
Economic Development Committee

Komiti OOhanga Whakatupu

OPEN MINUTES

Minutes of a meeting of the Economic Development Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 3 June 2021 at 9.31am.

PRESENT

Chairperson Cr R Hamilton

Heamana

Deputy Chairperson Cr E Wilson

Heamana Tuarua

Members Deputy Mayor G Taylor
Cr M Gallagher
Cr R Pascoe
Cr M van Oosten
Mayor P Southgate (Ex Officio)

In Attendance Blair Bowcott – General Manager Growth
Sean Murray – General Manager Venues, Tourism and Major Events
Jennie Lavis – Executive Assistant Venues, Tourism and Major Events
Tracey Musty - Financial Controller
Mike Bennett – Key Account Manager
Sija Soman - Economic Development Analyst

Governance Staff: Amy Viggers – Governance Team Leader
Carmen Fortin and Tyler Gaukrodger – Governance Advisors

1. Apologies – *Tono aroha*

Resolved: (Cr Hamilton/Cr Wilson)

That apologies for absence from Maangai Thompson-Evans and Te Ua, and for partial attendance from Deputy Mayor Taylor and Cr Pascoe are accepted.

2. Confirmation of Agenda – *Whakatau raarangi take*

Resolved: (Cr Hamilton/Cr Wilson)

That the agenda is confirmed noting that:

- a) Item 9 (Waikato Regional Airport Limited - Appointment of Director) be taken after item 11 (Policy Review - Appointment and Remuneration of Board Members of COs, CCOs and CCTOs) at the request of staff; and
- b) Item C2 (Appointment of Director - Waikato Innovation Growth Limited/ New Zealand Food Innovation Waikato Limited) be taken at 12pm to accommodate guest speaker availability.

3. Declarations of Interest – *Tauaakii whaipaaanga*

No members of the Council declared a Conflict of Interest.

4. Public Forum – Aatea koorero

Roger Stratford provided a written submission to item 9 (Waikato Regional Airport Limited - Appointment of Director). This was circulated to Members prior to the meeting and is attached to the minutes as **appendix 1**.

5. Confirmation of the Economic Development Committee Open Minutes of 9 March 2021

Resolved: (Cr Hamilton/Cr Wilson)

That the Economic Development Committee confirm the Open Minutes of the Economic Development Committee Meeting held on 9 March 2021 as a true and correct record.

Mayor Southgate and Cr Gallagher joined the meeting (9.33am) at the conclusion of the above item. They were not present when the matter was voted on.

6. Chair's Report

The Chair took the report as read.

Resolved: (Cr Hamilton/Cr Wilson)

That the Economic Development Committee receives the report.

7. Te Waka Six-Monthly Update *(Recommendation to the Council)*

The Key Account Manager and Hamish Bell (Te Waka, Chair) provided an update to the Committee on the collaboration with KiwiRail and Waikato-Tainui, its funding needs, staff recruitment process and the staff recommendation. They responded to questions from Members concerning funding, budget shortfalls, collaboration with other economic development groups, finalisation of Council agreements with Te Waka, and future development opportunities.

Resolved: (Cr Pascoe/Cr Gallagher)

That the Economic Development Committee:

- a) receives the report; and
- b) recommends the Council delegates the Chair of Economic Development Committee, Deputy Chair of Economic Development Committee, and the CE to work with staff to finalise and sign the 2021-2024 Partnership Agreement and 2021-2022 Service Level Agreement with Te Waka.

8. Major Event Sponsorship Fund - recommendations for approval 2021/22

The General Manager Venues, Tourism and Major Events and Executive Assistant Venues, Tourism and Major Events introduced the report, noting the previous allocation of the fund. They responded to questions from Members concerning Tainui Waka Tourism funding and the allocation process.

Resolved: (Mayor Southgate/Cr Wilson)

That the Economic Development Committee:

- a) receives the report; and
- b) approves the following single year event sponsorship applications for financial sponsorship in 2021/22:
 - i. **NZ National Badminton Championships 2021** by Badminton NZ for \$3,000;
 - ii. **Tainui Secondary Schools Kapa Haka Festival 2021** by Tainui Teachers Association

Society Incorporated for \$8,000;

- iii. Centenary Mooloo Parade and Legends Game 2021 by Waikato Rugby Union for \$5,000;*
- iv. 95th Aotearoa Māori Tennis Championships 2021 by Aotearoa Māori Tennis Association for \$3,000;*
- v. Wheels Along The Waikato 2022 by Rotary Club of Rototuna for \$10,000; and*
- vi. Waikato River Festival He Piko He Taniwha 2022 by Tainui Waka Tourism Incorporated for \$16,000.*

Item 9 (Waikato Regional Airport Limited - Appointment of Director) was moved to be taken after Item 11 (Policy Review - Appointment and Remuneration of Board Members of COs, CCOs and CCTOs) at the request of staff.

10. New Licence - WEL Networks - Municipal Building *(Recommendation to the Council)*

The General Manager Venues, Tourism and Major Events took the report as read and responded to questions from Members concerning staff delegations.

Resolved: (Cr Wilson/Deputy Mayor Taylor)

That the Economic Development Committee:

- a) receives the report; and
- b) recommends that the Council approves a new licence for WEL Networks for a base radio station located on the roof of the Municipal Building, subject to the following terms and conditions:
 - i. Term – 10 years, commencing 1 July 2021;
 - ii. Renewals – nil;
 - iii. Rental – Market, to be determined by a registered valuer; and
 - iv. Rent reviews – CPI annually, market review at 5 years.

