
Community and Services Committee

OPEN MINUTES

Minutes of a meeting of the Community and Services Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 16 May 2017 at 9.30am.

PRESENT

Chairperson	Cr P Southgate
Deputy Chairperson	Cr P Yeung
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O’Leary
	Cr G Taylor
	Cr L Tooman

In Attendance:

- Richard Briggs - Chief Executive
- Lance Vervoort - General Manager Community
- Sean Hickey – General Manager Strategy and Communication
- Blair Bowcott – Executive Director Special Projects
- Sean Murray – General Manager Major Events, Venues and Tourism
- Debbie Lascelles – Unit Manager Community Development and Leisure
- Nick Chester – Social Development Advisor
- Jeff Neems - Communications Advisor
- Julie Clausen – Programme Manager
- Jolie Humphreys – Strategic Policy Analyst
- Sally Sheedy - Parks & Open Spaces Manager
- Gina Hailwood – Special Projects Manager
- Andy Mannering - Manager Social Development
- Renee McMillian – Team Leader Planning & Assets
- Riki Manarangi - Corporate Policy Specialist

Peggy Koopman-Boyden – Chair of Age Friendly Steering Group
Lee Hazlewood - Waikato Group Emergency Management Office Manager

Governance Advisors: Becca Brooke – Governance Team Leader
Amy Viggers – Committee Advisor
Claire Guthrie - Committee Advisor

1. Apologies

Resolved (Crs Gallagher/Yeung)

That the apology from Councillor Pascoe is received and accepted.

2. Confirmation of Agenda

Resolved (Crs Southgate/Yeung)

That the agenda be confirmed noting:

- Item 8 (Community and Services Committee Draft 2017 Schedule of Reports) attachment was circulated under separate cover.
- Item 15 (*Older Persons Plan and Age Friendly Hamilton Update*) is to be taken after Item 5 (confirmation of minutes) to accommodate an external presenter.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

There were no public forum speakers.

5. Community and Services Committee Minutes - 4 April 2017

Resolved: (Crs Casson/Macpherson)

That the Committee confirm the Open Minutes of the Community and Services Committee Meeting held on 4 April 2017 as a true and correct record, noting the correction of the spelling of Councillor Mallett's name on page 8 of the agenda.

Item 15 (Older Persons Plan and Age Friendly Hamilton Update) was taken next to accommodate external presenters in attendance.

15. Older Persons Plan and Age Friendly Hamilton Update

The Social Development Advisor introduced Emeritus Professor Peggy Koopman-Boyden, Chair of the Age Friendly Steering Group. E.P. Koopman-Boyden congratulated Council on actively moving towards becoming an Age Friendly City and noted that most of the actions in the Older Persons Plan had been completed.

She advised that an Age Friendly Hamilton Plan was currently being developed by the steering group and was on track to be completed by the end of this calendar year. The plan would look to improve many aspects of life for older people in Hamilton through the collective action of community agencies and local and government agencies.

Staff responded to questions from Elected Members concerning the status and progress of the actions in the Older Persons Plan and provided feedback and suggestions regarding the Age Friendly Hamilton Plan.

Resolved: (Crs Southgate/Casson)

That the Community and Services Committee:

- a) receives the report;
- b) retires the Hamilton Older Persons Plan; and
- c) continues to support the Age Friendly Steering Group in the development of an Age Friendly Plan for Hamilton.

6. **Civil Defence Emergency Management (CDEM) Update**

The Executive Director Special Projects introduced Lee Hazlewood, Group Controller from Waikato Civil Defence. Mr Hazlewood highlighted some of the hazards Hamilton needed to be aware of in terms of Civil Defence Emergencies and outlined the supporting role that Hamilton would likely play in assisting other areas more susceptible to disasters.

The Civil Defence team were introduced and they each provided an explanation on what their roles within the team involved. Staff and Mr Hazlewood responded to questions from Elected Members concerning various logistics in the event of an emergency.

It was noted that one of the groups priorities was to increase community engagement and education in the area of Civil Defence and Emergency Response so that communities would be better prepared for events.

