
Community Committee

Komiti Hapori

OPEN MINUTES

Minutes of a meeting of the Community Committee held in the Council Chamber, Municipal Building, Garden Place, Hamilton and via audio visual link on Tuesday 30 August 2022 at 9.32am.

PRESENT

Chairperson	Cr M Bunting
<i>Heamana</i>	
Deputy Chairperson	Cr K Naidoo-Rauf
<i>Heamana Tuarua</i>	
Members	Deputy Mayor G Taylor
	Cr M Gallagher
	Cr R Hamilton (via audio-visual link)
	Cr D Macpherson
	Cr R Pascoe (exclusively via audio-visual link)
	Cr S Thomson (exclusively via audio-visual link)
	Cr M van Oosten
	Cr E Wilson
	Cr M Donovan
	Maangai T P Thompson-Evans (exclusively via audio-visual link)
	Maangai O Te Ua

Members	Lance Vervoort – Chief Executive
	Helen Paki – General Manager Community
	Sean Murray – General Manager Venues, Tourism and Major Events
	Kelvin Powell – City Safe Unit Manager
	Judy Small – Disability Advisor
	Cait Cresswell – Strategy and Policy Advisor
	Philippa Clear – Community and Social Development Manager
	Stephen Pennruscoe – Libraries Director
	Steven Webb – Parks Contract Manager
	Karen Kwok – Senior Advisor Community and Recreation Facilities

Attendance	Tyler Gaukrodger and Narelle Waite – Governance Advisors
	Chantal Jansen – Governance Officer

The meeting was opened with prayer from Waikato Interfaith

1. Apologies - *Tono aroha*

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the apologies for absence from Mayor Southgate and Cr O'Leary (Council Business), and for partial attendance from Deputy Mayor Taylor, Crs Pascoe, van Oosten, Thomson, Maangai Te Pora and Te Ua are confirmed.

2. Confirmation of Agenda - *Whakatau raarangi take*

Resolved: (Cr Wilson/Cr Naidoo-Rauf)

That the agenda is confirmed noting that:

- a) item 7 (Disability Policy – 2022 Review and Action Plan) is to be taken following item 5 (Confirmation of the Open Community Committee Minutes – 14 June 2022); and
- b) item 11 (Civil Defence Emergency Management (CDEM) Quarterly Update) is to be taken following item 7 (Disability Policy – 2022 Review and Action Plan).

3. Declarations of Interest - *Tauaakii whaipaaanga*

No members of the Council declared a Conflict of Interest.

4. Public Forum - *AAtea koorero*

Ellie Wilkinson and Ofa Pouono (HMS Trust) spoke to item 10 (Community Occupancy Applications) noting the Hamilton Multicultural Services (HMS) Trust lease application, discussions had with Mana Whenua concerning kaitiakitanga, external funding, additional resourcing available, and community connections.

Vinod Bhika (Frankton Business Network) spoke to item 8 (General Manager's Report) noting their support for the redevelopment of the Kent Street Carpark greenspace, vandalism at the carpark, community support in maintaining the greenspace.

Kelli Pike (Go Eco) spoke to item 8 (General Manager's Report) noting support for the Frankton pocket park, community support for funding directed to the Frankton Village, and maintaining heritage. She provided a presentation which was circulated to members prior to the meeting (**Appendix 1**). She responded to questions from Members concerning this Triennium's impact, micro mobility, and actioning the Frankton Plan.

Paul Burrows, Helena Tuteao and Sarah Mason spoke to item 7 (Disability Policy – 2022 Review and Action Plan) noting support and cooperation with the deaf and disabled community when developing policy, improved accessibility in community facilities, and their support for the Disability Policy.

Liam Carter provided a written submission to item 7 (Disability Policy – 2022 Review and Action Plan) which was circulated to members prior to the meeting (**Appendix 2**).

5. Confirmation of the Open Community Committee Minutes – 14 June 2022

The Governance Advisor responded to questions from Members concerning the archiving of Committee meeting recordings.

Resolved: (Cr Naidoo-Rauf/Cr Hamilton)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 14 June 2022 as a true and correct record.

Item 7 (Disability Policy – 2022 Review and Action Plan) was taken following Item 5 (Confirmation of the Open Community Committee Minutes – 14 June 2022) to accommodate members of the public.

