

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Council will be held on:

Date: Thursday 18 September 2025
Time: 9:30 am
Meeting Room: Council Chamber
Venue: Municipal Building, Garden Place,
Hamilton

Lance Vervoort
Chief Executive

Council
Kaunihera
OPEN AGENDA

Membership

Chairperson Mayor Paula Southgate
Heamana

Deputy Chairperson Deputy Mayor Angela O’Leary
Heamana Tuarua

Members	Cr Maxine van Oosten	Cr Geoff Taylor
	Cr Moko Tauariki	Cr Sarah Thomson
	Cr Ewan Wilson	Cr Emma Pike
	Cr Tim Macindoe	Cr Maria Huata
	Cr Louise Hutt	Cr Anna Casey-Cox
	Cr Andrew Bydder	Cr Kesh Naidoo-Rauf
	Vacancy	

Quorum: A majority of members (including vacancies)

Meeting Frequency: Monthly – or as required

Amy Viggers
Mana Whakahaere
Governance Lead

9 September 2025

Telephone: 07 838 6699
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Purpose

The Council is responsible for:

1. Providing leadership to, and advocacy on behalf of, the people of Hamilton.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

1. To exercise those powers and responsibilities which cannot legally be delegated by Council¹:
 - a) The power to make a rate.
 - b) The power to make a bylaw.
 - c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long Term Plan.
 - d) The power to adopt a Long Term Plan or Annual Plan, or Annual Report.
 - e) The power to appoint a Chief Executive.
 - f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan or developed for the purpose of the Council's Governance Statement.
 - g) The power to adopt a remuneration and employment policy.
 - h) The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
 - i) The power to approve or amend the Council's Standing Orders.
 - j) The power to approve or amend the Code of Conduct for Elected Members.
 - k) The power to appoint and discharge members of committees.
 - l) The power to establish a joint committee with another local authority or other public body.
 - m) The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council does not accept the recommendation.
 - n) The power to amend or replace the delegations in Council's *Delegations to Positions Policy*.
2. To exercise the following powers and responsibilities of Council, which the Council chooses to retain:
 - a) Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
 - b) Approval of any changes to Council's vision, and oversight of that vision by providing direction on strategic priorities and receiving regular reports on its overall achievement.
 - c) Approval of any changes to city boundaries under the Resource Management Act 1991.
 - d) Adoption of governance level strategies plans and policies which advance Council's vision and strategic goals.

¹ [Clause 32, Schedule 7, Local Government Act 2002](#)

- e) Approval of the Triennial Agreement.
- f) Approval of the local governance statement required under the Local Government Act 2002.
- g) Approval of a proposal to the Remuneration Authority for the remuneration of Elected Members.
- h) Approval of any changes to the nature and delegations of the Committees.
- i) Approval or otherwise of any proposal to establish, wind-up or dispose of any holding in, a CCO, CCTO or CO.
- j) Approval of city boundary changes, including in respect of Strategic Boundary Land Use Agreements.
- k) Approval of Activity Management Plans.
- l) Sister City relationships.

Oversight of Strategies, Plans and Reports:

- Long Term Plan
- Annual Plan
- Annual Report
- Shaping Hamilton Kirikiriroa Together
- Our Climate Future
- He Pou Manawa Ora

Oversight of Policies and Bylaws:

- *Corporate Hospitality and Entertainment Policy*
- *Delegations to officers specific to the Resource Management Act 1991*
- *Delegations to Positions Policy*
- *Elected Members Support Policy*
- *Significance and Engagement Policy*
- *Climate Change Policy*
- *Any Community Engagement Policies*

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Council to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipaaanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Mayor.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6699.

Council Report

Item 5

Committee: Council

Date: 18 September 2025

Author: Amy Viggers

Authoriser: Michelle Hawthorne

Position: Governance Lead

Position: Governance and Assurance
Manager

Report Name: Confirmation of the Council Open Minutes - 28 August 2025

Report Status	<i>Open</i>
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Council confirms the Open Minutes of the Council meeting held on 28 August 2025 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Council Open Unconfirmed Minutes - 28 August 2025

Council Kaunihera OPEN MINUTES

Minutes of a meeting of the Council held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 28 August 2025 at 9:33 am.

PRESENT

Chairperson <i>Heamana</i>	Mayor Paula Southgate
Deputy Chairperson <i>Heamana Tuarua</i>	Deputy Mayor Angela O'Leary
Members	Cr Maxine van Oosten Cr Moko Tauariki Cr Ewan Wilson Cr Tim Macindoe Cr Louise Hutt Cr Andrew Bydder Cr Geoff Taylor Cr Sarah Thomson Cr Emma Pike Cr Maria Huata Cr Anna Casey-Cox Cr Kesh Naidoo-Rauf

In Attendance Megan Crockett, Tompkins Wake

The meeting was opened with a karakia. The Council observed a moment of silence for the passing of Dame Peggy Koopman-Boyden.

1. Apologies – Tono aroha

There were no leaves of absence.

2. Confirmation of Agenda – Whakatau raarangi take

Resolved: (Cr van Oosten/Cr Macindoe)

That the Council confirms the agenda noting that Item 13 (Public Places Bylaw Review Programme - Approval to Consult) will be taken after Item 8 (Chair's Report).

3. Declarations of Interest – Tauaakii whaipanga

Cr Macindoe declared an interest in Item 9 (Social Support Initiatives to reduce antisocial behaviour in the CBD) but felt he was not conflicted.

4. **Public Forum – *Aatea koorero***

Vanessa Williams (Hamilton City Business Association) spoke in support of Item 9 (Social Support Initiatives to reduce antisocial behaviour in the CBD) and Item 13 (Public Places Bylaw Review – Approval to Consult) and supported the proposal to review the Safety in Public Places Bylaw to ensure businesses could continue to operate noting that there was a reduction in antisocial behaviour with increased Police presence.

Holly Snape (Community Waikato) spoke in support of Item 9 (Social Support Initiatives to reduce antisocial behaviour in the CBD) and talked of a previous experience of antisocial behaviour and how activating the space changed the behaviour.

Chris Fulford (Salvation Army) spoke to Item 13 (Public Places Bylaw Review – Approval to Consult) noting the direction of the proposed bylaw changes was against the homeless and in support of Option 2 for Item 9 (Social Support Initiatives to reduce antisocial behaviour in the CBD).

Mareta Matenga (The Serve Trust) spoke in support of Option 2 for Item 9 (Social Support Initiatives to reduce antisocial behaviour in the CBD) and encourage the use Maaori values of aroha and manaakitanga to address the root causes of antisocial behaviour.

Jeremy Mayall (Creative Waikato) spoke to Item 9 (Social Support Initiatives to reduce antisocial behaviour in the CBD) supporting the staff recommendation noting the collaboration between community groups and Creative Waikato created effective engagement and holding public art events created connection and community pride.

May Low and **Thomas Gibbons** (Waikato Community Lands Trust) spoke to Item 8 (Chair's Report) spoke about the history, purpose and successes of the Waikato Community Lands Trust holding land in perpetuity for the Hamilton community (**Appendix 1** of these minutes).

Joe Wilson (Waikato Wellbeing Project) spoke to Item 9 (Social Support Initiatives to reduce antisocial behaviour in the CBD) in support of the staff recommendation, encouraging activating the social space by filling it as opposed to chasing people out of the area.

5. **Confirmation of the Council Open Minutes 31 July 2025**

Resolved: (Mayor Southgate/Deputy Mayor O'Leary)

That the Council confirms the Open Minutes of the Council Meeting held on 31 July 2025 as a true and correct record.

6. **Confirmation of the Elected Member Open Briefing Notes 30 July 2025**

Resolved: (Mayor Southgate/Cr Casey-Cox)

That the Council confirms the Open Notes of the Elected Member Briefing held on 30 July 2025 as a true and correct record.

7. **Confirmation of the Elected Member Open Briefing Notes 6 August 2025**

Resolved: (Mayor Southgate/Cr van Oosten)

That the Council confirms the Open Notes of the Elected Member Briefing held on 6 August 2025 as a true and correct record.

8. Chair's Report

Mayor Southgate spoke to the report highlighting how the role of local government had changed because of Local Waters Done Well, the Central Government push for a core services focus, Code of Conduct, the potential for the amalgamation of councils and Mayoral engagements. Cr Casey-Cox noted that affordable housing was now embedded in Council strategy and Cr Huata spoke about reinvigorating the He Pou Manawa Ora strategy.

Resolved: (Mayor Southgate/Deputy Mayor O'Leary)
That the Council receives the report.

The meeting was adjourned from 10.45am to 11.08am.

9. Public Places Bylaw Review Programme - Approval to Consult

The Strategy and Policy Advisor and Unit Director Community Services spoke to the report highlighting the purpose of the review including minor updates to improve clarity to help staff respond to events, staff and stakeholder input and recorded a formatting error on pages 115 and 121 where clause 3.6 would remain and clause 7.3 would be removed. Staff responded to questions from Elected Members concerning new amendments, damage to public property, guidelines for City Safe Officers, definition of bathing, safe storage of personal property, process to enforcement, cost of the review, public seating, statistics, Maaori Wardens, definition of antisocial behaviour, stakeholders in the consultation, roles of City Safe and Police, prosecution, cost of prosecution, advice and experience of other councils, consultation period, education first - enforcement later approach, role of bylaws, safety for local businesses, definition of personal property and removal of rubbish outside of businesses.

Resolved: (Cr Wilson/Cr Macindoe)
That the Council receives the report.

Resolved: (Cr Wilson/Cr Macindoe)
That the Council:

- a) approves the draft Statement of Proposal (**Attachment 1**) subject to amendments required by further resolutions on this matter;
- b) approves for public consultation, including a focus on engagement with the Central Business District residents, Businesses and Community Groups, the proposed amended Safety in Public Places Bylaw 2020 (**Attachment 2**); and
- c) notes that public consultation will be undertaken from February 2026.

Those for the Motion: Mayor Southgate, Deputy Mayor O'Leary, Councillors Bydder, Pike, Taylor, Naidoo-Rauf, Wilson and Macindoe

Those against the Motion: Councillors Hutt, Casey-Cox, van Oosten, Thomson, Tauariki and Huata

The Motion was declared carried.

Resolved: (Cr Thomson/Mayor Southgate)

That the Council approves for public consultation, including a focus on engagement with the Central Business District residents and businesses:

- a) the proposed amended Public Places Bylaw 2016 (**Attachment 3**).
- b) proposed amended Trading in Public Places Policy (**Attachment 4**) subject to the removal of the requirement at Clause 25 of the Trading in Public Places Policy to have public liability insurance for an outdoor dining permit.

Resolved: (Cr Thomson/Mayor Southgate)

That the Council approves for public consultation, including a focus on engagement with the Central Business District residents and businesses proposed amended Trading in Public Places Policy (**Attachment 4**) subject to the addition of a section to allow businesses to place one footpath sign as described in paragraph 3 Schedule 2 as of right, without the need for a permit, as long as they adhere to the conditions within clauses 50 to 64.

Cr Wilson and Cr Taylor dissenting.

10. Social support initiatives to reduce antisocial behaviour in the CBD

The Head of Community Partnerships, Funding & Events spoke to the report noting that staff had talked to different Councils about proposed activations as well as working with local service organisations. Staff responded to questions from Elected Members concerning funding, future potential costs, collaborating parties and inclusion of Matariki.

Resolved: (Deputy Mayor O'Leary/Cr Wilson)

That the Council:

- a) receives the report
- b) requests that staff return to the relevant Committee of the new Council with a proposal to develop a new Hamilton Central City Safety Plan that addresses antisocial and criminal behaviour in public places and the growing visibility and complexity of social issues; and
- c) notes that:
 - i. staff will partner with community groups to develop and deliver a series of whanau based events during summer 2025/26, with an evaluation report back to the Community and Natural Environment Committee (or equivalent committee) in June 2026;
 - ii. staff will work with service providers to investigate an expanded community outreach model for the city;
 - iii. on 1 July 2025, Te Whare Korowai opened the Te Rito Awhi (The Hub) drop in service, piloting the first stage of their aspiration to develop a multi-service space for those 18 plus who are housing vulnerable;
 - iv. staff will work with the Ministry of Social Development and service providers to ascertain interest in piloting a Street Guardians programme in Hamilton Kirikiriroa; including funding options;
 - v. the multi-agency individual support service for the street community is being progressed;
 - vi. staff will increase promotion of available Council grants to social providers, and encourage applications from those that can demonstrate an impact on antisocial behaviours; and
 - vii. staff, with Waikato-Tainui and Maaori Wardens, facilitate a city-wide social sector hui for March 2026 to co-design a collaborative response to address homelessness and issues associated with homelessness, with a report back to the Community and Natural

Environment Committee (or equivalent committee) in June 2026.

11. Council Submission to the Local Government (System Improvements) Amendment Bill

The Corporate Planning and Advocacy Manager spoke to report noting that there was a misunderstanding about Development Contributions and that this would be removed from the submission. Staff responded to questions from Elected Members concerning the definition of core services and waste.

Resolved: (Mayor Southgate/Cr van Oosten)

That the Council:

- a) receives the report;
- b) approves the Council submission to the Local Government (System Improvements) Amendment Bill (**Attachment 1**) for lodging with Parliament's Governance and Administration Select Committee subject to the removal of all commentary relating to Development Contributions and inclusion of the direction provided at the meeting; and
- c) delegates Mayor Southgate and the Chief Executive to speak at the Governance and Administration Select Committee hearings in support of Council's submission.

Those for the Motion:	Mayor Southgate, Councillors Hutt, Casey-Cox, van Oosten, Thomson, Tauariki and Huata
Those against the Motion	Deputy Mayor O'Leary, Councillors Bydder, Pike, Naidoo-Rauf, Wilson and Macindoe

The Motion was declared carried.

Cr Taylor left the meeting (2.20pm) and was not present when the matter was voted on.

12. Adoption of Events Policy

The Head Of Community Partnerships, Funding & Events took the report as read.

Resolved: (Deputy Mayor O'Leary/Cr Pike)

That the Council:

- a) receives the report and;
- b) adopts the Events Policy with the following changes to clause 3 (a) Customer Service: "Council will provide clear communication and timely customer service to support a streamlined and responsive event permitting process".
- c) requests that staff continue to engage with event stakeholders on the progress and rollout of the actions listed in the Events Enablement Work Programme; and
- d) requests that staff report back in 12 months to the appropriate committee with feedback from stakeholders on the policy's effectiveness and any recommendations for further improvement.

Cr Taylor rejoined the meeting (2.56pm) and was present when the matter was voted on.

13. **Deliberations and Adoption Report - Draft Tree Policy**

The Programming and Planning Manager took the report as read. Staff responded to questions from Elected Members concerning levels of service, right tree right place policy and damage to infrastructure.

Resolved: (Cr Hutt/Mayor Southgate)

That the Council:

- a) receives the report; and
- b) adopts the Tree Policy as outlined in **Attachment 2** of the staff report.

14. **Recommendations to the Council from Open Committee Meetings**

Recommendation from the Community and Natural Environment Committee meeting of 5 August 2025

Resolved: (Mayor Southgate/Cr Pike)

That the Council approves the schedule for the Development Contributions Community Grant (**Attachment 1**) to be included in the Community Grants Policy (**Option 2** of the staff report).

Recommendation from the Strategic Growth and District Plan Committee meeting of 12 August 2025

Resolved: (Mayor Southgate/Cr Pike)

That the Council approves Private Plan Change 19 – Ruakura Electricity National Grid Corridor be made operative on 11 September 2025, in accordance with Clause 20 of Schedule 1 of the Resource Management Act 1991 (**Option 2** of the staff report).

Recommendation from the Finance and Monitoring Committee meeting of 26 August 2025

Resolved: (Mayor Southgate/Cr Pike)

That the Council:

- a) approves the capital movements as identified in the Capital Portfolio Monitoring Report on the agenda;
- b) notes the draft Financial Strategy position for 30 June 2025 for Debt to Revenue, Net Debt and Balancing the Books as set out in paragraphs 55 to 57 of this staff report; and
- c) notes that there may be further adjustments in the preparation of the annual report.

Cr Taurariki left the meeting (3.33pm) and was not present when the matter was voted on.

15. **Resolution to Exclude the Public**

Section 48, Local Government Official Information and Meetings Act 1987

Resolved: (Mayor Southgate/Cr Wilson)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
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- | | | |
|--|--|------------------|
| C1. Confirmation of the Council Public Excluded Minutes 31 July 2025 |) Good reason to withhold
) information exists under
) Section 7 Local Government
) Official Information and
) Meetings Act 1987 | Section 48(1)(a) |
| C2. Confirmation of the Elected Member Closed Briefing Notes 30 July 2025 | | |
| C3. Confirmation of the Elected Member Closed Briefing Notes 6 August 2025 | | |
| C4. Minor Transport Improvement Construction Contract Award | | |
| C5. All of Government Energy Supply Contracts | | |
| C6. Recommendations to the Council from Public Excluded Committee Meetings | | |
| C7. Confirmation of the Council (CE Review Committee Matters) Public Excluded Minutes 26 June 2025 | | |
| C8. Recommendations from the CE Review Committee | | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- | | | |
|----------|---|--|
| Item C1. | to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (j) |
| Item C2. | to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (j) |
| Item C3. | to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (j) |
| Item C4. | to enable Council to carry out commercial activities without disadvantage | Section 7 (2) (h)
Section 7 (2) (i) |
| Item C5. | to enable Council to carry out commercial activities without disadvantage
to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (h)
Section 7 (2) (j) |

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Item C6.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C7.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C8.	to protect the privacy of natural persons to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (a) Section 7 (2) (j)

The meeting moved into Public Excluded at 3.34pm.

The meeting was declared closed at 4.50pm.

Appendix 1



Founded to be the holder of Trust land in perpetuity for current and future generations.

Structure based on successful CLT and housing trust models around the world.



OUR HISTORY




Year	Event
2020	Trust formed
2022	\$2m funding from Hamilton City Council allocated
2022	Funding deed varied
2023	Four units bought in Hamilton East
2025	Additional four units bought in Hamilton East

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MOU with Habitat for Humanity	Combination of IRRS rents
Changing central government funding environment	Continued focus of those in need

OUR ASK




Inclusionary Zoning



We continue to look for funding and partnership opportunities

CONTACT US

Garden Place, Hamilton
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Council Report

Item 6

Committee: Council

Date: 18 September 2025

Author: Amy Viggers

Authoriser: Michelle Hawthorne

Position: Governance Lead

Position: Governance and Assurance Manager

Report Name: Confirmation of Final Committee Meeting Minutes for the 2022-2025 Triennium

Report Status

Open

1. All the Committees of Council, sub-committees and subordinate decision-making bodies will have had the last meetings for the 2022-2025 triennium by the time of this meeting.
2. The unconfirmed minutes of these meetings are now being brought to this Council meeting for confirmation as true and correct records of those meetings by the Council.
3. The last meeting of the Council is scheduled for 2 October 2025. Standing Order 28.4 states that the minutes of the 2 October meeting must be signed by the relevant Chairperson and the Chief Executive.
4. The unconfirmed minutes of the following committee, sub-committee and hearings panels are attached (Attachments 1 – 10) for the Council to confirm:
 - i. Community and Natural Environment Committee – 5 August 2025;
 - ii. Strategic Growth and District Plan Committee – 12 August 2025;
 - iii. Regulatory and Hearings Committee – 14 August 2025;
 - iv. Community Grants Allocation Sub-Committee – 21 August 2025;
 - v. Finance and Monitoring Committee – 26 August 2025;
 - vi. Traffic, Speed Limit and Road Closure Hearings Panel – 27 August 2025;
 - vii. Infrastructure and Transport Committee – 4 September 2025;
 - viii. Economic Development Committee – 9 September 2025;
 - ix. Strategic Risk and Assurance Committee – 11 September 2025 ; and
 - x. Dog Control Hearings Panel – 16 September 2025.

Staff Recommendation - *Tuutohu-aa-kaimahi*

5. That the Council confirms the following minutes as a true and correct record of the meetings:
- a) Community and Natural Environment Committee held 5 August 2025;
 - b) Strategic Growth and District Plan Committee held 12 August 2025;
 - c) Regulatory and Hearings Committee held 14 August 2025;
 - d) Community Grants Allocation Sub-Committee held 21 August 2025;
 - e) Finance and Monitoring Committee held 26 August 2025;
 - f) Traffic, Speed Limit and Road Closure Hearings Panel held 27 August 2025;
 - g) Infrastructure and Transport Committee held 4 September 2025;
 - h) Economic Development Committee held 9 September 2025;
 - i) Strategic Risk and Assurance Committee held 11 September 2025; and
 - j) Dog Control Hearings Panel held 16 September 2025.

Attachments - *Ngaa taapirihanga*

- Attachment 1 - Community and Natural Environment Committee Open Unconfirmed Minutes - 5 August 2025
- Attachment 2 - Strategic Growth and District Plan Committee Open Unconfirmed Minutes - 12 August 2025
- Attachment 3 - Regulatory and Hearings Committee Open Unconfirmed Minutes - 14 August 2025
- Attachment 4 - Community Grants Allocation Sub-Committee Open Unconfirmed Minutes - 21 August 2025
- Attachment 5 - Finance and Monitoring Committee Open Unconfirmed Minutes - 26 August 2025
- Attachment 6 - Traffic, Speed Limit and Road Closure Hearings Panel Open Unconfirmed Minutes - 27 August 2025
- Attachment 7 - Infrastructure and Transport Committee Open Unconfirmed Minutes - 4 September 2025
- Attachment 8 - Economic Development Committee Open Unconfirmed Minutes - 9 September 2025
(Under Separate Cover)
- Attachment 9 - Strategic Risk and Assurance Committee Open Unconfirmed Minutes - 11 September 2025
(Under Separate Cover)
- Attachment 10 - Dog Control Hearings Panel Open Unconfirmed Minutes - 16 September 2025
(Under Separate Cover)

Community and Natural Environment Committee

Te Komiti Haapori me te oranga o te Taiao

OPEN MINUTES

Minutes of a meeting of the Community and Natural Environment Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 5 August 2025 at 9:32 am.

PRESENT

Chairperson Cr Kesh Naidoo-Rauf
Heamana

Deputy Chairperson Cr Anna Casey-Cox
Heamana Tuarua

Members
Mayor Paula Southgate
Deputy Mayor Angela O’Leary (via audio-visual link)
Cr Maxine van Oosten
Cr Moko Tauariki (via audio-visual link)
Cr Ewan Wilson (via audio-visual link)
Cr Louise Hutt
Cr Andrew Bydder
Cr Geoff Taylor
Cr Sarah Thomson
Cr Emma Pike
Cr Maria Huata
Cr Tim Macindoe
Maangai Olly Te Ua

The meeting was opened with a prayer by Kathy Taufalele and Gayl de Boer, of the Hamilton Bahá’í Community.

14. Apologies – *Tono aroha*

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee accepts the apologies for lateness from Cr Tauariki and Cr Wilson, for early departure from Cr Macindoe and Mayor Southgate (Council Business) and for partial attendance from Deputy Mayor O’Leary.

15. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Cr Naidoo-Rauf/Cr Pike)

That the Community and Natural Environment Committee to confirms the agenda, noting that:

- a) Item 15 (*General Managers Report*) is accepted and circulated as a late item, to allow for a complete report on the matter; and
- b) Item 15 (*General Manager’s Report*) to be taken after Item 7 (*Community Occupancy Applications*) to accommodate public consultation.

16. Declarations of Interest – *Tauaakii whaipaa*

Maangai Te Ua declared an interest in Item 7 Community Occupancy Applications and noted he was not conflicted, and would take in the discussion and vote on the matter.

17. Public Forum – Aatea korero

Margaret Evans, Peter Gillies and Neil Curgenven spoke to Item 15 (General Managers Report) the current Hood Street project, suggested the inclusion of heritage elements within all projects where possible, and requested approval from the Committee for the 'Footsteps in History' project as outlined.

Scott Tiffany (Pukete Neighbourhood House) spoke to Item 7 (*Community Occupancy Applications*) in support of the staff recommendation for Pukete Neighbourhood House and the successful relation the organisation had with the Council

Sarah Gibbs (Community Waikato) spoke to Item 10 (*Community Occupancy Applications*) in support of the staff recommendation Community Waikato and the positive impact the group has.

Michelle Daly (Enviroschools Waikato) spoke to Item 10 (*Community Occupancy Applications*) in support of the Hamilton City Councils pilot project with Enviroschools Waikato.

Ravinder Powar (Waikato Multicultural Council) spoke to Item 9 (*Welcoming Plan 2025*) in support of the Welcoming Plan and noted their organisational values align with Te Ao Maaori principles in the plan.

Jeremy Mayall (Creative Waikato) spoke to various items on the agenda in support of the partnership partnerships that they create.

David Bluett (Waikato Hockey) spoke to in support of Item 10 (Community Occupancy Applications) *and the* various upgrades made at the associations hockey fields and the connection that sport has with the public

Vani Mills (Diversity Council) spoke to Item 9 (Welcoming Plan 2025) about the communal needs of new communities joining Hamilton's expanding population and how these linked with the Welcoming Plan.

18. Confirmation of the Unconfirmed Community and Natural Environment Committee Meeting Minutes 5 June 2025.

Resolved: (Cr Hutt/Cr Casey-Cox)

That the Community and Natural Environment Committee confirm the Minutes of the Community and Natural Environment Committee Meeting held on 5 June 2025 as a true and correct record.

19. Chair's Report

The Chair, Cr Casey-Cox and Cr Pike all spoke to the report regarding community outreach, community led leadership, councillors shared vision and the impact that the Committee had over triennium.

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee receives the report.

