

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Community Committee will be held on:

Date: Tuesday 13 June 2023
Time: 9.30am
Meeting Room: Council Chamber and Audio Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Lance Vervoort
Chief Executive

Community and Natural Environment Committee

Te Komiti Haapori me te oranga o te Taiao

OPEN AGENDA

Membership

Chairperson Cr Kesh Naidoo-Rauf
Heamana

Deputy Chairperson Cr Anna Casey-Cox
Heamana Tuarua

Members	Mayor Paula Southgate	Cr Louise Hutt
	Deputy Mayor Angela O'Leary	Cr Andrew Bydder
	Cr Ryan Hamilton	Cr Geoff Taylor
	Cr Maxine van Oosten	Cr Sarah Thomson
	Cr Moko Tauariki	Cr Emma Pike
	Cr Ewan Wilson	Cr Melaina Huaki
	Cr Mark Donovan	

Quorum: A majority of members (including vacancies)

Meeting Frequency: Six weekly

Amy Viggers
Mana Whakahaere
Governance Lead

31 May 2023

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Purpose

The Community and Natural Environment Committee is responsible for:

1. Guiding and monitoring the provision of strategic community infrastructure and services to meet the current and future needs of the city and the enhanced wellbeing of its communities.
2. Governance of recreational, community facilities, amenities, and events.
3. Facilitating community and stakeholder involvement and discussion on community infrastructure, community safety, and community wellbeing matters.
4. Ensuring Hamilton is performing to the highest standard in the area of civil defence and emergency management.
5. The execution of Council's infrastructure and operational plans and strategies across Community asset classes.
6. Funding to benefit the social, cultural, physical, and arts wellbeing of communities in Hamilton.
7. Governance of strategies, policies and plans relating to the wellbeing, protection, enhancement, and sustainability of Hamilton's natural environment as identified in this terms of reference.

In addition to the common delegations on page 10, the Community and Natural Environment Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

8. To provide direction on strategic priorities and resourcing for community infrastructure aligned to city's overall development and oversight of strategic projects associated with those activities.
9. To develop policy, approve community-related strategies and plans, and monitor their implementation.
10. To receive and consider presentations and reports from stakeholders, government departments, organisations, and interest groups on community development and wellbeing issues and opportunities.
11. To monitor Hamilton's social demographics and social climate to assess current and future impacts on the Council and Hamilton communities.
12. To monitor the performance of Hamilton's civil defence and emergency management response against Council's requirements under the Civil Defence Emergency Management Act including:
 - a) implementation of Government requirements;
 - b) contractual service delivery arrangements with the Waikato Regional Group Emergency Management Office
13. To determine the funding priorities for the Community Grants Allocation Committees, in line with the Community Assistance Policy, Long Term Plan and Annual Plan.
14. To determine the priority of Council projects suitable for contestable and philanthropic funding, excluding NZTA funding.
15. To coordinate and make decisions on proposals, applications for external funding, and the distribution of Council funding and funding provided to Council for public art, recreational and community facilities, and amenity.

16. To develop policy, approve, and monitor implementation of plans and strategies in relation to the performance of Council's investments in the Domain Endowment Fund and strategic property.
17. To develop policy, approve strategies and plans for the sustainable use of Hamilton's natural resources, and to monitor their implementation as identified in this terms of reference.
18. To develop policy, approve strategies and plans for Council's corporate environmental sustainability, and to monitor their implementation.
19. To develop policy, approve strategies and plans for Council's biodiversity, and to monitor their implementation.

Special Notes:

- The Committee may request expert external advice through the Chief Executive as necessary.

The Committee is delegated the following powers to act:

- Approval of Reserve Management Plans.
- Performing the Council's functions, powers, and duties (excluding those matters reserved to the Council by law, by resolution of the Council or as otherwise delegated by Council) under the Burial and Cremation Act 1964 and the Reserves Act 1977.
- Approval of purchase or disposal of land for parks and reserves required for designated works or other purposes within the Committee's area of responsibility which exceeds the Chief Executive's delegations and is in accordance with the Annual Plan or Long Term Plan.
- Approval of applications for Council projects suitable for contestable and philanthropic funding.
- Approval of funding for recreational and community facilities and amenities in accordance with the Long Term Plan.
- Approval of public art proposals put forward by the community and/or Council in accordance with the Public Art Development Process and approved budget.
- Approval of the Heritage Fund grant allocation in line with the Heritage Plan.
- Approval of matters determined by the Committee within its Terms of Reference.
- Approval of acquisition or sale or lease of properties owned by the Domain Endowment Fund consistent with the Domain Endowment Fund Investment Policy, for any endowment properties. Note that if the Mayor and Chair consider that a final decision is more appropriately made by Council due to its significance, they may direct that and decision remains recommendatory, requiring ratification by Council.

The Committee is delegated the following recommendatory powers:

- The Committee may make recommendations to Council.
- The Committee may make recommendations to other Committees.

Recommendatory Oversight of Strategies:

- Nature in the City
- Open Spaces Strategy
- Play Strategy
- Arts and Culture Strategy
- Age Friendly Plan
- He Rautaki Whakawhanake Hapori - Community & Social Development

Recommendatory Oversight of Policies and Bylaws:

- *Alcohol Control Bylaw*

- *Animal Nuisance Bylaw*
- *Citizens Initiated Referenda Policy*
- *City Honours Policy*
- *Class 4 Gambling Venue Policy*
- *Community Assistance Policy*
- *Community Occupancy Policy*
- *Cemeteries and Crematorium Bylaw*
- *Cultural and Recreational Facilities Bylaw*
- *Disability Policy*
- *Dog Control Bylaw*
- *Dog Control Policy*
- *Domain Endowment Fund Policy*
- *External Funding Applications Policy*
- *Monuments and Memorials Policy*
- *Naming of Roads, Open Spaces and Council Facilities Policy*
- *Open Space Provision Policy*
- *Parks, Domains and Reserves Bylaw*
- *Permanent Public Art Policy*
- *Provisional Local Alcohol Policy (if developed)*
- *Psychoactive Substances (Local Approved Products) Policy*
- *Prostitution Bylaw*
- *Public Places Bylaw*
- *Trading in Public Places Policy*
- *Safety in Public Places Bylaw*
- *Smokefree and Vapefree Outdoor Areas Policy*
- *TAB Board Venue Policy*

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Committee to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipaaanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Chair.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Council Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6727.

Council Report

Item 5

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Arnold Andrews

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance Manager

Report Name: Confirmation of the Open Community and Natural Environment Committee Minutes - 18 April 2023

Report Status	<i>Open</i>
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Community and Natural Environment Committee confirm the Open Minutes of the Community Committee Meeting held on 18 April 2023 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Community and Natural Environment Committee Minutes 18 April 2023



Community and Natural Environment Committee *Te Roopuu Haapori me Te Ranga o te Taiao* OPEN MINUTES

Minutes of a meeting of the Community and Natural Environment Committee held in Council Chamber and Audio Visual Link , Municipal Building, Garden Place, Hamilton on Tuesday 18 April 2023 at 9.35am.

PRESENT

Chairperson Cr Kesh Naidoo-Rauf

Heamana

Deputy Chairperson Cr Anna Casey-Cox

Heamana Tuarua

Members:

Mayor Paula Southgate

Deputy Mayor Angela O'Leary

Cr Ryan Hamilton

Cr Maxine van Oosten (via audio visual link)

Cr Moko Tauariki

Cr Ewan Wilson (via audio visual link)

Cr Mark Donovan

Cr Louise Hutt

Cr Andrew Bydder

Cr Geoff Taylor

Cr Sarah Thomson

Cr Emma Pike

Cr Melaina Huaki

In Attendance:

Helen Paki – General Manager Community

Maria Barrie – Parks and Recreation Manager

Karen Kwok – Senior Advisor Community and Recreation Facilities

Joanna van Walraven – Team Leader – Planning and Policy

Lee-Ann Jordan – Unit Director – Visitor Destinations

Baird Fleming – Zoo Director

Cait Cresswell – Strategy and Policy Advisor

Damien Puddle – Local Play Advocate

Debbie Saunders - The Property Group

Governance Staff:

Amy Viggers – Governance Lead

Carmen Fookes – Senior Governance Advisor

Nicholas Hawtin – Governance Advisor

Pam Chiles from the Buddhist Community (Waikato Interfaith) opened the meeting with a prayer.

1. Apologies – *Tono aroha*

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the apologies for partial attendance from Cr Donovan and Cr Taylor are accepted.

2. **Confirmation of Agenda – *Whakatau raarangi take***

Resolved: (Cr Naidoo-Rauf/Cr Hutt)

That the agenda is confirmed.

3. **Declarations of Interest – *Tauaakii whaipaaanga***

No members of the Council declared a Conflict of Interest.

4. **Public Forum – *Aatea korero***

Elle Wilkinson (HMS Trust) spoke to Item 7 (Community Occupancy – Waikato Settlement Centre) in support of the 20 year lease and the transfer of ownership of the building to HMS Trust.

Neil Curgenven, Graham Haines, Mike Angelo, Grant Taylor, Mark de Lisle, Sharon Fletcher (TOTI) spoke to Item 8 (Central City Community Facilities Options) in support of the retention of Founders Theatre and requested additional information regarding the Property Group report. They responded to questions from Elected Members concerning their confidence on proposed costs to redevelop the building, their knowledge of the current condition of Founders, and the staff recommendation.

Tony Stevens (Young Workers Resource Centre/Citizen's Advice Bureau) spoke to Item 8 (Central City Community Facilities Options) in support of a community hub within the Central Business District for frontline social sector services. He responded to questions from Elected Members concerning the relocation of Citizens Advice Bureau.

Gerald Classens spoke to Item 10 (Hamilton Open Spaces Strategy - Papa Ahureka o Kirikiriroa 2023-2053) and suggested the development of a disc golf course. He responded to questions from Elected Members concerning existing Long-Term Plan proposals and proposed locations.

Jenny McGee (Age Concern) spoke to on Item 8 (Central City Community Facilities Options) in support of the restoration Celebrating Age Centre and in support of a purpose built centre supported by commercial occupancy which aligns with needs of people. She responded to questions from Elected Members concerning preference of options.

Scott Tiffany (Pukete Neighbourhood House) spoke on Item 9 (Pukete/Enderley Community Facilities Proposals) in support of the Pukete/Enderley Community Facility proposal. He responded to questions from Elected Members concerning fundraising ability.

Barry O'Donnell spoke to Item 8 (Central City Community Facilities Options).

Bruce Clarkson speaking to item 11 (Hamilton Zoo-Waiwhakareke Natural Heritage Park Combined Destination "Placename") and expressed his excitement at the entry precinct opening of the Zoo-Waiwhakareke. He responded to questions from Elected Members concerning volunteer contribution estimation.

5. **Confirmation of the Open Community Committee Minutes - 16 February 2023**

Resolved: (Cr Wilson/Cr Bydder)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 16 February 2023 as a true and correct record.

6. Chair's Report

The Chair took her report as read and acknowledged the work of the Community Group.

Resolved: (Cr Wilson/Cr Bydder)

That the Community and Natural Environment Committee receives the report.

7. Community Occupancy application and facility development - Hamilton Multicultural Services Trust (Waikato Settlement Centre)

The Senior Advisor Community and Recreation Facilities spoke to the report, noting the work of staff over the past 5 years to extend and refurbish the clubhouse building, and the building plan timeframe. Staff responded to questions from Elected Members concerning reasons for cost escalation and proposals for an additional entry-exit.

Staff Action: *Staff undertook to report back to Elected Members concerning the feasibility of an additional vehicle entry/exit at the Waikato Settlement Centre site.*

Resolved: (Mayor Southgate/Cr Wilson)

That the Community and Natural Environment:

- a) receives the report;
- b) approves a new community group lease, under section 61(2A) (a) of the Reserves Act 1977, to **Hamilton Multicultural Services Trust** for land (2,047m²) at Claudelands Park, being Sec 1 SO 550895, as shown in **Attachment 3**, subject to the following terms and conditions:
 - i. term – twenty (20) years;
 - ii. the lease shall be subject to a 5-year review, to review whether the stage 2 of facility development has been achieved as per plans received by Council, noting Council may adjust the lease area accordingly at Council's sole discretion as a result of the review;
 - iii. rent - \$823.26 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iv. confirmation of full funding for each stage to be obtained before beginning construction;
 - v. confirmation that resource and building consent has been obtained;
 - vi. notes that the Trust is to work with the Council's Parks and Recreation staff to finalise and implement landscape design;
 - vii. all other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines; and
- c) approves the transfer of ownership of the former Marist Rugby clubrooms building at Claudelands Park to Hamilton Multicultural Services Trust, as is and where is, without liability to Council; noting that the asset and any improvements would revert to Council upon termination of the lease.

The meeting was adjourned from 10.47am to 11.00am.

8. Central City Community Facilities Options

The Parks and Recreation Manager and representative of the Property Group introduced the report noting it was in response to the resolution of the Council to review community facilities options in the central city. Staff responded to questions from Elected Members concerning use of Municipal Endowment Fun, community space requirements, costs, the proposal for the Celebrating Age Centre, appropriateness of Founders Theatre as a community space, Long-Term Plan considerations, the report from the Property Group, and TOTI's proposal for Founders Theatre.

Staff Action: *Staff undertook to consider how Council could facilitate the booking of non-Council facilities for Community use.*

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) requests the Municipal Endowment Fund (MEF) Advisory Group, with input from relevant Community Group staff investigates the development of commercial and community space at the Celebrating Age Centre (30 Victoria Street), noting that the development proposal must:
 - i. provide a minimum of 1,000m² of community space in perpetuity;
 - ii. explore partnership opportunities;
 - iii. meet the Municipal Endowment Fund Criteria;
 - iv. provide the existing leaseholders and stakeholders the opportunity to provide input and regular progress updates;
 - v. provide a community space fit for a wide range of users to maximize its use;
- c) requests, if a solution does not fit with the MEF criteria (b above), staff will report back to the Community and Natural Environment Committee;
- d) requests that the future development of buildings to meet community facility demand be considered as part of the 2024-34 Long Term Plan process;

Resolved: (Deputy Mayor O'Leary/Cr Bydder)

That the Community and Natural Environment Committee:

- a) notes the recommendation in the Property Group report that the Founders site is not considered further for community facility provision;
- b) allows TOTI an opportunity to respond to the Property group report and provide a full and final business case including a risk and risk mitigation framework; confirmation from partner organisations / interested parties; confirmation the space is fit for purpose for the identified users; provision of confirmation from funders for Project Capital Costs (\$11M) plus operating funds; confirmation of the new Trust's constitution, appointment process and inaugural trustees' credentials, to support their proposal including a peer review of costs to staff by 19 May 2023 that would be reported 15 June 2023 Council meeting;
- c) requests TOTI undertake a comprehensive Condition Assessment and that it is peer reviewed by Council approved independent parties, at TOTI's cost, that would include but not be limited to matters such as the below:
 - i) the entire roof and its structure;
 - ii) the amenities (toilets, kitchen);
 - iii) services (electrical, HVAC);
 - iv) fire system;
 - v) asbestos;
 - vi) structural assessment and concept remediation design;
- d) notes that should b) and c) above not be completed, the existing resolution of 12 May 2022 to demolish the Founders Theatre building will be implemented; and
- e) notes that further development proposals of community facility provision and potential funding options will be submitted for consideration in the 2024-34 Long Term Plan.

Crs Taylor and Donovan dissenting.

The meeting was adjourned during the above item from 12.10pm to 1.08pm.

9. Pukete and Enderley Community Facility Proposals

The Parks and Recreation Manager introduced the report and highlighted the staff recommendation. Staff responded to questions from Elected Members concerning funding, opportunity for multi-use community hub, management of facility use, geographic area and community need/use, Council responsibility, iwi engagement, inclusion of future build in Long-Term Plan, and how to maximise building capacity.

Amendment: (Cr Wilson/Cr Bydder)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves a new community facility to be built at Ashurst Park for Pukete Neighbourhood House noting that:
 - i. renewals funding has been reallocated to make up the Council \$5m contribution and external funding of \$3m is required;
 - ii. further engagement with Iwi and neighbouring properties will be managed during the design phase;
 - iii. regular updates will be provided to the Community and Natural Environment Committee;
- c) approves the decommissioning of the Cadet Building near Flynn Park and Yendall Park buildings, noting that:
 - i. engagement with Iwi will be carried out prior to demolishing buildings;
 - ii. staff will continue to work with the cadets to find accommodation within an HCC community facility that meets their needs;
- d) approves the commencement of the legislative process to change the classification of parts of Ashurst Park and Enderley Park from recreation reserve to local purpose (community facilities) reserve; and
- e) notes the following:
 - i. a public consultation process will be undertaken seeking the community's views on the reclassifications following the process outlined in the staff report;
 - ii. a Regulatory and Hearings Committee meeting will be convened if any verbal submission requests are made;
 - iii. staff will report back to the Community and Natural Environment Committee for deliberations and a final decision on the reclassifications following the public consultation and hearings process; and
 - iv. notes that the future report will include an improved basis for comparison by community houses which receive funding from Hamilton City Council, and that these measures will form the basis for any future decision making regarding ongoing level of operating grants supported by Hamilton City Council.

The Amendment was Put.

Those for the Amendment: Councillors Bydder, Wilson and Donovan.

Those against the Amendment: Cr Naidoo-Rauf, Councillors Casey-Cox, Pike, O'Leary, Hutt, Southgate, Hamilton, Thomson, van Oosten, Tauariki and Huaki

The Amendment was declared LOST.

The Motion was then put and declared CARRIED.

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves a new community facility to be built at Ashurst Park for Pukete Neighbourhood House noting that:
 - i. renewals funding has been reallocated to make up the Council \$6m contribution and external funding of \$2m is required;
 - ii. further engagement with Iwi and neighbouring properties will be managed during the design phase;
 - iii. regular updates will be provided to the Community and Natural Environment Committee;
- c) approves the decommissioning of the Cadet Building near Flynn Park and Yendall Park buildings, noting that:
 - i. engagement with Iwi will be carried out prior to demolishing buildings;
 - ii. staff will continue to work with the cadets to find accommodation within an HCC community facility that meets their needs;
- d) approves the commencement of the legislative process to change the classification of parts of Ashurst Park and Enderley Park from recreation reserve to local purpose (community facilities) reserve; and
- e) notes the following:
 - i. a public consultation process will be undertaken seeking the community's views on the reclassifications following the process outlined in the staff report;
 - ii. a Regulatory and Hearings Committee meeting will be convened if any verbal submissions requests are made;
 - iii. staff will report back to the Community and Natural Environment Committee for deliberations and a final decision on the reclassifications following the public consultation and hearings process; and
 - iv. notes that the future report will include an improved basis for comparison by community houses which receive funding from Hamilton City Council, and that these measures will form the basis for any future decision making regarding ongoing level of operating grants supported by Hamilton City Council.

Cr Taylor retired from the meeting (1.33pm) during the above discussion. He was not present when the item was voted on.

Mayor Southgate left the meeting at the conclusion of the above item (2.34pm). She was present when the item was voted on.

The meeting was adjourned from 2.34pm to 2.50pm.

10. Hamilton Open Spaces Strategy - Papa Ahureka o Kirikiriroa 2023-2053

The Strategy and Policy Advisor and Team Leader Planning and Policy introduced the report, noting the timeframe, vision and purpose of the strategy, outcome areas, and that an action plan will be developed at a later time.

Resolved: (Cr Casey-Cox/Cr Hutt)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves the Hamilton Open Spaces Strategy – Papa Ahureka o Kirikiriroa 2023-2053; and
- c) notes that annual progress reports on progress against the strategy outcomes, which will include updates on key actions from the action plan, will be presented to the Community and Natural Environment Committee from June 2024.

11. Hamilton Zoo-Waiwhakareke Natural Heritage Park Combined Destination “Placename”

The Unit Director Visitor Destinations and Zoo Director introduced the report and noted the meaning of the proposed name. They responded to questions from Members concerning the use of storytelling, further connection to the Hourua Chief Kaaroro, staff recommendation, risks, iwi consultation which resulted in the name being gifted, relationships with mana whenua, data regarding expectation of te reo name, and brand recognition of te reo.

