
Finance Committee

OPEN MINUTES

Minutes of a meeting of the Finance Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 3 April 2018 at 9.30am.

PRESENT

Chairperson	Cr G Mallett
Deputy Chairperson	Cr R Pascoe
Members	Mayor A King
	Deputy Mayor M Gallagher
	Cr M Bunting
	Cr J R Casson
	Cr S Henry
	Cr D Macpherson
	Cr P Southgate
	Cr G Taylor
	Cr L Tooman
	Cr R Hamilton

In Attendance:	David Bryant - General Manager Corporate
	Lance Vervoort - General Manager Community
	Eeva-Liisa - City Infrastructure Business Manager
	Sean Murray - General Manager Venues, Tourism and Major Events
	Sean Hickey - General Manager Strategy and Communications
	Blair Bowcott – Executive Director Special Projects
	Jen Baird – General Manager City Growth
	Russel Hynd – Finance Manager
	Tamara Jankovic – Organisational Support Team Leader
	Maire Porter – City Waters Manager
	Bridget Morgan – Waters Assets Manager
	Nigel Ward – Communications Team Leader
	Andrew Parsons – City Development Manager
	Jolie Humphreys – Strategic Policy Analyst
	Natasha Ryan – Key Projects Programme Manager
	Nicolas Wells – Strategic Property Manager
	Matthew Bell – Revenue Manager

Earl Rattray (Waikato Innovation Growth Ltd Board Member)

Stuart Gordon (Waikato Innovation Growth Ltd Chief Executive)
Mark Morgan (Waikato Regional Airport Ltd Chief Executive)
Annabel Cotton (Waikato Regional Airport Ltd Director)
Mark Butcher (Local Government Funding Agency Chief Executive)
Thomas Gibbons (Chair of the Vibrant Hamilton Trust)

Governance Advisors: Becca Brooke – Governance Team Leader
Rebecca Watson – Committee Advisor

1. Apologies

Resolved: (Crs Mallett/Casson)

That the apologies from Cr O’Leary are accepted.

2. Confirmation of Agenda

Resolved: (Cr Mallett/Cr Casson)

That the agenda be confirmed noting:

- the agenda order will need to be flexible to accommodate guest presenters;
- there is a page missing from the agenda (page 100a). The page was circulated to Elected Members at the meeting and would be made available to the public after the meeting and attached to these minutes as appendix 1.
- that the late report *NZ Food Innovation Ltd Spray Dryer Two* be accepted. The reason for lateness is due to timing of the matters outlined in the report.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

No members of the public wished to speak.

5. Finance Committee Minutes - Open - 22 February 2018

Resolved: (Crs Mallett/Casson)

That the Committee confirms the Open Minutes of the Finance Committee Meeting held on 22 February 2018 as a true and correct record.

6. Chair's Report - 3 April 2018

Action: Staff undertook to provide further clarification to the public around the financial measure matters discussed during the meeting via City News and on the Hamilton City Council website.

Resolved: (Cr Mallett/Mayor King)

That the Finance Committee receives the report.

Cr Pascoe Dissenting.

Cr Macpherson joined the meeting (9.45am) during the discussion of the above item. He was present when the matter was voted on.

Cr Pascoe left the meeting (10.30am) at the conclusion of the above item. He was present when the matter was voted on.

7. Waikato Innovation Growth Ltd and NZ Food Innovations combined Statement of Intent and Half Yearly Reports

Resolved: (Crs Mallett/Southgate)

That the Finance Committee:

- a) receives the report; and
- b) approves the Waikato Innovation Growth Ltd and Group of Companies Draft Statement of Intent 2018/2019

Item 16 – NZ Food Innovation Ltd Spray Dryer Two (Late Report – under separate cover) was taken next to accommodate external presenters in attendance for the item.

16. NZ Food Innovation (Waikato) Ltd Spray Dryer Two - (Late Report – Under Separate Cover).

Resolved: (Crs Mallett/Casson)

That the Finance Committee delegates authority to the Chief Executive to:

- a) finalise a public consultation document on establishing three Council Controlled Organisations in relation to the ownership structure of the proposed Spray Dryer Two, such consultation document to be substantially similar to Attachment two of the staff report;
- b) complete public engagement for a period of up to two weeks, as soon as practicable; and
- c) after considering public submissions, determine whether to establish three Council Controlled Organisations (as subsidiaries of NZ Food Innovation (Waikato) Ltd) in relation to the establishment of an entity to own and operate Spray Dryer Two.

8. Waikato Regional Airport Limited - Half Year Report to 31 December 2017 and Draft Statement of Intent 2018/19

Resolved: (Cr Mallett/Deputy Mayor Gallagher)

That the Finance Committee:

- a) receives the Half Year report; and
- b) approves the Waikato Regional Airport Limited Draft Statement of Intent 2018/19.

The meeting adjourned 11.48am – 12.00pm.

9. Local Government Funding Agency Statement of Intent and Half Yearly Report to 31 December 2018

Resolved: (Crs Mallett/Casson)

That the Finance Committee:

- a) receives the report; and
- b) approves the Local Government Funding Agency Draft Statement of Intent 2018/19.

10. 10-Year Plan Monitoring Report - For the eight months 28 February 2018

Resolved: (Crs Mallett/Casson)

That the Finance Committee receives the report.

Cr Pascoe re-joined the meeting (12.35pm) during the discussion of above item. He was present when the matter was voted on.

11. Vibrant Hamilton Trust Statement of Intent 2018/2019 and Half Yearly Report to 31 December 2017

Resolved: (Cr Mallett/Deputy Mayor Gallagher)

That the Finance Committee:

- a) receives the report; and
- b) approves the Vibrant Hamilton Trust's Draft Statement of Intent 2018/19.

12. Waikato Local Authority Shared Services - Draft Statement of Intent 2018/19 and Half Yearly Report to 31 December 2017

Resolved: (Cr Mallett/Deputy Mayor Gallagher)

That the Finance Committee:

- a) receives the report; and
- b) approves the Waikato Local Authority Shared Services (WLASS) Draft Statement of Intent 2018/19

The meeting adjourned 1.25pm to 2.03pm.

Cr Macpherson left the meeting during the above adjournment.

13. Accessible Properties New Zealand Limited - Financial Statements and Activity Report - Six Months to 31 December 2017

Resolved: (Cr Mallett/Mayor King)

That the Finance Committee receives the report.

14. Key Projects Monitoring Report - February 2018

Resolved: (Crs Mallett/Henry)

That the Finance Committee receives the report.

15. Resolution to Exclude the Public

Resolved: (Cr Mallett/Mayor King)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Finance Committee Minutes - Public Excluded - 22 February 2018) Good reason to withhold information exists under Section 7 Local Government	Section 48(1)(a)
C2. Report on overdue debtors as at 28 February 2018 & Debt write-offs 2017/18) Official Information and Meetings Act 1987	

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

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| Item C1. | to prevent the disclosure or use of official information for improper gain or improper advantage | Section 7 (2) (j) |
| Item C2. | to protect the privacy of natural persons
to maintain the effective conduct of public affairs through protecting persons from improper pressure or harassment | Section 7 (2) (a)
Section 7 (2) (f) (ii) |

Cr Macpherson re-joined the meeting (2.17pm) during the above item. He was present when the matter was voted on.

The meeting went into a public excluded session at 2.18pm.

The meeting was declared closed at 3.00pm.