
Community Committee

Komiti Hapori

OPEN MINUTES

Minutes of a meeting of the Community Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton and via audio-visual link on Tuesday 18 May 2021 at 9.32am.

PRESENT

Chairperson Cr M Bunting
Heamana

Deputy Chairperson Cr K Naidoo-Rauf
Heamana Tuarua

Members

- Mayor P Southgate
- Deputy Mayor G Taylor
- Cr M Gallagher
- Cr R Hamilton
- Cr D Macpherson
- Cr A O'Leary
- Cr R Pascoe (via audio-visual)
- Cr S Thomson (via audio-visual)
- Cr M van Oosten
- Cr E Wilson
- Maangai T P Thompson-Evans (via audio-visual)
- Maangai O Te Ua

In Attendance:

- Lance Vervoort – General Manager Community
- Rebecca Whitehead – Unit Director Business and Planning
- Maria Barrie – Unit Director Parks and Recreation
- Helen Paki – Unit Director Community Services
- Lee-Ann Jordan – Unit Director Visitor Destinations
- Andy Mannering – Kaiwhakahaere Rautaki Hapori
- Lisa Topscov – External Funding Manager
- Kelvin Powell – City Safe Unit Manager
- Sandra Larsen – Social Development Team Leader
- Natasha Ryan – Key Projects Programme Manager
- Stephen Penruscoe – Library Director
- Daan Blokker – Senior Parks Planner
- Damien Puddle – Local Play Advocate
- Joanna van Walraven – Policy and Strategy Advisor, Arts and Community
- Nick Chester – Social Development Advisor
- Georgina Hailwood – Consultant

Governance Staff:

- Becca Brooke – Governance Manager
- Carmen Fortin, Tyler Gaukrodger – Governance Advisors

The meeting opened with a prayer from Waikato Interfaith Council.

1. Apologies – *Tono aroha*

Resolved: (Cr Bunting/Cr Wilson)

That the apologies for partial attendance from Crs Hamilton, O’Leary and Maangai Thompson-Evans are accepted.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

The agenda is confirmed noting that item 9 (Community Access to School Sports Fields and Facilities) will be taken after item 6 (Chair’s Report).

3. Declarations of Interest – *Tauaakii whaipanga*

No members of the Council declared a Conflict of Interest.

4. Public Forum – *Aatea koorero*

No members of the public wished to speak.

5. Confirmation of the Open Community Committee Minutes - 25 March 2021

Resolved: (Cr Wilson/Cr Naidoo-Rauf)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 25 March 2021 as a true and correct record.

6. Community Access to School Sports Fields and Facilities

The Social Development Advisor and Local Play Advisor introduced the report noting that the previous play strategy report was brought to the 11 February 2021 meeting, and that a further update will be brought to 31 August 2021 meeting. They introduced Matthew Cooper and Amy Marsell (Sport Waikato). Staff responded to questions from Members regarding consideration of funding incentives for schools to open their fields and playgrounds, inclusion of schools/kura not currently considered, schools which make use of Council greenspace, school fencing, inclusion of local MPs, conversations with school boards, benchmarking of accessible schools, unknown data, fencing costs to allow public access, and partnerships for other aspects outside of sport.

Resolved: (Cr Gallagher/Cr Bunting)

That the Committee:

- a) receives the report; and
- b) notes that further progress on community access to schools sports fields and facilities will be reported back to the Community Committee meeting of 31 August 2021.

7. Reserve Management Plan Programme

The Social Development Advisor and Senior Parks Planner introduced the report outlining the purpose of the Reserve Management Plan Programme. They noted the sport and recreation management plan has a budget allocation of \$15,000 to review the plan. Staff responded to questions from Members regarding value of individual park management plans and consultation to include individual parks.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee:

- a) receives the report;

- b) approves the updated programme of Reserve Management Plans for Hamilton;
- c) approves the review of the Sports Park Management Plan 2009, to be renamed the Sport and Recreation Reserve Management Plan following the process as prescribed in the Reserves Act (1977); and
- d) approves the preparation of a draft Sport and Recreation Reserves Management Plan prior to public notice and consultation in accordance with section 41(5A) of the Reserves Act (1977).

The meeting was adjourned from 10.37am to 10.57am

Mayor Southgate, Cr O'Leary and Cr van Oosten left the meeting during the above adjournment.

8. Chair's Report

The Chair took the report as read. He responded to questions from Members regarding timing of the He Pou Manawa Ora policy, timing and general enquiries from the community for use of Community Facilities

Resolved: (Cr Bunting/Maangai Te Ua)

That the Community Committee:

- a) receives the report;
- b) approves the deferral of the He Pou Manawa Ora Deliberations report to the 22 June 2021 Community Committee meeting; and
- c) requests staff report back to the Community Committee meeting of 31 August concerning use of Community Facilities on parks.

Cr O'Leary and Cr van Oosten re-joined the meeting (11.00am) during the above item. They were present when the matter was voted on.

