

Finance and Monitoring Committee

Te Komiti Aroturuki me ngaa Puutea

OPEN MINUTES

Minutes of a meeting of the Finance and Monitoring Committee held in Council Chamber and Audio-Visual Link , Municipal Building, Garden Place, Hamilton on Thursday 5 December 2024 at 9:30 am.

PRESENT

Chairperson Cr Maxine van Oosten
Heamana

Deputy Chairperson Cr Moko Tauariki
Heamana Tuarua

Members Mayor Paula Southgate
Cr Maria Huata
Cr Emma Pike
Cr Anna Casey-Cox
Cr Tim Macindoe
Cr Ewan Wilson
Cr Louise Hutt (via Audio-Visual link)
Cr Geoff Taylor (via Audio-Visual link)
Cr Andrew Bydder (via Audio-Visual link)
Cr Sarah Thomson
Cr Kesh Naidoo-Rauf

The Chair opened the meeting with a karakia.

1. Apologies – Tono aroha

Resolved: (Cr Van Oosten/Cr Casey-Cox)

That the Finance and Monitoring Committee accepts the apologies for partial attendance from Mayor Southgate, for lateness for Cr Wilson and Cr Naidoo - Rauf, and for full absence from Deputy Mayor O’Leary and Cr Donavan.

2. Confirmation of Agenda – Whakatau raarangi take

Resolved: (Cr Van Oosten/Cr Tauariki)

That the Finance and Monitoring Committee confirms the agenda.

3. Declarations of Interest – Tauaakii whaipaaanga

No members of the Council declared a Conflict of Interest.

4. Public Forum – Aatea koorero

No members of the public wished to speak.

5. Confirmation of the Finance and Monitoring Committee Open Minutes 15 October 2024

Resolved: (Cr van Oosten/Cr Pike)

That the Finance & Monitoring Committee confirm the Open Minutes of the Finance and Monitoring Committee Meeting held on 15 October 2024 as a true and correct record.

6. Chair's Report 5 December 2024

The Chair took the report as read, thanked Deputy Chair Tauariki in his work over the year and welcomed Chief Financial Officer Gary Connolly to his first meeting.

Resolved: (Cr van Oosten/Cr Tauariki)

That the Finance and Monitoring Committee receives the Chair's Report.

Cr Naidoo-Rauf joined the meeting (09:36am) at the conclusion of the above item. She was not present when the matter was voted on.

7. Capital Portfolio Monitoring report

The Infrastructure & Analysis Contract Finance Manager and the Waters Infrastructure Information Team Leader spoke to the report highlighting the face-fronting activities with the Long Term Plan Amendments and Annual Report. Staff responded to questions from Members concerning risks, Waka Kotahi (NZTA) projects expenditure, wastewater treatment plant phasing, and future projection uplifts.

Resolved: (Cr van Oosten/Cr Tauariki)

That the Finance and Monitoring Committee:

- a) receives the report; and
- b) for Contract 1899-2023; HVAC and Gasworks Renewals;
 - i. approves removal of the individual Approved Contract Sum of \$3.0m for each individual panel member under contracts 1899-2023 A, B, C and D, reflecting the intent for them to be zero sum, zero scope panel contracts;
 - ii. approves an Approved Contract Sum of \$12.0m for the overall Contract 1899-2023; and
 - iii. delegates approval to the Design and Deliver Unit Director to approve project awards to individual panel members and to progress payments up to the combined Approved Contract Sum of \$12.0m. approve.

Cr Wilson arrived at the meeting (09:52am) during the discussion of the above item. He was present when the matter was voted on.

8. Financial Performance & Strategy Report to 31 October 2024

The Chief Financial Officer outlined the report in particular staff vacancy rates, anticipated forecast of balancing the books budget, revised budgets and noted a correction regarding Paragraph 21 *The forecast Balancing the Books result for the year to 30 June 2025 is (\$61.0m) deficit. This is (\$4.8m) unfavourable to the budgeted deficit of (\$56.3m)*. Staff responded to questions from Members concerning vested assets, depreciation, Waka Kotahi (NZTA) subsidy, future renewals forecasts, cashflow differences and the waste levy.

Resolved: (Cr Thomson/Cr van Oosten)

That the Finance and Monitoring Committee:

- a) receives the report; and
- b) recommends that the Council:
 - i. approves the capital movement as identified in the 31 October Capital Portfolio Monitoring Report dated 5 December 2024;
 - ii. approves the forecast adjustments as set out in paragraph 49 of the staff report;
 - iii. notes the revised Financial Strategy position for Debt to Revenue, Net Debt and Balancing the Books as set out in paragraphs 50 to 52 of this staff report; and
- c) notes that there may be further adjustment in the preparation of the Annual Report.
- D) requests the mayor write to the relevant minister(s) seeking a broader criteria for the waste levy, including to allow councils to use it for the management of illegal dumping and litter.

9. Professional Services Panel

The Procurement Manager spoke to the report about the appointment of consultants to the Professional Services Panel. Staff responded to questions from Members concerning the selection of appointees, tier one and tier two panel consultants, in-house business case options, Maaori business applicants, rebate benefits for contractors, and local business contribution towards the panel.

Staff Action: *Staff to undertake investigate on how to further reduced consultancy fees through the use of in-house services.*

Resolved: (Cr van Oosten/Cr Wilson)

That the Finance and Monitoring Committee receives the report.

10. Resolution to Exclude the Public

Resolved: (Cr Wilson/Mayor Southgate)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
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C1. Confirmation of the Finance and Monitoring Committee Public Excluded Minutes 15 October 2024) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Co-Lab Professional Services Panel (Public Excluded Matters)		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available	Section 7 (2) (c) (i)

The meeting moved into Public Excluded Session at 10.46am.

Meeting adjourned from 10:47am to 11:00am.

The meeting was declared closed at 11.09am.