
Community and Services Committee

OPEN MINUTES

Minutes of a meeting of the Community and Services Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 8 August 2017 at 9.30am.

PRESENT

Chairperson Cr P Southgate
Members Mayor A King
 Deputy Mayor M Gallagher
 Cr M Bunting
 Cr J R Casson
 Cr S Henry
 Cr D Macpherson
 Cr G Mallett
 Cr A O’Leary
 Cr R Pascoe
 Cr G Taylor
 Cr L Tooman

In Attendance: Richard Briggs – Chief Executive
 Sean Murray – General Manager Venues, Tourism, and Major Events
 Sean Hickey – General Manager Strategy and Communications
 Helen Paki – Acting General Manager Community
 Debbie Lascelles – Acting Unit Manager Community Development and Leisure
 Andy Mannering – Manager Social Development
 Maria Barry – Acting Unit Manager Parks and Open Spaces
 Jeff Neems – Communications Advisor
 Nick Johnston – Strategic Advisor – Arts and Community
 Lisa Topcsov – Partnership and Sponsorship Manager
 Julie Clausen – Programme Manager Strategy
 Riki Manarangi – Corporate Policy Specialist
 Sandra Larsen – Community Funding Advisor
 Kelvin Powell – City Safe Unit Manager

 Sarah Ulmer - (Te Awa Representative)
 Professor Alister Jones and Jeremy Bell - (University of Waikato Representatives)
 Aaron Chesham and Adrienne Clothier - (Meteor Theatre Representatives)
 Lee Hazlewood – Waikato Group Emergency Management Office Representative)

Governance Advisors: Becca Brooke – Governance Team Leader
 Amy Viggers – Committee Advisor

1. Apologies

Resolved: (Crs Casson/Henry)

That the apologies from Councillor Yeung and Councillor O'Leary (for lateness) are accepted.

2. Confirmation of Agenda

Resolved: (Crs Casson/Henry)

That the agenda is confirmed.

3. Declarations of Interest

- In relation to Item 12 (Event Sponsorship Fund – Applications for Approval), Cr Taylor noted that he was heavily involved in Hockey.
- In relation to Item 11 (Funding Plan for Flagstaff Playgrounds), Cr Pascoe noted that he was a resident of the area and lived close to one of the proposed playgrounds.

4. Public Forum

Malcolm Barr (*Hamilton Citizens' Band Chairperson of Contest Committee*) - spoke to Item 12 (Event Sponsorship Fund - Applications for Approval). Mr Barr provided a summary of the history of the NZ Brass Band Championship's Event and asked that the Committee support the event by providing funding through the Events Sponsorship fund.

5. Community and Services Committee Minutes - 27 June 2017

Resolved: (Crs Bunting/Henry)

That the Community and Services Committee confirm the Open Minutes of the Community and Services Committee Meeting held on 27 June 2017 as a true and correct record.

6. Te Awa - The Great NZ River Ride

Sarah Ulmer (Te Awa Representative) presented an update on the progress of Te Awa's The Great NZ River Ride Project. She responded to questions from Committee Members concerning:

She responded to questions from Committee Members regarding:

- The costs of the project to complete the current River Ride project (approximately \$15 million) and the section within the boundary of Hamilton City Council (approximately \$2.5m)
- Te Awa's request that the Council consider funding options for the city section to be considered as part of the 10 Year Plan process
- Eligibility for external funding contributions and subsidies (such as NZTA subsidies)
- Te Awa's and Council's responsibilities for maintenance of the path and work on consistency of safety signage.

The GM Community noted that staff would provide information to Committee Members concerning Bylaw/Regulatory Guidelines on cycling in the Gardens.

Resolved: (Crs Bunting/Casson)

That the Community and Services Committee receives the report.

Resolved: (Crs Bunting/Casson)

That Council develops the Hamilton City Gardens facilities to enable cycling.

Crs Mallett and Pascoe Dissenting.

