

---

## **Community Committee**

### ***Komiti Hapori***

### **OPEN MINUTES**

---

**Minutes of a meeting of the Community Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton and audio-visual link on Wednesday 2 March 2022 at 9.30am.**

#### **PRESENT**

<b>Chairperson</b>	Cr M Bunting
<i>Heamana</i>	
<b>Deputy Chairperson</b>	Cr K Naidoo-Rauf
<i>Heamana Tuarua</i>	
<b>Members</b>	Mayor P Southgate
	Deputy Mayor G Taylor
	Cr M Gallagher
	Cr R Hamilton
	Cr D Macpherson
	Cr A O'Leary
	Cr R Pascoe
	Cr S Thomson
	Cr M van Oosten
	Cr E Wilson
	Cr M Donovan
	Maangai T P Thompson-Evans
	Maangai O Te Ua

#### **In Attendance**

Helen Paki – General Manager Community  
Blair Bowcott – General Manager Growth  
Sean Murray – General Managers Venues, Tourism and Major Events  
Maria Barrie – Unit Director Parks and Recreation  
Joanna van Walraven – Policy and Strategy Advisor  
Karen Kwok – Senior Advisor Community and Recreation Facilities  
Hadon Westerby – Regional Connectivity Coordinator  
Damien Puddle – Local Play Advocate  
Jovi Abellanosa – Ethnic Development Advisor  
Liz Cann – Aquatics Director  
Cait Cresswell – Strategy and Policy Advisor  
Rebecca Whitehead – Community Services Unit Director  
Sandra Murray – Consultant  
Grant Kettle – Planning Guidance Unit Manager  
Andy Mannering – Ratonga Hapori  
Paul Blewman – City Safe Operations Manager  
Matthew Cooper – Sport Waikato  
Mark Bang – Waikato Civil Defence and Emergency Management Group  
Georgina Hailwood – Magical Bridge Trust

**Governance Staff**      Amy Viggers – Governance Lead  
Carmen Fortin – Senior Governance Advisor  
Narelle Waite – Governance Advisor

---

*Cr Bunting opened the meeting with a karakia*

*Waikato Interfaith opened the meeting with a prayer.*

**1. Apologies - *Tono aroha***

**Resolved:** (Cr Bunting/Cr Naidoo-Rauf)

That the apologies for lateness from Cr Pascoe and for partial attendance from Cr Hamilton are accepted.

**2. Confirmation of Agenda - *Whakatau raarangi take***

**Resolved:** (Cr Bunting/Cr Naidoo-Rauf)

That the agenda is confirmed noting that:

- a) item 13 (Play Strategy Implementation Update will be taken after item 5 (Confirmation of the Community Committee Minutes -25 November 2021);
- b) item 17 (General Manager's Report) will be taken after item 6 (Chair's Report);
- c) note a verbal report through item 17 (General Manager's Report) regarding the Tourism Infrastructure Fund; and
- a) d) item 9 (Community Occupancy Applications) will be taken after item 17 (General Manager's Report).

**3. Declarations of Interest - *Tauaakii whaipanga***

No members of the Council declared a Conflict of Interest.

**4. Public Forum - *Aatea koorero***

**Bryce Arnold** (Rowing Hamilton) spoke to item 9 (Community Occupancy Applications) regarding the Hamilton Rowing Club's lease renewal. He requested that the lease be renewed at the current location noting the Hamilton Rowing Club's history, the importance of the location, the schools clubs that would be displaced if the rowing club no longer operated on the current site, and the services offered by the function area and caterer who operated onsite. He signalled support for the Aranui development proposal and noted that the club was included within this development proposal and is a contributor to this development.

**Wayne Mako and Vicky Young** (Te Papanui Enderley Community Trust) spoke to item 9 (Community Occupancy Applications) in support of the Te Papanui Enderley Community Trust lease application approval and asked for Council to partner with the Community group in order to ensure best community outcomes. They noted the need for a larger space to successfully provide the programmes and support Te Papanui offers, ensure the community outcomes could be fulfilled, and cater to the increasing number of people using the centre. They responded to questions from Members concerning Te Papanui Community Trust's support for the staff recommendation.

