

Notice of Meeting:

I hereby give notice that an ordinary Meeting of the Council will be held on:

Date: Thursday 4 February 2021
Time: 9.30am
Meeting Room: Council Chamber and Audio Visual Link
Venue: Municipal Building, Garden Place, Hamilton

Richard Briggs
Chief Executive

Council *Kaunihera* OPEN AGENDA

Membership

Chairperson Mayor P Southgate
Heamana

Deputy Chairperson Deputy Mayor G Taylor
Heamana Tuarua

Members	Cr M Bunting	Cr A O’Leary
	Cr M Forsyth	Cr R Pascoe
	Cr M Gallagher	Cr S Thomson
	Cr R Hamilton	Cr M van Oosten
	Cr D Macpherson	Cr E Wilson
	Cr K Naidoo-Rauf	

Quorum: A majority of members (including vacancies)

Meeting Frequency: Monthly – or as required

Becca Brooke
Governance Manager
Menetia Mana Whakahaere

27 January 2021

Telephone: 07 838 6727
Becca.Brooke@hcc.govt.nz
www.hamilton.govt.nz

Purpose

The Council is responsible for:

1. Providing leadership to, and advocacy on behalf of, the people of Hamilton.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

1. To exercise those powers and responsibilities which cannot legally be delegated by Council:
 - a) The power to make a rate.
 - b) The power to make a bylaw.
 - c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long Term Plan.
 - d) The power to adopt a Long Term Plan or Annual Plan, or Annual Report.
 - e) The power to appoint a Chief Executive.
 - f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan, or developed for the purpose of the Council's governance statement, including the 30-Year Infrastructure Strategy.
 - g) The power to adopt a remuneration and employment policy.
 - h) The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
 - i) The power to approve or amend the Council's Standing Orders.
 - j) The power to approve or amend the Code of Conduct for Elected Members.
 - k) The power to appoint and discharge members of committees.
 - l) The power to establish a joint committee with another local authority or other public body.
 - m) The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council not accept the recommendation.
 - n) The power to amend or replace the delegations in Council's *Delegations to Positions Policy*.
2. To exercise the following powers and responsibilities of Council, which the Council chooses to retain:
 - a) Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
 - b) Approval of any changes to Council's vision, and oversight of that vision by providing direction on strategic priorities and receiving regular reports on its overall achievement.
 - c) Approval of any changes to city boundaries under the Resource Management Act.
 - d) Adoption of governance level strategies plans and policies which advance Council's vision and strategic goals.

- e) Approval of the Triennial Agreement.
- f) Approval of the local governance statement required under the Local Government Act 2002.
- g) Approval of a proposal to the Remuneration Authority for the remuneration of Elected Members.
- h) Approval of any changes to the nature and delegations of the Committees.
- i) Approval of all Council and Committee Advisory Groups and their terms of reference.
- j) Appointments to, and removals from, CCO CCTO and CO boards;
- k) Approval of proposed major transactions or constitutional adjustments of CCOs, CCTOs and COs.
- l) Approval or otherwise of any proposal to establish, wind-up or dispose of any holding in, a CCO, CCTO or CO.
- m) Approval of city boundary changes, including in respect of Strategic Boundary Land Use Agreements.
- n) Approval Activity Management Plans.

Oversight of Policies and Bylaws:

- *Corporate Hospitality and Entertainment Policy*
- *Delegations to Positions Policy*
- *Elected Members Support Policy*
- *Significance and Engagement Policy*

ITEM	TABLE OF CONTENTS	PAGE
1	Apologies – <i>Tono aroha</i>	5
2	Confirmation of Agenda – <i>Whakatau raarangi take</i>	5
3	Declarations of Interest – <i>Tauaakii whaipaaanga</i>	5
4	Public Forum – <i>Aatea koorero</i>	5
5	Confirmation of the Council Open Minutes of 8 December 2020	6
6	Chair's Report	24
7	Waikato Regional Theatre - Funding Deed	26
8	Application for Temporary Extension to Hamilton Alcohol Control Bylaw 2015 (SIX60 Concert - 27 February 2021)	32
9	Making Plan Change 6 - Regulatory Efficiency and Effectiveness Programme Operative	39
10	District Plan Amendments Committee Draft Terms of Reference	42
11	Draft Schedule of Reports for Council and Committees - 2021	46
12	Resolution to Exclude the Public	55

1 Apologies – *Tono aroha*

2 Confirmation of Agenda – *Whakatau raarangi take*

The Council to confirm the agenda.

3 Declaration of Interest – *Tauaakii whaipanga*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 Public Forum – *Aatea koorero*

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes has been set aside for a public forum. Each speaker during the public forum section of this meeting may speak for five minutes or longer at the discretion of the Mayor.

Please note that the public forum is to be confined to those items falling within the terms of the reference of this meeting.

Speakers will be put on a Public Forum speaking list on a first come first served basis in the Council Chamber prior to the start of the Meeting. A member of the Governance Team will be available to co-ordinate this. As many speakers as possible will be heard within the allocated time.

If you have any questions regarding Public Forum please contact Governance by telephoning 07 838 6727.

Council Report

Item 5

Committee: Council

Date: 04 February 2021

Author: Narelle Waite

Authoriser: Becca Brooke

Position: Governance Advisor

Position: Governance Manager

Report Name: Confirmation of the Council Open Minutes of 8 December 2020

Report Status	<i>Open</i>
----------------------	-------------

Staff Recommendation - *Tuutohu-aa-kaimahi*

That the Council confirm the Open Minutes of the Council Meeting held on 8 December 2020 as a true and correct record.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Council Open Minutes 8 December 2020

Council *Kaunihera* OPEN MINUTES

Minutes of a meeting of the Council held in Council Chamber, Municipal Building, Garden Place, Hamilton and via Audio Visual link on Tuesday 8 December 2020 at 9.34am.

PRESENT

Chairperson Mayor P Southgate

Heamana

Deputy Chairperson Deputy Mayor G Taylor

Heamana Tuarua

Members

Cr M Bunting
Cr M Forsyth (via Audio Visual link)
Cr M Gallagher
Cr R Hamilton
Cr D Macpherson
Cr K Naidoo-Rauf (via Audio Visual link)
Cr A O'Leary
Cr R Pascoe
Cr S Thomson
Cr M van Oosten
Cr E Wilson (via Audio Visual link)

In Attendance:

Richard Briggs – Chief Executive
Lance Vervoort - General Manager Community
Chris Allen – General Manager Development
Sean Hickey – General Manager Strategy and Communications
Jen Baird – General Manager City Growth
Eeva-liisa Wright - General Manager Infrastructure Operations
Luke O'Dwyer - City Planning Manager
Sandra Murray – Consultant, Business Support
Lee-Ann Jordan - Unit Director Visitor Destinations
Kelvin Powell - City Safe Unit Manager
Maria Barrie – Unit Director Parks and Recreation
Alice Morris – City Planning Heritage, Urban Design, Spatial Team Leader
Rebecca Whitehead – Unit Director Business and Planning
Joanna van Walraven - Policy And Strategy Advisor
Julie Clausen - Unit Manager Strategy and Corporate Planning
Lisa Topcsov - External Funding Manager - Major Projects
Lachlan Muldowney - City Barrister

Governance Team:

Becca Brooke – Governance Manager
Amy Viggers – Governance Team Leader
Tyler Gaukrodger, Carmen Fortin and Narelle Waite – Governance Advisors

The meeting was opened with a karakia from Tame Pokaia

1. **Apologies – Tono aroha**

Resolved: (Mayor Southgate/Deputy Mayor Taylor)

That the apologies for early departure from Cr Gallagher (on Council Business) and Cr Forsyth are accepted.

2. **Confirmation of Agenda – Whakatau raarangi take**

Resolved: (Cr Bunting/Deputy Mayor Taylor)

That the agenda is confirmed.

Dissenting Cr Gallagher, Macpherson and Wilson.

Minute Note: Cr Gallagher, Macpherson and Wilson requested it be noted that there dissention of this item related to Item 14 Notice of Motion - Road Renaming, Dame Hilda Ross being included on the Agenda.

3. **Declarations of Interest – Tauaakii whaipaaanga**

Cr Gallagher declared a conflict on interest in relation to item C2 (Hamilton Gardens Sponsorship Agreement). He advised that he would not take part in discussion or vote on the matter.

4. **Public Forum – AAtea korero**

Steve Roe spoke to item 14 (Notice of Motion - Road Renaming, Dame Hilda Ross) in support of the revocation of the previous Council resolution. He responded to questions from Elected Members concerning costs associated to a change in street name.

William Medeiros (Ward Street Barbers) spoke to item 14 (Notice of Motion - Road Renaming, Dame Hilda Ross) in support of the revocation of the previous Council resolution. He responded to questions from Elected Members concerning the impact of changing the name of Ward street on his business.

Margaret Evans (TOTI) spoke to item 14 (Notice of Motion - Road Renaming, Dame Hilda Ross) in support of the name change to Dame Hilda Ross Plaza. She responded to questions from Elected Members concerning the process undertaken to date.

Piso Pinner spoke to item 14 (Notice of Motion - Road Renaming, Dame Hilda Ross) in support of the revocation of the previous Council resolution.

Laura Mentjoy (representing Lime) spoke to item 11 (Proposed Fee Structure for Personal hire (Transport) Devices) in support of the Personal Hire (Transport) Device per ride fee structure. She responded to questions from Members concerning scooter types and cost to the Council

Written submissions were received from Margaret Evans (TOTI), Marcus Potroz (Texas Radio), Linley Hart, Shannon Byant and Nicole Crocombe (Hart Jewellers) and Richard and Gael Wilkins were circulated to Elected Members prior to the meeting. These are attached to these minutes as **appendix 1**.

5. **Confirmation of the Council Open Minutes of 26 November 2020**

Resolved: (Mayor Southgate/Cr Wilson)

That the Council confirm the Open Minutes of the Council Meeting held on 26 November 2020 as a true and correct record.

6. Chair's Report

The Chair took the report as read , noting her thanks to Elected Members and Staff for their work over the last year.

Resolved: (Mayor Southgate/Deputy Mayor Taylor)

That the Council:

- a) receives the report;
- b) approves the updated Waikato-Tainui Hamilton City Council Co-Governance Forum Terms of Reference; and
- c) acknowledges the additional work undertaken by Cr Wilson with the Environment Committee over the past months and removes Cr Wilson as an Environment Committee Member.

7. Adoption of Hamilton Gardens Management Plan 2020

The General Manager Community introduced the report, noting changes outlined in the draft Hamilton Gardens Management Plan. Staff responded to questions from Members concerning planting around parking areas and public transport routes.

Resolved: (Cr Bunting/Cr Gallagher)

That the Council:

- a) receives the report;
- b) notes that the Community Committee has deliberated on feedback received during the consultation process and have requested some amendments be made to the draft Hamilton Gardens Management Plan which are shown as tracked changes in **attachment 1** of the staff report; and
- c) approves the Draft Hamilton Gardens Management Plan 2020 as set out in **attachment 2** to the staff report.

The meeting was adjourned 10.49am to 11.05am.

Cr Forsyth left the meeting during the above adjournment.

8. Deliberation and Approval Report: (Trading in) Public Places Policy

The Consultant spoke to the staff recommendation and responded to questions from Elected Members concerning food truck fees, the scope of the draft (Trading in) Public Places Policy, potential other event related fees, and the potential effect on traditional businesses.

Staff Action: *Staff undertook to update Elected Members on tools available to show the trend of spending and number of people in the Central City.*

Resolved: (Cr Hamilton/Cr Gallagher)

That the Council:

- a) receives the report;
- b) approves the following changes to the Public Places Policy as outlined in attachment 2:
 - i. change the name to the *Trading in Public Places Policy*;

- ii. include a new 'food truck' definition;
 - iii. mobile shops/food trucks to be permitted to operate in the Central City as part of an event or market where the food trucks themselves are *not* the primary purpose of the event;
 - iv. mobile shops/food trucks to be able to operate to the same hours as the event or market is permitted to operate; and
 - v. amend the current wording in paragraph 92 of the policy relating to full payment of permit fees prior to issue of a permit, in order to allow the Council to consider introducing a per-ride fee structure for Personal Hire Devices;
- c) approves **Option 2** for the Central City restricted area (**Attachment 3** of the staff report);
 - d) approves the revised Trading in Public Places Policy 2020; and
 - e) requests staff investigate the impacts of the policy changes on retail food outlets after 12 months and report back to Elected Members.

Cr Forsyth re-joined the meeting (11.33) at the conclusion of the above item. She was not present when the matter was voted on.

9. The Future of the Founders Site - Deliberations Report

The General Manager Community introduced the report, highlighting the feedback received during consultation and the nomination made to Heritage New Zealand. Staff responded to question from Elected Members concerning the staff recommendation, the implications of the nomination made to Heritage New Zealand and the current capitalised expenditure budget.

Staff Action: *Staff undertook to formally request confirmation of the nomination for heritage status for Founders Theatre.*

Motion: (Mayor Southgate/Deputy Mayor Taylor)

That the Council:

- a) receives the report;
- b) notes the feedback received through the community engagement process;
- c) approves '**Option 2**' (*Remove the theatre and create a multi-purpose park (\$3.57M)*) as Councils Preferred option for the purposes of modelling the financial impact on the proposed draft 2021-31 Long-Term Plan budget; and
- d) notes that a nomination has been made to Heritage New Zealand to include Founders Theatre on the New Zealand Heritage List and that this matter may be considered by Council in due course.