Cr O'Leary joined the meeting (10.03) during the discussion of the above item. She was present when the matter was voted on.

7. Gallagher Academy of Performing Arts Annual Report 2016

Professor Alister Jones and Jeremy Bell provided a summary on the annual activity relating to the Gallagher Academy of Performing Arts. They responded to questions from Committee Members concerning:

The quantum of Academy usage for community or educational purposes (35%) and the rate at which community events were charged (50% of the commercial rate). Ways in which the University might consider recognising Council for its initial and ongoing contribution to the Academy. Timing and process for the renewal of the contract.

The GM Community agreed to add future sponsorship of the Academy as a topic for an upcoming Elected Member Briefing.

Resolved: (Crs Gallagher/Casson)

That the Community and Services Committee receives the report.

The meeting adjourned 11.16am – 11.35am during the discussion of the above item.

8. Meteor Theatre Annual Report 2016/17

The Manager Social Development noted that the One Victoria Trust were doing a great job of running the Theatre and introduced Aaron Chesham and Adrienne Clothier (Meteor Theatre Representatives) who provided a summary of the Theatres annual activity. They noted that the capital works programme was now complete and had exceeded budget by approximately \$3000. All other KPIs had been met and exceeded.

The Trustees expressed their thanks to Council for gifting the theatre to the Community Trust as it greatly contributed to the cultural vibrancy of the City. They responded to questions from Committee Members concerning the future of the Theatre. It was noted that although the theatre could sustain itself over the coming year, there would likely be a point where funding may be sought from Council in the future.

Resolved: (Crs Southgate/O'Leary)

That the Community and Services Committee receives the report.

9. Community Occupancy Leases - Community Facilities 2018

Manager Social Development introduced the report, noting that Council were aiming to increase the feeling of belonging for community groups occupying council owned facilities. Staff responded to questions from Committee Members concerning lease arrangements and specifics around the selection criteria outlined in the Community Occupancy Guidelines and Policy.

Motion: (Crs Macpherson/Taylor)

- a) That Council decide on any approval of the leases for the organisations listed in 2(a) – (f) (of the staff report) from 1 July 2018; with term to be determined in February 2018; and
- b) notes that the Community Occupancy Lease Policy is due to be reviewed by February 2018, covering both the prices, and types of organisations covered.

Amendment: (Crs Pascoe/Casson)

That the Community and Services Committee:

- a) Approves the granting of a new community group lease under s61(2A)(a) of the Reserves Act 1977, to **Raukura Hauora o Tainui Trust** for space in Enderley Park Community Centre on Enderley Park up to 315m², being part of lot 2 DP:S7131, as shown on Attachment 1, subject to the following terms and conditions;
 - i. Term – 10 years commencing 1 July 2018;
 - ii. Rent - \$1,968.75 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- b) Approves the granting of a new community group lease under s61(2A)(a) of the Reserves Act 1977, to **Hamilton Multicultural Services Trust** for space in Enderley Park Community Centre on Enderley Park up to 644m², being part of lot 2 DP:S7131, as shown on Attachment 1, subject to the following terms and conditions;
 - i. Term – 10 years commencing 1 July 2018;
 - ii. Rent - \$4,025.00 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- c) Approves the granting of a new community group lease, under s54(1)(B) of the Reserves Act 1977, to **Te Whare o Te Ata** for space in Fairfield Park Hall on Fairfield Park, being part of lot 66 DP:S4963, as shown on Attachment 2, subject to the following terms and conditions;
 - i. Term – 10 years commencing 1 July 2018;
 - ii. Rent - \$1,728.13 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- d) Approves the granting of a new community group lease, under s54(1)(B) of the Reserves Act 1977, to **Shinjokai Karate-do Incorporated** for space in Frankton Railway Institute Hall on Railway Park, being part of lot 1 DP:S37471, as shown on Attachment 3, subject to the following terms and conditions;
 - i. Term – 5 years commencing 1 July 2018;
 - ii. Rent - \$1,343.13 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- e) approves the granting of a new community group lease to **Citizens Advice Bureau**

