

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Council will be held on:

Date: Thursday 29 June 2023
Time: 9.30am
Meeting Room: Council Chamber and Audio Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Lance Vervoort
Chief Executive

Council *Kaunihera* OPEN AGENDA

Membership

Chairperson Mayor Paula Southgate
Heamana

Deputy Chairperson Deputy Mayor Angela O'Leary
Heamana Tuarua

Members	Cr Ryan Hamilton	Cr Geoff Taylor
	Cr Maxine van Oosten	Cr Sarah Thomson
	Cr Moko Tauariki	Cr Emma Pike
	Cr Ewan Wilson	Cr Melaina Huaki
	Cr Mark Donovan	Cr Anna Casey-Cox
	Cr Louise Hutt	Cr Kesh Naidoo-Rauf
	Cr Andrew Bydder	

Quorum: A majority of members (including vacancies)

Meeting Frequency: Monthly – or as required

Amy Viggers
Mana Whakahaere
Governance Lead

21 June 2023

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Purpose

The Council is responsible for:

1. Providing leadership to, and advocacy on behalf of, the people of Hamilton.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

1. To exercise those powers and responsibilities which cannot legally be delegated by Council¹:
 - a) The power to make a rate.
 - b) The power to make a bylaw.
 - c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long Term Plan.
 - d) The power to adopt a Long Term Plan or Annual Plan, or Annual Report.
 - e) The power to appoint a Chief Executive.
 - f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan or developed for the purpose of the Council's Governance Statement.
 - g) The power to adopt a remuneration and employment policy.
 - h) The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
 - i) The power to approve or amend the Council's Standing Orders.
 - j) The power to approve or amend the Code of Conduct for Elected Members.
 - k) The power to appoint and discharge members of committees.
 - l) The power to establish a joint committee with another local authority or other public body.
 - m) The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council does not accept the recommendation.
 - n) The power to amend or replace the delegations in Council's *Delegations to Positions Policy*.
2. To exercise the following powers and responsibilities of Council, which the Council chooses to retain:
 - a) Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
 - b) Approval of any changes to Council's vision, and oversight of that vision by providing direction on strategic priorities and receiving regular reports on its overall achievement.
 - c) Approval of any changes to city boundaries under the Resource Management Act 1991.
 - d) Adoption of governance level strategies plans and policies which advance Council's vision and strategic goals.

¹ [Clause 32, Schedule 7, Local Government Act 2002](#)

- e) Approval of the Triennial Agreement.
- f) Approval of the local governance statement required under the Local Government Act 2002.
- g) Approval of a proposal to the Remuneration Authority for the remuneration of Elected Members.
- h) Approval of any changes to the nature and delegations of the Committees.
- i) Approval or otherwise of any proposal to establish, wind-up or dispose of any holding in, a CCO, CCTO or CO.
- j) Approval of city boundary changes, including in respect of Strategic Boundary Land Use Agreements.
- k) Approval of Activity Management Plans.
- l) Sister City relationships.

Oversight of Strategies, Plans and Reports:

- Long Term Plan
- Annual Plan
- Annual Report
- Shaping Hamilton Kirikiriroa Together
- Our Climate Future
- He Pou Manawa Ora

Oversight of Policies and Bylaws:

- *Corporate Hospitality and Entertainment Policy*
- *Delegations to officers specific to the Resource Management Act 1991*
- *Delegations to Positions Policy*
- *Elected Members Support Policy*
- *Significance and Engagement Policy*
- *Climate Change Policy*
- *Any Community Engagement Policies*

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Council to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipaaanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea korero*

Not applicable

Council Report

Committee: Council **Date:** 29 June 2023

Author: Nicholas Hawtin **Authoriser:** Michelle Hawthorne

Position: Governance Advisor **Position:** Governance and Assurance Manager

Report Name: Confirmation of the Council Annual Plan Open Unconfirmed Minutes - 1 June 2023

Report Status	<i>Open</i>
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Council confirm the Open Minutes of the Council Annual Plan Deliberations Meeting held on 1 June 2023 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Council Unconfirmed Open Minutes 1 June 2023

Council Kaunihera OPEN MINUTES

Minutes of a meeting of the Council held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 1 June 2023 at 9.30am.

PRESENT

Chairperson	Mayor Paula Southgate
Heamana	
Deputy Chairperson	Deputy Mayor Angela O’Leary
Heamana Tuarua	
Members	Cr Ryan Hamilton Cr Maxine van Oosten Cr Moko Tauariki Cr Mark Donovan Cr Louise Hutt Cr Andrew Bydder Cr Geoff Taylor Cr Sarah Thomson Cr Emma Pike Cr Melaina Huaki Cr Anna Casey-Cox Cr Kesh Naidoo-Rauf

In Attendance:	Lance Vervoort – Chief Executive David Bryant - General Manager People and Organisation Performance Blair Bowcott - General Manager Growth Sean Murray – General Manager Venues, Tourism and Major Events Chris Allen – General Manager Development Eeva-Liisa Wright – General Manager Infrastructure Operations Helen Paki – General Manager Community Murray Heke – General Manager Customer, Technology and Transformation Julie Clausen – Acting General Manager Strategy and Communications Sean Hickey - Executive Director Future Fit Andrew Parsons - Executive Director Strategic Infrastructure Stephen Halliwell - Water Reform Financial Advisor James Clarke - Unit Manager Strategy and Planning Lee-Ann Jordan – Unit Director Visitor Destinations Martin Parkes - Public Transport and Urban Mobility Manager
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Governance Staff:	Amy Viggers – Governance Lead Nicholas Hawtin and Chantal Jensen – Governance Advisors
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Tame Pokaia opened the meeting with a karakia.