11. Policy Review - Appointment and Remuneration of Board Members of COs, CCOs and CCTOs *(Recommendation to the Council)*

The Financial Controller introduced the report, noting updates made to the policy since the last meeting of the Committee.

Resolved: (Cr Wilson/Deputy Mayor Taylor)

That the Economic Development Committee:

- a) receives the report; and
- b) recommends that the Council approves the draft Appointment and Remuneration of Board Members of COs, CCOs and CCTOs Policy (**Attachment 1**).

9. Waikato Regional Airport Limited - Appointment of Director

The General Manager Venues, Tourism and Major Events spoke to the report and the appointment process. He responded to questions from Members concerning recruitment timelines.

Resolved: (Mayor Southgate/Cr Hamilton)

That the Economic Development Committee:

- a) receives the report; and

- b) notes the planned Director appointment process.

12. H3 Group - Quarter 3 Activity Report 1 July to 31 March 2021

The General Manager Venues, Tourism and Major Events spoke to the report, noting the increase in H3 venue usage, quality of facilities, accommodation, previous and upcoming events, staffing capacity and increasing employment. Staff responded to questions from Members concerning future event opportunities, increasing accommodation, budgeting and finance cost, staff remuneration, alternative accommodation and central city activation.

Resolved: (Mayor Southgate/Cr Wilson)

That the Economic Development Committee receives the report.

13. Open Information only reports

The Key Account Manager and Economic Development Analyst took the report as read.

Resolved: (Cr Hamilton/Cr Wilson)

That the Economic Development Committee receives the General Manager's Report.

14. Resolution to Exclude the Public

Resolved: (Cr Hamilton/Cr Wilson)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Economic Development Committee Public Excluded Minutes of 9 March 2021) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C2. Appointment of Director - Waikato Innovation Growth Limited/ New Zealand Food Innovation Waikato Limited)	
C3. Claudelands Commercial Partnership Agreement		
C4. 2 Brooklyn Road and 778 Heaphy Terrace - Property Disposal		
C5. Municipal Endowment Fund Action and Management Plan - Approval		

C6. Victoria Street Development -
Verbal Update

C7. Public Excluded Information
only reports

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to protect the privacy of natural persons	Section 7 (2) (a)
	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C3.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C4.	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C5.	to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information	Section 7 (2) (b) (ii)
	to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (h)
	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C6.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C7.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)

The meeting moved into a Public Excluded session at 11.14am

The meeting was declared closed at 1.20pm

Minute Note 21/10/2021:

On 21/10/2021 the following resolutions were determined to be released to the public via these minutes and the quarterly update.

2 Brooklyn Road and 778 Heaphy Terrace - Property Disposal

Resolved:

That the Economic Development Committee:

a) receives the report;

- b) *recommends that the Council:*
 - i. *approves the public tender of the sites at 2 Brooklyn Road and 778 Heaphy Terrace to obtain a suitable party to buy and redevelop the land in accordance with Council's criteria (Option 1 in the staff report);*
 - ii. *delegates the Chief Executive to develop a design brief in collaboration with the Urban Design Panel as part of the tender process and to negotiate the terms and conditions of the sale of the land with the preferred party;*
 - iii. *notes that following the tender process staff will report back to the Economic Development Committee as per the sale and disposal of Land Policy requirements;*
 - iv. *notes that should there be a successful tender for the sites at 2 Brooklyn Road and 778 Heaphy Terrace the sale funds be allocated to the Municipal Endowment Fund; and*
- c) *notes that the decision and information in relation to this matter be released at the appropriate time, to be determined by the Chief Executive.*

Minute Note 21/12/2021:

On 21/12/2021 the following resolutions were determined to be released to the public via these minutes and the quarterly update.

Appointment of Director - Waikato Innovation Growth Limited/ New Zealand Food Innovation Waikato Limited

Resolved:

That the Economic Development Committee recommends that the Council:

- a) *approves the appointment of Janie Elrick to replace Earl Rattray as a director on the Waikato Innovation Growth Limited and New Zealand Food Innovation Waikato Limited Boards, of which Hamilton City Council is a shareholder;*
- b) *notes that the name of the successful director candidate will be made public once the unsuccessful candidates have been notified; and*
- c) *notes that the decision in relation to this matter be released at the appropriate time, to be determined by the Chief Executive.*

Roger Stratford Written Submission:

Economic Development Committee.

Re: item #9: WRAL - Appointment of Director.

Members / chairperson,

In your matapaki, point 14 refers to the criteria for recruitment of a Director to the Waikato Regional Airport Limited Board, to replace the outgoing officeholder. As well as having experience in finance, tourism and property etc, we might also include telecommunications. This field of knowledge will prove to be invaluable for responses to travel inertia brought about by the pandemic.

The projected total cost of \$40,000 to recruit the incoming Director onto the WRAL Board should then be passed onto the successful candidate, to be recouped through abatement in his/her pay, over the maximum two terms, to alleviate the ratepayer contribution. This will ensure the candidate has a greater personal commitment to the Hamilton / Waikato region.

Roger Stratford,
Hamilton.