
Strategy & Policy Committee

OPEN MINUTES

Minutes of a meeting of the Strategy & Policy Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 3 May 2016 at 1:30pm.

PRESENT

Chairperson	Cr A O’Leary
Deputy Chairperson	Cr A King
Members	Her Worship the Mayor J Hardaker
	Cr G Chesterman
	Cr M Gallagher
	Cr K Green
	Cr D Macpherson
	Cr G Mallett
	Cr R Pascoe
	Cr L Tooman
	Cr E Wilson
	Cr P Yeung

In Attendance	Richard Briggs – Chief Executive
	Sean Hickey – General Manager Strategy and Communications
	Lance Vervoort – General Manager Community
	Chris Allen – General Manager City Infrastructure
	Kelvyn Eglinton – General Manager City Growth
	Deanne McManus-Emery – Community Development & Leisure Manager
	Luke O’Dwyer – City Planning Unit Manager
	Julie Clausen – Programme Manager, Strategy
	Andy Mannering – Manager Social Development
	Nick Chester – Social Development Advisor
	Professor Peggy Koopman-Boyden – Chairperson, Older Persons Advisory Panel

Committee Advisors	Mr B Stringer and Mrs M Birch
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1. Apologies

Resolved: (Crs O'Leary/Her Worship the Mayor Hardaker)

That the apologies from:

- a) Councillor Forsyth; and
 - b) Councillors Chesterman, Gallagher and Wilson (lateness),
- be received and accepted.

It was noted that Councillor Chesterman was attending an event in a civic capacity.

2. Confirmation of Agenda

Resolved: (Cr O'Leary/Her Worship the Mayor Hardaker)

The Committee to confirm the Agenda noting:

- a) The Late Item – *Founders Theatre Consultation Document* – would be included as Item 14;
- b) Item 6 – *Preparation of a Plan Change in Temple View* – would be referred to the Council Meeting on 26 May 2016;
- c) Item 8 – *Age Friendly Global Network* – would be presented after Item 5 (*Strategy and Policy Committee Open Minutes 22 March 2016*) to accommodate an external presenter.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

Sandy Turner, General Manager of the Hamilton Central Business Association ('HCBA'), supported by Michelle Baillie, Acting Chairperson of the HCBA, spoke in relation to Item 7 – *Business Improvement District Policy Review*. Ms Turner believed undue negative attention had been given to the performance of the HCBA, when the focus of the review process was on the Business Improvement District Policy ('BID Policy'). Steps taken by the HCBA to work collaboratively with key stakeholders and efforts made to work in the best interests of HCBA's members were noted.

Councillor Gallagher arrived at the Meeting (1:36pm) during Item 4.

5. Strategy and Policy Committee Open Minutes 22 March 2016

Resolved: (Crs O'Leary/Mallett)

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 22 March 2016.

6. Preparation of a Plan Change in Temple View

The Item was referred to the Council Meeting taking place on 26 May 2016.

As resolved by the Committee, Item 8 was then taken to accommodate an external presenter.

8. Age Friendly Global Network

Professor Peggy Koopman-Boyden, Chairperson of the Older Persons Advisory Panel ('the Advisory Panel'), supported by the Community Development & Leisure Manager and Social Development Advisor, introduced the recommendation from the Advisory Panel for Hamilton to join the World Health Organisation's ('WHO') Age Friendly Global Network ('the Network'). Professor Koopman-Boyden and staff highlighted, and responded to questions on, the following points:

- **Benefits**

As an accredited member of the Network, Hamilton would have access to a significant pool of ideas and opportunities from other cities. There would also be benefits from tourists who identified Network locations to visit.

- **Age Friendly Plan**

- i. The differences between Council's Older Persons' Plan and an Age Friendly Plan were outlined; the latter was intended to have a wider scope.
- ii. It was envisaged that a Hamilton Age Friendly Steering Group ('the Steering Group') would comprise a number of older persons who had a range of expertise and leadership skills.
- iii. Actions under the Age Friendly Plan would be determined by the Steering Group; they would be community-driven. It was expected the Steering Group would report to Council, via the Advisory Panel, on the development of the Age Friendly Plan.

- **Government Support**

The Office for Seniors had presented its support to the proposed application, and a letter from the Minister of Senior Citizens to encourage the proposal was also expected.