Amendment: (Cr Gallagher/Cr Wilson)

That the Council:

- a) receives the report;
- b) notes the feedback received through the community engagement process;
- c) approves '**Option 2**' (*Remove the theatre and create a multi-purpose park (\$3.57M)*) for the purposes of modelling the financial impact on the proposed draft 2021-31 Long-Term Plan budget;
- d) requests that Theatre of the Impossible Trust (TOTI) submit their formal business case and funding proposal to deliver a multi-purpose public space project at the Founders site which may attract a potential Council contribution of \$3.57M; and

- e) notes that a nomination has been made to Heritage New Zealand to include Founders Theatre on the New Zealand Heritage List and that this matter will be considered by Council in due course.

The Amendment was put.

Those for the Amendment: Councillors Gallagher, O'Leary, Naidoo-Rauf, van Oosten, Macpherson, and Wilson.

Those against the Amendment: Mayor Southgate, Deputy Mayor Taylor, Councillors Pascoe, Bunting, Hamilton, Forsyth and Thomson.

The Amendment was declared LOST.

The Motion was then put and declared CARRIED.

Resolved: (Mayor Southgate/Deputy Mayor Taylor)

That the Council:

- a) receives the report;
- b) notes the feedback received through the community engagement process;
- c) approves '**Option 2**' (*Remove the theatre and create a multi-purpose park (\$3.57M)*) as Councils Preferred option for the purposes of modelling the financial impact on the proposed draft 2021-31 Long-Term Plan budget; and
- d) notes that a nomination has been made to Heritage New Zealand to include Founders Theatre on the New Zealand Heritage List and that this matter may be considered by Council in due course.

Those for the Motion: Mayor Southgate, Deputy Mayor Taylor, Councillors Pascoe, Bunting, Hamilton, Forsyth, van Oosten and Thomson.

Those against the Motion: Councillors Gallagher, O'Leary, Macpherson, Naidoo-Rauf and Wilson.

The meeting was adjourned 12.18pm to 1.20pm during the discussion of the above item.

Item 14 (Notice of Motion - Road Renaming, Dame Hilda Ross) was taken after item 9 (The Future of the Founders Site - Deliberations Report) to accommodate member availability.

14. Notice of Motion - Road Renaming, Dame Hilda Ross

The report was taken as read. James McGillivray (Thompkins Wake) responded to questions from Elected Members concerning the process for road renaming.

Procedural Motion

Resolved: (Cr Macpherson/Cr Thomson)

That item 14 (Notice of Motion - Road Renaming, Dame Hilda Ross) be deferred to a future meeting of Council until all Elected Members have the opportunity to participate in a briefing on the proposal to revoke the name change decision, and consider alternative street naming opportunities.

The Procedural Motion was put.

Those for the Procedural Motion:	Councillors Gallagher, O'Leary, Macpherson, Naidoo-Rauf, van Oosten, Thomson and Wilson.
Those against the Procedural Motion :	Mayor Southgate, Deputy Mayor Taylor, Councillors Pascoe, Bunting, Hamilton and Forsyth.

The Procedural Motion was declared CARRIED.

10. Zoo/Waiwhakareke Shared Entry Precinct- Brymer Road Urban Upgrade alignment

The Unit Director Visitor Destinations introduced the report noting the construction period and options for the precinct. Staff responded to questions from Elected Members concerning funding, Waka Kotahi Subsidy, safety and the scope of the projects.

Resolved: (Cr Bunting/Cr Macpherson)

That the Council:

- a) receives the report;
- b) approves **Option 3** which aligns stages 1 and 2 with the portion of the Brymer Road Urban Upgrade from Baverstock intersection to the northern boundary of the Zoo; and
- c) approves the funding to align the projects as per point b) above, for the purpose of inclusion in the draft 2021/31 Long Term Plan noting that Council will endeavour to seek NZTA funding for the project.

Cr Forsyth left the meeting (2.45pm) during the discussion of the above item. She was not present when the matter was voted on.

11. Proposed Fee Structure for Personal hire (Transport) Devices

The City Safe Unit Manager took the report as read and responded to questions from Elected Member concerning the proposed fee, the trial period and the exclusivity agreement with Lime.

Resolved: (Cr Bunting/Cr Hamilton)

That the Council:

- a) receives the report;
- b) approves a Personal Hire (Transport) Device per ride fee structure until the end of the current trial (March 2021), effective immediately;
- c) approves the per ride fee to be set at \$0.13 until the end of the current trial (March 2021); and
- d) notes that following the completion of the current trial (March 2021), staff will report to the Infrastructure Operations Committee with the outcome of the trial and to recommend any amendments to ongoing fees and charges for permitting of Personal Hire Devices.

Mayor Southgate and Cr O'Leary Dissenting.

12. District Plan change programme

The City Planning Manager outlined the report and the scope of the programme. Along with Lachlan Muldowney (City Barrister), he responded to questions from Elected Members concerning the scope of the programme, the National Policy Statement, the cost to Council, the proposed District Plan Amendments Committee and working with other Councils.

Resolved: (Mayor Southgate/Cr Macpherson)

That the Council:

- a) receives the report;
- b) approves the proposed approach for delivering the District Plan amendments programme of work (**Option 3**, paragraph 26 of the staff report), the scope of amendments (paragraph 32) and the proposed governance structure (paragraphs 45-48 of the staff report) for making changes to the Hamilton City Operative District Plan (District Plan) for notification in September 2022 and further that the scope of the work also include, where possible, any land currently outside of the City boundary which may transfer to HCC and where it is consistent with an agreed strategic agreement with a neighbouring Council;
- c) requests staff to start work on these changes to the District Plan;
- d) approves the formation of a District Plan Amendments Committee comprising of Cr Hamilton (as Chair), Cr O’Leary (as Deputy Chair), Mayor Southgate, Cr Thomson, Cr Pascoe, Cr Gallagher and Maanagi Whetu, with Deputy Mayor Taylor as an alternate, with delegated authority to:
 - i. provide and approve broad strategic direction to inform and guide the development of the District Plan amendments programme of work;
 - ii. prepare and approve a draft set of District Plan amendments for the purpose of obtaining initial feedback and comment from the community, stakeholder and tangatawhenua groups.;
 - iii. recommend any proposed District Plan amendments to the Council for adoption and release for formal notification; and
 - iv. provide regular updates to the Council on the progress of the District Plan amendments programme of work.
- e) notes staff will prepare the proposed District Plan amendments to the Operative Hamilton City District Plan in accordance with the obligations of the Joint Management Agreement (JMA) between Waikato-Tainui and Hamilton City Council dated February 2012;
- f) requests staff form a Working Group comprised of senior staff from Waikato-Tainui and Hamilton City Council to ensure that key matters outlined in the JMA are delivered on throughout the District Plan-making process;
- g) notes that the Working Group will regularly report progress to the Hamilton City Council/Waikato Tainui Co-Governance Forum; and
- h) notes that given the significance of the Government reforms requiring the District Plan amendments referred to in 3 b) above, this work is treated as a political and organisational priority.

Cr Forsyth re-joined the meeting (3.54pm) during the discussion of the above matter. She was present when the item was voted on.

The meeting adjourned 3.59pm to 4.17pm

13. Community Outcomes

The report was taken as read.

Resolved: (Cr Hamilton/ Mayor Southgate)

That the Council:

- a) receives the report;

- b) approves the five priorities in 'Our Vision for Hamilton' be adopted as the Community Outcomes for use in the development of the 2021-31 Long-Term Plan;
- c) notes a range of wellbeing indicators will be used to provide insight into the change of the social, cultural, environmental and economic wellbeing of the community over time; and
- d) notes an annual Wellbeing Report will be produced commencing in October 2021 to report on the social, cultural, environmental and economic wellbeing of the community.

10. Recommendations from Open Committee Meetings

*It was noted that the report for this item had some errors with the committee recommendations. An updated copy of the staff report for this item is included as the **appendix 2** of the open minutes of the meeting.*

Financial Strategy Monitoring Report

Resolved: (Cr Pascoe/Cr van Oosten)

That the Council:

- a) approves the capital movement as identified in paragraph 15 of the 2 December 2020 Capital Portfolio Monitoring Report;
- b) approves the significant forecast adjustments as set out in paragraphs 17 to 23 of the staff report; and
- c) approves the revised Financial Strategy position for Debt to Revenue, Net Debt and Balancing the Books as set out in paragraphs 24 to 28 of the staff report.

Waikato Regional Theatre – Risk Assessment Report

Resolved: (Cr Pascoe/Cr O'Leary)

That the Council:

- a) notes the Strategic Risk and Assurance Committee's endorsement of the risk assessment mitigations relating to the Council's contribution to the Waikato Regional Theatre as outlined in the proposed Funding Deed between Council and Waikato Regional Property Trust (**attachment 2** of the staff report); and
- b) notes that a report will come back to a future meeting of the Council for consideration and execution of the final funding deed.

Cr Wilson Dissenting.

11. Resolution to Exclude the Public

Resolved: (Mayor Southgate/Deputy Mayor Taylor)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Council) Good reason to withhold	Section 48(1)(a)

-
- | | |
|--|--|
| Public Excluded Minutes of 26 November 2020 |) information exists under
) Section 7 Local Government
) Official Information and
) Meetings Act 1987
) |
| C2. Hamilton Gardens Sponsorship Agreement | |
| C3. Wairere Drive-Proposal for Speed limit Reduction | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- | | | |
|----------|--|-------------------|
| Item C1. | to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (j) |
| Item C2. | to enable Council to carry out negotiations | Section 7 (2) (i) |
| Item C3. | to enable Council to carry out negotiations | Section 7 (2) (i) |

The meeting moved into a public excluded session at 4.31pm.

The meeting was declared closed at 5.58pm.

Appendix 1:



Tō Tī - Your spirit
Tō Tā - Your creativity
Tō Toi - Your art

www.toti.co.nz

6 December 2020

Memo to Mayor Paula, Councillors, CE Richard, & DCE Lance

Re Notice of Motion – Road renaming, Dame Hilda Ross

Refer 8 December 2020 Council agenda item 14: Notice of Revocation from Mayor Paula Southgate (dated 7 October, and removed from the council agenda of 22 October at that meeting – after ME raised this with the mayor)

Summary

Process (2012 -2020)

No notice given to TOTI of Notice of Motion (again)

This motion is not consistent with decision-making provisions in LGA 2002 sections 77-82 (re HCC Standing Order 24.1) - eg 'reasonable opportunities' to present views, plus 'open-mindedness'

Denies council's formal democratic planning process for hearing street renaming applications - eg In this case, TOTI application, fee paid, formal notice by Council to 32 property & business owners, Public Notice and call for submissions, then heard and considered

No evidence, no identification of the Mayor's claimed 'many property owners and tenants'

Disregard of TOTI's formal public support for the street re-naming, extensive & representative, including THAWK - (NB Also fails the proposed new Co-Governance test of Values & Principles – Agenda pg 16/249)

Denies council policy on street renaming – eg 'to avoid confusion where an existing street is severed' plus regard for history, notable persons etc.

Fails the tests of democratic accountability & natural justice

The Public Forum is not appropriate when a 'conversation' is at the very least warranted, with all interested parties able to present their case. Publicly. Accountably.

1. Background

Item 14: The attached reports (from the CE & the Mayor) are misleading & fail to include relevant facts.

Re 5.

- TOTI's street renaming application (formal hearings planning process) separate from the statue project (public art process)
- TOTI did NOT apply for the Starbucks site nor the plaza naming recommended by staff, always preferring Garden Place (or Civic Plaza) because of the site-specific link with Dame Hilda Ross & no underground infrastructure issues.
- Plaza naming separately recommended by staff (not TOTI) to Council (4 April 2017).
- Council unanimously recommended Ward Street East from street naming options presented by TOTI at that meeting (prior to TOTI lodging formal application as required).
- Council resolved that 'the name change occur at the time the statue installed and unveiled'. And TOTI agreed - to enable property & business owners to plan ahead.

Re 6:

- 31 October 2017 – Committee agreed with HCC Planning Guidance staff recommendation that TOTI's application for the street name change be declined, that naming a public place (eg plaza) or building more appropriate than renaming a street "with an unwieldy, long name for business and residential identity". The report stated the application met "many aspects" of the policy, but did not meet the preference of being 'short, generally not longer than 12 characters, or being a single word'.
- 14 December 2017 – Council approved the street renaming, with councillors' reference to new 'street re-naming policy' (adopted 29 September 2016) and the new provision for renaming 'to avoid confusion where an existing street is severed' (as with Ward Street's Downtown Mall)
- The name change has not been 'physically actioned' in accordance with the council's April 2017 resolution (to dovetail with the statue installation), NOT due to the change in statue site. TOTI assumed that all property owners and operators were notified by council after the name change approval on 14 December 2017 (which was also publicised by media).
- On 12 December 2019, this Council approved both a different statue (Matt Gaildie's) plus a different site (Garden Place).
- Council (at that meeting) noted 'the matter regarding the naming of the road will be brought back to the infrastructure operations committee'....
- Since then: Ongoing discussions & correspondence with staff plus the impact of Covid, and the final statue inspection & site sign-off ready for agreed 31 October unveiling date to mark the 101st anniversary of the 1919 Women's Parliamentary Rights Act
- Statue site confirmed by staff & TOTI in the south-eastern corner of Garden Place near Victoria Street NOT the north-eastern corner option (during on-site meeting 7 September), and unveiling event plan confirmed (18 September), with plaque installation a potential 2nd event (due to the tight time-table).
- Agreed that street renaming would dovetail with Dame Hilda Ross statue story-telling plaque installation planned for the week of International Women's Day 8 March 2021 (to link with other festivities planned for the CBD)

3. Notice of Revocation

As reasons in her Notice of Revocation (dated 7 October 2020), the Mayor refers to the change in location of the statue "and because many property owners and tenants in Ward Street are not supportive of the name change".

