

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Council will be held on:

Date: Thursday 20 March 2025
Time: 9:30 am
Meeting Room: Council Chamber
Venue: Municipal Building, Garden Place,
Hamilton

Lance Vervoort
Chief Executive

Council *Kaunihera* OPEN AGENDA

Membership

Chairperson Mayor Paula Southgate
Heamana

Deputy Chairperson Deputy Mayor Angela O'Leary
Heamana Tuarua

Members	Cr Maxine van Oosten	Cr Sarah Thomson
	Cr Moko Tauariki	Cr Emma Pike
	Cr Ewan Wilson	Cr Maria Huata
	Cr Tim Macindoe	Cr Anna Casey-Cox
	Cr Louise Hutt	Cr Kesh Naidoo-Rauf
	Cr Andrew Bydder	Vacancy
	Cr Geoff Taylor	

Quorum: A majority of members (including vacancies)

Meeting Frequency: Monthly – or as required

Amy Viggers
Mana Whakahaere
Governance Lead

12 March 2025

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Purpose

The Council is responsible for:

1. Providing leadership to, and advocacy on behalf of, the people of Hamilton.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

1. To exercise those powers and responsibilities which cannot legally be delegated by Council¹:
 - a) The power to make a rate.
 - b) The power to make a bylaw.
 - c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long Term Plan.
 - d) The power to adopt a Long Term Plan or Annual Plan, or Annual Report.
 - e) The power to appoint a Chief Executive.
 - f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan or developed for the purpose of the Council's Governance Statement.
 - g) The power to adopt a remuneration and employment policy.
 - h) The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
 - i) The power to approve or amend the Council's Standing Orders.
 - j) The power to approve or amend the Code of Conduct for Elected Members.
 - k) The power to appoint and discharge members of committees.
 - l) The power to establish a joint committee with another local authority or other public body.
 - m) The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council does not accept the recommendation.
 - n) The power to amend or replace the delegations in Council's *Delegations to Positions Policy*.
2. To exercise the following powers and responsibilities of Council, which the Council chooses to retain:
 - a) Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
 - b) Approval of any changes to Council's vision, and oversight of that vision by providing direction on strategic priorities and receiving regular reports on its overall achievement.
 - c) Approval of any changes to city boundaries under the Resource Management Act 1991.
 - d) Adoption of governance level strategies plans and policies which advance Council's vision and strategic goals.

¹ [Clause 32, Schedule 7, Local Government Act 2002](#)

- e) Approval of the Triennial Agreement.
- f) Approval of the local governance statement required under the Local Government Act 2002.
- g) Approval of a proposal to the Remuneration Authority for the remuneration of Elected Members.
- h) Approval of any changes to the nature and delegations of the Committees.
- i) Approval or otherwise of any proposal to establish, wind-up or dispose of any holding in, a CCO, CCTO or CO.
- j) Approval of city boundary changes, including in respect of Strategic Boundary Land Use Agreements.
- k) Approval of Activity Management Plans.
- l) Sister City relationships.

Oversight of Strategies, Plans and Reports:

- Long Term Plan
- Annual Plan
- Annual Report
- Shaping Hamilton Kirikiriroa Together
- Our Climate Future
- He Pou Manawa Ora

Oversight of Policies and Bylaws:

- *Corporate Hospitality and Entertainment Policy*
- *Delegations to officers specific to the Resource Management Act 1991*
- *Delegations to Positions Policy*
- *Elected Members Support Policy*
- *Significance and Engagement Policy*
- *Climate Change Policy*
- *Any Community Engagement Policies*

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1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Council to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Mayor.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6699.

Council Report

Item 5

Committee: Council

Date: 20 March 2025

Author: Amy Viggers

Authoriser: Michelle Hawthorne

Position: Governance Lead

Position: Governance and Assurance Manager

Report Name: Confirmation of the Council Open Minutes 11 February 2025

Report Status	<i>Open</i>
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Council confirm the Open Minutes of the Council Meeting held on 11 February 2025 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Council Unconfirmed Open Minutes - 11 February 2025 .

Council Kaunihera OPEN MINUTES

Minutes of a meeting of the Council held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 11 February 2025 at 9:30 am.

PRESENT

Chairperson	Mayor Paula Southgate
Heamana	
Deputy Chairperson	Deputy Mayor Angela O’Leary
Heamana Tuarua	
Members	Cr Maxine van Oosten Cr Moko Tauariki Cr Ewan Wilson Cr Mark Donovan Cr Louise Hutt Cr Andrew Bydder Cr Geoff Taylor Cr Sarah Thomson Cr Emma Pike Cr Maria Huata Cr Anna Casey-Cox Cr Kesh Naidoo-Rauf

Kaumatua Tame Pokaia opened the meeting with a karakia.

1. Apologies – *Tono aroha*

Resolved: (Mayor Southgate/Deputy Mayor O’Leary)
That the Council accepts the apologies for full absence from Cr Naidoo-Rauf.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Mayor Southgate/Cr Hutt)

That the Council confirms the agenda noting:

- a) Item 11 (local Water Done Well – “Water” we talking about) will be taken after Item 7 (Chair’s Report) at the request of the Chair; and
- b) The addition of the late report, Item 13 (2025/26 Annual Plan Draft Budget) that was circulated to members under separate cover. This report was circulated late to enable the most up to date information was available and was unable to be deferred to a future meeting due to time constraints.

3. Declarations of Interest – *Tauaakii whaipaa*

Cr Wilson and Cr Donovan declared a conflict to Item 13 (2025/26 Draft Annual Plan Budget) particularly the matter of a Local Alcohol Policy. They noted that they would not take part in the discussion or vote on the matter.

Prior to the discussion of the Item Cr Macindoe declared an interest in Item C2 (Temporary Road Closures for Events). He noted he was not conflicted and would take part in the discussion and vote.

4. Public Forum – *Aatea koorero*

Maureen Chrystall spoke to Item 8 (Heaphy Terrace Pedestrian Crossing) in opposition to the proposed crossing on Heaphy Terrace.

Peter H Bos on behalf of Living Streets Kirikiriroa spoke to Item 8 (Heaphy Terrace Pedestrian Crossing) and requested the reinstatement of a signalised intersection on Heaphy Terrace and Boundary Road.

Sergeant Jim Kernohan spoke to Item 13 (2025/26 Draft Annual Plan Budget) in particular in support of the potential introduction of a Local Alcohol Policy.

Michael Keehan spoke to Item 13 (2025/26 Draft Annual Plan Budget) in particular in support of the potential introduction of a Local Alcohol Policy.

5. Confirmation of the Council Open Minutes 12 December 2024

Resolved: (Mayor Southgate/Deputy Mayor O'Leary)

That the Council confirm the Open Minutes of the Council Meeting held on 12 December 2024 as a true and correct record.

6. Confirmation of the Elected Member Open Briefing Notes 11 December 2024

Resolved: (Mayor Southgate/Cr Hutt)

That the Council confirm the Open Notes of the Elected Member Briefing held on 11 December 2024 as a true and correct record.

7. Chair's Report

The Chair took the report as read.

Resolved: (Mayor Southgate/Deputy Mayor)

That the Council receives the report.

8. Local Water Done Well - "Water" We Talking About

The General Manager Infrastructure & Assets and Waters consultant Peter Winder introduced report and highlighted the purpose of the consultation document and the draft submission to Central Government. Staff responded to questions from Elected Members concerning the draft submission, national standards for water quality, Te Ture Whaimana, the transition period, consultation requirements set by Central Government and clarity of costs.

Resolved: (Mayor Southgate/Deputy Mayor O'Leary)

That the Council:

- a) receives the report; and
- b) approves Council's submission (Attachment 2) on the Local Government (Water Services) Bill, subject to the final analysis of technical details by staff.

Cr Taylor Dissenting

Resolved: (Mayor Southgate/Deputy Mayor O’Leary)

That the Council approves the draft Consultation Document (Attachment 1) for Hamilton City Council’s response to Local Water Done Well, and consultation on the introduction of targeted rates for waters, subject to minor changes including those requested at the meeting and factchecking.

The meeting was adjourned from 10.50am to 11.12am.

9. Heaphy Terrace Pedestrian Crossing Location Approval

The Design & Deliver Unit Director and the Urban Transport Manager outlined the staff report. Staff responded to questions from Elected Members concerning design, construction logistics, future work programmes or projects in the area, and concerns raised during the Public Forum section of the meeting.

Resolved: (Cr Wilson/Cr Hutt)

That the Council:

- a) receives the report; and
- b) approves the construction of an at-grade signalised pedestrian crossing on Heaphy Terrace at the location detailed in this report between the Hamilton Jamia Mosque and Stanley Street using funding available from the Climate Emergency Response Fund Transport Choices Programme with subsidy from the New Zealand Transport Agency Waka Kotahi and the work to be completed by 30 June 2025.

10. Our Climate Future: Te Pae Tawhiti o Kirikiriroa - Implementation update

The Sustainability and Climate Change Manager took the report as read. Staff responded to questions from Elected Members concerning funding of projects, Nature in the City impacts due to delays, reporting metrics, internal projects to reduce emissions.

Resolved: (Cr Hutt/Deputy Mayor O’Leary)

That the Council:

- a) receives the report; and
- b) notes the current challenges with the implementation of Our Climate Future: Te Pae Tawhiti o Kirikiriroa.

Cr Donovan retired from the meeting (12.05pm) and did not vote in the above matter.

11. Temporary Road Closures for Events

The Operate & Maintain Unit Director took the report as read. They responded to questions from Elected Members concerning access to homes, planning for recurring events.

Resolved: (Mayor Southgate/Cr van Oosten)

That the Council:

- a) receives the report;
- b) approves the closure of Worley Place Shared Zone between 4pm and 11pm on Saturday 22 February 2025 (with a backup date of Sunday 23 February 2025) to accommodate the Chinese Lantern Festival in Garden Place;
- c) approves the closure of the following roads to accommodate the Frankton Thunder event:
 - i. 8 March 2025 from 4pm to 6am:
 - Kent Street – Rawhiti Street to Commerce Street
 - ii. 9 March 2025 from 6am to 6pm
 - Kent Street, between Rawhiti Street and Commerce Street;
 - Commerce Street, between High Street and The Hamilton Workingmen's Club 39 Commerce Street;
 - Lake Road, between Rawhiti Street and King Street;
 - Keddell Street, between Commerce Street and King Street; and
 - Kent Street, between Rawhiti Street and King Street.
- d) approves the issue of a Notice of Decision stating Council’s decision to close Worley Place

Shared Zone between 4pm and 11pm on Saturday 22 February 2025 (with a backup date of Sunday 23 February 2025) to accommodate the Chinese Lantern Festival in Garden Place.

- e) approves the issue of a Notice of Decision stating Council's decision to close the following roads to accommodate the Frankton Thunder event:
- i. 8 March 2025 from 4pm to 6am:
 - Kent Street – Rawhiti Street to Commerce Street
 - ii. 9 March 2025 from 6am to 6pm:
 - Kent Street, between Rawhiti Street and Commerce Street;
 - Commerce Street, between High Street and The Hamilton Workingmen's Club 39 Commerce Street;
 - Lake Road, between Rawhiti Street and King Street;
 - Keddell Street, between Commerce Street and King Street; and
 - Kent Street, between Rawhiti Street and King Street.

The meeting was adjourned from 12.47pm to 1.45pm.

Cr Huata left the meeting during the above adjournment.

12. Consequential Amendment to 2024-34 Long-Term Plan and proposed changes to Revenue and Financing Policy

Resolved: (Cr Wilson/Cr Van Oosten)

That the Council:

- a) receives the report;
- b) notes the updates on the Local Water Done Well programme as it relates to corporate planning processes;
- c) notes the proposed sequencing of processes as set out in Figure 1 of the staff report;
- d) notes that subject to further legal advice, engagement with Audit NZ and the progression of the Local Government (Water Services) Bill, the sequencing of processes may need to be modified and, where appropriate, reported back to the Council;
- e) notes the proposed next steps on the development of a Financial Contributions Policy;
- f) approves Option 1 of the staff report as a proposal for public consultation, with the funding approach modified by transferring status quo rates to targeted rates set on a capital value basis, involving:
 - i. the creation of new targeted rates for water, wastewater, and citywide stormwater;
 - ii. the discontinuation of the 'Other' category of general rates;
 - iii. the renaming of the 'Commercial and Other category non-metered water' to 'Commercial non-metered water' and the updating of the definition for clarity;
 - iv. the discontinuation of the Government compliance rate; and
 - v. the discontinuation of the service use water and service use wastewater rates.
- g) approves the draft Revenue and Financing Policy (Attachment 1) for public consultation;
- h) approves the draft rating definitions (Attachment 2), Funding Needs Analysis (Attachment 3) and Indicative Rates Samples for 2025/26 (Attachment 4) as supporting material for the consultation;
- i) approves the development of a Financial Contributions Policy to enable Council to recover Financial Contributions to fund capital and operational costs for the purposes identified in Chapter 24 of the Operative District Plan; and
- j) notes the updated Rating Policy will be reported to the Council at its 20 March 2025 meeting.

13. 2025/26 Annual Plan Draft Budget

Resolved: (Mayor Southgate/Deputy Mayor O’Leary)

That the Council:

- a) receives the report;
- b) approves the 2025/26 Annual Plan draft budget, noting this reflects Council’s resolutions of 12 December 2024 regarding water services delivery and changes to interest and inflation assumptions, as well as other changes (including the inclusion of indicative water levies) since the adoption of the 2024-34 Long-Term Plan;
- c) notes that, without the inclusion of any of the possible addition changes outlined in the staff report, the draft budget includes the following results against our financial strategy measures:
 - i. net debt of \$1,282 million;
 - ii. debt-to-revenue ratio of 262%; and
 - iii. a balancing the books deficit of (\$22.0 million);
- d) notes that staff currently expect to balance the books for residual Council in Year Three (2026/27) with operating surpluses in subsequent years, as projected in the 2024-34 Long-Term Plan (assuming water services are delivered by an asset owning Council Controlled Organisation from 1 July 2026 as per the preferred option for community consultation) – although this is inevitably subject to uncertainty at this stage, dependent on actual market outcomes for key assumptions including the valuation of assets;
- e) notes the financial strategy results and projection above are predicated on maintaining the average rates increase to existing ratepayers for 2025/26 of 15.5% projected for Year Two in the 2024-34 Long-Term Plan, with the proposed new waters targeted rates being funded from within the total amount, rather than being additional to it;
- g) notes that work is ongoing with Waikato District Council in relation to the funding of establishment costs of a potential Council Controlled Organisation;
- h) approves the change to the drinking water non-financial service performance measures as required by the Department of Internal Affairs; and
- i) notes the progress on the work requested in Council resolutions during and subsequent to the development of the 2024-34 Long-Term Plan.

2025 Local Body Elections

Resolved: (Deputy Mayor O’Leary/Cr van Oosten)

That the Council approves the inclusion of the additional funding of \$132,000 (casual staff and the voting phase) for 2025 Local Body Elections in the 2025/26 Annual Plan draft budget.

The Motion was put.

Those for the Amendment:	Mayor Southgate, Deputy Mayor O’Leary, Councillors Hutt, Pike, Casey-Cox, van Oosten, Thomson, Tauariki and Huata.
Those against the Amendment:	Councillors Bydder, Taylor, Wilson and Macindoe.

The Amendment was declared Carried.

Mitigation for illegal dumping

Resolved: (Cr Thomson/Deputy Mayor O’Leary)

That the Council:

- a) approves an additional two (2) fulltime equivalent roles and associated overheads (or a level of service agreement of an equivalent value, whichever is deemed most appropriate by staff) to be funded through the waste minimisation levy that Council receives at a total ongoing annual value of \$214,000; and
- b) notes, that these positions will have a focus on education and behaviour change to support the waste hierarchy as an early mitigation for illegal dumping;

- c) notes, that through the education and behavioural change programmes, research and findings will be used to inform future approaches to waste related issues; and
- d) requests staff seek a legal opinion on the scope of what council can spend the waste levy on, including whether it could be used for the monitoring and enforcement of illegal dumping and to what extent provisions could be included in the bylaw to address illegal dumping, and report back to the Infrastructure and Transport Committee.

Development Contribution grant for small-scale community development

Resolved: (Cr Thomson/Cr Wilson)

That the Council approves the inclusion of the additional funding of \$20,000 annually, for Development Contribution grant for small-scale community development in the 2025/26 Annual Plan draft budget.

Prior to the discussion of the following item, Cr Wilson left the meeting as declared during Item 3 (Declarations of Interest). He was not present when the matter was voted on.

Local Alcohol Policy

Resolved: (Cr Casey-Cox/Cr Macindoe)

That the Council requests that staff undertake research and pre-consultation to inform the development of a draft Local Alcohol Policy (LAP) with a particular focus on reducing alcohol related harm from off-licenses, noting that:

- i. research and pre-consultation will require \$20,000 in addition to staff time (1 fulltime equivalent for 6 months) in year 2 of the Long-Term Plan to be covered within existing budgets
- ii. a decision to proceed with full consultation on a draft Local Alcohol Policy will depend on the outcomes of the pre-consultation; and
- iii. full consultation on a draft Local Alcohol Policy will require \$30,000 in addition to staff time (1 fulltime equivalent for 6 months) in year 3 of the Long-Term Plan to be covered within existing budgets.

The Motion was put.

Those for the Amendment:

Councillors Hutt, Pike, Casey-Cox, van Oosten, Thomson, Tauariki, Macindoe and Huata.

Those against the Amendment:

Mayor Southgate, Deputy Mayor O'Leary, Councillors Taylor and Bydder.

The Amendment was declared Carried.

Cr Huata rejoined the meeting (1.56pm) during the discussion of the above item. She was present when the matter was voted on.

14. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
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C1. Confirmation of the Elected Member Closed Briefing Notes 11 December 2024) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Waikato Regional Theatre		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)

The meeting moved into Public Excluded at 3.17pm.

The meeting was declared closed at 4.47pm.

Council Report

Item 6

Committee: Council

Date: 20 March 2025

Author: Stephanie Goss

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance
Manager

Report Name: Confirmation of the Elected Member Open Briefing Notes 5 February
2025

Report Status	Open
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Council confirm the Open Notes of the Elected Member Briefing held on 5 February 2025 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Open Briefing Notes 5 February 2025

Elected Member Briefing Notes – 5 February 2025 – Open

Time and date:	9.30am, 5 February 2025
Venue:	Committee Room 1, Hamilton City Council
In Attendance:	Mayor Southgate, Cr Huata, Cr Casey-Cox, Cr Naidoo-Rauf, Cr van Oosten, Cr Macindoe, Cr Hutt, Cr Pike, Cr Taylor, Cr Thomson, Cr Wilson and Maangai Olly.

Consequential Amendment to the Long-Term Plan, Revenue and Financing Policy, and Annual Plan

Staff explained the purpose of this session was to provide Members with an update on the Long-Term Plan Amendment consultation process, and the Annual Plan revenues and finances. Members asked questions in relation to the following matters:

- Fluidity due to inflation;
- Consultation;
- Risk;
- Timelines;
- Accounting measures;
- Surplus strategy (including a specific measure in reports); and
- Balancing the book position (year 3).

Annual Plan – Possible Additional Changes

Staff explained the purpose of the session was to touch on the possible additional change requests for the Annual Plan which included elections and illegal dumping, and Local Alcohol Policy. Members asked questions in relation to the following matters:

Elections:

- Voter participation;
- Additional Funding needs to encourage voting;
- Voting Stats (non-enrolled voters);
- Letterbox drop – Flyers regarding election candidate booklets with instructions. (Regardless of voter enrolment);

Illegal Dumping:

- Existing waste management strategies regarding illegal dumping;
- Prioritisation of Funding;
- Utilisation of Funds;
- Role of Waste Minimisation;

Local Alcohol Policy:

- Appeal in 2018 Local Alcohol Policy;
- Judicial review process;
- Cost Estimate of Local Alcohol Policy;
- Consultation;

- Reason behind needing Local Alcohol Policy; and
- Consistency across other Council's Local Alcohol Policies (Themes for consultation).

Council Report

Item 7

Committee: Council

Date: 20 March 2025

Author: Stephanie Goss

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance
Manager

Report Name: Confirmation of the Elected Member Open Briefing Notes 12 February 2025

Report Status	Open
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Council confirm the Open Notes of the Elected Member Briefing held on 12 February 2025 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Open Briefing Notes 12 February 2025

Elected Member Briefing Notes – 12 February 2025 – Open

Time and date:	9.30am, 12 February 2025
Venue:	Committee Room 1, Hamilton City Council
In Attendance:	Mayor Southgate, Deputy Mayor O’Leary, Cr Casey-Cox, Cr van Oosten, Cr Macindoe, Cr Hutt, Cr Pike, Cr Taylor, Cr Thomson, Cr Wilson and Maangai Olly
External Presenters:	Representatives of NZTA – Andrew Corkill, Andrew Hale and Mark Rushworth Representative of Creative Waikato – Jeremy Mayall

Hamilton Southern Links Investment Case

Staff explained the purpose of the session was to enable NZTA to update members on the future focuses of NZTA. Members asked questions in relation to the following matters:

- Connection with Government key priorities;
- Urban Growth;
- Policies;
- How the objectives will be achieved in particular: improved freight, travel time and access to housing;
- Engagement;
- Implications from rapid change;
- Vegetation and environment effects from development;
- Designation conditions;
- Carbon Emissions;
- Timeframe; and
- Mitigations.

Art and Infrastructure Policy

Staff explained the purpose of the session was to update Members on proposed options for creating the Arts and Infrastructure Policy. Members asked questions in relation to the following matters:

- Implementation;
- Urban design concept;
- Creating opportunities for creativity;
- Definition of Art & Play;
- Intersection of Interactive Art;
- Community Partnerships;
- Current Art Policies;
- Cost; and
- Maintenance.

Staff Action: *Staff undertook to provide Members with additional information concerning how the other councils implemented their percentage of annual capital projects budget for art.*

Events Enabling

Staff explained the purpose of the session was to inform of the work staff had undertaken with arts and events stakeholders to better understand the barriers to running events and seek feedback on suggested principals for an events policy. Members asked questions in relation to the following matters:

- Public liability insurance;
- Reclassifying risk;
- Recurring calendar events process versus pop-up/ new events;
- Supporting systems;
- Events Managing Platform;
- Road Closures;
- Noise;
- Traffic Management;
- Debriefs with event organisers;
- Waste from events; and
- Feedback from attendees and organisers.

Unsubsidised Minor Transport Improvement Programme

Staff explained the purpose of the session was to seek direction on the remaining funding in the subsidised minor transport improvements programme. Members asked questions in relation to the following matters:

- Costs;
- Disability car parks;
- Consultation & engagement;
- Maintenance;
- Signalised Crossings; and
- Bridge Upgrades.

Youth Action Plan Draft – Feedback

Staff explained the purpose of the session was to introduce the Rangatahi Action Plan and seek feedback to guide changes to the draft. Members asked questions in relation to the following matters:

- Funding;
- Budgets;
- Strategies;
- Clear Priorities;
- Collaboration with Youth Centres;
- Schools/ Tertiary Collaboration; and
- Focus on other forms of Transport (i.e., bikes as well as public transport).

Council Report

Item 8

Committee: Council

Date: 20 March 2025

Author: Stephanie Goss

Authoriser: Michelle Hawthorne

Position: Governance Advisor

Position: Governance and Assurance Manager

Report Name: Confirmation of the Elected Member Open Briefing Notes 19 February 2025

Report Status	Open
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Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Council confirm the Open Notes of the Elected Member Briefing held on 19 February 2025 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Open Briefing Notes 19 February 2025

Elected Member Briefing Notes – 19 February 2025 – Open

Time and date:	9.30am, 19 February 2025
Venue:	Committee Room 1, Hamilton City Council
In Attendance:	Mayor Southgate, Cr Tauariki, Cr Huata, Cr Casey-Cox, Cr van Oosten, Cr Macindoe, Cr Hutt, Cr Pike, Cr Thomson, Cr Wilson and Maangai Olly.

He Paa Waananga Ora

Staff explained the purpose of the session was to introduce the Maatauranga Maaori framework named He Paa Waananga Ora to Members. Members asked questions in relation to the following matters:

- Process for enabling sharing between Council and Mana Whenua;
- Financial consequences;
- Public liability;
- Comparison of other council's framework;
- Mitigation of differing opinions;
- Continued learning opportunities;
- Integration of history and knowledge; and
- Checklist /guidelines for cultural competency.

42 Ward Street – Pullman Hotel – Streetscape and License to Occupy:

Staff explained the purpose of the session was to inform Members of limited changes to Ward Street intended to support the operation of the proposed new Pullman Hotel. Members asked questions in relation to the following matters:

- Parking;
- Street furniture;
- Maintenance;
- Compliance with public place guidelines;
- Signage;
- What number of rooms will the hotel occupy;
- Pedestrian and cyclist safety;
- Timeframes; and
- Consultation.

Council Report

Item 9

Committee: Council

Date: 20 March 2025

Author: Amy Viggers

Authoriser: Amy Viggers

Position: Governance Lead

Position: Governance Lead

Report Name: Chair's report

Report Status	<i>Open</i>
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Recommendation - *Tuutohu*

That the Council receives the report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Chair's Report

Chair's Report



It's a short but weighty agenda in front of us today.

However, before I comment on the decisions we will make in this meeting, I would first like to acknowledge **Mark Donovan** who resigned as East Ward Councillor last week to concentrate on his new role outside of Council. I note my thanks to him for his service to the Council and the city, and we wish him well for the exciting new career path ahead. As you know, Mark held several governance roles. He has shared with me how much he enjoyed his time at Council, noting he found his experiences on the Economic Development Committee and as the City's Sports Ambassador particularly rewarding. We look forward to acknowledging Mark in person at a Council meeting soon.

Council staff have prepared a report for today's meeting outlining the actions and decisions we now need to take as a Council in relation to the vacancy created by Mark's resignation. It is my intention to move the following motion at the appropriate time:

That the Council:

- a) *receives the report;*
- b) *approves the names of the Hamilton City Council candidates for the 2025 Local Authority Elections to be arranged on the voting documents in random order;*
- c) *determines that the vacancy from Cr Mark Donovan's resignation is not filled;*
- d) *approves the following changes to the Governance Structure:*
 - i. *appoints Cr Maria Huata to the position of Deputy Chair of the Economic Development Committee;*
 - ii. *appoints Cr Louise Hutt to the position of Chair of the Regulatory and Hearings Committee;*
 - iii. *appoints Cr Emma Pike to the position of Chair Traffic, Speed Limit and Road Closure Hearings Panel;*
 - iv. *appoints Cr Emma Pike to the position of Chair Dog Control Hearings Panel;*
 - v. *appoints Cr Louise Hutt as a Member of the Strategic Risk and Assurance Committee;*
- e) *requests staff seek a determination from the Remuneration Authority that enables the base remuneration amount of \$83,527 to be split equally between all Members and the amount that was originally allocated to the 'Regulatory and Hearings Chair' position in the determination 2024/25 to be split equality between all Members taking on additional responsibilities.*

I have said this before but the decision we make today regarding our approach to **Local Water Done Well** is shaping one of the biggest changes in several decades to the way our Council operates. While we are proposing a solution that best meets the needs of Hamilton at this time, we remain open and willing to connecting with wider regional initiatives in the longer term. For now, Government has made it clear we need a solid water services plan by September and our work with Waikato District Council ensures efficiency and cost effectiveness in the early years. Once water services have been separated from the rest of Council's functions, I believe there will be ongoing conversations around the best way for councils to meet their communities' needs and fund these.

Every year **fees and charges** are approved by Council. While user-pays revenue is a comparatively small percentage of Council funding, we are always looking for ways to diversify and innovate our revenue streams to support rate-payer funding. For example, it is great to see the positive revenue impact of the Hamilton Gardens Enclosed Gardens Entry Fee as well as better-than-expected visitation numbers.

It is very exciting to see the **Pullman Hotel** underway now. The rooms are in development and very soon the outside appearance of that much loved but tired city building will change, as will the area outside of the hotel, and that is good news. Our decision today will press go on that important access and amenity work. Again, I thank Ewan for his assistance in creating the opportunities for central city-based hotels.

Today we will also decide on the order that candidate names appear on the voting forms for the **2025 local government elections** taking place later this year. Since 2013, we have chosen the random order, which is considered the fairest approach to all candidates.

There are a few topical local government-sector matters to bring to your attention.

Local Government New Zealand (LGNZ) is currently inviting local authorities to submit **remits** for potential consideration at the LGNZ annual conference in July. Approved remits represent a unified sector voice and direct LGNZ's policy advocacy efforts. An email has been sent to elected members outlining the process, timeframes and criteria.

LGNZ National Council is calling for nominations for **LGNZ life membership** which will ultimately be considered at this year's annual general meeting (AGM). Nominees will have demonstrated outstanding service to LGNZ or to local government generally. If you wish to nominate anyone, you can contact the CE's Office, Governance, or the Mayor's Office for assistance.

In a similar vein, this year's **Super Local Awards** are open for nominations. The Super Local Awards recognise and celebrate excellent performance by councils/kaunihera in leading their communities and working together, with categories for leadership, collaboration, innovation, engagement, and environmental sustainability. CE Lance Vervoort and I will be talking soon to discuss the entry criteria and nomination process which will then be shared with elected members. In the meantime information on the awards can be found at [SuperLocal Awards - LGNZ](#).

Finally, the **Local Government NZ conference** this year will be held in Christchurch on 16-17 July. Elected members have been asked to indicate their interest in attending. Approval for elected members wishing to attend to represent Hamilton City Council will be sought at the next Council meeting.

Recommendation:

That the Council receives the report.

Paula Southgate

Mayor of Hamilton City

Council Report

Committee: Council

Date: 20 March 2025

Author: Andrew Parsons

Authoriser: Lance Vervoort

Position: General Manager
Infrastructure and Assets

Position: Chief Executive

Report Name: Local Water Done Well: Paving the Wave Forward

Report Status	Open
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Purpose - *Take*

1. To provide the Council the designed consultation document outlining Hamilton City Council's preferred option under Local Water Done Well.
2. To provide an update to the Council on work that must happen in parallel to consultation, to meet government-imposed legislative timelines and prepare for Council's final decision.
3. To seek approval from the Council of the recruitment process for an Establishment Board (with any appointments to be made only after the Council's final decision) to ensure that establishment of a waters company can commence quickly (should that reflect the Council's final decision).

Staff Recommendation - *Tuutohu-aa-kaimahi*

4. That the Council:
 - a) receives the report;
 - b) notes that should the Council resolve to establish a joint waters organisation (a Council Controlled Organisation) in June 2025 (in line with Council's preferred model), significant work must take place between 1 July 2025 and 1 July 2026 to ensure the company is ready for operations;
 - c) notes that for work to progress in accordance with legislative requirements, an Establishment Board for the Council Controlled Organisation must be appointed as soon as possible after Hamilton City Council and Waikato District Council decisions;
 - d) approves the creation of an Establishment Board Appointments Panel to recruit the establishment board, noting that no approval is given to make Establishment Board appointments prior to both Hamilton City Council and Waikato District Council passing a resolution to establish a joint Council Controlled Organisation in June 2025;
 - e) appoints three members of an Establishment Board Appointment Panel to begin to work to identify and recruit an Establishment Board (in line with (d) above);
 - f) notes that Waikato District Council will also appoint three members to the Establishment Board Appointment Panel; and
 - g) invites, subject to Waikato District Council's decision on the same matter, Waikato Tainui to appoint three members to the Establishment Board Appointment Panel.

Executive Summary - *Whakaraapopototanga matua*

5. In December 2024, Hamilton City Council and Waikato District Council expressed a clear preference for forming a joint waters company (a Council Controlled Organisation - CCO) for the future delivery of water services. In February 2025, Hamilton City Council approved draft wording for its consultation document.
6. A designed consultation document is attached [**Attachment 1**]. Consultation will run from 24 March 2025 – 27 April 2025, with hearings scheduled for 6 – 8 May 2025. Deliberations and a decision are scheduled for 29 – 30 May 2025. Waikato District Council will make its final decision in June 2025.
7. Although final decisions cannot be taken until after community consultation, to meet the Government’s challenging legislative and delivery requirements and timeframes, significant work must run in parallel to prepare, whatever that decision may be.
8. A Water Services Delivery Plan will come to Council for sign off on 26 June 2025 (post decision). Work is underway to develop a plan for either of the options Council is consulting on, to ensure we meet Government timelines, including considering how the plan responds to the transition away from capital-based charging required by Government, over the next five years.
9. Should both councils approve the proposed joint waters Council Controlled Organisations (CCO), significant work must happen to set up the company and ensure readiness for the multi-billion-dollar transaction and the company’s operation from 1 July 2026. This includes, for example, recruiting a Chief Executive and a leadership team, the transfer of people, assets, liabilities, consents and responsibilities to the CCO. It is essential that the new 10 years waters strategy, including charging, and the transfer of responsibility for waters is seamless and the day-to-day delivery of water services is not disrupted in any way.
10. An Establishment Board will be required to oversee this work, and it is essential that the Board is in place from 1 July 2025 given the scale and scope of work required.
11. It is recommended that a process to recruit an Establishment Board commences in early April. This will enable suitable candidates to be identified, selected and ready for appointment, pending both Councils final decisions, for a 1 July 2025 start date.
12. Hamilton City Council and Waikato District Council, along with Waikato Tainui are responsible for board appointments via the Shareholder Forum, as set out in the approved Record of Agreement (agreed by Council on 12 December 2024). The Shareholder Forum, however, cannot be established until the Company is established.
13. It is necessary that an “Establishment Board Appointment Panel” (the Panel) be created now to identify Establishment Board candidates, and ultimately make appointments following decisions. The Panel will assess potential candidates against the skills required and make final recommendations to their respective councils.
14. The Establishment Board is made up of an Executive Chair and two other Board members, as outlined in the Record of Agreement (agreed by Council on 12 December 2024).
15. Staff consider the matters in this report have a high significance and that the recommendations comply with the Council’s legal requirements.

Background - *Koorero whaimaarama*

16. Local Water Done Well is the Government’s plan to address decades of underinvestment nationwide in waters infrastructure through major structural change to the delivery of water services.

17. The reforms introduce far reaching economic regulation, require financially sustainable delivery, and provide scope for alternative delivery structures, including for example, the creation of Council Controlled Organisations (CCO) to deliver water services.
18. By 3 September 2025, Councils must set out how they will demonstrate they can deliver water services that meet regulatory requirements, support growth and urban development, and are financially sustainable by 2028. Councils must show they are responding to the necessary increase in investment required for growth and compliance.
19. As a result of Local Water Done Well, Hamilton City Council needs to make significant decisions on the future delivery of water services.
20. At its meeting on 12 September 2024, Council confirmed its preferred response and long-term solution to Local Water Done Well would be a multi-council regional or Future Proof sub-regional wastewater and drinking water asset-owning waters company, which also provides stormwater services back to councils. On 24 September 2024, Waikato District Council agreed to co-designing an asset owning CCO with Hamilton City Council. Both Councils agreed to consult on a joint CCO as their preferred options on 12 and 13 December 2024 respectively.
21. Although work was done with Waipā District Council on the option of a three Council CCO, on [26 February 2025](#), Waipā opted to proceed with an alternative regional CCO model based around rural councils. This does not preclude the CCOs (if formed) working together in the future.
22. On 11 February 2025, Hamilton City Council approved draft wording for its consultation document.

Discussion - *Matapaki*

Approval of Consultation Document

23. A designed consultation document is attached as **Attachment 1**.
24. Consultation will run from 24 March 2025 – 27 April 2025, with hearings scheduled for 6 – 8 May 2025. Deliberations are scheduled for 29 – 30 May 2025, at which point, Hamilton City Council will make its final decision.
25. Consultation material will be available online and hard copies in Council offices and public libraries. Advertising and social media will direct people to our website where additional information will be available (for example the full Business Case and Record of Agreement). A Your Neighbourhood event at the Waiora Water Treatment Plant will be an opportunity to engage with the community, alongside several public drop-in sessions.
26. A particular focus of the consultation will be working with key stakeholders, including high-water users, developers, business and industry, and relevant Ministers and MPs. Hui are being organised between staff and mana whenua to support their consideration of the proposal. This is all in addition to any engagement that Elected Members may be involved in across the city.
27. All staff will be provided with an opportunity to make individual submissions through the public consultation process. If, following public consultation, the decision is made to proceed with the CCO option, Hamilton City Council will undertake a detailed and formal internal consultation process with all staff who may be affected by any proposed changes to structure and positions, and will continue to work closely with staff throughout the period of transition.

Establishment Board

28. Should Councils approve the proposed joint waters company, significant work must happen to meet legislative timeframes and ensure the company can operate effectively from 1 July 2026. Having an Establishment Board in place for the year prior, i.e. from 1 July 2025, will be essential.

29. As outlined in the Record of Agreement [approved by Hamilton City Council on 12 December 2024] the Establishment Board is made up of an Executive Chair and two others.
30. The establishment board will be responsible for:
 - i. Developing an establishment plan that will provide for the orderly transfer of people, assets, liabilities and responsibilities to the CCO.
 - ii. Developing, consulting on, and adopting the first Water Services Strategy including pricing for 2026/27, and the subsequent 9 years.
 - iii. All actions necessary on the part of the CCO to execute the Establishment Plan and ensure the establishment of the CCO in accord with the Record of Agreement and Joint Water Services Delivery Plan.
31. To enable a smooth transition and streamlined decision-making, the Executive Chair will undertake the role of Chief Executive until the CCO CEO is appointed.

Skills and Experience Required for the Establishment Board

32. For the establishment phase it is recommended that preference be given to nominees who have the following experience and expertise:
 - i. Significant experience in the establishment of an infrastructure commercial entity.
 - ii. Significant governance and organisational leadership experience.
 - iii. Experience and applied knowledge of Te Ture Whaimana, including at least one Board member with whakapapa links to Te Awa o Waikato (The Waikato River).
 - iv. Deep understanding of the local government sector and in particular, the delivery of water services.

Establishment Board Appointment Panel

33. It is recommended that an Establishment Board Appointment Panel be set up to identify and assess candidates.
34. The Panel would have nine members, three each from shareholder council and three from Waikato Tainui.
35. The Establishment Board Appointment Panel would also undertake work on drafts of the Statement of Expectations, Company Constitution and Shareholder Agreement in order to expedite shareholder decisions after final decisions to proceed with a joint water CCO.
36. While the Panel will be established to appoint the Establishment Board, it will only have authority to do so following final decisions by Hamilton City Council and Waikato District Council.
37. Ideally, the respective Councils panel members would transition into being Shareholder Forum members once the company is established to ensure continuity. Therefore, Panel members will be appointed until the Shareholder Forum is established.
38. Each Panel member will have one vote to decide appointments. Note this is different to shareholder decisions, which will be made by shareholder Councils only.
39. **Terms of Reference** have been developed for the Establishment Board Recruitment Panel and are attached as **Attachment 2**.
40. Elected Members appointed to the recruitment panel will not be separately remunerated for the role. A rate of \$100 per hour will be paid to Waikato Tainui members for meetings attended. This rate is consistent with the remuneration paid to Elected Member acting as a Commissioner on the Resource Management Act panel, and in line with the estimated hourly fee for Hamilton City Council Maangai Maaori.

Recruitment and Appointment Process for Establishment Board

41. As indicated above no appointments will (or can) be made prior to Councils final decisions. This process in no way seeks to pre-determine any decisions Councils may make. But ensuring that a suitably qualified and experienced Establishment Board is ready to start immediately post decision will enable challenging legislative timeframes to be met and will ensure the successful establishment of the new CCO.
42. It is recommended that an expedited recruitment process is undertaken and that each Council and Waikato Tainui be asked to nominate a long list of candidates that meet the skills and experience being sought for consideration. They will be supported by an expert with extensive experience in Board recruitment.
43. An expedited recruitment process is recommended given that the skills and experience required at the establishment phase are very specific, and that appointment terms will be shorter than the final Board of Directors. This approach is more cost effective than an openly advertised process. Only three appointments will be made, ensuring this remains a competitive process.
44. The Panel would then convene to consider the nominations and will invite nominees to an interview where nominees experience, knowledge, skills and attributes can be explored. This will also give nominees an opportunity to learn more about the CCO, the role of the Establishment Board and the time commitments required from them.
45. It will be made very clear to nominees they are there to act in the best interests of the CCO and to deliver key outcomes. They are not there as representatives of the nominating body.
46. The Panel will then decide on their preferred nominees taking into consideration the mix of skills and experience across the Board as a whole and the nominee's capability and capacity to undertake establishment tasks. References and appropriate bone fide checks will be undertaken prior to an offer of appointment is made.
47. It is recommended that, should a CCO be formed, the enduring Board of Directors appointment process will follow a full public process.

Appointment Terms

48. It is recommended the Executive Chair be appointed for a minimum two-year period. The remaining Establishment Board members would be appointed for a term of one year (one board member) and two years (one board member). All appointments will have the potential for reappointment for a further three years. This will enable the Shareholder Forum to consider skills held by the enduring Board of Director skills and lock in options for refresh and renewal.

Other work must run in parallel

49. In addition to the recruitment and appointment process of the Establishment Board, staff are also progressing the Water Services Delivery Plan (for both options), to meet the Government's legislative timelines.
50. The Plan will come to councils for sign off in June 2025 (following the final decision), for submission to the Secretary for Local Government by 3 September.
51. Among other issues, the Water Services Delivery Plan needs to consider the enhanced capital works programme and how to deliver it, responding to growth and the Fast-Track process and future charging for water services. As agreed by Council on 12 December 2024, both options being considered include the introduction of universal water meters to support more efficient use of water and align with a five-year transition period for moving from capital value-based rates to volumetric water charges. Scoping a water meters project has commenced. Both

options also include the enhanced capital works programme designed to respond to growth and meet the government's new financial sustainability requirements.

52. The Record of Agreement [approved by Council at its 12 December meeting] will also require minor updates to reflect requirements set out in the Local Government (Water Services) Bill, and any final decisions councils make on governance.
53. Staff are also scoping other processes required for establishment, to ensure readiness for either option.

Financial Considerations - *Whaiwhakaaro Puutea*

54. On 30 May 2024, Council approved project costs of up to \$1.66 million to 30 June 2025, using uncommitted Better Off (grant) funding. Matters outlined in this report fall within that allocation noting that the cost of staff time is covered from their business-as-usual cost centres.
55. As we have previously noted, should Council confirm the recommended option of a CCO following public consultation, the expected establishment costs of the CCO, around \$6 million for Hamilton City Council share, will be debt funded and transferred to the Council Controlled Organisation on establishment.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

56. The staff recommendations comply with the Council's legal and policy requirements and Government policy announcements. Hamilton City Council is consulting using requirements set out in Section 2, the "Alternative requirement: consultation", of the Local Government (Water Services Preliminary Arrangements) Act 2024.

Climate Change Impact Statement

While Climate Change was an important consideration as part of the assessment of options on the future delivery of water services (12 December 2024 report), it is not relevant to this decision regarding a recruitment process for an Establishment Board.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

57. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
58. While wellbeing considerations were taken into account when assessing options on the future delivery of water services (12 December 2024 report), they are not relevant to this particular report.

Risks - *Tuuraru*

59. The most substantial risk facing the Council in relation to the matters addressed by this report would be failing to address the legal requirements and Government imposed timelines in response to Local Water Done Well.
60. Beginning the process now to recruit an Establishment Board helps to mitigate risks and ensure we remain on track. This does not seek to predetermine an outcome. This paper is clear that no appointments will be made until after final decisions from both Councils.
61. Further risk assessment will be undertaken once a decision is made on the future of water services delivery.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

62. Staff have previously considered the Significance and Engagement Policy in relation to Local Water Done Well and have assessed that the matter(s) have a high level of significance.
63. Council's preferred direction relates to the possible transfer of ownership / control of Council's waters assets. Waters assets are defined in Council's Significance and Engagement Policy as Strategic Assets. There is high level of public interest in the provision of waters services and waters services affect all Hamilton residents and businesses.
64. Given the high level of significance determined, engagement is required. The approach to engagement and consultation is detailed earlier in this report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Hamilton City Council Consultation Document - Local Water Done Well

Attachment 2 - Terms of Reference: Establishment Board Appointment Panel

What's next for **water?**

Tell us what you think
24 March to 27 April 2025



**Hamilton
City Council**
Te kaunihera o Kirikiriroa

Why change is coming

(not just for Hamilton)

Nationwide, there are
big changes ahead for
water services.



Many councils can no longer afford to keep building and managing costly waters infrastructure on their own. It is simply too expensive for their communities.

Councils are dealing with increased regulatory rules and costs from government, higher environmental protection standards, soaring infrastructure and insurance costs, and new investment needed to deal with growth and extreme weather.

It is very clear this work cannot be deferred anymore. Our country needs huge investment in waters infrastructure and successive governments have recognised this. In some places councils have reached the limit on how much they can borrow. Critical waters infrastructure upgrades have been postponed to keep rates down.

Across New Zealand, all councils have been directed by government to consider how they can better, and more cost-effectively, provide waters services in the future.

All councils, including Hamilton City Council, are being asked to consider different ways to provide drinking water, and manage wastewater and stormwater. Councils are being strongly encouraged to join with neighbours to create scale and drive efficiencies so that, over time, cost increases are minimised.

As part of these changes, all councils must provide a Water Services Delivery Plan to the government by September 2025. Those plans must:



prove water services in the future can be delivered in a way that meets all the rules



support new housing and businesses



be more affordable for ratepayers and the wider community.

The Plans will help ensure that across the country, the right investments are being made at a price communities can afford.

In Hamilton, we need to ensure these changes deliver the best possible outcome for our community and our river. Before Hamilton City Council submits our Water Services Delivery Plan, we want your feedback. This section outlines two options we have considered and explains the option our Council thinks is best for our city.

A changing city

Hamilton is now the fastest growing city in New Zealand. By 2050, we expect more than 260,000 people will live here, including many of our children and grandchildren.



We cannot 'stop' growth. By law, our Council must provide enough land, suitable for housing, for the next 30 years. That also means providing the right infrastructure (including waters infrastructure) to support our rapidly growing population.

Over the years, Hamilton City Council has consistently invested in the major waters infrastructure our city needs. We have a proven track record for meeting drinking water standards, and want to keep it that way. In the last few years we have built two new water reservoirs in Rototuna and Ruakura, adding 36 million litres of storage to our drinking water network.

We have upgraded the city's water and wastewater treatment stations. This work alone cost \$56 million.

With government support, tens of millions of dollars in new wastewater pipes and pumping facilities have been built in Peacocke to cater for new growth.

We've dealt with localised flooding caused by extreme weather. Given climate change, we are anticipating more of these events in the future. We must be prepared.

But Hamilton's rapid growth means we are still playing catch-up while maintaining the waters infrastructure we already have. Every year we deliver nearly 24 billion litres of drinking water to taps across the city and treat more than 21 billion litres of wastewater, costing around \$150 million per year. Over the next decade, we have budgeted around \$2.5 billion for new waters projects.

There are limits on how much money councils can borrow - similar to a credit card limit. Many councils, including Hamilton City Council are operating close to their limit. This could severely reduce our ability to respond to unplanned events like a natural disaster.

In Hamilton, we are better off than many other councils, but we face some very big challenges. They require a fundamental change to how we manage waters.



Two options

Hamilton City Council has considered a number of options. You can see more detail on all of those options here, discussed at a Council meeting in December 2024.

Below are two final options for your feedback.



Option One

Our preferred option is a joint waters company with Waikato District Council. This is supported by all Hamilton City Councillors. You can watch the video of the Hamilton City Council meeting by going to hamilton.govt.nz/council-meeting-12-december-24, where Councillors raise a number of questions and say why they think this option is best for the city.

This is our preferred option



Option Two - Forming an in-house business unit

The second option is one we do not recommend. However, all councils have been required by the government to provide their community with a second option to consider – even if the option is not supported. Furthermore, the second option must be similar to how we manage water services now (even though this is no longer viable in the long-term). To meet this requirement, a second option is outlined on page 10.

Option 1:

Forming a joint waters company with Waikato District Council.

✓ **This is Council's preferred option**

Our preferred option is to form a joint waters company with Waikato District Council. This option is the one Waikato District Council also prefers.

The company would be a Council-Controlled Organisation (CCO). The company, including all of the water and wastewater assets, would be publicly owned, with both councils as the only shareholders. A CCO would not require more rates than any other option investigated.

The CCO could not be privatised. Under New Zealand law, it remains illegal to privatise council-delivered water services. This is to ensure they remain in public ownership.

The joint waters company would be responsible for delivering drinking water and wastewater services across council boundaries. It would build, maintain and operate critical waters infrastructure, based on direction from the council shareholders. Stormwater services and assets would remain the responsibility of each council but they would be provided by the CCO.

What is a Council-Controlled Organisation (CCO)?

A CCO (Council-Controlled Organisation) is different to a council. A CCO is governed by an independent board of directors, working to meet clear expectations set by shareholding councils and their elected representatives. Each year, CCOs must formally report back to their shareholding councils, to ensure those expectations are met.

For this CCO, it is proposed Directors be appointed by a Shareholders Forum, made up of Hamilton City Council and Waikato District Council representatives, plus representation from Waikato-Tainui.

Directors would be appointed by the Shareholders Forum based on their professional skills and expertise. This would include financial, infrastructure, legal, tikanga Maaori, environmental, engineering and strategic planning expertise. These skills are critical to making major decisions about costly, intergenerational infrastructure projects.



Key points to consider:



Critical infrastructure, faster

Currently, working across council boundaries is complex and time-consuming. Having to deal with cross-boundary issues holds up vital infrastructure and adds costs. By joining together, Hamilton City and Waikato District can build the infrastructure our growing communities need, faster and cheaper. This would help unlock housing and industrial development, and would allow both councils to meet their growth obligations (including housing obligations) to the government.



Improving the health of the Waikato River

The Waikato River has huge cultural, recreational and environmental significance to all of us. We all want a clean and healthy river. To Waikato-Tainui the River is a single, indivisible being. It is a tupuna which has mana and represents the mana and mauri of Waikato-Tainui.

Forming a CCO with Waikato District would enable better management of the river. The CCO would take freshwater and

discharge treated wastewater from a much longer (150km) stretch of the waterway. This better supports our obligations to Te Ture Whaimana o Te Awa o Waikato (the Vision and Strategy for the Waikato River). It would also allow us to better respond to waters standards set by the Waikato Regional Council and Taumata Arowai (the national waters services regulator).