Hamilton Incorporated for space in The Former Reid Studio on Victoria Street, being located at Allot 449 of Hamilton West, as shown on Attachment 4, subject to the following terms and conditions;

- i. Term – 5 years commencing 1 July 2018;
 - ii. Rent - \$415.63 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- f) Approves the granting of a new community group lease to **Waikato Dance Performance Trust** for space in Old St Peters Hall, being located at Allot 449 of Hamilton West and Allot 450 of Hamilton West, as shown on Attachment 4, subject to the following terms and conditions;
- i. Term – 5 years commencing 1 July 2018;
 - ii. Rent - \$1,085.00 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy;
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.

The Amendment was put.

Those for the Amendment: Councillors Southgate, Casson and Pascoe.

Those against the Amendment: Mayor King, Councillors Bunting, Gallagher, Henry, Macpherson, Mallett, O'Leary, Taylor and Tooman.

The Amendment was declared lost.

The Motion was then put and declared carried.

Resolved: (Crs Macpherson/Taylor)

- a) That Council decide on any approval of the leases for the organisations listed in 2(a) – (f) (of the staff report) from 1 July 2018; with term to be determined in February 2018; and
- b) notes that the Community Occupancy Lease Policy is due to be reviewed by February 2018, covering both the prices, and types of organisations covered.

Cr Casson Dissenting.

The Meeting adjourned 12.56pm – 1.45pm during the discussion of the above item.

10. Gaming Trusts Funding

The Acting General Manager Community noted that the External Funding Policy attached to the staff report was an incorrect version. The correct version was tabled and circulated to Committee Members.

The report was taken as read. Staff responded to questions from the Elected Members concerning previous applications that Council had made to Gaming Trusts, and the scope of Councils Class 4 Gambling Venue Policy.

Motion: (Mayor King/Cr Casson)

That Council:

- a) receives the report;
- b) reviews the Class 4 Gambling Venue Policy, with a draft policy for consultation to be presented to Council in October 2017; and
- c) inserts a new Clause (Clause 10) to the External Funding Application Policy to read "Council will exclude from external funding sources Gaming Trust Funds and will not apply to Gaming Trusts Funds for external funding" and includes in Clause 1 a definition of Gaming Trust Funds to read "Any incorporated trust or organisation that derives revenue from gambling machines".

Amendment: (Crs Southgate/Pascoe)

That Council:

- a) receives the report;
- b) reviews of the Class 4 Gambling Venue Policy with a draft policy for consultation to be brought to Council in October 2017; and
- c) reviews the External Funding Application Policy during the 10 Year Plan process.

The Amendment was put.

Those for the Amendment: Councillors Southgate and Pascoe.

Those against the Amendment: Mayor King, Councillors Bunting, Casson, Gallagher, Henry, Macpherson, O'Leary, Taylor and Tooman.

The Amendment was declared lost.

The Motion was then put.

Those for the Motion: Mayor King, Councillors Bunting, Casson, Gallagher, Henry, Macpherson, Taylor and Tooman.

Those against the Motion: Cr Southgate, Councillors O'Leary and Pascoe

The Motion was declared carried.

Resolved: (Mayor King/Cr Casson)

That Council

- a) receives the report;
- b) reviews the Class 4 Gambling Venue Policy, with a draft policy for consultation to be presented to Council in October 2017; and
- c) inserts a new Clause (Clause 10) to the External Funding Application Policy to read "Council will exclude from external funding sources Gaming Trust Funds and will not apply to Gaming Trusts Funds for external funding" and includes in Clause 1 a definition of Gaming Trust Funds to read "Any incorporated trust or organisation that derives revenue from gambling machines".

Cr Mallet retired from the meeting (2.52pm) during the debate of the above item. He was not present when the matter was voted on.