20. Community Occupancy Applications

The Team Leader of Sports and Community Facilities spoke to the report noting an error in the report regarding the wording of section of the staff recommendation and the correction should read the lease should be approved under section 61 (2) a under the Reserves Act. Staff responded to questions from Members concerning occupancy near Porritt Stadium, extension on leases, differences between mid to long term leasing, Community Occupancy Policy upcoming review, right of renewals for the upcoming Council.

Resolved: (Cr Hutt/Cr van Oosten)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves a new community group lease, under section 54(1)(b) of the Reserves Act 1977, to Frankton Railway Combined Sports Club Incorporated for land being 592m² at Railway Park, being Lot 1 DPS 37471, subject to the following terms and conditions:
 - i. Term – 15 years
 - ii. Rent - \$423.63 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. Permitted Activity – sports and recreation clubroom
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- c) approves a new community group lease, under section 54(1)(b) of the Reserves Act 1977, New Zealand Deerstalkers Association (Waikato Branch) for land being 205m², at Hillcrest Stadium, being section 38 at Hamilton East Town Belt, subject to the following terms and conditions:
 - i. Term – 15 years
 - ii. Rent - \$159.13 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. Permitted Activity – clubrooms for recreational hunting and related activities
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- d) approves a new community group lease, under section 61(2A) of the Reserves Act 1977, to Pukete Community Centre Charitable Trust (Pukete Neighbourhood House) for building being 722m² and land being approximately 250m² at Ashurst Park, being Lot 1 DPS 38343, subject to the following terms and conditions:
 - i. Term – 20 years
 - ii. Rent - delegates to the General Manager Customer and Community, approval of the exact land leased area and applicable rent in accordance with the Policy;
 - iii. Permitted Activity – Pukete Community Centre and associated activities
 - iv. Commercial Activity – coffee cart
 - v. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines
- e) approves a new community group lease, under section 54(1)(b) of the Reserves Act 1977, to Waikato Agility Group Incorporated for land being 88m² at Melville Park, being Park Lot 512 DPS 9477, subject to the following terms and conditions:
 - i. Term – 15 years
 - ii. Rent - \$74.25 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. Permitted Activity – for activities related to the sport of dog agility and storage of related equipment
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines

- f) approves a new community group lease, under section 61(2A) of the Reserves Act 1977, to Waikato Equitherapy Incorporated for land being 87,800m² and buildings (Villa house being 231m² and barn being 339m²) at Vaile Road, Newstead, being Allotment 282 Kirikiriroa Parish, subject to the following terms and conditions:
- i. Term – 5 years
 - ii. Rent - that in accordance with clause 5.4 of the Community Occupancy Policy, Council adopts a higher rental subsidy of 93.75%, being \$4,870.63 plus GST per annum for the term of the lease; and
 - iii. Permitted Activity – recreational and therapeutic horse riding for people with special needs; and
 - iv. Special condition – Council to have the ability to terminate the lease should the land be required for Hamilton Park Cemetery expansion.
 - v. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- g) approves a new community group lease, under section 54(1)(b) of the Reserves Act 1977, to Waikato Hockey Charitable Trust jointly with the Waikato Hockey Association for land being 22,566m² (approximately 22,487m² to the Trust and 79m² to the Association) at Innes Common, being Lot 1 DPS 90061, subject to the following terms and conditions;
- i. Term – 15 years;
 - ii. Rent - \$3,058.08 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. Permitted Activity – playing of hockey and associated activities; and
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines
- h) approves a new community group commercial occupancy agreement, under section 54(1)(d) of the Reserves Act 1977 to Waikato Hockey Association Incorporated for 45m² within the hockey pavilion at Innes Common, being Lot 1 DPS 90061, subject to the following terms and conditions;
- i. Term – 15 years;
 - ii. Rent - \$104.79 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. Commercial Activity – canteen/bar; and
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- i) approves a new community group commercial occupancy agreement, under section 61(2)(a) of the Reserves Act 1977 to Waikato Hockey Association Incorporated for 34m² area within the hockey pavilion at Innes Common, being Lot 1 DPS 90061, subject to the following terms and conditions;
- i. Term – 15 years;
 - ii. Rent - \$79.18 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. Commercial Activity – hockey pro-shop; and
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines

- j) approves a new community group lease, under section 54(1)(b) of the Reserves Act 1977, to Wanderers Sports Club (Hamilton) Incorporated for land being 331m2 at Porritt Stadium, being Park Lot 2 DPS 12833, subject to the following terms and conditions:
 - i. Term – 15 years;
 - ii. Rent - \$250.41 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. Permitted Activity – Sports clubroom, primarily football; and
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines

15. General Managers Report

The General Manager Customer & Community took the report as read.

Resolved: (Cr Bydder/Cr Macindoe)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves the 'Footsteps in History' project in principle; and
- c) notes that:
 - i. TOTI will individually nominate sign poles and sign layouts and submit to the already established Council 'Request Signage' process for approval Request signage | Hamilton City Council. No staff report is required, and the nomination may be declined if it is deemed unsuitable, and that this process ensures consistency of signage across the city and is managed by the Transportation team;
 - ii. TOTI will be responsible for historical research;
 - iii. Each nomination will confirm mana whenua consultation with council appointees;
 - iv. There is no council budget required for this project and that Sign design, production, and installation shall be the responsibility of TOTI.
 - v. TOTI invites up to two councillors to voluntarily liaise with the council on this project.

The meeting was adjourned from 12:50pm until 1:10pm.

8. Approval of schedule for development contributions community grant for small-scale development (*Recommendation to the Council*)

The Programme Manager - Economics & Policy took the report as read.

Resolved: (Cr Naidoo-Rauf/Cr Thomson)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) recommends that the Council approves the schedule for the Development Contributions Community Grant (**Attachment 1**) to be included in the Community Grants Policy (**Option 2** of the staff report); and
- b) notes that:
 - i. the approval of the schedule has been delegated to the Community and Natural Environment Committee by the Council;
 - ii. the first round of funding will be open in early 2026; and
 - iii. the Development Contributions Community Grant is independent of the Development

Contributions Policy – it is not part of the Development Contributions Policy and does not influence the application or interpretation of the Development Contributions Policy.

Cr Tauariki joined the meeting (11.10 am) during the discussion of the above item. He was present when the matter was voted on.

9. Welcoming Plan 2025

The Ethnic Development Advisor and the Community Advisor & Grants Manager spoke to the report noting the inclusiveness of updated plan and collaborative works. Staff responded to questions from Members concerning community funding and funding usage.

Resolved: (Cr Naidoo-Rauf/Mayor Southgate)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) adopts the 2025 Welcoming Plan; and
- c) notes that progress on the Plan will be reported annually through the Community and Natural Environment Committee (or similar Committee as determined by the 2025-28 Governance Structure).

Deputy Mayor O'Leary retired the meeting (11.34 am) during the discussion of the above item. She was not present when the matter was voted on.

10. He Rautaki Whakawhanaki Hapori (Community and Social Development Strategy) Annual Update

The Community Advisor & Grants Manager and Senior Community Advisor spoke to the report noting the community engagement and overall progress linked to the strategy. Staff responded to questions from Members concerning communal fruit trees and interagency group engagement.

Resolved: (Cr Casey-Cox/Maangai Te Ua)

That the Community and Natural Environment Committee receives the report.

11. Disability Action Plan Annual Update

The Community Advisor & Grants Manager spoke to the report noting the upcoming revision of the plan, and thanked Members for their work in engaging in the wider disability community. Staff responded to questions from Members concerning support from potential partners.

Resolved: (Cr Hutt/Cr van Oosten)

That the Community and Natural Environment Committee receives the report.

12. Lake Domain Reserve Change of Classification - Proposal to Consult

The Strategy & Policy Advisor spoke to the report noting that the report sought approval to consult on the reclassification of the area of the reserve.

Resolved: (Cr Taylor/Cr Hutt)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves the commencement of the legislative process to change the classification of parts of Lake Domain Reserve to Local Purpose (Water Infrastructure) Reserve; and
- c) notes a public consultation process will be undertaken seeking the community's views on the change of classification following the process outlined in the staff report;

13. Library Strategy update 2025

The Libraries Director spoke to the report noting increased visitation rates and Council services at the libraries. Staff responded to questions from Members concerning play equipment funding budget, Te Kete Aronui café performance, e-content usage, content platform expansion, He Pou Manawa Ora considerations and staffing across peak usage times.

Resolved: (Maangai Te Ua/Cr Hutt)

That the Community and Natural Environment Committee receives the report.

Cr Wilson joined the meeting (12.43 pm) during the discussion of the above item. He was present when the matter was voted on.

14. Aquatics Strategy Annual Update

The Aquatics Director spoke to the report noting an increase in usages across aquatic facilities, the upcoming 20 year anniversary with Partner pools programme with founding partner Te Rapa Primary School, and event delivery. Staff responded to questions from Members concerning community outreach and University of Waikato's future pool partnership.

Resolved: (Cr Thomson/Cr Huata)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) Request staff to investigate the current condition of the university pool, assess the feasibility and options of reopening it for community use.

16. Resolution to Exclude the Public.**Section 48, Local Government Official Information and Meetings Act 1987**

Resolved: (Cr Naidoo-Rauf/Cr Hutt)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. MESH Proposal, Stage 2 (Hayes Paddock)) Good reason to withhold) information exists under	Section 48(1)(a)
C2. Request for change of use under the reserves act) Section 7 Local Government) Official Information and) Meetings Act 1987	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to avoid the unreasonably, likely prejudice to the commercial position of a person	Section 7 (2) (b) (ii)
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Item C2.

who supplied or is the subject of the
information

to avoid the unreasonably, likely prejudice
to the commercial position of a person

who supplied or is the subject of the
information

to enable Council to carry out negotiations

Section 7 (2) (b) (ii)

Section 7 (2) (i)

The meeting moved in the Public Excluded at 12.50 pm

The meeting was declared closed at 1.42 pm

Strategic Growth and District Plan Committee

Te Komiti Rautaki Tipu me te Maahere Rautaki aa Rohe

OPEN MINUTES

Minutes of a meeting of the Strategic Growth and District Plan Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 12 August 2025 at 9:31am.

PRESENT

Chairperson Cr Sarah Thomson
Heamana

Deputy Chairperson Cr Geoff Taylor
Heamana Tuarua

Members

- Mayor Paula Southgate
- Deputy Mayor Angela O'Leary (Via Audio-Visual)
- Cr Kesh Naidoo-Rauf (Via Audio-Visual)
- Cr Anna Casey-Cox
- Cr Maxine van Oosten
- Cr Louise Hutt
- Cr Andrew Bydder
- Cr Ewan Wilson
- Cr Emma Pike (Via Audio-Visual)
- Cr Tim Macindoe
- Cr Maria Huata
- Maangai Jaydene Kana

The meeting was opened with a karakia.

1. Apologies – *Tono aroha*

Resolved: (Cr Thomson/Cr Taylor)

That the apologies for partial attendance from Mayor Southgate, and for absence from Cr Tauariki are accepted.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Cr Thomson/Cr Taylor)

That the Strategic Growth and District Plan Committee confirms the agenda noting that:

- a) Item 12 (Wastewater Update) be accepted as a late item. This report was circulated late to enable to most up to date information was available and was unable to be deferred to a later meeting due to this being the last one for the 2022-25 triennium. It was circulated to Members on 7 August under separate cover;
- b) **Attachment 1** to Item 11 (General Updates) has been updated to include historic data and was circulated to Members and will be added as **Appendix 1** to the minutes; and
- c) the order of the agenda will be flexible to accommodate availability.

3. **Declarations of Interest – *Tauaakii whaipaaanga***
No members of the Committee declared a Conflict of Interest.
4. **Public Forum – *Aatea koorero***
Grayson Bell spoke to Item 6 (Chair's Report) in support of the fast-track building consent process noting that the central government has established some mandatory deadlines and processes needing to be improved.

Mayor Southgate joined the meeting (9.41am) during the discussion of the above item.

5. **Confirmation of the Strategic Growth and District Plan Committee Open Minutes 10 June 2025**
Resolved: (Cr Thomson/Cr Wilson)
That the Strategic Growth and District Plan Committee confirms the open minutes of the meeting held on 10 June 2025 as a true and correct record.
7. **General Manager's Report**
The General Manager Strategy, Growth and Planning spoke to the report highlighting the challenging rate of legislative reform and economic challenges affecting the work programme. Staff responded to questions from Members concerning sites of significance for Maaori and the Urban Design Panel.
Resolved: (Maangai Kana/Cr Hutt)
That the Strategic Growth and District Plan Committee receives the report.
8. **Council Submission – Package 4 of the Resource Management Act National Direction – Going for Housing Growth**
The Unit Director Urban and Spatial Planning and Urban and Spatial Planning Team Lead spoke to the report noting that the submission is to a central government discussion document. Staff responded to questions from Members concerning cost of growth, affordable housing, impact on Maaori, intensification, development feasibility study, shared infrastructure investment and standardised zoning.
Resolved: (Cr Taylor/Cr Macindoe)
That the Strategic Growth and District Plan Committee:
 - a) receives the report;
 - b) approves the **Draft 1** Council submission (**Attachment 1**) to Package 4 of the Resource Management Act National Direction – Going for Housing Growth including any feedback provided at this meeting; and
 - c) delegates staff to work the Chair and Deputy Chair of the Strategic Growth and District Plan Committee to agree changes and finalise the submission, should substantive changes be required before lodging it with Parliament's Environment Committee by the 17 August 2025 closing date.
9. **Strategic Issues**
Staff spoke to the report regarding the central city transformation plan and the communications plan, the greenfield growth benefits annual report, requirements of industrial land supply and the Metro Spatial Plan transport programme. Staff responded to questions from Members concerning the central city response plan, enabling more industrial land and rules of industrial zones.
Resolved: (Cr Thomson/Cr Taylor)
That the Strategic Growth and District Plan Committee:
 - a) receives the report;

- b) recommends to the incoming Council the establishment of a central city transformation reference group which includes central city representatives and an elected member representative, with the purpose of providing advice and support regarding communication and minimisation of disruption for central city businesses and organisations relating to Council approved and funded projects.

6. Chair's Report

The Chair took the report as read. She responded to questions from Members concerning the Ministry of Education engagement. Staff responded to questions from Members concerning timing for building consents, capacity to handle a fast-track process, education of the process, number of consents, possibility of notice of intent for fast-track and efficiencies.

Resolved: (Cr Thomson/Cr Macindoe)
That the Strategic Growth and District Plan Committee:

- a) receives the report;
- b) requests staff investigate options for Hamilton City Council to deliver quicker, more efficient consenting pathways for residential building projects—while still meeting all regulatory requirements—including a fast-track option and improvements to the standard processing times;
- c) notes the scope of investigation includes:
 - i. exploring a user-pays model to ensure the service is financially sustainable and fair;
 - ii. identifying dependencies across other Hamilton City Council departments—including any processes, policies, or resources that would need to align with or support the fast-track framework;
 - iii. exploring technology solutions, including AI and automation tools, to enhance the customer experience and support a fast-track service;
 - iv. considering how this service could help Hamilton City Council stay competitive, especially with the recent introduction of a private Building Consent Authority in New Zealand; and
- d) requests staff investigate options to support Community Housing Providers and charitable trusts focussed on affordable housing.

The meeting was adjourned from 11.31am to 11.59am during the discussion of the above item.

Deputy Mayor O'Leary left the meeting during the above adjournment and was not present when the matter was voted on.

6. District Plan Update - August 2025 (Recommendation to the Council)

The Unit Director Urban and Spatial Planning spoke to the report noting the Plan Change 19 decision was made by the Commissioner.

Resolved: (Cr Bydder/Cr Huata)
That the Strategic Growth and District Plan Committee:

- a) receives the report;
- b) recommends that the Council approves Private Plan Change 19 – Ruakura Electricity National Grid Corridor be made operative on 11 September 2025, in accordance with Clause 20 of Schedule 1 of the Resource Management Act 1991 (Option 2 of the staff report); and
- c) notes that staff have responded to a request on behalf of four submitters to pause Plan Change 14 – Flooding that their request has not been accepted for the reasons outlined in the staff report.

7. **General Updates - Information Only**

The General Manager Strategy, Growth and Planning spoke to the report noting the addition of commuting data to **Attachment 1** of the report. Staff responded to questions from Members concerning governance in the waters space.

Resolved: (Mayor Southgate/Maangai Kana)

That the Strategic Growth and District Plan Committee receives the report including the updated **Attachment 1** attached to these minutes as **Appendix 1**.

The meeting was adjourned from (12.34pm) to (1.23pm).

8. **Wastewater Update**

The General Manager Infrastructure and Assets and Technical Director Strategic Waters spoke to the report in particular the results of the 6 August briefing highlighting a pause to the connections policy until after local elections, a recommendation to allow onsite storage and off-peak pumping systems and a meeting with Waikato Regional Council. Staff responded to questions from Members concerning onsite wastewater solutions, compliance, risk mitigation for residential development, consultation with iwi, locations of upgrades, limitations of Infrastructure Acceleration Fund Reactive Fund, capacity for unconstrained parts of Hamilton, unlocking constrained developments and completion of the programme.

Resolved: (Cr Thomson/Cr Taylor)

That the Strategic Growth and District Plan Committee:

- a) receives the report;
- b) notes that:
 - i. Te Ture Whaimana will continue to be considered at the forefront of any further work relating to wastewater network management, including the work requested in the following resolutions;
 - ii. the criteria and approach outlined in the paper, subject to feedback at the 6 August 2025 Information Session (including a higher weighting for an area being commercially feasible to develop and consideration given to general affordability of housing prices within an area), will guide prioritisation of the reactive wastewater upgrade fund for identified projects
 - iii. the first priority area for further investigation of the reactive wastewater upgrade fund will be Frankton;
 - iv. any reactive wastewater upgrade works procured this 2025/26 financial year that exceeds the available budget will require a future decision by the Council, and staff will report back in these cases if additional funding is required to ensure an adequate reactive fund is still available for upsizing where required;
 - v. staff will investigate more enabling resource consent options where there are planned and funded infrastructure projects, given the new context of the waters Council Controlled Organisation;
 - vi. staff will continue to engage with Iwi in the development of policy and proposals regarding water and wastewater network management including the matters outlined in ii. – vi. above; and
 - vii. staff will engage with IAWAI – Flowing Waters early in the development of policy regarding water and wastewater network connections and ensure that the policy options sought in v. and vi. above are an agenda item to be discussed in the IAWAI – Flowing Waters forum.

Those for the Motion: Cr Thomson, Councillors Casey-Cox, Bydder, Pike, Taylor, Naidoo-Rauf, van Oosten, Wilson and Macindoe

Those against the Motion: Mayor Southgate, Deputy Mayor O'Leary, Councillors, Hutt, Huata and Maangai Kana.

The Motion was declared carried.

Resolved: (Cr Thomson/Cr Taylor)
That the Strategic Growth and District Plan Committee notes that staff will undertake further work to develop a proposal for Members to consider that would enable the use of on-site interim solutions for at scale residential developments with appropriate organisational capability and resources to manage the interim onsite solution, only where strategic solutions are planned while minimising risk, and will work with planning to identify strategic locations to prioritise the use of onsite-solutions.

Those for the Motion: Councillors Casey-Cox, Bydder, Pike, Taylor, Naidoo-Rauf, Thomson, van Oosten, Wilson and Macindoe

Those against the Motion: Mayor Southgate, Deputy Mayor O'Leary, Councillors Hutt, Huata and Maangai Kana.

The Motion was declared carried.

Deputy Mayor O'Leary rejoined the meeting (2.06pm) during the discussion of the above item. She was present when the matter was voted on.

The meeting was adjourned from 2.13pm to 2.30pm during the discussion of the above item.

9. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

Resolved: (Cr Thomson/Cr Wilson)
That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Strategic Growth and District Plan Committee Public Excluded Minutes 10 June 2025) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Strategic Issues (Public Excluded)		
C3. Rotokauri Strategic		

Infrastructure
Designation – Property
Matters

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h) Section 7 (2) (i)
	to enable Council to carry out negotiations	Section 7 (2) (j)
	to prevent the disclosure or use of official information for improper gain or improper advantage	
Item C3.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h) Section 7 (2) (i)
	to enable Council to carry out negotiations	

The meeting moved in the Public Excluded at 3.07pm.

The meeting was declared closed at 4.05pm.

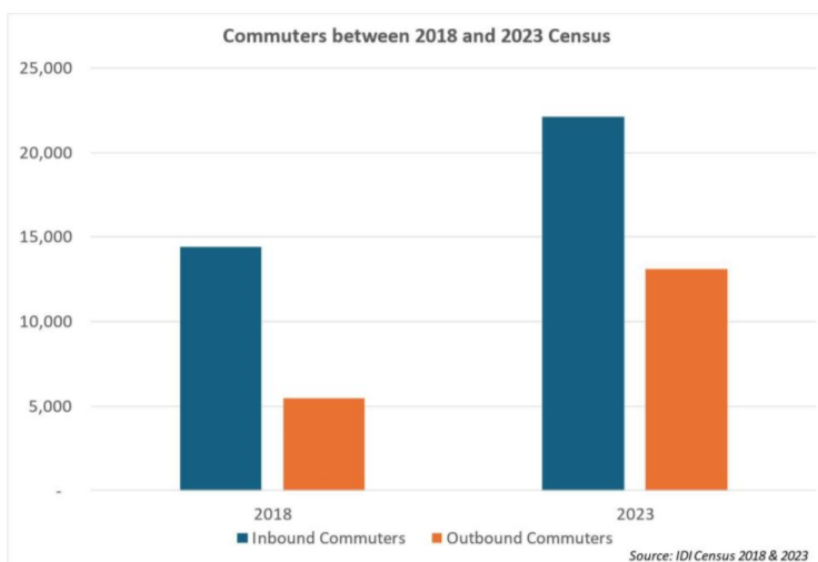
Appendix 1

Commuting Data

1. This report is the second and final insights report looking at individuals who commute to and from Hamilton for work. Specifically, it explores the historic data and the key profiles of commuters using 2023 Census data in terms of employment sector, income distribution, occupation, and educational qualification.
2. All data is sourced from Stats NZ's highly secure Integrated Data Infrastructure (IDI) lab, which is not publicly accessible. The IDI data contains comprehensive administrative datasets covering the entire New Zealand population, making it an invaluable resource for in-depth research, particularly for understanding population movement and their profiles, such as commuting patterns.
3. These statistics offer valuable insights for shaping more effective strategies to:
 - support urban growth;
 - attract the right skilled talent for both new and existing businesses;
 - inform planning and infrastructure investment decisions; and
 - enhance resource efficiency through deeper regional collaboration.
4. Collectively, these efforts can help elevate Hamilton's profile nationally.

Historic Data

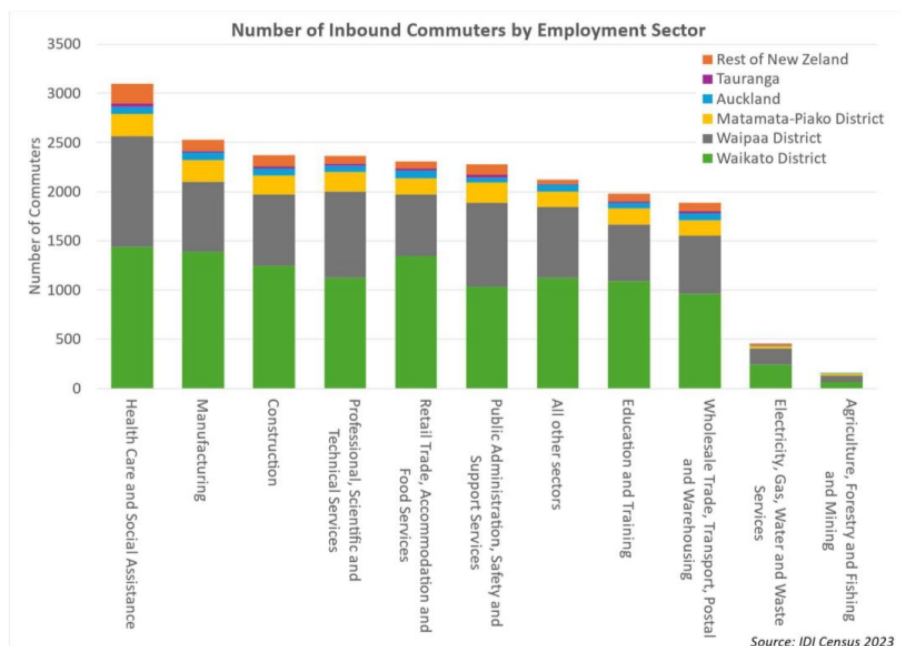
5. Commuting patterns between 2018 and 2023 show a sharp rise, with both inbound and outbound commuters increasing by approximately 7,700. In percentage terms, inbound commuting rose 54%, while outbound commuting surged 140%. This commuting growth far exceeds population (9%) and job growth (14%).
6. During this period, inbound growth was strongest from Waikato District (+4,200). Outbound growth was led by Auckland (+2,000). Waipā and Matamata-Piako saw constant increases in both directions.