Mayor Southgate re-joined the meeting (11.06am) during the above item. She was present when the matter was voted on.

9. External Funding Applications Policy Review (*Recommendation to the Council*)

The External Funding Manager and the Social Development Advisor introduced the report noting that feedback was received for the draft policy through an Elected Members Briefing. Staff responded to questions from Members concerning delegation of authority process, receiving adequate level feedback from Chair and Deputy Chair concerning funding applications and outcomes, and match funding.

Resolved: (Cr Hamilton/Cr Naidoo-Rauf)

That the Community Committee:

- a) receives the report; and
- b) recommends that the Council approves the revised External Funding Applications Policy.

10. External Funding Programme Plan 2021-31 Long-Term Plan

The Unit Director Business and Planning and the External Funding Manager introduced the report, noting that the plan would provide the framework for the External Funding programme over the next 10 years. Staff responded to questions from Members concerning external sponsoring of sports floodlighting, number of parks impacted, collaboration with clubs to get funding, risk of

reevaluation of projects, strategic approach with other funding bodies, benchmarking against other Councils, collaboration with Waikato and Waipa District for funding, risk of not receiving funding, and consideration of iwi and haapu aspirations of economic success.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee:

- a) receives the report;
- b) approves the External Funding Programme Plan for the 2021-31 Long-Term Plan; and
- c) notes that the External Funding Programme plan will be adjusted should any changes impacting the projects outlined in the staff report be made at the 24 June Council Meeting (2021-31 Long Term Plan Adoption).

11. Updated External Funding Opportunities for Approval

The General Manager Community introduced the report noting that there was an amendment to the report and staff recommendation due to discussions had with Trust Waikato ahead of Council applications being submitted.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee:

- a) receives the report; and
- b) approves the submission of the external funding application to Trust Waikato.

12. Public Consultation for Public Art Policy and Monuments and Memorials Policy

The Policy and Strategy Advisor – Arts and Community introduced the report, acknowledging the contribution of public art donors. They noted that the purpose of the policy review was to make the process easier for potential future art donors. Staff responded to questions from Members concerning current policy overview, the draft Permanent Public Arts and Memorials Policies, , inclusion of retrospective review, final approval process, consultation, previous taskforce, temporary art policy, terms of reference, potential consultation with panel, inclusion within He Pou Manawa Ora policy, policies of other Councils, and subjectivity of art.

Motion: (Cr Wilson/Deputy Mayor Taylor)

That the Community Committee:

- a) receives the report;
- b) approves the draft Permanent Public Arts and Memorials Policies for engagement, with the removal of clauses 16 and 17 within attachment 2 and clauses 19 and 20 within attachment 3 of the staff report;
- c) notes that public feedback is to be heard through the Hearings and Engagement Committee on 28 July 2021; and
- d) notes that the deliberations report will be presented to the Community Committee meeting of 31 August 2021.

Amendment: (Cr Macpherson/Cr Gallagher)

That the Community Committee:

- a) receives the report;
- b) approves the draft Permanent Public Arts and Memorials Policies for engagement;

- c) notes that public feedback is to be heard through the Hearings and Engagement Committee on 28 July 2021; and
- d) notes that the deliberations report will be presented to the Community Committee meeting of 31 August 2021.

The Amendment was put.

Those for the Amendment: Mayor Southgate, Councillors Gallagher, Macpherson, O'Leary, Thomson and van Oosten, Maangai Thompson-Evans and Te Ua.

Those against the Amendment: Deputy Mayor Taylor, Councillors Bunting, Pascoe, Taylor, Hamilton, Naidoo-Rauf and Wilson.

The Amendment was declared CARRIED.

The Amendment as the Substantive Motion was then put and declared CARRIED.

Resolved: (Cr Macpherson/Cr Gallagher)

That the Community Committee:

- a) receives the report;
- b) approves the draft Permanent Public Arts and Memorials Policies for engagement;
- c) notes that public feedback is to be heard through the Hearings and Engagement Committee on 28 July 2021; and
- d) notes that the deliberations report will be presented to the Community Committee meeting of 31 August 2021.

Deputy Mayor Taylor and Cr Wilson Dissenting.

The meeting was adjourned from 12.52pm to 1.43pm.

Cr Macpherson, Cr Thomson, Cr O'Leary, Cr Hamilton and Maangai Te Ua left the meeting during the above adjournment.

Item 17 (Civil Defence Update) was taken after to above adjournment to accommodate staff availability.

13. Civil Defence Emergency Management (CDEM) Quarterly Update

The City Safe Manager took the report as read and responded to questions from members regarding realignment meaning for Council, new roles, and funding.

Resolved: (Cr Wilson/Cr Bunting)

That the Community Committee receives the report.

Maangai Te Ua re-joined the meeting (1.47pm) at the conclusion of the above item. He was not present when the matter was voted on.

