

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Community Committee will be held on:

Date: Tuesday 31 August 2021
Time: 9.30am
Meeting Room: Council Chamber and Audio Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Richard Briggs
Chief Executive

Community Committee

Komiti Hapori

OPEN AGENDA

Membership

Chairperson Cr M Bunting
Heamana

Deputy Chairperson Cr K Naidoo-Rauf
Heamana Tuarua

Members	Mayor P Southgate	Cr S Thomson
	Deputy Mayor G Taylor	Cr M van Oosten
	Cr M Gallagher	Cr E Wilson
	Cr R Hamilton	Maangai T P Thompson-Evans
	Cr D Macpherson	Maangai O Te Ua
	Cr A O'Leary	Vacancy
	Cr R Pascoe	

Quorum: A majority of members (including vacancies)

Meeting Frequency: Six weekly

Becca Brooke
Governance Manager
Menetia Mana Whakahaere

23 August 2021

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Purpose

The Community Committee is responsible for:

1. Guiding and monitoring the provision of strategic community infrastructure and services to meet the current and future needs of the city and the enhanced wellbeing of its communities.
2. Governance of recreational, community facilities, amenities, and events.
3. Facilitating community and stakeholder involvement and discussion on community infrastructure, community safety and community wellbeing matters.
4. Ensuring Hamilton is performing to the highest standard in the area of civil defence and emergency management.
5. Funding to benefit the social, cultural, physical and arts wellbeing of communities in Hamilton.

In addition to the common delegations, the Community Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities and resourcing for community infrastructure aligned to city's overall development and oversight of strategic projects associated with those activities.
2. To develop policy, approve community-related strategies and plans, and monitor their implementation.
3. To receive and consider presentations and reports from stakeholders, government departments, organisations and interest groups on community development and wellbeing issues and opportunities.
4. To provide input on the allocation of Events Sponsorship funding to the Economic Development Committee.
5. To monitor Hamilton's social demographics and social climate to assess current and future impacts on the Council and Hamilton communities.
6. To monitor the performance of Hamilton's civil defence and emergency management response against Council's requirements under the Civil Defence Emergency Management Act including:
 - a. implementation of Government requirements;
 - b. contractual service delivery arrangements with the Waikato Regional Group Emergency Management Office
7. To determine the funding priorities for the Community Grants Allocation Committees, in line with the Community Assistance Policy, Long Term Plan and Annual Plan.
8. To determine the priority of Council projects suitable for contestable and philanthropic funding, excluding NZTA funding.
9. To coordinate and make decisions on proposals, applications for external funding, and the distribution of Council funding and funding provided to Council for public art, recreational and community facilities and amenity.
10. To monitor and oversee the delivery of Council's non-financial performance and non-financial key projects against the Long Term Plan, excluding key performance indicator reporting which is the responsibility of the Finance Committee.
11. To develop policy, approve and monitor implementation of plans and strategies in relation to the performance of Council's investments in the Domain Endowment Fund and strategic property.

The Committee is delegated the following powers to act:

- Approval of Reserve Management Plans.
- Performing the Council's functions, powers and duties (excluding those matters reserved to the Council by law, by resolution of the Council or as otherwise delegated by Council) under the Burial and Cremation Act 1964 and the Reserves Act 1977.
- Approval of purchase or disposal of land for parks and reserves required for designated works or other purposes within the Committee's area of responsibility which exceeds the Chief Executive's delegations and is in accordance with the Annual Plan or Long Term Plan.
- Approval of applications for Council projects suitable for contestable and philanthropic funding.
- Approval of funding for recreational and community facilities and amenities in accordance with the Long Term Plan.
- Approval of public art proposals put forward by the community and/or Council in accordance with the Public Art Development Process and approved budget.

The Committee is delegated the following recommendatory powers:

- Approval of acquisition or sale or lease of properties owned by the Domain Endowment Fund consistent with the Domain Endowment Fund Investment Policy, for any endowment properties.
- The Committee may make recommendations to Council.
- The Committee may make recommendations to other Committees.

Recommendatory Oversight of Policies and Bylaws:

- *Alcohol Control Bylaw 2015*
- *Animal Nuisance Bylaw 2013*
- *Citizens Initiated Referenda Policy*
- *City Honours Policy*
- *Class 4 Gambling Venue Policy*
- *Community Assistance Policy*
- *Community Occupancy Policy*
- *Cultural and Recreational Facilities Bylaw 2012*
- *Disability Policy*
- *Dog Control Bylaw 2015*
- *Dog Control Policy*
- *External Funding Applications Policy*
- *Hamilton City Smoke-Free Environment Policy*
- *Naming of Roads, Open Spaces and Council Facilities Policy*
- *International Relations Policy*
- *Provisional Local Alcohol Policy*
- *Psychoactive Substances (Local Approved Products) Policy*
- *Prostitution Bylaw 2019*
- *Public Places Bylaw 2016*
- *Public Places Policy*
- *Safety in Public Places Bylaw 2014*
- *TAB Board Venue Policy*

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Committee to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6727.

Council Report

Item 5

Committee: Community Committee

Date: 31 August 2021

Author: Carmen Fortin

Authoriser: Becca Brooke

Position: Governance Advisor

Position: Governance Manager

Report Name: Confirmation of the Open Community Committee Minutes - 22 June 2021

Report Status	<i>Open</i>
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 22 June 2021 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Community Committee Unconfirmed Open Minutes - 22 June 2021

Community Committee

Komiti Hapori

OPEN MINUTES

Minutes of a meeting of the Community Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton and audio visual link on Tuesday 22 June 2021 at 9.33am.

PRESENT

Chairperson <i>Heamana</i>	Cr M Bunting
Deputy Chairperson <i>Heamana Tuarua</i>	Cr K Naidoo-Rauf
Members	Mayor P Southgate Cr M Gallagher Cr D Macpherson Cr A O'Leary (exclusively via audio-visual link) Cr R Pascoe Cr S Thomson Cr M van Oosten Cr E Wilson Maangai T P Thompson-Evans (exclusively via audio-visual link) Maangai O Te Ua

In Attendance	Lance Vervoort – General Manager Community Sean Hickey – General Manager Strategy and Communications Rebecca Whitehead – Unit Director Business and Planning Maria Barrie – Unit Director Parks and Recreation Helen Paki – Unit Director Community Services Kelvin Powell – City Safe Unit Manager Andy Mannering – Kaiwhakahaere Rautaki Hapori Emily Botje – Facilities Unit Manager James Clarke – Director Mayor's Office Muna Wharawhara – Amorangi Maaori Damien Puddle – Local Play Advocate Karen Kwok – Senior Community Facilities and Recreation Advisor Nick Chester – Social Development Advisor Jo van Walraven – Policy and Strategy Advisor Daynah Eriepa – Civic Engagement Advisor Sandra Murray – Business Support Consultant Matthew Cooper – Chief Executive (Sport Waikato)
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Governance Staff	Becca Brooke – Governance Manager Carmen Fortin, Narelle Waite – Governance Advisors
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The meeting was opened with a prayer from Waikato Interfaith Council.

1. **Apologies – *Tono aroha***

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the apologies for absence from Cr Hamilton, and partial apologies from Mayor Southgate (Council Business), Deputy Mayor Taylor and Cr Gallagher (Council Business) are accepted.

2. **Confirmation of Agenda – *Whakatau raarangi take***

Resolved: (Cr Bunting/Maangai Te Ua)

That the agenda is confirmed.

3. **Declarations of Interest – *Tauaakii whaipaaanga***

No members of the Council declared a Conflict of Interest.

4. **Public Forum – *Aatea koorero***

Fiona Keeley and **Dna Wells** (Hamilton Pony Club) spoke to item 8 (Community Occupancy Applications) in support of the renewal of lease. They outlined the history of the club and the site, and the need for grazing land for the horses in order to continue the club.

Kelli Pike spoke to item 11 (Future Options for the Beale Cottage Historic Reserve), in support of the staff recommendation to open Beale Cottage. She noted the potential benefit of opening Beale Cottage to the public, her desire for the on-site gardens to be prioritised, capacity to tell stories outside of just that of Dr Beale, including the pre-colonial history of the site and surrounding areas.

Trevvar McCarthy spoke to item 7 (Play Strategy Implementation Update) and explained that his children had the idea to acknowledge a pet passing via a rainbow bridge over the river with the possibility of adding a plaque with the pet's name.

5. **Confirmation of the Open Community Committee Minutes - 18 May 2021**

Resolved: (Cr Naidoo-Rauf/Cr van Oosten)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 18 May 2021 as a true and correct record.

6. **Chair's Report**

The Chair spoke to his report, noting that hard work and decisions of Members resulted in some savings in relation to the Covid-relief fund and acknowledged the birthday of the General Manager Community and thanked him for his work and support this triennium.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee receives the report.

7. **Play Strategy Implementation Update**

The Chair introduced the report, noting that the Play Strategy supported many of Council's Wellbeings, as it allows the community to engage with the city through play. The Social Development Advisor and the Local Play Advocate then spoke to the report, and noted that in order to enable Hamiltonians to feel as though the city was a great place to play, Council needed to be bold, encourage collaborative action, consider infrastructure as play assets, and include the Play Strategy within aspects of the District Plan.

Staff responded to questions from Members concerning support for the Melville precinct plan, the play streets initiative and timing, the proposal for a Play Trailer, benefits of play, culturally appropriate play and community engagement, equity balance, road closures for play, activation of

public spaces, play infrastructure design, funding, No Skating signs in Garden Place, role of the City Safe unit, spontaneous play locations, and the school grounds access pilot including the cost implications for schools.

Resolved: (Cr Bunting/Mayor Southgate)

That the Community Committee:

- a) receives the report; and
- b) staff report back to the 12 October 2021 Community Committee meeting with a report on ways to further engage with the wider community and external funders with play facilities renewals and creation.

The meeting was adjourned from 10.55am to 11.12am.

Maangai Thompson-Evans left the meeting during the above adjournment.

8. Community Occupancy Applications

The Senior Community Facilities and Recreation Advisor spoke to the report, noting that the applicants within the report were existing lease holders. She responded to questions from Members concerning calculation of rates dependant on leased land size, lease duration, current and alternative use for lease land areas, gully restoration, and other horsing opportunities within the community.

Resolved: (Cr Bunting/Cr Macpherson)

That the Community Committee:

- a) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **The Girl Guides Association New Zealand Incorporated** for land area of 377m² (building footprint) at Hamilton Gardens, being sections 4, 8-9 SO 353242, section 26 Hamilton East Town Belt and part sections 23-25, 25, 27-31 Hamilton East Town Belt, subject to the following terms and conditions:
 - i. Term – ten years;
 - ii. Rent - \$283.47 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- b) approves a new *community group lease*, under s54(1)(c) of the Reserves Act 1977 to **Hamilton Pony Club Incorporated** for land area of 71,626m² at Tauhara Park, being part Lot 2 DPS 90423 and part Lot 3 DPS 90423, subject to the following terms and conditions:
 - i. Term – seven years;
 - ii. Rent - \$6,737.58 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- c) approves a new *community group lease*, under s61(2A) of the Reserves Act 1977, to **Parentline Charitable Trust**, for land area of 1,488m² at Palmerston Street Reserve, being Section 1, SO Plan 61576, subject to the following terms and conditions:
 - i. Term – fifteen years;
 - ii. Rent - \$732.43 plus GST per annum, in accordance with the Community Occupancy

Policy;

- iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- d) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **Waikato Kindergarten Association** for land area of 1,701m² at 12 Richmond Street, Beetham Park, being Part Allotment 201, Town of Hamilton West, subject to the following terms and conditions:
 - i. Term – fifteen years;
 - ii. Rent - \$3,068.15 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.

Maangai Thomson-Evans re-joined the meeting (11.17am) during the discussion of the above item. She was present when the item was voted on.

9. Alcohol Control Bylaw – Recommendations

The Business Support Consultant and City Safe Unit Manager outlined the consultation undertaken, noting that feedback did not support further alcohol bans in Steele Park and that the facilities upgrade was expected to limit anti-social behaviour in the area. They responded to questions from Members concerning the Local Alcohol Policy and review opportunities, Steele Park pavilion designs, complaints of anti-social behaviour, enforcement, and interactions with other agencies regarding social matters.

Staff Action: *Staff undertook to organise a briefing from Members regarding the Local Alcohol Policy.*

Resolved: (Cr Bunting/Cr van Oosten)

That the Community Committee:

- a) receives this report;
- b) approves that no changes are made to the Alcohol Control Bylaw 2015; and
- c) notes that staff are working with other agencies and community groups on deterrent measures until the upgrade of Steele Park.

Cr van Oosten left the meeting (11.38am) during discussion of the above item. She was not present when the item was voted on.

10. Community and Social Development Outcomes - Inclusive Community Engagement

The Kaiwhakahaere Rautaki Hapori introduced the report, noting the community engagement work undertaken in 2021 both within He Pou Manawa Ora and the Long-Term Plan. He introduced the Civic Engagement Advisor, who noted the youth engagement plans including relating the work of Hamilton City Council to school's lesson plans. They responded to questions from Members concerning engagement with young people.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee receives the report.

11. Future Options for the Beale Cottage Historic Reserve

The Policy and Strategy Advisor spoke to the report, noting that the staff recommendation was to open the cottage as a small museum attraction, and tell local stories in a new and inclusive way. She responded to questions from Members concerning the ability to hold events on-site, community access to outdoor areas, cost to maintain gardens, funding, promotion the attraction, and capacity.

Resolved: (Cr O'Leary/Cr Gallagher)

That the Community Committee:

- a) receives the report;
- b) approves **option 1**, a year-long pilot to open Beale Cottage to the public as a museum attraction in the 2022/2023 financial year;
- c) notes that staff have contacted tertiary providers and other community arts stakeholders to discuss the opportunity for Beale Cottage to be used as a temporary art space;
- d) notes staff will continue to prepare a resource consent to carry out repairs on the two chimneys and any other minor works; and
- e) notes that the above is subject to the adoption of the 2021-31 Long Term Plan.

12. He Pou Manawa Ora- Pillars of Wellbeing Deliberations Report *(Recommendation to the Council)*

The General Manager Strategy and Communications spoke to the report noting the changes made to the strategy reflect feedback received from the He Pou Manawa Ora consultation and at the Elected Members Briefing.

Resolved: (Maangai Te Ua/Cr Gallagher)

That the Community Committee recommends that the Council adopts He Pou Manawa Ora - Pillars of Wellbeing Strategy (**Attachment 2** of the staff report).

13. General Managers Report *(Recommendation to the Council)*

The General Manager Community spoke to the report, noting the deferral of the community houses and items would enable the decision to align with work being completed for the Community Facilities Strategy. Staff responded to questions from Members concerning previous resolution for a business case for a commercial café, memorial park opportunities, and the timeline for Expressions of Interest.

Staff Action: *Staff undertook to organise a briefing regarding the community dwellings and further available opportunities with the spaces, including a commercial cafe.*

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee:

- a) receives the report;
- b) approves the deferral of a decision on the future use of three dwellings located in City Parks at 57 Memorial Drive, 103 Memorial Drive, and 88 Crosby Road until the need for these buildings as community spaces is established through the Community Facilities Strategy; and
- c) recommends that the Council approves the draft Terms of Reference for the Community Grants Allocation Sub-Committee with 5 Community Committee Members including at least 1 Maangai Maaori making up the membership of the Sub-Committee, noting that the Chair and Deputy Chair will be 2 permanent Members.

Mayor Southgate retired from the meeting (12.43pm) during discussion of the above item. She was not present when the item was voted on.

14. Resolution to Exclude the Public

Resolved: (Cr Wilson/Cr Macpherson)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Committee Minutes - 18 May 2021) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987)	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)

The meeting went into a public excluded session at 1.05pm.

The meeting was declared closed at 1.07pm.

Council Report

Committee: Community Committee

Date: 31 August 2021

Author: Carmen Fortin

Authoriser: Becca Brooke

Position: Governance Advisor

Position: Governance Manager

Report Name: Chair's Report

Item 6

Report Status	<i>Open</i>
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Recommendation - *Tuutohu*

That the Community Committee:

- a) receives the report; and
- b) requests staff report back to the Council with a proposal, to provide a higher standard of maintenance in the Maple, Beech, Cherry and Magnolia Lawns parts of the Hamilton Park Cemetery at Newstead, with costs and options on how those costs may be met, in time for consideration as part of the 2022/23 Annual Plan development process.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Chair's Report



Chair's Report

Kia ora koutou, and thank you for your attendance today.

This chair's report was written during a level four lockdown, at a time where the very real stress on our community and teams becomes apparent. Can I first thank Lance and his awesome team for supporting the community and each other in their normal stoic and positive way. Also, thanks to our facilities teams who are maintaining our zoo, gardens, museum, parks, etc under far different situations. This time I've noticed many more reports of people disregarding the playground closures, in particular our skateparks, potentially putting people at greater risk. While it's not Council's role to police this behaviour, I appreciate efforts staff have made to tape and sign as many playgrounds as they can.

Many of us have had our attention drawn to some dissatisfaction over the state of the Newstead lawn cemetery, in particular a segment on Seven Sharp. As a result, staff have been asked to explore what it would take to raise the level of service to the standard that some members of the community are requesting. The advice from the team is that while individual plots on the lawn can be edged 'on request', to increase the level of service to that part of the cemetery would be over \$100 thousand per annum. I am suggesting that while this may be a cost that could find favour with Elected Member's, it is more appropriate to discuss this when we are setting our annual budgets and I'm asking staff to prepare a report of the exact costs and suggestions of how we can best mitigate those costs through fees and charges. As a result of what we decide, users of the lawn will be affected by any change of terms, and the annual plan is the appropriate place to have this discussion.

We were delighted to spend some time on a recent Saturday morning with the new CEO of the Ministry of Ethnic Communities Mervin Singham. He was very interested to hear of our progress in the multicultural space and he emphasised the need for local and central government to be working more closely together. He has undertaken to share great ideas that are working in this space in other communities and hinted that more funding could be available for projects in the future.

