
Economic Development Committee

Komiti OOhanga Whakatupu

OPEN MINUTES

Minutes of a meeting of the Economic Development Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton and via Audio Visual link on Tuesday 24 May 2022 at 9.31am.

PRESENT

Chairperson	Cr R Hamilton
<i>Heamana</i>	
Deputy Chairperson	Cr E Wilson
<i>Heamana Tuarua</i>	
Members	Deputy Mayor G Taylor
	Cr M Gallagher
	Cr R Pascoe
	Cr M van Oosten
	Mayor P Southgate
	Cr M Donovan
	Maangai O Te Ua
	Maangai T P Thompson-Evans

In Attendance:	Blair Bowcott – General Manager Growth
	Sean Murray – General Manager Venues, Tourism and Major Events
	Tracey Musty - Finance Director
	Nicolas Wells – Strategic Property Manager
	Greg Carstens - Growth, Funding and Analytics Unit Manager
	James Clarke - Director Mayor's Office
	Amy Trigg - Senior Analyst
	Mike Bennett - Key Account Manager
	Tracey Wood - Event Manager
	Tiki Mossop - Programme Manager, Economics & Policy

Governance Team:	Amy Viggers – Governance Lead
	Tyler Gaukrodger – Governance Advisor

Cr Hamilton opened the meeting with a Karakia.

1. Apologies – Tono aroha

Resolved: (Cr Hamilton/Cr Wilson)

That the apologies for absence from Cr O'Leary and Cr Bunting, and for partial attendance from Mayor Southgate, Deputy Mayor Taylor, Cr Macpherson and Maangai Te Ua are accepted.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Cr Wilson/Maanagi Te Ua)

That the agenda is confirmed noting that the late item C5 (Waikato Regional Airport Limited - Shareholder Approval of Fog Control Innovation) is accepted. The report was circulated under separate cover to enable the most up to date information to be included.

3. Declarations of Interest – *Tauaakii whaipaaanga*

No members of the Committee declared a Conflict of Interest.

4. Public Forum – *Aatea koorero*

No members of the public wished to speak.

5. Confirmation of the Economic Development Committee Open Minutes of 1 March 2022

Resolved: (Cr Donovan/Ca van Oosten)

That the Economic Development Committee confirm the Open Minutes of the Economic Development Committee Meeting held on 1 March 2022 as a true and correct record.

6. Chair's Report

The report was taken as read.

Resolved: (Cr Hamilton/Cr Wilson)

That the Economic Development Committee receives the report.

Mayor Southgate joined the meeting (9.40am) during the discussion of the above item. She was present when the matter was voted on.

7. Civic Financial Services Limited - Annual Report 31 December 2021

The Finance Director introduced the report noting that there had been two directors appointed after the Annual report had been finalised. Staff responded to questions from Members concerning the administration fees and the benefits of positive sister city relationships to Hamilton.

Resolved: (Cr van Oosten/Cr Pascoe)

That the Economic Development Committee receives the report.

8. International Relations Update

The Senior Analyst introduced the report and Simon Appleton, CEO of Eastern Bridge. Mr Appleton then provided Members a presentation regarding the strategic work undertaken on behalf of Council to strengthen Hamilton's relationships with its sister cities. They responded to questions from Members concerning the current sister city relationships, details of the works undertaken by Mr Appleton, the opportunities to further strength Hamilton's economic relationships and the economic benefits to Hamilton.

Resolved: (Cr Wilson/Mayor Southgate)

That the Economic Development Committee receives the report.

9. Hamilton Central Business Association - Activation Fund Plan and Budget 2022-2023

Vanessa Williams, Hamilton Central Business Association General Manager, provided Members with an update on the recent Central City Come Back Campaign Programme. She responded to questions from Members concerning the anecdotal feedback on Campaign Programme and the student discount for buses. Members congratulated and thanked Ms Williams for the success of

the programme.

Resolved: (Deputy Mayor Taylor/Mayor Southgate)

That the Economic Development Committee:

- a) receives the report and
- b) approves the HCBA Annual Central City Activation Plan and Annual Budget for 2022-2023 (**Attachment 2** to the staff report), as required under the Central City Activation Fund Service Level Agreement.

The meeting was adjourned 10.58am to 11.22am.

Maangai Te Ua retired from the meeting during the above adjournment.

10. Major Event Sponsorship Fund - recommendations for approval 2022/23

The General Manager Venues, Tourism and Major Events introduced the report and noted the following changes since the report was written; the 2022-23 budget for the fund was \$419,746.00, the Achilles Hope and Possibility Marathon had been cancelled which meant that the remaining balance was \$33,000.00. He responded to questions from Members concerning Matariki celebrations and funding, central government funding, Boon Street festival, economic benefit of the one off events, potential financial review/audit following events, and past surpluses in the fund.

