

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Community Committee will be held on:

Date: Tuesday 12 November 2024
Time: 9:30 am
Meeting Room: Council Chamber and Audio-Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Lance Vervoort
Chief Executive

Community and Natural Environment Committee

Te Roopuu Haapori me te oranga o te Taiao

OPEN AGENDA

Membership

Chairperson Cr Kesh Naidoo-Rauf
Heamana

Deputy Chairperson Cr Anna Casey-Cox
Heamana Tuarua

Members	Mayor Paula Southgate	Cr Louise Hutt
	Deputy Mayor Angela O'Leary	Cr Andrew Bydder
	Cr Maxine van Oosten	Cr Geoff Taylor
	Cr Moko Tauariki	Cr Sarah Thomson
	Cr Ewan Wilson	Cr Emma Pike
	Cr Mark Donovan	Cr Maria Huata
	Maangai Olly Te Ua	Cr Tim Macindoe

Quorum: Two monthly

Meeting Frequency: Six weekly

Amy Viggers
Mana Whakahaere
Governance Lead

4 November 2024

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Purpose

The Community and Natural Environment Committee is responsible for:

1. Guiding and monitoring the provision of strategic community infrastructure and services to meet the current and future needs of the city and the enhanced wellbeing of its communities.
2. Governance of recreational, community facilities, amenities, and events.
3. Facilitating community and stakeholder involvement and discussion on community infrastructure, community safety, and community wellbeing matters.
4. Ensuring Hamilton is performing to the highest standard in the area of civil defence and emergency management.
5. The execution of Council's infrastructure and operational plans and strategies across Community asset classes.
6. Funding to benefit the social, cultural, physical, and arts wellbeing of communities in Hamilton.
7. Governance of strategies, policies and plans relating to the wellbeing, protection, enhancement, and sustainability of Hamilton's natural environment as identified in this terms of reference.

In addition to the common delegations on page 10, the Community and Natural Environment Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

8. To provide direction on strategic priorities and resourcing for community infrastructure aligned to city's overall development and oversight of strategic projects associated with those activities.
9. To develop policy, approve community-related strategies and plans, and monitor their implementation.
10. To receive and consider presentations and reports from stakeholders, government departments, organisations, and interest groups on community development and wellbeing issues and opportunities.
11. To monitor Hamilton's social demographics and social climate to assess current and future impacts on the Council and Hamilton communities.
12. To monitor the performance of Hamilton's civil defence and emergency management response against Council's requirements under the Civil Defence Emergency Management Act including:
 - a) implementation of Government requirements;
 - b) contractual service delivery arrangements with the Waikato Regional Group Emergency Management Office
13. To determine the funding priorities for the Community Grants Allocation Committees, in line with the Community Assistance Policy, Long Term Plan and Annual Plan.
14. To determine the priority of Council projects suitable for contestable and philanthropic funding, excluding NZTA funding.
15. To coordinate and make decisions on proposals, applications for external funding, and the distribution of Council funding and funding provided to Council for public art, recreational and community facilities, and amenity.

16. To develop policy, approve, and monitor implementation of plans and strategies in relation to the performance of Council's investments in the Domain Endowment Fund and strategic property.
17. To develop policy, approve strategies and plans for the sustainable use of Hamilton's natural resources, and to monitor their implementation as identified in this terms of reference.
18. To develop policy, approve strategies and plans for Council's corporate environmental sustainability, and to monitor their implementation.
19. To develop policy, approve strategies and plans for Council's biodiversity, and to monitor their implementation.

Special Notes:

- The Committee may request expert external advice through the Chief Executive as necessary.

The Committee is delegated the following powers to act:

- Approval of Reserve Management Plans.
- Performing the Council's functions, powers, and duties (excluding those matters reserved to the Council by law, by resolution of the Council or as otherwise delegated by Council) under the Burial and Cremation Act 1964 and the Reserves Act 1977.
- Approval of purchase or disposal of land for parks and reserves required for designated works or other purposes within the Committee's area of responsibility which exceeds the Chief Executive's delegations and is in accordance with the Annual Plan or Long Term Plan.
- Approval of applications for Council projects suitable for contestable and philanthropic funding.
- Approval of funding for recreational and community facilities and amenities in accordance with the Long Term Plan.
- Approval of public art proposals put forward by the community and/or Council in accordance with the Public Art Development Process and approved budget.
- Approval of the Heritage Fund grant allocation in line with the Heritage Plan.
- Approval of matters determined by the Committee within its Terms of Reference.
- Approval of acquisition or sale or lease of properties owned by the Domain Endowment Fund consistent with the Domain Endowment Fund Investment Policy, for any endowment properties. Note that if the Mayor and Chair consider that a final decision is more appropriately made by Council due to its significance, they may direct that and decision remains recommendatory, requiring ratification by Council.

The Committee is delegated the following recommendatory powers:

- The Committee may make recommendations to Council.
- The Committee may make recommendations to other Committees.

Recommendatory Oversight of Strategies:

- Nature in the City
- Open Spaces Strategy
- Play Strategy
- Arts and Culture Strategy
- Age Friendly Plan
- He Rautaki Whakawhanake Hapori - Community & Social Development

Recommendatory Oversight of Policies and Bylaws:

- *Alcohol Control Bylaw*

- *Animal Nuisance Bylaw*
- *Citizens Initiated Referenda Policy*
- *City Honours Policy*
- *Class 4 Gambling Venue Policy*
- *Community Assistance Policy*
- *Community Occupancy Policy*
- *Cemeteries and Crematorium Bylaw*
- *Cultural and Recreational Facilities Bylaw*
- *Disability Policy*
- *Dog Control Bylaw*
- *Dog Control Policy*
- *Domain Endowment Fund Policy*
- *External Funding Applications Policy*
- *Monuments and Memorials Policy*
- *Naming of Roads, Open Spaces and Council Facilities Policy*
- *Open Space Provision Policy*
- *Parks, Domains and Reserves Bylaw*
- *Permanent Public Art Policy*
- *Provisional Local Alcohol Policy (if developed)*
- *Psychoactive Substances (Local Approved Products) Policy*
- *Prostitution Bylaw*
- *Public Places Bylaw*
- *Trading in Public Places Policy*
- *Safety in Public Places Bylaw*
- *Smokefree and Vapefree Outdoor Areas Policy*
- *TAB Board Venue Policy*

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Committee to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipaaanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6699.

Council Report

Item 5

Committee: Community and Natural Environment Committee

Date: 12 November 2024

Author: Ash Rawiri

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance Manager

Report Name: Confirmation of the Community and Natural Environment Committee Open Minutes 10 September 2024

Report Status	Open
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Community and Natural Environment Committee confirm the Open Minutes of the Community and Natural Environment Committee Meeting held on 10 September 2024 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Community and Natural Environment Committee Open Unconfirmed Minutes 10 September 2024



Community and Natural Environment Committee
Te Komiti Haapori me te Oranga o te Taiao
OPEN MINUTES

Minutes of a meeting of the Community and Natural Environment Committee held in the Council Chamber and via Audio-Visual Link, Municipal Building, Garden Place, Hamilton on Tuesday 10 September 2024 at 9:30am.

PRESENT

Chairperson <i>Heamana</i>	Cr Kesh Naidoo-Rauf
Deputy Chairperson <i>Heamana Tuarua</i>	Cr Anna Casey-Cox
Members	Mayor Paula Southgate Deputy Mayor Angela O’Leary Cr Maxine van Oosten Cr Moko Tauariki Cr Ewan Wilson Cr Mark Donovan (via Audio Visual Link) Cr Louise Hutt Cr Andrew Bydder Cr Geoff Taylor Cr Sarah Thomson Cr Emma Pike Cr Maria Huata Cr Tim Macindoe Maangai Olly Te Ua

Todd Nochowitz from the Waikato Interfaith Council opened the meeting with a prayer.

The Committee had a moment of silence in memory of Kiingi Tuheitia and the Chair acknowledged the new monarch Nga wai hono i te po.

- 1. Apologies – *Tono aroha*
Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)
That the apologies for partial attendance from Cr Hutt, Cr Macindoe, and Cr Donovan, and for lateness from Mayor Southgate and Cr Tauariki are accepted.
- 2. Confirmation of Agenda – *Whakatau raarangi take*
Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)
That the agenda is confirmed.

3. Declarations of Interest – *Tauaakii whaipanga*

Cr Macindoe declared an interest in Item 7 (Community Occupancy Applications Report - Hamilton Marist Rugby Football Club, Shinjokai Karate-Do Association and Waikato Chinese Association). He took part in the discussion and voted on the matter.

4. Public Forum – *Aatea koorero*

Rachel Karalus and Lale Ieremia (K'aute) spoke to item 8 (General Managers Report) in particular the status of the development in and around the K'aute Pasifika village property. They responded to questions from Members concerning funding, the early learning centre, events programme, and primary health services.

Hazel Scandlyn spoke to Item 7 (Community Occupancy Applications Report - Hamilton Marist Rugby Football Club, Shinjokai Karate-Do Association and Waikato Chinese Association) in support of the Shinjokai Karate-Do Association lease application and youth use of their services.

Selam Simon spoke to Item 7 (Community Occupancy Applications Report - Hamilton Marist Rugby Football Club, Shinjokai Karate-Do Association and Waikato Chinese Association) in support of the Shinjokai Karate-Do Association lease application and the impact the club had on their daughter's confidence.

Kewa Low (New Zealand Chinese Association – Waikato Branch) spoke to Item 7 ((Community Occupancy Applications Report - Hamilton Marist Rugby Football Club, Shinjokai Karate-Do Association and Waikato Chinese Association) in particular the impact the club had in the he Chinese community and requested a 15-year lease.

Deputy Mayor O'Leary left the meeting (9.40am) during the discussion of the above item.

5. Confirmation of the Open Community and Natural Environment Committee Minutes - 11 June 2024

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee confirm the Open Minutes of the Community Committee Meeting held on 11 June 2024 as a true and correct record.

6. Chair's report

The Chair took report as read. Staff responded to questions from Members concerning age friendly facilities.

Staff action: *Staff undertook to confirm the upcoming Information Session which would include Age Friendly and Celebrating Centre progress.*

Resolved: (Cr Naidoo-Rauf/Deputy Mayor O'Leary)

That the Community and Natural Environment Committee receives the report.

Deputy Mayor O'Leary re-joined the meeting (10.02am) during the discussion of the above item. She was present when the matter was voted on.

7. Community Occupancy Applications Report - Hamilton Marist Rugby Football Club, Shinjokai Karate-Do Association and Waikato Chinese Association

The Sports & Community Manager provided an update on draft lease agreements, funding request and changes to existing agreements. Staff responded to questions from Members concerning the Community Occupancy Policy, uses of community facilities, and accounting of all Council spaces for use.

Staff Action: Staff undertook to provide Members with further information on the modernised booking system.

Staff Action: Staff undertook to provide Members a timeframe for the updates of the Council website, which would include contact list for Community facilities, that they could promote to the Community.

Resolved: (Cr Pike/Cr Bydder)

That the Community and Natural Environment Committee:

- a) receives the report,
- b) approves the addition of 3,000m² of land (junior artificial turf) to *Hamilton Marist Rugby Football Club Incorporated* draft community occupancy lease agreement, under section 54(1)(b) of the Reserves Act 1977, making the new total land area for artificial turfs at Marist Park, 13,958m². The additional land being Section 8 SO 462723, as shown in **Attachment 3**;
- c) notes that final approval of the community occupancy agreement for the artificial turf and floodlights was delegated to the General Manager Customer and Community at the 26 October 2023, Community and Natural Environment Committee Meeting;
- d) approval to grant a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to *Shinjokai Karate-Do Incorporated* for Frankton Railway Institute Hall, being 307m² on Frankton Railway Park, as shown on **Attachment 4**, being part of lot 1 DPS 37471, subject to the following terms and conditions:
 - i. Term – 10 years;
 - ii. Rent - \$1,535 plus GST per annum
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- e) approval to grant a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to *The NZ Chinese Association Incorporated - Waikato Branch* for land area of 346m² at Glenview Park, as shown in **Attachment 5**, being Part Lot 72 DPS 9791, subject to the following terms and conditions:
 - i. Term – 15 years;
 - ii. Rent - \$261.19 plus GST per annum, in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.

8. General Managers Report

The General Manager Customer & Community took report as read. Staff responded to questions from Members concerning the timeframe around opening the space that surrounds K'aute's Fale.

Resolved: (Mayor Southgate/Deputy Mayor O'Leary)

That the Community and Natural Environment Committee:

- a) receives the report; and
- b) notes the deferral of the Art in Infrastructure Policy briefing to a future meeting in early 2025.

The meeting was adjourned 10.48am to 11.07am.

9. **Libraries Strategy Update**

The Libraries Director provided an update on the progress of the library's programmes and services. Staff responded to questions from Members concerning usage changes across the network, prevention methods to control Anti- Social behaviour, Dementia accreditation, play spaces for the children, and the Matariki programme.

Resolved: (Cr Naidoo-Rauf/Cr Hutt)

That the Community and Natural Environment Committee receives the report.

10. **Playgrounds Programme Update**

The Parks & Recreation Unit Director provided an update on plans for delivery of the Play Space Programme and recommended improvements in the parks space. Staff responded to questions from Members concerning fencing, pedestrian traffic data in garden place, and options to improve offerings to attract families to the Central City.