Inspired by the Chair's report for the most recent Infrastructure Operations meeting, here is a photo. (Sorry Lance, I couldn't find one with your eyes open!)



We're taking this show on the road!

Lockdowns allowing, we're taking this meeting to the community. Please be prepared for the November meeting to be in a different venue. At this point the plan is to hold the November Community Committee meeting at the Western Community Centre. It will be a public meeting and while the best efforts are being made by staff to provide the normal high level of comfort we enjoy in the chamber, the environment will be different. For example, live streaming will be harder to arrange, and zooming may not be as reliable, so your in the flesh, real, human presence at the venue itself would be appreciated. It will be great to hold a community meeting about the community in the community, so let's have some fun doing it.

Again, inspired by Angela's Chair's report here is another picture - this time of the Western Community Centre.



As usual, I'd like to thank our terrific deputy (and queen of the vaccine) Kesh for her support and work during this very busy time in her life.



A photo of Queen of the vaccine Kesh in this very busy time of her life - Photo Credit : Stuff

But most importantly thanks to you the Community Committee for your expertise, enormous skill and hearts to match. I believe our community is very well served by this team and I'm proud to lead this group.

Ka kite anau,

Councillor Mark Bunting
Chair, Community Committee
Hamilton City Council

Chair's Recommendation

That the Community Committee:

- a) receives the report; and
- b) requests staff report back to the Council with a proposal, to provide a higher standard of maintenance in the Maple, Beech, Cherry and Magnolia Lawns parts of the Hamilton Park Cemetery at Newstead, with costs and options on how those costs may be met, in time for consideration as part of the 2022/23 Annual Plan development process.

Council Report

Item 7

Committee: Community Committee **Date:** 31 August 2021
Author: Nick Chester **Authoriser:** Lance Vervoort
Position: Social Development Advisor **Position:** General Manager Community
Report Name: Hamilton Age Friendly Plan 2021-24

Report Status	<i>Open</i>
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Purpose - *Take*

1. To seek endorsement from the Community Committee of the community-led Hamilton Age Friendly Plan 2021-24.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee:
 - a) receives the report;
 - b) endorses the Hamilton Age Friendly Plan 2021-24; and
 - c) notes that progress on the plan will be reported to the Community Committee annually, beginning in August 2022.

Executive Summary - *Whakaraapopototanga matua*

3. The Hamilton Age Friendly Plan was endorsed by the Council in February 2018. It was community-led and overseen by an independent steering group, the Hamilton Age Friendly Steering Group, who monitors and reports on progress
4. The Hamilton Age Friendly Plan was developed with a 3 year lifespan. A review of the Plan has been undertaken and an updated Hamilton Age Friendly Plan 2021-24 is attached to this report as **Attachment 1**.
5. Hamilton Age Friendly Plan 2021-24 is community-led and collaborative in nature. It contains 41 actions for completion over a 3 year period, with over 30 organisations in Hamilton contributing.
6. Although the 2018-21 version of the plan was successful, several areas for improvement were cited, including:
 - i. Better communication and information about the plan to older people and the public
 - ii. Increased awareness of the diversity of older people
 - iii. Increased considerations of older people in the implementation of new technologies
 - iv. Further work to capitalise on the knowledge, skills, and experience that older people can offer to the community, especially after retirement
7. Staff recommend that the Community Committee endorse the Hamilton Age Friendly Plan 2021-24 and note that it will receive annual progress reports from 2022.

8. Staff consider the decision in this report to have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

9. The Hamilton Age Friendly Plan was endorsed by the Council in February 2018 and was the basis of Hamilton's inclusion in World Health Organisation's Age Friendly Global Network of Cities and Communities in May 2018. Hamilton was the first city in New Zealand to join this international network.
10. The Hamilton Age Friendly Plan was a community-led initiative supported by council, a number of other government agencies, and community organisations.
11. An independent steering group has been monitoring the implementation of the Hamilton Age Friendly Plan and working alongside the various organisations that contributed actions to it.
12. Regular updates have been provided to the Council on the Hamilton Age Friendly Plan's implementation and progress.
13. The Hamilton Age Friendly Plan had a 3 year lifespan and was due for review in 2021. This review has been undertaken and the 2021-24 Plan is now submitted to the Committee for endorsement.
14. The Plan has been designed in partnership with a number of key organisations in Hamilton that focus on the wellbeing of older people. These include Age Concern, Rauawaawa Kaumatua Charitable Trust and many others.

Discussion - *Matapaki*

15. The updated Age Friendly Plan follows the same format of the initial plan, refreshing and broadening actions. There is a total of 41 actions identified in the plan for completion over 3 years. A larger number of community organisations are involved in the new plan.
16. The Hamilton Age Friendly Plan 2021-24 continues to follow the 8 Age Friendly themes developed by the world Health Organisation:
 - i. Outdoor Spaces and Public Buildings
 - ii. Transport and Mobility
 - iii. Housing
 - iv. Social Participation
 - v. Respect and Social Inclusion
 - vi. Civic Participation and Employment
 - vii. Communication
 - viii. Community Support and Health Services
 - ix. Safety (ninth theme added by the Hamilton Age Friendly Steering Group)
17. Although the 2018-21 version of the plan was successful, several areas for improvement were cited, including:
 - i. Better communication and information about the plan to older people and the public
 - ii. Increased awareness of the diversity of older people
 - iii. Increased considerations of older people in the implementation of new technologies
 - iv. Further work to capitalise on the knowledge, skills, and experience that older people can offer to the community, especially after retirement
18. The impact of the Covid-19 pandemic on older people has been significant and this is reflected in the plan. This has included supporting older people with rapid changes in technology, but also improving the public's perceptions of older people and their abilities.

19. The Hamilton Age Friendly Plan 2021-24 has also been designed to be more flexible and open to new actions as they arise.

Financial Considerations - *Whaiwhakaaro Puutea*

20. Actions indicated in the Plan as the responsibility of Council are regular operating activities funded through the 2021-31 Long Term Plan.
21. Staff time dedicated to the review and development of the Hamilton Age Friendly Plan 2021-24 is approximately \$10,000.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

22. Staff confirm that matters in this report comply with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

23. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
24. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
25. The recommendations set out in this report are consistent with that purpose.

Social

26. The Hamilton Age Friendly Plan contributes to the social wellbeing of Hamiltonians by ensuring there is an inclusive approach for older people in the provision of facilities and services. This increases a sense of belonging for older people themselves, but also ensures that the rest of the community better understands the value of older people.

Economic

27. The Hamilton Age Friendly Plan contributes to economic wellbeing by ensuring that the economic value of older people is understood by the wider community. Older people are a critical part of the job market, with many working beyond the age of 65, or moving into part time or voluntary roles within the community. Older people are also an important consumer group, and efforts have been made to educate and support businesses to ensure they are age friendly and supporting older people as consumers.

Environmental

28. There are few direct links to environmental wellbeing within the Hamilton Age Friendly Plan. However, older people are generally higher users of public and active transport options. Ensuring these options work well for older people will increase usage amongst this group directly, and for the wider community as well. Older people are frequently in volunteer roles, particularly in gully restoration projects around the city that contribute to improved environmental wellbeing in Hamilton.

Cultural

29. The Hamilton Age Friendly Plan contributes to cultural wellbeing in a number of ways. It has been well supported by Rauawaawa Kaumatua Charitable Trust, with the CEO a member of the Steering group, and the Trust contributing a number of actions to the Plan. Although not a council-owned plan, The Age Friendly Plan has strong links to He Pou Manawa Ora, especially:

- i. He Pou Manawa Koorero – kaumatua are a critical link to history and culture. A number of intergenerational projects empower Kaumatua to be community leaders and partners with other cultures and generations.
 - ii. He Pou Toorangapuu Maaori – Kaumatua have been key partners to the plan since its inception in 2016 and have been active participants in bringing the plan to life.
30. Several actions involve the provision of services and facilities than enable older people in Hamilton to express cultural values both within their own communities, but also with other older people.

Risks

31. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui* **Significance**

32. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.

Engagement

33. Community views and preferences are already known to the Council through ongoing discussions with older people in Hamilton. Members of the steering group regularly meet with various agencies and organisations with an interest in older people and listen to their feedback.
34. During the review of the Hamilton Age Friendly Plan, Council staff and members of the steering group attended several meetings to discuss issues affecting older people. Over 200 people were engaged with, and their feedback included in the reviewed plan.
35. Given the medium level of significance determined, the engagement level is medium. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Draft Hamilton Age Friendly Plan 2021-24

DRAFT

Hamilton Age Friendly Plan 2021-24





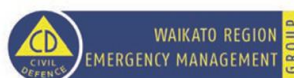
Teetehi taone e haratau ai te hauora o te hunga Kaumaatua

*A city that ensures older citizens
enjoy a quality life*

THANK YOU TO THE PARTNERS OF THE AGE FRIENDLY PLAN



Western Community Centre



WELCOME FROM THE MAYOR

Over coming years, Hamilton will see more of its people move into an older demographic as our city reflects what is happening right across New Zealand. Nationally, New Zealanders aged 65 years and older will roughly double from 711,200 in 2016 to between 1.3 and 1.5 million in 2046.

In Hamilton we know that being 'age -friendly' drives benefits not just for older citizens, but for everyone. Older people in our city can and do already contribute an enormous amount and we want to support them in that. That's why Hamilton was the first city in New Zealand to join the World Health Organisation Age Friendly Global Network of Cities and Communities in 2018.

It was back then that our first Hamilton Age Friendly Plan was produced. I am delighted that the original plan has now been refreshed and updated.

Our updated plan aims to create "a city that ensures older citizens enjoy a quality life (Teetehi taone e haratauai te hauora o te hunga Kaumaatua)" and again it has been community-led. While Council is a key partner, the development and implementation of the plan has been led by community experts and agencies with an interest in the wellbeing of older residents.

The plan has nearly 40 actions to be

progressed in the next three years. These actions are the responsibility of over 40 different agencies across the city and will deliver on nine age-friendly themes. Those themes include

- Outdoor spaces and public buildings
- Transport and mobility
- Respect and social inclusion
- Social participation
- Civic participation and employment
- Communication and information
- Housing
- Community support and health services
- Safety

There is much work ahead but as a city, we are in a very good space to do this work, for which I am grateful. I look forward to seeing this plan roll out and to the positive impact it will have.

Finally, I would like to thank members of the Hamilton Age Friendly Steering Group who have done so much to ensure our older citizens have the support and opportunities they deserve to continue leading rich and fulfilling lives.

Paula Southgate

Mayor

WELCOME FROM THE HAMILTON AGE FRIENDLY STEERING GROUP CHAIR

Hamilton is a great city in which to grow older. Our forebears planned it well. It has a very good infrastructure for older people – large and small parks, the world class Hamilton Gardens, plans for a regional theatre, community houses, modern libraries, lots of organisations and clubs for older people (based on interests or lifestyle), and excellent facilities for maintaining wellness – a modern older people's rehabilitation hospital unit, and social services provided by community groups, faith organisations, public and private enterprises. Hamilton older people also enjoy a temperate climate, flat land, and proximity to many smaller towns.

Yet Hamilton is the “youngest” city among New Zealand's six largest cities, with 11.9 % of its population being over 65 years (compared with the New Zealand over 65 population 15.4%). But the absolute number of older people is increasing (19,389 in 2018, 28,000 in 2028, 36,700 in 2038 based on Statistics NZ projections) as Hamilton's general facilities become world class, and as older people decide to remain in Hamilton for their retirement, or shift to Hamilton for recreation and entertainment. We also have a more diverse older population, with more Maori, Asian and non- European (17.3%) than the New Zealand 65+ population (14.6%).

In 2018 Hamilton was acknowledged by the World Health Organisation as an “age friendly city” in providing a Plan for the improvement of existing facilities for older people, and thereby continuing a Hamilton tradition since 1993 of having a local body advisory group on older people.

This Plan is the latest Hamilton effort to recognise its older people by ensuring that city facilities and services are appropriate for their increasing numbers and diversity in lifestyle. Unlike many other Plans, it is a community based Plan, with ideas from community organisations and individuals (mostly in new partnerships) brought together by the Hamilton Age Friendly Steering Group, a group of community volunteers.

The goals and vision of the of the Plan are becoming increasingly aligned with the work of key partners, such as Age Concern and the Rauawaawa Kaumātua Charitable Trust. We hope readers will support our vision “a city that ensures older citizens enjoy a quality life” to match their own expectations as they grow older.

Dame Peggy Koopman-Boyd
Chair, Hamilton Age Friendly Steering Group

SECTION 1

Introduction Koorero Whakataki



Photo: Western Community Centre

Hamilton is a growing city. As in other cities, the number of older people is also increasing and planning for the needs of older people is of critical importance.

Older people are a diverse group in and of themselves. Many older people maintain a healthy and interesting life (often thanks to the historic establishment of preventive health and recreation measures), while others begin to “feel their age”. There is a need therefore not only in this community-led Plan to continue to enhance the lifestyle of the majority of older people, but also to recognise that a significant number of older (and disabled) people need support, and often wide and varied support.

There have also been significant changes in New Zealand’s economy and lifestyle during the past five years, when planning for an age friendly Hamilton has been occurring.

Hamilton has had an historical interest in supporting older residents. Public, private and not-for-profit organisations have made a major contribution to the welfare and support of Hamilton’s older people. Currently, Hamilton’s older people benefit from the services and facilities provided by government, business and community agencies. Older residents are also well served by the strong leadership from a number of agencies throughout the city.

Local body planning for the needs of older people has also occurred for some time. Hamilton City Council established a Council of Elders in 1993 and has provided space for activities for older people at the Celebrating Age Centre since 1976. Such planning took a large leap forward in 2016 when several agencies with an interest in issues facing older people began to work together on a collaborative plan developed in partnership

with central and local government.

Hamilton’s first Age Friendly Plan (2018-2021), endorsed by Hamilton City Council in February 2018 became the basis of Hamilton’s inclusion in the World Health Organisation’s Global Network of Age Friendly Cities and Communities in the same year. Hamilton was the first city in New Zealand to join the network, which now includes over 1,000 cities globally (including two New Zealand cities – Hamilton and New Plymouth).

THE PURPOSE OF THE UPDATED PLAN

The 2018 Plan was a great start - it brought several public, private and voluntary organisations together that have a major interest in issues facing older people. The Plan was collaborative in nature – 48 projects undertaken by over 20 different agencies.

The 2018-2021 Plan has reached the end of its expected term, with most actions completed. The focus of some agencies has changed, and several new groups have shown an interest in being involved, so it is a time to look at what has worked, what needs more focus and attention, and to develop a new version of the Plan.

Many of the key principles, goals and ideas in the initial Plan are still valid and form the basis of this new version, but a review allows for an opportunity to re-evaluate and address gaps that have become clear during the implementation of the first Plan.

Some key considerations for continuing to plan for an ageing population in Hamilton include:

1. **Changing demographics.** The number of older people is increasing and becoming more diverse. See section 2 of the Plan.
2. **Changing retirement trends.** While traditional patterns of retirement in New Zealand may have included living in coastal areas for a time, anecdotal evidence suggests that many are choosing to remain in Hamilton. As these older and experienced people retire to stay in Hamilton, we can expect a boom in entrepreneurship in the establishment of small businesses, encompassing not only product development, but also services managed by older people for older people.
3. **Income diversity of older people.** While older people traditionally have very high rates of home ownership, this will change as younger generations begin to move into retirement age. More older people will be renters, with less expendable incomes than generations before them. The type and degree of support older people will need in the coming years is likely to change substantially as a result.
4. **The experience of Covid-19.** Covid has had a significant impact on older people. This has included isolation and lack of social connectedness for many older people, leading to a lack of motivation and confidence. New ways of doing business (online, and by home delivery) saw the realisation by older people that their isolation, or lack of transport could be overcome by new means of technology.
5. **Impacts of ageing on families and carers of older people.** Increasing numbers of

older people, and an ageing population has wider impacts than older people themselves. Families of older people are impacted, and there will be an increase in the need for carers and facilities that support people as they age.

6. **Increased focus by many agencies on wellbeing.** This has been led by both government central and local policy but is also seen through community organisations and philanthropic funders. Wellbeing has now been established as a measure of population happiness, with the predictable outcome that alternative aspects of health will be identified, and considered for older people.

7. **The fast pace of change in the type of support older people need.** A community-led plan by definition requires groups and agencies to be flexible to changes in policy and funding and find ways to meet needs as they change, often very rapidly. The Plan, while setting clear deliverables, will also need to be open to new partners and changing priorities.

All of these changes have been established, or magnified, during the last five years, when Hamilton's first Age Friendly Plan was being developed or implemented. The next Plan (2021-2024) needs to follow up these developments and their impact not only on the total population, but also on the cohort of older people themselves.

SECTION 2

About Hamilton's Older People



THE VIEWS OF OLDER PEOPLE - THROUGH CONSULTATION AND ENGAGEMENT

The Hamilton Age Friendly Steering Group has gathered the views of many people and groups during the review of the Plan, through:

- Open Forums held annually with older people in the community (most recently in November 2020).
- Ongoing discussions with over 200 older people, agencies and organisations which have an interest in issues facing older people in Hamilton, including the following sessions:
 - Age Concern 26 March 2021 (as part of HCC Long Term Plan engagement)
 - Rotary Club of Fairfield 29 March 2021
 - St Alban's Fellowship Group
 - Waikato Indian Senior Citizen's Association 16 May 2021
 - University of the Third Age (U3A) Hamilton 23 May 2021
 - Pukete Neighbourhood House "Knitting group" - 25 May 2021
 - Waikato Interfaith Council - 22 June 2021

The results of this engagement provided the following common themes:

- Hamilton is generally viewed as a good city for older people - it is accessible with plenty to do and lots of spaces and places for people to connect and recreate.
- Transport and mobility is an important issue for older people - the bus network is viewed positively, but many older people would like to see increased footpath maintenance and making river paths safer

and more accessible.

