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## Community and Services Committee

### OPEN MINUTES

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**Minutes of a meeting of the Community and Services Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 7 June 2018 at 9.33am.**

#### **PRESENT**

Chairperson	Cr P Southgate
Deputy Chairperson	Deputy Mayor M Gallagher
Members	Mayor A King
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O'Leary
	Cr G Taylor
	Cr L Tooman
	Cr R Hamilton

In Attendance:

- Lance Vervoort – General Manager Community
- Sean Murray – General Manager Venues, Tourism and Major Events
- Chris Allen - General Manager Infrastructure
- Helen Paki – Business and Planning Manager
- Debbie Lascelles – Community Services Manager
- Maria Barrie – Parks and Recreation Manager
- Rebecca Whitehead – Libraries Director
- Andy Mannering – Manager Social Development
- Robyn Denton – Operations Team Leader
- Jeff Neems – Communications Advisor
- Chad Hooker – Director of Operations
- Ken Cunningham – Strategic Land Manager
- Jennifer Parlane – Parks Planner
- Nick Chester – Social Development Policy Advisor
- Jamie Sirl – Senior Planner
- Sean Stirling – Planner

- Ben MacCormack – Northern Districts Cricket Chief Executive
- Jason Wade – Clarence Street Theatre General Manager

Governance Staff:

- Lee-Ann Jordan – Governance Manager
- Amy Viggers, Rebecca Watson and Claire Guthrie – Committee Advisors

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**1. Apologies**

**Resolved:** (Crs Tooman/Hamilton)

That the apologies from Deputy Mayor Gallagher, Crs Casson and Macpherson for early departure, and Cr Pascoe are accepted.

**2. Confirmation of Agenda**

**Resolved:** (Crs Casson/Bunting)

That the agenda is confirmed.

**3. Declarations of Interest**

Cr O'Leary declared an interest in relation to Item 12 (Event Sponsorship Fund 2018/19 - Applications for Approval) however noted that she was not conflicted and would partake in the debate and vote.

**4. Public Forum**

There were no Public Forum speakers.

**5. Confirmation of Community and Services Minutes - 17 April 2018**

**Resolved:** (Crs Bunting/Casson)

That the Committee confirms the Open Minutes of the Community and Services Committee Meeting held on 17 April 2018 as a true and correct record.

**6. General Managers Report**

The General Manager Community spoke to the report. Staff responded to questions from Elected Members concerning the scope, cost and council's role in the feasibility study of shared public library services. He noted the Vital Signs study could be used in conjunction with the results of the Community Profiles that would be completed over the upcoming months.

**Motion:** (Crs Southgate/Macpherson)

That the Community and Services Committee:

- a) receives the report;
- b) approves the deferral of the Community Occupancy Policy review to September 2018; and
- c) requests staff to partner with WDC and other councils within the region to undertake an investigation into the feasibility of shared public library services within the Waikato and that the \$25,000 needed be included on the Risks and Opportunities Register for 2018/19.

**Amendment:** (Crs Mallett/Casson)

That the Community and Services Committee:

- a) receives the report;
- b) approves the deferral of the Community Occupancy Policy review to September 2018; and
- c) requests staff to partner with WDC and other councils within the region to undertake an investigation into the feasibility of shared public library services within the Waikato.

**The Amendment was put.**

**Those for the Amendment:** Mayor King, Deputy Mayor Gallagher, Crs Bunting, Casson, Mallett, Taylor, Tooman.

**Those against the Amendment:** Crs Henry, Macpherson, O'Leary, Southgate, Hamilton.

**The Amendment was declared carried.**

**The Amendment as the Substantive Motion then was put.**

**Resolved:** (Crs Mallett/Casson)

That the Community and Services Committee:

- a) receives the report;
- b) approves the deferral of the Community Occupancy Policy review to September 2018; and
- c) requests staff to partner with WDC and other councils within the region to undertake an investigation into the feasibility of shared public library services within the Waikato.

**7. West Town Belt Masterplan**

The Parks Planner spoke to the report. Staff responded to questions from Elected Members concerning the Master Plan Process which included the proposed consultation plan, cost to develop the Master Plan, and clarification of the West Town Belt area.

