

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Council will be held on:

Date: Wednesday 25 May 2022
Time: 9.30am
Meeting Room: Council Chamber and Audio Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Lance Vervoort
Chief Executive

Council *Kaunihera* OPEN AGENDA

Membership

Chairperson Mayor P Southgate
Heamana

Deputy Chairperson Deputy Mayor G Taylor
Heamana Tuarua

Members	Cr M Bunting	Cr A O’Leary
	Cr M Gallagher	Cr R Pascoe
	Cr R Hamilton	Cr S Thomson
	Cr D Macpherson	Cr M van Oosten
	Cr K Naidoo-Rauf	Cr E Wilson
	Cr M Donovan	

Quorum: A majority of members (including vacancies)

Meeting Frequency: Monthly – or as required

Amy Viggers
Mana Whakahaere
Governance

18 May 2022

Telephone: 07 838 6727
Amy.Viggers@hcc.govt.nz
www.hamilton.govt.nz

Purpose

The Council is responsible for:

1. Providing leadership to, and advocacy on behalf of, the people of Hamilton.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

1. To exercise those powers and responsibilities which cannot legally be delegated by Council:
 - a) The power to make a rate.
 - b) The power to make a bylaw.
 - c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long Term Plan.
 - d) The power to adopt a Long Term Plan or Annual Plan, or Annual Report.
 - e) The power to appoint a Chief Executive.
 - f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan, or developed for the purpose of the Council's governance statement, including the 30-Year Infrastructure Strategy.
 - g) The power to adopt a remuneration and employment policy.
 - h) The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
 - i) The power to approve or amend the Council's Standing Orders.
 - j) The power to approve or amend the Code of Conduct for Elected Members.
 - k) The power to appoint and discharge members of committees.
 - l) The power to establish a joint committee with another local authority or other public body.
 - m) The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council not accept the recommendation.
 - n) The power to amend or replace the delegations in Council's *Delegations to Positions Policy*.
2. To exercise the following powers and responsibilities of Council, which the Council chooses to retain:
 - a) Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
 - b) Approval of any changes to Council's vision, and oversight of that vision by providing direction on strategic priorities and receiving regular reports on its overall achievement.
 - c) Approval of any changes to city boundaries under the Resource Management Act.
 - d) Adoption of governance level strategies plans and policies which advance Council's vision and strategic goals.
 - e) Approval of the Triennial Agreement.

- f) Approval of the local governance statement required under the Local Government Act 2002.
- g) Approval of a proposal to the Remuneration Authority for the remuneration of Elected Members.
- h) Approval of any changes to the nature and delegations of the Committees.
- i) Approval of all Council and Committee Advisory Groups and their terms of reference.
- j) Appointments to, and removals from, CCO CCTO and CO boards;
- k) Approval of proposed major transactions or constitutional adjustments of CCOs, CCTOs and COs.
- l) Approval or otherwise of any proposal to establish, wind-up or dispose of any holding in, a CCO, CCTO or CO.
- m) Approval of city boundary changes, including in respect of Strategic Boundary Land Use Agreements.
- n) Approval Activity Management Plans.

Oversight of Policies and Bylaws:

- *Corporate Hospitality and Entertainment Policy*
- *Delegations to Positions Policy*
- *Elected Members Support Policy*
- *Significance and Engagement Policy*

ITEM	TABLE OF CONTENTS	PAGE
1	Apologies – <i>Tono aroha</i>	5
2	Confirmation of Agenda – <i>Whakatau raarangi take</i>	5
3	Declarations of Interest – <i>Tauaakii whaipanga</i>	5
4	Public Forum – <i>Aatea koorero</i>	5
5	Engagement Response to the Draft 2022-23 Annual Plan Budget	6
6	Resolution to Exclude the Public	20

1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Council to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Mayor.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6727.

Council Report

Committee: Council **Date:** 25 May 2022

Author: Julie Clausen **Authoriser:** Sean Hickey

Position: Unit Manager Strategy and Corporate Planning **Position:** General Manager Strategy and Communications

Report Name: Engagement Response to the draft 2022-23 Annual Plan budget

Report Status	<i>Open</i>
----------------------	-------------

Purpose - *Take*

- To inform the Council of the engagement response to Council's draft 2022-23 Annual Plan.