14. Single-Year Community Grant - 2020/21 Allocation

The Kaiwhakahaere Rautaki Hapori introduced the report noting that the grant fell within current policy, and that there was an increase in the number of groups who had applied for assistance. Staff responded to questions from Members regarding cost-benefit analysis of funding allocated, increase in funding allocation, demand for grants, ratio of allocation going to ethnic communities, allocation process, community benefit value, oversight of applicant performance outcomes, and other grants allocated to applicants.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Committee:

- a) receives the report; and
- b) acknowledges and thanks the members of the Allocation Committee for their contribution in allocating the Single-Year Community Grant over the last 3-years.

Cr Thomson re-joined the meeting (1.51pm) during the discussion of the above item. She was present when the matter was voted on.

15. Community Assistance Policy Allocation Process Review 2021 (Recommendation to the Council)

The Kaiwhakahaere Rautaki Hapori spoke to the options outlined in the report, noting allocation methods used by other councils. He noted that the Council had indicated that they wished to have larger representation within allocation of grants. Staff responded to questions from Members regarding need of multi-purpose use community space, membership of the subcommittee, delegations of authority, disadvantages of having committee oversight, and timing of allocation decisions.

Resolved: (Cr Wilson/Deputy Mayor Taylor)

That the Community Committee:

- a) receives the report; and
- b) recommends that the Council approves the revised Community Assistance Policy (*Attachment 1 of the staff report*), with an amendment to the policy that the allocation sub-committee comprises of 4 Elected Members (TBC), that make recommendations to Community Committee for final decisions on allocation of funds; and
- c) notes that a draft terms of reference for the allocation sub-committee will come back to a future meeting of the Community Committee for consideration and recommendation to Council.

Cr Hamilton re-joined the meeting (2.03pm) during the discussion of the above item. He was present when the matter was voted on.

Cr Macpherson re-joined the meeting (2.18pm) during the discussion of the above item. He was present when the matter was voted on.

16. Rototuna Library Name

The Key Projects Programme Manager and Library Director took the report as read and responded to questions from members concerning community and mana whenua consultation, bilingual

signage, and translation.

Resolved: (Cr Macpherson/Maangai Te Ua)

That the Community Committee:

- a) receives the report; and
- b) approves **Rototuna Library Te Kete Aronui** as the dual names for the library and community hub being developed in Rototuna Village.

Cr Hamilton left the meeting (2.43pm) during the discussion of the above item. He was not present when the matter was voted on.

The meeting was adjourned from 3.12pm to 3.25pm.

Maangai Thompson-Evan retired from the meeting during the above adjournment.

Cr Pascoe left the meeting during the above adjournment.

17. Zoo Waiwhakareke Shared Entry Precinct Update

The Unit Director Visitor Destinations and Georgina Hailwood (Consultant) introduced the report, outlining the progress made on the project to date. They responded to questions from members concerning building layout, accessibility, budget, timeline of the project, road design, parent changing facilities, and private room hiring facilities.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee receives the report.

Cr Pascoe re-joined the meeting (3.43pm) during the discussion of the above item. He was present when the matter was voted on.

18. General Managers Report

The General Manager Community took the report as read and responded to questions from Members concerning risk of loss.

Resolved: (Cr Gallagher/Cr Bunting)

That the Community Committee receives the report.

Resolved: (Cr Gallagher/Cr Bunting)

That the Community Committee:

- a) notes that the General Manager Community report back on how additional funding could be found for increasing library collection digitisation to a future meeting of the Community Committee; and
- b) notes that staff report back on Newton and Enderly library service options by 30 October 2021.

Deputy Mayor Taylor and Cr Pascoe Dissenting.

Mayor Southgate retired from the meeting (3.52pm) during the discussion of the above item. She was not present when the matter was voted on.

19. Resolution to Exclude the Public

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Committee Minutes - 25 March 2021) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Zoo Waiwhakareke Shared Entrance Precinct Construction Contract)	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to enable Council to carry out negotiations	Section 7 (2) (i)

Cr Macpherson retired from the meeting (4.05pm) at the conclusion of the above item. He was present when the matter was voted on.

The meeting went into a public excluded session at 4.05pm.

The meeting was declared closed at 4.14pm.

Minute Note 21/12/2021:

On 21/12/2021 the following resolutions were determined to be released to the public via these minutes and the quarterly update.

Zoo Waiwhakareke Shared Entrance Precinct Construction Contract

Resolved:

That the Community Committee;

a) receives the report;

- b) delegates authority to the Chief Executive to award the contract for the construction of Stage 2 for the Zoo Waiwhakareke Shared Entry Precinct, subject to the Approved Contract Sum not exceeding \$9,150,000;*
- c) delegates the General Manager Community to approve progress payments for the Construction Contract up to the Approved Contract Sum; and*
- d) notes that the decision and information in relation to this matter be released at the appropriate time, to be determined by the Chief Executive.*