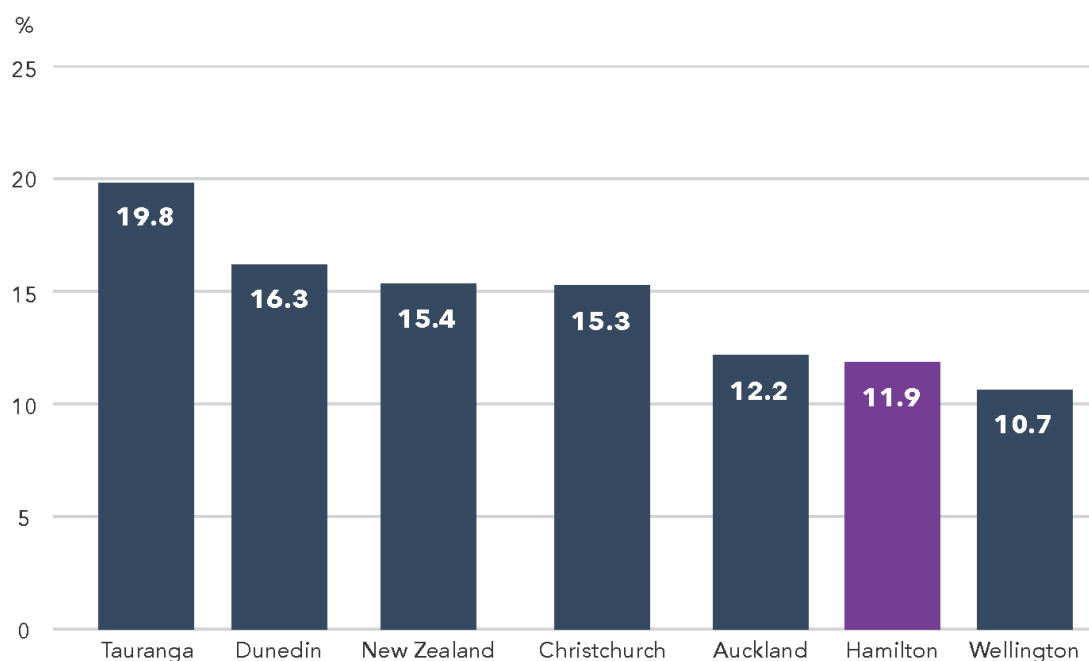
- Users of e-bikes and e-scooters are seen as a safety risk for many older people and make them less likely to use river paths.
- Older people feel well served by the range of community facilities available to them, including libraries, aquatic facilities and community centres. They would like to see increased consideration for older people in the development of new facilities or in upgrading existing ones.
- Intergenerational connections are a major interest for older people, who want to have more to do with younger generations and share skills with different groups.
- Older people are interested in technology changes and keeping up to speed as they impact their lives.
- Older people were excited about the Age Friendly Plan, but also disappointed that more was not being done to publicise projects and the general progress of the Plan.

Where possible, these comments have been addressed through the actions of the Age Friendly Plan 2021-24.

DEMOGRAPHICS OF HAMILTON'S OLDER PEOPLE

The number of older people in Hamilton is smaller than other large cities in New Zealand, with more than one in ten Hamiltonians being over the age of 65. The number of older people is growing and will continue to do so. The following graphs show the current demographic information for older people in Hamilton.

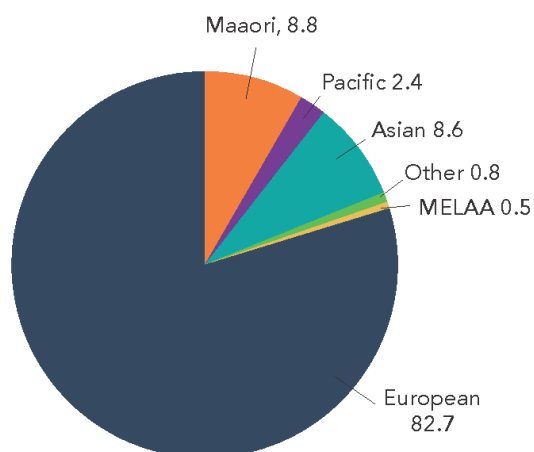
A. DEMOGRAPHICS - PROPORTION OF TOTAL POPULATION AGED 65+ IN NEW ZEALAND'S LARGEST CITIES (% , 2018)



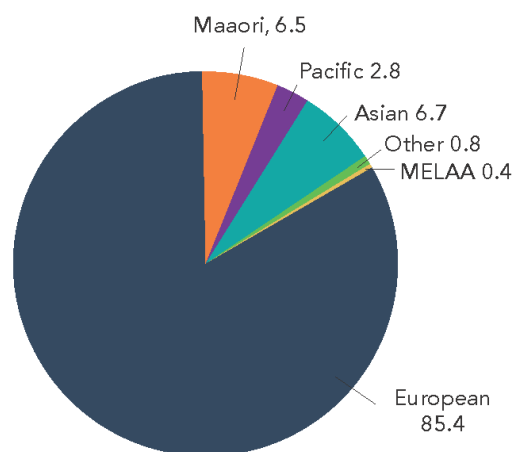
Source: Census 2018

B. ETHNICITY OF HAMILTON AND NEW ZEALAND'S OLDER PEOPLE (AGED 65+, 2018)

HAMILTON - 65+



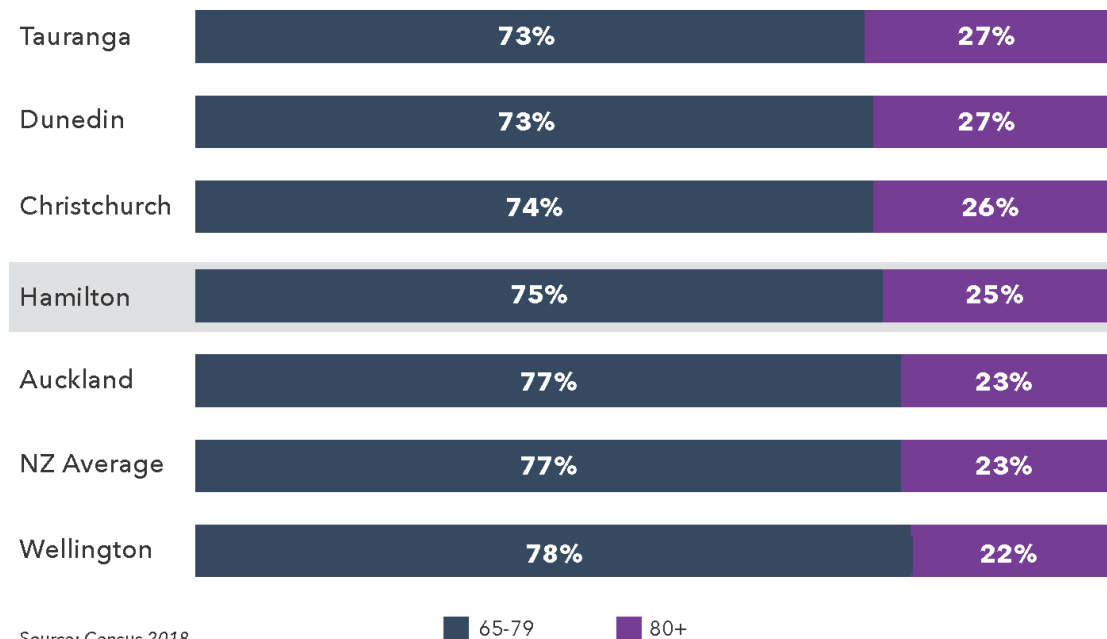
NEW ZEALAND - 65+



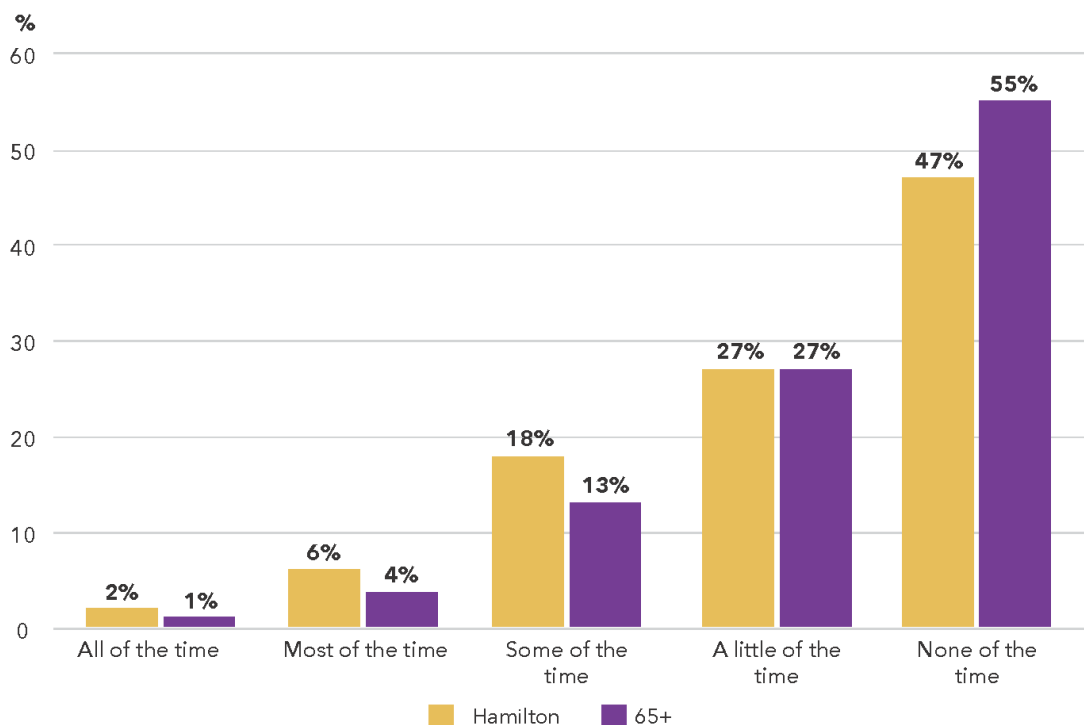
Source: Census 2018

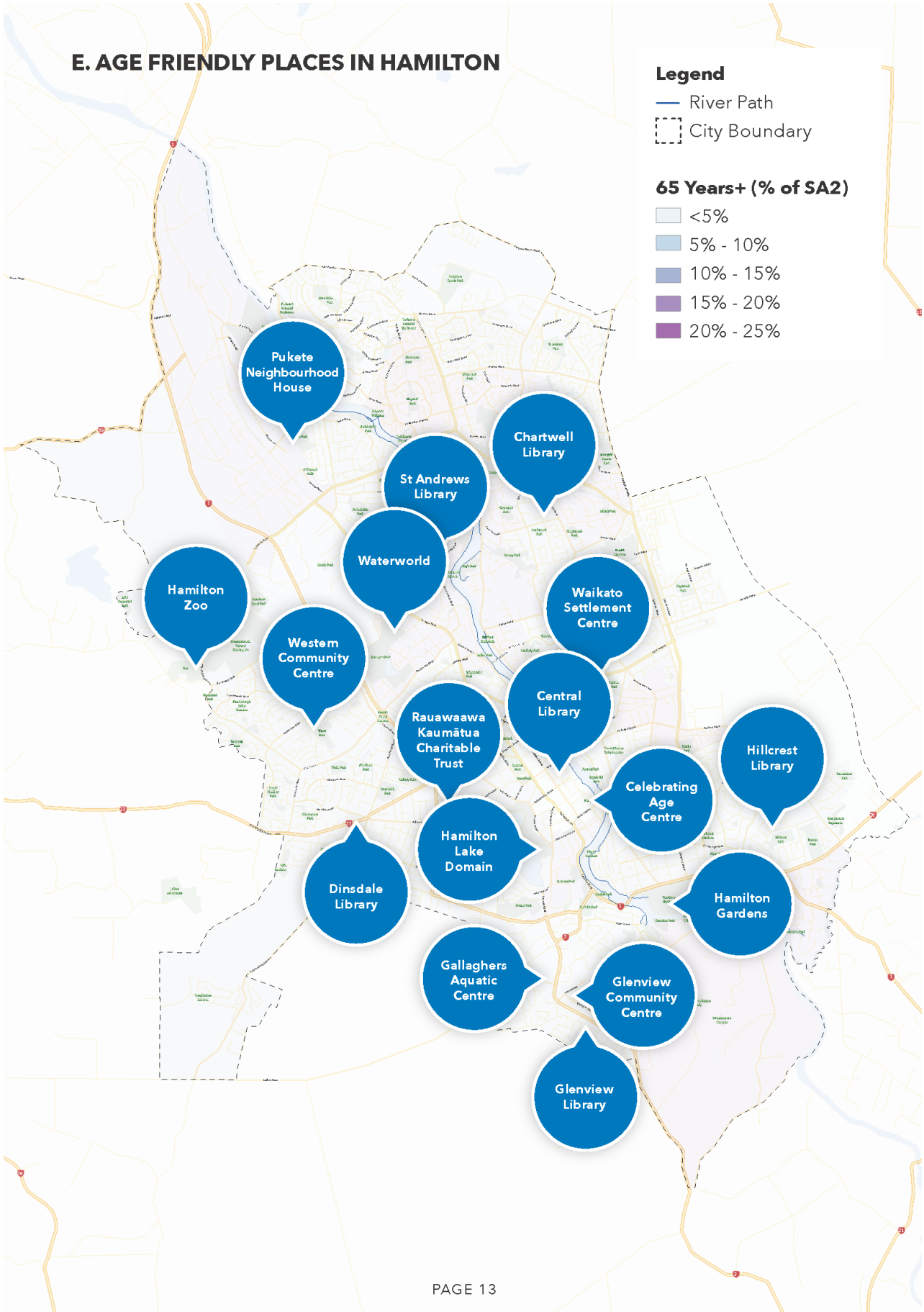
*MELAA = Middle East, Latin America, Africa

C. NEW ZEALAND 65+ AGE POPULATIONS - 65-79 AND 80+, 2018 (%)



D. FEELINGS OF ISOLATION OF HAMILTON POPULATION TOTAL, AND 65+ (%), 2018





SECTION 3

Planning for an Age Friendly Hamilton



Photo: Age Concern Hamilton

HOW THE PLAN WORKS

The Age Friendly Plan's vision is "A city that ensures older citizens enjoy a quality life."

This Vision drives the goals, principles and actions of the Age Friendly Plan (2021-2024). It has been developed by the Hamilton Age Friendly Steering Group, while the community organisations, government agencies and others will continue to contribute further actions over this timeframe.

The Plan builds on the work of the 2018-21 Plan, retaining the principles that were initially developed, while adding a vision and goals to better guide these principles. The actions ensure that the vision, goals and principles are delivered (see page 16).

The themes and actions are detailed in Section 4 of the Plan.

Actions have been developed through:

- Ongoing conversations with older people
- Ongoing conversations with agencies that serve or work closely with older people
- Documented evidence, research and observations collected during the implementation of the 2018-21 Age Friendly Plan.

The Age Friendly Plan has 44 actions for delivery over the next three years. These actions are consistent with the eight Age Friendly themes developed by WHO, alongside a ninth theme, Safety, added by Hamilton.

Each of the nine themes has a number of actions for completion. These have a corresponding agency responsible for delivering this action. Each activity is defined in one of the following status:

Continue – An existing activity that will continue in its current form

Enhance – An existing activity that will be expanded and enhanced to reach more people and increase its impact

New – a new action not already being undertaken.

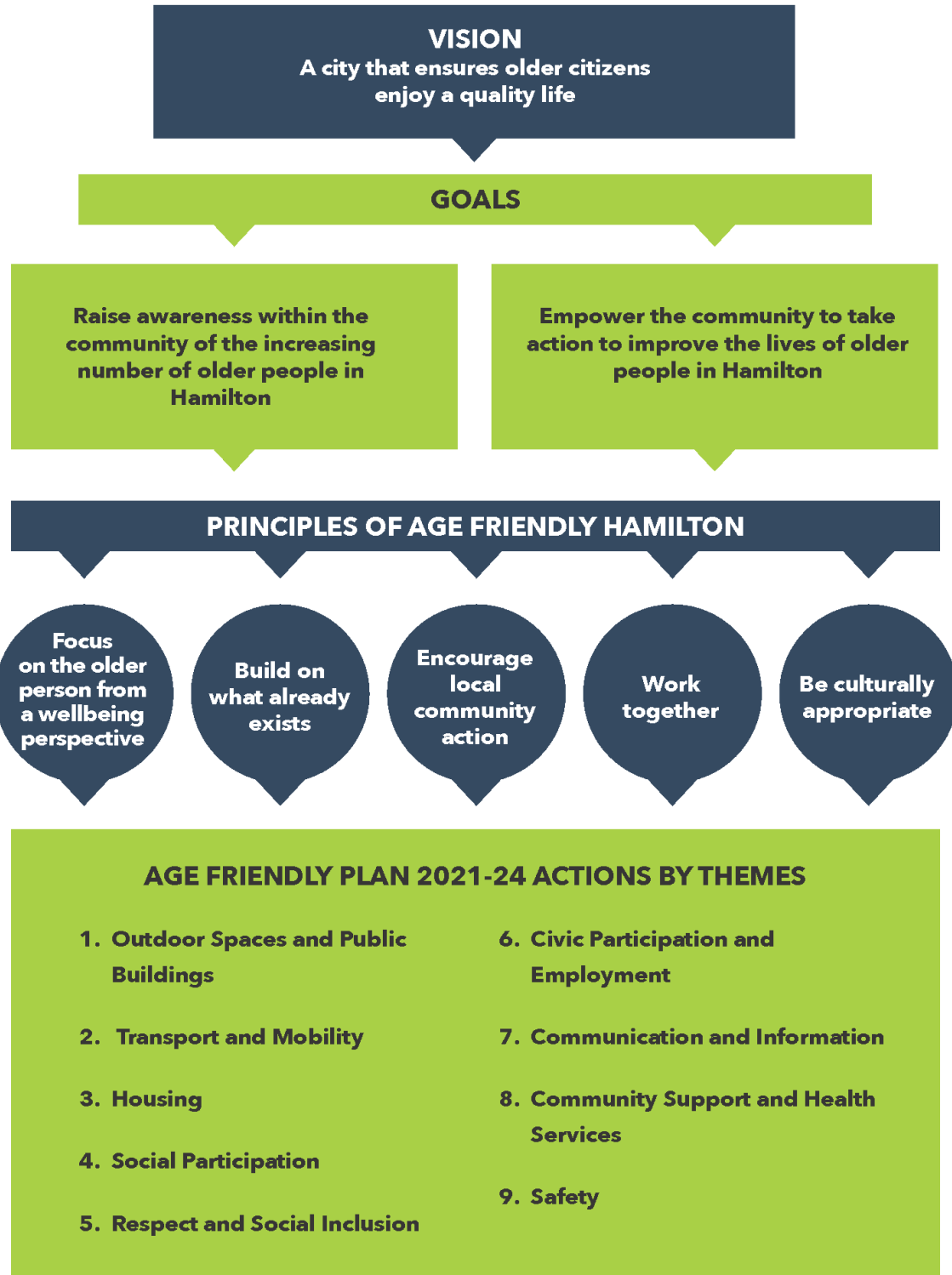
PARTNERSHIPS AND COMMUNITY-LED ACTIONS

In this plan, actions are broadly defined. This is because a community-driven project such as the Age Friendly Plan needs to be flexible to respond to changes in the community itself, as well as the various agencies and groups supporting it.