**Maria Marsh** (Desert Spring Community Centre Enderley) spoke to item 9 (Community Occupancy Applications) in support of the Te Papanui Enderley Community Trust lease application approval and noted their intention to bring licencing and parenting courses and finance training to the Te Papanui site.

**Annie Williams** (Annie's Corner Hamilton) spoke to item 9 (Community Occupancy Applications) in support of the Te Papanui Enderley Community Trust lease application approval, noting the need to have an engaged group within the Community Centre, and that the Te Papanui Community Trust is

a group which is engaged with the community and deserving of a decent facility in order to fulfill the community need.

**Mary Papa** (Local Mothers/Volunteers Group Enderley) spoke to item 9 (Community Occupancy Applications) in support of the Te Papanui Enderley Community Trust lease application approval. She noted the community centre programmes which require some areas of privacy, which is not currently available in the building. She further noted her support for Te Papanui gaining additional space in the building, noting that a larger space would allow for these programmes to better serve the community.

**Peter Van Vroonhoven** spoke to item 14 (Accessible Playgrounds, Magical Bridge Trust NZ Proposal) in support of the partnership of Council and the Magical Bridge Trust NZ to build an accessible playground. He noted that the Claudelands Waikato Show were in support of the project, the funding strategy in place, the staging approach, and partnership which included in-kind contributions for both consultancy and equipment facilitation.

### **3. Confirmation of the Open Community Committee Minutes - 25 November 2021**

**Resolved:** (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 25 November 2021 as a true and correct record.

### **4. Chair's Report**

The Chair introduced the report, noting the purpose of the report was to celebrate staff who had gone above and beyond in their work especially in the aftermath of cyclone Dovi. Members spoke in support of the work done by staff and members of the public who took it upon themselves to clear tree obstructions.

**Resolved:** (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee receives the report.

*Item 13 (Play Strategy Implementation Update) was taken following item 6 (Chair's Report) to accommodate staff availability.*

### **5. Play Strategy Implementation Update**

The Policy and Strategy Advisor introduced the report, noting the purpose was to provide an update on the implementation of the Play Strategy, the operational and strategic activities undertaken and the focus on integrating play with immediate projects. The Play Advocate noted the focus on spontaneous play through the Play Strategy Action Plan, a long-term sustainable play approach within Council, ensuring strategy and policy updates align with the Play Strategy, providing play feedback during development stages of projects, and spontaneous play opportunities. Matthew Cooper (Sport Waikato) acknowledged the new General Manager Community, support for the Play Advocate Role which focuses on informal unstructured play, Sport Waikato's interested in additionally supporting structured sport and active recreation in the city, and ongoing work in establishing collaborative partnerships. They responded to questions from Members concerning creating play friendly areas, leverage of high exposure women's sport, determining partnerships and funding priorities, and external funding pathways to contribute to play spaces.

**Resolved:** (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee receives the report.

*Item 17 (General Managers Report) was taken following item 13 (Play Strategy Implementation Update) to accommodate staff availability.*

## 6. General Managers Report

The General Manager Community introduced the report, the staff recommendation and provided an update on Te Papanui Enderley Community Centre and Pukete Neighbourhood House and the high-level co-design with the community regarding location, design, applying community-led approach, and funding plans. She spoke to the recent announcement of Central Government regarding education outside of the classroom amendment and the vaccine requirements for outdoor and indoor sporting events, and that Sport New Zealand were working through the guidelines in order to advise what this means for local sport. She responded to questions from Members concerning the impact of Central Government change of vaccine mandate to Council Facilities Policy, collaboration with Central Government, and mandate criteria under assessment.

**Resolved:** (Cr Bunting/Mayor Southgate)

That the Community Committee:

- a) receives the report; and
- b) approves staff finalise and submit the Hamilton Gardens Development Programme (HGDP) proposal seeking funding from the Tourism Infrastructure Fund.

*Cr O'Leary left the meeting (10.34am) during discussion of the above item. She was not present when the matter was voted on.*

*Item 9 (Community Occupancy Applications) was taken following item 17 (General Managers Report) to accommodate staff availability.*

## 7. Community Occupancy Applications

The Senior Advisor Community and Recreation Facilities introduced the report, noting the three organisations seeking new leases, the proposed transitional shared cost model for the lease which would provide additional access to the building for Te Papanui Enderley Community Trust. She responded to questions from Members concerning assistance for the health organisation currently situated in the Enderley building, purpose of the shared cost model, Rowing Club early termination flexibility clause, flexibility options for other upcoming lease renewals, Enderley Community Centre space not included in the lease, ongoing maintenance audits, and reason for length of lease.