Motion: (Deputy Mayor O’Leary/Cr Naidoo-Rauf)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves **option two** of the staff report - Te Kaaroro Nature Precinct as the placename for the combined Hamilton Zoo-Waiwhakareke Natural Heritage Park visitor destination;
- c) notes that a predefined set of taglines, as noted in paragraphs 42 to 50 of the staff report, will be used with the approved placename for the combined Hamilton Zoo-Waiwhakareke Natural Heritage Park visitor destination; and
- d) notes that the placename will be launched to coincide with Matariki and July school holiday events at the nature precinct.

Amendment: (Cr Wilson/Cr Donovan)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves **option one** of the staff report - Hamilton Nature Precinct as the placename for the combined Hamilton Zoo-Waiwhakareke Natural Heritage Park visitor destination; and
- c) notes that a predefined set of taglines, as noted in paragraphs 42 to 50 of the staff report, will be used with the approved placename for the combined Hamilton Zoo-Waiwhakareke Natural Heritage Park visitor destination.

The Amendment was put.

Those for the Amendment: Councillors Wilson and Donovan.

Those against the Amendment: Councillors Casey-Cox, Bydder, Pike, O’Leary, Hutt, Hamilton, Naidoo-Rauf, Thomson, van Oosten, Tauariki and Huaki

The Amendment was declared LOST.

The motion was then put and declared CARRIED.

Resolved: (Deputy Mayor O’Leary/Cr Naidoo-Rauf)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves **option two** of the staff report - Te Kaaroro Nature Precinct as the placename for the combined Hamilton Zoo-Waiwhakareke Natural Heritage Park visitor destination;
- c) notes that a predefined set of taglines, as noted in paragraphs 42 to 50 of the staff report, will be used with the approved placename for the combined Hamilton Zoo-Waiwhakareke Natural Heritage Park visitor destination; and
- d) notes that the placename will be launched to coincide with Matariki and July school holiday events at the nature precinct.

Cr Huaki retired from the meeting (3.54pm) at the end of the above discussion. She was present when the item was voted on.

12. Play Strategy Implementation Update

The Local Play Advocate spoke to the report, noting that Hamilton City Council was seen as a forerunner for design and provision of play space and play outcomes. Staff responded to questions from Elected Members concerning support and collaboration for disc golf, funding, Long-Term Plan considerations, community interest in new sports such as disc golf, collaboration opportunities, and play in gullies and nature.

Resolved: (Cr Naidoo-Rauf/Cr Hamilton)

That the Community and Natural Environment Committee receives the report.

Cr Donovan retired from the meeting (4.02pm) during the above item. He was not present when the item was voted on.

Cr Wilson retired from the meeting (4.08pm) following debate on the above item. He was present when the item was voted on.

13. General Managers Report

The General Manager Community introduced the report, noting the success of the magical bridge Trust.

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee

- a) receives the report; and
- b) defers the Aquatics Strategy and full River Safety Progress Report to the June Community and Natural Environments committee meeting.

14. Resolution to Exclude the Public

Resolved: (Cr Hamilton/Cr Casey-Cox)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for

passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Committee Minutes - 16 February 2023) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Zoo-Waiwhakareke Predator Exclusion Fence		
C3. Hamilton Christian School Indoor Recreation Facility Proposal Update		
C4. Recommendation from the Community Grants Allocation Sub-Committee Meeting - 30 March 2023		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C3.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C4.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)

The meeting moved into the public excluded session of the meeting at 4.12pm.

The meeting was declared closed at 5.20pm.

Council Report

Item 6

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Arnold Andrews

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance Manager

Report Name: Chair's Report

Report Status	<i>Open</i>
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Recommendation - *Tuutohu*

That the Community and Natural Environment Committee receives the report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Chair's Report

Chairs Report – June 2023



Chair's Report

Item 6

Breaking ground

The ground breaking ceremony for the HMS Trust Settlement Centre Redevelopment took place on 16 May. The new space will provides a fit for purpose space that will cater to the needs of our ethnic and migrant communities and sector services. It is anticipated to open in May 2024. Thanks to Ellie Wilkinson and others from the HMS Settlement Trust, Council staff, community members, and many elected members before my time, for your long term vision and perseverance to get this project underway. A special, big shout out Karen Kwok (Senior Advisor Community and Recreation Facilities) Vand Jovi Abellanos (Ethnic Development Advisor) for the great work they do alongside the Settlement Centre, and to the Mayor and Elected Members who have supported this work.

Attachment 1



Concept Images

Happy zoo news

On April 2, Hamilton Zoo welcomed a baby porcupine just three months after male Ayanfe transferred from Auckland Zoo to be paired with mum Ingozi. The porcupette has thrived in her environment and is growing beautifully. The final decision on a name for the gorgeous girl was handed to the public, after a short list was selected by her keepers. Adana is an African name meaning fathers pride or loving daughter of a father – perfect for the dad’s girls that her keepers describe her as.

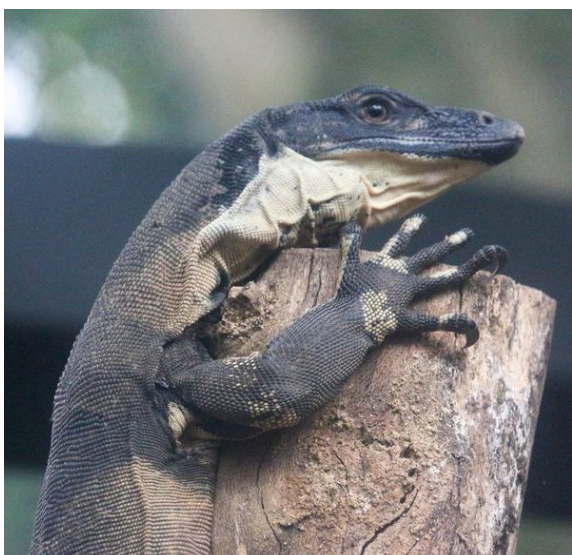


Porcupette Born at Hamilton Zoo

Lace Monitors Make Hamilton Zoo Home

Hamilton Zoo is home to two young lace monitors. Whilst these two are already pretty big, they could potentially get a whole lot bigger... Fully grown lace monitors can reach up to two metres in length!

This brother and sister duo have been busy exploring every inch of their new home, and the zoo team will give us an update when they're all settled in.

**2023 National Contemporary Art Award**

From a record-breaking number of entries (420), 43 artists have been selected for the 2023 National Contemporary Art Award – an annual arts awards event held at the Waikato Museum with the top prize of \$20,000 sponsored by Tompkins Wake.

Our guest judge, highly respected arts curator and commentator Melanie Oliver, has said: “The range and ambition of the entries this year was extraordinary, from artists addressing critical issues like climate change to those reflecting on identity and culture. This is a really exciting opportunity to showcase contemporary work from artists across the country – thanks to Liz Cotton and the team at Waikato for the incredible work they do to provide these opportunities for artists and for the City.



To look forward to...

Arbour Day – this would have occurred between this report being written, and our Committee meeting. We’re hopeful for a large turnout to mark this significant event in our city with hopes to plant 17,000 trees at Waiwhakareke Natural Heritage Park.

Matariki – there are many celebrations planned to see in our Maaori new year starting with a dawn ceremony on 16 June 2023 at the Tuurangawaewae Marae. I encourage committee members to attend one of the many events planned and share your experience with our wider community. As we all learn and share our experiences, we will only become stronger as a City.

Playgrounds working group – this will soon kick off and I’m excited to be a part of in depth discussions around our playgrounds programme, in particular the need for more shade and water play. Membership is being confirmed with the Mayor’s office but all elected members have the option to attend. Working group discussions will lead to a full briefing for input from all elected members, so be assured that no one will miss out on having their say.

Council Report

Item 7

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Liz Cann

Authoriser: Helen Paki

Position: Aquatics Manager

Position: General Manager Community

Report Name: Hamilton City Aquatics Strategy and River Safety Update

Report Status	Open
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Purpose - *Take*

1. To inform the Community and Natural Environment Committee on the 'Hamilton City Council Aquatics Strategy' implementation progress, including the River Safety Project.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community and Natural Environment Committee:
 - a) receives the report; and
 - b) notes that another annual progress report on the strategy will be presented to the Committee, quarter one of 2024/25

Executive Summary - *Whakaraapopototanga matua*

3. The Hamilton City Council Aquatics Strategy 2021-2031 was adopted by the Community Committee on 25 November 2021 (agenda and minutes). The Strategy was initiated to enable greater strategic direction to inform decision making for Council owned and supported Aquatic facilities and services.
4. The Strategy has four outcome areas which guide the work of staff and help achieve the vision that Hamilton's Aquatic facilities are vibrant and exciting community spaces that residents and visitors want to visit.
5. This report outlines progress against the following outcomes between year one to year two of the Strategy:
 - i. **Aquatics facilities and services are welcoming and accessible to all.** Visitation across Waterworld, Gallagher Aquatic Centre and the Partner Pool programme increased by 32% through general visits, fitness and wellbeing memberships, programming and partnerships;
 - ii. **Aquatic facilities support aquatic sports codes, high-performance swimming, and events are promoted.** Regional and national level events increased by 57%;
 - iii. **Informal recreation, leisure and play is embraced, promoted and planned at our facilities.** People at 85% of visits reported "having fun" facilities; and

- iv. **Aquatic facilities complement the use of the natural water sources for swimming and recreation and support safer use of these spaces.** The Learn to Swim programme delivered an improved curriculum with inclusion of water safety skills in natural bodies of water.
- 6. Staff consider the matters in this report are of low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

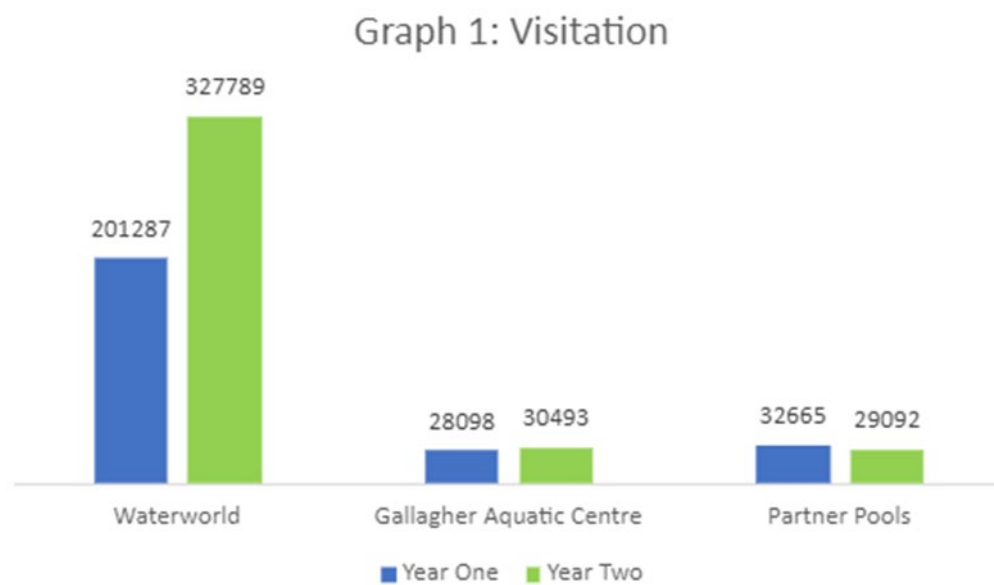
- 7. Aquatic spaces provide opportunities for recreation, water safety education, fitness in a water setting, and social connections for residents and visitors alike.
- 8. Council owns and operates two facilities: Waterworld in Te Rapa and the Gallagher Aquatic Centre in Melville.
- 9. Council also provides operational grants to five "partner pools" (Fairfield College, Hillcrest Normal School, Te Rapa Primary, Waikato University, Hamilton Boys High School) across the city to ensure community access in summer and to alleviate peak demand on main facilities.
- 10. The Aquatics Strategy sets a clear strategic direction for the provision of aquatic services located within facilities, complements natural water swimming and recreation use, and clarifies the role of Council in delivering aquatic services to the community.
- 11. The Strategy's Vision is: Hamilton's aquatic facilities are vibrant and exciting community spaces that residents and visitors want to visit.
- 12. This vision is supported by four outcome areas:
 - i. Community
 - ii. Competition and training
 - iii. Play
 - iv. Water Safety
- 13. Following the adoption of the Strategy, indicators and an action plan were developed to detail the implementation of the Strategy and monitor progress.

Impacts of Covid-19

- 14. The impacts of Covid -19 have continued to create challenges for the operations of aquatic facilities. Pools are critical safety sites with processes around higher risk activities and supervision ratios which are must to be delivered by experienced and trained staff.
- 15. The aquatics industry has experienced a high levels of job vacancies as restrictions have eased, and many facilities around New Zealand have been forced to close or operate with reduced hours. Managing recruitment, staff sickness and ensuring there have been enough staff to carry out operations through successive waves of Covid has also been challenging
- 16. Throughout these covid years customer attendances were lower, programmes were at times paused and the Aquatics leadership pivoted to focus on ensuring resilience across critical safety roles.
- 17. Post-covid aquatics facilities are increasingly resuming normal business operations, including an increase from recent years for overall attendances, return of schools for aqua education and delivery of regional and national aquatic sport events. There are continued challenges with the point of sale and customer relationship management system (Centaman) but in year two the Community Group have moved forward with the planning for a new system (Intelligenz) which will improve the customer's experience, data collection and staff efficiencies.

Discussion - *Matapaki*

18. The focus areas and projects are recorded in the Aquatics Strategy Action Plan, included as **Attachment 1**.
19. Progress on each outcome area is measured through a series of indicators. Indicator results and key achievements from the first two years of Strategy implementation are detailed below.
20. **Outcome Area 1:** HAPORI - COMMUNITY: We provide aquatic facilities and services that are welcoming and accessible to everyone.
21. **Indicator 1: Number of visitors to aquatic facilities each year:**



22. Visitors to aquatic facilities have increased from year one (2021/22) to year two (2022/23) (as shown in Graph 1). There was a total of 262,050 visitors in year one and increasing to 387,374 in year two.
23. Programmes have been introduced to support user groups to have better access to aquatics facilities. An example is the sensory swimming programme, which received funding through Tu Maanawa, Sport Waikato, and was introduced in year two. Swimming lessons for 120 children with sensory needs have been delivered providing a quieter, lower lit pool environment.
24. The Fitness and Wellbeing memberships have grown by 10% between year one and year two, with a refreshed gym space, brand new leased equipment and an improved group fitness timetable.
25. Year three (2023/24) of implementation will see a focus on Gallagher Aquatic Centre, consulting with the community on what programmes, events and aquatics play they would like to see more of.
26. **Indicator 2: The number of high-quality partnership programmes:**

Year 1 (2021/22)	Year 2 (2022/23)
7 partnership programmes	10 partnership programmes

27. External partnerships were leveraged to deliver several programmes. An example was the life jacket hub initiative in partnership with Swimming Waikato, which hires life jackets for community use for koha and the delivery of Manu events with Splash Unit.

28. The Partner Pool programme provides Council funding for the delivery of outdoor summer seasonal pools for our community to play, train and learn. Operational assessments were undertaken in year one on all Partner Pools plant assets to determine their safety compliance and life expectancy.
29. Assessments highlighted that 4 out of the 5 pools are aging facilities, with the plant and pools as aging assets. The assessments provided information to support each of the partners to create planned maintenance and renewals schedules for their pools which they will manage.
30. A review of the operating agreements between the providers and Council highlighted the need for increased support from Aquatics staff to assist them with their planning for day-to-day operations and procedures around risk management.

31. **Outcome Area 2 : HAKINAKINA - COMPETITION & TRAINING:** Clubs, high-performance swimming and events are promoted and supported at our facilities.

32. **Indicator: The percentage of key regional and national events held at Waterworld:**

Year 1	Year 2
9 events -3 of these were regional/national level	10 events -7 at regional/national level

33. Event delivery has increased, with success in reaching more regional event delivery between year one and two. The National Special Olympics was a particular highlight with 200 competitors and 80 support people attending from all over New Zealand.
34. There has also been club growth across aquatic sport codes through years one and two of the Strategy's implementation. Overall, most sports codes have bounced back post-covid with an average increase in membership by 16%.
35. Local swimming clubs have found retaining their members more challenging and Hamilton Aquatics are working with Council's Learn to Swim team on improved pathways to encourage Learn to Swim users into club membership.
36. Year three (2023/24) of implementation will see a focus on work alongside our clubs to improve the way they book pool space to maximise usage.
37. **Outcome Area 3 TAAKARO - PLAY:** Informal recreation, leisure and play is embraced, promoted and planned at our facilities.

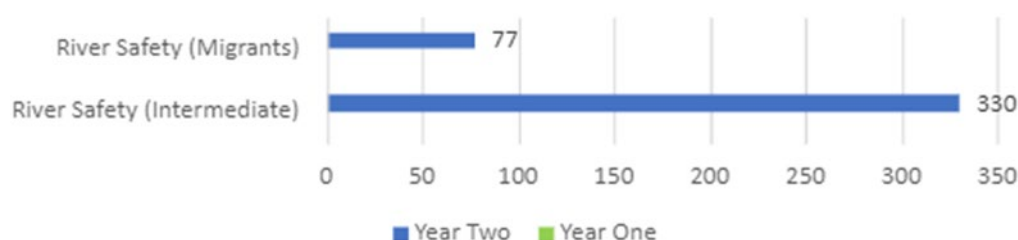
38. **Indicator: Customers who agreed they 'had fun' at aquatic facilities:**

Year 1	Year 2
Data not introduced until year 2	85% of our customer survey respondents said that they had fun at our facilities. (Indicative result based on available data from 1 July 2022 – 18 May 2023)

39. Programme delivery relating to play in the pools has increased through years one and two of the Strategies implementation with increased hydroslide hours, giant inflatables, and manu off the dive boards.
40. Year two (2022/23) of the Strategy a partnership with Splash Unit has delivered several manu Competitions such as hosting a community open day and events, Children's Day and a partnership event with The Waterboy, a charity that breaks down barriers for New Zealanders to participate in sport.
41. The implementation of manu sessions at Gallagher Aquatic Centre have been popular and these will be given an increased focus in year 3 (2023/24) to encourage more youth visitation.

42. **Outcome Area 4: HAUMARU WAI - WATER SAFETY:** Aquatic facilities complement the use of the natural water sources for swimming and recreation and support safer use of these spaces.
43. **Indicator: Hamilton City Council offers opportunities for our community to learn to be safe in and around water.**
44. There has been an improved curriculum in year one with inclusion of water safety skills in natural bodies of water within the general learn to swim programme. This 'Keep on Swimming' initiative saw Hamilton City Council Aquatics recognised through the Recreation Aotearoa Innovation Award.

Graph 4: Targeted river safety enrolments



45. In year two there has been an introduction of targeted programmes to help improve river safety skills for at risk population like migrants and youths.
46. There was also the introduction of river safety project including:
- upskilling Council staff that work near to the river to encourage safe behaviour and safely respond to hazards;
 - life jacket hub in partnership with Swimming Waikato;
 - free swimming lessons for schools in partnership with Swimming Waikato;
 - project to improve in access to aquatic facilities;
 - trialling a patrol of the river path between the Hamilton Gardens and Wellington Street beach by City Safe officers to engage with users, intervene in instances of at-risk behaviours, to de-escalate situations that develop;
 - A communications plan was also planned but due to limited funding received, a decision was made to rescope this and reapply for funding for the upcoming summer season to develop a quality campaign.
47. Staff are currently working on the scope of this partnership campaign, which will include mana whenua through design and implementation stages, as well as compiling the information and insights identified through the behavioural enquiry, asset assessments and City Safety pilot. The results and recommendations on any further actions for the 23-24 summer season will be presented to the August Community and Environment Committee.
48. Year three of implementation will see a focus on targeted sponsorship for families experiencing financial barriers to access Aquatic Facilities.

