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## Council

### OPEN MINUTES

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**Minutes of a meeting of the Council held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 6 April 2017 at 9.45am.**

#### **PRESENT**

Chairperson	Mayor A King
Deputy Chairperson	Deputy Mayor M Gallagher
Members	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr G Mallett
	Cr A O’Leary
	Cr R Pascoe
	Cr P Southgate
	Cr G Taylor
	Cr L Tooman
	Cr P Yeung

In Attendance:	Richard Briggs – Chief Executive
	Chris Allen – General Manager City Infrastructure
	Kelvyn Eglinton – General Manager City Growth
	David Bryant – General Manager Corporate Services
	Sean Murray – General Manager Major Events, Venues, and Tourism
	Sean Hickey – General Manager Strategy and Communications
	Blair Bowcott – Executive Director Special Projects
	Jason Harrison – City Transportation Unit Manager
	Maire Porter – City Waters Unit Manager
	Matthew Bell – Rates and Revenue Manager
	John Purcell – Parking Team Leader
	Cory Lang – Building Control Manager
	Emily Botje – Facilities Unit Manager
	Paul Gower – Programme Manager, Growth and Assets
	Jeff Neems – Communications Advisor
	Nigel Ward – Acting Communications Team Leader
	Parvati Patel – Water Assets Engineer
	Sarah Ward – Programme Manager, Corporate Planning

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Alice Morris – City Planning Policy Team Leader

Governance Advisors: Lee-Ann Jordan – Governance Manager  
Becca Brooke – Governance Team Leader  
Amy Viggers – Committee Advisor  
Ian Loiterton – Committee Advisor

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## 1. Apologies

**Resolved:** (Crs Pascoe/Casson)

That the apologies from Cr Mallett for early departure from the meeting at 12.00pm and from Cr O’Leary for departure from the meeting from (4.00pm-4.30pm) are received.

## 2. Confirmation of Agenda

It was noted that the attachments in relation to item 9 – Heritage Fund Report were difficult to read due to the small font. Governance staff would ensure all documents were readable in the future.

**Resolved:** (Crs Southgate/Yeung)

That the agenda is confirmed noting the following corrections for Item 14 (Heritage Fund Report):

- recommendation (b) on page 89 of the agenda to refer to attachment 3, not attachment 4; and
- page 103 - \$ figure shown in the bottom right hand corner should be \$25,690.00, not \$25,960.00.

## 3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

## 4. Public Forum

**Vanessa Williams (Hamilton Central Business Association (HCBA)) spoke to Item 9 (Proposal for free 2-hour on-street parking in the CBD).** Ms Williams advised that HCBA was supportive of the proposal going out for public engagement based on initial responses to survey they had carried out with their members. She responded to questions from Elected Members concerning the survey results and HCBA views on the parking proposal.

**5. Council Minutes - 7 March 2017**

**Resolved:** (Crs Casson/Taylor)

That the Council confirm the Open Minutes of the Council Meeting held on 7 March 2017 as a true and correct record.

**6. Council Minutes - 9 March 2017**

**Resolved:** (Crs Casson/Henry)

That the Council confirm the Open Minutes of the Council Meeting held on 9 March 2017 as a true and correct record.

**7. Council Minutes - 28 March 2017**

**Resolved:** (Crs Macpherson/Bunting)

That the Council confirm the Open Minutes of the Council Meeting held on 28 March 2017 as a true and correct record.

**8. Chair's Report**

**Resolved:** (Mayor King/Cr Gallagher)

That the Council receives the report.

**9. Proposal for free 2-hour on-street parking in the CBD**

Chair of the Central City Parking Control Task Force introduced this report, explaining the discussion and work that had informed the development of the proposal. The task force was established by Council Resolution on 7 March 2017 and comprised staff and Elected Members. Staff and members of the taskforce responded to questions from the Elected members on the following:

- The proposals alignment with other policies such as Access Hamilton and CCTP, which promote a vibrant City Centre and increased use of public transport.
- Educating the public about the 2 hour free parking within a 24 hour period if the proposal was to move to the next stage.
- Employees occupying street parking.
- How the targeted rate would work.
- WOF and registration compliance.