**Resolved:** (Cr Bunting/Cr Wilson)

That the Community Committee:

- a) receives the report;
- b) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **Hamilton Rowing Club Incorporated** for land area of 624m<sup>2</sup> (clubhouse footprint and access path) at Ferrybank, being Lot 1 DPS 12771, subject to the following terms and conditions:
  - i. Term – 15 years;
  - ii. Rent - \$220.81 plus GST per annum, in accordance with the Community Occupancy Policy;

- iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines;
- c) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **Te Papanui Enderley Community Trust** for building area of 1,077m<sup>2</sup> for Enderley Community Centre at Enderley Park, being Lot 2 DPS7131, subject to the following terms and conditions:
  - i. Term – 6 years;
  - ii. Rent - \$5,383 plus GST per annum, in accordance with the Community Occupancy Policy;
  - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines;
- d) approves a shared cost model between Council and Te Papanui Enderley Community Trust for Enderley Community Centre operating costs, whereby Council covers approximately \$35k of operational costs, to be reviewed annually.
- e) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **Waikato Kindergarten Association** for land area of 1,247m<sup>2</sup> at Hillcrest Park, being Part of Lot 18 DPS 8212, CFR 248584, subject to the following terms and conditions:
  - i. Term – fifteen years;
  - ii. Rent - \$2,043.25 plus GST per annum (reduced subsidy), in accordance with the Community Occupancy Policy;
  - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines; and
- f) approves a new *community group commercial occupancy agreement*, under s54(1)(d) of the Reserves Act 1977, to **Hamilton Rowing Club Incorporated** for land area of 624m<sup>2</sup> at Ferrybank (Ferrybank Lounge), being Lot 1 DPS 12771, subject to the following terms and conditions:
  - i. Term – fifteen years;
  - ii. Rent - \$609.44 plus GST per annum, in accordance with the Community Occupancy Policy;
  - iii. Commercial activity – function centre;
  - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.

*Cr O'Leary re-joined the meeting (10.45am) during the above item. She was present when the item was voted on.*

**The meeting was adjourned from 10.57am to 11.16am.**

*Crs Thomson, Gallagher, van Oosten, and Macpherson left the meeting during the above adjournment.*

## **8. 2022 Welcoming Plan**

The Ratonga Hapori introduced the report, noting that Hamilton City Council had been accepted into the Immigration New Zealand Welcoming Communities Programme, the work of the Welcoming Communities Advisory Group who had contributed to the formation of the Plan and noted the 77 identified actions including leadership, non-English resources, and creating diverse communities. He responded to questions from Members concerning welcoming new ethnic migrants and the story being told through photos.

**Resolved:** (Cr Naidoo-Rauf/Cr Bunting)

That the Community Committee:

- a) receives the report;
- b) endorses the 2022 Welcoming Plan; and
- c) acknowledges the work to date of the Welcoming Communities Advisory Panel.

*Crs Thomson and Gallagher re-joined the meeting (11.18am). They were present when the item was voted on.*

*Crs van Oosten and Macpherson re-joined the meeting (11.19am). They were present when the item was voted on.*

**9. Deliberations report on the review of the Naming of Roads, Open Spaces and Council Facilities Policy**

The Planning Guidance Unit Manager and the Consultant introduced the report, noting the direction received from the Hearings and Engagement Committee, and that the staff recommendation is in alignment with the He Pou Manawa Ora Action Plan. They further noted that the policy was last reviewed two years ago and will need to be reviewed again in three years. Staff responded to questions from Members concerning public submissions, current obligation to provide include Mana Whenua recommended names and the existing Council policy for selecting a name.

**Motion:** (Cr Donovan/Deputy Mayor Taylor)

That the Community Committee:

- a) receives the report;
- b) recommends that the Council adopts the proposed Naming of Roads, Open Spaces and Council Facilities Policy **attachment 2** of the staff report, which reflects the changes outlined in Paragraph 20, with the exception of 'change C' as outlined in the staff report; and
- c) request a feasibility assessment for a 'green print' or map of appropriate names and areas to be implemented as part of the He Pou Manawa Ora implementation plan, and reported back to the Committee with a project scope, timing and cost after further work with elected members.