Staff action: *Staff undertook to invite all Members to the future Playgrounds Working Group Meetings.*

Resolved: (Cr Naidoo- Rauf/Mayor Southgate)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves the delivery of the renewals' projects included in **Attachment 1**; and
- c) approves, **subject to d below**, the delivery of recommended playground improvement projects as detailed in **Attachment 1** of the staff report;
- d) requests staff undertake the following, to ensure the right level of prioritisation and cost-effectiveness:
 - i. work with the Playgrounds Working Group to confirm priorities, locations, and timing for level of service improvement projects;
 - ii. along with the Working Group, work with central city developers and external funders to explore opportunities to partner in the delivery of Central City play space(s); and
- e) notes that:
 - i. community engagement will be undertaken on each project prior to design being confirmed; and
 - ii. final designs and delivery of play projects will incorporate community views.

Cr Macindoe retired from the meeting (12.02pm) during the discussion of the above item. He was not present when the matter was voted on.

11. Animal and Dog Control Review Programme – Approval to Consult

The Strategy & Policy Advisor provided took report as read. Staff responded to questions from Members concerning resourcing, consultation questions and opportunities for cross organisation upskilling in infringements such as city safe team being upskilled in Animal Control mattars.

Staff action: *Staff undertook to provide Members with further information on purpose and relevance for the Ethnicity question in the consultation document.*

Resolved: (Cr Naidoo-Rauf/Cr Oosten)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves the draft Statement of Proposal (**Attachment 1**);
- c) approves for public consultation the:
 - i. Proposed amended Dog Control Policy (**Attachment 2**),
 - ii. Proposed amended Dog Control Bylaw (**Attachment 4**),
 - iii. Proposed amended Animal Nuisance Bylaw (**Attachment 6**); and
- d) approves public consultation from 18 September 2024 to 18 October 2024.

12. Reserve Classification and Naming (*Recommendation to the Council*)

The Business and Planning Graduate took report as read.

Resolved: (Cr Hutt/Cr Tauariki)

That the Community and Natural Environment Committee:

- a) receives the report; and
- b) recommends that the Council **approves**:
 - i. the classification of the reserves set out in Schedule One as recreation reserves, subject to the Reserves Act 1977, and approves the names, in accordance with Council’s Naming of Roads, Open Spaces and Council Facilities Policy:

Schedule One: Recreation Reserves

Proposed Reserve Name	Area (ha)	Legal Description	Attachment Reference	New Reserve or Addition to Existing Reserve
Tuna Kai Park	0.1201	Lot 200 DP504587	Map 1	New Reserve
Whakapakari Park	6.4427	Section 6 SO 478480 Section 7 SO 478480	Map 2	New Reserve

- ii. the classification of the reserves set out in Schedule Two as local purpose (esplanade) reserves, subject to the Reserves Act 1977;
- iii. the proposed names, in accordance with Council’s Naming of Roads, Open Spaces and Council Facilities Policy:

Schedule Two: Local Purpose (Esplanade) Reserves

Proposed Reserve Name	Area (ha)	Legal Description	Attachment Reference	New Reserve or Addition to Existing Reserve
Mangaiti Park	0.2845	Lot 13 DP 494366	Map 3	Addition to Existing Reserve
Mangakotukutuku Esplanade Reserve	4.7283	Section 2 SO 544662, Section 2 SO 514748 Section 2 SO 517435	Map 4	Addition to Existing Reserve
Te Awa O Katapaki Esplanade	3.2215	Lot 20 DP 490815, Lot 28 DP 481186	Map 5	Addition to Existing Reserve
Mangaharakeke Esplanade	0.2845	Lot 13 DP 494366	Map 6	New Reserve
Mangaonua Esplanade	0.115	Lot 4 DP 513776	Map 7	Addition to Existing Reserve

The meeting was declared closed at 12.36pm.

Council Report

Committee: Community and Natural Environment Committee

Date: 12 November 2024

Author: Ash Rawiri

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance Manager

Report Name: Chair's report

Report Status	<i>Open</i>
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Recommendation – *Tuutohu*

That the Community and Natural Environment Committee receives the report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Chair's Report 12 November 2024



Chair’s Report

The past couple of months have been vibrant, showcasing the incredible diversity that makes Hamilton Kirikiriroa a welcoming and inclusive city. With event season in full swing, we’ve seen an impressive lineup of cultural gatherings, the majority of which celebrate our city’s cultural richness. During Welcoming Week alone, a remarkable 16 events were organised by various groups, offering our community opportunities to come together, share stories, and strengthen connections. A special thank you to our Ethnic Development Advisor, Jovi Abellanosa, whose dedication, and coordination were instrumental in bringing these events to life.

A highlight of the recent weeks was the Waikato Multicultural Evening at Mangakotukutuku College. With over 20 performances representing diverse cultural groups, the evening was a moving reminder of the pride that many residents, including young children, feel in sharing their heritage. Watching our youngest community members embrace and celebrate their cultural roots is both inspiring and heartwarming.

It’s also notable that, this season, we’ve seen a wave of fresh faces and new participants—newcomers to Kirikiriroa and others who, perhaps for the first time, feel comfortable enough to share their cultural identities publicly. This marks real progress to make everyone feel welcome, valued, and celebrated in our city.



With multiple events each week, Deputy Chair Cr Anna and I have been working to cover as many as possible, dedicating substantial time on weekends in addition to our council responsibilities. Our families' understanding and support have been invaluable, as they often sacrifice precious time with us, or join us at these events when they can. I would also like to express my appreciation to Cr Anna for her consistent commitment to attending events and thank the other councillors who participate when possible. Your engagement strengthens our community bonds and shows the depth of our council's support for Kirikiriroa's diverse groups.

I have asked Staff to include a report on Lake Rotoroa, covering water quality concerns and the current and planned measures to address them, as part of the *Nature in the City* update scheduled for February 2025.



Summer Season Acknowledgement

As the weather warms and daylight stretches into the evenings, our community teams across Hamilton are preparing for a busy and vibrant summer season. I would like to take a moment to recognise and thank all our council teams, especially those within this portfolio, for their dedication to ensuring Hamiltonians and visitors alike enjoy a safe, lively, and memorable holiday season.

Our teams at Waterworld, the Parks and Recreation crew—including those who maintain our playgrounds in top-notch condition—as well as the dedicated staff at the Hamilton Gardens, Museum, Zoo, libraries, and community houses, play an invaluable role in making our city shine. This season is when our facilities truly come to life, showcasing the very best Hamilton has to offer. I also extend a special acknowledgment to our community advisors and City Safe teams. Your ongoing commitment, especially to those who will continue working through the holiday season, ensures that our residents and visitors experience the highest quality, clean, and enjoyable spaces.

On behalf of this committee, we send our best wishes to all our teams and their families for a safe, fun, and fulfilling summer season ahead. Your hard work, often behind the scenes, does not go unnoticed and is deeply appreciated. Thank you for making Hamilton a city we're all proud to share.

From Sports Ambassador Cr Mark Donovan

Summer is coming and so begins the filling up of water bottles, assembling of picnic packs and dusting off fold up outdoor chairs for viewing comfort....

It was pleasing to see "Positive Vibes" at the recent school holiday hockey tournament, a big thank you to Sport Waikato for continuing this initiative, I'm sure everyone agrees that watching sport in this environment is far more enjoyable.

Hamilton played host to the to the Waikato Warriors Sports Tournament, this is an Indian cricket / hockey / volleyball and football tournament in September. The weather played its part, and the games were played in competitive and friendly spirits. The tournament attracted visiting teams from Auckland and Bay of Plenty.

The Waikato Open Table tennis tournament took place in August, again drawing competitors from all over the North Island and of varying ages too. We even had a para-Olympian competing at the event!

Another significant highlight was the University of Waikato Blues Awards. The Blues Awards are one of the biggest celebrations, recognising students' highest sporting and artistic achievements. However, the standout highlight and one of the best of my short time in Council so far was to contribute to the event by reading the citation for Ian Foster. Ian's sporting legacy was celebrated on the night with the awarding of the Hamilton Kirikiriroa Medal by Hamilton City Council. Mayor Paula Southgate said the Hamilton Kirikiriroa Medal is one of the highest honours the city can bestow, recognising significant achievements of individuals who have excelled in their field and made an outstanding contribution to the city.

Other events that grabbed the attention of athletes and spectators included, Cambridge to Hamilton kayak paddle event and a very special Rugby Tournament, the NZ Secondary Schools Team took on teams including Samoa and Australia. Unfortunately, we lost to the Australians but it's safe to say there is some very good talent coming through, potentially future all blacks!

On a less positive note, and due to facilities needing upgrades, The Weetbix triathlon is moving to St Peter's. The University Pool is not up to standard, so the organisers have made the tough call to shift this year's event. A bit of a loss for our city.

Coming up we have the Lugtons Round the Bridges as well as the opening of the new Fairfield Skate Park. There will be an event to acknowledge and celebrate the completion of the Fairfield Park project, which includes a new skatepark and refurbishment of the existing bowl, a new basketball half court, shading, seating, lighting, and drinking fountain. Bridge to Bridge ski classic is almost here and the mighty Waikato River will be host to the thunderous roar of power boats and dare devils looking to set records as they navigate their way up and down our iconic awa.

From Deputy Chair Cr Anna Casey-Cox

On a recent Saturday afternoon, the community came together to help restore native vegetation at Lake Rotoroa. The event was organised collaboratively by Council, Go Eco and Whakamana ki Rotoroa. Wiremu Puke, from Ngaati Wairere, provided insight into the whakapapa of the lake, which was once brimming with native fish life and surrounded by wetlands. The community restored a small wetland by planting close to 1000 plants in a couple of hours. Lakeside wetlands provide important filtration of stormwater contaminants, as well as providing ecological benefit. However, this is only a small part of a multitude of actions required to reduce the amount of nutrients entering the lake and prevent algae blooms including Cyanobacteria. The wellbeing of the lake is a priority project for the community - let's build on this interest and momentum!



I'd like to extend my gratitude to my fellow councillors—Tim, Sarah, Moko, Louise, and Maxine—who joined me in organising our recent breakfast meeting with local police and public health representatives. Together, we aimed to deepen our understanding of alcohol-related harm statistics in Kirikiriroa and explore the potential role of local alcohol policies in mitigating this issue. I'm grateful for the active participation and engagement of all elected members who attended. I understand that a Local Alcohol Policy discussion is imminent with a briefing planned for early 2025.

Cr Kesh Naidoo-Rauf, Chair, Community and Natural Environment

Cr Anna Casey-Cox, Deputy Chair, Community and Natural Environment

Cr Mark Donovan, Sports Ambassador

Recommendation: That the Community and Natural Environment Committee receives the report

Council Report

Item 7

Committee: Community and Natural Environment Committee

Date: 12 November 2024

Author: Karen Kwok

Authoriser: Maria Barrie

Position: Recreation and Community Facilities Senior Advisor

Position: Unit Director - Parks and Recreation

Report Name: Community occupancy applications - Hamilton Cricket Association, Hamilton Radio Control Car Club, Progress to Health, Turn and Gymnastics Circle, Western Community Centre

Report Status

Open

Purpose - *Take*

1. To seek approval from the Community and Natural Environment Committee to grant new community occupancy leases to;
 - i. Hamilton Cricket Association for land (shed footprint) at Galloway Park;
 - ii. Hamilton Radio Control Car Club for land (model car track) at Bristol Park;
 - iii. New Progress Enterprises Charitable Trust (trading as Progress to Health) for the Council owned building (former Hamilton United Women's Bowling clubhouse) and land at Caro Park; and
 - iv. Western Community Association (Centre) for land (centre footprint and disused HCC changing rooms and public toilets) at Elliot Park.
2. To seek approval from the Community and Natural Environment Committee to transfer the ownership of the disused Council-owned changing rooms and public toilets building at Elliot Park to Western Community Centre.
3. To seek from the Community and Natural Environment Committee in-principal approval for **Turn and Gymnastics Circle Incorporated** to develop a gymsports facility at Lugton Park, noting that Eastlink Community Hub lease application including any sub-lease arrangements and the full gymsport facility development proposal will be reported back to a future Committee meeting.