**Motion (Crs Taylor/Macpherson)**

That Council:

- a) receives the report;
- b) approves the preferred option of the Central City Parking Control Task Force to:
  - i. implement a maximum 2 hour free parking policy in the central city encompassing both the blue zone and the yellow zone, as defined in the current Central City Transformation Plan, commencing 1 October 2017;
  - ii. that the free 2 hours will be a cumulative total between the hours of 8.00am to 8.00pm Monday to Saturday with parking on Sunday and Public Holidays remaining free with no time restrictions;
  - iii. note that the implementation include the methods described in paragraph 28 of this report; and
  - iv. note that there will be no change to the current 2-hour maximum on-street parking time limit within the CBD.
- c) approves the preferred option in (b) above along with the proposed targeted rates as shown below be consulted on as part of the 2017/18 Annual Plan and reported back to Council on 1 June 2017.

Revenue Sought (incl. GST)	Breakdown by financial source		Year 1 (9 mths) Average Rate Increase		Year 2 onwards Average Rate Increase	
	CBD	City Wide	CBD	City Wide	CBD	City Wide
\$ 1,667,500	\$166,997.96	\$1,500,502.04	\$104.29	\$19.93	\$139.05	\$26.57

- d) approves the Amended Revenue and Financing Policy, Amended Funding Needs Analysis Policy, and Amended Rating Policy to be consulted on as part of the 2017/18 Annual Plan and reported back to Council on 1 June 2017; and
- e) asks the Central City Parking Task Force to:
  - i. monitor the performance of the free parking initiative, should it be implemented; and
  - ii. continue to consider other parking initiatives in the CBD and nearby commercial centres, and how they link with wider transport strategies.

**The Motion was put.**

**Those for the Motion:**

Mayor King, Councillors Gallagher, Yeung, Macpherson, Bunting, Casson, Henry and Taylor.

**Those against the Motion:**

Councillors Pascoe, Tooman, O'Leary and Southgate.

**The Motion was declared carried.**

**Resolved: (Crs Taylor/Macpherson)**

That Council:

- a) receives the report;
- b) approves the preferred option of the Central City Parking Control Task Force to:
  - i. implement a maximum 2 hour free parking policy in the central city encompassing both the blue zone and the yellow zone, as defined in the current Central City Transformation Plan, commencing 1 October 2017;
  - ii. that the free 2 hours will be a cumulative total between the hours of 8.00am to 8.00pm Monday to Saturday with parking on Sunday and Public Holidays remaining free with no time restrictions;
  - iii. note that the implementation include the methods described in paragraph 28 of this report; and
  - iv. note that there will be no change to the current 2-hour maximum on-street parking time limit within the CBD.
- c) approves the preferred option in (b) above along with the proposed targeted rates as shown below be consulted on as part of the 2017/18 Annual Plan and reported back to Council on 1 June 2017.

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\$ 1,667,500	\$166,997.96	\$1,500,502.04	\$104.29	\$19.93	\$139.05	\$26.57

- d) approves the Amended Revenue and Financing Policy, Amended Funding Needs Analysis Policy, and Amended Rating Policy to be consulted on as part of the 2017/18 Annual Plan and reported back to Council on 1 June 2017; and
- e) asks the Central City Parking Task Force to:
  - i. monitor the performance of the free parking initiative, should it be implemented; and
  - ii. continue to consider other parking initiatives in the CBD and nearby commercial centres, and how they link with wider transport strategies.