Spreading costs fairly

The government has changed the rules to give CCOs greater borrowing power than councils. In other words, a CCO can borrow more than a council can. That means costs could be spread more fairly, over a longer period of time. Instead of having to pay off a loan in 30 years, for example, that loan could be spread across a period more closely aligned to the full life of the infrastructure. This would reduce the burden on today's ratepayers because future ratepayers, who would also use the infrastructure and services, would also pay their fair share.

In the case of a natural disaster, critical infrastructure could be rebuilt or repaired faster, because the CCO would have access to more funding.



Greater purchasing power

The joint CCO, working for both the city and Waikato District, would service many more households and businesses. It would be a more cost-efficient organisation, solely focused on waters with greater purchasing power for waters services. Over time those savings and operational efficiencies would be passed to ratepayers. This has been the case around the world, including in Auckland where a CCO (Watercare) has been responsible for waters services since 1991.



Securing expertise

New Zealand has a shortage of waters specialists and our waters workforce is ageing. We need more skilled people. Affected waters staff at both councils would transfer to the CCO. A larger waters organisation is more likely to attract and retain the specialist staff we need to keep our water infrastructure working well.



Set-up costs

Hamilton's costs to establish the CCO are estimated at \$6 million. Costs would be debt-funded by each Council and the debt would then be transferred off Council's books to the CCO. The set-up costs would be offset by increased efficiencies over time.



Skilled directors

A CCO would be governed by a group of appropriately skilled, independent directors with the right mix of expertise to make critical decisions about long-term, critical infrastructure. Both councils would appoint the directors.



Oversight

Under this option the Commerce Commission would provide oversight to ensure the CCO is well managed financially and meets its legal obligations in terms of waters charges. Taumata Arowai already requires councils to meet their water quality obligations, and it would require the same thing of a CCO. The CCO would have a direct relationship with Waikato Regional Council in terms of resource consents and compliance.



A first step in a broader partnership

Both Hamilton City Council and Waikato District Council want to leave the door wide open for other councils to collaborate and potentially merge with the CCO, if that is what those councils choose. The CCO has been designed to make future mergers as simple as possible. Adding other Councils would create a larger organisation that could further reduce costs, increase efficiencies and enable access to more expertise. Right now, some councils are not ready to take this step. But Hamilton and Waikato District have significant growth and funding challenges and need to get on and build infrastructure, in the most affordable way.

How would a CCO impact you?

Initially, households would not notice any difference. Quality drinking water would still come out of your taps, your toilets would flush and stormwater would be dealt with.

It is important to acknowledge that creating a CCO would cost more to start with. For nine years, it would be slightly more expensive than the other option outlined in this document. However, over time and based on experience elsewhere, analysis suggests a CCO would lead to greater efficiencies and less cost for Hamilton ratepayers.

No matter what option we choose, the costs to deliver waters services are increasing. Forming a joint CCO would help lessen the increases, allow the costs to be spread more fairly over a longer period, and ensure costs are shared by future generations who will also use the infrastructure. It would allow us to build the infrastructure our city needs to enable more housing and more business.

There would be better outcomes for the Waikato River and both councils would be in a better position to deal with unexpected events like flooding or natural disasters.

A separate waters charge

From 1 July 2025 (whether or not a CCO is formed) it is proposed your Council rates bill would show separate waters charges (separate targeted rates to pay for drinking water, wastewater, and stormwater activities and infrastructure).

The total rates to run the city will add up to the amount approved by Council through the Long-Term Plan. There will be some adjustment to rates for individual properties due to the city-wide revaluation. But instead of the cost of waters services

being covered by your general Hamilton City Council rates bill, you'll be able to clearly see what portion of your rates goes towards waters.

This change is proposed whether or not a CCO is formed. Complete transparency of water charges is part of the government's new waters legislation.

If a CCO is formed

If a CCO is formed, from 1 July 2026 you will receive a separate bill for drinking water and wastewater. In time, this waters bill would come directly from the CCO, but initially Hamilton City Council would collect water charges on behalf of the CCO. All water and wastewater costs would be removed from your Council rates bill.

The waters bill would be partly based on the capital value of your property (which is how your Council rates are currently determined). Over time, volumetric charging (water meters) is expected to be introduced so people only pay for their share of water they use. But this would be a decision for the CCO.

Option 2:

Forming an in-house business unit

This is not Council's preferred option

(This option is provided in order to meet a government requirement that all councils provide their communities with a second option to consider. This option is not supported by Council.)

Option 2 would see Hamilton City Council establishing an internal business unit, within the wider Council organisation. The business unit would be 'separate' from the rest of the organisation and would focus only on managing drinking water, wastewater, and stormwater.

Key points to consider:



Financial reporting

The business unit would be separated financially from the rest of the Council and would still be required to generate revenue through separate targeted rates and waters charges. It would need to produce stand-alone financials, a separate waters annual report and a separate waters services strategy (like a long-term plan for waters). This would help meet government requirements for greater financial transparency.





Borrowing capacity

An in-house business unit would not have as much borrowing capacity as a CCO. Because it could not borrow the money needed, Council could not afford to do all of the waters projects needed to respond to growth in the city. There would have to be trade-offs. Some projects, not just for waters, would be delayed or possibly cancelled, and our ability to respond to emergencies would be reduced. Current ratepayers would end up paying more than their fair share because the debt is not shared as much with future generations.

Under this option, Hamilton City Council would struggle to meet its growth obligations to the government. This option would not be able to support those projects in the city and wider region the government wants to see fast-tracked.



Cross-boundary projects

Existing rules and laws make it complex to work across council boundaries. This option does not easily enable joined-up planning, funding, delivery and operation of waters infrastructure. It would mean Hamilton would continue to operate as a 'stand-alone' entity instead of joining with Waikato District (and potentially other councils over time) to work together and more efficiently build and maintain major waters projects. This would adversely impact growth around Hamilton that requires joined up solutions with Waikato District. For example, it could potentially impact projects like the much-needed Southern Wastewater Treatment Plant.



Unable to leverage scale

This option does not offer the same advantages as a bigger organisation because in reality, nothing much changes. Hamilton would not increase its purchasing power, or be able to call on more resources. It does not take advantage of changes made by the government to help New Zealand build better waters infrastructure, faster.



Waikato River health

The health of the Waikato River would continue to be a priority. But under this option, Hamilton City Council would only be able to influence 16km of the waterway (compared to 150km if a joint CCO was formed).



Set-up costs

It would be cheaper to establish an in-house business unit than setting up a CCO. But the long-term benefits of a CCO would outweigh this because, over time, a CCO would deliver cost-efficiencies.



Oversight

Under this option the Commerce Commission would continue to provide oversight to ensure Hamilton City Council meets its legal obligations in terms of waters charges. Taumata Arowai would ensure the in-house business unit meets all water quality obligations.

How would an in-house business unit impact you?

It would be business as usual and initially, most ratepayers would not notice any difference, at all. As now, you would continue to pay for waters services via your rates bill from Hamilton City Council (noting that from 2025/26, this is proposed to be by separate, targeted rates).

But in the long-term there would be significant impacts on Hamilton, particularly on our ability to provide the waters infrastructure needed for more housing and businesses.

This option stymies the city; it would not allow Hamilton to reach its full potential or work more effectively with its neighbours for the benefit of the wider region.

Regional co-operation

Hamilton City Council and Waikato District Council both very seriously considered joining some other Waikato councils that are consulting on forming a CCO.

Specific growth challenges and important funding opportunities mean that is not the best option for our communities, at this time. However, both Hamilton City and Waikato District Councils remain very keen to work with other councils in the future to collaborate on water services.

The door remains wide open to regional co-operation.





Change required for how rates are set for waters services

More transparency

The government wants more transparency around the cost of waters services. All councils will soon be required to show how much revenue is collected for waters services, separately to the other funding councils collect.

That means all councils must separately charge for drinking water supply, wastewater, and stormwater activities.

This new nationwide requirement means we need to change how rates are set for waters services in Hamilton.

Some important things to know:

There is no change to the average rates increase for existing ratepayers in 2025/26. This remains 15.5% as set through the 2024-34 Long-Term Plan.

However, there would be some minor changes for individual properties because the proposal would change the way rates are split across property types.

Some types of properties will receive a small increase compared to what was

proposed in the Long-Term Plan. Other types will see a decrease as they are not connected to one or more waters services.

Our proposal would mean the least change to the amount that properties pay for their water services (while still meeting the government's new requirements).

How do households pay for waters services now?

It depends on what type of property you have, and the waters services you receive.

The vast majority (91%) of residential homes in Hamilton receive water and wastewater services (drinking water to your taps and toilets that flush into the sewer system), and this is paid for through the 'general rate'.

The general rate funds most of the services you receive from Council (like roads, community services, parks – as well as waters). It's like a household having one main account that pays for all of its expenses.

For a median value home, the 'general rate' makes up about 73% of the total rates bill. The rest is made up of the Uniform Annual General Charge (23%) and Government Compliance Rate (4%).

So, what is Council proposing?

To meet the new government requirements described above, we propose to introduce separate rates for each of these waters services – drinking water supply, wastewater, and stormwater. These rates would appear as separate line items on rates bills.

This proposal means the least change to the amount that properties pay for waters services and also makes the cost of water, wastewater, and stormwater much more transparent. It's like having separate household accounts to pay for your groceries, electricity, and insurance.

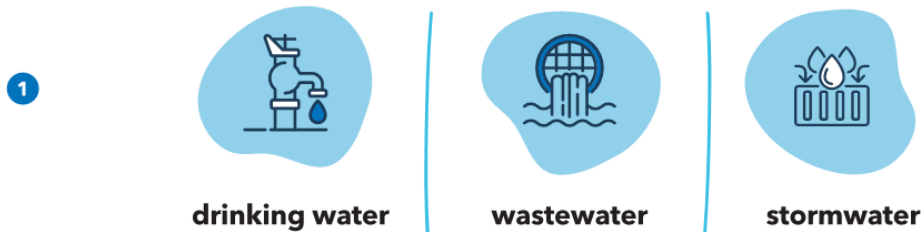
The separate targeted rates would be set in exactly the same way the general rate is set now – by capital value.

Council is also proposing to remove the current Government Compliance Rate. That's because much of the activity funded from this rate already helps pay for waters activities. The waters portion of the Government Compliance Rate would become part of the proposed new separated waters rates.

What would this mean for my rates?

From 1 July 2025, two things would change on your rates invoice.

You would see up to three new itemised rates for waters services, depending on the waters services your property receives:



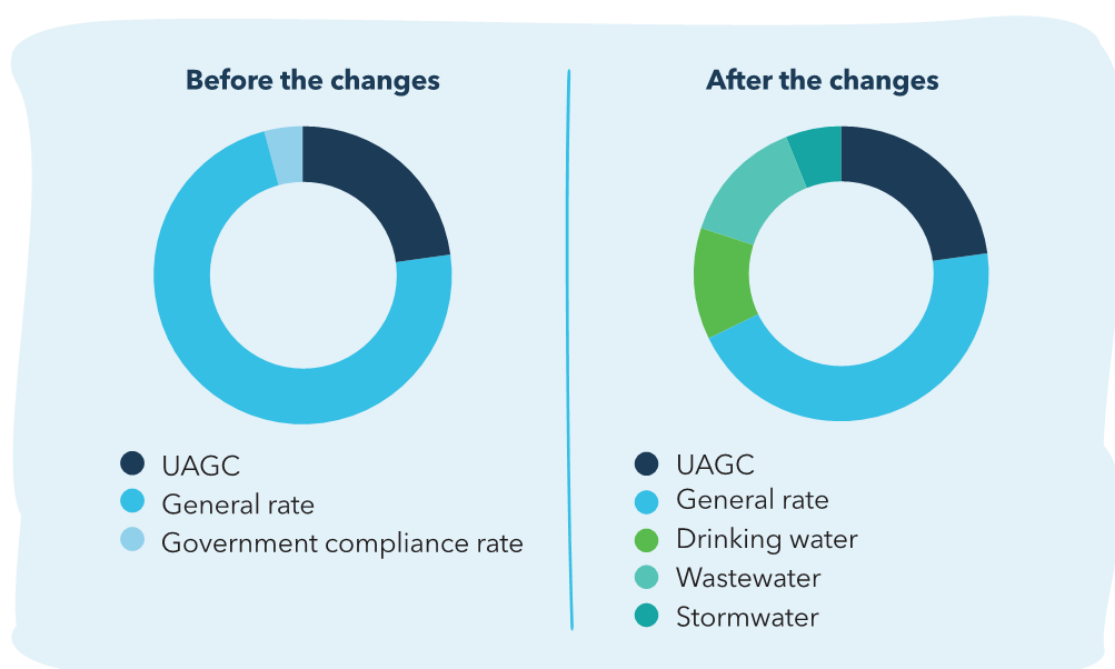
Summary Hamilton City Council Rates

Summary - Hamilton City Council Rates – 60136

Description	Categories and factors for assessment		Rate	Value	Year total
General Rate	Residential	Capital value	0.00207963	\$830,000	\$1,726.10
Stormwater	Residential	Capital value	0.00027408	\$830,000	\$227.49
Wastewater	Residential	Capital value	0.00064626	\$830,000	\$536.40
Water	Residential	Capital value	0.00056986	\$830,000	\$472.99
Uniform annual general charge	Separately used or inhabited part	Fixed charge	\$865.00	1	\$865.00
Total rates					\$3,827.98

- 2 The portion of your rates that goes toward the general rate would be reduced - by the same portion that would go towards the new separated waters rates you'd pay.

For a median value home, the new general rate portion would be about 45% of your total rates bill. Previously the general rate portion would have been about 73% of your rates bill.



Money that currently goes towards the Government Compliance Rate would be spread across the general and separated rates (noting most of that money helped pay for waters services).

Are there any other options besides targeted rates?

There are no other financial tools Council can use now to separate the costs and funding for waters services.

Why use capital value to set the rates?

Currently rates in Hamilton (and across most of New Zealand) are set according to the capital value of a property. For the new separated waters rates, Council is proposing the same approach.

Essentially this would mean a property's rates are set in the same way as previous years, except that the three separate waters rates would be lifted out of the general rate portion and listed individually.

Visit our rates calculator at hamilton.govt.nz/ratescalculator to see what the proposed rates would be for your property.

Are there any other options rather than setting by capital value?

Yes, and Council has considered them, including setting rates using a fixed amount (fixed rate) per property. However, this would see many households paying more compared with setting waters rates using capital value. You can see the impact of using a fixed rate compared with capital value here by going to hamilton.govt.nz/31-october-2024-open-agenda

What about other types of properties?

It depends on the waters services provided to the property. The majority of commercial and industrial properties in Hamilton already pay for drinking water by a volumetric charge (water metres). This won't change.

These properties would pay separated rates for wastewater and stormwater, also itemised on their rates bill.

The commercial and industrial properties that pay trade waste charges would also continue to do so.

What else is changing?

- Introducing new, separate waters rates and removing the Government Compliance Rate would require a change to our Revenue and Financing Policy. There are also some minor changes to the wording of the policy. You can see a tracked-change version of the policy at hamilton.govt.nz/your-council-meetings-20march
- The reduction to the portion of the general rate for residential properties has a technical impact on the residential/commercial rate differential. This reduction increases the differential, however, Council is not changing the make-up of total rates paid by commercial properties compared with residential.

What else do I need to know?

Hamilton's properties are being independently revalued this year, and those values will be used for rating purposes from 1 July 2025. (By law, properties must be revalued every three years).

Some ratepayers may see their rates go up or down as a result of property revaluations. But the revaluation will not change the total amount of rates we need to collect from across the city.

Advantages of introducing targeted rates:

- meets the government's new requirement to separate financial reporting for waters services
- property owners can see precisely how much of their rates bill goes towards each water service
- setting waters rates by capital value is consistent with current rating method
- capital value introduces the least amount of change to the rates for individual properties.

Give us your feedback

How to make a submission



Visit hamilton.govt.nz/haveyoursay or tear off the submission form section and send it back to us.



Complete this form and post it to

Freepost 172189, Hamilton City Council,
What's next for waters?, Private Bag 3010, Hamilton 3240



Deliver it to us at the Council Municipal Building,

Visit us at 260 Anglesea Street, Hamilton, and all
Hamilton City Libraries branches.



Email a scanned copy of your completed form
to haveyoursay@hcc.govt.nz



You can also support your written feedback by speaking with us. Sessions where you can talk to Elected Members at a Council meeting (in-person or online) will start on 6 May 2025. Let us know in your feedback that you want to do this, and we'll be in touch to arrange a time.

Watch our video and read more about what is involved in speaking to Elected members at hamilton.govt.nz/haveyoursay

What we're consulting on:

- Delivering water services in the future – forming a CCO
- New targeted rates for waters services

Privacy statement: Your name and/or organisation may be published with your submission and any supporting documents and made available in a report to elected members and to the public. Other personal information supplied will be used for administration and reporting purposes only. Please refer to Council's Privacy Policy at hamilton.govt.nz for further information.

What's next for water?

This year's decision on future waters services for Hamilton is one of the biggest decisions our Council will ever make.

Billions of dollars in investment and the ability to deliver the most efficient, sustainable, and environmentally responsible waters service - that's best for our city and the wider region - will depend on decisions made this year.

We want our community to help shape these decisions.

Waters services

Which option do you think would be best suited to deliver waters services in the future? Please tick one.



Option 1:

Forming a joint waters company with Waikato District Council (supporting Council's preferred option)



Option 2:

Forming an in-house business unit

Targeted rates

Do you have feedback on Council's proposal to introduce new targeted rates for waters services?

Final comments

Do you have any other comments to make regarding the future of waters services?

Run out of room? Feel free to attach additional pages

Feel strongly about your feedback? (required)

You can also support your written feedback by speaking with us. Sessions where you can talk to Elected Members at a Council meeting (in-person or online) will start on 6 May 2025 and we will contact you to arrange a time.

Watch our video and read more about what is involved in speaking to Elected members at hamilton.govt.nz/haveyoursay

☒ Yes, I want to speak to Elected Members

☐ No

About you

This section tells us a bit more about you. By capturing this information, we will be able to better understand who is, and isn't, providing feedback. We will use your contact details to get in touch with you if you would like opportunity to make a verbal submission.

Name (required)

Email address (required)

Phone

Are you giving feedback on behalf of an organisation?

☒ No, these are my personal views

☐ Yes, I am the official spokesperson for the organisation, my organisation' name is:

Please do not answer the following questions if you are the official spokesperson for an organisation.

Where do you live?

I live in Hamilton, my suburb is: _____

I live outside Hamilton:

- ☐ Waipaa District
 ☐ Waikato District
☐ Elsewhere in New Zealand
 ☐ Overseas

What is your age group? (as at your last birthday)

- ☐ Under 16
 ☐ 16-19
 ☐ 20-24
 ☐ 25-29
 ☐ 30-34
☐ 35-39
 ☐ 40-44
 ☐ 45-49
 ☐ 50-54
 ☐ 55-59
☐ 60-64
 ☐ 65-69
 ☐ 70-74
 ☐ 75-79
 ☐ 80+

Which ethnic group do you identify as? (Select all that apply)

- ☐ NZ European
 ☐ Maaori
 ☐ Indian
☐ Chinese
 ☐ Samoan
 ☐ British
☐ Filipino
 ☐ Tongan
 ☐ Cook Islands Maaori
☐ South African
☐ Other (please specify if you wish) _____

That's it! You're all done!

Thanks for your feedback, please get it back to us by 27 April 2025.

What's next?

Staff will collect and analyse all feedback at the end of the submission period.

Verbal submissions will take place between 6-8 May 2025. Elected Members will discuss and review the feedback from the community on 29 May 2025.

Council will make final decisions on 26 June 2025.

This image shows a full page of blank, lined paper. It features approximately 20 horizontal blue lines spaced evenly apart, typical of standard notebook paper. The lines are thin and light blue, set against a plain white background. There are no margins, text, or other markings on the page.

Attachment 1

This image shows a full page of blank handwriting practice paper. It features approximately 20 evenly spaced, horizontal blue lines across the entire page, providing a guide for letter height and placement. The background is plain white, and there are no margins, text, or other markings present.


For more information about Council's preferred option, other options considered, and the impact on rates, debt, and levels of service, please visit

hamilton.govt.nz/whatsnextwithwater-additionalinfo

Hamilton City Council
Garden Place, Private Bag 3010, Hamilton

 HamiltonCityCouncil

 @hamilton_city_nz

 07 838 6699

hamilton.govt.nz

Attachment 2: Terms of Reference: Establishment Board Appointment Panel

Background

1. Councils have expressed their preferred option for the future delivery of water services across territories is a joint CCO.
2. Councils are currently consulting on their preferred delivery option.
3. A final decision on the future water services delivery model will be made by both Councils in June 2025.
4. The scope and nature of the proposed CCO, the way in which it is intended to operate, the way the Councils intend to establish it and the way in which the Councils will make decisions as shareholders are set out in the Record of Agreement that both Councils endorsed in December 2024.
5. The Record of Agreement provides for an establishment phase commencing 1 July 2025 until 30 June 2026 and full transfer of operational responsibility for waters on 1 July 2026.
6. The Record of Agreement provides for an Establishment Board who will be the directors of the CCO during the establishment period.
7. The Establishment Board will comprise an Executive chair and two other members.
8. It has been agreed that an Establishment Board Appointment Panel be created to recruit and appoint the Establishment Board. The Establishment Board will oversee the establishment until the enduring Board is appointed.
9. Establishment Board appointments can only be made after Councils have made their final decision.
10. If Councils decide not to proceed with the proposed joint CCO then no Establishment Board is required, and no appointments will be made.
11. Successful establishment of the CCO depends on the ability to appoint the Establishment Board as soon as possible after Councils make a final decision to proceed with a joint water CCO.
12. Successful establishment of the CCO also depends on the shareholding councils issuing a Statement of Expectations and the confirmation of the constitution of the company and related shareholders agreement as soon as possible after a final decision to proceed with a joint water CCO.
13. It has been agreed that the Establishment Board Appointment Panel would also undertake work on drafts of the Statement of Expectations, Company Constitution and Shareholder Agreement in order to expedite shareholder decisions after a final decision to proceed with a joint water CCO.

Role of the Establishment Board Appointment Panel (Appointment Panel)

1. Undertake the Establishment Board appointment process and requirements that has been agreed to by shareholding Councils (Appendix A).
2. Develop and agree the terms of appointment for members of the Establishment Board
3. Develop and agree remuneration for members of the Establishment Board
4. Identify preferred candidates for appointment to the Establishment Board before the Councils make a final decision to establish the proposed joint CCO.

5. If following public consultation, the Councils resolve to proceed to establish the proposed CCO, the Appointment Panel will appoint the preferred candidates to the Establishment Board.
6. To endorse for recommendation to the shareholding Councils a draft Constitution and Shareholder Agreement that reflect what has been agreed in the Record of Agreement and any relevant provisions of the Local Government Water Services Bill.
7. To endorse for recommendation to the Shareholder Forum a draft Statement of Expectations that reflects what has been agreed in the Record of Agreement and the provisions of the Local Government Water Services Bill.

Responsibilities of Panel Members

1. To work collaboratively to ensure the best appointments are made
2. To declare any conflict of interests to the Chair of the panel immediately
3. To act in the best interest of both the Councils and the (proposed future) CCO
4. Maintain confidentiality of candidate information and the Appointment Panel discussions
5. Take accountability for the Appointment Panel recommendations

Appointment Term

Panel Members are appointed until the Appointment Process is completed and the Establishment Board is appointed.

Council Report

Item 11

Committee: Council

Date: 20 March 2025

Author: James Clarke

Authoriser: Blair Bowcott

Position: Corporate Planning &
Advocacy Manager

Position: General Manager Strategy,
Growth and Planning

Report Name: Update on Consequential Amendment to the 2024-34 Long-Term Plan, 2025/26 Annual Plan, and Related Matters

Report Status

Open

Purpose - *Take*

1. To inform the Council of the decision to delay the consequential amendment to the 2024-34 Long-Term Plan (should one be required) to a later point prior to 1 July 2026.
2. To provide an update to the Council on emerging issues impacting the development of the 2025/26 Annual Plan.
3. To seek approval from the Council of the draft Statement of Proposal: Proposed 2025/26 Fees and Charges schedule for consultation.

Staff Recommendation - *Tuutohu-aa-kaimahi*

4. That the Council:
 - a) receives the report;
 - b) approves the deferral of the consequential amendment to the 2024-34 Long-Term Plan to occur after 1 July 2025 and prior to 1 July 2026, should Council decide to transfer water services to an asset-owning Council Controlled Organisation from 1 July 2026;
 - c) approves minor drafting updates to the supporting information for the Local Water Done Well consultation earlier approved at the 11 February 2025 Council meeting:
 - i. the Rating Policy (**Attachment 1**);
 - ii. the updated Funding Needs Analysis (**Attachment 2**); and
 - iii. the updated Revenue and Financing Policy (**Attachment 3**);
 - d) approves for consultation the draft Statement of Proposal: Proposed 2025/26 Fees and Charges schedule (**Attachment 4**); and
 - e) approves the proposed 2025/26 fees and charges relating to the provision of animal education and control (**Attachment 5**).

Executive Summary - *Whakaraapopototanga matua*

5. This report addresses:
 - i. Consequential Amendment to the 2024-34 Long-Term Plan timeline
 - ii. Capital Programme

- iii. Waters Revaluation
 - iv. Rating Policy
 - v. Revenue and Financing Policy and Funding Needs Analysis
 - vi. 2025/26 fees and charges schedule
6. Staff are seeking to defer the Consequential Amendment to the 2024-34 Long-Term Plan until after 1 July 2025. The only requirement is to complete the amendment prior to 1 July 2026 (when assets are proposed to be transferred to the CCO).
 7. The primary advantage of delaying the adoption of the amendment is addressing resourcing issues. Engagement with Audit NZ has revealed this process will be resource intensive. Given other critical work required related to Local Water Done Well over the next few months, it would be beneficial to delay the amendment process until after 1 July 2025.
 8. The upcoming consultation on Council's response to Local Water Done Well includes a proposal to establish targeted rates for water, wastewater, and stormwater. Staff have updated Council's Rating Policy to take account of the proposed changes. This will be made available as supporting information during the consultation and can be viewed at **Attachment 1**.
 9. At the 11 February 2025 Council meeting, the draft Revenue and Financing Policy and Funding Needs Analysis were approved as supporting material for public consultation. Minor changes have since been made to the Funding Needs Analysis, which has necessitated a minor change to the Revenue and Financing Policy. These are **Attachment 2** and **Attachment 3** respectively.
 10. At the same time as the Local Water Done Well consultation (24 March - 27 April 2025) consultation on the proposed 2025/26 Fees and Charges will occur. The consultation document presented for approval is provided as **Attachment 4**.
 11. Excluded from the proposed 2025/26 Fees and Charges Schedule for consultation, are dog registration fees which are required to be invoiced prior to the end of the current financial year. These proposed fees and charges are provided at **Attachment 5**.
 12. Staff have not considered the level of significance of this report as there is a statutory requirement to consult. Staff can confirm that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

Consequential Amendment to the 2024-34 Long-Term Plan

13. This section of the report considers the situation in which Council makes a final decision, in keeping with its preferred option in the upcoming Local Water Done Well consultation, to transfer water services to an asset-owning Council Controlled Organisation (CCO) from 1 July 2026 – triggering the need for a consequential amendment to the Long-Term Plan. If Council instead decides to continue delivering water services in-house, this section is not relevant, as a consequential amendment to the Long-Term Plan will not be required.
14. At the 11 February 2025 Council meeting, Elected Members were informed that although the consequential amendment to the 2024-34 Long-Term Plan may take place at any time prior to 1 July 2026 (the date on which it is proposed that the CCO would begin delivering water services), it was proposed to complete the amendment by the end of June 2025.
15. Staff set out the steps that must be taken to give effect to the proposed decision to establish a CCO, while also meeting Council's usual corporate planning requirements. It was noted that subject to further legal advice, engagement with Audit NZ, and the progression of the Local Government (Water Services) Bill, the sequencing of processes may need to be modified where appropriate and reported back to Council.

Capital Programme

16. As presented at the Finance and Monitoring Committee on 15 October 2024, New Zealand Transport Agency approved a programme of works lower than anticipated in the 2024-34 Long-Term Plan, resulting in a negative impact in the balancing the books calculation related to renewal subsidies. This has been offset by a reduced capital programme associated with local share contributions offsetting the reduction from a cash perspective. This does not affect the balancing the books calculation in the short term.
17. The revised capital programme was presented at the Council meeting on 11 February 2025, noting that the capital programme presented at Finance and Monitoring Committee on 27 February 2025 would contain differences, due to further analysis of the deferrals number.
18. At the 27 February 2025 Finance and Monitoring Committee meeting, staff presented the current year (2024/25) deferrals forecast, expected to be between \$140 million and \$170 million. This is against an assumed \$50 million in the 2024-34 Long-Term Plan.

Waters Revaluation

19. The revaluation of asset books is typically undertaken every three years.
20. Asset books for stormwater, water supply, wastewater, land, and buildings are currently being revalued. Since the last valuation was completed in 2022, there have been significant supply chain changes and economic inflationary volatility. We are therefore anticipating an increase from the previous valuation forecast.
21. Given the importance of asset valuations, particularly concerning future asset transfers, we are applying significant rigour to the process, with outcomes of the valuations expected to be reported in April 2025.

Rating Policy

22. The purpose of Council's Rating Policy is to assist in setting rates as specified by the Local Government Act 2002 and the Local Government (Rating) Act 2002, provide staff with a framework in which to operate, and provide ratepayers with a transparent overview of Council's application of rates.
23. At the 11 February 2025 Council meeting, staff undertook to update the Rating Policy to reflect the proposed targeted rates for water services.

Funding Needs Analysis and Revenue and Financing Policy

24. At the 11 February 2025 Council meeting, the draft Revenue and Financing Policy and Funding Needs Analysis were approved as supporting material for public consultation of Council's proposal to Local Waters Done Well. Minor changes have been since made to the Funding Needs Analysis, which has necessitated a minor change to the Revenue and Financing Policy. These are attached as **Attachment 2** and **Attachment 3** respectively.

Fees and charges

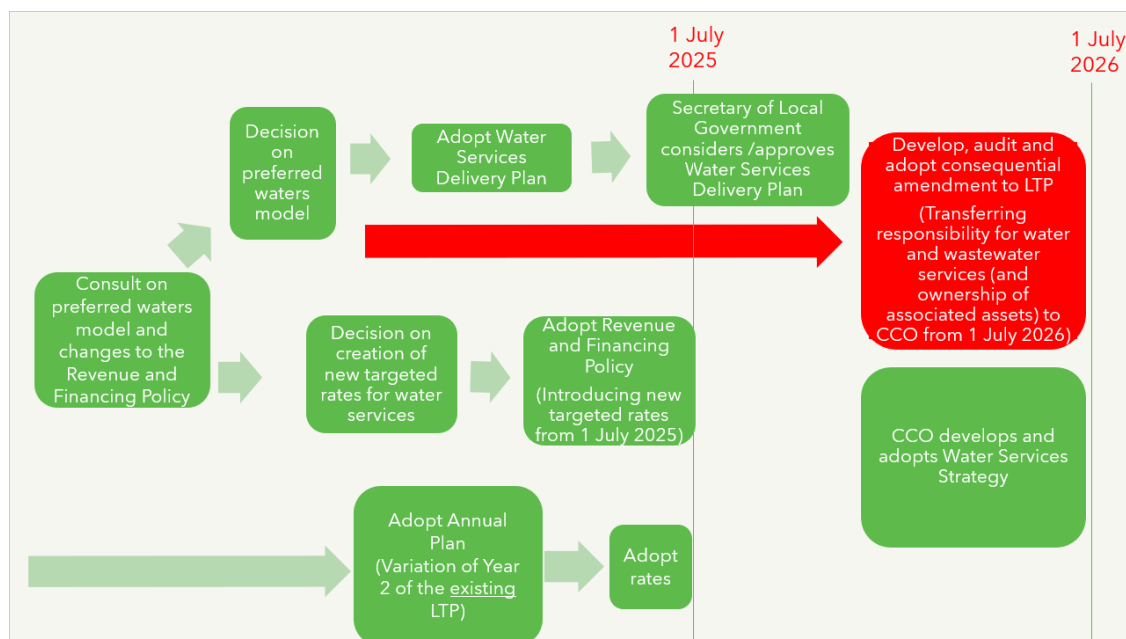
25. Fees and charges are set annually as part of the long-term plan and annual plan processes, as required by the Local Government Act 2002.
26. At the 11 February 2025 Council meeting, it was noted that the special consultative procedure in the Local Government Act 2002 is required to be followed when introducing or amending charges in certain circumstances, e.g., resource consent fees under the Resource Management Act 1991. For simplicity and best practice, staff recommended a statement of proposal that includes the full schedule of Fees and Charges. This is **Attachment 4: Statement of Proposal: Proposed 2025/26 Fees and Charges**.

27. Dog registration fees are required to be invoiced prior to the end of the 2024/25 financial year. Therefore, fees relating to animal education and control have been excluded from the 2025/26 Fees and Charges Statement of Proposal and are attached as **Attachment 5: Animal education and control 2025/26 fees and charges**. Pursuant to sections 12 and 150 of the Local Government Act 2002, there is no requirement to consult on fees and charges, except as legislatively required e.g., pursuant to the Resource Management Act 1991.
28. Fees relating to alcohol licensing have also been excluded from the 2025/26 Fees and Charges Statement of Proposal, as they were consulted on through the recent Alcohol Bylaw consultation.

Discussion - *Matapaki*

Consequential amendment to the Long-Term Plan

29. The Local Government Act 2002 specifies that an audit opinion is required on whether an amended long-term plan continues to give effect to the information and assumptions underlying the forecast information in the amended long-term plan. Local Water Done Well legislation does not remove this requirement.
30. Subsequent to the 11 February 2025 Council meeting and staff meeting with Audit NZ, the detailed nature of the work required on the 2024-34 Long-Term Plan amendment became known. Considering the resources required to deliver the consequential amendment to the Long-Term Plan and other, more urgent, work relating to Local Water Done Well, deferring the amendment is prudent.
31. The primary advantage of delaying the adoption of the amendment is addressing resourcing issues, particularly for Finance staff. In addition, the delay will mean we will have legislative certainty before proceeding with the amendment (the Local Government (Water Services) Bill is expected to be enacted in the third quarter of 2025), and the status of Council's Water Services Delivery Plan will be known (i.e., whether it has been accepted, or we are required to make changes to our proposal).
32. There are no material disadvantages of delaying the adoption of the amendment – and crucially our proposed partner Waikato District Council is comfortable with a delay. The consequential amendment to the Long-Term Plan is a technical process that must simply be completed before we transfer assets to the CCO. There are other steps in the Local Water Done Well process – most notably agreement (in June 2025) to establish the joint waters company and the subsequent submission to government of a Water Services Delivery Plan – that will give absolute confidence of Council's commitments, regardless of the timing of the consequential amendment to the Long-Term Plan.
33. The updated process between now and 1 July 2026 is set out in **Figure 1**.

Figure 1: Next steps and timing

Capital Programme

34. At the 27 February 2025 Finance and Monitoring Committee meeting, staff presented the current year (2024/25) deferrals forecast, expected to be between \$140 million and \$170 million. This is against an assumption in the 2024-34 Long-Term Plan of \$50 million in 2025/26.
35. Following discussions at that meeting, staff recommend a review of the capital programme with a view to a reset based on deliverability. The 2025/26 capital programme will be workshopped with Elected Members on 9 April 2025 ahead of the final deliberations meeting on 29-30 May 2025.

Waters Revaluation

36. Staff anticipate that an update on the progress of the revaluation of the five asset books will be provided in April 2025.

Rating Policy

37. The updated Rating Policy, showing tracked changes from the current version, is attached as **Attachment 1**. This reflects the proposed introduction of targeted rates for water, wastewater, and stormwater. It will be used as supporting information during the Local Water Done Well consultation.

Funding Needs Analysis and Revenue and Financing Policy

38. The minor changes that have been made since the 11 February 2025 meeting clarify the description of Council's five priorities with respect to Venues, Tourism and Events. The funding mix, rationale, and policy intent have not been amended, and as such the changes are not considered significant.
39. The updated documents are attached as **Attachments 2** and **3** respectively. The tracked changes show the changes to the current documents. The changes made since the version Council approved on 11 February 2025 are highlighted in yellow. Both documents will be used as supporting information during the Local Water Done Well consultation.

Fees and Charges

40. In the 2025/26 Proposed Fees and Charges Schedule (**Attachment 4**) 88% of the types of fees remain unchanged from the 2024/25 fees and charges. There are 54 new fees and charges proposed, and 53 fees and charges proposed to be discontinued.
41. Of the existing fees (i.e. excluding new fees):
 - i. 58% change based on inflation or actual cost adjustments;
 - ii. 25% have no change;
 - iii. 15% increase based on benchmarking;
 - iv. 1% increase in line with legislative requirements;
 - v. 1% increase due to other reasons.
42. The various changes are explained in the comments section of **Attachment 4**.
43. The proposed charges for alcohol licences are subject to the [Draft Alcohol Fees Bylaw 2025](#) (draft Bylaw), for which consultation took place from 21 January to 25 February 2025. Verbal submissions will be held on 10 April 2025, with a decision expected by Council in June 2025. They are therefore excluded from the schedule at **Attachment 4**.
44. Council is proposing to increase alcohol licensing charges by 34% in July 2025 to recover 95% of current costs. The remaining 5% would continue to be covered by rates.
45. If the Bylaw is adopted, alcohol licensing fees would increase as shown in the draft Bylaw.
46. To meet legislative deadlines, dog registration fees are required to be approved in advance of the 2025/26 Annual Plan deliberations meeting on 29-30 May 2025, hence excluding them from the consultation process and seeking final decisions at this meeting. There is no requirement to consult on these fees.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

47. Staff confirm that recommendations in this report comply with the Council's legal and policy requirements.
48. Consultation on proposed fees and charges relating to the Resource Management Act 1991 is required to be undertaken by way of the special consultative procedure as set out in the Local Government Act 2002. The Statement of Proposal: Proposed 2025/26 Fees and Charges complies with those requirements.
49. Consultation on other fees and charges is not required pursuant to sections 12 and 150 of the Local Government Act 2002. However, Council is consulting on all fees and charges (except for those relating to animal education and control) as a matter of best practice and simplicity.

Climate Change Impact Statement

50. Staff have assessed the matters of this report against the Climate Change Policy for both emissions and climate change adaptation. Staff have determined no adaptation or emissions assessment is required.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

51. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the four wellbeings').
52. The subject matter of this report has been evaluated in terms of the four wellbeings during the process of developing this report as outlined below.

53. The recommendations set out in this report are consistent with that purpose.

Risks – *Tuuraru*

54. Staff have carefully considered the decision to delay the consequential amendment to the Long-Term Plan, and do not believe there are any material risks associated with this decision. In contrast, there would be a risk to seeking to deliver the consequential amendment to the Long-Term Plan by 30 June 2025, given the scale of work required and other, more pressing, Local Water Done Well requirements.
55. Should the proposed 2025/26 fees and charges not be approved, there may be an unfavourable impact on Council's balancing the books position, which anticipates a certain level of revenue from said fees and charges.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

56. Given the statutory requirement to consult, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.
57. There is a statutory requirement to consult as per legislation.
58. The special consultative procedure is required to be followed for fees and charges set pursuant to the Resource Management Act 1991.
59. For simplicity and best practice, staff recommended a statement of proposal that includes the full schedule of Fees and Charges except for those relating to the provision of animal education and control and alcohol licensing, as set out above).

Attachments - *Ngaa taapirihanga*

Attachment 1 - Rating Policy - Tracked Changes

Attachment 2 - Funding Needs Analysis - Tracked Changes

Attachment 3 - Revenue and Financing Policy - Tracked Changes

Attachment 4 - Statement of Proposal: Proposed 2025/26 Fees and Charges Schedule

Attachment 5 - Fees and Charges - Animal Education and Control

Revision dates/version:	24 June 20241 March 2025
Next review date:	June 2027
Engagement required:	Supporting information as part of Long-Term Plan consultation
Document number:	
Associated documents:	n/a
Sponsor/Group:	General Manager Business Services

Rating Policy

Ko te Puutaketanga Purpose

- 1. To assist in setting rates as specified within the requirements of the Local Government Act 2002 (LGA) and the Local Government (Rating) Act 2002 (LGRA).
- 2. Provide Council rates staff with a framework in which to operate, in accordance with the intentions and decisions of Elected Members.
- 3. To provide ratepayers with a transparent overview of Council’s application of rates.

Ko te Whaanuitanga Scope

- 4. This Policy applies to all land contained within the operative Hamilton City Council boundary.
- 5. This Policy is to be read in conjunction with the Revenue and Financing Policy, Rates Remissions and Postponements Policy, and Funding Impact Statement.
- 6. Council must complete the following to set a lawful rate:
 - a. s.101(3) analysis (see Funding Needs Analysis);
 - b. adopt a Revenue and Financing Policy (see the Long-Term Plan);
 - c. adopt a Funding Impact Statement (see either an Annual or Long-Term Plan);
 - d. adopt an Annual or Long-Term Plan;
 - e. adopt a rates resolution consistent with everything above.

Ko ngaa Whakamaaramatanga Definitions

Term	Definition in this Policy
Revenue and Financing Policy	The Revenue and Financing Policy sets out how the Council will fund its operating and capital expenditure for each activity.
Funding Needs Analysis	The Funding Needs Analysis provides the background and analysis to explain the funding decisions made by Council. It is guided by the funding principles and choices of funding sources documented in the Revenue and Financing Policy and Council’s Financial Strategy.
Council Funding Impact Statement	The Council Funding Impact Statement is included in each Long-Term Plan and Annual Plan as required by clauses 15 or 20 of schedule 10 of the LGA. It provides detailed rates information for the first year of the Long Term Plan.
Rates Remissions and Postponements Policy	The Rates Remissions and Postponements Policy provides criteria on specific situations where rates remissions may be applied, or where rates may be postponed, affecting the liability of rates for a specific rating unit.
Ratepayer	The person or persons identified in our rating information database as the person liable for rates.
BID	The Business Improvement District (BID) is the defined area for where the BID rate is applied, in conjunction with the BID Policy. Also used to define the Central City rate area. The map is included within this document.
UAGC	A Uniform Annual General Charge (UAGC) is a fixed rate, set on all rateable

	property in the same way, based on the number of Separately Used or inhabited parts (SUIPs) of the rating unit.
SUIP	A Separately use or Inhabited Part (SUIP) is defined within Councils Funding Impact Statement.

Ko ngaa Tikanga Whakahaere Kaupapahere Principles of Policy

7. That Council has a rating system which:
- a. appropriately spreads the incidence of rates;
 - b. provides sufficient revenue to cover costs;
 - c. complies with relevant legislation; and
 - d. is transparent to the ratepayer and promotes accountability.

Ko ngaa Tikanga Policy

Material Changes

8. 2025/26 represents ~~is~~ the ~~first~~ second year of the 2024-34 Long-Term Plan.
9. ~~Council faces significant funding challenges over the term of the long-term plan. The rating system has been considered on the basis that it represents the most appropriate rates options to address the needs of the city.~~
10. ~~The BID (Business Improvement District) Commercial differential (general rate and Government compliance rate) is set for commercial properties in the CBD (as defined on the Central City and BID area map). For 2023/24 this differential was 95% of the Commercial rate. From 2024/25 the BID Commercial differential rate will increase to be the same as the Commercial differential rate.~~
9. ~~In accordance with decisions made at the 2024-34 Long-Term Plan the Central City targeted rate will be set for 2024/25 and the current intention is to set it for 2025/26 but will not be set not from 1 July 2026.~~
10. ~~The Government's water reforms (Local Water Done Well) require that water, wastewater, and stormwater are separately funded, and the following rates changes have been made for this reason, effective from 1 July 2025:~~
- a. ~~a new capital value targeted rate for Water, to be set for residential properties with access to Council's water supply system and which do not have a water meter;~~
 - b. ~~a new capital value targeted rate for Wastewater, with Commercial and Residential differential categories, to be set for properties with access to Council's wastewater system;~~
 - c. ~~a new capital value targeted rate for Citywide Stormwater, with Commercial and Residential differential categories, to be set for all properties;~~
 - d. ~~the Other General rate differential category is discontinued;~~
 - e. ~~the existing targeted rate 'Commercial and Other Category Non-metered Water' is renamed to 'Commercial Non-metered Water' and the definition updated for clarity;~~
 - f. ~~the Government Compliance targeted rate is discontinued;~~
 - g. ~~the Service Use Water targeted rate is discontinued;~~
 - h. ~~the Service Use Wastewater targeted rate is discontinued.~~
11. ~~It is currently proposed that a Council Controlled Organisation (CCO) will be established to~~

manage water and wastewater from 1 July 2026. Should this occur, all targeted rates for water and wastewater would be discontinued and the CCO would instead charge for these services.

- ~~11. The Pool Safety Inspection targeted rate will be introduced for 2024/25 to cover the cost of swimming pool safety inspections, which are required to be carried out every three years.~~

General rate

- ~~12. The General rate is set differentially using matters as prescribed in Schedule 2 of the LGRA and as listed in the Funding Impact Statement.~~
- ~~13. From 2025/26 water, wastewater, and stormwater will not be funded from general rates and the total revenue collected from general rates will reduce accordingly~~
- ~~14. For 2025/26 the total revenue collected from general rates will be calculated to meet the total rates revenue budgeted in the 2024-34 Long-term Plan (Note 2), assuming a rates increase of 15.5%.~~
- ~~12.—~~
- ~~13. The LGRA Schedule 2 allows councils to set a general rate based on each of these matters.~~

General rate differentials

- ~~14-15.~~ Rating units assessed for the General rate are categorised into one of ~~four~~ three differential categories:
- Commercial
 - BID Commercial
 - ~~Other~~
 - Residential
- ~~16.~~ These differential categories are defined in Council's Funding Impact Statement.
- ~~17. From 2024/25 the Commercial and BID Commercial categories are set at the same rate per dollar of capital value and are maintained as separate categories for application of BID and Central City rates.~~
- ~~15-18.~~ From 2025/26 water and wastewater will not be funded from general rates and the Other category of General rate will be discontinued.

Intention of the General rate category definitions and guidelines

- ~~16-19.~~ The Commercial and BID Commercial rating categories are predominantly based on the use of the rating unit. Where the land is vacant the allocation of rating category is determined by the underlying zoning in accordance with the District Plan.
- ~~17. The General rate for the Commercial and BID Commercial rating categories does not include recovery of costs for the provision of water and refuse collection.~~
- ~~18. The Other rating category is for those rating units which would otherwise meet the definition of Residential but where Council's water (ordinary supply) and wastewater networks are not available for connection. Properties in the Other rating category will usually receive water by meter (restricted flow supply).~~
- ~~19. Primarily the Other rating category is land which is zoned to allow for future development. Often this land is used for lifestyle or rural purposes.~~
20. The Residential rating category incorporates all rating units that are used for residential

purposes, specifically those not allocated to the Commercial, ~~or~~ BID Commercial, ~~or~~ Other categories.

21. Properties in the Residential rating category ~~are usually connected to Council's water network (ordinary supply), wastewater network, and receive Council's rubbish & recycling a refuse collection service~~ (except in the CBD).
- ~~22. An allocation for stormwater is incorporated as part of the General rate within all General rate categories. Although it is understood that individual properties manage stormwater in different ways, the contribution provides for the management of stormwater services throughout the city.~~
- ~~23. The water services funded by the Government compliance rate are considered to provide city-wide benefit relating to the three waters network and are not specific to the provision of service to an individual property.~~
- ~~24. Where the Rating Information Database (RID) identifies that a rating unit has more than one SUIP this does not imply that the rating unit is entitled to more than one supply of any service.~~

Differential category rate calculations

- ~~25-22.~~ A fixed allocation of general rates between rating sectors was determined as part of the 2014/15 rating review, at which time Council adopted to transition the General rate basis from Land Value to Capital Value.
- ~~26-23.~~ As part of the 2018-28 10-Year Plan the fixed percentage allocation of general rates by sector was removed to ensure that all rates growth resulted in additional revenue. The overall percentage yield of each sector will now change each year as the total capital value of each sector changes over time.
- ~~27-24.~~ From 2021/22 the total amount of the General rate, ~~and the~~ Uniform Annual General Charge (UAGC), ~~and Government compliance rate~~ has been increased by Council's annual rates increase for existing properties.
- ~~25.~~ For the purposes of the allocation, the BID Commercial rating category is included within the Commercial rating sector.
- ~~26.~~ For 2025/26 the same differential factor will be used for the Commercial and BID Commercial categories of General rate, the Commercial category Wastewater rate, and the Commercial category Citywide Stormwater rate.
- ~~28.~~ For the Other rating category, the General rate is calculated to be the amount of the Residential category General rate less an appropriate adjustment for wastewater and ordinary water supply services not provided. This is currently set at 74% of the Residential rate.

Uniform Annual General Charge (UAGC)

- ~~29-27.~~ A UAGC is set as a fixed amount per SUIP (as defined within the Funding Impact Statement).
- ~~30-28.~~ The UAGC is not directly allocated to any Council activities or services and is not adjusted where any service, ~~including water, wastewater, or refuse~~ is not provided.
- ~~31-29.~~ Currently, Council intends that the UAGC will increase each year by the same percentage as Council's annual rates increase, to ensure that the publicised rates increase is consistent for most ratepayers.

Targeted rates

Government compliance

32. — 2021/22 saw the introduction of the Government compliance targeted rate.
33. — This rate was introduced to fund the increasing costs in water services as well as the cost of changing our District Plan as a result of legislation introduced by central government.
34. — When implemented it was the Elected Members' intention that the separation of these activities into a targeted rate would have no material impacts to the allocation of rates between rating sectors, i.e., individual ratepayers would pay approximately the same amount as if these costs formed part of the General rate.
35. — As such, this rate was applied to all rateable land and will be differentiated on the basis of capital value in the same way as the General rate (i.e., same differential categories and factors).
36. — Compliance requirements continue to be a growing component of Council activities.
37. — Council may consider including additional compliance related costs within this rate as a way to show transparency to ratepayers where additional compliance requirements are imposed upon Council.