- **Council Resources**

- i. WHO required confirmation of Council's support to Hamilton being included in the Age Friendly Global Network.
- ii. Administrative support would be provided by Council staff to the establishment of the Steering Group; Council were not obligated to expend further funds or resources.

Councillors Wilson (1:45pm) and Chesterman (2:03pm) arrived at the Meeting during discussion on Item 8.

Recommendation to Council

Resolved: (Her Worship the Mayor Hardaker/Yeung)

That:

- a) the report be received;
- b) the Committee recommend to Council that Hamilton City join the World Health Organisation Age Friendly Global Network;
- c) Council instruct the Older Persons Advisory Panel to appoint an Age Friendly Steering Group to develop an Age Friendly Plan for Hamilton, with the following timeframes:
 - Appointing of steering group members (1 month);
 - Initial scoping of services and facilities available to older people in Hamilton, and identifying gaps (6 months);
 - Development of Age Friendly Plan for Hamilton (6-9 months, including certification process for World Health Organisation);
 - Implementation of plan (ongoing with regular review and updates to the plan); and
- d) the Older Persons Advisory Panel is to report back to the Strategy and Policy Committee at appropriate times during the development of the Plan.

Councillors Mallett and King dissenting

The Meeting adjourned from 2:50pm to 3:07pm

Councillor Wilson returned to the Meeting following the Adjournment (3:15pm) during discussion on Item 7.

7. Business Improvement District Policy Review

The General Manager City Growth ('GM City Growth') introduced the report and outlined the review of the BID Policy. He advised that the Recommendations from Management in the report should be amended to delete reference to paragraph 3(b).

The GM City Growth responded to questions on the following matters:

- **Register of Eligible Voters**

It was queried whether reference to "Council staff" in clause 2.3.11 of the draft BID Policy, attached to the staff report, should be "Chief Executive", as Council delegated directly to the Chief Executive.
- **BID Funding**

The process to determine the BID rate payable by each member, as detailed in Attachment 2 of the staff report, was explained. Generally, it was believed that the BID rate would be passed down from a property owner to each business owner. Council was the mechanism through which funding for a BID was charged and received.
- **Council Role**

The discretion provided to Council under certain clauses in the draft BID Policy was queried.

The GM City Growth explained that it was important that:

- i. Council was able to provide security to BID members, given it was involved in the charging and receipt of targeted rates for funding the BID;
- ii. the draft BID Policy should be considered in its entirety rather than each clause being analysed out of context; and
- iii. there was alignment between Council objectives and requirements of relevant property owners in the establishment of a BID.

The BID Policy Working Group that reviewed the draft BID Policy considered such provisions to be fair and reasonable.

- **HCBA**

- i. The HCBA reported 6-monthly to the Business and Investment Subcommittee, which addressed the key performance indicators ('KPIs') under the current BID Policy.
- ii. The GM City Growth would circulate data in terms of the performance of the current BID based on current KPIs.
- iii. The HCBA and Property Council were working collaboratively to address shared issues and to discuss the Property Council's proposed Central Business District board.

- **BID Governance**

Upon the establishment of a BID, it was governed by its members in accordance with the BID's constitution and rules.

- **BID Voting**

Clause 2.3.3 in the draft BID Policy stipulated that each property owner and business occupier within a proposed BID boundary would determine who would be the registered voter for that BID. The GM City Growth was requested to provide clarity on clauses 2.3.2 and 2.3.3 in relation to who was classified as a 'business occupier' with reference to the SUIP and voting rights for a BID.

Motion: (Her Worship the Mayor Hardaker/Cr O'Leary)

That:

- a) the report be received; and
- b) the draft Business Improvement District Policy is adopted and recommended to Council.

The Meeting adjourned from 4:00pm to 4:05pm.

Councillor Wilson retired from the Meeting during debate on Item 7 (4:05pm) and did not take part in the voting.

Amendment: (Crs King/Mallett)

That the report be deferred until Council has time to consider and compare a policy for an independent board to control the CBD BID.

Those for the Amendment: Councillors King, Green, Mallett and Macpherson

Those against the Amendment: Her Worship the Mayor Hardaker and Councillors Chesterman, Gallagher, Yeung, Pascoe, O'Leary and Tooman

The Amendment was declared lost. The Motion was then Put.