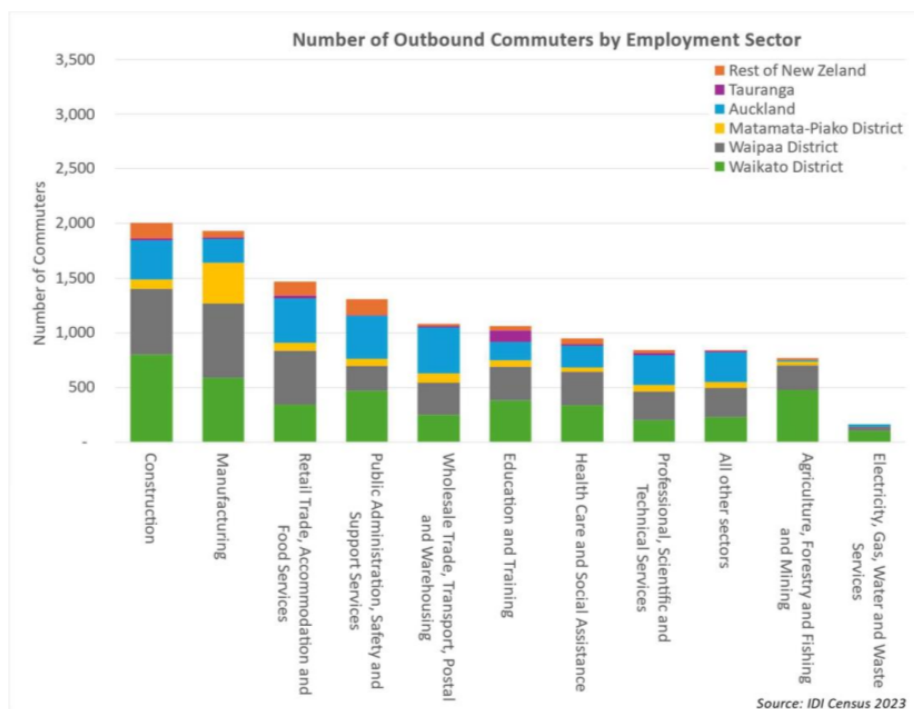
7. When adjusting for population growth between the two census years, the net increase in commuting remains notable, while inbound commuters rose by 3% and outbound by 4%. This underscores a significant shift in regional mobility and employment patterns, reflecting changing dynamics in where people live and work.

Employment Sector

8. The figure below illustrates the number of inbound commuters by employment sector. Of the 22,000 inbound commuters, approximately 3,100 (15%) work in the healthcare and social assistance sector, making it the largest sector for inbound commuting. This is followed by the manufacturing (2,500) and construction sectors (2,400). These three sectors also represent the top employment sectors in Hamilton.



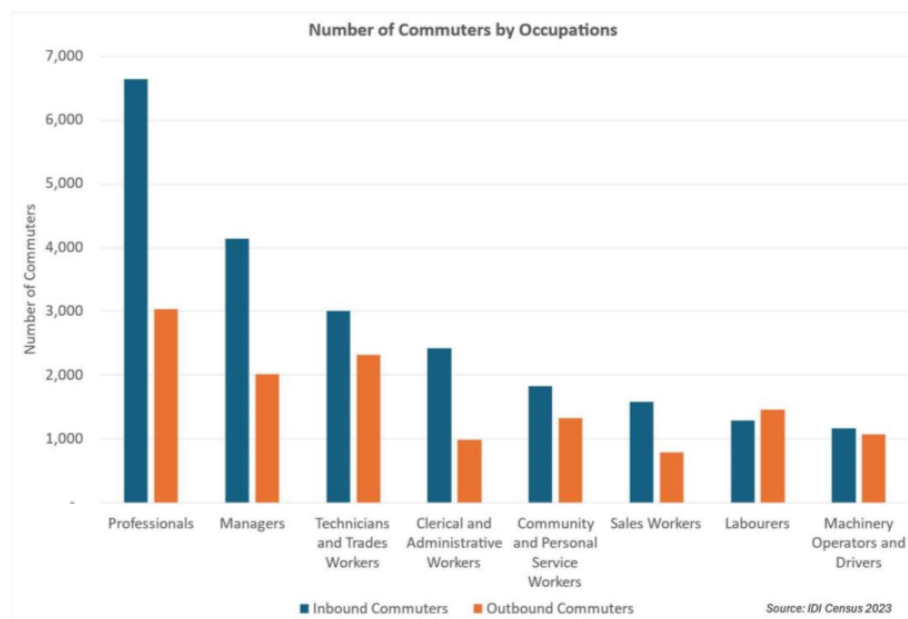
9. Inbound commuters account for approximately 20% of Hamilton's employment across key sectors. Notably, 83% of these commuters travel from Waikato and Waipaa Districts, underscoring Hamilton's role as a central employment hub, particularly for health professionals and manufacturing workers from the wider region.
10. For outbound commuters (13,100), the figure below shows that the leading sectors are construction (2,000), manufacturing (1,930), and Retail Trade, Accommodation and Food Services (1,470).



11. In rural sectors such as agriculture, forestry and fishing, and mining, around 770 Hamilton residents commute out of the city for work, compared to just 160 commuting in. While the total demand for jobs in these sectors is about 1,600 people within Hamilton, only 1,000 jobs are available in these sectors locally. This gap highlights limited employment opportunities in these industries within the city, prompting many residents to seek jobs elsewhere.
12. In the Future Proof area, the wholesale trade, transport, postal, and warehousing sector accounts for the highest proportion (24%) of Hamilton's outbound commuters. Many of these individuals may be employed in industries located near the Airport precinct, highlighting Hamilton's critical role in meeting regional labour demands.
13. Sector-based commuter data further highlights the diversity of Hamilton's labour market and the broad geographic sources of its workforce.

Occupation

14. The figure below presents a detailed breakdown of the occupations of both inbound and outbound commuters. It reveals that the most common occupation among both inbound and outbound commuters is professional roles.
15. In particular, there is also a notably high number of managers, technicians and trades workers among both inbound and outbound commuters. These roles include individuals working in health and business-related fields.

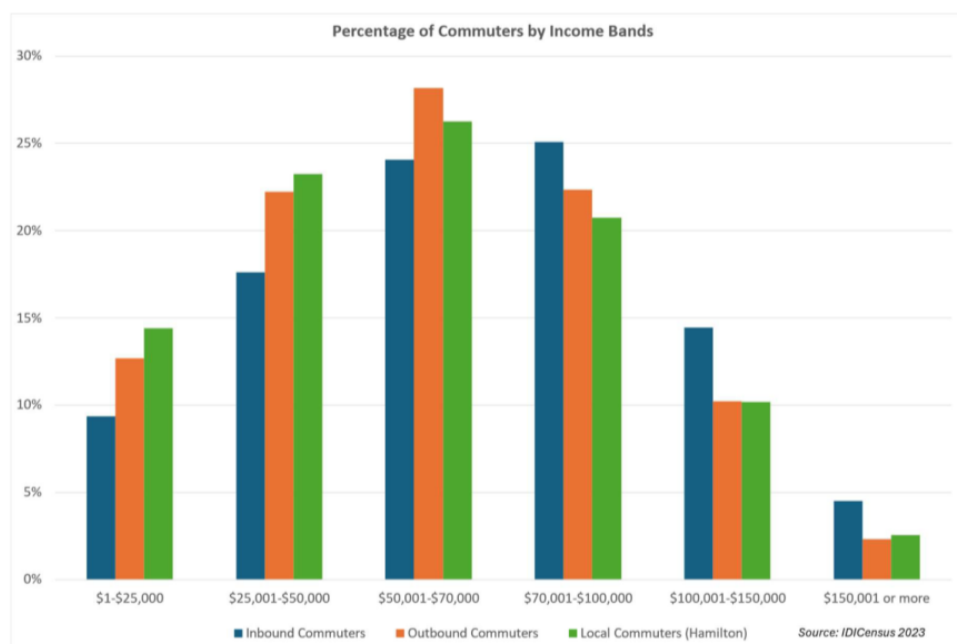


16. Approximately 50% of inbound commuters are employed in managerial and professional roles, compared to 40% of outbound commuters. This indicates that individuals in professional occupations are more inclined to commute, potentially due to limited local employment opportunities, competitive salaries, or lifestyle preference.
17. Hamilton attracts a higher number of skilled workers, with inbound commuters in professional roles nearly double those commuting out. Conversely, the city sends out more labourers than it receives, indicating a net inflow of talent in higher-skilled occupations.
18. These insights highlight Hamilton's occupational structure, reinforcing its position as a key provider of skilled employment and showcasing the diversity of its labour market. They can inform targeted strategies to attract and retain professionals, strengthen the local talent pool, and promote Hamilton as a hub for high-value employment. In turn, this can support sustained business investment and drive regional growth.

Income

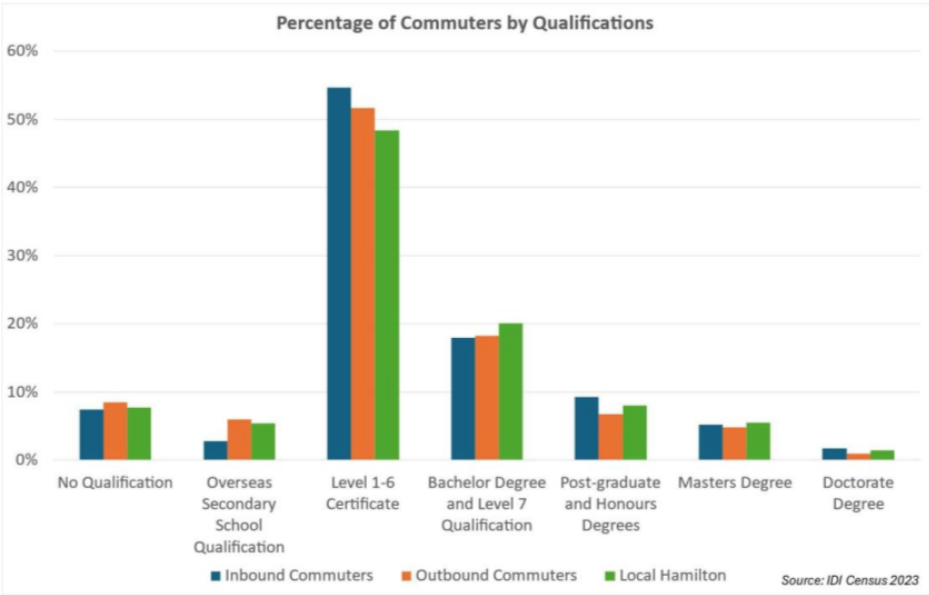
19. The figure below provides a comparison of income bands as a percentage of the total by commuter types. Income data reveals that most commuters earn from \$50,000 to \$100,000, with similar distributions across inbound, outbound, and local commuters (Hamiltonians working locally).
20. However, Hamilton appears to attract a higher proportion of high-income earners: around 45% of inbound commuters earn above the national median wage (\$70,000), compared to 35% of outbound commuters. There is also a notable proportion of commuters earning less than \$25,000 annually, which may be attributed to part-time employment.

21. Inbound commuters tend to have slightly higher incomes compared to outbound commuters and local commuters. This suggests that Hamilton is a magnet for high-income professionals and managers willing to commute longer distances, possibly due to specialised job opportunities or competitive salaries in Hamilton.
22. Income data can also imply commuter skill levels, spending power, housing preferences, and affordability, which are crucial for informed urban planning and policy development.



Qualification

23. The data shows that the distribution of qualifications among inbound and outbound commuters is quite similar. Approximately 34% of inbound commuters and 31% of outbound commuters hold higher degrees, while over 50% have Level 1–6 Certificates as their highest qualification.
24. Despite holding Level 1–6 Certificates, many individuals could be employed in managerial or professional roles, as indicated by occupational data. This is largely attributed to substantial industry experience, which can compensate for formal academic qualifications in career advancement.
25. Compared to local commuters, inbound commuters tend to have a higher proportion of individuals with postgraduate qualifications, whereas outbound commuters show a greater share of lower-level qualifications. This suggests that Hamilton attracts more highly qualified individuals than it sends out.
26. Overall, Hamilton demonstrates demand for workers across all qualification levels, reflecting a diverse labour market that offers opportunities for individuals with a wide range of educational backgrounds.



Conclusion

27. Commuting data offers valuable insights into the structure and diversity of Hamilton’s labour market. The city serves as both a magnet for talent from surrounding areas and a source of skilled workers for other regions, reflecting a flexible, mobile, and interdependent regional workforce.
28. These insights help guide land use, zoning, and infrastructure investment decisions to attract the right business and talent, while addressing rising population growth and development capacity constraints. This supports Hamilton’s goal of building a resilient and competitive workforce.
29. The data also highlights strong economic interdependence across the region, reinforcing the importance of policy development that fosters deeper regional collaboration and coordinated workforce strategies.
30. Further demographic data on commuters, including age, gender, ethnicity, and relationship status, housing data, and internal migration movement data with demographic and economic information are also available from the Commercial and Analytics Unit.

Regulatory and Hearings Committee

Komiti Whiriwhiri Kaupapa

OPEN MINUTES

Minutes of a meeting of the Regulatory and Hearings Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 14 August 2025 at 9:30 am.

PRESENT

Chairperson Heamana	Cr Louise Hutt
Deputy Chairperson Heamana Tuarua	Cr Ewan Wilson
Members	Deputy Mayor Angela O’Leary Cr Maxine van Oosten Cr Moko Tauariki Cr Maria Huata Cr Anna Casey-Cox Cr Geoff Taylor (via Audio-Visual) Cr Andrew Bydder (via Audio-Visual) Cr Tim Macindoe

The meeting was opened with a karakia.

- 1. Apologies – *Tono aroha***
Resolved: (Cr Hutt/Cr Macindoe)
That the Regulatory and Hearings Committee accepts the apologies for absence from Mayor Southgate (Council Business).
- 2. Confirmation of Agenda – *Whakatau raarangi take***
Resolved: (Cr Hutt/Cr van Oosten)
That the Regulatory and Hearings Committee confirms the agenda.
- 3. Declarations of Interest – *Tauaakii whaipaaanga***
No members of the Council declared a Conflict of Interest.
- 4. Confirmation of the Regulatory and Hearings Committee Meeting Open Minutes 22 July 2025**
Resolved: (Cr Wilson/Deputy Mayor O’Leary)
That the Regulatory and Hearings Committee confirms the Open Minutes of the Regulatory and Hearings Committee Meeting held on 22 July 2025 as a true and correct record.

5. **Hearings Report - Arts in Infrastructure Policy**

The following members of the public spoke to their submissions on the Arts in Infrastructure Policy.

[Jeremy Mayall \(Creative Waikato\)](#) spoke to their submission in support of the introduction of an Arts in Infrastructure policy, highlighting the opportunities this policy will bring, the deeper sense of connection for guests and residents, increase of property values, desirable community and tourism outcomes, importance of integrating art and infrastructure and supporting the council's vision. They responded to questions from Members concerning examples of how artists will engage with the policy.

[Paul Bradley](#) spoke to their submission in support of the introduction of an Arts in Infrastructure policy, highlighting Hamiltonians love of art, value for investment and the importance of having diversity in commissioned artists. They responded to questions from Members concerning the local impact of procurement and the register of preferred and emerging artists.

[Margaret Evans & others as listed \(TOTI TRUST & others\)](#) spoke to their submission in opposition of the introduction of an Arts in Infrastructure policy, noting fiscal responsibility, the history of the Millennium sculpture, sustainable economic and environmental framework and the connection between art and everything.

[Mark Servian \(The Riff Raff Public Art Trust\)](#) spoke to their submission in support of the introduction of an Arts in Infrastructure policy, noting their interest in the utilisation of micro arts on things like bike racks or street furniture, a Council parameter for art, restriction on art, funding and the art agenda.

The Programme & Planning Manager took the report as read and thanked both the written and verbal submitters. Staff responded to questions from Members concerning the proposed 0 – 1% set aside for art within the policy.

Staff Action: *Staff undertook to provide Members with an update on the status of both the Millennium and Captain Hamilton sculptures.*

Members requested the following points be included in the deliberations report:

- i. key points on the implementation process;
- ii. process for having a panel;
- iii. youth involvement;
- iv. local procurement;
- v. more concise wording;
- vi. intersect with procurement policy;
- vii. an art agenda to align with the policy;
- viii. diversity within the register of preferred artists;
- ix. integration with Long-Term Plan; and
- x. lifespan/resilience of different types of artworks.

Resolved: (Cr Hutt/Cr Macindoe)

That the Regulatory and Hearings Committee:

- a) receives the report; and
- b) hears and considers public submissions arising from the public consultation undertaken from 12 June – 10 July 2025.

The meeting was closed with a karakia.

The meeting was declared closed at 10.27am.

Community Grants Allocation Sub-Committee

Te Komiti Haapori me te penapena puutea

OPEN MINUTES

Minutes of a meeting of the Community Grants Allocation Sub-Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 21 August 2025 at 9:31 am.

PRESENT

Chairperson Cr Kesh Naidoo-Rauf
Heamana

Deputy Chairperson Cr Emma Pike
Heamana Tuarua

Members Cr Anna Casey-Cox
Cr Ewan Wilson

In Attendance Cr Maria Huata (Via Audio Visual Link)
Cr Tim Macindoe (Via Audio Visual Link)

The meeting was opened by karakia.

1. Apologies – *Tono aroha*

Resolved: (Cr Naidoo-Rauf/Cr Pike)
That the Community Grants Allocation Sub-Committee accepts the apologies for absence from Cr Tauariki.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Cr Pike/Cr Naidoo-Rauf)
That the Community Grants Allocation Sub-Committee confirms the agenda.

3. Declarations of Interest – *Tauaakii whaipaaanga*

Prior to the discussion of Item C2 (2025/26 Community Services Grants June Applications) Cr Naidoo-Rauf declared an interest in the matter. She was not conflicted and took part in the discussion and vote.

4. Confirmation of Community Grants Allocation Sub-Committee Open Minutes 1 April 2025

Resolved: (Cr Pike/Cr Casey-Cox)
That the Community Grants Allocation Sub-Committee confirms the Open Minutes of the Community Grants Allocation Sub-Committee Meeting held on 1 April 2025 as a true and correct record.

5. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

Resolved : (Cr Naidoo-Rauf/Cr Wilson)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Community Grants Allocation Sub-Committee Public Excluded Minutes 1 April 2025.) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. 2025/26 Community Services Grants June Applications		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)

The meeting moved in the Public Excluded at 9.35am

The meeting was declared closed at 10.07am.

Finance and Monitoring Committee

Te Komiti Aroturuki me ngaa Puutea

OPEN MINUTES

Minutes of a meeting of the Finance and Monitoring Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 26 August 2025 at 9:30 am.

PRESENT

Chairperson Cr Maxine van Oosten
Heamana

Members Mayor Paula Southgate
Deputy Mayor Angela O’Leary
Cr Maria Huata (via audio-visual link)
Cr Emma Pike
Cr Anna Casey-Cox
Cr Tim Macindoe
Cr Ewan Wilson
Cr Louise Hutt (via audio-visual link)
Cr Geoff Taylor
Cr Sarah Thomson
Cr Kesh Naidoo-Rauf

The Chair opened the meeting with a karakia whakatauwhera for Cr Tauariki’s loss.

21. Apologies – Tono aroha

Resolved: (Cr Wilson/Cr Pike)

That the Finance and Monitoring Committee accepts the apologies for absence from Cr Bydder and Cr Tauariki.

22. Confirmation of Agenda – Whakatau raarangi take

Resolved: (Cr van Oosten/Cr Macindoe)

That the Finance and Monitoring Committee confirm the agenda.

23. Declarations of Interest – Tauaakii whaipanga

No members of the Council declared a Conflict of Interest.

24. Public Forum – Aatea koorero

No members of the public wished to speak.

25. Confirmation of the Finance and Monitoring Committee Unconfirmed Open Minutes 24 June 2025

Resolved: (Cr Wilson /Cr Taylor)

That the Finance and Monitoring Committee confirm the Open Minutes of the Finance and Monitoring Committee Meeting held on 24 June 2025 as a true and correct record.

Deputy Mayor O'Leary left the meeting (9.32 am) during the discussion of the above item. She was not present when the matter was voted on.

26. Chair's Report

The Chair took the reports as read and thanked staff for their efforts during the triennium.

Resolved: (Cr van Oosten/Cr Wilson)

That the Finance and Monitoring Committee receives the report.

27. Capital Portfolio Monitoring Report to 30 June 2025

The Infrastructure & Asset Contract Finance Manager, General Manager Development and the Design & Deliver Unit Director outlined the report highlighting capital revenue, capital deferrals, work in progress, and projects. Staff responded to questions from Members concerning bulk water storage, groundwater dewatering, project tracking and of deferrals prioritisation.

Resolved: (Cr Thomson/Cr Wilson)

That the Finance and Monitoring Committee receives the report.

Deputy Mayor O'Leary joined to the meeting (9.49 am) during the discussion of the above item. She was present when the matter was voted on.

8. Financial Performance & Strategy Report to 30 June 2025 (Recommendation to the Council)

The Finance Accounts Manager provided an update on the budgeted deficits, operational surplus, market interests, New Zealand Transport Agency funding impacts and noted a change in contract expenses of waste bins was a simple change in the contract. Staff responded to questions from Members concerning operating costs in School Links of the report, costs for Official Information requests professional costs and project impact identification.

Resolved: (Deputy Mayor O'Leary/Cr Hutt)

That the Finance and Monitoring Committee:

- a) receives the report; and
- b) recommends that the Council:
 - i. approves the capital movements as identified in the Capital Portfolio Monitoring Report on the agenda;
 - ii. notes the draft Financial Strategy position for 30 June 2025 for Debt to Revenue, Net Debt and Balancing the Books as set out in paragraphs 55 to 57 of this staff report; and
 - iii. notes that there may be further adjustments in the preparation of the annual report.
- c) requests staff provide a report on the budget, volume, and cost of official information requests, including:
 - i. where the budget is reported;
 - ii. what associated costs are included and how are they tracked;

- iii. number of requests received annually;
- iv. what is the threshold for charging the requester and how many of these have occurred in the last financial year; and
- d) notes that this report will be provided to the appropriate Committee at its first meeting of the 2025-2028 triennium.

Cr Taylor, Pike, Wilson and Macindoe Dissenting

9. Resolution to Exclude the Public

Procedural Motion:

Resolved: (Deputy Mayor O'Leary/Cr Hutt)

That the matter under debate be put.

Section 48, Local Government Official Information and Meetings Act 1987

Resolved: (Cr Wilson/Cr Casey-Cox)

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Finance and Monitoring Committee Unconfirmed Public Excluded Minutes 24 June 2025) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Te Kaaroro Nature Precinct - Contract Award		
C3. Fleet All of Government Contracts		
C4. Report on overdue debtors as at 31 July 2025 and debt write-offs 2024/25		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public	Section 7 (2) (c) (i)
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	interest for that information to continue to be available	
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
Item C3.	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C4.	to protect the privacy of natural persons	Section 7 (2) (a)
	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)

The meeting moved in the Public Excluded at 10.31 am

The meeting was declared closed at 11.46 am

Traffic, Speed Limit and Road Closure Hearings Panel

Ko Ngaa Taki Huarahi

OPEN MINUTES

Minutes of a meeting of the Traffic, Speed Limit and Road Closure Hearings Panel held in Council Chamber, Municipal Building, Garden Place, Hamilton on Wednesday 27 August 2025 at 9:30 am.

PRESENT

Chairperson Cr Emma Pike
Heamana

Members Cr Anna Casey-Cox(via Audio Visual Link)
Cr Geoff Taylor (via Audio Visual Link)
Cr Louise Hutt (via Audio Visual Link)
Cr Maxine van Oosten (via Audio Visual Link)
Cr Ewan Wilson
Cr Tim Macindoe

The meeting was opened with a karakia.

1. **Apologies – Tono aroha**
Resolved: (Cr Pike /Cr Taylor)
That the Traffic, Speed Limit and Road Closure Hearings Panel accepts the apologies for absence from Deputy Mayor O’Leary and for lateness from Cr Macindoe and Cr Wilson.
2. **Confirmation of Agenda – Whakatau raarangi take**
Resolved: (Cr van Oosten /Cr Casey-Cox)
The Traffic, Speed Limit and Road Closure Hearings Panel to confirm the agenda.
3. **Declarations of Interest – Tauaakii whaipaaanga**
No members of the Council declared a Conflict of Interest.
4. **Confirmation of the Traffic, Speed Limit and Road Closures Hearings Panel Open Minutes 21 May 2025**
Resolved: (Cr Pike/Cr van Oosten)
That the Traffic, Speed Limit and Road Closures Hearings Panel confirm the Open Minutes of the Traffic, Speed Limit and Road Closures Hearings Panel Meeting held on 21 May 2025 as a true and correct record.
5. **Parking Restrictions and Traffic Bylaw Changes**
The following members of the public spoke to submission to the proposed changes:

Betty Clough spoke to the matter of proposed changes on Victoria street outside Awatere Aged Care Facility and suggested that bus stop should be moved closer to the entrance rather the proposed changes.

The Network & Systems Operating Manager spoke to the various proposed changes and the submission on Victoria street. Staff responded to question from Members concerning the staff action to report back on Chiefs Court, the length of the no stopping area on Ayrshire Drive, consultation with Waikato Tanui, the benefit if the Light Motor Vehicle Prohibitions Register to prevent nuisance behaviour, cost to move the bus stop outside of Awatere Aged Care Facility, the proposed parking restrictions alongside the Waikato Regional Theatre, mobility parking, and communication programme for parking once the theatre has opened.

Staff Action: Staff undertook to report back to the member of the public on the decision made by the Committee.