Resolved: (Crs Henry/Bunting)

That the Community and Services Committee receives the report.

The meeting adjourned (11:19 – 11:40)

7. **General Manager's Report – Recommendation to Council**

The General Manager Community took the report as read and responded to questions from Elected Members concerning the following:

Rototuna Indoor Recreational Centre Trust – It was explained that former Councillor, Margaret Forsyth had resigned from the Trust Board on 4 April 2017 and that a replacement trust member was needed. Cr Paula Southgate had been put forward by staff as a replacement, not only because of her role as Chair of the Community and Services Committee, but also because of her passion and the expertise she would bring to the role.

Elected Members asked that Council's thanks for Margaret Forsyth's work as a member of the trust be formally noted.

Rototuna New Playground – Staff advised that there was currently allocation as part of the 2015-25 10 Year Plan for two playgrounds to be developed in Rototuna. Staff were also actively pursuing External Funding opportunities for playground development in the area.

Resolved: (Crs Gallagher/Henry)

That the Community and Services Committee:

- a) receives the report; and
- b) recommends to Council that Cr Paula Southgate be appointed to the Rototuna Indoor Recreation Centre Trust Board.

Motion: (Crs O’Leary/Casson)

That the Community and Services Committee:

- a) supports the apportioning of budget allocated in Year 3 of the 2015-25 Long Term Plan between two playgrounds (Hare Puke Park and Te Huia Reserve) in principle; and
- b) that the design and funding plans for playgrounds at Hare Puke Park and Te Huia Reserve be reported to the 19 September 2017 Community and Services Committee Meeting.

Amendment: (Mayor King/ Cr Mallett)

That the budget for the Hare Puke and Te Huia reserve be considered during the Annual Plan Deliberations.

The Amendment was put.

Those for the Amendment: Mayor King and Cr Mallett.

Those Against the Amendment: Crs O’Leary, Tooman, Macpherson, Casson, Bunting, Henry, Taylor, Southgate, Yeung, and Gallagher.

The Amendment was declared lost.

The Motion was then put.

Those for the Motion: Crs O’Leary, Tooman, Macpherson, Casson, Bunting, Henry, Taylor, Southgate, Yeung, and Gallagher.

Those against the Motion: Mayor King and Cr Mallett.

The Motion was declared carried.

Resolved: (Crs O’Leary/Casson)

That the Community and Services Committee:

- a) supports the apportioning of budget allocated in Year 3 of the 2015-25 Long Term Plan between two playgrounds (Hare Puke Park and Te Huia Reserve) in principle; and
- b) that the design and funding plans for playgrounds at Hare Puke Park and Te Huia Reserve be reported to the 19 September 2017 Community and Services Committee Meeting.

The meeting adjourned (1:19pm – 2:00pm)

Councillor Yeung retired from the meeting during the above adjournment.

8. Community and Services Committee Draft 2017 Schedule of Reports

The General Manager Community introduced the report and noted that the schedule was designed to be a working document that would be updated as needed and would be expanded to include the reporting schedule across the triennium. He responded to questions from Elected Members concerning timing of various reports.

The Chief Executive noted that staff would carry out an audit of resolutions to check that reports

come back to Council/Committees by due date in the resolution.

Resolved: (Crs Southgate/ Henry)

That the Community and Services Committee:

- a) receives the draft 2017 Schedule of Reports; and
- b) notes that the Schedule of Reports is intended to be a living document to be updated as necessary with changes notified to Committee members.

9. 2015-25 10-Year Plan Service Performance Exceptions Report - Year 2, Quarter 3

The Strategic Policy Analyst emphasised that the report was an exceptions report showing only the KPIs that were 'Off Track', 'Needed Corrective Action' or had 'No Data'.

Staff provided explanations concerning a number of KPIs that were not on track, and advised that Elected Members would have an opportunity as part of the 10 Year Plan discussions to review and change KPIs as needed.

Resolved: (Crs Taylor/Bunting)

That Community and Services Committee receives the report.