- No identification
- No reasons
- No evidence

Looking Back: After extensive TOTI consultation 2013-2017, news and social media publicity, council's formal Public Notice process in 2017 calling for submissions, and formal notification to 32 Ward Street property and business owners, there were six responses in opposition. These included one mall shop, three-out-of-town property investors, and one from Ward Lane wanting that commonly-used name confirmed (a point we had earlier raised), plus some thought the entire length of Ward Street was up for the name change (which it wasn't).

In contrast: TOTI provided evidence of widespread and detailed support, reflecting what are now referred to as the 4 well-beings and the council policy of social, cultural, heritage, environmental and economic interests (beyond pecuniary interests), and representing the various chapters of Dame Hilda's rich life and public service record:

Ross descendants, Te Haa (THAWK), Hamilton Central Business Association, Starbucks, and main property and business owners including Tower Building & Mall, plus MPs, Port Waikato Children's Camp, Operatic Society & theatre groups, RSA and History Federation etc. Positive consultation with other major property interests (including Quest, TGH, and Matt Stark) was noted (refer TOTI's application).

Further, after the street renaming application was lodged in early April 2017 (following council's focus on Ward Street East), in September council staff advised TOTI the hearing had been deferred to October to enable "further feedback from several other key stakeholders" citing concern at the low response rate to the official notification process, and a staff member had been sent to talk with some locals. TOTI considered this a departure from proper process, with no input from TOTI and no record of what was said by staff. We were then advised there were 13 contacts made, including four we had consulted.

- As outlined above, the committee recommendation to decline the application was not accepted, and in December 2017 council approved the application.

4. Further information

- Dame Hilda Ross Project record (2012-2019) prepared for Mayor Andrew King 5 October 2018 (and staff) following the first publicity against the Captain Hamilton statue in Civic Plaza. Updated in January 2020 (available).

Public Art policy – 3 September 2013, Council approved site for Dame Hilda Ross statue recommended by staff (Starbucks). At the time, an on-site inspection with councillors and staff recognised the need for extensive landscaping and re-siting underground services.

Street Re-Naming policy - After October 2013 elections, mayor & staff ask TOTI to delay any street naming application until their policy review, to enable them to craft a new/initial 're-naming' policy (following what was viewed as a lack of policy in the Sapper Moore-Jones

Place and Anzac Parade cases). TOTI recommended inclusion of provision/dispensation for 'proper names' to aid the 'story-telling/heritage retention concept eg former Prime Minister 'Sir Joseph Ward', or even Joseph Ward, to differentiate from Joe Ward city councillor & local lawyer. And to avoid nit-picking over 'one word, 12 letters, no punctuation (eg hyphens)' to fit standard sign length. This was not included in the new policy.

Consultation – It's been a long and widely consulted journey, prompted by the public debate about reviewing, retaining, and restoring history - including the teaching of our children... And three iterations of a sculpture – 'Hilda at the piano', 'Two Marvellous Women' and finally Matt Gauldie's concept now installed (31 October 2020).

TOTI's aim was to bring Dame Hilda Ross back to the public mind:

- One of Hamilton's outstanding characters
- One of the nation's great citizens and community leaders
- Once we had the Dame Hilda Ross Memorial in the Central Library
- The Dame Hilda Ross Nurses Home
- Even the memorial fountain at Founders Theatre is turned off....
- Thankfully we have Ryman's retirement village reminding of her name
- But we were unsuccessful with ideas to identify the Barton & Ross building in the heritage zone in Victoria Street South -to mark Dame Hilda's retailing legacy
- Waikato District Health Board turned down our request to name the new HQ in the old Farmers building after this long-term and pioneering board member (despite the efforts of members Martin Gallagher & Dave Macpherson...
- We are still working with the hospital's heritage guardian Peter Rothwell for some appropriate recognition there....
- Finally, her statue is in situ...
- And we still think it most appropriate that Dame Hilda Ross has a central city street in her name....

5. And Now?

In the spirit of democracy, of course we would be willing to have further conversations with this council and other interested parties on this matter.

We understood that was the agreement reached in October when this Notice of Motion was removed from the agenda for 22 October. Then, we raised the potential of negative publicity for the council on the eve of the statue unveiling.

Now, we are amazed that we were not notified of this Notice of Revocation.

We seek time in council's public forum on Tuesday morning 8 December to outline these views.

Thank you.

Margaret Evans (TOTI)

Phone 9594467 or 021 2044674

To whom this may concern.

Re. Public submission on proposed Ward Street name change..

Hi, as a Ward Street business, and a long term Hamilton CBD business of nearly 25 years, I am strongly against to the proposed name change of Ward Street. It's been Ward Street for nearly 100 odd years, named in honour of Sir Joseph Ward, a 2 time Priminster of NZ, and I cannot see any advantages of changing it, but I can see plenty of disadvantages, some of which are..

- Very disrespectful of Joseph Ward and the family that survive him.
- printed material with address's will need to be changed
- international web/ digital media will all be wrong
- confusion with directions like GPS type devices.
- Ward Street is well known as the CBD, Dame Hilda Ross way just doesn't flow..
- council expense in signage
- Printed maps of Hamilton streets are all around the world, in dozens of different languages, that's going to be a lot of lost tourists with incorrect maps..

Over and above these quick points, is the actual real cost to each effected business.. for me personally, 18 months ago I priced up reprinting all relevant material, business cards, letter heads, signage etc etc.. this will cost Texas Radio around \$2800.. this is real money out of a small business that survives purely on the hard work, dedication and passion that we have for Texas Radio and Hamilton.

Changing the name of Ward Street will achieve nothing at all and just cost money and cause confusion. I am yet to hear a valid/solid reason why it should be changed..

Leave it alone... (if it's not broken, don't fix it)

Kind regards

Marcus Potroz
Texas Radio
43 Ward Street
Hamilton CBD

Good Afternoon-

Sorry for the late email- the shop has been busy this afternoon-

This email is in regards to the yet again topic of changing Ward Street to Dame Hilda Ross Way.. We thought this issue had been dealt with and put in the bad idea pile long ago but yet here we are again- there are so many other important issues that Hamilton should be dealing with and this is a waste of everyones time and money- no one wants this change- everyone opposed it last time and we are still opposed now.

I firmly believe there isn't the public support or business owner support for this to be carried forward- The cost to the retailers in these tough challenging times is an issue all on its own and every client who walks in the door is 100% opposed to the change-

How can it be ok to change one end of Ward Streets name and not the other end- just because a few people want it- we dont.

Hart Jewellers has been a jewellers on Ward Street for 101 years this year and we are happy with our street name- just like every other retailer on this block- we are the ones who are here everyday and with public vote backing we all sing the same song- No Change- Our valued clients and customers alike all support our vote to keep the street name as it has always been- Ward Street- Please do the right thing and shelve this idea once and for all as you wont find anyone that works out here or shops out here who would vote yes to this change-

Linley Hart, Shannon Bryant and Nicole Crocombe

Hart Jewellers
12 Ward Street
Hamilton
07-8395666
hart.jewellers@xtra.co.nz

We oppose changing the “Ward Street” name.

Richard & Gael Wilkins

Sent from my iPad

Appendix 2:

Council Report

Committee: Council Date: 08 December 2020
 Author: Tyler Gaukrodger Authoriser: Becca Brooke
 Position: Governance Advisor Position: Governance Manager
 Report Name: Recommendations from Open Committee Meetings

Report Status	Open
---------------	------

Purpose – Take

To seek the Council's approval of the following recommendations from Committee meetings:

- a) Finance Committee meeting of 2 December 2020, in respect of:
 - Financial Strategy Monitoring Report (Agenda [Here](#), Minutes [Here](#))
- b) Strategic Risk and Assurance Committee meeting of 4 December 2020, in respect of:
 - Waikato Regional Theatre – Risk Assessment Report (Agenda [Here](#), Minutes [Here](#))

Recommendations from the Finance Committee meeting of 2 December 2020

Financial Strategy Monitoring Report

That the Council:

- a) approves the capital movement as identified in paragraph 15 of the 2 December 2020 Capital Portfolio Monitoring Report;
- b) approves the significant forecast adjustments as set out in paragraphs 17 to 23 of the staff report; and
- c) approves the revised Financial Strategy position for Debt to Revenue, Net Debt and Balancing the Books as set out in paragraphs 24 to 28 of the staff report.

Recommendations from the Strategic Risk and Assurance Committee meeting of 4 December 2020

Waikato Regional Theatre - Risk Assessment Report

That the Council:

- a) notes the Strategic Risk and Assurance Committee's endorsement of the risk assessment mitigations relating to the Council's contribution to the Waikato Regional Theatre as outlined in the proposed Funding Deed between Council and Waikato Regional Property Trust (attachment 2 of the report); and
- b) notes that a report will come back to a future meeting of the Council for consideration and execution of the final funding deed.

Attachments - Ngā taapirihanga

There are no attachments for this report.

Council Report

Item 6

Committee: Council

Date: 04 February 2021

Author: Amy Viggers

Authoriser: Becca Brooke

Position: Governance Team Leader

Position: Governance Manager

Report Name: Chair's Report

Report Status	<i>Open</i>
----------------------	-------------

Recommendation - *Tuutohu*

That the Council receives the report.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Chair's Report



Chair's Report

Item 6

Welcome back everyone. I hope you all had a great summer break.

We have a very big and busy year coming up. In particular we will be focused on consulting and engaging with Hamiltonians on the Long Term Plan as we move towards adoption of the Plan by June.

Once the consultation document is signed off at the next Council meeting, we will be consulting the public from 5 March to 7 April. I have been very clear that I want this to be the most engaging and most engaged with Long-Term Plan ever, and I know staff are thinking innovatively about how to reach all parts of the community.

We are also consulting on He Pou Manawa Ora, the plan that focuses on the four Pillars of Wellbeing for Maori and the wider community. The strategy outlines Council's vision for a city that celebrates its whole history, including its unique Maori heritage. The draft has been developed with input from local Iwi, hapuu, maataa waka (urban Maaori), Council's Maangai Maaori (Maaori representatives), Waikato-Tainui, Te Haa O te Whenua O Kirikiriroa and Te Rūnanga Ō Kirikiriroa.

The idea for a strategy for Maori was initiated by former Mayor King. This Council has developed the idea to produce a plan that will enable us all to grab great opportunities and tackle some hard issues. It is vital that everyone has the opportunity to have a say, which is why I'm excited about the consultation.

I look forward to working with you all this year.

Recommendation:

That the Council receives the report.

Paula Southgate
Mayor Hamilton City

Attachment 1

Council Report

Committee: Council **Date:** 04 February 2021

Author: Sean Murray **Authoriser:** Sean Murray

Position: General Manager Venues, Tourism and Major Events **Position:** General Manager Venues, Tourism and Major Events

Report Name: Waikato Regional Theatre - Funding Deed

Report Status	<i>Open</i>
----------------------	-------------

Purpose - *Take*

1. To seek the Council's approval of the Funding Deed for Council's build contribution and asset maintenance grant towards the new Waikato Regional Theatre project.
2. To seek the Council's approval to delegate authority to the Chief Executive to execute the funding deed with Waikato Regional Property Trust.

Staff Recommendation - *Tuutohu-aa-kaimahi (Recommendation to the Council)*

3. That the Council:
 - a) receives the report;
 - b) approves the Funding Deed for Council's build contribution and asset maintenance grant towards the new Waikato Regional Theatre project; and
 - c) delegates authority to the Chief Executive to execute the Funding Deed with Waikato Regional Property Trust.

Executive Summary - *Whakaraapopototanga matua*

4. This report provides a background on the Waikato Regional Theatre project (WRT) to be constructed and operated by an independent trust, Waikato Regional Property Trust (WRPT).
5. This is a public infrastructure project conceived, managed and funded by an independent philanthropic organisation. Council is one of a number of funders (less than a third of the project build cost) and bears no direct project management risk.
6. Given Council's significant contribution of \$25M towards the build and \$1.1M for an annual property maintenance and equipment renewals grant, the risks and mitigations related to the WRT project are specific to Council's funding contributions and are the primary tenant of the terms of Council's Funding Deed.
7. The Deed seeks to record not just Council's contribution towards the WRT but seek to protect Council's investment and interests in the case of a default at any point in time, hence the nature of the risk mitigations put in place.
8. Staff consider the decision in this report to have low significance and that the recommendations comply with the Council's legal requirements.

