river safety outcomes can be improved within Kirikiriroa-Hamilton. Council staff are committed to a collaborative approach and are working with partners to enable improved water safety in natural water areas through the Waikato River Safety Project.
17. Council staff are progressing conversations with Water Safety New Zealand, Waikato Tainui, Police Search and Rescue, Ministry of Education, Waikato Regional Council, Sport Waikato, Swimming Waikato as well as local river user groups like the Bombers Club to align approaches, learn from and support each other, and enable a comprehensive approach to decreasing drownings.

18. As the implementation of the action plan develops, staff will work with partners to identify further opportunities to collectively improve river safety outcomes. Staff will report back to the Community Committee on the delivery of the action plan and any additional opportunities or initiatives identified.
19. Additionally, planning and design is underway for a Long-Term Plan funded project at Wellington Street beach. This project introduces erosion control measures and will be informed by river safety work to ensure new built infrastructure does not introduce new risks for river users.
20. The Wellington Street beach project has an opex budget of \$130,000 in 2022/2023 for planning and design and an additional capex budget of \$1,031,080 for construction in 2023/2024.
21. Any approaches and initiatives that are implemented will need to be monitored to ensure that interventions are contributing towards improved outcomes over time and not causing unintended negative consequences.

Options

Option 1: Status Quo

22. This option would involve taking no immediate action. Council would continue to monitor river water-safety issues and incidents over the next 2 years until work on the river infrastructure plan is completed.

Option 2: Implement an Action Plan.

23. Staff have assessed that there are eight reasonable and viable components for the Committee to consider as option 2. This assessment reflects the level of significance (see paragraph 45). The components of option 2 are set out in the table below.

i.	<p>Risk and River User Enquiry</p> <p>To inform robust intervention approaches for long-term improvements to water safety, external expertise will be engaged over the coming summer to assess environmental risks at known swimming locations. They will also complete an observation and assessment of user behaviours within the context of those risks. This work will inform future capital investment and design of Council riverside infrastructure as well as continued iterative improvement of operational management activities along the river.</p>	<p>Funding: \$155,000. Staff recommend applying funds from the River Infrastructure Investigations project funded through the LTP (\$500k opex spread over FY 2024/2025 and 2025/2026).</p>
ii.	<p>Investigation to improve access to aquatic facilities</p> <p>Community & Social Development and Aquatics are exploring ways to improve access to Council facilities and Partner Pools so that people are able to swim in a safer environment.</p>	<p>Funding: approx \$15,000 in staff time funded through current operating budget.</p>
iii.	<p>River safety education trial</p> <p>Inclusion of water safety messaging through new Learn to Swim sessions has begun and it is proposed that the River Safety Education Programme be reintroduced as a pilot for the upcoming summer. The pilot would involve intermediate age children from three schools and new migrants – these two groups have been identified as priorities for River Safety education. If</p>	<p>Funding: \$16,000 funded through third party funding (Tu Manawa Fund).</p> <p>Item will be brought back to council for further consideration if external</p>

	successful, this would be extended to more schools and community groups. Staff will look to collaborate with Swimming Waikato to enhance education opportunities.	funding is not secured by September 2022.
iv.	<p>Communications strategy</p> <p>Deliver a communications campaign in partnership with our partners and relevant agencies with campaign collateral (e.g. video, signage, advertising, social media) to be shared.</p> <p>This campaign would be designed and prepared by an external contractor with expertise in river safety messaging, tactics and stakeholder mapping. Alongside this, a communication process will be developed to ensure that Council is made aware of when a raahui is place on the Waikato River within Hamilton City Council's boundaries, so that this and the expectations around raahui are communicated via Council channels.</p>	<p>Funding: \$70,000 funded through third party funding (Water Safety New Zealand).</p> <p>Item will be brought back to council for further consideration if external funding is not secured by September 2022.</p>
v.	<p>Staff training</p> <p>Water competency training of relevant Council staff (e.g. Parks staff) to ensure that they know what to do if they witness an immersion event in the river. They will also be provided with throw-bags which are rescue devices with a length of rope stuffed loosely into a bag which is thrown to a swimmer. It is a standard piece of rescue equipment for water recreational activities.</p>	<p>Funding: \$15,000 funded through existing operating budget.</p>
vi.	<p>Trial of increased riverside presence by City Safety</p> <p>Two additional City Safe staff would be employed and based at identified high use/risk locations on the river. City Safe officers have direct communications to the Police Search and Rescue team so would monitor sites and advocate for safe behaviours. If an immersion event occurred where further assistance was necessary City Safe staff could alert Police, decreasing their response time.</p>	<p>Funding: \$120,000 to fund two City Safety officers. This is proposed to be funded through 50/50 HCC and external funding.</p> <p>Staff recommend the HCC portion of this is funded through the redirection of funds from the River Infrastructure Investigations project as per Action i).</p> <p>Item will be brought back to council for further consideration if external funding is not secured by September 2022.</p>
vii.	<p>Improved signage</p> <p>Increasing and improving the current signage located along the river. Temporary signs will be installed at high risk/use locations initially, these will be updated once component A is complete.</p>	<p>Funding: \$17,000 funded through existing capital budget.</p>

viii.	River Infrastructure Inspections Certified engineer inspections to be conducted of Council riverside infrastructure e.g. jetties, platforms, etc. This responds to legal liability requirements and will align with Sport Waikato's work through the Waikato Active Spaces Plan.	Funding: \$20,000 funded through existing operating budget.
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24. Staff recommend that **option 2** is approved by Community Committee as all eight components considered together provide a comprehensive approach to Waikato River safety, addressing the complexity of the issue.
25. If **option 2** is not approved the status quo will be maintained and there will be limited opportunities to mitigate risk to community members accessing natural bodies of water, including the Waikato River.
26. The proposed approach will align with Councils plans and strategies in the following ways:

Aquatic Strategy	Supports outcome 4 "Haumarū Wai" in the reduction of risk, drownings and improvement of water safety outcomes.
River Plan	Connections with the River Plan. The plan contains concepts and ideas for site locations for water-based activities along the river with opportunities for development over the 30-year lifetime of the River Plan.
Open Space Plan	Supports the safe use of open spaces for formal and informal activities.
Play Strategy	Supports the Play Strategy through conversations about how our community can engage in water play safely within the city and actions to deliver this outcome.
He Pou Manawa Ora	Supports the implementation of He Pou Manawa Ora, in particular with the following two pillars: He Pou Toorangapuu Maaori (Unity) and opportunity to increase Maatauranga Maaori (Maaori knowledge) to inform approaches to water safety. Opportunities to partner with local Iwi, Hapuu and Mangai Maaori to decrease drownings.
2022 Welcoming Plan	Activities that improve water safety can be communicated as part of "Outcome 7 – Welcoming Public Spaces" to ensure new arrivals to Kirikiriroa/Hamilton are better equipped to recreate at our popular swimming spots.

27. To complete the eight components of **option 2** staff will make applications to Water Safety New Zealand and Sport Waikato for \$146,000 external funding.

Financial Considerations - *Whaiwhakaaro Puutea*

28. Staff have identified the ability to apply or redirect existing budget to achieve on some of the actions outlined in this report and will be seeking external or third party funding for further initiatives. No additional budget is being requested at this stage.

