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## Community Committee

### *Komiti Hapori*

### OPEN MINUTES

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Minutes of a meeting of the Community Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton and Audio-visual Link on Thursday 25 March 2021 at 9.30am.

#### PRESENT

**Chairperson** Cr M Bunting  
*Heamana*

**Deputy Chairperson** Cr K Naidoo-Rauf  
*Heamana Tuarua*

**Members** Mayor P Southgate  
Deputy Mayor G Taylor  
Cr M Forsyth (Audio Visual)  
Cr M Gallagher  
Cr R Hamilton  
Cr D Macpherson  
Cr A O'Leary  
Cr R Pascoe  
Cr S Thomson (Audio Visual)  
Cr M van Oosten (Audio Visual)  
Cr E Wilson  
Maangai T P Thompson-Evans (Audio Visual)  
Maangai O Te Ua

**In Attendance** Lance Vervoort – General Manager Community  
Rebecca Whitehead – Unit Director Business and Planning  
Helen Paki – Unit Director Community Services  
Andy Mannering – Kaiwhakahaere Rautaki Hapori  
Kelvin Powell – City Safe Unit Manager  
Stephen Pennruscoe – Libraries Director  
Wendy O'Neill – Strategic Property Team Leader  
Lauradanna Radesic – Team Leader Great River City  
Claire Foster – Property Officer  
Tracey Lowndes – Communications and Engagement Advisor  
Jarred Wilson – Kaiwhakahaere Hapori  
Ani Nock – Community Advisor  
Viknesh Mahadevan – Community Advisor  
Nick Chester – Social Development Advisor

**Governance Staff** Becca Brooke – Governance Manager  
Carmen Fortin and Narelle Waite – Governance Advisors

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*The meeting opened with a prayer from Waikato Interfaith Council.*

**1. Apologies – *Tono aroha***

**Resolved:** (Cr Bunting/Cr Wilson)

That the apologies for partial attendance from Mayor Southgate, Crs Thomson, Forsyth, Pascoe and Hamilton are accepted.

**2. Confirmation of Agenda – *Whakatau raarangi take***

**Resolved:** (Cr Bunting/Maangai Thompson-Evans)

That the agenda is confirmed, noting that the meeting will be adjourned at 12.30pm on 25 March 2021 to 9.30am 29 March 2021 to enable Members to attend the official launch of Te Huia.

**3. Declarations of Interest – *Tauaakii whaipaaanga***

No members of the Council declared a Conflict of Interest.

**4. Public Forum – *Aatea koorero***

**Joe Koti and Wayne Mako** (Te Papanui Enderley Trust) spoke to item 7 (Community and Social Development Outcomes – Community Houses) outline work undertaken by the Trust and their desire to partner with Council in order to further assist the community. They responded to questions from Members regarding vital infrastructure projects, central government support, and elevating the presence of Te Papanui Enderley Trust.

**Neil Tolan, Rider, and Rizza** (Western Community Centre) spoke to item 7 (Community and Social Development Outcomes – Community Houses) and outlined the support provided by the Community Centre to the community. He thanked the Committee for the support provided by Council to the Centre such as the construction of the Skate Park and noted the benefits of the park to the community. They responded to questions from Members regarding accessibility of library services.

**Jane Wood** (Pukete Neighbourhood House spoke to item 7 (Community and Social Development Outcomes – Community Houses) and outlined the work they do within the community such as food parcels and the school lunch programme. They responded to questions from Members regarding the work of the school lunch initiative and how Council could best assist.

**Susanne Rowse** (Te Rongopai Community Trust) spoke to item 7 (Community and Social Development Outcomes – Community Houses). She responded to questions from Members regarding support of the community and how Council could better assist the Te Rongopai Community Trust.

**5. Confirmation of the Open Community Committee Minutes - 11 February 2021**

**Resolved:** (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 11 February 2021 as a true and correct record.

**6. Chair's Report**

The Chair took the report as read.

