
Community and Services Committee

OPEN MINUTES

Minutes of a meeting of the Community and Services Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 27 February 2018 at 9.30am.

PRESENT

Chairperson	Cr P Southgate
Deputy Chairperson	Deputy Mayor M Gallagher
Members	Mayor A King
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O'Leary
	Cr R Pascoe
	Cr G Taylor
	Cr L Tooman
	Cr R Hamilton

In attendance:

- Richard Briggs – Chief Executive
- Lance Vervoort - General Manager Community
- Kelvyn Eglinton - General Manager City Growth
- Helen Paki – Business and Planning Manager
- Debbie Lascelles – Community Services Manager
- Andy Mannering – Manager of Social Development
- Maria Barrie – Acting Unit Manager Parks and Open Spaces
- Jeff Neems – Communications Advisor
- Nick Chester – Social Development Advisor
- Joanna van Walraven – Policy and Strategy Advisor
- Fungai Mhlanga – Senior Community Advisor
- Lisa Topcsov – Partnership and Sponsorship Manager
- Natasha Ryan – Key Projects Manager
- Karen Kwok – Team Leader Recreation and Community Facilities

Dame Peggy Koopman-Boyden - Chair of Hamilton's Age Friendly Steering Group

Governance Staff: Lee-Ann Jordan – Governance Manager
Claire Guthrie, Amy Viggers, and Rebecca Watson – Committee Advisors

The meeting opened with the acknowledgement of the passing of Bob Eyeington a former CEO of Hamilton City Council and Freedom of the City Holder.

1. Apologies

There were no apologies.

2. Confirmation of Agenda

Resolved: (Crs Bunting/Henry)

That the agenda is confirmed, noting that there were changes to item 6 (*Chair's Report – 27 February 2018*) attachment 2 (*Community and Services Schedule of Reports 2018*) and an updated version was circulated to Elected Members and will be attached to the minutes as appendix one.

3. Declarations of Interest

Cr Hamilton noted that his mother was a member of TOTI in relation to item 8 (Upgrade of Hilda Ross Place/Plaza). He would still take part in the decision on the matter as he was able to be impartial.

4. Public Forum

Margaret Evans (TOTI Representative) spoke to item 8 (Upgrade of Hilda Ross Place/Plaza) in support of option 2 a \$50,000 upgrade to the area that would surround the statue of Dame Hilda Ross.

5. Confirmation of the Community and Services Committee Open Minutes - 31 October 2017

Resolved: (Crs Casson/Bunting)

That the Committee confirm the Open Minutes of the Community and Services Committee Meeting held on 31 October 2017 as a true and correct record.

6. Chair's Report - 27 February 2018

The report was taken as read. The Chair responded to questions from Elected Members concerning the need for further discussion on how the Community and Services Committee terms of reference could be updated to reflect the committee name being changed to the Community Services and Environment Committee. Staff clarified that the Central City Transformation Plan review was on the action list, not the Plan itself. It was identified that discussions on grants were to occur during consideration of the draft 10 Year Plan 2018-28.

Resolved: (Crs Bunting/Henry)

That the Community and Services Committee:

- a) receives the report; and
- b) approves the 2018 Community and Services Committee Report Schedule.

7. Age Friendly Hamilton Plan

The Social Development Advisor and Dame Peggy Koopman-Boyden introduced the report noting that it was a community led project and the role of Council was to endorse the Hamilton Age Friendly Plan. They responded to questions from Elected Members concerning the work that the steering group planned to complete over the following year and the responsible agency sponsoring each project.

Staff undertook to provide 6 monthly updates on the progress of the projects within the Hamilton Age Friendly Plan.

Resolved: (Crs Southgate/Henry)

That the Community and Services Committee:

- a) endorses the Hamilton Age Friendly Plan; and
- b) supports the submission of the Age Friendly Plan to the World Health Organisation.

8. Upgrade of Dame Hilda Ross Place/Plaza (*Recommendation to Council*)

The Acting Unit Manager Parks and Open Spaces introduced the report noting the funding and risks for each of the three options outlined in the report. Staff responded to questions from Elected Members on the need for funding options to remain open to lessen the costs to Council; the consultation with affected businesses that was to occur once the design of the space was agreed to; and the lifespan of the paving in the space.

Motion: (Cr Southgate/Deputy Mayor Gallagher)

That Community and Services Committee:

- a) receives the report; and
- c) recommends to Council that up to \$50,000 be allocated to complete this project and that this be added to Risks and Opportunities, noting this could be covered by a saving from a capital project.

Amendment: (Crs Hamilton/Mallett)

That Community and Services Committee:

- a) receives the report; and
- c) recommends to Council that up to \$25,000 be allocated to complete this project and that this be added to Risks and Opportunities, noting this could be covered by a saving from a capital project.

The Amendment was put.

Those for the Amendment: Councillors Bunting, Mallett, Taylor and Hamilton.

Those against the Amendment: Mayor King, Councillors Casson, Gallagher, Henry, Macpherson, O'Leary, Pascoe, Southgate and Tooman.

The Amendment was declared lost.

The Motion was then put.

Those for the Motion: Mayor King, Councillors Southgate, Casson, Gallagher, Henry, Macpherson, Pascoe and Bunting, Mallett, Taylor and Hamilton.

Those against the Motion: Councillors Tooman and O'Leary.

The Motion was declared carried.

Resolved: (Cr Southgate/Deputy Mayor Gallagher)

That Community and Services Committee:

- a) receives the report; and
- c) recommends to Council that up to \$50,000 be allocated to complete this project and that this be added to Risks and Opportunities, noting this could be covered by a saving from a capital project.

The meeting adjourned from 11.40 – 1.00pm.