**Resolved:** (Crs Macpherson/Southgate)

That the Community and Services Committee:

- a) receives the report; and
- b) requests staff prepare a West Town Belt Masterplan to be presented back to the Community and Services Committee in March 2019, noting the following:
  - i) that this will take into account specific projects currently in the concept development stage;
  - ii) that transport and access issues affecting the West Town Belt Master Plan are also under consideration;
  - iii) that staff will report back on progress of the West Town Belt Master Plan whenever projects within the area are considered by Council; and
  - iv) there will be the opportunity for full public consultation.

*Cr Casson left the meeting (10.42am) during discussion of the above item. He was not present when the matter was voted on.*

***The meeting adjourned 11.05am to 11.17am during the discussion of the above item.***

## 8. Northern Districts Cricket - Proposal for Community Cricket Centre

The General Manager Venues, Tourism and Major Events spoke to the report and noted that the proposal was to be at no cost to Council. Along with staff, Ben MacCormack (Northern Districts Cricket (NDCA) Chief Executive) responded to questions from Elected Members concerning the intended terms of the formal agreement between Council and NDCA, future costs to Council, and the expected amount of community use that would be gained from the proposed development. It was noted that if there were any major or minor changes from the current proposal a report would be brought back to Council for consideration and approval.

**Resolved:** (Crs Southgate/Macpherson)

That the Community and Services Committee:

- a) receives the report;
- b) supports the Community Cricket Centre development proposal subject to:
  - i) it is completed at no cost to Council;
  - ii) all regulatory compliance matters are met including the road stopping; and
  - iii) that HCC open space planning staff be included in the design of the centre precinct.
- c) delegates the CE to progress matters related to this proposal and to negotiate an appropriate agreement with Northern Districts Cricket; and
- d) requests that the final proposal and related agreement is reported back to Council for final approval.

### **Cr Tooman Dissenting.**

*Cr Bunting left the meeting (12.20pm) during the above item. He was not present when the matter was voted on.*

*Deputy Mayor Gallagher and Cr Macpherson retired from the meeting (12.30pm) at the conclusion of the above item. They were present when the matter was voted on.*

## 9. Request from Clarence Street Theatre Trust (Recommendation to Council)

The General Manager Venues Tourism and Major Events and Jason Wade (Clarence Street Theatre General Manager) spoke to the item. They responded to questions from Elected Members concerning the intended use of the requested funding which was to repair longstanding roof leaks.

**Resolved:** (Crs Southgate/O'Leary)

That the Committee:

- a) receives the report;
- b) approves the completion of the gift to Clarence Street Theatre due to earthquake strengthening works being completed to the required standard by changing the revocation period to 30 June 2018 in the Deed of Gift; and
- c) recommends to Council that unbudgeted funds of \$28,615.88 + GST be approved for payment to the Clarence Street Theatre Trust towards roof repairs.

***The meeting was adjourned 12.38pm to 1.27pm.***

*Following the above adjournment, Councillor O'Leary noted the the recent passing of Ed Turner, Hamilton City benefactor, and noted his contribution to Hamilton City.*

**10. Hamilton Gardens Development Project Update**

The General Manager Community spoke to report. Staff responded to questions from Elected Members concerning the scope of stage 2 of the Hamilton Gardens Development Project which had been included in the 10 Year Plan Hamilton Gardens Proposal, and future operational costs to maintain the Gardens.

**Action:** *Staff undertook to provide Elected Members with an update on Hamilton Gardens and Elected Members role with the Gardens at a future Elected Member Briefing.*

**Resolved:** (Crs Southgate/O'Leary)

That the Community and Services Committee receives the report.

**11. Regional Community Facilities Funding Framework (Recommendation to Council)**

The Social Development Policy Advisor introduced the report noting that the framework provided guidelines for decisions regarding funding of regional and subregional facilities. Staff responded to questions from Elected Members concerning the purpose of the framework and possible ways that it could be used. It was confirmed that there was no funding attached to the Regional Community Facilities Funding framework.

**Resolved:** (Mayor King/Cr Southgate)

That the Community and Services Committee adopts the Community Facilities Funding Framework.

**Resolved:** (Mayor King/Cr Southgate)

That the Community and Services Committee recommends to Council that it works with the Mayoral Forum to explore the development of a Regional Facilities Contestable Fund relating to the direct provision of funding for facilities with cross-boundary benefits.