Options

49. No options are available for the Committee to consider as this report is for information.

Financial Considerations - *Whaiwhakaaro Puutea*

50. Projects within the action plan have been incorporated within current operating budgets.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

51. Staff confirm that this report complies with the Council's legal and policy requirements.

Climate Change Impact Statement

52. Staff have assessed this option and determined: Adaptation assessment undertaken, and the project does not impact the climate change.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

53. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
54. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
55. The recommendations set out in this report are consistent with that purpose.

Social

56. Aquatic facilities and services strongly contribute to social wellbeing in Hamilton. Pools are viewed as low-cost options for family activities and a great place for social connection. Aquatic services support social wellbeing – including a range of recreational and leisure assets, the gym and café, and classes that encourage social interaction. The Strategy action plan and indicators has a core focus on Aquatic facilities as places to improve social cohesion in Hamilton.

Economic

57. Aquatic facilities contribute to economic wellbeing by providing a regionally recognised space for competitive aquatic activity, school events and training facilities for high performance athletes. This contributes to Hamilton's profile as an attractive and liveable city. The Strategy action plan and indicators recognises its role and has actions focussed on the role of facilities in supporting regionally significant events. .

Environmental

58. Aquatic facilities contribute to environmental wellbeing through improved systems and processes that minimise the environmental impact of pools. Public and active transport links to both facilities are also being analysed for improvements to reduce the dependency of car trips to access pools. The Strategy action plan includes actions that support residents safely swimming or using natural water sources in the city and improving overall water safety, to enable positive experiences for residents

Cultural

59. Water holds strong significance for Maaori, and ensuring aquatic services are responsive to this is important. The Strategy has strong links to He Pou Manawa Ora and can play a role in developing Mana Whenua values for the city. Aquatic facilities are also regularly used by a wide range of other cultural groups for a range of recreational activities. The Strategy action plan has a focus on these activities and aims to enhance them in the future to ensure all Hamiltonians share a high value for aquatic facilities.

Risks - *Tuuraru*

60. There are no known risks associated with the decisions sought in this report.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

61. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

62. Community views and preferences are already known to the Council through engagement with key stakeholders during the development of the strategy. These conversations have been used to inform the action plan.
63. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Hamilton City Aquatics Strategy Action Plan - Year one and two progress Report

Hamilton City Council Aquatics Strategy 2021-2031

Vision: Hamilton's aquatic facilities are vibrant and exciting community spaces that residents and visitors want to visit.

Purpose: Hamilton City Council is recognised as a leader in safety and best practice whilst providing high quality facilities and services to the community.

Strategy indicators:

OUTCOME AREA	INDICATORS	Year 1: 2021/22	Year 2: 2022/23
HAPORI - COMMUNITY: We provide aquatic facilities and services that are welcoming and accessible to everyone.	1. Visitors to our aquatic facilities each year. 2. The number of high-quality partnership programmes.	1. Waterworld: 201,287 Gallagher Aquatics Centre: 28,098 Partner pools: 32,665 Total: 262,050 2. 7 partnership programmes	1. Waterworld: 327,789 Gallagher Aquatics Centre: 30,493 Partner pools: 29,092 Total: 387,374 2. 10 partnership programmes
HAKINAKINA - COMPETITION & TRAINING: Clubs, high-performance swimming and events are promoted and supported at our facilities.	The percentage of key regional and national events held at Waterworld.	9 events - 3 of them were regional/national level (33%)	10 events - 7 at regional/national level 70%
TAAKARO - PLAY: Informal recreation, leisure and play is embraced, promoted and planned at our facilities.	Customers who agreed they 'had fun'.	This was introduced for 2022/23 year.	85% of our customer survey respondents said that they had fun at our facilities. <i>(Indicative result based on available data from 1 July 2022 – 18 May 2023).</i>

HAUMARU WAI - WATER SAFETY: Aquatic facilities complement the use of the natural water sources for swimming and recreation and support safer use of these spaces.	Hamilton City Council offers opportunities for our community to learn to be safe in and around water.	Learn to swim: 1,410 enrolments <i>Introduction of 48-week term and inclusion of water safety skills within general learn to swim programmes for Hamilton City Aquatics.</i>	Learn to swim: 2045 enrolments Including: - targeted river safety sessions with 77 migrants and 330 youths
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Action Plan: HCC

OUTCOME AREA	GOAL	FOCUS	ACTION	TIMELINES	STATUS
HAPORI COMMUNITY: We provide aquatic facilities and services that are welcoming and accessible to everyone.	We enable different users to access our facilities and services.	We will better understand the current and future needs of service users and non-users.	Staff will consider the needs of our community through the introduction of a new user data system and focus on removing barriers for groups who are not currently using our aquatic services.	Yr 1	Delayed to year 3
		We will promote inclusion and remove barriers to participation.	Exploration of resources and education that promotes inclusion in our aquatic services and interventions to reduce barriers for underrepresented groups.	Ongoing	In progress
		We will ensure that our facilities can be accessed by everyone.	Audit of accessibility barriers and introduction of interventions to increase focus on equitable access.	Yr 2-3	Delayed to year 3
	We partner with other organisations to deliver aquatic services to our customers	We will update partnership agreements to include specific outcomes.	Asset and operational assessments of all Partner Pools to ensure delivery of outdoor seasonal space for our community to play, train and learn.	Yr 1	Completed
		We will seek new partnership opportunities to improve access for	Partnership discussions with external organisations.	Yr 1-5	In progress

		sectors of our community to aquatic facilities and services.			
HAKINAKINA COMPETITION & TRAINING: Clubs, high performance swimming and events are promoted and supported at our facilities	We work with sports clubs and organisations to ensure that our facilities continue to support high performance athletes and competitive swimmers	We will understand for the needs of high performance user groups.	Focus on maintaining and developing strong relationships with current and emerging sport clubs and organisations.	Ongoing	In progress
	Waterworld is recognised as a key facility for regional and national events	We will maintain and invest in facilities at Waterworld to ensure it retains its level 2 FINA rating.	Awareness of Level 2 FINA rating requirements considered in planning for all capital projects and the master plan development.	Ongoing	In progress
		We will focus on growing Waterworld's reputation and increasing the number of regional/national events held at the facility.	Explore future event possibilities and partnerships with other event providers.	Ongoing	In progress
TAAKARO PLAY: Informal recreation, leisure and play is embraced, promoted and planned at our facilities	We actively improve and increase recreation, leisure and play opportunities	We will better understand current and future requirements for informal play and recreation.	Effectively timetable formal use/lane swimming to create more space for informal play and recreation.	Yr 1-3	In progress
		We will work with our partners to provide	Explore water play options through Long Term Planning process.	Yr 2	In progress

		relevant programmes and services.			
		We will work with our partners to identify and provide additional aquatic space where needed.	Explore options for new and interesting programming e.g. bombing	Yr 2	Completed
	We provide the infrastructure required to support play at our facilities	We will monitor trends to understand future requirements for play, and plan infrastructure provision and renewals accordingly.	Look for creative ways to enhance the play experience and address barriers to the programming and delivery of a variety of play options	ONGOING	In progress
HAUMARU WAI WATER SAFETY: Aquatic facilities complement the use of the natural water sources for swimming and recreation, and support safer use of these spaces	Together with our partners, we provide programmes and services to support safer water use	We will use partnerships to strengthen our water safety messaging to more people in the community.	Collaborate with other organisations, councils, Iwi, Haapuu, Maata Waka and other delivery partners effective messaging to the community.	Yr 1-3	In progress
		We will provide programmes that address the skills and knowledge required for safe swimming in a range of environments, including the Waikato River.	The development of new programmes that address the skills and knowledge required for safe swimming, prioritising high risk populations and environments.	Yr 1-3	In progress

Council Report

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Philippa Clear

Authoriser: Helen Paki

Position: Community and Social Development Manager

Position: General Manager Community

Report Name: He Rautaki Whakawhanake Hapori (Community and Social Development Strategy) Annual Update

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community and Natural Environment Committee on progress made on the He Rautaki Whakawhanake Hapori - Community and Social Development Strategy 2021-2026.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community and Natural Environment Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

3. The He Rautaki Whakawhanake Hapori - Community and Social Development Strategy (the Strategy) was adopted by Council on 26 April 2022.
4. The Strategy outlines four outcome areas, with two goals within each, which guide the work of Council to achieve the vision of Kirikiriroa Hamilton being home to healthy, resilient and connected communities that have a positive impact on the wellbeing of all our people.
5. Council's Community and Social Development Team have led the ongoing implementation of the Strategy, with progress made across all goals.
6. This report highlights recent work of the Community and Social Development team to progress the following outcome areas from the Strategy:
 - i. **Inclusive Community Engagement**- The provision of opportunities for Hamilton's diverse communities to participate in civic life.
 - ii. **Community Capacity**- The provision of a culturally responsive service to support communities to improve their own wellbeing.
 - iii. **Promote Community-Led Development**- Active support and advocacy for community-led initiatives.
7. The Outcome Area of **Activating Our Public Spaces** is regularly conveyed through Community Assistance Grants reporting. These reports communicate the creative and wellbeing enhancing activities and events that are supported by Council through grants to our community.
8. Future reports to the Community and Natural Environment Committee will address progress made toward Council's Disability Action Plan and Welcoming Communities Plan.

Item 8

9. Staff consider the matters in this report have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

10. Hamilton City Council has employed community development advisors since 1972 and have partnered with community organisations to refine the strategic direction and priorities since that time.
11. A major review of Council's community development activities was undertaken in 2018 following targeted engagement with community partners. This review led to the development of the 2019 Community and Social Development Plan and subsequently fed into the current 2021-2026 Community and Social Development Strategy.
12. The Strategy outlines to partners, stakeholders, and the wider community the way that Council will work with them to achieve shared outcomes for the wellbeing of all Hamiltonians.
13. Council is committed to working with communities of place, identity and interest with a strengths-based approach. Community partnerships include:
 - i. Community Houses working in neighbourhoods;
 - ii. Capacity building organisations including Sport Waikato, Community Waikato, Creative Waikato, Seed Waikato, and Go Eco;
 - iii. Settlement Organisations including Hamilton Multicultural Services Trust, Red Cross, and Shama Ethnic Women's Trust;
 - iv. Government Agencies including Kainga Ora, Ministry of Social Development, Ministry of Education, Department of Internal Affairs, and Ministry of Ethnic Communities; and
 - v. Philanthropic Trusts including Trust Waikato, WEL Energy, Gallagher Family Trust, DV Bryant Trust, and Len Reynolds Trust.
14. The vision for the Strategy is that 'Hamilton is home to healthy, resilient, and connected communities that have a positive impact on the wellbeing of all our people'.

Discussion – *Matapaki*

INCLUSIVE COMMUNITY ENGAGEMENT

Civic Education

15. There are over 40 staff across Council who engage with schools in the delivery of their work. Through the Civic Engagement Advisor, a network of staff has been developed to ensure a more targeted and planned approach is taken to school engagement and civic education.
16. Over the previous 12 months school lessons and engagement has been completed across six kura/schools, which has involved various staff and Elected Members as suitable.
17. Staff have built relationships with schools that have not been traditionally engaged with Council to ensure all rangatahi/tamariki have the opportunity to build a better understanding of civic education.

Targeted Engagement

18. The Community and Social Development Team prioritises the development of relationships across all sectors, especially with underrepresented groups.
19. The strengthening of relationships with Kirikiriroa Marae and Ngaati Wairere have seen increased involvement in networking meetings, consultations, and engagement in community focused projects such as preparing for Civil Defence responses.

20. Consultations and opportunities to be involved in the Election process were presented to a wider scope of groups than previous years. There has been an increased focus on empowering the Rainbow community to share their voice, and staff have broadened disability groups that Council engage with.
21. Ethnic empowerment to engage with Council remains a focus, with the weekly Ethnic Development email being used as an effective way to maintain strong communication across this sector.
22. H-Town Connect monthly hui ensure youth workers and agencies know what's happening across Council.

COMMUNITY CAPACITY

Community Houses

23. The Community and Social Development team continues to foster strong relationships with each of the key Community Houses across the city.
24. The Community Houses require varying levels of support, and over the past year staff have supported a number of houses to strengthen and expand their services.

Waimarie Community House

25. Waimarie Community House is located on Wellington Street in Hamilton East and services the local community with programmes and services.
26. Over the past 12 months Community Advisors have supported Waimarie with building networks within their community, for example with Kirikiriroa Marae, K'aute Pasifika, and Ministry of Social Development.
27. A Community Advisor sits on the Board of Trustees of Waimarie and has provided support and insight in the development of a new five-year Strategic Plan.
28. The Plan encompasses Waimarie's vision towards creating a more proactive approach to community outreach, emphasising its thriving community garden 'a food forest', which is in active use by Hamilton East residents and incorporates a stronger connection to mana whenua.

Te Whare O Te Ata

29. Te Whare O Te Ata (TWOTA) is a Community House located on Clarkin Road in Fairfield, which services the community within the immediate vicinity of the Centre.
30. Within the past year TWOTA has moved from its previous Kainga Ora owned facility, to occupy the newly renovated Council owned Fairfield Community Centre. The TWOTA team played a significant role in the design and development of this Centre, and through the assistance of the Community Advisors, have settled into this space with a reinvigorated focus for serving their community.
31. Community Advisors have supported capacity building across a number of programmes within TWOTA, including restarting rangatahi programmes, bringing library services into the Centre and supporting with activating the space over the school holidays.
32. Work with TWOTA has seen the partnering of agencies and, through Council's Advisors, issues like increased vandalism and safety concerns have been tackled through a partnering approach. This has resulted in a recent decrease in these incidents.
33. Staff have also supported partnerships being formed between the Centre and a local church that has seen over 15 trailer loads of free firewood being delivered to whanau engaged with TWOTA, with another 15 more scheduled. This builds the reputation of the centre while supporting those who struggle to warm their homes during winter.
34. Currently work is being completed with TWOTA around the renewal of the playground and skatepark area. Schools are being engaged with, a community event was run in partnership with TWOTA to seek community feedback, and local Community Police have contributed to this development.

Neighbourhood Support

35. Neighbourhood Support is a national agency with regional and locally run groups.
36. Neighbourhood Support Hamilton has been working through several staff, volunteer and board changes over the past year.
37. To address increasing concerns about safety, staff have supported them to build partnerships and capability, including monthly meetings between Neighbourhood Support Hamilton, City Safe and Civil Defence

NEGATIVE EFFECTS OF POVERTY

Employment:

38. He Waka Eke Noa is a grassroots initiative led by the Community and Social Development team to cultivate community economic development through meaningful and sustainable employment, training, and pathways. This kaupapa is focused on leveraging off a jobseeker's lived experience through meaningful koorero and whanaungatanga.
39. Over 250+ people have attended across four different community centres including Waimarie Community House, Te Papanui, Glenview Community Centre, and Zeal.
40. This initiative has seen local businesses such as Pak n Save and The Red Badge Group, a security company that operates nationally, receive referrals and successfully employ attendees from the event.
41. Staff from HCC'S Visitor Destinations unit and the Libraries' Auaha Makerspace team engaged with rangatahi about opportunities to work at Council. HCC's Economic Development team promoted 'Tech in the Tron', a local initiative launched to attract 500 skilled workers and their families to the Waikato from within New Zealand and overseas.
42. The feedback from jobseekers has been extremely positive with a sense of optimism around employment being shared, and acknowledgement regarding the diversity of employers present.

Kai Sustainability:

43. The Community and Social Development Team support the work of Te Puna Kai O Waikato who provide services to address poverty associated with inadequate nutrition and food insecurity.
44. Te Puna Kai work alongside Council, Go Eco and Maara on Ross through kai growing opportunities to improve food security, learn new garden skills, build social connections, enhance people's health and well-being, connect with nature, and provide nutritional kai and healthy eating.
45. The Kai Collective was developed in response to COVID, however the group continues to work in collaboration with community groups, organisations, funders and key Government stakeholders so that people who need kai have access to this.
46. Recent discussions have centred around challenges highlighted with the complex needs of those regularly requesting emergency kai support. Mana enhancing approaches and services, education around cooking skills, and fear around food security (which is particularly acute during times of emergency around the nation).
47. Council has a Community Advisors supporting the Waikato Wellbeing Project as they address Sustainable Development Goals 1 and 2, No Poverty and Zero Hunger. The focus is on developing a plan that will identify how to end hunger in the Waikato.

Community Garden

48. The development of a community garden in Gudex Court, St Andrews has been supported by teams across Council. This is in response to community need and is being delivered in partnership with Kainga Ora, Enviroschools and Hamilton Junior Highschool.

49. The project will provide a play area (Play Strategy), increased biodiversity (Nature in the City Planting), and community kai/garden (Enviroschools and the community).

Ulster Street

50. The significant need within the Ulster Street community has been repetitively identified over the past year.
51. Numbers reported at the start of 2023 showed 693 children and 792 adults living in emergency housing across Hamilton, with majority of these situated in motel accommodation in and around Ulster Street.
52. The following work was completed by Council staff during the past six months:
- i. Organised local churches around Ulster St to meet to seek support for addressing challenges within the community ahead of the school holidays.
 - ii. Supported Gateway Christian Church with the provision of free breakfasts and other supports to whanau over January. This included the support of City Safe.
 - iii. Supported the fostering of partnerships between agencies and community groups working to address the needs of the ulster street community and successfully advocated for MSD funding towards projects addressing the needs of children and rangatahi.
 - iv. Encouraged the development of a new “adopt a motel” initiative which is currently being trialled across four motels. This includes school holiday breakfast delivery, a weekly Saturday morning breakfast during the term, relationship building and connections, and the provision for urgent needs of parents with new pepi and tamariki.
 - v. Supported the development and delivery of a rangatahi holiday programme in partnership with Pukete Neighbourhood House and Waterworld for 10-14 year olds living in Ulster Street.
 - vi. Working with Te Whanau Putahi to set up a Play Trailer to activate fun and play within the Motel community. This has included the development of a business case and applications to funders.
 - vii. Working with Whitiora School to create an Ulster St Response Network alongside MOE, MSD and local Police.
 - viii. Supported the Ulster St Clean Up Campaign project in conjunction with The World Mission Society Church of God.

Promote Community-Led Development

53. Outcome Area 4 supports the acknowledgement of great work happening across Hamilton that improves our community’s wellbeing.
54. Community and Social Development support many groups in the work they do through regular network meetings, funding through our Community Assistance Policy, and through supporting partnerships to share knowledge, resources and skills.

Orange Sky

55. Orange Sky have been operating in Hamilton since November 2022.
56. “Dan the Van” is a solar powered van with free laundry and showers available to those experiencing homelessness and hardship around Hamilton. Currently there are eight shifts per week across community centres in Fairfield, Melville, Glenview, Enderley, and Nawton.
57. The Social Development team were early supporters of this service, meeting with the Orange Sky team to facilitate partnerships with funders and community groups across Hamilton.
58. Council will continue to support this service through regular check ins and with funding opportunities as suitable.

Te Aka Matua

59. Te Aka Matua co-design advisory group is run by Seed Waikato and consists of representatives from Hamilton City Council, Rainbow Hub Waikato, Shama Ethnic Women's Trust and Zeal Education Trust.
60. The group is building on work started in 2020, which identified the need to invest in the development of local leaders within the youth sector.
61. H-Town Youth Connect support the goals of Te Aka Matua with bi-monthly hui being dedicated to professional development focusing of topics identified by the youth workers.
62. Recently Te Aka Matua have been working with Wise Group to develop 'Here To Help Youth', an online portal that will allow agencies and young people to connect with the services needed for immediate support.

Financial Considerations - *Whaiwhakaaro Puutea*

63. This is a regular operating activity funded through the Long-Term Plan.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

64. Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Climate Change Impact Statement

65. Staff have considered the Climate Change Policy and determine no adaptation assessment is required.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

66. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
67. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
68. The recommendations set out in this report are consistent with that purpose.

Social

69. A key focus for the Community and Social Development work is building greater social cohesion and inclusion, creating a better city for all the people who live here.
70. Council's Community and Social Development activity improves the wellbeing of Hamiltonians by supporting the delivery of amenities and services that build strong communities, both in existing neighbourhoods and new ones.
71. Partnerships with community organisations occur to support the activation of community spaces and places that enhance local identity and belonging.