Staff Action: *Staff undertook to organise strategic discussions concerning Hamilton Arts Trust's Boon Events Suite offering and Council's partnership/community funds.*

Resolved: (Cr Wilson/Cr Pascoe)

That the Economic Development Committee:

- a) receives the report;
- b) approves the following **single year event sponsorship applications** for financial sponsorship in 2022-23 (one year):
 - i. **Atalanta Jamboree 2022** by Waikato Badminton Association for \$3,000;
 - ii. **Wheels Along the Waikato 2023** by Rotary Club of Rototuna Incorporated for \$7,500;
 - iii. **Waikato River Festival He Piko He Taniwha 2023** by Tainui Waka Tourism Incorporated for \$20,000.
- c) approves the following **two-year event sponsorship applications** for financial sponsorship in 2022-23 and 2023-24 (two years):
 - i. **Cheer and Dance Factor 2022 and 2023** by Cheersports Limited for \$10,000 per year;
- d) approves the following **three-year event sponsorship applications** for financial sponsorship in 2022-23, 2023-24 and 2024-25 (three years):
 - i. **The Cambridge to Hamilton Paddle Race 2022, 2023 and 2024** by Boatshed Kayaks Limited for \$5,000 per year;
 - ii. **Porritt Classic 2023, 2024 and 2025** by Athletics Bay of Plenty Waikato for \$6,000 per year;
 - iii. **Matariki ki Waikato 2023, 2024 and 2025** by Te Ohu Whakaita Charitable Trust for \$50,000 per year; and
- e) declines the following application for financial sponsorship in 2022-23, 2023-24 and 2024-25:
 - i. **Boon Events Suite 2022-2025** by Hamilton Arts Trust for \$100,000 per year.

11. Municipal Endowment Fund - Quarterly Report - Q3 2021/22 FY

The Strategic Property Manager and Financial Director spoke to the report noting the decision not to invest with Simplicity Balanced Funds. They responded to questions from Members concerning the administration process which resulted in Council not investing funds with Simplicity Balanced Funds.

Resolved: (Cr Pascoe/Cr Wilson)
That the Economic Development Committee receives the report.

Mayor Southgate retired from the meeting (12.05pm) during the discussion of the above item. She was not present when the matter was voted on.

12. H3 Group - Quarter 3 Activity Report 1 Jan - 31 March 2022

The General Manager Venues, Tourism and Major Events outlined the report noting the difficulties the events space faced over the last quarter, the successful events and the small surplus. He responded to question from Members concerning upcoming events, the capital programme, security operators, and recruitment.

Resolved: (Cr Donovan/Cr Gallagher)
That the Economic Development Committee receives the report.

13. General Manager's Report

The Key Account Manager spoke to the report, noting the strategic review of New Zealand Food Innovation Waikato Limited, the Cultivate Trust update and the Ministry of Foreign Affairs and Trade Study tour. Staff responded to questions from Members concerning the potential attendees and programme for the study tour, the purpose and cost of the strategic review of New Zealand Food Innovation Waikato Limited, the Kudos Science Awards, engagement and funding requests from the New Zealand Commission, and how to further discussions with Tainui Group Holding regarding the Ruakura development.

The Strategic Property Manager then provided an update on Council's rent relief package, and the Celebrating Age Centre. He responded to questions from Members concerning a potential future rent relief package.

The Programme Manager - Economics & Policy then provided Members with a presentation concerning key economic indicators. Staff responded to questions from Members concerning inflation, building consent numbers, effect of wage increases and resources demand.

Resolved: (Cr Wilson/Maangai Thompson-Evans)
That the Economic Development Committee receives the report.

Prior to the following item, Deputy Mayor Taylor declared an interest in item C2 (New Lease - Ministry of Style Limited - Hamilton Gardens). He would not take part in the discussion or vote on the matter

14. Resolution to Exclude the Public

Resolved: (Cr Hamilton/Cr Wilson)
Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely

consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Economic Development Committee Public Excluded Minutes of 1 March 2022) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. New Lease - Ministry of Style Limited - Hamilton Gardens		
C3. Approval of Co-Lab Chair Remuneration		
C4. General Manager's Report		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
Item C3.	to protect the privacy of natural persons to maintain the effective conduct of public affairs through protecting persons from improper pressure or harassment	Section 7 (2) (a) Section 7 (2) (f) (ii)
Item C4.	to enable Council to carry out commercial activities without disadvantage to enable Council to carry out negotiations	Section 7 (2) (h) Section 7 (2) (i)

The meeting moved into a Public Excluded session at 1.25pm.

The meeting was declared Closed at 4.11pm.

Minute Note 17/08/2022:

On 17/08/2022 the following resolutions were determined to be released to the public via these minutes and the quarterly update.

New Lease - Ministry of Style Limited - Hamilton Gardens

Resolved:

That the Economic Development Committee:

- a) receives the report;*
- b) recommends that the Council approves a new lease and service level agreement for Ministry of Style Limited to operate the Hamilton Gardens Café at the Hamilton Gardens subject to the following terms and conditions:*
 - i. Term – six years plus one right of renewal of six years:*
 - a. Commencement – 13 December 2022;*
 - b. Renewal and Rent Review – 13 December 2028;*
 - c. Final Expiry – 12 December 2034;*
 - ii. Market rent at commencement date and commission as a percentage of total turnover;*
 - iii. Surrender of the current Deed of Lease commencing 14 December 2012.*
- c) notes that the decision and information in relation to this matter be released at the appropriate time, to be determined by the Chief Executive.*