**Cr Mallett Dissenting.**

*Cr Casson re-joined the meeting (1.45pm) during the discussion of the above item. He was present when the matter was voted on.*

**12. Event Sponsorship Fund 2018/19 - Applications for Approval**

The General Manager Venues, Tourism and Major Events introduced to the report. He responded to questions from Elected Members concerning the intended use of the remaining unallocated funds.

**Resolved:** (Crs Casson/Tooman)

That the Committee receives the management recommendations for the following Event Sponsorship applications for funding from the 2018/19 Event Sponsorship Fund and:

- a) approves the following applications:
  - i. NZ Bridge Incorporated for the NZ National Bridge Congress 2018 for \$10,000;
  - ii. NZ Federation of Dance Teachers for the NZ Open Dance Championships 2018 for \$10,000;
  - iii. Waikato Rowing Club Incorporated for the Waikato 100 2018 for \$5,000;
  - iv. Classic Events Limited for the Round the Bridges 2018 for \$5,000;
  - v. Waikato Bay of Plenty Athletics for the North Island Colgate Games 2019 for \$5,000;
  - vi. Hamilton Summer Festival Foundation for the Hamilton Gardens Arts Festival 2019 for \$130,000;
  - vii. Balloons over Waikato Trust for the Balloon over Waikato 2019 for \$80,000;
  - viii. Waikato Badminton Association for the Waikato International 2019 for \$5,000;  
and
  - ix. Te Ohu Whakaita for the Matariki ki Waikato 2019 for \$30,000.
- b) declines the following applications:
  - i. Waikato Food Inc for The Matariki Dish Challenge 2018 for \$12,000;
  - ii. Rag Doll Events for the 2018 Battlegrounds NZ for \$11,421.90;
  - iii. Showing Waikato Limited for the Waikato A&P Show 2018 for \$50,000;
  - iv. Draw Inc Charitable Trust for Boon Street Art Festival 2019 for \$30,000;  
and
  - v. Community Development Trust for HAKA 2019 for \$50,000
- c) approves the remaining funds of \$72,346 from the 2018/19 Event Sponsorship Fund are redirected to the Event Leverage Fund to be managed by the General Manager Venues, Tourism and Major Events to support incremental promotion and activity around events.

**Cr Mallett Dissenting.**

### **13. Community Assistance Policy - Single-Year Community Grant Allocation 2018**

The Manager Social Development spoke to the report. He noted the Allocation Committee had requested that Council increase the level of investment in community grants which was addressed during the 10 Year Plan Deliberations Council meeting. He responded to questions from Elected Members concerning the successful applicants of the Single-Year Grant, sports club applicants, and the diversity of knowledge on the Allocation Committee.

**Resolved:** (Crs Casson/Henry)

That the Community and Services Committee receives the report.

*Cr Taylor left the meeting (2.30pm) during the discussion of the above item. He was not present when the matter was voted on.*

**14. Open Space Provision Policy (Recommendation to Council)**

The Senior Planner spoke to the report. He noted that minor changes provided clarity to the policy and were based on feedback received during the consultation period. He responded to questions from Elected Members concerning the collection of development contributions for open spaces, and how the policy would work with the Regional Policy Statement with regards to open space biodiversity.

**Resolved:** (Crs Casson/Tooman)

That the Community and Services Committee:

- a) receives the report;
- b) considers the feedback received and the staff analysis of feedback; and
- c) recommends the Council approve the Open Spaces Provision Policy.

*Cr O'Leary left the meeting (2.53pm) during the discussion of the above item. She was not present when the matter was voted on.*

*Cr Taylor re-joined the meeting (2.54pm) at the conclusion of the above item. He was not present when the matter was voted on.*

**15. Neighbourhood and Amenity Reserves Management Plan Review**

The Planning and Policy Planner spoke to the report. Staff responded to questions from Elected Members concerning the cost and time required to complete the review of the Neighbourhood and Amenity Reserves Management Plan.

**Resolved:** (Crs Southgate/Henry)

That the Community and Services Committee:

- a) receives the report;
- b) approves the review of the Neighbourhood and Amenity Reserves Management Plan 2007 following the process as prescribed in the Reserves Act (1977); and
- c) approves the preparation of a draft Neighbourhood Reserves Management Plan prior to public notice and consultation in accordance with section 41(5A) of the Reserves Act (1977). [Option 1]

*Cr O'Leary re-joined the meeting (2.57pm) during the discussion of the above item. She was present when the matter was voted on.*

**The meeting was declared closed at 2.59pm.**