Project Background - *Koorero whaimaarama*

9. On 26 July 2016, Council accepted a proposal from Momentum Waikato Community Foundation (Momentum Waikato) and committed in principle to support the design and build of a new 1300-seat, state of the art regional theatre facility in Hamilton.
10. The project is led by Momentum Waikato who have secured the funding of the build cost and established an ownership and operating structure independent of Council.
11. The project to construct the WRT has a total estimated cost of \$73.9 (including contingencies). The centrally located site (former Hamilton Hotel) was gifted by a private contributor and is valued at \$4M.
12. As per the original 2016 proposal to Council, Momentum Waikato initiated the project build and fundraising and subsequently handed over the project management of the build to the WRPT, the independent trust responsible for overseeing the build programme and ongoing ownership and operational management.
13. In June 2018, Council resolved via the 2018-2028 10-Year Plan to formally grant \$25M towards a build contribution plus a provision for an annual property maintenance and equipment renewals grant of \$1.1M per annum from the opening date of the WRT.
14. In October 2019, Momentum Waikato confirmed they had secured Central Government's Provincial Growth fund support of \$12M towards the project, along with other funding from Hamilton City Council (\$25M), Waikato Regional Council (\$5M), Trust Waikato (\$15M), Lotteries Board (\$4M) and a range of trusts and philanthropic individuals, families and businesses (\$12M).
15. On the financial front, Momentum Waikato has raised \$69M, leaving \$5M to find via an external fundraising campaign although this amount is to be underwritten by Momentum Waikato.
16. The projected completion date for the WRT is December 2022 and the build project is fully consented. Site preparation will commence in first quarter of 2021 and construction in the following build season.

Risk Mitigation Endorsement – Strategic Risk and Assurance Committee

17. At its meeting on 3 September 2020, Council's Strategic Risk and Assurance Committee requested a report be prepared to better understand the risks associated with the WRT project, given Council's significant contribution.
18. Should the project fail at any stage, the value of Council's contribution could be lost and given the nature of the project, Council could be left with the task of having to step in to ultimately ensure the city and region has a major performing arts theatre.
19. Council's Strategic Risk and Assurance Committee received a report on 4 December 2020 (following a workshop on the item on 3 December) to consider the risk assessment mitigations in the draft funding deed for Council's build contribution and asset maintenance grant towards the new Waikato Regional Theatre project.
20. The report to the Strategic Risk and Assurance Committee provided an understanding of how these risks relate to the project and Council's overall approval of the Funding Deed.
21. The risks and mitigations related to the WRT project are specific to Council's funding contributions and are the primary tenant of the terms of Council's Funding Deed.
22. At the 4 December 2020 meeting, the Strategic Risk and Assurance Committee resolved, due to satisfaction with the risk mitigations discussed, to endorse the appropriateness of the risk mitigations in place via a recommendation to Council:

Waikato Regional Theatre - Risk Assessment Report***Resolved:*** (Ms Horne/Cr Macpherson)*That the Strategic Risk and Assurance Committee:*

- a) receives the report;*
- b) receives the risk assessment undertaken on Council's funding of the Waikato Regional Theatre project; and*
- c) recommends the Council:*
 - i. notes the Strategic Risk and Assurance Committee's endorsement of the risk assessment mitigations relating to the Council's contribution to the Waikato Regional Theatre as outlined in the proposed Funding Deed between Council and Waikato Regional Property Trust (Attachment 2), and*
 - ii. notes that a report will come back to a future meeting of the Council for consideration and execution of the final funding deed.*

23. At the 8 December 2020 Ordinary Council meeting Council received the recommendation from Strategic Risk and Assurance Committee:

Waikato Regional Theatre – Risk Assessment Report***Resolved:*** (Cr Pascoe/Cr O'Leary)*That the Council:*

- a) notes the Strategic Risk and Assurance Committee's endorsement of the risk assessment mitigations relating to the Council's contribution to the Waikato Regional Theatre as outlined in the proposed Funding Deed between Council and Waikato Regional Property Trust (**attachment 2** of the staff report); and*
- b) notes that a report will come back to a future meeting of the Council for consideration and execution of the final funding deed.*

Funding Deed Summary

24. The Funding Deed seeks to record not just Hamilton City Council's gift towards the theatre but seeks to protect Council's investment and interests in the case of a default at any point in time which could cause Council's funding to evaporate and or be left back in a position where the city and regional is absent of a major performing arts theatre.
25. The execution of the Funding Deed does not automatically trigger the payment of Council's contribution to the WRT project. Payment can only occur when all terms of the deed are met.
26. The Deed can be summarised as follows;

Introduction

- i. The parties to this Funding Deed are the Hamilton City Council (**HCC**), and the Waikato Regional Property Trust (**Trust**).
- ii. This Deed records the terms and conditions on which the Funding will be provided by HCC regarding the construction of the Waikato Regional Theatre.
- iii. It also outlines the additional funding the HCC will provide for the property and equipment maintenance (**PEMA**) renewals and other related property costs on the basis that the Trust continues to own and operate the Theatre, Drawdowns and what the HCC can do when a default event occurs.
- iv. Momentum Waikato was the original project sponsor, but as originally anticipated that role has been taken over by the Trust will be the ultimate owner of the Theatre.

Construction Funding

- i. The HCC will provide an overall contribution of \$25,000,000 for the construction of the Theatre. Of this amount, \$6,350,000 has already been provided. This Deed, therefore, relates to the remaining funding of \$18,650,000.

Conditions

There are a number of conditions to be satisfied prior to HCC being committed to provide its funding, which relate primarily to:

- i. HCC being satisfied that the design of the theatre will meet HCC's specifications and its operation will be reasonably available for use by both professional and community theatre users.
- ii. That the Trust has the funding necessary to complete the construction of the theatre;
- iii. That an independent expert has verified the costs of the theatre; and monitors the build process.
- iv. That HCC can appoint an independent observer to attend the meetings of the Trust.

Drawdown

The drawdown of any part of the Construction Funding the Trust must deliver a drawdown notice and confirm, including but not limited to:

- i. The costs for which the funding is required;
- ii. That the drawdown is reasonably consistent with the drawdown schedule; and
- iii. That there has been no material adverse change on the funding and construction of the Theatre;
- iv. No default event having occurred.

Reports

- i. HCC will receive all information provided to the project control group set up to manage the construction of the Theatre, as well as on-going reports on its operations akin to the reporting that HCC receives from its CCOs.

Default Event

A Default Event will occur If:

- i. The Trust becomes insolvent or is unable to meet its financial obligations or the Trust winds up;
 - ii. There is a material variation to the purposes of the Trust that amounts to a withdrawal from, or abandonment of the purposes of the Trust;
 - iii. The Theatre and/or the Land are for any reason unavailable for a period of more than 3 months;
 - iv. Momentum, the Trust, or the Project Working Group decides that the HCC in its absolute discretion considers will materially increase the cost of the Project;
 - v. A material amount of Committed Funding becomes unavailable or insolvent;
 - vi. Momentum or the Trust breaches a material term of the Deed or any other agreement relating to the Project, and it is not remedied by Momentum and/or the Trust within 20 Working Days.
27. The Trust will notify HCC immediately on becoming aware of a Default Event or a material adverse change in the Trust's financial position or completion /availability of the Theatre. Due to a Default Event, the HCC may terminate any additional funding obligations under this Deed and Momentum and the Trust must pay to HCC any amount of Funding that has been paid but not been spent on that date.

Purchase Option

The Deed grants the HCC the option to purchase the Theatre, including the Land, for \$1.00 if a Default Event has occurred, or any other person seeks to exercise a remedy against Momentum or the Trust that might impact on the ownership and operation of the Theatre. This will be secured by an Encumbrance Instrument in favour of HCC to be registered as a first ranking security on the title to the Land.

Sale of the Theatre

The Theatre must not be sold unless HCC consents. If sold, HCC receives its proportionate share of funding from the sale proceeds.

PEMA Funding

The HCC has also agreed to provide funding of \$1.1M per annum (plus CPI adjustment) for the PEMA. The funding commences on the date that the Theatre is completed and ends on the 30 June that is 10 years from the Commencement Date. If HCC is satisfied with the Business Plan and the performance of the Trust in operating and maintaining the Theatre, the Funding will renew for a further 10-year period.

Financial Considerations - *Whaiwhakaaro Puutea*

28. Council has already approved payment towards the project of \$6.350M. The balance to be paid is \$18.650M and is payable subject to the sign off of the Funding Deed.
29. WRT related operating activity is funded through the 2018-2018 10-Year Plan and 2021-2031 draft Long Term Plan.

Type of Costs – WRT	20/21 000s	21/22 000s	22/23 000s	23/24 000s	24/25 000s	25/26 000s	26/27 000s	27/28 000s	28/29 000s	29/30 000s	30/31 000s
Operating Expenditure											
Council's Build Contribution	\$6,650	\$9,000	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Council's Annual Asset Maintenance Grant	\$0	\$0	\$1,100	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI
Total Opex	\$6,650	\$9,000	\$4,100	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI	\$1,100 + CPI

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

30. Staff confirm that the recommendation to Council complies with the Council's legal and policy requirements. Staff have sought advice during the formative stages of this project from Tompkins Wake who have drafted the Funding Deed.
31. The draft Funding Deed has also been shared with the Waikato Regional Council and Trust Waikato who are also major contributors.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

32. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
33. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
34. The recommendations set out in this report are consistent with that purpose.

35. The intended outcomes of the creation and ongoing operation of the WRT are well connected to Council's "Our Vision for Hamilton" and is specifically mentioned *in Priority Three – Shaping a Central City where people love to be.*

Social

36. The project's primary purpose is to deliver a purpose-built performing arts theatre for the city and region that is accessible to the performing arts sector, professional, amateur and community groups for performance and events. The facility will act as a hub and add vibrancy and social character to the city and central precinct.

Economic

37. The theatre build itself will take place over two years and will employ over 100 workers (excluding indirect employment generation).
38. Once operational the theatre will have a small permanent staff base (12 FTE) and it will deploy a casual pool of up to 30 people and generate significant downstream employment opportunities for local performance, design, technical, maintenance contractors and hospitality industries. It will also attract an audience base from outside Hamilton and the Waikato. The owner/operator of the WRT will operate and be governed by robust financial management practices and systems.

Environmental

39. The WRT will include design elements with a range of best practice solutions to mitigate any environmental impacts. The facility will act as a hub and add vibrancy and social character to the city and central precinct.
40. The WRT will be built and operated in a way to ensure the venue is safe, secure and operates within a healthy environment.

Cultural

41. The purpose of the WRT is to provide performance space access for a wide range of cultural groups from across the community.

Risks - *Tuuraru*

42. Risk assessment and risk mitigation is addressed in earlier sections of this report.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

43. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

44. The WRT is a project initiated by an external party (Momentum Waikato) which came from a significant engagement process already conducted by Council in 2016 and 2017. The project has had strong ongoing communication to the public in respect of development, the totality of the funding achieved and any issue resolution of interest. Therefore, no further engagement is required.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Council Report

Committee: Council **Date:** 04 February 2021
Author: Kelvin Powell **Authoriser:** Jen Baird
Position: City Safe Unit Manager **Position:** General Manager City Growth
Report Name: Application for Temporary Extension to Hamilton Alcohol Control Bylaw 2015 (SIX60 Concert - 27 February 2021)

Report Status	<i>Open</i>
----------------------	-------------

Purpose - *Take*

- To seek the Council's approval of a temporary alcohol ban to support the policing of the SIX60 concert to be held at Claudelands Oval on 27 February 2021.

Staff Recommendation - *Tuutohu-aa-kaimahi*

- That the Council:
 - receives the report; and
 - approves the creation of a Temporary Alcohol Ban Area (the Area) to support the SIX60 Concert, pursuant to clause 8 of the Hamilton Alcohol Control Bylaw 2015 (the Bylaw), to which clause 5.1 of the Bylaw will apply from 12pm until 10pm on Saturday 27 February 2021(inclusive), as if the area were included in Schedule 1 of the Bylaw, and will encompass the areas shaded in green on the map at **Attachment 2**.

Executive Summary - *Whakaraapopototanga matua*

- The Claudelands Oval will be the venue for the SIX60 Concert on 27 February 2021. The concert gates are scheduled to open at 5pm, with the support act performances commencing from 5.20pm. Six60 is expected to take to the stage around 9pm. A sell-out crowd of 20,000 people is expected to attend the concert.
- The Claudelands Oval and the public areas surrounding it are currently subject to a time-restricted alcohol ban that prohibits all alcohol in Hamilton public places between 10pm and 6am seven days a week.
- Hamilton police have requested that the Council consider a resolution to create a temporary extension to the alcohol ban in the areas surrounding Claudelands Oval from 12 noon until 10pm on the day of the concert. The purpose of the ban would be to aid police in reducing crime, disorderly behaviour and alcohol-related harm during the event (**Attachment 1**).
- To make a temporary alcohol ban by resolution it is necessary to:
 - Comply with the general decision-making requirements of the Local Government Act 2002;
 - Comply with the evidential requirements in relation to alcohol-related harm;
 - Satisfy the tests as to proportionality and rights protection;
 - Limit the ban to a specific event or time of the year and give seven days' public notice.

7. Staff consider the matters to have low significance and that the recommendations comply with the Council's legal requirements.