29. The financial implications of all components of **option 2** are as follows:

Item	Cost	Reliant on external revenue
i. Risk and River User Enquiry	\$155,000	No
ii. Investigation to improve access to aquatic facilities	\$15,000	No
iii. River safety education trial	\$16,000	Yes
iv. Communications strategy	\$70,000	Yes
v. Staff Training	\$15,000	No
vi. Trial of increased riverside presence by City Safety	\$120,000	Yes
vii. Improved signage	\$17,000	No
viii. River Infrastructure Inspections	\$20,000	No
Total	\$428,000	
Total covered by existing budgets	-\$282,000	
Proposed third party funding 2022	-\$146,000	

30. Through the recommendation, staff commit to seeking \$146,000 to fund the shortfall in delivering this action plan, noting that items that rely on external funding will be brought back to Council for further consideration if the identified third-party funding is not secured by September 2022. Initial discussion with partner organisations have been positive to date.
31. Staff confirm that this option would have no impact on Council's revenue and financing policy 2022/2023.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

32. Staff confirm that option 8 complies with the Council's legal and policy requirements. As per the Health and Safety act s36(2) as a PCBU Council is required, *'so far as is reasonably practicable, that the health and safety of other persons is not put at risk from work carried out as part of the conduct of the business or undertaking.'*
33. Staff confirm that option 5 and 6 complies with the Council's legal and policy requirements. As per the Health and Safety act s36(3f) as a PCBU Council should as far as reasonably practicable ensure, *'the provision of any information, training, instruction, or supervision that is necessary to protect all persons from risks to their health and safety arising from work carried out as part of the conduct of the business or undertaking.'*

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

34. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
35. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
36. The recommendations set out in this report are consistent with that purpose.

Social

37. Our natural bodies of water are places of significant importance to our residents. Through providing options that help to reduce the risks associated with natural bodies of water Council is supporting social wellbeing.
38. Natural bodies of water are places of gathering, sites of recreational enjoyment, and places of spiritual significance. They are accessible at low/no financial cost to residents and visitors. Safe access to these features/benefits supports social wellbeing.

Economic

39. The river is a significant economic benefit to our city, providing relief from the built environment, helping to contribute to the Council's aspiration of being a city where people want to live. However, drownings or near drownings negatively impact the economic value of the river and decrease perceived liveability of the city. Reduction in drownings and near drownings helps to mitigate these negative economic impacts.

Environmental

40. Safe interactions and connections to the river and other natural bodies of water can support a growth of knowledge and passion for the environment. Additionally, Water Safety education promotes respect for natural bodies of water, encouraging residents to care for and protect these natural assets reducing our community's negative impact on the environment.

Cultural

41. The Waikato Awa, and water in general terms, hold strong significance for Maaori. The water safety approach will be guided strongly by Te Ao Maaori in terms of connecting with the natural world and respecting the power of the awa. Council will be guided by continued conversations with Waikato-Tainui.
42. Our natural water bodies are regularly used by a wide range of cultural groups for recreational activities. The water safety approach will consider recreational users. The objective will be to determine the means to increase safety and safe decision making to ensure all Hamiltonians, and visitors to our city, share in our valuable natural resources.

Risks - *Tuuraru*

43. If **option 2** is not approved the status quo will be maintained and there will be limited to mitigate risk to community members accessing natural bodies of water, including the Waikato River.
44. Any approaches and initiatives that are implemented will need to be monitored to mitigate for the risk of unintended negative consequences.
45. Staff believe that the combination of all eight options together would provide the most effective approach to reducing risk.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

46. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a medium level of significance.

Engagement

47. Given the medium level of significance determined, the engagement level is medium. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Hamilton City Council Aquatics Strategy 2021-2031

Attachment 2 - Potential Stakeholders and Partners - Water Safety Improvements

Attachment 3 - River maps of swimming locations



Item 12

Attachment 1



Waikato awa, he piko he taniwha, he piko he
taniwha, Waikato taniwharau

*Waikato river, on every bend a taniwha/chief,
Waikato of many taniwha/chiefs*



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INTRODUCTION/ OVERVIEW

Tiimatanga Koorero

Swimming, water sport and play has been a common feature of life for many in Hamilton, and is an important contributor to wellbeing. Residents have long sought out and valued spaces and places where our community can interact with water.

The Waikato River has traditionally been a place for swimming and water play. For Māori, water is paramount to taha tinana (physical) and taha wairua (spiritual) hauora (well-being), a taonga (treasure) of considerable value bound in a mauri (life force) of whakapapa (genealogy) and ancestral histories. The role of the river is especially important given Hamilton's location as an inland city where coastal swimming is not possible.

For others, aquatic facilities have met the need for swimming and water fitness. Public pools have been a key part of Hamilton for several decades.

Waterworld was opened in 1976 and continues to be the premier aquatic location in the Waikato, supported now by council-owned Gallagher Aquatic Centre and a

large number of privately owned facilities and school pools. The network of pools within Hamilton provides opportunities for participation within 20 minutes of community members' homes. As the city grows, transportation options that enable accessibility will need to be considered.

Over time, these facilities have grown to become more than just spaces for swimming, but venues for events, classes, and social interaction and can be viewed as critical community facilities.

Hamilton City Council has made significant investment into keeping these facilities open and operating to a high standard. However, there has not been a strategic direction that clearly defines what council's role is in the provision of aquatics facilities and strategies in Hamilton. The development of this strategy addresses this issue, and will allow council to make more consistent decisions that align to a vision for aquatics now and into the future.

The strategy does not sit in isolation but is connected to many existing strategies, plans

and policies. It is also supported by non-council owned facilities as well. Although the strategy is focused on what the roles of Hamilton City Council is in the provision of aquatic facilities and services, there are many other relevant organisations contributing to this and we will need to work together with our partners and the whole community to deliver the outcomes in the Aquatics Strategy.

Funding for specific initiatives will be considered through our annual planning cycles and we will also use this document to encourage others to lead initiatives that deliver on our shared aspirations for Kirikiriroa/Hamilton.

The Strategy has been designed as a long term and broad vision for council's role in aquatics from 2021-2031, it is not intended to be a detailed workplan. It is supported by relevant statistical information and goals to start to bring the strategy to life. If successfully implemented, the strategy will help to guide all future decisions made around council's investment in aquatics and better explain what we do and why.

Water recreation in natural sources

The primary focus of this strategy is on the provision of aquatic facilities and services. However, recreation in and on natural water sources is a common pastime of many in Hamilton, largely the Waikato River.

An 11km stretch of the river runs through the heart of Hamilton and is commonly used for recreational purposes. Council will strive to align outcomes and activities between recreational water use and activities of aquatic facilities where possible.

Activities on, in and around the Waikato River are a key component of the River Plan. Significant investment

is being made into river infrastructure that will allow greater access to the river for recreational use, while also considering issues relating to water safety.

The Aquatics Strategy can complement the work of the river plan by an increased focus on water safety and building of skills to enable people to recreate in the river safely.

The Strategy will also ensure that Hamilton City Council keeps a strong focus on national and regional actions relating to recreational use of natural water sources and aligns activities where possible.



VISION
Hamilton's aquatic facilities and services are viewed as vibrant and exciting community spaces and programmes that residents and visitors want to visit.