Staff Recommendation - *Tuutohu-aa-kaimahi*

- That the Council:
 - receives the report; and
 - notes that the verbal submissions will be considered along with the written submissions during the 2022-23 Annual Plan Deliberations meeting on 3 June 2022.

Executive Summary - *Whakaraapopototanga matua*

- The engagement period for the 2022-23 Annual Plan took place from 20 April 2022 to 20 May 2022. Noting this report has been prepared in advance of the close of submissions to meet the Council report timelines.
- Submitters who have signalled they want to present verbal submissions will be allocated time on 25 or 26 May 2022.
- An interim engagement response report is attached, and an updated report will be provided as a late report on 24 May 2022 to allow the processing submission forms received between 16 May and 20 May 2022.
- Access to all of the submissions will be available via the online portal on 24 May 2022.

Background - *Koorero whaimaarama*

- On 31 March 2022 Council resolved to consult on the draft 2022-23 Annual Plan, from 20 April 2022 to 20 May 2022.
- The engagement activity included:
 - Advertising in Hamilton Press, Waikato Times, Waikato Weekly Chinese Newspaper, and Indian Weekender
 - Paper consultation and submission forms available at all Hamilton City libraries and Municipal Building

- iii. Social media posts and advertising on Facebook, Instagram, and LinkedIn reached over 40,000 individual people and of these, over 2600 clicked through to the online Have Your Say form
 - iv. Radio campaign from 2 May 2022 to 13 May 2022
 - v. An e-newsletter was sent to stakeholders, community groups and businesses
 - vi. Our Hamilton newsletter
 - vii. Video by Mayor Southgate, that reached almost 30,000 people
 - viii. Facebook Live Question and Answer session on 10 May 2022 received 32 questions and comments, and 1268 views
9. Paper submission forms received in the post on Monday 23 May 2022 will be processed on Monday 23 May 2022.
 10. The interim summary of engagement responses report attached has been prepared as at 16 May 2022 and an updated attachment to this report will be provided as a late report on Tuesday 24 May 2022 to allow the processing of submissions received between 16 May and 20 May 2022.
 11. The submissions will be available from 24 May 2022 through the online portal at <http://haveyoursay.hamilton.govt.nz>
 12. The verbal submissions are scheduled for 25 and 26 May 2022.
 13. Individuals presenting a verbal submission will be allocated a five-minute slot with direction to speak for three minutes and allow two minutes for questions.
 14. Submitters representing organisations will be allocated a 10-minute slot with direction to speak for seven minutes and allow three minutes for questions.

Financial Considerations - *Whaiwhakaaro Puutea*

15. The production of the Annual Plan, including engagement, is a regular operating activity funded through the Long-Term Plan.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

16. Staff confirm that the 2022-23 Annual Plan engagement complies with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

17. The purpose of Local Government changed on 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
18. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
19. The recommendations set out in this report are consistent with that purpose.

Risks – *Tuuraru*

20. This report is a feedback report on the community engagement response. There are no known risks associated with receiving this information.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

21. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.
22. Section 95 of the Local Government Act 2002 (LGA) requires Council to prepare an adopt an annual plan each year. Prior to adoption, Council must consult according to the principles of consultation in section 82 of the LGA, unless the annual plan does not include significant or material differences from the content of the Long-Term Plan for the 2022-23 financial year.
23. The proposed draft 2022-23 Annual Plan budget does not include any significant or material differences from the Long-Term Plan. Staff considered the Key Considerations in the Significance and Engagement Policy and assessed the level of significance of the draft 2022-23 Annual Plan budget to be low.
24. Council resolved to consult on the draft 2022-23 Annual Plan on 31 March 2022.

Attachments - *Ngaa taapirihanga*

Attachment 1 - 2022-2023 Annual Plan Interim Engagement and Insights Report



Item 5

2022-2023 ANNUAL PLAN: INTERIM ENGAGEMENT AND INSIGHTS REPORT

Attachment 1

Report prepared by:
Julie Clausen, Unit Manager, Strategy and Corporate Planning
May, 2022.