Resolved: (Cr Pike/Cr Wilson)
That the Traffic, Speed Limits and Road Closure Hearings Panel:

- a) receives the report;
- b) approves the changes to parking restrictions and controls as set out in the table below:

Location	Amendments to current restrictions
Alexandra Street	<ol style="list-style-type: none">1. Rescinding of 10m 'Parking - Mobility Card Holders - P120' restriction starting outside #106 Alexandra Street and ending outside #108 Alexandra Street.2. Installation of 7.5m 'Parking - Mobility Card Holders - P120' restriction starting outside #108 Alexandra Street.3. Installation of 3m 'Parking - Motorcycle Only - At All Times' outside #106 Alexandra Street.
Alma Street	<ol style="list-style-type: none">1. Rescinding of 50m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction starting outside #426 Victoria Street and ending outside #10 Alma Street.2. Rescinding of 3.5m 'Parking - Mobility Card Holders - P120' restriction outside #20 Alma Street.3. Rescinding of 5m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside #20 Alma Street.4. Installation of 40m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction starting outside #426 Victoria Street and ending outside #10 Alma Street.5. Installation of 7.5m 'Parking - Mobility Card Holders - P120' restriction outside #10 Alma Street.6. Installation of 10m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside #20 Alma Street.
Angus Street	<ol style="list-style-type: none">1. Installation of 20m 'No Stopping - At All Times' restriction outside #52 Angus Street.2. Installation of 20m 'No Stopping - At All Times' restriction outside #50 Angus Street.
Avalon Drive	<ol style="list-style-type: none">1. Gazette existing 95m 'No Stopping - At All Times' restriction starting outside #62 Avalon Drive and ending outside #66 Avalon Drive.2. Gazette existing 20m 'No Stopping - At All Times' restriction outside #59 Avalon Drive.3. Gazette existing 45m 'No Stopping - At All Times' restriction starting outside #55 Avalon Drive and ending outside #1 Grandview Road.4. Rescinding 110m 'No Stopping - At All Times' restriction outside #100 Avalon Drive.

	<ol style="list-style-type: none"> 5. Gazette existing 165m 'No Stopping - At All Times' restriction starting outside #98 Avalon Drive and ending outside #100 Avalon Drive. 6. Gazette existing 15m 'No Stopping - At All Times' restriction outside #101 Avalon Drive. 7. Gazette existing 15m 'No Stopping - At All Times' restriction outside #95 Avalon Drive.
Ayrshire Drive	<ol style="list-style-type: none"> 1. Installation of 10m 'No Stopping - At All Times' restriction outside #52 Angus Street. 2. Installation of 10m 'No Stopping - At All Times' restriction outside #50 Angus Street.
Beerescourt Road	<ol style="list-style-type: none"> 1. Rescinding of 5m 'No Stopping at all times' restriction outside #119 Beerescourt Road. 2. Installation of 15m 'No Stopping at all times' restriction starting outside #117 and ending outside #119 Beerescourt Road.
Berkley Avenue	<ol style="list-style-type: none"> 1. Installation of 15m 'No Stopping at all times' restriction outside Berkley School. 2. Installation of 15m 'No Stopping at all times' restriction starting outside #29 Berkley Avenue and ending outside #31 Berkley Avenue. 3. Installation of 5m 'No Stopping at all times' restriction outside #32 Berkley Avenue.
Blackwood Crescent	<ol style="list-style-type: none"> 1. Installation of 20m 'No Stopping at all times' restriction outside #34 Cabourne Drive. 2. Installation of 20m 'No Stopping at all times' restriction outside #38 Cabourne Drive.
Cabourne Drive	<ol style="list-style-type: none"> 1. Installation of 10m 'No Stopping at all times' restriction outside #34 Cabourne Drive. 2. Installation of 15m 'No Stopping at all times' restriction outside #37 Cabourne Drive. 3. Installation of 20m 'No Stopping at all times' restriction outside #41 Cabourne Drive. 4. Installation of 10m 'No Stopping at all times' restriction outside #44 Cabourne Drive. 5. Installation of 30m 'No Stopping at all times' restriction starting outside #38 Cabourne Drive and ending outside #2 Soo Yong Place.
Clarence Street	<ol style="list-style-type: none"> 1. Rescinding of 22m 'No Stopping at all times' restriction starting outside #87 Clarence Street and ending outside #91 Clarence Street. 2. Gazette existing 45m 'No Stopping at all times' restriction starting outside #83 Clarence Street and ending outside #91 Clarence Street.
Collingwood Street	<ol style="list-style-type: none"> 1. Rescinding of 4m 'Parking - Motorcycle Only - At All Times' outside #27 Collingwood Street. 2. Rescinding of 29m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' outside #27 Collingwood Street. 3. Installation of 9m 'Parking - Mobility Card Holders - P120' restriction outside #27 Collingwood Street. 4. Installation of 25m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' outside #27 Collingwood Street.
Crawshaw Drive	<ol style="list-style-type: none"> 1. Installation of 10m 'No Stopping - At All Times' restriction outside Crawshaw School. 2. Installation of 30m 'Parking -P5 – 8:00am – 6:00pm – Mon-Fri' restriction outside Crawshaw Kindergartens.

	<ol style="list-style-type: none"> 3. Installation of 5m 'No Stopping - At All Times' restriction outside #2 Pringle Place. 4. Installation of 5m 'No Stopping - At All Times' restriction outside #28 Crawshaw Drive.
Dawson Street	<ol style="list-style-type: none"> 1. Rescinding of 12m 'Parking - P10 - At All Times' restriction outside Te Wehenga Park. 2. Rescinding of 16m 'Parking - P10 - At All Times' restriction outside Hamilton East School. 3. Rescinding of 16m 'Parking - P10 - At All Times' restriction outside Hamilton East School. 4. Rescinding of 15m 'Bus stop' restriction outside Hamilton East School. 5. Installation of 30m 'P10 – 8:00am – 4:00pm – Mon - Fri' restriction outside Hamilton East School. 6. Installation of 15m 'P10 – 8:00am – 4:00pm – Mon - Fri' restriction outside Hamilton East School. 7. Installation of 10m 'P10 – 8:00am – 4:00pm – Mon - Fri' restriction outside Te Wehenga Park.
Dominion Road	<ol style="list-style-type: none"> 1. Gazette existing 15m 'No Stopping - At All Times' restriction outside #95 Avalon Drive. 2. Gazette existing 15m 'No Stopping - At All Times' restriction outside #101 Avalon Drive.
Ekara Road	<ol style="list-style-type: none"> 1. Installation of 20m 'No Stopping - At All Times' restriction starting outside #1/6 Ekara Road and ending outside #1/4 Ekara Road.
Forest Lake Road	<ol style="list-style-type: none"> 1. Installation of 5m 'Parking – P10 – 8:00am – 6:00pm – Mon-Sun' restriction outside #123 Forest Lake Road.
Frederick Drive	<ol style="list-style-type: none"> 1. Gazette existing 20m 'No Stopping at all times' restriction outside #2 Frederick Drive. 2. Gazette existing 20m 'No Stopping at all times' restriction outside #20 Rifle Range Road.
George Street	<ol style="list-style-type: none"> 1. Gazette existing 245m 'Parking – P5 – 8:00am – 6:00pm – Mon-Sun' restriction starting outside #5 O'Neill Street and ending outside #23 George Street.
Grandview Road	<ol style="list-style-type: none"> 1. Gazette existing 10m 'No Stopping - At All Times' restriction outside #59 Avalon Drive. 2. Gazette existing 10m 'No Stopping - At All Times' restriction outside #1 Grandview Road.
Grey Street	<ol style="list-style-type: none"> 1. Rescinding of 6m 'Parking - Mobility Card Holders - All Day' restriction outside #419 Grey Street. 2. Gazette existing 6m 'Parking - Mobility Card Holders – P60' restriction outside #419 Grey Street.
Harakeke Road	<ol style="list-style-type: none"> 1. Installation of 735m 'No Stopping - At All Times' restriction starting outside #2 Aka Matua Lane and ending outside #10 Aka Matua Lane. 2. Installation of 655m 'No Stopping - At All Times' restriction outside TGH Ruakura Whenua Holdings.
Hukanui Road	<ol style="list-style-type: none"> 1. Installation of 25m 'Parking – P60 - 8:00AM-6:00PM - Mon-Sun' outside #25 Hukanui Road. 2. Installation of 40m 'Parking - P15 - 8:00AM-6:00PM - Mon-Sun' starting outside #21 Hukanui Road and ending outside #25 Hukanui Road. 3. Installation of 3m 'No Stopping - at all times' restriction outside #32 Cairns Crescent.

	<ol style="list-style-type: none"> 4. Installation of 6m 'No Stopping - at all times' restriction outside #30 Cairns Crescent. 5. Installation of 15m 'Bus Stop' outside #30 Cairns Crescent
Liston Crescent	<ol style="list-style-type: none"> 1. Installation of 15m 'No Stopping – At All Times' restriction starting outside #20 and ending outside #18 Liston Crescent.
London Street	<ol style="list-style-type: none"> 1. Rescinding of 37m 'No Stopping at all times' restriction starting outside #660 Victoria Street and ending outside #11 London Street. 2. Installation of 10m 'No Stopping at all times' restriction starting outside #660 Victoria Street and ending outside #19 London Street. 3. Installation of 6.5m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' outside #19 London Street. 4. Installation of 20m 'No Stopping at all times' restriction starting outside #19 London Street and ending outside #11 London Street.
Maanihi Drive	<ol style="list-style-type: none"> 1. Installation of 10m 'No Stopping at all times' restriction outside #75 Maanihi Drive. 2. Installation of 10m 'No Stopping at all times' restriction outside #92 Maanihi Drive.
Moa Crescent	<ol style="list-style-type: none"> 1. Gazette existing 20m 'No Stopping at all times' restriction outside #6 Moa Crescent.
Northpark Drive	<ol style="list-style-type: none"> 1. Installation of 5m 'No Stopping at all times' restriction starting outside #19 and ending outside #20 Northpark Drive. 2. Installation of 5m 'No Stopping at all times' restriction outside #20 Northpark Drive.
North Ridge Drive	<ol style="list-style-type: none"> 1. Installation of 10m 'No Stopping at all times' restriction outside #75 Maanihi Drive. 2. Installation of 5m 'No Stopping at all times' restriction outside #92 Maanihi Drive.
Old Mill Street	<ol style="list-style-type: none"> 1. Gazette existing 10m 'No Stopping at all times' restriction opposite #35 Old Mill Street.
Olwyn Terrace	<ol style="list-style-type: none"> 1. Gazette existing 10m 'No Stopping at all times' restriction outside #42 Rifle Range Road. 2. Gazette existing 10m 'No Stopping at all times' restriction outside #44 Rifle Range Road.
Pringle Place	<ol style="list-style-type: none"> 1. Installation of 15m 'No Stopping - At All Times' restriction outside #2 Pringle Place. 2. Installation of 10m 'No Stopping - At All Times' restriction outside #28 Crawshaw Drive.
Pukeko Street	<ol style="list-style-type: none"> 1. Gazette existing 20m 'No Stopping at all times' restriction outside #51 Rifle Range Road.
Rata Street	<ol style="list-style-type: none"> 1. Installation of 5m 'Parking – P10 – 8:00am – 6:00pm – Mon-Sun' restriction outside #123 Forest Lake Road. 2. Installation of 20m 'Parking – P120 – 8:00am – 6:00pm – Mon-Sun' restriction outside #123 Forest Lake Road.
Rawhiti Street	<ol style="list-style-type: none"> 1. Rescinding 30m 'Parking – P60, 8AM – 6PM, Mon – Sun' outside #11 Rawhiti Street. 2. Rescinding 35m 'Parking – P60, 8AM – 6PM, Mon – Sun' outside #3 Rawhiti Street. 3. Rescinding 10m 'Parking - Mobility Card Holders – P120 – At all times' outside #11 Rawhiti Street.

	<ol style="list-style-type: none"> 4. Installation of 25m 'Parking – P60, 8AM – 6PM, Mon – Sun' outside #11 Rawhiti Street. 5. Installation of 40m 'Parking – P60, 8AM – 6PM, Mon – Sun' outside #3 Rawhiti Street. 6. Installation of 10m 'Parking - Mobility Card Holders – P120 – At all times' outside #11 Rawhiti Street.
Rifle Range Road	<ol style="list-style-type: none"> 1. Gazette existing 10m 'No Stopping at all times' restriction outside Frankton School. 2. Gazette existing 10m 'No Stopping at all times' restriction outside Frankton School. 3. Rescinding of 81m 'No Stopping at all times' restriction outside Frankton School. 4. Gazette existing 15m 'No Stopping at all times' restriction outside Frankton School. 5. Gazette existing 50m 'No Stopping at all times' restriction outside Frankton School. 6. Gazette existing 20m 'No Stopping at all times' restriction starting outside Frankton School and ending outside Swarbrick Park. 7. Rescinding of 68.5m 'No Stopping at all times' restriction starting outside #116 Rifle Range Road and ending outside #124 Rifle Range Road. 8. Rescinding of 'Mobility Parking, At all times' restriction opposite #120 Rifle Range Road. 9. Rescinding of 74m 'No Stopping at all times' restriction starting outside #110 Rifle Range Road and ending outside #114 Rifle Range Road. 10. Gazette existing 20m 'No Stopping at all times' restriction outside Swarbrick Park. 11. Gazette existing 45m 'No Stopping at all times' restriction outside Swarbrick Park. 12. Gazette existing 15m 'No Stopping at all times' restriction outside #116 Rifle Range Road. 13. Gazette existing 15m 'Bus Stop' restriction outside St Columba's Catholic Primary School.
Sapper Moore Jones Place	<ol style="list-style-type: none"> 1. Rescinding of 3m 'No Stopping - At All Times' restriction outside Waikato Regional Theatre. 2. Rescinding of 6m 'Parking - Mobility Card Holders - P120' restriction outside Waikato Regional Theatre. 3. Rescinding of 12m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside Waikato Regional Theatre. 4. Rescinding of 6m 'No Stopping - At All Times' restriction outside Waikato Regional Theatre. 5. Rescinding of 18m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside Waikato Regional Theatre. 6. Rescinding of 33m 'No Stopping - At All Times' restriction starting outside Waikato Regional Theatre and ending outside #6 Sapper Moore Jones Place. 7. Rescinding of 20m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside #6 Sapper Moore Jones Place. 8. Rescinding of 7.5m 'No Stopping - At All Times' restriction outside #150 Victoria Street. 9. Rescinding of 17m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside #150 Victoria Street.

	<ol style="list-style-type: none"> 10. Rescinding of 5m 'Parking - Mobility Card Holders - P120' restriction outside #150 Victoria Street. 11. Installation of 10m 'Parking - Mobility Card Holders - P120' restriction outside Waikato Regional Theatre. 12. Installation of 10m 'Parking - Mobility Card Holders - P120' restriction outside #150 Victoria Street. 13. Installation of 15m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside Waikato Regional Theatre. 14. Installation of 15m 'Loading Zone - Goods & Services - P10 – At All Times' restriction outside Waikato Regional Theatre. 15. Installation of 35m 'No Stopping - At All Times' restriction starting outside Waikato Regional Theatre and ending outside #6 Sapper Moore Jones Place. 16. Installation of 15m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside #6 Sapper Moore Jones Place. 17. Installation of 5m 'No Stopping - At All Times' restriction outside #6 Sapper Moore Jones Place. 18. Installation of 5m 'No Stopping - At All Times' restriction outside #150 Victoria Street. 19. Installation of 15m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside #150 Victoria Street.
Soo Yong Place	<ol style="list-style-type: none"> 1. Installation of 25m 'No Stopping at all times' restriction starting outside #2 Soo Yong Place and ending outside #4 Soo Yong Place. 2. Installation of 15m 'No Stopping at all times' restriction outside #44 Cabourne Drive.
Thackeray Street	<ol style="list-style-type: none"> 1. Installation of 10m 'No Stopping - At All Times' restriction outside #22 Thackeray Street.
Union Street	<ol style="list-style-type: none"> 1. Gazette existing 220m 'Parking – P5 – At All times' restriction starting outside #9 Piako Road and ending outside #18A George Street.
Veroe Road	<ol style="list-style-type: none"> 1. Installation of 30m 'Parking – P120 – 8:00am – 6:00pm – Mon-Sun' restriction starting outside #35 Veroe Road and ending outside #39 Veroe Road.
Victoria Street	<ol style="list-style-type: none"> 1. Installation of 20m 'Coach Only - 6:00PM-8:00AM Mon-Sun' restriction starting outside #426 Victoria Street and ending outside #430 Victoria Street. 2. Installation of 20m 'Coach Only - 6:00PM-8:00AM Mon-Sun' restriction starting outside #433 Victoria Street and ending outside #1 Ward Street. 3. Rescinding of 10m 'Parking - P5 - 8:00AM-6:00PM - Mon-Sun' outside Awatere Aged Care Facility. 4. Installation of 30m 'No Stopping - At All Times' restriction outside Awatere Aged Care Facility. 5. Installation of 10m 'No Stopping - At All Times' restriction outside Awatere Aged Care Facility. 6. Rescinding of 12m 'Bus Stop' restriction outside Waikato Regional Theatre. 7. Rescinding of 7m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside Waikato Regional Theatre.

	<ol style="list-style-type: none"> 8. Rescinding of 6.5m 'No Stopping - At All Times' restriction outside Waikato Regional Theatre. 9. Rescinding of 20m 'Loading Zone - Goods & Services - P10 - 8:00AM-6:00PM Mon-Sun' restriction outside Waikato Regional Theatre. 10. Rescinding of 20m 'Parking - P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' restriction outside Waikato Regional Theatre. 11. Rescinding of 6.5m 'No Stopping - At All Times' restriction outside Waikato Regional Theatre. 12. Installation of 20m 'Parking – Pick Up Drop Off – P10 – At All Times' restriction outside Waikato Regional Theatre. 13. Installation of 20m 'Loading Zone – P10 – At All Times' restriction outside Waikato Regional Theatre. 14. Installation of 20m 'Loading Zone – P10 – At All Times' restriction outside Waikato Regional Theatre.
Ward Street	<ol style="list-style-type: none"> 1. Rescinding of 10m 'Motorcycle Parking - At All Times' outside #42 Ward Street (Centre Place). 2. Rescinding of 25m 'P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' starting outside #40 Ward Street and ending outside #16 Ward Street. 3. Rescinding of 22.5m 'No Stopping – At All Times' restriction outside Centre Place. 4. Installation of 45m 'No Stopping – At All Times' restriction outside Centre Place. 5. Installation 10m 'Motorcycle Parking – At All Times' outside #38 - #40 Ward Street. 6. Installation of 15m 'P\$ - CBD Zone Parking - 8:00AM-8:00PM - Mon-Sat' starting outside #36 Ward Street and ending outside #16 Ward Street.
Wickham Street	<ol style="list-style-type: none"> 1. Installation of 5m 'No Stopping – At All Times' restriction outside #7 Wickham Street.

c) approves the following changes to the Traffic Bylaw 2021 Registers:

i. Update special vehicle lanes register – Part 1: Cycle Lanes;

Location	Description
Avalon Drive	<p>(i) Northbound cycle lane from 110 metres north of the intersection with Livingstone Ave, progressing 990 <u>1350</u> metres to the intersection with Rotokauri Road.</p> <p>(ii) Southbound cycle lane from 120 <u>50</u> metres south <u>north</u> of the intersection with Rotokauri Road, progressing 745 <u>1400</u> metres to the intersection with the shared footpath/cycleway outside number 32 Forest Lake Road.</p>
Beerescourt Road	<p>(ii) Westbound-Southwest bound cycle lane from the intersection with Taylor Terrace Galbraith Avenue, proceeding 105 metres to the intersection with Galbraith Avenue MacDiarmid Road.</p>

ii. Update Cycle Paths register, Part 1 – Cycle Paths (Shared Paths);

Location	Description	Priority
Tristram Street	<p><u>(ix) Shared path on the south side of Tristram Street, starting at the intersection with Cobham Drive and progressing 135m west to the intersection with Clarence Street.</u></p> <p><u>(x) Shared path on the north side of Tristram Street, starting outside 33 Clarence Street and progressing 40m west.</u></p>	Nil

iii. Update Light Motor Vehicle Prohibitions Register: Vehicles with a mass under 3,500kg; and

Location	Description
<u>Ansenne Lane</u>	<u>From the intersection of Webb Drive to Glastonbury Avenue.</u>
<u>Banawanu Lane</u>	<u>From the intersection of Glastonbury Avenue to Mohokopiki Street.</u>
<u>Glastonbury Avenue</u>	<u>From the intersection of Ansenne Lane to its Southern End.</u>
<u>Mohokopiki Street</u>	<u>From its Northern End to its Southern End.</u>
<u>Webb Drive</u>	<u>From the intersection of Carrs Road to its Southern End.</u>

iv. Update Metered Parking Places and Zone Parking Register with revised wording and a new section 'Part 3 – Off Street Carparks' as set out in Attachment 3 of this report.

Cr Macindoe joined the meeting (10.09am) during the discussion of the above item. He was present when the matter was voted on.

Cr Wilson joined the meeting (10.17am) during the discussion of the above item. He was present when the matter was voted on.

The meeting was closed with a karakia.

The meeting was declared closed at 10.25am.



Infrastructure and Transport Committee Te Komiti Tūāpapa me ngā Waka OPEN MINUTES

Minutes of a meeting of the Infrastructure and Transport Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 4 September 2025 at 9:30 am.

PRESENT

Chairperson <i>Heamana</i>	Deputy Mayor Angela O'Leary
Deputy Chairperson <i>Heamana Tuarua</i>	Cr Tim Macindoe
Members	Mayor Paula Southgate Cr Ewan Wilson Cr Louise Hutt Cr Kesh Naidoo-Rauf Cr Andrew Bydder Cr Geoff Taylor Cr Sarah Thomson Cr Emma Pike Cr Anna Casey-Cox (via Audio Visual Link) Cr Maxine van Oosten

The meeting was open with karakia.

1. **Apologies – Tono aroha**
Resolved: (Deputy Mayor O'Leary/Cr Hutt)
That the Infrastructure and Transport Committee accepts the apologies for absence from Cr Huata, Cr Tauariki and for partial attendance from Cr Casey-Cox.
2. **Confirmation of Agenda – Whakatau rangarangi take**
Resolved: (Deputy Mayor O'Leary/Cr van Oosten)
That the Infrastructure and Transport Committee confirms the agenda.
3. **Declarations of Interest – Tauākii whaipāanga**
Cr Naidoo-Rauf declared an interest in Item 7 (*Minor Transport Improvements - Macroscopic Approvals*). She noted that she was not conflicted and would take part in the discussion and vote on the matter.

4. **Public Forum – Aatea koorero**

Steve Ross and Joel Baker from Hamilton Boy's High School spoke to Item 7 (Minor Transport Improvements - Macroscopic Approvals) in support for improvements to the local roading situation regarding Peachgrove Road, noting that concerns have been raised over a number of years without meaningful progress.

Justin den Otter - Peachgrove Intermediate School spoke to Item 7 (Minor Transport Improvements - Macroscopic Approvals) supportive of the improvement proposed in the report. Additionally noting they are fully supportive of the Hamilton Boys High School written submission

Phil Evans (Bike Action Hamilton) spoke to Item 7 (Minor Transport Improvements - Macroscopic Approvals) supportive of the improvements to the roading network being and cyclist and driver on the roads. Noting massive cost and encourage Members to dive deeper in the details to allow for cost savings.

5.	Confirmation of the Infrastructure and Transport Committee Open Minutes 24 July 2025
	Resolved: (Cr Wilson/Cr Pike) That the Infrastructure and Transport Committee confirms the Open Minutes of the Infrastructure and Transport Committee Meeting held on 24 July 2025 as a true and correct record.

6.	Chair's Report The Chair took report as read.
	Resolved: (Deputy Mayor O'Leary/Mayor Southgate) That the Infrastructure and Transport Committee receives the report.