Staff Recommendation - *Tuutohu-aa-kaimahi*

4. The Community and Natural Environment Committee:
 - a) receives the report;
 - b) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to **Hamilton Cricket Association Incorporated** for land area of 57m² at Galloway Park, as shown in Attachment 1, being Pt Allot 158 Town of Hamilton East, subject to the following terms and conditions:
 - i. Term – 15 years;

- ii. Rent – \$48.09 plus GST per annum, in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- c) approves a new community Licence to Occupy, under s54(1)(b) of the Reserves Act 1977, to **Hamilton Radio Control Car Club Incorporated** for land area of 3,000m² at Bristol Park, as shown on Attachment 2, being part of Lot 43 DPS 15960, subject to the following terms and conditions:
 - i. Term – 5 years;
 - ii. Rent – \$978.13 GST per annum; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines;
- d) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to **New Progress Enterprises Charitable Trust** for land area of 2,958m² and clubhouse building area of 114m², shed area of 54m² at Caro Park, as shown in Attachment 3, being Allot 429, Parish of Kirikiriroa, subject to the following terms and conditions:
 - i. Term – 10 years;
 - ii. Rent - \$1,642.55 plus GST per annum, in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- e) approves the transfer of ownership of the disused Council owned changing rooms and public toilets building at Elliot Park to **Western Community Association Incorporated** *as is and where is, without liability to Council*; noting that the asset and any improvements would revert to Council upon termination of the lease as per Reserves Act 1977 provisions.
- f) Subject to approval of d), approves grant a new community group lease, under s54(1)(b) of the Reserves Act 1977, to **Western Community Association Incorporated** for land area of 1,224m² at Elliot Park, as shown in Attachment 4, being Lot 2 DPS 330953, subject to the following terms and conditions:
 - i. Term – 15 years;
 - ii. Rent – \$689.53 plus GST per annum, in accordance with the Community Occupancy Policy; and
 - iii. Special condition – licence area for storage container used as outdoor gym; and
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- g) notes that Western Community Association plan to redevelop the changing rooms and public toilet building into a bookable community space and youth hub.
- h) approves in principle support for **Turn and Gymnastics Circle Incorporated** to develop a gymsports facility at Lugton Park, noting that Eastlink Community Hub lease application including any sub-lease arrangements and the full gymsport facility development proposal will be reported back to the Committee.

Executive Summary - *Whakaraapopototanga matua*

5. Hamilton Cricket Association, Hamilton Radio Car Control Club, and Progress to Health and Western Community Centre have applied for new community occupancy leases, due to expiring leases.
6. The community groups are eligible for community occupancy and have been assessed in accordance with the [Community Occupancy Policy](#) (Policy) and [Guidelines](#).
7. Western Community Association are seeking approval to transfer the ownership of the disused Council-owned changing rooms and public toilets building at Elliot Park to the Association which will enable additional community space within the current building footprint.
8. Turn and Gymnastics Circle have proposed to develop a new gymsports facility at Lugton Park as part of the Eastlink Community Hub. T&GC are seeking in principle approval from the Committee to enable the club to progress with planning and seek funding for the facility development. Eastlink Community Hub are not ready to submit a lease application, hence this item is being brought to Committee prior to the head lease application.
9. Staff recommend approval of the community occupancy leases, transfer of building ownership, and in principle approval of the facility development as outlined in the recommendation.
10. Staff consider the matters in this report have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

Hamilton Cricket Association Incorporated (HCA)

11. HCA (Reg: 213476) was established in April 1956. They have a 20-year land lease for the footprint of a small HCA-owned storage shed at Galloway Park, that expires on the 1 December 2024.

Hamilton Radio Control Car Club Incorporated (HRCCL)

12. HRCCL (Reg: 1072336) was established in 2000. They have a 5-year Licence to Occupy for land at Bristol Park (model car track) that expired on 28 February 2023, that has been on a rolling monthly community occupancy agreement since then.

New Progress Enterprises Charitable Trust (Progress to Health)

13. Progress to Health (CC23030) was established in 1995. They moved the Ngaaruawaahia nursery site of their organisation to Caro Park (former Hamilton United Women's bowling site) in 2019 following a Council run expression of interest process. They also lease an administration office in Claudelands. They have a 5 year building and land lease that expires 31 January 2025.

Turn and Gymnastics Circle Incorporated (T&GC)

14. Since 2018, T&GC have been using the John West Indoor Training Centre at Hamilton Old Boys Rugby Sports Club (HOB), however HOB would like them to vacate as the space is needed for their own club activities.
15. T&GC have explored a multitude of premises options, both community and commercial, without success including a build at Fairfield College. They have been in discussion with Eastlink Community Hub (ECH) for a few years about moving to Eastlink. In June 2023, they signed an Memorandum of Understanding (MOU) to work together and in June 2024 became a ECH member.
16. ECH hold the head lease for Lugton Park that expires on 30 June 2025 and currently sub-lease to the various groups on site that own their own buildings.

17. Late in 2023, with the upcoming lease expiry and several proposed facility developments, staff recommended ECH undertake a master planning exercise for the Eastlink site, to ensure an optimised and coordinated approach to facilities.
18. ECH commissioned Recreation Sport Leisure (RSL) consultants to develop a ECH masterplan, which made recommendations on a governance structure, facility spatial layout and staging of facility developments.
19. The March 2024 report recommended a hybrid governance model where ECH owns and manages new facilities, individual organisations own and manage existing facilities, being a first step to ECH potentially owning and managing the facilities. Staff are expecting a head lease application in 2025.
20. The ECH masterplan report identified a purpose-built gymnsport facility as a priority project in years 1-3 (**Attachment 5**). Staff are seeking in principle approval prior to the ECH lease application, to not delay T&GC with progressing the facility development proposal.

Western Community Association (Centre) – WCC

21. WCC (CC32696) were established in 1979 and have been located on Elliot Park since 2004, when the community centre building was constructed on the site. WCC have a 20-year land lease that expired on the 30 April 2024, and has been on a rolling monthly occupancy agreement since then.
22. Around 2020, WCC proposed to convert the disused Council-owned changing rooms and public toilets attached to their building into a youth hub. Staff were supportive of WCC investigating this proposal because it would repurpose a largely disused building, revitalise the space, and provide additional community space for WCC who are near capacity.
23. WCC are seeking approval for the disused Council-owned changing rooms and public toilets to be transferred into their ownership.

Discussion – *Matapaki*

Hamilton Cricket Association Incorporated (HCA)

24. HCA have applied for a new 15-year land lease (shed footprint). The shed is used to store essential cricket equipment, including 11-15 cricket pitch covers. HCA are responsible for covering wickets, having a storage facility on the park is convenient to move large, heavy equipment onto the grounds as required.
25. HCA has 2,873 members with competitions held across several sports parks, predominantly Jansen, Clyde, Galloway, and Korikori Park, they include:
26. Juniors (approx. 650) - Friday night and Saturday morning Seniors - Saturday competitive club cricket (420) and business house (800) on Tuesday and Wednesday nights. The lease is on land classified for the purpose of recreation reserve under the Reserves Act 1977 (Act). HCAs lease is in conformity with the Sports Parks Management Plan 2009, and on this basis public notification is not required.
27. HCA activities are permitted under the Operative District Plan.
28. The proposed land lease area, comprising of the club owned shed footprint, is shown in **Attachment 1**.
29. The proposed rent is \$48.09 plus GST per annum, based on a land size of 57m², calculated in accordance with the Policy.
30. Staff recommend granting a lease for a term of 15 years, due to HCA's sustainability and need for the equipment to be stored on-site for practical reasons.

Hamilton Radio Control Car Club Incorporated (HRCCL)

31. HRCCL applied for a new 5-year Licence to Occupy on 23 August 2024.
32. The purpose of HRCCL is to race electronic radio-controlled cars and to provide a safe place for fair competition. The club are affiliated to the NZ Radio Car Association (NZRCA), who help organise radio-control car racing in New Zealand.
33. HRCCL is a small club of 20 members, but non-club members also use the track for events. The club holds monthly club meets with an increasing average of 30-60 participating and 15-30 for a vintage round. HRCCL have drivers of all age groups and provide wheelchair access to the driver stands. They also host regional competitions and the track is open to the public outside of club use.
34. The proposed licenced area which encompasses the model car track is show in **Attachment 2**.
35. The proposed rent is \$978.13 plus GST per annum, based on a land area of 3,000m², calculated in accordance with the Policy.
36. The lease is on land classified for the purpose of recreation reserve under the Act. HRCCL Licence to Occupy is in conformity with the Sports Parks Management Plan 2009, and on this basis public notification is not required. HRCCL activities are permitted under the Operative District Plan.
37. Staff recommend granting a Licence to Occupy for a term of 5 years, which is the maximum under the Policy, due to the on-site artificial turf track the club have established and the unique recreational activity they provide in Hamilton. Bristol Park is a small park situated at the back of an industrial area and hence the park is well suited to the club's use.

New Progress Enterprises Charitable Trust (Progress to Health)

38. Progress to Health have applied for a new 10-year lease.
39. Progress to Health work to create communities without barriers by supporting people and their families to reduce the impact of their health condition or disability on their life, their core expertise is in mental health. They are funded by the Ministry of Social Development, Health New Zealand - Te Whatu Ora.
40. Although most users are based in Hamilton, Progress to Health is a regional organisation. In the past year they have supported 523 clients through referrals. At the Caro Park site, they have 3 staff and 2 volunteers and operate Monday to Friday 8.30 to 5pm.
41. The organisation has established a community garden (20 raised gardens beds) and a horticultural education site on the old bowling green and use the grassed area for sports. Progress to Health link into local food bank providers by gifting unused produce.
42. The clubroom building and sheds have given them an opportunity to expand their services, adding a woodwork program and cooking. The site also supports essential services such as court ordered supervised family visits, the site enabling outdoor and indoor activities for whaanau.
43. Progress to Health have plans to develop a sensory garden, additional fruit trees, gardening workshops and preserving, pickling and jam making from produce grown on site. They work closely with many community organisations including community centres, kaupapa Maaori health service providers, Age Concern and Community Waikato.
44. The proposed lease area, comprising the small clubhouse building, sheds and land area is shown in Attachment 3.
45. The lease area is reserve land classified for the purpose of recreation reserve under the Act. The community garden and recreational activity is considered consistent with the classification. The lease aligns with the Neighbourhood and Amenity Reserves Management Plan 2019 and on this basis public notification is not required.

46. Progress to Health obtained resource consent for their activities in 2019.
47. The proposed rent is \$1,642.55 plus GST per annum, based on a clubhouse building area of 114m² (category 4), shed area of 54m² (category 6) and land area of 2,958m², calculated in accordance with the Policy.
48. Staff recommend a 10-year lease term, which is the maximum under the Policy, for Council owned building and land. The site has been an excellent fit for Progress to Health activities, allowing them to expand and improve their services. They are a strong sustainable organisation providing important wellbeing outcomes in the mental health and disability space.

Western Community Association Incorporated - Western Community Centre (WCC)

49. WCC have applied for a new 15 year land lease. WCC provide a wide range of community services, programmes and events that provide support that enhances the health and wellbeing of people in their community. Services include legal advice, Justice of the Peace clinics, digital support, printing, citizens advice clinics, whaanau social services, Kaivolution and food parcels, Plunket outreach, exercise classes, youth activities and development, after school care and school holiday programmes, the Western Community newsletter to 19,000 homes, and targeted health services.
50. WCC provide 10 bookable community rooms and a large kitchen, with over 2,500 venue bookings in the last year, supporting more than 150 community groups. WCC Oscar after school care/ holiday programmes had 4,200 bookings in the past year and holds large community park events each year, such as Chill in the Park and Treats in the Park.
51. WCC has recently purchased a container with gym equipment that opens onto the park providing an outdoor gym for youth.
52. WCC have 11 staff and over 250 volunteers. Key sources of funding include contracts with Ministry of Social Development, Hamilton City Council and Oranga Tamariki, as well as venue hire, after school care programmes, and counselling fees.
53. The lease is on land classified as local purpose (community facility) under the Act. WCC lease is in conformity with the Sports Parks Management Plan 2009, and on this basis public notification is not required.
54. WCC activities are permitted under the Operative District Plan.

Transfer of building ownership and facility redevelopment

55. The old changing room and public toilets were built in 1974, before the community centre was built around the changing rooms in 2004 (**as shown below and in Attachment 6**). In 2010, new changing rooms were built on the back of the building facing the sports park, hence the old ones stopped being used, except for occasional storage by WCC.



56. In 2022, Council installed a new public toilet next to the skatepark as part of the public toilet renewal programme and the old public toilets were closed.
57. WCC have progressed with a concept to redevelop the old changing rooms and public toilets into a multi-purpose bookable community space, youth hub, and offices for youth workers (**refer to Attachment 7 – concept plan**).
58. The redevelopment is estimated to cost \$800k. WCC have \$100k to put towards the project and have had initial discussions with potential funders, who have indicated support for the project. WCC are planning to complete the project by late 2025, early 2026. WCC would be responsible for obtaining any consents required.
59. WCC have agreed to accept the building, *'as is and where is'* and without liability to Council. Noting that the asset would revert to Council should the lease be terminated as per Act provisions.
60. Subject to approval of the transfer of ownership, the proposed land lease area comprises the WCC owned building and the disused Council owned changing room, as shown in **Attachment 4**.
61. The proposed rent is \$689.53 plus GST per annum, based on the proposed increase in land area to 1,224m² as per above, calculated in accordance with the Policy.
62. Staff recommend approving the transfer of ownership of the disused Council building and granting a 15-year land lease term, which is the maximum under the Policy. Staff recommend inclusion of a special condition related to the storage container for an outdoor gym as a licence area.

63. WCC are a high performing, strong sustainable organisation that contribute a high level of community benefit in a high deprivation area of Hamilton. The proposed youth hub and community space would also provide the centre with better visibility and connection to the park. WCC also act as an informal custodian of the skatepark at this location, use of the building would strengthen their ability be a custodian of this community space.
64. The 15-year land lease term and gifting of the building will provide WCC with the asset security to enable the group to seek funding for the proposed redevelopment project.