ENGAGEMENT TACTICS AND RESULTS

Engagement activity included:

- Advertising in Hamilton Press, Waikato Times, Waikato Weekly Chinese Newspaper, and Indian Weekender.
- Paper consultation and submission forms available at all Hamilton City libraries and Municipal Building.
- Radio campaign from 2 May 2022 to 13 May 2022.
- An e-newsletter was sent to stakeholders, community groups and businesses.
- Our Hamilton newsletter.
- Video by Mayor Southgate, that reached almost 30,000 people.

Results:

- We received 223 responses to the survey (222 online and 1 hardcopy). The interim report was put together using responses submitted as of 16 May 2022 (AM). Number of responses will be updated once consultation closes.
- We received 5 emails with feedback on this consultation.
- Social media posts and advertising on Facebook, Instagram, and LinkedIn reached over 40,000 individual people and of these, over 2600 clicked through to the online Have Your Say form.
- Facebook Live Question and Answer session on 10 May 2022 received 32 questions and comments, and 1268 views.

SUBMISSIONS INSIGHTS

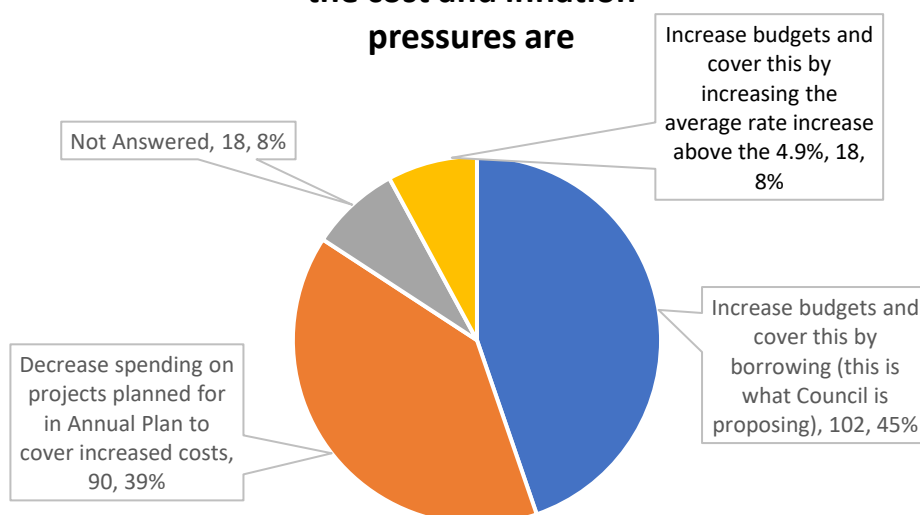
FEEDBACK THROUGH SUBMISSION FORMS (ONLINE & PAPER COPY)

As of 16 May 2022 (AM), we received 223 responses to the survey (222 online and 1 hardcopy). We also received 5 emails with feedback to this consultation. These have been entered into Have your say for response publishing purposes. 89% of our respondents are Hamilton Residents. 14 people have indicated they would like to make a verbal presentation to the Council.

Cost pressures and Inflation

People's response to what Council could do to address the cost and inflation pressures is shown in the chart below and elaborated in the report below.

People's choice - The options Council could take to address the cost and inflation pressures are



Increase budgets and cover this by borrowing (this is what Council is proposing)

There were 102 respondents who were in support of increasing budgets and covering this by borrowing. Of the 102 respondents who supported this option, 25 respondents made specific comments that they supported using debt, and five respondents commented that they were against rates increases.

Insights about respondents who chose the increase budgets and borrow option:

- Of those who chose this option, 20% were under the age of 30.
- 13% were over the age of 65
- A much greater proportion of East Area 5 residents chose the option to increase the budgets and cover this by borrowing.
- This option was also more popular in East area 1, East Area 3, and West Area 2.

Decrease spending on projects planned for in Annual Plan to cover increased costs

To date, there has been 90 respondents who have chosen the option of decreasing spending on projects planned for in the Annual Plan to increase costs. Of the 90 respondents who chose this option, 42 respondents (47%) support reducing spend but did not identify specific projects.