Business Improvement District (BID)

- 38-30. The BID targeted rates are set in conjunction with the BID Policy.
- 39-31. This rate is set and assessed on all rating units defined ~~within the~~as BID Commercial ~~for the~~ General rate ~~category~~ and comprises both a fixed amount per SUIP and a rate in the dollar based on the capital value.
- 40-32. The targeted rate is adjusted each year as specified within the BID policy.
- 41-33. The BID and Central City map is shown on Schedule 1 of this policy Rating Maps.
- 42-34. The purpose of this rate is to support the central city development as is defined within the BID Policy.

Central City

- 43-35. This rate is set and assessed on all rating units defined ~~within the~~as BID Commercial ~~for the~~ General rate ~~category~~ and is set as a fixed amount per SUIP.
- 44-36. The BID and Central City map is shown on Schedule 1 of this policy, Rating Maps.
- 45-37. This rate provides funding to the ~~Transportation Network~~ activity.
- 46-38. 2025/26 is intended to be the final year of this rate.

Service Use Category

- 47-39. Service Use Category rates are set and assessed as targeted rates that are applied to rating units defined by the use, for the purpose of charging for ~~water, wastewater, and refuse~~rubbish & ~~recycling~~ collection. These rates are defined in the Funding Impact Statement.
- 48-40. The intention of these rates is to enable land described as ~~Non-R~~ateable by Schedule 1 Part 1 of the LGRA to contribute to the funding of ~~water, wastewater, and refuse~~rubbish & ~~recycling~~ collection services. ~~The individual rates are:~~

~~Service Use Water~~

~~Service Use Wastewater~~

~~Service Use Refuse~~

~~49.41.~~ Service Use Category also includes land which is Council reserve and where there is a community, sporting or cultural activity which is subject to a lease agreement as defined within Council's Community Occupancy Policy.

~~50.42.~~ Upon application, Council extends the rating treatment of the Service Use Category to rating units which are operated by not-for-profit organisations, which provide benefits to the wider community and where there is no private pecuniary gain. Refer to the Rates Remissions and Postponements Policy for criteria.

~~51.43.~~ The targeted rate for refuse collection is calculated as a fixed rate based on the net cost to provide the service and the number of SUiPs receiving the service.

~~44.~~ The rate may be calculated in a way to reduce significant fluctuation from year to year.

~~45.~~ Service Use Category rates for water and wastewater will not be set from 2025/26 due to the introduction of universal water and wastewater targeted rates.

~~46.~~ Service Use Category properties used for residential purposes will be charged the following targeted rates if connected:

~~a. Metered Water or the Water rate;~~

~~b. the Residential category Wastewater rate.~~

~~47.~~ Service Use Category properties not used for residential purposes will be charged the following targeted rates if connected:

~~a. Metered Water or the Commercial Non-metered Water rate;~~

~~b. the Residential category Wastewater rate.~~

~~52.~~ The targeted rate for water provision is the same amount as the Commercial and Other Category Non-Metered Water rate and is applied where the rating unit is connected to Council's water network but not provided with a metered connection.

~~53.~~ The targeted rates for the provision of Wastewater are calculated based on the net costs to Council to provide the service and are set as a rate in the dollar using both the Land Value and Capital Value of the rating unit.

~~54.~~ Using the combination of Land Value and Capital Value has regard to the variety of property types, and large range of rateable values.

~~55.~~ Wastewater costs are increasing significantly over the period of the Long Term Plan.

~~56.~~ The rate may be calculated in a way to reduce significant fluctuation from year to year.

Metered Water Rate

~~57.48.~~ This is set and assessed for metered and restricted flow water supply on a differential basis to all rating units that are metered (as defined by Hamilton City Council's Water Supply Bylaw 2013).

~~58.49.~~ This is calculated based on the average cost to produce 1000 litres of water.

Commercial and Other Category Non-Metered Water

~~59.50.~~ This rate is set and assessed on ~~C~~commercial ~~and Other category~~ properties which are

connected to the water network but are not provided with a metered connection. The intention of this rate is to ensure a contribution towards water costs, as they are not otherwise allocated as part of the General rate.

~~60.~~ This is set as a fixed rate which ~~represents is~~ the same amount as the minimum charge which would be applied if water was otherwise supplied ~~via by~~ a water meter.

~~61-51.~~ This is calculated based on applying the metered water rate to an average annual consumption of 240 kilolitres.

Water

~~52.~~ This rate is to be introduced in 2025/26.

~~53.~~ The rate is set and assessed on residential properties with access to Council's water supply system and which do not have a water meter.

~~54.~~ The rate is set on capital value.

~~55.~~ For 2024/25 (and prior years) residential properties paid for water in their general rates (based on capital value) where Council's water supply system was available for connection.

Wastewater

~~56.~~ This rate is to be introduced in 2025/26.

~~57.~~ The rate is set and assessed on all properties with access to Council's wastewater system.

~~58.~~ The rate is set on capital value with Commercial and Residential differential categories.

~~59.~~ For 2025/26 the Commercial differential factor will be the same as the Commercial General rate.

~~60.~~ For 2024/25 (and prior years) all rateable properties paid for wastewater in general rates (based on capital value) where Council's water supply system was available for connection, and commercial properties paid more than residential properties (per dollar of capital value).

Citywide Stormwater

~~61.~~ This rate is to be introduced in 2025/26.

~~62.~~ The rate is set and assessed on all properties.

~~63.~~ The rate is set on capital value with Commercial and Residential differential categories.

~~64.~~ For 2025/26 the Commercial differential factor will be the same as the Commercial General rate.

~~65.~~ The rate is applied to all properties regardless of any actual connection to, or availability of, Council's stormwater network or any private management of stormwater for the property.

~~66.~~ For 2024/25 (and prior years) all rateable properties paid for stormwater in general rates (based on capital value), and commercial properties paid more than residential properties (per dollar of capital value).

Pool Safety Inspection

~~62-67.~~ This rate ~~is to be~~ was introduced in 2024/25.

~~63-68.~~ Most swimming pools are required to be inspected for safety compliance every three years.

~~64-69.~~ Properties requiring a pool inspection by Council will be charged the rate.

~~65-70.~~ The rate per rating unit will be set each year as one-third of the three-yearly inspection fee recorded on Council's schedule of fees and charges.

~~66-71.~~ Where additional inspections are required (for example where the first compliance check

was failed) these may be invoiced separately.

~~67-72.~~ Where Council is no longer required to inspect a pool (for example where the pool has been removed), the targeted rate will not be set from the following rating year (i.e. rates may not be adjusted during a rating year).

~~68-73.~~ For some properties with a pool that requires inspection by Council it may not be possible to set the rate (for example properties meeting the requirements of schedule 1 of the LGRA). In such cases the inspection may be invoiced separately.

Sporting and Cultural (50% non-rateable)

~~69-74.~~ 50% non-rateable status is applied to those ratepayers as defined under Schedule 1, Part 2 of the Local Government (Rating) Act 2002. LGRA defines properties that are 50% non-rateable (broadly speaking, land owned or used by societies for arts or sports).

~~70.~~ 50% non-rateable properties will be charged 50% of the Residential category General rate, UAGC, and Residential category Citywide Stormwater rate. Council assesses the Sporting / Cultural rate as 50% of the Residential General rate, Transitional rate, UAGC and Hamilton Gardens rate.

~~75.~~

~~71.~~ This represents a rates contribution from Sporting and Cultural groups as required under the Local Government (Rating) Act 2002.

~~72-76.~~ Sporting and Cultural groups 50% non-rateable properties do not receive a Council's refuse rubbish & recycling collection, as this service is intended for residential households.

~~77.~~ Section 9 of the LGRA provides that 50% non-rateable properties will pay targeted rates for water, wastewater, and refuse collection and the following targeted rates will be set if applicable:

- ~~a.~~ Metered water is a targeted rate and is payable in addition to the calculated 50% rate, the Commercial Non-metered Water rate;
- ~~b.~~ the Residential category Wastewater rate.

~~73.~~

Calculating core service remissions

~~74.~~ Where Council is unable to provide to a property any of the following core services:

- ~~▲ connection to Council's water network; or~~
- ~~▲ connection to Council's wastewater network; or~~
- ~~▲ rubbish and recycling collection; and~~

~~where that service is funded by the general rate set for the property, a remission for this service will be applied upon application.~~

~~78.~~ Where Council is unable to provide rubbish & recycling collection to a property defined as Residential for the General rate a remission for this service will be applied upon application.

~~79.~~ The amount of remission to be applied will be determined by an allocation of rates from Council's Long-Term Plan Funding Impact Statements.

~~75-80.~~ Remissions for water and wastewater are no longer applicable as these activities are no longer funded from general rates.

Rates based on location

- ~~76-81.~~ Council has established targeted rates based on the location of a rating unit. This includes the Central City rate, which is not intended to be set from 1 July 2026.
- ~~77-82.~~ Rating boundaries have been drawn with the intention of encompassing entire rating units.
- ~~78-83.~~ Should a boundary split a rating unit, Council will rate the property based on the predominant rating category definition.
- ~~79-84.~~ Schedule 1 of this policy, Rating Maps, defines the BID Commercial General rate area, and is used to set the BID targeted rate and the Central City targeted rate.

Separately used or inhabited parts (SUIP)

- ~~80-85.~~ Council has elected to assess its UAGC and other fixed amount rates based on SUIP.
- ~~86.~~ Council defines SUIPs in the Funding Impact Statement in its Annual Plan or Long-Term Plan. That definition only applies to the rating year of the Funding Impact Statement.
- ~~81-87.~~ Where the Rating Information Database (RID) identifies that a rating unit has more than one SUIP this does not imply that the rating unit is entitled to more than one supply of any service.

Residential short-term accommodation

- ~~82.~~ ~~Hamilton is experiencing an increase in purpose-built short-term accommodation.~~
- ~~83-88.~~ The Operative District Plan or a land use consent may set the maximum length of stay allowed at a property.
- ~~84-89.~~ Council's Commercial rating category includes residential accommodation where the average length of stay is 90 days or fewer.
- ~~85-90.~~ Where Council records that a property is used for short-term accommodation (for example, where it is advertised on a nightly or short-term rate) and is not otherwise designated via the zoning, nor consent, Commercial rates will apply.
- ~~86-91.~~ The property owner will be required to supply history/evidence of length of stay if they believe their rates have been assessed incorrectly.

Divisions

- ~~87-92.~~ Council has elected to undertake the division of rating units, where different parts of a rating unit are included in different differential categories, or part of the rating unit is non-rateable (under Schedule 1 of the LGRA), or a remission or postponement applies.
- ~~88-93.~~ A division is the separation of a property record within the RID into two or more parts. A division is done only for the purpose of assessing rates correctly.
- ~~89-94.~~ Where a division is required, Council determines the area of the property put to each use and requests its valuation service provider to value the parts of the property.
- ~~90-95.~~ Each part will be deemed a SUIP for the purposes of assessing rates.
- ~~91-96.~~ Often as part of a subdivision and development, part of the developed land may be intended to be vested in Council, which occurs when new titles are issued, and is generally upon completion of subdivision works. When assigning differential categories of a rating unit, where subdivision has not been completed (therefore new titles have not yet been issued), divisions will not be undertaken, as this is simply deemed as part of the process of developing land.

Rates payable by instalments

~~92-97.~~ Council provides for rates to be payable in four equal instalments. In addition to quarterly, a ratepayer may elect to pay at an a more regular frequency via direct debit. Additionally, payments may be made online; via the Council's website; -or in person at Council's offices and at ~~Te Kete Aronui Rototuna Library~~ [libraries](#).

~~93-98.~~ Any payments received for rates are applied to the oldest debt first.

Minimum economic rate

~~94-99.~~ Council will not collect the rates payable on a rating unit if the sum of those rates is so small as to be uneconomic to collect. Council has determined it is uneconomic to collect rates owing on any rating unit of less than \$25.00 (including GST) per annum.

Rates penalties

~~95-100.~~ Council sets penalties for overdue rates as part of its rates resolution.

~~96-101.~~ Generally, Council adopts the following penalties regime:

- a. a 10% penalty is applied on the next working day to any balance of any instalment not paid by due date.
- b. a 10% penalty is added to any balance unpaid from previous years. This is added on 1 July of each year, or five working days after Council has passed the rates resolution (whichever is the later).

~~97-102.~~ A further 10% penalty will be added to rates unpaid from previous years. This will be added six months after the penalty made in (b) above.

~~98-103.~~ Penalties for unpaid water by meter invoices may also be applied, as set out within the Rates Resolution.

~~99-104.~~ Any payments received for rates are applied to the oldest debt first.

Existing ratepayers

~~100-105.~~ Council determines its annual rates increases in respect of existing ratepayers. Council defines an existing ratepayer as any rating unit that has been assessed for rates in the current year, and where there has been no change to the rating unit, since rates were set, of any category or factor on which rates were set.

~~101-106.~~ This includes:

- rating category, and/or
- the number of SUIPs, and/or
- rating valuation (except as a direct result of the city-wide revaluation).

Rating growth

~~102-107.~~ Rating growth has been forecast using calculations based on National Institute of Demographic and Economic Analysis (NIDEA) high population projections. Rating growth forecasting considers the expected increase in the number of rating units, SUIPs, and total capital and land value, which may result from subdivision and construction works.

~~103-108.~~ Growth forecasting will be reviewed each year factoring in the actual results from the year prior.

Three-yearly revaluations of property values

~~104-109.~~ Council has chosen to revalue every rating unit every three years, the maximum timeframe allowed by the Rating Valuations Act 1998.

~~105-110.~~ The ~~next-most recent rating valuation revaluation is to be undertaken this year- where values will be is~~ based as at 1 September 2024.

~~106-111.~~ These values will be used for setting rates from 2025/26.

~~107-112.~~ The revaluation may affect the amount of rates assessed against individual rating units relative to other rating units.

Calculating differentials following revaluation

~~108-113.~~ 2025/26 is the first year where rates will be set and assessed using 2024 rating valuations.

~~109-114.~~ Historically, the differential factor for the General rate ~~and Government compliance-rate~~ would be adjusted to maintain the differential yield of each rating sector from the previous rating year for existing ratepayers. This prevents a significant change to the distribution of rates between rating sectors following a revaluation.

~~110-115.~~ Rating growth is independent to this calculation and may impact the total sector yield.

~~111-116.~~ It is intended that this process will continue for 2025/26, ~~however this may be dependent upon the outcomes of any separate rating review.~~

Rates Debt Recovery

~~112-117.~~ Rates are set to enable Council to provide services to the community. Cashflow plays an important role in our day-to-day operations.

~~113-118.~~ Where rates remain unpaid, Council follow the provisions for recovery as set out within the Local Government (Rating) Act 2002.

~~114-119.~~ Council may engage an external collection agency to recover unpaid rates on its behalf.

~~115-120.~~ This may include a legal process where applicable.

~~116-121.~~ Council will seek reimbursement from the ratepayer of costs associated with any legal action relating to unpaid rates.

Public availability of information

~~117-122.~~ The rating information database (RID) is available for public inspection at Council's offices during business hours. Limited rating information is also available to view on Council's website.

~~118-123.~~ Council reserves the right to charge a fee for supplying any person with a copy of information from the RID.

Objections and disputes

~~119-124.~~ The LGRA provides certain rights of objection to the information contained in the RID.
Any objections to the allocation of property use to Council differential categories are to be made to Council’s Rates Manager for consideration.

Ko te Aroturukitanga me te Whakatinanatanga **Monitoring and Implementation**

- ~~120-125.~~ Implementation of this policy is delegated to, and will be monitored by, the Chief Executive and ~~G. eneral Manager Business Services~~ Chief Financial Officer.
- ~~121-126.~~ The Chief Executive and ~~Chief Financial Officer~~ ~~General Manager Business Services~~ are authorised to delegate decision making and set appropriate financial limits to staff.
- ~~122-127.~~ The policy will be reviewed in response to any issues that may arise, every three years, at the request of Council as part of a long-term planning process or in response to changed legislative and statutory requirements (whichever occurs first).

Ko ngaa Tohutoro **References**

- Local Government Act 2002
- Local Government (Rating) Act 2002
- Funding Needs Analysis
- Funding Impact Statement
- Revenue and Financing Policy
- Rates Remissions and Postponements Policy

Schedule One – Rating Maps

Business Improvement District (BID) and Central City Rating areas

This map defines the rating area for the purpose of setting the BID Commercial general rate, BID Commercial targeted rates and Central City targeted rate.



First adopted:	June 2012
Revision dates/version:	4 July 2024, 27 June 2025
Next review date:	By 30 June 2027
Engagement required:	Supporting Document to any Revenue and Financing Policy ConsultationNot required
Document location:	Funding Needs Analysis - 4 July 2024 - FINAL Approved.docx
Associated documents:	Revenue and Financing Policy
Sponsor/Group:	Chief Financial Officer

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Funding Needs Analysis

Ko te Puutaketanga

Purpose

1. The Funding Needs Analysis (FNA) provides the background and analysis to explain the funding decisions made by the Council.
2. To comply with section 101(3) Council must determine the appropriate sources of funding for each activity. In determining this, Council must take into consideration the matters listed in s101(3)(a):
 - a) The community outcomes to which the activity primarily contributes.
 - b) The distribution of benefits between the community as a whole, any identifiable part of the community, and individuals.
 - c) The period in or over which those benefits are expected to occur.
 - d) The extent to which the actions or inaction of particular individuals or a group contribute to the need to undertake the activity.
 - e) The costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities.
3. Having completed the above analysis Council must then consider, under section 101(3)(b):
"The overall impact of any allocation of liability for revenue needs on the community."
4. The legislation places no more or less weight or priority on any one of the factors listed in section 101(3)(a).
5. The following sections document the matters and approaches Council has taken to determine the funding needs of an activity and how that translates into Council's decision on the appropriate funding sources to be used.

Ko te Whaanuitanga

Scope

6. This Policy applies to all funding decisions made at Council.

Ko ngaa Tikanga Whakahaere Kaupapahere

Principles of Policy

7. The following guiding principles will be applied when considering our use of funding sources:
 - a) Council will adopt a prudent Financial Strategy which supports its current credit rating.
 - b) The everyday costs of running the city will be met from everyday revenues.
 - c) Council will fund maintenance and renewals as per approved Asset Management Plans.
 - d) Growth cells will be completed to an approved level of service.
 - e) Council should explore external funding options for new discretionary projects whenever possible.

- f) When a private benefit can be identified, and it is efficient to collect the revenue user charges will be considered.
 - g) Growth will pay for growth.
 - h) Asset sale proceeds will be used to pay down debt.
 - i) The main source of our everyday revenue will be general rates.
 - j) Targeted rates could be used to fund the council portion of new projects where the costs of these activities can be easily identified.
 - k) Rates certainty will be considered.
 - l) Affordability of rates will be considered.
 - m) Rates increases will consider Local Government inflation and interest cost levels to ensure a prudent financial position is maintained.
8. Balancing these principles can be challenging at times. Council must use its judgement in assessing many options in the development of budgets or acquisition of assets and the choice of funding sources to enact these.

Ko ngaa Tikanga Policy

Funding sources for operating costs

- 9. Operating costs are the everyday spending that maintains the services delivered by Council. This includes contributions to the wear and tear on assets used (depreciation), interest charged on borrowing for capital projects and corporate overheads.
- 10. The Council must consider the funding for each activity in a way that relates exclusively to that activity. Some activities may be best funded by user charges such as swimming pool entry fees, others with Targeted Rates such as the Business Improvement District (BID) Rate and others from a General Rate such as road maintenance. Distinct funding enables ratepayers or payers of user charges to assess more readily whether the cost of the service provided to them either directly or indirectly represents good value. They can also more easily determine how much money is being raised for the service and spent on the service, which promotes transparency and accountability.
- 11. The funding sources for operating costs include:
 - a) User charges.
 - b) Grants, sponsorship, subsidies and other income.
 - c) Investment income.
 - d) Financial Contributions.
 - e) Development Contributions.
 - f) Reserve funds.
 - g) Borrowings.
 - h) Rates:
 - i) General Rate
 - ii) Targeted Rates
 - iii)
- 12. Each funding source and how Council prefers to use that funding source for operating expenses is described in detail in the Revenue and Financing Policy and is based on the analysis set out in this document.

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Table 1: Consideration of legal requirements for operating expenses

Headings-s.101(a) reference	Matters Council might consider
Community outcomes - s.101(3)(a)(i)	Council determines which of its community outcomes an activity contributes to. Council has not established a strong link between community outcomes and funding requirements for an activity.
Distribution of benefits - s.101(3)(a)(ii)	The distribution of benefits is given consideration by Council having regard to the small geographic area of the City and Council's preference for a simple rating system. Council has considered how the benefit of activity applies to households, businesses and the community as a whole.
Period of benefit- s.101(3)(a)(iii)	For most operational expenses, the benefit is received in the year the expense is incurred. For most activities, the Council cash funds depreciation (a non-cash operating expense) from revenue sources and this, along with other surplus cash flow will be used to fund capital costs for either asset renewal or debt repayments. Some operational expenses (provisions) may have a benefit over multiple years and so Council may choose to fund the activity over that period.
Who creates the need- s.101(3)(a)(iv)	Some activities the Council must do because the actions or inactions of individuals or groups create the need to undertake the activity. Council may choose to target these people or organisations through, charges or rates.
Separate funding- s.101(3)(a)(v)	Council must consider the practicalities of separate funding along with transparency and accountability. In some cases, while it may be desirable to charge individuals there may be no practical way of doing so. With regard to the rates contribution, Council is of the view that separate rating mechanisms for separate activities is not feasible, and would in any event make a complex rating system which is expensive to maintain and becomes confusing to interpret. In Council's opinion, this does not contribute to improved transparency and accountability.

Analysis for operating costs by activity

13. Schedule 1 analyses each activity against the requirements of section 101(3)(a).

Funding sources for capital costs

14. Capital costs are those costs associated with the purchase and improvement of assets and for the repayment of debt. The funding sources for capital costs include:

- User charges.
- Grants, sponsorship, subsidies and other income.
- Investment income.
- Financial contributions.
- Development contributions.

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- f) Proceeds from the sale of assets ¹.
- g) Reserve funds.
- h) Borrowings.
- i) Rates
 - i) General Rate
 - ii) Targeted Rates

15. Each funding source and how Council prefers to use that funding source for capital expenditure is described in detail in the Revenue and Financing Policy and is based on the analysis set out in this document.

Analysis for capital costs by activity

16. Council does not fund its capital costs on an activity-by-activity basis.
17. As described in the Financial Strategy, Council has a challenge to manage growth, affordable rate increases and debt. To achieve the appropriate balance between these variables, Council takes the following approach:
- a) Council sets the annual rate increase.
 - b) The existing rating base plus an estimate for growth determines the rates income.
 - c) Activity operating revenue and expenditure budgets are determined, within this constraint.
 - d) An amount is budgeted for development contributions payments, which is set aside to fund growth projects or growth debt and interest, as determined by the Development Contributions Policy.
 - e) The net cash operating costs is determined (net of cash revenue budgets).
 - f) This leaves the funded portion of operating costs. A small amount may be held in a cash funded reserve; otherwise the funds are available for capital costs. This amount largely represents rate funded depreciation but may include operating surpluses from some activities and accounting provisions not held in reserve funds. This funding is not held by activity and is available to fund any capital costs.
 - g) Council sets the limit on debt, which determines the maximum debt funding available for capital costs.
18. Consequently, despite the potential availability of the funding sources in paragraph 13, this process results in the following funding available for capital costs:
- a) Cash from General Rates for use on all activities.
 - b) Cash from Targeted Rates for use on Business Improvement District (BID) improvements (Activity: Urban and Spatial Planning).
 - c) Cash from development and financial contributions, for growth projects and related interest costs.
 - d) Cash from grants and subsidies, targeted to capital projects.
 - e) Cash from borrowing.

¹ The Investment and Liability Management Policy states: "

Proceeds from the sale of assets or investments will in the first instance be used to repay outstanding borrowings unless otherwise specifically authorised by Council. The exception to this is in relation to the sale of endowment properties where any surplus cash is held in the Municipal Endowment Fund to be used to reinvest on behalf of the fund. If assets are subject to legislative restrictions, the proceeds are used in accordance with the provisions of the appropriate legislation."

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19. The following guidelines are used when considering the funding of capital projects:
- All projects are first funded from grants, subsidy or other income, which are budgeted as operating revenues.
 - Growth projects for network infrastructure to meet increased demand are funded from development contributions, to the extent provided for in the Development Contributions Policy.
 - Reserve funds for other purposes are considered. A small number of cash funded reserves are available for capital costs projects.
 - Targeted rate options may be considered.
 - Projects that have exhausted previous funding sources are funded from the surplus cash available from general rates and debt.

20. A single project may have a mix of each of these funding options.

21. Whenever Council resolves to consider a separate funding policy, it will consider the sources of funds above, the Revenue and Financing Policy and section 101(3) to determine the appropriate funding sources for the project. Generally, Council will resolve the funding in setting the budget for the project at the time the project is proposed in an Annual Plan or Long-term Plan. In making its decision it shall have regard to the matters in Table 2.

Waters activities funding policy modification

22. Council is modifying its waters activities funding policy to provide supporting rates funding information for the consultation on Local Waters Done Well structural options. This transition separates the funding of the waters activities (water supply, wastewater and stormwater) from other Council activities.

21-23. The funding sources for operating costs remain unchanged. However, the Local Government (Water Services) Bill proposes to remove rate funding on a property value basis (land or capital value) over time.

22-24. The funding sources for capital costs of Water supply, wastewater, and stormwater funding will be separate from all other council activities for each activity.

23-25. The funding sources available for these activities for capital costs are:

- Cash from financial contributions for level of service, growth projects and related interest costs.
- Cash from development and financial contributions for growth projects and related interest costs.
- Cash from grants and subsidies targeted to capital projects.
- Cash from borrowing.
- Cash from operational surpluses (including depreciation) and only from that activity.

Table 2: Consideration of legal requirements for capital expenses

Headings-s.101(a) reference	Matters Council might consider
Community outcomes s.101(3)(a)(i)	- A capital project is expected to contribute to the community outcomes in the same way as the activity from which its consequential operating costs are funded, unless Council resolves otherwise.

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Distribution of benefits - s.101(3)(a)(ii)	The distribution of benefits is expected to be the same as that for the operating costs of the activity from which it is funded, unless Council resolves otherwise. Council may target those people or organisations who primarily benefit through financial and development contributions, lump sum options or Targeted Rates.
Period of benefit- s.101(3)(a)(iii)	For most capital projects, the benefit is received over the life or the capacity life of the asset. Council will have regard to the equitable distribution of costs to each generation for the building and renewal of the asset.
Who creates the need- s.101(3)(a)(iv)	Some capital costs Council spends because of the actions or inactions of individuals or groups create the need to undertake the activity. Council may choose to target these people or organisations through financial and development contributions or Targeted Rates.
Separate funding- s.101(3)(a)(v)	Council must consider the practicalities of separate funding along with transparency and accountability. In some cases, while it may be desirable to charge individuals, there may be no practical way of doing so.

24-26. Note that for growth- related network infrastructure a separate s.101(3) analysis is required in the Financial and Development Contributions Policy, as required by s106.

Funding bands

25-27. After considering the section 101(3)(a) components, Council considers to what extent each of the funding sources is able to fund each activity. This policy is intended to be in place for the next three years before it is reviewed and because things change over time, it is not possible to precisely determine the percentage allocated. For this reason, Council has decided to band the percentages into the categories listed in Table 3.

26-28. The assessment in Schedule 1 identifies the most likely sources of funding an activity is budgeted to receive. In all cases, rates fund the balance of the activity after all other sources have been maximised. It is likely that from time to time Council will be able to secure additional funding that may be become available.

27-29. Budgets will normally be set within these ranges. These ranges are expressed as a percentage of the cost of the activity and are indicative only. They may change over time because of changes in expenditure rather than changes in revenue. It is also likely that actual funding sources will be different from budgeted funding sources.

Table 3: Funding bands

Name	Percentage range
None	0%
Minimal	0% - 20%
Low	20% - 40%
Moderate	40% - 60%
High	60% - 80%

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Most	80% -100%
All	100%

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Funding sources and rationale

28-30. This column of Schedule 1 identifies which of the funding sources Council plans to use in budgeting to fund the operating costs of each activity. It is determined by Council after consideration of each clause of section 101(3)(a).

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29-31. The assessment of the funding sources is a complex matter of weighing up the requirements of section 101(3)(a) with the available sources and Council's preferences for using these sources. Council has documented its rationale for choosing each the funding source in this Funding Needs Analysis and the Revenue and Financing Policy.

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30-32. The funding source for an activity may be modified by Council when it considers the requirements of section 101(3)(b). If this has occurred it is considered as part of the overall funding considerations set out in the Revenue and Financing Policy.

Previous reviews

31-33. The Council last reviewed the FNA in 2021 in conjunction with the development of the 2021-31 Long-Term.

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34. The review in 2024 is based on the 2021 policy. Changes have been made reflecting the considerations of Council as it reviewed the funding of activities in developing the 2024-34 Long-Term Plan.

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Ko te Aroturukitanga me te Whakatinanatanga Monitoring and Implementation

33-35. Implementation of the policy will be monitored by the Chief Executive-Financial Officer.

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34-36. Performance against this policy will be monitored and reported.

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35-37. The policy will be reviewed in response to any issues that may arise, every three years, at the request of Council or in response to changed legislative and statutory requirements (whichever occurs first).

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Ko ngaa Tohutoro References

36-38. The Local Government Act 2002. The policy is a required by s101(3) of LGA, provides the background and analysis to explain the funding decisions Council has made. It is guided by the funding principles and choices of funding sources documented in the Revenue and Financing Policy.

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37-39. The Revenue and Financing Policy. The policy is a requirement under s102(2)(a) of the LGA along with s103(2)(a)-(j) which notes the sources referred to in s103(1) of the LGA.

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40. The Preamble to Te Ture Whenua Maori Act 1993 includes the principles that the policy must support as required by s102(3A)(a) of the LGA.

Council plans to modify the Revenue and Financing Policy and Funding Needs Analysis for Local Water Done Well programme. At the time of this update, the Government had repealed three waters

reform legislation, enacted the [Local Government \(Water Services Preliminary Arrangements\) Act, 2024](#) and introduced the [Local Government \(Water Services\) Bill](#), announced that the Local Government Water Services Bill would have its first reading in December 2024.

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Schedule One: Activity Funding Needs Analysis 101(3)(a) – operating costs

Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Water Supply							
Water Supply	A green city	<p>The primary benefit of having a safe and adequate volume of water, an outstanding water reticulation network and demand management is to households and business.</p> <p><u>Council considers that each household receives a similar benefit from a safe, reliable, and adequate storage of water. 1700 properties outside the district are supplied with water.</u></p> <p><u>Business non-developed and out of district water users have variable benefit from different water consumption from connection to connection.</u></p>	The benefit of most operating costs is expected to arise in the year the funding is sourced.	Very limited impact of the actions or in actions of others.	<p><u>Council considers that there is little benefit of separate funding. Separate funding is necessary to meet transparency compliance, in accordance with Local Water Done Well.</u></p>	<p>HIGHMOST</p> <p><u>General rates</u></p> <p>LOW</p> <p>Targeted rates.</p> <p><u>MINIMAL</u></p> <p><u>Fees & user charges</u></p> <p><u>UNLIKELY</u></p> <p><u>All other funding sources</u></p>	<p><u>General and</u> Targeted rates are the appropriate funding source for households as they are easy to administer, users receive a similar benefit from the quality and quantity of supply and users receive the same benefit from the supply of water including the benefits of demand management.</p> <p>Metered Water Rates (Targeted Rates) are appropriate for funding business and rural consumers. Where bulk water or out of district water is supplied it is charged on a User Charges basis.</p>
Wastewater							
Wastewater	A green city	<p>The treatment and disposal of wastewater are primarily a benefit to the whole community.</p> <p><u>The collection of wastewater is primarily a benefit to households and business that are connected to the schemes by removing the waste from properties.</u></p> <p><u>The protection of the environment is a benefit to the serviced.</u></p>	The benefit of most operating costs is expected to arise in the year the funding is sourced.	Some businesses have an adverse impact greater than most users due to the volume or nature of the waste produced.	<p><u>Separate funding is necessary to meet transparency compliance, in accordance with Local Water Done Well.</u></p>	<p>MOST</p> <p>Targeted rates</p> <p>MINIMAL</p> <p><u>Fees & user charges</u></p> <p><u>Other</u></p> <p>UNLIKELY</p> <p><u>All other funding sources</u></p>	<p><u>In most cases it is not practicable to measure the quantity of individual's contribution to the wastewater system.</u></p> <p><u>There are some businesses that produce abnormal wastewater where direct charging is appropriate. This is required by the Trade Waste Bylaw 2016 (amended 2023) in addition to the Targeted Rate. Their share of costs is recovered by way of trade waste.</u></p>

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Council considers that each household and business receives a similar benefit from the treatment and disposal of wastewater.

user charges.
The community benefits from the safety and environmental effects of sewage treatment and disposal. Targeted rates are the appropriate funding source for households and business as they receive the same benefit from wastewater collection.

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Activity	Community wellbeing goals/distribution of benefits	Period of benefit	When not create a Separate funding need	Funding source and bands	Estimate	
Wastewater						
Wastewater	A green city	The treatment and disposal of wastewater are primarily a benefit to the whole community, by	The benefit of most operating costs is expected to arise in the	Some businesses have an adverse impact greater than	<u>Separate funding is necessary to meet transparency compliance in accordance with Local Water Done Well.</u> Council considers that there is little benefit of separate	HIGH General rates <u>Targeted rates</u> In most cases it is not practicable to measure the quantity of individual's contribution to the wastewater
	removing the health risks.	year the funding is sourced.	most users due to the funding volume or nature of the waste produced.	MINIMAL Targeted rates Fees & user charges Other UNLIKELY All other funding sources	system: There are some businesses that produce abnormal wastewater where direct charging is appropriate. This is required by the Trade Waste Bylaw 2016 (amended 2023) in addition to the General or Targeted Rate. Their share of costs is recovered by way of trade waste user charges. The community benefits from the safety and environmental effects of sewage treatment and disposal. General and Targeted rates are the appropriate funding source for households and business as they receive the same benefit from wastewater collection.	
	The collection of wastewater is primarily a benefit to households and business that are connected to the schemes by removing the waste from properties. The protection of the environment is a benefit to the serviced communities. Council considers that each household and business receives a similar benefit from the treatment and disposal of wastewater.					

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Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Stormwater							
Stormwater	A green city	<p>Stormwater collection benefits households and business by minimising and removing stormwater from properties. This benefit extends to the wider community in public spaces.</p> <p>Stormwater treatment provides a community benefit particularly in improving river health.</p> <p>Council considers that each household and business receives approximately the same benefit from the stormwater network.</p>	The benefit of most operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact	<p><u>Separate funding is necessary to meet transparency compliance, in accordance with Local Water Done Well. Council considers that there is little benefit of separate funding.</u></p>	<p>MOST <u>Targeted rates</u> <u>General rates</u></p> <p>MINIMAL <u>Targeted rates</u> Fees & user charges Other</p> <p>UNLIKELY All other funding sources.</p>	<p>There is no practical way to charge individuals or groups for any direct benefit.</p> <p><u>Targeted</u><u>General</u> rates is the appropriate funding source for households and business as they are easy to administer and users receive the same benefit from the stormwater network.</p>
Transport							
Transport Network	A city that's easy to live in	<p>The transport network serves the whole city and everyone benefits directly in their personal use and indirectly through the supply of goods and services to businesses.</p> <p>Council considers that each household and business receives approximately the same benefit from the transport network.</p>	The benefit of most operating costs is expected to arise in the year the funding is sourced.	<p>There is an impact of the actions or inactions of others.</p> <p>Costs are driven by traffic volumes and size. Large vehicles, wear roads out more quickly than motorcars.</p>	Council considers that there is little benefit of separate funding.	<p>MOST General rates</p> <p>MINIMAL Subsidies & grants Fees & user charges Other Borrowings</p> <p>UNLIKELY All other funding sources.</p>	<p>While individuals benefit by using the transport network there is no practical means available to charge for this. Subsidies sourced from Waka Kotahi New Zealand Transport Agency (NZTA) are available to fund both operating and capital costs.</p>

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Urban Transport	A city that's easy to live in	Parking provides a direct benefit to users. Having parking available in business areas provides an indirect benefit to businesses. Council considers that users receive the primary benefit of parking management.	The benefit of most operating costs is expected to arise in the year the funding is sourced.	There is an impact of the actions or inactions of others. Demand is driven by volumes and time parked.	Identifying separate funding assists in the accountability and transparency of Council's expenditure on this activity.	<p>HIGH Fees & user charges</p> <p>LOW Other</p> <p>MINIMAL Borrowings Targeted rates</p> <p>UNLIKELY All other funding sources</p>	<p>Balancing user charges, demand management and the impact of businesses is challenging and requires close monitoring.</p> <p>There are well established user charges methodologies for city parking that assist in demand management. Fines revenue is included in user charges and results in this activity operating at a surplus.</p>
Transportation Centre	A city that's easy to live in	The transportation centre provides a direct benefit to users. Having the transportation centre available in business areas provides an indirect benefit to businesses. Council considers that users receive the primary benefit of the transportation centre.	The benefit of most operating costs is expected to arise in the year the funding is sourced.	There is an impact of the actions or inactions of others. Demand is driven by users using public transport.	Identifying separate funding assists in the accountability and transparency of Council's expenditure on this activity.	<p>MOST General rates</p> <p>MINIMAL Subsidies & grants Other</p> <p>UNLIKELY All other funding sources</p>	While individuals benefit by using the transport centre there is no practical means available to charge for this.

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Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Rubbish and recycling							
Resource Recovery	A green city	Removal of refuse provides a benefit to households. Introducing new options for refuse collection enable better environmental management of waste and contribute to waste minimisation goals. The whole community benefits from action in this area to minimise the negative impacts of waste and the responsible management and monitoring of closed landfills	The benefit of most operating costs is expected to arise in the year the funding is sourced.	Some households create more waste than others. This is managed by rules on volumes of waste. Refuse varies across business. This is managed by the Council not providing service and leaving pricing to market forces. The actions of most individuals or groups have a minor impact.	Council considers that there is little benefit of separate funding.	HIGH General rates MINIMAL Targeted rates Subsidies & grants Fees & user charges Other Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households as they are easy to administer and users receive a similar benefit.

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Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Venues, Tourism and Events							
Claudelds Event Centre	A fun city with lots to do	Claudelds Event Centre provides venues for events that are attended by large numbers of people including high performance sport, conferences, functions, concerts and shows performances.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have some impact on this activity. Each sport activity has their own specifications and venue use requirements for stadia.	Identifying separate user pays funding assists in the accountability and transparency of Council's expenditure on this activity.	MOST General Rates LOW Fees & user charges MINIMAL Other UNLIKELY All other funding sources	Fees & User Charges are made for hire, events and retail sales. Fees & User Charges do not fully recover the cost of the private benefit and rates funding is required to ensure cost-effective access to this service can be provided. General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from Claudelds Events Centre.
H3 Management	A fun city with lots to do	H3 provides marketing and management of events that are attended by large numbers of people including high performance sport, conferences, functions, concerts and shows.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have minor impact on this activity.	Council considers that there is little benefit of separate funding.	HIGH General rates MINIMAL Fees & user charges Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from H3.
		Primary benefits are to the community which is enriched by events and performances.					
		Businesses benefit indirectly from these events.					

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Stadia	A fun city with lots to do	<p>FMG Stadium Waikato provides a venue for high performance sport and events attended by large numbers of people. The benefit to households of being able to attend live high-performance sport is reflected in the importance of sport to our cultural and social wellbeing.</p> <p>Seddon Park provides a venue for high performance sport (primarily cricket) and events attended by large numbers of people. The benefit to households of being able to attend The benefit to households of being able to attend live high performance sport is reflected in the importance of sports to our cultural and social wellbeing.</p>	<p>The benefit of operating costs is expected to arise in the year the funding is sourced.</p>	<p>The actions of most individuals or groups have some impact on this activity. Each sport has their own specifications and requirements.</p>	<p>Identifying separate user pays funding assists in the accountability and transparency of Council's expenditure on this activity.</p>	<p>MOST General rates</p> <p>MINIMAL Fees & user charges Other</p> <p>UNLIKELY All other funding sources</p>	<p>Fees & user charges are made for admission, events and retail sales.</p> <p>Fees & user charges do not fully recover the cost of the private benefit and rates funding is required ensure cost-effective access to this service can be provided.</p> <p>General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the stadium.</p>
Theatres	A fun city with lots to do	<p>The Theatre activity provides funding to other parties to provide events and performing arts venues that assist in celebrating our arts and culture. The Founders Theatre is closed for the foreseeable future. The Theatre activity provides funding to the Waikato Regional Property Trust to deliver the Waikato Regional Theatre. This venue will provide a new world-class multi-purpose performing arts theatre to serve the region and Hamilton community.</p> <p>Primary benefits are to the community which is enriched by events and performances.</p> <p>Businesses benefit indirectly from these events.</p>	<p>The benefit of most operating costs is expected to arise in the year the funding is sourced.</p>	<p>The actions of most individuals or groups have a minor impact on this activity.</p>	<p>There is no practical means for Council to charge individuals or groups.</p>	<p>MOST General rates</p> <p>MINIMAL Borrowings</p> <p>UNLIKELY All other funding sources</p>	<p>General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the theatres.</p>

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Venue, Tourism & Events	A fun city with lots to do	Events promotes Hamilton as a tourism destination including supporting events which attract visitors. Tourism & Events provides benefits to all businesses while referrals and bookings provide direct benefits to business. The community is enriched by national and regional events	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have minor impact on this activity.	Council considers that there is little benefit of separate funding.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.
Tourism & Events	A fun city with lots to do	Event Sponsorship Funding promotes Hamilton as a destination including supporting events which attract visitors. Annual funding to the Regional Tourism Organisation (Hamilton and Waikato Tourism Limited) supports initiatives that strengthen the attraction of both the city and region to the visitor market. Theatre, Tourism & Funding bring economic and profile benefits to Hamilton and its communities. The community is enriched by visitation. Events promotes Hamilton as a tourism destination including supporting events which attract visitors. Tourism & Events provides benefits to all businesses while referrals and bookings provide direct benefits to business. The community is enriched by	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have minor impact on this activity.	Council considers that there is little benefit of separate funding.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.

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national and regional events							
Hamilton Gardens	A fun city with lots to do	The gardens are for the recreational enjoyment of the amenity by visitors. They are the region's largest visitor attraction. The households benefit for the recreation and amenity of the gardens. Business benefits from the visitor activity created by the attraction.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals or groups have some impact.	Council considers that visitors are getting considerable benefit from the visitor attractions.	MODERATE General rates Fees & user charges MINIMAL Other UNLIKELY All other funding sources	A small amount of user charges is achievable for private use of the facility such as weddings, festivals and retail sales. Charges to access the themed gardens are appropriate for non-resident visitors. General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.
Museum	A fun city with lots to do	The museum provides for exhibitions and use of the archives by visitors to the museum. Businesses benefit from this visitor attraction. The community benefits from a collective sense of history due to preservation of collections of regional significance and the contribution of the museum to the regional visitor and tourism economy.	The benefit of most operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Identifying separate user pays funding assists in the accountability and transparency of Council's expenditure on this activity.	MOST General Rates MINIMAL Fees & User Charges Grants & subsidies Other UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity. Fees & user charges set at an appropriate level to promote and provide access to a range of experiences which celebrate the arts and history of the region.

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Te Kaaroro (Hamilton Zoo)	A fun city with lots to do	The primary benefit of the Hamilton Zoo is to users. An indirect benefit to business occurs as the zoo attracts regional tourism. Zoological activities assist the international protection species. Regional visitor uses the facilities providing indirect benefits to business. Council considers that households receive a similar benefit from the Zoo.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have some impact on this activity.	Identifying separate user pays funding assists in the accountability and transparency of Council's expenditure on this activity.	<p>HIGH General rates</p> <p>LOW Fees & User Charges</p> <p>MINIMAL Grants & subsidies Other</p> <p>UNLIKELY All other funding sources.</p>	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit of the Hamilton Zoo. Fees & user charges are made for admission, events and retail sales. Fees & user charges do not fully recover the private benefit and rates funding is required ensure the viability of the facilities.
Visitor services & products	A fun city with lots to do	Visitor services and products provides services to visitors and promotes Hamilton. General promotion provides benefits to all businesses while referrals and bookings provide direct benefits to business.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have minor impact on this activity.	Identifying separate user pays funding assists in the accountability and transparency of the Council's expenditure on this activity.	<p>MOST General rates</p> <p>MINIMAL Borrowings</p> <p>UNLIKELY All other funding sources</p>	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.

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Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Parks and Recreation							
Community Facilities	A fun city with lots to do	Community facilities provide spaces for the community to use. The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Council considers that there is little benefit of separate funding for community facilities.	MOST General rates MINIMAL Other UNLIKELY All other funding sources	<p>There is no practical way to collect revenues from private benefit of using these facilities.</p> <p>Tenancies which meet the Community Use Policy may be charged for their use and tenancies outside this policy would be charged for their private benefit.</p> <p>General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from community parks.</p>
Parks Assets	A fun city with lots to do	Parks create amenity with green spaces and playgrounds throughout the city for the community to use. Users benefit directly from having the parks available. The whole community benefits from the amenity values, the health and wellbeing benefits.	The benefit of operating costs is expected to arise in the year the funding is sourced	The actions of most individuals or groups have a minor impact on this activity.	Council considers that there is little benefit of separate funding for park assets.	MOST General rates MINIMAL Fees & user charges Other UNLIKELY All other funding sources	<p>There is no practical way to collect revenues from private benefit of using these parks.</p> <p>General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from community parks.</p>

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Parks Contracts	A fun city with lots to do	<p>Parks create amenity with green spaces and playgrounds throughout the city for the community to use.</p> <p>Users benefit directly from having the parks available.</p> <p>The whole community benefits from the amenity values, the health and wellbeing benefits.</p>	The benefit of operating costs is expected to arise in the year the funding is sourced	The actions of most individuals or groups have a minor impact on this activity.	Council considers that there is little benefit of separate funding for park assets.	<p>ALL General rates</p> <p>UNLIKELY All other funding sources</p>	<p>There is no practical way to collect revenues from private benefit of using these parks.</p> <p>General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from community parks.</p>
Parks Service Delivery	A fun city with lots to do	<p>Parks service delivery includes mowing and maintenance of the parks throughout the city for the community to use.</p> <p>Users benefit directly from having the services available.</p> <p>The whole community benefits from the amenity values, the health and wellbeing benefits</p>	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Council considers that there is little benefit of separate funding for parks service delivery.	<p>HIGH General Rates</p> <p>LOW Fees and user charges</p> <p>MINIMAL Borrowings</p> <p>UNLIKELY All other funding sources</p>	<p>There is no practical way to collect revenues from private benefit of using these parks.</p> <p>General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from community parks.</p>
Nursery & Natural areas	A fun city with lots to do	<p>Nursery provides trees and plants which create amenity throughout the city.</p> <p>Users benefit directly from having the tree and plant available.</p> <p>The whole community benefits from the amenity values, the health and wellbeing benefits.</p>	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Council considers that there is little benefit of separate funding for nursery.	<p>HIGH General rates</p> <p>MINIMAL Fees and user charges</p> <p>UNLIKELY All other funding sources</p>	<p>There is no practical way to collect revenues from private benefit of planting trees and plants throughout the city.</p> <p>General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from nursery.</p>

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Cemeteries & Crematorium	A fun city with lots to do	<p>The provision of burial facilities and services is for individuals.</p> <p>The city in turn has available green space, protecting public health by ensuring the safe disposal of human remains, and in maintaining cemeteries and cemetery records for future generations to locate their ancestors' burial plots/sites.</p> <p>The crematorium is a regional facility and benefits those who choose cremation.</p>	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of some individuals or groups have some impact on this activity.	Identifying separate funding assists in the accountability and transparency of Council's expenditure on this activity.	<p>HIGH Fees & User charges</p> <p>LOW General rates</p> <p>MINIMAL Other</p> <p>UNLIKELY All other funding sources.</p>	<p>Individuals pay user charges for the initial acquisition and use of a burial site (burial fees and plot charges) or the crematorium.</p> <p>The Cemetery Plot Maintenance in Perpetuity Reserve Fund contributes to maintenance costs.</p>
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Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Community Services							
Customer	A city that's easy to live in	The customer services supports resilient and readiness of communities. All members of the community benefit from these activities.	The benefit of most operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Council considers that there is little benefit of separate funding for community services.	HIGH General rates MINIMAL Fees & charges Borrowings UNLIKELY All other funding sources	This activity includes grants administration on behalf of others. This shows as an income and expense. General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from community development.
Libraries	A city that's easy to live in	The primary benefits from libraries are to those that borrow and use library material and resources. Waikato ratepayers get the benefit of free access, which is funded from the Waikato District Council. The libraries attract visitors which benefit local businesses. The community is enriched by the preservation of collections of regional significance and the contribution of the library to a well-informed and literate community.	The benefit of most operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Identifying separate user pays funding assists in the accountability and transparency of Council's expenditure on this activity.	MOST General Rates MINIMAL Fees & User Charges Subsidies & Grants Other UNLIKELY All other funding sources	Some private good component of library activities is recovered through user charges, and fines. High levels of user charging results in a considerable drop-off in usage and has proven to not be cost-effective. User recovery is also constrained by s.142 of the Local Government Act 2002. Waikato residence use is paid for by agreement with the Waikato District Council. General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the libraries.