The Chair of Hearings and Engagement Committee provided an update on the He Pou Manawa Ora Hearing that took place on 24 March 2021, noting that there would be an Briefing prior to this item being reported back to the Committee.

The Deputy Chair Community Committee provided an update on the Welcoming Communities programme, noting that Council have been accepted to the programme with the aim of becoming

accredited in the future. She responded to questions regarding funding for the Welcoming Communities programme.

**Resolved:** (Cr Bunting/Maangai Te Ua)

That the Community Committee receives the report.

## **7. Community and Social Development Outcomes - Community Houses**

The Kaiwhakahaere Rautaki Hapori spoke to his report, acknowledging the positive work of the Community Houses and the opportunities they create to help people connect with needed services. He responded to questions from Members regarding timing of renewal or maintenance funding of community houses within the Long Term Plan, the role of Council, providing equitable support, community need, and cost benefit analysis, Community Houses being used as emergency centres, funding deficit, purpose built facilities, resourcing/spending in various communities, benefits of ringfencing funds for Community Houses, community infrastructure needs, social outcome report, proactivity of funding and response to community issues.

**Staff Action:** *Staff undertook to include information in a future report regarding LTP funding and cost benefit of community centres.*

**Resolved:** (Cr Bunting/ Cr Naidoo-Rauf)

That the Community Committee receives the report.

*Mayor Southgate left the meeting (10:38am) during discussion of the above item. She was not present when the matter was voted on.*

**The meeting was adjourned from 11.03am to 11.17am.**

Item 9 (Civil Defence Emergency Management (CDEM) Quarterly update was taken after the above adjournment to accommodate availability of staff.

## **8. Civil Defence Emergency Management (CDEM) Quarterly Update**

The City Safe Unit Manager introduced the report, noting that it covers the period to December 2020. He responded to questions from Members regarding the Pou Aarahi role, inclusion of maaori, iwi engagement and partnerships.

**Resolved:** (Cr Bunting/Cr Hamilton)

That the Community Committee receives the report.

## **9. Accessible Properties New Zealand Limited - 6-month Report (December 2020)**

The Kaiwhakahaere Rautaki Hapori took the report as read and introduced Suzanne Tana National Tenancy Ops Manager from Accessible Properties. They responded to questions from Members regarding tenant data including age, superannuants and disabled persons, strategic long term plan for the properties, partnership opportunity, statistics regarding satisfaction of tenants previously held by Council, and the programme of renewal and renovation.

**Staff Action:** *Staff undertook to include information regarding age of tenants in future reports.*

**Resolved:** (Cr Bunting/Cr van Oosten)

That the Community Committee receives the report.

**10. Domain Endowment Lease - Freeholding - 5 Cotter Place (Recommendation to the Council)**

The Property Officer introduced the report noting that the purpose of the report was to consider the sale of domain endowment land. She responded to questions from Members regarding receiving market valuation for the land, difference between market value and evaluation by valuers, and whether first right of refusal applied.

**Resolved:** (Cr Macpherson/Maangai Thompson-Evans)

That the Community Committee:

- a) approves that the matter be referred to the Council Meeting of 26 April;
- b) requests that staff undertake an updated appraisal prior to the meeting; and
- c) requests legal advice on the potential risks to Council prior to the meeting.

*Cr Pascoe left the meeting (11.50am) during discussion of the above item. He was not present when the item was voted on.*

*Cr O'Leary left the meeting (11.40am) during discussion of the above item. She was not present when the item was voted on.*

**The meeting was adjourned from 12.07pm 25 March 2021 until 9.33am 29 March 2021.**

**1. Apologies – Tono aroha**

**Resolved:** (Cr Bunting/Cr Hamilton)

That the apologies for absence from Crs Hamilton and Cr Wilson (Council Business), and for partial attendance from Mayor Southgate (Council Business) are accepted.