36 respondents did provide feedback on specific areas to focus on and the top three areas people commented on:

- reducing staff and the amount of money staff are paid (9 comments, 10%)

- reducing money on changing intersections, in particular adding traffic calming devices (speed humps) and innovating streets (7 comments, 8%)
- reducing the spend on public transport as people are currently not using it (6 comments, 7%)

Insights about respondents who chose the decrease spending option:

- Of those that chose this option, 9% were under the age of 30.
- 13% were over the age of 65
- 17% of those that chose this option were from West Area 6
- Higher proportion of West Area 6 residents choose the option of decreasing spending on projects planned for in the annual plan.
- A slightly higher number of East Areas 2, 4 and West Area 3 residents also chose this option compared to those that chose to increase the budget and cover this by borrowing.

Increase budgets and cover this by increasing the average rate increase above the 4.9%, set for 2022-23 in the Long-Term Plan.

Of the 18 respondents who chose the option of increasing the budgets and cover this by increasing rates above the 4.9%, 12 made comments – of which 6 specifically commented on their support for increasing rates to cover the increased costs.

Insights about those who chose the option of increasing the budget and increasing rates to cover the costs:

- 27% were under the age of 30
- 33% of those that chose this option were between 35-39 years of age.
- No respondents who chose this option were over 65
- 22% lived in East Area 6
- Respondents from East Area 5 and 6 and West Area 1 had a greater proportion of residents choosing to increase budgets and cover this by increasing the average rate increase above 4.9%, more than other community profile areas.

New Projects proposed in the budget

We asked people to provide feedback on nine projects proposed. Due to the free form text option used in the survey, we cannot specifically identify how many people supported each option.

Where people made specific comments in support of, or not in support of the projects, we have counted these, and they are presented in the following table:

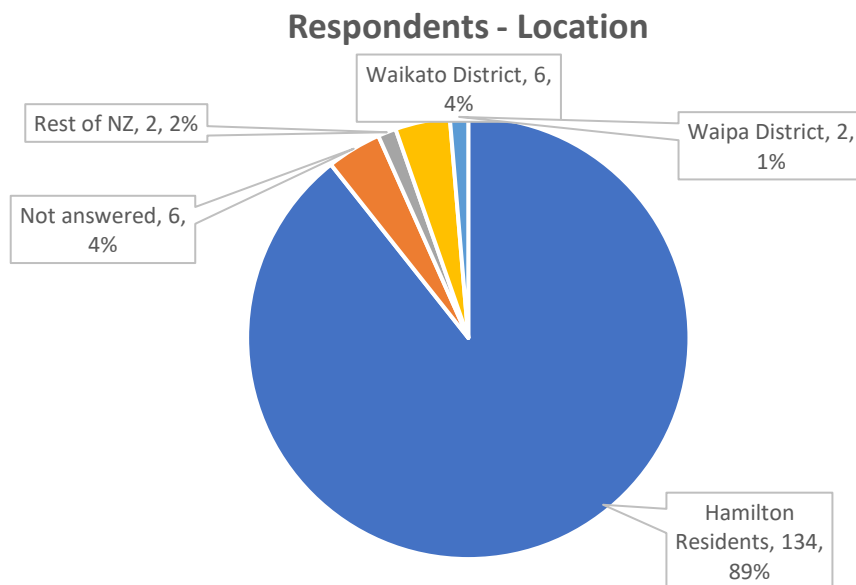
Project	Number of respondents that were for the project	Number of respondents that were against the project
Welcoming Community Fund	29	41
Burial Lawn	21	39
School travel plan	41	44
Drinking water infrastructure	49	14
Pukete Wastewater Treatment Plant - electricity	45	18
Pukete Wastewater Treatment Plant - emissions	48	18
Peacocke Neighbourhood Park	33	40
Rotokauri Community Park	33	39
Onion Road	30	30

We also informed the community about two additional projects that we are signalling in this Annual Plan that don't affect our budget until the following year (2023-24). These projects are 'Bikes on Pipes' and improving public transport and attract increased patronage along the Comet and Meteor bus routes.

We asked people to provide feedback on these projects in a free form text option, meaning we cannot specifically identify how many people supported each option, however from their commentary we were able to count the number of respondents whose comments showed they were either in support of or not in support of the projects.