There are a number of groups, organisations and government agencies that will need to work closely to ensure long term success in improving the lives of older people in Hamilton.

The Plan has close links with the Hamilton City Council Disability Policy and Action Plan, with several shared outcomes. Issues around universal design, access and respect, and inclusion are shared by the disability community and older people. However, there are issues that are unique to older people and therefore the need for a specific Age Friendly Plan.

OVERVIEW OF THE HAMILTON DRAFT AGE FRIENDLY PLAN 2021-2024



SECTION 4

Age Friendly Plan Actions 2021-24



Photo: Western Community Centre

1. OUTDOOR SPACES AND PUBLIC BUILDINGS

KO NGAA PAPA ME NGAA WHARE HAAPORI

GOAL: The community has places to enjoy and be part of outdoor activities that are accessible and people feel safe.

What Older People told us about Outdoor Spaces and Public Buildings:

- Hamilton Gardens and Lake Rotorua are seen as particularly popular spaces for older people to visit and spend time.
- Ensuring that parks are accessible to older people - that a strong park network is maintained and that pathways, seating and toilets are available.
- New facilities should consider how older people will use them - often these spaces do not always work as intended.

Outdoor Spaces and public buildings are critical spaces for older people. These spaces are low or no cost to use and can ensure everyone in the community has equitable access to spaces and places for recreation, social interaction and cultural immersion.

However, it is important that these spaces are designed in a way that they are accessible to older people. Physical barriers will stop many from using them, along with risks to safety (both real and perceived).

There is currently a number of public spaces and buildings that are well designed for older people, including libraries, open spaces and aquatic facilities (see map above).

Increasing accessibility to outdoor spaces and public buildings is largely the responsibility of local government which is critical to ensuring the continued use and enjoyment by all parts of the community as they age.

	Action	Status	Responsible Agency
1.1	Greater consideration of the needs of older people in upgrades to parks and open spaces	Enhance	Hamilton City Council
1.2	Newly developed public facilities will incorporate aspects of universal and age friendly design (Rototuna Village Community Hub, Waikato Regional Theatre)	New	Hamilton City Council, Momentum Trust
1.3	Consider older people in the implementation of the HCC Play Strategy and promote play spaces for all ages	New	Hamilton City Council, Sport Waikato
1.4	Completion of Phase 2 of Age Friendly and Dementia Friendly Kaumaatua Centre	Enhance	Rauawaawa Kaumātua Charitable Trust

2. TRANSPORT AND MOBILITY WAKA HARI/OREORE

GOAL: Everyone's needs are considered in the planning and operation of transport infrastructure and public transport services.

What Older People told us about Transport and Mobility:

- Whilst some footpaths have improved, uneven walkways caused by cobblestones and tree roots continue to be a cause for concern.
- Consistent maintenance of footpaths is of high importance to older people as they have higher access needs and issues such as parking on berms, missing covers over taps and blockages to paths have a detrimental impact on older people's ability to safely walk on footpaths.
- Safety on riverside paths continues to be an issue and means many older people choose not to use them - lighting, uneven surfaces and vegetation issues are main causes for concern.
- The increase in micro-mobility vehicles (e-bike and scooters) is an issue for older people who may not hear them coming from behind them.
- Ensuring that signalised pedestrian crossings allow enough time for older people to safely cross is important
- A need for more disability or older persons carparks at shopping locations in both public and private carparking facilities

Transport and mobility are key determinants of wellbeing, especially for older people. They are more likely to be users of public transport, and therefore safe, affordable and reliable access to public transport is critical. In Hamilton, this is largely through the bus service, and includes not just buses but the infrastructure that supports them, such as bus stops and the Transport Centre. Older people are much higher users of mobility aides and therefore have higher requirements in terms of accessibility to transport systems when compared to younger age groups. Hamilton has responded to these concerns and is a Total Mobility Scheme City, providing public transport free of charge to those with disabilities. The new Te Huia train service also provides a new opportunity for older Hamiltonians to travel to Auckland without the need to drive.

Older people often use active transport, such as cycling and walking, and maintenance of footpaths, cycle paths and cycleways ensures that they can be used safely.

However, older people are high users of private cars as well, and the ability to drive themselves is a key component to retaining independence for as long as possible. Therefore, ongoing driver training is an important part of ensuring transport and mobility needs for older people are met.

Newer forms of micro-mobility (eg electric bikes and scooters) offer both opportunities and concerns for older people, and ensuring that these changes do not impact negatively on feelings of safety will be a concern in the future.

	Action	Status	Responsible Agency
2.1	Continue to ensure that the Hamilton public transport network is responsive to the needs of older people	Continue	Waikato Regional Council
2.2	Continue to promote the Bee Card SuperGold card concessions to older people, which give free public transport between 9am and 3pm and after 6.30pm weekdays, and all day weekends and public holidays.	Continue	Waikato Regional Council
2.3	Continue to provide driver refresher training for older people	Continue	Age Concern, Waikato Ethnic Family Services Trust
2.4	All footpaths are designed and maintained to provide safe use by older people who are: pedestrians, grandparents with children, users of mobility aids	Continue	Hamilton City Council
2.5	All cycle paths and lanes are designed and maintained to provide safe use by older people who are cyclists and grandparents with children	Continue	Hamilton City Council
2.6	Planning for Micro-mobility e-bike and e-scooter use in Hamilton will consider the impact on older people	New	Hamilton City Council,
2.7	The review of the District Plan for the National Policy Statement on Urban Design continues to support and require off-road mobility carparks within developments	New	Hamilton City Council

3. HOUSING KO NGAA WHARE

GOAL: Older people are encouraged to live in their own homes or have a choice of housing that is appropriate and accessible, with universal design.

What Older People told us about Housing:

- New housing developments need to consider older people in design and size – what works for families will not always work for older people.
- Increasing high density housing has an associated impact due to car parking on footpath/berms which has a flow on effect to older people walking on footpaths.

Access to safe, healthy and affordable housing is critical to wellbeing for everyone, including older people. The current cohort of older people has a high rate of home ownership nation-wide, but this is changing quickly and Hamilton has the lowest home ownership rate in New Zealand.

As people age, their housing needs will change and successful housing initiatives will need to acknowledge this. It is well established that more housing is required for older people in Hamilton, but solutions are complex and require a coordinated approach. The role of the Age Friendly Plan is to ensure that housing initiatives include the perspective of older people, as this will be different from others. It will also become an increasing concern as the number of older people rises in the coming years. There is much that can be done to support older people currently living in their own homes, or to support older people to make their own choices about how they live. Many agencies are well placed to provide assistance in this space.

	Action	Status	Responsible Agency
3.1	Ensure that implementation of actions in the Hamilton Housing Action Plan reflects the views and needs of older people.	New	Hamilton City Council (and others)
3.2	Provide better information on trusted tradespeople in Hamilton who older people can use	Continue	Age Concern
3.3	Develop intergenerational housing project leading to construction by 2024	New	Kaumātua Charitable Trust, Te Ruunanga o Kirikiriroa
3.4	Ensure pensioner housing stock in Hamilton is of Age Friendly design and meets the needs of residents	Continue	Accessible Properties

4. SOCIAL PARTICIPATION WHAI WAAHITANGA HAAPORI

GOAL: Older people are able to connect with family and friends and also with people in the wider community in which they live.



What Older People told us about Social Participation

- There are many good community facilities and events in Hamilton suitable for older people which encourage social participation. These include the internationally accredited Hamilton Gardens, seniors' events at Waterworld, Balloons over Waikato.
- The Celebrating Age Centre is a great facility for older people but may be unaffordable for some groups, and requires some maintenance.
- Local community facilities allow older people to be engaged with activities in their neighbourhoods.
- Some events are not suitable for older people – due to noise and crowds.

Social participation and inclusion are critical aspects of wellbeing. This particularly true for older people. A number of factors can lead to older people having feelings of isolation, and it is important that there are a number of options for participation to continue. Hamilton is well situated to provide opportunities for social participation for older people – there is a network of community facilities, libraries and visitor destinations. Many of these facilities run programmes specifically for older people, but having intergenerational connections has also been identified as important. Hamilton is becoming more ethnically diverse, and ensuring that older people from various ethnic groups have opportunities for social participation is also critical.

	Action	Status	Responsible Agency
4.1	Community facilities, houses and centres continue to provide a range of programmes and activities for older people, and their services are better promoted	Enhance	Western Community Centre, Glenview Community Centre, Pukete Neighbourhood House, Hamilton City Council
4.2	A range of programmes and activities continue to be provided for Kaumaatua and older Maaori	Continue	Rauawaawa Kaumātua Charitable Trust
4.3	Hamilton City Libraries will run a range of programmes for older people throughout the year	Enhance	Hamilton Libraries
4.4	Events held by ethnic and migrant groups in Hamilton are inclusive of older people where possible	Continue	Chinese Golden Age Society, Waikato Indian Senior Citizens Assn and other groups
4.5	Hamilton faith groups consider the needs of older members and work to address how they can participate as fully as they want. Social activities designed for older members are implemented or continued/ enhanced as appropriate - and promoted.	New	Faith groups and Waikato Inter-faith Council / Te Tiaho Uenuku

5. RESPECT AND SOCIAL INCLUSION KIA WHAI MANA, KIA WHAI AROHA AI TE KAUMAATUA

GOAL: The community reflects its respect for older people and their role in society with positive examples of ageing and inter-generational understanding



What Older People told us about Respect and Social Inclusion

- The focus on older people as “vulnerable” during the Covid-19 pandemic has left many older people feeling concerned, or treated differently by others in the community. Work is needed to remind other age groups of the strength and value of older people.
- Greater opportunities for intergenerational connections of benefit to both older and younger people would be appreciated.

Respect for older people is an important factor in any age friendly community. As the number of older people increases, their visibility will also increase and it will be more important to ensure that as a community, Hamilton is an inclusive place for people of all ages. There are a number of opportunities to utilise the skills and expertise of older people as local mentors in their community.

The facilities and services offered specifically to older people need to ensure that they are respected and included in Hamilton. However, it is also important to ensure that places, spaces and events are age inclusive. Feedback received from older people indicates that they have a strong desire for greater intergenerational connection, especially with young people, to learn from them and share their own life experiences. A number of agencies and organisations in the city have been working on programmes that will enable this to happen, such as the Hamilton Libraries and Rauawaawa Kaumātua Charitable Trust.

However, respect and social inclusion needs to happen routinely, with the rest of the community actively showing respect to older people. This can be hard to measure, which makes ongoing advocacy for older people by partner agencies an important role in the success of the Plan.

	Action	Status	Responsible Agency
5.1	Intergenerational programmes are run across the city to provide older people with opportunities to interact with young people	Enhance	Libraries, Age Concern, Rauawaawa Kaumātua Charitable Trust
5.2	Increased awareness of the needs of older people among businesses in Hamilton	Enhance	Hamilton Central Business Association, Age Friendly Steering Group
5.3	Ongoing actions to raise awareness of the needs of older people in Hamilton and of the actions in the Age Friendly Plan	Continue	Age Friendly Steering Group
5.4	Support Kaumaatua-led social enterprise projects	New	Rauawaawa Kaumātua Charitable Trust
5.5	A range of homebound services are provided that support older people to live independent lives where possible	Continue	Age Concern, Rauawaawa Kaumātua Charitable Trust, Libraries

6. CIVIC PARTICIPATION AND EMPLOYMENT KIA WHAI WAAHI-AA-TAONE ME TE WAHI MAHI HOKI NGAA KAUMAATUA

GOAL: Older people are considered productive in the workplace, and are actively involved in the community through volunteering, supporting local events and taking part in local politics.

What Older People told us about Civic Participation and Employment

- More needs to be done to show employers the benefits of older workers.
- New retirees have a lot to offer and should be encouraged to provide voluntary support in areas that are appropriate to their expertise.

Older people in Hamilton are generally well represented in civic matters. Older people vote in higher numbers than other age groups and are prepared to be involved in civic processes at both local and central government level. However, as technology changes, there may be concerns about older people being marginalised. Ensuring there are equitable opportunities for older people to remain involved in civic life will be important in the future.

New Zealand has a high labour force participation rate for those over 65 years. In the future, it is likely that even more older people who are healthy and active will remain in the workforce beyond the age of 65. The challenge for employers is to be able to cater for the needs of such an ageing workforce and at the same time find suitable transitions into retirement. This may involve the reduction in hours or responsibilities over time while allowing older people to continue to make a meaningful contribution to the workforce. Older people are also significant contributors as volunteers for many organisations and the capacity of many non-profit and community agencies will continue to rely on the active engagement of older people as volunteers.

	Action	Status	Responsible Agency
6.1	Provide further opportunities for older people to be involved in local government electoral process	Continue	Hamilton City Council, Grey Power
6.2	Continue to celebrate International Day of the Older Person annually on 1 October	Continue	Age Concern
6.3	Encourage business to actively support older employees to prepare and move into retirement and to engage in volunteering activities.	New	Age Friendly Steering Group, Volunteering Waikato

7. COMMUNICATION AND INFORMATION KIA WHAI MOOHIOHIO TE KAUMAATUA I NGAA KAUPAPA

GOAL: Communication and information about events and important services are easy for older people to access and reflect the diversity of the community.

What Older People told us about Communication and Information

- Much more needs to be done to publicise the existence of the Age Friendly Plan and let people know what work has been and is being done for older people in Hamilton.
- Given the range of skills and experience with technology, keeping older people informed will require a range of techniques - both online and in print.
- Older people may have differing communication challenges - font size, volume at public events and older members of ethnic and migrant communities who speak other languages.

Access to information is an important part of building an age friendly society. The usefulness of age friendly services and facilities is reliant on good information about them being readily available to older people. It is important to meet the communication needs of a diverse range of older people - from those that are reliant on written information, through to those who are increasingly using online and social media platforms, and often in different languages.

Hamilton is well served by a number of free publications and events catering to older people. There are also several agencies that provide training and support for older people to gain skills and confidence around finding information online.

The information and communication needs of older people will continue to change and it will be essential that agencies are supported to flexibly respond to these changes over time.

	Action	Status	Responsible Agency
7.1	Free magazines for older people are used to provide information to older people, and include updates on the progress of the Age Friendly Plan	New	Seasons Magazine, PRIME Hamilton, Age Concern
7.2	Improve digital literacy and provide assistance and support to older people to access new technologies	Enhance	Hamilton Libraries, SeniorNet Hamilton, Age Concern
7.3	All local and national agencies and businesses are encouraged to adopt processes that make documents easy to access and read for older people	New	Age Friendly Steering Group (as advocates)
7.4	Updates and information are placed onto the Age Friendly website to ensure ongoing progress of the plan is more widely known.	New	Hamilton City Council
7.5	Increased messaging through multiple platforms to promote Age Friendly Hamilton	New	Age Concern
7.6	Ensure ongoing avenues for advice and feedback from older people in the Waikato Plan	New	Age Friendly Steering Group

8. COMMUNITY SUPPORT AND HEALTH SERVICES KO TE TAUTOKO-AA-HAAPORI ME NGAA RATONGA HAUORA

GOAL: Community-related services and health promotion support older people's physical and mental well-being, and promote healthy behaviours and life choices.

What Older People told us about Community Support and Health Services

- Physical access to the Waikato Hospital (especially in terms of parking) is increasingly difficult.
- It can be difficult to get appointments with the GP for some older people.
- Community houses and centres are well used spaces by older people and are frequently seen as important to providing critical community and social support.
- Seeking funding for older people's projects has been difficult in recent years.

There is a wide variety of health services for older people in Hamilton provided or funded by the public and private sector, or by not-for-profit organisations. In the public sector, the Waikato District Health Board (WDHB) funds and provides a wide range of free services for older

people, ranging from public health and preventative advice in the community to specialty treatment services in public hospitals. The Waikato Hospital has a Disability Support Link, and a relatively new Older Persons and Rehabilitation Unit supporting older people, including those with mental illnesses and those suffering from strokes, dementia and orthopaedic conditions. Support through primary care, health shuttles and many other services are essential for older people's health and wellbeing.

The Covid-19 Pandemic has particularly impacted older people, who were required to self isolate earlier and for longer than others during lockdowns in 2020. Some older people felt that well-intentioned concern for their wellbeing, and messages focused on risks to older people led to an increased perception of older people as frail and unable to support themselves.

Hamilton's concern for the health and wellbeing of older people is not limited to specialist health services. Ensuring older people have adequate opportunity to be physically active in the community can delay and even prevent the need for medical treatment. While many of these decisions are made by individuals, a supportive environment where older people are encouraged to participate and be physically active will help make these decisions more achievable. There are a number of community and government agencies who play a critical role in allowing this to happen.