**12. Libraries Strategic Plan Update**

The Libraries Director and the Unit Director Community Services introduced the report noting the current Libraries Strategic Plan would be reviewed in 2023. They responded to questions from Members regarding new Library personnel, digital collections, funding, partnership opportunities with schools, community houses and iwi, catchments and community reach, opportunities to educate users during their visit, opening hours, overdue fees, access to devices, resource data, alignment with Council policies, strategies and plans including He Pou Manawa Ora, data user including fines.

**Resolved:** (Cr Gallagher/Cr Naidoo-Rauf)

That the Community Committee:

- a) receives the report; and
- b) requests staff report back on the possible opportunities to provide physical library services to the Nawton and Enderley Communities by the August 2021 Community Committee.

**The meeting was adjourned from 10.47am to 11.02am.**

**13. General Managers Report**

The General Manager Community spoke to the report noting staff recommendation. Staff responded to questions from Members regarding risks, Cultural Sensitivities Work Programme timeframe, Captain Hamilton statue, discussions regarding Richmond Park, disposal of Ministry of Education land and first right of refusal, Waikato-Tainui precinct plan, and a community facilities plan including subsequent communications with Ministry of Education.

**Resolved:** (Cr Bunting/Maangai Te Ua)

That the Community Committee:

- a) receives the report;
- b) approves the updated timeline for the Cultural Sensitivities Work Programme;
- c) approves the deferral of the Arts Policy Review report to align with the updated Cultural Sensitivities Work Programme timeline;
- d) notes that risks associated with slowing the digitisation programme for the Hamilton City Libraries heritage and archive collections is monitored via the Libraires risk register and any issues are escalated to the Strategic Audit and Risk Committee; and
- e) notes that staff will report back on Richmond Park

**14. Resolution to Exclude the Public**

**Resolved:** (Cr Bunting/Cr Naidoo-Rauf)

**Section 48, Local Government Official Information and Meetings Act 1987**

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Committee Minutes - 11 February 2021	) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Waikato River Proposal	)	
C3. Hamilton Christian School Proposal		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect the privacy of natural persons	Section 7 (2) (a)
	to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information	Section 7 (2) (b) (ii)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to avoid the unreasonably, likely prejudice	Section 7 (2) (b) (ii)

	to the commercial position of a person who supplied or is the subject of the information	Section 7 (2) (h) Section 7 (2) (i)
	to enable Council to carry out commercial activities without disadvantage	
	to enable Council to carry out negotiations	
Item C3.	to enable Council to carry out negotiations	Section 7 (2) (i)

**The meeting moved into a public excluded session at 11.21am.**

***During the public excluded session of the meeting the following was resolved in relation Item C2 - Waikato River Proposal:***

*That the Community Committee:*

- a) receives the report;*
- b) notes further urgent consultation with Te Ngaawhaa Whakatupu Ake in order to clarify the temporary status of the proposal and their position on temporary overnight mooring and private jetty use;*
- c) following engagement with, and considering feedback from Te Ngaawhaa Whakatupu Ake, approves up to \$72,000 for infrastructure to enable temporary overnight mooring at Memorial Park, noting that:*
  - i. funding is to be allocated from the unspent river plan budget for 2020/21; and*
  - ii. the Waikato River Explorer has full responsibility for meeting security costs associated with boats moored overnight;*
- d) staff will facilitate conversations with the private jetty owner to explore alternative mooring options;*
- e) requests staff report back to the Community Committee at the conclusion of the commuter trial to provide an update on the outcomes of the commuter trial and with a new license to occupy agreement for approval;*
- f) requests staff work with the Central City and River Plan Advisory Group to determine priorities for future River Infrastructure; and*
- g) notes that the decision and report (with commercially sensitive information redacted) will be released to the public via the open minutes of this meeting as **Appendix 1**.*

**The meeting was declared closed at 4.03pm.**

## Appendix 1

# Council Report

**Committee:** Community Committee **Date:** 25 March 2021  
**Author:** Maria Barrie **Authoriser:** Lance Vervoort  
**Position:** Parks and Recreation Manager **Position:** General Manager Community  
**Report Name:** Waikato River Proposal

Report Status	<i>This report is taken as a publicly excluded item to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information; AND to enable Council to carry out commercial activities without disadvantage; AND to enable Council to carry out negotiations.</i>
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### Purpose - *Take*

1. To inform the Community Committee on a proposal from Waikato River Explorer to set up a commuter trial and changes to its operating model.
2. To seek direction from the Community Committee on overnight mooring at one of the cities Jetties.
3. To seek approval from the Community Committee for funding to enable overnight mooring facilities at Memorial Park.