**Amendment:** (Cr Macpherson/Maangai Te Ua)

That the Community Committee:

- a) receives this report;
- b) recommends that the Council adopts the proposed Naming of Roads, Open Spaces and Council Facilities Policy **attachment 2** of the staff report, which reflects the changes outlined in Paragraph 20;
- c) requests a feasibility assessment for a 'greenprint' or map of appropriate names and areas of significance to be implemented as part of the He Pou Manawa Ora implementation plan and reported back to the Committee with a project scope, timing, and cost; and
- d) approves staff to partner with mana whenua, developers, and key stakeholders to investigate a consultative naming process to be implemented as part of the He Pou Manawa Ora implementation plan and reported back to the Committee with a project scope, timing, and cost.

**Procedural Motion:**

**Resolved:** (Cr Macpherson/Maangai Te Ua)  
That the item and motion being discussed should now be put.

**Those for the Procedural Motion:** Councillors Gallagher, Macpherson and van Oosten, Maangai Te Ua and Thompson-Evans  
**Those against the Procedural Motion:** Mayor Southgate, Deputy Mayor Taylor, Councillors Bunting, O'Leary, Pascoe, Southgate, Taylor, Hamilton, Naidoo-Rauf, Thomson, Wilson and Donovan

**The Procedural Motion was declared LOST.**

**Procedural Motion:**

**Resolved:** (Cr O'Leary/Cr Pascoe)  
That the item being discussed should be adjourned to the 26 April 2022 Community Committee meeting.

**Those for the Procedural Motion:** Mayor Southgate, Deputy Mayor Taylor, Councillors Bunting, O'Leary, Pascoe, Southgate, Taylor, Hamilton, Naidoo-Rauf, Thomson, Wilson and Donovan  
**Those against the Procedural Motion:** Councillors Gallagher, Macpherson and van Oosten, Maangai Te Ua and Thompson-Evans

**The Procedural Motion was declared CARRIED.**

**The meeting was adjourned during the above from 11.55am to 12.00pm.**

**10. Licence to Occupy - Kiwi Balloon Co (2009) Limited - Innes Common**

The Unit Director Parks and Recreation took the report as read. Staff responded to questions from Members concerning ground levelling at Innes Common.

**Resolved:** (Cr Pascoe/Cr Wilson)

That the Community Committee:

- a) receives the report; and
- b) approves a new Licence to Occupy for Kiwi Balloon Co (2009) Limited for use of the balloon launching area situated at Innes Common, legal description Part Lot 1 DPS 90061, subject to the following terms and conditions:
  - i. Term – 10 years, commencing 1 April 2022;
  - ii. Rent – Market value;
  - iii. Rent review – 2 yearly, CPI adjustment;
  - iv. Delegates authority to the Chief Executive to finalise and execute the new licence.

**11. Hamilton City Council Aquatics Strategy - Indicators and action plan**

The Aquatics Director introduced the report noting that the Aquatics Strategy was approved at the November 2021 Community Committee, that the purpose of the report is to update Members on the indicators and actions of the strategy and that there would be a further report to the Committee. Staff responded to questions from Members concerning river safety, number of popular swimming spots along river, socioeconomic barriers to access, women's only access,

consultation for safety and access, cost of swimming facilities and affordability, and age threshold for free entry.

**Resolved:** (Cr Bunting/Maangai Thompson-Evans)

That the Community Committee:

- a) receives the report;
- b) notes that annual progress reports on the strategy will be presented to the Community Committee, beginning late 2022; and
- c) request staff provide a report to the 26 April 2022 Community Committee regarding river safety measure options and potential funding partners for these options.

**The meeting was adjourned from 12.55pm to 1.44pm.**

*Crs Wilson and Macpherson and Maangai Te Ua left the meeting during the above adjournment.*

## **12. Civil Defence Emergency Management (CDEM) Quarterly Update**

The City Safe Operations Manager took the report as read, noting that it was for the period October to December 2021, and introduced Mark Bang (Waikato Civil Defence and Emergency Management Group). Staff responded to questions from Members concerning impact of the Future for Local Government reform and joint committee views regarding changes.