Economic

72. Economic conditions, including income, food, and housing are integral to wellbeing. Economic Wellbeing is often defined as having present and future financial security, to be able to have economic choices and feel a sense of security, satisfaction, and personal fulfilment. This security, satisfaction, and personal fulfilment flow into people's ability to participate in wider society and feel connected, healthy, and happy.

Community and Social Development Advisors work with organisations and agencies throughout the city to increase the ability of the community to meet its own needs, supporting community partners in addressing the negative impacts of poverty. **Environmental**

- 73. The Community and Social Development team is supporting the Waikato Wellbeing project with the goal of achieving a more environmentally sustainable, prosperous and inclusive Waikato region by 2030. Many of these targets focus on the environmental health of the Waikato.
- 74. There is a strong environmental and social link with kai sustainability and Hamilton's ability as a city to ensure all communities have access reliable food sources. Focus will remain on building local food resilience (utilising public spaces to grow food and fruit, collaboration with community centres, etc.)

Cultural

- 75. Hamilton has over 160 ethnicities represented in the city population, with 27.2% of residents born overseas, and 23.7% of our people are Maaori. A key focus of the Community and Social Development team is to empower and enable our diverse communities to share their voice and shape their city.

Risks - *Tuuraru*

- 76. There are no known risks associated with this matter.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

- 77. Having considered the Significance and Engagement Policy, staff have assessed that the matters in this report have a low level of significance.

Engagement

- 78. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Community and Social Development Strategy - He Rautaki Whakawhanake Hapori - March 2022

Community and Social Development Strategy

He Rautaki Whakawhanake Hapori

2021-26 Strategy Document



**Hamilton
City Council**
Te kaunihera o Kirikiriroa



He aha te mea nui o te ao? He tangata, he tangata, he tangata

With people at the heart of everything we do, we are active in making our city an even better place to call home. This Strategy has been created to outline to our partners the way Hamilton City Council's Community and Social Development team can work with them to achieve our joint goals of improving the wellbeing of all Hamiltonians.

COUNCIL'S FIVE PRIORITIES

1. Shaping a city that's easy to live in.
Ahuahungia teetehi taaone e tau ai te noho ki roto
2. Shaping a city where our people thrive.
Ahuahungia teetehi taaone e puaawai ai ngaa taangata katoa
3. Shaping a central city where people love to be.
Ahuahungia te pokapuu o teetehi taaone e arohaina ai e te taangata
4. Shaping a fun city with lots to do.
Ahuahungia teetehi taaone ngahau e tini ai ngaa kaupapa papai hei whai
5. Shaping a green city.
Ahuahungia teetehi taaone tiaki taiao



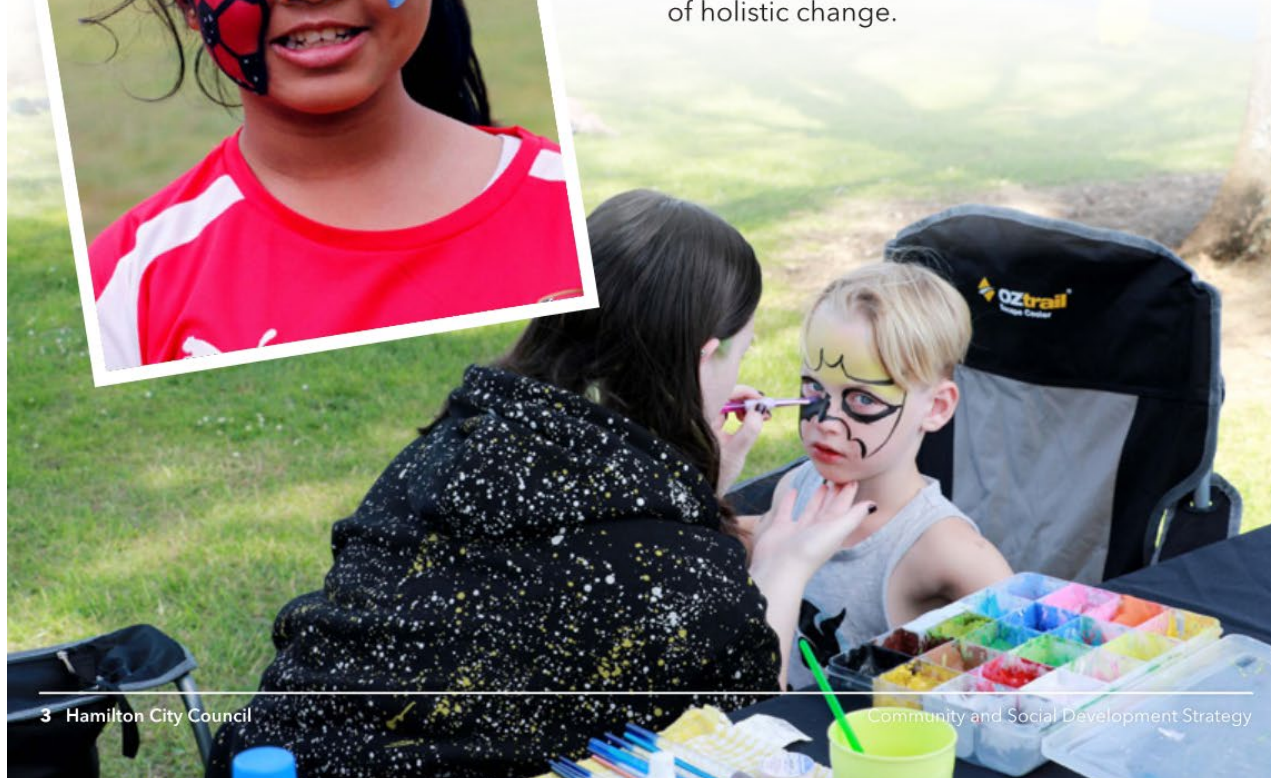
What is Community and Social Development?

In New Zealand there is a strong focus on community development being community-led with the people who are affected having the opportunity to drive outcomes.

Public organisations such as councils can play a role in supporting the conditions that enable communities to build resilience and positive social outcomes. This can be achieved through improving access to information and decision-making, transferring assets and provision of adequate resources including funding and capacity-building support.

Social development includes issues such as safety, equity, crime, housing, health, employment, poverty, and education. Council may have limited ability to influence some of these outcomes, but we can play a leadership and facilitation role, develop inclusive public spaces, and increase access to facilities and services that promote wellbeing.

Council is committed to continuing to work with our communities of place, identity, and interest with a strengths-based approach. We recognise the complex issues that can negatively affect individuals, whaanau, and neighbourhoods, but hold firmly to the position that local communities are a source of holistic change.



Hamilton City Council Community and Social Development

The Council's vision for Community and Social Development is that Hamilton is home to healthy, resilient and connected communities that have a positive impact on the wellbeing of all our people. Kia ngawhaa ake anoo ngaa maara kai o Kirikiriroa te whenua momona hei tuitui i te tangata, hei oranga moo te katoa.

We remember a koorero from Kiingi Taawhiao, "I whakawhiti atu ai te koopuu mania o Kirikiriroa. Me oona maara kai te ngaawhaa whakatupu ake te whenua momona" "I cross the smooth belly of Kirikiriroa, its gardens bursting of the fullness of good things", this koorero is referenced as a metaphor for growth and development of our community.

Hamilton City Council has employed community development advisors since 1972 and have partnered with community organisations to continually refine the strategic direction and priorities over the years. A major review occurred in 2018 following targeted engagement with community partners leading to the development of the Community and Social Development Plan that this Strategy is building on.

This strategy outlines the Council's outcomes, goals and key initiatives that fit primarily within the priorities of **"Shaping a city that's easy to live in"** and **"Shaping a city where our people thrive"**, while also supporting the aspirations of the other priorities. The work of the team directly supports He Pou Manawa Ora and the Council/Community strategies that raranga (weave) together to improve the four aspects of wellbeing for Hamiltonians.

The Council works alongside community organisations to ensure strong engagement with our diverse communities. This includes liaising across multiple agencies, funding partners and sectors to ensure effective partnerships, capacity building and engagement. The activity also manages resources and funding to community organisations that share the Council's objectives.

We recognise the important role of social, cultural and economic factors that determine health and that a long-term commitment is needed to improve the health of low socioeconomic groups.





The following 4 community and social development outcomes have been identified.

- 1. Inclusive Community Engagement**, where we provide opportunities for our diverse communities to participate in civic life.

Communities of Identity prioritised will be our Maaori, Pasifika and Ethnic communities, our rangatahi and older people and those with a disability.

(Waiho i te toipoto, kaua ko te toiroa - araa ngaa aaheinga e kuhuna ai ngaa miro katoa ki ngaa mahi whakawhanake hapori)

- 2. Community Capacity**, where we provide a culturally responsive service to support communities to improve their own wellbeing.

Community houses and centres around the city will be partnered with to achieve local aspirations.

(Kei ngaa waahi me ngaa ratonga o taatou te mahi a te tangata, i te mea, he ngaawari te aahei atu, he nohonga haumaruru, he waahi manamanahau te katoa.)

- 3. Activating Public Spaces**, where we have high community use in our places and services because they are accessible, safe and welcoming.

Funding of community events and creative projects in our public spaces will be available.

(Whakahohetia ngaa waahi tuumatanui - he ngaawari te aahei atu, he nohonga haumaruru, he waahi manamanahau te katoa moo te hapori whaanui)

- 4. Promote Community-Led Development**, where we actively support, raise awareness and advocate for community-led initiatives.

(Kookirihia ngaa kaupapa aa-hapori - kei konei katoa ki te tautoko, ki te hapahapai, ki te kookiri i ngaa kaupapa aa-hapori)



Community and Social Development Strategy

He Rautaki Whakawhanake Hapori

Matawhaanui (Vision)

Kirikiroa Hamilton is home to healthy, resilient and connected communities that have a positive impact on the wellbeing of all our people

Kia ngawhaa ake anoo ngaa maara kai o Kirikiroa te whenua momona hei tuitui i te tangata, hei oraanga moo te katoa

Whaainga (Purpose)

Council supports and empowers communities through enduring and effective partnerships

Kia tuu ake Te Kaunihera o Kirikiroa hei pou whirinaki moo te hapori katoa moo ake tonu

Outcome Area 1:

Inclusive Community Engagement

We provide opportunities for our diverse communities to participate in civic life

Waiho i te toipoto, kaua ko te toiroa

Araa ngaa aaheinga e kuhuna ai ngaa miro katoa ki ngaa mahi whakawhanake hapori

Outcome Area 2:

Community Capacity

We provide a culturally responsive service to support communities to improve their own wellbeing

Aaheitanga aa-hapori

He ratonga aawhina e tautoko nei i ngaa ahurea kia whakakaha ake ai i oo raatou hauora

Outcome Area 3:

Activating Public Spaces

We have high community use in our places and services because they are accessible, safe and welcoming

Whakahohetia ngaa waahi tuumatanui

Kei ngaa waahi me ngaa ratonga o taatou te mahi a te tangata, i te mea, he ngaawari te aahei atu, he nohonga haumaruru, he waahi manamanahau te katoa

Outcome Area 4:

Promote Community-Led Development

We actively support, raise awareness and advocate for community-led initiatives

Kookirihia ngaa kaupapa aa-hapori

Kei konei katoa ki te tautoko, ki te hapahapai, ki te kookiri i ngaa kaupapa aa-hapori



Community and Social Development Outcome Area 1.

Inclusive Community Engagement

We provide opportunities for our diverse communities to participate in civic life

Waiho i te toipoto, kua ko te toiroa

*Araa ngaa aaheinga e kuhuna ai ngaa miro katoa ki ngaa mahi
whakawhanake hapori*

Goal 1 - Community-led engagement occurs across Council initiatives, projects, strategies and plans.

Council will undertake timely and targeted engagement with members of the following prioritised communities of identity across Hamilton on relevant initiatives, projects, strategies, and plans.

- i. Rangatahi
- ii. Older People
- iii. Maaori
- iv. Pasifika
- v. Ethnic
- vi. Disabled

Goal 2 - Improved voter participation in the 2022 and 2025 local government elections.

Council will build on work done in 2019 to increase voter turnout in the 2022 Elections. This will include mobile voting boxes available around the city, information provided in multiple languages and workshops/events hosted by community partners.



Community and Social Development Outcome Area 2.

Community Capacity

We provide a culturally responsive service to support communities to improve their own wellbeing

Aaheitanga aa-hapori

He ratonga aawhina e tautoko nei i ngaa ahurea kia whakakaha ake ai i oo raatou hauora

Goal 1 - Capacity of community houses and agencies is increased to deliver on outcomes and community-led development.

Council will continue to:

- i. Administer transparent funding support to key community organisations through the Multi-Year Community Grant
- ii. Form effective partnerships with organisations working with communities of place across Hamilton as needed, for example working with central government and community houses in;
 - a. Enderley, Fairfield, Bader, Newton
- iii. Form effective partnerships with organisations and communities of identity supporting the delivery of Hamilton-Kirikiroa Welcoming Communities Plan

Goal 2 - The negative effects of poverty impacting on employment and health outcomes will be addressed.

Priority partnerships that Council is currently focussing on across Hamilton include:

- i. Kai Collective to ensure effective and efficient provision of emergency food
- ii. Youth, Employment and Work Initiative to address issues faced by Youth not in education or employment
- iii. Te Aka Matua to support the professional development and wellbeing of the Youth Development sector
- iv. Emergency and Social Housing to address housing vulnerability in the city
- v. Philanthropic Sector to deliver best practise grant making in a collaborative way to achieve outcomes



Community and Social Development Outcome Area 3.

Activating Public Spaces

We have high community use in our places and services because they are accessible, safe and welcoming.

Whakahohetia ngaa waahi tuumatanui

Kei ngaa waahi me ngaa ratonga o taatou te mahi a te tangata, i te mea, he ngaawari te aahei atu, he nohonga haumaruru, he waahi manamanahau te katoa

Goal 1 - Vibrant and attractive public spaces and activities exist in Hamilton.

Each year Council will continue to deliver:

- i. Transparent administration of contestable grants, including the Community Events Fund and Creative Partnerships Fund
- ii. Support the activation of public spaces and places by supporting large and small inclusive community events with permitting, advice and resources
- iii. Facilitate accessibility audits and improvements to support our community facilities to be inclusive and accessible to promote social connection and community wellbeing

Goal 2 - Improved opportunities and access to our community services.

Council is undertaking a city-wide project exploring access to the following networks through alternative modes of transport, the increased use and implementation of Te Ao Maaori at facilities and the introduction of Hapai Access Cards to improve access for those with disabilities:

- i. Libraries network
- ii. Aquatics network
- iii. Parks and Playground network



Community and Social Development Outcome Area 4.

Promote Community-Led Development

We actively support, raise awareness and advocate for community-led initiatives

Kookirihia ngaa kaupapa aa-hapori

Kei konei katoa ki te tautoko, ki te hapahapai, ki te kookiri i ngaa kaupapa aa-hapori

Goal 1 - Community-led initiatives are acknowledged in the improvement of wellbeing outcomes across Hamilton.

Through Council and Community channels we will use celebratory events, museum exhibits, case studies, reports and media releases to:

- i. Showcase community-led projects
- ii. Work with partners to promote community-led action
- iii. Provide learning opportunities for Council

Goal 2 - Council units have increased skills in engaging with different communities.

The Community and Social Development Team facilitate training of Council staff and support developments in the following identified areas.

- i. Cultural Capacity Building
- ii. Welcoming Communities
- iii. Disability Awareness
- iv. Diversity & Inclusion



He Rautaki Whakawhanake Hapori and He Pou Manawa Ora


The team's goals align with the He Pou Manawa Ora – Pillars of Wellbeing Strategy, adopted by Council.

<p>HISTORY</p> <p>HE POU MANAWA KOORERO</p> <p><i>A pillar that reminds us of the value of our unique history of language, people, place and our commitment to acknowledge and respect our uniquely different values and qualities.</i></p> <p>Outcome Area 3 - Goal 1</p> <p>Council funding will support events and installations that embrace Toi Maaori.</p> <p>Outcome Area 4 - Goal 1</p> <p>Council will promote examples of successful community-led initiatives being led by Maaori within the city.</p> <p>Outcome Area 4 - Goal 2</p> <p>Council will continue to upskill staff in te ao maaori to ensure that all people feel genuine manaakitanga when interacting with us.</p>	<p>UNITY</p> <p>HE POU TOORANGAPUU MAAORI</p> <p><i>A pillar that gives recognition to Maaori values, knowledge and aspirations. Maaori are equal partners and contributors to the wellbeing of people, place, environment and our shared future.</i></p> <p>Outcome Area 1 - Goal 1</p> <p>Council will partner with Maaori organisations to ensure that relevant initiatives, projects, strategies and plans reflect the views of local whaanau, hapuu and iwi.</p> <p>Outcome Area 1 - Goal 2</p> <p>Council will focus resources for the 2022 Local Government elections to improve Maaori participation.</p> <p>Outcome Area 2 - Goal 1</p> <p>Council will invest funding and resources in neighbourhoods with high Maaori residents to deliver outcomes and increase community-led development.</p>	<p>PROSPERITY</p> <p>HE POU MANAWA TAURIKURA</p> <p><i>A pillar that provides safety, security and opportunity for individuals, whaanau, communities to live their best lives and to prosper spiritually and economically.</i></p> <p>Outcome Area 2 - Goal 2</p> <p>Council will partner with organisations addressing the negative effects of poverty impacting on employment and health outcomes of local whaanau, hapuu and iwi.</p> <p>Outcome Area 3 - Goal 2</p> <p>Council will partner with whaanau, hapuu and iwi to improve opportunities and their access to community services.</p> <p>Outcome Area 4 - Goal 1</p> <p>Council units will actively look to increase personal skills in engaging with Maaori.</p>	<p>RESTORATION</p> <p>HE POU MANAWA TAIAO</p> <p><i>A pillar that reminds us of our connection to, reliance on, and responsibility to care for the natural and physical world.</i></p> <p>Outcome Area 4 - Goal 1</p> <p>Council will partner with and promote the environmental work of local whaanau, hapuu and iwi.</p>
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Council Report

Item 9

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Carmen Fookes

Authoriser: David Bryant

Position: Policy and Bylaw Advisor

Position: General Manager People and Organisational Performance

Report Name: Class 4 Gambling and TAB Venues Policy

Report Status	Open
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Purpose - *Take*

1. To inform the Community and Natural Environment Committee on the review of the Class 4 Gambling and TAB Venues Policy.
2. To seek approval from the Community and Natural Environment Committee to begin the special consultative process.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Community and Natural Environment Committee:
 - a) receives the report;
 - b) approves the Statement of Proposal (**Attachment 1**) for consultation with the draft options below:
 - i) That the TAB Venues Policy recommended option be **Option 1: Continue the sinking-lid approach**;
 - ii) That the Class 4 Gambling Venues Policy recommended option be **Option 1: Continue the sinking-lid approach**; and
 - c) notes that verbal submissions will be heard through a future Regulatory Hearings Committee.

Executive Summary - *Whakaraapopototanga matua*

4. The current Class 4 Gambling Venue Policy was adopted in 2016 and was last reviewed and approved in 2019. At that time the review determined that it was still fit for purpose and Elected Members agreed that it was the most appropriate method of looking at Class 4 gambling venues in Hamilton.
5. The current TAB Venues Policy was adopted in 2016 and was last reviewed and approved in 2018. At that time the review determined that it was still fit for purpose and Elected Members agreed that it was the most appropriate method of looking at TAB venues in Hamilton.
6. Both the Class [4 Gambling Venues](#) and [TAB Venues](#) Policies are due for review by Council.