Turn and Gymnastics Circle Incorporated (T&GC)

65. T&GC (Reg: 213336) were established in 1953. Since moving into the larger facility at HOB in 2018, the club have had substantial growth from 100 to 495 members. Spiralz Rhythmic Gymnastics who currently operate from Te Rapa Sportsdrome merged with T&GC in 2023, bringing 50 members. The club has 23 staff (including 19 coaches) and 30 volunteers.
66. T&GC purpose is to promote and developed opportunities, programmes, and facilities to enable enjoyment and performance in gymsports.
67. In August 2024, Sport Waikato and Gymnastics NZ commissioned Visitor Solutions to undertake a *Hamilton Gymnastics Facility Network Study*. The purpose of the study was to provide strategic direction for future gymnastics facility provision in Hamilton, to inform investment.
68. The study reported significant growth in gymnastics since 2011 and that hidden demand likely exists which is constrained by existing capacity shortfalls at the two Hamilton clubs; Hamilton City Gymnastics and T&GC. The needs analysis supported T&GC building at ECH to meet demand and improve geographical spread in the network.
69. T&GC have subsequently engaged RSL consultants to undertake a feasibility study for developing a gymsports facility at ECH. At this early planning stage, the estimated building size required is 1,200-1,400m² with a high ceiling, it would include a large gymnasium, changing rooms/toilets, storage space and reception office (**see Attachment 8 – floorplan concept**).
70. The initial estimated build cost is \$1.7 million. T&GC have seed funding of \$500k from the sale of their premises and have engaged in initial discussions with various funders. T&GC plan to start construction in 2026.
71. The gymsport facility proposed would cater for artistic and rhythmic gymnastics, trampolining, and potentially aerobics. In addition to T&GC use, other regular users could include other gymnastics clubs (from Matamata and Te Awamutu), Hamilton Girls High School, Waikato Diving, Eastlink sports (for additional indoor space, training, school holiday programmes) and local Koohanga Reo.
72. The indicative area where the gymsports facility would be located, is shown in **Attachment 9**.
73. Staff recommend in principle approval for T&GC to develop a gymsports facility at Lugton Park, noting that the Eastlink Community Hub lease application including any sub-lease arrangements and the gymsport facility development plan, will be reported back to the Committee.
74. T&GC play a key role in gymsports provision in Hamilton. The club require a level of assurance from the Council to continue to invest time and money into facility development planning and to secure funding for the move to Eastlink. Gymsports is a good fit with other Eastlink sports indoor facilities and would add community benefit to the hub offering.
75. The recommendation supports Councils Play Strategy purpose that Council '*ensures the provision of spaces, facilities and services to enable everyone to play an be active*'.
76. If the recommendation is not approved, T&GC are at risk of folding with no long-term premises security.

Options

77. There are three options available for the Committee to consider:
- i. **Option 1** is to approve the community occupancy agreements, transfer of building ownership, and approve in principle the facility development, covered in this report as per recommendations.
 - ii. **Option 2** is to approve the community occupancy agreements, transfer of building ownership and approve in principle the facility development covered in this report, but amend the terms or conditions.
 - iii. **Option 3** is to not approve one or more of the recommendations covered in this report. If the Committee does not approve the transfer of building ownership, then the WCC land lease would be for the existing building footprint area of 947m² and rent of \$548.50 per annum.
78. Staff recommend **option 1** to provide security of tenure and continued operation of the community and recreational activities and to enable both WCC and T&GC to progress with planning and fundraising for their respective proposed facility developments on Council land.
79. If the agreements in this report are not approved the groups will be unable to continue to operate from the leased sites and WCC and T&GC will be unable to progress facility developments. T&GC would be at risk of folding with no premises security.

Financial Considerations - *Whaiwhakaaro Puutea*

80. In accordance with the Policy, the annual rental is calculated by first determining the market rate and then applying the applicable rental subsidy, as per below:

Lease	Market rental	Subsidy	Annual rental rate (plus GST)
Hamilton Cricket Association	\$384.75	87.5%	\$48.09
Hamilton Radio Control Car Club	\$7,825	87.5%	\$978.13
Progress to Health	\$13,140.40	87.5%	\$1,642.55
Western Community Association	\$5,516.20	87.5%	\$689.53

81. All community groups in this report meet the parameters to receive the standard rental subsidy of 87.5%, as per the Policy.
82. HCA and WCC as building owners are responsible for all building maintenance, utilities, insurance operational costs and rates. HRCCC are fully responsible for track maintenance.
83. Progress to Health is in a Council owned building. Responsibility for building renewals and insurance sits with Council, whilst the club are responsible for day-to-day repairs, utilities, operational costs and rates. They are also responsible for maintaining land with leased area.
84. The Council's current book value for the Council owned disused changing room building at Elliot Park is \$564,942. Approving the transfer of building ownership to WCC would result in a loss on disposal of \$564,942. There are no Annual Plan implications around this loss for balancing the books.
85. Subject to Council approval of the transfer of ownership, Council would make future savings on any maintenance, insurance, and any potential demolition/renewal costs associated with this building. The building has no allocated renewal funding in the 2024-2034 Long Term Plan and is costing Council approximately \$10k in opex annually to retain.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

- 86. Staff confirm that all groups are eligible for community occupancy and have been assessed in accordance with the Policy and Guidelines. Granting of the leases are in accordance with the Policy.
- 87. Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Climate Change Impact Statement

- 88. Staff have assessed this option and determined no adaptation assessment is required as there are no associated risks.
- 89. Staff have assessed this option and determined that no emissions assessment required. There are no direct emissions associated with the leases and transfer of building ownership recommendation. WCC and T&GC will be required to meet any consenting conditions for the proposed facility development projects.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

- 90. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
- 91. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
- 92. The recommendations set out in this report are consistent with that purpose.

Social

- 93. Approval of the staff recommendations supports community groups to provide sport and community programmes and services that encourage a sense of belonging and social wellbeing.
- 94. The report recommendation provides WCC with the opportunity to expand and enhance social and wellbeing support to youth and their community, a place to provide a sense of belonging and connection. The facility acts as a focal point for the local community and offers a location to host a range of community meetings and events.

Economic

- 95. Approval of the staff recommendations supports community groups to provide services and activities that increase vibrancy in the city and supports families to live here.

Environmental

- 96. Approval of the staff recommendations supports community groups to utilise parks and open spaces in a way that ensures green spaces in the city are used and treasured by the community.

Cultural

- 97. Cultural wellbeing is defined as the capacity of communities to retain, interpret and express their shared beliefs, values, customs, behaviours, and identities.

Risks - *Tuuraru*

- 98. There is low risk to the Council in granting the community occupancy agreements and approving the transfer of building ownership recommended in this report. T&GC facility development proposal will be presented back to Committee with ECH lease application for approval, hence the recommendation is low risk. It does indicate Council's support for this project.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

99. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.
100. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Hamilton Cricket Association leased area

Attachment 2 - Hamilton Radio Car Control Club leased area

Attachment 3 - Progress to Health leased area

Attachment 4 - Western Community Association leased area

Attachment 5 - Eastlink Community Hub masterplan - Staging of Facility Developments

Attachment 6 - Elliot Park - Council owned changing rooms

Attachment 7 - Elliot Park changing rooms redevelopment concept

Attachment 8 - Turn and Gymnastics Circle - facility floorplan concept

Attachment 9 - Eastlink masterplan facility spatial plan



KEY



KEY



KEY



KEY

10.2 Staging of Facility Developments

The findings from the assessment in 10.1 have been utilised to propose a staging of the facility developments identified within the Master Plan. Each facility development has been allocated a timeframe: short-term (0-3 years), medium-term (4 – 7 years) or long-term (8 years +).

10.2.1 Short-Term Facility Developments (0-3 years)

Facility Component	Rationale
New gymnsport facility	<ul style="list-style-type: none"> Strategic alignment to key planning document. Demand is high with large membership and no permanent home. Turn and Circle are ready to progress facility development and have seed capital funding.
Badminton courts - additional six courts in the short term (0-3 years)	<ul style="list-style-type: none"> Feasibility study identifying need for six additional courts. Peak time facility is at capacity and thus limiting growth. Centralised facility for badminton community to access. Waikato Badminton are ready to progress the fundraising phase to develop their proposed facility.
Outdoor active recreation facilities (Phase 1)	<ul style="list-style-type: none"> No outdoor active recreation opportunities currently onsite. Add to network of outdoor active recreation parks. Encourages wider community access and participation to the Park
Phase 1 of new carparking	<ul style="list-style-type: none"> Required support infrastructure for additional users and facilities.
Re-marking a portion of outdoor tennis courts for other sports to utilise.	<ul style="list-style-type: none"> Not all 23 outdoor tennis are required long term. Emerging sports such as futsal and pickleball require facilities to grow their sport. Sports such as football have training requirements in winters months in which astro turf courts could be utilised.
Outdoor cricket net	<ul style="list-style-type: none"> Utilise new Marist cricket nets to optimise existing assets.

10.2.2 Medium-Term Facility Developments (4-7 years)

Facility Component	Rationale
Hub pavilion Gym/fitness centre New six squash courts	<ul style="list-style-type: none"> The existing pavilion is aging and no longer fit-for-purpose. The location of it does not services the wider precinct and is not in a prominent position. The development of the hub pavilion would replace the current pavilion that is the administration and function base for Waikato Tennis and Lugton Park Squash Club, and the playing, function and administration base for Lugton Park Squash Club and administration base for Waikato Squash. Thus, the new pavilion would also require the six squash court development to occur concurrently as the existing squash courts would be demolished. The proposed gym/fitness centre is proposed to be part of the new hub pavilion.

Phase 2 of new carparking	<ul style="list-style-type: none">Required support infrastructure for additional users and facilities.
---------------------------	--

10.2.3 Long-Term Facility Developments (8 years plus)

Facility Component	Rationale
Additional inline hockey half rink	<ul style="list-style-type: none">Current rink is at capacity at peak times.No additional bookable usage available for new membership.Will meet the needs for a portion of junior training and competition.

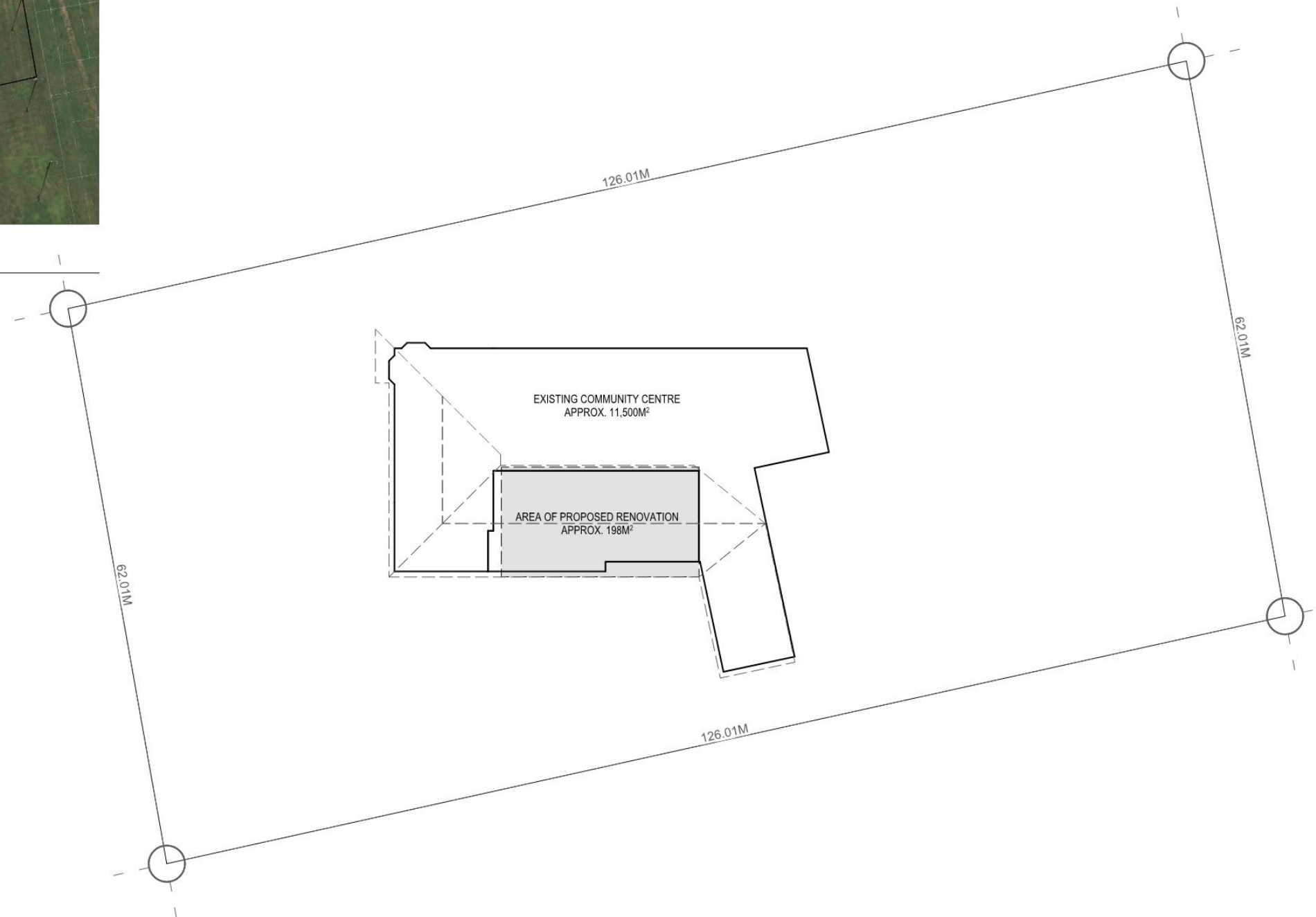
Note: It has been identified that in the long-term Waikato Badminton may require an additional six courts (in addition to the proposed six courts in the short term). Space has been identified within the Master Plan for both the short-term needs of six courts and the long-term potential needs for an additional six courts. However, a detailed needs analysis would be required in years five to six to understand the demand for additional courts.