7.	<p>Minor Transport Improvements - Macroscopic Approvals</p> <p>The Network and Systems Operations Manager introduced the report and noted the that recommendation addressed four locations. Staff responded to questions from Members concerning standardised process', cost, savings allocated to new projects, bus stops and shelter options, parking safety; timely delivery, and communications.</p> <p>Staff Action: <i>Staff undertook to actively identify and pursue project efficiency opportunities through the Chief Executive office.</i></p>
	<p>Motion: (Cr Bydder/Cr Taylor) That the Infrastructure and Transport Committee:</p> <ul style="list-style-type: none"> a) receives the report; b) approve the macroscopic design for all projects, but only approve to proceed with the developed design for Hamilton Boys High and <u>Peachgrove</u> school; c) requests staff report back to the first infrastructure meeting of the new term to avoid delays, with significant design and construction savings in all projects; and d) notes that savings shall be retained in road safety budgets to be used on new projects. <p>Amendment: (Deputy Mayor O'Leary/Cr Hutt) That the Infrastructure and Transport Committee:</p> <ul style="list-style-type: none"> a) receives the report; b) approves the following macro-scope designs which were identified as the preferred options at the Elected Member briefings on 30 July and 6 August 2025: <ul style="list-style-type: none"> i. the installation a two stage at grade signalised pedestrian crossing in Ulster Street at Abbotsford Street intersection along with a solid median to only permit left in – left out turning movement from Abbotsford Street into Ulster Street, ii. the installation of an at-grade (no raised safety platform) signalised pedestrian crossing across <u>Ruakiwi</u> Road east of Lake Domain Drive and improved kerb alignment into Lake Domain Drive (Option 2); and

	<p>iii. the completion of the following safety improvements (design only) on <u>Peachgrove Road</u> between Frances Street and Wilson Street:</p> <ul style="list-style-type: none"> A. relocation of Hamilton Boys High School bus stops to south of their main entrance B. installation new at grade signalised pedestrian crossing in <u>Peachgrove Road</u> north of Wilson Street C. retention and upgrade the existing <u>Peachgrove Intermediate</u> at grade signalised pedestrian crossing D. tighten the <u>kerblines</u> at the Hamilton Boys High School main entrance E. minor realignment to the bus stop just south of Frances Street F. removal of parking along Hamilton Boys High School frontage G. installation of full shared paths both side of road with full kerb realignment H. installation of side road treatments at Hamilton Boys High School entrance, Kingsford Mews, Scott Avenue and Wilson Street of zebra crossings on raised safety platforms. <p>iv. Turning restrictions out of East Street (west), traffic calming East Street (west), kerb buildouts and new crossing facility East Street (west) including formalisation of the parking at the shops, signalised midblock crossing across <u>Peachgrove Road</u> (Option 2) subject to the outcome of the public consultation on the turning restrictions for East Street (west). If there is no support for the turning restrictions then Option 1 will be progressed through to construction.</p> <p>c) requests staff continue to monitor and investigate alternative options for improvements at the Lake Domain Drive / <u>Ruakiwi Road</u> / <u>Tainui Street</u> intersection and the Lake Road / <u>Marama Street</u> intersection for inclusion in future intersection improvement programmes.</p> <p>d) notes that staff will continue to work with NZ Transport Agency to seek approval for the Ulster Street / Abbotsford Road improvements for inclusion in the subsidised programme for Low Cost Low Risk improvements following approval of the macroscope design;</p> <p>e) notes that staff will continue to work with <u>Peachgrove Intermediate School</u> and Hamilton Boys High School for the implementation of 'pick up drop off' opportunities in the wider area, installation of additional scooter and bike parking facilities and scooter/bike safety training;</p> <p>f) notes that the proposed improvements for <u>Peachgrove Road</u> (Frances Street to Wilson Street) exceed the approved budget approved at the 28 November 2024 Infrastructure and Transport Committee and final approval to proceed with construction will be required once funding availability from within the Minor Transport Improvements Programme can be confirmed.</p> <p>g) notes that progress of the final design and consultation of the following projects will be communicated to Members via Executive Updates and approvals for the Traffic Bylaw and parking restrictions changes being presented to the Traffic, Speed Limit and Road Closures Hearings Panel as required:</p> <ul style="list-style-type: none"> i. <u>Abbotsford Street</u> and <u>Ulster Street</u> safety and pedestrian improvements; ii. <u>Ruakiwi Road</u> – pedestrian improvements; and iii. <u>Peachgrove Road</u> and <u>East Street</u> safety improvements.
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The Amendment was put	
Those for the Amendment:	Deputy Mayor O'Leary, Councillors Casey-Cox, Hutt, Mayor Southgate and van Oosten
Those against the Amendment:	Councillors Bydder, Pike, Naidoo-Rauf, Taylor, Thomson, Wilson and Macindoe
The Amendment was declared lost.	
The Motion was then put and declared CARRIED.	
Resolved : (Cr Bydder/Cr Taylor) That the Infrastructure and Transport Committee: <ol style="list-style-type: none"> receives the report; approve the macroscope design for all projects, but only approve to proceed with the developed design for Hamilton Boys High and <u>Peachgrove</u> school; requests staff report back to the first infrastructure meeting of the new term to avoid delays, with significant design and construction savings in all projects; and notes that savings shall be retained in road safety budgets to be used on new projects. 	

The meeting was adjourned 10.34am to 10.57am during the discussion of the above item.

The meeting was adjourned 11.22am to 11.45am.

Cr Casey-Cox left the meeting during the adjournment.

8.	2025 Streetscape and Gateways Policy - Recommendation to Council for Adoption The Urban Transport Planner provided an update on/ took report as read. Staff responded to questions from Members concerning, has there been any work on this; where is the budget sit, has there been costed, oversight over streetscape; how can governors add input into gateways, will current promotion billboards be removed,
	Resolved: (Mayor Southgate/Deputy Mayor O'Leary) That the Infrastructure and Transport Committee: <ol style="list-style-type: none"> receives the report; recommends that the Council approves the revised 2025 Streetscape and Gateways Policy (Attachment 1) subject to additional clarity as to the definition of commercial promotion to excluding Council's own activities; and requests staff undertaken the necessary work to provide the costings for Gateway improvements in time for the Council to consider it as a part of the development of the next Long Term-Plan.
9.	Infrastructure and Assets General Manager's Report The report was taken as read.
	Resolved: (Deputy Mayor O'Leary/Mayor Southgate) That the Infrastructure and Transport Committee receives the report. Staff Action: <i>Staff undertook to report back to a future Council meeting at an appropriate time, providing additional information on issuing warnings prior to fines for non-registration at Central Business District parking kiosks</i>

10. Resolution to Exclude the Public**Section 48, Local Government Official Information and Meetings Act 1987****Resolved:** (Mayor Southgate/Deputy Mayor O'Leary)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Infrastructure and Transport Committee Public Excluded Minutes 24 July 2025 C2. Paper Road Land Swap and Sale - Hutchinson Road) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to enable Council to carry out negotiations	Section 7 (2) (i)

The meeting moved in the Public Excluded at 12.08pm

The meeting was declared closed at 12.13pm

Council Report

Item 7

Committee: Council

Date: 18 September 2025

Author: Amy Viggers

Authoriser: Michelle Hawthorne

Position: Governance Lead

Position: Governance and Assurance
Manager

Report Name: Chair's Report

Report Status	<i>Open</i>
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Recommendation - *Tuutohu*

That the Council receives the report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Chair's Report



Chair's Report

Welcome to the second to last Council meeting of this triennium. It has been a big month with the last of the standing committees taking place also. Thank you to the Chairs for their good work. It is a busy time for councillors seeking re-election, so thank you to all of those who have stayed the course and kept the ship sailing smoothly.

Thank you to Deputy Mayor Angela for chairing today and enabling me to attend a special Air New Zealand launch of jet services to Christchurch which will improve the services for Hamiltonians, and those flying to the South Island.

As outgoing Mayor, over the past month I have attended many events in the community as a speaker or special guest. I have greatly enjoyed the opportunity to thank and honour our community for the excellent work they do to support our city. I was also invited to talk about the changes that Local Government has, and is, facing. It has been a time of rapid change and challenge, but we should all be proud of the good work done.

I recently chaired the final UNISA meeting of this term and can advise you that Tauranga City Council will take over this function for the next three years. I also attended the final National Council meeting which discussed the future of local government, working alongside Government while maintaining a strong focus on doing the right thing for local communities. We also farewelled CEO Susan Freeman-Green and thanked her for five years of service and we are currently in the process of recruiting a new CEO.

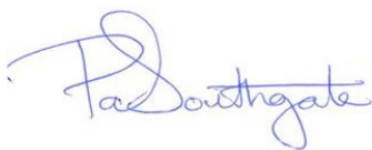
Today, it is fabulous to see the Arts and Infrastructure Policy come up for approval. Thank you to Deputy Mayor Angela for the considerable input in putting a greater emphasis on arts and creativity and highlighting the importance of this work.

Today we also have the task of delegating decision-making responsibility to the Chief Executive for the interregnum period, that is the time between the final Council meeting on 2 October 2025 and the inaugural meetings of the new Council. This is usual practice as we come to the end of the triennium.

Finally, thank you to all of those who have had a hand in the City Honours process, being part of this and being able to infer such honours on so many worthy Hamiltonians has been a special privilege and something I will remember fondly. The talent and commitment of Hamiltonians is truly inspiring, and I thank them for what they do for the city.

Recommendation:

That the Council receives the report.



Paula Southgate

Mayor of Hamilton City

Council Report

Committee: Council **Date:** 18 September 2025

Author: Mark Davey **Authoriser:** Blair Bowcott

Position: Unit Director Urban & Spatial Planning **Position:** General Manager Strategy, Growth and Planning

Report Name: Council Submission – Government Policy Statement on Housing and Urban Development 2025

Report Status	Open
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Purpose - *Take*

1. To seek the Council's approval of the Council submission to the Government Policy Statement on Housing and Urban Development 2025.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Council:
 - a) receives the report;
 - b) approves the **Draft 1** Council submission (**Attachment 1**) to Government Policy Statement on Housing and Urban Development 2025;
 - c) approves that the Chief Executive has authority to sign and submit the final submission, incorporating any feedback from this meeting, with the Ministry of Housing and Urban Development by Sunday 21 September 2025.

Executive Summary - *Whakaraapopototanga matua*

3. The Government released the first Government Policy Statement on Housing and Urban Development (GPS-HUD) in 2021 and is now consulting on the draft GPS-HUD 2025. The updated GPS-HUD reflects the current government's priorities and is intended to guide the housing and urban development system towards more inclusive and effective outcomes.
4. Council's submission on the GPS-HUD 2025 (**Attachment 1**) is the latest in a series of submissions in response to Central Government reform. This includes the recent submission on the Government's [Package 4 of the Resource Management Act National Direction – Going for Housing Growth](#), which was considered by the 12 August 2025 meeting of the Strategic Growth and District Plan Committee (see [agenda](#) item 8), and approved by the Council on 28 August 2025.
5. The Ministry of Housing and Urban Development is seeking feedback by Sunday 21 September 2025 on how well the draft GPS-HUD 2025 communicates the government's direction, supports its stated priorities and meets legislative requirements. After the feedback is analysed, the Ministry expects the final GPS-HUD to be published in December 2025.

6. Staff have developed a submission on the GPS-HUD 2025 that reflects the views of Council (**Attachment 1**) with input from various units across the organisation including Urban and Spatial Planning, Infrastructure and Assets, Planning Guidance Unit, Regulatory Services Unit and Strategic Planning and Advocacy.
7. There are no immediate financial implications arising from the submission itself. However, the proposals under the GPS-HUD 2025 may have future land use planning, funding and infrastructure planning impacts, particularly in relation to planning rules, cost recovery, sequencing of development, and infrastructure readiness as these changes are given effect to by the relevant ministries.
8. Staff consider the decisions in this report are of low significance and no known risk, and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

9. Hamilton City Council has provided feedback on the reform of the Resource Management system at multiple points over the last few years.
10. Council has consistently engaged with national resource management reforms to ensure local priorities and operational realities are reflected in national direction. This includes submissions on the Natural and Built Environment Bill, the Spatial Planning Bill, and various national policy statements and environmental standards.
11. These submissions have focused on advocating for integrated infrastructure planning, recognition of urban development needs, protection of freshwater and source water, and alignment with Treaty obligations—particularly in relation to the Waikato River Settlement.
12. Most recently, Council submitted on the Government's [Package 4 of the Resource Management Act National Direction – Going for Housing Growth](#); this submission was approved at the 28 August Council meeting.

Discussion – *Matapaki*

Overview

13. As stated in the overview to the [GPS-HUD 2025](#), *'For decades, we have not enabled our towns and cities to grow well. The poor housing and urban outcomes we are experiencing require a concerted and aligned effort to resolve. The government is one of many contributors to this effort.'*
14. The GPS-HUD 2025 sets out the Government's long-term and shorter-term outcomes for the housing and urban development system, alongside five Government priority actions aimed at setting Aotearoa New Zealand on the road to achieving those outcomes. These priorities include:
 - i. supporting housing growth;
 - ii. reforming the resource management system;
 - iii. resetting investment to better support those most in need;
 - iv. improving efficiency and competition in building and construction; and
 - v. strengthening rental markets.

15. Council supports the intent of the GPS-HUD 2025 and acknowledges the importance of national direction in addressing housing challenges. However, the Council notes that planning reform alone will not resolve the complex issues facing high-growth cities. High growth rates and lack of funding and investment in infrastructure, public transport, and social services have created challenges for continuing to absorb high growth rates into New Zealand major urban centres and to maintain level of services. To sustain this, coordinated investment, long-term funding certainty, and strong alignment between central and local government is required.
16. Hamilton City Council has already taken significant steps to enable housing growth through Plan Change 12, which became operative in December 2024. Plan Change 12 aligns with many of the objectives outlined in Pillar 4 of Going for Housing Growth, including enabling intensification, revising residential zones, and removing height limits in the Central City.
17. In summary, Council supports:
 - i. The strategic direction and outcomes outlined in the GPS-HUD 2025.
 - ii. The five key priorities:
 - a. Going for Housing Growth
 - b. Reforming the Resource Management System
 - c. Resetting Investment to Help Those Most in Need
 - d. Improving Efficiency and Competition in Building and Construction
 - e. Improving Rental Markets
 - iii. The emphasis on place-based investment and system-wide coordination.
18. Council does not support:
 - i. A one-size-fits-all approach to planning reform that limits local responsiveness, particularly for large metro centres like Hamilton.
 - ii. Funding models that place disproportionate financial risk on local government.
 - iii. The lack of clarity around how central government investment will be sequenced and aligned with local spatial plans.

Key Concerns

19. The following table outlines the key themes and recommendations highlighted in this submission:

Theme	Key Recommendation(s)
Adaptive and Responsive System	<ul style="list-style-type: none"> Recognise local government's role in spatial planning and infrastructure coordination, particularly under the proposed Planning Act. Clarify funding mechanisms for place-based investment. Incorporate adaptive planning tools such as scenario modelling and dynamic spatial plans.
Stable, Affordable, Healthy Homes	<ul style="list-style-type: none"> Support tenure stability and affordability across rental and ownership. Ensure housing quality supports wellbeing. Prioritise support for those in greatest housing need and reduce homelessness.

Theme	Key Recommendation(s)
Māori Housing Through Partnership	<ul style="list-style-type: none"> Strengthen Māori-Crown partnerships and support innovative housing initiatives. Establish robust monitoring frameworks to ensure delivery of MAIHI priorities.
Thriving and Resilient Communities	<ul style="list-style-type: none"> Align GPS-HUD with national climate adaptation frameworks. Recognise social infrastructure as essential to resilience.
Going for Housing Growth	<ul style="list-style-type: none"> Align central government investment with local spatial plans. Formalise co-investment models and infrastructure sequencing tools. Address long-run infrastructure costs and enable scalable service levels.
Reforming the Resource Management System	<ul style="list-style-type: none"> Support urban intensification while allowing local tailoring. Provide transitional support and technical guidance to councils.
Resetting Investment to Help Those Most in Need	<ul style="list-style-type: none"> Enable private sector participation in affordable housing. Re-establish progressive home ownership and shared equity schemes. Clarify regional fund allocation and support community housing providers. Facilitate private infrastructure delivery in high-growth areas.
Improving Efficiency and Competition in Building and Construction	<ul style="list-style-type: none"> Streamline building consent processes. Promote modular and prefabricated construction. Reform product approval processes to enhance competition.
Role of Government and Collaboration	<ul style="list-style-type: none"> Define local government as a co-leader in system transformation. Establish shared accountability frameworks between central and local government. Clarify HUD's support mechanisms for councils. Strengthen operationalisation of partnerships across sectors.

Financial Considerations - *Whaiwhakaaro Puutea*

20. This is a regular operating activity funded through the Long-Term Plan.

Legal Considerations - *Whaiwhakaaro-aa-ture*

21. Staff confirm that the decisions in this report comply with the Council's legal requirements.

Risks – *Tuuraru*

22. The matters in this report are directly linked to Strategic Risk 5 (Impacts on Growth Outcomes) and Strategic Risk 6 (Political Changes Impacting Strategic Direction).
23. There are no known risks associated with the decisions sought in this report other than that the views of Hamilton City Council will not be considered if we do not make a submission.

Strategic Considerations - *Whaiwhakaaro-aa- rautaki*

24. Everything we do is aimed at improving the wellbeing of Hamiltonians. Council has been working alongside our community to understand what people in our city want the future of Hamilton Kirikiriroa to look like as represented by our five priorities.
25. The promotion of the social, economic, environmental, and cultural wellbeing of communities in the present and for the future is expressed through Council's key strategies.
26. The proposed recommendation will align with Council key documents, as identified in the Governance Structure, in the following ways.

Significance and Engagement Policy	Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance. Given the low level of significance determined, no engagement is required.
He Pou Manawa Ora - Pillars of Wellbeing	Staff have considered the He Pou Manawa Ora - Pillars of Wellbeing and determined that the Draft Government Policy Statement on Housing and Urban Development 2025 aligns strongly with several of its core pillars. Specifically: POU THREE: HE POU MANAWA TAURIKURA PROSPERITY is reflected in the GPS-HUD's emphasis on affordable housing, infrastructure investment, and enabling housing growth, which support economic wellbeing and reduce housing stress. POU TWO: HE POU TOORANGAPUU MAAORI UNITY is shown through the commitment to Māori-Crown partnerships and the integration of the MAIHI approach, supporting inclusive decision-making and cultural responsiveness.
Our Climate Future Te Pae Tawhiti o Kirikiriroa	Staff have considered the key considerations under the Climate Change Policy and have determined that an adaptation assessment and emissions assessment is not required for the matter(s) in this report.
Disability Action Plan	Staff have considered the Disability Action Plan and determined that there are no specific or relevant goals applicable to this report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Draft 1 Submission to the Government Policy Statement on Housing and Urban Development 2025

Hamilton City Council – Draft 1 Submission

Government Policy Statement on Housing and Urban Development 2025 – Consultation Questionnaire (August 2025)

Ministry of Housing and Urban
Development

18 September 2025

Improving the Wellbeing of Hamiltonians

Hamilton City Council is focused on improving the well-being of Hamiltonians through delivering to our five priorities of shaping:

- A city that's easy to live in
- A city where our people thrive
- A central city where our people love to be
- A fun city with lots to do
- A green city

The topic of this Council submission is aligned with all of Hamilton City Council's five priorities.

Council Approval and Reference

This submission was approved by Hamilton City Council at its meeting held on 18 September 2025.

Submission # 815

Introduction

1. Hamilton City Council appreciates the opportunity to make a submission on the Ministry of Housing and Urban Development's **Government Policy Statement on Housing and Urban Development 2025 – Consultation Questionnaire (August 2025)**.
2. We have responded to all of the questions in the Ministry's editable August 2025 consultation questionnaire document. This document is attached.

Further Information and Opportunity to Discuss our Submission

3. Should the Ministry of Housing and Urban Development require clarification of the submission from Hamilton City Council, or additional information, please contact **Juliana Reu Junqueira** (Urban and Spatial Team Lead) on **022 850 2226**, or email Juliana.ReuJunqueira@hcc.govt.nz in the first instance.
4. We would also welcome the opportunity to have ongoing discussions around the key areas of this submission with the Ministry of Housing and Urban Development.

Yours faithfully

Lance Vervoort
CHIEF EXECUTIVE

FURTHER INFORMATION

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Te Tūāpapa Kura Kāinga
Ministry of Housing and Urban Development

Draft Government Policy Statement on Housing and Urban Development 2025

Consultation Questionnaire

August 2025



Te Kāwanatanga o Aotearoa
New Zealand Government

Introduction

What is the Government Policy Statement on Housing and Urban Development (GPS-HUD)?

The Government Policy Statement on Housing and Urban Development (GPS-HUD) states the government's overall direction and priorities for housing and urban development. It informs and guides the decisions and actions of agencies involved in housing and urban development and sets out how government and others will work together to make this happen, and shape future government policy, investment and programmes of work. The first GPS-HUD was published in 2021.

GPS-HUD review

The Ministers of Housing and Finance are required to review the GPS-HUD every three years. Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development (the Ministry) leads the review.

In section 24 of the Kāinga Ora–Homes and Communities Act 2019, it says:

24. Preparation or review of GPS

When preparing or reviewing a GPS, the Ministers must–

- a. be satisfied that the GPS promotes a housing and urban development system that contributes to the current and future well-being of New Zealanders; and
- b. consult Kāinga Ora–Homes and Communities and persons, and representative group of persons, who have an interest in housing and urban development in New Zealand.

[See section 24 of the Kāinga Ora–Homes and Communities Act 2019](#)

The proposed draft GPS-HUD includes the Māori and Iwi Housing Innovation (MAIHI) approach. This was done to strengthen and provide greater protection and government accountability for the MAIHI approach, make the system strategic approach clearer, more coherent and easier to manage, and more clearly show the relationship between Māori housing initiatives and government priorities.

Providing feedback on the proposed GPS-HUD

We want your feedback on how well the proposed draft GPS-HUD 2025 presents a multi-decade system strategy for housing and urban development, and places current work programmes in the context of what needs to be done to achieve the desired outcomes.

We recommend that you read the draft GPS-HUD before you complete the survey: [Draft GPS-HUD 2025](#).

You may also wish to refer to the previous GPS-HUD 2021 to see changes made: [GPS-HUD 2021](#).

Once you are ready to provide your feedback, you can make a submission via this online survey: [Consultation Form](#).

Alternatively, you can fill out a copy of this document and send us your submission by email to hud_gps@hud.govt.nz.

Disclaimer

We will include a summary of submissions in recommendations to ministers and Cabinet, which may be proactively released. This will include a summary of submitters' views and may include the names of individuals or organisations that have made submissions. The Privacy Act 2020 establishes certain principles with respect to the collection, use and disclosure of information about individuals.

Any personal information you supply to us while making a submission will only be used for the purpose of assisting in the development of the final GPS-HUD. If you do not wish for your name, or any other personal information, to be included in the summary of submissions, please email us at hud_gps@hud.govt.nz.

Submissions may be requested under the Official Information Act 1982. If you have any objection to the release of the information contained in your submission, please email us at hud_gps@hud.govt.nz.

Please set out clearly which parts you consider should be withheld, together with the reasons for withholding the information. We will take such objections into account and will consult with submitters when responding to requests under the Official Information Act.

Overview of the GPS-HUD 2025

The GPS-HUD sets out the government's long-term direction for housing and urban development, alongside five priority actions aimed at establishing the foundations of a more adaptive, responsive system that enables growth while supporting those in greatest need.

The priorities include supporting housing growth, reforming the resource management system, resetting investment to better support those most in need, improving efficiency and competition in building and construction, and strengthening rental markets.

The updated GPS-HUD reflects the current government's priorities and is intended to guide the housing and urban development system towards more equitable and effective outcomes.

For the first time, the GPS-HUD will incorporate the MAIHI (Māori and Iwi Housing Innovation) approach, recognising that Māori housing solutions are integral to the broader housing system.

Changes made to the GPS-HUD during our review

The strategic framework for the GPS-HUD 2025 has been updated from GPS-HUD 2021 to incorporate and highlight five key government housing and urban development priorities. Other adjustments have been made to reflect the current context.

Roles and expectations of key government agencies have been integrated into each priority.

The 'focus areas' from the GPS-HUD 2021 are no longer their own category. While not all of these are highlighted in the government priorities directly, we expect that all of them will be impacted over time by this work. For example, addressing housing supply and housing need will have flow-on effects on housing quality and homelessness.

Changes have also been made to streamline and shorten the document to make it more readable and accessible.

We are looking for your feedback on these changes.

The future we want to see – outcomes

The GPS-HUD 2021 has four outcomes for the housing and urban development system to help achieve its vision. The outcomes for housing and urban development are long term, so the outcomes outlined in the GPS-HUD 2021 have been largely retained in the GPS-HUD 2025. There have been some updates to the wording for the current context.

See page 7-8 of the consultation document.

Outcome: an adaptive and responsive system

The label of this outcome statement is unchanged, but the description has been updated for the current context (see page 7).

We've done this to show how this outcome applies across all facets of the system including urban development, housing supply and social housing.

Proposed GPS-HUD 2025 text

A housing and urban development system that is integrated, self-adjusting and delivers in response to emerging challenges and opportunities.

Land, infrastructure, development and construction markets that are responsive to demand, well-planned and well-regulated.

Place-based investment, with central and local government working with partners in places to identify and deliver the best mix of public and private initiatives and services.

Decision-making supported by excellent evidence and data.

Questions

Do you think this outcome statement adequately describes what an adaptive and responsive system looks like?

Yes / **No** / Unsure / No preference

[If no] How can we better describe what an adaptive and responsive system looks like?

Hamilton City Council supports the outcome statement's emphasis on integration, responsiveness, and evidence-based decision-making. These principles are reflected in our Hamilton Urban Growth Strategy, District Plan, and our role within the Future Proof partnership, which coordinates growth across the sub-region.

However, to strengthen the GPS-HUD, we recommend:

- Explicit recognition of local government's role in spatial planning and infrastructure coordination, especially under the proposed Planning Act.
- Greater clarity on funding mechanisms for place-based investment, including how councils will be supported to deliver infrastructure in growth areas.
- Inclusion of adaptive planning tools, such as scenario modelling and dynamic spatial plans, to better respond to emerging challenges like climate

migration, economic viability/feasibility of development and demographic shifts.

Outcome: stable, affordable, healthy homes

The label of this outcome has changed from 'Wellbeing through housing' to 'stable, affordable, healthy homes' (see page 7).

The descriptive text has been updated to fit the current context, while being more specific about the outcomes we want to see.

Proposed GPS-HUD 2025 text

Housing that is affordable and has stability of tenure, whether it's rented or owned.

People able to choose where they live and what type of home they live in.

People with enough money left over after housing costs for other things they need.

The quality, accessibility, size and features of homes support people and families to be healthy and productive.

People in greatest housing need get the support they need, and homelessness is rare, brief and non-recurring.

Questions

Do you think this outcome statement adequately describes what stable, affordable, healthy homes look like?

Yes / No / Unsure / No preference

[If no] How can we better describe what stable, affordable, healthy homes look like?

[Enter your answer here]

Outcome: Māori housing through partnership

The label of this outcome statement is unchanged, but the descriptive text has been updated for the current context (see page 7).

Proposed GPS-HUD 2025 text

Māori and the Crown working together in partnership to ensure all whānau have stable, affordable, healthy homes.

Māori housing solutions led by Māori and delivered locally, with Māori able to utilise their own assets and whenua.

Active Māori participation in the system through partnership with the Crown to invest in and support housing solutions.

Questions

Do you think this outcome statement adequately describes what Māori housing through partnership looks like?

Yes / No / Unsure / No preference

[If no] How can we better describe what Māori housing through partnership looks like?