7. Staff recommend **the continuation of the sinking-lid approach** for the Class 4 Gambling Venues Policy and the TAB Venues Policy for the purposes of public consultation.
8. Staff consider the matters in the report have a medium level of significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

9. The Gambling Act 2003 allows for growth of gambling to be controlled through Council's policies.
10. The Gambling Act 2003 requires councils to have a Class 4 Venues Policy ([s101](#) and [102](#)) The Racing Industry Act 2020 requires councils to have a TAB Venues policy ([s96](#)).
11. Both the Class 4 Gambling Venues and TAB Venues Policies are due for review by Council.
12. Under the Local Government Act 2002 (s83(1), there is a requirement to carry out the Special Consultative Procedure for both policies, which includes a minimum one-month public consultation and the provision of an opportunity for submitters to be heard (e.g. a hearing).
13. Casino gambling and online gambling are out of scope of this review and are covered by other central government legislation.

Discussion - *Matapaki*

14. Currently, both the Class 4 Gambling Venues and TAB Venues policies are operating under sinking-lid policies, meaning that no new venues may be established. However, there are some options available to further restrict the Class 4 Gambling Policy as well as ease the restrictions in both policies. This is further explained in the options section of this report.
15. Casinos are not included in the scope of this policy and are regulated through section 10 of the Gambling Act 2003. Online gambling is similarly not regulated under either policy.

TAB Venue Policy

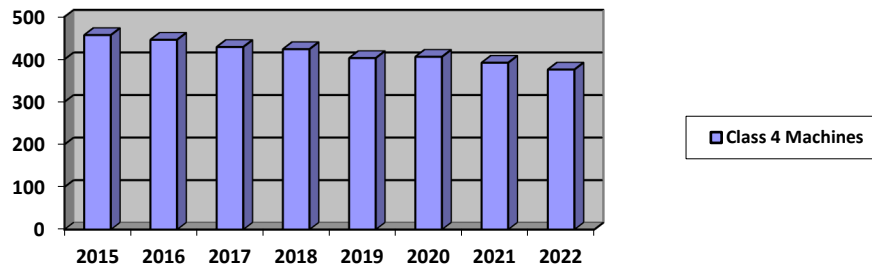
16. TAB New Zealand is a statutory monopoly responsible for conducting all racing and sports betting in New Zealand.
17. The objective of TAB NZ (as prescribed in section 57 of the Racing Industry Act 2020) is to facilitate and promote betting, and subject to ensuring that risks of problem gambling and underage gambling are minimised, to maximise its profits for the long-term benefit of New Zealand racing and its returns to New Zealand sport in accordance with agreements with Sport and Recreation New Zealand and New Zealand national sporting organisations.
18. Regulation of racing and sports betting is predominately administered under the Industry Racing Act, 2020.
19. The Council's existing Policy (originally adopted in March 2016) outlines that no new venues may be established, and existing venues are not permitted to relocate. The current policy is [available to view here](#).
20. Since the last review of the TAB Venues Policy, one of the TAB venues in Hamilton has ceased to operate.
21. Although Council's TAB Venues Policy can prohibit new venues and can restrict locations, the Racing Industry Act 2020 does not permit any amendments to the Policy to close either of the existing venues.
22. The last review in 2018 determined that no changes be made to the existing policy, which included the retention of the "sinking lid" policy approach.

23. The current TAB Venue Policy is the strictest approach possible under the Act. The only other option would be to take a less restrictive approach if the determination of the Elected Members is that the current policy is too restrictive.
24. Staff have suggested an alternative if Elected Members would like to look at a less restrictive approach. This is detailed in the options section of this report.

Class 4 Gambling Venues Policy

25. A Class 4 Gambling Venue Policy must specify whether new venues may be established and where they may be located, if venues can relocate, how many machines they may have, and what the primary activity of the venue must be.
26. The existing Class 4 Gambling Venue Policy was originally adopted in September 2016 and reviewed in May 2018. It was then further reviewed in September 2019, on the basis that new statistical data would be available from StatsNZ, specifically around areas of deprivation.
27. Due to problems with the 2018 StatsNZ census, this information was not provided and the review determined the existing policy was fit for purpose and required no further changes. The current policy is [available to view here](#).
28. The policy does not apply to Class 4 machines within casinos, as this falls outside of the scope of the policy. Because of this, the Class 4 machines within SkyCity are not considered within this policy.
29. The existing Class 4 Venues Policy is a 'sinking lid' policy, allowing for only limited relocations and mergers.
30. This means that Council **will not** grant consent for the establishment of any new Class 4 venues or machines except in circumstances:
 - I. where two or more private clubs merge and consolidate the operation of their Class 4 gambling activities at a single gambling venue that is located within a Gambling Permitted Area (Schedule 1); or
 - II. where relocation from a site within a Gambling Permitted Area to another site within the Gambling Permitted Area will not be permitted except where
 - i. Clause 12 applies (described in point 31); or
 - ii. The licensee's landlord has refused to renew the lease of the premises; or
 - iii. The building in which the venue is located is deemed under building legislation to be earthquake-prone, dangerous or insanitary; and
 - III. where a society undertakes to permanently close an existing Class 4 gambling venue located **outside** of a Gambling Permitted Area as part of an application for a new Venue Consent and the proposed new Class 4 gambling venue is located within a Gambling Permitted Area.
31. Clause 12 of the current Class 4 Venue Policy also states that *where a legally established venue is required to apply for a venue consent at a new site because its existing site has been rendered physically incapable of being reused for the purpose of the venue (meaning a fire, earthquake, or similar event), council will consider the application for venue consent. The consent shall allow for up to the number of gambling machines the venue was licensed for, immediately prior to the cessation of the activity.*
32. Although there is ability to restrict the number of Class 4 machines, the Gambling Act 2003 establishes maximum limits of either 18 machines or 9 machines on gaming machines venues, depending on whether the venue was established before or after October 2001.
33. Since the implementation of the sinking lid policy, the number of Class 4 machines has generally had a reduction in numbers, however, there is a fluctuation in 2020 where there has

been a slight rise in Class 4 machine numbers. The number of class 4 machines per year in Hamilton is shown in the graph below.

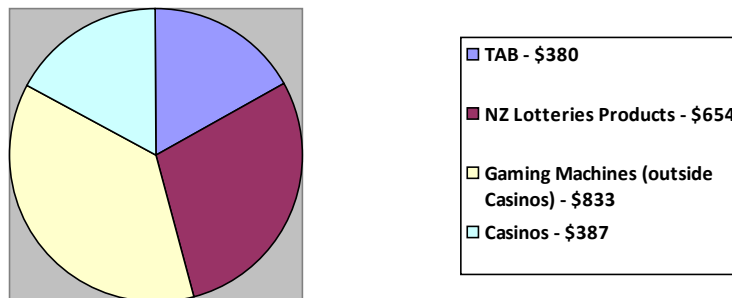


DIA: Quarterly GMP (Gaming Machine Profits) Dashboard Statistics

34. On the relocation of a Class 4 gambling venue, the maximum number of machines permitted to operate at the new Class 4 gambling venue at the time when the new Class 4 gambling venue licence takes effect is the same as the maximum number of gaming machines permitted to operate at the old venue immediately before the licence relating to the old venue is cancelled (as prescribed in Section 97A of the Gambling Act 2003).
35. Since 2015, the number of Class 4 Venues has been steadily decreasing from 30 venues in 2015 to 24 in December 2022 (DIA).

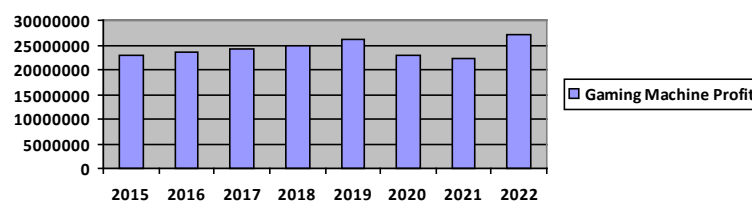
Social Impact Assessment

36. In approving a Class 4 Gambling Policy, the Council must have regard to the social impact of gambling within Hamilton (s101(2), the Act).
37. The DIA estimated that in 2022, there was a total of \$27,221,839.66 spent on Class 4 gambling in Hamilton City.
38. Statistics below show the total spend on gambling in the 2021/22 year (in \$m).



DIA: Gambling expenditure (21/22 year)

39. The yearly Gaming Machine Profit (amount spent on Class 4 Machines) since 2015 is shown as a graph below, noting the drop in GMP in 2020/2021 is likely due to Covid restrictions and lockdowns.



DIA: Quarterly GMP (Gaming Machine Profits) Dashboard Statistics

40. Class 4 venues are more likely to be in the two most deprived deciles nationally. This is consistent in Hamilton with 22 of 25 Class 4 Gambling venues are located in areas of medium to high deprivation. A map of the class 4 venue locations can be viewed as **Attachment 4**.
41. As Maaori and Pasifika people disproportionately reside in socioeconomically deprived areas, they are exposed to more opportunities to gamble and experience gambling harm.
42. The Health and Lifestyle Survey in 2020 revealed that Maaori were 3.13 times more likely to be moderate-risk or problem gamblers than non-Maaori and non-Pacific people. Pasifika people were 2.5 times more likely to be moderate-risk or problem gamblers than non-Maaori and non-Pacific people.
43. Those residing in high deprivation areas were found to be five times more likely to report moderate-risk problem gambling in comparison to those in lower deprivation areas.
44. Te Whatu Ora report that Maaori, Pasifika, and some Asian communities, alongside low-income New Zealanders are disproportionately affected by gambling harm.
45. Recreational enjoyment benefits of gambling are experienced by 7 out of 10 New Zealand adults annually. The nature of this enjoyment varies by individual and by game type, but can include socialising, relaxation, excitement, and dream of winning the jackpot.
46. Harm is defined under s4 of the Gambling Act 2003 and is defined as harm or distress of any kind arising from, or caused or exacerbated by, a person's gambling and includes personal, social, or economic harm suffered:
 - i. By the person;
 - ii. The person's spouse, partner, whaanau, or wider community;
 - iii. In the workplace; or
 - iv. By society at large.
47. The definition is broad as it includes personal, social, and economic harm. Harm is also not confined to an individual; others can suffer harm as a result of a person's gambling.
48. The Health and Lifestyle survey in 2020 estimated that Nationwide, some 65,000 people aged 16 years or older were either at moderate or high risk (considered problem gamblers) of harm from gambling. A further 119,000 were considered as being low risk of harm, but would experience some form of gambling-related harm during their lifetime. 183,000 adults reported second-hand gambling harm in their wider families or households.
49. It is estimated that between 5 and 10 people are adversely impacted by one individual with problem gambling (through their various relationships).
50. According to Te Whatu Ora (2022), up to half of problem gamblers reported having experienced domestic or whaanau violence incidents related to their gambling.
51. Children of problem gamblers are not only more likely to become gamblers themselves, but also suffer from income being diverted from parents for gambling funds which would have otherwise gone to things such as food, clothing, schooling, healthcare, and other essentials.
52. Economic benefits to the community of Class 4 Gambling, includes grant funding to various sport and culture organisations.
53. Although the wider Waikato receives 32.2% of the amount of Gaming Machine Profit through grants, it's worth noting that the nationwide average is 40%, meaning that we receive slightly lower grants funding.
54. The Lottery Waikato Regional Community fund notes that there is \$9,766,370 allocated in the 2022/23 year. This does not include funding which is allocated for national programmes, and does not include underspend which is being carried over from 2021/22.

55. The DIA estimated that 32% of the amount of Gaming Machine Profit in the wider Waikato went back to the community in the form of grants. These grants are primarily in the areas of sport, community, health/welfare/rescue services, research and education, arts and culture, and environment and animals. The yearly net proceeds percentage is as below for the last three years (noting that not all areas of New Zealand are shown within the below graph).

Region	2020	2021	2022
Northland	40.0%	35.1%	40.1%
Auckland	39.2%	39.7%	38.4%
Waikato	35.0%	32.3%	32.2%
Bay of Plenty	31.8%	29.3%	35.3%
Gisborne	25.2%	27.8%	27.4%
Taranaki	25.9%	32.6%	32.2%
Hawkes Bay	31.0%	30.8%	37.8%

DIA: Class 4 Grants Data Analytical Review

Options

56. Staff have assessed that there are three reasonable and viable options for the draft Class 4 Gambling Venues Policy and 2 options for the draft TAB Venues Policy for the Committee to consider for consultation. This assessment reflects the level of significance (see paragraph 78). The options are set out in the tables below.
57. **The options for TAB Venues Policy are as below:**

Option:	Pros:	Cons:
Option 1: Continue the sinking-lid approach	<ul style="list-style-type: none"> Current policy is seeing a steady reduction in venues as intended Reduced opportunities for TAB gambling harm 	<ul style="list-style-type: none"> Limits the opportunities for TAB gambling.
Option 2: Change to a fixed amount of locations	<ul style="list-style-type: none"> Would allow for a fixed number of TAB locations to open in the city Would spread out the TAB gambling harm 	<ul style="list-style-type: none"> Increased opportunities for gambling/ gambling harm.
Option 3: Relax limitations on TAB Venues	<ul style="list-style-type: none"> Would allow for additional TAB venues to be opened around the city Potentially more significant cost as staff resourcing would be needed to draft and implement new policy 	<ul style="list-style-type: none"> Significantly increased opportunities for gambling/ gambling harm Would lead to additional consents being lodged, increasing staffing need

58. Staff recommend **Option 1: Continue the sinking-lid approach** for the draft policy for the purpose of consultation, as it has proven to most appropriately reduce the gambling harm within Hamilton.
59. **The options for the Class 4 Gambling Policies are as below:**

Option:	Pros:	Cons:
Option 1: Continue the sinking-lid approach	<ul style="list-style-type: none"> • Current policy is seeing a steady reduction in venues as intended • Allows movement of Class 4 gambling venues if required, making it easier on business owners • Restrictions around relocation including proximity to sensitive sites already in existing plan • Relocations and mergers may allow for more productive use of land by reducing barriers to venues from freeing up prime land/leases 	<ul style="list-style-type: none"> • There is the opportunity to further reduce the opportunity for gambling harm • Limited incentive for corporate societies to cease class 4 gaming as they will not be able to get a new venue consent unless they fulfil merge/movement criteria
Option 2: Further restrict the sinking lid policy by not allowing movement or mergers	<ul style="list-style-type: none"> • Would further reduce number of machines and venues over time • Reduce gambling harm over time • Restrictions around relocation including proximity to sensitive sites already in existing plan, and would continue through further restrictions 	<ul style="list-style-type: none"> • Business owners will not be able to relocate machines or venues when an event happens which is outside their control (e.g. building is deemed insanitary or dangerous) • May cause loss of profit for some business owners due to inability to move/merge in appropriate situations • Limited incentive for corporate societies to cease class 4 gaming as they will not be able to get a new venue consent • No relocations in the policy would not allow for more productive use of land by reducing barriers to venues from freeing up prime land/leases
Option 3: Relax	<ul style="list-style-type: none"> • Potentially more significant 	<ul style="list-style-type: none"> • Significantly increased

limitations on Class 4 Gambling Venues	<p>cost as staff resourcing would be needed to draft and implement new policy</p> <ul style="list-style-type: none"> • More freedom for venue owners in terms of movement and machine numbers • More venue choice for gamblers • Some argue that class 4 venues allow for gambling to be monitored and policed by those working at the venue 	<p>opportunities for gambling/ gambling harm</p> <ul style="list-style-type: none"> • Would lead to additional consents being lodged, increasing staffing need • Increased risk of locations being in proximity to sites of significance
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60. Staff recommend **Option 1: Status Quo** for the draft policy for the purpose of consultation because the current policy approaches the Class 4 Gambling as a sinking lid policy. It is reducing gambling harm while also allowing provisions for business owners to move if needed into gambling areas.
61. If the draft policy and subsequent consultation is not approved, there will be a delay in the consultation and policy approval. Until this review and approval is completed, the current policies will remain in place.

Financial Considerations - *Whaiwhakaaro Puutea*

62. This is a regular operating activity funded through the Long-Term Plan.
63. The financial implications of Options 1 or 2 of either the Class 4 Gambling Venues Policy or the TAB Venues Policy are minimal, with any requested changes able to be completed within staff budgets.
64. Option 3 of either policy (to reduce limitations on gambling) would need to be further explored to see what the financial implications would be, however, there would be additional (currently unknown) budgets required as more staff time would be required for both of the option 3 options.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

65. Staff confirm that the matters within this report complies with the Council's legal and policy requirements.
66. The review of both the TAB Venues and Class 4 Gambling Venues Policies are consistent with the Gambling Act 2003.
67. Under the Local Government Act 2002 (s83(1)), there is a requirement to carry out the Special Consultative Procedure, which includes a minimum one-month public consultation and the provision of an opportunity for submitters to be heard (e.g. a hearing).

Climate Change Impact Statement

68. Staff have assessed this option and determined no adaptation assessment is required due to the policies having little to no impact on climate change emissions or the environment.
69. Staff have assessed this option and determined that there are no impacts on climate change emissions through these policies.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

70. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
71. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
72. The recommendations set out in this report are consistent with that purpose.
73. The social, economic, environmental, and cultural wellbeing have been considered as part of the Social Impact Assessment in paragraphs 35 to 53.
74. There are little to no ability to impact waste minimisation or energy use through the policies under the Gambling Act 2003.

Risks - *Tuuraru*

75. There is a risk of increasing gambling harm in Hamilton should the policies become less restrictive.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui* **Significance**

76. Given the statutory requirement to consult, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.

Engagement

77. Community views and preferences are already known to the Council through the last review completed in 2019, where 94% of submitters on the Class 4 Gambling Policy were in favour of retaining the current policy.
78. Early engagement was undertaken with gambling harm organisations, various Class 4 venue holders, and other key stakeholders. These stakeholders have also been encouraged to provide feedback regarding the policies through the Special Consultative Process.
79. There is a statutory requirement to consult as per legislation outlined below.
80. Under the Local Government Act 2002 (s83(1)), there is a requirement to carry out the Special Consultative Procedure, which includes a minimum one-month public consultation and the provision of an opportunity for submitters to be heard (e.g. a hearing).
81. Consultation on these policies is set to occur from 11 July to 11 August 2023, and a hearing date has been organised accordingly.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Statement of Proposal - Class 4 Gambling Venues and TAB Venues Policies

Class 4 Gambling and TAB Venue Policy

STATEMENT OF PROPOSAL

11 July – 11 August 2023

Hamilton City Council wants to know your thoughts on the Class 4 Gambling Venues Policy and the TAB Venues Policy.

WHY ARE WE DOING THIS?

As a council, we're required to have policies in place around gambling in Hamilton Kirikiriroa. We need to review the policies every three years. These are:

Class 4 Gambling Venues Policy (required by Gambling Act 2003)

This policy outlines the rules and restrictions for venues with gambling machines in Hamilton Kirikiriroa. The current policy was adopted in 2004 and was last reviewed in 2019. It restricts the location of venues, the number of venues in Hamilton, and the number of gambling machines each venue can have.

[Read the policy](#)

TAB Venues Policy (required by Racing Industry Act 2020)

This policy outlines the rules for venues in Hamilton Kirikiriroa that provide racing betting or sports betting services. The current policy was adopted in 2004 and last reviewed in 2018. Under the current policy, no new TAB venues can be established in Hamilton, and venues are not allowed to move premises.

[Read the policy](#)

This is an opportunity for you to have your say on both policies.

PROPOSAL

We propose to continue **both** the Class 4 Gambling Venues Policy and the TAB Venues Policy without changes to either policy.

Both current policies aim to reduce harm from gambling for our community. They both operate under a 'sinking lid' approach, which means that no new venues can be established.

The Class 4 Gambling Venue Policy currently allows for some movement and merging of venues.

REASONS FOR THE PROPOSAL

The reasons we propose to continue both policies are outlined below.

Class 4 Gambling Venues Policy

- Under the current policy, we're seeing a steady reduction in Class 4 gambling venues.
- It allows venues to move locations in some circumstances (e.g. if the building is deemed unsafe), making it easier on business owners.
- The relocation of venues is restrictive, and considers the proximity of sensitive areas.
- Venues can merge.
- Relocations and mergers may allow for more productive use of land by freeing up prime land/leases.

TAB Venues Policy

- Under the current policy, we're seeing a steady reduction in venues.
- With fewer venues, the opportunities for TAB gambling harm are reduced.