6. Disability Policy – 2022 Review and Action Plan (*Recommendation to the Council*)

The Strategy and Policy Advisor, the Disability Advisor and the Community and Social Development

Manager spoke to the report noting the Policy's initial adoption, purpose and review process, the central government's Disability Policy in development, activities within the Action Plan including community lead activities. They responded to questions from Members concerning the Action Plan reporting measures, timing for implementation, resourcing and funding proposals in the next Annual Plan, and Council's inclusivity policies as employers.

Staff Action: *Staff undertook to consider how to bring funding for Accessible Communication into the Plan's year one budget.*

Resolved: (Cr Thomson/Cr Bunting)

That the Community Committee:

- a) receives the report;
- b) recommends that the Council approves the updated Disability Policy;
- c) approves the Community Action Plan (2022-24) for year one;
- d) notes staff will work with a wide range of community, including community organisations, rights holders and government organisations to develop a disability strategy for the city;
- e) notes that annual progress reports on the strategy will be presented to the Committee, beginning in October 2023; and
- f) requests staff report to the incoming Council on practical actions that could be taken to implement elements of the Disability Action Plan in time for inclusion in the 2023/24 Annual Plan.

Cr van Oosten joined the meeting (10.32am) during discussion of the above item. She was present when the matter was voted on.

Item 11 (Civil Defence Emergency Management (CDEM) Quarterly Update) was taken following item 5 (Confirmation of the Open Community Committee Minutes – 14 June 2022) to accommodate Members.

7. Civil Defence Emergency Management (CDEM) Quarterly Update

The City Safe Unit Manager spoke to the report noting contract renegotiations with Waikato Regional Council, the civil defence protocols during the election period, newly appointed city Civil Defence Controller, and the deployment of Council staff to Nelson for flooding emergency response. He responded to questions from Members concerning Council's Civil Defence training protocols.

Resolved: (Maangai Thompson-Evans/Maangai Te Ua)

That the Community Committee receives the report.

The meeting was adjourned from 11.12am to 11.41am.

8. Chair's Report

The Chair introduced the report noting the work of the Committee over the Triennium.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee receives the report.

Cr Pascoe joined the meeting (11.45am) during discussion of the above item. He was present when the matter was voted on.

Cr Hamilton retired from the meeting (12.02pm) during discussion of the above item. He was not present when the matter was voted on.

9. General Managers Report

The General Manager Community spoke to the report noting the updates provided on the Age Friendly Plan and Steering Group, the Welcoming Communities Fund, and approval required for the Aotearoa People's Network Kaharoa Agreement. Staff responded to questions from Members concerning actions against the Hamilton East and Frankton Neighbourhood Plans, Frankton community engagement, community value of Aotearoa People's Network Kaharoa, and the Richmond Park School Land expression of interest process.

Resolved: (Cr Thomson/Cr Gallagher)

That the Community Committee:

- a) receives the report;
- b) notes the appointment of Brian Findsen to the role of Chair of the Age Friendly Steering Group;
- c) notes that the Welcoming Communities Advisory Group (WCAG) will provide recommendations to the General Manager (Community) for approval of fund administration;
- d) notes that following further analysis, recommendations from the Central City Safety Survey will be reported via the Safest City Taskforce;
- e) requests staff prepare a report on the current status and future of the Hamilton East and Frankton Neighbourhood Plans, and the plans' alignment with the Central City and River Plan programme of work, at a future committee meeting in early 2023;
- f) approves the retrospective payment of \$153,556 to the Aotearoa People's Network Kaharoa Agreement, funded through operational budgets;
- g) requests staff prepare a report to the incoming Council on the outcome of the Expression of Interest Process for Richmond Park School Land and any recommendations for potential development options; and
- h) notes the requirement to undertake an economic assessment impact of policy changes (food trucks) on retail food outlets in the central city is not applicable and no further action will be taken;
- i) approves that the \$100,000 for the renewal of Commerce Street play equipment be redirected to the redevelopment of Kent Street Carpark green space as per Layout 1 in Attachment 3 of the staff report;
- j) recommends to the Council the inclusion of a further \$55k in the 2023/24 Annual Plan for the redevelopment of the Kent Street Carpark green space;
- k) notes that staff will work in collaboration with the Frankton Business Network (FBN) on a final design; and
- l) requests staff report back to the incoming Council with the option to formally classify the green space as reserve.