	Action	Status	Responsible Agency
8.1	Continue to provide age appropriate aquatic services and hydrotherapy at Pools within Hamilton, and ensure future planning has a focus on older people	Enhance	Hamilton City Council
8.2	Ensure ongoing avenues for advice and feedback from older people in Waikato District Health Board governance	Enhance	Waikato District Health Board
8.3	Continue and enhance programmes that support older people with fitness, coordination and balance	Enhance	Age Concern, Community Pharmacy Group
8.4	Increase awareness of the Age Friendly Plan among Waikato community funders and improve funding opportunities for older people's agencies	New	Waikato Community Funders Group
8.5	Promote the Age Friendly Plan with primary health care providers and seek opportunities for partnership	New	Age Friendly Steering Group

9. SAFETY KA HAUMARU NGAA KAUMAATUA

GOAL: Older residents in Hamilton have a feeling of safety and security in their homes, neighbourhoods, public spaces and communities.

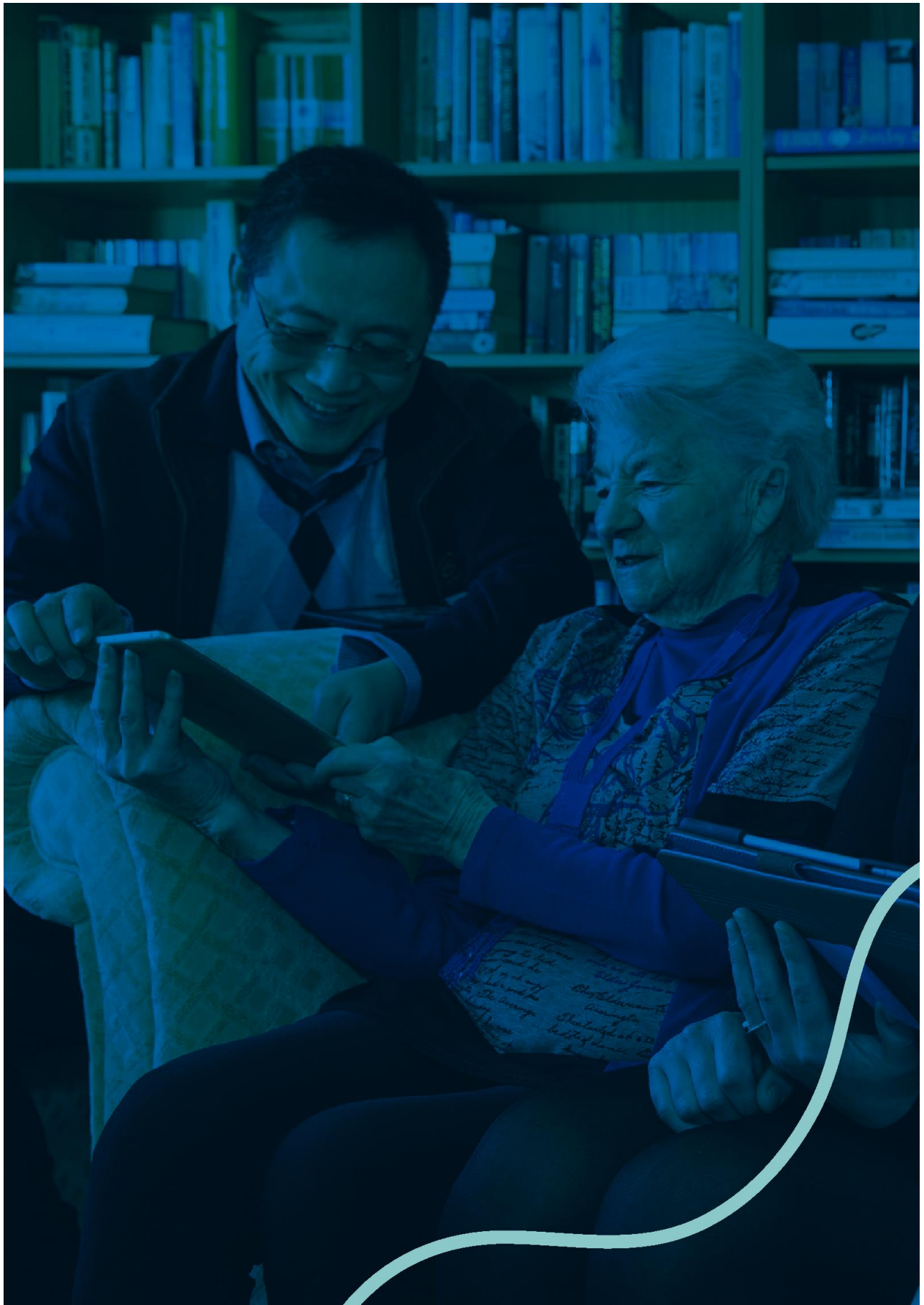
What Older People told us about Safety

- Some areas of the central city feel unsafe at night for older people.
- Social isolation issues for older people have become better understood through Covid-19 lockdowns - more needs to be done to help those who are isolated and feel cut off and unsafe.
- Technology changes are leading to safety concerns for older people, especially related to banking.

Safety is not one of the eight themes of the WHO Age Friendly framework, but has been included as it has been identified as a key area for the wellbeing of older people in Hamilton. Older people, like members of other age groups, have a need to feel safe and secure, both in the community and in their own home. Advancing age and impaired ability may lead to decreased confidence and heightened concerns about safety, especially for those living alone. Safety also includes concerns about the built environment and ensuring these are appropriate to older people with reduced mobility.

A number of Hamilton agencies have a responsibility to support older people to feel safe, including Police, Hamilton City Council (through the City Safe work) and Age Concern. The emergence of Covid-19 has also emphasised the need for older people to be prepared for civil emergencies, as they may have different needs during these times to others in the community.

	Action	Status	Responsible Agency
9.1	Continue to raise awareness of personal safety issues (including abuse and neglect)	Continue	Age Concern
9.2	Continue to develop support and guidance for older people to prepare, respond to, and recover from Civil Defence emergencies.	Continue	Civil Defence (Waikato Regional Council)
9.3	Continue to provide training in the use of mobility aids in public spaces	Continue	Age Concern Life Unlimited
9.4	Advocate for greater support for older people for online shopping and banking	Enhance	Age Friendly Steering Group
9.5	Increase training for City Safe staff in providing support to older residents in public spaces in Hamilton's CBD	New	Hamilton City Council



Item 7

Attachment 1

SECTION 5

Implementation and Monitoring





The implementation of the Plan will be overseen by the community-led Hamilton Age Friendly Steering Group who will continue to work with organisations and agencies to ensure actions are delivered as agreed upon. The group will meet regularly.

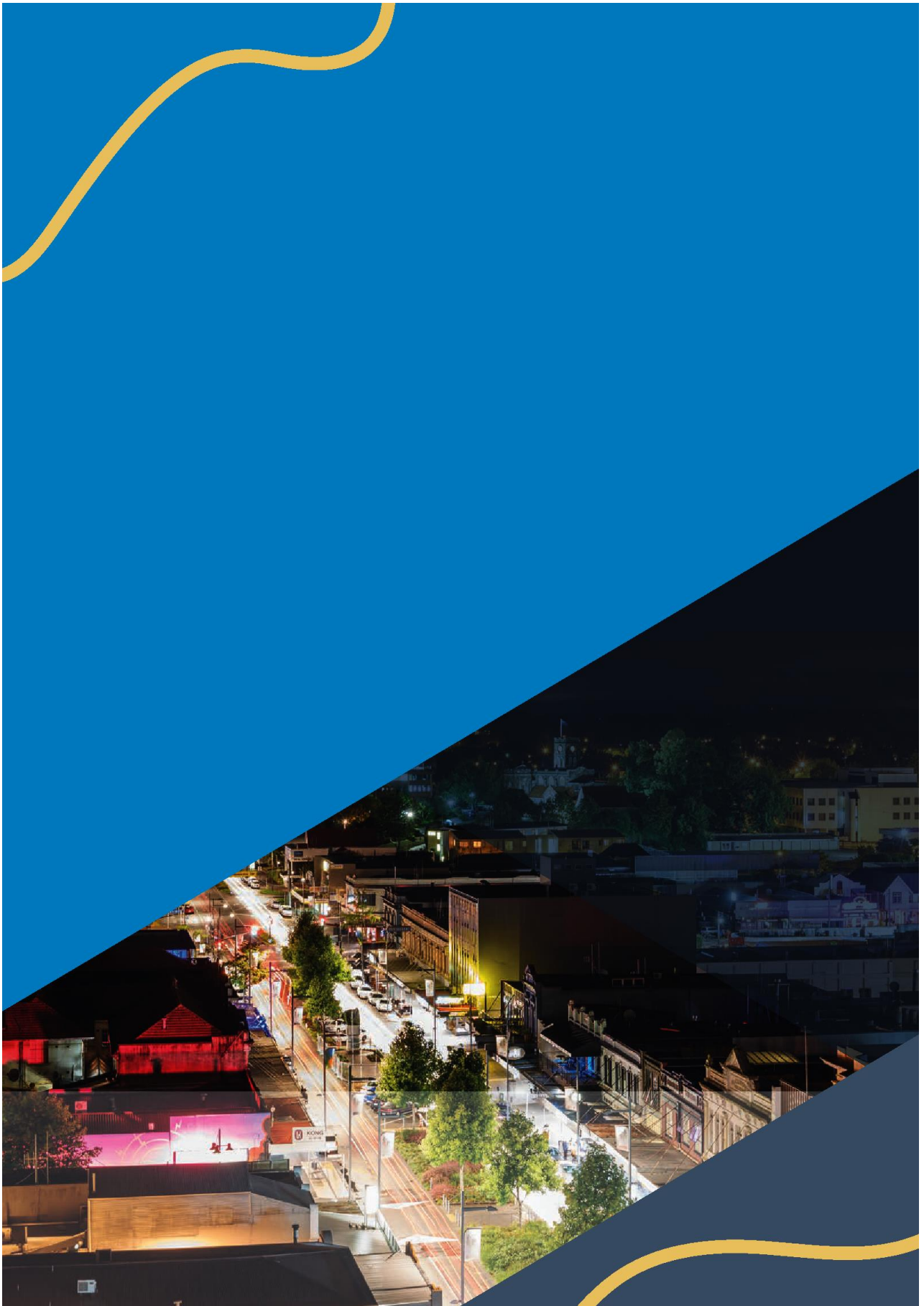
Progress on the Plan's implementation will be reported to Hamilton City Council on an annual basis. The Steering Group will also ensure that all partners of the Plan are kept updated on progress, and find opportunities to inform older people where possible. This ensures continuing engagement with the Council and also provides access to the community of how the Plan is progressing.

Agencies and organisations will be expected to report on the success of actions and provide evaluation of projects as appropriate.

The Steering Group will also be alert to newly emerging groups and actions that are not included in the initial Plan. The nature of a

Community-led Plan is that new groups will continually emerge who have an interest in being involved. Any new actions will be reported on regularly through the Hamilton Age Friendly website, and the Steering Group will work with organisations to align their projects with the vision for an Age Friendly Hamilton.

The Plan is due for expiry in 2024. Assuming there is ongoing support for continuation of the Plan, a further review may be merited at this time.



Council Report

Item 8

Committee: Community Committee

Date: 31 August 2021

Author: Nick Chester

Authoriser: Lance Vervoort

Position: Social Development Advisor

Position: General Manager Community

Report Name: Access to School Sports Fields and Facilities Update

Report Status	Open
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Purpose - *Take*

1. To provide the Community Committee with an update on community access to school sports fields and facilities outside of school hours.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee:
 - a) receives the report; and
 - b) notes that future updates regarding community access to school sports fields and facilities will be provided through the General Manager's report.

Executive Summary - *Whakaraapopototanga matua*

3. At the 18 May 2021 Community Committee Meeting, staff presented on opportunities for community access to school sports fields and facilities ([agenda](#), [minutes](#))
4. It was resolved at the Community Committee that staff gather further information and report back on progress.
5. Further work has now been undertaken to build a fuller picture of schools across the city, as well as a list of 15 schools who have expressed an interest in making fields and facilities more available to the community.
6. Staff consider the matters in this report have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

7. At the 18 May 2021 Community Committee Meeting, staff presented on information currently available on schools that had expressed a willingness to make sports fields and facilities more available to the community.
8. Many schools in Hamilton are fenced and therefore not accessible to the community outside of school hours.
9. Staff were requested to gather more information, especially related to schools who had not responded to previous surveys, in order to develop a more complete picture of opportunities across the city.

10. Sport Waikato staff have undertaken this surveying and initiated conversations with some schools that have expressed a willingness to be more available to the community.

Discussion - *Matapaki*

School Mapping

11. At the 18 May Community Committee meeting, Members requested that further work was undertaken to fill in gaps on the map showing Hamilton schools, and their willingness to make sports fields and facilities available to the community.
12. Staff at Sport Waikato (assisted by Council staff) have re-surveyed schools in Hamilton and can now provide a complete map. This includes schools outside of, but close to the border of Hamilton City Council.
13. Of the 68 Hamilton and neighbouring schools surveyed (including state, private, and integrated), data is now available for 48* – this represents 69% of all schools. Based on this data, the status of community access can be viewed in the table below:

	Currently provide access to the community outside of school hours**	Currently provide access to the community outside of school hours** and want to partner to increase accessibility	Do not currently provide access to the community outside of school hours	Do not currently provide access to the community outside of school hours and want to partner to increase accessibility***
Number of Schools	38	15	10	0

**One school has not completed the survey but indicated no community access or interest in partnership via email.*

***Schools are counted as providing access to the community where they have at least one area (playground, sport/active space, pool or indoor facility) accessible outside of school hours, either free or hired.*

****Of the schools that are not currently accessible, the majority are 'unsure' about collaborating with Hamilton City Council and Sport Waikato to make their schools more accessible to the community.*

Interested Schools and Pilot Projects

14. Sport Waikato staff have identified the following schools which have an interest in trialling improved access to the community:
- i) Endeavour School
 - ii) Fairfield College
 - iii) Hamilton Girls High School
 - iv) Hamilton West School
 - v) Hillcrest Highschool
 - vi) Melville Intermediate School
 - vii) Puketaha
 - viii) Rototuna Primary School

- ix) Sacred Heart Girls College
 - x) Silverdale Normal School
 - xi) St Joseph's Fairfield
 - xii) Te Ao Mārama
 - xiii) Te Kura Kaupapa Māori o Toku Mapihi Maurea
 - xiv) Waikato Waldorf School
 - xv) Whitiora School
15. Pilots will be undertaken during Terms 3 and 4 of 2021. These will include a range of potential projects that will vary depending on the available facilities and aims of individual schools. It is likely that most will focus on:
- i) access to school fields through gates being left open or unlocked for particular periods of time after school hours;
 - ii) increased access to school facilities to the community such as school hall and indoor recreation space; and
 - iii) increased public access to playgrounds outside of school hours where this currently does not exist.
16. Feedback on pilot projects will be gathered and evaluated and further recommendations on future actions can be made at the end of the school year. An update will be included in the General Manager's report in October 2021 and an evaluation of case studies will be provided in February 2022.

Financial Considerations - *Whaiwhakaaro Puutea*

17. There are no financial implications in relation to the recommendation.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

18. Staff confirm that this matter complies with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

19. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
20. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
21. The recommendations set out in this report are consistent with that purpose.

Social

22. School sports fields and facilities contribute to social wellbeing within the community and have potential to contribute further. School facilities can complement those provided by other community groups and council and provide additional spaces for community connection. This may be especially true in parts of the city where there are less parks and other facilities, and schools can address an unmet need.

Economic

23. School provisions are an important contributor to economic wellbeing and are key to decision making of parents as to where to live within Hamilton. Greater access to school facilities can support residents to thrive and ensure the city remains an attractive play to live.

Environmental

24. Greater access to school facilities contribute to environmental wellbeing by potentially creating efficiencies in how all community spaces and facilities are used. Schools have the potential to be more active players in the provision of a network of spaces and facilities and potentially reducing demand and stress on existing resources.

Cultural

25. Greater access to school facilities contributes to cultural wellbeing by potentially providing more spaces for the community to express themselves culturally. Schools are key parts of local communities and understand their students, families, and wider community well, including how the community expresses cultural values. Improved community access to spaces provides opportunities for this to be enhanced over time.

Risks - *Tuuraru*

26. There are no known risks associated with matters in this report. As part of developing pilot projects with schools, potential risks will be discussed and documented, as well as actions to mitigate these risks.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

27. Having considered the Significance and Engagement Policy, staff have assessed that the matters in this report have low significance.

Engagement

28. Community views and preferences are already known to the Council through engagement during the development of the Play Strategy and through ongoing engagement with schools.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Council Report

Item 9

Committee: Community Committee **Date:** 31 August 2021
Author: Andy Mannering **Authoriser:** Lance Vervoort
Position: Kaiwhakahaere Rautaki Hapori **Position:** General Manager Community
Report Name: Hamilton Central City Safety Strategy – 2021 Update

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community Committee on actions undertaken in 2020/21 to achieve the goals within the Hamilton Central City Safety Strategy.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee:
 - a) receives the report; and
 - b) notes that the goals, objectives and ongoing monitoring of measures within the Central City Safety Strategy have been incorporated into the Central City Transformation Plan.

Executive Summary - *Whakaraapopototanga matua*

3. The Council approved the [Hamilton Central City Safety Strategy](#) (“the Strategy”) 2018-21 at the 15 March 2018 Council meeting ([Minutes](#)) with a requirement for an annual monitoring report.
4. This is the final monitoring report as the Central City Transformation Plan has been refreshed incorporating the aspirations and outcomes of the Strategy. Ongoing monitoring will be picked up within the reporting of the Central City Transformation Programme.
5. The Strategy has been monitored through three mechanisms: business perceptions of safety, public perceptions of safety, and NZ Police data.
6. Results for the 2020/21 year indicate a decreased perception of safety and an indicative increase of crime in the central city.
7. Over the last three years an annual Action List was compiled outlining the work occurring across the organisation to support the implementation of the Strategy.
8. Staff consider the matters in this report to have a low significance and that the recommendations comply with the Council’s legal requirements.