Background - *Koorero whaimaarama*

8. Claudelands Oval, Hamilton, will play host to a concert by the band SIX60 on 27 February 2021. Gates to the concert will open at 5pm with support acts starting to perform from 5.20pm. It is expected that SIX60 will likely take to the stage from around 9pm. It is expected that venue will be a sell out for this event with an estimated 20,000 people in attendance.
9. The Oval and the immediate public environs around it are not included in the 24-hour central city alcohol ban area created pursuant to the Hamilton Alcohol Control Bylaw 2015. This area surrounding the venue is subject to only the time-restricted alcohol ban that creates an alcohol ban for all public places within Hamilton between 10pm and 6am seven days a week.
10. Police have indicated that, based on their experience policing concerts and other public events, they consider there is a high probability that some ticket holders will want to access cheaper alcohol prior to the concert gates opening at 5pm or between the gates opening and the actual the SIX60 performance commencing at 9pm. It is suspected that ticket holders will either bring alcohol in their cars for consumption nearby (boot parties) or purchase it from local alcohol stores for consumption prior to entry to the concert.
11. Police have requested that the Council consider creating, by resolution, a temporary alcohol ban in the streets that surround Claudelands Oval and are likely to be used for parking by concert attendees. Such an alcohol ban would empower police to adopt a preventative approach and intervene earlier thereby reducing the opportunity for alcohol-related harm to occur (**Attachment 1**).
12. The application proposes to create an alcohol ban between 12pm and 10pm in the area bounded by the Waikato River and north along Boundary Road to the Five Cross Roads intersection and then south on Brooklyn Road, Claudelands Road, Palmer Street, Te Aroha Street, River Road and then Claudelands Road until it meets the Waikato River (**Attachment 2**).
13. The proposed alcohol ban area will adjoin the current 24-hour central city alcohol ban for the period of its existence.
14. Controlled alcohol sales will take place inside the concert venue under the provisions of a Special Licence issued by the District Licensing Authority. Under this arrangement, the creation of a proposed alcohol ban will not prohibit the sale and supply of alcohol within the concert venue.

Discussion - *Matapaki*

15. The Local Government Act 2002 prescribes a specific regime to be followed for alcohol control bylaws (sections 147 – 147C).
16. Section 147B specifically relates to the use of a resolution power in respect of an existing alcohol control bylaw. It provides that:

Before making a resolution relating to a bylaw under section 147, a territorial authority must be satisfied that –

- a) *there is evidence that the area to which the bylaw applies (or will apply by virtue of the resolution) has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area; and*
- b) *the bylaw, as applied by the resolution, –*
 - i. *is appropriate and proportionate in the light of the evidence; and*

ii. *can be justified as a reasonable limitation on people's rights and freedoms.*

17. Clause 8 of the [Hamilton Alcohol Control Bylaw 2015](#) operates under the resolution power; it provides for the Council to create temporary alcohol bans by resolution.

Clause 8 imposes additional procedural requirements as follows:

- 8.1 *In addition to Clause 5, the Council may from time to time, resolve under the Local Government Act 2002 to include additional area(s) as an alcohol ban area for a particular time period relating to a specific event or a particular time of the year.*
- 8.2 *If this is done the Council will give the public at least 7 days' notice of the temporary ban. The details of the alcohol ban area and when it will apply will also be made publicly available.*
18. Police have reviewed their file records systems and intelligence databases and can confirm that the area of the proposed ban has at various times experienced high levels of both crime and disorder. There is compelling evidence that alcohol consumption has either contributed to or exacerbated these events.

Financial Considerations - *Whaiwhakaaro Puutea*

19. There are no financial considerations relevant to the decision.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

20. The city solicitor has reviewed relevant legislation and case law and provided advice as to the correct procedural requirements to enable Council to consider the application. Staff confirm that the application for temporary extension to the Hamilton Alcohol Control Bylaw 2015 (SIX60 concert – 27 February 2021) complies with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

21. The purpose of Local Government changed on 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
22. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
23. The recommendations set out in this report are consistent with that purpose.

Social

24. Community safety will be enhanced through the approval of a temporary alcohol ban. This will support concert attendees to connect, engage and enhance their social inclusion in an environment where both safety and vibrancy are primary considerations. Implementing the alcohol ban would have a direct benefit to the social wellbeing of the city through a reduction in alcohol-induced harm.

Economic

25. Not adopting the proposed temporary alcohol ban would increase the capacity for there to be an effect on the economic wellbeing. Instances of alcohol-related harm could impact on the city's reputation to host major events and impact the economic wellbeing of the city for a reasonable period. The Council can help empower police to adopt a preventative approach and intervene earlier, thereby reducing the opportunity for alcohol-related harm to occur. This will ensure that economic wellbeing continues to be prioritised.

Environmental

26. The proposed alcohol ban may provide a small environmental benefit through a reduction in consumption of alcohol in public spaces near to Claudelands and the resultant reduction in discarded alcohol containers, both cans and glass bottles. The proposed ban demonstrates that the wellbeing of the natural environment continues to be prioritised.

Cultural

27. The planned alcohol ban is focused across all cultures and groups that are within the prohibited area. People who live within this area will likely experience a greater sense of safety and feel that their views have been recognised and that their concerns have been legitimised.

Risks - *Tuuraru*

28. There are no known risks associated with the decisions required for this matter.

Significance & Engagement Policy – *Kaupapa here whakahira/anganui*

Significance

29. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matter(s) in this report has/have a low level of significance.

Engagement

30. Clause 8.2 of the Alcohol Control Bylaw requires the Council to give the public at least seven days' notice of the temporary ban and to make details of the ban publicly available.
31. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Police Application for Temporary Alcohol Ban - SIX60

Attachment 2 - Liquor Ban Extension - Proposed SIX60



17 November 2020

Hamilton City Council
Council Buildings
Garden Place
Hamilton

Request for Temporary Extension to Alcohol Ban – Six60 Concert on 27 February 2021

On behalf of Waikato Police, I request that Council consider a temporary extension to the Central City Alcohol Ban Area for Saturday 27th February 2021 when Six60 are due to play at Claudelands Oval, Hamilton. This concert has a capacity of 20,000 tickets and is expected to be run from 1600hrs to 2300hrs.

The Hamilton Alcohol Control Bylaw 2021, Clause 8, allows the Council to resolve under the Local Government Act 2002 to include additional area(s) as an alcohol ban area for a time period relating to a specified event or a time of the year.

The area proposed for the extension encompasses the roads surrounding Claudelands Park, the roads between Hamilton CBD and Claudelands Park and the 2 closest access bridges to Hamilton CBD where it is anticipated the crowd will walk to and from both before and following the concert. It is also anticipated that many attendees will park their vehicles in the streets close to the CBD or between the Waikato River and the Claudelands Park and walk east towards the Concert. The ban will provide a deterrent for ticket holders to “preload” or leave the park to “side load”. A map is attached of the proposed area which continues east across the Waikato River from the current 24/7 ban boundary.

This proposed ban covers the area east of the Waikato River between Claudelands Road Bridge and Boundary Road Bridge (including both bridges) running through to include Claudelands Park with the roads surrounding Claudelands Park (Boundary Road to the north & Claudelands & Brooklyn Road to the south).

The extension period sought is from 1200hrs to 2200hrs on Saturday 27th February 2021. At 2200hrs this area is then covered by the existing Hamilton City wide Alcohol Bylaw. This would therefore enable the Liquor Ban to be in place from 1200hrs on Saturday 27th February 2021 through to 0600hrs Sunday 28th February 2021. The concert is due to open at 1600hrs and run through to 2300hrs on Saturday 27th February. It is anticipated that many attendees will come from outside the Hamilton City Area to attend this concert given there is no Auckland Six60 Concert in this January / February tour. The majority of these non-Hamilton attendees will drive to the concert and park close, to then walk to the venue.

The aim of the extension is to provide Police with extra powers to prevent alcohol harm over the period of the concert. Based on Police experience in policing previous Six60 concerts and similar sized concerts, it is a high probability that many ticket holders will want to access cheaper alcohol prior to the concert and will either bring alcohol in their cars for consumption or purchase it from local liquor stores to consume outside the Claudelands Oval venue.

Waikato Police are keen for this first open-air concert at Claudelands Oval to be a success and we are already working closely with event organisers to make this a positive and memorable event for all involved. This concert is a family friendly event and it is important to encourage a positive atmosphere without high intoxication levels for these families in attendance. Planning is presently underway around the alcohol management plan for the event which could be easily undone by this ability to "side load" during the event.

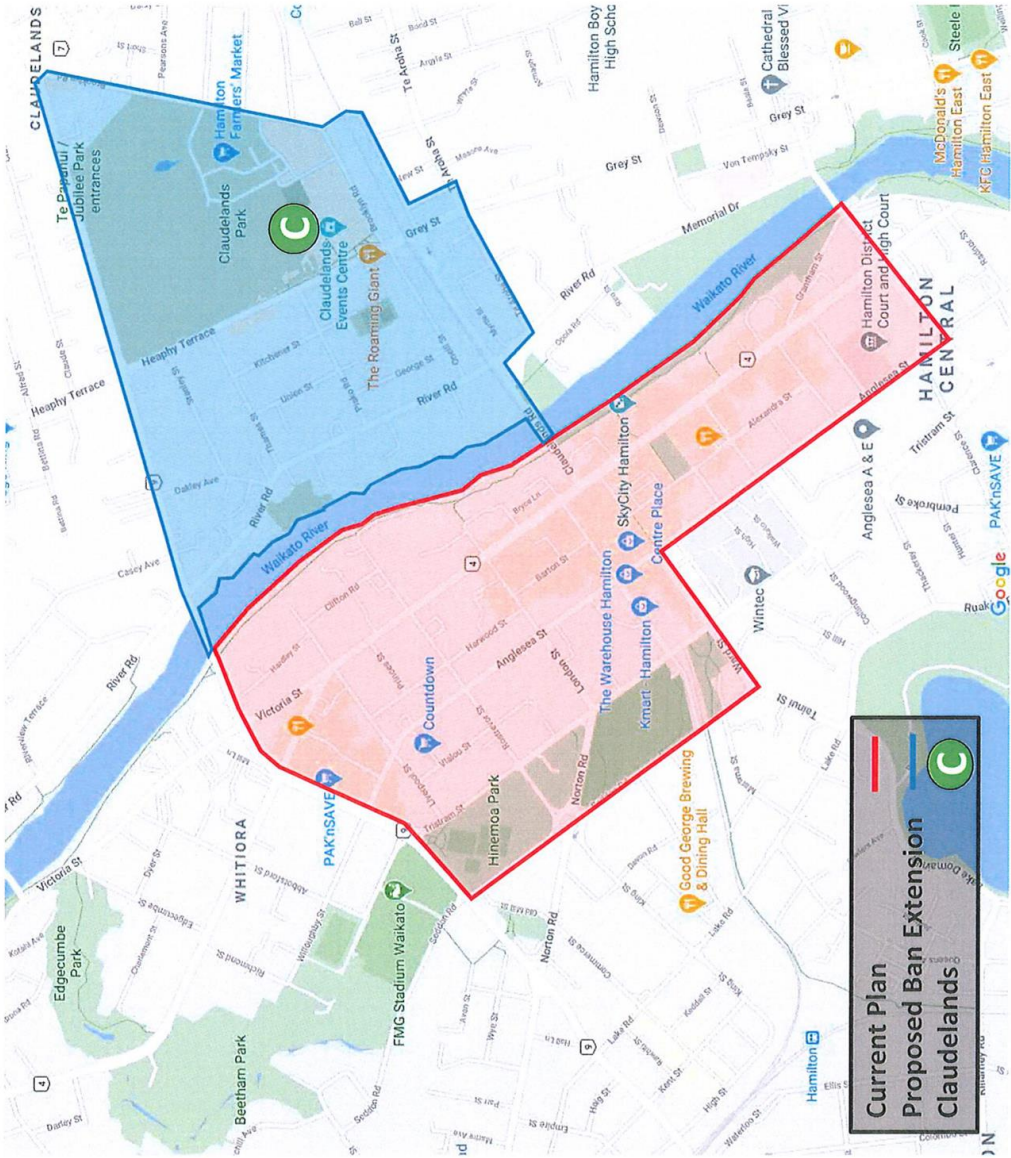
We do not see this as a great inconvenience for the general public and residents within the proposed extension, considering it is just for an additional 10-hour period on Saturday afternoon / evening.

For Council consideration and approval.

Yours Faithfully


Inspector Karl THORTON
District Operations Manager
Waikato Police

S/Sgt Simon Cusack



Council Report

Item 9

Committee: Council
Author: Jamie Sirl
Position: Team Leader - City Planning
Report Name: Making Plan Change 6 - Regulatory Efficiency and Effectiveness Programme Operative

Date: 04 February 2021
Authoriser: Jen Baird
Position: General Manager City Growth

Report Status	<i>Open</i>
----------------------	-------------

Purpose - *Take*

1. To seek the Council's approval to make Plan Change 6 – Regulatory Efficiency and Effectiveness Plan Change (PC6) operative.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Council
 - a) receives the report; and
 - b) approves Plan Change 6 – Regulatory Efficiency and Effectiveness Plan Change to be made operative on 19 February 2021, in accordance with clauses 17 and 20 of the First Schedule of the Resource Management Act 1991 (RMA).

Executive Summary - *Whakaraapopototanga matua*

3. The Regulatory Effectiveness and Efficiency Programme (REEP) was set up to ensure the Council's regulatory functions are delivered in an effective, efficient and customer-focused manner. PC6 incorporates recommendations from REEP to make our District Plan more enabling and workable.
4. PC6 was publicly notified in July 2019. Hearings were held in May 2020 and after the independent commissioners released their decisions in August 2020, there was one appeal to the Environment Court, which was resolved through negotiation.
5. Only the Council can resolve to make a plan change operative.
6. With the Council's approval, PC6 will become operative on 19 February 2021. This final step completes the statutory requirements of the RMA and will result in administrative efficiencies for the Council and the community.
7. Staff consider the decision in this report to have low significance and that the recommendation complies with the Council's legal requirements.

Background - *Koorero whaimaarama*

8. The objective of the Regulatory Efficiency and Effectiveness Programme (REEP) is to ensure that the Council's regulatory functions are delivered in an effective, efficient and customer-

focused manner. Stage 1 of the REEP focused on the efficiency and effectiveness of the Operative District Plan (ODP) provisions.