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Aquatics	A city that's easy to live in	<p>The primary benefits from the leisure facilities are to the users of the pools for recreation, social, sporting, educational, and water safety purposes.</p> <p>Regional visitors use the facilities providing indirect benefits to business.</p> <p>Council considers that households receive a similar benefit from the availability of leisure facilities.</p>	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have some impact on this activity. There is a correlation between the numbers of people using the pool and operating costs.	Identifying separate user pays funding assists in the accountability and transparency of Council's expenditure on this activity.	<p>HIGH General Rates</p> <p>LOW Fees & User charges</p> <p>MINIMAL Other</p> <p>UNLIKELY All other funding sources</p>	<p>Fees & User Charges are made for casual recreation, programmes, swim school, and retail sales.</p> <p>Fees & User Charges do not fully recover the private benefit and rates funding is required to ensure the viability of the facilities.</p> <p>General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from pool facilities.</p>
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Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Regulatory and Safety							
Animal Control	A city where our people thrive	Dog registration is a service that benefits dog owners by allowing legal ownership of dogs and enabling lost / impounded dogs to be traced to their owners. Dog ranging, pound keeping and response to animal complaints are activities that protect the public from the negative effects of the actions or inactions of dog owners.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions or inactions of animal owners create costs for this activity and negatively impact on the community. The negative impacts affect the whole community.	Identifying separate funding assists in the accountability and transparency of Council's expenditure on this activity.	MODERATE General rates Fees & User charges MINIMAL Other Borrowings UNLIKELY All other funding sources	Fees & User Charges recognise that the benefits of registration activities are to dog owners and the costs of responding to complaints about dogs and wandering stock are driven by the actions or inactions of animal owners. General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from animal control.
Environmental Health Control	A city where our people thrive	The benefits of inspection and licensing of premises (including food premises, camping grounds, hairdressers, offensive trades and funeral directors) accrue mostly to the business owner. The protection of public health by ensuring standards are met is a benefit to the community.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals or groups have some impact. The actions or inactions of organisations monitored by this activity have the greatest impact on the activity.	Identifying separate funding assists in the accountability and transparency of Council's expenditure on this activity.	MODERATE General rates LOW Fees & User Charges MINIMAL Borrowings UNLIKELY All other funding sources	Fees & User Charges recognise the benefits to people who apply for licences. General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from a safer community.
Liquor Licensing	A city where our people thrive	The benefits of inspection and licensing of premises trading with alcohol accrue partly to the business owner. The protection of public health ensuring standards are met is a benefit to the community.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals or groups have some impact. The actions or inactions of organisations monitored by this activity have the greatest impact on the activity.	Identifying separate funding assists in the accountability and transparency of the Council's expenditure on this activity.	MOST Fees & User Charges MINIMAL General rates Borrowings UNLIKELY All other funding sources	Fees & User Charges recognise the benefits to people who apply for licences. Charges are restricted by regulation.

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City Safety Operations	A city where our people thrive	The protection of public health by ensuring standards are met is a benefit both households and business creating a better environment for the community.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals or groups are primarily the reason for this activity.	There is no practical way to charge the individuals and groups creating the need for this activity.	MOST General rates MINIMAL Fees & user charges Subsidies & grants Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from a safer community.
Civil Defence & Emergency	A city where our people thrive	Civil defence activities are provided for the benefit of the whole community.	The benefit of operating costs is in having plans in the event of an emergency at some time in the future. The annual operating costs ensure there are up to date plans and staff and volunteers are trained. These costs are incurred in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Council considers that there is little benefit of separate funding for emergency management.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	In the event of activation, Council may be entitled to subsidies for some Civil Defence costs such as welfare. Council does not budget for this income or the expense. The planning for an emergency benefits the whole community and is fully rate-funded.
Building Control	A city where our people thrive	Individuals that apply for consents and use the other services in this area directly drive the majority of the costs. Building control activities also provide the public passing and entering a building and future owners and occupiers of the building with the benefits arising from compliance with standards at the time of construction.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Identifying separate funding assists in the accountability and transparency of Council's expenditure on this activity.	MOST Fees & user charges MINIMAL General rates Targeted rates Borrowings UNLIKELY All other funding	User Charges are favoured for those that apply for building consents, code compliance certificates, PIMs or LIMs. Some other income is collected in commissions.

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Activity	Community wellbeing priority	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Growth							
Urban & Spatial Planning	A city where our people thrive	Urban & Spatial Planning provides professional resource management advice and leadership to Council, the community and the development industry; to facilitate the planned and sustainable growth of Hamilton City. The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Individuals or groups can undertake private plan changes for their benefit, where separate funding would be appropriate.	MOSTHIGH General rates LOW Targeted-rates MINIMAL Fees & User Charges Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from City Planning. The Targeted-rates-portion-of-funding-is-for-the-compliance-related-component-of-the-District-Plan-review.
Planning Guidance	A city where our people thrive	Individuals that apply for consents and use the other services in this area are the predominant beneficiaries of this activity. Through their actions they directly drive the majority of the costs. These activities also provide benefit to persons other than the applicant such future owners and occupiers of the land (a property-based benefit). The whole community benefits as this activity aims to protect Hamilton's unique environment and residents' quality of life as the city grows and develops.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals and groups drive the costs in this activity.	Identifying separate funding assists in the accountability and transparency of Council's expenditure on this activity.	MODERATE Fees & user charges General rates MINIMAL Borrowings UNLIKELY All other funding sources	Fees & user charges recognise the benefits to people who apply for resource consents. General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from city planning.
Growth Funding & Analytics	A city where our people thrive	Growth funding & analytics provides management advice to facilitate the planned and sustainable growth of Hamilton City. The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Individuals or groups can undertake private plan changes for their benefit, where separate funding would be appropriate.	HIGH General Rates LOW Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from growth programmes.

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Sustainable Communities	A city where our people thrive	Growth programmes provides management advice to facilitate the planned and sustainable growth of Hamilton City. The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Individuals or groups can undertake private plan changes for their benefit, where separate funding would be appropriate.	HIGH General Rates LOW Targeted rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from growth programmes. The Targeted rates portion of funding is for the Business Improvement District.
Strategic property	A city where our people thrive	Strategic property provides management of property in Hamilton City. The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of most individuals or groups have a minor impact on this activity.	Individuals or groups can undertake private plan changes for their benefit, where separate funding would be appropriate.	HIGH Other MINIMAL General Rates Fees and user charges Borrowings UNLIKELY All other funding sources	Rental income is the main source of income through renting out the properties.

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Activity	Community priority	wellbeing	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Governance								
Democracy Services	A city where our people thrive		The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals and groups drive the costs in this activity.	Council considers that there is little benefit of separate funding for this activity.	MOST General rates MINIMAL Fees and user charges Borrowings UNLIKELY All other funding sources	General Rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from this activity. A small amount of income is received every three years for providing election services to other organisations.
Mayor Office	A city where our people thrive		The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals and groups drive the costs in this activity.	Council considers that there is little benefit of separate funding for this activity.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from this activity.
Mayoral Support Services	A city where our people thrive		The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is sourced.	The actions of individuals and groups drive the costs in this activity.	Council considers that there is little benefit of separate funding for this activity.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from this activity.

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Activity	Community priority	wellbeing	Distribution of benefits	Period of benefit	Whose act creates a need	Separate funding	Funding source and bands	Rationale
Partnerships, Communication & Maaori								
Partnerships, Communication & Maaori	A city where our people thrive		The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is source.	The actions of individuals and groups drive the costs in this activity.	Council considers that there is little benefit of separate funding for the activity.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.
Amorangi Maaori	A city where our people thrive		The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is source.	The actions of individuals and groups drive the costs in this activity.	Council considers that there is little benefit of separate funding for the activity.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.
Communication & Engagement	A city where our people thrive		The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is source.	The actions of individuals and groups drive the costs in this activity.	Council considers that there is little benefit of separate funding for the activity.	MOST General rates MINIMAL Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.
Community Partnerships, Funding & Events	A city where our people thrive		The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is source.	The actions of individuals and groups drive the costs in this activity.	The benefit of operating costs is expected to arise in the year the funding is source.	MOST General rates MINIMAL Fees & user charges Borrowings UNLIKELY All other funding sources	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.

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Community Partnerships, Funding & Events	A city where our people thrive	The whole community benefits from this activity.	The benefit of operating costs is expected to arise in the year the funding is source.	The actions of individuals and groups drive the costs in this activity.	Council considers that there is little benefit of the activity.	MOST General rates	General rates are the appropriate funding source for households and business as they are easy to administer and it recognises the benefit from the activity.
						MINIMAL Fees & user charges Borrowings	
						UNLIKELY All other funding sources	

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First adopted:	30 June 2004
Revision dates/version:	27 June 2025
Next review date:	30 June 2027
Engagement required:	Section 82-87 LGA 2002
Document Number:	
Associated documents:	Funding Needs Analysis
Sponsor/Group:	Chief Financial Officer

Revenue and Financing Policy

Ko te Puutaketanga

Purpose

- The policy outlines the choices Hamilton City Council (Council) has made in deciding the appropriate sources of funding for operating and capital expenditure from those sources listed in the Local Government Act 2002 (LGA). The Policy is a requirement under s102(2)(a) of the LGA along with s103(2)(a)-(j) which notes the sources referred to in s103(1) of the LGA. The policy illustrates Council's compliance with LGA s101(3) which sets out the factors Council must consider in making these decisions. A comprehensive analysis of how Council has complied with this section of LGA s101(3) is included in the Funding Needs Analysis.
- Deciding the best way to fund Council activities is complex. Complying with legislation takes account of many factors including, but not limited to, the following:
 - Legal
 - Efficiency
 - Transparency
 - Social
 - Equity
 - Accountability
 - Competition
 - Cost
 - Business
 - Affordability
 - Intergenerational equity
 - Strategic alignment
 - Impact of change
 - Benefit

Ko te Whaanuitanga

Scope

- This Policy applies to all funding decisions made at Council.

Ko ngaa Whakamaaramatanga

Definitions

Term	Definition in this Policy
DC	means development contribution. It is a one-off charge imposed on new developments. It contributes to the growth-related cost of our infrastructure network and supports the city's long-term growth.
UAGC	means Uniform Annual General Charge. Is a rate set as a fixed amount per SUIP. The UAGC modifies the impact of rating on a city-wide basis.
SUIP	Means separately used or inhabited part of the rating unit as defined by Council in the Long-Term Plan

Ko ngaa Tikanga Whakahaere Kaupapahere

Principles of Policy

- The following guiding principles will be applied when considering our use of funding sources:
 - Council will adopt a prudent Financial Strategy which supports its current credit rating.
 - The everyday costs of running the city will be met from everyday revenues.
 - Council will fund maintenance and renewals as per approved Asset Management Plans.

- d) Growth cells will be completed to an approved level of service.
 - e) Council should explore external funding options for new discretionary projects whenever possible.
 - f) When a private benefit can be identified, and it is efficient to collect the revenue user charges will be considered.
 - g) Growth will pay for growth.
 - h) Asset sale proceeds will be used to pay down debt.
 - i) The main source of our everyday revenue will be general rates.
 - j) Targeted rates could be used to fund the council portion of new projects where the costs of these activities can be easily identified.
 - k) Rates certainty will be considered.
 - l) Affordability of rates will be considered.
 - m) Rates increases will consider Local Government inflation and interest cost levels to ensure a prudent financial position is maintained.
5. Balancing these principles can be challenging at times. Council must use its judgement in assessing many options in the development of budgets or acquisition of assets and the choice of funding sources to enact these.

Ko ngaa Tikanga Policy

Funding sources for operating costs

- 6. Operating costs are the everyday spending on services Council provides. This includes contributions to the wear and tear of assets used (depreciation), interest charged on borrowing for capital projects and overhead costs.
- 7. We must consider the funding for each activity individually. Some activities may be best funded by user charges, such as swimming pool admission fees, others with targeted rates, such as a Business Improvement District Rate, and others from the general rate, such as road maintenance.
- 8. The funding sources for operating costs are described in the following sections.

User charges (s 103(2)(c) under LGA 2002 fees and charges)

- 9. User charges are applied to services where it is identified there is a benefit to an individual or group. User charges are a broad group of fees charged directly to an individual or entity and includes:
 - Entry fees
 - Service charges
 - Hire
 - Rent, lease, licences for land and buildings
 - Permits
 - Regulatory charges
 - Fines and penalties
 - Connection fees
 - Disposal fees
 - Deposits
 - Private works
 - Memberships
 - Planning and consent fees
 - Statutory charges
 - Retail sales

10. The price of the service is based on a number of factors, including:
 - The cost of providing the service;
 - The estimate of the users' private benefit from using the service;
 - The impact of cost on encouraging/discouraging behaviours;
 - The impact of cost on demand for the service;
 - Market pricing, including comparability with other councils;
 - The impact of rates subsidies if competing with local businesses;
 - Cost and efficiency of collecting the user charge;
 - The impact of affordability on users;
 - Statutory limits; and
 - Other matters as determined by the Council.
11. Council's ability to charge user charges is limited by various statutes and regulations. As a general rule, fees for statutory functions should be set at no more than the cost of providing the service. In some cases, legislation sets the fees at a level that is below cost and in other cases, where provided by legislation (e.g. the Waste Minimisation Act 2008) fees may be set at greater than the cost of providing the service. Council considers it appropriate to incorporate overhead charges when determining the cost of providing a service.
12. Where goods or services are sold commercially, and taking into consideration legislative limitations, Council's preference is to charge a market price. This includes leases, rents and licences for land and buildings.
13. Fees and charges may be set at any time and are reviewed annually. A list of current fees and charges is maintained on our website.
14. Revenue from user charges is allocated to the activity which generates the revenue.

Grants, sponsorship and subsidies (s 103(2)(i)) under LGA 2002 grants and subsidies)

15. Grants, sponsorship and subsidies are used where they are available. Many of these types of income are regular and predictable and can therefore be budgeted for.
16. Council expects to continue to receive substantial subsidies from central government or its agents for road maintenance.

Other income

17. Council receives a distribution of local authorities fuel tax. Fuel Tax is allocated to the transportation activity and is used to fund operating costs of maintaining roads.
18. Some other types of income are unexpected or unpredictable and may not be able to be prudently budgeted (e.g. reparation payments, civil defence and other reimbursements, legal settlements and insurance claims).

Investment income (s 103(2)(d)) under LGA 2002 interest and dividends from investments)

19. Council's approach to investments is documented in its Investment and Liability Management Policy. These investments generate income such as dividends, interest, and rents.

20. Investment income funds the activity that owns the asset. The investment income is used to fund the operating costs of the activity.

~~Development contributions, financial contributions under the Resource Management Act 1991 (RMA) and environmental contributions under the Natural and Built Environment Act 2023 (NBA), proceeds from the sale of assets and lump sum contributions~~

~~21. Generally, Council does not collect revenue from these funding sources to fund operating costs.~~

~~22. Development Contributions revenue funds the interest cost on debt for growth-related capital projects.~~

Development contributions under s198 of the LGA 2002 and Financial contributions under 77E of the Resource Management Act 1991 (RMA)

21. Development Contributions revenue funds the interest on debt or capital costs for growth-related capital projects.

22. Financial Contributions revenue funds capital and operational costs for the purposes identified in Chapter 24 of the Operative District Plan.

Reserve funds (s 103(2)(j)) under LGA 2002 any other source)

24-23. Council maintains a small number of cash-funded reserve funds. Some of these reserve funds may be used to meet operating costs (e.g. cemetery maintenance). Generally, reserve funds are used for the purposes that they were created for.

Borrowing (s 103(2)(e)) under LGA 2002 borrowing)

24. Council's approach to borrowings is documented in the Investment and Liability Management Policy.

24-25. Borrowing is generally undertaken at a whole of Council level subject to constraints on rates increases and debt levels set by the Financial Strategy. In the instance where an activity is reflected separately to the whole of Council, borrowings will be attributed to the activity that incurs the expenditure.

25-26. Council generally plans to fund all cash operating costs from sources other than borrowing. However, in specific circumstances, where Council decides it is prudent to do so, it may fund some operating costs from borrowing.

Regional fuel taxes under the Land Transport Management Act 2003 (s 103(2)(ia) under LGA 2002)

26-27. A regional fuel tax provides additional funds to a region to pay for transport projects that would not otherwise be funded. Under the legislation, a regional fuel tax: applies to petrol and diesel, not CNG or LPG, and may be charged up to a maximum rate of 10 cents per litre, plus GST, for a maximum of 10

years. This tax is not being applied to the Waikato Region and is not a source of operating revenue for Council.

Rates

[27-28.](#) Having appropriately exhausted all other funding sources, we fund all remaining operating expenses from rates. For many activities this is the main funding source.

[28-29.](#) The above matters are all considered when determining the funding required from general rates or targeted rates for each activity in the Funding Needs Analysis, as required by section 101(3)(a).

[29-30.](#) Council may choose to establish targeted rates to fund operating costs.

[30-31.](#) Further information on rates can be found in clauses [575-6058](#) and [771-941](#) of this policy as well as the Rating Policy, Rates Remissions and Postponements Policy and Rates Funding Impact Statement.

Summary of sources of funding for operating costs by activity

[31-32.](#) Council will apply the funding source preferences noted above to each activity in its Funding Needs Analysis. Table 1 shows the degree to which (expressed as a range) each funding source is used to fund operating costs following the LGA s101(3)(a) assessment.

[32-33.](#) This s101(3)(a) assessment may be modified by the s101(3)(b) assessment. The latter assessment requires Council to consider the overall impact of any allocation of liability for revenue needs on the community. Council's consideration of s101(3)(b) is included later in this policy.

[33-34.](#) The ranges in Table 1 are expressed as a percentage of the revenue required to fund each activity and are indicative only. They may change over time as a result of changes in expenditure requirements. It is possible that actual funding sources may differ from budgeted funding sources.

Table 1: Summary of funding sources by activity s.101(3)(a) only

Unlikely	0%	x						
Minimal	0% - 20%	✓						
Low	20% - 40%	✓						
Moderate	40% - 60%	✓						
High	60% - 80%	✓						
Most	80% - 100%	✓						
All	100%	✓						
ACTIVITY			GENERAL RATES	TARGETED RATES	FEES & USER CHARGES	SUBSIDIES & GRANTS	OTHER	BORROWINGS
Community Services								
Aquatics			✓	x	✓	x	✓	x
Libraries			✓	x	✓	✓	✓	x
Customer			✓	x	✓	x	x	✓
Governance								
Democracy Services			✓	x	✓	x	x	✓
Mayor Office			✓	x	x	x	x	✓
Mayoral Support Services			✓	x	x	x	x	✓
Growth								
Planning Guidance			✓	x	✓	x	x	✓
Growth Funding & Analytics			✓	x	x	x	x	✓
Sustainable Communities			✓	✓	x	x	x	✓
Strategic Property			✓	x	✓	x	✓	✓
Urban & Spatial Planning			✓	x	✓	x	x	✓
Parks & Recreation								
Cemetery & Crematorium			✓	x	✓	x	✓	x
Community Facilities			✓	x	x	x	✓	x
Nursery & Natural Areas			✓	x	✓	x	x	✓
Parks Assets			✓	x	✓	x	✓	x
Parks Contracts			✓	x	x	x	x	x
Parks Service Delivery			✓	x	✓	x	x	✓
Partnerships, Communication & Māori								
Amorangi Māori			✓	x	x	x	x	✓
Communication & Engagement			✓	x	x	x	x	✓
Community Partnerships, Funding & Events			✓	x	✓	x	x	✓
Partnerships, Communication & Māori			✓	x	x	x	x	✓
Rubbish & Recycling								
Resource Recovery			✓	✓	✓	✓	✓	✓
Regulatory & Safety								
Animal Control			✓	x	✓	x	✓	✓
Building Control			✓	✓	✓	x	x	✓
City Safety Operations			✓	x	✓	✓	x	✓
Civil Defence & Emergency			✓	x	x	x	x	✓
Environmental Health Control			✓	x	✓	x	x	✓
Liquor Licensing			✓	x	✓	x	x	✓
Stormwater								
Stormwater			x	✓	✓	x	✓	x
Transport								
Transport Centre			✓	x	x	✓	✓	x
Transportation Network			✓	x	✓	✓	✓	✓
Urban Transport			x	✓	✓	x	✓	✓
Venues, Tourism and Events								
Claudlands Events Centre			✓	x	✓	x	✓	x
Hamilton Gardens			✓	x	✓	x	✓	x
Museum			✓	x	✓	✓	✓	x
Stadia			✓	x	✓	x	✓	x
Te Kaaroro (Hamilton Zoo)			✓	x	✓	✓	✓	x
Theatres			✓	x	x	x	x	✓
Tourism & Events			✓	x	x	x	x	✓
Wastewater								
Wastewater			x	✓	✓	x	✓	x
Water Supply								
Water Supply			x	✓	✓	x	✓	x

ACTIVITY	GENERAL RATES	TARGETED RATES	FEES & USER CHARGES	SUBSIDIES & GRANTS	OTHER	BORROWINGS
Community Services						
Aquatics	✓	x	✓	x	✓	x
Libraries	✓	x	✓	✓	✓	x
Customer	✓	x	✓	x	x	✓
Governance						
Democracy Services	✓	x	✓	x	x	✓
Mayor Office	✓	x	x	x	x	✓
Mayoral Support Services	✓	x	x	x	x	✓
Growth						
Planning Guidance	✓	x	✓	x	x	✓
Growth Funding & Analytics	✓	x	x	x	x	✓
Sustainable Communities	✓	✓	x	x	x	✓
Strategic Property	✓	x	✓	x	✓	✓
Urban & Spatial Planning	✓	✓	✓	x	x	✓
Parks & Recreation						
Cemetery & Crematorium	✓	x	✓	x	✓	x
Community Facilities	✓	x	x	x	✓	x
Nursery & Natural Areas	✓	x	✓	x	x	✓
Parks Assets	✓	x	✓	x	✓	x
Parks Contracts	✓	x	x	x	x	x
Parks Service Delivery	✓	x	✓	x	x	✓
Partnerships, Communication & Maaori						
Amorangi Maaori	✓	x	x	x	x	✓
Communication & Engagement	✓	x	x	x	x	✓
Community Partnerships, Funding & Events	✓	x	✓	x	x	✓
Partnerships, Communication & Maaori	✓	x	x	x	x	✓
Rubbish & Recycling						
Resource Recovery	✓	✓	✓	✓	✓	✓
Regulatory & Safety						
Animal Control	✓	x	✓	x	✓	✓
Building Control	✓	✓	✓	x	x	✓
City Safety Operations	✓	x	✓	✓	x	✓
Civil Defence & Emergency	✓	x	x	x	x	✓
Environmental Health Control	✓	x	✓	x	x	✓
Liquor Licensing	✓	x	✓	x	x	✓
Stormwater						
Stormwater	✓	✓	✓	x	✓	x
Transport						
Transport Centre	✓	x	x	✓	✓	x
Transportation Network	✓	x	✓	✓	✓	✓
Urban Transport	x	✓	✓	x	✓	✓
Venues, Tourism and Events						
Claudlands Events Centre	✓	x	✓	x	✓	x
H3 Management	✓	x	✓	x	x	✓
Hamilton Gardens	✓	x	✓	x	✓	x
Museum	✓	x	✓	✓	✓	x
Stadia	✓	x	✓	x	✓	x
Te Kaaroro (Hamilton Zoo)	✓	x	✓	✓	✓	x
Theatres	✓	x	x	x	x	✓
Tourism & Events	✓	x	x	x	x	✓
Venues, Tourism & Events	✓	x	x	x	x	✓
Visitor Services & Products	✓	x	x	x	x	✓
Wastewater						
Wastewater	✓	✓	✓	x	✓	x
Water Supply						
Water Supply	✓	✓	✓	x	✓	x

Funding sources for capital costs

~~34.35.~~ Capital costs are those costs associated with the purchase and improvement of assets and for the repayment of debt. The funding sources for capital costs are described in the sections that follow.

User charges

~~35.36.~~ User charges are not often used for capital costs as individual user contributions would generally be too large to be affordable. Borrowing and charging users annually for financing costs (interest and principal) via rates is often a more affordable method of collecting user contributions for capital costs.

~~36.37.~~ Council charges for capital works that are solely for private benefit (e.g. a network extension to a single dwelling) or where capital works are undertaken outside of Asset Management Plans at the request of individuals (e.g. a rural seal extension for dust suppression).

Grants, subsidies, and other income

~~37.38.~~ Council relies on significant subsidies for capital works relating to the transport activity. Grants and subsidies may be available for other activities from time to time. Other income can be from many and varied sources and is unlikely to be predictable enough to budget for in advance. Other income used to fund capital costs could include bequests, insurance claims, and legal settlements.

~~39.~~ Council relies on significant grant funding for capital works from the Infrastructure Acceleration Fund (IAF). The funding will be used for critical infrastructure projects to facilitate further development in the area - including a new water reservoir and pump station, local waters upgrades and improvements.

~~38.40.~~ Grants, subsidies and other income are used wherever they are available.

Development contributions

~~39.41.~~ Council collects development contributions (DCs) to fund capital costs necessary to service growth, in accordance with the Development Contributions Policy (DC Policy).

~~40.42.~~ DCs are applied on an activity and catchment basis, as identified by the DC Policy. Projects identified in the DC Policy may be either completed projects (with debt yet to be repaid from future development contributions) or future projects planned in the period for which DCs may be collected.

~~41.43.~~ Most contributions receipted are used to repay development contributions debt and interest on that debt. A portion may pay for capital expenditure in the year it is receipted, depending on projects.

It is important to note that, in addition to the requirements of sections 103 and 101(3), the DC Policy describes funding matters in more detail as required by section 106(2)(c).

Financial contributions under the Resource Management Act 1991 (RMA) and ~~environmental contributions under the Natural and Built Environment Act 2023 (NBA), proceeds from the sale of assets and lump sum contributions~~

~~42. Council collects financial and environmental contributions to avoid, remedy or mitigate adverse effects on the environment as conditions to resource consents. The requirements for these contributions are outlined in the Operative and Proposed Hamilton District Plan. Council receives most contributions as revenue by the vesting of assets although some may be paid directly to us.~~

44. Chapter 24 of the Hamilton City Operative District Plan (ODP) contains rules which enable Council to require that a financial contribution be made to Council in relation to land use activities which are permitted or subject to resource consent.

45. The purposes for which financial contributions are collected are set out in section 24.2 and 24.4 of the ODP. These are:

- a. Three waters/transport network connections;
- b. Residential amenity maintenance and improvement;
- c. Giving effect to Te Ture Whaimana

46. The level of funding for projects which achieve these purposes but are not identified as funded projects in the Long-Term Plan, will reflect actual financial contributions revenue received. Funding will not be allocated to projects until revenue is received. Such funding will be allocated in accordance with Council's Financial Contributions Policy.

47. The level of funding for projects which achieve these purposes, and are identified as funded projects in the Long-Term Plan, will be funded within or up to the level identified.

Proceeds from the sale of assets

~~43-48.~~ From time to time assets are disposed of. Usually these are low value items and the revenue is received by the activity that owns the assets.

~~44-49.~~ Council holds some higher value assets for investment purposes which, although not budgeted for, could be sold. Unrestricted proceeds from the sale of these assets would be used to repay debt, unless otherwise resolved by Council. Restricted revenues would be placed in the appropriate reserve fund and used for the purpose required by the document that imposes the restriction (e.g. Municipal Endowments reserve).

Reserve funds

~~45-50.~~ We maintain some reserve funds for capital projects and will approve the use of the funds when a project meets the specific criteria for accessing the reserve.

Borrowing

~~46-51.~~ Council must borrow to fund its asset programme. The amount of borrowing available is restricted by the Financial Strategy debt limits.

~~47-52.~~ Borrowed funds, both the principal and interest components, are generally repaid by future rates.

48-53. Borrowing spreads the cost of a project over a longer period of time, smoothing changes in rates and ensuring that future ratepayers who will enjoy the benefit of long-lived assets contribute to their costs.

49-54. Council will budget to borrow from the Housing Infrastructure Fund (HIF) in the 2024-34 Long-Term Plan to fund some capital expenditure on growth related infrastructure. This loan is treated the same as other borrowing except that it is interest free for 10 years from the date each loan is drawn down. At the end of the 10 years the loan is required to be repaid and/or refinanced by new borrowing that is subject to interest.

Lump sum contributions

50-55. When undertaking a major project, Council has the option to seek lump sum contributions to the capital cost of the project from those who are identified in the “capital project funding plan”. Lump sum contributions are provided for in the Local Government (Rating) Act 2002 and have restrictions placed on how they are used. Where a lump sum payment option is proposed ratepayers may choose to pay the lump sum or not. If not, the rating unit will be liable to pay any targeted rate set to recover the loan costs.

51-56. Generally, Council does not plan to seek lump sum contributions.

Regional fuel taxes under the Land Transport Management Act 2003 (S 103(2)(ia))

52-57. A regional fuel tax provides additional funds to a region to pay for transport projects that would not otherwise be funded. Under the legislation, a regional fuel tax: applies to petrol and diesel, not CNG or LPG, and may be charged up to a maximum rate of 10 cents per litre, plus GST, for a maximum of 10 years. This tax is not being applied to the Waikato Region and is not a source of capital revenue for Council.

Rates

53-58. Rates are mostly used to fund everyday expenses including depreciation and interest costs related to borrowing.

54-59. Each year, Council calculates its operating cash surplus which determines the amount of rates funding available to fund capital projects or debt repayment. The greatest portion of this rates funding is allocated to pay for depreciation (which is a non-cash operating cost). These funds are used to fund capital replacement and/or renewal projects.

55-60. A portion of rates funds the capital (principal) repayments of debt.

56-61. Council may establish targeted rates to fund specific capital projects. Targeted rates are more likely to be considered where a benefit can be linked to an identifiable individual or group, either arising from the use of the asset or as a consequence of a decision. For clarity, this may include the growth portion of any project or groups of projects that are unable to be funded from a DC Policy.

Potential future funding sources

Infrastructure Funding and Financing Act (IFF)

[57-62.](#) The IFF, which was enacted in August 2020, enables Council to access a new off-balance sheet funding mechanism to support the delivery of infrastructure projects.

[58-63.](#) Council has not yet negotiated any IFF deals, as such, the 2024-34 Long-Term Plan does not reflect any potential off-balance sheet funding arrangements.

Strategic Land Agreements

[59-64.](#) Hamilton City Council is working with neighbouring Councils on Strategic Land Agreements which may result in boundary reorganisation. An agreement with Waikato District Council has been finalised covering land around Hamilton currently in the Waikato District Council area. Council is also working with Waipa District Council to establish a similar agreement. Strategic Land Agreements are intended to provide a degree of certainty around the future expansion of Hamilton and the transfer of land to the City from the District Councils.

[60-65.](#) Strategic Land Agreements outline a clear process to initiate a transfer of land and include financial principles for any land transfer. Financial considerations will be reviewed and reported to the relevant Committee if and when parcels of land are considered for transfer.

[61-66.](#) Once transferred to the City, rates will be set by Hamilton City Council, based on the rating system at that time. Hamilton City Council would also assume responsibility for the direct costs to provide services to the land.

Summary of sources of funding for capital costs by activity

[62-67.](#) As described in the Financial Strategy, Council has a challenge to manage growth, affordable rates increases and debt. To achieve the appropriate balance between these variables Council will take the following approach:

- a. Council will set the annual rate increase;
- b. The existing rating base plus an estimate for growth determines the rates income;
- c. Activity operating revenue and expenditure budgets are determined, within the rate income constraint;
- d. An amount is budgeted for development contributions payments, which is set aside to fund growth projects or growth debt and interest, as determined by the DC Policy;
- e. The net cash operating costs is determined (net of cash revenue budgets);
- f. This leaves the funded portion of operating costs. A small amount may be held in a cash funded reserve; otherwise the funds are available for capital costs. This amount largely represents rate funded depreciation but may include operating surpluses from some activities and accounting provisions not held in reserve funds. This funding is not held by specific activities and is available to fund any capital costs; and
- g. Council will then set the limit on debt, which determines the maximum debt funding available for capital costs.

~~63-68.~~ This process is intended to result in the following funding sources being available to fund capital costs:

- a. Cash from general rates, for use on all activities;
- b. Cash from targeted rates, for example for use on the Business Improvement District grant;
- c. Cash from development and financial/~~environmental~~ contributions, for growth projects and related interest costs;
- d. Cash from grants and subsidies, targeted to capital projects; and
- e. Cash from borrowing.

~~64-69.~~ Council will use the following guidelines when considering the funding of capital projects:

- f. All projects are first funded from grants, subsidy or other income, which are budgeted as operating revenues;
- g. Growth related projects for network infrastructure to meet increased demand are funded from DCs, as allowed for under the DC Policy;
- h. Reserve funds for other purposes are considered. We have a small number of cash funded reserves available for capital costs projects;
- i. Targeted rating options may be considered; and
- j. Projects that have exhausted previous funding sources are funded from general rates and/or debt.

~~65-70.~~ A single project may have a mix of each of the above funding options.

~~66-71.~~ Whenever Council resolves to fund a separate project, it will consider the sources of funds above, the Revenue and Financing Policy and LGA section 101(3) to determine an appropriate funding policy for that project. Generally, Council will resolve the funding in setting the budget for the project at the time it is proposed in an Annual Plan or Long-Term Plan.

Waters activities policy modification

72. Council is modifying its waters activities funding policy to provide supporting rates funding information for the consultation on Local Waters Done Well structural options. This transition separates the funding of the waters activities (water supply, wastewater and stormwater) from other Council activities.

73. The funding sources for operating costs remain unchanged. However, the Local Government (Water Services) Bill proposes to remove rate funding on a property value basis (land or capital value) over time.

74. The funding sources for capital costs of Water supply, wastewater, and stormwater funding will be separate from all other council activities for each activity.

75. The funding sources available for these activities for capital costs are:

- a) Cash from development and financial contributions for growth projects and related interest costs.
- b) Cash from grants and subsidies targeted to capital projects.

c) Cash from borrowing.

d) Cash from operational surpluses (including depreciation) and only from that activity.

Overall funding consideration

67-76. Council is required by LGA s101(3)(b) to consider the overall impact of the allocation of liability for revenue needs on the community. This allows Council, as a final measure, to modify the overall mix of funding that would otherwise apply after the s101(3)(a) analysis.

68-77. The following applications have been made:

- a. The Financial Strategy has the guiding financial principle that those who benefit from growth pay a fair share of the cost of that growth. Growth drives both operating and capital costs. Council will use all available funding sources to ensure that those who benefit from or create growth contribute an appropriate share towards the costs of providing infrastructure to meet the demands of that growth. This includes financial/~~environmental~~ contributions, development contributions, user charges and general and targeted rates.
- b. Council has made the following adjustments to targeted rates:
 - i. A pool safety inspection rate has been introduced.
- c. Council considers the benefits of services associated with the development of land are realised from the time the development is started.
- d. Council may waive or discount fees and charges where it is considered appropriate to do so. Some matters considered in deciding whether it is appropriate to waive fees are for social reasons, the promotion of events and facilities, commercial reasons, due to poor service or to minimise risk.
- e. Council may remit rates where it considered appropriate to do so and as allowed for in the Rates Remissions and Postponements Policy. These policies address social matters as well as adjusting rates for benefits that differ for some rates assessments (e.g. additional or no provision of some services).
- f. Council may use accounting provisions and reserve funds to spread the costs of activities over multiple years to smooth the cost to users and ratepayers.
- g. Council may modify the allocation of liability for growth related network infrastructure projects when considering the matters required by s106 of the LGA, in the DC Policy.
- h. Council is required by LGA section 102(3A)(a) to ensure that the Revenue and Financing Policy supports the principles set in in the Preamble to Te Ture Whenua Maori Act 1993. The Council will take the principles into account when considering funding decisions.
- h.i. Council's Local Waters Done Well programme develops legislative guidance my change. Council may modify funding preferences for the efficient Local Waters Done Well structural options.

Rates

69-78. Council's final consideration of funding by rates comes:

- a. After considering how other funding sources will be used to fund operating and capital costs;
- b. After that has been applied to activities in the Funding Needs Analysis; and/or
- c. After being adjusted for the overall funding considerations.

~~70-79.~~ The following section outlines the Revenue and Financing Policy requirements that are used to set rates. To have a full understanding of rates they should be read with regard to the analysis above and in conjunction with the Rating Policy, Funding Impact Statement and Rates Resolution.

General rates

~~71-80.~~ The general rate will be set on the basis of capital value.

~~72.~~ A Uniform Annual General Charge (UAGC) will be set on each separately used or inhabited part (SUIP) of all rating units.

~~73-81.~~ The Council has determined in its Funding Needs Analysis that all or part of the following activities should be funded from the general rate and the UAGC:

- | | | |
|---|---|----------------------------------|
| *— Amorangi Maaori | *— H3 Management | *— Te Kaaroro (Hamilton Zoo) |
| *— Animal Control | *— Hamilton Gardens | *— Theatres |
| *— Aquatics | *— Libraries | *— Tourism & Major Events |
| *— Building Control | *— Liquor Licencing | *— Transport Centre |
| *— Cemetery & Crematorium | *— Mayor's Office | *— Transportation Network |
| *— City Safety Operations | *— Mayoral Support Services | *— Urban & Spatial Planning |
| *— Civil Defence & Emergency | *— Museum | *— Urban Transport |
| *— Claudelands Events Centre | *— Nursery & Natural Areas | *— Venue, Tourism & Major events |
| *— Communication & Engagement | *— Park (Assets & Contracts) | *— Visitor Services & Products |
| *— Community Facilities | *— Parks Service Delivery | *— Wastewater |
| *— Community Partnerships, Funding & Events | *— Partnerships, Communication & Maaori | *— Water Supply |
| *— Customer | *— Planning Guidance | |
| *— Democracy Services | *— Resource Recovery | |
| *— Environmental Health Control | *— Stadia | |
| *— Growth Funding & Analytics | *— Stormwater | |
| | *— Strategic Property | |
| | *— Sustainable Communities | |

~~74-82.~~ Council differentiates the general rate into ~~fourthree~~ -differential rating categories based on one or more of the uses to which the land is put, the provision or availability to the land of a service provided, the activities permitted, controlled, or discretionary for the area in which the land is situated and the rules to which the land is subject under the operative district plan, and the location of the land. The categories are:

- Residential;
- Commercial; and
- BID Commercial; ~~and~~
- ~~Other.~~

~~83.~~ The Other category will not be applied from 2025/26 onward. Properties previously categorised as Other will now be categorised as Residential and waters targeted rates will be applied if applicable.

~~75-84.~~ The BID Commercial category will increase to be the same as the Commercial category from 2024/25, meaning commercial properties in the central city will pay the same General rate and Government Compliance rate as commercial properties elsewhere in the city.

[76-85.](#) The full definition of these categories is contained in the Funding Impact Statement.

[77-86.](#) The general rate differential factors will be calculated as shown in the Funding Impact Statement.

[78-87.](#) In setting the differential categories, and the differential factors, Council considers the requirements of the LGA and a number of other considerations, including:

- The activities funded by the general rate and the s101(3) considerations for the activities;
- The impact of any change, or rate of change to the differential;
- The views of those impacted by the differentials;
- Other reasonable options, and the advantages and disadvantages of those options; and
- The overall impact of the differential on ratepayers.

Uniform Annual General Charge (UAGC)

[79-88.](#) The level of the UAGC will be determined based on the overall impact of rates to individual ratepayers and categories. There is no direct allocation of any activity nor is there a calculation methodology for the determining the UAGC amount.

Targeted rates~~Government compliance rate~~

~~80. A Government compliance targeted rate was introduced to fund additional costs in the Council's water services activities as well as the cost of changing the District Plan as a result of legislation introduced by central government.~~

~~81. The Government compliance targeted rate has been implemented to clearly identify and explain additional costs associated with water services and changes to the District Plan.~~

~~82. The Government compliance targeted rate is applied to all rateable land on the basis of capital value, and differentiated on the same basis as the general rate.~~

~~83. The differential bases are outlined in the Council Funding Impact Statement.~~

Pool safety inspection rate

[84-89.](#) A pool safety inspection rate was introduced to replace the current three yearly fee with a targeted annual rate to be administratively efficient for the triennial inspections.

[85-90.](#) Pools are required to inspected for safety compliance every 3 years. Council considered all funding sources available and identified that charging a targeted rate would be more efficient. The targeted rate will replace the fees being charged through fees and charges.

[86-91.](#) For more information on the rate refer to the Rating Policy, Funding Impact Statement and Rates Resolution.

Other targeted rates

[87-92.](#) Council collects other targeted rates either to fund activities as identified in the Funding Needs Analysis or as a result of overall funding considerations.

Table 2: Targeted rate types

Name	Activities funded	Basis for rate
Central City	Transport activity.	Fixed amount per Separately Used or Inhabited Part of a Rating Unit (SUIP). A SUIP is defined in the Council Funding Impact Statement.
Business Improvement District (BID)	Growth activity.	Fixed amount per SUIP and a rate per dollar of capital value for all properties in the BID area.
Government Compliance	Wastewater, Water Supply, Stormwater, and Growth activities.	Applied to all rateable land on the basis of capital value, and differentiated on the same basis as the general rate.
Metered water supply	Water Supply activity.	Fixed amount per water connection to rateable land supplied with water for land with a water meter or a restricted flow supply and a charge per unit of water consumed or supplied.
Water	<u>Water Supply activity.</u>	<u>Applied to all rateable land (excluding those with metered water) on the basis of capital value. Applied to residential properties where Council's water supply system is available and is not otherwise metered. The rate is set on the basis of capital value.</u>
Wastewater	<u>Wastewater activity.</u>	<u>Applied to all rateable land where Council's Wastewater system is available, set differentially on on the basis of capital value.</u>
Citywide Stormwater	<u>Stormwater activity.</u>	<u>Applied to all rateable land set differentially on the basis of capital value.</u>
Commercial and Other Category Non-metered Water Supply	Water Supply activity.	Fixed amount per rating unit <u>for Commercial properties</u> with a water connection but without a meter.
Service Use water	Water Supply activity.	Fixed amount per SUIP for connected land used for certain purposes as defined in the Funding Impact Statement.

Service Use refuse	Rubbish and Recycling activity.	Fixed amount per SUIP for connected land used for certain purposes as defined in the Funding Impact Statement.
Service Use wastewater	Wastewater activity.	A rate per dollar of land value and a rate per dollar of capital value for connected land used for certain purposes as defined in the Funding Impact Statement.
Pool safety inspection	Regulatory and Safety activity.	Fixed amount per rating unit for all rating units receiving a Council pool inspection.

93. The full definition of these targeted rates are contained in the Funding Impact Statement.

88-94. Council is currently phasing out the Central City targeted rate over 2 years (2024/25 and 2025/26).

89-95. Council may introduce new targeted rates when setting rates in any year as documented in the relevant year's Funding Impact Statement and Rates Resolution.

Ko te Aroturukitanga me te Whakatinanatanga **Implementation**

Monitoring and

90-96. Implementation of the policy will be monitored by the Chief Financial Officer.

91-97. Performance against this policy will be monitored and reported.

92-98. The policy will be reviewed in response to any issues that may arise, every three years, at the request of Council or in response to changed legislative and statutory requirements (whichever occurs first).

Ko ngaa Tohutoro References

93-99. The Local Government Act 2002. The policy is a requirement under s102(2)(a) of the LGA along with s103(2)(a)-(j) which notes the sources referred to in s103(1) of the LGA.

94-100. Funding Needs Analysis, as required by s101(3) of LGA, provides the background and analysis to explain the funding decisions Council has made. It is guided by the funding principles and choices of funding sources documented in the Revenue and Financing Policy.

95-101. The DC Policy provides further analysis, as required by s106(2)(c) of the LGA. This explains why Council has chosen to use DCs to fund the capital costs needed to meet increased demand for infrastructure.

96-102. The Investment and Liability Management Policy places restrictions on the use of the proceeds from asset sales.

97-103. The Rating Policy and Rates Remissions and Postponements Policy further clarifies funding requirements by documenting matters not included in the Funding Impact Statement, rates resolutions or this Revenue and Financing Policy. It includes detailed definitions and maps for rating areas.

98-104. The Funding Impact Statement is included in each Long-Term Plan and Annual Plan as required by clauses 15 or 20 of schedule 10 of the LGA. This statement shows the results of the detailed rates calculation for the first year of the 2024-34 Long-Term Plan.

99-105. The Preamble to Te Ture Whenua Maori Act 1993 includes the principles that the policy must support as required by s102(3A)(a) of the LGA.

106. Together the above documents form the necessary components to lawfully charge under the LGA for Council's revenue requirements. Council must also comply with other legislation regarding the setting of some fees and charges and the Local Government (Rating) Act 2002 for the setting of rates.

107. Council plans to modify the Revenue and Financing Policy and Funding Needs Analysis for Local Water Done Well programme. At the time of this update, the Government had repealed Three Waters Reform legislation, enacted the Local Government (Water Services Preliminary Arrangements) Act 2024 and introduced the Local Government (Water Services) Bill.
~~announced the Local Government Water Services Bill would have its first reading in December 2024.~~

Proposed 2025/26 Fees and Charges

Statement of Proposal

24 March - 27 April 2025



**Hamilton
City Council**
Te kaunihera o Kirikiriroa

Introduction

- Councils often review their fees and charges to make sure they are fair and represent the right portion of our total revenue.
- Fees and charges are an important contributor to council's finances, and help to offset what's collected through rates.
- As one of the few revenue tools available to councils, fees and charges are applied where a 'user pays' approach is appropriate.
- Around half of our fees and charges are proposed to increase by a standard rate of inflation - 3.2%. There are a few increases proposed that reflect the true cost to deliver the service, or that are based on what residents in other cities pay for the service.
- Have your say on the proposed fees and charges from 24 March to 27 April.
- The revised fees and charges will apply from 1 July 2025 to 30 June 2026.

How can I give my feedback?

Online:

Head to haveyoursay.hamilton.govt.nz

Post:

Freepost 172189
Hamilton City Council
Communication and Engagement Team
Fees and Charges 2025/26
Private Bag 3010
Hamilton, 3240

At the Council building or any library:

Visit us at 260 Anglesea Street, Hamilton, and all Hamilton City Libraries branches.

Email:

Send us a message at haveyoursay@hcc.govt.nz with fees and charges in the subject line.

You can also support your written feedback by speaking with us. Sessions where you can talk to Elected Members at a Council meeting (in-person or online) will start on 6 May 2025. Let us know in your feedback that you want to do this, and we'll be in touch to arrange a time.

Watch our video and read more about what is involved in speaking to Elected members at hamilton.govt.nz/haveyoursay

When can I give my feedback?

Consultation on the 2025/26 proposed fees and charges will be open for feedback from 24 March 2025 until 5pm on 27 April 2025.

What is Council proposing and why?

You can read the full list of Council's proposed fees and charges, which shows the current price, amount of change, new price, and reason for the change by going to haveyoursay.hamilton.govt.nz. Or you can read a physical copy at the Council building, 260 Anglesea Street, Hamilton, and all Hamilton City Libraries branches.

A summary of the key changes is provided below.

No changes to some of our fees and charges

Council is proposing to keep a number of fees and charges the same as the current price. This includes the entry fees to the city's visitor destinations (Hamilton Gardens, Hamilton Zoo, and Exscite at Te Whare Taonga o Waikato). There are also no proposed changes to the fees for borrowing paid items from Hamilton City Libraries, nor would the charges for overdue items change.

There are other fees and charges that are set through central government legislation. Central government has not directed any changes to existing fees and charges.

New fees and charges

Some new fees and charges are proposed to be introduced for new services Council has not provided previously, or where fees are proposed to be combined to make them more consistent, affordable or simple for our customers.

You can read all of the new fees here. We have highlighted some that apply to the use of our sports fields.

Removing some fees and charges

Some existing fees and charges are proposed to be removed where Council will no longer provide the service, or where a new fee replaces an existing fee(s) or charge(s).

Adjusting for inflation

Around half of Council's fees and charges are proposed to increase (with rounding up or down) by the inflation rate we set in the 2024-34 Long-Term Plan.

Other increases

The drivers for increases that are not inflation-adjusted include:

- benchmarking against what residents in other cities pay
- reflecting the actual cost of the service provided
- contracts with suppliers
- a change to how the fee or charge is applied.

Fees and charges by Council service

(Fees that are set by legislation or through contracts are not reflected here. This information is provided as a summary only – please refer to the full fees and charges schedule for more detail. Charges relating to animal education and control are omitted from the proposed 2025/26 Fees and Charges Schedule for consultation, as dog registration fees are required to be invoiced prior to the end of the current financial year.)

Alcohol fees

The fees and charges for alcohol services will depend on the outcome of consultation on a proposed new Alcohol Fees Bylaw.

Building control

Where a change is proposed, it is to increase by inflation (with rounding up or down). A new fee for an urgent Certificate of Public Use is proposed.

Bylaws

Where a change is proposed, it is to increase by inflation (with rounding up or down). The outdoor dining and outdoor signage is proposed to change from a one-year fee to a three-year fee.

Cemeteries and crematorium

Where a change is proposed, it is to increase by inflation (with rounding up or down). Three new fees are proposed to remedy gaps in the schedule.

Community facilities

Where a change is proposed, it is to increase by inflation (with rounding up or down).

Customer services (includes official information)

Where a change is proposed, it is to increase by inflation (with rounding up or down).

Destinations (Hamilton Gardens, Hamilton Zoo, Waikato Museum)

No changes to the entry fees for these facilities.

Environmental health

Where a change is proposed, it is to increase by inflation (with rounding up or down). A new fee (\$121 per month overdue) is proposed to discourage deferrals of scheduled verification audits. New legislated levy which will apply to food businesses.

Hamilton City Libraries

No change to most fees. Four increases (three apply to non-residents only) are proposed to align with industry benchmarks. Room booking fees proposed to change to streamline these across the various library locations.

Parks and sports grounds

Where a change to existing fees is proposed, it is to increase by inflation (with rounding up or down).

Some new and/or combined fees are proposed:

Introducing a floodlighting fee – this fee is to cover a portion of the cost of operating floodlights at our parks. Staff have undertaken benchmarking against other councils and clubs, considered actual floodlighting costs over the past year, and consulted with WAIBOP football. Our recommendation is at the lower end of benchmarked fees.

	100 lux - trainings	200 lux - games	300 lux - national/international
Cost per hour per field	\$15	\$25	\$50

Introducing a communal area fee – this charge will be for use of the new communal spaces at Bremworth Park and Steele Park. It would also apply to any other communal spaces introduced in the future.

Three months	\$85
Six months	\$175
Casual use	\$50

Amalgamating the winter sports training and competition fee – this is consistent with the summer fee structure and makes the booking process simpler for our users.

Type	Previous fees	Proposed fees
Winter, three months, Junior	Training: \$95 Competition: \$190	One fee only: \$145
Winter, six months, Junior	Training: \$190 Competition: \$365	One fee only: \$280
Winter, three months, Senior	Training: \$365 Competition: \$730	One fee only: \$550
Winter, six months, Senior	Training: \$725 Competition: \$1445	One fee only: \$1085

Introducing a junior fee for summer sports – this ensures consistency with the winter fee structure and makes participation more affordable for our users.

