
Community, Services and Environment Committee

OPEN MINUTES

Minutes of a meeting of the Community, Services and Environment Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 22 August 2019 at 9.31am.

PRESENT

Chairperson	Cr P Southgate
Deputy Chairperson	Cr R Hamilton
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O'Leary
	Cr R Pascoe
	Cr G Taylor
	Cr L Tooman
	Maangai Te Pora Thompson-Evans
	Maangai Olly Te Ua

In Attendance	Lance Vervoort - General Manager Community
	Eeva-Liisa Wright – General Manager Infrastructure Operations
	Jen Baird - General Manager City Growth
	Sean Hickey - General Manager Strategy and Communications
	Robyn Denton - Operations Team Leader
	Rebecca Whitehead – Business and Planning Manager
	Maria Barrie - Parks and Recreation Manager
	Karen Kwok - Recreation & Community Facilities Senior Advisor
	Jeff Neems - Communications Advisor
	Andy Mannering - Manager Social Development
	Jamie Sirl - Senior Planner
	Jennifer Parlane - Parks Planner, Parks and Open Spaces
	Emily Botje – Facilities Unit Manager
	Claire Foster – Property Officer
	Jayne Perry – Chief of Staff
	Chad Hooker – Director of Operations

Paula Rolfe - Team Leader Implementation & Monitoring
Lee-Ann Jordan – Visitor Destination Manager
Kelvin Powell – City Safe Unit Manager
Julie Clausen - Programme Manager - Strategy, Strategy & Communications

Governance Staff

Rebecca Watson and Amy Viggers – Committee Advisors

1. Apologies

Resolved: (Cr Casson/Cr Bunting)

That the apologies for late arrival from Cr O’Leary and for early departure from Crs Southgate, Mallett and O’Leary are accepted.

2. Confirmation of Agenda

Resolved: (Cr Southgate/Maangai Thompson-Evans)

That the agenda is confirmed.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

Jane Wood (Manager, Pukete Neighbourhood House), spoke to Item 6 (Community Occupancy Applications) – she noted some of the challenges that the Pukete Neighbourhood House faced, including the current of the building and funding challenges.

Karen Covell (Chief Executive, Progress to Health), spoke to Item 6 (Community Occupancy Applications) – she gave an overview of Progress to Health and noted the benefits of working in gardens for people with health challenges.

Michelle O’Brien (President, Waikato Society of Arts), spoke to Item 6 (Community Occupancy Applications) – she gave an overview of Waikato Society of Arts and thanked the Council for their support.

Trent Webby (Waikato Regional Volleyball Association), spoke to Item 6 (Community Occupancy Applications) – he thanked the Council for their support, and noted other users of the facilities at the volleyball area and the work that with the association volunteers completed.

Cr O’Leary joined the meeting (9.48am) during the discussion of the above item.

5. Confirmation of Community, Services and Environment Committee Meeting - Open - 25 June 2019

Resolved: (Cr Bunting/Cr Hamilton)

That the Committee confirm the Open Minutes of the Community, Services and Environment Committee Meeting held on 25 June 2019 as a true and correct record.

6. Community Occupancy Applications

The Recreation and Community Facilities Senior Advisor and the Property Officer spoke to the report, noting that all applications aside from Progress to Health were renewals.

Committee Members asked questions concerning:

- responsibilities for repairs and maintenance,
- termination of lease clause,
- alignment and evaluation of lease applications to Council policy,
- buildings being fit for purpose, and
- renewal programmes.