9. PC6 is a direct outcome of the recommendations made through the REEP review to improve the efficiency and effectiveness of the ODP.
10. PC6 was initiated by Council. It was notified publicly notified in July 2019; 30 submissions and four further submissions were received.
11. Independent commissioners heard submissions made on PC6 in May 2020 and released their [decisions](#) on those submissions in August 2020.
12. One [appeal](#) was received to the Decision on PC6 from WEL Networks Limited (WEL).
13. The relief sought related specifically to Rule 25.2.4.1 (g) – Earthworks in All Zones. The specific changes to the wording of this rule are technical in nature. The appeal was resolved through negotiation with WEL and confirmed via a [consent order issued by the Environment Court](#).

Discussion - *Matapaki*

14. To complete the plan change process, it must be made operative, which requires Council's approval and affixing the Council Seal to the plan change.
15. The way a plan change is made operative is set out in clauses 17 and 20 of the First Schedule of the Resource Management Act 2002 (RMA).
16. Under clause 20 (2) the Council is required to publicly notify the date on which the plan change will become operative five working days before it is made operative.
17. Should Council approve the staff recommendation in this report, the public notice will appear on 12 February 2021 and the plan change will become operative on 19 February 2021.
18. Following Council resolution, the seal can be affixed to the plan change to show PC6 is operative. The seal can only be fixed with a resolution of the full Council.
19. If the recommendation is not approved, public confidence may be lost through the incompleteness of a statutory process.

Financial Considerations - *Whaiwhakaaro Puutea*

20. The total cost to make PC6 operative is approximately \$2500, which is funded through the 2020/21 Annual Plan as part of the regular operating activity for the on-going maintenance of the District Plan.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

21. Staff confirm that the staff recommendation complies with the requirements of the Resource Management Act 1991.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

22. The purpose of Local Government changed on 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
23. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report.
24. The RMA promotes the sustainable management of natural and physical resources on land, air water. The RMA plan change process ensures that sustainability is adequately considered through evaluation of environmental, economic, social and cultural impacts.

25. The recommendations set out in this report are consistent with that purpose.

Risks - *Tuuraru*

26. There are no known risks associated with the decisions required for this matter, as it is an administrative step required by the RMA.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

27. Given the statutory requirement to consult, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.

Engagement

28. Community views and preferences are already known to the Council through engagement undertaken in accordance with the RMA Schedule 1 process.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.

Council Report

Committee: Council **Date:** 04 February 2021
Author: Amy Viggers **Authoriser:** Becca Brooke
Position: Governance Team Leader **Position:** Governance Manager
Report Name: District Plan Amendments Committee Draft Terms of Reference

Report Status	<i>Open</i>
----------------------	-------------

Purpose - *Take*

1. To seek approval of the Draft District Plan Amendments Committee Terms of Reference.

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Council approves the Draft District Plan Amendments Committee Terms of Reference (**attachment 1** of the staff report).

Background - *Koorero whaimaarama*

3. At the Council meeting of 8 December 2020 the formation of a District Plan Amendments Committee and its purpose was approved.
4. The report outlined that the purpose of the District Plan Amendments Committee was to:
 - i. provide and approve broad strategic direction to inform and guide the development of the District Plan amendments programme of work;
 - ii. prepare and approve a draft set of District Plan amendments for the purpose of obtaining initial feedback and comment from the community, stakeholder and tangatawhenua groups;
 - iii. recommend any proposed District Plan amendments to the Council for adoption and release for formal notification; and
 - iv. provide regular updates to the Council on the progress of the District Plan amendments programme of work.
5. The full report from the 8 December 2021 Council meeting is available [here](#).
6. In consultation with the appointed Chair of the committee and key staff, the draft Terms of Reference for inclusion in the 2019-22 Governance Structure have been drafted and are set out in (**Attachment 1**).
7. This report seeks approval of the formal terms of reference of the approved District Plan Amendments Committee.

Financial Considerations - *Whaiwhakaaro Puutea*

8. The financial implications were summarised in the original report to Council on 8 December 2020 (available via the above link).

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

9. Staff confirm that the recommendations in this report comply with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

10. The purpose of Local Government changed on 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
11. The subject matter of this report has been evaluated in terms of the 4 wellbeings as part of the original report to Council on 8 December 2020 (available via the above link).

Risks - *Tuuraru*

12. Risks were considered as part of the original report to Council on 8 December 2020 (available via the above link).

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

13. Given the statutory requirement to consult, staff have not considered the key considerations under the Significance and Engagement Policy to assess the significance of the matter(s) in this report.

Engagement

14. Any notification of amendments to the District Plan requires significant engagement and consultation prior to notification, as required under the Resource Management Act. This will occur as necessary and in accordance with the principles outlined in the 8 December 2020 Council report (available via the above link).

Attachments - *Ngaa taapirihanga*

Attachment 1 - District Plan Amendments Committee Draft Terms of Reference

District Plan Amendments Committee

Reports to:	The Council
Chairperson:	Cr Ryan Hamilton
Deputy Chairperson:	Cr Angela O'Leary
Membership:	Mayor Paula Southgate Cr Sarah Thompson Cr Rob Pascoe Cr Martin Gallagher Maangai James Whetu Deputy Mayor Geoff Taylor (as alternate)
Meeting frequency:	Six weekly
Quorum:	A majority of members (including vacancies)

Purpose:

The District Plan Amendments Committee is responsible for providing Governance leadership and direction to staff to develop amendments to the Hamilton City Operative District Plan 2017.

In addition to the common delegations on page Error! Bookmark not defined., the District Plan Amendments Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide and approve broad strategic direction to inform and guide the development of the District Plan amendments programme of work.
2. To prepare and approve a draft set of District Plan amendments for the purpose of obtaining initial feedback and comment from the community, stakeholder and tangata whenua groups.
3. To recommend any proposed District Plan amendments to the Council for adoption and release for formal notification.
4. To provide regular updates to the Council on the progress of the District Plan amendments programme of work.

The Committee is delegated the following powers to act:

- Approval of matters determined by the Committee within its Terms of Reference.

The Committee is delegated the following recommendatory powers:

- The Committee may make recommendations to Council
- The Committee may make recommendations to other Committees.

**Recommendatory Oversight of Policies and
Bylaws: N/A**

Item 10

Attachment 1

Council Report

Committee: Council **Date:** 04 February 2021
Author: Amy Viggers **Authoriser:** Becca Brooke
Position: Governance Team Leader **Position:** Governance Manager
Report Name: Draft Schedule of Reports for Council and Committees - 2021

Report Status	<i>Open</i>
----------------------	-------------

Purpose - *Take*

1. To inform the Council on the draft Schedule of Reports for Council and Committees - 2021

Staff Recommendation - *Tuutohu-aa-kaimahi*

2. That the Council:
 - a) receives the draft Schedule of Reports for Council and Committees – 2021; and
 - b) notes that the Schedule of Reports for Council and Committees - 2021 will be updated regularly and will be available to Members via Diligent.

Background - *Koorero whaimaarama*

3. The purpose of this report and the draft schedule of reports for Council and Committees is to provide Members with oversight of the planned and upcoming activities/schedule of work for 2021 Council and Committee meetings. The schedule sets out all known reports and pieces of work assigned to the Council and its Committees for 2021, as well as the intended meeting dates where these will be presented. The schedule also lists future reports for consideration that have not yet been assigned a meeting date or where they are due to come to a subsequent year.
4. The schedule has been developed by the Governance team in consultation with Principal Advisors, Senior Leaders and other key staff. Input has also been sought from Chairs and Deputy Chairs of each Committee. The schedule covers:
 - standing agenda items and regular reports;
 - the development, review, and status reporting of strategic plans and policies;
 - anticipated submissions and legislative reports;
 - items relating to the Annual Plan and 10 Year Plan;
 - reporting of joint organisations, stakeholder groups, and established taskforces; and
 - business as usual matters identified by staff as requiring governance decisions or oversight.
5. For Members to have a current view of Council and Committee activities throughout the year, the schedule will be regularly updated when new items arise or when timing or circumstances change. Members will have access to the updated schedules on Diligent and will be able to use the search function to find relevant information in the schedule easily.

6. Chairs and Deputy Chairs will continue to have close oversight of items for upcoming committee meetings via the agenda planning meetings. As per the normal process, the relevant Chairs approval will be sought where an upcoming agenda item needs to be added or removed post the agenda planning meeting having taken place.
7. The Governance Unit and the Senior Leadership Team Executive Assistants will take responsibility for maintaining an up-to-date document. Members can request updates to the schedule via the Governance Team or Principal Advisors.
8. In addition to the above, the Governance team have recently implemented an improved process to increase public visibility of upcoming open agenda items on our website ahead of the agenda itself being released.

Financial Considerations - *Whaiwhakaaro Puutea*

9. This is regular operating activity funded through the Long-Term Plan.

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

10. Staff confirm that the recommendation to Council complies with the Council's legal and policy requirements.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

11. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
12. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report.
13. The recommendations set out in this report are consistent with that purpose.
14. The draft schedule of reports for Council and Committees provides the Community oversight of the planned and upcoming activities/schedule of work for 2021 Council and Committee meetings. This increases transparency and encourages great engagement in the democratic process.

Risks - *Tuuraru*

15. No risks have been identified in the development of the report.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

Significance

16. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

Engagement

17. Given the low level of significance determined, the engagement level is low. No engagement is required.

Attachments - *Ngaa taapirihanga*

Attachment 1 - Draft Schedule of Reports for Council and Committees - 2021

	Council	Finance	Infrastructure Operations	Strategic Growth	Environment	Community	Economic Development	Hearings and Engagement	Strategic Risk and Assurance	District Plan Amendments
February 2021	4 February 2021	16 February 2021	23 February 2021	18 February 2021 D-3545745		11 February 2021 D-3573554		24 February 2021		
	<div>▪2021 Schedule of Reports</div> <div>▪Plan Change 6 (REEP) make operative (Jen Baird)</div> <div>▪Temporary alcohol ban (Six60) – Kelvin Powell</div> <div>▪Waikato Regional Theatre – Funding Deed Approval (Sean Murray)</div> <div>▪District Plan Amendment Committee Draft Terms of Reference (David Bryant)</div> <div>▪Legal Claim Regency House (Jen Baird)</div> <div>▪Water Care Water Allocation Application – Board of Inquiry (Blair Bowcott)</div> <div>▪Release of Public Excluded Report Considered at the Audit and Risk Committee Meeting 17 March 2017 (David Bryant)</div>	<div>▪CE Savings Report (Sean Hickey)</div> <div>▪Financial Strategy Monitoring Report (David Bryant)</div> <div>▪Annual Monitoring Report (David Bryant)</div> <div>▪Capital Portfolio Monitoring Report (Chris Allen)</div> <div>▪Overdue Debtors Update (Public Excluded) (David Bryant)</div>	<div>▪GM Report (Eeva-Liisa Wright)</div> <div>-Vision Zero</div> <div>-Innovating Streets</div> <div>-Biking & Micro-mobility Update</div> <div>-Project Watershed Quarter 2 report submitted to Waikato Regional Council</div> <div>-Rubbish and Recycling.</div> <div>▪External Committee Updates (Eeva-Liisa Wright)</div> <div>-Regional Transport Committee (RTC)</div> <div>-Regional Connections Committee (RCC)</div> <div>-Rail Governance</div> <div>▪Brymer Rd Macroscope (Chris Allen)</div> <div>▪Application for water connection under the Three Waters Connections Policy (Eeva-Liisa Wright)</div> <div>▪Easement - 103 Cambridge Rd – Trevor Harris</div> <div>▪Land Transport (Drug Driving) Amendment Bill Submission (Eeva-Liisa Wright)</div> <div>▪Water Services Bill Submission (Eeva-Liisa Wright)</div> <div>▪Draft National Parking Management Guidelines from Waka Kotahi Submission (Eeva-Liisa Wright)</div> <div>▪Water Stimulus Funding Update (Blair Bowcott)</div> <div>▪Parking zone fees and charges (Eeva-Liisa Wright)</div>	<div>▪GM Report (Jen Baird)</div> <div>-Strategic Collaboration Round Up (Blair)</div> <div>-Waikato/Waipā/HCC Growth Discussions</div> <div>-IFF/Rotokauri Detailed business Case Update</div> <div>-Government Engagement on Growth Matters</div> <div>-Kainga Ora Housing plan numbers, location, what’s next - Jen</div> <div>▪Future Proof (including H2A, HWMSP, Transit, Waters (Blair Bowcott)</div> <div>▪Water Reform (Blair Bowcott)</div> <div>▪Growth Cell Status Update (Blair Bowcott)</div> <div>▪Peacocke Programme Update (Jen Baird)</div>	<div>▪External Funding Update (Lance Vervoort)</div> <div>▪External Funding Applications (Lance Vervoort)</div> <div>▪Multi-Year Community Grant (Lance Vervoort)</div> <div>▪Play Strategy Implementation Plan update (Lance Vervoort)</div> <div>▪Rototuna Pool Update (Lance Vervoort)</div>	<div>▪Speed limit bylaw register changes (Eeva-Liisa Wright)</div> <div>▪Parking restrictions and traffic bylaw changes (Eeva-Liisa Wright)</div>				
	25 February 2021 (LTP)									
<div>▪Long Term Plan 2021-31 Consultation document (Sean Hickey)</div> <div>▪City Honours Recommendations Report – (Sean Hickey)</div> <div>▪Financial policies and underlying information – (David Bryant)</div> <div>▪Development Contributions Policy, Consultation Document and Engagement Plan – (Jen Baird)</div> <div>▪Growth Funding Policy, Consultation Document and Engagement Plan – (Jen Baird)</div>										
March 2021	18 March 2021	23 March 2021		30 March 2021	2 March 2021_	25 March 2021	9 March 2021	3 March 2021	11 March 2021_	4 March 2021
	<div>▪Whatukoruru Reserve Hearing Deliberations Report (Lance Vervoort)</div> <div>▪Approval of Heads of Agreement (right of renewal) with Northern Districts Cricket for Seddon</div>	<div>▪Long Term Plan Performance Measures Quarterly Update (Sean Hickey)</div> <div>▪Financial Strategy Monitoring Report (David Bryant)</div>		<div>▪GM Report (Jen Baird)</div> <div>-Strategic Collaboration Round Up</div> <div>-Waikato/Waipā/HCC Growth Discussions</div> <div>-Government Engagement on Growth Matters</div>	<div>▪Open Air Burning Bylaw Review (Jen Baird)</div> <div>▪Climate Change Update (Sean Hickey)</div> <div>▪ Hydrogen fuel technology and opportunities for Hamilton (Sean Hickey)</div>	<div>▪Matters of Cultural Significance Work Programme Update (Lance Vervoort, Sean Hickey, Jen Baird)</div> <div>-Naming of Roads, Open</div>	<div>▪Domain Endowment Lease – Freeholding – 5 Cotter Place (Jen Baird)</div> <div>▪Lease – Two Degrees – Raymond Street (Jen Baird)</div> <div>▪Lease – Kordia Ltd – FMG Stadium Waikato (Jen</div>		<div>▪Safety and Wellness Report (David Bryant)</div> <div>▪Risk Management Report (David Bryant)</div> <div>▪CE Report (Richard Briggs)</div> <div>▪Cyber Risks (David</div>	
								24 March 2021		