Council 1 JUNE 2023 - OPEN

1. **Apologies – Tono aroha**
Resolved: (Mayor Southgate/Deputy Mayor O’Leary)
 That the apologies for absence on Council Business from Cr Wilson, for partial attendance from Cr Naidoo-Rauf, and for lateness from Cr Huaki are accepted.
2. **Confirmation of Agenda – Whakatau raarangi take**
Resolved: (Mayor Southgate/Deputy Mayor O’Leary)
 That the agenda is confirmed noting that a late Attachment 5 (Additional Information Requests - Hamilton Gardens (Under Separate Cover)) for item 6 (2023-24 Annual Plan Deliberations Report) is accepted. This was circulated prior to the meeting under a separate cover to enable the most accurate information to be provided.
3. **Declarations of Interest – Tauaakii whaipaaanga**
 No members of the Council declared a Conflict of Interest.
4. **Public Forum – AAtea korero**
 Not applicable.
5. **Confirmation of the Council Annual Plan Hearings Open Unconfirmed minutes - 18 May 2023**
Resolved: (Mayor Southgate/Deputy Mayor O’Leary)
 That the Council confirm the Open Minutes of the Council Annual Plan Hearings Meeting held on 18 May 2023 as a true and correct record.
6. **2023-24 Annual Plan Deliberations Report**
 The Unit Manager, Strategy and Planning introduced the report and outlined the process for the meeting. Staff responded to questions concerning the 2023-24 Annual Plan Draft Budget.
For further information concerning content and discussion, please refer to the following recordings of the meeting: www.youtube.com/user/HamiltonCityCouncil/videos?view

During the discussion of the above item the meeting moved into a Public Excluded session at the request of staff.

7. **Resolution to Exclude the Public**

Resolved: (Mayor Southgate/Deputy Mayor O’Leary)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Recommendation from the Infrastructure and) Good reason to withhold) information exists under	Section 48(1)(a)

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Transport Committee) Section 7 Local Government
meeting of 30 May 2023) Official Information and
) Meetings Act 1987

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1. to prevent the disclosure or use of official Section 7 (2) (j)
information for improper gain or improper
advantage

The meeting moved into a public excluded session at 9.42am.

The meeting returned to an open session at 9.58am.

During the public excluded session Cr Huaki joined the meeting.

7. 2023-24 Annual Plan Deliberations Report

The Unit Manager, Strategy and Planning noted that the decision made in the public excluded session had a financial impact of \$907,000 to the Annual Plan.

The meeting was adjourned 10.40am to 11.06am.

Resolved: (Mayor Southgate/Deputy Mayor O'Leary)
That the Council receives the report.

Boon Street Art

Resolved: (Cr Pike/Cr Hutt)
That the Council approves the Boon Street Art application for the amount of \$50,000, to be funded from the 2023/24 Creative Partnerships Fund.

Low Cost Low Risk - Road to Zero funding

Motion: (Cr Thomson/Cr Casey-Cox)

That the Council:

- a) approves, for the purpose of financial modelling, \$1.8million be brought forward to the 2023/24 Annual Plan for Low-Cost Low Risk - Road to Zero funding to design and construct a pedestrian crossing and associated safety improvements at Abbotsford St/Ulster St intersection, subject to Waka Kotahi co-funding; and
- b) requests staff provide updates on progress through Executive Updates and General Managers Report to the Infrastructure and Transport Committee.

Amendment: (Cr Naidoo-Rauf/Cr Bydder)

That the Council:

- a) approves the design and construction of a pedestrian crossing and associated safety improvements at Abbotsford St/Ulster St intersection to be funded from the current Low-Cost Low Risk - Road to Zero budget; and
- b) requests staff provide updates on progress through Executive Updates and the General Managers Report to the Infrastructure and Transport Committee.

The Amendment was put.

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Those for the Amendment: Councillors Bydder, Pike, Taylor, Hamilton, Naidoo-Rauf and Donovan.

Those against the Amendment: Mayor Southgate, Deputy Mayor O'Leary, Councillors Hutt, O'Leary, Casey-Cox, van Oosten, Thomson, Huaki and Tauariki.

The Amendment was declared LOST.

The Motion was then put and declared CARRIED.

Resolved: (Cr Thomson/Cr Casey-Cox)

That the Council:

- a) approves, for the purpose of financial Modelling, \$1.8million be brought forward to the 2023/24 Annual Plan for Low-Cost Low Risk - Road to Zero funding to design and construct a pedestrian crossing and associated safety improvements at Abbotsford St/Ulster St intersection, subject to Waka Kotahi co-funding; and
- b) requests staff provide updates on progress through Executive Updates and the General Managers Report to the Infrastructure and Transport Committee.

Cr Taylor Dissenting.

Investigate and progress emerging areas

Motion: (Cr Bydder/Cr Thomson)

That council approves, for the purpose of financial Modelling, \$250,000 Opex to be included in the 2023/24 Annual Plan to continue to investigate and progress emerging areas with a focus on primarily increasing industrial land supply, noting that staff will report back to the Strategic Growth and District Plan Committee regarding priority areas and will pursue value capture opportunities including relating to infrastructure and supporting affordable housing outcomes.

Amendment: (Cr Taylor/ Cr Hamilton)

That Council approves, for the purpose of financial Modelling, \$500,000 Opex to be included in the 2023/24 Annual Plan to continue to investigate and progress emerging areas with a focus on primarily increasing industrial land supply, noting that staff will report back to the Strategic Growth and District Plan Committee regarding priority areas and will pursue value capture opportunities including relating to infrastructure and supporting affordable housing outcomes.

The Amendment was put.

Those for the Amendment: Mayor Southgate, Councillors Casey-Cox, Thomson, Huaki, Tauariki, Bydder, Pike, Taylor, Hamilton, Naidoo-Rauf and Donovan.

Those against the Amendment: Deputy Mayor O'Leary, Councillors van Oosten, and Hutt.

The Amendment was CARRIED.

The Amendment as the substantive Motion was then put and declared CARRIED.