***The meeting adjourned (11.30am-11.45am) during the discussion of the above item.***

*Cr Mallett retired from the meeting (12.00pm) during the discussion of the above item. He was not present when matter was voted on.*

***The meeting adjourned (1.30pm – 2.20pm) at the conclusion of the above item.***

## 10. Approval of Draft 2017/18 Annual Plan Consultation Document

The General Manager Strategy and Communications introduced the report, noting that based on the previous item (*Proposal for free 2-hour on-street parking in the CBD*) the document under discussion was Document A, Attachment 1. Feedback given by the Elected Members included the following:

- Information in the document referenced the Central Government's definition of a balanced book. Link to supplementary information on the Council's website to be added so that the public can refer to this to remove any confusion.
- Giving prominence to the parking proposal on the front page.
- Consideration of other forms for feedback e.g. postal responses.

**Resolved:** (Crs King/Casson)

That Council:

- a) receives the report;
- b) approves the draft Consultation Document, including CBD parking options, (Document A, Attachment 1), subject to the changes requested at this meeting, for public consultation from 7 April 2017 to 7 May 2017;
- c) notes that Council will hear verbal submissions on 18 May 2017; and
- d) notes that Council will deliberate on the Annual Plan on 1 June 2017.

**Cr O'Leary Dissenting.**

*The meeting adjourned (3.00pm – 3.10pm) during the discussion of the above item.*

## 11. Policy on seismic performance for Council buildings

The Programme Manager, Growth and Assets introduced the report highlighting the following;

- The report was focused on buildings only due to the new legislation The Building (Earthquake-prone Buildings) Amendment Act 2016.
- Effective from 1 July 2017 is that upgrades and additions are 34% of the New Building Standard.
- Major earthquake in Kaikoura has influenced the pace in which seismic assessments are completed which has created a greater need for a policy to be put in place.
- Council needs to approve a policy on how it wants to assess and manage any risk to its own building portfolios.

Staff responded to questions from the elected members regarding the above points.

**Resolved:** (Cr O'Leary/Mayor King)

That Council approves the Draft Seismic Performance of Buildings Policy.

*Cr O'Leary retired from the meeting (3.55pm) at the conclusion of the above item. She was present when the matter was voted on.*

## **12. Eastern Bulk Main Subsidence Remedial Works**

Staff spoke to the report advising that they were seeking retrospective approval for expenditure from the subsidence event that occurred on the Waikato River bank. This event caused damage and destabilisation of the area around critical council water assets.

**Resolved:** (Crs Pascoe/Tooman)

That Council

- a) receives the report;
- b) approves a project budget of \$1,880,000 to manage the full works resulting from the subsidence around the eastern bulk water main which occurred in February 2017, noting that \$800,000 of this budget is required to permanently protect critical infrastructure and to reinstate other damaged infrastructure once the works have been fully scoped and costed;
- c) delegates approval to the CE to negotiate and award Contract 16275 to Brian Perry Civil Ltd for the sum of \$650,000; and
- d) approves an Approved Contract Sum for Contract 16275 of \$780,000 which includes the tender sum of \$650,000 plus a contingency of \$130,000.

## **13. Update on Grassroots Trust Application**

**Resolved:** (Mayor King/Cr Macpherson)

That Council:

- a) receives the report; and
- b) notes that the original agenda Item 17 Application for Approval – Grassroots Trust on 9 March 2017 has been withdrawn.

## **14. Heritage Fund**

Staff introduced the report noting the following corrections to the Heritage Fund Report:

- recommendation (b) on page 89 of the agenda to refer to attachment 3, not attachment 4; and
- page 103 - \$ figure shown in the bottom right hand corner should be \$25,690.00, not \$25,960.00.

**Resolved:** (Deputy Mayor Gallagher/Cr Casson)

That Council:

- a) receives the report; and
- b) approves the recommendations on the allocation of the Heritage Fund as set out in Attachment 3 to the report.

**15. Governance Statement**

The Governance manager confirmed that the Governance Statement was a legislative requirement.

**Resolved:** (Deputy Mayor Gallagher/Cr Macpherson)

That Council approves the Local Governance Statement 2016-2019.

**The meeting was declared closed at 4.17pm.**