	<div>Park (TBC) (Sean Murray)</div> <div>▪Central City Transformation Plan Update (Jen Baird)</div> <div>▪Recommendation from Committees</div> <div>-Financial Strategy Monitoring Report</div>	<div>▪Annual Monitoring Report (David Bryant)</div> <div>▪Capital Portfolio Monitoring Report (Chris Allen)</div> <div>▪Overdue Debtors Update (Public Excluded) (David Bryant)</div>		<div>-Final Rotokauri Business Case</div> <div>▪Future Proof (including H2A, HWMSP, Transit, Waters (Blair Bowcott))</div> <div>▪Hamilton-Waikato Metro Wastewater DBC ((Blair Bowcott)</div> <div>▪Water Reform (Blair Bowcott)</div> <div>▪Approval of submission on draft Waikato Regional Land Transport Plan (Eeva-Liisa Wright)</div>	<div>▪Environment Principles Update (Sean Hickey)</div> <div>▪Stakeholder reports (Sean Hickey)</div> <div>-Department of conservation</div> <div>-Waikato Regional Council (Water Control, Pest Management, and Waste)</div> <div>-Waikato Tainui (Climate Change Strategy and Resilience Plan)</div>	<div>Spaces and Council Facilities Policy</div> <div>▪Accessible Properties Report (Lance Vervoort)</div> <div>▪Community and Social Development placeholder (Lance Vervoort)</div> <div>▪Beale Cottage Update (Lance Vervoort)</div> <div>▪Parks naming (Lance Vervoort)</div> <div>▪Draft Public Art Policy – Approval for consultation (Lance Vervoort)</div> <div>▪Civic Defence Emergency Management Update (Jen Baird)</div>	<div>Baird)</div> <div>▪Economic Update – (Jen Baird)</div> <div>▪International relations policy update (Jen Baird)</div> <div>▪H3 Activity Report for Q2 (Oct – Dec 2020) (Sean Murray)</div> <div>▪Hamilton and Waikato Tourism six-monthly report to 31 Dec 2020 (Sean Murray)</div> <div>▪Waikato Regional Airport six-monthly report to 31 Dec 2020 (Sean Murray)</div> <div>▪Sister City update (Jen Baird)</div> <div>▪Strategic Approach to Shared Services (Blair Bowcott)</div>	<div>▪Korikori Green Pedestrian Mall (Eeva-Liisa Wright))</div> <div>▪Speed limit bylaw register changes (Eeva-Liisa Wright)</div> <div>▪Parking restrictions and traffic bylaw changes (Eeva-Liisa Wright)</div> <div>▪He Pou Manawa Ora (Council’s Maaori Strategy) (Sean Hickey)</div>	<div>Bryant)</div> <div>▪Emerging Legal Risks (David Bryant)</div> <div>▪Internal Audit (David Bryant)</div> <div>▪Internal Audit (PwC) (David Bryant)</div> <div>▪External Audit (Audit NZ) (David Bryant)</div> <div>▪Organisational Improvement Register (David Bryant)</div> <div>▪SafePlus Onsite Assessment and Advice Report (David Bryant)</div> <div>▪Fraud and Protective Disclosure (David Bryant)</div>	
April 2021	<div>13-15 April 2021 (LTP)</div>		<div>27 April 2021</div> <div>D-3577995</div>							<div>23 April 2021</div>
	<div>▪Long Term Plan 2021-31 Hearings (Sean Hickey)</div> <div>29 April 2021</div> <div>▪RMA Commissioner Panel selections (Jen Baird)</div> <div>▪LGNZ Remits 2021 (Sean Hickey)</div> <div>▪Recommendation from Committees</div> <div>-Commuter Parking - On Street</div> <div>-Korikori Green Pedestrian Mall Designation</div> <div>-Financial Strategy Monitoring Report</div>		<div>▪GM Report (Eeva-Liisa Wright)</div> <div>-Vision Zero</div> <div>-Innovating Streets</div> <div>-Biking & Micro-mobility Update</div> <div>▪External Committee Updates (Eeva-Liisa Wright)</div> <div>-Regional Transport Committee (RTC)</div> <div>-Regional Connections Committee (RCC)</div> <div>-Rail Governance</div> <div>▪Police liaison Update (Inspector Jeff Penno) - (Eeva-Liisa Wright)</div> <div>▪Korikori Green Pedestrian Mall (Eeva-Liisa Wright)</div> <div>▪Revocation of SH26 within Hamilton City boundary (Eeva-Liisa Wright)</div> <div>▪School and University Link Business Case (Eeva-Liisa Wright)</div> <div>▪Personal hire (Transport) Devices review (Eeva-Liisa Wright)</div> <div>▪Central City Parking Management Plan – (Eeva-Liisa Wright)</div> <div>▪Commuter Parking - On Street (fees and charges, rec to council) (Eeva-Liisa Wright)</div> <div>▪Biking and Micro mobility Update (Eeva-Liisa Wright)</div> <div>▪Transport Centre – Business Case ((Eeva-Liisa Wright)</div> <div>▪Gordonton Road Corridor Business Case and Proposed Safety Interventions (Eeva-Liisa Wright)</div> <div>▪Water Stimulus Funding Update (Blair Bowcott)</div>							

May 2021	4-6 May 2021 (LTP)	13 May 2021		20 May 2021		18 May 2021		27 May 2021		24 May 2021
	▪Long Term Plan 2021-31 Deliberations (Sean Hickey)	▪Financial Strategy Monitoring Report (David Bryant) ▪Annual Monitoring Report (David Bryant) ▪Capital Portfolio Monitoring Report (Chris Allen) ▪Overdue Debtors Update (Public Excluded) (David Bryant)		▪GM Report (Jen Baird) -Strategic Collaboration Round Up -Waikato/Waipā/HCC Growth Discussions -Government Engagement on Growth Matters -Final Rotokauri Business Case ▪Future Proof (including H2A, HWMS, Transit, Waters (Blair Bowcott) ▪Hamilton-Waikato Metro Wastewater DBC (Blair Bowcott) ▪Water Reform (Blair Bowcott)) ▪Rotokauri programme status update – Karen ▪Ruakura programme status update		▪Single-Year Community Grant (Lance Vervoort) ▪Open Space Provision Policy (Review) (Lance Vervoort) ▪External Funding Applications Policy Update (Lance Vervoort) ▪Civic Defence Emergency Management Update (Jen Baird)				
June 2021	10 June 2021	15 June 2021	8 June 2021		1 June 2021	22 June 2021	3 June 2021	21 June 2021	17 June 2021	23 June 2021
	▪Corporate Hospitality and Entertainment Policy Review (David Bryant) ▪Elected Members Support Policy Review (David Bryant) ▪Delegations to Positions Policy Review (David Bryant) ▪Recommendation from Committees -Financial Strategy Monitoring Report 24-25 June 2021 (LTP) D-3545845 ▪Long Term Plan 2021-31 Adoption (Sean Hickey) ▪Development Contribution Policy Approval (Jen Baird) ▪Growth Funding Policy Approval (Jen Baird)	▪Long Term Plan Performance Measures Quarterly Update (Sean Hickey) ▪Financial Strategy Monitoring Report (David Bryant) ▪Annual Monitoring Report (David Bryant) ▪Capital Portfolio Monitoring Report (Chris Allen) ▪Overdue Debtors Update (Public Excluded) (David Bryant)	▪GM Report (Eeva-Liisa Wright) -Vision Zero -Innovating Streets -Biking & Micro-mobility Update ▪External Committee Updates (Eeva-Liisa Wright) -Regional Transport Committee (RTC) -Regional Connections Committee (RCC) -Rail Governance ▪Waikato Regional Council - Public Transport Update (Eeva-Liisa Wright) ▪Water Stimulus Funding Update (Blair Bowcott)			▪Community and Social Development ((Lance Vervoort) ▪Approval of the Draft Public Art Policy (Lance Vervoort) ▪Cemeteries Bylaw review ▪Alcohol Control Bylaw review (Jen Baird)	▪H3 Activity Report for Q3 (Jan - Mar 2021) (Sean Murray) ▪Major Event Sponsorship Funding 2021-2022 Applications for approval (Sean Murray)	▪Naming of Roads, Open Spaces, and Council Facilities Policy (Jen Baird)	▪Safety and Wellness Report (David Bryant) ▪Risk Management Report (David Bryant) ▪CE Report (Richard Briggs) ▪Cyber Risks (David Bryant) ▪Emerging Legal Risks (David Bryant) ▪Internal Audit (David Bryant) ▪Internal Audit (PwC) (David Bryant) ▪External Audit (Audit NZ) (David Bryant) ▪Organisational Improvement Register (David Bryant) ▪Fraud and Protective Disclosure (David Bryant)	▪

July 2021				29 July 2021				28 July 2021		
				<ul style="list-style-type: none"> ■GM Report (Jen Baird) -Strategic Collaboration Round Up -Waikato/Waipa/HCC Growth Discussions -Government Engagement on Growth Matters -Final Rotokauri Business Case ■Future Proof (including H2A, HWMSP, Transit, Waters (Blair Bowcott) ■Hamilton-Waikato Metro Wastewater DBC (Blair Bowcott) ■Water Reform (Blair Bowcott) ■Rotokauri programme status update – Karen ■Ruakura programme status update 				<ul style="list-style-type: none"> ■Open Air Burning Bylaw (Jean Baird) 		
August 2021	12 August 2021	24 August 2021	17 August 2021		26 August 2021	31 August 2021	11 August 2021	25 August 2021	5 August 2021	3 August 2021
	<ul style="list-style-type: none"> ■Recommendation from Committees -Financial Strategy Monitoring Report -Approval of the Draft Public Art Policy -Cemeteries Bylaw review -Commuter Parking - On Street 	<ul style="list-style-type: none"> ■CE Savings Report (Sean Hickey) ■Financial Strategy Monitoring Report (David Bryant) ■Annual Monitoring Report (David Bryant) ■Capital Portfolio Monitoring Report (Chris Allen) ■Overdue Debtors Update (Public Excluded) (David Bryant) 	<ul style="list-style-type: none"> ■GM Report (Eeva-Liisa Wright) -Vision Zero -Innovating Streets -Biking & Micro-mobility Update ■External Committee Updates (Eeva-Liisa Wright) -Regional Transport Committee (RTC) -Regional Connections Committee (RCC) -Rail Governance ■Water Stimulus Funding Update (Blair Bowcott) 		<ul style="list-style-type: none"> ■Open Air Burning Bylaw (Jen Baird) ■Hamilton City Council - Corporate sustainability update (including H3) (Sean Murray and Sean Hickey) 	<ul style="list-style-type: none"> ■Disability Policy Action Plan review (Lance Vervoort) ■Central City Safety Strategy Review (Lance Vervoort) ■Age Friendly Plan (Review) (Lance Vervoort) ■Reserve Management Plan review (tbc) –Approval to consult (Lance Vervoort) ■Aquatic Facilities Update (Lance Vervoort) ■Matters of Cultural Significance Work Programme Update (Lance Vervoort, Sean Hickey, Jen Baird) -Caption Hamilton, -Naming of Roads, Open Spaces and Council Facilities Policy ■Civic Defence Emergency Management Update (Jen Baird) 	<ul style="list-style-type: none"> ■H3 Activity Report Year End Report to 30 June 2021 (Sean Murray) ■Hamilton and Waikato Tourism Year-End report to 30 June 2021 (Sean Murray) ■Waikato Regional Airport Year-End report to 30 June 2021 (Sean Murray) 	<ul style="list-style-type: none"> ■Alcohol Control Bylaw (Jen Baird) 	<ul style="list-style-type: none"> ■Review of Draft Annual Report (David Bryant) ■Review of Draft Engagement Letter (David Bryant) ■Safety and Wellness Report (David Bryant) ■Risk Management Report (David Bryant) ■CE Report (Richard Briggs) ■Cyber Risks (David Bryant) ■Emerging Legal Risks (David Bryant) ■Internal Audit (David Bryant) ■Internal Audit (PwC) (David Bryant) ■External Audit (Audit NZ) (David Bryant) ■Organisational Improvement Register (David Bryant) ■Fraud and Protective Disclosure(David Bryant) 	<ul style="list-style-type: none"> ■