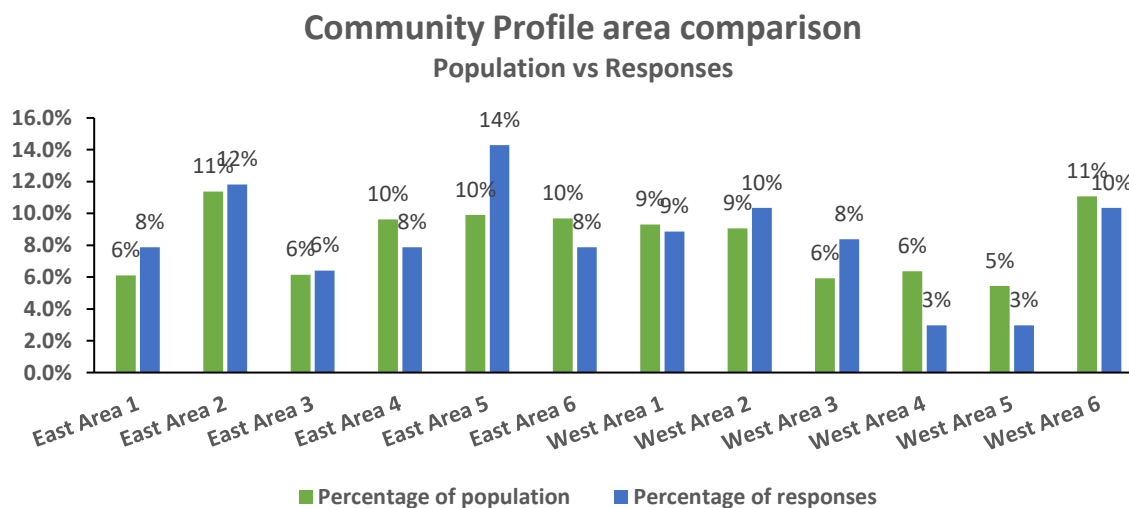
	Number of respondents that were for the project	Number of respondents that were against the project
Bikes on Pipes	60	24
Improving Comet and Meteor bus routes	53	29

**DEMOGRAPHIC COMPARISON OF RESPONSES FROM INDIVIDUALS
RESPONDENTS VS HAMILTON CITY PROFILE*-LOCATION**



89% of respondents were Hamilton residents. Of those who live in Hamilton, the below chart shows their community profile areas. We had a high representation from East Area 5. We had low representation from West Areas 4 and 5.

See table below for a list of suburbs in these community profile areas.



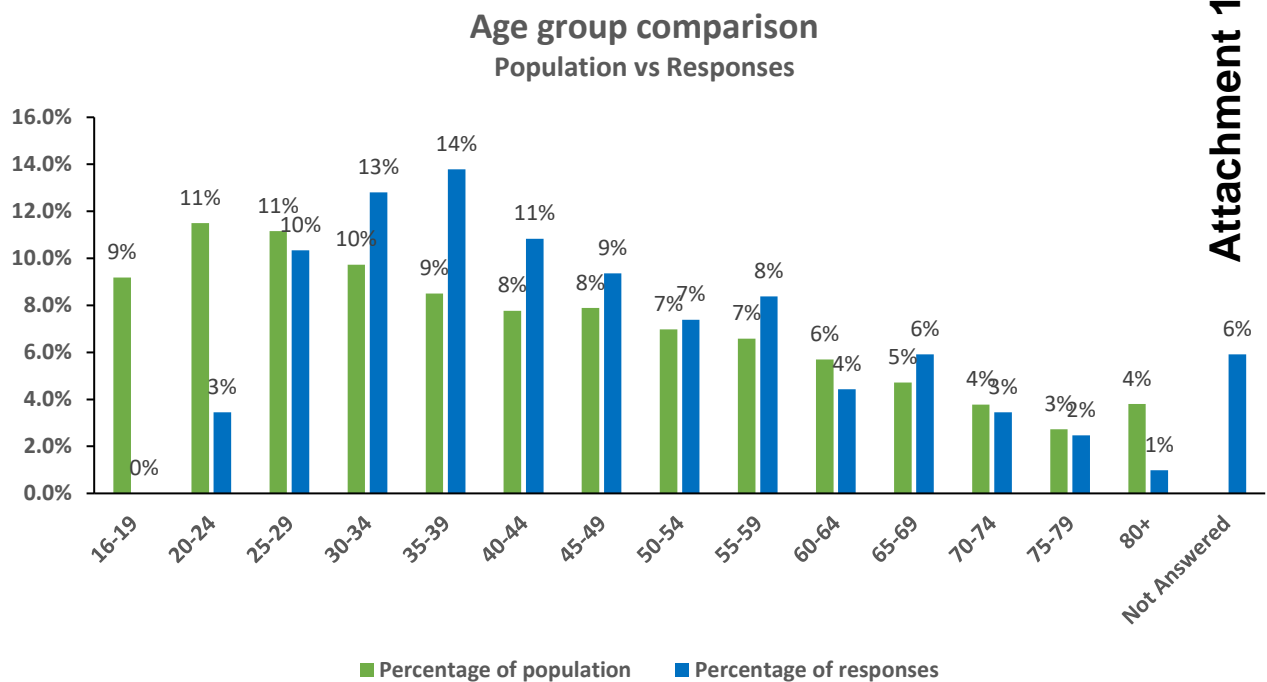
*Hamilton city profile statistics are from the 2018 Census published by Stats NZ.