Type	Previous fee	Proposed fees
Summer three-month fee	One fee: \$365	Junior: \$95 Senior: \$365
Summer six-month fee	One fee: \$725	Junior: \$190 Senior: \$725

Parking

In line with the Hamilton Parking Policy, demand responsive pricing (DRP) for off-street parking is proposed. DRP for off street parking will optimise carpark occupancy and will compliment DRP for on street parking that was adopted through the Long-Term Plan fees and charges. For on-street parking, the minimum hourly charge range limit for demand responsive pricing parks will reduce from \$6 to \$3 to also optimise carpark occupancy in some areas. New monthly fees for Opoia Paa and Kent St carparks are proposed.

Planning Guidance/Urban and spatial planning

Where a change is proposed, it is to increase by inflation (with rounding up or down). New fees are proposed to provide full or partial consent surrenders, three waters connection compliance assessments, and an hourly rate for graduate planners.

Rubbish and recycling

Where a change is proposed, it is to increase by inflation (with rounding up or down).

Swimming facilities

Most fees and charges are proposed to increase to align with industry benchmarks. Some new fees are proposed for additional services or membership packages.

Three waters

Most fees and charges are proposed to increase by inflation (with rounding up or down). Other increases and some new fees are proposed to more accurately reflect the staff time involved in providing a service. New fees also proposed for applications to access three waters assets, and shut down the drinking water network.

Transportation

Where a change is proposed, it is to increase by inflation (with rounding up or down). A new fee is proposed for when a road closure application is not submitted within the 42-day timeframe.

What happens next?

27 April 2025: Final day to provide your written feedback.

Starting 6 May 2025: Your chance to talk with Elected Members about your feedback. You can do this in-person or online.

29 and 30 May 2025: Elected Members will debate the proposed fees and charges. You can watch this meeting in person or online.

26 June 2025: Elected Members make final decisions about the fees and charges. You can watch this meeting in person or online.

1 July 2025: The new fees and charges take effect.

Legislation

Section 150 of the Local Government Act 2002 (LGA) lets councils set fees and charges for consents and other processes, as provided for under bylaws made under the LGA or by other legislation which does not specifically authorise the making of such fees. Any fees and charges set under this provision must be consulted on first.

Section 36 of the Resource Management Act 1991 (RMA), section 205 of the Food Act 2014, section 37 of the Dog Control Act 1996 and sections 219 and 240 of the Building Act 2004 also lets council set fees and charges in relation to functions exercised under those Acts. The RMA and Food Act specifically require the special consultative procedure to be used before any such fees are set.

This Statement of Proposal has been prepared to fulfil the purposes of sections 82, 82A, 83(1)(a) and 87(2)(a) of the Local Government Act 2002. The review of Council's fees and charges is also pursuant to:

- Building Act 2004
- Dog Control Act 1996
- Food Act 2014
- Health Act 1956
- Impounding Act 1955
- Local Government and Official Information and Meetings Act 1987
- Local Government Act 2002
- Resource Management Act 1991

Feedback form

Fees and charges 2025/26: 24 March - 27 April 2025

Privacy statement:
Your name and/or organisation may be published with your submission and any supporting documents and made available in a report to elected members and to the public. Other personal information supplied will be used for administration and reporting purposes only. Please refer to Council's Privacy Policy at hamilton.govt.nz for further information.

Your feedback: (please print clearly)

1. Do you support the proposed fees and charges?

- ☐ Yes ☐ In part ☐ No ☐ Neutral/no opinion

2. For those who answered 'In part' or 'no' to Question 1, please answer the following. All else, skip to question 3:

a. Which of the following areas (if any) would you like to see changes to our proposed fees and charges: (select all which apply)

- | | |
|---|--|
| <input type="checkbox"/> Alcohol | <input type="checkbox"/> Building control |
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Cemeteries and crematoriums |
| <input type="checkbox"/> Community facilities | <input type="checkbox"/> Destinations (Hamilton Gardens, Hamilton Zoo, Waikato Museum) |
| <input type="checkbox"/> Hamilton City Libraries | <input type="checkbox"/> Swimming facilities |
| <input type="checkbox"/> Parks and sports areas | <input type="checkbox"/> Customer services / Official Information |
| <input type="checkbox"/> Environmental health | <input type="checkbox"/> Parking |
| <input type="checkbox"/> Planning guidance/Urban and spatial planning | <input type="checkbox"/> Rubbish and recycling |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Three waters |

b. Please tell us your specific feedback relating to the fees and charges of above area(s)

Item 11

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Attachment 4

You can also support your written feedback by speaking with us. Sessions where you can talk to Elected Members at a Council meeting (in-person or online) will start on 6 May 2025 and we will contact you to arrange a time.

☐ Yes, I want to speak to Elected Members

☐ No

About you:**Contact details** (please print clearly)

We will use this to get in touch with you if you would like the opportunity to make a verbal submission.

Name: (required) _____

Phone: _____ Email: (required) _____

Are you giving feedback on behalf of an organisation?

- ☐ No - these are my own personal views
- ☐ Yes - I am the official spokesperson for the organisation, my organisation's name is:

If you are the official spokesperson of an organisation, the following questions are not applicable.

This section tells us a bit more about you. By capturing this information, we will be able to better understand who is, and isn't providing feedback. All of the following questions are optional.

9. Where do you live?

I live in Hamilton, my suburb is: _____

I live outside Hamilton:

- ☐ Waipaa District ☐ Waikato District ☐ Elsewhere in New Zealand ☐ Overseas

10. What is your age group? (at your last birthday)

- | | | | | |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> Under 16 | <input type="checkbox"/> 16-19 | <input type="checkbox"/> 20-24 | <input type="checkbox"/> 25-29 | <input type="checkbox"/> 30-34 |
| <input type="checkbox"/> 35-39 | <input type="checkbox"/> 40-44 | <input type="checkbox"/> 45-49 | <input type="checkbox"/> 50-54 | <input type="checkbox"/> 55-59 |
| <input type="checkbox"/> 60-64 | <input type="checkbox"/> 65-69 | <input type="checkbox"/> 70-74 | <input type="checkbox"/> 75-79 | <input type="checkbox"/> 80+ |

11. Which ethnic group do you identify as? (select all that apply)

- ☐ NZ European ☐ Maaori ☐ Indian ☐ Chinese ☐ Samoan
- ☐ British ☐ Filipino ☐ Tongan ☐ South African ☐ Cook Islands Maaori
- ☐ Other: (please specify if you wish) _____


Thanks for taking time to share your thoughts.

Please get your feedback to us by 27 April 2025.

FURTHER INFORMATION

Hamilton City Council
Garden Place, Private Bag 3010, Hamilton

 info@hcc.govt.nz

 07 838 6699

 [/hamiltoncitycouncil](https://www.facebook.com/hamiltoncitycouncil)

hamilton.govt.nz

BUILDING CONTROL												
Category	Category Description	Sub Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Additional Building Consent fees		Document Management (Digitisation)	Document Management (Digitisation) - A4	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$2.33	\$2.40	\$0.07	3%
			Document Management (Digitisation) - A3	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$3.50	\$3.60	\$0.10	3%
			Document Management (Digitisation) - A2	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$3.50	\$3.60	\$0.10	3%
			Document Management (Digitisation) - A0	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$3.50	\$3.60	\$0.10	3%
		Electronic Data Management	Residential	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$159.00	\$165.00	\$6.00	4%
			Commercial	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$318.00	\$329.00	\$11.00	3%
			Value of work less than \$20,000	-	-	-	No change	Existing Fee	Free	Free	\$0.00	
	Additional Building Consent Related Fees		Water, Stormwater and Waste Services charges Including but not limited to: Service Connections/Disconnections, CCTV Surveys, Trade waste	-	-	Refer Wastewater, Stormwater and Water fees and charges	No change	Existing Fee	Refer Wastewater, Stormwater and Water fees and charges	Refer Wastewater, Stormwater and Water fees and charges	\$0.00	
			Building Accreditation Levy 50 cents per \$1,000 of building value	-	-	per \$1000	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
			BRANZ Levy \$1.00 per \$1,000 on projects \$20,000 and over	-	-	per \$1000	Legislated	Existing Fee	\$1.00	\$1.00	\$0.00	0%
			MBIE Levy \$1.75 per \$1,000 on projects \$65,000 and over	-	-	per \$1000	Legislated	Existing Fee	\$1.75	\$1.75	\$0.00	0%
			Engineering Audit Fee	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$265.00	\$274.00	\$9.00	3%
			External consultancy fees	Including but not limited to: Fire Service, Acoustic Testing	-	Actual costs	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
			Additional Inspections	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			On-site Minor Variation	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			Inspection of Building to be Shifted in to/within Hamilton City	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
				plus Mileage Outside of City	-	per km	Inflation adjusted (with rounding)	Existing Fee	\$0.89	\$0.92	\$0.03	3%
				plus Time for Inspector to Travel Outside of City	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			Inspection of Amusement Devices	-	-	-	Legislated	Existing Fee	\$11.50	\$11.50	\$0.00	0%
			Amendments to a Building Consent Application	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$219.00	\$227.00	\$8.00	4%
			Application to Extend Time For Which a Building Consent is Valid	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$118.00	\$122.00	\$4.00	3%
			Urgent Residential Code Compliance Certificate (CCC)	within 24 hours	-	-	Inflation adjusted (with rounding)	Existing Fee	\$472.00	\$489.00	\$17.00	4%
			Code Compliance Certificate	(Over 5 years old from issue)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$472.00	\$489.00	\$17.00	4%
			Commercial Code Compliance Certificate	(Over 5 years old from issue)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$946.00	\$979.00	\$33.00	3%
			Copy of Code Compliance Certificate	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
			Pre-application meeting to lodge a Building Consent	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$178.00	\$184.00	\$6.00	3%

BUILDING CONTROL												
Category	Category Description	Sub Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Additional Building Consent fees		Building Warrant of Fitness and Compliance Schedule	Processing annual Building Warrant of Fitness	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$118.00	\$122.00	\$4.00	3%
			New and amendment of a Compliance Schedule	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
				plus charge per system or feature	-	per system or feature	Inflation adjusted (with rounding)	Existing Fee	\$113.00	\$117.00	\$4.00	4%
			Replacement Compliance Schedule and Warrant of Fitness Statement	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
			Inspection of Compliance Schedule Maintenance and Reporting Procedures	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			Compliance Schedule Re-inspection	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
		Swimming Pool & Fencing Compliance	Additional Pool Monitoring Audit	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			3 yearly pool audit - first visit	-	-	-	Remove Fee	Remove Fee	\$237.00	\$0	-\$237.00	
		Other Applications	Application for Waiver or Modification to the Building Code. Additional inspection charges may also apply.	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$674.00	\$698.00	\$24.00	4%
			Change of Use Application	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$557.00	\$577.00	\$20.00	4%
			Certificate of Public Use (CPU)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$709.00	\$734.00	\$25.00	4%
			Urgent Certificate of Public Use (CPU)	-	-	-	New fee	New Fee		\$1,017.00	\$1,017.00	
			Liquor Licence - Compliance with Building Code Certificate	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			Section 77-83 - Building Act 2004	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$557.00	\$577.00	\$20.00	4%
			Section 73-74 Fee	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$338.00	\$350.00	\$12.00	4%
			Certificate of Title	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
			Replacement Earthquake-Prone Building Notice	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
			Functions Relating to Earthquake-Prone Buildings	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$219.00	\$227.00	\$8.00	4%
			Request for exemption from building consent	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$328.00	\$339.00	\$11.00	3%
			Commercial request for exemption from building consent	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$546.00	\$565.00	\$19.00	3%
			Certificate of Acceptance Application (COA)	Relevant Building Consent fee will also apply.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$711.00	\$736.00	\$25.00	4%
			Commercial Certificate of Acceptance Application (COA)	Relevant Building Consent fee will also apply.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$944.00	\$977.00	\$33.00	3%
		Building Control Hourly Rates	Applications Officer	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$118.00	\$122.00	\$4.00	3%
			Building Review Officer	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$219.00	\$227.00	\$8.00	4%
			Building Inspector	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			Compliance and Monitoring Officer	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
			Team Leader	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$273.00	\$283.00	\$10.00	4%
		Photocopying and printing	Manager	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$296.00	\$306.00	\$10.00	3%
			Photocopying and Printing - A4	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$1.60	\$1.70	\$0.10	6%
			Photocopying and Printing - A3	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$2.90	\$3.00	\$0.10	3%

BUILDING CONTROL												
Category	Category Description	Sub Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Building Consents	Building Consent fees are excluding document management fees. Additional fees may also apply - see additional building consent related fees. Building consent fees are owed once you have submitted your application and will be required to be paid in full before granting.	Residential	Solar and retrofit insulation	-	-	-	No change	Existing Fee	Free	Free	\$0.00	
			Minor Works	(including install window or door, demolish a wall, erect a pergola, install a garden shed, install kitchen fittings)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$574.00	\$594.00	\$20.00	3%
			Spa Pools	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,364.00	\$1,412.00	\$48.00	4%
			Swimming Pools	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,364.00	\$1,412.00	\$48.00	4%
			Garages	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,481.00	\$1,533.00	\$52.00	4%
			Small Building Works	(including but not limited to minor additions or alterations up to 3m2)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,481.00	\$1,533.00	\$52.00	4%
			Outbuilding Habitable	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2,525.00	\$2,613.00	\$88.00	3%
			Alterations and Additions	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2,743.00	\$2,839.00	\$96.00	3%
			Dwelling Single Storey	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$5,487.00	\$5,679.00	\$192.00	3%
			Dwelling 2 Storey	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$7,422.00	\$7,682.00	\$260.00	4%
			Dwelling 3 Storey or More	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$11,510.00	\$11,913.00	\$403.00	4%
			Attached Residential Units	First dwelling as per fees above (cost of single, 2 storey or 3 storey)	plus per unit charge after 1st unit	per unit	Inflation adjusted (with rounding)	Existing Fee	\$2,507.00	\$2,595.00	\$88.00	4%
			Demolition Residential	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,144.00	\$1,184.00	\$40.00	3%
			Relocatable	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,900.00	\$1,967.00	\$67.00	4%
		Commercial	Internal Fit out and Alterations <= \$500,000	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$5,014.00	\$5,189.00	\$175.00	3%
			Up to 2 Storey <= \$1,000,000	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$9,338.00	\$9,665.00	\$327.00	4%
			Demolition Commercial	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,364.00	\$1,412.00	\$48.00	4%
			Commercial Minor Works	(including but not limited to installing a steel beam, installation of a sink, installation of a door)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,144.00	\$1,184.00	\$40.00	3%
			Small Commercial building works	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2,525.00	\$2,613.00	\$88.00	3%
			More than 2 storeys and/or > \$1,000,000	(Large Commercial)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$12,836.00	\$13,285.00	\$449.00	3%
					plus additional hourly rate where applicable	per hour	Inflation adjusted (with rounding)	Existing Fee	\$219.00	\$227.00	\$8.00	4%
			Request for Further Information during processing - minimum of 1 hour charged	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$219.00	\$227.00	\$8.00	4%

BUILDING CONTROL												
Category	Category Description	Sub Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Project Information Memorandum	-	Residential	Minor Works	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$337.00	\$349.00	\$12.00	4%
			Spa Pools	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$337.00	\$349.00	\$12.00	4%
			Swimming Pools	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$337.00	\$349.00	\$12.00	4%
			Garages	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$446.00	\$462.00	\$16.00	4%
			Small Building Works	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$446.00	\$462.00	\$16.00	4%
			Outbuilding Habitable	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$446.00	\$462.00	\$16.00	4%
			Alterations and Additions	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$446.00	\$462.00	\$16.00	4%
		Commercial	Demolition Residential	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$337.00	\$349.00	\$12.00	4%
			All Dwellings	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$555.00	\$574.00	\$19.00	3%
			Commercial Minor Works	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$337.00	\$349.00	\$12.00	4%
			Commercial Demolition	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$337.00	\$349.00	\$12.00	4%
			Internal Fit out	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$555.00	\$574.00	\$19.00	3%
			Up to 2 Storeys	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$555.00	\$574.00	\$19.00	3%
			For all Other Commercial Projects	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$773.00	\$800.00	\$27.00	3%

BYLAWS									
Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Other	Seized Signs Release Fee	(excluding seized election signs)	-	Inflation adjusted (with rounding)	Existing Fee	\$53.00	\$55.00	\$2.00	4%
	Request for CCTV footage	Please note: request requires support from lawyer and Police.	-	Inflation adjusted (with rounding)	Existing Fee	\$30.00	\$31.00	\$1.00	3%
Admin Fees	Late payment penalty (for permit renewals made after 31 July):-	-	add 20%	No change	Existing Fee	add 20%	add 20%	\$0.00	
Fee for new applications in relation to any of:- - signs on footpaths - merchandise display - tables and chairs on footpaths - mobile shops	The stated administration fee plus the applicable annual fee portioned on a monthly basis	-	-	Inflation adjusted (with rounding)	Existing Fee	\$96.00	\$99.00	\$3.00	3%
Fee for use of footpaths	Commercial Stalls	-	per week	Inflation adjusted (with rounding)	Existing Fee	\$275.00	\$285.00	\$10.00	4%
	Tables & Chairs on Footpath	-	three yearly fee per table	No change	Existing Fee	\$31.00	\$31.00	\$0.00	0%
	Other use of Footpaths	-	per event	Inflation adjusted (with rounding)	Existing Fee	\$25.00	\$26.00	\$1.00	4%
Markets	Small (up to 15 4x4 stalls)	-	annual license	Inflation adjusted (with rounding)	Existing Fee	\$174.00	\$180.00	\$6.00	3%
	Large (15 4x4 stalls or more)	-	annual license	Inflation adjusted (with rounding)	Existing Fee	\$416.00	\$431.00	\$15.00	4%
Merchandise Display	Annual fee	-	per m2	Inflation adjusted (with rounding)	Existing Fee	\$123.00	\$127.00	\$4.00	3%
Mobile Shops	Food vendors	(food safety fees & charges also apply)	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$140.00	\$145.00	\$5.00	4%
	Vendors not requiring food license	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$140.00	\$145.00	\$5.00	4%
	Hawkers	-	annual permit	Inflation adjusted (with rounding)	Existing Fee	\$113.00	\$117.00	\$4.00	4%
Personal Hire Devices (Transport)	Admin	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$338.00	\$350.00	\$12.00	4%
	per ride	-	-	No change	Existing Fee	\$0.13	\$0.13	\$0.00	0%
	Education campaign	-	per operator	No change	Existing Fee	\$10,000	\$10,000.00	\$0.00	0%
Signs on Footpaths	a. Central zone	Central core Hamilton East Commercial large suburban Commercial Hamilton East Office	three yearly fee	No change	Existing Fee	\$123.00	\$123.00	\$0.00	0%
	b. All other zones	-	three yearly fee	No change	Existing Fee	\$123.00	\$123.00	\$0.00	0%

CEMETERIES AND CREMATORIUM							
Category	Fee	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Additional Services	Memorial Permit	Inflation adjusted (with rounding)	Existing Fee	\$135.00	\$140.00	\$5.00	4%
	Kowhai Memorial Permit Children after 1 year	No change	Existing Fee	\$65.00	\$65.00	\$0.00	0%
	Book or Remembrance Inscription (basic entry)	Inflation adjusted (with rounding)	Existing Fee	\$120.00	\$125.00	\$5.00	4%
	Non Funeral Director Service Fee	Inflation adjusted (with rounding)	Existing Fee	\$320.00	\$330.00	\$10.00	3%
	Cremations & Ash Burials: Monday to Saturday after	Inflation adjusted (with rounding)	Existing Fee	\$355.00	\$365.00	\$10.00	3%
	Burials: Monday - Friday after 4:00pm; all Saturday	Inflation adjusted (with rounding)	Existing Fee	\$355.00	\$365.00	\$10.00	3%
	Public Holidays/Sundays All Services	Inflation adjusted (with rounding)	Existing Fee	\$650.00	\$675.00	\$25.00	4%
Ash Interment	Upright Headstone Ash Area plot purchase	Inflation adjusted (with rounding)	Existing Fee	\$1,208.00	\$1,250.00	\$42.00	3%
	Plaque only plot purchase	Inflation adjusted (with rounding)	Existing Fee	\$475.00	\$490.00	\$15.00	3%
	RSA Ash Gardens plot	Inflation adjusted (with rounding)	Existing Fee	\$145.00	\$150.00	\$5.00	3%
	Ash interment Trees	Inflation adjusted (with rounding)	Existing Fee	\$250.00	\$260.00	\$10.00	4%
	Garden Ash Areas plot	Inflation adjusted (with rounding)	Existing Fee	\$1,170.00	\$1,210.00	\$40.00	3%
	Granite Wall plot	Inflation adjusted (with rounding)	Existing Fee	\$925.00	\$955.00	\$30.00	3%
	Ash interment/ Ash Spread	Inflation adjusted (with rounding)	Existing Fee	\$180.00	\$185.00	\$5.00	3%
	Ash Disinterment	Inflation adjusted (with rounding)	Existing Fee	\$180.00	\$185.00	\$5.00	3%
Burials	Body Part in Plot	New fee	New Fee		\$180.00	\$180.00	
	Still-born in Existing Adult Plot	New fee	New Fee		\$180.00	\$180.00	
	Adult 15 and over plot purchase	Inflation adjusted (with rounding)	Existing Fee	\$4,285.00	\$4,435.00	\$150.00	4%
	RSA Burial	Inflation adjusted (with rounding)	Existing Fee	\$890.00	\$920.00	\$30.00	3%
	Adult 15 and over Digging Fee	Inflation adjusted (with rounding)	Existing Fee	\$850.00	\$880.00	\$30.00	4%
	Apple Blossom Plot Purchase	Inflation adjusted (with rounding)	Existing Fee	\$2,335.00	\$2,415.00	\$80.00	3%
	Kowhai Lawn Plot	Inflation adjusted (with rounding)	Existing Fee	\$265.00	\$275.00	\$10.00	4%
	Kowhai Garden Berm Plot	Inflation adjusted (with rounding)	Existing Fee	\$480.00	\$495.00	\$15.00	3%
	Second Casket Burial Digging Fee	Inflation adjusted (with rounding)	Existing Fee	\$850.00	\$880.00	\$30.00	4%
	Ash Interment	Inflation adjusted (with rounding)	Existing Fee	\$180.00	\$185.00	\$5.00	3%
	Casket Disinterment Adult	Inflation adjusted (with rounding)	Existing Fee	\$4,955.00	\$5,130.00	\$175.00	4%
	Casket Disinterment Child under 15	Inflation adjusted (with rounding)	Existing Fee	\$2,810.00	\$2,910.00	\$100.00	4%
	Casket Disinterment Child under 1	Inflation adjusted (with rounding)	Existing Fee	\$1,125.00	\$1,165.00	\$40.00	4%
Cremations	Limb Cremation	New fee	New Fee		\$150.00	\$150.00	
	Adult	Inflation adjusted (with rounding)	Existing Fee	\$670.00	\$695.00	\$25.00	4%
	Adult - Urgent Service	Inflation adjusted (with rounding)	Existing Fee	\$850.00	\$880.00	\$30.00	4%
	Child under 15 years	Inflation adjusted (with rounding)	Existing Fee	\$330.00	\$340.00	\$10.00	3%
	Children under 1 year	No change	Existing Fee	Free	Free	\$0.00	
	View cremation	Inflation adjusted (with rounding)	Existing Fee	\$210.00	\$215.00	\$5.00	2%
Service Facilities	Park Chapel 1 hour service	Inflation adjusted (with rounding)	Existing Fee	\$350.00	\$360.00	\$10.00	3%
	Greenwood Chapel 1 hour service	Inflation adjusted (with rounding)	Existing Fee	\$260.00	\$270.00	\$10.00	4%
	Park Chapel 1/2 hour service	Inflation adjusted (with rounding)	Existing Fee	\$175.00	\$180.00	\$5.00	3%
	Greenwood Chapel 1/2 hour service	Inflation adjusted (with rounding)	Existing Fee	\$135.00	\$140.00	\$5.00	4%
	Park Chapel 15 minute service	Inflation adjusted (with rounding)	Existing Fee	\$135.00	\$140.00	\$5.00	4%
	Greenwood Chapel 15 minute service	Inflation adjusted (with rounding)	Existing Fee	\$85.00	\$90.00	\$5.00	6%
	Service DVD/CD	No change	Existing Fee	\$65.00	\$65.00	\$0.00	0%

COMMUNITY FACILITIES										
Category	Category Description	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Te Rapa Sportsdrome	10% Discount for Customers who have weekly block bookings (minimum 30 Weeks per Year)	Sports hall - full	-	per hour (or part thereof)	No change	Existing Fee	\$55.00	\$55.00	\$0.00	0%
		Sports hall - full (Off Peak between 6am - 3pm weekday only)	-	per hour (or part thereof)	Inflation adjusted (with rounding)	Existing Fee	\$32.00	\$35.00	\$3.00	9%
		Sports hall - half	-	per hour (or part thereof)	Inflation adjusted (with rounding)	Existing Fee	\$28.00	\$30.00	\$2.00	7%
		Sports hall - half (Off Peak between 6am - 3pm weekday only)	-	per hour (or part thereof)	Inflation adjusted (with rounding)	Existing Fee	\$17.00	\$20.00	\$3.00	18%
Reception Lounge Hire Maximum 180 people	The venue is available for use by Hamilton City Council, other local government organisations, Government agencies and Registered Community Groups at no charge. Cleaning and security fees apply to all bookings.	Cleaning fee	Events outside of normal office hours	-	No change	Existing Fee	\$160.00	\$160.00	\$0.00	0%
		Security per hour (Min. 4 hours applies)	During normal office hours	-	Inflation adjusted (with rounding)	Existing Fee	\$39.09	\$39.00	-\$0.09	0%
			Public Holidays	-	Inflation adjusted (with rounding)	Existing Fee	\$58.65	\$59.00	\$0.35	1%

CUSTOMER SERVICES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Information Requests	Property Information Search Request	Additional photocopying - and printing charges will apply where applicable	-	-	Inflation adjusted (with rounding)	Existing Fee	\$16.50	\$17.50	\$1.00	6%
	Where staff search time exceeds 15 minutes, additional hourly rate	(will be pro-rated to the nearest 15 minutes)	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$77.00	\$80.00	\$3.00	4%
Land Information Memorandum	Express LIM	residential only (within 3 days)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$515.00	\$533.00	\$18.00	3%
	Residential	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$393.00	\$410.00	\$17.00	4%
	Commercial	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$568.00	\$588.00	\$20.00	4%
			plus additional hourly rate where over 3 hours	per hour	Inflation adjusted (with rounding)	Existing Fee	\$90.00	\$93.00	\$3.00	3%
Photocopying and printing	Photocopying and Printing - A4	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$1.60	\$1.70	\$0.10	6%
	Photocopying and Printing - A3	-	-	per page	Inflation adjusted (with rounding)	Existing Fee	\$2.90	\$3.00	\$0.10	3%
Property file requests	Where the time for the preparation of this file exceeds over an hour then this additional charge will apply	(this will be pro-rated to the nearest 15 minutes)	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$77.00	\$80.00	\$3.00	4%
	Residential property	-	-	per file	Inflation adjusted (with rounding)	Existing Fee	\$16.50	\$17.50	\$1.00	6%
	Commercial property	-	-	per file	Inflation adjusted (with rounding)	Existing Fee	\$93.00	\$96.00	\$3.00	3%

ENVIRONMENTAL HEALTH												
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Food business		Compliance Monitoring		1. Exercising any power referenced by and for the purposes expressed in Section 298 of the Act (except for Sections 302 and 303), which results in a sanction(s) being imposed by the Food Safety Officer or some form of corrective action being required of t	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$237.00	\$245.00	\$8.00	3%
				2. Issue of improvement notice in accordance with Section 302 of the Act, including development of the notice.	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$225.00	\$233.00	\$8.00	4%
				3. Application for review of issue of improvement notice under Section 303 of the Act.	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$225.00	\$233.00	\$8.00	4%
		Other Food Related Fees	-	MPI Domestic Food Business Levy	-	-	Legislated	New Fee		\$78.77	\$78.77	
				Re-issue of registration and approval certificates on request of holder.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
		Registration of a Food Control Plan [under Section 56 of the Food Act 2014]	-	1. Processing an application for registration of a food control plan in relation to a new food business.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$636.00	\$658.00	\$22.00	3%
				2. Processing an application for registration of an amended food control plan due to a significant amendment (section 45(3)).	-	-	Inflation adjusted (with rounding)	Existing Fee	\$212.00	\$219.00	\$7.00	3%
				3. Processing a notification of a significant change in circumstances (section 51) or a not-significant amendment (section 45(2)) in relation to a food control plan.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$103.00	\$107.00	\$4.00	4%
				4. Renewal of registration of a food control plan in accordance with Part 2 of Schedule 4 of the Food Act 2014 before the expiry of the current registration.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$109.00	\$113.00	\$4.00	4%
				5. Processing an application for a new registration of a food control plan in relation to an existing food business that failed to renew a now expired registration.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$422.00	\$437.00	\$15.00	4%

ENVIRONMENTAL HEALTH												
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Food business		Registration of Food Businesses subject to a National Programme [under Section 86(b) of the Food Act 2014]		1. Processing an application for, assessment of, and registration of a new food business subject to a national programme.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$166.00	\$172.00	\$6.00	4%
				2. Renewal of registration of a food business subject to a national programme in accordance with Part 2 of Schedule 4 of the Food Act 2014 before the expiry of the current registration.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$109.00	\$113.00	\$4.00	4%
				3. Processing an application for a new registration of an existing food business subject to a national programme that failed to renew a now expired registration.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$157.00	\$163.00	\$6.00	4%
				4. Processing a notification of a significant change in circumstances (section 51) in relation to a food business subject to a national programme.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$110.00	\$114.00	\$4.00	4%
		Verification		Cancelling a verification within 3 working days of the scheduled date and time, or key personnel not available for the verification	-	-	Inflation adjusted (with rounding)	Existing Fee	\$117.00	\$121.00	\$4.00	3%
				Operator requests to defer their scheduled verification audit greater than the due date	-	per month overdue	New fee	New Fee		\$121.00	\$121.00	
				Administration per hour	-	per hour (15-min units)	Inflation adjusted (with rounding)	Existing Fee	\$225.00	\$233.00	\$8.00	4%
			(including site visit, reporting and general administration)	Follow-up per hour	-	per hour (15-min units)	Inflation adjusted (with rounding)	Existing Fee	\$225.00	\$233.00	\$8.00	4%
				On-site Audit	-	per hour (15-min units)	Inflation adjusted (with rounding)	Existing Fee	\$225.00	\$233.00	\$8.00	4%
				Preparation per hour	-	per hour (15-min units)	Inflation adjusted (with rounding)	Existing Fee	\$225.00	\$233.00	\$8.00	4%
Regulated Businesses	[hairdressers, offensive trades, camping-grounds, mortuaries] These fees apply to all regulated businesses under the Health Act 1956	Premises Registration Fees		(a) New registrations: January to June	-	-	Inflation adjusted (with rounding)	Existing Fee	\$144.00	\$149.00	\$5.00	3%
				(a) New registrations: July to December	-	-	Inflation adjusted (with rounding)	Existing Fee	\$287.00	\$297.00	\$10.00	3%
				(b) Upon renewal of registration	If registration is not renewed before expiry date a new application is required	-	Inflation adjusted (with rounding)	Existing Fee	\$175.00	\$181.00	\$6.00	3%
				(c) Upon noting of certificate after any change in occupation of the premises	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%

ENVIRONMENTAL HEALTH												
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Regulated Businesses	[hairdressers, offensive trades, camping-	Premises Registration Fees	-	Registration Fees	-	-	Inflation adjusted (with rounding)	Existing Fee	-	-	\$0.00	
		Funeral directors	-	Registration Fee upon renewal of registration	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
			(with no mortuary)	Registration Fee upon application for new registration	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
		Resource Management Act	-	Actual and reasonable costs associated with processing applications for consent and for the monitoring of conditions of consent in relation to:	- Noise emissions - Hazardous contaminants in soil - Hazardous facility screening procedure - Radio frequency radiation	per hour	Inflation adjusted (with rounding)	Existing Fee	\$193.00	\$200.00	\$7.00	4%
		Information requests	-	On application for an extract from any record or register (per application)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$57.00	\$59.00	\$2.00	4%
				Photocopying and Printing - A4	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1.60	\$1.66	\$0.06	4%
				Photocopying and Printing - A3	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2.90	\$3.00	\$0.10	3%
		Noise control	-	a) Recovery of seized property	-	-	Inflation adjusted (with rounding)	Existing Fee	\$281.00	\$291.00	\$10.00	4%
				b) Recovery of costs for disabling building and car alarms:-	-	as invoiced	Actual cost	Existing Fee	0	0	\$0.00	

HAMILTON CITY LIBRARIES										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Photocopying & Printing	Photocopying & Printing	A3 (b&w)	-	per side	No change	Existing Fee	\$0.40	\$0.40	\$0.00	0%
		A3 (colour)	-	per side	No change	Existing Fee	\$2.20	\$2.20	\$0.00	0%
		A4 (b&w)	-	per side	No change	Existing Fee	\$0.20	\$0.20	\$0.00	0%
		A4 (colour)	-	per side	No change	Existing Fee	\$1.00	\$1.00	\$0.00	0%
Heritage Collection Reproduction and use fees (supply within 10 working days)	-	Copyright publication/commercial use	-	per image	No change	Existing Fee	\$50.00	\$50.00	\$0.00	0%
	Reservation Charges	Reservations / Same Day Holds	-	-	No change	Existing Fee	\$1.50	\$1.50	\$0.00	0%
	Heritage Collection Reproduction and use fees (supply within 10 working days)	Digital image	-	per image	No change	Existing Fee	\$20.00	\$20.00	\$0.00	0%
Contract Research	Contract Research	Contract Research	-	per half hour	No change	Existing Fee	\$50.00	\$50.00	\$0.00	0%
Interloans	Interloans	Standard interloan fee	-	-	No change	Existing Fee	\$15.00	\$15.00	\$0.00	0%
		Standard international interloan	-	Price on application	No change	Existing Fee	-	0	\$0.00	
		Urgent standard international interloan	-	Price on application	No change	Existing Fee	-	0	\$0.00	
Library Facility Hire	Library Facility Hire	After hours booking fee	Te Kete Aronui	per booking	Benchmarked to industry	Existing Fee	\$60.00	\$70.00	\$10.00	17%
		After hours exclusive use	Excludes Te Kete Aronui, includes staff time	per hour	No change	Existing Fee	\$120.00	\$120.00	\$0.00	0%
		Auaha Community Room - Commercial rate	-	per hour	Remove Fee	Remove Fee	\$50.00	0	-\$50.00	
		Auaha Community Room - Community rate	-	per hour	Remove Fee	Remove Fee	\$10.00	0	-\$10.00	
		Auaha exclusive use	Includes staff time, excludes materials	per hour	No change	Existing Fee	\$30.00	\$30.00	\$0.00	0%
		Double large meeting room (all sites) - Commercial rate	Double large room hire - commercial rate	per hour	Streamlining room booking fees across sites	New Fee		\$110.00	\$110.00	
		Double large meeting room (all sites) - Community rate	Double large room hire - community rate	per hour	Streamlining room booking fees across sites	New Fee		\$55.00	\$55.00	
		Facilitated corporate package	Min 1 hour, max 2 hours	per hour	No change	Existing Fee	\$100.00	\$100.00	\$0.00	0%
		Kathleen Glenn (KG) room (for-profit-organisation)	-	per hour	Remove Fee	Remove Fee	\$40.00	0	-\$40.00	
		Kathleen Glenn (KG) room (not-for-profit-organisation)	-	per hour	Remove Fee	Remove Fee	\$10.00	0	-\$10.00	
		Large meeting room (all sites) - Commercial rate	Large room hire - commercial rate	per hour	Streamlining room booking fees across sites	New Fee		\$60.00	\$60.00	
		Large meeting room (all sites) - Community rate	Large room hire - community rate	per hour	Streamlining room booking fees across sites	New Fee		\$25.00	\$25.00	
		Medium meeting room (all sites) - Commercial rate	Medium room hire - commercial rate	per hour	Streamlining room booking fees across sites	New Fee		\$55.00	\$55.00	
		Medium meeting room (all sites) - Community rate	Medium room hire - community rate	per hour	Streamlining room booking fees across sites	New Fee		\$15.00	\$15.00	

HAMILTON CITY LIBRARIES										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Library Facility Hire	Library Facility Hire	One on one support for Auaha	First 1/2 hour free	per half hour	No change	Existing Fee	\$20.00	\$20.00	\$0.00	0%
		Rototuna multi-purpose space - Double - Commercial rate	-	per hour	Remove Fee	Remove Fee	\$110.00	0	-\$110.00	
		Rototuna multi-purpose space - Double - Community rate	-	per hour	Remove Fee	Remove Fee	\$50.00	0	-\$50.00	
		Rototuna multi-purpose space - Single - Commercial rate	-	per hour	Remove Fee	Remove Fee	\$55.00	0	-\$55.00	
		Rototuna multi-purpose space - Single - Community rate	-	per hour	Remove Fee	Remove Fee	\$25.00	0	-\$25.00	
		Rototuna Small Meeting Room (seats 5-6) - Commercial Rate	-	per hour	Remove Fee	Remove Fee	\$35.00	0	-\$35.00	
		Rototuna Small Meeting Room (seats 5-6) - Community Rate	-	per hour	Remove Fee	Remove Fee	\$10.00	0	-\$10.00	
		Small meeting room (all sites) - Commercial Rate	Small meeting room hire - commercial rate	per hour	Streamlining room booking fees across sites	Existing Fee	\$35.00	\$40.00	\$5.00	14%
		Small meeting room (all sites) Community rate	Small meeting room hire - community rate	per hour	No change	Existing Fee	\$10.00	\$10.00	\$0.00	0%
		Some of our programmes and/or events may incur charges which will be advertised when the event is promoted.	-	-	No change	Existing Fee	-	0	\$0.00	
Laser cutting	Laser cutting	Plywood A3	-	each	No change	Existing Fee	\$5.50	\$5.50	\$0.00	0%
3D printing	3D printing	Filament use	(ABS, PLA, and PLA+)	per g	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
		Print set up fee	-	each	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
		Resin usage	-	per ml	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
Vinyl Printing	Vinyl Printing	Gloss	-	per 10cm strip	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
		Heat Transfer	-	per 10cm strip	No change	Existing Fee	\$6.50	\$6.50	\$0.00	0%
		Paper	-	per 10cm strip	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
		Phototex	-	per 10cm strip	No change	Existing Fee	\$3.50	\$3.50	\$0.00	0%
		Stickers (100mm x 450mm strip)	-	each	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
Vacuum forming	Vacuum forming	Transparent gloss	-	per 10cm strip	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
		EVA foam sheet	-	each	No change	Existing Fee	\$3.00	\$3.00	\$0.00	0%
		HIPS sheet	-	each	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
		PETG sheet	-	each	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
Badge making	Badge making	Badge	-	each	No change	Existing Fee	\$2.00	\$2.00	\$0.00	0%
		Keychain	-	each	No change	Existing Fee	\$3.50	\$3.50	\$0.00	0%
		Magnet	-	each	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
Subscriptions (non-residents only)	Subscriptions (non-residents only)	Group Subscription	(12 months, up to 6 cards, 50 item limit per card)	per annum	Benchmarked to industry	Existing Fee	\$200.00	\$210.00	\$10.00	5%
		Individual Subscription	(12 months, 1 card, 50 item limit)	per annum	Benchmarked to industry	Existing Fee	\$90.00	\$95.00	\$5.00	6%
		Visitor subscription	-	per month	Benchmarked to industry	Existing Fee	\$20.00	\$25.00	\$5.00	25%

HAMILTON CITY LIBRARIES										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Rental Collection	Rental Collection	Best sellers	-	14 days	No change	Existing Fee	\$5.00	\$5.00	\$0.00	0%
		Boardgames	-	14 days	No change	Existing Fee	\$5.00	\$5.00	\$0.00	0%
		Library of Things	-	14 days	No change	Existing Fee	\$2.50	\$2.50	\$0.00	0%
		Library of Things - Deluxe Item	-	14 days	No change	Existing Fee	\$5.00	\$5.00	\$0.00	0%
		Pay magazines	-	first week	No change	Existing Fee	\$2.20	\$2.20	\$0.00	0%
		Replacement Card	-	-	No change	Existing Fee	\$5.00	\$5.00	\$0.00	0%
Daily Overdue Charges	Daily Overdue Charges	Audio books	-	per day	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
		Best sellers	-	per day	No change	Existing Fee	\$1.00	\$1.00	\$0.00	0%
		Books	-	per day	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
		DVDs	-	per day	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
		Free Magazines	-	per day	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
		Library of Things	-	per day	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%
		Pay magazines	-	per day	No change	Existing Fee	\$0.50	\$0.50	\$0.00	0%

PARKS AND OPEN SPACES ADMINISTRATION										
Category	Sub Category Description	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
-	-	Pest Trap	-	-	Remove Fee	Remove Fee	\$22.00	0	-\$22.00	
Bonds (refundable if no damage occurs)	-	Park Use/Event	Dependent on scale and nature of the Activity. Park Manager's discretion to set bond	-	No change	Existing Fee	\$100 - \$5000	\$100 - \$5000	\$0.00	
Community Hire of Parks	Up to one hectare for non-sporting event	Half Day (up to 5 hours)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$38.00	\$40.00	\$2.00	5%
		Full Day (over 5 hours)	-	-	No change	Existing Fee	\$55.00	\$55.00	\$0.00	0%
		Wedding	-	-	Inflation adjusted (with rounding)	Existing Fee	\$235.00	\$245.00	\$10.00	4%
Dog Obedience Lawns (Melville & Bristol Parks)	Per Day of the Week	one year	-	-	Inflation adjusted (with rounding)	Existing Fee	\$325.00	\$335.00	\$10.00	3%
Hire of Parks by a Commercial Interest for an Event	Any other sporting or non-sporting activity hosted on a park by a commercial interest.	Events using over 500m2	\$5.00 per booking discount will be given for advance	per day	Inflation adjusted (with rounding)	Existing Fee	\$300.00	\$310.00	\$10.00	3%
		Events using under 500m2	\$5.00 per booking discount will be given for advance	per day	No change	Existing Fee	\$55.00	\$55.00	\$0.00	0%
		Hire of Parks for a Charge Event	Any sporting and non-sporting activity hosted on a park where an entry fee is charged at the gate. The fee for use of a park for a charge event is the greater of the HCC published fee or 15% of the gross gate takings	-	Inflation adjusted (with rounding)	Existing Fee	\$750.00	\$775.00	\$25.00	3%
Mobile Trader	-	Administration fee for new applications in relation to mobile traders	-	-	Inflation adjusted (with rounding)	Existing Fee	\$150.00	\$155.00	\$5.00	3%
		Mobile traders	(food safety fees & charges may also apply)	per day	No change	Existing Fee	\$35.00	\$35.00	\$0.00	0%
Access to Parks	-	Key Deposit	-	-	Inflation adjusted (with rounding)	Existing Fee	\$32.00	\$35.00	\$3.00	9%

SPORTS AREAS											
Category	Category Description	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Cricket	-	Junior Grass	Casual Use (per wicket)	-	Full Day (over 5 hours)	No change	Existing Fee	\$45.00	\$45.00	\$0.00	0%
					Half Day (up to 5 hours)	No change	Existing Fee	\$30.00	\$30.00	\$0.00	0%
			Seasonal Use (per wicket, per day of the week)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$200.00	\$205.00	\$5.00	3%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$390.00	\$405.00	\$15.00	4%
		Senior Artificial	Casual Use (per wicket)	-	Full Day (over 5 hours)	No change	Existing Fee	\$45.00	\$45.00	\$0.00	0%
					Half Day (up to 5 hours)	No change	Existing Fee	\$30.00	\$30.00	\$0.00	0%
			Seasonal Use (per wicket, per day of the week)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$390.00	\$405.00	\$15.00	4%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$770.00	\$795.00	\$25.00	3%
		Senior Grass	Casual Use (per wicket)	-	Full Day (over 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$105.00	\$110.00	\$5.00	5%
					Half Day (up to 5 hours)	No change	Existing Fee	\$55.00	\$55.00	\$0.00	0%
			Seasonal Use (per wicket, per day of the week)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$770.00	\$795.00	\$25.00	3%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$1,535.00	\$1,590.00	\$55.00	4%
		Junior Artificial	Casual Use (per wicket)	-	Full Day (over 5 hours)	No change	Existing Fee	\$45.00	\$45.00	\$0.00	0%
					Half Day (up to 5 hours)	No change	Existing Fee	\$30.00	\$30.00	\$0.00	0%
			Seasonal Use (per wicket, per day of the week)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$100.00	\$105.00	\$5.00	5%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$200.00	\$205.00	\$5.00	3%
Cycling	-	Hillcrest Velodrome	Casual Use	-	Full Day (over 5 hours)	No change	Existing Fee	\$60.00	\$60.00	\$0.00	0%
					Half Day (up to 5 hours)	No change	Existing Fee	\$40.00	\$40.00	\$0.00	0%
			Seasonal Use	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$365.00	\$380.00	\$15.00	4%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$725.00	\$750.00	\$25.00	3%
Softball and Baseball	-	Junior Grass	Casual Use (per diamond)	-	Full Day (over 5 hours)	No change	Existing Fee	\$40.00	\$40.00	\$0.00	0%
					Half Day (up to 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$28.00	\$30.00	\$2.00	7%
			Seasonal Use (per diamond, per day of the week)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$95.00	\$100.00	\$5.00	5%
		Senior Grass	Casual Use (per diamond)	-	6 months	Inflation adjusted (with rounding)	Existing Fee	\$190.00	\$195.00	\$5.00	3%
					Full Day (over 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$80.00	\$85.00	\$5.00	6%
			Seasonal Use (per diamond, per day of the week)	-	Half Day (up to 5 hours)	No change	Existing Fee	\$50.00	\$50.00	\$0.00	0%
					3 months	Inflation adjusted (with rounding)	Existing Fee	\$370.00	\$385.00	\$15.00	4%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$725.00	\$750.00	\$25.00	3%

SPORTS AREAS											
Category	Category Description	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Softball and Baseball	-	Senior Skin	Casual Use (per diamond)	-	Full Day (over 5 hours)	No change	Existing Fee	\$40.00	\$40.00	\$0.00	0%
					Half Day (up to 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$28.00	\$30.00	\$2.00	7%
			Seasonal Use (per diamond, per day of the week)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$190.00	\$195.00	\$5.00	3%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$365.00	\$380.00	\$15.00	4%
		Junior Skin	Casual Use (per diamond)	-	Full Day (over 5 hours)	No change	Existing Fee	\$40.00	\$40.00	\$0.00	0%
					Half Day (up to 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$28.00	\$30.00	\$2.00	7%
			Seasonal Use (per diamond, per day of the week)	-	3 months	No change	Existing Fee	\$50.00	\$50.00	\$0.00	0%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$95.00	\$100.00	\$5.00	5%
Athletics	-	Porritt Stadium	Casual Use (Entire Complex)	-	Full Day (over 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$365.00	\$380.00	\$15.00	4%
					Half Day (up to 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$200.00	\$205.00	\$5.00	3%
			Seasonal Use (Entire Complex) Per Full Day of the week (over 5 hours)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$2,710.00	\$2,805.00	\$95.00	4%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$5,415.00	\$5,605.00	\$190.00	4%
			Seasonal Use (Entire Complex) Per Half Day of the week (up to 5 hours)	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$1,365.00	\$1,415.00	\$50.00	4%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$2,710.00	\$2,805.00	\$95.00	4%
Floodlights	-	-	100 lux - training	-	per field, per hour	New fee	New Fee		\$15.00	\$15.00	
			200 lux - competition	-	per field, per hour	New fee	New Fee		\$25.00	\$25.00	
			300 lux - national/international	-	per field, per hour	New fee	New Fee		\$50.00	\$50.00	
Sports Field Damage Fee	-	-	Per field per event for unauthorised line marking	-	-	Inflation adjusted (with rounding)	Existing Fee	\$640.00	\$660.00	\$20.00	3%
Premier and Competition Fields	-	Senior Use & Junior Use	Casual Use (per field)- half day or full day- Competition (sand capped) field	-	-	No change	Existing Fee	120% of standard soil fee	standard soil fee plus 20%	\$0.00	
					-	No change	Existing Fee	140% of standard soil fee	standard soil fee plus 40%	\$0.00	
			Seasonal fee (per field, per day of week) - Competition (sand capped) field	-	6 months	No change	Existing Fee	120% of standard soil fee	standard soil fee plus 20%	\$0.00	
			Seasonal fee (per field, per day of week) - Premier (sand carpet) field	-	6 months	No change	Existing Fee	140% of standard soil fee	standard soil fee plus 40%	\$0.00	

SPORTS AREAS											
Category	Category Description	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Sport Facilities	Changing Rooms	Senior Use & Junior Use	Casual one off use of changing rooms per park	-	casual use	Inflation adjusted (with rounding)	Existing Fee	\$90.00	\$95.00	\$5.00	6%
			Seasonal changing room fee per park	-	3 months	Inflation adjusted (with rounding)	Existing Fee	\$200.00	\$205.00	\$5.00	3%
					6 months	Inflation adjusted (with rounding)	Existing Fee	\$400.00	\$415.00	\$15.00	4%
	Communal Social/Kitchen Area	-	Casual Communal Social/Kitchen Area	Communal social and kitchen areas on parks. Booking periods are aligned with sports field bookings – 3 or 6 months or casual use.	casual use	New fee	New Fee		\$50.00	\$50.00	
			Seasonal Communal Social/Kitchen Area	Communal social and kitchen areas on parks. Booking periods are aligned with sports field bookings – 3 or 6 months or casual use.	3 months	New fee	New Fee		\$85.00	\$85.00	
	Storage Areas	Community and Sports Groups	13m2-16m2	-	6 months per annum	New fee Inflation adjusted (with rounding)	New Fee Existing Fee		\$175.00	\$175.00	
			6m2-8m2	-	per annum	Inflation adjusted (with rounding)	Existing Fee	\$150.00	\$155.00	\$5.00	3%
			9m2-12m2	-	per annum	Inflation adjusted (with rounding)	Existing Fee	\$200.00	\$205.00	\$5.00	3%
			Less than 6m2	-	per annum	Inflation adjusted (with rounding)	Existing Fee	\$100.00	\$105.00	\$5.00	5%
			More than 16m2	-	per annum	Inflation adjusted (with rounding)	Existing Fee	\$300.00	\$310.00	\$10.00	3%
Summer Sports	TOUCH, 6 ASIDE SOCCER) CODES USING EQUIVALENT OF WINTER SPORTS FIELD SIZE	-	Casual (per equivalent field size)- Standard (soil) field	-	Full Day (over 5 hours)	No change	Existing Fee	\$60.00	\$60.00	\$0.00	0%
					Half Day (up to 5 hours)	No change	Existing Fee	\$40.00	\$40.00	\$0.00	0%
			Seasonal Use (per equivalent field size, per day of the week)- Standard (soil) field	-	3 months	Remove Fee	Remove Fee	\$365.00	0	-\$365.00	
					6 months	Remove Fee	Remove Fee	\$725.00	0	-\$725.00	
		Junior Use	Seasonal Use (per equivalent field size, per day of the week)- Standard (soil) field	-	3 months	New fee	New Fee		\$95.00	\$95.00	
					6 months	New fee	New Fee		\$190.00	\$190.00	
		Senior Use	Seasonal Use (per equivalent field size, per day of the week)- Standard (soil) field	-	3 months	New fee	New Fee		\$365.00	\$365.00	
					6 months	New fee	New Fee		\$725.00	\$725.00	