KEY



LOCATION PLAN



SITE PLAN

1:500

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WIND: LOW
EARTHQUAKE: 1
EXPOSURE ZONE: B
CLIMATE ZONE: 2

PRELIMINARY CONCEPT 27/11/2023

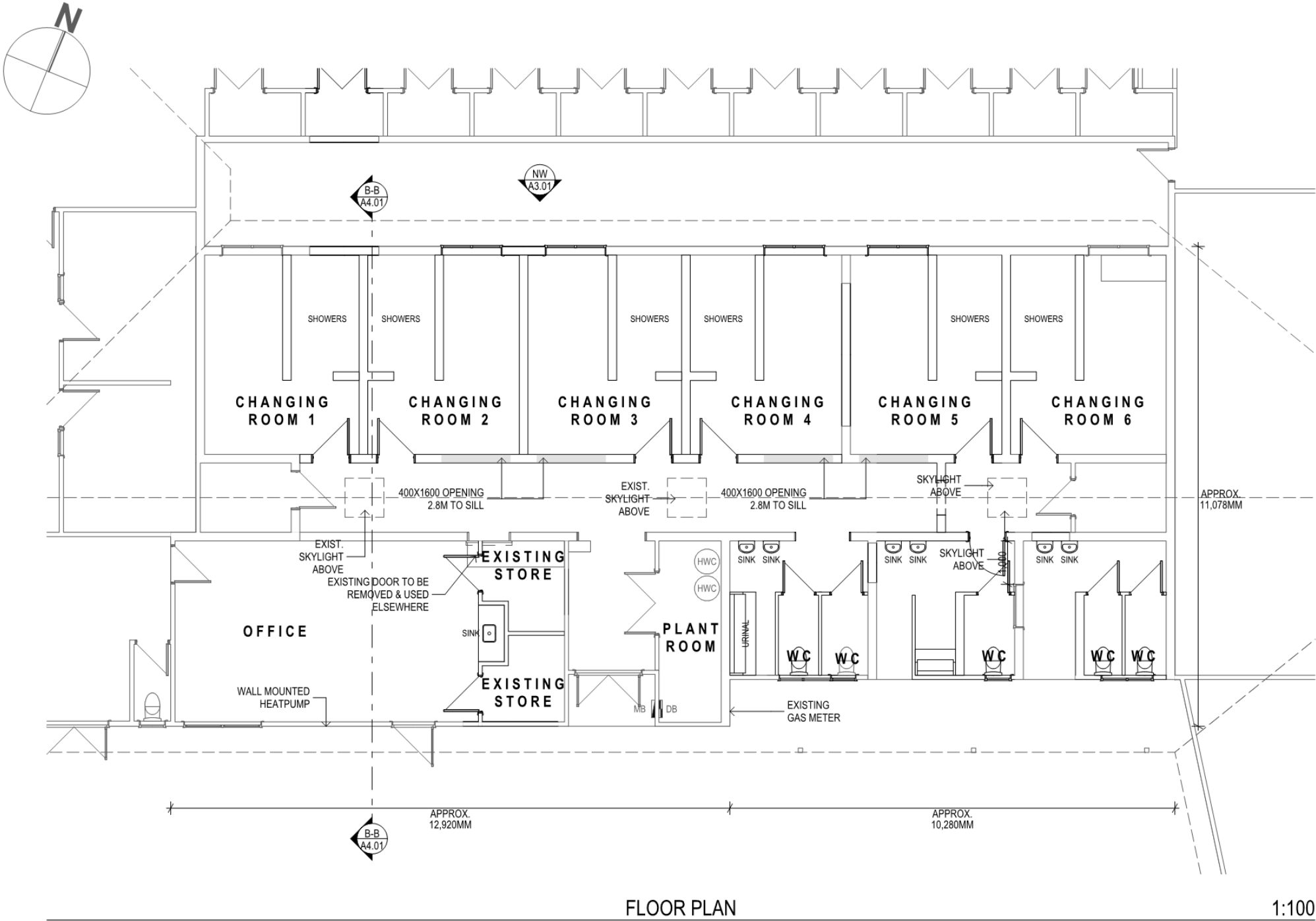
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**Livingston Building-Western
Community Centre v26**
PROJECT ADDRESS:
46 Hyde Avenue, Newton,
Hamilton 3200

DRAWING TITLE:
SITE & LOCATION PLAN
DRAWN: William
JOB No:
202323
File: 202323-Livingston Building-Western Community Centre

SCALE @ A3:
1:500
SHEET No: **A1.01**
REV:

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PROJECT:
WIND: LOW
EARTHQUAKE: 1
EXPOSURE ZONE: B
CLIMATE ZONE: 2



PRELIMINARY CONCEPT 27/11/2023

PROJECT:
**Livingston Building-Western
Community Centre v26**
PROJECT ADDRESS:
46 Hyde Avenue, Newton,
Hamilton 3200

DRAWING TITLE:
EXISTING FLOOR PLAN

DRAWN: William

JOB No:
202323

File:202323-Livingston Building-Western Community Centre

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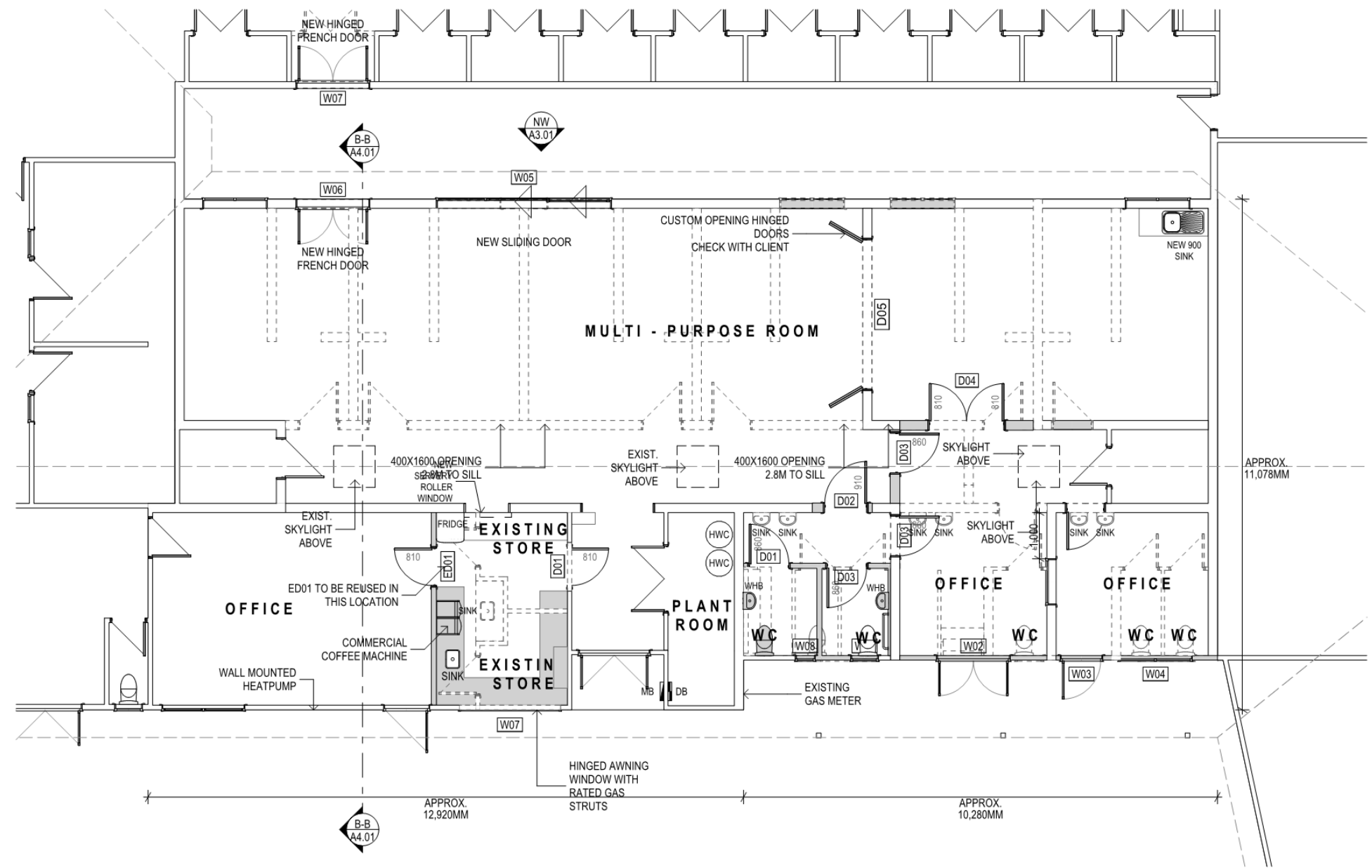
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REV:

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PROJECT:
WIND: LOW
EARTHQUAKE: 1
EXPOSURE ZONE: B
CLIMATE ZONE: 2



DEMOLITION PLAN 1:100

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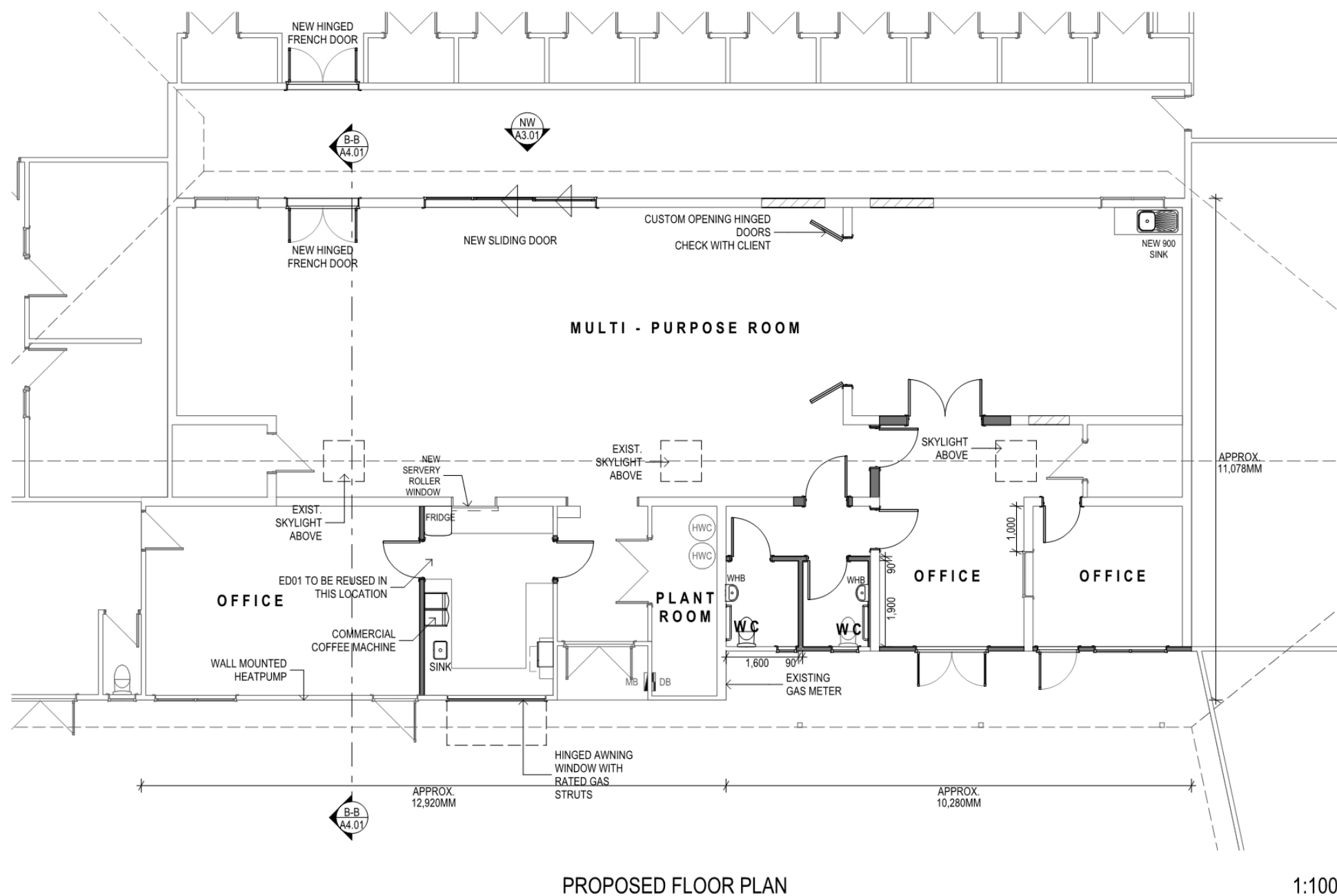
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PRELIMINARY CONCEPT 27/11/2023
PROJECT:
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PROJECT ADDRESS:
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DEMOLITION PLAN
DRAWN: William
JOB No:
202323
File:202323-Livingston Building-Western Community Centre