Background - *Koorero whaimaarama*

9. The Hamilton Central City Safety Strategy was presented to the 27 February 2018 Community and Services Committee ([Agenda](#), [Minutes](#)) and was approved by the Council on 15 March 2018 ([Minutes](#)).

10. A 12-month Action List for 2020/21 was presented to the Council at the 29 September 2020 Community Committee meeting ([Agenda](#), [Minutes](#)).
11. This report includes the measures within the plan and outcomes from the 2020/21 actions.
12. The Council approved the [Central City Transformation Plan](#) refresh at the Council meeting on 29 April 2021 ([Agenda](#), [Minutes](#)).

Discussion - *Matapaki*

13. The Strategy was designed to direct the work of the organisation and articulated three goals to be progressed:
 - i. We all work together to improve safety: The Council, partner organisations and the community.
 - ii. The central city is designed to be a vibrant, welcoming and safe public place.
 - iii. Council policies and bylaws enable community safety in the central city.

Measures

14. The Strategy outlines four measures to be reported on annually:
 - i. The number of people and businesses that perceive the central city is safe
 - ii. Reported crime within the central city
 - iii. Reported anti-social behaviour
 - iv. Intervention by Police in the central city.
15. Two annual perception surveys are conducted to understand the level of perceived safety by respondents. Hamilton Central Business Association runs a targeted survey with its approximately 1200 members to understand the business community's view, while the Council coordinates an open community survey.
16. Both surveys were undertaken in June-July 2021 with 30 responses to the business survey and 803 responses to the community survey. In 2020, 32 responses were received for the business survey and 498 responses for the community survey.
17. In summary the Community survey results indicate a decreased sense of safety in the central city from last year during both the day and night. The Business survey had a decrease of people responding neutrally with an increase in those thinking that the CBD is unsafe in both the day and at night.
18. Results for daytime perceptions and both business results are at the 2018 recorded level, while public night-time perceptions are the lowest rating of perceived safety since surveys were introduced in 2014. It is acknowledged that there was a positive effect of safety perceptions in 2020 due to people coming out of the Covid-19 lockdowns, creating historic and potentially unsustainable high results.
19. The community survey used a four-point agreement scale around "how safe do you feel in the central city during the day and at night".
20. Daytime positive perception of safety result was 77.5%, the following table shows the safe results by gender for the last three years.

	2021	2020	2019	Difference 2019-21
Everyone (Day)	77.5%	89.5%	86.2%	-8.7%
Female (Day)	75.3%	88.5%	83.9%	-8.6%

Male (Day)	81.5%	91.2%	90.8%	-9.3%
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21. Night-time positive perception of safety result was 41.5%, the following table shows the safe results by gender for the last three years.

	2021	2020	2019	Difference 2019-21
Everyone (Night)	41.5%	64.1%	55.5%	-14.0%
Female (Night)	36.5%	57.5%	48.0%	-11.5%
Male (Night)	49.1%	74.1%	69.5%	-20.4%

22. The format of the community survey was the same as last year, people were asked to give comments to help explain their responses. 472 people choose to give feedback relating to their feeling of safety during the day, the top recurring themes are:

Reason	2021
Presence of homeless people (or people begging)	45%
Anti-social behaviour including fights, gang presence and intimidation	20%
Presence of daylight and passive surveillance through other people around	19%
Presence of security officers, including City Safe	10%
Gatherings of youths loitering give a sense of unease	10%
Intoxicated people	9%
Lack of road safety	8%

23. 516 respondents provided additional comments to help us understand people's rating around night-time feelings of safety. Several items were raised by people, the top six recurring themes this year are:

Reason	2021
Good lighting	30%
Presence of intoxicated people	30%
Anti-social behaviour including fights, gang presence and intimidation	23%
Going out with family or group of friends	22%
Presence of homeless people	22%

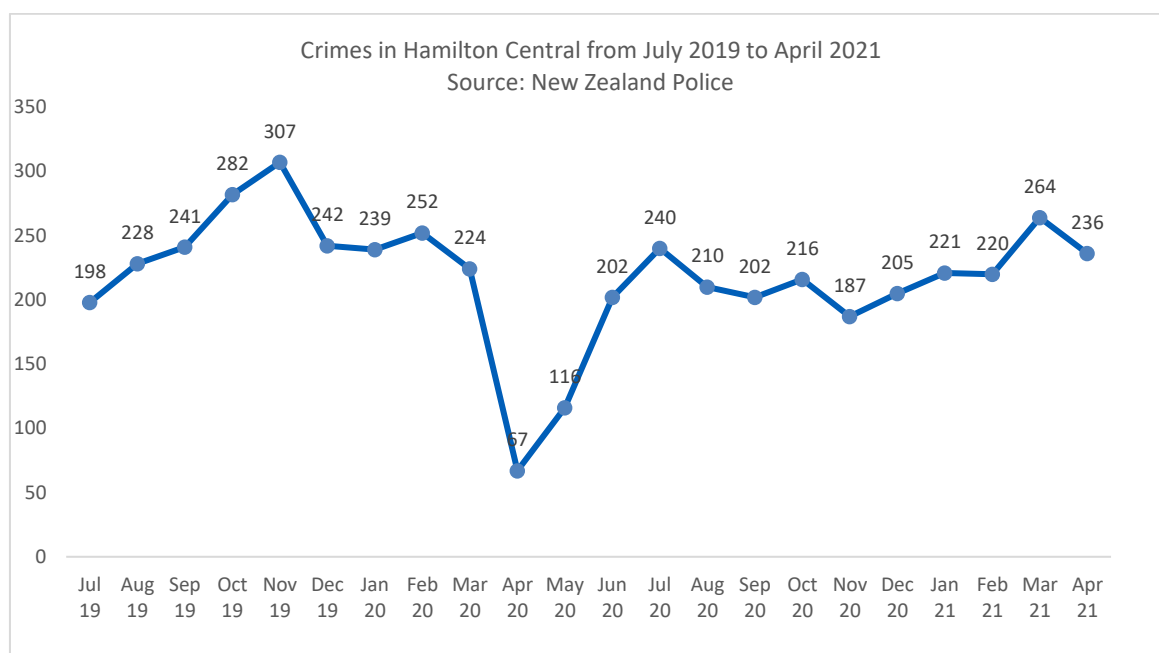
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Lack of lighting	15%
Presence of security officers, including City Safe	10%

24. This years' perception survey results indicate that there are still improvements needed to meet the public's aspirations of a safe CBD. Comments highlight the need for continual work around increased positive activity and activation, upgrading lighting, particularly in carparking areas, as well as addressing the culture of alcohol consumption and anti-social behaviour.
25. The targeted survey to the Hamilton Central Business Associations membership used a seven-point agreement scale around the CBD being a safe place to be in the day and at night.
 - i. Results show that 2 out of 3 businesses think the CBD is a safe place to be during the day which mirrors results in 2018, this year both agree and disagree results increased from last year as neutral answers decreased.
 - ii. Results around the CBD being a safe place to be at night show the highest responses this year disagreed with the statement, with a decrease in those who were neutral and in those that agreed from last year's results.
26. Businesses were asked if they have noticed any problem behaviour in the central city and their perception around that behaviour getting better or worse over the previous 6-months. The results showed 40.0% thought there had been no change, 3.3% saw behaviour had improved, 56.7% thought behaviour had worsened.
27. The community survey used a four-point agreement scale around "how safe do you feel in your neighbourhood during the day and at night". The results indicate that over the last 3-years there has been a decrease in number of people who feel safe in their neighbourhood.

	2021	2020	2019	Difference 2019-21
Everyone (Day)	87.1%	94.9%	90.8%	-3.7%
Everyone (Night)	68.7%	81.2%	75.9%	-7.2%

28. One of the key pieces of data that helps contextualise this change in perceptions is the monthly victimisation data published by New Zealand Police [here](#).
29. From July 2019 to March 2020, the number of reported crimes ranged from 198-307 per month with an average of 245 but reduced to 67 in April 2020 and 116 in May 2020 during the country-wide lockdown following the spread of COVID-19 in New Zealand.
30. Given the 2020 Central City Safety Perceptions Survey was conducted in July 2020, shortly after the easing of the lockdown restrictions, the results were likely influenced on this recent recall period and reflective of the trends in the 2-3 months immediately prior to the survey.
31. The number of reported crimes from June 2020 onwards have ranged from 187-264 per month with an average of 220, as business and personal activity resumed. The results of this year's survey are likely to have these taken these trends into account.



32. NZ Police data is provisional only, as annual results are not confirmed until October each year. Overall reported crime in the CBD has indicatively increased on last year's results, though only slightly even with the Covid-19 Lockdown.

Action Plan

33. **Attachment One** outlines progress against the 2020/21 Action Plan. Significant projects and actions to highlight include:
- i. Adoption of the Central City Transformation Plan.
 - ii. Continued provision of City Safe response which includes monitoring CCTV, active patrols, working with NZ Police on antisocial and criminal activity and supporting the People's Project work.
 - iii. Continued activation of public spaces through partnership with the Hamilton Central Business Association.
 - iv. Improved lighting and install of CCTV cameras on Claudelands and Whitiara bridges.

Ongoing Response

34. Ongoing community feedback outlines people's feelings of safety is increased when public spaces are well lit with positive activation occurring, and the awareness of where to turn if help is needed.
35. Through the 2021-31 Long Term Plan Council is committed to the ongoing resourcing of City Safe. City Safe activity includes central city ambassadors, suburban response team, tagbusters and CCTV.
36. The City Safe team works collaboratively, sharing information and supporting the operations of Neighbourhood Support and Community Patrols to ensure positive outcomes.
37. The Central City Transformation Plan outlines projects that will enhance the user experience of the city in the next 3-years, including the Waikato Regional Theatre, redevelopment of Embassy Park, development of public realm design guidelines, renewal of street furniture and intersection/roading upgrades.
38. Council has committed to fund the Hamilton Central Business Association \$100,000 per annum over the next 3-years to increase positive activation of public spaces. The Council also has two contestable community grants dedicated to events, with a number of these occurring in the central city.

- 39. The Transport Centre Refurbishment and upgrade will have capital works commencing this year.
- 40. Council will continue to work with the police and hospitality industry around good host responsibility, with the potential development of a Local Alcohol Policy.

Financial Considerations - *Whaiwhakaaro Puutea*

- 41. This is a regular operating activity funded through the Long Term Plan.
- 42. The 2021/22 budget for City Safe operations is \$2,700,000.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

- 43. Staff confirm that the matters in this report comply with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

- 44. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
- 45. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
- 46. The recommendations set out in this report are consistent with that purpose.

Social

- 47. The Strategy was created as a response to the community's desire to have a safer central city. The goals within the Strategy and actions committed to are aligned with the community's aspirations for a safer central city which has been captured in the Central City Transformation Plan refresh.

Economic

- 48. Although it is difficult to draw a direct correlation between people's perceptions of safety and the generation of wealth and employment, it is acknowledged that businesses and individuals' decisions around where to locate and where to shop are influenced by their perceptions of safety. When individuals feel safer in the central city, the CBD experiences increased activity and individuals enjoy a more positive experience.

Environmental

- 49. Goal 2 of the Strategy is that the central city is designed to be a vibrant, welcoming and safe public space which talks to the physical environment being safe due to design, layout and lighting.
- 50. An example of this has been the upgrade to lighting that has occurred with more efficient and lower maintenance LED streetlights progressively rolled out across the whole city. The upgrade to LED lights has reduced power and maintenance costs to the city, bringing savings over the life of the lights. The LED bulbs are less harsh on the eyes and are considered better for nocturnal animals.

Cultural

51. The City Safe team are recognised by the community for their way of working with and respecting the many cultures represented in Hamilton and continue to work closely with the NZ Police and Māori Wardens to ensure that all our people feel an increasing perception of safety.

Risks - *Tuuraru*

52. Perceptions of safety are influenced through both personal experience and media coverage. By publicly releasing the significant decrease in feelings of safety, we risk extenuating these results going forward.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

53. Having considered the Significance and Engagement Policy, staff have assessed that the matters in this report to have a low significance.

Engagement

54. Community views and preferences are already known to the Council through ongoing public commentary and targeted annual surveying.
55. Given the low level of significance determined, the engagement level is low. No further engagement is required.

Attachments - *Ngāa taapirihanga*

Attachment 1 - Central City Safety Strategy - 2020-21 Action List update - July 2021

2020/21 Central City Safety Action list – D-3878199

	Activity/Action	Council Unit Responsible	Status Complete/On-going/ In-progress/ On-hold	Notes
1.1	Continue to provide city safe response including working with People's Project on the Outreach Programme – emergency housing/homelessness.	City Safe	Complete	<p>The expansion of the People's Project has increased the ability to run their regular outreach programme. City Safe continues to assist the People's Project team in this activity.</p> <p>City Safe still work in partnership with the People's Project to conduct the annual Connections Week. 2020 Connections Week was cancelled due to Covid 19. 2021 week occurred in July, where 5 City Safe Operations team members accompanied the People's Project team.</p> <p>The two teams continue to work together by sharing information.</p>
1.2	Continue a permanent City Safe presence in Garden Place Library and Garden Place to increase customer engagement and reduce unsafe incidents.	City Safe	On-going	<p>This continues to be a successful project. The feedback has been very positive, and incidents continue to decrease within the Central Library.</p> <p>Resource for this service to continue is included in the 2021-31 Long Term Plan.</p>
1.3	Continue to ensure there is full integration between City Safe patrollers and the City Safe Suburban Response Team in 2020/21.	City Safe	On-going	All Safety Officers have received training in the taskings for the Suburban Response Team. Emphasis has been placed on helping vulnerable communities.
1.4	City Safe Weekly/Monthly community engagement at community centres to increase collaboration and discuss safety concerns.	City Safe Community and Social Development	Complete	The Suburban Response Team continues to carry out these sessions and work with each of the community centres around the city.
1.5	Tagbusters team implement their engagement and education plan to increase public awareness of tagging.	City Safe	Complete	5 Community Presentations have included Tagbusters and the work they do.
1.6	Provide leadership and work collaboratively with key agencies and organisations on central city issues.	City Safe Community and Social Development	On-going	Part of City Safe Operations successes have been the continued relationships within the Central City.

1.7	Continue to work with Waikato Regional Council to identify improvements to public transport services, including routes within the CBD.	Transportation	On-going	<p>Studies underway for both the Comet and Meteor services to identify and plan for ongoing improvements.</p> <p>Physical improvements planned for Anglesea Street just south of Liverpool Street via installation of signalised pedestrian crossing and new bus stop.</p> <p>Physical improvements in Bryce Street (between Tristram Street and Anglesea Street) for new bus stop to cater for the new Meteor (east/west) service.</p>
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	Activity/Action	Council Unit Responsible	Status Complete/On-going/ In-progress/ On-hold	Notes
2.1	Fund Hamilton Central Business Association (HCBA) to activate Civic Square, Garden Place, Embassy Park and Victoria on the River. - \$100,000 pa 2018/19-2020/21	Community and Social Development	Complete	<p>HCBA received and utilised Council funding for increased activation throughout 2020/21.</p> <p>A new 3-year SLA is being progressed for 2021-24.</p>
2.2	Support HCBA events and other activation in the CBD with consents, equipment, and access to relevant Council assets.	Community and Social Development City Events Communication	Complete	<p>City Events team worked with HCBA to ensure events happened.</p> <p>Practical support from the Community Development team assisted in the delivery of events.</p> <p>Communication channels of Council were utilised to promote events.</p>
2.3	Innovating Streets – Pedestrian and cycle friendly tactical urbanisation for Ward St and Rostrevor St.	Transportation	Complete	Both projects were in place in May-July 2021. Monitoring and evaluation are complete with decisions on next steps made at the 17 August 2021 Infrastructure Operations Committee.
2.4	Improve lighting and install CCTV cameras on Claudelands and Whitiara Bridges.	Transportation City Safe	Complete	Both projects completed in 2020-21.

2.5	Investigate footpath upgrades and new pedestrian crossings on Alexandra Street.	Transportation	In-progress	Project now included in the 2021/22 financial year.
2.6	Transportation Centre Refurbishment and Upgrade (2019-21).	Transportation	In-progress	Business case for the upgrade has been approved by Council and Waka Kotahi. Funding for the design phase has been approved and is now commencing. Physical works expected to commence in 2021/22 year.
2.7	Continue daily Lunchtime Litter collection (London-Hood).	Transportation	On-going	Ongoing activity funded in the 2021-31 Long Term Plan.
2.8	Continue the 2-Hour Free Parking Trial.	Transportation	On-going	Options will be decided in alignment with the development of Hamilton Parking Principles and Parking Management Plan and related activities to be presented to the Infrastructure Operations Committee in December 2021.
2.9	Continue to work with developers on major commercial and industrial developments occurring within the Central City.	City Growth	On-going	Staff from both Growth, City Planning, and Planning Guidance continue to work with developers on major development occurring in the Central City. Within the Central City Programme, partnerships and joint ventures with local organisations, iwi, philanthropic organisations, businesses, and developers will be sought to deliver transformational change within the central city.
2.10	Regional Theatre building (2021).	City Growth	In-progress	The South End Precinct workstream which includes the Waikato Regional Theatre will create spaces that are inviting, vibrant, lively, and foster inclusivity within communities. They will celebrate our Maaori dimension and showcase the energy of our creative arts scene. These projects will also enable a connected and active riverfront. In support of the theatre are the Embassy Park improvements which focus on creating a unique high quality public space and connecting to the river and the Sapper Moore-Jones and Victoria St improvements which focus on developing high quality public realm and ensuring the spaces are safe and accessible for a diverse range of users while enabling ongoing vehicle access and improved connections to the river.

2.11	Civic Square paving renewal (2020/21) - Tiles directly in front of the Municipal Building	Facilities	On-hold	Postponed, the pavers are being maintained for the immediate future. Significant renewals will be investigated for the 2024-34 Long Term Plan.
2.12	CBD Bike connections and facilities.	Transportation	On-going	Additional bike parklets being installed in the CBD. Installation of a dedicated right turn from Victoria Street onto Claudelands bridge for cyclists installed. Sharrows installed in Victoria Street between Claudelands Bridge and Hood St.

