

Community and Natural Environment Committee

Te Komiti Haapori me te oranga o te Taiao

OPEN MINUTES

Minutes of a meeting of the Community and Natural Environment Committee held in the Council Chamber and via Audio Visual Link, Municipal Building, Garden Place, Hamilton on Thursday 10 August 2023 at 9.31am.

PRESENT

Chairperson	Cr Kesh Naidoo-Rauf
<i>Heamana</i>	
Deputy Chairperson	Cr Anna Casey-Cox
<i>Heamana Tuarua</i>	
Members	Deputy Mayor Angela O’Leary (via Audio Visual Link) Cr Maxine van Oosten Cr Moko Tauariki Cr Ewan Wilson (via Audio Visual Link) Cr Louise Hutt Cr Andrew Bydder Cr Geoff Taylor (via Audio Visual Link) Cr Sarah Thomson (via Audio Visual Link) Cr Emma Pike (via Audio Visual Link) Cr Melaina Huaki

In Attendance:	Helen Paki – General Manager Customer and Community Paul Blewman - City Safe Operations Manager Maria Barrie - Unit Director Parks & Recreation Rebecca Whitehead - Unit Director Community Services Paula Murdoch – Libraries Director Luke Archbold - Parks Asset Manager Liz Cann - Aquatics Director Matthew Vare - Programme Manager Nature in the City Emily Coffey - Senior Communication & Engagement Advisor Daan Blokker- Senior Parks Planner Narelle Waite - Strategy and Policy Advisor
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Governance staff:	Amy Viggers – Governance Lead Arnold Andrews – Governance Advisor
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The meeting was opened with a karakia.

1. Apologies – *Tono aroha*

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the apologies for early departure from Cr Tauariki and Cr Bydder, and for partial attendance from Mayor Southgate (Council Business) and Cr Donovan (Council Business) are accepted.

2. Confirmation of Agenda – *Whakatau raarangi take*

Recommendation / Resolved: (Cr Naidoo-Rauf/Cr Hutt)

That the agenda is confirmed.

3. Declarations of Interest – *Tauaakii whaipanga*

No members of the Committee declared a Conflict of Interest.

4. Public Forum – *Aatea koorero*

Emma Brookes and Rena Schuster (Turn and Gymnastic Circle) spoke to Item 6 (Chair's Report) concerning the demand on Community facilities and how Hamilton City Council staff have been supporting them with their needs.

5. Confirmation of the Open Community and Natural Environment Committee Minutes - 13 June 2023

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee confirm the Open Minutes of the Community and Natural Environment Committee Meeting held on 13 June 2023 as a true and correct record.

6. Chair's Report

The Chair took her report as read. Along with staff, she responded to questions from Elected Members concerning the Facilities Co-ordinator position.

Resolved: (Cr Naidoo-Rauf /Cr Casey-Cox)

That the Community and Natural Environment Committee:

- a) receive the report; and
- b) requests that staff investigate the role of a city-wide facilities co-ordinator and report back with options and costings to the Long-Term Plan for further consideration.

7. Civil Defence Emergency Management (CDEM) Quarterly Update

The City Safe Operations Manager introduced the report and noted that there has been a CDEM exercise in July that would be reported to the next meeting. He responded to questions from Elected Members concerning the success of the exercise, the number of incidents that staff have been called to assist in the last 6 months and the messages going out to the community when there is an incident.

Resolved: (Cr Pike/Cr van Oosten)

That the Community and Natural Environment Committee receives the report.

8. Kia oho te mauri o Kirikiriroa Hamilton City Libraries Strategy 2023-2033

The Unit Director Community Services introduced the new Libraries Director Paula Murdoch and outlined the purpose of Kia oho te mauri o Kirikiriroa Hamilton City Libraries Strategy 2023-2033. Staff responded to questions from Elected Members noting that visitor numbers, memberships and books issued had doubled since the opening of Te Kete Aronui Rototuna Library, organisations that Council has partnered with regularly, how the libraries intended to increase their partnership with other parts of Council and how gaps in service may be addressed in the Long Term Plan.

Resolved: (Cr Hutt/Cr Tauariki)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves Kia oho te mauri o Kirikiriroa – Hamilton City Libraries Strategy 2023-2033; and
- c) notes that annual reports on progress against the strategy outcomes, which will include updates on key actions from the action plan, will be presented to the Community and Natural Environment Committee from July 2024.

9. Waikato River Safety Project Update

The Parks Asset Manager introduced the report in particular the 8 actions approved at the 14 June 2022 Community and Natural Environment Committee meeting. Staff responded to questions from Elected Members concerning learn to swim programmes, Wellington Street beach erosion, risks to Council, scope of the work, funding, signage, and the formation of a regional communication strategy that was dependant on partnership funding.

Resolved: (Cr van Oosten/Cr Casey-Cox)

That the Community and Natural Environment committee receives the report.

10. Nature in the City Progress Update

The Parks Asset Manager introduced Matthew Vare the new Programme Manager for Nature in the City. The Senior Communication & Engagement Advisor then demonstrated the, soon to be released, Nature in the City app. Staff responded to questions from Elected Members concerning accessibility information that would be included on the app, the volunteer form that would link directly to organisations working in the gullies, greater inclusion of mana whenua stories, the promotion campaign, and next steps.

Resolved: (Cr Casey-Cox/Cr Hutt)

That the Community and Natural Environment Committee receives the report.

11. Open Space Provision Policy Review

The Senior Parks Planner outlined the report, in particular the consultation process.

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves consultation on the draft Policy (**Attachment 1**) to occur from 5 September 2023 to 3 October 2023; and
- d) notes that submissions on the draft Open Space Provision Policy will be heard by the Regulatory and Hearings Committee prior to being referred to the Community and Natural Environment Committee for deliberation.