PURPOSE
Hamilton City Council is recognised as a leader in safety and best practice whilst providing high-quality facilities and services to the community.

OUTCOME AREA 1	OUTCOME AREA 2	OUTCOME AREA 3	OUTCOME AREA 4
COMMUNITY Hapori	COMPETITION AND TRAINING Haakinakina	PLAY Taakaro	WATER SAFETY Haumarū Wai
Facilities and services are welcoming and inclusive to all.	Clubs, high-performance swimming and events are promoted and supported at our facilities.	Informal recreation, leisure and play is embraced, promoted and planned at our facilities.	Aquatic facilities complement the use of the natural water sources for swimming and recreation and support safer use of these spaces.

Hamilton Pools  **Hamilton City Council**
Te Kaunihera o Kirikiriroa
Ngā Hōpua Wai o Kirikiriroa

4

Our Vision and Purpose – what do they mean?

The vision and purpose guide the facilities and services and where we plan to take them in the future.

Vision

Hamilton's aquatic facilities and services are viewed as vibrant and exciting community spaces and programmes that residents and visitors want to visit.

The vision describes the intended future vision for aquatic services and facilities. This is what pools will look like in the future if the strategy is successfully implemented. The vision acknowledges the critical role that aquatics play in the wellbeing of a large number of Hamilton residents and visitors.

Purpose

Hamilton City Council is recognised as a leader in safety and best practice whilst providing high-quality facilities and services to the community.

The purpose describes what council's role will be in delivering to the vision for aquatic facilities and services. Although Council are not the only providers of these facilities and services in Hamilton, publicly-

owned facilities at Waterworld and Gallagher's Aquatic Centre are central to Hamilton's overall provision.

The following pages describe in more detail how each of the outcome areas contributes to the vision and purpose of the strategy.

Engagement

This strategy has been developed through a mixed methodology engagement process.

Targeted consultation: Key stakeholders (including current user groups and groups who were identified as low users of aquatic facilities) were contacted for a targeted consultation.

Stakeholders were provided the opportunity to either provide feedback through a one on one discussion with staff members or through an online survey platform.

Our customers at Waterworld and Gallagher Aquatic Centre were provided the opportunity to provide feedback through a survey. Two posts were shared

on the 'Hamilton Pools' Facebook profile which had 171 comments and a total of 200 engagements.

What we heard

The themes of the feedback related mainly to the strategy being more aspirational, more encompassing of aquatic sport rather than just competitive swimming and demonstrate how the outcomes will be achieved.

The social media feedback highlighted an improvement in how we communicate with our customers in regards to operational matters and improved consistency in the delivery of our programmes and services.

Our customers want Waterworld and Gallagher Aquatic Centre to deliver more opportunities for fun and play. From this consultation the vision was developed to reflect the future focus of aquatics as a visitor destination and outcome area 2 to be inclusive of aquatic sports.

Goals and focus areas were added as a measure to each outcome.



OUTCOME AREA 1: COMMUNITY Hapori

Facilities and services are welcoming and inclusive to all

Aquatic facilities already attract a wide variety of users at all stages of life.

- Learn to Swim classes (all age groups)
- Hydrotherapy pool (older people, people with disabilities, people rehabbing from injuries)
- Fitness classes, both in the pool and in the on-site gym at Waterworld

It is likely that the demand for these facilities and services will grow into the future. Hamilton's population is ageing (currently 11.6% of the population is aged 65+, expected to grow to 12.5%

by 2043), and the number of people who identify as having a disability is one in four.

Ensuring that these users are considered in future planning will be critical to achieving the vision of enhancing wellbeing through aquatic facilities and services.

However, it is not just about facilities and services in and of themselves. Waterworld and Gallagher Aquatic Centre are both seen as critical community facilities in their own right – places for gatherings and social interactions.

The relatively low entry cost and network of facilities makes them an affordable and accessible option for large parts of the community to take part in physical activity, but also to connect with friends and family.

Hamilton also has one of the most ethnically diverse populations in New Zealand. This provides opportunities to consider how aquatic facilities can be more welcoming to all cultures and communities – services and programming may be different for various groups.

Goal A

We enable different users to access our facilities and services

Focus Areas:

- We will understand and continue to monitor, who our users are and what they use our facilities for
- Using this information, we will plan for the future and changing needs of our customers
- We will promote inclusion of all our customers
- We will remove barriers to participation
- We will ensure that our facilities can be accessed by everyone

Goal B

We partner with other organisations to deliver aquatic services to our customers

Focus Areas:

- We will update partnership agreements to deliver specific outcomes
- We will seek new partnership opportunities to improve access for sectors of our community to aquatic facilities and services

OUTCOME AREA 2: COMPETITION & PERFORMANCE Haakinakina

Clubs, high-performance swimming and events are promoted and supported at our facilities

Whilst the way that aquatic facilities are used is constantly changing, a critical part of this has always been competitive swimming and water sports, and will continue to be.

Waterworld especially is an essential facility for local and regional swim meets, but also for associated lane swimming and club training. Other aquatic sports such as water polo and diving are also frequent users of the space.

Waterworld is the largest aquatic facility in the Waikato and currently has Level 2 FINA Rating, allowing it to hold regional and national swim events. Water polo, surf lifesaving and diving events are common features at Waterworld.

These events create economic benefits for the Hamilton economy, and there is potential to grow Waterworld's reputation and increase its use for events over time.

Goal A

We work with sports clubs and organisations to ensure that our facilities continue to support high performance athletes and competitive swimmers

Focus Areas:

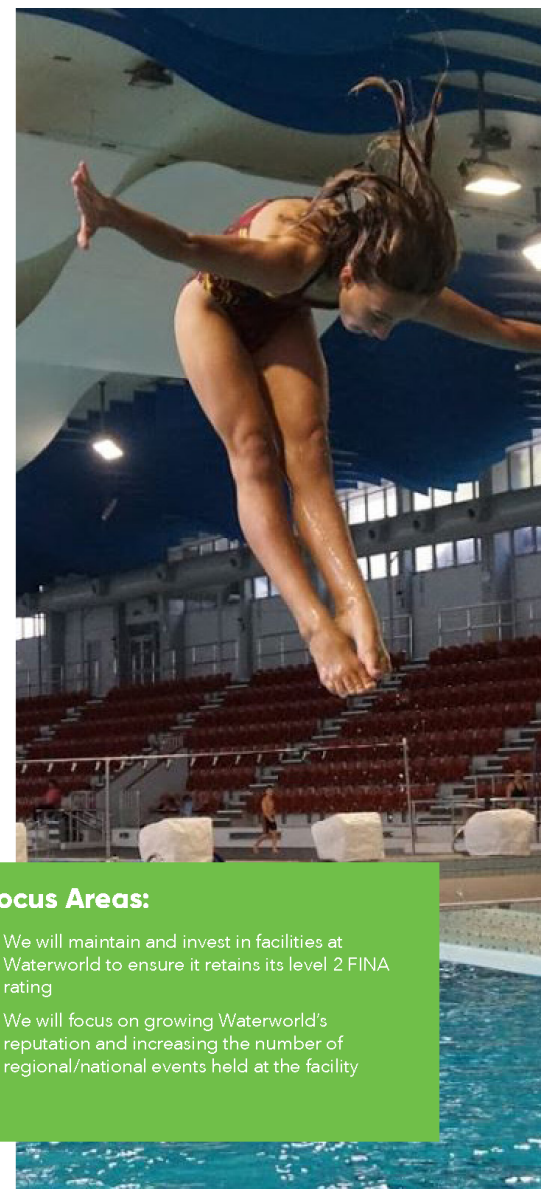
- We will understand and continue to monitor who uses our facilities and what they are used for
- Using this information we will plan for the future and changing needs of sports clubs and organisations

Goal B

Waterworld is recognised as a key facility for regional and national events

Focus Areas:

- We will maintain and invest in facilities at Waterworld to ensure it retains its level 2 FINA rating
- We will focus on growing Waterworld's reputation and increasing the number of regional/national events held at the facility



OUTCOME AREA 3: PLAY Taakaro



Informal recreation, leisure and play is embraced, promoted and planned at our facilities

Aquatic spaces are routinely used for non-competitive activities. Approximately half of the users attending Waterworld and GAC are doing so for informal recreation, leisure or play purposes. This is especially true in summer months.