SPORTS AREAS											
Category	Category Description	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Winter Sports	RUGBY UNION, LEAGUE & FOOTBALL (SOCCER)	Junior Use	3 months (per field)-Standard (soil) field	-	3 months	New fee	New Fee		\$145.00	\$145.00	
			6 months (per field)-Standard (soil) field	-	6 months	New fee	New Fee		\$280.00	\$280.00	
			Casual Use (per field)-Standard (soil) field	-	Full Day (over 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$77.00	\$80.00	\$3.00	4%
					Half Day (up to 5 hours)	No change	Existing Fee	\$45.00	\$45.00	\$0.00	0%
			Competition Use (per field, per day of the week)-Standard (soil) field	-	3 months	Remove Fee	Remove Fee	\$190.00	0	-\$190.00	
					6 months	Remove Fee	Remove Fee	\$365.00	0	-\$365.00	
			Training Use (per week, per day of the week)-Standard (soil) field	-	3 months	Remove Fee	Remove Fee	\$95.00	0	-\$95.00	
					6 months	Remove Fee	Remove Fee	\$190.00	0	-\$190.00	
		Senior Use	3 months (per field)-Standard (soil) field	-	3 months	New fee	New Fee		\$550.00	\$550.00	
			6 months (per field)-Standard (soil) field	-	6 months	New fee	New Fee		\$1,085.00	\$1,085.00	
			Casual Use (per field)-Standard (soil) field	-	Full Day (over 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$155.00	\$160.00	\$5.00	3%
					Half Day (up to 5 hours)	Inflation adjusted (with rounding)	Existing Fee	\$90.00	\$95.00	\$5.00	6%
			Competition Use (per field, per day of the week)-Standard (soil) field	-	3 months	Remove Fee	Remove Fee	\$730.00	0	-\$730.00	
			Training Use (per week, per day of the week)-Standard (soil) field	-	6 months	Remove Fee	Remove Fee	\$1,445.00	0	-\$1,445.00	
					3 months	Remove Fee	Remove Fee	\$365.00	0	-\$365.00	
					6 months	Remove Fee	Remove Fee	\$725.00	0	-\$725.00	

SWIMMING FACILITIES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
BBQ Hire Corporate Fit	BBQ Hire Corporate Fit	-	-	(\$10.00 deposit)	Inflation adjusted (with rounding)	Existing Fee	\$17.00	\$18.00	\$1.00	6%
			Corporate Fit - Contract - 12 months	Weekly	Remove Fee	Remove Fee	\$15.00	0	-\$15.00	
			Corporate Fit - No contract	Weekly	Remove Fee	Remove Fee	\$21.00	0	-\$21.00	
			Corporate Fit - Upfront payment	Annual	Remove Fee	Remove Fee	\$780.00	0	-\$780.00	
Dive Pool Charges	Dive Pool Charges	-	Cancellation Fee - within 14 days	50%	Remove Fee	Remove Fee	-	0	\$0.00	
			Cancellation Fee - within 30 days	25%	Remove Fee	Remove Fee	-	0	\$0.00	
			Dive pool - half pool	30 minutes	Benchmarked to industry	Existing Fee	\$13.20	\$14.00	\$0.80	6%
				per hour	Benchmarked to industry	Existing Fee	\$26.00	\$28.00	\$2.00	8%
			Dive pool - whole pool	1 hour minimum	Benchmarked to industry	Existing Fee	\$50.50	\$53.50	\$3.00	6%
			Dive pool - whole pool - plus grandstand and control room	1 hour minimum	Benchmarked to industry	Existing Fee	\$120.00	\$127.00	\$7.00	6%
			Long course Hire (50m pool, includes grandstand and control room)	per hour	Benchmarked to industry	Existing Fee	\$245.00	\$260.00	\$15.00	6%
			Short Course Hire (25m of 50m pool, includes grandstand and control room)	per hour	Benchmarked to industry	Existing Fee	\$125.00	\$132.50	\$7.50	6%
Fitness Passport	Fitness Passport	-	Fitness Passport - annual membership	Weekly	Remove Fee	Remove Fee	\$14.00	0	-\$14.00	
Gallagher Aquatic Centre - Facility Hire Charges	Gallagher Aquatic Centre - Facility Hire Charges	-	Full Facility Hire	per hour (min 2 hrs)	Benchmarked to industry	Existing Fee	\$200.00	\$212.00	\$12.00	6%
			Gallagher Aquatic Centre - 6 lane hire off peak (6am-2pm, 7pm-8pm)	per hour	Benchmarked to industry	Existing Fee	\$82.00	\$87.00	\$5.00	6%
			Lane Hire - 25m	per hour	New fee	New Fee		\$17.00	\$17.00	
Gallagher Aquatic Centre - Facility Hire Charges	Gallagher Aquatic Centre - Facility Hire Charges	-	Gallagher Aquatic Centre - 6 lane hire - peak (2pm-7pm)	per hour	Benchmarked to industry	Existing Fee	\$93.00	\$98.50	\$5.50	6%
			Party Hire - GAC. 10x child swim entry, 4x adult swim entry, Hangout Zone - 2 hours, BBQ use - 2 hours, Free spectator, Free family pass for your next visit.	-	New fee	New Fee		\$150.00	\$150.00	
			The Hang-out Zone (all of the outdoor table area)	per hour	Benchmarked to industry	Existing Fee	\$80.00	\$85.00	\$5.00	6%
Gallagher Aquatic Fit	Gallagher Aquatic Fit	-	All inclusive - Up Front Payment (no cancellation fee)	Annual	Remove Fee	Remove Fee	\$624.00	0	-\$624.00	
			Contract - 12 months	Weekly	Benchmarked to industry	Existing Fee	\$12.00	\$13.00	\$1.00	8%
			No contract (no cancellation fee)	Weekly	Benchmarked to industry	Existing Fee	\$14.00	\$15.60	\$1.60	11%

SWIMMING FACILITIES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Gold Fit (65+) (does not give access to hydrotherapy Pool)	Gold Fit (65+) (does not give access to hydrotherapy Pool)	-	Contract - 12 months	Weekly	New fee	New Fee		\$11.50	\$11.50	
			No Contract (no cancellation fee)	Weekly	Benchmarked to industry	Existing Fee	\$11.00	\$13.80	\$2.80	25%
			Up front payment (no cancellation fee)	Annual	Benchmarked to industry	Existing Fee	\$572.00	\$598.00	\$26.00	5%
Gym Class - Casual	Gym Class - Casual	-	Aqua Fitness - 10 Sessions	10 sessions	Remove Fee	Remove Fee	\$76.50	0	-\$76.50	
			Group Fitness - 10 Sessions	10 sessions	Benchmarked to industry	Existing Fee	\$76.50	\$81.00	\$4.50	6%
			Group Fitness Class - excludes pilates reformer	per session	Benchmarked to industry	Existing Fee	\$8.50	\$9.20	\$0.70	8%
			Group Fitness Class - Senior	per session	Benchmarked to industry	Existing Fee	\$6.80	\$7.40	\$0.60	9%
			Gym and Pool Entry (excludes hydrotherapy)	per session	Benchmarked to industry	Existing Fee	\$15.00	\$18.00	\$3.00	20%
			Gym and Pool Entry (excludes hydrotherapy) - Senior	per session	Benchmarked to industry	Existing Fee	\$12.00	\$14.50	\$2.50	21%
			Gym Class - Concession	-	Remove Fee	Remove Fee	-	0	\$0.00	
			Senior (+65) Aqua Fitness - 10 Sessions	10 sessions	Remove Fee	Remove Fee	\$61.20	0	-\$61.20	
			Senior (+65) Group Fitness - 10 Sessions	10 sessions	Benchmarked to industry	Existing Fee	\$61.20	\$65.00	\$3.80	6%
Hydro Fit Membership (Includes Hydrotherapy Pool Access)	Hydro Fit Membership (Includes Hydrotherapy Pool Access)	-	-	Weekly	Remove Fee	Remove Fee	\$20.00	0	-\$20.00	
Hydro slide	Hydroslide	-	Day Pass (Sat & Sun/School Holidays) 10 -5	All Day	Benchmarked to industry	Existing Fee	\$9.50	\$10.00	\$0.50	5%
			Inflatable and Diving Board (including bombing platform) Day Pass	All Day	Benchmarked to industry	Existing Fee	\$3.00	\$3.20	\$0.20	7%
			Inflatable, Diving Board and Hydroslide Day Pass	All Day	Benchmarked to industry	Existing Fee	\$10.00	\$10.60	\$0.60	6%
			Inflatable, Diving Board and Hydroslide Single	1 hour	Benchmarked to industry	Existing Fee	\$8.00	\$8.50	\$0.50	6%
			School concession	half hour	Benchmarked to industry	Existing Fee	\$4.00	\$4.20	\$0.20	5%
			Single	1 hour	Benchmarked to industry	Existing Fee	\$6.00	\$6.40	\$0.40	7%

SWIMMING FACILITIES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Learn to Swim	Learn to Swim	-	Aqua Education - Group Session	Up to 30 Children	Benchmarked to industry	Existing Fee	\$160.00	\$170.00	\$10.00	6%
			Debit payment set up fee	-	No change	Existing Fee	\$15.00	\$15.00	\$0.00	0%
			Lessons - Babies, Pre-schoolers, School children, Adults	Weekly	Benchmarked to industry	Existing Fee	\$18.60	\$21.00	\$2.40	13%
			Lessons with Community Services Card - Babies 6 months plus, Pre-schoolers, School children, Adults	Weekly	Benchmarked to industry	Existing Fee	\$13.95	\$15.75	\$1.80	13%
			Pipis - Babies (under 6 months)	Weekly	Benchmarked to industry	Existing Fee	\$8.00	\$9.00	\$1.00	13%
			Pipis - Babies (under 6 months) - with Community Services Card	Weekly	Benchmarked to industry	Existing Fee	\$6.00	\$6.75	\$0.75	13%
			Private lessons	25 minutes	Benchmarked to industry	Existing Fee	\$60.00	\$64.00	\$4.00	7%
			Squad Lessons - 12 lessons	Weekly	Benchmarked to industry	Existing Fee	\$19.60	\$22.00	\$2.40	12%
			Squad Lessons with Community Services Card - 12 lessons	Weekly	Benchmarked to industry	Existing Fee	\$14.70	\$16.50	\$1.80	12%
			Water Safety - Boating Session	Up to 30 children - 4 x instructors	Benchmarked to industry	Existing Fee	\$190.00	\$201.50	\$11.50	6%
Memberships	Memberships	-	Gym Contract Cancellation fee	-	Benchmarked to industry	Existing Fee	\$170.00	\$200.00	\$30.00	18%
			Gym Membership Card Replacement	-	Benchmarked to industry	Existing Fee	\$5.00	\$6.00	\$1.00	20%
			Membership joining fee	-	Benchmarked to industry	Existing Fee	\$40.00	\$40.00	\$0.00	0%
			Senior (65+) membership joining fee	-	No change	Existing Fee	\$20.00	\$20.00	\$0.00	0%
			Youth Fit Membership (14 and 15 year olds)	Weekly	Benchmarked to industry	Existing Fee	\$10.00	\$10.50	\$0.50	5%
Party Hire	Party Hire	-	10 x swim entry (kids) \$4 entry per extra child, 4 x swim entry (adults) \$7.80 entry per extra adult, 10 x hydroslide entry day pass (kids) - \$8.50 per extra child 4 x hydroslide entry day pass (adult) - \$8.50 per extra adult, Birthday Party room	-	Benchmarked to industry	Existing Fee	\$295.00	\$320.00	\$25.00	8%
			Includes 10 x swim entry (kids) \$4 entry per extra child, 4 x swim entry (adults) \$7.80 entry per extra adult. Birthday Party room (the hub) 2 hours. Staff member (set up and pack down of party room)	-	Benchmarked to industry	Existing Fee	\$205.00	\$230.00	\$25.00	12%

SWIMMING FACILITIES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Personal Training	Personal Training	-	Personal Trainer	2x30 min sessions intro price	Benchmarked to industry	Existing Fee	\$49.00	\$52.00	\$3.00	6%
		Full use of Gallagher and Waterworld	Rent personal trainers	Monthly	Benchmarked to industry	Existing Fee	\$630.00	\$668.00	\$38.00	6%
Physio membership - all inclusive	Physio concession - gym and hydrotherapy	-	-	6 weeks	Benchmarked to industry	Existing Fee	\$150.00	\$160.00	\$10.00	7%
Pool Lifeguard Practicing Certificate	Pool Lifeguard Practicing Certificate	-	Pool Lifeguard Practicing Certificate - full course	-	New fee	New Fee		\$500.00	\$500.00	
			Pool Lifeguard Practicing Certificate - refresher assessment	-	New fee	New Fee		\$125.00	\$125.00	
Premium Fit (Includes Hydrotherapy Pool Access)	Premium Fit (Includes Hydrotherapy Pool Access)	-	Contract - 12 months	Weekly	New fee	New Fee		\$22.00	\$22.00	
			No contract (no cancellation fee)	Weekly	New fee	New Fee		\$26.00	\$26.00	
Premium Fit (PLUS) (Includes Hydrotherapy Pool Access)	Premium Fit (PLUS) (Includes Hydrotherapy Pool Access)	-	Contract - 12 months	Weekly	New fee	New Fee		\$45.00	\$45.00	
			No contract (no cancellation fee)	Weekly	New fee	New Fee		\$54.00	\$54.00	
Premium Fit Gold (+65) Seniors (Includes Hydrotherapy Pool Access)	Premium Fit Gold (+65) Seniors (Includes Hydrotherapy Pool Access)	-	Contract - 12 months	Weekly	Benchmarked to industry	Existing Fee	\$14.00	\$15.00	\$1.00	7%
			No contract (no cancellation fee)	Weekly	New fee	New Fee		\$18.00	\$18.00	
Some of our programmes and/or events may incur charges which will be advertised when the event is promoted.	Some of our programmes and/or events may incur charges which will be advertised when the event is promoted.	-	-	-	No change	Existing Fee	0	0	\$0.00	
Swim Fit (does not include access to Hydrotherapy Pool)	Swim Fit (does not include access to Hydrotherapy Pool)	-	Swim Only - Contract	Weekly	Benchmarked to industry	Existing Fee	\$15.00	\$16.00	\$1.00	7%
			Swim Only - No Contract	Weekly	Benchmarked to industry	Existing Fee	\$17.00	\$18.00	\$1.00	6%
			Swim Only Up front payment (no cancellation fee)	Annual	Remove Fee	Remove Fee	\$780.00	0	-\$780.00	
Total Fit Membership WW & GAC (does not give access to hydrotherapy Pool)	Total Fit Membership WW & GAC (does not give access to hydrotherapy Pool)	-	All Inclusive - Contract	Weekly	Benchmarked to industry	Existing Fee	\$17.00	\$20.00	\$3.00	18%
			All Inclusive - No Contract (no cancellation fee)	Weekly	No change	Existing Fee	\$24.00	\$24.00	\$0.00	0%
			All Inclusive Up front payment (no cancellation fee)	Annual	Remove Fee	Remove Fee	\$884.00	0	-\$884.00	

SWIMMING FACILITIES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Water Fun Packages (schools)	Water Fun Packages (schools)	-	For every additional 50 kids - additional lifeguard per hour	-	Benchmarked to industry	Existing Fee	\$50.00	\$53.00	\$9.00	6%
			Package 1 - Swim and Play	Includes 70 x swim entry (kids). Complimentary spectator entry. The Hang-out Zone (max 4 hours). Complimentary 1 x BBQ use. Adults swimming pay normal price.	Benchmarked to industry	Existing Fee	\$290.00	\$308.00	\$18.00	6%
			Package 2 - Swim and Slide	Includes 70 x swim entry (kids). Includes 70 x hydroslide entry (max 2 hours, kids only). Complimentary spectator entry. The Hang-out Zone (max 4 hours). Complimentary 1 x BBQ use. Adults swimming pay normal price.	Benchmarked to industry	Existing Fee	\$570.00	\$604.00	\$34.00	6%
			Package 3 - Swim, Slide and Splash	Includes all of Package 2 with the addition of 2 hours inflatable use OR dive board and 2 x lifeguards.	Benchmarked to industry	Existing Fee	\$980.00	\$1,039.00	\$59.00	6%
Waterworld - General Pool Hire Charges	Waterworld - General Pool Hire Charges	-	Lane Hire - 25m	per hour	Benchmarked to industry	Existing Fee	\$16.00	\$17.00	\$1.00	6%
			Lane Hire - 50m	per hour	Benchmarked to industry	Existing Fee	\$26.00	\$27.50	\$1.50	6%
Waterworld - Other Facility Hire	Waterworld - Other Facility Hire	-	Additional Lifeguard	Per hour (min 4hr)	Benchmarked to industry	Existing Fee	\$50.00	\$53.00	\$3.00	6%
			Birthday Party Room	per hour	Benchmarked to industry	Existing Fee	\$50.00	\$53.00	\$3.00	6%
			Hydroslide - Group Hire (max 20 people)	All Day	Benchmarked to industry	Existing Fee	\$152.00	\$161.00	\$9.00	6%
			Parking warden	per hour	Benchmarked to industry	Existing Fee	\$50.00	\$53.00	\$3.00	6%
			Security guard	per hour	Benchmarked to industry	Existing Fee	\$50.00	\$53.00	\$3.00	6%
			Table Tennis bond	-	Benchmarked to industry	Existing Fee	\$10.00	\$10.50	\$0.50	5%
			Table Tennis hire - in agenda room	Per hour (max 8 people)	Benchmarked to industry	Existing Fee	\$40.00	\$42.50	\$2.50	6%
			The Hang-out Zone (all of table area)	Per hour (whole zone)	Benchmarked to industry	Existing Fee	\$100.00	\$106.00	\$6.00	6%

SWIMMING FACILITIES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Waterworld - Swim Meet Facility Hire	Waterworld - Swim Meet Facility Hire	-	Agenda Room Hire (includes kitchenette)	per hour	Benchmarked to industry	Existing Fee	\$50.00	\$53.00	\$3.00	6%
			Bulkhead extension install & uninstall (Organisation/club outside of the Waikato region – not local)	-	Benchmarked to industry	Existing Fee	\$300.00	\$1,000.00	\$700.00	233%
			Bulkhead extension install & uninstall (Organisation/club Waikato region based – local)	-	Benchmarked to industry	Existing Fee	\$150.00	\$159.00	\$9.00	6%
			Bulkhead shift (one off payment when hiring 50m pool)	-	Benchmarked to industry	Existing Fee	\$125.00	\$132.50	\$7.50	6%
			Cancellation Fee - within 7 days	100%	Remove Fee	Remove Fee	-	0	\$0.00	
			Cleaning fee for large events - Full grandstand	-	New fee	New Fee		\$700.00	\$700.00	
			Cleaning fee for large events - Half grandstand	-	New fee	New Fee		\$350.00	\$350.00	
			Out of operations charge - charge for an event booking outside hours of normal operations	-	New fee	New Fee		\$200.00	\$200.00	
			Public holiday charge - Surcharge for events on public holidays. If request is out of normal operating hours (10-6pm) on Statutory Holiday, then the additional lifeguard charge is also charged at a 10% increase.	-	New fee	New Fee		10% increase	\$0.00	
			Road Patrol Event (Joint initiative NZ Police and HCC)	-	No change	Existing Fee	50% discount	0	\$0.00	
Entry Fees	Entry Fees	-	Adult - Gallagher Pools	-	Benchmarked to industry	Existing Fee	\$7.70	\$8.20	\$0.50	6%
			Adult - Waterworld	-	Benchmarked to industry	Existing Fee	\$8.30	\$8.80	\$0.50	6%
			Child (5 - 15 years)	-	Benchmarked to industry	Existing Fee	\$4.30	\$4.60	\$0.30	7%
			Disabled	-	Benchmarked to industry	Existing Fee	\$4.30	\$4.60	\$0.30	7%
			Entry into the Swimming facilities for children under 5 years of age is free	-	No change	Existing Fee	Free	0	\$0.00	
			Family day concession	2 adults & up to 4	Benchmarked to industry	Existing Fee	\$27.00	\$28.50	\$1.50	6%
			Family day concession - with	2 adults & up to 4	Benchmarked to industry	Existing Fee	\$20.25	\$21.50	\$1.25	6%
			Hydrotherapy	1 hour	Benchmarked to industry	Existing Fee	\$8.50	\$9.00	\$0.50	6%
			Hydrotherapy pool senior (65 years plus)/disabled admission (free entry for caregivers)	-	Benchmarked to industry	Existing Fee	\$6.80	\$7.20	\$0.40	6%
			School concession	-	Benchmarked to industry	Existing Fee	\$3.00	\$3.20	\$0.20	7%
			Senior citizen	-	Benchmarked to industry	Existing Fee	\$4.30	\$4.60	\$0.30	7%
			Spectator	-	Benchmarked to industry	Existing Fee	\$2.20	\$2.30	\$0.10	5%
			Super Family One Day Pass Includes Hydrosides	2 adults & up to 4 children	Benchmarked to industry	Existing Fee	\$42.00	\$44.50	\$2.50	6%

SWIMMING FACILITIES										
Category	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Sauna and Steam Room	Sauna and Steam Room	-	Navy / Police Test	per person	Benchmarked to industry	Existing Fee	\$50.00	\$53.00	\$3.00	6%
			Sauna and Steam Room	per person	Remove Fee	Remove Fee	\$5.00	0	-\$5.00	
			Sauna, Steam Room, Spa and Plunge	Single use	Benchmarked to industry	Existing Fee	\$8.70	\$12.00	\$3.30	38%
			Shower only	-	Benchmarked to industry	Existing Fee	\$5.00	\$5.30	\$0.30	6%
Swim Concession Cards	Swim Concession Cards	-	Disabled (excludes hydrotherapy) - 20 Swims	-	Benchmarked to industry	Existing Fee	\$56.35	\$60.00	\$3.65	6%
			Hydrotherapy pool - Senior (65years +) / Disabled - 10 Swims	-	Benchmarked to industry	Existing Fee	\$62.10	\$66.00	\$3.90	6%
			Hydrotherapy Pool - 12 Months	-	Benchmarked to industry	Existing Fee	\$690.00	\$731.50	\$41.50	6%
			Hydrotherapy Pool - 3 Months	-	Benchmarked to industry	Existing Fee	\$255.00	\$270.00	\$15.00	6%
			Hydrotherapy Pool - 6 Months	-	Benchmarked to industry	Existing Fee	\$465.00	\$493.00	\$28.00	6%
			Swim Concession Cards (10 swims) - Disabled (excludes hydrotherapy) - 10 Swims	-	Benchmarked to industry	Existing Fee	\$38.70	\$41.00	\$2.30	6%
			Hydrotherapy pool - 10 Swims	-	Benchmarked to industry	Existing Fee	\$76.50	\$81.00	\$4.50	6%
			Hydrotherapy Pool - 1 Month	-	Benchmarked to industry	Existing Fee	\$90.00	\$95.50	\$5.50	6%
Swim Concession Cards (10 swims)	Swim Concession Cards (10 swims)	-	Adult (excludes hydrotherapy)	-	Benchmarked to industry	Existing Fee	\$74.70	\$79.00	\$4.30	6%
			Child (excludes hydrotherapy)	-	Benchmarked to industry	Existing Fee	\$38.70	\$41.00	\$2.30	6%
			Disabled (excludes hydrotherapy) - 30 Swims	-	Benchmarked to industry	Existing Fee	\$81.65	\$86.50	\$4.85	6%
			Senior - Casual Swim (excludes hydrotherapy)	-	Benchmarked to industry	Existing Fee	\$38.70	\$41.00	\$2.30	6%

HAMILTON GARDENS									
Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Enclosed Gardens Admissions	Child	(15 and under)	-	No change	Existing Fee	Free	Free	\$0.00	
	Hamilton Residents & Ratepayers	-	-	No change	Existing Fee	Free	Free	\$0.00	
	Non Hamilton Residents Adult	(16 years and over)	per person	No change	Existing Fee	\$20.00	\$20.00	\$0.00	0%

HAMILTON ZOO							
Category	Fee	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Admissions	Cardholder	No change	Existing Fee	\$20.00	\$20.00	\$0.00	0%
	Child (3-15)	No change	Existing Fee	\$14.00	\$14.00	\$0.00	0%
	Adult	No change	Existing Fee	\$26.00	\$26.00	\$0.00	0%

WAIKATO MUSEUM								
Category	Sub Category	Fee	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Admission Fees	Science Galleries	Excite Entry Adult (including concessions)	No change	Existing Fee	\$5.00	\$5.00	\$0.00	0%
		Excite Entry Child (ages 0 to 2)	No change	Existing Fee	Free	Free	\$0.00	
		Excite Entry Child (ages 3 to 15years)	No change	Existing Fee	\$10.00	\$10.00	\$0.00	0%

OFFICIAL INFORMATION								
Category	Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
LGOIMA	First 20 A4 and A3 copies free, charge thereafter	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
	First three hours free, charge per half hour or part thereof after	per half hour	No change	Existing Fee	\$38.00	\$38.00	\$0.00	0%
	Materials (USB drive etc)	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
	Specialist expertise	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	

PLANNING GUIDANCE													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Information Requests				Property Enquiry	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$71.00	\$73.00	\$2.00	3%
						Plus hourly rate after 1 hour	per hour	Actual cost	Existing Fee	\$233.00	\$206.00	-\$27.00	-12%
				Staff Search Time Cost	-	-	per half hour	Inflation adjusted (with rounding)	Existing Fee	\$62.00	\$64.00	\$2.00	3%
Land Use	Land use related applications are subject to the following non refundable deposits as per application type. Any actual or reasonable costs including, additional planning assessment and administration time spent beyond that covered by the deposits will be charged at the relevant hourly rates	Limited Notified Land Use Applications	-	Limited Notified Land Use Applications	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$9,349.00	\$9,676.00	\$327.00	3%
		Notified Land Use Consent Applications	-	Notified Land Use Consent Applications	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$20,034.00	\$20,735.00	\$701.00	3%
		Non-Notified Land Use Consent Applications	-	Controlled Activities (Fast Track 10 day)	(s87AAC & 87AAD)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2,003.00	\$2,073.00	\$70.00	3%
				Discretionary Activity	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$4,007.00	\$4,147.00	\$140.00	3%
				Minor	Minor non-notified land use consent applications for listed permitted activities failing no more than two standards in the Proposed District Plan (10 working day target)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,603.00	\$1,659.00	\$56.00	3%
				Non-Complying Activity	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$4,828.00	\$4,997.00	\$169.00	4%
				Restricted Discretionary	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$3,138.00	\$3,248.00	\$110.00	4%
		Urgent Applications	-	Non-notified consents only - issued within 10 working days	(conditions apply, and applications will only be accepted on a case-by-case basis at the Planning Guidance Unit Manager's discretion)	-	-	Inflation adjusted (with rounding)	Existing Fee	Twice the regular fee	0	\$0.00	
		Land Use Certificates	-	Certificate of Compliance	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,183.00	\$1,224.00	\$41.00	3%
				Existing Use Right	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2,604.00	\$2,695.00	\$91.00	3%
				Outline Plan	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,702.00	\$1,762.00	\$60.00	4%
				Outline Plan Waiver	-	-	-	Actual cost	New Fee		\$456.00	\$456.00	
				Planning Verification (fixed fee)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$440.00	\$455.00	\$15.00	3%
		Other Land-Use Related Applications	-	Change or Cancellation of Consent Condition	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,603.00	\$1,659.00	\$56.00	3%
				Deemed Permitted Boundary Activities	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$600.00	\$621.00	\$21.00	4%
				Deemed Permitted Marginal or Temporary Activities	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$600.00	\$621.00	\$21.00	4%
				Extension of Time Limit	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,442.00	\$1,492.00	\$50.00	3%

PLANNING GUIDANCE													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Subdivision	Subdivision related applications are subject to the following non refundable deposits as per application type.	-	-	Publicly Notified and Limited Notified Subdivision Consent Applications	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$8,014.00	\$8,294.00	\$280.00	3%
	Any actual or reasonable costs including, additional planning assessment and administration time spent beyond that covered by the deposits will be charged at the relevant hourly rates	-	-	-	-	-	-	-	-	-	-	-	-
		Subdivision Certificates and Associated Applications	-	32 (2)A Unit Title Act (fixed fee)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%
				Bond Release application	-	-	per hour	No change	Existing Fee	Actual costs	0	\$0.00	
				Re-issue of Certificate and Other Certificates	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$634.00	\$656.00	\$22.00	3%
				s.221 RMA	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$802.00	\$830.00	\$28.00	3%
				s.223 RMA	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$634.00	\$656.00	\$22.00	3%
				s.224(f) RMA (fixed fee)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%
				s.224c RMA	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$634.00	\$656.00	\$22.00	3%
				s.226 RMA	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,229.00	\$1,272.00	\$43.00	3%
				Works Clearance Application	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$960.00	\$994.00	\$34.00	4%
		Non-Notified Subdivision Consent Applications	-	Urgent applications	Non-notified consents only - issued within 10 working days (conditions apply, and applications will only be accepted on a case-by-case basis at the Planning Guidance Unit Manager's discretion.	-	-	Inflation adjusted (with rounding)	Existing Fee	Twice the regular fee	0	\$0.00	
			Includes subdivision related works for earthworks, roads, retaining walls and 3 waters infrastructure e.g. pump stations.	Discretionary Activity, Non-Complying Activity	plus per lot/unit/flat charge	-	-	Inflation adjusted (with rounding)	Existing Fee	\$4,007.00	\$4,147.00	\$140.00	3%
						101 lots and greater	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$14.00	\$15.00	\$1.00	7%
						3-50 lots	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$85.00	\$88.00	\$3.00	4%
						51-100 lots	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$29.00	\$30.00	\$1.00	3%
				Joint Subdivision and Land Use consent applications	(i.e. where a land use and subdivision on the same site are lodged concurrently). Note land use application is charged as per land use fees. Plus per lot/unit/flat charge	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2,671.00	\$2,764.00	\$93.00	3%
						101 lots and greater	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$14.00	\$15.00	\$1.00	7%
						3-50 lots	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$85.00	\$88.00	\$3.00	4%
						51-100 lots	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$29.00	\$30.00	\$1.00	3%

PLANNING GUIDANCE													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Subdivision	Subdivision related applications are subject to the following non refundable deposits as	Non-Notified Subdivision Consent Applications	Includes subdivision related works for earthworks, roads, retaining walls and 3	Permitted Activity - Certificate of Compliance, Amendment to Flats Plans, Boundary Adjustments	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,200.00	\$1,242.00	\$42.00	4%
				Restricted Discretionary Activity	plus per lot/unit/flat charge	-	-	Inflation adjusted (with rounding)	Existing Fee	\$2,671.00	\$2,764.00	\$93.00	3%
						101 lots and greater	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$14.00	\$15.00	\$1.00	7%
						3-50 lots	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$85.00	\$88.00	\$3.00	4%
						51-100 lots	per lot/unit/flat	Inflation adjusted (with rounding)	Existing Fee	\$29.00	\$30.00	\$1.00	3%
		Subdivision Related Approval Applications	-	Amend or Delete Consent Notice (section 221 RMA)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,508.00	\$1,561.00	\$53.00	4%
				Proposed Unit Development Plan	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,054.00	\$1,091.00	\$37.00	4%
				Revocation of Building Line Restriction (charge include E-Dealing)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,336.00	\$1,383.00	\$47.00	4%
				Revocation of Easement (section 243 RMA)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$632.00	\$654.00	\$22.00	3%
				Right of Way Approval (section 348 LGA)	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,068.00	\$1,105.00	\$37.00	3%
				Road Naming	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,181.00	\$1,222.00	\$41.00	3%
				Road Renaming	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,800.00	\$1,863.00	\$63.00	4%
				Second and subsequent stage non-complying cross lease subdivision applications	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,526.00	\$1,579.00	\$53.00	3%
				Section 75-83 - Building Act 1994	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$834.00	\$863.00	\$29.00	3%
				Change or Cancellation of Consent Condition	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,602.00	\$1,658.00	\$56.00	3%
				Extension of Time Limit	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,442.00	\$1,492.00	\$50.00	3%
Additional Planning Related Charges	-	-	-	District Plan 3 Waters Connection Compliance Assessment	Assessments of new 3 waters connection requests will incur a fixed fee per application.	-	-	New fee	New Fee		\$248.00	\$248.00	
				Monitoring deposit	A monitoring deposit applies to all land use applications, and may also apply to subdivision applications, as appropriate. Additional time and associated costs including, but not limited to; additional Planning monitoring, Engineering monitoring, monitoring of building consents, site inspections, certification, three waters and transportation construction inspections, and enforcement will apply at the rates specified below.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$432.00	\$447.00	\$15.00	3%
				Planning Assessment of Building Consents	Planning assessments of building consents application will attach a fixed fee per building consent.	-	-	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%

PLANNING GUIDANCE													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Additional Planning Related Charges		Charges (hourly)		Consultant and specialist fees including but not limited to: Expert evidence/advice, external consultants, provision of external legal advice, external peer reviews	-	-	-	Inflation adjusted (with rounding)	Existing Fee	Actual costs	0	\$0.00	
				Graduate Planner hourly Charge	-	-	per hour	New fee	New Fee		\$180.00	\$180.00	
				Other specialist internal input	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$206.00	\$213.00	\$7.00	3%
				Planner	-	-	per hour	No change	Existing Fee	\$206.00	\$206.00	\$0.00	0%
			Planner hourly charges are applicable for s87AAB & 87BA	Principal/Senior Planner	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$224.00	\$228.00	\$4.00	2%
				Additional Monitoring	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$195.00	\$202.00	\$7.00	4%
				Administration	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$124.00	\$128.00	\$4.00	3%
				Engineering rate	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%
				Independent Commissioner Chair	-	-	per hour	Contract rate (with rounding)	Existing Fee	\$239.00	\$273.70	\$34.70	15%
				Independent Commissioner Panel Member	-	-	per hour	Contract rate (with rounding)	Existing Fee	\$212.00	\$243.80	\$31.80	15%
				Planning Manager	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$260.00	\$269.00	\$9.00	3%
				Planning Team Leader	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$242.00	\$250.00	\$8.00	3%
				Subdivision Officer	-	-	per hour	No change	Existing Fee	\$206.00	\$206.00	\$0.00	0%
		Engineering Plan Certification		Amendment to Engineering Plan Certification	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%
				Applications for engineering plan certification involving 19 or more lots, dwellings, units or commercial/industrial developments.	Additional time will be charged at hourly rate specified below.	-	-	Actual cost	New Fee		\$1,984.00	\$1,984.00	
				Applications for engineering plan certification involving up to 18 lots, dwellings, units or commercial/industrial developments.	Additional time will be charged at hourly rate specified below	-	-	Inflation adjusted (with rounding)	Existing Fee	\$480.00	\$497.00	\$17.00	4%
				Engineering 223c and 224c review	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%
				Engineering plan certification associated with all other consents	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%
		Engineering review of the Land Use, Subdivision and other applications	-	Minimum non-refundable Engineering Deposit for engineering review of the Land Use, and Subdivision Consents. Any additional engineering time will be charged at rate specified below.	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$960.00	\$994.00	\$34.00	4%
		Section 357 RMA objections	Actual and reasonable costs associated with the processing of any objections	Section 357 RMA Objections	-	-	-	No change	Existing Fee	Actual costs	0	\$0.00	
		Subdivision Certificates and Associated Applications	-	Works clearance applications	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$960.00	\$994.00	\$34.00	4%

PLANNING GUIDANCE													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Additional Planning Related Charges		Other Land-Use Related Applications		Surrender of Consent (Full)	-	-	-	Fee split to Full or Partial. Partial requires combining the old and new conditions, requiring more time.	Existing Fee	\$668.00	\$456.00	-\$212.00	-32%
				Surrender of Consent (Partial)	-	-	-	Fee split to Full or Partial. Partial requires combining the old and new conditions, requiring more time.	Existing Fee	\$654.00	\$912.00	\$258.00	39%

URBAN AND SPATIAL PLANNING										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
District Plan	Notice of Requirement - Designation	Complex new notice or alteration to designation	-	non-refundable deposit	Inflation adjusted (with rounding)	Existing Fee	\$40,000.00	\$41,400.00	\$1,400.00	4%
		Removal of existing designation	-	non-refundable deposit	Inflation adjusted (with rounding)	Existing Fee	\$1,000.00	\$1,035.00	\$35.00	4%
		Simple new notice or alteration	-	non-refundable deposit	Inflation adjusted (with rounding)	Existing Fee	\$10,000.00	\$10,350.00	\$350.00	4%
	Notice of Requirement - Heritage Order	Consideration and processing of notice and balance at cost, invoiced monthly	-	non-refundable deposit	Inflation adjusted (with rounding)	Existing Fee	\$11,052.00	\$11,439.00	\$387.00	4%
	District Plan Change Request	Complex Project	Additional processing charges will be invoiced monthly	non-refundable deposit	Inflation adjusted (with rounding)	Existing Fee	\$40,000.00	\$41,400.00	\$1,400.00	4%
		Simple Projects	Additional processing charges will be invoiced monthly	non-refundable deposit	Inflation adjusted (with rounding)	Existing Fee	\$15,000.00	\$15,525.00	\$525.00	4%
Additional Planning Related Charges	ADDITIONAL CHARGES for Plan Changes; designations	Graduate Planner	-	per hour	New fee	New Fee		\$180.00	\$180.00	
		Independent Commissioner Chair	-	per hour	Contract rate (with rounding)	Existing Fee	\$225.00	\$273.70	\$48.70	22%
		Independent Commissioner Panel Member	-	per hour	Contract rate (with rounding)	Existing Fee	\$200.00	\$243.80	\$43.80	22%
		Staff time - Administration	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$124.00	\$128.00	\$4.00	3%
		Staff time - Engineer	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%
		Staff time - Planner / Intermediate / Project Manager	-	per hour	No change	Existing Fee	\$206.00	\$206.00	\$0.00	0%
		Staff time - Principal Planner / Heritage Expert / Senior Planner/Senior Urban Designer	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$224.00	\$228.00	\$4.00	2%
		Staff time - Team Leader	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$242.00	\$250.00	\$8.00	3%
		Staff time - Unit Manager	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$260.00	\$269.00	\$9.00	3%
	Photocopying and printing	Photocopying and Printing - A4	Includes staff time for document sourcing and printing	per page	Inflation adjusted (with rounding)	Existing Fee	\$1.60	\$1.65	\$0.05	3%
		Photocopying and Printing - A3	Includes staff time for document sourcing and printing	per page	Inflation adjusted (with rounding)	Existing Fee	\$2.90	\$3.00	\$0.10	3%

PARKING												
Category	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Off-street car park facilities	Kent Street	-	Reserved monthly rate	-	-	-	Increase to reflect market as signaled to Elected Members	Existing Fee	\$35.00	\$50.00	\$15.00	43%
	Old Mill Street Car Park	-	Pay by App only	Demand Responsive Pricing (DRP)	Demand Responsive Parking (DRP) from 1 July 2024. DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	-	Ability to reduce minimum fee to as low as \$3 per day to ensure ideal 85% occupancy in carpark	Existing Fee	DRP \$6.00 to \$12.00	DRP range \$3.00 to \$12.00	\$0.00	
	Opoia Paa (Sonning) Car Park	-	All day fee	Demand Responsive Pricing (DRP)	Demand Responsive Parking (DRP) from 1 July 2025. DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	-	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change to current rates which are the initial price setting for DRP. No change until DRP data identifies adjustment required. DRP range \$3.00 to \$12.00	Existing Fee	\$7.00	\$7.00	\$0.00	0%
			Reserved monthly rate	-	-	-	\$140 monthly fee (20 x \$7) currently being charged - changing to DRP requires monthly fee to be formalised	New Fee		\$150	\$150.00	
	Founders Theatre Car Park	-	All day rate	Demand Responsive Pricing (DRP)	Demand Responsive Parking (DRP) from 1 July 2025. DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	-	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change to current rates which are the initial price setting for DRP. No change until DRP data identifies adjustment required. DRP range \$3.00 to \$12.00	Existing Fee	\$7.00	\$7.00	\$0.00	0%
			Per hour	Demand Responsive Pricing (DRP)	Demand Responsive Parking (DRP) from 1 July 2025. DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	-	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change to current rates which are the initial price setting for DRP. No change until DRP data identifies adjustment required. DRP range \$1.00 to \$6.00	Existing Fee	\$2.00	\$2.00	\$0.00	0%
			Reserved monthly rate	-	-	-	No change	Existing Fee	\$150.00	\$150.00	\$0.00	0%
	Meteor Theatre Car Park	-	All day rate	Demand Responsive Pricing (DRP)	Demand Responsive Parking (DRP) from 1 July 2025. DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	-	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change to current rates which are the initial price setting for DRP. No change until DRP data identifies adjustment required. DRP range \$3.00 to \$12.00	Existing Fee	\$7.00	\$7.00	\$0.00	0%
			Per hour	Demand Responsive Pricing (DRP)	Demand Responsive Parking (DRP) from 1 July 2025. DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	-	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change to current rates which are the initial price setting for DRP. No change until DRP data identifies adjustment required. DRP range \$1.00 to \$6.00	Existing Fee	\$2.00	\$2.00	\$0.00	0%
			Reserved monthly rate	-	-	-	No change	Existing Fee	\$150.00	\$150.00	\$0.00	0%
	Museum Car Park	-	Reserved monthly rate	-	-	-	No change	Existing Fee	\$150.00	\$150	\$0.00	0%
		Machine closed at 5pm	3 hours maximum	-	-	-	Remove Fee	Remove Fee	\$5.00	\$0.00	-\$5.00	

PARKING												
Category	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Off-street car park facilities	Museum Car Park	Maximum 3 hour stay	Per hour	Demand Responsive Pricing (DRP)	Demand Responsive Parking (DRP) from 1 July 2025. DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	-	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change to current rates which are the initial price setting for DRP. No change until DRP data identifies adjustment required. DRP range \$1.00 to \$6.00	Existing Fee	\$2.00 per hour up to \$5.00 for 3 hours	\$2.00 per hour up to \$5.00 for 3 hours	\$0.00	
	Garden Place Car Park Building	-	Lost Ticket	-	-	-	No change	Existing Fee	\$35.00	\$35.00	\$0.00	0%
			Overnight charge - entry after 5pm & leave before 7:30am	-	-	-	No change	Existing Fee	\$5.00	\$5.00	\$0.00	0%
			Up to 20 Minutes	-	-	-	No change	Existing Fee	Free	Free	\$0.00	
						Weekend	Details for Saturdays, Sundays and public holiday will be included in the Hamilton Traffic Bylaw Register and adjusted using DRP to achieve ideal 85% occupancy	Existing Fee	Free	Free	\$0.00	
			Weekend Rate	-	-	1-2 hours	No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$4.50	\$4.50	\$0.00	0%
						More than 2 hours	No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$6.00	\$6.00	\$0.00	0%
						Up to 1 hour if stayed beyond 20 minutes	No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$2.00	\$2.00	\$0.00	0%
		Demand Responsive Pricing (DRP) introduced from 1 July 2025 using four time periods during the day (8am-11am, 11am-2pm, 2pm-5pm and 5pm-8pm) to ensure pricing optimises carpark use to the ideal 85% right through the day, including providing for Saturdays, Sundays and public holidays. Rates are initial weekday price setting until DRP data identifies adjustments required.	Casual Rate	Demand Responsive Pricing (DRP)	DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.20 and no more than \$3.00	1-2 hours	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$4.50	\$4.50	\$0.00	0%
						2-3 hours	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$6.50	\$6.50	\$0.00	0%

PARKING												
Category	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Off-street car park facilities	Garden Place Car Park Building	Demand Responsive Pricing (DRP) introduced from 1 July 2025 using four time periods during the day (8am-11am, 11am-2pm, 2pm-5pm and 5pm-8pm) to ensure	Casual Rate	Demand Responsive Pricing (DRP)	DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.20 and no more than \$3.00	3-4 hours	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$8.50	\$8.50	\$0.00	0%
						4-5 hours	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$13.00	\$13.00	\$0.00	0%
						5-6 hours	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$16.00	\$16.00	\$0.00	0%
						More than 6 hours	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$20.00	\$20.00	\$0.00	0%
						Up to 1 hour if stayed beyond 20 minutes	Move carpark to DRP to optimise carpark use to ideal 85% occupancy right through the day. No change until DRP data identifies adjustment required. DRP adjustment no less than \$0.20 & no more than \$3.00	Existing Fee	\$2.00	\$2.00	\$0.00	0%

PARKING												
Category	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
On-street Parking	-	-	All Day Paid Parking	Demand Responsive Pricing (DRP)	Demand Responsive Pricing (DRP). DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	per day	No change until DRP data identifies adjustment required. DRP range \$3.00 to \$12.00	Existing Fee	DRP \$6.00 to \$12.00	DRP \$6.00 to \$12.00	\$0.00	
					Up to 30 September 2024.	per day	Remove Fee	Remove Fee	\$6.00	0	-\$6.00	
			On-Street Short Term Parking	Demand Responsive Pricing (DRP)	From 1 July 2026. Demand Responsive Pricing (DRP). DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	per hour	No change	Existing Fee	DRP \$1.00 to \$6.00	DRP \$1.00 to \$6.00	\$0.00	
					From 1 October 2024 to 30 June 2026. Vehicle registration plate must be validated at parking kiosk or on approved parking app to initiate free parking.	per hour, first hour	No change	Existing Fee	Free	Free	\$0.00	
					Up to 30 June 2026. Demand Responsive Pricing (DRP). DRP must be reviewed and may be adjusted no less than 3 monthly and no more than annually. DRP adjustments no less than \$0.50 and no more than \$3.00.	per hour, after first hour	Remove Fee	Remove Fee	DRP \$1.00 to \$6.00	\$0.00	\$0.00	
					Up to 30 September 2024.	per hour, after first 2 hours	Remove Fee	Remove Fee	\$6.00	0	-\$6.00	
					Up to 30 September 2024. Vehicle registration plate must be validated at parking kiosk or on approved parking app to initiate free parking.	per hour, first 2 hours	Remove Fee	Remove Fee	Free	0	\$0.00	
			Parking space reservation permits - long-term reservation (more than 2 weeks)	-	-	per day	No change	Existing Fee	negotiated rate	negotiated rate	\$0.00	
			Parking space reservation permits - short-term reservation (less than 2 weeks)	-	-	per day	No change	Existing Fee	\$36.00	\$36.00	\$0.00	0%

RUBBISH AND RECYCLING										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Litter Infringement Notices	-	Depositing non-dangerous litter of less than 1 litre by volume other than on or in a Council park or reserve.	Examples: a takeaway container, cigarette butt or drink can.	-	Legislated	Existing Fee	\$100.00	\$100.00	\$0.00	0%
		Depositing dangerous litter of any quantity in any place.	Examples: dumping commercial waste, multiple disposable nappies, car parts or glass, e-waste or animal remains.	-	Legislated	Existing Fee	\$400.00	\$400.00	\$0.00	0%
		Depositing non-dangerous litter from 1 to 20 litres in volume other than on or in a Council park or reserve.	Examples: 1.5 litre plastic container, a single disposable nappy, or placing household rubbish bags or accumulated car waste into public litter bins, soft drink bottle.	-	Legislated	Existing Fee	\$200.00	\$200.00	\$0.00	0%
		Depositing non-dangerous litter from 20 to 120 litres in volume other than on or in a Council park or reserve.	Examples: roadside dumping of small volumes of household or green waste, fridge, mattress, sofa, or of any pest plant material, or depositing any waste in a park.	-	Legislated	Existing Fee	\$300.00	\$300.00	\$0.00	0%
		Depositing non-dangerous litter of more than 120 litres by volume in any place.	Example: truck load of dirt/ building waste or multiple bags/boxes of household rubbish.	-	Legislated	Existing Fee	\$400.00	\$400.00	\$0.00	0%
		Depositing non-dangerous litter of up to 120 litres in volume on or in a Council park or reserve.	Examples: roadside dumping of small volumes of household or green waste, fridge, mattress, sofa, or of any pest plant material, or depositing any waste in a park.	-	Legislated	Existing Fee	\$300.00	\$300.00	\$0.00	0%