Community Profile Area	List of suburbs
East Area 1	Flagstaff
East Area 2	Callum Brae, Huntington, Rototuna, Rototuna North
East Area 3	Chartwell, Chedworth, Harrowfield, Queenwood
East Area 4	Enderley, Fairfield, Fairview Downs
East Area 5	Claudlands, Hamilton East, Peachgrove
East Area 6	Hillcrest, Ruakura, Riverlea, Silverdale
West Area 1	Avalon, Beerescourt, Forest Lake, Northgate, Pukete, St Andrews, Te Rapa
West Area 2	Crawshaw, Grandview Heights, Nawton, Rotokauri, Western Heights
West Area 3	Aberdeen, Dinsdale, Temple view
West Area 4	Frankton, Maeroa, Swarbrick
West Area 5	Hamilton Central, Hamilton Lake, Hospital, Whitiara
West Area 6	Bader, Deanwell, Fitzroy, Glenview, Melville, Peacocke

Item 5

RESPONDENTS VS HAMILTON CITY PROFILE*-AGE GROUP

We had a low representation from those under the age of 24, and high representation from those aged 30-44.

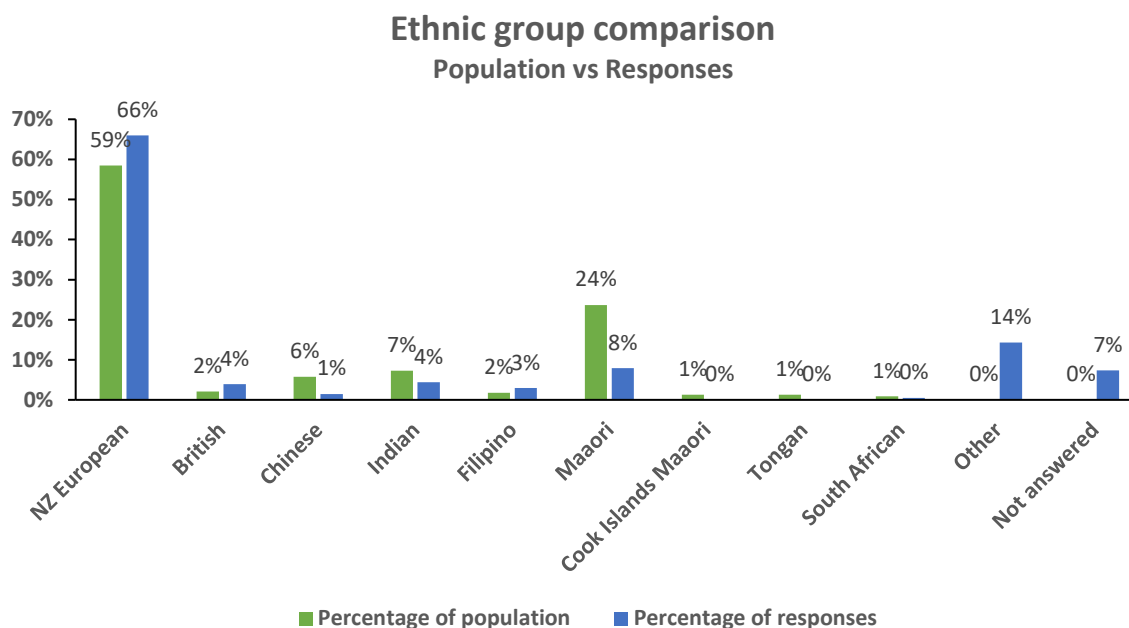


Attachment 1

*Hamilton city profile statistics are from the 2018 Census published by Stats NZ.

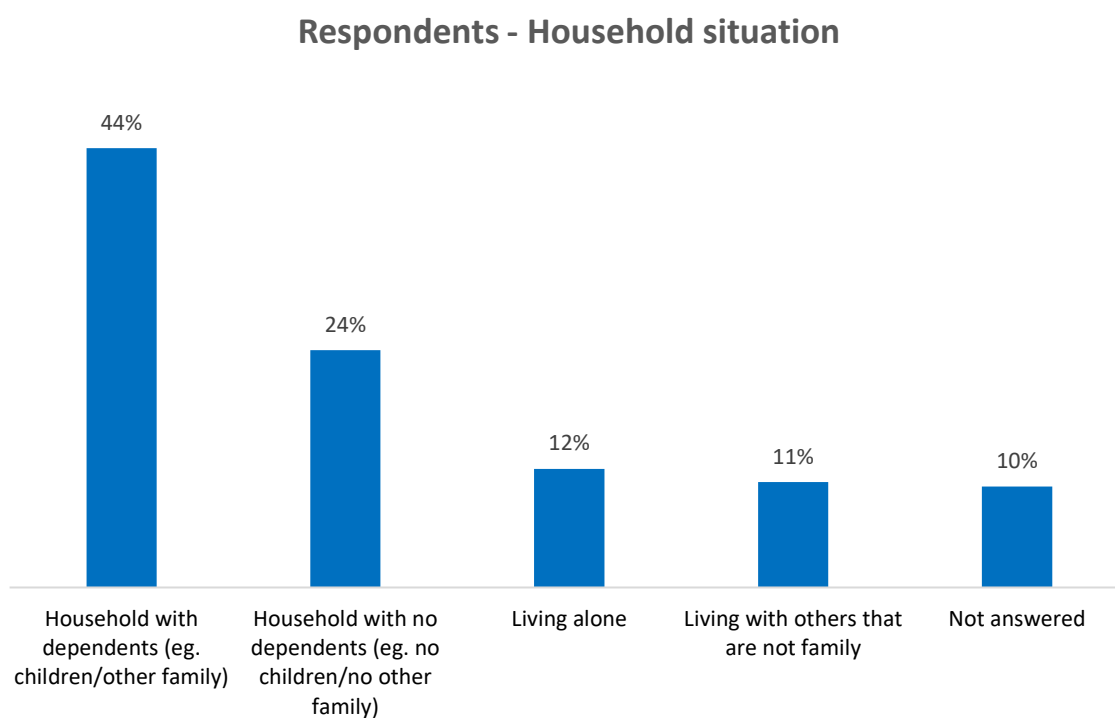
RESPONDENTS VS HAMILTON CITY PROFILE*-ETHNIC GROUP

We had a high representation from NZ European, and low representation from Maaori, Chinese, and Indian residents.



*Hamilton city profile statistics are from the 2018 Census published by Stats NZ.