**Resolved:** (Cr Bunting/Maangai Thompson-Evans)

That the Community Committee receives the report.

*Cr Wilson re-joined the meeting (1.46pm) during the above item. He was present when the item was voted on.*

## **13. Accessible Playground, Magical Bridge Trust NZ Proposal**

The Unit Director Parks and Recreation introduced the report and Georgina Hailwood (Magical Bridge Trust). They noted the purpose of the report is to provide an update on the partnership for the accessible playgrounds, and that it has been decided by the Magical Bridge Trust and the Waikato Show Trust that Claudelands was the most appropriate location. They responded to question from Members concerning the deadline for Claudelands Park renewal, original cost of destination playground at Claudelands, renewal budget, impact if funding is not raised by Magical Bridge Trust, current funding raised, contract funding delivery, new playground facilities cost, formal funding applications, previous similar Memoranda of Understanding (MOUs) for park design, impact on current site use, Council commitment, funding clause in MOU, delay impact on timeframes, alternative sites, staged design, and considering existing structures in design.

**Resolved:** (Cr Thomson/Cr Bunting)

That the Community Committee:

- a) receives the report;
- b) requests staff report to the 30 June 2022 Council meeting with the concept design, detailed staging and funding plans for approval, noting that should the concepts and staging not deliver acceptable play offer within the 2022/23 financial year, staff will proceed with the planned renewal and work on an alternative site with MBTNZ; and
- c) delegates a working group with Crs Bunting and O'Leary be formed in order to work with staff



and Magical Bridge Trust NZ to develop and finalise the Memorandum of Understanding;

d) notes that:

- i. revised project phasing enables approved renewals and new capital funding for the Claudelands Park playground will be used to part fund the delivery;
- ii. further engagement with Community, and stakeholders and Waikato Show Trust is to be carried out as the design is developed;
- iii. full delivery of the project requires external investment; and
- iv. progress reports will be provided to the Community Committee
- v. vi. the Memorandum of Understanding does not commit Council to the development of a fully accessible playground should the Magical Bridge Trust NZ not fulfil their funding obligations.

*Maangai Te Ua re-joined the meeting (2.20pm) during the above item. He was present when the item was voted on.*

*Cr Macpherson re-joined the meeting (2.25pm) during the above item. He was present when the item was voted on.*

#### **14. One Victoria Trust (Meteor Theatre) - Property Renewals Funding Request**

The General Managers Venues, Tourism and Major Events introduced the report, noting that only part of the budget may be required, however, Council should be prepared to fund the full \$20,000. He responded to questions from Members concerning original gifting terms of the building, additional funding given to the Meteor Theatre, other underwriting and funding opportunities, Council budget, fundraising capacity, and asset value.

**Resolved:** (Cr O'Leary/Cr Bunting)

That the Community Committee:

- a) receives the report;
- b) recommends that the Council:
  - i. approves a financial underwrite of up to \$20,000 to The One Victoria Trust for bathroom renovations at the Meteor Theatre; and
  - ii. note that if the underwrite is called upon, this unbudgeted amount would be funded through current underspend in an existing Council budget in 2021/22.

*Cr Naidoo-Rauf retired from the meeting (3.00pm). She was not present when the item was voted on.*

*Cr Macpherson retired from the meeting (3.05pm). He was not present when the item was voted on.*

#### **15. He Pou Manawa Work Plan**

**Procedural Motion:**

**Resolved:** (Cr Bunting/Maangai Thompson-Evans)

That the Community Committee defer the report to the 26 April 2022 Community Committee meeting.

**Cr Gallagher Dissenting**

#### **16. Resolution to Exclude the Public**

**Resolved:** (Cr Bunting/Deputy Mayor Taylor)

**Section 48, Local Government Official Information and Meetings Act 1987**

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. City Investment Programme	) Good reason to withhold ) information exists under ) Section 7 Local Government ) Official Information and ) Meetings Act 1987 )	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1. to enable Council to carry out negotiations Section 7 (2) (i)

**The meeting went to a Public Excluded session at 3.18pm.**

**The meeting was declared Closed at 3.45pm.**