[Enter your answer here]

Outcome: thriving and resilient communities

The label of this outcome statement is unchanged, but the descriptive text has been streamlined and updated for the current context. (see page 8)

Proposed GPS-HUD 2025 text

Development aimed at creating towns and cities that have abundant housing and well-functioning physical and community infrastructure.

Transport that gets people where they need to go quickly and efficiently.

Towns and cities that are resilient to natural hazards, help reduce emissions and adapt to the impacts of a changing climate.

Communities that drive economic growth and support businesses to grow.

Questions

Do you think this outcome statement adequately describes what thriving and resilient communities look like?
Yes / No / Unsure / No preference
[If no] How can we better describe what thriving and resilient communities look like?
<p>The statement reflects Hamilton’s strategic direction toward compact, connected, and climate-resilient growth. Our transport planning, infrastructure investment, and community development strategies aim to support economic vitality, reduce emissions, and enhance resilience.</p> <p>To strengthen the GPS-HUD, we propose:</p> <ul style="list-style-type: none"> • Stronger alignment with national climate adaptation frameworks, including funding for managed retreat and infrastructure resilience. • Recognition of social infrastructure (e.g., libraries, parks, community hubs) as essential to community wellbeing and resilience. • Align policy, funding and legislation to support integrated transport and land use planning, particularly in Tier 1 cities like Hamilton, where growth pressures are high. • Strengthen alignment between housing and transport investment frameworks. To give effect to the GPS-HUD’s vision for thriving and resilient communities, central government must prioritise the most efficient transport options, including public transport, walking, and cycling. This requires stronger integration between housing and urban development priorities and the Government Policy Statement on Land Transport 2024. Land transport

funding settings should actively support development proximate to compatible land uses and transport options, enable mode shift, and contribute to the creation of well-connected, accessible communities. This requires close collaboration between the Ministries for the Environment, Housing and Urban Development and Transport.

Government priorities

The Government's five housing and urban development priorities provide a basis for action to set the conditions that will enable housing growth, enable the market to achieve housing and development outcomes, and meet the needs of the most vulnerable people. They are:

- Going for Housing Growth
- reforming the resource management system
- resetting investment to help those most in need
- improving efficiency and competition in building and construction
- improving rental markets.

Each priority has a set of objectives and achievable initiatives designed to accelerate progress towards the long-term GPS-HUD outcomes.

Under the heading for each priority is a table that shows how the priority contributes to the GPS-HUD outcomes. For example, Going for Housing Growth contributes to the outcomes adaptive and responsive system, stable, affordable and healthy homes, and thriving and resilient communities.

We are seeking your feedback on whether the GPS clearly shows how each priority contributes to the outcomes.

See pages 9–21

Questions

Does the GPS-HUD clearly describe how these Government priorities contribute to the long-term outcomes:

Going for Housing Growth?
<u>Yes</u> / No / Unsure / No preference
Reforming the resource management system?
<u>Yes</u> / No / Unsure / No preference
Resetting investment to help those most in need?
Yes / No / <u>Unsure</u> / No preference
Improving efficiency and competition in building and construction?
<u>Yes</u> / No / Unsure / No preference
Improving rental markets?

Yes / No / Unsure / No preference

How could the GPS-HUD better describe how the Government priorities contribute to the long-term outcomes?

Hamilton City Council supports the long-term outcomes and the five priority areas outlined in the GPS-HUD 2025. The framework provides a strong foundation for system-wide change. However, we consider that there are additional opportunities to strengthen delivery, particularly by enabling local government and incentivising private sector participation in affordable housing provision. These recommendations are informed by Hamilton's experience as New Zealand's fastest-growing city and our recent planning reforms, including MDRS and NPS-UD changes.

1. Going for Housing Growth

Hamilton City Council supports the intent of Going for Housing Growth to address infrastructure and planning barriers. However, the primary constraint to enabling housing in Hamilton remains infrastructure funding and delivery.

To ensure growth is achievable and sustainable, we recommend:

- Clearer mechanisms for aligning central government investment with local spatial plans, including formalised co-investment models and infrastructure sequencing tools.
- Strengthening city and regional deals with transparent criteria to incentivise housing growth in high-demand areas.
- Recognition of infrastructure constraints as a critical factor in feasibility assessments and land release decisions.
- Address the long-run costs of infrastructure delivery that fall on local councils, including the servicing and maintenance of a large asset base. Current funding models often leave councils exposed to significant financial risk, particularly in high-growth areas. We recommend the development of enduring co-investment frameworks and central government support to ensure infrastructure funding is equitable, predictable, and aligned with growth objectives.
- Balancing infrastructure delivery with affordability and service expectations. Current models often assume high levels of service, which can be unaffordable and delay development. New Zealand is sparsely populated and has not had the GDP growth required to support increasingly expensive infrastructure assets as standards rise. One lever to unlock growth is accepting lower levels of service where appropriate. This requires central government to set clear standards and regulatory settings that enable scalable, cost-effective infrastructure solutions.
- Expand the funding contribution expectation to include all major infrastructure projects (e.g. three-waters, electricity transmission and generation), not just transport.

2. Reforming the Resource Management System

Hamilton's District Plan already enables medium-density and mixed-use development. We support reforms that reinforce this direction but caution against a one-size-fits-all approach. To ensure successful implementation:

- National planning reforms should explicitly support urban intensification, while allowing councils to tailor responses to local conditions.
- Transitional support for councils is needed, including technical guidance and resourcing to implement new legislation effectively.
- Capacity assessments must be grounded in feasibility, not theoretical zoning, and reflect infrastructure availability and market demand.
- Future local government funding and financing tools, and efficient pathways for territorial boundary adjustments for growing urban areas should be considered in parallel.

3. Resetting Investment to Help Those Most in Need

Hamilton City Council supports the flexible funding approach but emphasises the need to enable and incentivise the private market to provide affordable products. Currently ~5% of the existing housing stock is public (owned or provided by Kāinga Ora), while a further ~5% is affordable homes provided by not-for-profit developers including CHPs, the remaining 90% is market housing provided by private developers. To produce outcomes at scale, we must enable opportunities for these '90% developers' to deliver these affordable products.

To unlock this potential:

- Re-establish progressive home ownership and shared equity schemes to support households who can service a mortgage but cannot afford a deposit.
- Explore alternative funding or tax incentives for developers who wish to experiment with new ways of providing affordability should also be explored. Developers rely on banks to finance their projects. Developers report that banks can be risk-averse when it comes to financing new forms of housing - resulting in continued delivery of conventional products rather than affordable or diverse housing solutions.
- Clarify regional allocation of the flexible fund and ensure councils can access it to support local housing needs.
- Ensure investment strategies reflect local housing deprivation data, and support community housing providers with proven delivery capacity.
- Monitor transitions out of emergency housing, ensuring people move into stable, permanent housing rather than experiencing repeat homelessness. The GPS should frame the reduction of emergency housing use as a pathway to the broader goal of housing all New Zealanders in homes that meet their needs.
- Enable private sector delivery of infrastructure to support housing growth. The GPS-HUD should establish clear regulatory pathways and funding mechanisms that allow developers to deliver infrastructure directly,

particularly in high-growth areas. This will help unlock development capacity and reduce reliance on constrained public funding sources.

4. Improving Efficiency and Competition in Building and Construction

Hamilton is actively exploring innovation in consenting and welcomes national alignment. To support efficiency and affordability:

- Supporting councils to streamline building consent processes through shared services, fast-track consenting models, AI-enabled tools, and standardised digital platforms.
- Encouraging modular and prefabricated construction methods by introducing procurement incentives and targeted regulatory reform.
- Promoting the standardisation of design and build methods to support the development of fast-track consenting pathways.
- Addressing regulatory and market barriers to product substitution and approval, which currently limit competition and contribute to increased construction costs.

5. Improving Rental Markets

Rental affordability and tenure security are pressing issues in Hamilton. The GPS-HUD's focus on improving rental markets is welcome, but could be strengthened by:

- Ensuring tenancy law reforms balance investor confidence with tenant wellbeing, particularly for vulnerable groups.
- Supporting Māori housing providers to deliver affordable rentals, aligned with MAIHI priorities and local housing strategies.

Māori housing through partnership – the MAIHI approach

The MAIHI (Māori and Iwi Housing Innovation) approach was developed by Māori and the Crown. The MAIHI vision is that “all whānau have safe, healthy, affordable homes with secure tenure, across the Māori housing continuum”.

MAIHI aims to better position the system to deliver an equitable approach to housing. Tailored Māori housing solutions are delivered alongside the wider housing and urban development efforts being undertaken across the country.

MAIHI breaks the actions needed to address Māori housing challenges into six key priority areas:

- Māori-Crown partnerships
- Māori-led local solutions
- Māori housing supply
- Māori housing support
- Māori housing system
- Māori housing sustainability.

These MAIHI priorities are set out in the consultation document, together with current Government actions to improve housing outcomes for Māori.

See pages 22–24

Questions

Does the GPS-HUD sufficiently incorporate the MAIHI priorities?
Yes / No / Unsure / No preference
[If no] How could the MAIHI priorities be better incorporated in the GPS?
Does the GPS-HUD clearly link current Government actions to improve Māori housing outcomes and the MAIHI priorities?
Yes / No / Unsure / No preference
[if no] How could the GPS-HUD more clearly link the current Government actions to improve Māori housing outcomes and the MAIHI priorities?
While the GPS outlines current actions, it needs a robust monitoring framework to ensure these actions are delivered. A high threshold for cancelling projects is also essential.

Long-term projects require continuity to delivery policy outcomes and test effectiveness. For example, Te Mauri Paihere ki Mangakootukutuku was cancelled as part of the review of Kāinga Ora projects. This was a unique partnership between Kāinga Ora, Waikato-Tainui, the Office of the Kiingitanga and the Department of Corrections. It would have provided 47 homes in south Hamilton alongside a community services hub. It was well advanced and aligned strongly with the GPS's partnership goals, yet it was still discontinued. To prevent similar outcomes, the GPS must be backed by mechanisms that protect and prioritise projects that clearly support its objectives.

Does the GPS-HUD clearly reflect Māori housing interests and aspirations?

Yes / No / Unsure / No preference

[if no] How could the GPS-HUD better reflect Māori housing interests and aspirations?

[Enter your answer here]

Working together to deliver change

Government plays a key role in housing and urban development, by supporting private and community sectors, and delivering change itself where there are gaps others in the system cannot fill.

The GPS-HUD includes a description of the roles of government agencies, including the Ministry and Kāinga Ora, and how they are expected to contribute to the achievement of housing and urban development outcomes. The GPS-HUD also describes the roles of players outside government who government needs to partner and collaborate with to help achieve outcomes for the system.

See pages 25-27

Questions

Does the GPS-HUD clearly describe the role of government in the housing and urban development system?
Yes / No / Unsure / No preference
[if no] How could this be more clearly described?
<p>The GPS-HUD provides a comprehensive overview of government's role, particularly in enabling land markets, supporting housing for those in need, and regulating the system. Hamilton City Council supports this framing, especially the emphasis on place-based investment and cross-agency coordination.</p> <p>To improve clarity and effectiveness, we recommend:</p> <ul style="list-style-type: none"> • Greater specificity on the role of local government, particularly in spatial planning, infrastructure delivery, consenting, and capacity assessments. Councils like Hamilton are central to implementation and should be recognised as co-leads in system transformation, with the flexibility to tailor responses to local conditions. • A shared accountability framework between central and local government, including joint targets, funding alignment, and reporting mechanisms. This is essential to ensure infrastructure readiness, sequencing, and the principle that 'growth pays for growth' is upheld.
Does the GPS-HUD clearly describe the role of HUD in the housing and urban development system?
Yes / No / Unsure / No preference
[if no] How could this be more clearly described?
Hamilton City Council recommends that the GPS-HUD more clearly articulate the complementary role of local government in delivering housing and urban development outcomes. Councils are not only regulatory authorities but also

<p>infrastructure providers, spatial planners, and community partners. The success of HUD's system leadership depends on strong alignment with local government responsibilities, resourcing, and decision-making processes.</p> <p>We recommend that HUD:</p> <ul style="list-style-type: none"> • Recognise councils as co-leaders in place-based planning and infrastructure delivery. • Provide clearer guidance on how HUD will support councils in implementing housing growth targets and infrastructure sequencing. • Ensure that funding and investment strategies reflect the realities of local government capacity and constraints. • Strengthen mechanisms for collaboration and shared accountability between central and local government. • Consider that tier 1 councils differ from other territorial authorities in their ability to deliver change.
Does the GPS-HUD clearly describe the role of Kāinga Ora in the housing and urban development system?
<u>Yes</u> / No / Unsure / No preference
[if no] How could this be more clearly described?
[Enter your answer here]
Does the GPS-HUD clearly describe how the Government expects Kāinga Ora to manage its functions and operations to meet the government's directions and priorities?
<u>Yes</u> / No / Unsure / No preference
[if no] How could this be more clearly described?
[Enter your answer here]
Does the GPS-HUD clearly describe how Māori and iwi are involved in the housing and urban development system?
<u>Yes</u> / No / Unsure / No preference
[if no] How could this be more clearly described?
[Enter your answer here]
Does the GPS-HUD clearly describe who government needs to partner and collaborate with to deliver on its priorities?
Yes / <u>No</u> / Unsure / No preference

[if no] How could they be more clearly described?
<p>The GPS-HUD identifies a broad range of stakeholders, including iwi and Māori, local government, the private sector, community housing providers, and the social sector. However, the document could more clearly define the nature of these partnerships and how they will be operationalised.</p> <p>Hamilton City Council recommends that the GPS-HUD:</p> <ul style="list-style-type: none">• Clarify the role of local government as a co-leader in spatial planning, infrastructure delivery, and regulatory implementation.• Define mechanisms for collaboration, including how central government will support councils to align housing growth targets with infrastructure sequencing and funding.• Ensure partnerships are resourced and governed effectively, particularly in high-growth areas facing infrastructure constraints.

About the GPS-HUD as a whole

The GPS-HUD has been revised to reflect key changes in government's focus and approach.

Changes have also been made to streamline and shorten the document to improve readability.

Questions

Do you have any other comments, suggestions or changes for the GPS-HUD?

Hamilton City Council supports the overall direction of the GPS-HUD but recommends the following refinements to improve clarity and implementation:

- Strengthen the role of local government as a co-leader in spatial planning, infrastructure delivery, and regulatory implementation.
- Clarify HUD's coordination mechanisms with other agencies and councils, particularly in aligning housing growth targets with infrastructure readiness and funding.
- Ensure feasibility and infrastructure capacity are central to housing capacity assessments, not just theoretical zoning.
- Improve integration between spatial planning and funding mechanisms, ensuring long-term strategies are supported by enduring investment pathways through multiple coordinated agencies (e.g. Ministry for the Environment, NZTA).
- Provide clearer guidance and flexibility for councils to tailor responses to local conditions, especially in high-growth areas facing infrastructure constraints.
- In the reform of the Local Government Act, acknowledge the long-term financial implications of growth for local government. Infrastructure delivery is not only a technical challenge but also a fiscal one. Sustainable funding mechanisms are essential to ensure councils can continue to support housing growth without compromising service delivery or financial stability. Financial incentives for councils to embrace growth would assist in achieving the government's aims for housing and development, and council has previously submitted on this to government through numerous other processes.

Privacy statement

Providing this information is optional. We collect this information from you to understand whether we heard from different types of stakeholders during our consultation.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong.

If you'd like to ask for a copy of your information, or to have it corrected, please contact us by:

- email hud_gps@hud.govt.nz
- freephone 0800 646 483
- post to Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development, PO Box 82, Wellington 6140.

Questions

Are you submitting on behalf of yourself or an organisation?
Individual / <u>Organisation</u>
[if organisation] What type of organisation are you submitting on behalf of?
Iwi/Māori / Central government / <u>Local government</u> / Private sector / CHP / Social sector / Advocacy group / Academic / Other
[if organisation] What region(s) does your organisation cover? (multichoice)
Nationwide / Northland / Auckland / <u>Waikato</u> / Bay of Plenty / Gisborne / Hawke's Bay / Taranaki / Manawatū-Whanganui / Wellington / Nelson / Tasman / Marlborough / West Coast / Canterbury / Otago / Southland
[if organisation] What is your organisation, group or rūpū name?
Hamilton City Council
[optional] What is your name?
Juliana Reu Junqueira

Ngā mihi nui!

Thank you for your submission!

Council Report

Item 9

Committee: Council

Date: 18 September 2025

Author: Amy Viggers

Authoriser: Michelle Hawthorne

Position: Governance Lead

Position: Governance and Assurance Manager

Report Name: Notice of Motion - Minor Transport Improvements

Report Status	<i>Open</i>
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1. A Notice of Motion (**Attachment 1**) was received by the Chief Executive on 9 September 2025.
2. The purpose of the motion is to provide staff with some additional direction in relation to the resolution of the [Infrastructure and Transport Committee meeting 4 September 2025](#) for item 7 (Minor Transport Improvements - Macroscopic Approvals).
3. Staff confirm the notice of motion is consistent with the provisions outlined in Council's [Standing Orders](#) (section 27).

Motion: (Cr Thomson/Deputy Mayor O'Leary)

4. That the Council, to provide staff with some additional direction in relation to the resolution of the Infrastructure and Transport Committee for item 7 (Minor Transport Improvements - Macroscopic Approvals):
 - a) approves the following macro-scope designs which were identified as the preferred options at the Elected Member briefings on 30 July and 6 August 2025 with the priority order being Peachgrove Road (Frances Street to Wilson Street), Abbotsford Street and Ulster Street, Peachgrove Road and East Street, Ruakiwi Road;
 - i. the installation a two stage at grade signalised pedestrian crossing in Ulster Street at Abbotsford Street intersection along with a solid median to only permit left in – left out turning movement from Abbotsford Street into Ulster Street,
 - ii. the installation of an at-grade (no raised safety platform) signalised pedestrian crossing across Ruakiwi Road east of Lake Domain Drive and improved kerb alignment into Lake Domain Drive (**Option 2**); and
 - iii. the completion of the following safety improvements (design only) on Peachgrove Road between Frances Street and Wilson Street:
 - A. relocation of Hamilton Boys High School bus stops to south of their main entrance
 - B. installation new at grade signalised pedestrian crossing in Peachgrove Road north of Wilson Street
 - C. retention and upgrade the existing Peachgrove Intermediate at grade signalised pedestrian crossing

- D. tighten the kerblines at the Hamilton Boys High School main entrance
 - E. minor realignment to the bus stop just south of Frances Street
 - F. removal of parking along Hamilton Boys High School frontage
 - G. installation of full shared paths both side of road with full kerb realignment
 - H. installation of side road treatments at Hamilton Boys High School entrance, Kingsford Mews, Scott Avenue and Wilson Street of zebra crossings on raised safety platforms.
- iv. Turning restrictions out of East Street (west), traffic calming East Street (west), kerb buildouts and new crossing facility East Street (west) including formalisation of the parking at the shops, signalised midblock crossing across Peachgrove Road (**Option 2**) subject to the outcome of the public consultation on the turning restrictions for East Street (west). If there is no support for the /turning restrictions then **Option 1** will be progressed through to construction.
- b) requests staff continue to monitor and investigate alternative options for improvements at the Lake Domain Drive / Ruakiwi Road / Tainui Street intersection and the Lake Road / Marama Street intersection for inclusion in future intersection improvement programmes;
 - c) requests staff work with Hamilton Boys High School and Peachgrove Intermediate to identify further parking solutions with the purpose being to reduce the impact from the reduction of onstreet parking immediately outside the schools;
 - d) notes that staff will continue to work with NZ Transport Agency to seek approval for the Ulster Street / Abbotsford Road improvements for inclusion in the subsidised programme for Low Cost Low Risk improvements following approval of the macroscope design;
 - e) notes that staff will continue to work with Peachgrove Intermediate School and Hamilton Boys High School for the implementation of 'pick up drop off' opportunities in the wider area, installation of additional scooter and bike parking facilities and scooter/bike safety training;
 - f) approves the reallocation of funding from the Minor Transport Improvement programme to enable the proposed improvements for Peachgrove Road (Frances Street to Wilson Street) to proceed, noting the project currently exceeds the budget approved at the 28 November 2024 Infrastructure and Transport Committee and required funding can be found from savings and repriorisation of other projects;
 - g) notes that progress of the final design and consultation of the following projects will be communicated to Members via Executive Updates and approvals for the Traffic Bylaw and parking restrictions changes being presented to the Traffic, Speed Limit and Road Closures Hearings Panel as required:
 - i. Abbotsford Street and Ulster Street safety and pedestrian improvements;
 - ii. Ruakiwi Road – pedestrian improvements; and
 - iii. Peachgrove Road and East Street safety improvements.
 - h) requests the Chief Executive to report back early in the new triennium with opportunities to improve the cost-efficiency of transport project delivery, including options such as increased in-house design, standardised designs, procurement review, and potential shared services. The report should also outline any barriers to implementation and potential savings.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Notice of Motion - Minor Transport Improvements

Item 9

Notice of Motion (Standing Orders Clause 27)

To: Chief Executive

Mover: Cr Sarah Thomson

Second: Deputy Mayor O'Leary

Date: 09/09/2025

In accordance with Standing Order (Clause 27), any member seeking to put a motion at the upcoming meeting may provide notice of their intended motion subject to the requirements of these Standing Orders. Notice of intended motions must be in writing and signed by the mover, stating the meeting at which it is proposed that the intended motion be considered, the name of the seconder, and signed by no less than one third of the local authority including vacancies. The notice of Motion must be delivered to the Chief Executive at least five working days before such meeting.

The Elected Members whose names and signatures appear below request that the following Notice of Motion be considered at the 18 September 2025 Council meeting.

Motion: (Cr Thomson/Deputy Mayor O'Leary)

That the Council, to provide staff with some additional direction in relation to the resolution of the Infrastructure and Transport Committee for item 7(Minor Transport Improvements - Macroscopic Approvals):

- a) approves the following macro-scope designs which were identified as the preferred options at the Elected Member briefings on 30 July and 6 August 2025 with the priority order being Peachgrove Road (Frances Street to Wilson Street), Abbotsford Street and Ulster Street, Peachgrove Road and East Street, Ruakiwi Road;
 - i. the installation a two stage at grade signalised pedestrian crossing in Ulster Street at Abbotsford Street intersection along with a solid median to only permit left in – left out turning movement from Abbotsford Street into Ulster Street,
 - ii. the installation of an at-grade (no raised safety platform) signalised pedestrian crossing across Ruakiwi Road east of Lake Domain Drive and improved kerb alignment into Lake Domain Drive (**Option 2**); and
 - iii. the completion of the following safety improvements (design only) on Peachgrove Road between Frances Street and Wilson Street:
 - A. relocation of Hamilton Boys High School bus stops to south of their main entrance
 - B. installation new at grade signalised pedestrian crossing in Peachgrove Road north of Wilson Street
 - C. retention and upgrade the existing Peachgrove Intermediate at grade signalised pedestrian crossing
 - D. tighten the kerblines at the Hamilton Boys High School main entrance
 - E. minor realignment to the bus stop just south of Frances Street
 - F. removal of parking along Hamilton Boys High School frontage
 - G. installation of full shared paths both side of road with full kerb realignment
 - H. installation of side road treatments at Hamilton Boys High School entrance, Kingsford Mews, Scott Avenue and Wilson Street of zebra crossings on raised safety platforms.

- iv. Turning restrictions out of East Street (west), traffic calming East Street (west), kerb buildouts and new crossing facility East Street (west) including formalisation of the parking at the shops, signalised midblock crossing across Peachgrove Road (**Option 2**) subject to the outcome of the public consultation on the turning restrictions for East Street (west). If there is no support for the turning restrictions then **Option 1** will be progressed through to construction.
- b) requests staff continue to monitor and investigate alternative options for improvements at the Lake Domain Drive / Ruakiwi Road / Tainui Street intersection and the Lake Road / Marama Street intersection for inclusion in future intersection improvement programmes;
- c) requests staff work with Hamilton Boys High School and Peachgrove Intermediate to identify further parking solutions with the purpose being to reduce the impact from the reduction of onstreet parking immediately outside the schools;
- d) notes that staff will continue to work with NZ Transport Agency to seek approval for the Ulster Street / Abbotsford Road improvements for inclusion in the subsidised programme for Low Cost Low Risk improvements following approval of the macroscope design;
- e) notes that staff will continue to work with Peachgrove Intermediate School and Hamilton Boys High School for the implementation of 'pick up drop off' opportunities in the wider area, installation of additional scooter and bike parking facilities and scooter/bike safety training;
- f) approves the reallocation of funding from the Minor Transport Improvement programme to enable the proposed improvements for Peachgrove Road (Frances Street to Wilson Street) to proceed, noting the project currently exceeds the budget approved at the 28 November 2024 Infrastructure and Transport Committee and required funding can be found from savings and repriorisation of other projects;
- g) notes that progress of the final design and consultation of the following projects will be communicated to Members via Executive Updates and approvals for the Traffic Bylaw and parking restrictions changes being presented to the Traffic, Speed Limit and Road Closures Hearings Panel as required:
 - i. Abbotsford Street and Ulster Street safety and pedestrian improvements;
 - ii. Ruakiwi Road – pedestrian improvements; and
 - iii. Peachgrove Road and East Street safety improvements.
- h) requests the Chief Executive to report back early in the new triennium with opportunities to improve the cost-efficiency of transport project delivery, including options such as increased in-house design, standardised designs, procurement review, and potential shared services. The report should also outline any barriers to implementation and potential savings.