Resolved: (Cr Taylor/ Cr Hamilton)

That Council approves, for the purpose of financial Modelling, \$500,000 Opex to be included in the 2023/24 Annual Plan to continue to investigate and progress emerging areas with a focus on primarily increasing industrial land supply, noting that staff will report back to the Strategic Growth and District Plan Committee regarding priority areas and will pursue value capture opportunities including relating to infrastructure and supporting affordable housing outcomes.

Wellington Street Beach

Resolved: (Cr van Oosten/Mayor Southgate)

That the Council approves development of Wellington Street beach and Transport Improvements in the area will be aligned to ensure seamless delivery of both the park and roading developments and if necessary will bring funding forward for Wellington Street beach through the Finance Committee.

The meeting was adjourned 12.43pm to 1.52pm.

Enclosed areas at Hamilton Gardens

Motion: (Cr Thomson/Mayor Southgate)

That the Council:

- a) approves the entrance fee to the Enclosed Gardens at Hamilton Gardens be set at \$20.00pp for non-Hamiltonians 16 years and over, as per the **orange scenario** detailed in attachment 5 of the agenda;
- b) approves an increase to the revenue target for the Hamilton Gardens for 2023/24 of \$1.4 million;
- c) notes that entry to the Enclosed Gardens will be free for Hamiltonians and under 16s on proof of address/age;
- d) notes that an annual pass and the usual range of fee concessions for groups, age and circumstances will be offered to fee paying visitors as part of the fee structure for the Enclosed Gardens; and
- e) requests staff work with the Friends of Hamilton Gardens to implement an individual lifetime free entry pass for paid members as at 1 May 2023 and appropriate fee concessions for future members in relation to paid entry, ensuring these concessions support the prosperity of Hamilton Gardens and do not undermine the Enclosed Gardens entry fee.

Amendment: (Cr Naidoo-Rauf/Cr Taylor)

That the Council:

- a) approves the entrance fee to the Enclosed Gardens at Hamilton Gardens be set at \$10.00pp for residents of Waipaa and Waikato District with proof of address, and \$20pp for non-Hamiltonians 16 years and over, as per the **green scenario** detailed in attachment 5 of the agenda;
- b) approves an increase to the revenue target for the Hamilton Gardens for 2023/24 of \$1.4 million;
- c) notes that entry to the Enclosed Gardens will be free for Hamiltonians and under 16s on proof of address/age;
- d) notes that an annual pass of \$35pp will be available to residents of Waipaa and Waikato District residents with proof of address but no further concession beyond the 50% discount on the entry price of \$20;
- e) notes that the usual range of fee concessions for groups, age and circumstances will be offered as part of the fee structure for other visitors; and
- f) requests staff work with the Friends of Hamilton Gardens to implement an individual lifetime free entry pass for paid members as at 1 May 2023 and appropriate fee concessions for future members in relation to paid entry, ensuring these concessions support the prosperity of Hamilton Gardens and do not undermine the Enclosed Gardens entry fee.

The Amendment was put.

Those for the Amendment:	Mayor Southgate, Councillors Pike, Casey-Cox, Taylor, Naidoo-Rauf and Huaki.
Those against the Amendment:	Deputy Mayor O'leary, Councillors Bydder, Hutt, Hamilton, van Oosten, Thomson, Donovan and Tauariki.

The Amendment was declared LOST.**The Motion was then put and declared CARRIED.****Resolved:** (Cr Thomson/Mayor Southgate)

That the Council:

- approves the entrance fee to the Enclosed Gardens at Hamilton Gardens be set at \$20.00pp for non-Hamiltonians 16 years and over, as per the **orange scenario** detailed in attachment 5 of the agenda;
- approves an increase to the revenue target for the Hamilton Gardens for 2023/24 of \$1.4 million;
- notes that entry to the Enclosed Gardens will be free for Hamiltonians and under 16s on proof of address/age;
- notes that an annual pass and the usual range of fee concessions for groups, age and circumstances will be offered to fee paying visitors as part of the fee structure for the Enclosed Gardens; and
- requests staff work with the Friends of Hamilton Gardens to implement an individual lifetime free entry pass for paid members as at 1 May 2023 and appropriate fee concessions for future members in relation to paid entry, ensuring these concessions support the prosperity of Hamilton Gardens and do not undermine the Enclosed Gardens entry fee.

Cr Pike, Cr Naidoo-Rauf and Cr Taylor Dissenting.**The meeting was adjourned 3.15pm to 3.25pm.****Motion:** (Mayor Southgate/Cr van Oosten)

That the Council:

Revenue and associated adjustments, contract and cost escalation, and corrections and accounting adjustments

- approves the inclusion in the 2023-24 Annual Plan budget changes arising from revenue and associated adjustments, contract and cost escalation, and corrections and accounting adjustments as outlined in the table below:

Annual Plan Proposals		Spend type	Total \$000	2023-24 or ongoing
i)	Resource consent revenue reduction	Operating revenue	(482)	2023-24
ii)	LIM revenue	Operating revenue	(206)	2023-24
iii)	Hamilton Gardens Visitor Centre delayed opening	Operating revenue	(1,243)	2023-24
		Operating expenditure	(90)	2023-24
		Consequential operating	(109)	2023-24

		expenditure		
iv)	H3 event revenue and cost of service adjustment	Operating revenue	426	2023-24
v)	Increase parking enforcement capability	Operating revenue	200	Ongoing
		Operating expenditure	10	Ongoing
		Consequential operating expenditure	130	Ongoing
vi)	Rubbish and recycling costs	Operating expenditure	693	2023-24
vii)	Horotiu compliance and resilience	Operating expenditure	470	2023-24
viii)	Consequential operating expenditure rephasing	Consequential operating expenditure	1,322	2023-24
ix)	River infrastructure	Operating expenditure	209	2023-24
x)	Split Software as a Service (SaaS)	Operating expenditure	4,249	2023-24
xi)	One-off grant for New Indoor Recreation Centre (correction to exclude this from Balancing the Books measure)	Operating expenditure	(2,500)	2023-24
xii)	Annual Property grant for Waikato Regional Theatre	Operating expenditure	(550)	2023-24
xiii)	Increased resource for education campaign	Operating expenditure	130	Ongoing
xiv)	Increased level of service for cycle lanes	Operating expenditure	200	Ongoing
xv)	R2, WA, SL1 resourcing	Operating expenditure	500	2023-24