### Staff Recommendation - *Tuutohu-aa-kaimahi*

4. That the Community Committee:
  - a) receives the report;
  - b) approves up to \$72,000 for infrastructure to enable overnight mooring at Memorial Park Jetty, noting that:
    - i. funding is to be allocated from the unspent river plan budget for 2020/21; and
    - ii. the Waikato River Explorer has full responsibility for meeting security costs associated with boats moored overnight;
  - c) requests staff report back to the Community Committee at the conclusion of the commuter trial to provide an update on the outcomes of the commuter trial and with a new license to occupy agreement for approval;
  - d) requests staff work with the Central City and River Plan Advisory Group to determine priorities for future River Infrastructure; and
  - e) notes that the decision and report (with commercially sensitive information redacted) will be released to the public via the open minutes of this meeting as appendix 1.

### **Executive Summary - *Whakaraapopototanga matua***

5. The Waikato River Explorer (WRE) has provided an updated business case [REDACTED] which outlines their proposal to run a commuter trial and changes to their operating model.
6. WRE is requesting council provide infrastructure to support the commuter trial and to enable its continued operation in the city. This includes a request to moor overnight within the city.
7. Waikato Regional council have provided support for the commuter trial through an operating grant of up to [REDACTED]
8. There is currently no policy guidance on the provision of overnight mooring or provision of Jetty infrastructure in Hamilton.
9. Staff recommend Option 2 Provide the river infrastructure at Memorial Park using funds from the 2020/21 River Plan budget and approve overnight mooring for the commuter trial as detailed in paragraph 39 below.
10. Staff consider the decision in this report has low significance and that the recommendations comply with the Council's legal requirements.

### **Background - *Koorero whaimaarama***

11. The Waikato River Explorer (WRE), operated by Darren Mills as the major shareholder, has a license to occupy our City Jetties. This agreement expired and was not renewed while HCC was working through Jetty renewals/replacements at Hamilton Gardens and the CBD.
12. The license enables access to all Council owned jetties for the purposes of boarding and disembarking from the WRE vessel. It does not allow exclusive use at any site. The current license fee is [REDACTED]. Jetty locations can be viewed in Attachment 1.
13. Staff met with WRE in January 2020 to discuss a new license to occupy agreement. WRE suggested that Council consider funding the installation of power and water to enable overnight mooring and this could be paid back through the license fee. WRE was advised it would be difficult to get approval while there were outstanding amounts owing to Hamilton City Council.
14. In late March 2020, the country went into level 4 Covid-19 lockdown. WRE could not operate during this time. Staff remained in contact with WRE over lockdown and WRE advised that Waikato Regional Council were interested in providing a grant to support a commuter trial which would not be possible till we were in level 1.
15. In May 2020, WRE made requests to provide infrastructure at Pukete Jetty to support the 6-month trial of the proposed commuter service. Staff agreed to assist WRE with the fit out of a pontoon to enable the trial.
16. A further request for permission to moor two WRE boats overnight was received in late August 2020. It included provision of a security marina gate at CBD Jetty and WRE was advised a decision of the Council would be required.
17. Elected members were briefed on 4 September 2020 [REDACTED] Darren Mills was advised that whilst there was support for his trial there was no appetite for overnight mooring at the new City Jetty location.
18. Following some negative social media commentary from WRE, a meeting was arranged by the Mayor's office with chairs of Community and Central City and River Plan Advisory Group, investors, and staff to discuss a way forward. A Business Case was requested to support the requests for infrastructure to enable the commuter trial.

