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## Business and Investment Subcommittee

### OPEN MINUTES

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**Minutes of a meeting of the Business and Investment Subcommittee held in Committee Room 1, Municipal Building, Garden Place, Hamilton on Thursday 21 April 2016 at 9:30am.**

#### PRESENT

Chairperson	Her Worship the Mayor J Hardaker
Members	Cr M Forsyth Cr A King Cr R Pascoe
In Attendance	Cr M Gallagher  Kelvyn Eglinton – General Manager City Growth
Committee Advisor	Mr B Stringer

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#### 1. Apologies

**Resolved:** (Her Worship the Mayor Hardaker/Cr King)

That the apologies from Councillor O’Leary and Councillor Pascoe (lateness) be received and accepted.

#### 2. Confirmation of Agenda

**Resolved:** (Her Worship the Mayor Hardaker/Cr King)

The Committee to confirm the Agenda.

#### 3. Declarations of Interest

No members of the Committee declared a Conflict of Interest.

#### 4. Business and Investment Subcommittee Open Minutes 10 March 2016

**Resolved:** (Her Worship the Mayors Hardaker/King)

That the Subcommittee confirm and adopt as a true and correct record the Open Minutes of the Business and Investment Subcommittee Meeting held on 10 March 2016.

#### 5. Business and Investment Subcommittee Action List - Open - 21 April 2016

**Resolved:** (Her Worship the Mayors Hardaker/King)

That the report be received.

Councillor Pascoe arrived during Item 5 (9:35am) and took part in the voting.

#### 6. Business Improvement District Policy Review

The General Manager City Growth ('GM City Growth') updated the Subcommittee as to the organisations contacted by staff for further feedback in relation to the draft Business Improvement District ('BID') Policy. He highlighted the following in response to questions:

- **Property Council**

- i. The draft BID Policy, as presented to the Subcommittee, had been amended to reflect the Property Council's feedback to align with the strategic and development opportunity to be realised in the central city. The Property Council had confirmed that it was satisfied with content of its comments as presented to the Subcommittee in the staff report.
- ii. Discussions had taken place with the Property Council in relation to its CBD Board proposal. It was noted that the Property Council's concept was feasible under the draft BID Policy provided there was sufficient support from a BID's members. Further development work was to be undertaken by the Property Council on the CBD Board proposition.
- iii. The acting chair of the Hamilton Central Business Association ('HCBA') had offered to work with the Property Council in order to address its concerns with the HCBA; the GM City Growth had indicated to both parties he was available to participate in such discussions.

- **Other Organisations Consulted**

- i. Representatives from the North East Community Trust considered it was too early for a BID to operate in the north-east area of Hamilton; a business association model was possible though.
- ii. Two real estate agency firms, which were represented in the Working Group, did not respond to the invitation to provide further feedback.

- **Clause 9.10**

The draft BID Policy intended that a BID's board and membership would control the BID, not Council. The discretionary power under clause 9.10 of the draft BID Policy for Council to withhold funds from a targeted rate in specified circumstances was approved by the Working Group.

**Resolved:** (Her Worship the Mayors Hardaker/Pascoe)

That:

- a) the report be received; and
- b) the Subcommittee approves the edits in section 1.7 on page 2 in the draft Business Improvement District Policy as attached to the staff report; and
- c) the draft Business Improvement District Policy be recommended to the Strategy and Policy Committee for adoption.

**Councillor King dissenting**

## 7. General Manager's Report

The GM City Growth updated the Subcommittee, and responded to questions on, the following matters in relation to the proposed regional Business Hub:

- **Project Plan**  
A project plan had been submitted to the Ministry of Business, Innovation and Employment ('MBIE') for approval.
- **Project Manager**  
Discussions had taken place with some key stakeholders to propose possible candidates for the Project Manager role; the GM City Growth would work with a small team as part of the appointment process.
- **Council Resources**  
While possible, it had yet to be determined whether Council staff or premises would be used by the proposed Business Hub; this would be an issue for the Project Manager and his/her team to consider as part of the feasibility work. It was acknowledged that it would make sense for the Hub to be close to Council.
- **Costs**  
MBIE would meet costs in relation to the Business Hub project, other than Council staff time. If established, the allocation of costs between project partners for the Business Hub had yet to be determined.

**Resolved:** (Her Worship the Mayors Hardaker/Forsyth)

That the report be received.

**8. Resolution to Exclude the Public**

**Resolved:** (Her Worship the Mayors Hardaker/Forsyth)

**Section 48, Local Government Official Information and Meetings Act 1987**

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Business and Investment Subcommittee Public Excluded Minutes 10 March 2016	) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Business and Investment Subcommittee Action List - Public Excluded - 21 April 2016	)	
C3. Arts Post Land Update		
C4. Sonning Carpark Land - Development Site Update		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
Item C4.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)

**The Meeting moved into Public Excluded session from 10:09am to 10:16am.**

**The Meeting was declared Closed at 10:16am.**