Item 11

Attachment 1

September 2021	30 September 2021		28 September 021	7 September 2021				23 September 2021	14 September 2021 ANNUAL REPORT	21 September 2021
	<ul style="list-style-type: none">▪Recommendations for Committees:-Open Air Burning Bylaw (Sandra Murray)-Naming of Roads, Open Spaces, and Council Facilities Policy (Sandra Murray)-2020/21 Annual report-Financial Strategy Monitoring Report		<ul style="list-style-type: none">▪GM Report (Eeva-Liisa Wright)-Vision Zero- Innovating Streets-Biking & Micro-mobility Update▪External Committee Updates-Regional Transport Committee (RTC)-Regional Connections Committee (RCC)-Rail Governance▪Waikato Regional Council - Public Transport Update (Eeva-Liisa Wright)▪Water Stimulus Funding Update (Blair Bowcott)	<ul style="list-style-type: none">▪GM Report (Jen Baird)-Strategic Collaboration Round Up-Waikato/Waipā/HCC Growth Discussions-Government Engagement on Growth Matters-Final Rotokauri Business Case▪Future Proof (including H2A, HWMSP, Transit, Waters (Blair Bowcott)▪Hamilton-Waikato Metro Wastewater DBC (Blair Bowcott)▪Water Reform (Blair Bowcott)▪Rotokauri programme status update – Karen▪Ruakura programme status update					<ul style="list-style-type: none">▪Final Approval of Annual Report (David Bryant)▪Final Approval of Engagement Letter (David Bryant)	
October 2021		5 October 2021		19 October 2021		12 October 2021		13 October 2021		
		<ul style="list-style-type: none">▪Long Term Plan Performance Measures Quarterly Update (Sean Hickey)▪Financial Strategy Monitoring Report (David Bryant)▪Annual Monitoring Report (David Bryant)▪Capital Portfolio Monitoring Report (Chris Allen)▪Overdue Debtors Update (Public Excluded) (David Bryant)		<ul style="list-style-type: none">▪GM Report (Jen Baird):-Strategic Collaboration Round Up-Waikato/Waipā/HCC Growth Discussions-Government Engagement on Growth Matters-Final Rotokauri Business Case▪Future Proof (including H2A, HWMSP, Transit, Waters (Blair Bowcott)▪Hamilton-Waikato Metro Wastewater DBC ((Blair Bowcott)▪Water Reform ((Blair Bowcott)▪Rotokauri programme status update – Karen▪Ruakura programme status update		<ul style="list-style-type: none">▪Community Event Grant (Lance Vervoort)▪Welcoming Communities (Lance Vervoort)▪Social Housing Sector (Lance Vervoort)▪Alcohol Control Bylaw (Jan Baird)				

November 2021	11 November 2021		9 November 2021		30 November 2021	25 November 2021	23 November 2021		18 November 2021	4 November 2021
	▪Recommendation from Committees -Financial Strategy Monitoring Report -Alcohol Control Bylaw (Sandra Murray)		▪GM Report (Eeva-Liisa Wright) -Vision Zero -Innovating Streets -Biking & Micro-mobility Update ▪External Committee Updates (Eeva-Liisa Wright) -Regional Transport Committee (RTC) -Regional Connections Committee (RCC) -Rail Governance ▪Water Stimulus Funding Update (Blair Bowcott)		▪Nature in the City Strategy annual update (Lance Vervoort)	▪Community and Social Development (Lance Vervoort) ▪Creative Partnership Fund (Lance Vervoort) ▪Community Facilities Strategy Annual Update (Lance Vervoort) ▪Reserves Management Plan review (tbc) – adopt (Lance Vervoort) ▪Arts and Culture Strategy (Lance Vervoort) ▪Civic Defence Emergency Management Update (Jen Baird) ▪Animal Nuisance Bylaw Review Update (Jen Baird)	▪H3 Activity Report Year End Report Q1 21/22 (Sean Murray)		▪Safety and Wellness Report (David Bryant) ▪Risk Management Report (David Bryant) ▪CE Report (Richard Briggs) ▪Cyber Risks (David Bryant) ▪Emerging Legal Risks (David Bryant) ▪Internal Audit (David Bryant) ▪Internal Audit (PwC) (David Bryant) ▪External Audit (Audit NZ) (David Bryant) ▪Organisational Improvement Register (David Bryant) ▪Fraud and Protective Disclosure (David Bryant) ▪Final Management Repot (Audit NZ / David Bryant)	▪
December 2021	16 December 2021	7 December 2021	14 December 2021	2 December 2021				9 December 2021		15 December 2021
	▪Recommendation from Committees -Financial Strategy Monitoring Report	▪Financial Strategy Monitoring Report (David Bryant) ▪Annual Monitoring Report (David Bryant) ▪Capital Portfolio Monitoring Report (Chris Allen) ▪Long Term Plan Performance Measures Quarterly Update (Sean Hickey) ▪Overdue Debtors Update (Public Excluded) (David Bryant)	▪GM Report (Eeva-Liisa Wright) -Vision Zero -Innovating Streets -Biking & Micro-mobility Update ▪External Committee Updates (Eeva-Liisa Wright) -Regional Transport Committee (RTC) -Regional Connections Committee (RCC) -Rail Governance ▪Waikato Regional Council - Public Transport Update (Eeva-Liisa Wright) ▪Water Stimulus Funding Update (Blair Bowcott)	▪GM Report (Jen Baird) -Strategic Collaboration Round Up -Waikato/Waipā/HCC Growth Discussions -Government Engagement on Growth Matters -Final Rotokauri Business Case ▪Future Proof (including H2A, HWMS, Transit, Waters (Blair Bowcott) ▪Hamilton-Waikato Metro Wastewater DBC (Blair Bowcott) ▪Water Reform (Blair Bowcott) ▪Rotokauri programme status update – Karen ▪Ruakura programme status update						
Future	Future	Future	Future	Future	Future	Future	Future	Future	Future	Future

Item 11

Attachment 1

	<div>▪Waikato Regional Theatre – Approval of Funding Deed (Sean Murray) (TBC)</div> <div>▪District Licensing Committee Appointment (Jen Baird)</div> <div>▪Notice of Motion - Road Renaming, Dame Hilda Ross (Mayor Paula Southgate)</div> <div>▪2021 Recommendation from Committees:</div> <div>-Rates Remissions and Postponements Policy</div> <div>-Rating Policy</div> <div>-Revenue and Financing Policy</div> <div>-Funding Needs Analysis Policy</div> <div>-Rating Policy</div> <div>-Financial Strategy Policy</div> <div>-Rates, Remission and Postponements Policy</div> <div>-Community Occupancy Policy</div> <div>-Open Space Provision Policy</div> <div>-Appointment of Directors to Cos, CCOs and CCTOs</div> <div>-Streetscape Beautification and Verge Maintenance Policy Review (Robyn Denton)</div> <div>-Gateways Policy (Robyn Denton)</div> <div>-International Relations Policy</div> <div>▪2022 Recommendation from Committees:</div> <div>-Stormwater Bylaw 2015</div> <div>-Tradewaste and Waste Water Bylaw</div> <div>-Dog Control Policy and Bylaw</div> <div>-Animal Nuisance</div> <div>-Public Places</div> <div>-TAB Board Venue Policy</div> <div>-Freeholding of Council Endowment Land</div>	<div>▪New Zealand Local Government Funding Agency report (David Bryant)</div> <div>▪Weathertight Buildings Update - Financial Summary Policy (Jen Baird)</div> <div>▪Investment and Liability Management Policy (David Bryant)</div> <div>▪Rates Remissions and Postponements Policy (David Bryant)</div> <div>▪Rating Policy (David Bryant)</div> <div>▪Revenue and Financing Policy (David Bryant)</div>	<div>▪Speed Limits Bylaw 2018 (Eeva-Liisa Wright)</div> <div>▪Seismic Performance of Building policy (David Bryant)</div> <div>▪Traffic Bylaw 2015 (Eeva-Liisa Wright)</div> <div>▪Stormwater Bylaw 2015 – Adoption (Eeva-Liisa Wright)</div> <div>▪Snell Drive Pump Station Contract Award (Chris Allen)</div> <div>▪Wastewater Supply Agreement with Waipa (Eeva-Liisa Wright)</div> <div>▪Horotiu Landfill Site – Property (Eeva-Liisa Wright and David Bryant)</div> <div>▪Streetscape Beautification and Verge Maintenance Policy Review (Eeva-Liisa Wright)</div> <div>▪Gateways Policy (Eeva-Liisa Wright)</div> <div>▪Waka Kotahi update (including SH1 project phasing and air/noise pollution) (Eeva-Liisa Wright)</div> <div>▪Water Supply Agreement with Waikato District (Eeva-Liisa Wright)</div> <div>▪Waipa District Council - Septage Proposal (Eeva-Liisa Wright)</div> <div>▪PX - LOOP Car Share – Trial Update (Eeva-Liisa Wright)</div> <div>▪Revocation process for SH26 from expressway to Burger King roundabout. (Eeva-Liisa Wright)</div> <div>▪Alternative wastewater treatment systems (Benefits)(Eeva-Liisa Wright)</div> <div>▪Commuter Parking (Eeva-Liisa Wright)</div> <div>▪Removal of non-toxic medical waste (Eeva-Liisa Wright)</div> <div>▪Rubbish and Recycling Contract Update (Eeva-Liisa Wright)</div> <div>▪Solid Waste Bylaw 2021 (Eeva-Liisa Wright)</div>	<div>▪Arataki (10 Year view of what is needed to deliver on the Governments current priorities and LT objections for land transport (Eeva-Liisa Wright)</div> <div>▪Access Hamilton Strategy (Eeva-Liisa Wright)</div> <div>▪PX – Peacocke Programme (Jen Baird)</div> <div>▪Public Excluded Item – Property Update (Chris Allen)</div> <div>▪Growth Projections for the 2021-31 LTP update (Eeva-Liisa Wright)</div> <div>▪Rotokauri programme status update – Karen</div> <div>▪Ruakura programme status update</div>	<div>▪Climate Change requirements (Sean Hickey)</div> <div>▪H3 Sustainability Programme (Sean Murray)</div> <div>▪Peacocke Bat Management Plan (Lance Vervoort)</div>	<div>▪Age Friendly Plan Review (Lance Vervoort)</div> <div>▪Trading in public places policy (Jen Baird)</div> <div>▪Naming of Roads, open spaces, and council facilities Policy (lance Vervoort, Sean Hickey, Jen Baird)</div> <div>▪Zoo Waiwhakareke Shared Entry Precinct Update (Lance Vervoort)</div> <div>▪Civic Defence Emergency Management Update (Jen Baird)</div> <div>▪Class 4 Gambling Venue Policy (Jen Baird)</div> <div>▪Community Occupancy Policy (Lance Vervoort)</div> <div>▪Cultural and Recreational Facilities Bylaw (Lance Vervoort)</div> <div>▪Event Sponsorship Policy (Sean Murray)</div>	<div>▪Victoria Riverside Property Purchase report (PX) (Lance Vervoort)</div> <div>▪Waikato Local Authority Shared Services (WLASS) (David Bryant)</div> <div>▪Appointment and Renumeration of Board Members Policy (David Bryant)</div> <div>▪Event Sponsorship Policy (Sean Murray)</div> <div>▪Freeholding of Council Endowment land Policy (Jen Baird)</div> <div>▪Business Improvement District (BID) policy (Jen Baird)</div> <div>▪International Relations Policy (Mayor’s Office)</div> <div>▪Municipal Endowment Fund (Jen Baird)</div>	<div>▪Commuter Parking Hearings (Eeva-Liisa Wright)</div>	<div>▪Climate Change Requirements (update post Enviro Committee future report) Annual Credit Rating Report (Sean Hickey)</div> <div>▪Annual Insurance Update (David Bryant)</div> <div>▪Annual Strategic Risk and Assurance Committee Self Review (David Bryant)</div> <div>▪Tax Risk Management report (David Bryant)</div> <div>▪Accounting Treatment Review (David Bryant)</div>	
--	---	--	---	---	---	--	--	---	---	--

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Council Public Excluded Minutes of 8 December 2020) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Legal Claim - Regency House)	
C3. Watercare Water Allocation Application - Board of Inquiry)	
C4. Release of a Public Excluded report considered at a meeting of the Audit and Risk Committee on 17 March 2017		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to protect the privacy of natural persons to maintain the effective conduct of public affairs through protecting persons from improper pressure or harassment to maintain legal professional privilege to enable Council to carry out negotiations to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (a) Section 7 (2) (f) (ii) Section 7 (2) (g) Section 7 (2) (i) Section 7 (2) (j)
Item C3.	to maintain legal professional privilege to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (g) Section 7 (2) (h)
Item C4.	to maintain legal professional privilege to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (g) Section 7 (2) (j)