Staff action: *Staff undertook to circulate the renewals programme to Elected Members via email.*

Resolved: (Cr Southgate/Cr Macpherson)

That the Community, Services and Environment Committee:

- a) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to New Progress Enterprises Charitable Trust for land area of 2,958m² and total building area of 168m² at Caro Park, being Allot 429, Parish of Kirikiriroa, subject to the following terms and conditions:
 - i. Term – five years, with a three-year review clause;
 - ii. Rent - \$1,642.55 plus GST per annum in accordance with the Community Occupancy Policy;
 - iii. Special Condition;
 - This lease shall be subject to review by the parties following the date that is 3 years from the commencement date of this lease.
 - The purpose of the review shall be to ensure the Lessee wishes and remains able to continue to meet its obligations under the terms of the lease and has been inserted for the benefit of the Lessee. If for any reason the Lessee considers it is no longer capable of complying with the lease or no longer wishes to lease the premises, the Lessee may terminate this lease by providing six months' notice in writing to the Lessor.
 - iv. The lease holder is responsible for obtaining any required consents prior to operation, including resource consent.
 - v. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines
- b) approves a new community group lease to Waikato Society of Arts Incorporated for a building area of 398m² in ArtsPost and land area of 21m², located on Victoria Street, on common property on Unit Plan S72701, subject to the following terms and conditions:
 - i. Term – five years;
 - ii. Rent - \$3,998.00 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.
- c) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to Waikato Regional Volleyball Association Incorporated for land area of 2,029m² beside Te Rapa Sportsdrome at Ashurst Park, being Lot 1 DPs 38343, subject to the following terms and conditions:

- i. Term – ten years;
 - ii. Rent - \$820.34 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines
- d) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to Pukete Neighbourhood House Association Incorporated for space in Te Rapa Sportsdrome building being 216m² and two small shed buildings being 20m² at Ashurst Park, being Lot 1 DPS 38343, subject to the following terms and conditions:
 - i. Term – five years;
 - ii. Rent - \$2,197.50 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines
- e) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to Scout Association of New Zealand Incorporated for land area (storage shed) of 72m² at Innes Common, Lake Domain, being Part Lot 1 DPS 90061, subject to the following terms and conditions:
 - i. Term – ten years;
 - ii. Rent - \$60.75 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines

7. West Town Belt Masterplan (Recommendation to Council)

The Parks Planner and Social Development Advisor spoke to the report, noting the consultation process undertaken to date to develop the draft Masterplan document.

Committee Members asked questions concerning Te Araroa walkway, cultural considerations and feedback received during the consultation process.

Resolved: (Mayor King/Cr Hamilton)

That the Community, Services and Environment Committee:

- a) receives the report;
- b) recommends the Council approve the West Town Belt (WTB) Masterplan, noting the following changes:
 - i in project 38, options relating to future pedestrian crossings on Mill Street;
 - ii in Project 37, possible future Council decisions relating to car parking in the Pit Lane area;
 - iii inclusion of specific reference to skate parks and play grounds in the WTB heart Character Area.

Cr Mallett dissenting.

Cr O'Leary retired from the meeting (11.38am) during the above item. She was not present when the matter was voted on.

8. Hinemoa Park proposed change of reserve classification

The Senior Planner, and the Parks and Recreation Manager took the report as read. Staff responded to questions from Committee Members concerning the placement of the proposed Kaute Pasifika fale.

Resolved: (Cr Casson/Maangai Te Ua)

That the Community, Services and Environment Committee:

- a) approves public consultation be undertaken seeking the communities views on changing a portion of Hinemoa Park (Section 1 SO 57622) from recreation reserve to local purpose (community facilities) reserve and the K'aute Pasifika Trust proposal pursuant to the Reserves Act 1977; and
- b) requests staff report back to Council on any objections received during the consultation and make a recommendation about the change of classification of a portion of Hinemoa Park.

9. Claudelands Park proposed change of reserve classification

The Senior Planner, and the Parks and Recreation Manager took the report as read. They responded to questions from Committee Members concerning carparking availability and physical delineation of the proposed reclassified area.

Resolved: (Cr Southgate/Deputy Mayor Gallagher)

That the Community, Services and Environment Committee:

- a) approves public consultation be undertaken seeking the community's views on changing a portion of Claudelands Park (Lot 1 DP 386843) from recreation reserve to local purpose (community facilities) reserve to pursuant to the Reserves Act 1977.
- b) requests staff report back to Council on any objections received during the consultation and make a recommendation about the change of classification of a portion of Claudelands Park.