Council's Play Strategy (2019) provides clear evidence that a larger number of people are engaging in play and informal recreation as a means of staying physically active as opposed to organised sporting pursuits. This is a trend that can clearly be seen in aquatic spaces, both locally and more widely.

Aquatic facilities are a key part of Hamilton's "Play Infrastructure" – they provide a low cost opportunity for play and physical activity for all ages.

Currently, facilities are provided for play purposes. These include hydrosides, inflatable and splash pads but more investment will be needed in the future. Council also provides regular funding to "partner pools" around the city to meet the increased demand for pool space in summer months, almost entirely for play and informal recreation.

Goal A

We actively improve and increase recreation, leisure and play opportunities

Focus Areas:

- We will seek to understand our user's requirements both now and into the future for informal recreation, leisure and play
- We will work together with our partners to provide relevant programmes and services
- We will work together with our partners to identify and provide additional aquatic space where needed through initiatives such as the "partner pool" initiative

Goal B

We provide the infrastructure required to support play at our facilities

Focus Areas:

- We will monitor trends to understand future requirements for play and plan infrastructure provision and renewals around this

OUTCOME AREA 4: WATER SAFETY

Haumaru Water

Aquatic facilities complement the use of the natural water sources for swimming and recreation, and support safer use of these spaces

As New Zealand's largest inland city, Hamilton's residents have a different experience with recreation in natural water bodies compared to other parts of the country.

The Waikato River is of course a key source for those who want to experience recreation in natural water, but also has inherent risks as a flowing body of water. From this perspective, pools and aquatic facilities play a different role than they may do in other cities.

This strategy acknowledges that the river is an important feature for recreation in the city. A large amount of recreation occurs either in or on the river already and there are several places in Hamilton where swimming is common in summer months, including Hamilton Gardens and Wellington St Beach.

Aquatic Facilities have an important role in promoting swimming skills and water safety to ensure that residents know how to access the river safely.

Goal

Together with our partners, we provide programmes and services to support safer water use

Focus Areas:

- We will actively look for better ways to deliver the safer use of water message to the wider community along with our partners
- We will provide programmes that address the skills and knowledge required for accessing a variety of water sources, including the Waikato River



HE POU MANAWA ORA

Pillars of wellbeing

is another council strategy which outlines Hamilton City Council's vision for a city that celebrates its whole history, including its unique Maaori heritage, and ensures everyone has a voice in developing its future.

Due to the significance of water for Maaori we have linked this strategy to He Pou Manawa Ora, using the pillars of History, Unity, Prosperity and Restoration to support our vision of aquatic facilities and services that are viewed as vibrant and exciting community spaces and programmes that residents and visitors want to visit.

PILLAR OF HISTORY

HE POU MANAWA KOORERO

A pillar that reminds us of the value of our unique history of language, people, place and our commitment to acknowledge and respect our uniquely different values and qualities.

The Koorero pou links with the ongoing influence of the strategy through the inclusion of Maaori stories, weaving of Maaori language and local narratives at the Hamilton pools. One way that this is planned is through the inclusion of signage at the pools to help bring the histories of Te Rapa, and of Waterworld as a place, to life.

PILLAR OF UNITY

HE POU TOORANGAPUU MAAORI

A pillar that gives recognition to Maaori values, knowledge and aspirations.

Maaori are equal partners and contributors to the wellbeing of people, place, environment and our shared future.

The Toorangapuu pou links to the strategy through the opportunity to increase Maatauranga Maaori (Maaori knowledge) to inform infrastructure, community, and organisational development.

Staff will be involved in professional development to help develop cultural capability and foster the organisation's bicultural commitment.

PILLAR OF PROSPERITY

HE POU MANAWA TAURIKURA

A pillar that provides safety, security and opportunity for individuals, whaanau, and communities to live their best lives and prosper spiritually and economically.

The Taurikura pou links to Hamilton Pool's facilities and services supporting Maaori wellbeing and the Maatauranga Maaori developed through programmes and classes.

For instance, the development of new 'learn to swim' programmes Akona te kauhoe and through increased employment/career opportunities for Maaori staff members at Hamilton pools to promote representation.

PILLAR OF RESTORATION

HE POU MANAWA TAJAO

A pillar that reminds us of our connection to, reliance on, and responsibility to care for the natural and physical world.

The Tajao pou links to the integration of environmental projects, issues, and outcomes.

Through the water safety pillar we support interaction with natural water like Waikato river, lakes, and wetlands, which promotes protection of these spaces.

We will also look at how our sites embrace the natural areas that surround them, promoting engagement with these spaces too.

HE ORANGA TOO TE WAI - water as the source of life

Water is the source of life, vital to all living things. Most our human body is water, much of the earth's surface is covered by water, and each day we need to consume water to survive.

For Maaori, water is paramount to taha tinana (physical) and taha wairua (spiritual) hauora (well-being), a taonga (treasure) of considerable value bound in a mauri (life force) of whakapapa (genealogy) and ancestral histories.

Water is also linked closely to identity (ko wai koe?), food (kai), healing and ritual, protection (kaitiakitanga), transport, play and place. Water stems from the relationship of Papatūānuku (Mother earth) and Ranginui (Sky father).