Name

Name		Electronically signed
Mover:	Cr Thomson	09/09/2025 4.15pm
Seconder:	Deputy Mayor O'leary	09/09/2025 4.15pm
	Cr Taylor	09/09/2025 4.24pm
	Cr van Oosten	09/09/2025 4.40pm
	Cr Macindoe	09/09/2025 4.51pm

Council Report

Item 10

Committee: Council
Author: Joanna van Walraven
Position: Programme and Planning Manager
Date: 18 September 2025
Authoriser: Helen Paki
Position: General Manager Customer and Community
Report Name: Arts in Infrastructure Policy- Deliberations Report

Report Status	Open
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Purpose - *Take*

1. To inform the Council on further information requested at the Regulatory and Hearings Committee on 22 July 2025; and,
2. To seek approval to adopt the Draft Arts in Infrastructure Policy subject to any changes considered and endorsed by Council, as the Arts in Infrastructure Policy.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Council adopts the Arts in Infrastructure Policy subject to the proposed amendments as per **Attachment 1**.

Executive Summary - *Whakaraapopototanga matua*

4. Staff are seeking the adoption of the draft Arts in Infrastructure Policy (**Attachment 1**).
5. Staff recommend **option 2**, to approve the draft Arts in Infrastructure Policy, as detailed in the report.
6. Staff consider the decision has low risk associated with the decision required for this matter as outlined in the report.
7. Staff consider the matters have low significance and that the recommendation complies with the Council's legal requirements.

Background - *Koorero whaimaarama*

8. During Deliberations for the 2024-34 Long-Term Plan, staff were directed to work with Creative Waikato to develop a suite of arts related guidance documentation, including a draft Arts in Infrastructure Policy. The Draft Policy is principle based, and its primary objective is to enhance the aesthetic, cultural, and social and economic value of public spaces in a cost-effective way.
9. A Draft Policy and Statement of Proposal were approved for consultation at the 5 June 2025 [Community and Natural Environment Committee meeting](#). The purpose of the Policy is to:
 - i. ensure Council processes and investment supports and enables the best outcomes for culture and art through the development of infrastructure, whilst recognising the need for the safe and efficient operation of infrastructure; and

- ii. to provide clear guidance and clarity regarding roles, responsibilities and processes that support those outcomes.

Discussion – *Matapaki*

- 10. Eight verbal submitters were heard at the 14 August Regulatory and Hearings Committee meeting. The submissions are available to read on page 37 of the [agenda](#).
- 11. Following verbal submissions staff were asked to provide further information by elected members on the following issues:

Issue/Question	Staff Response
Key points for Implementation Process	<ul style="list-style-type: none"> i. Staff will identify suitable infrastructure projects in accordance with clause 6 of the Draft Policy. ii. For projects where there is a significant opportunity (eg: large structures), Project Managers will include art outcomes as part of the initial project scope and provide budget options. iii. For projects where there is a minor opportunity (eg: small structures, roads and footpaths), Project Managers will ensure that wherever possible art outcomes are achieved through integration in projects features. iv. Guidance materials will be developed to support proposals in partnership with Creative Waikato. These will include materials to enable decision making for staff, and for artists wishing to prepare proposals for Council projects v. Long-Term Plan budgets are prepared with the above considerations.
1% for art	<ul style="list-style-type: none"> i. The 1% for art was proposed to give Council and the community a level of confidence about the impacts of the proposed Policy and to guide budget allocation at the scoping stage of the project. ii. The actual costs of each project will be assessed on a case-by-case basis, considering factors such as overall budget, potential impacts, visibility and opportunity to achieve positive outcomes in alignment with the principles of the Draft Policy.
<i>How the Draft Policy supports local procurement and promotes diversity within a register of preferred artists, and how it interacts with existing procurement policy and processes.</i>	<ul style="list-style-type: none"> i. Hamilton City Council has a Policy and processes that require a strategic approach to procurement. Art may be included into the existing processes, particularly in the earliest step where assessment of the project's scope and required resourcing is considered. ii. The inclusion of social procurement, agreed to in 2022, enables for weighting of 'local impact' and 'broader outcomes' which can support Elected Members' request for prioritising emerging artists, cultural lens, and uplifting skills etc. iii. Council currently uses a Professional Services Panel, and the inclusion of local artists could fit within existing processes. Staff would work with Creative Waikato and other partners to include a diverse range of local artists. iv. Council could streamline the process and reduce process cost for smaller, low risk projects by partnering with Creative Waikato to facilitate direct appointment from local artists. v. Creative Waikato will support the process by maintaining a register of diverse local artists who are interested in this type of work. This register can help to streamline the selection process

	<p>by understanding the skillsets, experience, medium preference, and experience levels of the artists to ensure a broad range of artists are considered for the projects, and that the necessary support is available where required.</p> <p>vi. Creative Waikato provides creative development support services for artists in the Waikato region, so will be available to provide support for artists engaging in this process where required. The list of artists will be drawn from a pool of local practitioners and have criteria to ensure it represents a diverse range of artists, including emerging artists.</p> <p>vii. Draft Terms of Reference and criteria for decision-making will be reported on through an Arts Action Plan Update.</p>
Request for an “agenda for arts”	<p>i. Principles outlined in the Draft Policy, He Pou Manawa Ora and the Waikato Arts Navigator set out the strategic direction for creative expression in the city.</p> <p>ii. An Artist’s Brief (including project objectives, site information and other context) will be supplied by Council to assist with planning and scope.</p> <p>iii. Additionally, clause 15 of the Draft Policy outlines engagement with mana whenua to ensure cultural alignment for sites (including but not limited to) waahi taapu areas, other areas of cultural significance (or are known to be significant), including te awa o Waikato and anywhere along the riverbank.</p>
How the Policy will be integrated with the Long-Term Plan	<p>i. Future costs relating to implementation of the Policy will be considered through budget and project proposals within the next the next Long-Term Plan.</p> <p>ii. Maintenance requirements and any consequential opex would be considered through Long-Term Plan project planning and budget approval.</p>
Lifespan/resilience of different types of artworks	<p>i. The Draft Policy states that all art proposals seeking approval must meet Council’s maintenance and durability requirements, which means art works are safe, stable and made of durable components that can withstand their environment.</p> <p>ii. The suitability of materials may be context dependent (for example, weather resistant for exposed sites, or vandalism resistant for high graffiti areas) and would be assessed on a case-by-case basis.</p> <p>iii. Maintenance Plans should include an expected lifespan</p>
How the Draft Policy aligns with the Kirikiriroa Ahoaho Rautaki / Hamilton City Open Spaces Strategy 2023-2053	<p>i. The Draft Policy supports the Hamilton Open Spaces Strategy by contributing to the design of public spaces that reflect local identity and community values. By integrating art into infrastructure, the policy supports placemaking through visual enhancement, cultural relevance, and opportunities for community input where appropriate.</p> <p>ii. This approach aligns with the intent of Outcome 1 (open spaces that reflect culture and history), and Outcome 2 (open spaces for people); to create open spaces that are well-designed, inclusive, and responsive to the needs of Hamilton’s communities.</p>
The development of infrastructure which	<p>i. A clause has been added to the Draft Policy that notes: <i>For infrastructure developments in public spaces where activation might take place, consideration will be given to how</i></p>

enables dynamic performance	<i>the infrastructure might support future performance-based activation in a safe and reliable manner.</i>
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12. If the staff recommendation is not approved the process cannot proceed, and the Draft Policy cannot be adopted. If the Council wishes to adopt an Arts in Infrastructure Policy a new process (including a hearing) will need to be undertaken in the new triennium.

Options - *Koowhiringa*

13. There are two reasonable and viable options for the Council to consider.
14. This assessment reflects the level of significance and ability for Council to make influence financial considerations through the Long-Term Plan.
15. The options are set out below:

Option 1 (Status Quo): Do not adopt the Draft Arts in Infrastructure Policy.

Option 2: Adopt the Draft Arts in Infrastructure Policy.

16. Staff recommend **Option 2** because it responds to the resolution made by the Council during the 4 June 2024 [Long-Term Plan Deliberations](#).

Financial Considerations - *Whaiwhakaaro Puutea*

17. The costs incurred to develop the Draft Policy date are covered within current operational budgets. These costs include approximately 350 staff hours to develop the Policy, Statement of Proposal, and supporting reports, and the engagement and consultation costs (\$2,300), which included design, media placements, and printing.
18. The cost for implementing this policy will be met through existing budgets until the next review of the Long-Term Plan.
19. Future costs relating to implementation of the Policy will be considered through the next Long-Term Plan within project and budget proposals. Maintenance requirements and any consequential opex would be considered through project planning and budget approval, only art with high durability and low long-term costs would be considered suitable.
20. Large-scale Infrastructure and Assets projects within the current Long-Term Plan (years 1-3) have been scoped and are already underway, largely discounting them from short term implementation. The implementation of the policy for Projects of this nature will not commence until the next Long-Term Plan, however staff may take up opportunities to embed art into suitable projects if they arise.
21. To provide an example of the potential financial implications of ringfencing 1% of the project cost to integrate art into a capital programme, staff have modelled the impact of this on nominated Customer and Community infrastructure projects for 2025/2026 (year 2). Of this programme approximately half may meet the criteria under the policy resulting in a maximum cost for suitable projects of \$180,000 (1%).

Legal Considerations - *Whaiwhakaaro-aa-ture*

22. Staff confirm that the staff recommendation complies with the Council's legal requirements.

Risks – Tuuraru

23. The risks associated with the staff recommendation are low, however it is worth noting there is a risk of:
- i. the lost opportunity to enable best outcomes for culture and art through the development of infrastructure, and the provision clear guidance and clarity regarding roles, responsibilities and processes that support those outcomes; and
 - ii. the risk of disengaging the local arts community, if the Draft Policy is not adopted.

Strategic Considerations - *Whaiwhakaaro-aa- rautaki*

24. Everything we do is aimed at improving the wellbeing of Hamiltonians. Council has been working alongside our community to understand what people in our city want the future of Hamilton Kirikiriroa to look like as represented by our five priorities.
25. The promotion of the social, economic, environmental, and cultural wellbeing of communities in the present and for the future is expressed through Council's key strategies.
26. The proposed recommendation will align with Council key documents, as identified in the Governance Structure, in the following ways.

Significance and Engagement Policy	Community views and preferences are already known to the Council through the 14 August 2025 hearing. Given the low level of significance determined, the engagement level is low. No engagement is required.
He Pou Manawa Ora - Pillars of Wellbeing	The staff recommendation supports the framework by embedding cultural expression and creativity into public spaces. It honours Maaori history (Pou One) through storytelling in design, fosters unity (Pou Two) by engaging mana whenua and reflecting Te Tiriti o Waitangi principles, promotes prosperity (Pou Three) by supporting economic development (including opportunities for local artists).
Our Climate Future Te Pae Tawhiti o Kirikiriroa	Staff have assessed this option against the Climate Change Policy for both emissions and climate change adaptation. Staff have determined no adaptation assessment or emissions assessment is required.
Disability Action Plan	Accessibility is one of the principles of the safety and accessibility is at the forefront of the design. Accessibility is provided for wherever it is appropriate to do so.
Papa Ahuareka o Kirikiriroa Hamilton Open Spaces Strategy 2023-2053	The Draft Policy aligns with Outcome 1 (open spaces that reflect culture and history), and Outcome 2 (open spaces for people); to create open spaces that are well-designed, inclusive, and responsive to the needs of Hamilton's communities.

Permanent Public Art Policy	<p>The Draft Arts in Infrastructure Policy and the Permanent Public Art Policy of Hamilton City Council are complementary frameworks that together aim to embed creativity into the city's public spaces by:</p> <ul style="list-style-type: none">i. Recognising the value of public art in shaping Hamilton Kirikiriroa's identity, vibrancy, and inclusiveness.ii. Emphasising community representation, including engagement with mana whenua and diverse voices.iii. Aiming to make public spaces reflective of local stories, cultures, and aspirations.
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Attachments - *Ngaa taapirihanga*

Attachment 1 - Arts In Infrastructure Policy Final Draft

First adopted:	
Revision dates/version:	
Next review date:	(3 years after adoption unless there is a reason to differ e.g. specified in legislation)
Engagement required:	
Document Number	
Associated documents:	He Pou Manawa Ora, Waikato Arts Navigator.
Sponsor/Group:	General Manager Customer and Community

DRAFT: Arts in Infrastructure Policy

Ko te Puutaketanga

Purpose

1. The purpose of this policy is to:
 - a) Ensure Council processes and investment supports and enables the best outcomes for culture and art through the development of infrastructure, whilst recognising the need for the safe and efficient operation of infrastructure.
 - b) To provide clear guidance and clarity regarding roles, responsibilities and processes that support those outcomes.
2. The objectives of the policy are to:
 - a) Embed artistic elements into nominated public infrastructure projects to enhance the aesthetic, cultural, and social and economic value of public spaces.
 - b) Improve the visual appeal of public spaces, making them more inviting and enjoyable in a cost-effective way.
 - c) Enable artistic and cultural expression and promote a sense of pride, place and identity through public art.
 - d) Encourage local arts engagement and economic development, creating a more attractive and vibrant city while promoting employment and development opportunities for local artists.

Ko te Whaanuitanga

Scope

3. This Policy applies to nominated infrastructure projects to be owned or operated by Hamilton City Council.
4. This Policy does not apply to the following:
 - a) Private infrastructure, or externally funded projects that do not allow funding for art,
 - b) Infrastructure that is not intended to be visible from a public place,
 - c) Infrastructure that is located on sites not intended to be accessible to the public.

Ko ngaa Tikanga Whakahaere Kaupapahere

Principles of Policy

The guiding principles for this Policy are:

- a) Council will seek opportunities to incorporate art into public infrastructure.
- b) The inclusion of art is considered at the initial stages of infrastructure project planning, and that art is embedded into design where appropriate to do so.
- c) Funding is appropriate for the context and scaled to the infrastructure project.

- d) Art is purpose built and structurally sound, made using enduring materials, and maintenance is planned for appropriately.
- e) Safety and accessibility are at the forefront of the design. Accessibility is provided for where it is appropriate to do so.
- f) Positive outcomes are enabled without adding red tape.
- g) The art included in public infrastructure projects represents the cultural diversity and heritage of the community.

Ko ngaa Tikanga Policy

- 5. Council will consider the inclusion of art for nominated public infrastructure projects, with an allocation of up to 1% of the planned budget.
- 6. When deciding which infrastructure projects should include integrated art proposals, staff will consider:
 - a) the opportunity for an arts proposal to meet policy objectives,
 - b) the significance and visual impact of the projects,
 - c) the project's location and likely community interest,
 - d) the impacts of the art proposal on the efficient operation of the infrastructure,
 - e) current or planned development of the infrastructure, and
 - f) the potential financial impact, including the cost of future maintenance.
- 7. Proposals must align with other Hamilton City Council policies and strategies (i.e. He Pou Manawa Ora, Permanent Public Art Policy, Monuments and Memorial Art Policy, Hamilton Gateways Policy).
- 8. Council will consider the inclusion of appropriately scaled artistic treatment for small, medium and large infrastructure projects.
- 9. For projects requiring resource consent, the inclusion of art will be additional to any mitigation required through consent conditions.
- 10. For infrastructure developments in public spaces where activation might take place, consideration will be given to how the infrastructure might support future performance-based activation in a safe and reliable manner.

Planning and Scoping

- 11. The inclusion of art into an infrastructure project will be initiated in the early stages of project planning to ensure seamless integration with the overall design and functionality of the infrastructure.
- 12. Any proposed artwork to be integrated into an infrastructure project must be accompanied by a Whole of Life Cost Assessment to provide a comprehensive understanding of the cost implications over the entire lifespan of the artwork.

Artist Selection

- 13. Council will implement a transparent and inclusive process for selecting artists to ensure diversity and high quality, fit for context work.
- 14. Council will facilitate collaboration between community partners, artists, architects, engineers, planners and staff.

Engagement

15. Council will undertake engagement with mana whenua to ensure cultural alignment for sites (including but not limited to) waahi taapu areas, other areas of cultural significance (or are known to be significant), including te awa o Waikato and anywhere along the riverbank.
16. For large scale proposals, wider community engagement will be undertaken to ensure art is relevant and meaningful to the community.

Care and Maintenance

17. All art proposals seeking approval must meet Council's maintenance and durability requirements.
18. Operation and Maintenance plans for art proposals will outline the necessary maintenance, cleaning, part replacements, and other care requirements.

Ownership

19. Once an artwork has been vested it shall become the sole ownership of Hamilton City Council.
20. The moral rights of the artwork will remain with the artist; however, the Council has the right to produce images of the artwork for the normal purposes of Council.
21. If necessary, the Council may at any time, remove, relocate or dispose of the artwork.
22. Council will consult with the artist before removal, relocation or disposal.

Funding

23. All public infrastructure projects will allocate a percentage of the total budget for the inclusion of art. This percentage should be determined based on the project's scale and scope, to a maximum of 1%.
24. Council will decide which infrastructure projects are appropriate through the Long-Term Plan process.
25. The portion of funding shall be for the specific purpose of including and maintaining art in the project and excluded from being used for other activities.
26. Where art has been included as part of an externally funded project, Council may be required to separately fund consequential operational expenditure relating to the artwork.
27. Staff will seek external funding opportunities (including public private partnerships) where possible.
28. Staff will encourage private developments to include art in infrastructure.

Ko te Aroturukitanga me te Whakatinanatanga Implementation

Monitoring and

29. Implementation of the policy will be monitored by the General Manager Customer and Community.
30. Performance will be monitored and reported as part of the Arts Action Plan (2025).
31. The policy will be reviewed in response to any issues that may arise, every three years, at the request of Council or in response to changed legislative and statutory requirements (whichever occurs first).

Ko ngaa Tohutoro

References

32. Permanent Public Art Policy.

Page 3 of 4

33. He Pou Manawa Ora.

Ko ngaa Whakamaaramatanga

Definitions

Term	Definition in this Policy
Infrastructure	The physical structures built and maintained by Council to operate the city, including transport assets, storm water assets, park assets and community facilities.
Art (and artistic treatment)	Artworks or decorative features that have been created or designed by artists that are commissioned, purchased, or donated.
Embedded Art	Art that is intrinsic to the fabric of the infrastructure, and not a separate entity.
Public Places	Places that are not privately owned and that the public regularly access (for example, Council or Crown owned land).
Private Infrastructure	Infrastructure that is privately owned and operated by a property owner, body corporate or other legally established entity or organisation.

Council Report

Item 11

Committee: Council

Date: 18 September 2025

Author: Amy Viggers

Authoriser: Janet Carson

Position: Governance Lead

Position: General Manager
Partnerships,
Communication & Maaori

Report Name: End of Triennium Matters

Report Status	<i>Open</i>
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Purpose - *Take*

1. To seek approval from the Council to extend the Chief Executive's existing delegations from polling day (11 October 2025) until the inaugural Council meeting (known as the interregnum period), subject to certain limitations as set out in legislation and in this report.
2. To update the Council on procedural matters relating to the end of the 2022-25 triennium.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Council:
 - a) receives the report;
 - b) extends the Chief Executive's current delegations (detailed in the Delegations to Positions Policy) to include all of Council's responsibilities, duties and powers currently retained by the Council or delegated to the Council's standing committees (excluding the District Licensing Committee), subject to the following conditions:
 - i. the extended delegations will have effect from the period from 11 October 2025 (polling day) until the inaugural meeting of the new Council;
 - ii. the extended delegations do not include a delegation of any Council powers, duties and functions, which are prohibited by law from delegation including, without limitation, those set out in clause 32(1) of Schedule 7 of the Local Government Act 2002;
 - iii. the Chief Executive may only exercise the extended delegations for matters that can not reasonably wait until the first meeting of the new Council;
 - iv. where reasonably practicable, the Chief Executive must, before exercising an extended delegation power, duty of function, first consult with the Mayor-elect;
 - v. the Chief Executive must report all matters relating to the exercise of an extended delegation to the incoming Council at the first meeting following the triennial general election;
 - vi. should any urgent matters arise during the interim election period which by law must be made by the Council, the first meeting following the triennial election must

be called by the Chief Executive as an 'emergency' meeting under Clause 21 of Schedule 7 of the Local Government Act 2002; and

- c) notes that, as required under clause 30(7) of Schedule 7 of the Local Government Act 2002, the District Licensing Committee shall continue to exercise its delegations made to the committee (not deemed discharged) on the coming into office of the members of the Council elected at the 2025 triennial election.

Executive Summary - *Whakaraapopototanga matua*

4. The Council needs to consider arrangements to ensure the effective and efficient conduct of the Council's business during the interim election period.
5. Staff propose that the Council extends the Chief Executives current delegations to undertake Council's responsibilities, duties and powers (except those that cannot be delegated) for urgent matters only for the period of time between 11 October 2025 and the inaugural meeting of the new Council.
6. Council's committees and subcommittees are deemed to be discharged on the coming into office of the newly elected Council unless the Council resolves otherwise. There is no requirement for the Council to resolve to retain any existing committee or subcommittee except the District Licensing Committee which is a committee of Council by virtue of the Sale and Supply of Alcohol Act 2012.
7. Minutes of the 2 October 2025 Council meeting will be confirmed in accordance with the process set out in the Standing Orders.
8. Staff recommend **Option 2** - That the Council allows the Chief Executive extended privileges and does discharge all committees, sub-committees and other subordinate decision-making bodies, except the District Licensing Committee, of the 2 options considered as detailed in the report.
9. This is a regular operating activity funded through the 2024-34 Long-Term Plan.
10. Staff consider the matter has low risk(s) associated with the decision(s) required as outlined in the report.
11. Staff consider the decisions in this report have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

12. This report recommends a short-term extended delegation of authority to cover the period between the 2022-2025 and the 2025-2028 Councils. The authority relates to matters of an urgent matter.
13. The extended delegated powers to the Chief Executive last until the new Council has been sworn in and will automatically return to the new Council at this point.
14. It is common practice for local authorities to authorise their Chief Executives to deal with such matters and is consistent with the approach taken by the Hamilton City Council in previous triennia.

Discussion – *Matapaki*

General Delegation to the Chief Executive

15. Clause 14 of Schedule 7 of the [Local Government Act 2002](#) (LGA) provides that a person newly elected to the Council may not act until they have made the necessary declaration at the inaugural Council meeting. This provision combines with sections 86, 115 and 116 of the [Local Electoral Act 2001](#) to the effect that, from the day after the declaration of the election results (by public notice), until the new members' declaration is taken at the inaugural Council meeting, neither the outgoing nor the incoming elected members can act in their capacity as members of the Council. Although subject to change, it is anticipated this will be a period of 12 days, from Saturday 11 October until the inaugural Council meeting.
16. It is important that the Council puts a process in place by which urgent decisions may be made during the interim election period. It is recommended that the Council extends the Chief Executive's existing delegations, during this period, to undertake all of the Council's responsibilities, duties and powers. The Chief Executive's current delegations are set out in the [Delegations to Positions Policy](#).
17. The extended delegations do not include the delegations in Section 32(1)(a) to (h) of Schedule 7 of the LGA and any other Act. These include the power to make a rate, make a bylaw, borrow money, adopt a long-term plan, annual plan or annual report, appoint a chief executive, adopt a policy or adopt remuneration and employment policy.
18. It is common practice for local authorities to authorise their Chief Executives to deal with such matters and is consistent with the approach taken by the Council in previous triennia.
19. For clarity, on the swearing in of the new Council (inaugural meeting), the Chief Executive's delegated powers, duties and functions revert to the delegations set out in the Delegations to Positions Policy, with any delegations on specific matters that have already been resolved by the Council or any of its standing committees.
20. The recommended extended delegations are made subject to a number of qualifications to ensure that these delegations only empower the Chief Executive to make decisions necessary for the effective and efficient day-to-day conduct of Council's business during this period.
21. Relevant excerpts of legislation are set out in **Attachment 1**.

Submissions

22. During the interregnum period there may be opportunities for the Council to make a submission on matters such as National Policy Statements, Regional Policy Statements and amendments to legislation. Staff recommend that in these cases a staff submission is made to ensure Council's priorities are highlighted to Government.
23. Hamilton City Council's standard submission process would mean that, if possible, a draft submission is circulated to members-elect for feedback, with comments being analysed for inclusion in the final version.

Discharging Committees

24. Following a triennial election, Clause 30(7) of Schedule 7 of the LGA deems all existing committees, sub-committees and other subordinate decision-making bodies to be discharged when newly elected members of the local authority come into office.
25. The Council may resolve to retain any existing committee or sub-committee under Clause 30(7).

District Licensing Committee

26. The District Licensing Committee is a committee appointed by the Council under the Sale and Supply of Alcohol Act 2012 to make decisions on application for licences and managers' certificates relating to the sale and supply of alcohol.
27. All members of the District Licensing Committee are external appointees, appointed for a five-year term (including the Commissioner and Alternate Commissioner). The Terms of Reference for the District Licensing Committee are set out on page 40 of the Council's Governance Structure.
28. The District Licensing Committee is required to continue into the next triennium. While established under the [Sale and Supply of Alcohol Act](#), section 200(1) of that Act states that the District Licensing Committee is a committee of the Council. The provisions of the LGA relating to the discharge of Council committees therefore apply, which means that unless the Council resolves otherwise (under clause 30(7)), the District Licensing Committee will be deemed to be discharged when the newly elected members come into office.
29. To ensure the District Licensing Committee continues to meet the requirements of the Sale and Supply of Alcohol Act in the new triennium, staff consider it prudent for the Council to resolve that the District Licensing Committee continues (not discharged).