Options

We're seeking your feedback on our proposal to continue the current Class 4 Gambling Venues Policy and TAB Venues Policy.

We can either continue the policies as they are, or make some changes. See below the options for each policy, and some considerations and potential risks for each.

We are also seeking your feedback on allowing Council applications to Gaming Trust Community Funding.

Class 4 Gambling Policy options

Option 1: Continue the policy without any changes.

Considerations and risks

- We're seeing a steady reduction in Class 4 Gambling venues with this policy, as intended.
- It allows venues to move locations in some circumstances (e.g. if the building is deemed unsafe), making it easier on business owners.
- Relocations and mergers may allow for more productive use of land by freeing up prime land/leases.
- There may be further opportunity to reduce gambling harm we could explore.
- There is no incentive for venue owners to reduce or stop providing gaming machines.

Option 2: Further restrict the policy by not allowing venues to move or merge.

Considerations and risks

- This option would further reduce the number of gambling machines and venues over time.
- It could further reduce gambling harm in our communities.
- There are already restrictions around relocating venues in proximity to sensitive sites, and this could be further restricted.
- Business owners of gambling venues would not be able to relocate their machines or venue if they are unable to operate in the current venue (i.e. if their lease is not renewed or the building is deemed unsafe).
- Further restrictions could result in loss of profit for some business owners.
- Business owners would not be to get consent for a new venue, and would be unlikely to cease their current operations.
- It's unlikely that productive land currently held by Class 4 Venues would become available for more productive uses.

Option 3: Reduce limitations on Class 4 Gambling Venues

Considerations and risks

- Venue owners would have more freedom in terms of movement and number of machines.
- More venue choice for gamblers.
- Some argue that class 4 venues allow for gambling to be monitored and policed by those working at the venue.
- This could significantly increase opportunities for gambling harm.
- Council staff would need to draft and implement the policy, and lodge consent applications, which may increase cost and staffing needs.
- There is a higher risk of gambling venues being located near to sensitive areas, such as schools or churches.

- We propose **Option 1: Continue the policy without any changes** for the Class 4 Gambling Venues policy, as we're seeing a steady reduction in Class 4 Gambling venues with this policy, as intended.

TAB Venues Policy Options

Option 1: Continue the policy without any changes.

Considerations and risks

- We're seeing a steady reduction in TAB venues with this policy, as intended.
- The current policy limits the opportunities for TAB gambling.
- There are fewer opportunities for TAB gambling harm.

Option 2: Change to a fixed number of locations.

Considerations and risks

- This would allow for a set number of TAB venues to open in Hamilton Kirikiriroa.
- It would enable a wider geographic spread of gambling venues.
- There would be more opportunities for gambling, and gambling harm, to occur.

Option 3: Reduce the limitations on TAB venues

- This would allow for more TAB venues to open in Hamilton Kirikiriroa.
- There would be more opportunities for gambling, and gambling harm to occur.
- Council staff would need to draft and implement the policy, and lodge consent applications, which may increase cost and staffing needs.

We propose **Option 1: Continue the policy without any changes** for the TAB Venues Policy, as we're seeing a steady reduction in TAB venues with this policy, as intended.

TELL US YOUR THOUGHTS

Before making any final decisions, we want to hear from you.

You can have your say from 11 July – 11 August 2023 online at hamilton.govt.nz/haveyoursay, or on the feedback form below.

If you have any questions, please call 07 838 6699 or email haveyoursay@hcc.govt.nz

NEXT STEPS

Staff will collect and analyse all feedback at the close of the submission period.

The analysis of this feedback will be presented to the 20 September 2023 meeting of the Regulatory and Hearings Committee. At this meeting, submitters who want to speak to their written submission will be able to do so.

Council will then consider all the views and make a decision on the Class 4 Gambling Venues Policy and TAB Venues Policy.

Attachment 1

Item 9

FEEDBACK FORMS CAN BE:

- Privacy statement:**

Do you agree with the Council's proposal to retain the current Class 4 Gambling Venues Policy?

☐ Yes☐ No

Can you please explain why? *(Please print clearly):*

[illegible]

Do you agree with the Council’s proposal to retain the current TAB Venues Policy?

☐ Yes ☐ No

Can you please explain why? *(Please print clearly):*

Do you agree with the Council accepting Gaming Trust Community Funding?

☐ Yes ☐ No

Can you please explain why? *(Please print clearly):*

Run out of room? Feel free to attach additional pages.

Would you like to make a verbal submission?

Note: A verbal submission is around 5 - 10 minutes and is a chance for you to strengthen the key points in your written submission at the Council meeting.

☐ Yes
☐ No

Verbal submissions will take place 20 September 2023 and we will contact you to arrange a time.

ABOUT YOU:

This section tells us a bit more about you. By capturing this information, we will be able to better understand who is, and isn't providing feedback.

Contact details (Please print clearly)

We will use this to get in touch with you if you would like the opportunity to make a verbal submission.

Name: (required) _____

Organisation (if responding on behalf of): _____

Phone: _____ Email: (required) _____

Where do you live?

I live in Hamilton, my suburb is: _____

I live outside Hamilton city:

☐ Waipa District ☐ Waikato District ☐ Elsewhere in New Zealand ☐ Overseas

What is your age group? (at your last birthday)

☐ Under 16 ☐ 16-19 ☐ 20-24 ☐ 25-29 ☐ 30-34
☐ 35-39 ☐ 40-44 ☐ 45-49 ☐ 50-54 ☐ 55-59
☐ 60-64 ☐ 65-69 ☐ 70-74 ☐ 75-79 ☐ 80+

Which ethnic group do you identify with? (tick all that apply)

☐ NZ European ☐ Maaori ☐ Indian ☐ Chinese ☐ Samoan
☐ British ☐ Filipino ☐ Tongan ☐ South African ☐ Cook Islands Maaori
☐ Other _____

If Maaori – what iwi/hapu do you belong to? _____

Which of the following best describes your household situation?

In some cases, you may want to find out about a resident's household situation. If so, follow this layout.

☐ Living alone ☐ Household with dependants (e.g. children/other family)
☐ Living with others that are not family ☐ Household with no dependants (e.g. no children/no other family)

Please get your feedback to us by 11 August 2023.

Council Report

Item 10

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Kelvin Powell

Authoriser: Helen Paki

Position: City Safe Unit Manager

Position: General Manager Community

Report Name: Civil Defence Emergency Management (CDEM) Quarterly Update

Report Status	<i>Open</i>
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Purpose - *Take*

1. To inform the Community and Natural Environment Committee of the progress on the shared service arrangement with Waikato Regional Council for delivering Civil Defence Emergency Management (CDEM) activity on behalf of Hamilton City Council for the period January to March 2023.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community and Natural Environment Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

3. In August 2016, the Council approved a service level agreement with Waikato Regional Council (via the Waikato Group Emergency Management Office) to deliver Hamilton City Council's Civil Defence Emergency Management (CDEM) for a term of six years and nine months.
4. A condition of the service delivery contract for delivery of CDEM services is that CDEM reports quarterly to the Community Services and Environment Committee (now the Community and Natural Environment Committee) on the performance and delivery of the work plan and updates on other deliverables.
5. The report by the Waikato Group Emergency Management Office Team Leader (**Attachment 1**) covers the period January to March 2023 and outlines achievements in the yearly workplan. The workplan has been reshaped this financial year to reflect the priority areas identified in the most recent local and group external monitoring and evaluation reports.
6. Updates are included on the following issues:
 - i. Service Level Agreement Review
 - ii. Auckland Flood Review
 - iii. Exercise Rua
 - iv. Training
7. Staff consider the matters in this report have low significance and that the recommendations comply with the Council's legal requirements.

Discussion – *Matapaki*

Service Level Agreement Review

8. The existing service level agreement (SLA) with Waikato Regional Council (WRC), via the Waikato Group Emergency Management Office to deliver CDEM activity on behalf of Hamilton City Council is due to expire in June 2023.
9. The current service level agreement covers shared access to the Emergency Operations Centre (EOC) at the Genesis Building, the employment and supervision of two Emergency Management staff dedicated to delivery of the Hamilton City CDEM workplan, and a lease that allows for the space required to operate our City Safe CCTV Monitoring Office.
10. In accordance with the terms of the current SLA, negotiations have begun with Waikato Regional Council. Three separate options have been put forward for consideration:
 - i. Maintain current level of service delivery for a further term
 - ii. Increase the level of service delivery to increase capacity of CDEM in HCC
 - iii. Choose not to renew the SLA and bring all service delivery back 'in house'
11. WRC have yet to conclude their own negotiations with the building owners and our negotiations are unable to be concluded as the financial impacts of each of the options above are not confirmed.
12. The HCC Controller and the Group Manager/Controller have agreed to roll the current SLA forward in good faith, maintaining the current agreement terms, until we are in a position to determine our future service delivery arrangements.
13. Recommendations on any preferred option will be reported to a future Community and Natural Environments Committee for approval.

Auckland Flood Review

14. An independent external review was carried out in relation to the Auckland Flood Response in late January 2023. The review was principally focussed on the activity and actions in the first 12 hours of the event response, noting that this was the critical period during which most of the flooding, disruption and loss occurred.
15. The review made 17 recommendations to Auckland Civil Defence that should be undertaken to ensure better preparation for future emergency events. (**Attachment 2**).
16. Some of the recommendations were specific to Auckland and their model of CDEM operation. These findings included internal relationship and communication protocols that were not sufficiently inclusive, a lack of visible leadership from senior leaders and a lack of command and crisis management skills among some of the emergency management team. Other findings included a lack of preparation for such a high priority hazard, and delegations, tools and community and tangata whenua relationships that were inadequate for an event of this magnitude.
17. After reviewing the Auckland review recommendations, it has been assessed that seven of the recommendations made have direct relevance to CDEM delivery in Hamilton. These matters have been incorporated into the existing CDEM workplan and are being pursued with urgency. (**Attachment 3**)

Exercise Rua

18. The annual HCC CDEM Exercise (Exercise Rua) will be held on 19 July. CDEM Groups are required to undertake an assessed major exercise once a year, unless they have been activated for a real emergency event during that period.
19. Exercise Rua will be a full day exercise with two shifts of staff working four hours each on an emergency response. It is anticipated that 25 – 30 staff will work on each of the rostered shifts.

20. The Office of the Mayor will be involved in the exercise, and it is expected that emergency services partners, iwi representatives and lifeline utilities staff will also be involved.

Training

21. This quarter saw training being largely suspended because of our commitments to the provision of surge capacity support to other CDEM groups across the North Island who were affected by Cyclone Hale, the Auckland Anniversary Floods or Cyclone Gabrielle.
22. Over 50 Hamilton staff were deployed to response and recovery activities in Auckland, Thames, and Hawkes Bay. Support was also provided to the Waikato Regional Coordination Centre. For half of our staff who deployed this was their first exposure to a real event. Our staff integrated well into the various responses and performed to a high standard.
23. There is enormous benefit derived from staff being involved in such operational deployments. Such deployments are, without doubt, the best training that staff can receive, and it was noticeable that staff returned to Hamilton with hugely increased levels of experience, knowledge and confidence.

Financial Considerations - *Whaiwhakaaro Puutea*

24. The total cost of the shared service contract approved by Council in 2016 was \$3.1M spread over the six years and nine-month life of the contract at an annual contract cost of \$480,000. This has been allocated through operational budgets.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

25. Hamilton City Council is obligated by section 64 of the Civil Defence Emergency Management Act to 'plan and provide for civil defence within its district'.

Climate Change Impact Statement

26. Staff have assessed the decisions required in this report have no impact on climate change.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

27. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeing's').
28. The subject matter of this report has been evaluated in terms of the 4 wellbeing's during the process of developing this report as outlined below.

The recommendations set out in this report are consistent with that purpose.

Social

29. CDEM activity is intended to build resilience within communities and to assist in developing preparedness within the community to be able to respond to an emergency; therefore, it has a direct benefit to the social wellbeing of the city.

Economic

30. An emergency event of significance can have a major impact on the economic wellbeing of the city. The investment in reduction and readiness activity and a continued focus on developing resilience across all groups within the city could help to lessen the potential economic impact of such an event. A principle focus of this work is to encourage the development and testing of business continuity plans within the business community.

Environmental

31. CDEM activity is premised upon understanding the environmental wellbeing of the city and how emergency events – both natural and man-made – could significantly impact on and change the future wellbeing state. Reduction activity is designed to lessen or minimise the impact of such events.

Cultural

32. The planned application of emergency management activity is focused across all cultures and groups within the city. Emphasis is placed on working in partnership with Kirikiriroa-Hamilton's mana whenua. There has been added focus on tangata whenua and migrant groups to enhance the understanding and application of emergency management at individual, family (whanau) and group (hapuu and iwi) level and how to prepare for and respond to an emergency event.

Risks - *Tuuraru*

33. The shared service contract with the Group Emergency Management Office for the method of service delivery does not release Council from its obligations and accountability for the implementation and integration of civil defence services.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

34. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

35. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - HCC SLA CDEM 3 Quarter

Attachment 2 - Auckland Review Recommendations

Attachment 3 - Initial Hamilton Workplan (Auckland Review) .



To: Hamilton City Council (HCC) – Community and Natural Environments Committee

Authorised by: Kelvin Powell, HCC Civil Defence Emergency Management (CDEM)

Author: Mark Bang – Partnerships Team Leader, CDEM Group Emergency Management Office

Date: 18 April 2023

Subject: HCC CDEM Quarterly Report – Quarter 3 – January to March (inclusive) 2023

Priority Work Programme summary:

1. The work programme for the 2022 / 2023 financial year has been structured to incorporate and align the actions and recommendations from the:
 - a. Waikato CDEM Group Plan actions prioritised by Coordinating and Executive Group (CEG)
 - b. The HCC Capability report recommendations (2019 and Nov 2022)
 - c. COVID 19 after action report recommendations (2020) prioritised by CEG
2. All actions in the plan have been prioritised as High, Medium or Low. The current focus is on high priority actions and these work areas focus on response capability. Below is an aggregated report on those work areas.
3. In the reporting period there have been several matters affecting delivery of the workplan:
 - a. The emergency management officer position which was filled (secondment from City Safe) in December 22 is focussing on community engagement and welfare.
 - b. The administrative support which was vacant is now filled.
 - c. Ongoing impacts on staff extractions relating to weather related response activity within the CDEM Group area

Key:

Status	Description
Green	On track
Orange	Off track in respect of timing and / or scope. No risk to the work area
Red	Off track in respect of timing and / or scope. Help needed or has been requested

Work area	Status	Comments
Welfare	Green	<ul style="list-style-type: none">• The Welfare function in HCC has been well established for a long time so the activities highlighted in the local business plan are ongoing in nature, rather than transformative and there are no concerns that HCC is able to quickly establish a welfare response if required.• Current focus is on working with Kirikiriroa Marae to both support their resilience and to understand their appetite for support to the community during response. Work with other Marae in the City area will be ongoing.• A member from Kaute Pacifica has been found to take a seat at the Local Welfare Committee.

Doc # 26098697

		<ul style="list-style-type: none"> Future focus is to check and adjust the Civil Defence Centre status for HCC in light of lessons learnt from Auckland, Hawkes Bay and Waikato emergency responses.
Training & exercising		<ul style="list-style-type: none"> The assessment target for 22/23 exercise is to be in the advancing category (>60%). The exercise will be conducted in July and this is to avoid conflict with the LTP and Annual Planning commitments and to acknowledge the council units are still affected by business interruption from the heavy staff commitments made to emergency responses in the quarter.
Recovery		<ul style="list-style-type: none"> The HCC Recovery Plan and arrangements will be reviewed and improved through the HCC staff contribution to the Group wide recovery workplan. Ironically the workplan is behind schedule due to commitments for local and Group recovery organisations being active in recovery from Cyclone Gabrielle (and other storms). It is anticipated lessons learnt from being in recovery will be significant.
Operational readiness (staff, facilities & functions)		<ul style="list-style-type: none"> Activity in this work area is in a continual improvement phase (as opposed to development). Any lessons from the Group wide after action report being commissioned will be applied to HCC as appropriate.
Communications / ICT		<ul style="list-style-type: none"> Continual improvement is made in this area in accordance with recommendations from exercise "Tahi" and ongoing development of communication and IT systems. We anticipated lessons to come from the Hawkes Bay response to Cyclone Gabrielle in respect of alternative communication (e.g. Starlink)
Resilience		<ul style="list-style-type: none"> <i>Work to include overland flow paths in Hamilton to the Waikato Region hazards portal has still not been completed. The intent is that the portal becomes a one stop shop for hazards information in the region. The information is available on the HCC flood path viewer though this is not easy to find on the HCC website. Work done to improve CDEM and hazard information on the HCC website was lost in migration of the website and is important to be reinstated. No change to the above.</i> Community resilience will be a large focus for the rest of this year and FY23/24. Communities of interest have been identified with the HCC Community Development team and they include elderly, migrant, Pasifika and disability groups. IN addition there has been good progress made establishing contact with Kirikiriroa and Hui Te Rangiora Marae.

Other matters of note during the quarter (since December 22):

Weather related events

There have been a series of storms which have affected parts of the Group area. These include Cyclone Hale, Auckland Anniversary storm and Cyclone Gabrielle. Whilst none of these have required activation of an Emergency Operations Centre (EOC) for HCC, they have had impact from staff extractions across the organisations.

- Each event and successive impacts were monitored closely to ensure HCC is ready to stand up an EOC if required
- The various units of Council respond through their BAU activity to maintain services e.g. transportation keeping streets clear of tree damage etc.

- CDEM trained staff are supplied to responding EOCs around the Waikato as well as to the Group Emergency Coordination Centre (GECC) as surge capacity is required to sustain operations.
- In respect of the GECC each Council in the Waikato has a requirement to supply staff for its ongoing operation and this commitment is established on population basis and agreed to by the Coordinating and Executive Group (CEG).
- HCC is a strong contributor to requests for staff to support Councils in the Waikato Group area as well as to other CDEM Groups. HCC staff were supplied to Thames Coromandel District, Waikato District, Auckland City and Hawkes Bay Groups. Supply of staff from HCC is always at the discretion of the CDEM Controller and with a view of not putting HCC at risk of not being able to respond if that became necessary. The benefit of staff being exposed to response experience is unquestionably the best training and brings valuable lessons back to HCC emergency management.

CDEM exercise

To satisfy the Group wide Long Term Plan measure agreed to by Joint Committee an annual exercise is required and is independently assessed using an assessment tool. The purpose is to assess the effectiveness of CDEM training **not** the performance of individual staff members.

The target for this year exercise is 61% “advancing maturity” and planning is well advanced for a successful outcome.

SLA review

CDEM services are delivered to HCC via a service level agreement (SLA) with Waikato Regional Council (WRC) who administer the Group Emergency Management Office (GEMO). The SLA expires in June 23 and has been in place for two terms of five years each (total of 10 years).

Under this arrangement staff are supplied by the GEMO along with a vehicle and office hardware (IT equipment). Access to a space for a HCC EOC in the Genesis Building is also part of the agreement.

Tied together with the CDEM service delivery is a sub-lease tenancy between WRC and HCC for accommodation in the Genesis Building for City Safe Operations. This is also due to terminate at the end of this calendar year (December) and will require discussion with property teams from the respective Councils.

New Zealand Response Team (NZRT):

CEG asked the Emergency Service Coordination Committee (ESCC) to conduct a needs assessment for accredited NZRT in the Group area.

On 29 March a workshop was held to assess the needs between both Waikato CDEM Group and Emergency Management Bay of Plenty. This was a multi-agency workshop and the results of the needs analysis will be reported to CEG by the ESCC. We will continue to collaborate with our Bay of Plenty neighbours as they develop a business case for their existing NZRT in Tauranga.

The timing of the workshop on the heels of multiple storm events which have seen activation of NZRTs from around the country couldn't have been better.

CDEM Trifecta, other legislation & Waikato CDEM Group Plan

The review of the CDEM Act, National CDEM Plan and creation of a National Disaster Resilience Strategy Road Map is colloquially known as the “trifecta.”