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SHEET No: A2.02
REV:

PROJECT:
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EARTHQUAKE: 1
EXPOSURE ZONE: B
CLIMATE ZONE: 2



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PRELIMINARY CONCEPT 27/11/2023

PROJECT:
**Livingston Building-Western
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PROJECT ADDRESS:
46 Hyde Avenue, Newton,
Hamilton 3200

DRAWING TITLE:
PROPOSED FLOOR PLAN

DRAWN: William

JOB No:
202323

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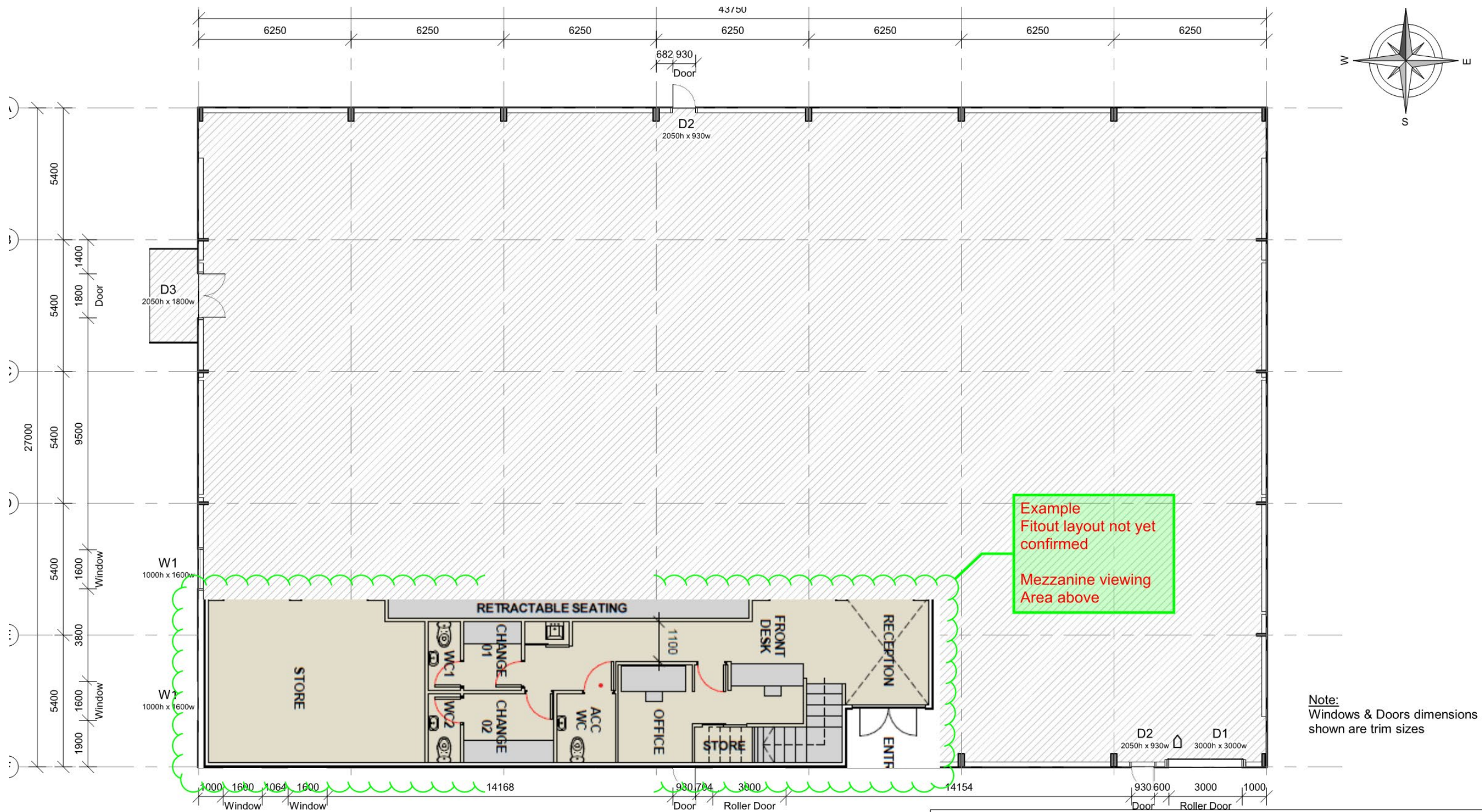
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Note:
Windows & Doors dimensions
shown are trim sizes

= Manual chain or Auto Opener location

WINDOW SCHEDULE

Mark	Type	Size	Trim Height	Trim Width	Count	Comments
	Aluminium Window	1000h x 1600w	1015 mm	1615 mm	4	

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Community and Natural Environment Committee Agenda 12 November 2024- OPEN

FLOOR PLAN

1 : 150

PROPOSED GYM
FOR RENA SCHUSTER
AT 60 OLD FARM RD, HAMILTON EAST

DOOR SCHEDULE

Mark	Type	Size	Trim Height	Trim Width	Count	Commen
D1	Roller Door	3000h x 3000w	3000 mm	3000 mm	2	
D2	Aluminium Door	2050h x 930w	2060 mm	950 mm	3	
D3	Metalcraft Door Double	2050h x 1800w	2060 mm	1810 mm	1	

Project name			Date	Scale @ A3
GYM			01.07.2024	As indicate
Sheet name			CONCEPT	
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9.3 Preliminary Eastlink Master Plan

Figure 9.4: Preliminary Eastlink Master Plan



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Eastlink Park Master Plan | 36

Council Report

Committee: Community and Natural Environment Committee

Date: 12 November 2024

Author: Kelvin Powell

Authoriser: Helen Paki

Position: Safety and Resilience Unit Director

Position: General Manager Customer and Community

Report Name: Civil Defence Emergency Management (CDEM) Quarterly Report

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community and Natural Environment Committee of the progress on the shared service arrangement with Waikato Regional Council for delivering Civil Defence Emergency Management (CDEM) activity on behalf of Hamilton City Council for the period June 2024 to November 2024.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community and Natural Environment Committee receives the report;

Executive Summary - *Whakaraapopototanga matua*

3. In August 2016, the Council approved a service level agreement with Waikato Regional Council (via the Waikato Group Emergency Management Office) to deliver Hamilton City Council's Civil Defence Emergency Management (CDEM) for a term of six years and nine months.
4. In early 2024 the service level agreement with Waikato Regional Council was extended for a further two-year period and a condition of the contract is that CDEM reports six-monthly to the Community and Natural Environment Committee on the performance and delivery of the CDEM work plan and updates on other deliverables.
5. The report by the Waikato Group Emergency Management Office Team Leader covers the period June 2024 to November 2024 and outlines achievements in the yearly workplan a regional and national CDEM update (**Attachment 1 & 2**). Priority has been placed on areas identified in the most recent external monitoring and evaluation reports and the recommendations made following recent national weather-related reviews.
6. Updates are included on the following issues:
 - i. NEMA Review of Reviews
 - ii. National CDEM Shakeout Day
 - iii. Internal 'We are all CDEM' Plan
 - iv. Community Engagement
 - v. Government Response to the North Island Severe Weather Event Inquiry
 - vi. Training Update

7. Staff consider the matters in this report to be low significance and that the recommendations comply with the Council's legal requirements.

Discussion - *Matapaki*

NEMA Review of Reviews

8. The National Emergency Management Agency (NEMA) have just released the findings of a review they undertook of the individual reviews completed in the aftermath of the Auckland Flooding and Cyclone Gabrielle events. The purpose was to identify common themes from the various reports prepared by various organisations or agencies.
9. The review of reviews was undertaken to help inform the response to the Government Inquiry findings. Nineteen individual reports and reviews were considered in the NEMA review. The findings from the analysis of the individual reports generally reflected those of the Government Inquiry into the North Island Severe Weather Events.
10. The findings included:
 - i. Community resilience was better in communities with strong connections and relationships.
 - ii. The role Iwi Maaori played was a strong contributor to community resilience.
 - iii. Public information improvements were identified especially for older, disabled, and non-English speaking people.
 - iv. Gaps in intelligence and situational awareness affected command, control, and coordination decisions.
 - v. Insufficient professional emergency management personnel available for an event of this scale and duration.
 - vi. Securing suitable equipment, technology issues and finance processes were a repeating issue.
 - vii. The need for more training and development of potential response staff was an issue consistently raised.
11. While the findings of the NEMA review will contribute to the Government Inquiry, NEMA is also encouraging agencies to use the prompts to inform their strategic planning.

National Shakeout Day

12. The National Shakeout Day (national earthquake drill) took place on 24 October at 9.30 am. Shakeout Day as an opportunity to practice agreed earthquake drills of 'drop, cover and hold'. HCC joined with thousands of other participants from around the country to participate in the drills. Prizes were offered to the teams who displayed the best techniques, wherever they happened to be. Background information can be found [here](#)
13. This was an opportunity of very high importance for drills and to engage in meaningful conversations around earthquakes and preparedness as a seismic event is the most serious natural risk that Hamilton faces. The focus has been on what to do if you are driving or are working in a park or in a confined space or a range of other locations when an earthquake occurs.
14. Close to 13 million people in Japan, USA and New Zealand took part in the National Shakeout Days in 2023.

Internal 'We are all CDEM' Plan

15. Staff are currently developing an internal CDEM plan aimed at increasing CDEM awareness, planning and training. The intent is to significantly increase the numbers of staff who are trained and understand their role in an emergency. The plan includes:
 - i. A 'We are all CDEM' platform and plan.
 - ii. A goal of 100 % of all staff completing the CDEM Foundation course.
 - iii. The completion of a CDEM Foundation course becoming a compulsory part of organisational onboarding.
 - iv. Interviews with staff in key CDEM roles, videos, and stories about CDEM highlighted on our Intranet site, and tips on building a more resilient organisation.
 - v. Regular reporting to the Executive on the progress being made to improve.
16. The next stage will be to explore emergency preparedness at a personal, whaanau, street, suburb, and organisational level. This will extend to ensuring that we have adequate plans across our various work-based locations, and that our staff understand existing hazards and potential impacts of these across our work environments.
17. This approach has included ensuring that we have the appropriate levels of collaboration and engagement with other parts of Council, whose key functions intersect and contribute to the Reduction and Readiness functions associated with CDEM. Key Council groups contributing to this include:
 - i. Urban and Spatial Planning Team
 - ii. Climate Change and Sustainability
 - iii. Community Development Team
 - iv. Risk and Resilience
 - v. Asset Managers
 - vi. Communications and Engagement

Community Engagement

18. One of the recommendations arising from our most recent capability assessment was to consider how to maximise opportunities to improve the community understanding of hazard risk exposure, and to engage community response planning to support individual and community preparedness levels to be able to respond to emergencies.
19. A social media campaign commences at the end of October focussed on community preparedness and risk awareness. The focus of the campaign is to help the community understand the risks we face in Hamilton and provide key tips to get ready for any kind of disaster. November's campaign will focus on flood hazards and flood preparedness, to align with the upcoming notification of Plan Change 14.
20. The aim is to support our communities, families, and individuals to be able to meet their own needs during and after emergencies. Community preparation for natural hazards is a key factor in saving lives during disasters and reduction of physical and psychological impacts post disaster.

21. Surveys and research will help to better identify barriers to readiness preparation in individuals and families who are renters rather than homeowners. As a pilot programme, Council is working with local Kainga Ora staff to develop a joint campaign as part of this programme. The aim is to deliver targeted information to help tenants in Hamilton, but also provide learning opportunities to better understand barriers to readiness in Hamilton and ways we can make it easier for other Hamiltonians and their families plan and prepare.

Government Response to the North Island Severe Weather Event Inquiry

22. On 10 October the Minister for Emergency Management (Hon Mark Mitchell) released the “Strengthening disaster resilience and emergency management” report – the Government response to the report of the Government inquiry into the response to the North Island Severe weather events. This information can be found [here](#)
23. The key finding of this Report is that the current emergency management system is not fit for purpose for large-scale events which impact multiple regions. Similar findings have been identified in previous reviews of the emergency management system and responses to natural hazard events, and from submissions on the Emergency Management Bill 2023.
24. The Minister outlined that Government will implement a programme of changes to deliver an emergency management system which can consistently improve and become stronger over time. Those changes will be focussed on five key focus areas comprising 15 actions:
 - i. Give effect to the whole-of-society approach to emergency management.
 - ii. Support and enable local government to deliver a consistent minimum standard of emergency management across New Zealand.
 - iii. Professionalise and build the capability and capacity of the emergency management workforce.
 - iv. Enable the different parts of the system to work better together.
 - v. Drive a strategic focus on investment and implementation.
25. The Minister has advised that he intends to publish a public implementation and investment roadmap in early 2025, giving clear direction and timelines for the next phases of this work to be completed.

Training Update

26. As referenced above, there has been a strong and developing focus on training delivery during this period and 128 staff have undertaken some CDEM training:
 - i. 25 completed Foundation training,
 - ii. 12 completed Intermediate training,
 - iii. 53 people completed some form of Community of Practice training (91 opportunities),
 - iv. 69 people have enrolled or are in process of completing CDEM training,

Options

27. There are no options available for Council to consider as no decision is sought.

Financial Considerations - *Whaiwhakaaro Puutea*

28. The total cost of the shared service contract approved by Council in 2016 was \$3.1 million spread over the six years and nine-month life of the contract at an annual contract cost of \$480,000. This has been allocated through operational budgets.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

29. Hamilton City Council is obligated by section 64 of the Civil Defence Emergency Management Act to 'plan and provide for civil defence within its district'.