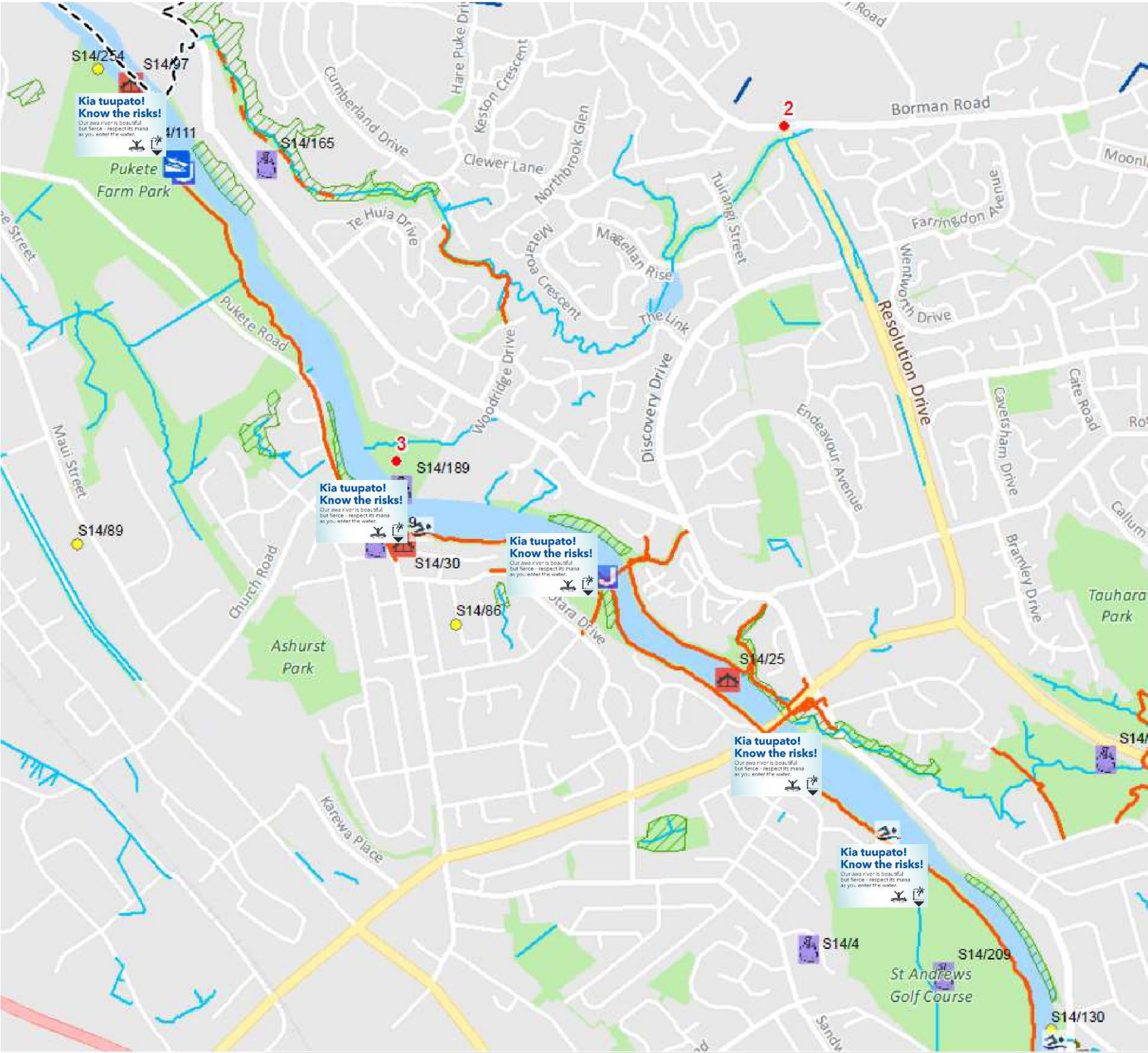


Potential Stakeholders & Partners – Water Safety Improvements

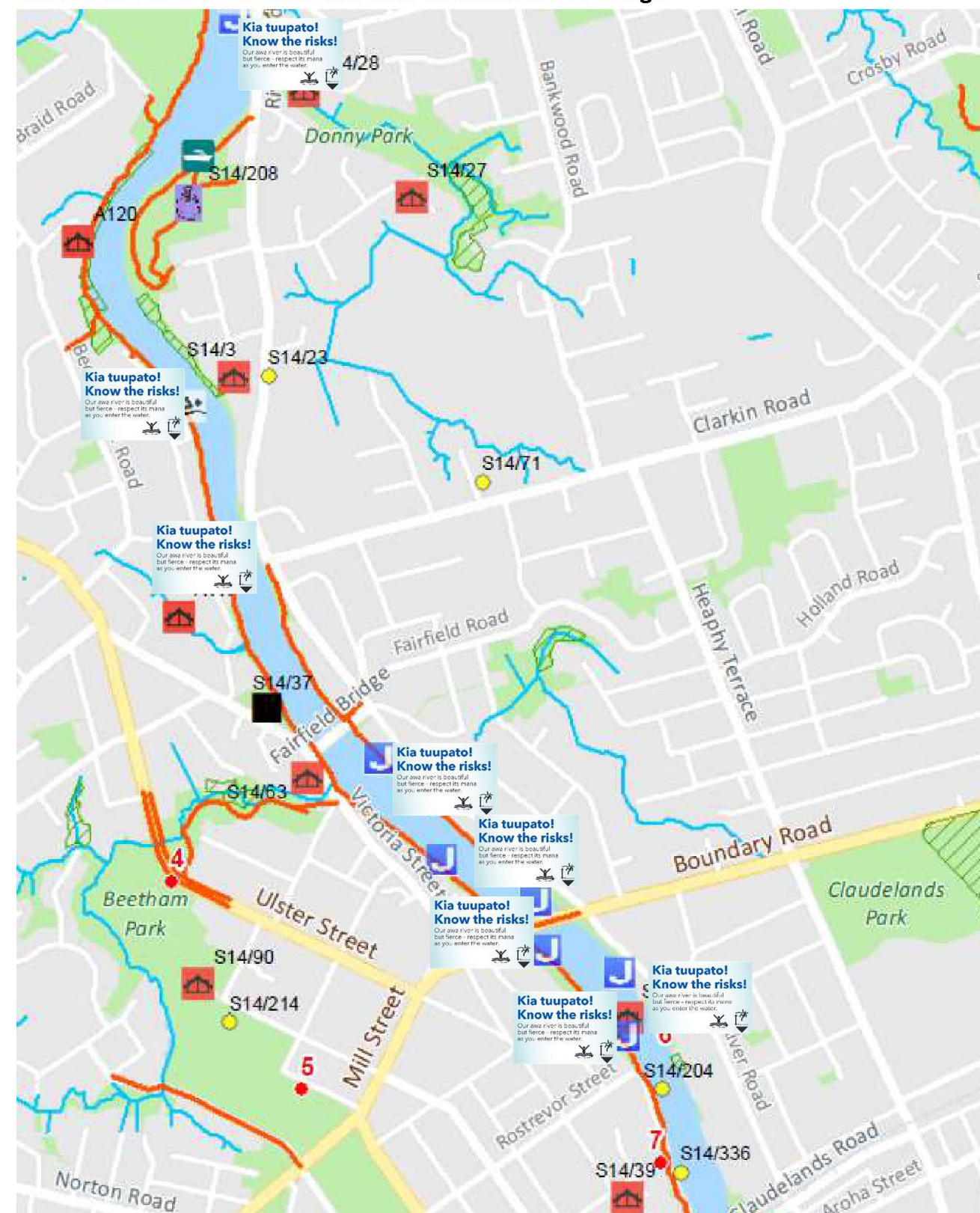
1. Partners/stakeholders listed below have been informed the Council is looking at our water safety and have an interest/are interested to be involved:
 - River Users Forum
 - Te Haa o te whenua o Kirikiriroa
 - Waikato Tainui
 - Waikato River Authority
 - Waikato Regional Council through the Harbour Master
 - Water Safety New Zealand
 - Sport Waikato
 - Swimming Waikato
 - Waipa District Council
 - Waikato District Council
 - South Waikato District
 - Taupo District Council
 - Otago University, Dr Chanel Phillips (“Wai Puna: An Indigenous Model of Māori Water Safety and Health in Aotearoa, New Zealand”)
 - University of Waikato, Professor Taciano L. Milfont, Scholar in applied social psychology
 - Other researchers as identified
2. For the recommended Option 3 the level of involvement and contribution of the suggested group of partners/stakeholders have been suggested below:

Accountable	Maria Barrie - Unit Director, Parks and Recreation
Responsible	Luke Archbold - Operations Planning & Projects Manager Parks & Recreation Liz Cann - Aquatics Director Hamilton Pools
Partners	Sport Waikato Swimming Waikato Te Haa o te whenua o Kirikiriroa Waikato Regional Council through the Harbour Master Waikato District Council Waipa District Council Waikato River Authority Water Safety New Zealand
Consulted	Waikato Tainui Risk Assessment Specialist (TBC) Otago University, Dr Chanel Phillips University of Waikato, Professor Taciano L. Milfont Waikato Bomb club (Manu)
Informed	River Users Forum South Waikato District Taupo District Council

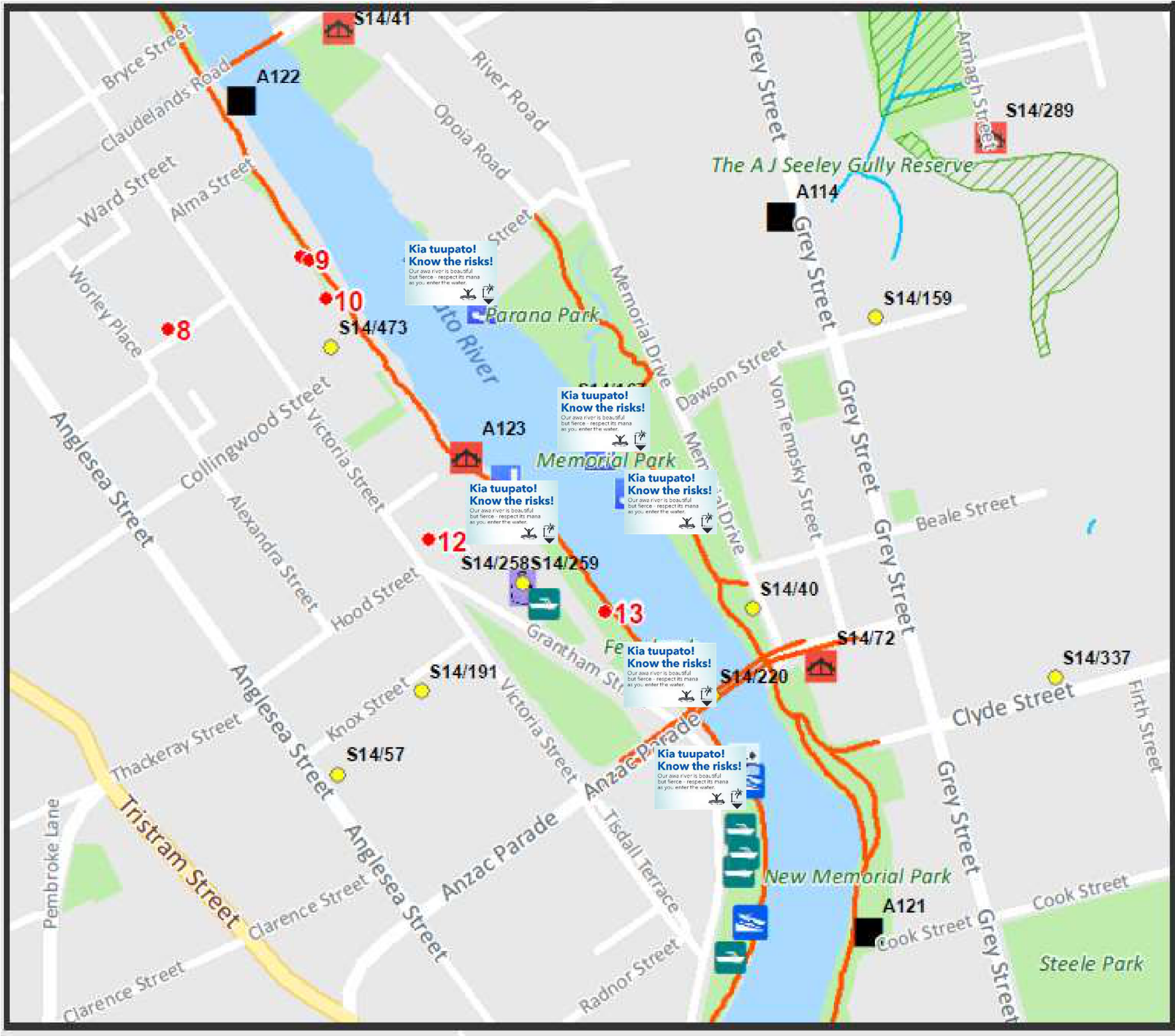
River between Pukete Boat Ramp to St Andrews Golf Club



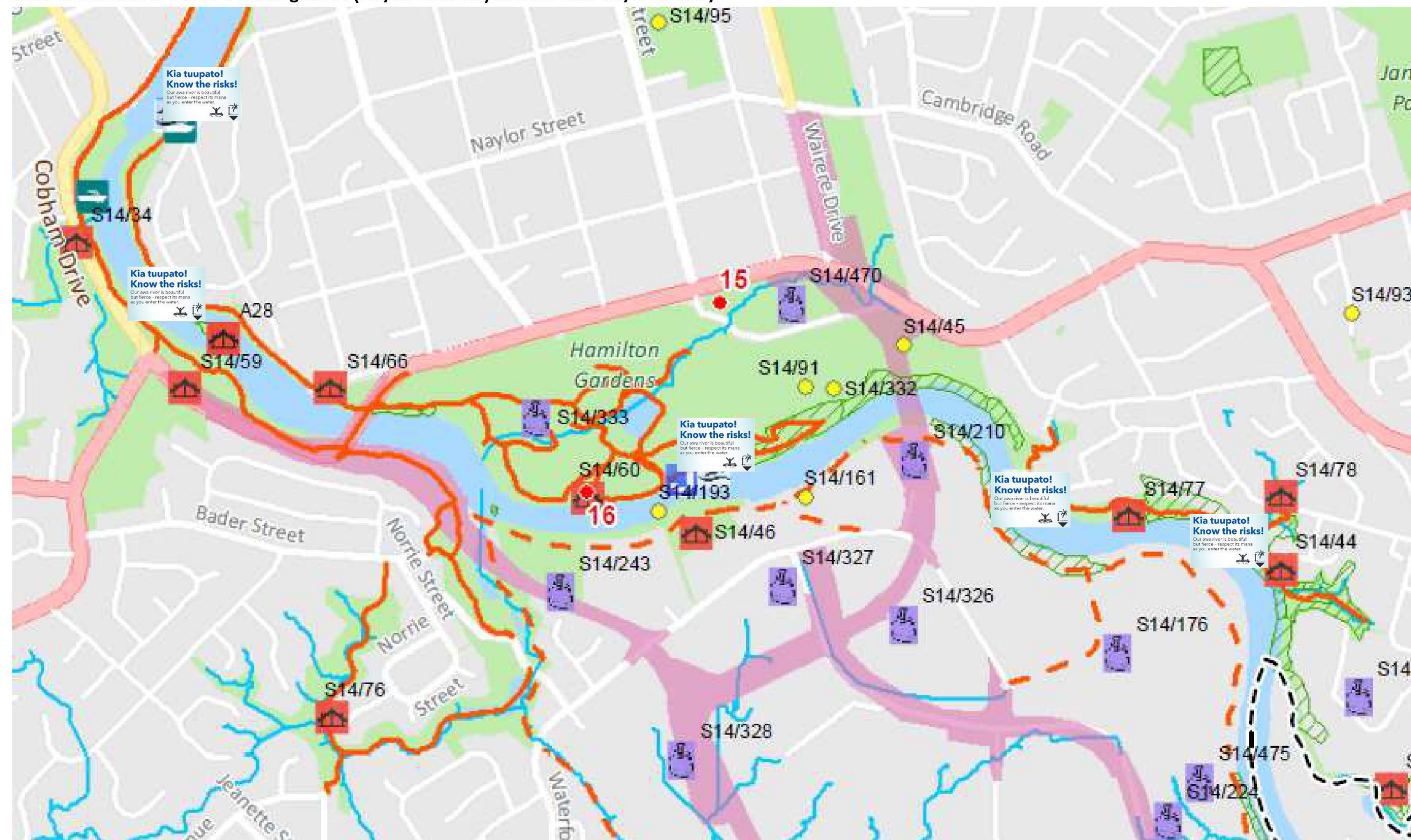
River between St Andrews Golf Club to Claudelands Bridge



