

**Notice of Meeting:**

I hereby give notice that an extraordinary Meeting of the Community Grants Allocation Sub-Committee will be held on:

**Date:** Tuesday 24 May 2022  
**Time:** 8.45am  
**Meeting Room:** Committee Room 1 and Audio Visual Link  
**Venue:** Municipal Building, Garden Place, Hamilton

Lance Vervoort  
Chief Executive

---

## **Community Grants Allocation Sub-Committee**

### ***Komiti Whaaiti Tohaina Puutea Hapori***

## **OPEN AGENDA**

---

**Membership**

**Chairperson** Cr M Bunting  
***Heamana***

**Deputy Chairperson** Cr K Naidoo-Rauf  
***Heamana Tuarua***

**Members**

Mayor P Southgate	Cr R Pascoe
Deputy Mayor G Taylor	Cr S Thomson
Cr M Gallagher	Cr M van Oosten
Cr R Hamilton	Cr E Wilson
Cr D Macpherson	Cr M Donovan
Cr A O'Leary	Maangai Te Pora Thompson-Evans & Olly Te Ua

**Quorum:** Five members (including one Maangai external appointee)

**Meeting Frequency:** As required

---

Amy Viggers  
*Mana Whakahaere*  
Governance

**16 May 2022**

Telephone: 07 838 6727  
Amy.Viggers@hcc.govt.nz  
www.hamilton.govt.nz

**Purpose:**

The Community Grants Allocation Sub-Committee is responsible for:

1. providing recommendations to the Community Committee on the allocation of Community Grants in compliance with the Community Assistance Policy 2021.

**Terms of Reference:**

2. To assess and provide recommendations to the Community Committee concerning the allocation of the following Community grants in line with the Community Assistance Policy 2021:
  - Community Event Fund
  - Multi-Year Community Grant
  - Single-Year Community Grant
  - Creative Partnerships Fund

**The Committee is delegated the following powers to act:**

- The sub-committee has no decision-making powers.
- The sub-committee must make recommendations to the Community Committee on all matters relating to the allocation of community grants.

**The Committee is delegated the following recommendatory powers:**

- The Sub-Committee may make recommendations to Community Committee.

**Recommendatory Oversight of Policies and Bylaws:** N/A

ITEM	TABLE OF CONTENTS	PAGE
1	Apologies – <i>Tono aroha</i>	4
2	Confirmation of Agenda – <i>Whakatau raarangi take</i>	4
3	Declarations of Interest – <i>Tauaakii whaipanga</i>	4
4	Confirmation of the Community Grants Allocation Sub-Committee Open Minutes of 10 May 2022	5
5	Resolution to Exclude the Public	8

**1 Apologies – *Tono aroha***

**2 Confirmation of Agenda – *Whakatau raarangi take***

The Committee to confirm the agenda.

**3 Declaration of Interest – *Tauaakii whaipaaanga***

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

# Council Report

Item 4

**Committee:** Community Grants Allocation Sub-Committee

**Date:** 24 May 2022

**Author:** Narelle Waite

**Authoriser:** Michelle Hawthorne

**Position:** Governance Advisor

**Position:** Governance and Assurance Manager

**Report Name:** Confirmation of the Community Grants Allocation Sub-Committee Open Minutes of 10 May 2022

<b>Report Status</b>	<i>Open</i>
----------------------	-------------

## Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Community Grants Allocation Sub-Committee confirm the Open Minutes of the Community Grants Allocation Sub-Committee Meeting held on 10 May 2022 as a true and correct record.

## Attachments - *Ngaa taapirihanga*

Attachment 1 - Community Grants Allocation Sub-Committee Open Unconfiend Minutes of 10 May 2022

## Community Grants Allocation Sub-Committee

### *Komiti Whaaiti Tohaina Puutea Hapori*

### OPEN MINUTES

Minutes of a meeting of the Community Grants Allocation Sub-Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton and audio-visual link on Tuesday 10 May 2022 at 2.02pm.

#### PRESENT

<b>Chairperson</b>	Cr M Bunting
<i>Heamana</i>	
<b>Deputy Chairperson</b>	Cr K Naidoo-Rauf
<i>Heamana Tuarua</i>	
<b>Members</b>	Cr M Gallagher
	Cr R Pascoe
	Cr M van Oosten
	Cr E Wilson
	Maangai T P Thompson-Evans (via audio-visual link)
<b>In Attendance</b>	Andy Mannering – Kaiwhakahaere Rautaki Hapori
	Sandra Larsen – Social Development Team Leader
	Gary Ho – Funding Advisor
<b>Governance Staff</b>	Carmen Fookes – Senior Governance Advisor
	Narelle Waite – Governance Advisor
	Chantal Jansen – Governance Officer

- 1. Apologies - *Tono aroha***  
**Resolved:** (Cr Bunting/Cr van Oosten)  
That the apologies from Mayor Southgate (Council business), Hamilton, O’Leary, Macpherson, Thomson, and Maangai Te Ua be accepted.
- 2. Confirmation of Agenda - *Whakatau raarangi take***  
**Resolved:** (Cr Wilson/Cr Bunting)  
That the agenda is confirmed.
- 3. Declarations of Interest - *Tauaakii whaipanga***  
No members of the Council declared a Conflict of Interest.
- 4. Confirmation of the Community Grants Allocation Sub-Committee Open Minutes of 13 April 2022**  
**Resolved:** (Cr Bunting/Cr van Oosten)  
That the Community Grants Allocation Sub-Committee confirm the Open Minutes of the Community Grants Allocation Sub-Committee Meeting held on 13 April 2022 as a true and correct

record.

## 5. Resolution to Exclude the Public

**Resolved:** (Cr Pascoe/Cr Wilson)

### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Community Grants Allocation Sub-Committee Public Excluded Minutes of 13 April 2022	) Good reason to withhold ) information exists under ) Section 7 Local Government ) Official Information and ) Meetings Act 1987 )	Section 48(1)(a)
C2. Creative Partnerships Fund - 2021-22		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)

**The meeting went into Public Excluded session at 2.04pm.**

## Resolution to Exclude the Public

### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Creative Partnerships Fund - 2021-22	) Good reason to withhold ) information exists under ) Section 7 Local Government	Section 48(1)(a)
C2. Confirmation of the Community Grants Allocation Sub-Committee Public Excluded Minutes of 10 May 2022	) Official Information and ) Meetings Act 1987 )	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)