

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Council Controlled Organisations Subcommittee will be held on:

Date: Wednesday 6 July 2016
Time: 2.30pm
Meeting Room: Committee Room 1
Venue: Municipal Building, Garden Place, Hamilton

Richard Briggs
Chief Executive

Council Controlled Organisations Subcommittee OPEN AGENDA

Membership

Chairperson Cr G Mallett
Members Her Worship the Mayor J Hardaker
Cr A King
Cr R Pascoe
Cr P Yeung

Quorum: A majority of members (including vacancies)

Meeting Frequency: 6 monthly or as required

Becca Brooke
Committee Advisor

1 July 2016

Telephone: 07 838 6439
Becca.Brooke@hcc.govt.nz
www.hamilton.govt.nz

Terms of Reference:

- To oversee and provide recommendations to the Finance Committee in regard to the Council's interests in its Council Controlled Organisations (CCOs), Council Organisations (COs) and subsidiaries.
- Develop and recommend a draft policy for the appointment and remuneration of directors of CCOs and COs to the Strategy and Policy Committee by 30 March 2014.
- Approve appointments to CCO and CO boards in accordance with the Appointment and Remuneration Policy for CCOs and COs.
- Provide clear directions to Council's CCO's and CO on Council's expectations.
- Consider and approve statements of intent as prepared by the board of each CCO and CO.
- Receive CCO and CO six monthly and annual reports.
- Consider any proposed major transactions of CCOs and COs and make recommendations to the Finance Committee in relation to those major transactions.

Special Notes:

- The sub-committee may request expert advice through the Chief Executive when necessary.
- CCOs & COs covered by this committee are: Local Authority Shared Services (LASS), Waikato Regional Airport Ltd (WRAL), SODA Inc Ltd, Waikato Innovation Park Ltd (& Innovation Waikato Ltd), Vibrant Hamilton, LGFA, NZ Local Government Insurance Corporation Ltd.

Power to act:

- Approve appointments to CCO and CO boards in accordance with a policy for the
- Appointment and Remuneration of Directors of CCOs and COs.
- Approve statements of intent for each CCO and CO.

Power to recommend:

- Make recommendations to the Finance Committee in relation to any proposed major transactions of CCOs and COs.
- The sub-committee must make recommendations to the Finance Committee and/or Council in respect to any proposal to establish a CCO or CO.
- The sub-committee may make recommendations to Finance Committee and/or Strategy and Policy Committee.

1.

ITEM	TABLE OF CONTENTS	PAGE
1	Apologies	4
2	Confirmation of Agenda	4
3	Declarations of Interest	4
4	Council Controlled Organisations (CCO) Subcommittee - Open Minutes - 2 June 2016	5
5	Council Controlled Organisation's (CCO) Subcommittee Action List - Open - 6 July 2016	9
6	Resolution to Exclude the Public	12

1 Apologies

2 Confirmation of Agenda

The Committee to confirm the agenda.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Committee: Council Controlled
Organisations Subcommittee

Date: 06 July 2016

Report Name: Council Controlled
Organisations (CCO)
Subcommittee - Open Minutes
- 2 June 2016

Author: Becca Brooke

Status	<i>Open</i>
---------------	-------------

Recommendation

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Council Controlled Organisations (CCO) Subcommittee Meeting held on 2 June 2016.

1. Attachments

- Attachment 1 - Council Controlled Organisations (CCO) Subcommittee - Open Minutes - 2 June 2016

Council Controlled Organisations Subcommittee

OPEN MINUTES

Minutes of a meeting of the Council Controlled Organisations Subcommittee held in Committee Room 1, Municipal Building, Garden Place, Hamilton on Thursday 2 June 2016 at 9.00am.

PRESENT

Chairperson	Cr G Mallett
Members	Cr R Pascoe Cr P Yeung
In Attendance:	Blair Bowcott, Executive Director Special Projects Sean Murray, Executive Director H3 and Events
Committee Advisor:	Ian Loiterton, Committee Advisor

1. Apologies

Resolved: (Crs Mallett/Yeung)

That the apologies from Her Worship the Mayor Hardaker (Absent on Official Duties) and Councillor King be received and accepted.

