
Finance Committee

OPEN MINUTES

Minutes of a meeting of the Finance Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 4 July 2017 at 9.38am.

PRESENT

Chairperson	Cr G Mallett
Deputy Chairperson	Cr R Pascoe
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr A O’Leary
	Cr P Southgate
	Cr G Taylor
	Cr L Tooman

In Attendance:	Richard Briggs – Chief Executive
	Lance Vervoort – General Manager Community
	Chris Allen – General Manager City Infrastructure
	Sean Murray – General Manager Venues, Tourism and Major Events
	Sean Hickey - General Manager Strategy and Communications
	Kelvyn Eglinton - General Manager City Growth
	David Bryant - General Manager Corporate
	Blair Bowcott - Executive Director Special Projects
	Tracey Musty - Financial Controller
	Nicolas Wells - Strategic Property Manager
	Maire Porter – City Wates Manager
	Nigel Ward – Communications Team Leader
	Andrew Parsons – City Development Manager
	Jason Harrison – City Transportation Manager
	Natalie Young – Project Manager
	Andy Mannering – Social Development Manager
	Sandra Larsen – Community Funding Advisor

Governance Advisors:	Lee-Ann Jordan – Governance Manager
	Becca Brooke – Governance Team Leader

1. Apologies

Resolved: (Crs Mallett/Bunting)
That the apologies from Cr Yeung and Cr Casson (for lateness) were accepted.

2. Confirmation of Agenda

Resolved: (Crs Mallett/Bunting)
That the agenda is confirmed, noting that there was an error on page 16, paragraph 44 of the agenda under the heading 'Rotokauri Growth'. A replacement page was circulated to Elected Members.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

There were no public forum speakers.

5. Finance Committee - Open Minutes - 23 May 2017

Resolved: (Crs Mallett/Taylor)
That the Committee confirm the Open Minutes of the Finance Committee Meeting held on 23 May 2017 as a true and correct record, noting the spelling correction of 'Crs' on page 10, Item 12.

6. 10-Year Plan Monitoring Report - For the eleven months ended 31 May 2017

The Financial Controller introduced the report, noting that there was a replacement page 16 of the agenda which had been circulated to Elected Members prior to the meeting. It was also noted that on page 16, paragraph 38 of the agenda, the table titled Capital Expenditure Programme for 2016-2017 'plus Approved Brought Forward' total should read \$5.1m.

Staff responded to questions concerning:

Deferrals: 30 projects were identified as potential deferrals. It was noted that as part of the 10 Year Plan process, Elected Members would have an opportunity to review the process regarding how projects were set out in budgets. There was an opportunity to base projects on their programme of works rather than by financial years.

Rates Remission Policy: As per the current policy, income assessments to receive remissions were based on income earned in the previous financial year. As part of the 10 Year Plan process, Elected Members would get an opportunity to discuss the policy at an upcoming Elected Members Briefing.

Risks and Opportunities: Clarification of the purpose of the risks and opportunities register was provided to Elected Members. The register was used to report significant changes from approved budgets such as the depreciation increase.

Personnel Costs: Staffing costs associated with stormwater, wastewater, and water, were not included as 'personnel costs' but were instead included as part of administrative costs.

Resolved: (Crs Mallett/Casson)

That the Finance Committee receives the report.

Cr Casson joined the meeting (10.30am) during the discussion of the above item. He was present when the matter was voted on.

The meeting adjourned 11.05am – 11.18am.

7. Key Projects Monitoring Report - May 2017

The General Manager Corporate took the report as read. Staff responded to questions from Elected Members concerning the Western Rail Trail, Hamilton Ring Road Upgrade and Extension and the North City Road Urban Upgrade. These projects were noted as being at risk of exceeding scope, budget, or timing/scheduling.

Elected Members requested that future Key Project Monitoring Reports contain more commentary around those projects that were not reaching targets/timeframes.

Resolved: (Crs Pascoe/Mallett)

That the Finance Committee receives the report.

8. Single-Year Community Grant Allocation 2016/17

The Chair noted the purpose of report was only to inform Elected Members of the Single-Year Community Grant allocation outcome for the 2016/17 financial year, and not to approve or decline any particular applications.

The Manager, Social Development took the report as read and responded to questions from Elected Members concerning the allocation process. He noted that applicants (successful and unsuccessful) were notified of the committee's decision within a day or two of the decisions being made.

Elected Members would get an opportunity at a future briefing to review the Single-Year Community Grant criteria. Staff were asked to report back on the feasibility of conducting research into the benefits the City gained in providing grants.

Resolved: (Crs Southgate/Gallagher)

That the Finance Committee receives the report.

9. Lease - SPARK Claudelands

The Strategic Property Manager explained that the lease extensions were for existing telecommunications equipment on Council land and parks. Staff responded to questions from Elected Members concerning the process should other businesses want to apply to put equipment on Council land and how lease values were determined.

Resolved: (Crs Mallett/Macpherson)

That the Finance Committee:

- a) receives the report; and

- b) approves a new lease for SPARK, for telecommunications equipment located at Claudelands Event Centre, subject to the following terms and conditions;
 - (i) term – 6 years, commencing 1 October 2017,
 - (ii) renewals – 3 x 6 years (1 October 2023, 1 October 2029 & 1 October 2035),
 - (iii) rental - \$9,000 plus GST per annum,
 - (iv) rent reviews – 3 yearly CPI with Market review on renewal (the higher of CPI or Market will apply on renewal date)
 - (v) relocation and redevelopment clause included.

10. Lease - SPARK Beetham Park

This report was taken as read.

Resolved: (Crs Mallett/Macpherson)

That the Finance Committee:

- a) receives the report; and
- b) that Council approves a new lease for SPARK, for telecommunications equipment located at Beetham Park, Ulster Street, Hamilton, subject to the following terms and conditions;
 - (i) term – 6 years, commencing 29 June 2017.
 - (ii) renewals – 3 x 6 years (29 June 2023, 29 June 2029 & 29 June 2035).
 - (iii) rental - \$11,000 plus GST per annum
 - (iv) rent reviews – 3 yearly CPI with Market review on renewal (the higher of CPI or Market will apply on renewal date)
 - (v) relocation and redevelopment clause included.

11. Resolution to Exclude the Public

Resolved: (Crs Mallett/Casson)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Finance Committee - Public Excluded Minutes - 23 May 2017) Good reason to withhold information exists under Section 7 Local Government	Section 48(1)(a)
C2. Report on overdue debtors) Official Information and	

as at 31 May 2017 & Bad) Meetings Act 1987
Debts Writeoffs 2016/17)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

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|----------|--|-------------------|
| Item C1. | to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (j) |
| Item C2. | to protect the privacy of natural persons | Section 7 (2) (a) |

The meeting went into a public excluded session at 12.02pm.

The meeting was declared closed at 12.22pm.