River between Claudelands Bridge to Cook Street/Wellington Street



River between St Andrews Wellington St (Hayes Paddock) to Ham East City Boundary



Council Report

Committee: Community Committee **Date:** 14 June 2022
Author: Kelvin Powell **Authoriser:** Helen Paki
Position: City Safe Unit Manager **Position:** General Manager Community
Report Name: Civil Defence Emergency Management (CDEM) Quarterly Update

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community Committee of the progress on the shared service arrangement with Waikato Regional Council for delivering Civil Defence Emergency Management (CDEM) activity on behalf of Hamilton City Council for the January to March 2022 quarter.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

3. In August 2016, the Council approved a service level agreement with Waikato Regional Council (via the Waikato Group Emergency Management Office) to deliver Hamilton City Council's Civil Defence Emergency Management (CDEM) for a term of six years and nine months.
4. A condition of the service delivery contract for delivery of CDEM services is that CDEM reports quarterly to the Community Services and Environment Committee (now the Community Committee) on the performance and delivery of the work plan and updates on other deliverables.
5. The report by the Waikato Group Emergency Management Office Team Leader (**Attachment 1**) covers the period January to March 2022 and outlines achievements in the yearly workplan. The workplan has been reshaped this financial year to reflect the priority areas identified in the most recent local and group external monitoring and evaluation reports.
6. Updates are included on the following issues:
 - i. Hamilton Covid 19 responses
 - ii. National Emergency Management Agency (NEMA) Trifecta programme
 - iii. General update
7. Staff consider the matters in this report have low significance and that the recommendations comply with the Council's legal requirements.

Discussion – *Matapaki* Covid-19

8. With the Ministry of Health taking a lead agency status for Covid responses, the role of CDEM (Civil Defence and Emergency Management) changed to the provision of consistent community messaging and responsibility for maintaining regional intelligence. This resulted in Hamilton CDEM being activated in a limited way during this period to provide limited frontline welfare assistance, to support local food providers, and to provide practical engagement and support to iwi, agencies, and a range of community providers.
9. Throughout the period, CDEM maintained support for the District Health Board (DHB) – led Covid testing centres and vaccination centres. This support included provision of significant traffic management services as the number of and nature of Covid testing changed. Costs incurred by Council in the delivery of these services are being recovered from the Waikato District Health Board.

National Emergency Management Agency (NEMA) Trifecta programme

10. In the last quarter of 2021, the National Emergency Management Agency (NEMA) announced the commencement of a major programme, aimed at modernising our national emergency management framework. This three-pronged programme, named Trifecta, includes the replacement of the Civil Defence Emergency Management Act 2002, a full review of the Civil Defence National Plan and the development of a roadmap to implement the National Resilience Strategy
11. In the reporting period, NEMA implemented the first stages of the Trifecta programme with emergency management staff taking part in a significant stakeholder group survey on matters under consideration that may help to inform the content of the new Emergency Management Bill that the Minister wants to have drafted and presented before the end of this year.
12. Following further local consultation, the Waikato Civil Defence Emergency Management Group made a submission to NEMA that broadly endorsed the matters covered in the survey. The Group response was also endorsed by Hamilton City Council and a copy of the submission is [here](#).
13. This was followed by several virtual roadshows hosted by the Minister of Civil Defence where she and NEMA officials spoke to Mayors and Joint Committee members to keep them informed on what was intended in the programme and to enable them to provide any specific local feedback.

General

14. The planned Tier 2 Regional CDEM Exercise that was originally scheduled for November 2021 and then rescheduled until early in 2022 because of the ongoing CDEM commitments to Covid activities. This had been further rescheduled and is due to occur on 17 May 2022.
15. The objective of Exercise Tahi Waikato, will be to evaluate our Council's capability when faced with a potentially large-scale and time critical incident. In recognition of the impacts that Covid has had on normal operations in many businesses and organisations, the objectives of the exercise have been extended to test our ability to operate an emergency operations centre using a mixture of some staff working remotely and others in a centralised centre, during a fast-moving disaster. It aims to assess our response capability, communication capability and to further inform our future training and exercise focus.
16. The National Exercise Programme dictates that a Tier 2 (Regional or Group exercise) is required to be held each year.

17. In the next quarter, the Waikato Group CDEM will look to commence a series of risk assessment workshops as they commence the scoping for the new Waikato CDEM Group Plan. The Group Plan is the legal instrument that provides authority for Councils to discharge their obligations created by the Civil Defence and Emergency Management Act 2012 (the Act) and is required to be renewed every five years.
18. The Act requires Groups to identify, assess, and manage hazards and risks, consult, and communicate about risks and to identify and implement cost effective risk reductions. Hamilton will be represented at the workshops by staff from a number of parts of the organisation.
19. The 2022 training calendar was set in the later part of 2021 and was impacted by Covid settings. There has been an increasing emphasis on being more reactive with a range of online training being developed. We have now returned to face-to-face training delivery and there is a good level of interest in staff wanting to receive further training in CDEM.

Financial Considerations - *Whaiwhakaaro Puutea*

20. The total cost of the shared service contract approved by Council in 2016 was \$3.1M spread over the six years and nine-month life of the contract at an annual contract cost of \$480,000.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

21. Hamilton City Council is obligated by section 64 of the Civil Defence Emergency Management Act to 'plan and provide for civil defence within its district'.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

22. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeing's').
23. The subject matter of this report has been evaluated in terms of the 4 wellbeing's during the process of developing this report as outlined below.

The recommendations set out in this report are consistent with that purpose. **Social**

24. CDEM activity is intended to build resilience within communities and to assist in developing preparedness within the community to be able to respond to an emergency; therefore, it has a direct benefit to the social wellbeing of the city.