Climate Change Impact Statement

30. Staff have assessed the decisions required in this report have no impact on climate change.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

31. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
32. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
33. The recommendations set out in this report are consistent with that purpose.

Social

33. CDEM activity is intended to build resilience within communities and to assist in developing 4preparedness within the community to be able to respond to an emergency; therefore, it has a direct benefit to the social wellbeing of the city.

Economic

35. An emergency event of significance can have a major impact on the economic wellbeing of the city. The investment in reduction and readiness activity and a continued focus on developing resilience across all groups within the city could help to lessen the potential economic impact of such an event. A principle focus of this work is to encourage the development and testing of business continuity plans within the business community.

Environmental

36. CDEM activity is premised upon understanding the environmental wellbeing of the city and how emergency events – both natural and man-made – could significantly impact on and change the future wellbeing state. Reduction activity is designed to lessen or minimise the impact of such events.

Cultural

37. Emphasis is placed on working in partnership with Kirikiriroa-Hamilton's mana whenua and migrant community to enhance the understanding and application of emergency management at an individual, family (whaanau) and group (hapuu and iwi) level and how to prepare for and respond to an emergency event.

Risks - *Tuuraru*

38. The shared service contract with the Group Emergency Management Office for the method of service delivery does not release Council from its obligations and accountability for the implementation and integration of civil defence services.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

39. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.
40. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - CDEM HCC Regional and National Matters Update

Attachment 2 - HCC CDEM Workplan Update



To: Hamilton City Council (HCC) – Community and Natural Environments Committee

Authorised by: Kelvin Powell, HCC Civil Defence Emergency Management (CDEM)

Author: Mark Bang – Partnerships Team Leader, Group Emergency Management Office

Date: 11 October 2024

Subject: HCC CDEM Report – Waikato CDEM Group and National Matters

Purpose:

1. To inform the Committee of those emergency management matters that occur at either Group (Regional) or National level and therefore affect all Councils in the Waikato CDEM Group area.

Group and GEMO activity:

2. The following section is to inform Council about activities the Waikato Group Emergency Management Office (GEMO) have been involved in with HCC and other Group members.

Group Policies, Strategies and Plans:

- a. **Group CDEM Plan Review** - Work on the review of the Group Plan is well underway. This is being project managed by GEMO staff and supported with the use of a contractor. Currently we are in the consultation phase and focussing on ensuring we are capturing the voice of iwi / Māori in the plan. Key element of the project to date are:
 - The National Disaster Resilience Strategy 2019 – 2029 goals will underpin the goals of the Group Plan:
 - i. Manage risk
 - ii. Effective response to and recovery from emergencies
 - iii. Enable, empower & support community resilience
 - A community survey has had approximately 650 responses to date and close end of October. Community Feedback – online survey [What is important Before-During-After an emergency.](#)
 - Integration of Iwi / Māori perspective and tikanga into the emergency management system is an important aspect of the Group Plan. Iwi / Māori involvement has been via local authority iwi liaison officers using their networks and contacts and GEMO staff presenting to the four Waikato River Joint Management Agreement co-governance committees (Iwi / Waikato Regional Council). A poster and video has been distributed to Iwi / Marae and hapu to use and inviting their feedback.
 - The structure of the Group Plan will alter from what we have now:
 - i. It will contain strategic objectives and success factors by 2030
 - ii. There will be annual “Group action plans” identifying the priority steps required to deliver the strategy and
 - iii. Local “CDEM work programmes” for delivery to implement the Group action plan

- The proposed structure will allow the Group to flex and respond to changing environments impacting on emergency management within the five year life of the Group plan. Key dates for the project are:

Key dates	What's happening
Aug – 31 Oct 2024	Community Feedback – online survey
Aug 24 – 31 Jan 25	Iwi engagement - strategic priorities (<i>need to understand challenges/aspirations</i>)
Aug 24 – 31 Jan 25	Partner agency engagement (strategic priorities)
Sep – 31 Oct 24	Administrative content collation
24 Mar 25	Adopt Draft CDEM Group Strategic Plan for consultation
25 Mar – 30 Apr 25	Consultation on Draft Group Strategic Plan
21 Jul 25	Hearing and deliberations
30 Jul – 26 Aug 25	Ministerial review
22 Sep 25	Adoption of Waikato CDEM Group Strategic Plan 2025-2030

- b. **Current Group Plan Work Programme** – The Group work plan has been approved by CEG for the 2024/25 financial year. There will be quarterly reporting by each local authority to the CEG on their implementation of the agreed priority actions.
- c. **GEMO staffing – LTP outcomes** – The Group approved the creation of 3 new roles to met the challenges of emergency management identified in multiple reviews of the North Island Severe Weather Evets (NISWE) of 2023. These roles were included in the WRC LTP and are being recruited:
 - GIS specialist (who will be supported by the WRC GIS team)
 - Māori advisor (who will be supported by the WRC Tai – Ranga Whenua team)
 - Operational projects (this was an existing fixed term role)
- d. **Hikurangi Subduction Zone project** – The Hikurangi Subduction Zone (HSZ) was identified as one of the Waikato region's large seismic risks. Following presentations to the CEG during 2019 approval was given to progress work to understand the impact of a Hikurangi Subduction Zone seismic event on the region.
 - Stage one of the project has been completed and a Hamilton City exposure impact assessment has been received. The assessment was based on a magnitude 9.1 on the HSZ

and includes seismic ground motion (assessed as MM6 – MM7 in the [Modified Mercalli Intensity Scale](#)) and earthquake induced landslide (assessed as a “very low” probability of landslides occurring) . The information will help to inform the initial operational response plan being prepared.

- Further stages will look at how the hazard impacts on things like buildings, bridges, and engineering lifelines (power, three waters, telecommunications etc). The hazard assessment shows Hamilton reaches the threshold where liquefaction can occur and the inference is that there will be damage to in-ground and on-ground structures and services where that occurs.
 - Of course there will be impacts on National resources and infrastructure that will impact on the services in the City.
- e. **Geospatial Common Operating Picture (COP)** – from the NISWE review in the Waikato CDEM Group area and the review in other Group areas the CEG prioritised the development of a COP. While we awaited the outcomes of the LTP process (paragraph c above) and recruitment we engaged Eagle Technologies to develop the framework and essential information elements of a COP. This work will be picked up and progressed by the GIS specialist now employed. They will work with the HCC GIS team to make sure the project is relevant to a HCC emergency operational response and recovery.

National Emergency Management activity:

3. The following section is to inform Council about National activities affecting Groups and their members..
- f. **Tsunami Evacuation Zone Directors Guideline** - the Tsunami Evacuation Zone DGL and National Tsunami Signage Technical Standard are under review and available for consultation until 20 December 2024. While it may not be directly relevant to HCC it is relevant to those members of the community who own property or holiday on the coastlines around NZ. The reviewed DGL is based on recent social science and has adopted the signage practices adopted by the Waikato CDEM Group of having only one inundation zone on public maps and signs (“blue is wet”). This will be important in standardising signage and public education around the country where there a multitude of practices in use.

END OF REPORT

To: Hamilton City Council (HCC) – Community and Natural Environments Committee

Authorised by: Kelvin Powell, HCC Civil Defence Emergency Management (CDEM)

Author: Mark Bang – Partnerships Team Leader, CDEM Group Emergency Management Office

Date: 17 October 2024

Subject: HCC CDEM Report –March 2024 to October 2024 (inclusive)

Priority Work Programme summary:

1. The annual work programme has been structured to incorporate and align the actions and recommendations from the:
 - a. Waikato CDEM Group Plan actions prioritised by Coordinating and Executive Group (CEG)
 - b. The annual HCC Capability report recommendations (2019 to 2024)
 - c. COVID 19 after action report recommendations (2020) prioritised by CEG
2. All actions in the plan have been prioritised as High, Medium or Low. The current focus is on high priority actions and these work areas focus on response capability. Below is an aggregated report on those work areas.

Key:

Status	Description
Green	On track
Orange	Off track in respect of timing and / or scope. No risk to the work area
Red	Off track in respect of timing and / or scope. Help needed or has been requested

Work area	Status	Comments
Welfare		<ul style="list-style-type: none"> Implementation of “Here to Help You” services is ongoing and will be a significant improvement to the systems of support delivery to affected communities. The HCC Local Welfare Plan has been approved and will set the activities in this function for the 24/25 financial year. Focus areas include: <ul style="list-style-type: none"> Representation check to ensure members are representative of the most vulnerable communities Ongoing training and a Civil Defence Centre exercise. Check and adjust of identified facilities for Civil Defence Centres and Community Led Centres.
Training & exercising		<ul style="list-style-type: none"> The Group Emergency Management Office (GEMO) continue to develop and deliver specialist function courses. CIMS function specific and EOC induction sessions continue to be conducted to ensure staff are familiar with their roles and responsibilities in the coordination centre. Fifty seven people have attended 150 training opportunities in the reporting period

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		<ul style="list-style-type: none"> HCC have trained an additional CDEM Controller making a total of three available. <p>Forward focus:</p> <ul style="list-style-type: none"> Is on increasing the numbers of CDEM trained staff and providing regular Community of Practice sessions. is on development of the annual EOC and CDC exercise to be conducted in the first quarter of the 2025 calendar year.
Recovery		<ul style="list-style-type: none"> The Waikato Recovery Manager's Business Plan has been approved for the 2024/25 financial year and the Recovery Managers will work together on strategic planning for recovery We await the final development of some National resources to support operational recovery management (consistent forms and templates)
Operational readiness (staff, facilities & functions)		<ul style="list-style-type: none"> Activity in this work area is in a continual improvement phase (as opposed to development). The check and adjust of the suite of consistent forms and templates for use in a coordination centre is nearing completion and will simplify operations for staff working in the HCC EOC. Development of an initial action plan for the first 72 hours after the maximum credible earthquake scenario is nearing completion. It is in draft and needs to be tested and adjusted by hosting a tabletop exercise with the relevant HCC staff, HCC divisions and external agencies. The EOC information management system and file structure review is nearing completion and will simplify and improve EOC operations. <p>Forward focus:</p> <ul style="list-style-type: none"> Is on making sure the alternative Emergency Operations Centre facility (at Duke Street premises) can operate. Development of two more operational initial action plans for flooding and severe heat Development of spontaneous volunteer management plan
Communications / ICT		<ul style="list-style-type: none"> A regional radio network has been rolled out and is tested weekly. The HCC specific alternative communication systems (VHF radio and satellite phones) have been checked and are operational.
Resilience		<ul style="list-style-type: none"> The LTP funding to be directed to resilience is being coordinated by the Community Development Team and will require strong partnership with CDEM staff. Activity is still in the planning stages. Since the last report the CDEM information on the HCC website has been restored and there are valuable links to the HCC Flood viewer and Regional Hazards Portal. <p>Forward focus:</p> <ul style="list-style-type: none"> To develop and deliver a plan of community engagement sessions with groups that are more likely to be severely impacted in an emergency (e.g. new migrants, disability sector, Māori and Pasifika communities). The objective will be to work with those groups to increase community resilience and preparedness for emergencies.

END OF REPORT

Council Report

Item 9

Committee: Community and Natural Environment Committee

Date: 12 November 2024

Author: Sean Murray

Authoriser: Sean Murray

Position: General Manager Destinations

Position: General Manager Destinations

Report Name: Destinations Group Update

Report Status	Open
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Purpose - *Take*

1. To provide an update to the Community and Natural Environment Committee on Destinations Group activity across H3 venues, Hamilton Gardens, Te Kaaroro Nature Precinct and Waikato Museum Te Whare Taonga o Waikato for the 1 July – 30 September 2024 period.
2. The report will also provide data on community utilisation of commercial venues and spaces, primarily at H3 and Hamilton Gardens, as requested by the Chair and Deputy Chair.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Community and Natural Environment Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

4. Council's Destinations Group includes the activity of H3 Venues (GLOBOX Arena & Events Centre – Claudelands, FMG Stadium Waikato and Seddon Park), Hamilton Gardens, Te Kaaroro Nature Precinct (Hamilton Zoo and Waiwhakakreke) and Waikato Museum Te Whare Taonga o Waikato.
5. All four operating departments of Council have significant activity and projects taking place. This report will provide a short update on current activity.
6. Staff consider the matters in this report to have low significance and that the recommendations comply with the Council's legal requirements.