Recommendation to Council

Resolved: (Her Worship the Mayor Hardaker/Cr O'Leary)

That:

- a) the report be received; and
- b) the draft Business Improvement District Policy is adopted and recommended to Council.

Councillor King dissenting.

7. Social Wellbeing Indicator Report

The Community Development & Leisure Manager, supported by the Manager Social Development, responded to questions on the following points:

- **Measures and Data in the Social Wellbeing Indicator Report ('the SWI Report')**
 - i. The table in paragraph 16 of the staff report set out the measures that would be included in the SWI Report.
 - ii. Staff would use the most up-to-date information that was available when compiling the SWI Report.
 - iii. The Committee requested a number of changes to the detail of the measures under the proposed SWI Report.
- **Costs**

The estimated costs for the development and production of the SWI Report were \$12,000, as noted in paragraph 22 of the staff report.
- **Benefits**

The SWI Report would:

 - i. provide significant trend analysis on various measures as to successes and gaps in community issues; enabling Council to have more targeted conversations;
 - ii. give visibility to the community as to how Hamilton compares in the social wellbeing arena;
 - iii. provide useful empirical information for the development and assessment of Council plans

and strategies.

At the Chairperson's invitation, Councillor Gallagher, as Chairperson of the Community Forum Subcommittee, outlined the importance of the SWI Report as a comparison tool at a national level and its connection with the objectives of the Hamilton Plan.

The Meeting adjourned from 4:55pm to 5:11pm.

Resolved: (Her Worship the Mayor Hardaker/Gallagher)

That:

- a) the report be received;
- b) the Strategy and Policy Committee approves the final content to be included in the Social Wellbeing Indicator Report, with that Report to include the most recent data publically available. The Report is to include:
 - i. as a measure under the Health and Wellbeing category, the number of alcohol and drug related visits to the Emergency Department; and
 - ii. a new category entitled "Immigration", which is to measure the number of migrants gaining entry as skilled migrants or under the business investment category, and the numbers of refugees; and
- c) staff report the first Social Wellbeing Indicator Report to Council in February 2017.

Those for the Motion: Her Worship the Mayor Hardaker,
Councillors Gallagher, Pascoe,
Chesterman, Yeung, Tooman and O'Leary

Those against the Motion: Councillors King, Green, Mallett and
Macpherson

8. Six Monthly Report from the Chair of the Business and Investment Subcommittee

Resolved: (Her Worship the Mayor Hardaker/Pascoe)

That the Business and Investment Subcommittee Chairperson's Report from August 2015 to January 2016 be received.

9. Regional Strategic Round up Report

The City Planning Unit Manager responded to questions on the following matters:

- **Policy/Bylaws**
Staff would ensure that any updates from the Mayoral Forum in relation to the policy/bylaws workstream would be covered in future reports to the Committee.
- **Strategic Waters**
 - i. The Vision and Strategy for the Waikato River sets out the legislative obligations to improve water quality, from which the Healthy Rivers Plan was derived and would be

presented later in 2016. The Government's consultation document – *Next Steps for Freshwater* – provided a more generic overview of the management of water.

- ii. Council would be given an opportunity to comment on the Healthy Rivers Plan once it was publicly released for discussion.

Resolved: (Crs Pascoe/Macpherson)

That the report be received.

10. Policy and Bylaw Review Programme Update

The Chairperson confirmed that the objective of the Review Programme was to present a complete manual of Council's policies and bylaws to the incoming Council after the elections.

Resolved: (Her Worship the Mayor Hardaker/O'Leary)

That:

- a) the report be received;
- b) the Democracy Manager undertakes a review of the Citizens Initiated Referenda Policy and reports back to the Strategy and Policy Committee in June 2016;
- c) the General Managers undertake a review of the Road, Reserve and Park Naming Policy and report back to the Strategy and Policy Committee in July 2016; and
- d) a working group is established with Councillors O'Leary, Pascoe and Mallett to work with the Democracy Manager to review the Standing Orders and report back to the Committee in July 2016.