19. A Business Case was received on 15 October 2020 [REDACTED]. The Mayor's office arranged a further meeting to discuss the matter on 21 December 2020. At this meeting WRE was advised:

- Whilst there was support for the WRE business in Hamilton, there was very little appetite for WRE or any other uses having exclusive overnight access to the new CBD Jetty.
- A long-term strategic view of river infrastructure that involved all river users was needed.
- Staff would meet with Waikato Regional Council and our Transport team to better understand the business case for the Commuter trial.

### Discussion – *Matapaki*

#### Waikato River Explorer Commuter Service

20. Staff from Parks and Transport teams met with WRE on 16 February 2021 to discuss the trial. WRE provided the following updates:
- The new smaller boat would not be operational until 1 April 2021. The trial period is still intended to be 6 months.
  - The new boat would take 39 passengers, including up to 7 bikes on a 25-minute trip from Pukete-CBD, running 3 trips each morning from 7.30am. This service would repeat in the evening.
  - Kiwi Kat (the existing vessel) will run from Swarbrick Park – CBD at 7.30am and 8.30am. Patrons will be able to purchase coffee on this service.
  - During the day, the new boat will run a return shuttle service from the CBD to Hamilton Gardens on the hour at a cost of [REDACTED].
  - Kiwi Kat will continue to offer café cruises from the CBD jetty.
21. Waikato Regional Council staff have confirmed they are providing a one-off grant to help test the commercial viability of the service. The grant can be called on if there is a shortfall between the monthly operating cost and fare revenue received. The grant is capped at [REDACTED].
22. Informal feedback from River user groups, particularly [REDACTED], suggest that an overnight mooring at the CBD Jetty would create a conflict with their teams who row upstream as close as possible to the riverbank to avoid the river current.

#### Infrastructure to support

23. WRE have confirmed that overnight mooring in the City is required to enable the commuter service trial. WRE propose that council fund the following infrastructure at their preferred site (CBD jetty) or Memorial Park jetty:
- Power and water at the Jetty
  - A new pontoon and security gate to enable overnighting of 2 WRE vessels
  - 3 carparks for crew and afterhours access to Memorial Park
  - City Safe monitoring of site.
  - Develop a future plan for permanent pile moorings into the riverbed with Gantry access.
24. Carparking to support the trial is provided on Totara Drive for the Pukete site and Swarbrick's Landing has carparking on site. Both are expected to be adequate for the trial and future provision could be considered.

25. Lighting from Totara Drive to the Pukete Jetty has been priced from [REDACTED] for solar options to [REDACTED] for mains power lighting. The cost to supply this has not been included in the trial proposal but may need to be considered if the trial is successful.
26. City Safe do not provide monitoring for other commercial operators in the city. If the Committee determines that the jetty is a community facility and that it should be monitored, HCC will likely need to manage the expectations of the operator.

#### Overnight Mooring and Lease

27. Currently WRE moors Kiwi Kat overnight at [REDACTED] and travels to the City each day/evening at a cost [REDACTED]. WRE also pays mooring costs which are not available for this report due to a confidentiality clause in the WRE mooring agreement with a private provider.
28. The introduction of a second boat and the new way of operating means that the travel from [REDACTED] each day is not sustainable for WRE as it adds too much time/cost to the business model.
29. WRE suggests that the provision of overnight mooring in Hamilton will be necessary if the City wishes to retain any operator(s) on the Waikato River. If the recommendation is not approved WRE has advised that their business model may not be sustainable, and they may need to review continued operations in the City.
30. The current licence to occupy is being rolled over and the [REDACTED] has not been reviewed since the initial agreement. WRE has proposed they could pay back the infrastructure costs through a new licence to occupy or lease agreement.
31. Staff have looked at berthing fees across other councils (including Thames-Coromandel, Waikato Regional Council and Waikato District Council). Fees range from \$600 + gst per annum to around \$1200 + GST per annum.
32. WRE has indicated they would be comfortable with a payback arrangement to cover costs of infrastructure in any new licence to occupy. This could result in an expectation of ownership and exclusive access which would need to be addressed in any agreement.
33. There is no policy to specifically guide staff on the provision of overnight mooring or provision of Jetty infrastructure in the City.
34. The River Plan aims as they relate to the proposal are to:
  - Promote easy transport with a variety of options to travel the length of the River, from Hamilton Gardens to the central city
  - Provide infrastructure for future on-river commercial experiences
  - Connect riverside offerings (such as Hamilton Gardens, Ferrybank, Waikato Museum and central city entertainment zone) to enhance the visitor experience in Hamilton.