9. General Manager's Report

The General Manager Community introduced the report, noting there may be some time issues with regards to the Council formally approving an application for funding from the Tourism Infrastructure Fund.

Staff responded to questions from Elected Members concerning:

- progress of Waterworld's upgrade, which was ahead of schedule;
- completed remediation work on the floors at The Peak; and
- possible causes for the decline in visitor numbers to Hamilton Gardens.

Resolved: (Crs Casson/Henry)

That the Community and Services Committee:

- a) receives the report; and
- b) delegates authority to the General Manager, Community to submit a funding application to the Tourism Infrastructure Fund for either or both the Waiwhakareke Nature Heritage Park or Hamilton Gardens development projects, should the timeframes for applications of this fund not allow staff to seek approval in the normal manner through the Community and Services Committee or Council.

10. Draft Open Space Provision Policy

The Senior Planner, Business and Planning, spoke to the report, outlining the development of the Draft Open Spaces Policy. He noted that public consultation was recommended in respect of the draft policy. Staff responded to questions from Elected Members concerning how the policy was to work in with other policies such as the draft Age Friendly Hamilton plan, and the requirement to future proof open spaces due to increasing housing intensification and extension of the city boundaries.

Staff undertook to provide updates to Elected Members through the General Manager's report on discussions with the Ministry of Education and individual schools regarding public use of schools green spaces.

Resolved: (Crs Macpherson/Bunting)

That the Community and Services Committee approves the draft Open Space Provision Policy for public consultation.

11. Bowls and Croquet Update

The report was taken as read. Staff responded to questions from Elected Members concerning when the leases for current Council owned bowls clubs were due to expire and the number of private clubs that could provide for the remaining players of bowls and croquet should the leases not be renewed.

Resolved: (Crs Casson/Hamilton)

That the Community and Services Committee receives the report.

12. Community Occupancy Agreements - Bristol Park, Fairfield Park Hall, Celebrating Age Centre

The Manager, Social Development introduced the report. Staff responded to questions from Elected Members concerning the discussions staff had had with each community group to ensure the best outcome for the community as well as the leaseholder, and the length of leases.

Resolved: (Crs Bunting/Tooman)

That the Community and Services Committee:

- a) approves a new community group licence to occupy under s54(1)(b) of the Reserves Act 1977, to Hamilton Radio Control Car Club Incorporated for 3,000m² of land at Bristol Park, being Part Lot 43 DPS 15960, subject to the following terms and conditions:
 - i. Term - five years;
 - ii. Rent - \$825.00 plus GST per annum in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.

Resolved: (Crs Bunting/Casson)

- b) approves a new community group lease, under s54(1)(b) of the Reserves Act 1977, to Te Whare o Te Ata for Fairfield Park Hall at Fairfield Park with a building area of 395m², being Part Lot 66 DPS 4963, subject to the following terms and conditions:
 - i. Term - five years commencing 1 July 2018;
 - ii. Rent - \$1,728.13 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.

Motion: (Crs Bunting/Casson)

- c) approves a new community group lease, to Age Concern Hamilton for a building area of 1,007m² in the Celebrating Age Centre, located at Pt Allot 443 TN of Hamilton West, subject to the following terms and conditions:
 - i. Term – one year trial and evaluation commencing 1 July 2018;
 - ii. Rent - \$9,440.63 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines.

Amendment: (Deputy Mayor Gallagher/Cr Hamilton)

- c) approves a new community group lease, to Age Concern Hamilton for a building area of 1,007m² in the Celebrating Age Centre, located at Pt Allot 443 TN of Hamilton West, subject to the following terms and conditions:
 - i. Term - five years commencing 1 July 2018;
 - ii. Rent - \$9,440.63 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines; and
 - iv. That this arrangement be reviewed after 2 years and the outcome of the review be reported back to Council.

The Amendment was put.

Those for the Amendment: Mayor King, Councillors Bunting, Mallett, Taylor, Gallagher, Macpherson, O'Leary, Pascoe, Southgate and Hamilton.

Those against the Amendment: Councillors Casson, Tooman and Henry.

The Amendment was declared carried.

The Amendment as the Substantive Motion was then put and declared carried.

Resolved: (Deputy Mayor Gallagher/Cr Hamilton)

- c) approves a new community group lease, to Age Concern Hamilton for a building area of 1,007m² in the Celebrating Age Centre, located at Pt Allot 443 TN of Hamilton West, subject to the following terms and conditions:
 - i. Term - five years commencing 1 July 2018;
 - ii. Rent - \$9,440.63 plus GST per annum (plus maintenance and utility charges) in accordance with the Community Occupancy Policy; and
 - iii. All other terms and conditions in accordance with the Community Occupancy Policy and Community Occupancy Guidelines; and
 - iv. That this arrangement be reviewed after 2 years and the outcome of the review be reported back to Council.

13. Central City Safety Strategy 2018-21 (*Recommendation to Council*)

The Community Services Manager spoke to the report, noting the success that had been achieved through the 2014-17 Central City Safety Plan. Staff responded to questions from Elected Members concerning business as usual components such as staff training and procedures. The Central City Safety Strategy covered new action points that would be reported against annually and would be funded within the current budget.

Resolved: (Crs O’Leary/Bunting)

That the Community and Services Committee:

- a) recommends that Council approves the Central City Safety Strategy 2018-21; and
- b) requests that staff report back with a twelve month action list at the 2 August 2018 Council meeting.

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14. Resolution to Exclude the Public

Resolved: (Crs Southgate/Casson)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Community and Services Committee Public Excluded Minutes - 31 October 2017) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1. to protect the privacy of natural persons Section 7 (2) (a)

The meeting moved to a Public Excluded session at 3.06pm.

The meeting was declared closed at 3.07pm.