HOUSEHOLD SITUATION



FEEDBACK THROUGH EMAILS/LETTERS

We received feedback through 5 emails. A summary of what people said through emails is shown in the below table:

Name	Organisation	Summary of what they said
C Williams		Support for a safe community that welcomes immigrants. Support for Welcoming community fund.
Dr Richard Wall	Waikato District Health Board	Please see the below table
Jenny McKenzie		Support for Onion Road.
Maureen Hayes		Request for improvement of gardens planting, lawn, tree management, rubbish service.
Yvette Todd		Give/sell Founders to the community group rather than demolish

Item 5

FEEDBACK FROM ORGANISATIONS

A summary of submissions made on behalf of organisations is shown in the below table:

Name	Organisation	Response ID	Summary of what they said
Altus van As	Business and Tax Advisors Ltd	ANON-V42P-R75B-C	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council's proposal).
Alysha Bell	Hamilton District Court	ANON-V42P-R7U3-W	Chosen option for managing cost pressures and inflation: Decrease spending on projects planned for in Annual Plan to cover increased costs. Against rate increases. Reduce overall overspending. Do not spend on Regional Theatre.
Belinda Feek	NZME	ANON-V42P-R7YC-H	Supports reducing spend but did not identify specific projects. Supports using debt. Against Comet & Meteor route. Against burial lawn. Against school travel plan. Against welcoming community fund.
Ben Kenny	Platform Plus	ANON-V42P-R7ED-X	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council's proposal). Wanted more understanding on the need for current water infrastructure spend, with impending three water reforms.
Constance Phua	New Zealand Chinese Language Week Charitable Trust	ANON-V42P-R7NU-R	Wants to apply for a \$2,000 grant towards funding their activities and events in Hamilton city for New Zealand Chinese Language Week this year. Keen to work with Hamilton city council in making this event happen.
Darren Savage	Savage Consulting Limited	ANON-V42P-R74N-Q	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council' proposal). Support all the infrastructure projects to keep up with maintenance and expansion

Attachment 1

			requirements. Support for bikes on pipes; Support for public transport improvements to increase patronage and improve climate response.
Dr Richard Wall	Waikato District Health Board	BHLF-V42P-R7NC-6	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council' proposal). Request additional spend - cycle network. Request for additional spend on public transport. Support for bikes on pipes. Support for Comet & Meteor route. Support for drinking water infrastructure, Support for Peacocke neighbourhood park, Support for Pukete wastewater electricity, Support for school travel plan, Support for Welcoming community fund, Support Rotokauri community park. Support on other projects in detail is available in their published response.
Fraser Hill	Rototuna Junior High School	ANON-V42P-R78J-Q	Support for school travel plan.
Jane Apperley	Waikato Regional Council	ANON-V42P-R7RC-A	Waikato Regional Council will provide detailed supporting information (submission) by 24 May.
Margalit	The University of Waikato	ANON-V42P-R7QE-B	Against 9% rate increase.
Miranda Makin	Rototuna Senior High School	ANON-V42P-R7N1-M	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council' proposal). Support for school travel plan.
Phil Evans	Bike ACTION Hamilton	ANON-V42P-R7G7-K	Chosen option for managing cost pressures and inflation: Decrease spending on projects planned for in Annual Plan to cover increased costs. Request for additional spend on cycle network, public transport. Support for bikes on pipes.
Steve Burgess on behalf of Robin & Murray Porter	Porter Group	ANON-V42P-R7DA-T	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council' proposal). Support for Onion Road.
Toni Morgan	Waikato Touch Association	ANON-V42P-R75N-R	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council' proposal). Support using debt. Support for bikes on pipes and public transport projects.
Tony Grey	Te Ao Mārama School	ANON-V42P-R7NT-Q	Chosen option for managing cost pressures and inflation: Increase budgets and cover this by borrowing (Council' proposal). Support for school travel plan.

WHAT'S NEXT

Consultation closes on 20 May 2022. Verbal presentations from submitters relevant to the Annual Plan are scheduled to take place over two days, 25 - 26 May 2022. Council will consider community feedback and the draft 2022-23 budget at the Annual Plan Deliberations Meeting on 3 June 2022. The Annual Plan is scheduled to be adopted on 30 June 2022

Item 5

Attachment 1

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Extraordinary Council (Recommendation from the CE Review Committee) Public Excluded Minutes - 17 November 2021) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987)	Section 48(1)(a)
C2. Recommendations from Public Excluded CE Review Committee Meeting of 10 March 2022		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect the privacy of natural persons	Section 7 (2) (a)
Item C2.	to protect the privacy of natural persons	Section 7 (2) (a)
	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)