Expenditure reductions and revenue increase

b) approves the inclusion in the 2023-24 Annual Plan budget changes arising from expenditure reductions and revenue increases, as outlined in the table below:

Annual Plan expenditure reductions and revenue increases		Spend type	Total \$000	2023-24 or ongoing
	Consequential Opex Savings	Operating expenditure	(3,175)	2023-24
i)	Education campaigns	Operating expenditure	(130)	2023-24
ii)	Level of service for cycle lanes	Operating expenditure	(200)	2023-24
iv)	Heritage Fund	Operating expenditure	(80)	2023-24
v)	Building Information Model	Operating expenditure	(190)	2023-24
vi)	Quality of Life Pulse Survey	Operating expenditure	(25)	2023-24
vii)	Climate change financial disclosure reporting	Operating expenditure	(75)	2023-24

viii)	He Pou Manawa Ora	Operating expenditure	(100)	2023-24
ix)	Cat desexing	Operating expenditure	(50)	2023-24
x)	River infrastructure	Operating expenditure	(209)	Delay to 2024-25
xi)	Enable technology core capability portfolio	Operating expenditure	(250)	Delay to 2024-25
xii)	Enable core business processes portfolio	Operating expenditure	(250)	Delay to 2024-25
xiii)	Building Information Model (BIM) programme to verify and enhance asset information (Three Waters)	Operating expenditure	(79)	2023-24
xiv)	Water demand management reductions	Operating expenditure	(113)	2023-24
xv)	Increased tradewaste fees and charges	Operating revenue	340	Ongoing
xvi)	Reduction of budget to reflect external rates charge	Operating expenditure	(120)	2023-24
xvii)	Department of Internal Affairs transition funding	Operating revenue	300	2023-24
xviii)	Depreciation/interest	Operating expenditure	(500)	2023-24
xix)	Facilities Unit consultancy budget	Operating expenditure	(100)	2023-24
xx)	Metro Spatial Plan (strategic transport)	Operating expenditure	(100)	2023-24
xxi)	Automation programme	Operating expenditure	(500)	2023-24
xxii)	Staff engagement survey	Operating expenditure	(60)	2023-24
xxiii)	Reduced spend on education – Waters	Operating expenditure	(10)	2023-24
xxiv)	Delay Lido Feasibility Studies	Operating expenditure	(220)	2023-24
xxv)	Vacancy factor	Operating expenditure	(500)	2023-24
xxvi)	Public excluded item	Operating expenditure	(250)	2023-24
xxvii)	Public excluded item	Operating revenue	50	Ongoing
	Public excluded item (1 June 2023)	Operating expenditure	(907)	2023-24
xxviii)	Enclosed areas at Hamilton Gardens	Operating revenue	320	Ongoing

Operative programme

- c) notes the effect of a) and b) above on the 2023-24 financial position is a decrease in operating expenditure of \$1,454,000 and a decrease in operating revenue of \$295,000;

Aquatic facilities

- d) approves the proposed Fees and Charges (aquatic facilities) as attached at **Attachment 2** of the staff report, noting there is no change to overall revenue targets for 2023-24;

Capital Programme

- e) approves \$1million capital expenditure in 2023-24 for the design of the Te Anau/Split diversion project, and \$1.5 million for construction as set out in Table Four of the staff report, with further costs to be reviewed following the design phase and during the development of the 2024-34 Long-Term Plan;
- f) approves \$1.8 million capital expenditure in 2023-24 be brought forward to the 2023/24 Annual Plan for Low-Cost Low Risk - Road to Zero funding to design and constructions a pedestrian crossing and associated safety improvements at Abbotsford St/Ulster St intersection, subject to Waka Kotahi co-funding;
- g) requests staff provide updates on progress through Executive Updates and General Managers Report to the Infrastructure and Transport Committee;
- h) notes the Capital Programme for 2023-24 is \$352.1 million;

Rates

- i) approves the proposed average annual rates increase remains at 5.8% for 2023-24; and

Financial position

- j) notes that the effect of the above decision on the 2023-24 financial position is as follows:
 - I. debt to revenue ratio of 197%;
 - II. net debt of \$840 million; and
 - III. balancing the books deficit of \$15 million.

Amendment: (Deputy Mayor O'Leary/Cr Bydder)

That the Council:

Revenue and associated adjustments, contract and cost escalation, and corrections and accounting adjustments

- a) approves the inclusion in the 2023-24 Annual Plan budget changes arising from revenue and associated adjustments, contract and cost escalation, and corrections and accounting adjustments as outlined in the table below:

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xv)	R2, WA, SL1 resourcing	Operating expenditure	500	2023-24

Expenditure reductions and revenue increase

- b) approves the inclusion in the 2023-24 Annual Plan budget changes arising from expenditure reductions and revenue increases, as outlined in the table below:

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v)	Building Information Model	Operating expenditure	(190)	2023-24
vi)	Quality of Life Pulse Survey	Operating expenditure	(25)	2023-24
vii)	Climate change financial disclosure reporting	Operating expenditure	(75)	2023-24
viii)	He Pou Manawa Ora	Operating expenditure	(100)	2023-24
ix)	Cat desexing	Operating expenditure	(50)	2023-24
x)	River infrastructure	Operating expenditure	(209)	Delay to 2024-25
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	(Three Waters)			
xiv)	Water demand management reductions	Operating expenditure	(113)	2023-24
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Operative programme

- c) notes the effect of a) and b) above on the 2023-24 financial position is a decrease in operating expenditure of \$1,454,000 and a decrease in operating revenue of \$295,000;

