
Business and Investment Subcommittee

OPEN MINUTES

Minutes of a meeting of the Business and Investment Subcommittee held in Committee Room 1, Municipal Building, Garden Place, Hamilton on Wednesday 18 November 2015 at 9.30am.

PRESENT

Chairperson	Her Worship the Mayor J Hardaker
Members	Cr M Forsyth Cr A King Cr A O'Leary Cr R Pascoe
In Attendance	Sean Murray – Director H3 & Events Chris Allen – General Manager Infrastructure Jason Harrison – Transportation Manager Helen Paki – Group Business Manager Community Tania Herman – River Plan Project Manager Lee-Ann Jordan – Chief of Staff
Committee Advisor	Mr B Stringer

1. Apologies

There were no apologies.

2. Confirmation of Agenda

Resolved: (Her Worship the Mayor Hardaker/Cr O'Leary)

The Committee to confirm the agenda.

3. Declarations of Interest

No members of the Committee declared a Conflict of Interest.

4. **Business and Investment Subcommittee Open Minutes 9 October 2015**

Resolved: (Her Worship the Mayor Hardaker/Cr O'Leary)

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Business and Investment Subcommittee Meeting held on 9 October 2015.

5. **Business and Investment Subcommittee Action List - Open - 18 November 2015**

It was noted that the BID Policy would be considered at the Subcommittee meeting in February 2016.

Resolved: (Her Worship the Mayor Hardaker/Cr Pascoe)

That the Report be received.

6. **Draft Central City Transformation Plan - Feedback Summary and Approval**

The Director H3 & Events ('the Director') introduced the report and highlighted that there were no material amendments recommended to the proposed Central City Transformation Plan ('the CCTP') as a result of feedback received. The Director and General Manager Infrastructure ('General Manager'), supported by the Chief of Staff, responded to questions on the following points:

- **Property Council Submission**

The Property Council did not refer to any specific projects or priorities in relation to its recommendation for Council to allocate \$50 million towards rejuvenating the central city over a period of years. The Property Council requested that it be included in any discussions on funding for the CCTP initiatives.

- **Parking**

It was recommended that the CCTP's parking plans be implemented early in the 2016/17 financial year to align with the introduction of new parking technology; the timelines for which were detailed by the General Manager.

- **Shared Zones**

- i. Restrictions in the number of parking spaces located in the northern side of the Garden Place shared zone would be best considered as part of the design process. Information from other local authorities and shared zone best practice guidelines would assist staff in that regard.

- ii. Legislation specified that pedestrians had priority in shared zones. It was agreed the CCTP should also ensure the safety for all vulnerable road users who accessed those areas.

- iii. Parking charges could be determined as part of the shared zone design that would be referred back to Council for approval.

- iv. Staff considered the existing shared zone in Garden Place had generally operated successfully and was well accepted.

- v. The Hamilton Central Business Association supported the proposed shared zone on Alexandra Street.

Resolved: (Cr O'Leary/Her Worship the Mayor Hardaker)

Recommendation to Strategy and Policy Committee

That:

- a) the report be received; and
- b) the Central City Transformation Plan incorporating the changes in Attachment 2 of the staff report be recommended to the Strategy and Policy Committee for adoption with the following amendments:
 - i. Page 24 be amended to read: "right-of-way and include limited short-term parking options"; and
 - ii. Pages 38 and 41 be amended to add "and safety for all vulnerable road users" after "...pedestrian right-of-way."
- c) the Subcommittee recommends to the Strategy and Policy Committee that the changes to parking be implemented after 1 July 2016 to take into account integration with the parking technology project.

Cr King dissenting

7. Hamilton Gateways Policy

The Transportation Manager summarised the minor changes contemplated in the proposed Hamilton Gateways Policy, and noted that the development of main gateway entrances would align with the Waikato Expressway construction, where appropriate. The connection with the Thermal Explorer Highway and principal destinations was also clarified on the map to be included in the proposed Gateways Policy.

