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## Finance Committee

### OPEN MINUTES

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**Minutes of a meeting of the Finance Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 22 February 2018 at 10.00am.**

#### PRESENT

Chairperson	Cr G Mallett
Deputy Chairperson	Cr R Pascoe
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr A O’Leary
	Cr P Southgate
	Cr G Taylor
	Cr L Tooman
	Cr R Hamilton

In attendance:	Richard Briggs – Chief Executive
	David Bryant – General Manager Corporate
	Sean Murray – General Manager Venues, Tourism and Major Events
	Sean Hickey – General Manager Strategy and Communications
	Chris Allen – General Manager Infrastructure
	Blair Bowcott – Executive Director Special Projects
	Russel Hynds – Finance Manager
	Natalie Young – Project Manager
	Helen Paki – Business and Planning Manager
	Maire Porter – City Waters Manager
	Andrew Parsons – City Development Manager
	Julie Clausen – Programme Manager Strategy
	Jolie Humphreys – Strategic Policy Analyst
	Matthew Bell – Revenue Manager
	Nicola Walsh – Communications Advisor
	Becca Brooke – Governance Team Leader
	Rebecca Watson and Amy Viggers – Committee Advisors

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**1. Apologies**

There were no apologies.

**2. Confirmation of Agenda**

**Resolved:** (Crs Mallett/Bunting)

That the agenda is confirmed.

**3. Declarations of Interest**

No members of the Committee declared a Conflict of Interest.

**4. Public Forum**

There were no public forum speakers.

**5. Finance Committee Minutes - Open - 7 November 2017**

**Resolved:** (Crs Mallett/Bunting)

That the Committee confirms the Open Minutes of the Finance Committee Meeting held on 7 November 2017 as a true and correct record.

**6. 2018 Finance Committee Report Schedule**

Committee Members noted that the date for a separate report to come back to the Finance Committee concerning an update on social housing in Waikato would be included in the Finance Committee report schedule. This report had been requested at the 7 November 2017 Finance Committee meeting.

**Resolved:** (Crs Mallett/Casson)

That the Finance Committee approves the 2018 Finance Committee Report Schedule.

**7. Recommendation from the Growth and Infrastructure Committee - Advance funding for design of Thomas/Gordonton intersection improvements**

**Resolved:** (Crs Mallett/Macpherson)

That the Finance Committee:

- a) receives the report; and
- b) approves funding for the investigation, design and land procurement for an upgrade of the intersection of Thomas and Gordonton roads from Risk and Opportunities this financial year.

**8. 10-Year Plan Monitoring Report - For the six months 31 December 2017**

The Finance Manager introduced the report, and highlighted that the financial results had been favourable compared to budgeted figures. Staff responded to questions from Committee Members concerning the reporting of large projects, project deferrals and clarification on the reporting of capital expenditure. Committee Members also raised questions regarding the Victoria On The River/River Plan project, as well as cashflow management processes.

*Staff undertook to circulate further information concerning administrative cost deficits to Committee Members.*

*Staff also undertook to provide information concerning delays to the work to extend the boardwalk as part of the River Plan Project, and explained there would be a report on this matter coming to Council in March 2018.*

**Resolved:** (Crs Mallett/Casson)

That the Finance Committee receives the report.

**9. Key Projects Monitoring Report - December 2017**

The General Manager Corporate took the report as read. Staff responded to questions from Committee Members regarding the status of various project outlined in the report.

*Committee Members requested that the River Plan Project and Waterworld Renewals Programme be added to the Key Projects Monitoring Report.*

*Committee Members also requested clarity and increased visibility around the planning process for the Rototuna Town Centre, including community facilities and private developer agreements, via an upcoming Elected Member Briefing.*

*It was noted that an update on Victoria On The River stage 2 works would be reported back to Council in March 2018.*

**Resolved:** (Crs Mallett/Bunting)

That the Finance Committee receives the report.

