
Community and Services Committee

OPEN MINUTES

Minutes of a meeting of the Community and Services Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 17 April 2018 at 9.30am.

PRESENT

Chairperson	Cr P Southgate
Deputy Chairperson	Deputy Mayor M Gallagher
Members	Mayor A King
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O’Leary
	Cr R Pascoe
	Cr G Taylor
	Cr L Tooman
	Cr R Hamilton

In Attendance:

Richard Briggs – Chief Executive
Lance Vervoort – General Manager Community
Sean Murray – General Manager Venues, Tourism and Major Events
Debbie Lascelles – Community Services Manager
Andy Mannering – Manager Social Development
Jeff Neems – Communications Advisor
Natasha Ryan – Key Projects Programme Manager
Kelvin Powell – City Safe Unit Manager
Lisa Topcsov – Partnership and Sponsorship Manager
Sandra Larsen – Community Funding Advisor

Dr Bev Gatenby - Consultant

Governance Staff:

Lee-Ann Jordan – Governance Manager
Amy Viggers and Claire Guthrie – Committee Advisors

1. Apologies

Resolved: (Crs Bunting/Casson)

That the apologies from Cr Pascoe (lateness) and Cr Macpherson (early departure) are accepted.

2. Confirmation of Agenda

Resolved: (Crs Bunting/Casson)

That the agenda is confirmed.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

- **Neil Tolan (Western Community Centre Manager)** – Spoke to Item 8 (*Community Assistance Policy - Multi-Year Community Grant Allocation 2018-21*). He noted that the Western Community Centre was a recipient of the Multi-Year Community grant. He spoke about the support the Western Community Centre provided to the community.
- **Stephen Drysdale (Citizens Advice Bureau)** – Spoke to Item 8 (*Community Assistance Policy - Multi-Year Community Grant Allocation 2018-21*). He thanked council as a recipient of the multi-year grant and outlined the benefit provided by Citizens Advice Bureau to the community.
- **Peter Humphreys (Hamilton Christian Night Shelter Manager)** – Spoke to Item 8 (*Community Assistance Policy - Multi-Year Community Grant Allocation 2018-21*) and Item 7 (*Service Delivery Review of Community Development Services delivered by Hamilton City Council*). He requested Elected Members consider increasing funding available for community groups.

Deputy Mayor Gallagher joined the meeting (9.33am) during the discussion of the above item.

5. Confirmation of Community and Services Minutes - 27 February 2018

Resolved: (Crs Taylor/Macpherson)

That the Committee confirm the Open Minutes of the Community and Services Committee Meeting held on 27 February 2018 as a true and correct record.

6. General Manager's Report

The General Manager Community spoke to the report and noted that there was an increasing number of projects that could be submitted to the Tourism Infrastructure Fund. Staff responded to questions from Elected Members concerning current criteria Tourism Infrastructure Fund, and how staff were addressing the community safety concerns.

Action: Staff undertook to provide an update on the \$1 million pledge by Donny Trust for river development projects to a future Community and Services Committee meeting.

Action: Staff undertook to organise an Elected Member Briefing to discuss Community Safety.

Resolved: (Crs Macpherson/O'Leary)

That the Community and Services Committee:

- a) receives the report; and
- b) requests staff consider an extension to the scope of projects approved to submit a funding application to the Tourism Infrastructure Fund to include 2017/2018 River development projects; Ferrybank to VOTR Master Plan; CBD- Jetty Upgrade; VOTR to Embassy Park Connection; Museum to Grantham Street Accessible Path; Vegetation Management Plan; Wayfinding Strategy; Riverside Revetment; Municipal Pool Demolition and Grantham Street Carpark; and
- c) requests staff report back recommendations to Council by 10 May 2018 on which projects it will make applications to the Tourism Infrastructure Fund for.

The meeting adjourned 10.53am-11.12am.

7. Service Delivery Review of Community Development Services delivered by Hamilton City Council

The Community Services Manager and Dr Bev Gatenby (consultant) introduced the report. They responded to questions from Elected Members concerning relocation of community staff to the Hamilton City Council municipal building, and was to strengthen the link between Governance, Council and the Community through greater engagement.

Resolved: (Crs O'Leary/Southgate)

That the Community and Services Committee:

- a) approves the status quo, in-house model for the delivery of Community Development Services;
- b) notes that a facilitated workshop will be held for Elected Members to provide information and allow for input into the Community Development Strategy;
- c) notes that management will utilise the recommendations in the Hamilton City Council Community Development Strategy (Attachment 1) to optimise the Community Development service; and
- d) requests staff work with Dr Bev Gatenby to implement the recommendations in HCC Community Development Strategy as set out in Attachment 1 and that regular progress reports are provided to the Community and Services Committee until it is satisfied that Council's Community Development Service has been fully implemented.

Cr Pascoe joined the meeting (11.20am) during the discussion of the above item. He was present when the matter was voted on.

Cr Macpherson left the meeting (11.25am) during the discussion of the above item. He was not present when the matter was voted on.

8. Community Assistance Policy - Multi-Year Community Grant Allocation 2018-21

The Manager Social Development spoke to the report, noting that there were requests for the community funding to be increased by Council's philanthropic partners. Staff responded to questions from Elected Members concerning the recipients of grants.

Resolved: (Crs O'Leary/Henry)

That the Community and Services Committee receives the report.

9. Civil Defence Emergency Management (CDEM) Update

The City Safe Unit Manager took the report as read. He responded to questions from Elected Members concerning Hamilton City Councils CDEM capability assessment rating which had increased to 57%.

Resolved: (Crs Casson/O'Leary)

That the Community and Services Committee receives the report.

The meeting was declared closed at 12.38pm.