The Transportation Manager and General Manager responded to questions on the following points:

- **New Zealand Transport Agency ('NZTA') - Signage**

Council was able to consult with NZTA on the content of highway signage, subject to mandatory destinations that legislation required to be displayed. If such signage did direct traffic to a specified destination in Hamilton City, Council would be responsible for ensuring local road signs were provided directing traffic to that location.
- **Public Engagement**

Consultation on the proposed Gateways Policy had taken place with key stakeholders. Staff did not consider further engagement was required having considered the Significance and Engagement Policy.
- **Billboards**

Billboards had already been used for promotion of activities in the city, which was managed by the Communications team. NZTA permission was required for billboards situated on main highways.
- **Public Art**

It was expected there would be additional opportunities to incorporate a public art component at primary gateways, in consultation with NZTA, as part of the Waikato Expressway development. The proposed Gateways Policy contemplated both the specific site and Hamilton generally would be considered as part of concept plans for such public art.

Resolved: (Cr Pascoe/Her Worship the Mayor Hardaker)

Recommendation to Strategy and Policy Committee

That:

- a) the report is received;
- b) the draft Hamilton Gateways Policy is approved for recommendation to the Strategy and Policy Committee with the change to clause 6 to substitute the word “event” with “city”; and
- c) no public engagement is undertaken for this policy.

8. Streetscape Beautification and Verge Maintenance Policy

The Group Business Manager Community (‘the Business Manager’) stated there were no material changes to the proposed Streetscape Beautification and Verge Maintenance Policy (‘the proposed Streetscape Policy’), which was intended to simplify and clarify existing policies.

The Business Manager, supported by the General Manager, responded to questions on the following points:

- **Tree Species**
Only native tree species could be planted along major arterial routes. Staff were asked to clarify what the Guidelines required in terms of planting of native and foreign tree species.
- **Standard of Level 2 Sites**
The proposed Streetscape Policy provided a ‘direction of travel’ that operated within available funding. Staff envisaged that the approved budget would be re-prioritised to align with the level categorisation for sites, as detailed in the proposed Streetscape Policy.
- **Verge Maintenance**
Staff would obtain further information as to the status of reserve land that borders verge areas, who was responsible for maintenance of such areas, and the number of people who were planting on verges.
- **Policy Amendments and Clarifications**
Subcommittee Members suggested the following amendments to, and sought additional clarification on, the proposed Streetscape Policy:
 - i. Move the final bullet point under paragraph 8 (“where there is a safety concern”) to be the first bullet point;
 - ii. Amend the first bullet point under paragraph 11 as follows:
“Planting on verges is permitted with the prior written approval from...”;
 - iii. With reference to the second bullet point under paragraph 11, clarify what extent of neighbour support was required;
 - iv. Add “...to an agreed standard.” at the end of the third bullet point under paragraph 11, or otherwise clarify the standard required;
 - v. With reference to paragraph 13, clarify the width that was required to be kept clear.

- **Policy Schedules**

- i. The Subcommittee requested that a map be attached to the proposed Streetscape Policy to identify the different sites listed in the Policy’s schedules.
- ii. The Policy’s schedules would be updated to reference the Hillcrest Roundabout situated on Cobham Drive.

Resolved: (Her Worship the Mayor Hardaker/Cr O’Leary)

Recommendation to Strategy and Policy Committee

That:

- a) the report be received;
- b) the draft Streetscape Beautification and Verge Maintenance Policy be approved for recommendation to the Strategy and Policy Committee with minor wording changes as discussed and inclusion of a map; and
- c) no public engagement is undertaken for this policy.

The Subcommittee requested that the staff include the following in the report to the Strategy and Policy Committee:

- i. responses to the points for which clarification was sought by Subcommittee members;
- ii. a tracked-change version of the proposed Streetscape Policy to reflect the changes suggested by the Subcommittee; and
- iii. elaboration on why staff were recommending that no public engagement was required.

9. Resolution to Exclude the Public

Resolved: (Her Worship the Mayor Hardaker/Cr Pascoe)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Business and Investment Subcommittee Action List - Public Excluded - 18 November 2015) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Development Site Update)	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

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|----------|--|-------------------|
| Item C1. | to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (j) |
| Item C2. | to enable Council to carry out commercial activities without disadvantage | Section 7 (2) (h) |

Cr O'Leary retired from the Meeting (11:36am) at the end of Item 9.

The Meeting went into Public Excluded session from 11:36am

The Meeting was declared closed at 11:55am.