Aquatic facilities

- d) approves the proposed Fees and Charges (aquatic facilities) as attached at **Attachment 2** of the staff report, noting there is no change to overall revenue targets for 2023-24;

Capital Programme

- e) approves \$1million capital expenditure in 2023-24 for the design of the Te Anau/Split diversion project, and \$1.5 million for construction as set out in Table Four of the staff report, with further costs to be reviewed following the design phase and during the development of the 2024-34 Long-Term Plan;
- f) approves \$1.8 million capital expenditure in 2023-24 be brought forward to the 2023/24 Annual Plan for Low-Cost Low Risk - Road to Zero funding to design and construct a pedestrian crossing and associated safety improvements at Abbotsford St/Ulster St intersection, subject to Waka Kotahi co-funding;
- g) requests staff provide updates on progress through Executive Updates and General Managers Report to the Infrastructure and Transport Committee;
- h) notes the Capital Programme for 2023-24 is \$352.1 million;

Rates

- i) approves the proposed average annual rates increase remains at 4.9% for 2023-24; and

Financial position

- j) notes that the effect of the above decision on the 2023-24 financial position is as follows:
- I. debt to revenue ratio of 199%;
 - II. net debt of \$842 million; and
 - III. balancing the books deficit of \$16.5 million.

The Amendment was put.**Those for the Amendment:**

Deputy Mayor O'Leary, Councillors
Bydder, Pike, Taylor, Hamilton, Naidoo-
Rauf and Donovan.

Those against the Amendment:

Mayor Southgate, Councillors Hutt,
Casey-Cox, van Oosten, Thomson, Huaki
and Tauariki.

The Amendment was declared equal. The Chair exercised her casting vote and the Amendment was declared CARRIED.

The Amendment as the substantive Motion was put and declared CARRIED.

Resolved:

(Deputy Mayor O'Leary/Cr Bydder)

That the Council:

Revenue and associated adjustments, contract and cost escalation, and corrections and accounting adjustments

- a) approves the inclusion in the 2023-24 Annual Plan budget changes arising from revenue and associated adjustments, contract and cost escalation, and corrections and accounting adjustments as outlined in the table below:

Annual Plan Proposals		Spend type	Total \$000	2023-24 or ongoing
i)	Resource consent revenue reduction	Operating revenue	(482)	2023-24
ii)	LIM revenue	Operating revenue	(206)	2023-24
iii)	Hamilton Gardens Visitor Centre delayed opening	Operating revenue	(1,243)	2023-24
		Operating expenditure	(90)	2023-24
		Consequential operating expenditure	(109)	2023-24
iv)	H3 event revenue and cost of service adjustment	Operating revenue	426	2023-24
v)	Increase parking enforcement capability	Operating revenue	200	Ongoing
		Operating expenditure	10	Ongoing
		Consequential operating expenditure	130	Ongoing

vi)	Rubbish and recycling costs	Operating expenditure	693	2023-24
vii)	Horotiu compliance and resilience	Operating expenditure	470	2023-24
viii)	Consequential operating expenditure rephasing	Consequential operating expenditure	1,322	2023-24
ix)	River infrastructure	Operating expenditure	209	2023-24
x)	Split Software as a Service (SaaS)	Operating expenditure	4,249	2023-24
xi)	One-off grant for New Indoor Recreation Centre (correction to exclude this from Balancing the Books measure)	Operating expenditure	(2,500)	2023-24
xii)	Annual Property grant for Waikato Regional Theatre	Operating expenditure	(550)	2023-24
xiii)	Increased resource for education campaign	Operating expenditure	130	Ongoing
xiv)	Increased level of service for cycle lanes	Operating expenditure	200	Ongoing
xv)	R2, WA, SL1 resourcing	Operating expenditure	500	2023-24

Expenditure reductions and revenue increase

- b) approves the inclusion in the 2023-24 Annual Plan budget changes arising from expenditure reductions and revenue increases, as outlined in the table below:

Annual Plan expenditure reductions and revenue increases		Spend type	Total \$000	2023-24 or ongoing
	Consequential Opex Savings	Operating expenditure	(3,175)	2023-24
i)	Education campaigns	Operating expenditure	(130)	2023-24
ii)	Level of service for cycle lanes	Operating expenditure	(200)	2023-24
iv)	Heritage Fund	Operating expenditure	(80)	2023-24
v)	Building Information Model	Operating expenditure	(190)	2023-24
vi)	Quality of Life Pulse Survey	Operating expenditure	(25)	2023-24
vii)	Climate change financial disclosure reporting	Operating expenditure	(75)	2023-24
viii)	He Pou Manawa Ora	Operating expenditure	(100)	2023-24
ix)	Cat desexing	Operating expenditure	(50)	2023-24
x)	River infrastructure	Operating expenditure	(209)	Delay to 2024-25
xi)	Enable technology core capability portfolio	Operating expenditure	(250)	Delay to 2024-25
xii)	Enable core business processes portfolio	Operating expenditure	(250)	Delay to 2024-25
xiii)	Building Information Model (BIM) programme to verify and enhance asset information	Operating expenditure	(79)	2023-24

	(Three Waters)			
xiv)	Water demand management reductions	Operating expenditure	(113)	2023-24
xv)	Increased tradewaste fees and charges	Operating revenue	340	Ongoing
xvi)	Reduction of budget to reflect external rates charge	Operating expenditure	(120)	2023-24
xvii)	Department of Internal Affairs transition funding	Operating revenue	300	2023-24
xviii)	Depreciation/interest	Operating expenditure	(500)	2023-24
xix)	Facilities Unit consultancy budget	Operating expenditure	(100)	2023-24
xx)	Metro Spatial Plan (strategic transport)	Operating expenditure	(100)	2023-24
xxi)	Automation programme	Operating expenditure	(500)	2023-24
xxii)	Staff engagement survey	Operating expenditure	(60)	2023-24
xxiii)	Reduced spend on education – Waters	Operating expenditure	(10)	2023-24
xxiv)	Delay Lido Feasibility Studies	Operating expenditure	(220)	2023-24
xxv)	Vacancy factor	Operating expenditure	(500)	2023-24
xxvi)	Public excluded item	Operating expenditure	(250)	2023-24
xxvii)	Public excluded item	Operating revenue	50	Ongoing
	Public excluded item (1 June 2023)	Operating expenditure	(907)	2023-24
xxviii)	Enclosed areas at Hamilton Gardens	Operating revenue	320	Ongoing