1. The Group Manager has been advised that it is unlikely that the new Emergency Management Bill will be introduced to Parliament before the election. Its progress has been severely hampered by the responses to weather events this year by NEMA.

2. Likewise there will not be a review of the National Plan completed in 2023.
3. Progress will continue on the risk and impact analysis for Group level hazards and then pause. Despite the Group Plan being beyond its due date for review (May 2023) it will continue to have effect.

The Group made submissions on the Natural and Built Environment Bill, Spatial Planning Bill and Review into the Future for Local Government. These submissions are available in the Joint Committee [Agenda](#) for their 27 March meeting.

GEMO workplan delivery

The GEMO has supported multiple activations both within the region and to other Group areas. Multiple staff from both GEMO and local councils have been deployed and often this has involved the Emergency Management Professionals from the region. Current focus is on management and leadership of the regional recovery organisation, and this involves several of the GEMO team.

Like local work planning the response and recovery work has seen an impact on our BAU work plan delivery (and continues to do so). On the plus side we learn so much from response and recovery that feeds into the quality outcomes of our work plan that the benefits cannot be overstated (especially in readiness, response and recovery work).

Coordinating and Executive Group

The CEG are the executive group who oversee the work of the GEMO and local authorities and recommend policy decisions to Joint Committee. Kelvin Powell is the HCC member (it was Helen Paki) and this is delegated from the Chief Executive.

CEG met on 10 March and amongst other matters elected a new Chair. The departing Chair is Gareth Green who is CEO of Taupō District Council and who has resigned to move to New Plymouth. The Chair elected is Susan Law, CEO of South Waikato District. Her election has meant that CEG member for SWDC, Sharon Robinson's long service has come to an end.

CEG recommended to the Joint Committee that they have workshops with Iwi Chairs to co-design a strategic work programme that sits outside the current Group plan. In this proposal, Iwi Chairs would have the opportunity to sit on Joint Committee to provide governance and oversight to the agreed Groupwide strategic work programme. CEG acknowledged the work programme in the current Group Plan is out of date and is not inclusive of Māori.

CDEM Group Joint Committee

The last meeting of JC was 27 March and the agenda and unconfirmed minutes (and meeting recording) can be found here: [Waikato CDEM Joint Committee | Waikato civil defence and emergency group \(waikatoregioncdemg.govt.nz\)](#)

The Chair of the JC is Councillor Anna Park from Taupō District Council and the HCC representative is Councillor Emma Pike (delegated by the Mayor).

Auckland Flood Response Review Recommendations

No	Recommendations	Relevance to Hamilton	
1	That a separate review be undertaken to examine Auckland Emergency Management prevention, preparedness, and planning	Hamilton has a yearly external capability assessment that reviews these areas	N
2.	Finalise with urgency the current Auckland Civil Defence Emergency Management (ACDEM) Group Plan	Responsibility for the Group Plan rests with Group CDEM (WRC)	N
3.	Include ACDEM Group Plan supporting plans for priority hazard and events for emergency response	Responsibility rests with Group CDEM. Clear operating model with central coordination and local delivery	N
4.	Based on 2018 review CDEM Committee should agree a common approach for use of CIMS as basis of planning for response	Auckland specific recommendation. CIMS is embedded in all planning and for response activities in HCC	N
5.	In the context of CIMS, revise and promulgate new SOP's for emergency response in Auckland including specific SOP's for high priority hazards such as floods and superstorms	<ul style="list-style-type: none"> Review current SOPs to ensure that there are specific plans for identified high priority hazards 	Y
6	Guided by CIMS, clarify, and communicate the Auckland EM operational structure	Auckland specific recommendation	N
7	Ensure the AEM members including the PIM team, have the resource, training and capability to exercise their function relating to internal and external communications	PIM team in Hamilton have consistently been praised for their skills in each of our CDEM capability assessments for their ability to deliver the communications function	N
8	Establish a standard cadence for the CDEM Coordinating Executive Group (CEG) to provide reporting and advice to the Councils CDEM committee relating to their Group Plan	Auckland specific recommendation. Kelvin Powell represents HCC on the Waikato Coordinating Executive Group with Chief Executive delegation	N
9	Deliver a more frequent schedule of emergency management exercises, based on CIMS and including complex scenarios, with multiple partner agencies including lifelines. Involve the Office of the Mayor in these	<ul style="list-style-type: none"> Review CDEM exercise plans to ensure inclusion of partner agencies Include the Office of the Mayor in future exercises 	Y
11.	Consider changing operational arrangements and reporting lines for the GM EM position including its reports	Auckland specific recommendation, HCC does not currently have an EM position	Y
12.	Develop a centralised approach to and system for intelligence capture and analysis, to ensure improved situational awareness in emergency response events	<ul style="list-style-type: none"> Review SOPs and plans, ensure that there is requirement for early activation of intelligence capability (even when in monitoring role) to help 	Y

		develop situational awareness and to develop intelligence products at the earliest stage to support improved real time decision making	
13.	Revise SOPs to ensure that, recognising remote operating is an option, the default preference is for a physical EOC to support command and control	This was a finding from our 2022 annual exercise – we attempted to incorporate both remote operating and onsite operating in the exercise and concluded that presence in a physical EOC is the preference to support command and control	N
14.	Ensure that induction/ onboarding process for new Mayor and Mayoral Office staff includes advice and briefing materials on how to inform, advise and provide assurance during an emergency	<ul style="list-style-type: none"> • Review/ repeat induction for Mayor/ Deputy Mayor and staff from Office of Mayor on roles and responsibilities • Repeat briefing on the Declaration of State of Emergency process and renew briefing materials • Confirm process for notifications to Mayor • Induction on Transition to Recovery – powers and responsibilities • Ensure that all CDEM Controllers are known to the Mayor and staff from the Mayor's office 	Y
15.	Review update and test and better communicate the database of pre-qualified CDC's and related logistics hubs and welfare arrangements. Ensure key partnering relationships – i.e. local marae and community providers are explicit and proactively monitored.	<ul style="list-style-type: none"> • Review current lists of CDCs, Evacuation centres for city, including accessibility and contact lists • Identify and confirm hubs that are available and that gaps across city are filled • Review services available at each location and create CDC kits where required to support service delivery • Consider Marae, Wintec, University, Halls • Review temporary bedding capabilities and blankets across the city for emergency use • Review all identified CDCs against our 'Floodviewer' programme to provide confidence that they are unlikely to be affected by flood waters 	Y

16.	Acquire or develop a common operating system for AEM and partner agencies to utilise during emergency response to facilitate sharing of intelligence and support improved real time decision making	Auckland specific recommendation. In Waikato all CDEM teams and partner agencies operate on the Teams platform. All systems are considered to be crisis ready. Waikato CDEM operates on the basis of centralised coordination and local delivery.	N
17.	Establish and maintain strong connectivity with critical stakeholders as required under CIMS framework, including mana whenua, Pasifika, community groups. Infrastructure providers, and lifeline utilities	<ul style="list-style-type: none"> Relationship maintenance and/ or development of relationships with including mana whenua, Pasifika, community groups. Infrastructure providers, and lifeline utilities, Waka Kotahi, Maori Wardens and hold tabletop exercises and involve in CDEM exercise programme Develop Pou Arahi training for manwhenua, maatawaaka reps that is role specific, mana enhancing, culturally appropriate and consistent with the Regional CDEM- Maori Framework <p>Develop sustained and robust relationships with mana whenua, maatawaaka and Pasifika that allow two-way intelligence gathering and sharing to occur</p>	Y

Initial Hamilton CDEM Work Plan following Auckland Flood Response Review

	Relevant Auckland Recommendations	Hamilton Work Programme Action	Completed By
1.	In the context of CIMS, revise and promulgate new SOPs for emergency response in Auckland including specific SOPs for high priority hazards such as floods and superstorms	<ul style="list-style-type: none"> Review current SOPs to ensure that there are specific plans for identified high priority hazards 	Katie/ Kelvin By 30 July 2023
2.	Deliver a more frequent schedule of emergency management exercises, based on CIMS and including complex scenarios, with multiple partner agencies including lifelines. Involve the Office of the Mayor in these	<ul style="list-style-type: none"> Review CDEM exercise plans to ensure inclusion of partner agencies Include the Office of the Mayor in future exercises 	Kelvin / Paul Next exercise 19 July 2023 Mayor involved
3	Consider changing operational arrangements and reporting lines for the GM EM position including its reports	<ul style="list-style-type: none"> As a separate part of the SLA negotiations, review current Emergency Management capability and identify if any changes are required, 	Kelvin/ ELT By 30 July 2023
4.	Develop a centralised approach to and system for intelligence capture and analysis, to ensure improved situational awareness in emergency response events	<ul style="list-style-type: none"> Review SOPs and plans to ensure that there is requirement for early activation of intelligence capability (even when in monitoring role) to help develop situational awareness and to develop intelligence products at the earliest stage to support improved real time decision making 	Kelvin Introduce new protocol By 30 June 2023
5.	Ensure that induction/ onboarding process for new Mayor and Mayoral Office staff includes advice and briefing materials on how to inform, advise and provide assurance during an emergency	<ul style="list-style-type: none"> Review/ repeat induction for Mayor/ Deputy Mayor and staff from Office of Mayor on roles and responsibilities Repeat briefing on the Declaration of State of Emergency process and renew briefing materials Confirm process for notifications to Mayor Induction on Transition to Recovery – powers and responsibilities Ensure Mayor knows all Hamilton CDEM Controllers 	Kelvin Update briefings to Mayor/ Deputy Mayor, 17/05/23 Meeting with all Controllers to follow

6.	Review update and test and better communicate the database of pre-qualified CDC's and related logistics hubs and welfare arrangements. Ensure key partnering relationships – i.e., local marae and community providers are explicit and proactively monitored.	<ul style="list-style-type: none"> Review current lists of CDCs, Evacuation centres for city, including accessibility and contact lists Identify and confirm hubs that are available and that gaps across city are filled Review services available at each location and create CDC kits where required to support service delivery Consider Marae, Wintec, University, Halls Review temporary bedding capabilities and blankets across the city for emergency use Review all identified CDCs against our 'Floodviewer' programme to provide confidence that they are unlikely to be affected by flood waters 	Katie/ Welfare/ Andrea- Strategi Waters Unit Assess CDC's against Flood viewer. Strategic Waters Unit to be involved in exercises. Planning for Flood hazard modelling underway and will be LTP bid
7..	Establish and maintain strong connectivity with critical stakeholders as required under CIMS framework, including mana whenua, Pasifika, community groups. Infrastructure providers, and lifeline utilities	<ul style="list-style-type: none"> Relationship maintenance and/ or development of relationships with including mana whenua, Pasifika, community groups. Infrastructure providers, and lifeline utilities, Waka Kotahi, Maori Wardens and hold tabletop exercises and involve in CDEM exercise programme Develop Pou Aarahi training for manwhenua, maatawaaka reps that is role specific, mana enhancing, culturally appropriate and consistent with the Regional CDEM- Maori Framework Develop sustained and robust relationships with mana whenua, maatawaaka and Pasifika that allow two-way intelligence gathering and sharing to occur 	Welfare/ Comms/ Controllers/ EMO staff – ongoing Pou Aarahi Training man whenua and mataawaka planned form early July

Council Report

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Karen Kwok

Authoriser: Helen Paki

Position: Recreation and Community Facilities Senior Advisor

Position: General Manager Community

Report Name: Community Occupancy Applications - Hamilton East Croquet Club, Phoenix House Charitable Trust and St Pauls Collegiate Rowing.

Report Status

Open

Purpose - *Take*

1. To seek approval from the Community and Natural Environment Committee to grant new community occupancy agreements to the following groups:
 - i. **Hamilton East Croquet Club** for land at Galloway Park
 - ii. **Phoenix House Charitable Trust** for land at Beetham Park
 - iii. **St Pauls Collegiate Rowing Club Incorporated** for land at Days Park

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community and Natural Environment Committee:
 - a) receives the report;
 - b) approves a new *community group lease* under s54(1)(b) of the Reserves Act 1977, to **Hamilton East Croquet Club** for land area of 5,687m² at Galloway Park, as shown in Attachment 1 of the report, being Lot 412 Town of Hamilton East, subject to the following terms and conditions:
 - i. Term – 10 years;
 - ii. Rent - \$1,414.76 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
 - c) approves a new *community group lease* under s54(1)(b) of the Reserves Act 1977, to **Phoenix House Charitable Trust** for land area of 2,163m² at 22 Richmond St, Beetham Park, as shown in Attachment 2 of the report, being Allotment 212, Town of Hamilton West, subject to the following terms and conditions:
 - i. Term – 10 years;
 - ii. Rent - \$842.11 plus GST per annum, in accordance with the Community Occupancy Policy;

- iii. Special Condition – access and use of adjacent Council carpark, outside of H3 use for events and bookings.
- iv. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines; and
- d) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to **St Pauls Collegiate Rowing Club Incorporated** for land area of 252m² at Days Park, as show in the Attachment 3 of the report, being Lot 33, DPS 6071, subject to the following terms and conditions:
 - i. Term – 15 years;
 - ii. Rent - \$193.63 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.

Executive Summary - *Whakaraapopototanga matua*

3. The following community groups have applied for a new lease:
 - i. Hamilton East Croquet Club for land at Galloway Park
 - ii. St Pauls Collegiate Rowing Club Incorporated for land at Days Park
 - iii. Phoenix House Charitable Trust for land at Beetham Park
4. The community groups are eligible for community occupancy and have been assessed in accordance with the [Community Occupancy Policy](#) (Policy) and [Guidelines](#).
5. Staff have recommended a reduced lease term of 10 years (5 years shorter than the maximum) to Hamilton East Croquet Club and Phoenix House Charitable Trust due to some sustainability concerns with the two groups.
6. Staff have also recommended a special condition clause in the Phoenix House Charitable Trust lease around use of Council's H3 carpark adjacent to their site.
7. Staff recommend granting a lease for the maximum term allowed for in the *community group owned building on Council owned land* section of the Policy to St Pauls Collegiate Rowing Club Incorporated for land at Days Park.
8. Staff consider the matters have low significance and that the recommendations comply with the Council's legal requirements.

Discussion - *Matapaki*

9. The new community occupancy applications in this report have been triggered by expiring lease agreements.

Lease applications

Hamilton East Croquet Club Incorporated (Hamilton East Croquet)

10. Hamilton East Croquet (Incorporation no: 417750) was established in 1953. The club is located at Galloway Park with 5 croquet courts and a small clubhouse. Hamilton East Croquet's purpose is to organise, promote and support the playing of croquet in Hamilton East and the wider Waikato.
11. Hamilton East Croquet club applied for a new 15-year lease. Their 20-year land lease expired on 1 April 2023 and has been on a rolling monthly agreement since then.

12. The club offers golf croquet, which has become increasingly popular nationally due to the shorter game and less traditional format. It is now the main form of croquet played at Hamilton East Croquet. Croquet is a very accessible activity for all age groups, particularly popular with the over 60 cohort of our community.
13. Hamilton East Croquet is one of only two croquet clubs in Hamilton. The club has 55 members, which has increased from 29 members four years ago. The maximum playing capacity at any one time is 40 people (5 courts x 8 people).
14. Hamilton Boys High School is a regular user of the facility as part of their annual physical education programme. The club also hosts business house croquet and regional croquet events (4 tournaments per annum). The excellent presentation of the clubrooms and grounds is a credit to the club.
15. The proposed land lease area is shown in **Attachment 1**, comprising the club owned building, small shed and croquet courts.
16. The lease is on land classified for the purpose of recreation reserve under the Reserves Act 1977 (Act). Hamilton East Croquet lease is in conformity with the Sports Parks Management Plan 2009, and on this basis public notification is not required.
17. Hamilton East Croquet activities are permitted under the Operative District Plan.
18. The proposed rent is \$1,414.76 plus GST per annum based on a land area of 5,687m², calculated in accordance with the Policy.
19. In support of a new lease, the club is one of only two croquet clubs in Hamilton, serves an older adult demographic where social connection is vital and enhances the amenity value of Galloway Park.
20. Staff recommend granting a lease for a term of 10 years, due to the club previously raising sustainability concerns with a struggling membership, which has steadily increased over the past 4 years. A 10-year term is 5 years less than the maximum term for a *community group owned building on Council owned land* under the Policy.

Phoenix House Charitable Trust (Phoenix House)

21. Phoenix House (CC32044) was established in 2000 and have been located at 22 Richmond St on Beetham Park since 2002. The leased area incorporates the group owned building (large hall, meeting room and kitchen), car park and grassed area.
22. Phoenix House have applied for a 15-year lease. Their 20-year land only lease expired on 31 October 2022 and has been on a rolling monthly occupancy since this time.
23. Phoenix House Trust manages the facility as a bookable space with a focus on supporting cultural, education and social activities. The Trust is governed by six volunteer trustees who manage the facility and bookings. The Trust does not run any of its own activities or have members.
24. Facility use typically involves large cultural groups or families for meetings, social functions, festivals and events. The two main users are the Indian Senior Citizen Club (390 members) and Hamilton City Sai Centre (60 members), who both use the facility three times per week. Other less regular users include Punjabi Sports group, Fijian community, All Nations Church and Sri Lankan Association.

25. Phoenix House proposed extending the car park and a possible future building extension. Staff did not support the car park extension due to sufficient car parking adjacent to their site and inconsistency with the Hamilton West Town Belt Masterplan which recommends consolidation of car parking in the Beetham Park area. Staff have organised for Phoenix House access to the adjacent Council H3 car park and the proposed new leased area allows for a possible future building extension if required.
26. Staff discussed reducing the leased area with the Trust, as the grassed area behind the building is not currently used, except for overflow carparking and is maintained by Council. Council's H3 have used this grassed area for junior rugby training and the Hamilton West Town Belt Masterplan proposes a path connection through this area.
27. The proposed new reduced land lease area is shown in **Attachment 2**, comprising the club owned building and car park. Phoenix House have confirmed their acceptance of the proposed new leased area.
28. The lease is on land classified for the purpose of recreation reserve under the Act. Phoenix House lease is in conformity with the Sports Parks Management Plan 2009, and on this basis public notification is not required.
29. Phoenix House activities are permitted under the Operative District Plan.
30. The proposed rent is \$842.11 plus GST per annum based on a land area of 2,163m², calculated in accordance with the Policy.
31. In support of a new lease, Phoenix House provides a fantastic bookable community facility for large cultural gatherings and events, supporting a culturally rich and vibrant community.
32. Staff recommend granting a lease for a term of 10 years, due to some vulnerability in their governance structure being reliant on six volunteer trustees and difficulty attracting new trustees. A 10-year term is 5 years less than the maximum term for a *community group owned building on Council owned land* under the Policy.
33. Staff recommend a special condition be included in their lease that provides assurance around access and use of the adjacent Council carpark, outside of Council's H3 use for events and bookings.

St Pauls Collegiate Rowing Club Incorporated (St Pauls Rowing Club)

34. St Pauls Rowing Club (Incorporation no: 987317) was established in 1999 and have been located at Days Park for 20 years. The leased area is for the footprint of a large boat and equipment storage shed on the river's edge.
35. St Pauls Rowing Club have applied for a new 15-year lease. Their 20-year lease expired on 1 January 2023 and has been on a rolling monthly lease since this time.
36. St Pauls Rowing Club is run by St Pauls Collegiate school, which is located nearby, making Days Park the ideal location. The club's purpose is to promote the sport of rowing as a pathway for secondary school students aged 13-18 to be active, engaged and resilient young people.
37. The rowing club's membership has grown to 83 students from 59 four years ago, with 9 staff and 19 volunteers involved. The student numbers are at capacity, as they are restricted by the capacity of the boat shed.
38. The club rows morning and afternoon, Monday to Friday and weekends. They offer a variety of programmes including a free learn to row programme. The competitive rowing season runs from the end of term 3 to the end of term 1.
39. The proposed land lease area is shown in **Attachment 3**, comprising the footprint of the club owned boat shed.