Discussion - *Matapaki*

7. Six-monthly and annual reporting for H3 venues, Hamilton Gardens, Te Kaaroro Nature Precinct and Waikato Museum Te Whare Taonga o Waikato are currently provided to Council's Economic Development Committee.
8. 2023-24 year-end activity reporting was provided to the Economic Development Committee at the meeting on 13 August 2024 as [Item 9: Attachment 3 – 6.](#)

DESTINATIONS UPDATE

H3 Venues

9. H3 has reported a busy first quarter with over 360 events taking place and 100,075 patrons attending ticketed and non-ticketed events.
10. In July, H3 were thrilled to welcome back the Harlem Globetrotters for a sold-out event that drew more than 5,000 enthusiastic basketball fans. It's a pleasure to host basketball events at GLOBOX Arena, and we are committed to bringing more exciting content like this to Hamilton.
11. It was also a pleasure to welcome back the Water NZ Conference and Expo in September. Registrations jumped by 700 in the final days, bringing total attendees to more than 1,400. Managing this large conference was no small feat, but the H3 team handled it brilliantly, receiving fantastic feedback from the client. Seeing attendees enjoying our cafes and shops in the city highlighted the significant economic benefits this, and other events, bring to our city and the positive impact on our community.
12. FMG Stadium Waikato proudly hosted the Waikato team for both the National Provincial Championship (NPC) and Farah Palmer Cup (FPC) competitions this year. We were especially excited to host the Women's FPC final, where Waikato triumphed over Canterbury with a close score of 27-25. The match drew more than 2,500 spectators, all enjoying the event free of charge. The growing popularity of women's rugby and the presence of these role models are crucial to the continued success of grassroots sports in our community.
13. Restoration work has begun on The Grandstand at Claudelands. This 146-year-old venue was closed last year due to borer and seismic issues. Remedial work has started and is expected to be completed by February 2025.

Hamilton Gardens

14. For the period 1 July - 30 September, Hamilton Gardens has welcomed 94,482 visitors to its Enclosed Gardens. In the one month since paid entry commenced:
 - i. 27,000 have checked in at (visited) the Enclosed Gardens (both paid entries and those entitled to free entry)
 - ii. 14,500 have paid for a single entry ticket
 - iii. Another 3,580 children have entered with them Free of Charge
 - iv. 550 Annual passes have been sold
 - v. More than 30,000 adults have been registered for MyGardens Passes - if you count children who have been added to these passes there are over 45,000 registrations
 - vi. 12,000 Hamiltonians have verified their address to activate their pass (16,000 if you include children)
15. The public response to the new Entry Precinct has been hugely positive. There has been very little resistance to the entry price. Given the change and a newly formed front of house team, everything has run smoothly.
16. Travel trade is continuing to be strong. We have seen a rise in the number of ITOs (Inbound Tour Operators) booking paid product.
17. Peter Sergel's book "Time Traveller's Guide to Hamilton Gardens" is continuing to sell well in the Gallagher Visitor Centre, with 465 of the 800 printed books sold.
18. The Medieval Garden marks the next chapter in our garden's story, reflecting the spread of Christianity and the principles of Christian charity and helping strangers. External fundraising efforts have been successful, with full funding secured.

19. This will enable the construction contract to commence, with completion expected in the third quarter of 2025. Following this, time will be allowed for planting to establish and flourish, with the garden ideally opening in the summer of 2025.

Te Kaaroro Nature Precinct

Hamilton Zoo

20. For the period 1 July – 30 September, Hamilton Zoo had 39,776 admissions. Despite usual late-winter/early spring weather, visitation remained steady and met expectations.
21. As reported in the media, Council's bid for the 3.6ha property at 429 Rotokauri Road was successful. The purchase price was \$2.5 million. The large paddocks will have a new fencing installed, providing additional holding space for some savannah animals. The benefits of this include improving animal wellbeing through rotation of animals on display, safer animal management practices and better environmental and pasture care. Additionally, securing the Zoo's boundary mitigates the risk of neighbouring activities that could adversely affect Zoo operations e.g. animal disease outbreak in neighbouring animals that can permanently affect health status of zoo animal collection and/or population.
22. In the short term, of the two houses on the property is rented out to the existing tenant.
23. The team have also been working with an architect experienced in designing animal exhibits, to design the giraffe and rhino houses. These are progressing to the detailed design and construction phase.

Waiwhakareke Natural Heritage Park

24. For the period 1 July – 30 September, Waiwhakareke had 8,532 visitors, counted by pedestrian foot counters.
25. The design for the Waiwhakareke Predator Exclusion Fence is mostly completed. Council will construct a full height fence around Waiwhakareke to prevent predators from entering and to keep most native wildlife inside the park. The design includes:
 - i. culverts and water-gates to enable the free movement of native water species;
 - ii. an internal maintenance road (4km) and visitor tracks linking new entrances to the existing track network;
 - iii. hygiene stations to prevent spread of disease;
 - iv. wayfinding signage and interpretative/education signage.
26. At the time of writing this report, confirmation of the remaining required funding from WEL Energy's Trust's inaugural Capital Beneficiaries Project Fund had been received. A formal Request for Quotation will be prepared to ascertain an accurate market rate estimate for the build.
27. The Predator Exclusion Fence is the first step in enhancing the Waiwhakareke experience, with a wildlife rehabilitation centre and conservation education space also planned.

Waikato Museum Te Whare Taonga o Waikato

28. Visitation to Waikato Museum Te Whare Taonga o Waikato was lower than normal (14,119 visitors) during the first quarter due to the closure of the main Museum building from 21 July for essential renewals work and visitor and accessibility improvements. This number reflects visitors to Exscite, which has remained open during the renewals work.
29. The newly upgraded upper level Exscite opened from the 5 July 2024 and has proved enormously popular with local families as well as visitors from further afield.

30. The main building of Waikato Museum Te Whare Taonga o Waikato has been closed to the public since 22 July. The recladding of the Museum's roof is 95% complete, and flooring renewal will be completed this week with close to 1650m² of new wood flooring replacing the uneven and unsafe slate tiles. Rebuild work has begun in three galleries, with the installation of new and updated exhibitions due later this month. At this stage to the external environmental upgrade, construction of the new airlock entry, HVAC renewal, and public bathroom renewal are all on track for early December opening.
31. Alongside the construction work on the building, a project with Museum staff has addressed the strategic direction and identity of Waikato Museum Te Whare Taonga o Waikato. This has focussed on the purpose statement to protect and share our taonga so that everyone can experience and participate in the best of science, art, and culture in our region. The facility will re-open with the name Te Whare Taonga o Waikato Museum & Gallery, with new visual branding. The logo design has taken its inspiration from traditional carving designs which adorn Te Winika, the 200-year-old waka taua that is on permanent display at the Museum.
32. Te Whare Taonga o Waikato Museum & Gallery will be open to the public on 12 December 2024.

DESTINATIONS GROUPS - COMMUNITY UTILISATION

Hamilton Gardens Venues

33. The Hamilton Gardens feature five event rooms. The utilisation of these facilities is high and attracts roughly a 20/80 split between commercial and community users.

Current Approach to Community Use

34. Hamilton Gardens have longstanding agreements with community groups to provide venue spaces for their events, whether it be set annual events or monthly meetings.
35. Community group users benefit from a 33% discount on the published rate, and registered charities benefit from a 66% discount on the published rate.
36. Hamilton Gardens also has a Memorandum of Understanding in place with the Hamilton Bonsai Club, Hamilton Dahlia Society, Northern Daffodil Club, Waikato Horticultural Society, Waikato Rose Society, and the Waikato Orchid Society to acknowledge the original building use and their contribution to the build in 1986. This agreement allows each club to book one meeting per month, and two club shows per year at a 75% discounted on the published rate.

H3 Venues:

37. H3 venues (GLOBOX Arena & Events Centre – Claudelands, FMG Stadium Waikato, Seddon Park) were originally intended and currently mandated by Council to deliver:
 - i. **City promotion:** Increase exposure and promotion for the city;
 - ii. **Enhance residents' lives:** Provide activities and opportunities that benefit residents both nationally and internationally;
 - iii. **Economic benefits:** Generate direct and indirect economic benefits for the city and its businesses; and
 - iv. **Community pride:** Foster enhanced pride and a sense of identity among residents.
38. H3 must operate in the most cost-effective way while remaining competitive and retain a balance between maximising revenue and meeting Council's investment expectations.
39. H3 venues have surplus capacity throughout the year but there are peak periods where there is no availability.
40. H3 operates a set pricing regime which is re-established annually with established pricing performance. This is supported by extensive benchmarking of similar venues throughout New Zealand.

41. Event hire is priced according to the needs of the client. When H3 is in a competitive pitch situation, they price according to the venue availability and broader city benefits.
42. H3 Venues are large, operationally complex and often require additional services and costs that cannot be provided by volunteers or small-scale contractors.

Current Approach to Community Utilisation

43. H3 takes into consideration the needs of identifiable community users as part of its broader delivery component of the benefit to residents subject to availability, time of year and the nature of the service provided.
44. Legislative and operational risks require community hirers to comply with H3's conditions of use.
45. Special pricing assistance is offered by H3 but does not extend to any additional costs that have to be met beyond the hire charge such as utilities, specialist labour, security, cleaning, external equipment, production costs, or hospitality provision.
46. The level of unsatisfied demand for use by Community groups is unknown.
47. H3 has a history of supporting a number of community events (with a contribution towards venue hire discounts) at its venues, some of which are summarised below. The average discount for community events range from 9% - 100%, with average of 51% discount.

48. Community events at H3 Venues 1 July 2023 – 30 June 2024:

Seddon Park	
i.	Community utilisation extends to the community through a number of different avenues, primarily through the partnership with Northern Districts Cricket Association.
ii.	Kiwi Cricket held 10 events, over the summer months for school aged children November 2023 – March 2024.
iii.	Kilikiti Festival held its final event at Seddon Park 29 January 2024
iv.	Backyard Smash Festival - 14 March 2024 is where everyone can come along and try cricket
v.	Sunset Cinema is a family friendly event that invites everyone on to Seddon Park to watch movies 29 February - 3 March 2024
FMG Stadium Waikato	
i.	The Waikato Rugby Women's Team 2024 season was hosted with complimentary venue hire ensuring that the team had access to facilities.
ii.	The venue also hosted a friendly rugby game between the Police and Firefighters, further enhancing community engagement.
iii.	We often host tours of the ground at no charge to community groups including rest homes and sport teams.
GLOBOX Arena and Events Centre, Claudelands	
i.	Hamilton Eid Day July 2023
ii.	Welcoming Community Expo July 2023
iii.	Matariki ki Tainui July 2023
iv.	Hamilton Brick Show August 2023

- v. Welcoming Manaaki Village September 2023
- vi. Waikato Show / Waikato A & P Show October 2023
- vii. Relay for Life 2024 March 2024
- viii. Ramadan Community Iftar Dinner March 2024
- IX. Eid ul Fitr and Hamiton Eid Day April 2024
- X. Tainui Waka Kapa Haka April 2024
- xi. Riwayat-E-Punjab Bhangra & Giddha Cup May 2024
- xii. Eid ul Adha and Hamilton Eid Day June 2024

49. In addition, H3 is a proud sponsor of following events (complimentary venue hire). These events span various sectors and have been receiving H3 support for over a decade.
- i. Sport Waikato & Active Recreation Awards
 - ii. The KuDos Science Awards
 - iii. Hospice Waikato Bucket List Banquet
 - iv. Waikato Chamber of Commerce Business Awards
50. In summary, management feel the current approach to community use strikes the right balance by providing event diversity between commercial events and community events and is currently meeting the varied expectations of a range of different stakeholders, including Council, naming rights partners, key event delivery relationships (i.e. contracted catering, ticketing, cleaning, traffic management and security partners) venue hirers, patrons, co-dependent event industry businesses and residents.

Options

51. Staff recommend the report is received.

Financial Considerations - *Whaiwhakaaro Puutea*

52. This is a regular operating activity funded through the 2024-2034 Long Term Plan.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

53. Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Climate Change Impact Statement

54. Staff have assessed this option against the Climate Change Policy for both emissions and climate change adaptation. Staff have determined no adaptation assessment or emissions assessment is required.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

55. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
56. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
57. The recommendations set out in this report are consistent with that purpose.

Social

- 58. H3 venues and events are safe for people to attend and provide places where communities can meet, compete, and perform.
- 59. Hamilton Gardens, Waikato Museum and Te Kaaroro provide places for communities to gather, discover and have social interactions.

Economic

- 60. H3 venues attract events that have a positive economic impact to the city. Hamilton Gardens, Waikato Museum and Te Kaaroro contribute to the city's tourism economy by attracting more visitors to these sites and encouraging them to stay longer in Hamilton.
- 61. Venue infrastructure is well maintained, and improvements align with industry needs and requirements. Financial management and decision making is sound.

Environmental

- 62. H3 venues respond to climate change challenges through several operating and built-in initiatives. However, continuous improvement and attention to this responsibility remains a critical element of the operations reputation and competitiveness. H3 venues are healthy environments; H3 cares about reducing, recycling and reusing water, electricity, and waste.
- 63. Te Kaaroro promotes the ongoing restoration of Waiwhakareke Natural Heritage Park, the flagship biodiversity project for the city. Waikato Museum plays a key role in creating physical and cultural connections to the Waikato Awa through its location, collections, and the narratives told through them. Extensive planting of the Hamilton Gardens in native bush, predominantly with plants indigenous to the Waikato provides riverbank stability, improvement to runoff entering the river and provides a key node in the river ecological corridor.

Cultural

- 64. H3 venues offer a range of events for people to attend. The heritage of H3 venues and locations is valued and our community has trust in H3.
- 65. Hamilton Gardens, Waikato Museum and Te Kaaroro provide places for families to connect and create their own traditions and act as kaitiaki (guardians) for nationally significant taonga. Hamilton Gardens is home to Te Parapara - New Zealand's only traditional Maaori productive garden.

Risks - *Tuuraru*

- 66. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

- 67. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.
- 68. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.