Operative programme

- c) notes the effect of a) and b) above on the 2023-24 financial position is a decrease in operating expenditure of \$1,454,000 and a decrease in operating revenue of \$295,000;

Aquatic facilities

- d) approves the proposed Fees and Charges (aquatic facilities) as attached at **Attachment 2** of the staff report, noting there is no change to overall revenue targets for 2023-24;

Capital Programme

- e) approves \$1million capital expenditure in 2023-24 for the design of the Te Anau/Split diversion project, and \$1.5 million for construction as set out in Table Four of the staff report, with further costs to be reviewed following the design phase and during the development of the 2024-34 Long-Term Plan;
- f) approves \$1.8 million capital expenditure in 2023-24 be brought forward to the 2023/24 Annual Plan for Low-Cost Low Risk - Road to Zero funding to design and construct a pedestrian crossing and associated safety improvements at Abbotsford St/Ulster St intersection, subject to Waka Kotahi co-funding;
- g) requests staff provide updates on progress through Executive Updates and General Managers Report to the Infrastructure and Transport Committee;
- h) notes the Capital Programme for 2023-24 is \$352.1 million;

Rates

- i) approves the proposed average annual rates increase remains at 4.9% for 2023-24; and

Financial position

- j) notes that the effect of the above decision on the 2023-24 financial position is as follows:
- I. debt to revenue ratio of 199%;
 - II. net debt of \$842 million; and
 - III. balancing the books deficit of \$16.5 million.

Cr van Oosten, Cr Tauariki, Cr Casey-Cox and Cr Huaki Dissenting.

The meeting was declared closed at 4.18pm.

Council Report

Committee: Council **Date:** 29 June 2023

Author: James Clarke **Authoriser:** Julie Clausen

Position: Unit Manager Strategy and Planning **Position:** Acting General Manager Strategy and Communication

Report Name: Adoption of the 2023-24 Annual Plan

Report Status	<i>Open</i>
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Purpose - *Take*

1. To seek the adoption of the 2023-24 Annual Plan.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Council:
 - a) receives the report; and
 - b) adopts the 2023-24 Annual Plan.

Executive Summary - *Whakaraapopototanga matua*

3. The Local Government Act 2002 requires the Council to adopt the 2023-24 Annual Plan by 30 June 2023.
4. On 1 June 2023, Council deliberated on and approved the 2023-24 Annual Plan budget. The Annual Plan document reflects decisions made at that meeting and is attached to this report for the Council to consider for adoption.
5. Staff consider the matters in this report have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

6. The 2023-24 Annual Plan is required to:
 - i. provide the annual budget and funding impact statements for the year; and
 - ii. identify any variation from the budget and funding impact statements included in Year Three of the 2021-31 Long-Term Plan.
7. In September 2022, staff were directed to review the budgets and workplans of the draft 2023-24 Annual Plan budget against the economic settings and consider where any changes were necessary. The significant assumptions underpinning the Financial Strategy were also reviewed, including inflation, interest rates and depreciation. This resulted in several amendments to the draft 2023-24 Annual Plan budget.

8. Capital project deferrals and operational budget adjustments that impacted on the 2023-24 financial year have been approved by Council through regular Finance and Monitoring Committee meetings during the 2022-23 year. These changes were incorporated into the draft 2023-24 Annual Plan budget.
9. Elected Members considered and finalised the draft 2023-24 Annual Plan budget at the Council meetings of 2 March 2023 and 23 March 2023.
10. Council consulted on the draft 2023-24 Annual Plan from 6 April to 8 May 2023. 1841 submissions were received through Council's HaveYourSay platform and Council heard verbal submissions on 18 May 2023.
11. On 1 June 2023 Council deliberated and approved the 2023-24 Annual Plan budget. This resulted in the 2023-24 financial position of:
 - i. a total capital programme cost of \$352.1 million;
 - ii. debt to revenue ratio of 199%;
 - iii. net debt of \$842 million; and
 - iv. balancing the books deficit of \$16.5 million.

Financial Considerations - *Whaiwhakaaro Puutea*

12. The cost of preparing the Annual Plan has been budgeted within operating budgets for staff time, design of the Annual Plan document, and consultation with and communication to the community.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

13. Staff confirm that this report and the recommendations it contains complies with the Council's legal and policy requirements, and its obligations pursuant to the Local Government Act 2002.

Climate Change Impact Statement

14. Staff have assessed this option and determined that no adaption assessment is required.
15. Staff have assessed this option and determined that there was a reduction in greenhouse emissions.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

16. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the four wellbeings').
17. The subject matter of this report has been evaluated in terms of the four wellbeings during the process of developing this report as outlined below.
18. The recommendations set out in this report are consistent with that purpose.

Risks - *Tuuraru*

19. Council must adopt its Annual Plan on or by 30 June 2023 in accordance with the Local Government Act 2002. Failure to complete the process by that date has the potential to:
 - i. delay implementing the setting and assessing of rates for 2023-24 at the level required to support the budget;
 - ii. limit borrowing, impacting on Council's capital programme;
 - iii. halt the collection of new development contributions; and

- iv. introduce significant negative reputational risks.