Minutes of the last meetings before the election

30. [Standing Order](#) 28.4 – Minutes of Last Meeting Before Election state:
The Chief Executive and the relevant Chairpersons must sign the minutes of the last meeting of the local authority before the next election of members.
31. With the exception of the 2 October 2025 Council meeting, the minutes from the final committee meetings will be reported to this meeting and the 18 September Council minutes will be reported to the 2 October meeting.
32. The process for the approval of the Minutes for the final Council meeting (2 October 2025) is as follows:
 - i. Copies of the minutes will be circulated to Elected Members as soon as possible following the meeting;
 - ii. Any comments from Elected Members will need to be given to the Mayor and Governance by close of business Monday 6 October 2025;
 - iii. The Mayor and the Chief Executive will make the final decision regarding any changes sought by Elected Members; and
 - iv. The Minutes will be signed by the close of business Friday 10 October 2025.
33. The above process is in accordance with Standing Orders and must be complete prior to Election Day.

Options – Koowhiringa

34. There are two reasonable and viable options for the Council to consider.
35. The options are set out below:
Option 1: That the Council does not allow the Chief Executive extended delegations and does not discharge all committees, sub-committees and other subordinate decision-making bodies. This option would hinder the efficiency and effectiveness of Council following the triennial elections and before the inaugural meeting of the new Council where the previous members and the members-elect have no legal standing.

Option 2 (Recommended): That the Council allows the Chief Executive extended privileges and does discharge all committees, sub-committees and other subordinate decision-making bodies, except the District Licensing Committee. This option ensures that, if necessary, the Chief Executive can make decisions to ensure the efficiency and effectiveness of Council in the interregnum period. It also allows the incoming Council to decide the committees, sub-committees and other subordinate decision-making bodies without having to discharge any or all of the current ones.

36. Staff recommend **Option 2** because it ensures that decisions can be made during the interregnum period to ensure the efficiency and effectiveness of Hamilton City Council.

Financial Considerations - *Whaiwhakaaro Puutea*

37. This is a regular operating activity funded through the 2024-34 Long-Term Plan.

Legal Considerations - *Whaiwhakaaro-aa-ture*

38. Staff confirm that the staff recommendation complies with the Council's legal requirements.

Risks – *Tuuraru*

39. There are no known risks associated with the decisions sought in this report.
40. The extended delegations for the Chief Executive are clearly stated and explains what the Chief Executive may or may not be able to do. In the first instance, and if possible, if using one of the extended delegations the Chief Executive must let the Mayor-elect know of the decision and inform the Council when it has been sworn in.

Strategic Considerations - *Whaiwhakaaro-aa- rautaki*

41. Everything we do is aimed at improving the wellbeing of Hamiltonians. Council has been working alongside our community to understand what people in our city want the future of Hamilton Kirikiriroa to look like as represented by our five priorities.
42. The promotion of the social, economic, environmental, and cultural wellbeing of communities in the present and for the future is expressed through Council's key strategies.
43. The proposed recommendation will align with Council key documents, as identified in the Governance Structure, in the following ways.

Significance and Engagement Policy	Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance. Given the low level of significance determined, the engagement level is low. No engagement is required.
He Pou Manawa Ora - Pillars of Wellbeing	Staff have considered He Pou Manawa Ora and determined that there are no specific or relevant outcomes applicable to this report.
Our Climate Future Te Pae Tawhiti o Kirikiriroa	There are no known climate risks or adaptation opportunities associated with the matters discussed in the report.
Disability Action Plan	Staff have considered the Disability Action Plan and determined that there are no specific or relevant goals applicable to this report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Legislation for end of triennium matters

Item 11

Local Government Act 2002, Schedule 7

14 Declaration by member

- (1) A person may not act as a member of a local authority until—
- (a) that person has, at a meeting of the local authority following the election of that person, made an oral declaration in the form set out in subclause (3); and
 - (b) a written version of the declaration has been attested as provided under subclause (2).

Compare: 1974 No 66 s 114U

30 Power to appoint committees, subcommittees, other subordinate decision-making bodies, and joint committees

- (7) A committee, subcommittee, or other subordinate decision-making body is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election of members next after the appointment of the committee, subcommittee, or other subordinate decision-making body.

32 Delegations

- (1) Unless expressly provided otherwise in this Act, or in any other Act, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties, or powers except—
- (a) the power to make a rate; or
 - (b) the power to make a bylaw; or
 - (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or
 - (d) the power to adopt a long-term plan, annual plan, or annual report; or
 - (e) the power to appoint a chief executive; or
 - (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local

governance statement; or

(g) Repealed.

(h) the power to adopt a remuneration and employment policy.

- (2) Nothing in this clause restricts the power of a local authority to delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority the power to do anything precedent to the exercise by the local authority (after consultation with the committee or body or person) of any power or duty specified in subclause (1).
- (3) A committee or other subordinate decision-making body, community board, or member or officer of the local authority may delegate any of its responsibilities, duties, or powers to a subcommittee or person, subject to any conditions, limitations, or prohibitions imposed by the local authority or by the committee or body or person that makes the [original] delegation.
- (4) A committee, subcommittee, other subordinate decision-making body, community board, or member or officer of the local authority to which or to whom any responsibilities, powers, or duties are delegated may, without confirmation by the local authority or committee or body or person that made the delegation, exercise or perform them in the like manner and with the same effect as the local authority could itself have exercised or performed them.
- (5) A local authority may delegate to any other local authority, organisation, or person the enforcement, inspection, licensing, and administration related to bylaws and other regulatory matters.
- (6) A territorial authority must consider whether or not to delegate to a community board if the delegation would enable the community board to best achieve its role.
- (7) To avoid doubt, no delegation relieves the local authority, member, or officer of the liability or legal responsibility to perform or ensure performance of any function or duty.
- (8) The delegation powers in this clause are in addition to any power of delegation a local authority has under any other enactment.

Local Electoral Act 2001

86 Declaration of result

The electoral officer conducting an election or poll must give public notice declaring the official result of the election or poll in the prescribed manner as soon as practicable after—

- (a) Repealed.
- (b) the validity of all special votes has been determined; and
- (c) all valid votes have been counted.

115 When members come into office

- (1) Candidates at a triennial general election who are declared to be elected come into office on the day after the day on which the official result of the election is declared by public notice under section 86.
- (2) Repealed.
- (3) A person appointed to fill an extraordinary vacancy comes into office at the time of his or her appointment.

116 When members leave office

- (1) Every member of a local authority or [local board or] community board, unless vacating office sooner, vacates office,—
 - (a) in a case where the member's office is the subject of an election, when the members elected at the next election come into office:
 - (b) in a case where provision is made by any enactment to fill a vacancy by appointment, when the member's successor comes into office.
- (2) Despite subsection (1)(a), if a member's office is the subject of an election, and neither the member nor any other person is elected at the election to that office, the member vacates office at the same time as any other member of the local authority who is not re-elected at the election.

Sale and Supply of Alcohol Act 2012**186 Territorial authorities to appoint district licensing committees**

Each territorial authority must appoint 1 or more licensing committees as, in its opinion, are required to deal with licensing matters for its district.

200 Application of Local Government Official Information and Meetings Act 1987

- (1) Every licensing committee is a committee of its territorial authority.
- (2) The provisions of the Local Government Official Information and Meetings Act 1987, other than Part 7, apply to every licensing committee.
- (3) Subsection (2) overrides subsection (1).

Council Report

Item 12

Committee: Council

Date: 18 September 2025

Author: Keryn Phillips

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance Manager

Report Name: Recommendations to the Council from Open Committee Meetings

Report Status	Open
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Purpose - *Take*

1. To seek the Council's approval of the recommendations from:
 - i. the Infrastructure and Transport Committee meeting 4 September 2025 ([Agenda & Minutes](#)); and
 - ii. the Strategic Risk and Assurance Committee meeting 11 September 2025 ([Agenda](#)).

Recommendation from the Infrastructure and Transport Committee meeting of 4 September 2025

2. 2025 Streetscape and Gateways Policy

That the Council approves the revised 2025 Streetscape and Gateways Policy (**Attachment 1**).

Recommendation from the Strategic Risk and Assurance Committee meeting of 11 September 2025

3. **Health and Safety Report – 1 May 2025 to 31 July 2025** (to be circulated following the meeting)
4. **Approval of Our Climate Statement 2024/25** (to be circulated following the meeting)

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Council Public Excluded Minutes - 28 August 2025) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Confirmation of Final Public Excluded Committee Meeting Minutes for the 2022-2025 Triennium		
C3. Confirmation of the Elected Member Closed Briefing Notes 21 August 2025		
C4. Pukete Wastewater Treatment Plant Odour Treatment System - Increase in Approved Contract Sum		
C5. General Security Services Contract		
C6. Fast-track and Cross Boundary Matters Update		
C7. City Honours Recommendations 2025		
C8. Riskpool Trust Deed Variation		
C9. Hillcrest Library Update		
C10. Recommendations to the Council from Public Excluded Committee Meetings		
C11. Confirmation of CE Review Committee Minutes		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C4.	to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information to enable Council to carry out commercial activities without disadvantage to enable Council to carry out negotiations to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (b) (ii) Section 7 (2) (h) Section 7 (2) (i) Section 7 (2) (j)
Item C5.	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C6.	to enable Council to carry out commercial activities without disadvantage to enable Council to carry out negotiations	Section 7 (2) (h) Section 7 (2) (i)
Item C7.	to protect the privacy of natural persons	Section 7 (2) (a)
Item C8.	to maintain legal professional privilege to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (g) Section 7 (2) (j)
Item C9.	to enable Council to carry out commercial activities without disadvantage to enable Council to carry out negotiations	Section 7 (2) (h) Section 7 (2) (i)
Item C10.	to protect the privacy of natural persons	Section 7 (2) (a)
Item C11.	to protect the privacy of natural persons	Section 7 (2) (a)

Late Attachments for Item 6: Confirmation of Final Committee Meeting Minutes for the 2022-2025 Triennium

Attachment 8 – Economic Development Committee Open Unconfirmed Minutes – 9 September 2025

Attachment 9 – Strategic Risk and Assurance Committee Open Unconfirmed Minutes – 11 September 2025

Economic Development Committee

Komiti Oohanga Whakatupu

OPEN MINUTES

Minutes of a meeting of the Economic Development Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 9 September 2025 at 9:30 am.

PRESENT

Chairperson Cr Ewan Wilson
Heamana

Deputy Chairperson Cr Maria Huata
Heamana Tuarua

Members Mayor Paula Southgate
Deputy Mayor Angela O’Leary
Cr Anna Casey-Cox (via Audio-Visual)
Cr Maxine van Oosten
Cr Louise Hutt
Cr Kesh Naidoo-Rauf
Cr Andrew Bydder
Cr Geoff Taylor
Cr Sarah Thomson (via Audio-Visual)
Cr Emma Pike
Cr Tim Macindoe

In Attendance Vanessa Williams – Hamilton Central Business Association
Mike Neale – NAI Harcourts

The meeting was opened with a karakia.

1. Apologies – *Tono aroha*

Resolved: (Cr Wilson/Cr Taylor)

That the Economic Development Committee accepts the apologies for partial attendance from Deputy Mayor O’Leary and Cr Casey-Cox (both for Council Business) and for early departure from Cr Hutt, Cr Thomson and Cr van Oosten.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Cr Wilson/Cr Taylor)

That the Economic Development Committee confirms the agenda.

3. Declarations of Interest – *Tauaakii whaipanga*

No members of the Committee declared a Conflict of Interest.

4. Public Forum – Aatea koorero

No members of the public wished to speak in the public forum.

5. Confirmation of the Economic Development Committee Open Minutes - 29 July 2025

Resolved: (Cr Wilson/Cr Huata)

That the Economic Development Committee confirms the Open Minutes of the Economic Development Committee Meeting held on 29 July 2025 as a true and correct record.

6. Chair's Report

The Chair took the report as read.

Resolved: (Cr Wilson/Cr Huata)

That the Economic Development Committee receives the report.

Mayor Southgate left the meeting (9.42am) during the discussion of the above item. She was not present when the matter was voted on.

7. General Manager's Report

The General Manager Strategy, Growth and Planning provided a verbal update on the key outcomes of the Committee, the prevalent sectors, fostering relationships and the future of Economic Development.

Resolved: (Cr Wilson/Cr Huata)

That the Economic Development Committee receives the report.

Mayor Southgate re-joined the meeting (9.44am) during the above item. She was present when the matter was voted on.

8. External Agencies and CCO Reporting

The Central City Transformation Manager took the report as read. Representatives from Hamilton Central Business Association provided a presentation highlighting current Central Business District developments, office vacancies, retail vacancy, promoting businesses, relationships with developers and the increased use of their website. They responded to questions from Members concerning commercial risk, different sectors, residential development, emissions, hospitality, A-grade office space, partnership opportunities, perspective tenants, streetscape, managing disruption and communication.

Resolved: (Cr Pike/Cr Macindoe)

That the Economic Development Committee receives the report.

Deputy Mayor O'Leary joined the meeting (10.27am) during the discussion of the above item. She was present when the matter was voted on.

9. Strategic and General Update

The Economic Development Programme Manager and the Business Relationship Advisor spoke to the report highlighting building deeper relationships with businesses, the economic sector and the Hamilton prospectus. The Programme Manager – Economics & Policy spoke to the report highlighting the economic struggles for the community and the economic forecasts. The General Manager Destinations spoke to the report noting revenue for the last year across all destinations, competition, capital revenue and the tourism industry. Staff responded to question from Members concerning incorporating cultural economic views, inflation, unemployment, collaboration opportunities, communication with education providers, the economic uplift/benefit and capital treatment.

Resolved: (Cr Wilson/Mayor Southgate)

That the Economic Development Committee receives the report.

Cr Casey-Cox left the meeting (10.56am) during the discussion of the above item. She was not present when the matter was voted on.

10. Strategic Property Update - September 2025

The Strategic Property Manager provided an update on 340 Tristram Street and Area Q developments.

Resolved: (Cr Wilson/Cr van Oosten)

That the Economic Development Committee receives the report.

11. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

Resolved: (Cr Wilson/Cr Hutt)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Economic and Development Committee Public Excluded Minutes - 29 July 2025) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Strategic Issues Update (Public Excluded Matters)		
C3. Strategic Property Update - September 2025		
C4. Appointment to Waikato Regional Airport Limited		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information	Section 7 (2) (b) (ii)
Item C3.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h) Section 7 (2) (i)
Item C4.	to enable Council to carry out negotiations	
	to protect the privacy of natural persons	Section 7 (2) (a)
	to enable Council to carry out negotiations	Section 7 (2) (i)

The meeting moved into Public Excluded at 11.17am.

The meeting was declared closed at 12.57pm.

Appendix 1: Hamilton Central Business District Market Overview 2025



Development in the CBD



500 Victoria Street



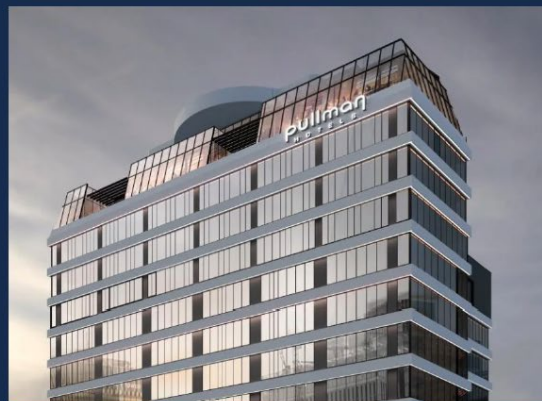
18 London Street



Fonterra North Block

Developer Refurbishments

Development in the CBD



Pullman Hotel

Developer Refurbishments

Development in the CBD



19 Knox St



856 Victoria St



121 Anglesea St

Healthcare Developments

Development in the CBD



McDonalds, 950 Victoria St



City Fitness, 308 Barton St

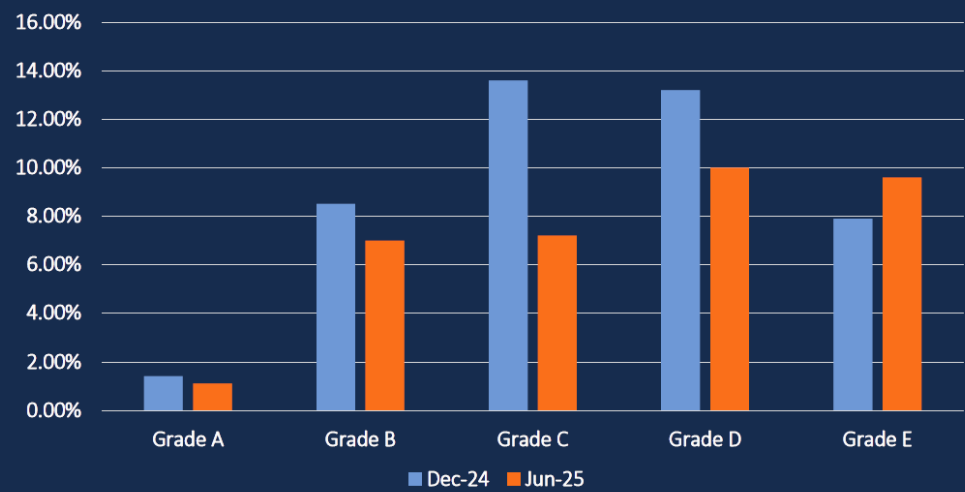


BP Software, 520 Anglesea St

Tenant Moves

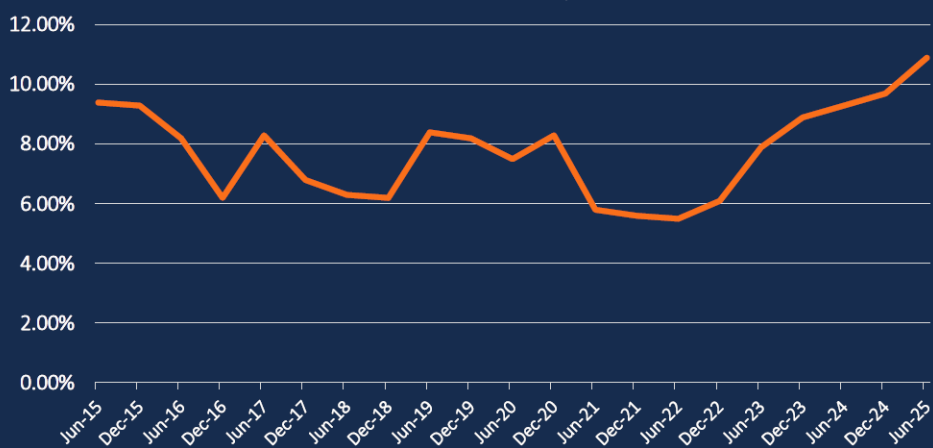
Hot off the Press...

Hamilton CBD Office Vacancy by Grade



Hot off the Press...

Hamilton CBD Retail Vacancy 2015-2025



Strategic Risk and Assurance Committee

Te Komiti Rautaki tuuraru me te whakatuuturu

OPEN MINUTES

Minutes of a meeting of the Strategic Risk and Assurance Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 11 September 2025 at 9:30am.

PRESENT

Chairperson Mr Bruce Robertson
Heamana

Deputy Chairperson Ms Carol Bellette
Heamana Tuarua

Members Mayor Paula Southgate
Cr Maxine van Oosten
Cr Sarah Thomson (Via Audio-Visual)
Cr Louise Hutt
Cr Ewan Wilson

In Attendance Athol Graham and Kataraina Macown – Audit New Zealand
Aashita Mehta - KPMG

The meeting was opened with a karakia.

1. Apologies – *Tono aroha*

Resolved: (Mr Robertson/Cr van Oosten)
That the Strategic Risk and Assurance Committee accepts the apologies for absence from Cr Naidoo-Rauf and Cr Tauariki, for partial attendance from Mayor Southgate and Ms Carol Bellette; and for lateness from Deputy Mayor O’Leary.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Mr Robertson/Cr van Oosten)
That the Strategic Risk and Assurance Committee confirms the agenda.

3. Declarations of Interest – *Tauaakii whaipaaanga*

Chair Bruce noted an interest in Item 8 (Risk Management Report) but was not conflicted and would participate in the discussion and vote on the matter.

4. Public Forum – *Aatea koorero*

No members of the public wished to speak in the Public Forum.

5. Confirmation of the Strategic Risk and Assurance Open Minutes 17 June 2025

Resolved: (Mr Robertson/Cr van Oosten)

That the Strategic Risk and Assurance Committee confirms the Open Minutes of the strategic Risk and Assurance Meeting held on 17 June 2025 as a true and correct record.

6. CE Report

The Chief Executive spoke to the report highlighting links in the pre-election report to the strategic and organisation risks, focus on risk for the incoming council, Local Government Systems Improvement Bill, set-up of IAWAI – Flowing Waters. He responded to questions from Members concerning Elected Member induction, expectations of returning members, impact of Local Government Systems Improvement Bill, opportunities for efficiencies and submission to the bill.

Resolved: (Mr Robertson/Cr Hutt)

That the Strategic Risk and Assurance Committee receives the report.

7. Health & Safety Report - 1 May 2025 to 31 July 2025 *(Recommendation to the Council)*

The People Safety and Wellness Manager and Health and Safety Manager spoke to the report highlighting completion of the ISO 9001 accreditation stage 1 and wellbeing of staff. Staff responded to questions from Members concerning the ISO internal audits, health and safety across the organisation, Standard Operating Procedures, learnings from reported events, Work Safe notifications, changes of Work Safe priorities, statistics, asset risk rating, emerging wastewater risks, investment projects and raising the profile of risks to wider Council.

Staff Action: *Staff undertook to provide oversight of investment decisions in the Capital Portfolio Report.*

Resolved: (Cr Wilson/Cr van Oosten)

That the Strategic Risk and Assurance Committee recommends that the Council receives the report.

Mayor Southgate joined the meeting (10.23am) and was present when the matter was voted on.

8. Risk Management Report

The Senior Risk and Resilience Advisor took the report as read. Staff responded to questions from Members concerning the financial impact from golden clams, cause of calcium on the clams, financial risks and growth.

Resolved: (Cr Hutt/ Cr van Oosten)

That the Strategic Risk and Assurance Committee receives the report.

9. Approval of Our Climate Statement 2024/25 *(Recommendation to the Council)*

The Sustainability and Climate Change Advisor spoke to report noting that this was the second annual report and the aim was to implement a culture shift for better climate outcomes in decision-making. Staff responded to questions from Members concerning the knowledge of Elected Members, emissions reduction and impact of publication alongside the 2024/25 Annual Report.

Resolved: (Cr Hutt/Mayor Southgate)

That the Strategic Risk and Assurance Committee:

- a) receives the report;
- b) recommends that the Council approves Our Climate Statement 2024/25 – Hamilton City Council's climate change disclosure report (**Attachment 1**);
- c) notes that if approved, it will be published alongside the 2024/25 Annual Report.

Ms Bellette joined the meeting (10.48am) and was present when the matter was voted on.

10. Audit New Zealand Update

The Accounting Manager provided an update on the progress of the annual report, audit opinion, and impact of an error for the calculation of the data measure provided by New Zealand Transport Agency. Audit New Zealand staff noted that the report will include an emphasis of matter on the creation of the waters council controlled organisation. They responded to questions from members concerning the audit emphasis on waters, NZTA measure change, the qualified opinion and impact of development agreements.

Resolved: (Mr Robertson/Cr van Oosten)

That the Strategic Risk and Assurance Committee:

- a) receives the report; and
- b) notes the risks and impacts in relation to the revaluation of the Waters Reticulation asset classes for the Annual Report for the year ending 30 June 2025.
- c) delegates to the Chair and Deputy Chair, on behalf of the Committee, to recommend to the Council:
 - i. at the meeting of 2 October 2025 that it adopts the 2024/25 Annual Report subject to the Chair and Deputy Chair being satisfied with its contents; and
 - ii. that Council approves the letter of representations to Audit New Zealand to be signed by the Chief Executive and Mayor on behalf of Council.

The meeting was adjourned from 11.19am to 11.35am.

11. KPMG - Internal Audit Update

The Accounting Manager took the report as read.

Resolved: (Cr Wilson/Ms Bellette)

That the Strategic Risk and Assurance Committee receives the report.

12. Other Independent Assurance Update

The Accounting Manager spoke to the report providing an update on expected dates of upcoming audits.

Resolved: (Cr Wilson/Cr van Oosten)

That the Strategic Risk and Assurance Committee receives the report.

13. Organisational Improvement Report

The Accounting Manager took the report as read. Staff responded to questions from Members concerning the procurement review.

Resolved: (Cr van Oosten/Cr Wilson)

That the Strategic Risk and Assurance Committee receives the report.

14. Compliance Reporting Update

The Governance and Assurance Manager took the report as read. Staff responded to questions from Members concerning the community occupancy and delegations to position policies.

Resolved: (Mr Robertson/Ms Bellette)

That the Strategic Risk and Assurance Committee receives the report.

15. Annual SRAC Self Review

The Senior Risk and Resilience Advisor took the report as read. Staff responded to questions from

Members concerning assessment from the independent appointees.

Resolved: (Mayor Southgate/Cr Wilson)

That the Strategic Risk and Assurance Committee:

- a) receives the report; and
- b) thanks the Chair Bruce Robertson and Deputy Chair Carol Bellette for their work this year.

16. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

Resolved: (Cr Hutt/Cr van Oosten)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Strategic Risk and Assurance Public Excluded Minutes 17 June 2025) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Organisational Improvement Register - Public Excluded		
C3. SR3 Loss of information or access to systems and services		
C4. Legal Risks Report		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to protect information which is subject to an obligation of confidence where disclosure would likely damage the public interest to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (c) (ii) Section 7 (2) (h) Section 7 (2) (j)

	to prevent the disclosure or use of official information for improper gain or improper advantage	
Item C4.	to maintain legal professional privilege	Section 7 (2) (g)

The meeting moved into the Public Excluded session at 12.05pm.

The meeting was declared closed at 12.59pm.