RUBBISH AND RECYCLING										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Replacement of missing or damaged bin	-	120L red lidded wheelie bin, general waste	-	per bin	Contract rate (with rounding)	Existing Fee	\$74.00	\$75.50	\$1.50	2%
		23L food scraps bin	-	per bin	Contract rate (with rounding)	Existing Fee	\$23.50	\$24.00	\$0.50	2%
		240L yellow lid wheelie bin, recycling	-	per bin	Contract rate (with rounding)	Existing Fee	\$74.00	\$75.50	\$1.50	2%
		Delivery of replacement bin to household, food scraps bin	-	-	Contract rate (with rounding)	Existing Fee	\$3.60	\$3.70	\$0.10	3%
		Delivery of replacement bin to household, green glass crate	-	-	Contract rate (with rounding)	Existing Fee	\$1.80	\$1.85	\$0.05	3%
		Delivery of replacement bin to household, wheelie bin	-	-	Contract rate (with rounding)	Existing Fee	\$7.70	\$7.90	\$0.20	3%
		Green glass crate	-	per crate	Contract rate (with rounding)	Existing Fee	\$18.00	\$18.50	\$0.50	3%
Repair of damage to existing bins	-	Replacement axle - 120L, 240L	-	per part, incl. delivery and servicing	Contract rate (with rounding)	Existing Fee	\$19.20	\$19.80	\$0.60	3%
		Replacement hinge - 120L, 240L	-	per part, incl. delivery and servicing	Contract rate (with rounding)	Existing Fee	\$19.20	\$19.80	\$0.60	3%
		Replacement lid - 120L bin	-	per part, incl. delivery and servicing	Contract rate (with rounding)	Existing Fee	\$32.00	\$33.00	\$1.00	3%
		Replacement lid - 240L bin	-	per part, incl. delivery and servicing	Contract rate (with rounding)	Existing Fee	\$32.00	\$33.00	\$1.00	3%
Other charges	-	Assisted collection administration fee (waiver available if criteria met)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$58.00	\$60.00	\$2.00	3%
		Three strike bylaw yellow bin reinstatement	-	-	Inflation adjusted (with rounding)	Existing Fee	\$120.00	\$124.50	\$4.50	4%
Solid waste management	-	Annual licensing fee	-	-	Inflation adjusted (with rounding)	Existing Fee	\$265.00	\$275.50	\$10.50	4%
		Bond	-	-	Inflation adjusted (with rounding)	Existing Fee	\$1,000.00	\$1,035.00	\$35.00	4%
		Licensing of waste facilities, collectors and transporters operating within the City	-	-	Inflation adjusted (with rounding)	Existing Fee	\$265.00	\$275.50	\$10.50	4%
	Other	Enforcement of Waste Management and Minimisation Bylaw 2019	(e.g. illegal dumping, costs for removal)	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	

TRANSPORTATION										
Category	Category Description	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Corridor Access Requests (CAR)	-	Auditing of TM for Compliance (1 non compliance included in fee then a charge of \$125.00 per hour should apply	-	-	Inflation adjusted (with rounding)	Existing Fee	\$125.00	\$129.00	\$4.00	3%
		CAR Cancellations	-	-	Inflation adjusted (with rounding)	Existing Fee	\$125.00	\$129.00	\$4.00	3%
		CAR Extensions	-	-	Inflation adjusted (with rounding)	Existing Fee	\$32.00	\$33.00	\$1.00	3%
		Council Projects/Contracts (CERF, LCLR, 3 Waters connections etc) etc	-	-	Inflation adjusted (with rounding)	Existing Fee	\$646.00 or \$1,015.00	\$670.00 & \$1,051.00	\$0.00	
		Generic TMP's	-	-	Inflation adjusted (with rounding)	Existing Fee	\$328.00	\$360.18	\$32.18	10%
		New Developments connections	-	-	Inflation adjusted (with rounding)	Existing Fee	\$328.00 or \$646.00	\$339.00 & \$669.00	\$0.00	
		Non Excavations (tree Trimming, Cross arm replacements, Events, Round the Bridges, Scaffolding, building maintenance, etc)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$328.00	\$339.00	\$11.00	3%
		Non Notification of commencement of works	-	-	Inflation adjusted (with rounding)	Existing Fee	\$32.00	\$33.00	\$1.00	3%
		Non Notification of completion of works	-	-	Inflation adjusted (with rounding)	Existing Fee	\$32.00	\$33.00	\$1.00	3%
		Vehicle Crossings	-	-	Inflation adjusted (with rounding)	Existing Fee	\$84.00	\$87.00	\$3.00	4%
	Access to carry out any work within road corridor - Refer to Utility Code of Practice for definitions	Application fee - Bundling	Negotiated rate for multiple applications may apply for CARs	Up to 20 Minor residential applications per month	Remove Fee	Remove Fee	\$1076.00	\$0.00	-\$1,076.00	
		Application fee - Major	Negotiated rate for multiple applications may apply for CARs	Lump sum per application	Inflation adjusted (with rounding)	Existing Fee	\$685.00	\$709.00	\$24.00	4%
		Application fee - Minor	Negotiated rate for multiple applications may apply for CARs	Lump sum per application	Inflation adjusted (with rounding)	Existing Fee	\$348.00	\$360.00	\$12.00	3%
		Application Fee - Minor Residential connection Fee, (like for like pillar replacements, Fibre Connections, Gas etc)	-	-	New fee	New Fee		\$56.00	\$56.00	
		Application fee - Project	Negotiated rate for multiple applications may apply for CARs	Lump sum per application	Inflation adjusted (with rounding)	Existing Fee	\$1,076.00	\$1,114.00	\$38.00	4%

TRANSPORTATION										
Category	Category Description	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Corridor Access Requests (CAR)	Access to carry out any work within road corridor - Refer to Utility Code of Practice for definitions	Event Road Closure Advertising	(events organised by Registered Charitable Organisations will be exempt from this charge, if the 42 days advertising deadline has been met)	-	Actual cost	Existing Fee	Actual costs	0	\$0.00	
		Non Notification Penalty Fee	(in addition to application fee)	per hour	Inflation adjusted (with rounding)	Existing Fee	\$500.00	\$518.00	\$18.00	4%
		Site Inspections	(for inspections in addition to the minimum set with the application)	per hour	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%
	Processing of CAR application	Application Fee for CAR, for processing Drones, Skip bins, Containers, Scaffolding etc	Application Fee for CAR, for processing Drones, Skip bins, Containers, Scaffolding etc	-	New fee	New Fee	0	\$33.00	\$33.00	
	Report written to seek Council Committee Approval for a Road Closure as did not meet the 42 days criteria, plus actual advertising costs	Report written to seek Council Committee Approval for a Road Closure as did not meet the 42 days criteria, plus actual advertising costs	Council Committee Report	Per Report	New fee	New Fee	0	\$500.00	\$500.00	
Encroachments	Council may collect costs incurred for rental assessments from the encroachment applicant on a case by case basis	Encroachment annual rental	(e.g. advertising billboards)	-	No change	Existing Fee	To be determined on a case by case basis	0	\$0.00	
		Encroachment application fee	(covers three hours time and any additional time will be agreed in advance and charged at the hourly rate)	-	Inflation adjusted (with rounding)	Existing Fee	\$398.00	\$412.00	\$14.00	4%
		Hourly rate for encroachment applications in addition to the minimum set with the application	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%
Overweight vehicles	-	Overweight permit application	-	per application	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%
Road Safety Audit & Workplace Travel Plans	-	Additional hour	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%
	-	Work place travel plans and road safety audit fees	-	Per 2 hours	Inflation adjusted (with rounding)	Existing Fee	\$480.00	\$497.00	\$17.00	4%
Vehicle Crossing	-	Site Inspections (for inspections in addition to the minimum set with the application)	-	per visit	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%
	-	Vehicle Crossing Inspection (covers 3 site visits. Any additional site visits are covered by the additional inspection fee)	-	per application	Inflation adjusted (with rounding)	Existing Fee	\$398.00	\$412.00	\$14.00	4%

WASTE MINIMISATION									
Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Event waste	Events Waste Plan application fee	(waiver available for not for profit or charitable events)	-	Inflation adjusted (with rounding)	Existing Fee	\$275.00	\$285.00	\$10.00	4%
	Events Waste Plan inspection fee	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$132.00	\$137.00	\$5.00	4%
Multi-unit development (MUD) waste	Multi-Unit Development (MUD) Waste Plan application fee	-	-	Inflation adjusted (with rounding)	Existing Fee	\$275.00	\$285.00	\$10.00	4%
	Multi-Unit Development (MUD) Waste Plan inspection fee	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$132.00	\$137.00	\$5.00	4%
Site waste	Site Waste Plan for building work application fee	-	-	Inflation adjusted (with rounding)	Existing Fee	\$275.00	\$285.00	\$10.00	4%
	Site Waste Plan for building work inspection fee	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$132.00	\$137.00	\$5.00	4%

WASTEWATER, STORMWATER AND WATER													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
-	-	-	-	Water and Wastewater network capacity screening assessment by consultant or specialist.	-	-	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
				Water and Wastewater network capacity screening assessment by engineering team.	-	-	per hour	Actual cost	Existing Fee	\$240.00	Actual cost	-\$240.00	-100%
Trade Waste	Note: High users are subject to individual trade waste agreements	Trade Waste Application Fees	-	Conditional Consent	Conditional Consent (covering 6 hours work including final inspection, including tanker disposal plus additional hourly rate for more than 6 hours time)	-	per application	Inflation adjusted (with rounding)	Existing Fee	\$778.00	\$805	\$27.00	3%
				Hourly rate for applications	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$140.00	\$145.00	\$5.00	4%
				Permitted/Controlled Discharge	(including final inspection if required)	-	-	Inflation adjusted (with rounding)	Existing Fee	\$331.00	\$343.00	\$12.00	4%
				Renewal Fee for Trade Waste Consents	(plus additional hourly rate for more than one hours time noting that site inspection charges may also apply)	-	per application	Inflation adjusted (with rounding)	Existing Fee	\$140.00	\$145.00	\$5.00	4%
				Special trade waste agreements, variations or renewals. Actual costs recovered including but not limited to consultant or legal fees	-	-	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
				Temporary Discharge	(including final inspection)	-	per application	Inflation adjusted (with rounding)	Existing Fee	\$331.00	\$343.00	\$12.00	4%
				Variation / Change of Details Request for Trade waste consents (plus additional hourly rate for more than 30 minutes time noting that site inspection charges may also apply)	-	-	Per request	Inflation adjusted (with rounding)	Existing Fee	\$70.00	\$72.50	\$2.50	4%
		Site Inspection Fees	-	Conditional Consent - Site Inspection/Audit	-	-	per site visit	Inflation adjusted (with rounding)	Existing Fee	\$252.00	\$261.00	\$9.00	4%
				Permitted/Controlled Discharge - Site Inspection/Audit	-	-	per site visit	Inflation adjusted (with rounding)	Existing Fee	\$221.00	\$229.00	\$8.00	4%
				Site Inspection/Audit - Non Compliance	-	-	per site visit	Inflation adjusted (with rounding)	Existing Fee	\$315.00	\$326.00	\$11.00	3%
				Temporary Discharge - Inspection/Audit	-	-	per site visit	Inflation adjusted (with rounding)	Existing Fee	\$252.00	\$261.00	\$9.00	4%
		Quantity charge rates for Conditional Consent Holders	-	g) COD (Chemical loading)	-	-	per kg	Calculation model outputs	Existing Fee	\$0.09	\$0.10	\$0.01	11%
				a) Flow Volume	-	-	per m3	Calculation model outputs	Existing Fee	\$2.22	\$2.36	\$0.14	6%
				b) Suspended solids	-	-	per kg	Calculation model outputs	Existing Fee	\$0.88	\$1.02	\$0.14	16%
				c) cBOD5 (Organic loading)	-	-	per kg	Calculation model outputs	Existing Fee	\$0.82	\$0.80	-\$0.02	-2%
				d) Total Kjeldahl Nitrogen	-	-	per kg	Calculation model outputs	Existing Fee	\$2.25	\$2.32	\$0.07	3%
				e) Total Phosphorous	-	-	per kg	Calculation model outputs	Existing Fee	\$7.63	\$8.14	\$0.51	7%
				f) Arsenic	-	-	per kg	Calculation model outputs	Existing Fee	\$395.69	\$439.71	\$44.02	11%

WASTEWATER, STORMWATER AND WATER													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Trade Waste	Note: High users are subject to individual trade waste agreements	Annual Charge	-	Independent (Council) monitoring for consented trade waste discharges and tankered waste disposal at the Wastewater Treatment Plant (sampling and analysis)	-	-	per sample collected	Actual cost	Existing Fee	\$260.00	Actual Costs	-\$260.00	-100%
				Any temporary Discharge	Costs of any independent monitoring (sampling and analysis) is recovered through a separate fee and charge	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$250.00	\$259.00	\$9.00	4%
				Conditional/Special/Tankered Discharge - Risk Class 2	Costs of any independent monitoring (sampling and analysis) is recovered through a separate fee and charge	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$1,346.00	\$1,393.00	\$47.00	3%
				Conditional/Special/Tankered Discharge - Risk Class 3	Costs of any independent monitoring (sampling and analysis) is recovered through a separate fee and charge	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$2,219.00	\$2,297.00	\$78.00	4%
				Permitted/Controlled/Special/Tankered Discharge	-	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$253.00	\$262.00	\$9.00	4%
		Tankered Waste Disposal	Note: 1) Tankered waste may not be accepted at the City Waters Manager's sole discretion and, 2) Tankered waste disposal to Wastewater Treatment Plant or reticulation not in accordance with Trade waste Bylaw schedule 1A and 1B will require a conditional or special agreement in accordance with the Trade waste Bylaw, 3) For addresses in Hamilton City associated with an existing trade waste consent, the consent's charging provisions will supersede the tankered waste volumetric rate.	Tankered waste administrative charge	-	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$862.00	\$892.00	\$30.00	3%
			Note: 1) Tankered waste may not be accepted at the Three Water Unit Director's sole discretion and, 2) Tankered Waste disposal to Wastewater Treatment Plant not in accordance with Trade waste Bylaw schedule 1A and 1B will require a conditional or special agreement in accordance with the Trade waste Bylaw, 3) For addresses in Hamilton City associated with an existing trade waste consent, the consent's charging provisions will supersede the tankered waste volumetric rate.	Tankered Waste disposal to Wastewater Treatment Plant in accordance with Trade waste Bylaw schedule 1A and 1B.	Note: Tankered Waste may be declined at the discretion of the three waters manager.	-	per m3	Inflation adjusted (with rounding)	Existing Fee	\$88.00	\$91.00	\$3.00	3%

WASTEWATER, STORMWATER AND WATER													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Trade Waste	Note: High users are subject to individual trade waste agreements	Enforcement and penalties	-	Enforcement of Trade Waste and Wastewater Bylaw 2016 (e.g. tracing illegal discharge, cross connection remediation and clean-up, remediation of blockage)	-	-	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
				Illegal discharge penalty charges	-	-	-	No change	Existing Fee	As per agreement	As per agreement	\$0.00	
Wastewater, Stormwater and Water	-	-	-	Hourly rate	Water, wastewater and water hourly rate unless otherwise stated	-	per hour	New fee	New Fee		\$138.00	\$138.00	
Wastewater, Stormwater and Water Connections	-	Inspection fee	-	Water, wastewater and stormwater connection additional inspection fee for connections undertaken by an approved contractor	-	-	per hour	Actual cost	Existing Fee	\$127.00	\$138.00	\$11.00	9%
		Inspection fees	-	Wastewater, stormwater and water connection hourly inspection rate	-	-	per hour	New fee	New Fee		\$138	\$138.00	
	All "by quote" work includes a Council overhead component of between 4-6%	-	-	Customer and Developer queries related to Three Waters connection feasibility and requirements	-	-	per hour	No change	Existing Fee	\$240.00	\$240.00	\$0.00	0%
				Wastewater, Stormwater and Water Connection/disconnection application fee	For processing connection or disconnection applications. Fee is for each water activity (i.e. water, wastewater or stormwater). Application processing time over 2.5 hours will be charged at an additional hourly rate	-	-	Inflation adjusted (with rounding)	Existing Fee	\$329.00	\$340.00	\$11.00	3%
				Wastewater, Stormwater and Water connection/disconnection application hourly rate	Hourly rate for processing applications	Non-standard	per hour	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%
		Upgrades to enable connection.	-	Upgrades of infrastructure to enable the connection	-	-	-	Remove Fee	Remove Fee	Actual costs	Remove fee	\$0.00	
		Water connections - additional charges	-	Bacteria testing	-	-	per sample	Inflation adjusted (with rounding)	Existing Fee	\$384.00	\$397.00	\$13.00	3%
		Inspection fees	-	Closed Circuit TV Inspection	-	-	-	Remove Fee	Remove Fee	by quote	\$0	\$0.00	
				On site pipe location	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
				Water, wastewater and stormwater connection inspection fee for work completed by an approved contractor	Fee is for each water activity (water, wastewater or stormwater) Additional inspections will be charged at the hourly rate	-	Allows for 3 site visits	Inflation adjusted (with rounding)	Existing Fee	\$318.00	\$330.00	\$12.00	4%
		Reinstatement	-	Reinstatement of sealed roadways, footways and light vehicle entrances.	Concrete. Cobbles, and kerb and channel.	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Third party damages	-	Damage to services	All internal and external costs associated with locating, repairing and reinstatement of water, wastewater and stormwater assets will be recovered from the parties responsible for the damage. Actual costs include but not limited to plumbers, consultants, legal fees.	-	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
		Stormwater and Wastewater connections	-	100mm Stormwater and Wastewater in the Transport Corridor	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	

WASTEWATER, STORMWATER AND WATER													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Wastewater, Stormwater and Water Connections	All "by quote" work includes a Council overhead component of	Stormwater and Wastewater connections	-	100mm Stormwater and Wastewater on Private Property	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	150mm Stormwater and Wastewater in the Transport Corridor	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	150mm Stormwater and Wastewater on Private Property	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Water connections	-	Multi, 2*20 mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Multi, 3*20 mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Multi, 4*20 mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Service connection , 50mm (multi unit residential only)	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Single metered, 20 mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Single metered, 25 mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Single metered, 50 mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Single service connection, 20mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Single service connection, 25mm	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Water connections 50mm or greater - additional charges	-	Pressure testing	-	-	-	Remove Fee	Remove Fee	\$318.00	0	-\$318.00	
			-	a) 300 diameter	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Catch pit connections	-	b) full size catch pit for 2 or more properties	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Larger Diameter Connections (>150mm)	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Manhole Installation Required	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Stormwater Bubble Up Connections	-	-	-	Remove Fee	Remove Fee	by quote	\$0	\$0.00	
		Stormwater Pipes to Kerb and Channel (domestic only)	-	1 pipe in trench \$/m	-	-	per metre	No change	Existing Fee	by quote	by quote	\$0.00	
		Modification of existing connection	-	Install flow restrictor	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Consent to Enter	-	Relocation of existing connection	-	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
			-	Basic processing of consent to enter	-	-	-	Inflation adjusted (with rounding)	Existing Fee	\$356.00	\$368.00	\$12.00	3%
			-	Work effort required beyond initial written request to affected parties, charged for on a time cost recovery basis	-	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$133.00	\$138.00	\$5.00	4%

WASTEWATER, STORMWATER AND WATER													
Category	Category Description	Sub Category	Sub Category Description	Fee	Fee Description	Sub Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Wastewater, Stormwater and Water Connections	All "by quote" work includes a Council overhead component of between 4-6%	Private systems	-	All internal and external costs associated with locating, repairing and reinstatement of private water, wastewater and stormwater assets will be recovered from the owner	This Includes remediation costs associated with remediating: - wastewater and stormwater cross connections, - private water leaks - preventing continued non compliant discharges - Failure to complete works required under compliance notice. Actual costs include but are not limited to clean up costs, plumbers, consultants, legal fees.	-	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
		Stormwater	-	Enforcement of Stormwater Bylaw 2021	(e.g. remedial work, catchpit cleaning, cross connection remediation and clean-up)	-	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
				Inspection of high-risk facility	-	-	minimum charge	Inflation adjusted (with rounding)	Existing Fee	\$587.50	\$608.00	\$20.50	3%
		Wastewater and Stormwater Disconnection	-	Disconnection	All disconnections unless otherwise stated	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
	High risk facilities	Stormwater	-	Hourly rate for time spent in excess of that allowed for in inspection fee	-	-	per hour	Remove Fee	Remove Fee	\$235.00	0	-\$235.00	
Wastewater, Stormwater and Water Disconnections	All "by quote" work includes a Council overhead component of between 4-6%	Wastewater and Stormwater Disconnection	-	Wastewater, Stormwater and Water disconnection application fee	-	-	-	Remove Fee	Remove Fee	\$329.00	0	-\$329.00	
		Water service Disconnection	-	20 - 50 mm diameter	-	-	-	Remove Fee	Remove Fee	by quote	0	\$0.00	
				Above 50 mm diameter	-	-	-	Remove Fee	Remove Fee	by quote	0	\$0.00	
				Fire mains	-	-	-	Remove Fee	Remove Fee	by quote	0	\$0.00	
Wastewater, Stormwater and Water Network Access Requests				Drinking water network shutdown request	Application fee for a request for a drinking water network temporary shutdown to enable works to occur.	-	per application	New fee	New Fee		\$198.00	\$198.00	
				Three waters network access request	Application fee for an Approved HCC Contractor to access HCC three waters assets (Wastewater, Water and Stormwater)	-	per application	New fee	New Fee		\$123.00	\$123.00	
Additional Planning Related Charges	-	Service Plan Certification	-	Service Connection Plan Certification and Vehicle Crossing Plan Certification	Any additional hours	-	per hour	Inflation adjusted (with rounding)	Existing Fee	\$240.00	\$248.00	\$8.00	3%

WATER SUPPLY										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Backflow	-	Testing of backflow device	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Backflow prevention device registration	-	-	Inflation adjusted (with rounding)	Existing Fee	\$95.00	\$98.00	\$3.00	3%
Water by meter	Water by meter	1 monthly minimum charge (up to 20 cubic metres) unless otherwise stated	-	per cubic metre	Calculation model outputs	Existing Fee	\$43.20	\$45.00	\$1.80	4%
		3 monthly minimum charge (up to 60 cubic metres) unless otherwise stated	-	per cubic metre	Calculation model outputs	Existing Fee	\$129.60	\$136.00	\$6.40	5%
		Cubic metre rate across all supply schemes unless otherwise stated	-	per cubic metre	Calculation model outputs	Existing Fee	\$2.16	\$2.27	\$0.11	5%
		Outside city	-	per cubic metre	Calculation model outputs	Existing Fee	\$2.35	\$2.45	\$0.10	4%
			3 monthly minimum charge (based on 60 cubic metres)	-	Calculation model outputs	Existing Fee	\$141.00	\$147.00	\$6.00	4%
		Waikato District Council - Bulk Supply Agreement	-	per cubic metre	Calculation model outputs	Existing Fee	\$2.13	\$2.24	\$0.11	5%
Water meters	-	Install 20mm meter on existing service line	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Install 25mm meter on existing service line	-	-	No change	Existing Fee	by quote	by quote	\$0.00	
		Special Meter Readings	-	-	Actual cost	Existing Fee	\$123.00	\$150.00	\$27.00	22%
		Testing meters	As per prices provided by certified independent service provider	-	No change	Existing Fee	by quote	by quote	\$0.00	
Water Drawn from Water Take Points	-	a) Permit to draw from a water take point (mandatory)	-	annual fee	Inflation adjusted (with rounding)	Existing Fee	\$350.00	\$362.50	\$12.50	4%
		b) per cubic metre	-	-	Calculation model outputs	Existing Fee	\$5.11	\$5.40	\$0.29	6%
		c) minimum charge	-	per quarter	Inflation adjusted (with rounding)	Existing Fee	\$30.00	\$31.00	\$1.00	3%
		d) additional key	-	-	Inflation adjusted (with rounding)	Existing Fee	\$22.00	\$23.00	\$1.00	5%
Individual customer agreements	Individual customer agreements	Hourly rate for Individual customer agreements	-	per hour	Actual cost	Existing Fee	\$290.00	\$170.00	-\$120.00	-41%
		Annual administrative charge for individual customer agreements	Covers two hours time and any additional time will be charged at the hourly rate	annual fee	Fee adjusted to reflect the range in complexity for customer agreements	Existing Fee	\$870.00	\$340.00	-\$530.00	-61%
		Existing activity - individual customer agreement application fee	Covers three hours time and any additional time will be charged at the hourly rate	per application	New fee	New Fee		\$510.00	\$510.00	

WATER SUPPLY										
Category	Sub Category	Fee	Fee Description	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
Individual customer agreements	Individual customer agreements	Individual customer agreement application fee	Covers six hours time and any additional time will be charged at the hourly rate. May include high water use, bulk supply or out of district supply agreements	per application	Fee has been reduced to account for varying application complexities, with additional hourly charges for more complex cases, ensuring fair charging for simpler applications.	Existing Fee	\$1,740.00	\$1,020.00	-\$720.00	-41%
Application for water supply	Application for water supply	High Water Users	-	per m3	Remove Fee	Remove Fee	0.00	0	\$0.00	
Enforcement and penalties	Enforcement and penalties	Enforcement of Water Supply Bylaw 2013	(e.g. installation of backflow prevention device, repair of water leak)	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
		Impoundment fee for hydrant standpipe	-	-	No change	Existing Fee	\$500.00	\$500.00	\$0.00	0%
		Individual customer agreement penalty charges	-	-	No change	Existing Fee	As per agreement	As per agreement	\$0.00	
		Investigation and enforcement due to unpermitted water use	-	-	No change	Existing Fee	Actual costs	Actual Costs	\$0.00	
		Unpermitted use of water	(in addition to any investigation costs)	per cubic metre (estimated)	No change	Existing Fee	\$6.00	\$6.00	\$0.00	0%

ANIMAL EDUCATION AND CONTROL								
Category	Fee	Units	Comment	Fee Status	LTP Adopted	Annual Plan 25-26	\$ Change	% Change
50% Penalty - Applies to	Category 1	-	Inflation adjusted (with rounding)	Existing Fee	\$159.00	\$165.00	\$6.00	4%
	Category 2	-	Inflation adjusted (with rounding)	Existing Fee	\$271.00	\$280.50	\$9.50	4%
De-sexing	Females	actual cost	Actual cost	Existing Fee	0	0	\$0.00	
	Males	actual cost	Actual cost	Existing Fee	0	0	\$0.00	
Dog registration fees after 30 June	Category 1	-	Inflation adjusted (with rounding)	Existing Fee	\$106.00	\$110.00	\$4.00	4%
	Category 2	-	Inflation adjusted (with rounding)	Existing Fee	\$181.00	\$187.00	\$6.00	3%
Dog registration fees up to 30 June	Category 1	-	Inflation adjusted (with rounding)	Existing Fee	\$91.00	\$94.00	\$3.00	3%
	Category 2	-	Inflation adjusted (with rounding)	Existing Fee	\$165.00	\$171.00	\$6.00	4%
Inspection Fee for Keeping More	First application fee	-	Inflation adjusted (with rounding)	Existing Fee	\$90.00	\$93.00	\$3.00	3%
	Variation to a Application Fee	-	Updated name of fee as a result of the	Existing Fee	\$43.00	\$45.00	\$2.00	5%
Miscellaneous Fees Dogs	Collars	actual cost	Actual cost	Existing Fee	0	0	\$0.00	
	Tag replacement	-	Inflation adjusted (with rounding)	Existing Fee	\$5.00	\$6.00	\$1.00	20%
	Dog sign over	-	Inflation adjusted (with rounding)	Existing Fee	\$75.00	\$78.00	\$3.00	4%
	Puppy parvo vaccination	actual cost	Actual cost	Existing Fee	0	0	\$0.00	
	Seizure	per seizure per dog	Inflation adjusted (with rounding)	Existing Fee	\$96.00	\$99.00	\$3.00	3%
	Second seizure	per dog	Inflation adjusted (with rounding)	Existing Fee	\$175.00	\$181.00	\$6.00	3%
	Third seizure	per dog	Inflation adjusted (with rounding)	Existing Fee	\$276.00	\$286.00	\$10.00	4%
	Dog Adoption	-	Inflation adjusted (with rounding)	Existing Fee	\$239.00	\$247.00	\$8.00	3%
	Dog micro chipping	-	Inflation adjusted (with rounding)	Existing Fee	\$27.00	\$28.00	\$1.00	4%
	First impoundment	-	Inflation adjusted (with rounding)	Existing Fee	\$89.00	\$92.00	\$3.00	3%
	Second impoundment	-	Inflation adjusted (with rounding)	Existing Fee	\$163.00	\$169.00	\$6.00	4%
	Third impoundment	-	Inflation adjusted (with rounding)	Existing Fee	\$260.00	\$269.00	\$9.00	3%
	Sustenance	per day	Inflation adjusted (with rounding)	Existing Fee	\$21.00	\$22.00	\$1.00	5%
	Stock Impounding Related Fees	-	Inflation adjusted (with rounding)	Existing Fee	\$51.00	\$53.00	\$2.00	4%
	Horse, mule & deer	-	Inflation adjusted (with rounding)	Existing Fee	\$51.00	\$53.00	\$2.00	4%
Miscellaneous Fees	Pig	-	Inflation adjusted (with rounding)	Existing Fee	\$35.00	\$36.00	\$1.00	3%
	Sheep, goats	-	Inflation adjusted (with rounding)	Existing Fee	\$15.00	\$16.00	\$1.00	7%
	Stock-driving and rangers charge	per hour	Inflation adjusted (with rounding)	Existing Fee	\$85.00	\$88.00	\$3.00	4%
	Weaners	-	Inflation adjusted (with rounding)	Existing Fee	\$15.00	\$16.00	\$1.00	7%
	Sustenance	per stock/day	Inflation adjusted (with rounding)	Existing Fee	\$16.00	\$17.00	\$1.00	6%
	Cat Trap Hireage	per week	Inflation adjusted (with rounding)	Existing Fee	\$22.00	\$23.00	\$1.00	5%

Council Report

Item 12

Committee: Council
Author: Nicolas Wells
Position: Strategic Property Manager
Date: 20 March 2025
Authoriser: Blair Bowcott
Position: General Manager Strategy, Growth and Planning
Report Name: 42 Ward Street - Pullman Hotel - Streetscape, Parking Restrictions and Licence to Occupy

Report Status	Open
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Purpose - *Take*

1. To seek the Council's approval to limited changes to Ward Street intended to support the operation of the proposed new Pullman Hotel, specifically:
 - i. the streetscape layout proposal (**Attachment 1**);
 - ii. modifications to on-street parking and imposition of loading zones;
 - iii. a Deed of Novation;
 - iv. a new Licence to Occupy (**Attachment 2**).

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Council:
 - a) receives the report;
 - b) approves the 42 Ward Street Hotel Streetscape Proposal in general accordance with the plans included in **Attachment 1**, noting that staff will continue to work with the developer to finalise the construction materials, methodology and approvals necessary for completion of the work via the detailed design process;
 - c) approves the following changes to parking restrictions on Ward Street, which will come into effect when the physical works are completed for the entrance to the proposed Pullman Hotel development:
 - i. rescind 12m 'Loading Zone – P10 – 8:00AM – 6:00PM Mon – Sun' outside 42 Ward Street (Centre Place);
 - ii. install 10m 'Motorcycle Parking – at all times' outside 42 Ward Street (Centre Place);
 - iii. install 20m 'Loading Zone - P5 – At All Times' outside 42 Ward Street (Centre Place) for Valet Parking;
 - iv. rescind 10m 'Motorcycle Only – At all times' outside 10 Worley Place (Centre Place);
 - v. install 15m 'Loading Zone – P10 – 8:00AM – 6:00PM Mon – Sun' outside 10 Worley Place (Centre Place).

- d) notes that costs associated with the streetscape improvements and parking restriction changes will be met by the developer;
- e) approves the Deed of Novation and Partial Surrender of Licence to Occupy between Hamilton City Council and Kiwi Property Holdings Limited and TEA Custodians (Silverfin) Limited for the area shown on **Attachment 2**;
- f) approves the new Licence to Occupy between Hamilton City Council, TEA Custodians (Silverfin) Limited, Mistry Centre Limited and Centre Place Limited Joint Venture for the area shown on **Attachment 2** in general accordance with the terms and conditions set out in the existing 2013 Licence to Occupy; and
- g) delegates authority to the Chief Executive to:
 - i. approve the final form and content of the Licence to Occupy; and
 - ii. sign all documents necessary to give effect to this decision.

Executive Summary - *Whakaraapopototanga matua*

3. Changes to the layout and operation of parts of the footpath and street immediately fronting 42 Ward Street need to be made to enable the upgraded tower building to operate as a premium-brand Pullman Hotel.
4. Legal changes are required to the on-street parking and loading zones, and to an existing Licence to Occupy.
5. The proposed changes to the physical appearance and operation of Ward Street, and their legal basis, are intended to allow the area immediately outside the hotel entrance to operate as a vehicle access and drop off space consistent with a luxury hotel. This is similar to the streetscape treatments outside the Intercontinental Hotel in Grey Street, Wellington, and the SkyCity Grand Hotel in Federal Street, Auckland – both inner-city, five-star hotels.
6. Staff have consulted with adjoining businesses, who support the changes. The owners and operators of the Centre Place Mall, and the proposed Pullman Hotel all approve and support the proposed changes.
7. The matters detailed in this report are “enabling measures” intended to respond appropriately to a maturing inner city by supporting the redevelopment of existing property which delivers on key strategic goals – specifically a new hotel.
8. The changes were discussed with Elected Members at a briefing on 19 February 2025.
9. Staff recommend **Option 1** – granting a new Licence to Occupy and approving the parking changes to Ward Street, as detailed in paragraphs 46-48 below.
10. Staff consider the matters in this report have a low significance and that the recommendations comply with the Council’s legal requirements.

Background - *Koorero whaimaarama*

11. The existing tower block at 42 Ward Street will be redeveloped as a new premium-brand Pullman Hotel. This work has started and is on-going.
12. On 19 February 2025, staff briefed Elected Members on discussions that have been underway for changes to Ward Street to support the operation of the new Pullman Hotel. The changes required are:
 - i. improving the layout of the pedestrian areas immediately outside the hotel;
 - ii. creating a vehicle drop-off and circulation area at the entrance to the hotel;

- iii. making changes to on-street parking and loading zones;
 - iv. making changes to an existing Licence to Occupy over the relevant parts of Ward Street.
13. There are a number of parties to this matter:
- i. Hamilton City Council – owners of Ward Street;
 - ii. Kiwi Property Holdings Limited (KPHL) – managers of the Centre Place Shopping Mall;
 - iii. TEA Custodians (Silverfin) Limited – owners of the Centre Place Shopping Mall;
 - iv. Tainui Group Holdings (TGH) – owners of the land beneath the Centre Place Shopping Mall;
 - v. Mistry Centre Limited (Mistry) – owners and developers of the 42 Ward Street hotel;
 - vi. AAPC Properties PTY Limited (Accor) – the managers of the Pullman Hotel;
 - vii. Adjoining property owners, business owners, operators and tenants.
14. The parties listed above support the proposed changes.

Discussion - *Matapaki*

Streetscape

15. The streetscape proposal (**Attachment 1**) has been developed by Mistry in conjunction KPHL, Silverfin, TGH and Accor, and is primarily aimed at creating a space that would be expected for the “front of house” for a premium-brand hotel.
16. The changes to the existing streetscape include:
- i. moving the existing kerbline on Ward Street closer to the building to enable development of a loading zone which will cater for *porte cochère* vehicle access and drop-off, and hotel concierge facility;
 - ii. upgrading the area immediately adjacent to the new loading zone to deliver an enhanced level of amenity in the public space and a place for people to sit that is similar in feel to that of Victoria on the River and shown in Figure 1.

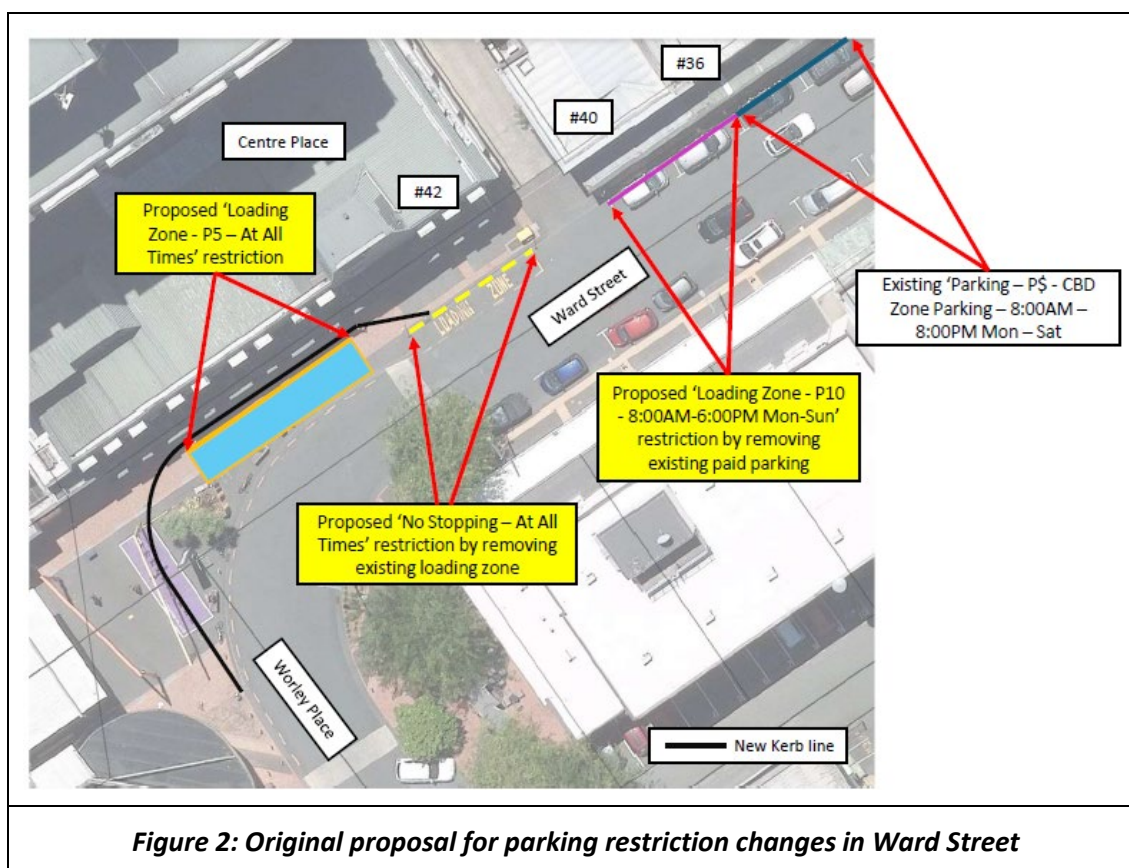


Figure 1 – Artist's impression of upgraded streetscape adjacent to new loading zone.

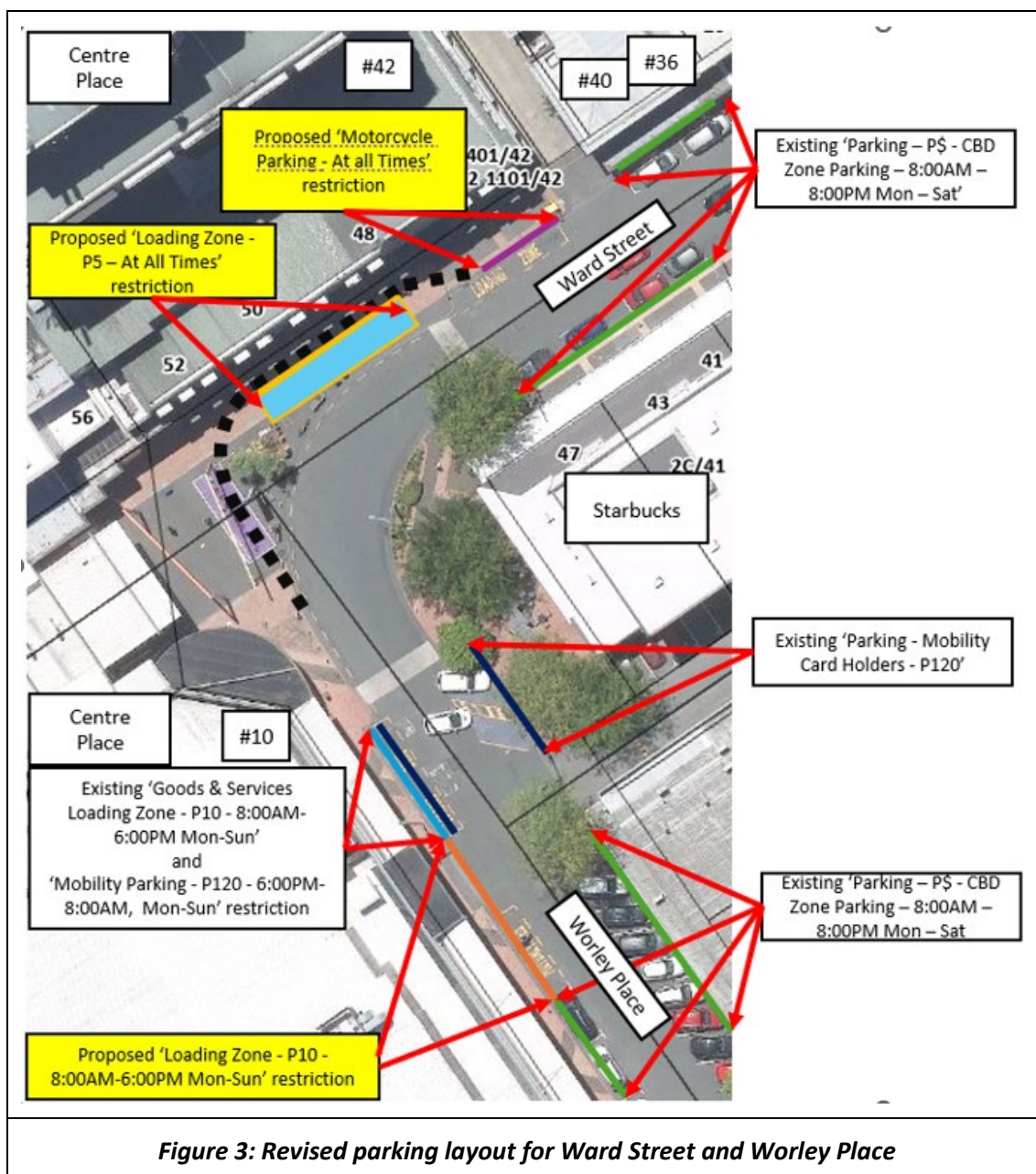
17. Staff have worked with the developers to ensure the streetscape alterations meet all relevant requirements such as the Regional Technical Specifications and the [Public Spaces Design Guidelines](#).
18. Staff consider the proposed streetscape modifications are an improvement on the current layout and will deliver an enhanced level of amenity in the public space.

Parking

19. The space needed for the *porte cochère* vehicle access and drop-off, and hotel concierge facility will still be within the public road reserve and therefore requires a parking restriction that will support quick turnaround of vehicles from the hotel frontage.
20. Staff have worked with Mistry and are proposing a P5 (5 minutes) Loading Zone to cater for this type of activity. This will provide a legally enforceable parking restriction to support the valet parking service that will be provided by Pullman Hotel staff.
21. The existing loading zones in this area are already well used by vehicles delivering goods for the businesses in Ward Street, Worley Place and Centre Place.
22. To accommodate the proposed P5 loading zone in front of the Pullman Hotel, the existing loading zone immediately adjacent needs to be relocated. Consultation was completed with affected businesses and property owners on the proposal shown in Figure 2.



23. An objection to the proposed relocation of the existing loading zone to east of the ramp entrance was received from the adjoining property owner so an alternative proposal was therefore sought.
24. An onsite meeting with the Centre Manager, Centre Place identified an opportunity to introduce parking in front of the roller door and vehicle entrance into Centre Place in Worley Place, which they only use very infrequently.
25. As a result, a revised layout was developed and is shown as Figure 3.



26. The amended proposal for parking changes includes:
- relocating the existing motorcycle parking on Worley Place to Ward Street between the P5 Loading Zone and the ramp entrance;
 - creating a loading zone on Worley Place to replace the current motorcycle parking and extending in front of the redundant driveway for Centre Place (towards existing Goods and Services Loading zone).
27. Feedback on the revised proposal from the Centre Manager, Centre Place generally supported the changes but they have expressed concerns for the Chemist Warehouse deliveries. These deliveries are several large pallets, and they do not believe that they will be able to negotiate their way along Worley Place and around the new street furniture that is proposed between the loading zone and the Chemist Warehouse entrance.
28. Staff continue work with the key parties on the details of the streetscape design changes to address these concerns.

Licence to Occupy

Background

29. In 2013, the Council granted a Licence to Occupy to KPHL over part of Ward Street. The Licence to Occupy was part of a large programme of investment and physical works intended to rejuvenate the central city's retail hub (the "City Heart Project").
30. Council agreed to the closure and stopping of the portion of Ward Street which separated the then Downtown Plaza from the Centre Place Plaza shopping malls. This enabled KPHL to amalgamate and develop the two malls as a single retail precinct.
31. Council granted KPHL a Deed of Lease over the stopped portion of Ward Street, and two Licences to Occupy over the areas of footpath, which connected with the streets at either end of the stopped portion of Ward Street – Anglesea and Ward Streets respectively.
32. The 2013 Ward Street Licence to Occupy is the subject of this report and is shown on **Attachment 1** (bordered in red) and **Attachment 2** (areas A, B, C and D). The 2013 Deed of Lease and the 2013 Anglesea Street Licence to Occupy remain unaffected and in place.
33. These arrangements were entirely fit for purpose and allowed significant capital investment in regenerating the central city.

Deed of Novation

34. On 11 August 2016, Council consented to KPHL transferring its interest in the lease described above to Silverfin. However, the subsequent documents omitted to address transfer of the licences to occupy.
35. The Deed of Novation transfers KPHL's interest in the 2013 Ward Street Licence to Occupy to Silverfin (as should have happened in 2016), and aligns it with the modifications to the Deed of Lease for the stopped portion of Ward Street.
36. The Deed of Novation is a necessary procedural mechanism to allow a new Licence to Occupy to be prepared and issued.

New Licence to Occupy

37. The area of the proposed Licence to Occupy is now divided into four parts (A, B, C and D) shown on **Attachment 2**.
38. The proposed Licence to Occupy replaces the existing Licence to Occupy and will be granted on the same terms. The key terms are consistent with the 2013 Deed of Lease for stopped Ward Street, specifically:
 - i. Term – 999 years commencing 2 October 2012;
 - ii. Permitted Use – Erecting structures and operating and managing the leased and licensed areas; and
 - iii. Public Access – Available for pedestrian thoroughfare 24 hours per day, 365 days per year.
39. The proposed Licence to Occupy includes three new parties, which reflects changes to the ownership of the properties benefiting from the Licence to Occupy since 2013, specifically:
 - i. Area A – TEA Custodians (Silverfin) Limited jointly with KPHL;
 - ii. Area B – Tainui Group Holdings (TGH);
 - iii. Areas C and D – Mistry Centre Limited (Mistry).
40. The proposed Licence to Occupy contains specific provisions binding on Mistry as developers of the new Pullman Hotel, specifically:
 - i. an acknowledgement that Council is providing the Licence to Occupy on the basis that Mistry will deliver the hotel development;

- ii. an obligation for Mistry to complete the redevelopment and streetscaping works;
 - iii. an ability for Council to vary or terminate the Licence to Occupy if Mistry fails to commence or complete the hotel development works within specified dates.
- 41. The proposed Licence to Occupy enables the relevant area of Ward Street to operate as the forecourt of a premium brand inner-city hotel. A Licence to Occupy to allow Ward Street to function as the forecourt of the Pullman Hotel is a condition of the management agreement between the developer and the hotel operators.
- 42. Additional consents will be required to carry out the physical works in the licensed area.
- 43. Staff are continuing to work with the parties to finalise the Licence to Occupy within the scope of the recommendations of this report.
- 44. If the recommendation is not approved, the areas of Ward Street intended to support the forecourt operation of the Pullman Hotel will have no legal basis for enforcement, and the developers will be unable to deliver one of the conditions of their agreement with the hotel operator.
- 45. The recommendations of this report are consistent with Council's Traffic Bylaw and Central City Transformation Plan.

Options

- 46. Staff have assessed that there are two reasonable and viable options for the Council to consider. This assessment reflects the level of significance described below. The options are:
 - i. **Option 1:** Approves the proposed Licence to Occupy and parking changes in the recommendation
 - ii. **Option 2:** Do not approve the proposed Licence to Occupy and carparking changes in the recommendation.
- 47. Staff recommend Option 1 because it will allow the area of Ward Street immediately outside the new Pullman Hotel to support the forecourt operations of a premium-brand inner-city hotel.
- 48. If the proposed Licence to Occupy and parking changes are not approved, there is a risk that the developer will not comply with one of the conditions required to deliver the Pullman Hotel.

Financial Considerations - *Whaiwhakaaro Puutea*

- 49. The costs associated with the streetscape improvements and parking restriction changes will be met by the Developer (Mistry).

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

- 50. Staff confirm that **Option 1**, approval of the proposed Licence to Occupy and parking changes, complies with the Council's legal and policy requirements.
- 51. Introducing loading zones provides the only legal basis for control of vehicular access and parking in a hotel *porte cochère* situation.
- 52. Council has the legal authority to make decisions regarding the use and operation of the urban road network.
- 53. Council has the legal authority to grant a licence to occupy over parts of the urban road network.

Climate Change Impact Statement

54. Staff have assessed this option against the Climate Change Policy for both emissions and climate change adaptation. Staff have determined no adaptation or emissions assessment is required.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

55. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
56. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
57. The recommendations set out in this report are consistent with that purpose.

Social

58. Redeveloping 42 Ward Street as a hotel gives practical effect to the aspirations of the Central City Transformation Plan by creating a more vibrant city centre, improving the streetscape, enhancing the interface with the surrounding businesses, and providing greater social interaction.

Economic

59. Redeveloping 42 Ward Street as a hotel will generate economic activity, attract business, grow the city's economy, and leverage private investment.

Environmental

60. The proposed development involves refitting/refurbishment of an existing building which maximises the use of the building materials already in place.

Cultural

61. Redeveloping 42 Ward Street as a hotel will enhance and reflect the cultural identity of the city.

Risks - *Tuuraru*

62. If the proposed Licence to Occupy and parking restriction changes are not approved (Option 1) there is a risk that the developer will not comply with one of the conditions required to deliver the Pullman Hotel.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

63. Given the statutory requirement to consult, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.
64. Community views and preferences are already known to the Council through the consultation completed to date.
65. Consultation was completed with affected businesses and property owners on the parking restriction changes as required by the Local Government Act.