12. Cemeteries and Crematorium Bylaw - approval to consult

The Strategy and Policy Advisor spoke to the report and noted the process followed to develop the draft bylaw. Staff responded to questions from Elected Members concerning consultation with iwi.

Resolved: (Cr Tauariki/ Cr Huaki)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) approves the draft Statement of Proposal (**Attachment 1**);
- c) approves the draft Cemeteries and Crematorium Bylaw (**Attachment 2**) for consultation; and
- d) approves public consultation from 23 August 2023 to 20 September 2023.

13. Resolution to Exclude the Public

Resolved: (Cr Naidoo-Rauf/Cr Casey-Cox)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Public Excluded Community and Natural Environment Committee Minutes - 13 June 2023) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Peacocke Neighbourhood Park		
C3. Civic Award Recommendations July 2023		
C4. Recommendation from the Community Grants Sub-Committee meeting 19 July 2023		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to maintain legal professional privilege	Section 7 (2) (g)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C3.	to protect the privacy of natural persons	Section 7 (2) (a)
Item C4.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of	Section 7 (2) (c) (i)

similar information where it is in the public interest for that information to continue to be available

The meeting moved to the public excluded session at 10.51am.

The meeting was declared closed at 11.15am.

Minute Note 10/08/2023:

On 10/08/2023 the following resolutions were determined to be released to the public via these minutes and the quarterly update.

C4: That the Community and Natural Environment Committee:

- a) approves the allocation of the remaining \$28,000 from the Creative Partnership Fund 2023-24 to Tainui Waka Tourism for Haka Maaori Cultural Experience component of the Waikato River Festival.
- b) approves the 2023/24 Community Event Fund grant allocations as set out below:

Application ID	Organisation Name	Event	Amount requested	Amount Approved
CEF-003-2023	Hamilton Children and Families Trust	Children's Day	\$10,000	\$10,000
CEF-004-2023	Waikato Arab Social Club	Ramadan Community Iftar Dinner 2024	\$13,500	\$5,000
CEF-006-2023	Te Awa River Ride Charitable Trust	The 2024 Te Awa River Ride Annual Adventure	\$7,000	\$3,000
CEF-007-2023	Community Link Trust	2023 Light Party	\$8,000	\$5,000
CEF-009-2023	Hamilton Colombian Community Trust	Children's Day and Candle's Day	\$7,400	\$0
CEF-010-2023	Rainbow Chinese Community Centre Charitable Trust	2024 Hamilton Chinese Sports Day	\$10,000	\$2,500
CEF-011-2023	Waikato Hispano Latino Cultural Charitable Trust Waikato	Spring Fair	\$7,500	\$4,000
CEF-013-2023	Multicultural Council Inc.	Waikato Multicultural Evening 2023	\$5,078	\$5,000
CEF-014-2023	Orchestras Central Trust	Orchestras Central: Trust Waikato Symphony Orchestra "Sunset Symphony 2024"	\$6,500	\$6,500
CEF – 016- 2023	Re-Creators Charitable Trust	Make and Give for Christmas 2023	\$2,500	\$0
CEF-017-2023	Mahi Support Limited	Kōmunity Kaupapa	\$7,000	\$0
CEF-019-2023	Waikato Rocks Trust	Christmas at the Lake and Waikato Youth music project	\$21,000	\$0
CEF-020-2023	Te Whare o Te Rangatahi	Fun Day – March 2024	\$5,000	\$5,000
CEF-022-2023	Waikato Role Playing Guild Incorporate	Convergence (2023)	\$2,000	\$0

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CEF-024-2023	Te Ahurei a Rangatahi	Tu Maia	\$28,000	\$0
CEF-025-2023	Brain Injury Waikato	Building Bridges – Empowering Lives Affected by Brain Injury	\$3,500	\$1,500
CEF-026-2023	Waikato Samoan Association Charitable Trust (WSACT)	Samoans in Hamilton: Enhance & Advance Project	\$9,000	\$4,000
CEF-029-2023	FERN	Christmas in the Park 2023	\$15,000	\$10,000
CEF-030-2023	Live Better K- Centre (Cultural Centre Trust)	Christmas Events – Christ Community Baking, Korean Fan Dance performance, and Traditional Clothes Team Showcase	\$5,000	\$0
CEF-032-2023	The One Victoria Trust Board Inc Hamilton	Trees at the Meteor 2023	\$6,155	\$4,000
CEF-036-2023	Hamilton Astronomical Society	Hamilton Young Astronomers Future Pathways	\$600	\$0
CEF-037-2023	Waikato Filipino Association	Waikato Filipino Cultural Show	\$5,000	\$5,000
CEF-038-2023	Hamilton South Community Centre Association Incorporated	Summer In the Hood	\$5,000	\$5,000
CEF-039-2023	Waikato Historical Society	Hamilton Heritage Promotion Council	\$5,000	\$0
CEF-040-2023	Seed Waikato	Seed Waikato 'Seasons' + Te Aka Matua Retreat	\$15,000	\$5,000
CEF-041-2023	Western Community Association Incorporated	Treats in the Park + Craft Extravaganza	\$10,000	\$7,500
CEF-042-2023	Pacific Rose Festival Trust	Annual Pacific Rose Bown Festival: 9-12 November 2023	\$5,800	\$2,000
CEF-044-2023	Alf's Imperial Fifth Waikato Dragoons Incorporated	Clubs & Creativity Showcase September 2023	\$5,000	\$0
Totals			\$260,533	\$90,000

- c) approves the allocation the unspent \$10,000 from the 2023/24 Community Event Fund to the 2023/24 Single year grant fund; and
- d) notes that the decision and information in relation to this matter be released at the appropriate time, to be determined by the Chief Executive.