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# Community, Services and Environment Committee

## OPEN MINUTES

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Minutes of a meeting of the Community, Services and Environment Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 30 October 2018 at 9.32am.

### PRESENT

Chairperson	Cr P Southgate
Deputy Chairperson	Cr R Hamilton
Members	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr G Mallett
	Cr A O’Leary
	Cr R Pascoe
	Cr G Taylor
	Cr L Tooman
	Maangai Te Pora Thompson-Evans
	Maangai Olly Te Ua

In Attendance:

- Lance Vervoort – General Manager Community
- Sean Murray – General Manager Venues, Tourism and Major Events
- Jen Baird – General Manager City Growth
- Kelvin Powell – City Safe Unit Manager
- Lisa Topscov – Partnership and Sponsorship Manager
- Paula Rolfe – Team Leader Implementation and Monitoring
- Andy Mannering - Manager Social Development
- Muna Wharawhara – Amorangi Maaori
- Judy Small – Disability Advisor
- Maria Barrie – Parks and Recreation Manager
- Jen Parlane – Park Planner
- Sean Stirling – Planner
- Nick Chester – Social Development Policy Advisor
- Jeff Neems – Communications Advisor
- Annette Richards – Open Spaces and Facilities Manager

Governance Staff:

- Lee-Ann Jordan – Governance Manager
- Amy Viggers and Rebecca Watson – Committee Advisors

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### 1. Apologies

**Resolved:** (Crs Taylor/Casson)

That the apologies for absence from Mayor King and Cr Macpherson, and for early departure from Cr Taylor and Cr Mallett are accepted.

**2. Confirmation of Agenda**

**Resolved:** (Crs Bunting/Henry)

That the agenda is confirmed noting that item 10 (Momentum Waikato application to the Provincial Growth Fund) is to be taken at 12.30pm to accommodate external presenters.

**3. Declarations of Interest**

Maangai Te Ua declared an interest in relation to item 12 (Civil Defence Emergency Management (CDEM) Update) as his Army Reserve Battalion has a CDEM support role to the Waikato CDEM. He would partake in the debate and vote as he was not conflicted.

Maangai Thompson-Evans declared an interest in relation to item 8 (Local Indigenous Biodiversity Pilot Project) as a former trustee of Ngaati Hauaa Iwi Trust. She would partake in the debate and vote as she was not conflicted.

**4. Public Forum**

No member of public wished to speak.

**5. Confirmation of the Community, Services and Environment Open Minutes - 11 September 2018**

**Resolved:** (Crs Southgate/Henry)

That the Committee confirm the Open Minutes of the Community, Services and Environment Committee Meeting held on 11 September 2018 as a true and correct record.

**6. Chair's Report**

The Chair took the report as read.

**Resolved:** (Crs Henry/Bunting)

That the Community, Services and Environment Committee receives the report.

**7. General Managers' Report**

The General Manager Community spoke to the report, noting that the deferral of the West Town Belt Masterplan would enable consultation to occur after the Christmas period. Staff responded to questions from Committee Members concerning the West Town Belt Masterplan project timeline, status of individual projects from the Age Friendly Plan, changes in the aquatic services hours to better meet public demand, and delays in the completion of the Waterworld project which was caused by a wet weather.

**Action:** Staff undertook to provide Committee Members with the number of users of the Changing Places Toilet Facility recently constructed at the Hamilton Gardens.

**Resolved:** (Crs Southgate/Casson)

That the Community Services and Environment Committee:

- a) receives the report; and
- b) approves the deferral of the West Town Belt Masterplan adoption to the June 2019 Community Services and Environment Committee meeting.

**Crs Tooman, Mallett, and Bunting Dissenting.**

*Cr Taylor left the meeting during the (10.28am) discussion of the above item. He was not present when the matter was voted on.*

**The meeting adjourned 10.39am to 10.52am.**

**8. Local Indigenous Biodiversity Pilot Project (Recommendation to Council)**

The Team Leader Implementation and Monitoring introduced the report and two of the External Advisory Group project members Professor Bruce Clarkson (University of Waikato) and Don Scarlett (Mercury). They responded to questions from Committee Members concerning external funding opportunities, the process to engage private land owners, the top Ten priority sites and how Council could achieve most of the 10% biodiversity target through projects on Council owned land.

**Action:** *Staff undertook to provide Committee Members with the number of current landowners of properties that back on to gullies.*

**Resolved:** (Cr Southgate/ Deputy Mayor Gallagher)

That the Community, Services and Environment Committee:

- a) receives the report;
- b) recommends that the Council approves the completion the Local Indigenous Biodiversity Pilot;
- c) requests staff develop a Hamilton City Council Local Indigenous Biodiversity Strategy for consideration by Council by September 2019 based on the Collective Impact Framework; and
- d) notes that the Community, Services and Environment Committee will monitor the pilot and strategy through quarterly reports.

**Cr Mallett Dissenting.**

*Cr Taylor re-joined the meeting during the (11.07am) discussion of the above item. He was present when the matter was voted on.*

**The meeting adjourned 12.10pm to 12.56pm.**

*Item 10 (Momentum Waikato application to the Provincial Growth Fund) was taken after the above adjournment to accommodate external presenters.*

**9. External Funding Programme Plan**

The Partnership and Sponsorship Manager spoke to the report. Staff responded to questions from Committee Members concerning the number of funding opportunities required external revenue targets and other possible external funds/funders options including partnership with iwi.

**Resolved:** (Cr Casson/Maangai Te Ua)

That the Community, Services and Environment Committee approves the External Funding Programme Plan to raise the external funding requirements to deliver the priority projects approved in the 2018-2028 10-Year Plan.

**10. Momentum Waikato application to the Provincial Growth Fund**

Kelvyn Eglington (Chief Executive Momentum Waikato) introduced the report. He responded to questions from Committee Members concerning the projects included in the application, partnership agreement details and Council's ability to make future funding applications independently or in partnership with Momentum Waikato.

**Resolved:** (Crs Pascoe/Tooman)

That the Community, Services and Environment Committee approves Hamilton City Council Priority projects being included in, and supports, an application by Momentum Waikato to the Provincial Growth Fund.

**11. Neighbourhood and Amenity Reserves Management Plan Review**

The Senior Planner and Planner introduced the report, noting that consultation on the Neighbourhood and Amenity Reserves Management Plan was required. They responded to questions from Committee Members concerning the purpose of the review, the strategic approach to the review and the suggested changes which included three new reserves.

**Resolved:** (Crs Casson/O'Leary)

That the Community, Services and Environment Committee:

- a) receives the report;
- b) approves public notice of consultation of the draft Neighbourhood and Amenity Reserves Management Plan (2018) under s41(6) of the Reserves Act 1977 for the statutory two-month submission period; and
- c) requests the public submission be heard by the Regulatory and Hearing Committee prior to being referred back to the Community Services and Environment Committee for deliberations.

**12. Civil Defence Emergency Management (CDEM) Update**

The City Safe Unit Manager took the report as read. He responded to questions from Committee Members concerning the improvement CDEM capability to 56% and the requirement to develop public understanding of what to do in the case of an emergency.

**Action:** *Staff undertook to consider the level of readiness of the general public in an emergency and to review how to increase that level of public readiness.*

**Action:** *Staff undertook to organise individual sessions with Committee Members to discuss the development of the community engagement, public engagement and public education programmes.*

**Resolved:** (Crs Tooman/Hamilton)

That the Community Services and Environment Committee receives the report.

**The meeting was declared closed at 2.30pm.**