

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Community Grants Allocation Sub-Committee will be held on:

Date: Wednesday 14 August 2024
Time: 9:30 am
Meeting Room: Committee Room 1 and Audio-Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Lance Vervoort
Chief Executive

Community Grants Allocation Sub-Committee

Te Komiti Haapori me te penapena puutea

OPEN AGENDA

Membership

Chairperson Cr Kesh Naidoo-Rauf
Heamana

Deputy Chairperson Cr Emma Pike
Heamana Tuarua

Members Cr Anna Casey-Cox
Cr Moko Tauariki
Cr Geoff Taylor
Cr Ewan Wilson

Quorum: Three members (including one Maangai external appointee)

Meeting Frequency: As required

Amy Viggers
Mana Whakahaere
Governance Lead

5 August 2024

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Purpose:

1. The Community Grants Allocation Sub-Committee is responsible for providing recommendations to the Community and Natural Environment Committee on the allocation of Community Grants in compliance with the Community Grants Policy.

Terms of Reference:

2. To assess and provide recommendations to the Community and Natural Environment Committee concerning the allocation of the following Community grants in line with the Community Assistance Policy 2021:
 - Community Partnership Agreement
 - Community Service Grant

The Committee is delegated the following powers to act:

- The sub-committee has decision-making powers for the Community Partnership Agreement and Community Service Grant.

The Committee is delegated the following recommendatory powers:

- The Sub-Committee may make recommendations to Community and Natural Environment Committee.

Recommendatory Oversight of Policies and Bylaws:

- N/A

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Committee to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipaaanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Council Report

Item 4

Committee: Community Grants Allocation Sub-Committee

Date: 14 August 2024

Author: James Winston II

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance Manager

Report Name: Confirmation of the Open Community Grants Allocation Sub-Committee Minutes - 27 March 2024

Report Status	<i>Open</i>
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Community Grants Allocation Sub-Committee confirm the Open Minutes of the Community Grants Allocation Sub-Committee Meeting held on 27 March 2024 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Community Grants Allocation Sub-Committee Open Minutes - 27 March 2024

Community Grants Allocation Sub-Committee

Te Komiti Haapori me te penapena puutea

OPEN MINUTES

Minutes of a meeting of the Community Grants Allocation Sub-Committee held in Committee Room 1 and Audio-Visual Link, Municipal Building, Garden Place, Hamilton on Wednesday 27 March 2024 at 9:34am.

PRESENT

Chairperson Cr Kesh Naidoo-Rauf

Heamana

Deputy Chairperson Cr Emma Pike

Heamana Tuarua

Members Cr Anna Casey-Cox
Cr Ewan Wilson

In Attendance: Cr Tim Macindoe
Janet Carson – General Manager Partnerships, Communication & Maaori
Phillipa Clear - Community Advisor & Grants Manager
Sandra Larsen - Social Development Team Leader
Gary Ho - Grants Distribution Advisor

Governance Staff: Arnold Andrews – Governance Advisor

1. **Apologies – Tono aroha**
Resolved: (Cr Naidoo-Rauf/Cr Wilson)
That the apologies for absence from Cr Tauariki and Cr Taylor and for early departure from Cr Casey-Cox and Cr Wilson are accepted.
2. **Confirmation of Agenda – Whakatau raarangi take**
Resolved: (Cr Naidoo-Rauf/Cr Wilson)
That the agenda is confirmed.
3. **Declarations of Interest – Tauaakii whaipanga**
Cr Casey-Cox declared an interest in Item C2 - *Community Partnership Agreements 2024 - 27 Final Allocation* in relation to Go Eco. She did not participate in the discussion and vote on the matter.
Cr Emma Pike declared an interest in Item C2 - *Community Partnership Agreements 2024 - 27 Final Allocation* in relation to Go Eco. She did not participate in the discussion and vote on the matter.
4. **Confirmation of the Open Community Grants Allocation Sub-Committee Minutes - 6 March 2024**
Resolved: (Cr Wilson/Cr Casey-Cox)
That the Community Grants Allocation Sub-Committee confirm the Open Minutes of the Community Grants Allocation Sub-Committee Meeting held on 6 March 2024 as a true and correct record.
5. **Resolution to Exclude the Public**

Resolved: (Cr Wilson/Cr Naidoo-Rauf)
Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Grants Allocation Sub-Committee Minutes - 6 March 2024) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Community Partnership Agreements 2024 - 27 Final Allocation		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)

The meeting moved to the public excluded session at 9:36am.

The meeting was declared closed at 3:18pm.

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Grants Allocation Sub-Committee Minutes - 27 March 2024) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987)	Section 48(1)(a)
C2. Community Services Grants 2024/25 Round 1 Allocation		
C3. Community Partnership Agreements 2024 - 27 Review of Final Allocation		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)
Item C2.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)
Item C3.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)