**10. 2015-25 10 Year Plan Service Performance Report - Year 3, Quarter 2**

The Programme Manager Strategy introduced the report, noting the addition of a bar graph to the report to summarise performance. Staff responded to questions from Committee Members concerning monitoring water leaks and usage, as well as providing clarification around mitigation actions for stormwater network issues.

Committee Members also asked questions regarding rubbish and recycling collections, as well as arts and culture data.

**Resolved:** (Crs Mallett/Casson)

That the Finance Committee receives the report.

*Cr O'Leary left the meeting (11.30am) during the discussion of the above Item. She was not present when the matter was voted on.*

### 11. H3 Group Quarter 2 Report - 1 October to 31 December 2017

The General Manager Venues, Tourism and Major Events took the report as read and responded to questions from Committee Members concerning clarification on the reporting of finances and variances for this. There was discussion around attracting large events to Hamilton and regional collaboration opportunities.

*Staff undertook to provide information to a March 2018 Elected Member Briefing concerning the Waikato Regional Theatre, and also to circulate an update on discussions and options on potential new hotel developments in Hamilton's CBD.*

**Resolved:** (Crs Mallett/Casson)

That the Finance Committee receives the report.

*Cr O'Leary re-joined the meeting (11.43am) during the discussion of the above Item.*

*Cr O'Leary left the meeting (12.32pm) during the discussion of the above item. She was not present when the matter was voted on.*

***The meeting adjourned (12.35 – 1.15pm).***

### 12. Housing Infrastructure Fund - Enabling Works Report

The Executive Director Special Projects introduced the report, noting that the purpose of the report was to seek approval for the commencement of enabling projects for the Peacocke Growth Cell. He responded to questions from Committee Members concerning the types of projects proposed and the impact on starting the projects if the Housing Infrastructure Fund did not eventuate.

**Resolved:** (Crs Mallett/Casson)

That the Finance Committee approves the commencement of enabling projects for the Peacocke Growth Cell in 2017/18, funded from the existing Transport - Progress Southern Links Project budget.

**The Motion was put.**

**Those for the Motion:** Mayor King, Cr Mallett, Gallagher, Tooman, Macpherson, Casson, Taylor and Hamilton.

**Those against the Motion:** Councillors Pascoe, O'Leary, Bunting, Henry and Southgate

**The Motion was declared carried.**

*The Chair left the meeting and vacated as Chair (1.40pm) during the discussion of the above Item. The Deputy Chair took up the Chair for the remainder of the Item. The Chair re-joined the meeting (1.42pm) and resumed as chair for the following Item. He was present when the matter was voted on.*

*Cr Southgate left the meeting (1.50pm) at the conclusion of the above item. She was present when the matter was voted on.*

### 13. Hamilton Ring Road - Multiparty Funding Agreement

The City Development Manager introduced the report and responded to questions from Committee Members concerning funding allocation and costs being covered by Hamilton City Council.

**Resolved:** (Crs Macpherson/Mallett)

That the Finance Committee:

- a) approves the 43.4% overall cost share allocation to the New Zealand Transport Agency for the completion of the Hamilton Ring Road recognising the direct benefit to the state highway, noting that the remaining 56.6% would be a Hamilton City Council cost but eligible for the normal 51% subsidy from the NZ Transport Agency; and
- b) delegates authority to the Chief Executive to execute all necessary documentation to confirm the cost allocation in (a) above to the New Zealand Transport Agency.

### 14. Resolution to Exclude the Public

**Resolved:** (Crs Mallett/Casson)

#### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Finance Committee Minutes - Public Excluded - 7 November 2017	) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Report on overdue debtors as at 31 January 2018 & Debt write-offs 2017/18	)	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect the privacy of natural persons to maintain the effective conduct of public affairs through protecting persons from improper pressure or harassment	Section 7 (2) (a) Section 7 (2) (f) (ii)
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Item C2.	to protect the privacy of natural persons	Section 7 (2) (a)
	to maintain the effective conduct of public affairs through protecting persons from improper pressure or harassment	Section 7 (2) (f) (ii)

**The meeting moved into a Public Excluded session 2.00pm.**

**The meeting was declared closed at 2.18pm.**