
Finance Committee

OPEN MINUTES

Minutes of a meeting of the Finance Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 16 October 2018 at 9.30am.

PRESENT

Chairperson	Cr G Mallett
Deputy Chairperson	Cr R Pascoe
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr A O’Leary
	Cr P Southgate
	Cr G Taylor
	Cr L Tooman
	Cr R Hamilton
	Maangai Bella Takiari-Brame

In attendance:	Richard Briggs – Chief Executive
	David Bryant – General Manager Corporate
	Sean Murray – General Manager Venues, Tourism and Major Events
	Sean Hickey – General Manager Strategy and Communications
	Lance Vervoort - General Manager Community
	Eeva-Liisa Wright – General Manager Infrastructure Operations
	Jen Baird – General Manager City Growth
	Blair Bowcott – Executive Director Special Projects
	Tracey Musty – Finance Manager
	Maire Porter – City Waters Manager
	Stephen Halliwell – Accounting Manager
	Matthew Bell – Revenue Manager
	Sarah Wilson – Organisational Support Team Leader
	Hayden De Villiers – Treasury Accountant
	Nigel Ward – Communications Team Leader
	Mike Lamb – Chief Information Officer
	Scott Copeland – Procurement Manager

Nicolas Wells – Strategic Property Manager
Natalie Young – PMO Manager
Paul Gower – Programme Manager Growth and Assets

External Presenters:

Governance Advisors: Lee-Ann Jordan – Governance Manager
Becca Brooke – Governance Team Leader
Rebecca Watson – Committee Advisor

1. Apologies

Resolved: (Crs Mallett/Casson)

That the apologies from Mayor King, Cr Pascoe (for lateness), Cr Macpherson (for lateness) are accepted.

2. Confirmation of Agenda

Resolved: (Cr Mallett/Cr Casson)

That the agenda is confirmed noting that the order of the agenda will be flexible to accommodate external presenters.

3. Declarations of Interest

Cr O’Leary noted in relation to item 16 (*Petition from Netherville Retirement Village regarding Rates and Maintenance of Infrastructure*) that her mother was a resident of Netherville Retirement Village but that she did not believe she was conflicted in relation to the matter.

When Cr Pascoe joined the meeting (11.23am), he noted in relation to item 9 (*Contacts – Increase Approved Contract Sum and or Extend Term*) that he was a trustee in relation to contract 08060 (General Security Services to Council) but not a beneficiary. He did not believe he was conflicted in relation to this item.

4. Public Forum

No members of the public wished to speak.

5. Finance Committee Meeting Minutes - Open - 28 August 2018

Resolved: (Cr Mallett/Cr Casson)

That the Committee confirm the Open Minutes of the Finance Committee Meeting held on 28 August 2018 as a true and correct record.

Cr Macpherson joined the meeting (9.35am) during the discussion of the above item. He was present when the matter was voted on.

6. Chair's Report - 16 October 2018

Action: *The CE noted that the issues raised in the Chairs report in relation to rates and UAGC would be discussed at a future Elected Member Briefing.*

Resolved: (Crs Mallett/Henry)

That the Finance Committee receives the report.

Cr O'Leary Dissenting.

7. New Zealand Local Government Funding Agency Limited (LGFA) - Annual Report 2018

Resolved: (Cr Mallett/Cr Taylor)

That the Finance Committee receives the NZ Local Government Funding Agency Ltd Annual Report.

8. Waikato Local Authority Shared Services (WLASS) Annual Report 30 June 2018

Action: *Staff undertook to provide further information to Committee Members regarding WLASS at a future Elected Member Briefing.*

Resolved: (Cr Mallett/Deputy Mayor Gallagher)

That the Finance Committee receives the Waikato Local Authority Shared Services Annual Report.

Cr Hamilton left the meeting (11.02am) during the discussion of the above item. He was not present when the matter was voted on.

The meeting adjourned (11.06am – 11.23am).

Crs Pascoe joined the meeting following the above adjournment.

Cr Hamilton re-joined the meeting following the above adjournment.

Cr Pascoe noted in relation to item 9 (Contacts – Increase Approved Contract Sum and or Extend Term) that he was a trustee in relation to contract 08060 (General Security Services to Council) but not a beneficiary. He did not believe he was conflicted in relation to this item.

9. Contract 07075, 08060, 09062A, 10093, 11022A, 12021A, 12073, 15066, 16412 - Increase Approved Contract Sum and or Extend Term

Resolved: (Crs Mallett/Macpherson)

That the Finance Committee:

- a) Approves the increase to the approved contract sum for the following contracts:
 - (i) Contract 09062A from \$1,170,000 to \$5,000,000
 - (ii) Contract 12073 from \$2,842,000 to \$3,220,000
 - (iii) Contract 15066 from \$3,310,000 to \$8,000,000
 - (iv) Contract 16412 from \$1,400,000 to \$4,200,000
- b) Approves the extension of contract term for the following contracts:
 - (i) Contract 07075 from 30 June 2017 to 30 June 2019
 - (ii) Contract 08060 from 31 January 2018 to 30 June 2019
 - (iii) Contract 09062A from 28 February 2017 to 30 June 2020
 - (iv) Contract 10093 from 30 June 2017 to 28 February 2020
 - (v) Contract 12021A from 29 March 2018 to 28 February 2020
 - (vi) Contract 12073 from 1 September 2018 to 28 February 2019
 - (vii) Contract 15066 from 29 June 2019 to 29 June 2022

10. Accessible Properties New Zealand Limited - Q3 and Q4 Management Accounts and Activity Report - Audited Financial Statements (Full Year 30 June 2018)

Action: Staff undertook to provide further information to Committee Members regarding social housing.