Item 6

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

- 20. The Local Government Act 2002 requires Council to consider if the 2023-24 Annual Plan changes are a significant or material change from Year Three of the 2021-31 Long-Term Plan.
- 21. Changes to Year Three of the Long-Term Plan, comprising budget adjustments and new proposals, were reviewed pursuant to Council's Significance and Engagement Policy and assessed, individually and cumulatively, as having a low level of significance.

Engagement

- 22. Council engaged with the community on the draft 2023-24 Annual Plan budget from 6 April to 8 May 2023 and considered the feedback in their deliberations on the final 2023-24 Annual Plan budget.

Attachments - *Ngaa taapirihanga*

Attachment 1 - 2023-24 Annual Plan *(to be circulated Under Separate Cover)*

Council Report

Item 7

Committee: Council

Date: 29 June 2023

Author: Andrew Judson

Authoriser: David Bryant

Position: Rates Manager

Position: General Manager People and Organisational Performance

Report Name: Rates Resolution to Set and Assess Rates for 2023/24

Report Status	Open
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Purpose - *Take*

1. To seek approval from the Council to set and assess the rates for the financial year beginning on 1 July 2023 and ending on 30 June 2024.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Council:
 - a) receives the report; and
 - b) approves to set and assesses the rates for the 2023/24 financial year (1 July 2023 to 30 June 2024) in accordance with the **Rates Resolution for the 2023/24 Financial Year** (as required by the Local Government (Rating) Act 2002) as set out in paragraphs 7 - 60 of the staff report below; and
 - c) approves the due dates for payments and authorises penalties to be added to unpaid rates, as set out in paragraphs 56 – 60 of the staff report below.

Executive Summary - *Whakaraapopototanga matua*

3. All figures in this resolution are GST inclusive.
4. Council has adopted the 2023/24 Annual Plan. Council must set and assess the rates as described in its Funding Impact Statement in the 2023/24 Annual Plan.
5. The Council has historically collected its rates in four instalments. Cash flow from the intervals of the four instalments meets the timing of expenditure needs for Council.
6. Staff consider the matters in this report to have a low level of significance and that the recommendations comply with the Council's legal requirements.

GENERAL RATE

7. A general rate is set and assessed on the capital value of all rateable land in Hamilton.
8. General rates are set on a differential basis. The rating categories are defined in the Funding Impact Statement.

9. The differential bases are:
 - i. the use to which the land is put; and
 - ii. the provision or availability to the land of a service provided; and
 - iii. the activities that are permitted, controlled, or discretionary for the area in which the land is situated, and the rules to which the land is subject under the operative district plan; and
 - iv. the location of the land
10. This rate covers all of the services of Council.
11. The total revenue sought through the general rate is \$233,985,005.
12. The general rate is set and assessed on a differential basis as follows:

SOURCE	DIFFERENTIAL CATEGORIES	DIFFERENTIAL FACTOR	PERCENTAGE OF TOTAL GENERAL RATES	RATE IN THE DOLLAR OF CAPITAL VALUE (GST INCL)	RATES REVENUE (GST INCL)
General Rate	Commercial	2.9765	34.25%	0.00746607	\$80,136,600
	BID Commercial	2.8277	6.77%	0.00709277	\$15,839,481
	Other	0.7400	1.78%	0.00185619	\$4,165,589
	Residential	1.0000	57.20%	0.00250836	\$133,843,335

13. Land described in Part 2 Schedule 1 of the Local Government (Rating) Act 2002 (broadly speaking, land owned or used by societies for arts or sports) will be assessed at 50% of the residential rate (General rate, UAGC and Government compliance rate) that applies to the land. This general rate revenue is included within the Residential category shown in the table above and within the targeted rates revenue where applicable.

UNIFORM ANNUAL GENERAL CHARGE

14. A Uniform Annual General Charge (UAGC) of \$643 per Separately Used or Inhabited Part of a Rating Unit (SUIP) is set and assessed on all rateable land in Hamilton.
15. The total revenue sought from the UAGC is \$46,220,448.

TARGETED RATES

16. Government compliance rate
17. This rate is set and assessed on the capital value of all rateable land in the city.
18. This rate is set on a differential basis on the categories of land identified below. The differential bases are the use to which the land is put, the provision or availability to the land of a service provided, the activities permitted, controlled, or discretionary for the area in which the land is situated and the rules to which the land is subject under the operative district plan, and in the case of the BID Commercial differential, the location of the land.
19. This rate provides funding to the Wastewater Treatment and Disposal, Wastewater Collection, Water Treatment and Storage, Water Distribution, Stormwater Network, and City Planning activities.
20. The total revenue sought is \$12,677,122.
21. This rate is set and assessed on a differential basis as follows:

SOURCE	DIFFERENTIAL CATEGORIES	DIFFERENTIAL FACTOR	PERCENTAGE OF TOTAL GOVERNMENT COMPLIANCE RATES	RATE IN THE DOLLAR OF CAPITAL VALUE (GST INCL)	RATES REVENUE (GST INCL)
Government compliance rate	Commercial	2.9765	34.25%	0.00040451	\$4,341,783
	BID Commercial	2.8277	6.77%	0.00038428	\$858,169
	Other	0.7400	1.78%	0.00010057	\$225,695
	Residential	1.0000	57.20%	0.00013590	\$7,251,475

22. Land described in Part 2 Schedule 1 of the Local Government (Rating) Act 2002 (broadly speaking, land owned or used by societies for arts or sports) will be assessed at 50% of the residential rate that applies to the land. This Government compliance rate revenue for these rating units is included within the Residential category shown in the table above.
23. Metered water rate
24. The rate is set and assessed for metered and restricted flow water supply to all metered rating units (as defined by Hamilton City Council's Water Supply Bylaw 2013).
25. The rate is:
- i. a fixed amount based on the nature of the connection as follows:
 - I. \$468 for all metered rating units (except those receiving a restricted flow supply);
 - II. \$417.60 for those rating units receiving a restricted flow supply.
 - ii. a charge per unit of water consumed or supplied on every metered connection in accordance with the following scale:
 - I. All metered rating units (except those receiving a restricted supply) - \$1.95 per kilolitre of water supplied after the first 60 kilolitres of consumption or supply per quarter;
 - II. those rating units receiving a restricted flow supply - \$1.74 per kilolitre of water supplied after the first 60 kilolitres of consumption or supply per quarter.
26. The rates contribute to the funding of the Water Distribution and Water Treatment and Storage activities.
27. The total revenue sought is \$10,499,763.
28. Commercial and Other category non-metered water rate
29. The rate is set and assessed on non-metered Commercial and Other category (as defined for the general rate) properties which are connected to the water network, but not provided with a metered connection. The rate is \$468 per rating unit.
30. The rates contribute to the funding of the Water Distribution and Water Treatment and Storage activities.
31. The total revenue sought is \$275,652.

