
Community Committee

Komiti Hapori

OPEN MINUTES

Minutes of a meeting of the Community Committee held via Audio Visual Link, Hamilton on Tuesday 31 August 2021 at 9.33am.

PRESENT

Chairperson	Cr M Bunting
<i>Heamana</i>	
Deputy Chairperson	Cr K Naidoo-Rauf
<i>Heamana Tuarua</i>	
Members	Mayor P Southgate Deputy Mayor G Taylor Cr M Gallagher Cr R Hamilton Cr D Macpherson Cr A O'Leary Cr R Pascoe Cr S Thomson Cr M van Oosten Cr E Wilson Cr M Donovan Maangai T P Thompson-Evans Maangai O Te Ua

In Attendance:	Lance Vervoort – General Manager Community Rebecca Whitehead – Unit Director Business and Planning Maria Barrie – Unit Director Parks and Recreation Helen Paki – Unit Director Community Services Stephen Pennruscoe – Libraries Director Kelvin Powell – City Safe Unit Manager Andy Mannering – Ratonga Hapori Muna Wharawhara – Amorangi Maaori Karen Kwok – Senior Community Facilities and Recreation Advisor Param Kaur – Survey and Insight Analyst Nick Chester – Social Development Advisor Damian Puddle – Play Advocate Shane Brodie - Sport Waikato Dame Peggy Koopman-Boyden - Age Friendly Steering Group Mark Bang - CDEM Team Leader- Genesis
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Governance Staff:	Becca Brooke – Governance Manager Carmen Fortin and Narelle Waite – Governance Advisors
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The meeting was opened with a prayer from Waikato Interfaith Council.

1. Apologies - *Tono aroha*

Resolved: (Cr Bunting/Cr Wilson)

That the apologies for partial attendance from Mayor Southgate (Council Business), Cr Naidoo-Rauf, and Maangai Te Pora are accepted.

2. Confirmation of Agenda - *Whakatau raarangi take*

Resolved: (Cr Bunting/Cr Naidoo-Rauf)

That the agenda is confirmed, noting Item 9 (Hamilton Central City Safety Strategy – 2021 Update) will be taken after item 12 (General Manager's Report) to accommodate availability.

3. Declarations of Interest - *Tauaakii whaipanga*

No members of the Council declared a Conflict of Interest.

4. Public Forum - *Aatea koorero*

No members of the public wished to speak.

5. Confirmation of the Open Community Committee Minutes - 22 June 2021

Resolved: (Cr Thomson/Cr Naidoo-Rauf)

That the Community Committee confirm the Open Minutes of the Community Committee Meeting held on 22 June 2021 as a true and correct record.

6. Chair's Report

The Chair spoke to the report in particular the cemetery works and the November Community Committee to be held in the community, and acknowledged the work of staff in the Covid-19 lockdown.

Resolved: (Mayor Southgate/Cr Bunting)

That the Community Committee:

- a) receives the report; and
- b) requests staff report back to Council with a proposal, to provide a higher standard of maintenance in the Maple, Beech, Cherry and Magnolia Lawns parts of the Hamilton Park Cemetery at Newstead, with costs and options on how those costs may be met, in time for consideration as part of the 2022/23 Annual Plan development process.

7. Hamilton Age Friendly Plan 2021-24

The Chair introduced the report and Dame Koopman-Boyden. The Social Development Advisor explained that the purpose of the report was to endorse the Age Friendly Plan and noted that the Plan is community led, reviewed by the Age Friendly Steering Group and was supported by a large number of communities and agencies. Dame Koopman-Boyden acknowledged the work of the Steering Group and spoke to the goals of increasing awareness and improving the lives of Hamilton's older population and the new, enhanced, and ongoing projects which support these goals. They responded to questions from Members concerning Steering Group interest in accessibility plan, printing engagement materials for groups, financial and budgeting support for older persons, engagement with mana whenua and iwi, partnerships, mobility parking review, and terminology for older persons.

Resolved: (Cr Bunting/Maangai Thompson-Evans)

That the Community Committee:

- a) receives the report;
- b) endorses the Hamilton Age Friendly Plan 2021-24; and
- c) notes that progress on the plan will be reported to the Community Committee annually, beginning in August 2022.

8. Access to School Sports Fields and Facilities Update

The Social Development Advisor and the Play Advocate outlined the report noting that there had been a survey undertaken with schools in Hamilton to better understand interest in opening up schoolgrounds to the public and that the report noting it was in response to the request from Members at the June 2021 committee meeting. Staff responded to questions from Members concerning mapping, strategies used to ensure school understanding of support and community engagement, public communication of open schoolgrounds, booking management, collaboration with community groups for use of facilities, mitigating vandalism risks, reporting of trial findings, analysis of areas with limited greenspaces, partnership responsibility of Council, consideration of Covid-19 response, and Ministry of Education inclusion.