Deputy Mayor Taylor retired from the meeting (12.22pm) during discussion of the above item. He was not present when the matter was voted on.

10. Hamilton Park Cemetery Denominational Area Requests

The Parks Contract Manager took the report as read. He responded to questions from Members

concerning capacity of the denominational areas.

Resolved: (Cr Macpherson/Cr Wilson)

That the Community Committee:

- a) receives the report;
- b) approves denominational areas be set aside for the Waikato Shia Muslim Community and the Waikato Ahmadiyya Muslim Community; and
- c) notes that Memorandums of Understanding will be developed with each party to outline and agree operational expectations relating to the management of areas.

11. Community Occupancy Applications

The Senior Advisor Community and Recreation Facilities took the report as read. She responded to questions from Members concerning the Te Whare o te Ata and Hamilton Harriers Club leases.

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the Community Committee:

- a) receives the report;
- b) approves a new *community group lease* under s54(1)(b) of the Reserves Act 1977, to **Hamilton Harriers Club Incorporated** for land area of 289m² at 1 Hillsborough Terrace (clubhouse footprint), as shown in **Attachment 1**, being Lot 1 DPS 5642, subject to the following terms and conditions:
 - i. Term – 15 years;
 - ii. Rent - \$220.22 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. Special Condition – early termination clause, should the site be required for development of the Aranui water sports hub;
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- c) approves a new *community group lease*, under s54(1)(b) of the Reserves Act 1977, to **Waikato Sport Fishing Club Incorporated** for land area of 289m² at 1 Hillsborough Terrace (clubhouse footprint), as shown in **Attachment 2**, being Lot 1 DPS 5642, subject to the following terms and conditions:
 - i. Term – 15 years;
 - ii. Rent - \$220.22 plus GST per annum, in accordance with the Community Occupancy Policy;
 - iii. Special Condition – early termination clause, should the site be required for development of the Aranui water sports hub;
 - iv. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- d) approves a new *community group licence to occupy*, under s54(1)(b) of the Reserves Act 1977, to **River Glade Archers Incorporated** for land area of 6,350m² at Graham Park (archery range and container footprint), as shown in **Attachment 3**, being Sec 1 SO 337569, subject to the following terms and conditions:
 - i. Term – 5 years;
 - ii. Rent - \$1,522.50 plus GST per annum, in accordance with the Community Occupancy Policy;

- iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.
- e) approves a new *community group lease*, under s61(2A) of the Reserves Act 1977, to **Te Whare o Te Ata** for Fairfield Hall building (category 3) being 561m² at Fairfield Park, as shown in **Attachment 4**, being Part Lot 66 DPS 4963, subject to the following terms and conditions:
 - i. Term – 10 years;
 - ii. Rent - 561m² – \$3,856.88 plus GST per annum, in accordance with the Community Occupancy Policy (building category 3);
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Guidelines.

12. Resolution to Exclude the Public

Resolved: (Cr Wilson/Maangai Te Ua)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community Committee Minutes - 14 June 2022) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Waikato Regional Theatre Precinct Agreement)	
C3. Recommendations from Public Excluded Community Grants Allocation Sub-Committee Meeting		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C3.	to prevent the disclosure or use of official	Section 7 (2) (j)

information for improper gain or improper
advantage

Cr Gallagher left the meeting (1.10pm) at the conclusion of the above item. He was present when the matter was voted on.

The meeting went to Public Excluded session 1.10pm.

The meeting was declared closed at 1.21pm.

Appendix 1



Appendix 2

Public Forum written submission from Liam Carter Community Committee, 30/08/2022

Good morning Councilors

This relates to Item 7, the Disability Policy.

I can't be at this meeting today because I have school, but just wanted to remind you that this policy includes the roading network which needs to be designed for people with different abilities.

The new bike lane that was put into Rostrevor recently shows that the policy wasn't considered, because the cycle wands were put close to the deep drain, and was too narrow to get my trike through safely. If I hadn't seen the drain and the driveway ramp, my trike could easily have tipped over and injured me.

Even people without any disability could have been injured and damaged their bikes riding along there.

I have lots of freedom when I ride around the city, but it needs to be safe.

Please make sure that the transport people understand this when they are designing new bike lanes and fixing ones that are there already.

Liam Carter