#### Options

35. Staff have assessed that there are three reasonable and viable options for the Committee to consider. This assessment reflects the level of significance (see paragraph 57). The options are set out below.
36. Options 1 and 2 are proposed for the duration of the commuter trial only. It is recommended that once the outcomes of that commuter trial are known, staff report back to the committee with recommendations for structuring a new licence to occupy which may include permanent overnight mooring provision.

37. Option 1 – Provide the infrastructure requested at the CBD Jetty and approve overnight mooring for the trial
38. This option approves the connection of power and water and the installation of a security gate that excludes the public between 7pm – 7am when the boats are moored to the CBD Jetty to enable the commuter trial.

Opportunities	Risks
<p>Preferred option of WRE.</p> <p>Enables the trial of the commuter service.</p> <p>Possible pay back of infrastructure costs through lease negotiations.</p> <p>Power/Water could be available to other users should WRE leave the market or outside mooring times.</p> <p>Provides for WRE's continued operation in the city, which delivers River Plan outcomes, whilst enabling longer term planning for river infrastructure.</p>	<p>River users have expressed concern about boats mooring at this site.</p> <p>[REDACTED]</p> <p>Loss of public access to this new improved jetty.</p> <p>Lack of engagement with other river users.</p> <p>Perception of council investing in Private business.</p> <p>The trial may not result in a permanent commuter service.</p>

39. Option 2 – Provide the river infrastructure at Memorial Park and approve overnight mooring for the commuter trial
40. This option approves the connection of power and water, installation of a security gate that excludes the public between 7pm and 7am when the boats are moored plus the provision of a pontoon for the Memorial Park Jetty.

Opportunities	Risks
<p>WRE advises Memorial Park is a suitable site.</p> <p>This site does not create a barrier for river users.</p> <p>Enables the trial of the commuter service.</p> <p>Possible pay back of infrastructure costs through lease negotiations.</p> <p>Power/Water could be available to other users should WRE leave the market or outside mooring times.</p> <p>Provides for WRE's continued operation in the city, which delivers River Plan outcomes, whilst enabling longer term planning for river infrastructure.</p>	<p>[REDACTED]</p> <p>Loss of public access to this Jetty.</p> <p>Lack of engagement with other river users.</p> <p>This Jetty is an older style jetty and would not be large enough to accommodate additional users at the same time as WRE.</p> <p>Perception of council investing in Private business.</p> <p>The trial may not result in a permanent commuter service.</p>

41. Option 3 – Status Quo Do not approve funding for further river infrastructure

42. This option is likely to result in WRE ceasing to operate in the city.

Opportunities	Risks
Enables a more planned approach to council infrastructure on the river that involves all users and stakeholders.	WRE left feeling completely unsupported by Council There is some community expectation that the trial will go ahead. WRE cannot continue to operate. Negative media attention.

43. Staff recommend **option 2** because it enables the commuter service trial, retains WRE operation in Hamilton, and delivers on river plan outcomes through connecting Hamilton Gardens with the Waikato Museum and the CBD without impacting other river users in the area.

#### Financial Considerations - *Whaiwhakaaro Puutea*

44. Throughout 2019 and 2020 council has funded the following projects from operational maintenance and capital budgets to support river infrastructure.