	Activity/Action	Council Unit Responsible	Status Complete/On-going/ In-progress/ On-hold	Notes
3.1	Refresh of the Central City Transformation Plan.	City Growth	Complete	Council adopted the refreshed Central City Transformation Plan at the 29 April 2021 Council Meeting.
3.2	Development of a Hamilton Arts and Culture Strategy.	Community Business and Planning	In-progress	Consultation has taken place on the Permanent Public Art Policy and the Monuments and Memorial Art Policy. Hamilton Arts and Culture Strategy will be presented in 2021/22.
3.3	Rollout of Personal Hire Devices (PHD) - E-scooters and E-bicycles.	Transportation	Complete	Trial completed with LIME and reported to Infrastructure Operations Committee. Opportunity has been extended for further operators to provide the city both e-scooters and e-bicycles – Neuron and LIME are currently providing Personal Hire Devices.

Council Report

Committee: Community Committee **Date:** 31 August 2021
Author: Kelvin Powell **Authoriser:** Lance Vervoort
Position: City Safe Unit Manager **Position:** General Manager Community
Report Name: Civil Defence Emergency Management (CDEM) Quarterly Update

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community Committee of the progress on the shared service arrangement with Waikato Regional Council for delivering Civil Defence Emergency Management (CDEM) activity on behalf of Hamilton City Council for the April to June 2021 quarter.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

3. In August 2016, the Council approved a service level agreement with Waikato Regional Council (via the Waikato Group Emergency Management Office) to deliver Hamilton City Council's Civil Defence Emergency Management (CDEM) for a term of six years and nine months.
4. A condition of the service delivery contract for delivery of CDEM services is that CDEM reports quarterly to the Community Services and Environment Committee (now the Community Committee) on the performance and delivery of the work plan and updates on other deliverables.
5. The report by the Waikato Group Emergency Management Office Manager (**Attachment 1**) covers the period April to June 2021 and outlines achievements in the yearly workplan. The workplan has been reshaped this financial year to reflect the priority areas identified in the most recent local and group external monitoring and evaluation reports.
6. Staff consider the matters in this report have low significance and that the recommendations comply with the Council's legal requirements.

Discussion – *Matapaki*

Covid-19

7. Planning and engagement continue around the formulation of boundaries to be applied in the event of a Covid outbreak. Central Government is overall responsible for COVID Alert Level boundary planning and boundary setting. The Department of Prime Minister and Cabinet (DPMC) recently provided a briefing to the Waikato Regional Leadership Group (RLG), regarding DPMC's current focus on developing sub-regional and interregional boundaries to address the risks / vulnerabilities that could be posed by Managed Isolation and Quarantine

Facilities (MIF / MIQ). This represents a change from our previous planning assumptions, that COVID alert level boundaries were set at a regional level or above only.

8. The boundaries have been developed by the DPMC using national level data, such as information from Waka Kotahi (NZTA), the Ministry of Health and MBIE and these draft boundaries were workshopped in early July with the objectives of:
 - i) Gaining a better understanding of the potential impacts sub-regional and interregional boundaries will have on our communities.
 - ii) To enable agencies to consider their respective agency plans, against the draft scenario boundaries; and make any amendments to those agency plans, to ensure the needs of communities are met, and boundary impacts are mitigated.
 - iii) To enable the RLG to provide comments/ observations back to DPMC relating to the potential impacts identified from the new draft boundaries. Also, DPMC are interested to identify the key people/agencies who are responsible for managing and mitigating the impacts identified, and.
 - iv) If necessary; to enable RLG to provide feedback to DPMC and request amendments to their new draft boundaries.
9. The workshop was comprised of regional government agency leaders, iwi leaders, Civil Defence Controllers and professionals, Emergency Services staff, members of the Coordinating Executive Group (Chief Executive representatives), and members of the Joint Committee (Elected Members).
10. The feedback arising from the workshop is required to be back with DPMC by mid-July. DPMC intend to incorporate summary page(s) for each region into the National Response Plan, in due course, which will formalise these regional arrangements.

General

11. At the regional level, Civil Defence have been engaging in conversations with the DHB over the potential for CDEM first responders to be eligible for inclusion in the Group 2 “high risk frontline workers” COVID19 vaccination program. DHB have now agreed to the inclusion of CDEM first responders into this category.
12. CDEM first responders were identified as being those staff, who during an emergency response, may come face to face with the public. This definition extends to any CDEM emergency and not just for COVID resurgence matters.
13. Seventy-seven staff who perform a range of legislative roles and/ or public facing CDEM roles were identified as meeting the criteria. These included cemetery staff, Animal Control officers, Environmental Health officers, building impact assessment staff, CDEM outreach staff, and community based Civil Defence Centre staff.
14. The identified staff have been contacted by the DHB and invited to attend a vaccination centre to receive their initial vaccination dose. It is a matter of individual choice as to whether nominated staff elect to be vaccinated.
15. The Waikato Group Emergency Management Office (GEMO) review and realignment of activities, discussed in the previous quarterly report, is now complete, and the newly created positions are being filled.
16. Mark Bang, formerly the Team Leader Community and Services, has been appointed to the newly created role of Partnerships Team Leader. In this role he will be responsible for delivery of services to councils, as specified in their CDEM service level agreements (SLA), leading local emergency management staff and providing technical leadership. The role is expected to

influence and assist the SLA Councils to achieve a whole of council approach to CDEM (reduction, readiness, response, and recovery). Mark starts in new role on 1 July.

17. The Hamilton Civil Defence Controller views this role change as a positive move which will result in enhanced supervisory oversight and technical leadership and responsibility for the delivery of the agreed workplan in each local authority.
18. The CDEM Controller and local Emergency Management officer participated in a presentation to a group of very enthusiastic young people from the Chartwell Scout Group at the Civil Defence Centre in June. It was an opportunity to showcase the centre, to engage the attendees in hazards awareness and identification and to consider individual and family-based emergency planning.
19. Our continuing focus on training and upskilling has resulted in a further 24 training opportunities being taken up by Council staff during this reporting period. This included the national Coordination Centre Foundation and Intermediate level courses.

Financial Considerations - *Whaiwhakaaro Puutea*

20. The total cost of the shared service contract approved by Council in 2016 was \$3.1M spread over the six years and nine-month life of the contract at an annual contract cost of \$480,000.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

21. Hamilton City Council is obligated by section 64 of the Civil Defence Emergency Management Act to 'plan and provide for civil defence within its district'.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

22. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeing's').
23. The subject matter of this report has been evaluated in terms of the 4 wellbeing's during the process of developing this report as outlined below.
24. The recommendations set out in this report are consistent with that purpose.

Social

25. CDEM activity is intended to build resilience within communities and to assist in developing preparedness within the community to be able to respond to an emergency; therefore, it has a direct benefit to the social wellbeing of the city.

Economic

26. An emergency event of significance does have a significant impact upon the economic wellbeing of the city. The investment in reduction and readiness activity and a continued focus on developing resilience across all groups within our city could help to lessen the potential economic impact of such an event. A principle focus of this work is to encourage the development and testing of business continuity plans within the business community.

Environmental

27. CDEM activity is premised upon understanding the environmental wellbeing of the city and how emergency events – both natural and man-made – could significantly impact on and change the future wellbeing state. Reduction activity is designed to lessen or minimise the impact of such events.

Cultural

28. The planned application of emergency management activity is focused across all cultures and groups within the city. Emphasis is placed on working closely with Tangata Whenua and migrant groups to enhance the understanding and application of emergency management at individual, family (whanau) and group (hapuu and iwi) level and how to prepare for and respond to an emergency event. We continue to develop the role and function of the Pou Aarahi (Iwi Maaori advisor to the Controller).

Risks - *Tuuraru*

29. The shared service contract with the Group Emergency Management Office for the method of service delivery does not release Council from its obligations and accountability for the implementation and integration of civil defence services.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

31. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - HCC CDEM 2021 4th Quarter June Report

Attachment 1

To: Hamilton City Council (HCC)

Authorised by: Kelvin Powell, Controller, HCC Civil Defence Emergency Management (CDEM)

Author: Scott Bult / Katie Hogg – Coordinators, HCC Civil Defence Emergency Management (CDEM)

Date: 2nd July 2021

Subject: Hamilton City Council Emergency Management Professionals Quarterly Report
For 4th Quarter, April - June 2021

Highlights

Community / Partners

- Hamilton City Council CDEM staff visited Somerset Retirement Village, (Rototuna) to meet with Elderly residents and staff to discuss emergency preparedness and response.

A beneficial visit which provided an opportunity for CDEM staff to deliver a revamped evacuation planning and personal preparedness package and gain information and concerns of interest to the elderly community which included emergency alerting systems.

Training:

- All ITF Training continued in 4th quarter which included increased numbers of HCC staff participation from last quarter.

Especially pleasing was the interest and attendance of HCC staff to the newly released “Intelligence Function” course. Future Intel courses will be promoted with staff.
(Numbers trained during 3rd quarter are detailed further in this report)

- HCC’s CDEM professionals are continuing collaboration and planning with various HCC business units, neighbouring local councils, and other agencies for the development of the CDEM exercise scheduled for November 4th, 2021.
- Development of specialised Civil Defence Centre training for both supervisors and workers has been completed. CDCs are community-based centres where support will be provided to individuals during an emergency. This includes multiple online modules that cover key skills needed for CDC staff. Many of the online modules have been developed to cover other roles including welfare desk staff and other field roles. The first of these courses is expected to be run in August for HCC staff.

Welfare:

- The CDC project continues with the CDC Supervisor Field Guide and Workers Field Guide being completed. These will enable Workers and Supervisors to work in and / or run a CDC. The guides include all accompanying documentation including forms and signage. The CDC kits have been reviewed and updated as part of this project.

Item 10

- HCC Local Welfare Committee held their 3rd Quarter meeting at the Claudelands Event Centre. This location was chosen as it provided an opportunity for our partner agencies to familiarise themselves with Hamilton's largest Civil Defence Centre facility, its location and resources. It is intended to practice its activation during the November Exercise. The meeting was well attended and once again included a full complement of "agencies responsible" for the delivery of Welfare Services and other support.
- HCC Welfare intend to identify and appoint an "Alternate Welfare Manager" to support and assist our existing Local Welfare Manager and CDEM Professionals. This will further enhance welfare staffing capacity and capability. Progress on this project will be reported in the 1st Quarter of 2021 / 22.

Exercise & Training in 4th Quarter

- * ITF Foundation Courses
- * ITF Intermediate Courses
- * ITF Intelligence Courses
- * "Full Functional Tier 2" exercise development with short course exercise preparation courses under construction.

Hamilton City Council CDEM Training Numbers for 4th Quarter	
<u>COURSE</u>	<u>STAFF TRAINED</u>
ITF Foundation	5 (3 courses held)
ITF Intermediate	10 (2 courses held)
Function Specific (Intelligence)	9 (3 courses held)

Upcoming Training Opportunities for Quarter 1 July - September 2021	
ITF Foundation	<ul style="list-style-type: none"> • 6th July, • 3rd August
ITF Intermediate	<ul style="list-style-type: none"> • 8th/9th July • 5th/6th August, • 6th/7th September
Function Specific (Intelligence)	<ul style="list-style-type: none"> • Date to be confirmed
CDC	<ul style="list-style-type: none"> • Date to be confirmed
CDC Supervisor	<ul style="list-style-type: none"> • Date to be confirmed

HCC SLA programme of works

- Further development of Tier 2 Full Functional Exercise for Hamilton City Council in 2021 and collaboration with local agencies, Emergency Services, Iwi and NGOs for input and participation commitment
- GEMO staff realignment process is underway and is operative 1 July. The structure provides a new "Partnerships Team Leader" and the SLA CDEM Professionals will report directly to this position.

- The 2021 / 2022 work plan is under development and will likely be in a differing format in order to reflect the identified priority actions at both local and regional levels.

Upcoming engagements for 1st quarter -July / September 2021

- Local Welfare Committee meeting (18th August)
- All Integrated Training Framework sessions including Intelligence Function Courses
- Scout Group visit to Hamilton's EOC.
- HCC Audit and Risk Assurance Committee Workshop
- Introduction of "Whispir" emergency alerting and responder notification tool (CDEM Group initiative)
- Implementation of the "Training Assessment Framework" process for training and exercise assessment (LTP measurement)

Hamilton City CDEM Priority Work Programme 2020 /2021

(Based on 2019 Capability Assessment & Post Covid 19 Local / Regional Review)

Figure 2. Work Programme status

RECOMMENDATION	Planning	Implementation	Functional	Optimal	Updates
Increasing community awareness, understanding, preparedness and participation in CDEM					
Ensure that Iwi/Maori engagement practices are incorporated into Local Level strategies and guidance					
Develop a prioritised programme for development and updates of Community Response Plans. Previous work regarding community response plans has not delivered outcomes desired due to scale of communities within Hamilton so a new strategy has been initiated targeting communities through existing profiles.					
Review of current community engagements and efficiency of delivering key messaging.					Review is ongoing. Young persons and Elderly communities identified with engagements either completed or scheduled.
Reducing the risks from Hazards					

Maintain, develop, and look for opportunities to collaborate with HCC staff and partners for risk and hazard reduction activities and programs					Ongoing. Regular review of HCC website hazard information. Public facing and internal websites recently reviewed
Enhancing capability to manage emergencies					
Local Welfare Committee business plan					Business plan actions are nearing completion for 2020 / 2021. The 2021 / 2022 plan has been finalised and signed off by HCC Local Welfare Manager
Joint Committee approved new KPI: Regional Training Assessment Framework document is currently being drafted which will provide a regional standard capability measure for local training and exercising.					Final draft is now complete and has been accepted by the CDEM Professional Advisory Group. Now in implementation phase
Training needs analysis and Emergency Operations Centre staffing/training and exercises					
Hamilton City Emergency Management Group (HCEMG) training and exercise collaboration opportunities					Group has not formally met post Covid however regular communication and collaboration continues with planning around Nov 4th exercise
Enhancing capability to recover from emergencies					
Maintain, develop, and look for opportunities to conduct Recovery planning, training, and exercise.					Recovery to be included in Tier 2 exercise

Item 10

Attachment 1

END OF REPORT

Attachment 1

Item 10

Council Report

Item 11

Committee: Community Committee **Date:** 31 August 2021
Author: Andy Mannering **Authoriser:** Lance Vervoort
Position: Kaiwhakahaere Rautaki Hapori **Position:** General Manager Community
Report Name: Community Facilities on Parks update

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community Committee on current use and capacity of Community Facilities on Parks, alongside some preliminary analysis of the existing parks network to identify which parks could possibly accommodate future developments.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

3. Council receives regular requests from community groups and organisations for space to conduct their regular activity. These requests range from one-off use through to facility development.
4. This report addresses work specific to understanding the current capacity of community and recreation facilities on Council parks to respond to requests for space.
5. Ongoing work is occurring to connect groups and organisations with community facility managers to ensure there is an active and healthy network of spaces and places that enhance community connections.
6. Community and recreation groups regularly approach Council needing space to conduct their ongoing activities. Reasons for requests range from new organisations establishing themselves in Hamilton, groups having outgrown their current facilities, or a desire to change areas of operations or ways of working to better serve the needs of the community.
7. Staff consider the matters in this report have a low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

7. Council's Community Occupancy portfolio consists of 103 lease or licence agreements held by 90 clubs and organisations. The following table shows the mix of building or part building leases, land and building leases and land only leases.

Community Occupancy Lease type	103
Building or part building lease	19
Land and building lease	8
Land only lease	76

9. Council owns 22 buildings within this portfolio and organisations own 89 additional buildings. Buildings range from Te Rapa Sportsdrome, community centres, halls, clubrooms through to changerooms and storage sheds.

Buildings on Council land	111
Council owned buildings	22
Community owned buildings	89

10. The majority of community occupancy buildings have a single lessee and have a single purpose as this was the traditional model, particularly for sports and recreation groups (Shinjokai Karate Do, St Peters Tennis Club, Waikato Hockey Charitable Trust). Many of these groups may hire out rooms on a limited basis. In some instances, the buildings have a wider purpose and community reach such as (e.g. Settlements Centre, Western community Centre etc
11. Council directly manages the partial operation and bookings of only two Council owned facilities, Te Rapa Sportsdrome and Enderley Park Community Centre. The remaining 20 Council owned buildings have a lease holder who operate the facility and manage any bookings.
12. To assist groups in finding a Community Facility managed by another organisation Council hosts an interactive [map](#). This currently has 78 community facilities available for community to book spaces, including Council facilities.
13. At the 18 May 2021 Community Committee ([Agenda](#), [Minutes](#)) it was resolved that staff report back to the 31 August 2021 Community Committee concerning use of Community Facilities on parks.

Discussion - *Matapaki*

Community Facilities – Use and Capacity

14. 50 groups have been recorded as approaching Council over the last 5 years requesting assistance to find space for their activity to occur. Examples include:
- Current lease holders requiring more space to operate that has resulted in planning for new developments (Hamilton Multicultural Services Trust and Pukete Neighbourhood House).
 - Current lease holders requiring new space to operate which has resulted in them finding new facilities to operate from (Ethnic Family Services Trust).
 - Current lease holders requiring more space to operate where solutions are still being worked on (Hamilton Community Men's Shed and Waikato Society of Arts).
 - New lease holders where a facility was available (K'aute Pasifika Trust and Progress to Health).
 - Groups just needing assistance to find potential space in the city (Shama Ethnic Women's Centre, Addiction Dance and Hula Fitness).

15. A survey has been undertaken with clubs and organisations holding community occupancy leases to better ascertain how facilities on Council owned land, are currently being used. This study was carried out with the following Policy principles in mind:
 - i. The Council endeavours to ensure maximum community benefit from Community Occupancy.
 - ii. The Council aims to encourage shared/multi-use of land and/or buildings to optimise community benefit.
16. 54 groups responded to the survey indicating willingness to look at opportunities for other groups to utilise their facilities, with 44 agreeing for Council to connect them with other groups interested in hiring out their facility.
17. The study indicates there is moderate potential capacity in the existing network, however each group has different needs and therefore the fit between available space and individual groups requirements will need to be considered on a case-by-case basis. Staff are currently contacting the existing list of organisations to connect potential users and facilities.
18. The detailed data collected from the recent survey will help Council to understand our city's community occupancy facilities network better and how we can support groups to promote, use, and hire meeting and event space. As Council receives requests, we can provide accurate and up-to-date information to any community members asking about our city's hireable spaces.