11. Action List for 3 May 2016: and Actions Still Underway or Pending for HCC submissions to External Organisations

The following updates were noted to the Action List:

- **Action 14 – Wairere Drive/Huntington Drive Intersection**
An independent report from Opus had been presented to the community group. Staff were to consider the technical detail in that report prior to meeting with the residents. Councillor Pascoe was to be reinserted to the list of Councillors to meet with the local representative group.
- **Actions 8-11 – Sustainability**
Work had commenced on these matters and were due to be reported back to the Committee on the dates required.
- **Action 2 – Wairere Drive to Cobham Drive Connection**
Staff were on track to present back to the Committee on 7 June 2016.
- **Action 41 – Ruakura Trees**
The GM City Growth provided an update to the Committee as to the four trees for which consent had been granted for removal. A map/photographs that identified the remaining trees in the area would be circulated.

Resolved: (Crs O'Leary/Tooman)

That:

- a) the Report be received; and
- b) the Committee agree to the deferment of the items noted in the following table:

Item and Resolution Date	Original Due Date*	Deferred To
Wairere Drive/Cobham Drive Overbridge (22 March 2016)	3 May 2016	7 June 2016 <i>Additional time is required to complete the costed options for the various matters requested by the Committee at the 22 March 2016 Meeting.</i>
Social Housing Strategy (11 August 2015)	8 December 2015 Deferred to 3 May 2016	19 July 2016 <i>Further meetings with the Social Housing sector representatives are required to present the confirmed Purpose and Draft Strategic Social Housing Plan for feedback.</i>
Hamilton Lake Domain – Reserve Management Plan Review (3 November 2015)	3 May 2016	19 July 2016 <i>Additional meetings for the Working Group are required to complete strategic assessment for the Plan.</i>

12. Founders Theatre Consultation Document

The Chairperson reminded the Committee as to the process which led to the Founders Theatre Engagement Document ('the Engagement Document') being presented to the Committee for approval.

A revised copy of the Engagement Document was circulated to Elected Members present, together with a document – *Founders Financial Information (last paragraph of the three options)*, both of which were tabled. The General Manager Strategy & Communications ('GM Strategy') outlined the changes to the tabled Engagement Document as compared to the version circulated to Elected Members as a Late Agenda Item.

The Committee requested that the following changes be made to the Engagement Document:

- For Options One and Two, under the respective *If the Council funded the entire cost* sub-heading:
 - Add "each year" after "...the rates you pay..."; and
 - Amend "Approximately" to read "On average"
- Use the '%' sign instead of 'per cent';
- Amend the second bullet point under *What would this mean for our community?* For Option Two to read:

" A new theatre would include all of the features of the refurbished theatre outlined in option one.*

** A new build would not be.....”*

The Chief Executive and GM Strategy responded to questions on the following points:

- **Repayment of debt**
 - i. Reference to repayment of debt under the Options included interest and principal.
 - ii. Under Option Two, the wording “*We would not increase your rates to fund this*” had been reinserted to avoid misleading information being presented.
- **Committee Delegation**

The Chief Executive confirmed that the Committee had the authority to approve the Engagement Document for public engagement, in accordance with resolution of Council at its Meeting on 28 April 2016. The intention of Council to delegate this decision to the Committee was clear and would be transparent from a transcript of that Council Meeting.
- **Seismic Report**

Elected Members had previously been advised by staff that the \$20 million cost for Option One took account of any remedial work which could be required to meet building standards, following the publication of the Detailed Seismic Design Assessment on Founders Theatre. This Assessment report was expected at the end of June 2016.

Motion: (Cr O’Leary/Cr Chesterman)

That:

- a) the report be received; and
- b) the Founders Theatre Engagement Document is approved, subject to the changes requested by the Committee at the Meeting.

Amendment: (Cr King/Mallett)

That:

- a) the report be received; and
- b) Council wait for the seismic report on Founders Theatre to be received before any further decisions are made.

Those for the Amendment: Councillors King, Green, Mallett, Macpherson and Gallagher

Those against the Amendment: Her Worship the Mayor Hardaker and Councillors Chesterman, Yeung, Pascoe, O’Leary and Tooman

The Amendment was declared lost. The Motion was then Put.

Resolved: (Cr O'Leary/Cr Chesterman)

That:

- a) the Report be received; and
- b) the Founders Theatre Engagement Document is approved, subject to the changes requested by the Committee at the Meeting.

Councillors Mallett, Green and King dissenting.

The Meeting was declared Closed at 6:55pm