32. Business Improvement District (BID) rates

33. This rate is set and assessed on all rating units defined within the BID Commercial general rate category and comprises both a fixed amount per SUIP and a rate in the dollar based on the capital value.

34. The Business Improvement District (BID) and Central City rating areas map is shown in Schedule 1 of the Rating Policy. The components of this rate are:

- i. BID fixed rate: a fixed amount of \$240 per SUIP of a commercial rating unit within the defined area; and
- ii. BID capital value rate: a rate per dollar of capital value required to meet the total revenue, after allowing for the total revenue raised by the BID fixed rate. The rate is \$0.00003279 per dollar of capital value.

35. The rate provides funding to the City Planning activity.

36. The total revenue sought is \$388,879.

37. Central city rate

38. The rate is set on all rating units defined within the BID Commercial general rate category and is set as a fixed amount per SUIP.

39. The Business Improvement District (BID) and Central City rating areas map is shown in Schedule 1 of the Rating Policy.

40. The rate is a fixed amount of \$126 per SUIP.

41. The rate provides funding to the Transportation Network activity.

42. The total revenue sought is \$166,750.

43. Service use water rate

44. The rate is set and assessed on properties defined as Service Use Category (see Funding Impact Statement) and which are connected to our water network but are not provided with a metered connection.

45. The rate is a fixed amount of \$468 per SUIP.

46. The rate provides funding towards the Water Distribution and Water Treatment and Storage activities.

47. The total revenue sought is \$67,392.

Service use refuse rate

48. The rate is set and assessed on properties defined as Service Use Category (see Funding Impact Statement) and which are provided with refuse collection service.

49. The rate is a fixed amount of \$196 per SUIP.

50. The rate provides funding towards the Refuse Collection activity.

51. The total revenue sought is \$31,948.

52. Service use wastewater rate
53. The rate is set and assessed on properties defined as Service Use Category (see Funding Impact Statement) and which are connected to the wastewater network. This rate comprises two components. These are:
- a rate per dollar of land value set at \$0.00070573; and
 - a rate per dollar of capital value set at \$0.00029674.
54. The rate provides funding towards the Wastewater Collection and Wastewater Treatment and Disposal activities.
55. The total revenue sought is \$1,772,551.

DUE DATES FOR PAYMENT OF RATES

56. Rates (other than for metered water) are payable in four equal instalments.
57. The due dates for rates for the period 1 July 2023 to 30 June 2024 are as follows:

Instalment 1	Instalment 2	Instalment 3	Instalment 4
31 August 2023	23 November 2023	22 February 2024	23 May 2024

58. DUE DATES FOR PAYMENT OF METERED WATER RATES

59. The due dates for metered water rates for the period 1 July 2023 to 30 June 2024 are as follows:

Month of Invoice	Invoice Due Date	Month of Invoice	Invoice Due Date
July 2023	20 August 2023	January 2024	20 February 2024
August 2023	20 September 2023	February 2024	20 March 2024
September 2023	20 October 2023	March 2024	20 April 2024
October 2023	20 November 2023	April 2024	20 May 2024
November 2023	20 December 2023	May 2024	20 June 2024
December 2023	20 January 2024	June 2024	20 July 2024

PENALTIES

60. Pursuant to Section 57 and 58 of the Local Government (Rating) Act 2002, the Council authorises the following penalties:
- A penalty of 10% of the amount due and unpaid on the due date to be added on the day after the due date.
The dates on which penalties will be added are 1 September 2023, 24 November 2023, 23 February 2024 and 24 May 2024.
 - A penalty of 10% of the amount of any rates assessed in any previous year which remain unpaid on 6 July 2023 to be added on 7 July 2023.

- c) A penalty of 10% of the amount of any rates assessed in any previous year for which a penalty has been added under paragraph (b) and which remain unpaid on 7 January 2024 to be added on 8 January 2024.
- d) A penalty of 10% of the amount unpaid for water-by-meter rates charged to be added on the day after the due date.
- e) These dates are 21 July 2023, 21 August 2023, 21 September 2023, 21 October 2023, 21 November 2023, 21 December 2023, 21 January 2024, 21 February 2024, 21 March 2024, 21 April 2024, 21 May 2024 and 21 June 2024.

END OF 2023/24 RATES RESOLUTION

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

- 61. Rates must be set by a resolution of the Council as specified in Sections 23 and 24 of the Local Government (Rating) Act 2002.
- 62. The rates information and resolution has been through legal review and signoff has been obtained.

Risks - *Tuuraru*

- 63. If the information in this resolution is not accurate, the rates could be invalid. The wording and calculations have been prepared and checked by multiple staff to ensure the figures are accurate. The rating model has been used for a number of years, and the output from the rates resolution has been run through the Council's rating system to ensure that the revenue generated is correct. Should Council not adopt the Annual Plan these resolutions cannot be made.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

- 64. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.

Engagement

- 65. Community views and preferences are already known to the Council through the feedback received on the 2021-31 Long-Term Plan and the 2023/24 Annual Plan Consultation Document.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of Council Annual Plan Deliberations Public Excluded Minutes - 1 June 2023) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
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