Building a new Community Facility on a Council Park

19. Council has 221 parks and reserves, with 60 having a building located on it.
20. 14 groups have approached Council over the last 5 years requesting to build new or extend current facilities on a park. Planned developments currently in progress include the Pan Pasifika Hub development by K'aute Pasifika and the extension of the Waikato Settlement Centre. An external review of the network of parks and reserves is being progressed to better understand the potential locations that could see future development occur on them. The review includes:
 - i. Reserves that have the potential for new or additional community facilities
 - ii. Reserves that have the potential for redevelopment, expansion, or consolidation of existing community facilities
 - iii. Reserves that are deemed not appropriate for community facility development
21. The review has identified approximately 40 parks that have potential capacity to respond to future community group new, additional community facility developments and/or are appropriate for redevelopment or expansion, noting that each facility development proposal will be assessed on a case-by-case basis in accordance with policy guidelines.
22. Staff are currently reviewing the external work and will be able to provide a verbal update to the committee.

New Community Facility Development Guidelines

23. Through the Community Occupancy Guidelines, Council recognises that community facilities are important in enabling active communities to thrive, and new or expanded facilities may be necessary to respond to changing demographics, demands, and trends. Council will prioritise developments that maximise community benefit through multi/shared use.
24. Benchmarking shows that other Councils have a varied range of responses to requests to develop facilities on Council land. There are very few examples of best practice guidelines and formalised frameworks for new facility developments.

25. Staff are developing a process and criteria to assist groups with aspirations to build new facilities on Council land, improve transparency, and help with Council decision making. A draft process is outlined in **Attachment 1**.
26. A key focus area for staff is ensuring that where possible, any new builds or refurbishments of buildings on reserves are multi-purpose and can accommodate wider community use to future proof facility developments.

Our Venues and Spaces Community Facility Strategy – Relevant Actions

27. The 17 November 2020 Community Committee ([Agenda](#), [Minutes](#)) approved the Connecting Communities: Our Venues and Spaces Community Facility Strategy (the Strategy) to enable consistent decision making on future provision of community facilities in the city.
28. Outcome Area 1 of the Strategy is that Council's investment into the provision of Community Facilities is evidence-based and strategic to plan for Hamilton's future. The initial actions identified in the Strategy relating to this report include the development of criteria to help guide decision-making around new facilities on Council owned land, and improved access to information on the Council Website. A report on all actions within the Strategy will be presented to the 25 November 2021 Community Committee.
29. The 2021-31 10-year plan has identified the following funding for renewals of buildings on parks in the next 5 years.

	Y1	Y2	Y3	Y4	Y5	Y6
Approved LTP budget	\$ 1,620,000	\$ 933,180	\$ 3,642,070	\$ 1,905,669	\$ 1,572,324	\$ 2,776,800

30. The funded priority projects for years 1-3 are renewal of Fairfield Hall, Enderley Community Centre, and Te Rapa Sportsdrome flooring renewals. There is also funding for seismic work and renewals at Yendall Park Skills Centre.
31. The building at Yendall Park is currently closed due to poor seismic condition. Staff will prepare options for discussion during the 2022/23 annual plan process.
32. In years 4- 6 the funding is allocated for renewals at Celebrating Age, ATC Cadet Hall and Bomb Store, Flagstaff Club, Yendall Park. Railway Hall, Norris Ward Art Centre, and Metro Judo Hall.
33. Further work is recommended prior to the next 10-year plan to inform council on possible options for utilising the renewals funding in years 4-10. Options could include removal of some buildings and provision of new multi-purpose facilities and/or partnerships for re-development.

Financial Considerations - *Whaiwhakaaro Puutea*

34. The 2021-31 Long Term Plan has \$15,450,000 allocated to Community Facilities Renewals across the 10-years.
35. Council has Community Occupancy agreements with 103 organisations, revenue from these agreements is currently estimated at \$144,612 plus GST for 2021/22.
36. Approximately 50 hours of staff time has been put towards the activity of connecting requesters and facility managers, at a total cost of \$5,000.
37. A user survey plus a study of current capacity and parks suitable for potential development were contracted out at a total cost of \$28,000.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

38. Staff confirm that these matters comply with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

39. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
40. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
41. The recommendations set out in this report are consistent with that purpose.

Social

42. Community facilities contribute to social wellbeing in Hamilton. Facilities are often focal points for social connection and provide opportunities for community cohesion.

Economic

43. Economic wellbeing is enhanced through the provision of community facilities by strengthening local communities and improving cohesion at a local level. This contributes to making Hamilton a welcoming place to live, and increasing individuals desire to move to, and stay in Hamilton.

Environmental

44. Community facilities can contribute to environmental wellbeing by enhancing public spaces and ensuring that local communities feel a greater sense of belonging and care for their area. Council has opportunities to improve the sustainability of buildings in the long term to reduce their environmental impact.

Cultural

45. Community facilities already contribute a great deal to the cultural wellbeing of Hamiltonians. Many facilities are spaces that are used for cultural activities and are known as spaces where residents from a variety of ethnic backgrounds can express their identity freely.

Risks - *Tuuraru*

46. There is a growing demand for new and expanded Community Facilities to meet community aspirations. Council has limited resources and land to meet the increasing community expectation on the role Council plays to provide and partner with community groups to ensure a healthy network of Community Facilities.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

47. Having considered the Significance and Engagement Policy, staff have assessed that the matters in this report have a low significance.

Engagement

48. Community views and preferences are already known to the Council through regular requests from new organisations and existing community occupancy lease holders.

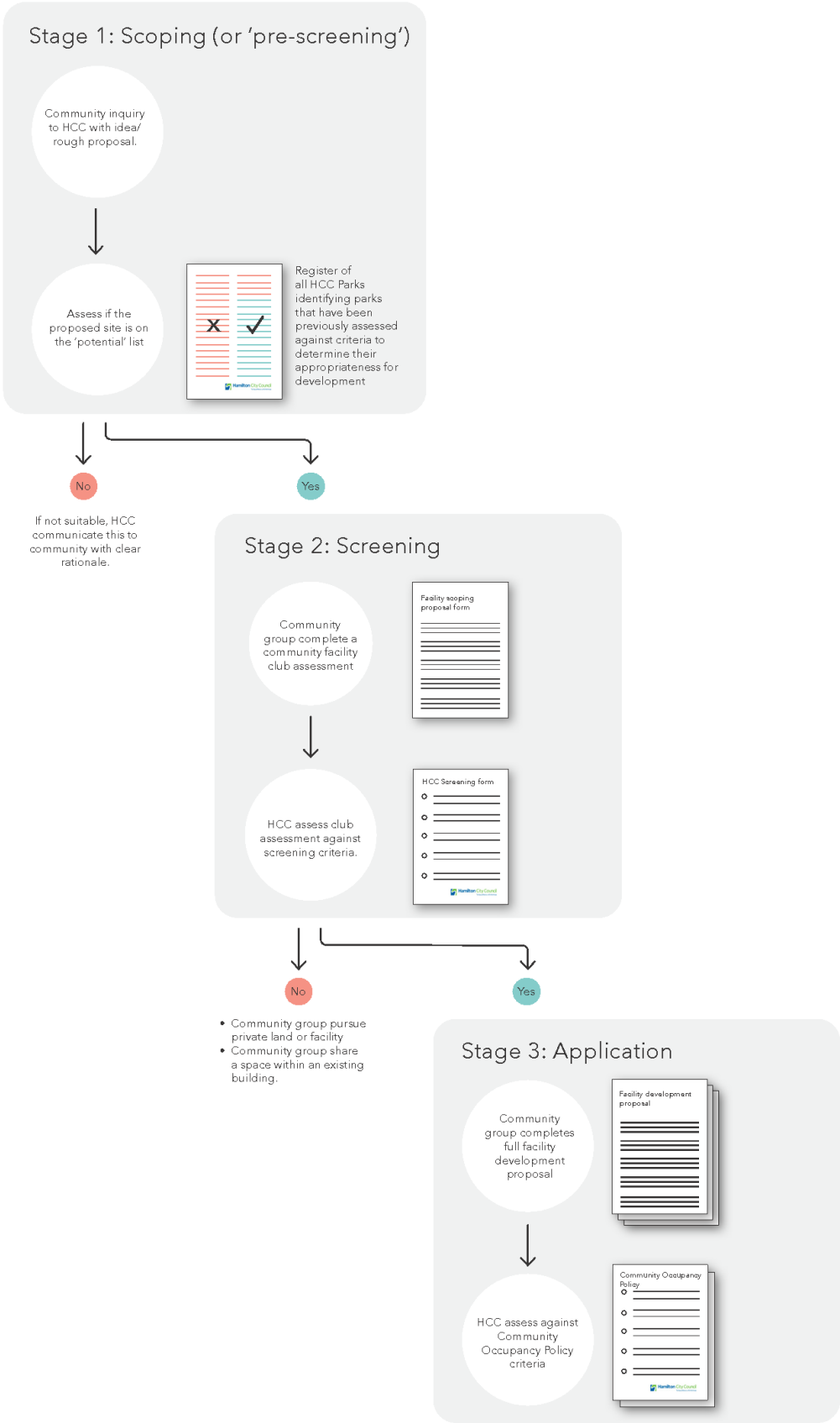
Attachments - *Ngaa taapirihanga*

Attachment 1 - Community Facilities development process

SUGGESTED PROCESS

Attachment 1

Item 11



Council Report

Item 12

Committee: Community Committee **Date:** 31 August 2021
Author: Lance Vervoort **Authoriser:** Lance Vervoort
Position: General Manager Community **Position:** General Manager Community
Report Name: General Managers Report

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community Committee on topical issues, areas of concern and items which need to be brought to the Committee Member's attention, but which do not necessitate a separate report or decision.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community Committee
 - a) receives the report;
 - b) approves the changes to Libraries operating hours as outlined in paragraph 14, with the new hours coming into effect on Sunday 26 September 2021; and
 - c) defers the Trading in Public Places Policy: Investigation into economic impacts reporting to December 2022.

Executive Summary - *Whakaraapopototanga matua*

3. This report provides updates to Community Committee Members on activities, actions or projects contained within the plans or strategies for which this Committee and the relevant General Manager have responsibility over and for which significant progress has been made.
4. The following matters are included in this report:
 - i. Libraries' opening Hours;
 - ii. Trading in Public Places Policy; and
 - iii. Citizen Advice Bureau (CAB) Hamilton Inc.
5. Staff consider the have low significance and that the recommendations comply with the Council's legal requirements.

Discussion – *Matapaki*

Libraries Opening Hours

6. Hamilton City Libraries are planning the operations for Rototuna Library (scheduled to open early 2023) and are looking at synergies across the wider Libraries network.
7. Staff have undertaken a survey of customers around access and use of our library services. Most customers surveyed prefer visiting on the weekend.

8. Visitor door counts confirm evening usage at Central Library is low on weekday evenings.
9. Staff want to remove the safety concerns due to the low evening visitation at Central Library after 5.30 pm, while remaining open on Thursday nights to align with retail hours and increase programming and activation to encourage higher visitation.
10. **Current Opening Hours:**

	CENTRAL		CHARTWELL		St ANDREWS, GLENVIEW, DINSDALE & HILLCREST	
Day	Open	Close	Open	Close	Open	Close
Monday	9.30 am	8.00 pm	10.00 am	5.30 pm	9.30 am	5.30 pm
Tuesday	9.30 am	8.00 pm	10.00 am	5.30 pm	9.30 am	5.30 pm
Wednesday	9.30 am	8.00 pm	10.00 am	5.30 pm	9.30 am	5.30 pm
Thursday	9.30 am	8.00 pm	10.00 am	8.30 pm	9.30 am	5.30 pm
Friday	9.30 am	8.00 pm	10.00 am	5.30 pm	9.30 am	5.30 pm
Saturday	9.00 am	4.00 pm	9.00 am	4.00 pm	9.00 am	12.30 pm
Sunday	12.00 pm	3.30 pm	10.00 am	1.30 pm	Closed	Closed

11. **Current Central and Chartwell Libraries late-nights and weekend average visitation:**

	Central Mon, Tues, Weds, Fri	Central Thurs	Central Total Weeknights	Chartwell Thurs only
5.00 – 6.00 pm	28	28	28	32
6.00 – 7.00 pm	17	21	18	29
7.00 – 8.00 pm	9	11	10	16
8.00 – 8.30 pm	Closed	Closed	Closed	4
Total after 5.00pm	54	61	56	81

	Central	Chartwell
Saturday Total 7 hours Central and Chartwell 9.00 – 4.00 pm	359	530
Sunday Total 3.5 hours Central 12.00 – 3.30 pm Chartwell 10.00 am – 1.30 pm	173	243

12. **Proposed Opening Hours:**

	CENTRAL		CHARTWELL		St ANDREWS, GLENVIEW, DINSDALE & HILLCREST	
Day	Open	Close	Open	Close	Open	Close
Monday	9.30 am	5.30 pm	9.30 am	5.30 pm	9.30 am	5.30 pm
Tuesday	9.30 am	5.30 pm	9.30 am	5.30 pm	9.30 am	5.30 pm
Wednesday	9.30 am	5.30 pm	9.30 am	5.30 pm	9.30 am	5.30 pm
Thursday	9.30 am	8.00 pm	9.30 am	8.00 pm	9.30 am	5.30 pm
Friday	9.30 am	5.30 pm	9.30 am	5.30 pm	9.30 am	5.30 pm
Saturday	9.30 am	5.00 pm	9.30 am	4.30 pm	9.30 am	1.00 pm
Sunday	9.30 am	5.00 pm	9.30 am	4.30 pm	Closed	Closed

13. **Benefits of adjusting Libraries' hours:**

- i. Working within existing allocation of staffing with no additional cost to Council.
- ii. Adjust hours to increase visitation during the times our customers most want to visit, with no cost impact.
- iii. Better alignment of hours across the libraries network.
- iv. Improve safety at Central Library by opening during hours of highest visitation.
- v. Increased activation of the Central library over the weekend – bringing people into the Central City.
- vi. Align library hours with retail hours to optimise and leverage visitation (multiple reasons to visit).
- vii. Anticipated 20,000 increase in visitation per annum (based on current weekend visitation).

14. **Cons of adjusting Libraries' hours:** Reduced number of late nights at Central library (note: library would remain open until 5.30 pm on weeknights and after-hours drop off is still available 24/7)

15. **Consultation:**

16. Libraries Staff have consulted with a range of stakeholders and have the support for this proposal from the following groups:

- A. PSA – Daryl Gatenby & Jessica Dinnington
- B. Chartwell and Central Staff (effected by the change to hours)
- C. Hamilton Central Business Association (HCBA) – Vanessa Williams
- D. HCC, Central City Program Manager – Lucy Ryan
- E. City Safe – Paul Blewman
- F. HCC HR team – Tash Clark

17. Feedback from staff was overall supportive, with a few additional comments about ensuring rostering patterns were conducive to individual requirements.

18. **Implementation:** If approved the implementation of the new hours the intended go-live date is 26 September, timed with the Changes to Daylight savings.

19. **Communications:** Libraries staff will work with the Communications team to ensure an effective 'good news' campaign. The public will be notified through posters in libraires, website and social media with a strong focus on activation of our libraries.

Trading in Public Places Policy: Investigation into economic impacts

20. At the Community Committee of [8 December 2020](#), Council adopted a revised [Trading in Public Places Policy](#), including a request for staff to investigate the impacts of the policy changes on retail food outlets after 12 months and report back to Elected Members. The proposed investigation is expected to cost approximately \$10,000.
21. Since the adoption of the policy, only one event with Food Trucks present has occurred. This is inadequate to determine the impact of such events of nearby food outlets.
22. Staff therefore recommend that the investigation be deferred for 12 months to December 2022 to ensure the availability of robust evidence of any impacts related to the policy change. If insufficient numbers of events have occurred by the end of the extended period, staff suggest the request for an investigation be closed, given the policy will be reviewed in 2023 as part of the normal policy cycle.

Citizen Advice Bureau (CAB) Hamilton Inc

23. The Bureau at 55 Victoria Street, was closed between 27 April to 18 June 2021 for building work to be completed on the chimney and the roof. During this time, the CAB team operated from the main Council building, specifically in a room off the main reception area on the ground floor.
24. The CAB were able to provide all their normal services except the Wednesday evening legal clinic.
25. During the 8 weeks they recorded 687 interviews and a further 48 clinic attendances. This was a decrease in their weekly averages.
26. Signage around the temporary location were at both the Bureau building and the Council Building. Both the contractors working on the roof and Council customer services reported having to physically direct people to the temporary location, however it was noted that few individuals who presented at the Bureau then meet with the team at Council.
27. Being physically in the Council space was positively viewed by the CAB in terms of being able to problem solve on behalf of the Customer Services Team and other members of staff. They were able to quickly connect clients to appropriate teams within the Council.
28. They believe an ongoing presence at the Council would strengthen working relationships and the Bureau may be able to support Council initiatives more proactively, however, they do not believe a permanent presence is required at this time.
29. The CAB will continue to explore mobile clinics that can be set up for a day or two to support new initiatives, or to focus on a community that is struggling. It is known that there are communities in Hamilton that cannot access needed support, who are vulnerable and excluded. The CAB will continue to look at ways to leverage the knowledge and resources of their team to support and empower these communities.

Options

30. No options are available for the Committee to consider.

Financial Considerations - *Whaiwhakaaro Puutea*

31. There are no financial considerations required for the decisions required in this report.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

32. Staff confirm that the recommendation in this report complies with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

33. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
34. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report.
35. The recommendations set out in this report are consistent with that purpose.
36. There are no social, economic, environmental and social considerations required with the decisions required in this matter.

Risks - *Tuuraru*

37. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

38. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

39. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.