<b>Operational Support 2019-2021</b>	<b>\$81,000</b>
Temporary CBD Jetty	\$40,000
Extra Security at Hamilton Gardens 2019/20 summer	\$16,000
Pontoon and Jetty work at Braithwaite Park	\$25,000
<b>Capital Investment in Jetty infrastructure</b>	<b>\$1,610,000</b>
Hamilton Gardens Jetty Refurbishment	\$600,000
Swarbrick Landing Renewals (planned)	\$10,000
CBD Jetty replacement budget	\$1,000,000

45. **Option 3** is cost neutral. It is recommended that staff work the Central City and River plan advisory group to determine priorities for the future provision of River Infrastructure.
46. Costs for options 1 and 2 are estimated below, noting that a 20% contingency has been applied. These costs are currently unfunded.

Type of Costs	2020/21	
<b>Capital Expenditure Option 1 – Fund infrastructure to CBD Jetty</b>	<b>Unfunded</b>	<b>TOTAL</b>
Supply of power, water	\$30,000	
Pontoon	\$0	
Security Gate	\$5,000	
Contingency 20%	\$6,000	
		\$41,000
<b>Operating Expenditure Option 1 – Fund infrastructure to CBD Jetty</b>		
Depreciation	\$2,000	
<b>Capital Expenditure Option 2 – Fund Infrastructure at Memorial Park Jetty</b>	<b>Unfunded</b>	<b>TOTAL</b>
Supply of power, water	\$25,000	

Pontoon	\$30,000	
Security Gate	\$5,000	
Contingency @ 20%	\$12,000	
		\$72,000
<b>Operating Expenditure Option 2 – Fund Infrastructure at Memorial Park Jetty</b>		
Depreciation	\$3,600	

47. Options 1 and 2 could be funded from the 2020/21 River Plan budget of \$150,000. This budget was originally set aside to help resolve conflicts between swimmers and WRE at Hamilton Gardens.
48. There have been no reported issues this summer and risks will be further mitigated by the smaller vessel operating from Hamilton Gardens.

#### **Legal and Policy Considerations - *Whaiwhakaaro-aa-ture***

49. Staff confirm that Option 2 complies with the Council's legal and policy requirements.

#### **Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga***

50. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
51. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.
52. The recommendations set out in this report are consistent with that purpose.

#### **Social**

53. Option 2 considers the community's right to access our City Jetties and enables alternative connectivity between the Hamilton Gardens and Waikato Museum

#### **Economic**

54. Option 2 retains the WRE in Hamilton, enabling them to keep 6 full time staff and 4 part time staff employed in the city. It also presents opportunities for our visitor destination sites with a river link between the two.

#### **Environmental**

55. The commuter trial is part of a long-term vision for electric water taxis on the Waikato River. It will provide an alternative option for residents commuting from the Pukete area.
56. The provision of overnight mooring reduces fuel use for WRE in travelling to its current mooring in [REDACTED].

#### **Cultural**

57. A verbal update will be provided by staff who plan to take a report to Te Ngaawhaa Whakatapu Ake committee on 24 March 2021 to seek Mana Whenua views on this proposal.

### **Risks - *Tuuraru***

58. The risks associated with options are outlined in paragraphs 38, 40 and 41. It is anticipated these risks could be mitigated by:

- Providing power and water connections to enable overnight mooring and therefore enabling the commuter trial to go ahead.
- Formalising a license to occupy Jetties agreement with WRE at the conclusion of the commuter trial.
- Proactive joined up messaging to River users, interested parties and the wider community.
- Developing a plan for future river infrastructure

### **Significance & Engagement Policy - *Kaupapa here whakahira/anganui***

#### **Significance**

59. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report has/have a low level of significance.

#### **Engagement**

60. There is report to Te Ngaa Whaawhakatapu Ake Hui on 24 March 2021 to seek mana whenua views on this proposal. Staff will speak to the outcomes of this hui at the meeting.

61. Given the low level of significance determined, the engagement level is low. No engagement is required.

### **Attachments - *Ngaa taapirihanga***

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]