Attachments - *Ngaa taapirihanga*

Attachment 1 - 42 Ward Street Hotel - Streetscape Proposal

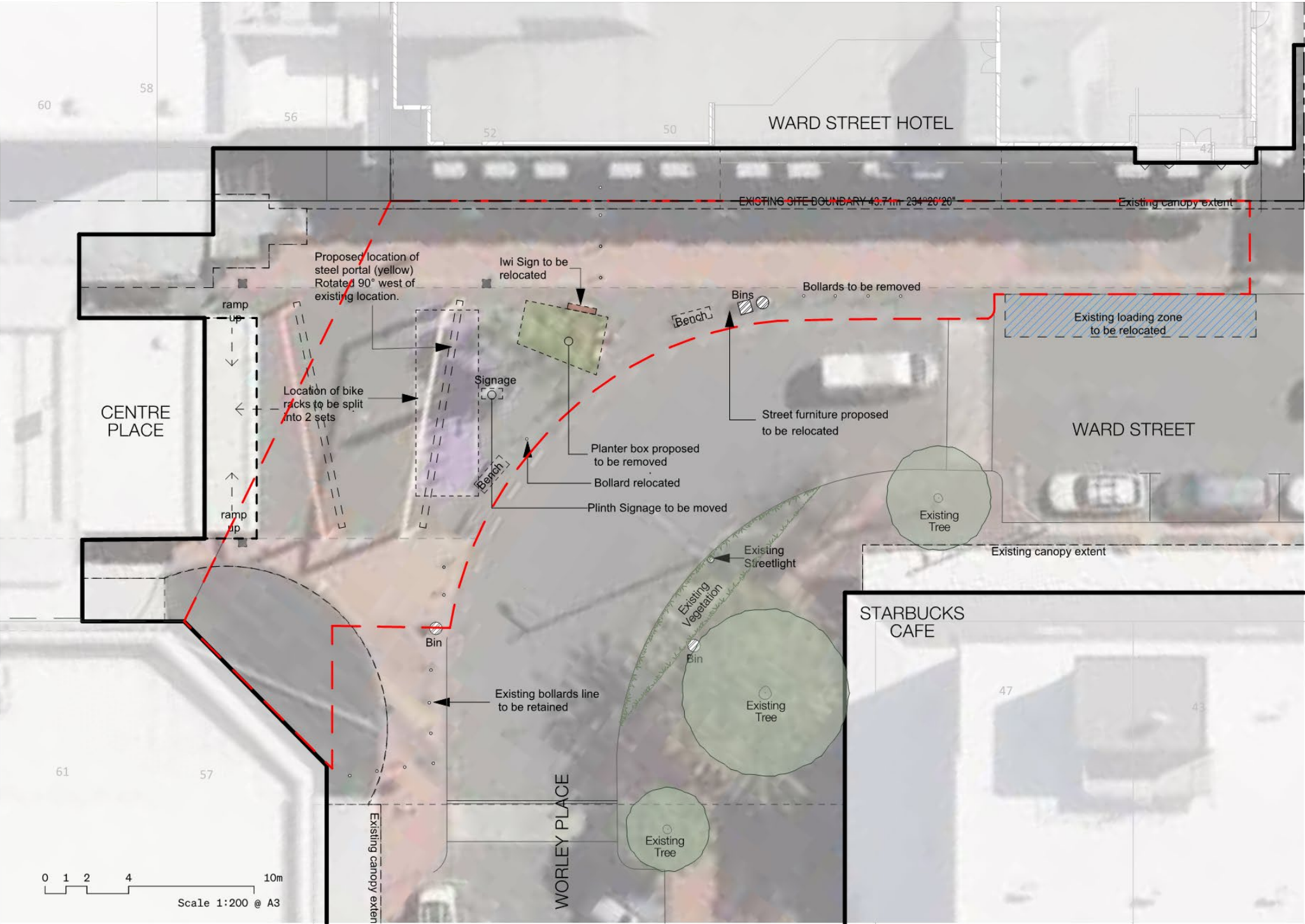
Attachment 2 - 42 Ward Street - Licence to Occupy - Licence Areas

Item 12



Existing Aerial Plan

1:200



VIEW FROM WARD STREET



VIEW FROM WORLEY PLACE

General Legend

Extent of License to Occupy Area

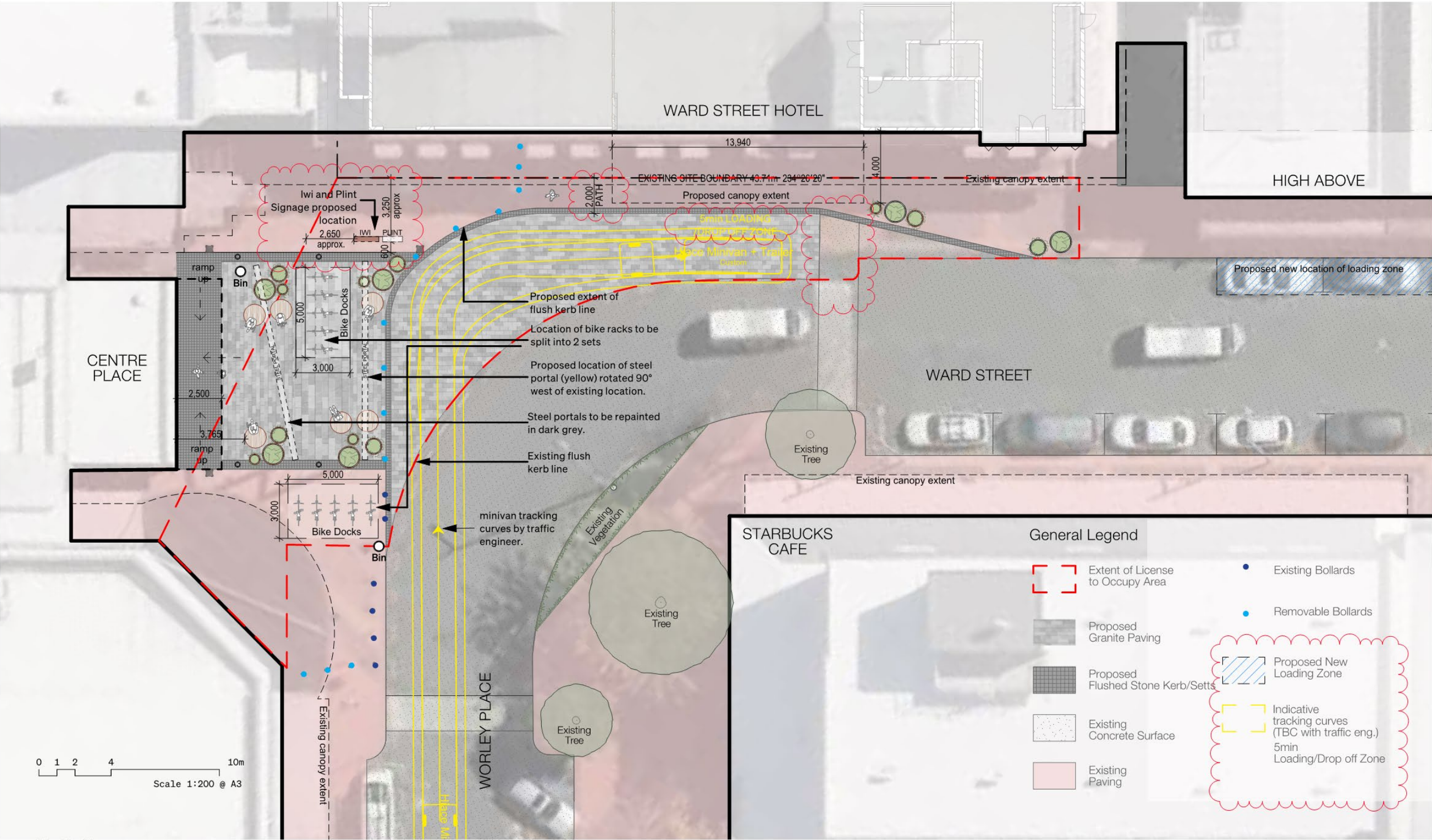


Look and Feel



Scheme Plan

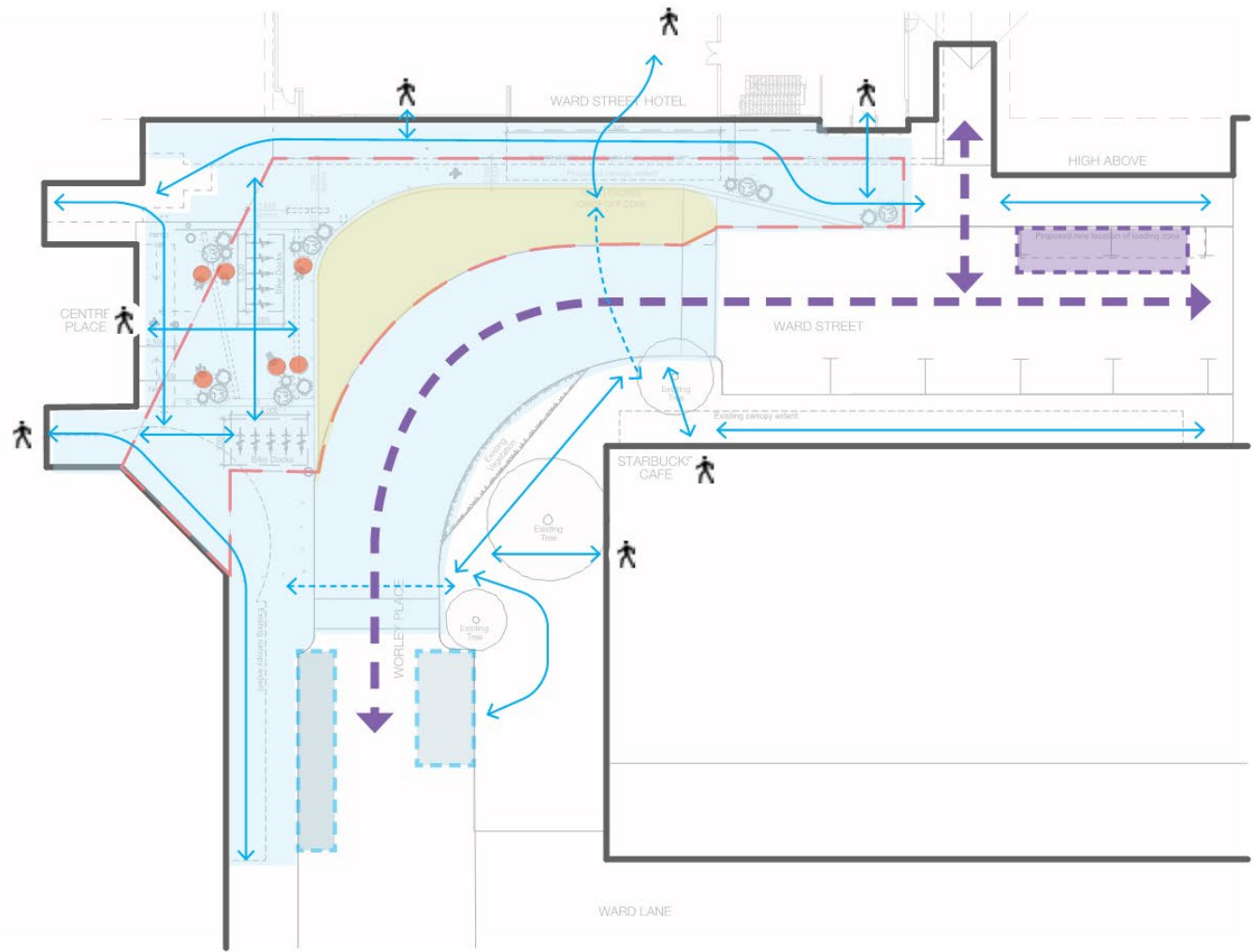
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Schematic Strategy - Access and Circulation

1:400



ACCESS AND CIRCULATION

Key

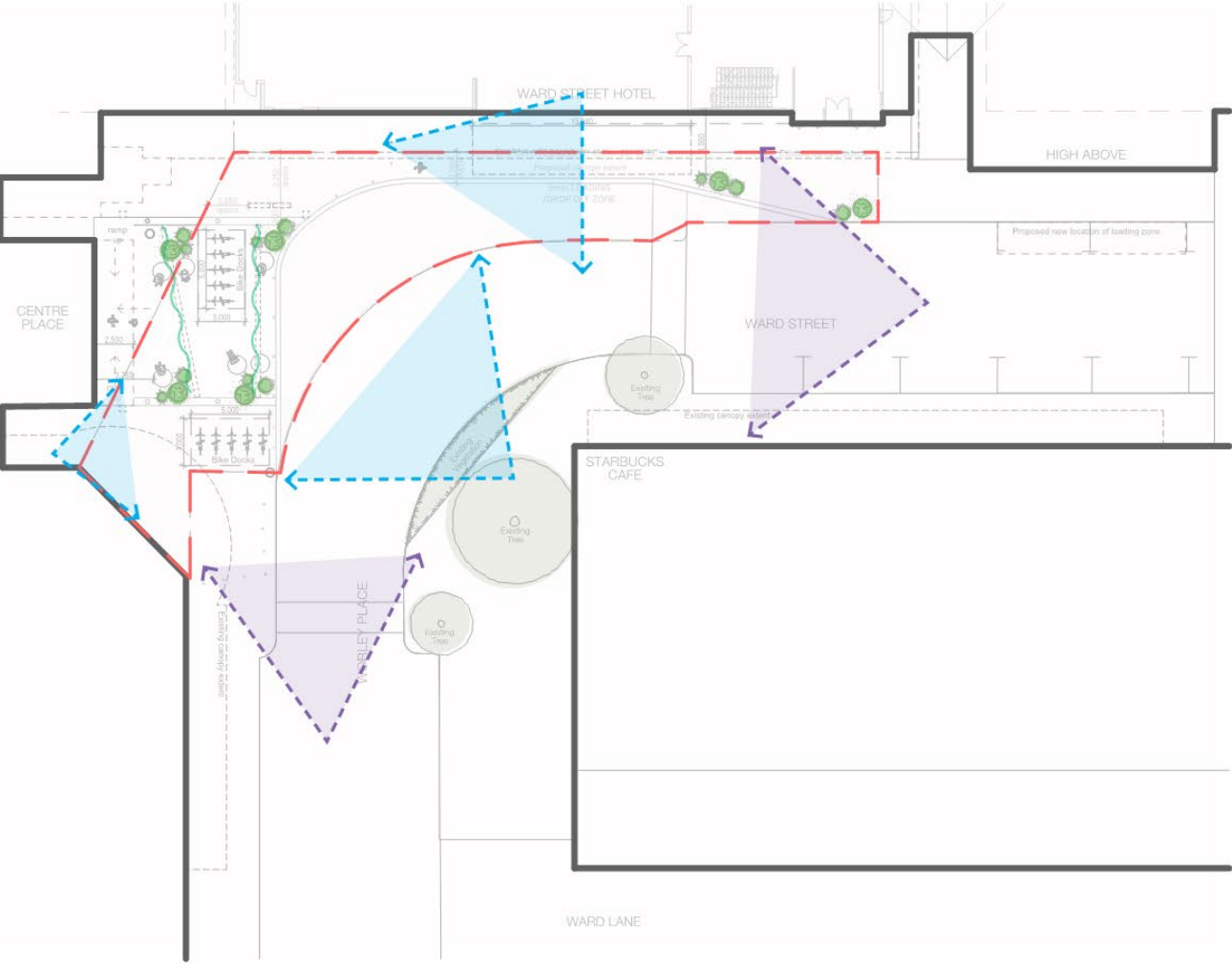
- Primary Pedestrian Circulation
- Secondary Pedestrian Circulation
- Vehicle Circulation
- Seating Nodes
- Entrance / Access Points
- Flush Level Shared Space
- Minivan + trailer Drop off (5min)
- Proposed Loading Zone
- Existing Accessible Parking

General Legend

- Extent of License to Occupy Area

Schematic Strategy - Key Views and Vegetation

1:400



KEY VIEWS AND VEGETATION

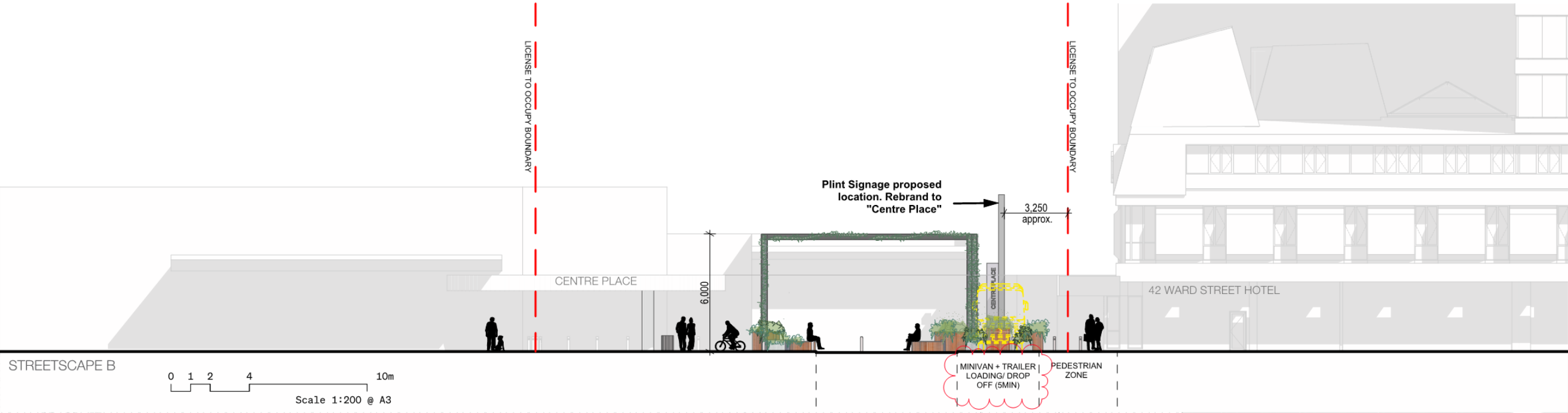
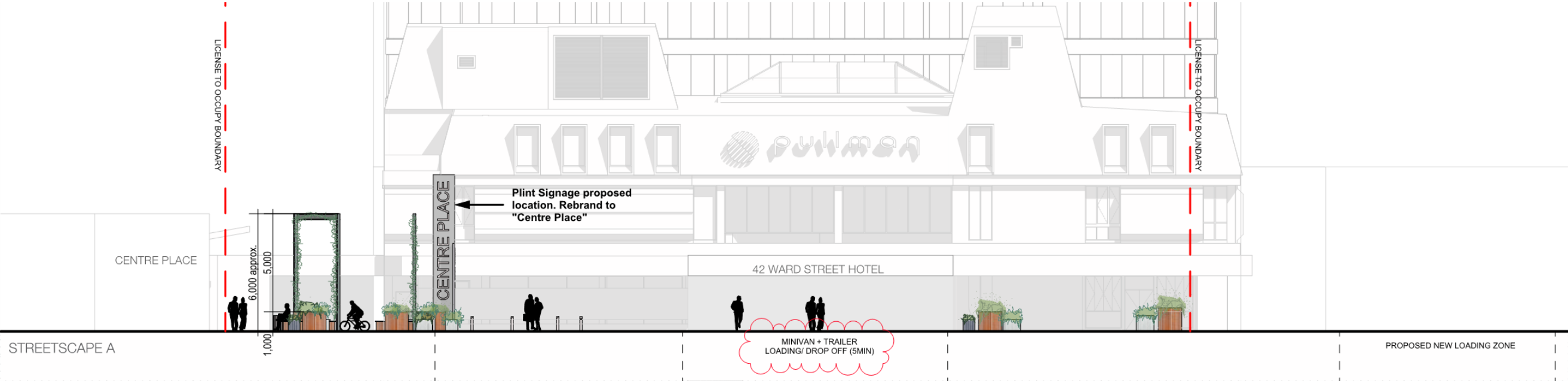
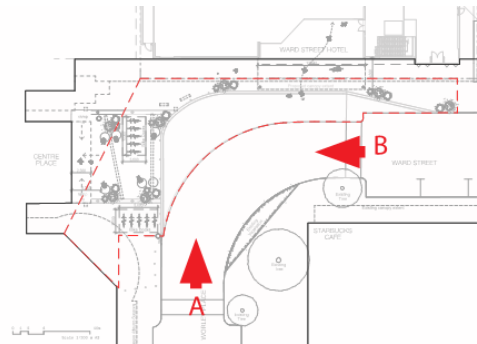
- Key
- Pedestrian Key Views
 - Vehicle Key Views
 - Amenity Vegetation
 - Existing Vegetation/Tree

General Legend

- Extent of License to Occupy Area

Streetscape Elevations

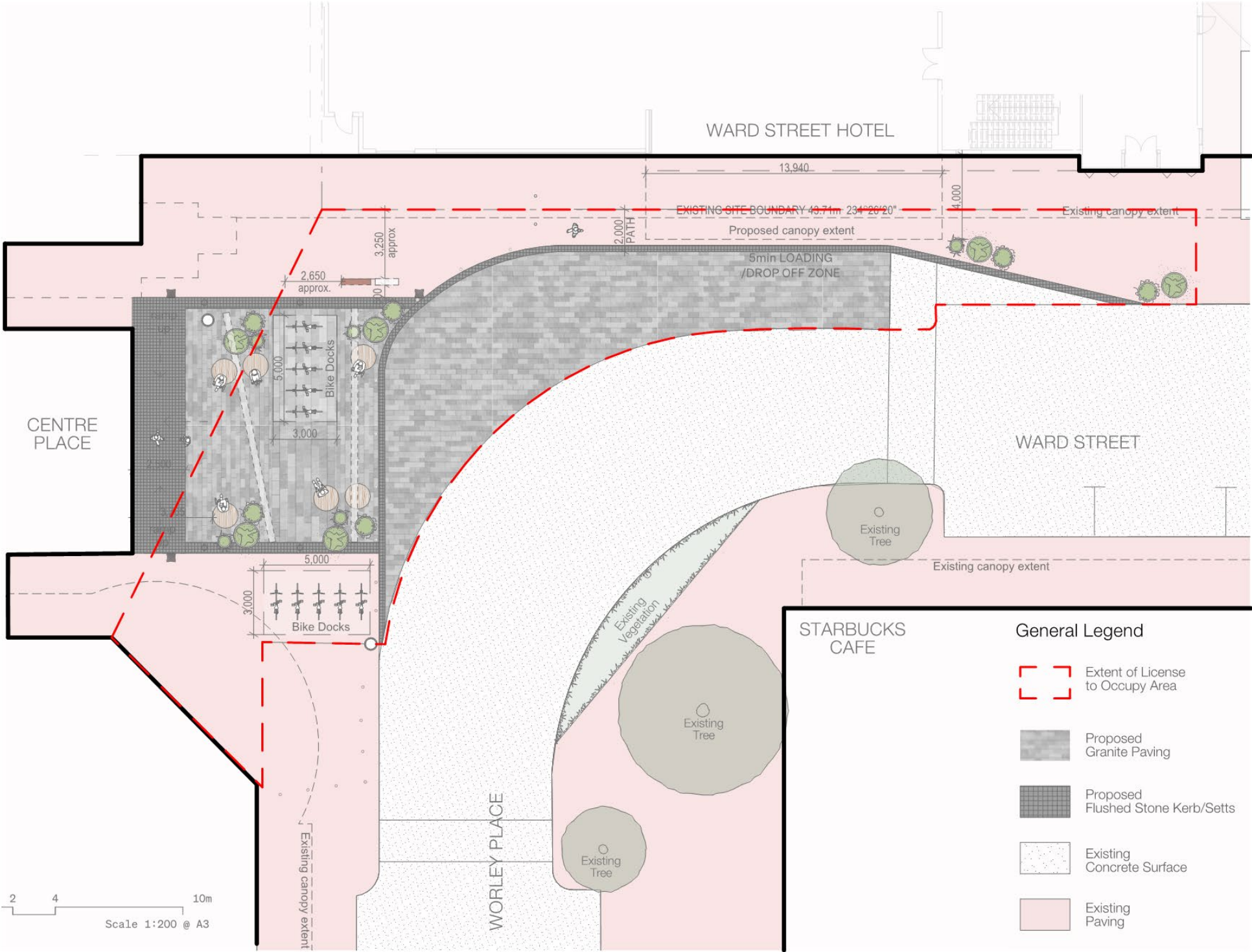
1:200



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Material + Furniture Palette

1:200



GRANITE PAVING



FLUSH STONE KERB/ SETTS



SEATING



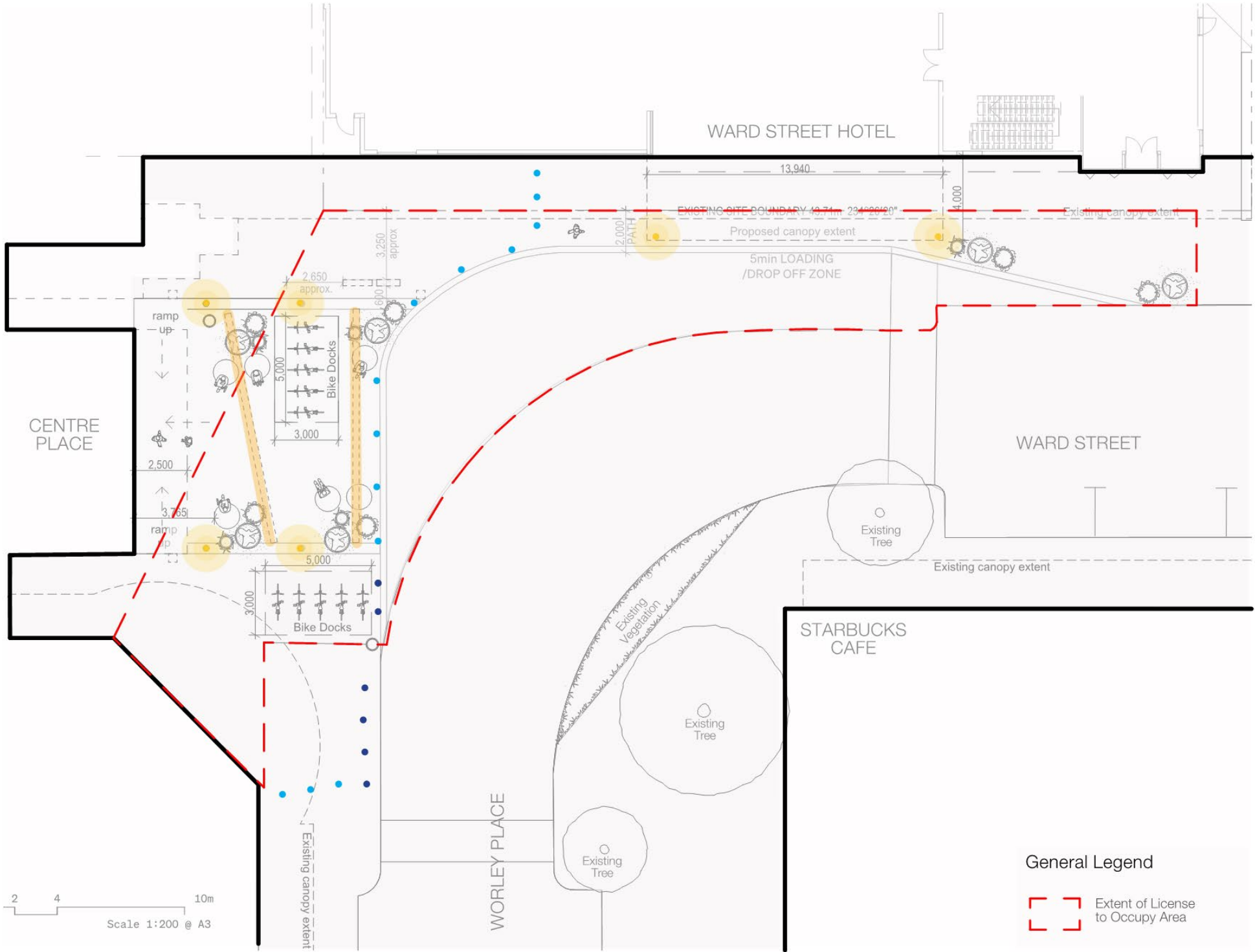
BIKE DOCKS



PLANTER POTS/ BOXES (OR SIMILAR)

Furniture + Lighting Strategy

1:200



IN-GROUND BOLLARDS
Removable in-ground bollards



IN- GROUND LIGHTS
In ground lighting to guide movement



AMBIENT FEATURE LIGHTING
Fairy lights to highlight landscape features



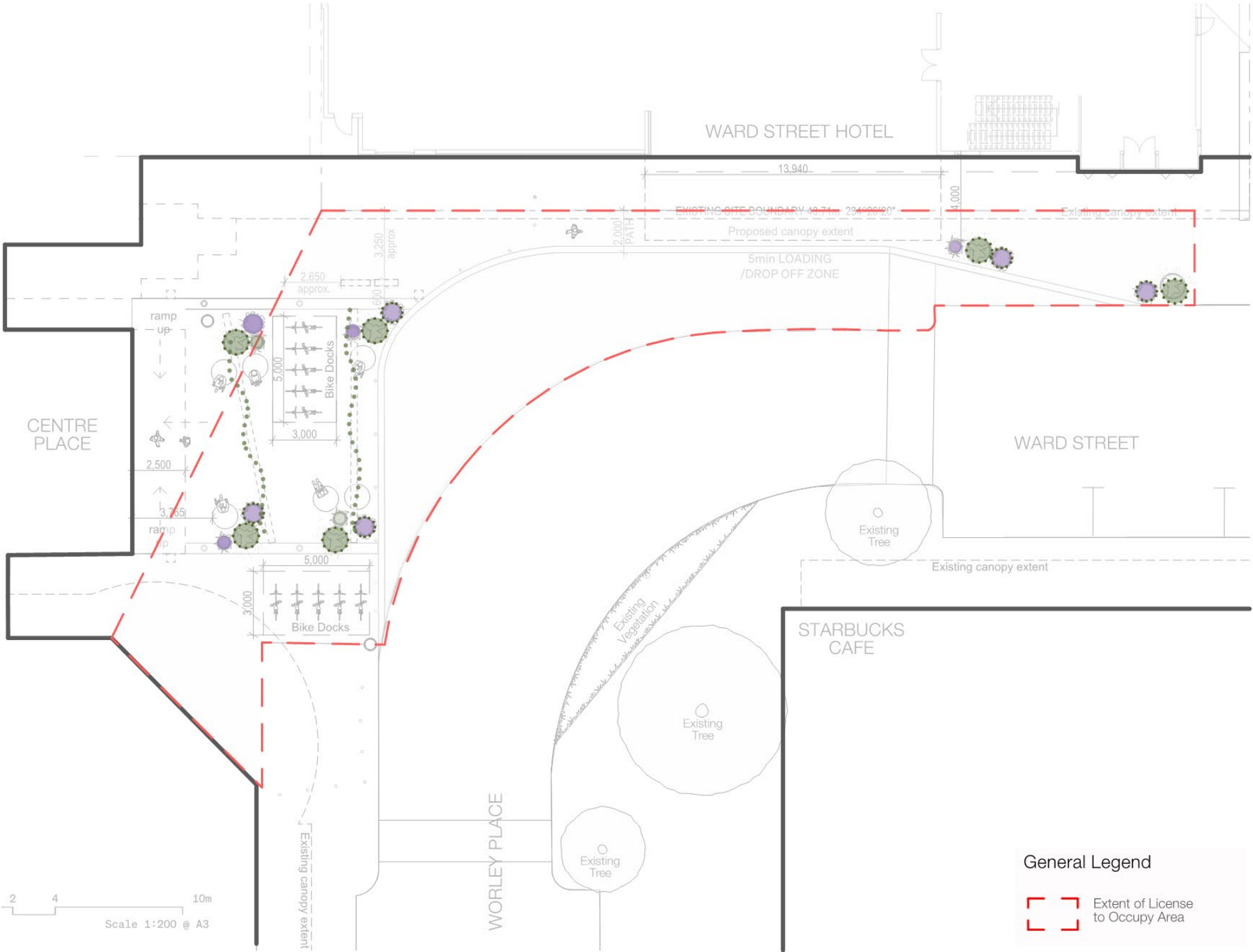
Key

- In-ground Lighting
- Ambient Feature Lighting
- Existing Bollards
- Removable Bollards

LIGHTING DESIGN TO BE CONFIRMED WITH
LIGHTING DESIGNER AS PART OF DETAILED DESIGN

Planting Palette

1:200



Planting Mix

SHRUBS/ STRAPPY PLANTS



GREEN GEM
Buxus Hybrid



GULF STREAM
Nandina Domestica

SHRUBS/ STRAPPY PLANTS



FOREST SEDGE
Carex dissita



MEXICAN SAGE
Salvia Leucantha

CLIMBERS/ GROUNDCOVERS



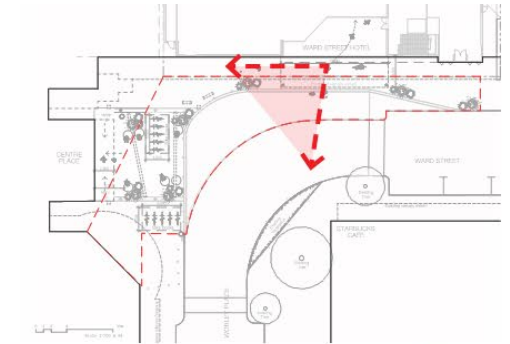
SILVER FALLS
Kings Dichondra repens



POHUEHUE
Muehlenbeckia axillaris

Artist's Impression - View 01

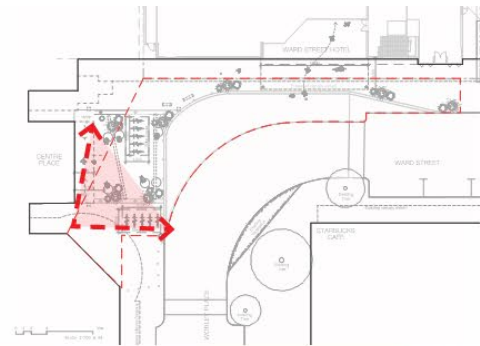
Artistic Impression for design intent only



42 Ward St. - Streetscape Proposal

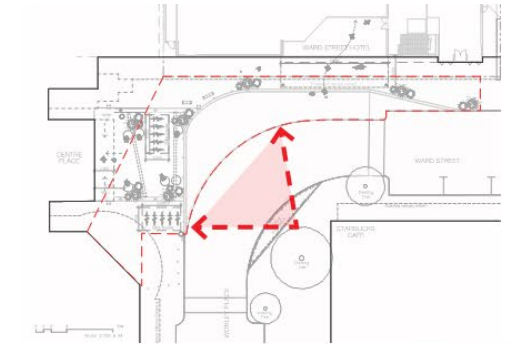
Artist’s Impression - View 02

Artistic Impression for design intent only

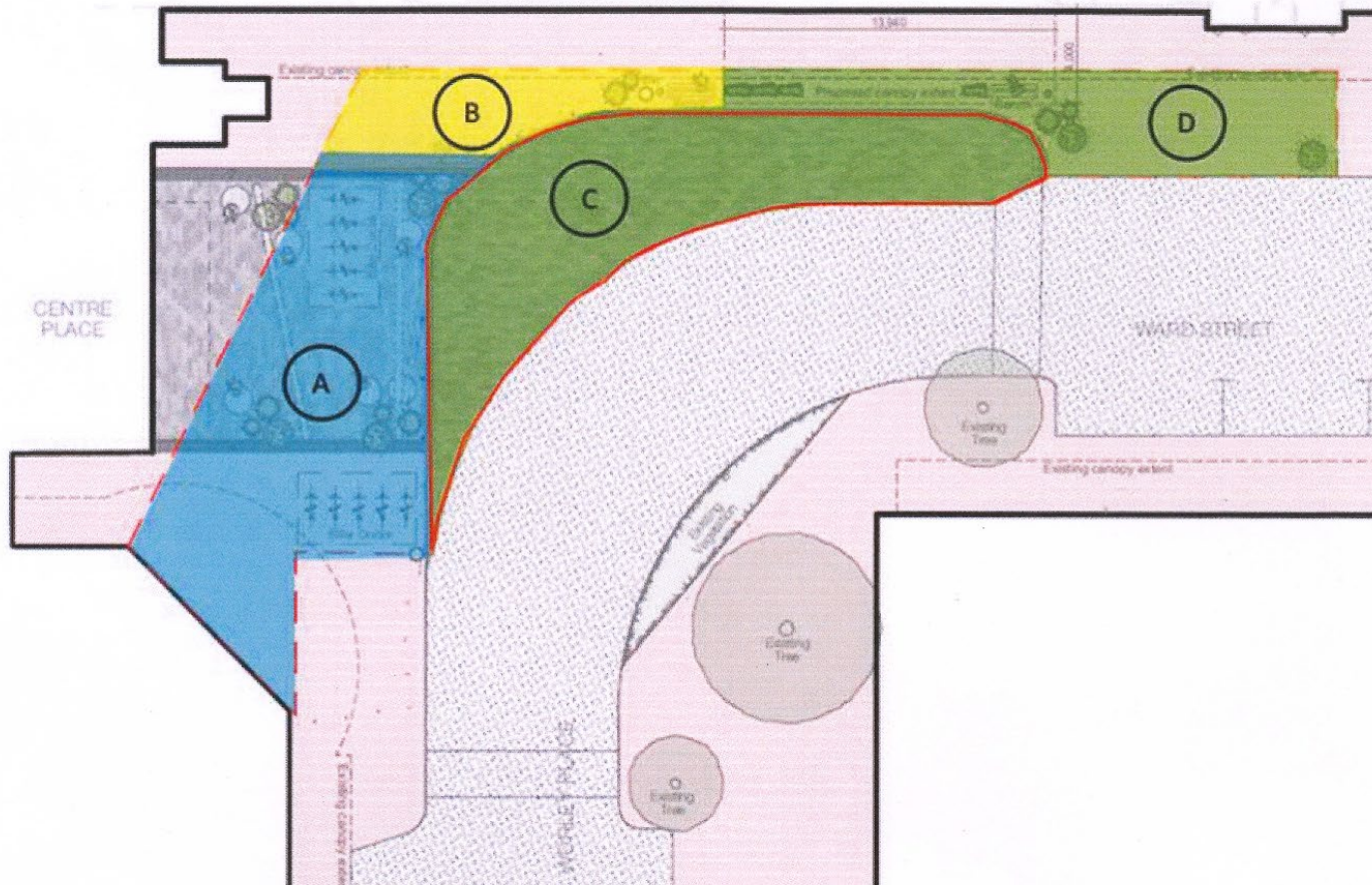


Artist's Impression - View 03

Artistic Impression for design intent only







Council Report

Committee: Council

Date: 20 March 2025

Author: Amy Viggers

Authoriser: Michelle Hawthorne

Position: Governance Lead

Position: Governance and Assurance Manager

Report Name: Electoral Matters

Report Status	<i>Open</i>
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Purpose - *Take*

1. To seek approval from the Council on the order in which candidates' names are listed on the voting documents for the 2025 Triennial Local Authority Election.
2. To seek a determination from the Council whether to fill, or not, the vacancy from Cr Mark Donovan's resignation.

Staff Recommendation - *Tuutohu-aa-kaimahi*

3. That the Council:
 - a) receives the report;
 - b) approves the names of the Hamilton City Council candidates for the 2025 Local Authority Elections to be arranged on the voting documents in **either**:
 - i. alphabetical order **or**
 - ii. pseudo-random order **or**
 - iii. random order;
 - c) determines that the vacancy, from Cr Mark Donovan's resignation:

either

Option A

be filled by appointment of the Council, by a future resolution, a person who is qualified to be elected as a member;

Option B

is not filled;

- d) approves the Changes to the Governance Structure:
 - i. appoints XX to the position of Deputy Chair of the Economic Development Committee;
 - ii. appoints XX to the position of Chair of the Regulatory and Hearings Committee;
 - iii. appoints XX to the position of Chair Traffic, Speed Limit and Road Closure Hearings Panel;

- iv. appoints XX to the position Chair Dog Control Hearings Panel;
- v. appoints XX as a Member of the Strategic Risk and Assurance Committee
- e) requests staff seek a determination from the Remuneration Authority that enables the base remuneration amount of \$83,527 to be split equally between all Members and the amount that was originally allocated to the 'Regulatory and Hearings Chair' position in the determination 2024/25 to be split equally between all Members taking on additional responsibilities.

Executive Summary - *Whakaraapopototanga matua*

4. A decision the Council is able to make, if it chooses, is the order of candidates names on the voting documents (Clause 21(1) of the Local Electoral Regulations 2001). The options for order are alphabetical, random, or pseudo-random.
5. Hamilton City Council has used random order since the 2013 election.
6. If no decision is made on the order of names, the order defaults to alphabetical.
7. On 4 March 2024 Cr Donovan advised the Council of his resignation, effective immediately.
8. A determination of the Council is required by legislation to either fill the vacancy by appointment by the local authority of a person named in the resolution who is qualified to be elected as a member or that the vacancy is not to be filled.
9. Staff consider the matters in the report to have low significance and that the recommendations comply with the Council's legal requirements.

Discussion - *Matapaki*

Order of Candidate Names

10. The Local Electoral Regulations 2001 allows Local Authorities to consider the order of candidate names on the voting documents. It is not mandatory to pick an option, and if no decision is reached on the matter, the order of candidate names will automatically revert to alphabetical order.
11. The features of each name order arrangement are described below:

Alphabetical order of surname: Alphabetical order is listing candidate surnames alphabetically and has been the order traditionally used in local authority and parliamentary elections.

Pseudo-random order: Pseudo-random order is where candidate surnames are randomly selected, and the order selected is the order appearing on **all** voting documents. The names are randomly selected via a good practice method managed by Election Services.

Random Order: Random order is where all candidate surnames are randomly selected by computer so that the order of surnames is different on each voting document.
12. For the 2013, 2016, 2019, 2022 elections, Hamilton City Council resolved to use random order. The order of candidate names for the 2010 election was 'Pseudo-random'.
13. Table 1 shows the candidate's name order decided by city and regional councils for recent elections.

	2016	2019	2022
Auckland Council	Alphabetical	Alphabetical	Alphabetical
Hawke's Bay Regional Council	Alphabetical	Alphabetical	
Invercargill City Council	Alphabetical	Random	Alphabetical
Manawatu-Wanganui Regional Council	Alphabetical	Random	Random
Southland Regional Council	Alphabetical	Alphabetical	Random
Taranaki Regional Council	Alphabetical	Alphabetical	Random
Bay of Plenty Regional Council	Random	Random	Alphabetical
Christchurch City Council	Random	Random	Random
Canterbury Regional Council	Random	Random	Random
Hamilton City Council	Random	Random	Random
Napier City Council	Random	Random	Random
Tauranga City Council	Random	Random	Random
Wellington City Council	Random	Random	Random
Gore District Council		Pseudo-random	Random
Queenstown district council		Random	Random
Southland district council		Random	
Whanganui District Council		Random	Random
Otorohanga District Council		Alphabetical	
Waitomo District Council		Alphabetical	Random
Thames Coromandel District Council		Alphabetical	Random

Table 1. Candidate name order by Council for 2016, 2019 and 2022 triennial elections

14. There is no price differential in printing costs between the three options of candidate name order. Election costs are budgeted for in the 2024-34 Long-Term Plan.
15. If no decision is made, the order of names defaults to alphabetical order.
16. The voting documents will also include the Waikato Regional Council election. That Council will make its own decision about the order of names of candidates for its respective elections.
17. The candidate profile statement booklet is always printed in alphabetical order. It is only order of candidate names on the voting documents that Council can determine.
18. The options are:
 - Option 1** – Alphabetical order of surname
 - Option 2** – Pseudo-random order
 - Option 3** – Random Order
19. The advantage of **alphabetical order** is that it is familiar and easier to understand for voters. Where there is a large number of candidates competing for a position, it is easier for a voter to find a candidate they wish to vote for if the names are listed alphabetically. It is also easier for a voter if the order of names on the voting document follows the order of names in the directory of candidate profile statements accompanying the voting document
20. A disadvantage of alphabetical order is voter bias to those at the top of the voting list, which could impact on the outcome of the election. Studies have found that this impacts more on voting in booths as opposed to postal voting.

21. Random order (**both random and pseudo-random**) removes the perception of name order bias, but the Pseudo-random order of names simply substitutes a different order for an alphabetical order. Any first-name bias will transfer to the name at the top of the pseudo-random list. The only effective alternative to alphabetical order is random order.
22. A disadvantage for both the random options is voter confusion as it is not possible for the supporting documents such as the candidate profile statement booklets to follow the order of a random voting paper. Making voting more difficult carries the risk of deterring the voter from taking part.
23. If names are ordered alphabetically, there is a risk of perceived bias. If names are randomised, there is a perceived risk of increasing the complexity of the voting experience and deterring voters.
24. There is no difference to the cost of printing the voting documents with any of the order of candidate name options outlined above.

Effect of resignation

25. On 4 March 2024 Cr Mark Donovan advised Council of his resignation. This was effective immediately.
26. As the vacancy occurred less than 12 months before the next triennial election, the Chief Executive notified Elected Members of resignation vacancy immediately ([s117 LEA](#)).
27. Section 117 of the Local Electoral Act 2001 (LEA) only requires a by-election if the time period between resignation and the triennial elections is more than 12 months. Staff have clarified that consideration of a by-election is not an option for Council in these circumstances.
28. The next required action is that the Council determine by resolution either:

Option A: that the vacancy will be filled by the appointment by the local authority of a person named in the resolution who is qualified to be elected as a member; or

Option B: that the vacancy is not filled.
29. The person to be appointed needs to satisfy the qualification criteria (e.g., NZ citizen, not a candidate for more than 1 ward in the same territorial authority, etc). If an appointment to fill an extraordinary vacancy is resolved, the council needs to confirm with the prospective appointee that they're qualified, interested and available to be appointed to the position, before any resolution is passed.
30. It is up to the Council to determine how the person to be appointed would be selected. There is no prescription as to how that person must be selected.
31. If the Council was to determine not to fill the vacancy, the Remuneration Authority [advice](#) is as follows:

If a councillor's position becomes vacant or a local government member takes temporary unpaid leave of absence, the council must not reallocate among the remaining councillors the amount not being paid during the period of the temporary vacancy or leave of absence. In these cases, the amount allocated is simply not spent by the council and is available for when the position is filled (through a by-election) (section 117(1) of the Local Electoral Act 2001) or by appointment (section 117(3)(a) and 117A of the Act) or when the councillor returns after

their leave of absence. If the council decides not to fill a vacancy (section 117(3)(b) of the Act) the amount not being paid as a result of the vacancy must be reallocated among the remaining councillors.

32. This means that:
 - i. If the Council resolves to leave the position vacant, a further decision on reallocation of remuneration will need to be made (i.e. the base salary for an Elected Member and the remuneration allocated to Cr Donovan for additional duties as a Chair).
 - ii. Based on the decision the Council makes, staff will need to make an application to the Remuneration Authority for a remuneration determination before any change in salary is made.
 - iii. A Remuneration Authority determination will likely be available around June and that is when back pay will be applied.
33. The roles that could be reallocated are the positions of:
 - i. Deputy Chair of the Economic Development Committee;
 - ii. Chair of the Regulatory and Hearings Committee;
 - iii. Chair Traffic, Speed Limit and Road Closure Hearings Panel;
 - iv. Chair Dog Control Hearings Panel;
 - v. Member of the Strategic Risk and Assurance Committee
34. It is proposed that staff seek a determination from the Remuneration Authority that enables the base remuneration amount of \$83,527 to be split equally between all members and the amount that was allocated to the Regulatory and Hearings Chair position is split equally between all members that are taking on additional responsibilities. Which for the purposes of the Remuneration Authority determination was the responsibility as Deputy Chair of the Economic Development Committee; Chair of the Regulatory and Hearings Committee, Chair Traffic, Speed Limit and Road Closure Hearings Panel, Chair Dog Control Hearings Panel.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

35. Staff confirm that this report complies with the Council's legal and policy requirements.

Climate Change Impact Statement

36. Staff have assessed this option against the Climate Change Policy for both emissions and climate change adaptation. Staff have determined no adaptation or emissions assessment is required.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

37. The purpose of Local Government changed on 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
38. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report.
39. The proposed changes set out in this report are consistent with that purpose.

40. Staff have assessed the cultural considerations related to this matter and have determined that the order of candidate names does not have any specific implications for our Maaori community. It should be noted that candidates are able to provide their profile statements in both English and Te Reo Maaori.
41. Staff are focussed on increasing voter turnout. To this end, Council has developed a good working relationship with representatives from the Electoral Commission to support positive outcomes for local authority elections. The Electoral Commission has a strong focus on groups in the community who have traditionally had low voter turnout, including youth, Maaori, and ethnic groups.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

42. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.
43. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Council Report

Committee: Council **Date:** 20 March 2025
Author: Ash Rawiri **Authoriser:** Michelle Hawthorne
Position: Governance Advisor **Position:** Governance and Assurance Manager
Report Name: Recommendations from Open Committee Meetings

Report Status	<i>Open</i>
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Purpose - Take

1. To seek the Council's approval of the recommendations from:
 - i. the Community and Natural Environment Committee meeting 18 February 2025 concerning the approval of the Animal and Dog Control review programme – deliberations and request for approval ([Agenda & Minutes](#));
 - ii. The Finance and Monitoring Committee meeting 27 February 2025 concerning the Financial Performance & Strategy Report to 31 December 2024 ([Agenda & Minutes](#))

Recommendation from the Community and Natural Environment Committee meeting of 18 February 2025

Animal and Dog Control review programme – deliberations and request for approval

That the Council adopts:

- a) the Hamilton City Animal Nuisance Bylaw 2013 (amended 2025) (Attachment 1 of the staff report) in force from 31 March 2025;
- b) the Hamilton City Dog Control Bylaw 2015 (amended 2025) (Attachment 2 of the staff report) in force from 1 July 2025; and
- c) the Dog Control Policy (Attachment 3 of the staff report) effective from 1 July 2025.

Recommendation from the Finance and Monitoring Committee meeting of 27 February 2025

Capital Portfolio Monitoring Report That the Council:

- a) approves the capital movement as identified in the 31 December Capital Portfolio Monitoring Report dated 27 February 2025;
- b) approves the forecast adjustments as set out in paragraph 52 of the staff report;
- c) notes the revised Financial Strategy position for Debt to Revenue, Net Debt and Balancing the Books as set out in paragraphs 53 to 55 of this staff report; and
- d) notes that there may be further adjustment in the preparation of the Annual Report.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Council Public Excluded Minutes 11 February 2025) Good reason to withhold) information exists under) Section 7 Local Government	Section 48(1)(a)
C2. Confirmation of the Elected Member Closed Briefing Notes 5 February 2025) Official Information and) Meetings Act 1987	
C3. Confirmation of the Elected Member Closed Briefing Notes 19 February 2025		
C4. Public excluded proposed 2025/26 fees and charges		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C4.	to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (b) (ii) Section 7 (2) (h)