The meeting adjourned 12.36pm to 1.21pm.

10. General Managers Report

The General Manager took the report as read.

Staff responded to questions from Committee Members concerning:

- Ruakiwi House,
- costs, scope and coordination of the regional sports facilities plan, and
- partnership opportunities with University of Waikato and other Councils for further sports facilities.

Resolved: (Cr Southgate/Cr Hamilton)

That the Community, Services and Environment Committee:

- a) receives the report;
- b) defers the Hamilton Gardens Management Plan deliberations report to the Council meeting of 17 September 2019;
- c) notes that the HCC Biodiversity Strategy based on the collective impact framework will be presented to the Council in early 2020; and
- d) requests that the Mayoral Forum revisits the community facilities funding framework with WRC at the first meeting of the Mayoral Forum in the new triennium.

11. Local Indigenous Biodiversity Pilot Project Update

The Team Leader Implementation and Monitoring spoke to the report, noting the process taken to date with the pilot project.

Committee Members asked questions concerning:

- opportunities to increase the percentage of indigenous trees being planted as a target,
- opportunities to have input into the Biodiversity framework, and
- potential impact of roots on streets and roading infrastructure.

Staff action: *Staff undertook to provide to Elected Members an estimate of the costs to Hamilton City Council of the Biodiversity Pilot.*

Resolved: (Cr Southgate/Cr Hamilton)

That the Community Services and Environment Committee receives the report.

Mayor King, Crs Macpherson and Mallett dissenting.

12. Hamilton Central City Safety Strategy 2019/20 Report

The report was taken as read.

Committee Members asked questions concerning Maaori wardens, reasons for increased perception of safety in the CBD, and red light cameras.

Staff action: *Staff undertook to provide an to Elected Members concerning the work being done with Maaori wardens and*

Staff action: *Staff undertook to provide information to the Mayor regarding red light cameras and the work being done via the G&I Committee on the issue*

Resolved: (Cr Southgate/Cr Bunting)

That the Community, Services and Environment Committee receives the report.

Cr Macpherson left the meeting (2.34pm) during the above item. He was not present when the matter was voted on.

13. Civil Defence Emergency Management (CDEM) Update

The City Safe Unit Manager took the report as read, noting that this was a quarterly report. Committee Members asked questions concerning the improvement in results regarding CDEM.

Resolved: (Cr Casson/Cr Henry)

That the Community Services and Environment Committee receives the report.

14. Chair's Report

The Chair provided a verbal report, and thanked staff for their work. She provided an overview of the work that had been completed over the past 3 years, including the central city library, Waterworld and the Rototuna Village Hub. The work of the late Cr Phillip Yeung and the work that he had accomplished in his time on the Council was also noted.

Committee Members asked questions concerning the process for the petition for the Fenced Dog Park area in the Innes Common area.

Resolved: (Cr Hamilton/Cr Bunting)

That the Community, Services and Environment Committee receives the verbal report.

15. Council's Draft 1 Feedback on the MOTs Discussion Paper on a Clean Car Standard and Clean Car - Moving the Light Vehicle Fleet to Low Emissions

The report was taken as read.

Motion: (Cr Tooman/Cr Bunting)

3. That the Community, Services and Environment Committee:

- a) receives the report;
- b) approves HCC's **Draft 1** submission to the MOT's Discussion Paper on a Clean Car Standard and Clean Car - Moving the Light Vehicle Fleet to Low Emissions; and
- c) notes that the approved submission will be sent to the MOT following the Committee's approval.

16. Resolution to Exclude the Public

Resolved: (Cr Bunting/Deputy Mayor Gallagher)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of Community, Services and Environment Committee Meeting - Public Excluded - 25 June 2019) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987)	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- Item C1. to prevent the disclosure or use of official information for improper gain or improper advantage Section 7 (2) (j)

The meeting moved into a public excluded session at 2.55pm.

The meeting was declared closed at 2.56pm.