10. River Plan

The Special Projects Manager introduced the report and advised that staff were seeking clear direction from Elected Members concerning the River Plan and Vegetation Management plan. He noted that the recommended River Plan Taskforce would assist staff in terms of providing direction ahead of the Annual Plan and 10 Year Plan discussions.

It was clarified that the Taskforce could not make decisions concerning the River Plan but would be able to make recommendations to Council to assist in decision making.

Resolved: (Crs Southgate/Macpherson)

That the Community and Service Committee:

- a) receives the report;
- b) approves the Vegetation Management Plan;
- c) approves the establishment of a River Plan Task Force comprising the Mayor, Deputy Mayor, Councillors Taylor, Southgate, O'Leary, GM Community and the Special Projects Manager, finishing on 31 December 2017 with the purpose to:
 - i. recommend the 2017/18 Annual Plan work programme to the 27 June 2017 Community and Services Committee subject to the budget being confirmed in the 2017/18 Annual Plan; and
 - ii. undertake engagement with the Donny Trust and other external funders on river plan projects.

Cr Mallett Dissenting.

The meeting adjourned (3.25pm – 3.40pm) during the discussion on the above Item.

Cr Mallett retired from the meeting (4.08pm) at the conclusion of the above item. He was present when the matter was voted on.

11. Options for Reporting on Sustainability Actions

The Programme Manager Strategy spoke to the report explaining the work that had been carried out concerning the options on reporting sustainability actions. Staff responded to questions from the Elected Members on the five reporting options.

Resolved: (Crs Bunting/Macpherson)

That the Community and Services Committee;

- a) receives the report; and
- b) refers the matter to a future Elected Member Briefing Session to consider the issues raised by this report.

12. Hamilton Central City Safety Plan review

The Community Development and Leisure Manager explained that in response to points raised at a previous Elected Member Briefing, staff recommended that a Taskforce be established to review current safety issues within the City, and to draft a new plan.

Staff responded to questions concerning the Taskforce membership and the scope of the taskforce, which was to focus on addressing antisocial behaviour rather than alcohol related issues.

Resolved: (Crs O'Leary/Bunting)

That the Community and Services Committee:

- a) receives the report;
- b) approves the formation of the proposed Hamilton Central City Safety Plan Taskforce, the draft Terms of Reference and proposed membership;
- c) appoints Councillor O'Leary as Chair of the Taskforce and the Mayor and Councillors Casson, Bunting and Taylor as the Elected Member representatives to the Taskforce; and
- d) approves the Taskforce to appoint three external members (one person from the Peoples Project, one person from another social agency and one from the Police).

Councillor Macpherson left the meeting (5.00pm) during the above item. He was not present when the matter was voted on.

Crs Bunting and O'Leary retired from the meeting (5.05pm) at the conclusion of the above Item. They were present when the matter was voted on.

Following the above item, it was resolved to allow the meeting to extend beyond 6 hours.

Resolved: (Crs O'Leary/Henry)

That the meeting be allowed to extend beyond 6 hours as per standing order 3.2.7

13. Community Occupancy - Enderley Park Community Centre

The report was taken as read.

Resolved: (Crs Tooman/Casson)

That the Community and Services Committee:

- a) receives the report; and
- b) approves the variation to extend the leased area of **Raukura Hauora o Tainui in Enderley Park Community Centre on Enderley Park** up to 315m², being part of Lot 2 DPS 7131, as shown in Attachment 1, subject to all terms and conditions being per their current lease. The new rental rate to account for the increase in leased area to be as follows:
 - i) Term – until 30 June 2018
 - ii) Rent – \$1,968.75 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy
 - iii) All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.

Councillor Macpherson returned to the meeting (5.05pm) at the beginning of the above item. He was present when the matter was voted on.

14. Community Sports Facilities Fees and Charges

The General Manager Community explained that community sports facilities fees and charges were complex in scope and that achieving equity between the various sporting codes would require further review and work and that it could eventually result in significant changes to the current fees and charges schedule.

Resolved: (Crs Casson/Taylor)

That the Community and Services Committee receive the report.

The meeting was declared closed at 5.37pm.