40. The lease is on land classified for the purpose of recreation reserve under the Act. St Pauls Rowing Club lease is in conformity with the with the Riverside Reserve Management Plan 2008, and on this basis public notification is not required.
41. St Pauls Rowing Club activities are permitted under the Operative District Plan.
42. The proposed rent is \$193.63 plus GST per annum based on a land area of 252m², calculated in accordance with the Policy.
43. Staff recommend granting a lease for a term of 15 years. A 15-year term is the maximum term for a *community group owned building on Council owned land* under the Policy. St Pauls Collegiate is a strong sustainable school, and the rowing club are fully utilising the shed to provide wellbeing benefit to the school students.

Options

44. There are 3 options that staff have considered and outlined below:
 - i. **Option 1** is to approve the community occupancy agreements to the groups covered in this report as per recommendations.
 - ii. **Option 2** is to approve the community occupancy agreements to the groups covered in this report, but amend terms recommended.
 - iii. **Option 3** is to not approve any one or all of the community occupancy agreements covered in this report.
45. Staff recommend **option 1** to provide security of tenure and continued operation of community activities. If the agreements in this report are not approved, the community groups will be unable to operate.

Financial Considerations - *Whaiwhakaaro Puutea*

46. In accordance with the Policy, rental is calculated by first determining the market rate and then applying the applicable rental subsidy to determine community occupancy rental. All groups in this report meet the parameters to receive the standard rental subsidy of 87.5%.

Lessee	Market rental rate (excl GST)	Community Occupancy rental (excl GST)
Hamilton East Croquet Club	\$11,318.10	\$1,414.76
Phoenix House Charitable Trust	\$6,736.90	\$842.11
St Pauls Collegiate Rowing Club	\$1,549	\$193.63

47. In addition to rent all groups are responsible for all building maintenance as building owners, utility, operational costs and rates.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

48. Staff confirm that all groups are eligible for community occupancy and have been assessed in accordance with the Policy and Guidelines. Granting of the leases are in accordance with the Policy.
49. Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Climate Change Impact Statement

50. Staff have assessed this option and determined no adaptation assessment is required as there are no association risks.

Staff have assessed this option and determined that an emissions assessment is not required. There are no direct emissions associated with the lease recommendation.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

51. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
52. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
53. The recommendations set out in this report are consistent with that purpose.

Social

54. Granting of the leases in this report supports community groups to achieve their goals, strengthening the community through connection, a sense of belonging and social wellbeing. The Hamilton East Croquet Club and Phoenix House provide spaces and services support the principles of our age friendly plan.

Economic

55. Granting of the leases in this report supports community groups to provide services and activities that increase vibrancy in the city and attract families to live here. Having a diverse range of recreation and community groups who operate successfully in the city increases options for residents to socialise and become a part of local communities, which in turn may help to attract and retain people in Hamilton.

Environmental

56. Granting of the leases supports community groups to utilise parks and open spaces in a way that ensures green spaces in the city are used and treasured by the community. An increased understanding of the value of open space can lead to greater appreciation of advocacy for further space that promotes physical wellbeing for Hamiltonians.

Cultural

57. Granting of the leases in this report support the opportunity for individuals and communities to participate in recreational, cultural and social development wellbeing activities.

Risks - *Tuuraru*

58. There is minimal risk to the Council in granting the community occupancy agreements in this report. Reduced lease terms have been recommended for two groups to lower risk.
59. If the recommendations are not approved there is a reputational risk to the Council and risk to the groups in terms of security of tenancy.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

60. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.

Engagement

61. Staff have worked closely with the community groups throughout the community occupancy application process.
62. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Hamilton East Croquet Club - leased area map

Attachment 2 - Phoenix House Charitable Trust - leased area map

Attachment 3 - St Pauls Collegiate Rowing Club - leased area map







Council Report

Item 12

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Alistair McCullough

Authoriser: Helen Paki

Position: Landscape Architect and Planner

Position: General Manager Community

Report Name: Preparation of Draft Riverside Reserves and Natural Areas Management Plan

Report Status

Open

Purpose - *Take*

1. To inform the Community and Natural Environment Committee of the intention to commence the review and consolidation of the Gully Reserves Management Plan and the Riverside Reserve Management Plan.
2. To seek approval from the Community and Natural Environment Committee to publicly notify the review and development of the draft Riverside and Natural Areas Reserve Management Plan (RNARMP) and for staff to prepare a draft Management Plan.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Community and Natural Environment Committee:
 - a) receives the report;
 - b) approves the public notification of the review; and
 - c) approves the preparation of a draft Riverside Reserves and Natural Areas Reserve Management Plan.

Executive Summary - *Whakaraapopototanga matua*

4. With the exception of Local Purpose Reserves, [Section 41\(3\) of the Reserves Act 1977](#) (the Act) requires that a Reserve Management Plan be prepared for all reserves that are classified under the Act.
5. The Act requires Council to periodically review reserve management plans to ensure they are adapted to changing circumstances, council practices and knowledge.
6. Section 41 of the Reserves Act (1977) requires that Council notify the public of the intention to prepare a new reserves management plan, or comprehensively review an existing reserves management plan.
7. Staff are recommending a review of the [Gully Reserves Management Plan 2007](#) and [Riverside Reserves Operative Management Plan 2008](#) and to consolidate the plans into the Riverside Reserves and Natural Areas Reserve Management Plan as part of this review process.

8. Following consultation, staff will prepare a draft Management Plan which will be brought back to Committee for approval.
9. Staff consider the decision in this report to have low significance and that the recommendations comply with Council's legal requirements.

Background - *Koorero whaimaarama*

10. The Gully Reserves Management Plan and Riverside Reserve Management Plan were adopted by Council in 2007 and 2008 respectively.
11. These management plans have been well used and have served their purpose but require updating. Best practice indicates that reserve management plans should be reviewed at 10-yearly intervals.
12. On 18 May 2021 the Community Committee approved a draft programme of Reserve Management Plan Reviews. This plan included a proposal to merge plans, where practical, to avoid duplication of information [[Agenda](#), [Minutes](#)].
13. The approved draft programme of reserve management plan reviews proposed to consolidate the Gully Reserves Management Plan 2007 and Riverside Reserves Operative Management Plan 2008.

Discussion – *Matapaki*

14. Staff intend to commence the process to review the Gully Reserves Management Plan 2007 and Riverside Reserves Operative Management Plan 2008. This would include publicly advertising Council's intention to prepare the new Riverside and Natural Areas Reserve Management Plan.
15. The Gully Reserves Management Plan 2007 has been used to provide a framework for the management of our gully systems and to conserve and enhance their natural, physical, recreational, cultural, historical, and spiritual values for the benefit of the community.
16. The Riverside Reserves Operative Management Plan 2008 has been used to reinforce the role of the Waikato River and adjacent reserves as a resource of historic, scenic, and recreational interest. It also has strategic directives on the protection of biodiversity, sustainable riverside bird populations, the improvement of water quality, riverbank stability an effective and sustainable transport system.
17. Both plans are reciprocal so merging of these two plans would create efficiencies and avoid duplication of similar information and strategic direction within these connected spaces.
18. Merging and reviewing these plans will align with current central, regional, and local government plans and policies.
19. [Nga Tapuwae O Hotumauea - Maaori Landmarks on Riverside Reserves](#) was developed in 2003 to complement the Riverside Reserves Management Plan by providing specificity for the management of highly significant sites on those reserves.
20. The review of Nga Tapuwae O Hotumauea is not currently in scope for this programme.
21. Early internal and external consultation will need to be completed as part of the draft development. Once the draft is developed full public notification and consultation will be undertaken, at which point we will be seeking further approval from the Committee.

22. Staff propose to follow the below review process:

Proposed Management Plan Review Process
1. Approval to commence the review and provide public notice of the commencement by the Community and Natural Environment Committee (the staff recommendation)
2. Key principles workshopped at Elected Member Briefing and targeted engagement undertaken with key community stakeholders
3. Draft management plan prepared
4. Draft plan presented to Committee for approval to notify and commence public consultation
5. Public notification and consultation period begins – draft plan is available for written submissions (two-month period)
6. Public hearings (should submitters wish to speak to their submissions) and deliberations.
7. Final plan presented to Committee for approval

23. The approval of this plan supports our cities environment, biodiversity, honouring our shared responsibility as guardians of the land and a range of councils plans and strategies including:
- i. Nature in the City Strategy
 - ii. Nga Tapuwae O Hotumauea – Maaori Landmarks on Riverside Reserves
 - iii. Open Spaces Strategy - Papa Ahuareka o Kirikiriroa
 - iv. Our Climate Future - Te Pae Tawhiti o Kirikiriroa
 - v. He Pou Manawa Ora - Pillars of Wellbeing

Options

24. Staff have assessed that there are 2 options for the committee to consider:

Option 1 (Staff recommendation): Approve the process of preparing a draft Riverside Reserves and Natural Areas Reserve Management Plan.

25. This option allows staff to notify and begin the review of the two reserve management plans as required by the Act. The review would seek to consolidate the two plans as recommended by the Community Committee of 18 May 2021.

Option 2: Don't approve the process of preparing a draft Riverside Reserves and Natural Areas Reserve Management Plan (status quo).

26. This option would retain the two separate Gully Reserve Management plan (2007) and the Riverside Reserve Management Plan (2008) without review.

27. Staff recommend **Option 1** for the following reasons:
- i. The plans are now outdated and are outside of their recommended 10-year review windows.
 - i. The consolidation and refresh of these plans will ensure that we are adapting to and adopting best practice in this area. The review will also allow staff to ensure the plan is up to date with central, regional, and local plans and policies, is in line with current strategies as well as amendments for clarity.

Financial Considerations - *Whaiwhakaaro Puutea*

28. The work will be undertaken as a regular operating activity funded through the Long Term Plan.
29. Costs associated with the development of the plan will include staff time of approximately \$20k and approximately \$2k for printing and other engagement materials.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

30. Staff confirm that the staff recommendation complies with Council's legal and policy requirements.
31. Staff confirm that the recommendations meet the requirements of the Reserves Act 1977.
32. To comply with the requirements of the Act Council must, at a minimum, publish a notice in the local newspaper which outlines what is proposed and invites the public to provide initial comment.

Climate Change Impact Statement

33. Staff have assessed the Climate Change Policy and determined no adaptation assessment is required.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

34. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental, and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
35. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
36. The recommendations set out in this report are consistent with that purpose.

Social

37. Parks and Reserves serve a critical social purpose to the community. They are used extensively by individuals and groups as gathering spaces for connecting socially.
38. Healthy ecosystems and natural spaces within a city make for a calmer, more connected community.
39. For Maaori, connecting with the awa and te taiao (nature) is an integral part of kaitiakitanga (the way in which Maaori manage the natural environment based on Maaori worldviews). The practice of kaitiakitanga also nourishes whaanau, hapuu and iwi across all aspects of wellbeing.
40. The urban connection with the natural environment has a significant impact on social cohesion and crime reduction.
41. Urban forests, streams and rivers are special places for people to gather for recreation, relaxation and foster a greater sense of belonging within the community.

Economic

42. Having a strong network of parks, reserves and functioning ecosystems that are supported by relevant management and planning tools provides a range of benefits to the community and supports the goals of making Hamilton a great place to live.
43. Good planning and management of nature helps to create healthy environments. Healthy urban environments are shown to provide a boom to the economics and resources of the city e.g., Providing tourist attractions and making the environment of the city feel more alive, connected and fulfilling for its citizens.
44. Living next to or near to healthy natural environments has been shown to increase house prices and can act as an attractor for new businesses to establish.

Environmental

45. Parks and reserves are important contributors to environmental wellbeing in Hamilton. This is particularly true for our awa, gullies and connected natural areas which play a significant role in supporting the city's indigenous biodiversity.
46. There is increased recognition that appropriate planning towards improving and protecting natural areas in cities as beneficial. Natural areas provide ecosystem services which have proven to help combat climate change. Examples of ecosystem services include heat regulation, flood mitigation and protection, wind speed regulation and improved air quality.

Cultural

47. Parks and reserves are key contributors to cultural wellbeing in Hamilton. Many parks are located on culturally significant sites for Mana Whenua, and the restoration of natural areas such as gullies is a key driver of Tai Tumu, Tai Pari, Tai Ao (Waikato-Tainui Environmental Plan).
48. The RNARMP will require, significant engagement with Mana Whenua to take place which will ensure alignment with mana whenua values is achieved in a consistent manner.
49. Many of the sites included in the scope of the Plan have a high level of significance to Maaori. An extensive engagement process will be included to ensure that Maatauranga Maaori will be incorporated into the development of the plan.

Risks - *Tuuraru*

50. These plans are now overdue reviewal timeframes and are at risk of not reflecting current strategic or regulatory direction, Council practices, knowledge, and information.
51. If the process of preparing a draft RNARMP is not approved this may lead to a decreased or inappropriate level of service in these areas from outdated information and changing circumstances in the political and regulatory climate.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

52. Given the statutory requirement to consult, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.

Engagement

- 53. Community views and preferences are already known to the Council through.
- 54. There is a statutory requirement to consult as per legislation outlined below.
- 55. The preparation and review of a reserve management plan is required to follow consultation provisions outlined in section 41 of the Reserves Act. This is a requirement under s41(5)(a-c) of the Reserves Act:
 - i. To comply with the requirements of the Reserves Act we must, as a minimum, publish a notice in the local newspaper which outlines what is proposed and invites the public to provide initial comment.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Council Report

Item 13

Committee: Community and Natural Environment Committee

Date: 13 June 2023

Author: Helen Paki

Authoriser: Helen Paki

Position: General Manager Community

Position: General Manager Community

Report Name: General Mangers Report

Report Status	Open
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Purpose - *Take*

1. To inform the Community and Natural Environment Committee on topical issues, areas of concern, and items which need to be brought to the Committee Member's attention, but which do not necessitate a separate report or decision.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Community and Natural Environment Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

3. This report provides updates to the Community and Natural Environment Committee from Accessible Properties, who purchased Hamilton City Council's Pensioner Housing Portfolio in 2016.
4. A condition of sale requires Accessible Properties to submit ongoing activity reports to be reported annually to the Committee.
5. Information required to be reported is outlined below and included in attachment 1:
 - i. the number of units occupied during the period
 - ii. how many units were occupied by original tenants and how many utilised for social housing purposes
 - iii. the rental paid for each unit during the period
 - iv. any rent increases made during the period, and the basis on which such rent increases were calculated
 - v. the maintenance spent on the properties during the period
6. Staff consider the decisions required in this report to have low significance and that the recommendations comply with the Council's legal requirements.

Discussion - *Matapaki*

Accessible Properties 12 Month Update January – December 2022

7. Accessible Properties is a registered charity and a class one Registered Community Housing Provider. They supply affordable rental homes for people with social support needs and have expertise in the housing needs of people with disabilities or mobility difficulties or who are elderly. They also provide housing management services for community organisations.
8. Accessible Properties purchased Hamilton City Council's Pensioner Housing Portfolio of 344 units on 7 March 2016 for \$23,000,000.
9. The conditions of sale require Accessible Properties to provide ongoing activity reports until no original tenant (in occupation at sale date 7 March 2016) is in occupation of any part of the land.
10. On 31 December 2022 there were 116 units occupied by original tenants.
11. During 2022, 24 original tenants have vacated properties.
12. **Attachment 1** include outlines:
 - i. the number of units occupied during the period
 - ii. how many units were occupied by original tenants and how many utilised for social housing purposes
 - iii. the rental paid for each unit during the period
 - iv. any rent increases made during the period, and the basis on which such rent increases were calculated
 - v. the maintenance spent on the properties during the period
13. Council staff have reviewed the 12-monthly report for the period ending 31 December 2022 and confirm that the reports show compliance with the agreed encumbrances and other clauses in the agreements between the Council and Accessible Properties.

Options

14. No options are available for the Committee to consider.

Financial Considerations - *Whaiwhakaaro Puutea*

15. There are no financial implications for the committee to consider.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

Staff confirm that the recommendation complies with the Council's legal and policy requirements

Climate Change Impact Statement

16. Staff have assessed this recommendation and determined no adaptation assessment is required.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

17. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
18. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
19. The recommendations set out in this report are consistent with that purpose.

20. There are no Social, Economic, Environmental or Cultural wellbeing's that the Committee need to consider.

Risks - *Tuuraru*

21. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

22. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

23. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Accessible Properties HCC Report Jan-Dec 2022

Accessible Properties

Six-Monthly Report for Hamilton City Council

1 January – 31 December 2022 (two six-month periods)

Tenant Engagement



The first edition of our regional newsletters was distributed to tenants across the country in October 2022.

The Hamilton newsletter covered building relationships with tenancy managers, home safety awareness, a reminder of how to contact us for maintenance and repairs, and the introduction of a new “Good Neighbour” award.



Hazel (left with her husband Eddie) from Donny Ave in Hamilton was the first recipient of the Accessible Properties Good Neighbour award. She was nominated for sharing baking, taking care of the gardens, looking out for others in the community and “being an all-around excellent neighbour”.

Tenant Survey

Our annual survey again showed high levels of tenant satisfaction with Accessible Properties. Ninety three percent of respondents said they were satisfied with our performance as a landlord. This is slightly up from 92 percent in 2021 and is particularly positive given the difficult year.

Overall, the figures are still extremely positive, with small shifts up or down from the 2021 survey.

In brief:

- 95 percent of respondents said they were satisfied with how easy it was to get hold of Accessible Properties staff. This is up two percentage points from 93 percent in 2021.
- 96 percent of respondents said Accessible Properties staff were helpful which was the same very strong result as 2021.
- Again, up two percentage points from 2021, 97 percent of respondents said they were satisfied with the condition of their home.
- 95 percent said they were satisfied with communication about maintenance and inspections, down slightly from 97 percent in 2021.

- 87 percent said they were satisfied with how quickly requests were responded to. This was down three percentage points from 90 percent in 2021.

To help us better understand tenants' concerns, we asked about cost-of-living in the survey. More than half of respondents were concerned about the cost of petrol, food and groceries and electricity. More than half have also cut back spending on non-essential items. Understanding tenants' concerns helps inform the work we can do, in partnership with other agencies, to help manage these challenges.

Healthy Homes Programme

The Healthy Homes programme continues to be rolled out throughout the portfolio. Good progress has been made with heat pumps installed in most dwellings that require them. Other work continues, including insulation and draught control. Due to the knock-on effect of COVID, we anticipate that the work will be completed by mid-2023.

As of 31 December 2022, around 60 percent of all properties in the portfolio had been brought up to the new healthy homes standards (now due to come into effect on 1 July 2024).

FENZ-Approved Evacuation Schemes

In September 2022, Fire and Emergency New Zealand officers attended the first fire drills at 19 Graham Street and 81 Livingstone Avenue, and the evacuation schemes were approved.

Safety First New Zealand Ltd has assessed the remaining united properties to determine which require a scheme. At the time of writing, they have signalled that eight require one. A check on three of these is needed to confirm that the units' fire separations have not been penetrated. If that is the case, they will not require an approved scheme.

In any united properties where a scheme is not required, the tenants will receive evacuation procedures and familiarisation with them. This will provide confidence that they will know what to do in the event of a fire.

Use of Properties January-December 2022

- *Number of units unoccupied during the period*
 - As at 31 December 2022, all units were occupied
- *Number of units occupied by original tenant*
 - As at 31 December 2022, 116 tenants at time of handover remain
 - Between January and December 2022, 24 original tenants vacated



- *Rental paid for each unit during the period*
 - Rental increases as at September 2022 period, allocation range by typology:

1-bedroom unit (small)	\$160-300
1-bedroom unit (large)	\$175-340
2-bedroom unit	\$ 255

Maintenance Expenditure

Total expenditure on maintenance, including capital spend on the portfolio for the six months from 1 July to 31 December 2022, was \$716,884. It also includes the \$403,944 spend on the Healthy Homes Programme.

During the period, there were 28 vacated properties within the portfolio which cost \$174,686 to bring back to a lettable condition.

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community and Natural Environment Committee Minutes - 18 April 2023) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Rotokauri Community Park Acquisition)	
C3. City Investment Programme Applications and Campaigns update		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h) Section 7 (2) (i)
	to enable Council to carry out negotiations	
Item C3.	to enable Council to carry out negotiations	Section 7 (2) (i)