Staff Action: Staff undertook to circulate a map of the schoolgrounds with community access via the minutes of the meeting as **Appendix 1**.

Staff Action: Staff undertook to report back to a future meeting of the committee regarding collaboration with community groups and schools to meet community facility needs.

Resolved: (Cr Gallagher/Cr van Oosten)

That the Community Committee:

- a) receives the report; and
- b) notes that future updates will be provided through the General Manager's report.

The meeting was adjourned from 10.54am to 11.15am.

9. Civil Defence Emergency Management (CDEM) Quarterly Update

The City Safe Unit Manager introduced the CDEM Team Leader, Mark Bang. They spoke to the report and the collaboration with the DHB meant that 77 members of staff were prioritised as essential workers in order to assist in the case of a civil defence emergency. They noted that since the report had been written, there had been 2 notable events occur which was the flooding in Westport and the Covid-19 response, these would be included in the next quarterly reports. Staff responded to questions from Members concerning perceived boundaries of Hamilton, Pou Aarahi role development, involvement and engagement with Tangata Whenua, awarding of Matariki award.

Resolved: (Cr Hamilton/Cr Bunting)

That the Community Committee receives the report.

10. Community Facilities on Parks update

The Unit Director Parks and Recreation spoke to the report noting that work was ongoing and was separated into three parts – a survey of existing organisations in order to understand the use and

capacity of the current facilities, an analysis of parks which could have community facilities built on them, and the draft process. Staff responded to questions from Members concerning best use of facilities, short lease issues and impacts, Annual Plan and Long Term Plan considerations, alleviation of pressure through coordination of school facility bookings, maps of available facilities, current policy, genuine partnerships, funding agreement impacts, community occupancy impacts, inclusion in town belt plans, renaming of facilities, inclusion of domain endowment fund in reserve management plan policy review, ammunition store heritage classification, and staff resource.

Resolved: (Cr Bunting/Cr Wilson)

That the Community Committee receives the report.

11. General Managers Report

The General Manager Community introduced the report, noting that other members of staff would be speaking to individual items within the General Manager's report.

The Libraries Director spoke to the customer survey undertaken regarding library hours, noting that results suggest current hours do not support the community needs, that the proposal to redistribute staff resources was in response to these findings and that the new hours would not require additional funding. He responded to questions from Members concerning increasing libraries' weekend hours, libraries' workforce, response from staff, and feedback from public regarding visiting locations.

The General Manager Community provided the update regarding the trading in public places policy review, noting that there was not enough information to provide a full report to the committee at this time and requested that the report be deferred.

The Ratonga Hapori provided an update regarding the Citizens Advice Bureau presence in the Municipal Building, noting that they did not currently see a need to permanently reside in the Municipal Building but would be interested in providing mobile services around the city and were looking to work with Council to better serve the community need. He responded to questions from Members concerning service level agreements and multi-year grants.

Resolved: (Cr Bunting/Cr Thomson)

That the Community Committee

- a) receives the report;
- b) approves the changes to Libraries operating hours as outlined in paragraph 14, with the new hours coming into effect on Sunday 26 September 2021; and
- c) defers the Trading in Public Places Policy: Investigation into economic impacts reporting to December 2022.

Cr Nadioo-Rauf left the meeting (12.05am) during the above item. She was not present when the item was voted on.

12. Hamilton Central City Safety Strategy – 2021 Update

The Ratonga Hapori introduced the report, noting that the current Central City Safety Strategy has been completed and that the revised Central City Transformation includes actions regarding safety perceptions. Staff responded to questions from Members concerning City Safe operation in the Central City, impacts of free bus services on the Transport Centre, communication with community support groups, the inteno app, resourcing, analysis of crime statistics and perception, usefulness of perception study, and inclusion of suburbs in survey.

Staff Action: *Staff undertook to organise a session with Cr Bunting, Mayor Southgate, and other interested Members to discuss the formation of an inter-agency working group to ensure the collaborative efforts in regard to city safety.*

Resolved: (Cr Bunting/Mayor Southgate)

That the Community Committee:

- a) receives the report; and
- b) notes that the goals, objectives and ongoing monitoring of measures within the Central City Safety Strategy have been incorporated into the Central City Transformation Plan.

Cr Naidoo-Rauf re-joined the meeting (12.18pm) during the above item. She was present when the item was voted on.

The meeting was declared closed at 12.49pm.

Appendix 1