Resolved: (Crs Mallett/Tooman)

That the Finance Committee receives the report.

11. Civic Financial Services Limited - Annual Report December 2017

Resolved: (Crs Pascoe/Mallett)

That the Finance Committee receives the Civic Financial Services Limited Annual Report.

16. Petition from Netherville Retirement Village Regarding Rates and Maintenance of Infrastructure

Resolved: (Crs Mallett/Taylor)

That the Finance Committee:

- a) receives the report;
- b) notes that requests of the Council raised in the Netherville Retirement Village petition are inconsistent with the Council's 2018-28 10 Year Plan decisions and therefore staff are not recommending any changes to rates or maintenance responsibilities for Netherville Retirement Village; and
- c) notes that staff will continue to work with Netherville Retirement Village residents to improve their site rubbish and recycling collection services.

Cr Casson Dissenting.

7. H3 Report Quarter 1 - 1 July to 30 September 2018

Resolved: (Crs Mallett/Bunting)

That the Finance Committee receives the report.

Cr Southgate retired from the meeting (12.27pm) during the discussion of the above item. She was not present when the matter was voted on.

The meeting adjourned (12.37pm – 1.20pm)

Following the above adjournment, the meeting went into a public excluded session.

20. Resolution to Exclude the Public

Resolved: (Crs Mallett/Bunting)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Finance Committee Meeting Minutes - Public Excluded - 28 August 2018) Good reason to withhold) information exists under) Section 7 Local Government	Section 48(1)(a)
C2. Report on overdue debtors as at 30 September 2018 & Debt write-offs 2018/19) Official Information and) Meetings Act 1987)	

C3. Contract 17525 - Rototuna
Sports Park and Park Lane
Construction

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C2.	to protect the privacy of natural persons to maintain the effective conduct of public affairs through protecting persons from improper pressure or harassment	Section 7 (2) (a) Section 7 (2) (f) (ii)
Item C3.	to prevent disclosure of a trade secret to enable Council to carry out commercial activities without disadvantage	Section 7 (2) (b) (i) Section 7 (2) (h)

Deputy Mayor Gallagher, Crs Taylor, Macpherson, and Hamilton left the meeting during the above adjournment and were not present when the resolution to exclude the public was voted on.

The meeting went into a public excluded session at 1.20pm.

The meeting moved back into the open session at 1.50pm.

During the public excluded session, Deputy Mayor Gallagher, Crs Macpherson, Taylor, Hamilton and Southgate re-joined the meeting.

8. Waikato Innovation Growth Limited and Group - Annual Report 30 June 2018

Resolved: (Crs Mallett/Southgate)

That the Finance Committee receives the Waikato Innovation Growth Limited (WIGL) Group Annual Report.

92. New 10-Year Plan Monitoring Report Structure

Resolved: (Cr Mallett/Maangai Takiari-Brame)

That the Finance Committee receives the report.

Cr Hamilton retired from the meeting (2.26pm) at the conclusion of the above item. He was present when the matter was voted on.

10. Waikato Regional Airport Limited (WRAL) - Annual Report June 2018

The Committee commended WRAL on their performance this year.

Resolved: (Crs Mallett/Bunting)

That the Finance Committee receives the Waikato Regional Airport Ltd (WRAL) Annual Report.

Cr Southgate retired from the meeting (2.46pm) during the discussion of the above item. She was not present when the matter was voted on.

Cr Taylor left the meeting (2.51pm) during the discussion for the above item. He was not present when the matter was voted on.

13. Financial Strategy Monitoring Report

Resolved: (Crs Mallett/Pascoe)

That the Finance Committee receives the report.

11. Annual Monitoring Report August 2018

Resolved: (Crs Mallett/Taylor)

That the Finance Committee receives the report.

Cr Macpherson retired from the meeting (4.08pm) during the discussion of the above item. He was not present when the matter was voted on.

12. Capital Portfolio Monitoring Report

The General Manager Development noted corrections to the report.

Resolved: (Cr Mallett/Deputy Mayor Gallagher)

That the Finance Committee receives the report.

Cr Bunting retired from the meeting (4.52pm) during the discussion of the above item. He was not present when the matter was voted on.

During the above item, an extension of time was moved at 4.45pm.

Resolved: (Crs Mallett/Casson)

That the meeting extend beyond 6 hours.

The meeting was declared closed at 4.55pm.