Economic

25. An emergency event of significance can have a major impact on the economic wellbeing of the city. The investment in reduction and readiness activity and a continued focus on developing resilience across all groups within the city could help to lessen the potential economic impact of such an event. A principle focus of this work is to encourage the development and testing of business continuity plans within the business community.

Environmental

26. CDEM activity is premised upon understanding the environmental wellbeing of the city and how emergency events – both natural and man-made – could significantly impact on and change the future wellbeing state. Reduction activity is designed to lessen or minimise the impact of such events.

Cultural

27. The planned application of emergency management activity is focused across all cultures and groups within the city. Emphasis is placed on working in partnership with Kirikiriroa-Hamilton's mana whenua. There has been added focus on tangata whenua and migrant groups to enhance the understanding and application of emergency management at individual, family (whanau) and group (hapuu and iwi) level and how to prepare for and respond to an emergency event.

Risks - *Tuuraru*

28. The shared service contract with the Group Emergency Management Office for the method of service delivery does not release Council from its obligations and accountability for the implementation and integration of civil defence services.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

29. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

30. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - HCC CDEM 21-22 3rd Quarter Report

To: Hamilton City Council (HCC)

Authorised by: Kelvin Powell, HCC Civil Defence Emergency Management (CDEM)

Author: Mark Bang – Partnerships Team Leader, CDEM Group Emergency Management
Office

Date: 23 May 2022

Subject: Hamilton City Council CDEM Quarterly Report – Quarter 3 – January to March 2022

Priority Work Programme 2021 /2022

1. The work programme for the 2021 / 2022 financial year has been structured to incorporate and align the actions and recommendations of the:
 - a. Waikato CDEM Group Plan actions prioritised by CEG
 - b. The HCC monitoring and evaluation report recommendations (2019)
 - c. COVID 19 after action report recommendations (2020) prioritised by CEG
2. All actions in the plan have been prioritised as High, Medium or Low. The current focus is on high priority actions and these work areas focus on response capability. Below is an aggregated report on those work areas.
3. Key:

Status	Description
Green	On track
Orange	Off track in respect of timing and / or scope. No risk to the work area
Red	Off track in respect of timing and / or scope. Help needed or has been requested

Work area	Status	Comments
Welfare		<ul style="list-style-type: none"> Civil Defence Centres have been identified and assessment of suitability is on-going. A Group wide project of looking at the CDC arrangements against hazard scape is underway. HCC CDCs need to be organised to acknowledge they may be a receiver of evacuees from other councils (and Groups) rather than simply focussing on the City hazard scape alone. Next steps are a review of the local welfare plan to align with the Group plan.
Training & exercising		<ul style="list-style-type: none"> With the changes to COVID protection levels the GEMO started running face to face training. The calendar of courses has been promoted to HCC staff but the uptake has been slow (across the Group area) due to impacts of Omicron on BAU staffing and a natural cautiousness for people to come to a venue and sit with others. Planning for the HCC exercise has been picked back up and the exercise planned for 17th May 22. The even will be shortened from an 8hr exercise to a 4hr one. The results of the exercise assessment will be reported to the Committee at its next meeting. Targeted program for training is to be undertaken for individuals in HCC to increase uptake in training opportunities.
Recovery		<ul style="list-style-type: none"> HCC have an approved recovery plan which aligns with the Group Plan The Group Recovery Manager position is still vacant in the GEMO. A

		contractor has been engaged to do an analysis of the Group capability and arrangements in Recovery. Any findings from the analysis will be worked into the HCC workplan as required.
Operational readiness (staff, facilities & functions)		<ul style="list-style-type: none"> Activity in this work area should be considered to be in a continual improvement phase (as opposed to development). Online HCC EOC Induction is in development for both HCC staff and others to increase readiness before coming to the EOC during a response.
Communications / ICT		<ul style="list-style-type: none"> Current focus is on implementation of the WHISPIR communication platform being project managed by GEMO. Project to set up Teams for response has been completed. A team can now be automatically generated complete with all templates and files without going through a lengthy process. Work is underway to make response laptops more user friendly for staff during a response.
Resilience		<ul style="list-style-type: none"> Work to include overland flow paths in Hamilton to the Waikato Region hazards portal has progressed to the stage where we now await the next iteration of the portal. EMOs continue to contribute to the Red Cross new migrants information sessions. The HCC emergency management section of the HCC website has been reviewed and edited to be up to date and specific to Hamilton.

Other matters of note during the quarter:

COVID 19

- Emergency Management Officers have not received any requests for support from DHB or other agencies in the reporting period.
- Under the Service Level Agreement the HCC EMOs are employed by Waikato Regional Council and are compliant with both HCC and WRC policies. Within the reporting period and as the COVID protection framework changed staff went from working in separate cohorts to their BAU arrangements.

CDEM Group projects

- There are 2 key pieces of work committed to by CEG which are currently being project managed by Group Emergency Management Office (GEMO) and contributed to by HCC:
 - Implementation of WHISPIR. This is a common communication platform which will allow quick and efficient warnings to public and alerts to staff and stakeholder organisations that something has occurred and response is required. Aligned to this work is a free public subscription system to add to the ability for the public to receive emergency alerts, notifications and warnings.
 - At the last Coordinating and Executive Group meeting in May a report showed that operationalising the deployment policy and response framework remains a priority. The report showed HCC can contribute to the Group wide response framework.

Looking forward

- Upcoming CDEM Group meetings include:
 - Coordinating and Executive Group (Helen Paki) – 13 May & 12 August
 - Joint Committee (Councillor Mark Bunting) – 30 May & 29 August
- Government reform programme:
 - The Group Emergency Management Office has employed the services of BECA to analyse the consequences and opportunities for emergency management from the suite of legislative reform currently underway.

- b. CEG and Joint Committee will receive workshops and information to keep local authorities informed and enabled to make submission or give feedback as required.
 - c. At its recent meeting (May) CEG have agreed to focus on five priority reforms which have the most connection with emergency management and which the Group may be well placed to influence. They agreed to look for staff within councils who are also leading response to those reforms.
- 6. Local body elections:
 - a. The Joint Committee will receive a report about the implications of elections on the ability for Mayors to authorise a state of local emergency and notice of transition (to recovery).
 - b. Post elections the opportunity to provide information to councillors about the roles and responsibilities of a council in respect of emergency management. This can be provided either face to face or through development of an online resource. The elected official who represents Hamilton City on the Joint Committee will get a separate induction from the Group Emergency Management Office along with other JC members.
- 7. Exercise and Long-Term Plan KPI:
 - a. In the next quarterly CDEM report to this committee there will be a report on the outcomes of the exercise held in May 22, along with the comments to be included in the HCC Annual Plan against the CDEM KPI.
 - b. On 30 November 2020 Joint Committee agreed to have a Long-Term Plan KPI for inclusion in all council's LTPs and it reads: *The evaluation of annual exercise as a measure of effectiveness of training.*

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Committee Minutes - 26 April 2022) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Hamilton Christian School Proposal Update)	
C3. Recommendations from the Community Grants Allocation Sub-Committee		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege to enable Council to carry out negotiations	Section 7 (2) (g) Section 7 (2) (i)
Item C2.	to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information to enable Council to carry out commercial activities without disadvantage to enable Council to carry out negotiations	Section 7 (2) (b) (ii) Section 7 (2) (h) Section 7 (2) (i)
Item C3.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)