11. Funding Plan for Flagstaff Playgrounds

The Acting General Manager Community noted that as a result of the resolution that was previously passed in relation to Gaming Trusts funding, the scope and funding plan for the Flagstaff Playground would differ from what was outlined in this report. Staff responded to questions from Committee Members concerning other potential sources of funding for playgrounds.

Action: Staff were asked to circulate information to Elected Members concerning playground funding sources for the last 20 years.

Resolved: (Crs Casson/Bunting)

That the Community and Services Committee approves the external funding plan for the Flagstaff Playgrounds Project; excluding applications to gaming trust funds.

Cr O'Leary retired from the meeting during the discussion of the above item. She was not present when the matter was voted on.

The meeting adjourned 3.34pm to 3.50pm.

12. Event Sponsorship Fund - Applications for Approval

The General Manager Venues, Tourism and Major Events introduced the report. He responded to questions from Committee Members concerning the visibility of Hamilton's Brand at events and the reliance of large community events on Council funding.

Resolved: (Crs Casson/Bunting)

That the Committee receives the management recommendations for the following Event Sponsorship applications for funding from the 2017/18 Event Sponsorship Fund and;

- a) Approves the following applications:
 - i Hamilton Summer Festival Foundation for the Hamilton Gardens Arts Festival 2018 for \$130,000;
 - ii Classic Events Limited for Balloons over Waikato 2018 for \$75,000;
 - iii Marching Waikato Association for the NZ Marching Championships 2018 for \$25,000;
 - iv Hamilton Christmas Trust for the Hamilton Christmas Events 2017 for \$70,000 noting the budget from the Event Sponsorship fund approved for this activity be redirected to the City Events Budget; and
- b) Declines the following applications:
 - i One Four Seven Communications for the Distinguished Gentleman's Ride 2017 for \$10,000;
 - ii Classic Events Limited for Round the Bridges 2017 for \$20,000;
 - iii Community Development Trust for HAKA 2018 for \$50,000;
 - iv Frankton Thunder Charitable Trust for the Frankton Thunder 2018 for \$11,000;
 - v Waikato Rowing Club for The Waikato 100 for \$30,000;

- vi NZ Water Ski Racing Association for the Bridge to Bridge Water Ski Race 2017 for \$10,000; and
- d) notes that the remaining funds of \$49,346 from the 2017/18 Event Sponsorship fund are redirected to the Event Leverage Fund to be managed by the General Manager Venues, Tourism and Major Events to support incremental promotion and activity around sponsored and major events.

Resolved: (Crs Casson/Bunting)

That the Committee receives the management recommendations for the following Event Sponsorship applications for funding from the 2018/19 Event Sponsorship Fund and;

- a) Approves the following applications:
 - i Hockey NZ for the National Hockey League and Seniors Tournament 2018 for \$50,000;
 - ii Silver Diamonds Leisure Marching for the National Leisure Marching Display Day 2019 for \$12,000;
 - iii Hamilton Christmas Trust for the Hamilton Christmas Events 2018 for \$70,000 noting the budget from the Event Sponsorship fund approved for this activity be redirected to the City Events Budget; and
- c) notes that the remaining balance of the 2018/19 Event Sponsorship fund will be allocated in July/August 2018, and

Resolved: (Crs Casson/Bunting)

That the Committee receives the management recommendation for the following Event Sponsorship application for funding from the 2019/20 Event Sponsorship Fund and;

- a) Approves the Hamilton Citizens' Band Inc for the NZ Brass Band Championships 2019 for \$50,000; and
- b) Notes that the remaining balance of the 2019/20 Event Sponsorship fund will be allocated in July/August 2019.

Cr Taylor retired from the meeting (4.20pm) at the conclusion of the above item. He was present when the matter was voted on.

13. Civil Defence Emergency Management (CDEM) Update

City Safe Unit Manager took the report as read. He responded to a questions from Committee Members regarding community engagement.

Resolved: (Mayor King/Cr Tooman)

That the Community and Services Committee receives the report.

The meeting was declared closed at 4.27pm.