2. Confirmation of Agenda

Resolved: (Crs Mallett/Pascoe)

The Committee to confirm the agenda

3. Declarations of Interest

No members of the Committee declared a Conflict of Interest.

4. Council Controlled Organisations (CCO) Subcommittee Minutes - Open - 4 April 2016

Resolved: (Crs Pascoe/Yeung)

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Council Controlled Organisations (CCO) Subcommittee Meeting held on 4 April 2016, subject to the following amendments:

- **Item 8:** Change 'asset banking' to 'asset backing'; and
- **Item 15:** Change 'Air New Zealand' to 'Air New Zealand'.

5. Council Controlled Organisations (CCO) Subcommittee - Action List (Open) - 2 June 2016

Resolved: (Crs Mallett/Yeung)

That the Report be received.

6. Consideration and Approval of HCC's Response to the 2015/16 LASS Survey on Performance

Resolved: (Crs Pascoe/Yeung)

That:

- a) The report be received;
- b) Council's response to the 2015/16 LASS Survey be considered and approved subject to:
 - Changing the response to question 2 from 'Very Satisfied' to 'Satisfied'; and
 - Executive Director Special Projects to include a qualitative response in support of the above.
- c) The approved response be sent to LASS for consideration at its 10 June 2016 meeting.

7. Resolution to Exclude the Public

Resolved: (Crs Mallett/Yeung)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Council Organisations Subcommittee Minutes - Public Excluded - 6 April 2016	Controlled))))	Section 48(1)(a)
C2. Council Organisations Subcommittee - Action List (Public Excluded) - 2 June 2016	Controlled)	
C3. Innovation Waikato Ltd and Group of Companies - Review of Council Investment		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to enable Council to carry out negotiations	Section 7 (2) (i)

The Meeting moved into a Public Excluded session (9.15am to 10.54am).

The Meeting was declared closed at 10.54am.

Committee: Council Controlled
Organisations Subcommittee

Date: 06 July 2016

Report Name: Council Controlled
Organisation's (CCO)
Subcommittee Action List -
Open - 6 July 2016

Author: Becca Brooke

Status	<i>Open</i>
---------------	-------------

Recommendation

That the Report be received.

1. Attachments

- Attachment 1 - Council Controlled Organisations (CCO) Subcommittee Action List - Open - 6 July 2016

CCO SUBCOMMITTEE

Action List - 2015/16

OPEN

Item 5

Ref.	Meeting Date	GM Responsible	Action	DUE DATE for reporting back	Status (relative to due by date)	Notes
14	6 April 2016 Item 7	GM Corporate	WIPL: That Council notes the Draft Statement of Intent and key assumptions and advises Innovation Waikato Ltd Group that it will be able to provide a written response after 2 June 2016 once the review of its investment in the IWL Group is completed.	30-Jun-16	In progress	Contingent on discussions/resolutions at the Meeting of the CCO Subcommittee on 6 July 2016 which may require a recommendation to Council.
15	2 June 2016 Item 11	Executive Director Special Projects	LASS SURVEY: Council's response to the 2015/16 LASS Survey be considered and approved, subject to: Changing the response to question 2 from 'Very Satisfied' to 'Satisfied'; and Executive Director Special Projects to include a qualitative response in support of the above.	30/06/16	Completed	Updated survey sent to LASS on Friday, 3 June including the following response to 'Q2 - Adequate efforts are being made by LASS to advance shared service opportunities': <i>It would be valuable to share with all Councils via 6-monthly and annual reports the future shared service opportunities being (or to be) considered, and also those items considered but rejected or not pursued. This is valuable information to share with Councils/Committees when LASS formal reports are considered.</i>

Attachment 1

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Council Organisations Subcommittees - Public Excluded Minutes - 2 June 2016	Controlled (CCO)) Public) 2 June)	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987
C2. Council Organisations Subcommittees Action List - Public Excluded - 6 July 2016	Controlled (CCO)	
C3. Innovation Waikato Ltd and Group of Companies - Review of Council Investment		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to enable Council to carry out negotiations	Section 7 (2) (i)