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## **Finance and Monitoring Committee**

### ***Te Komiti Aroturuki me ngaa Puutea***

## **OPEN MINUTES**

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**Minutes of a meeting of the Finance and Monitoring Committee held in Council Chamber and Audio-Visual Link, Municipal Building, Garden Place, Hamilton on Thursday 31 August 2023 at 9.32am.**

#### **PRESENT**

**Chairperson** Cr Maxine van Oosten  
***Heamana***

**Deputy Chairperson** Cr Moko Tauariki  
***Heamana Tuarua***

**Members** Mayor Paula Southgate  
Deputy Mayor Angela O’Leary  
Cr Melaina Huaki  
Cr Mark Donovan  
Cr Anna Casey-Cox (via Audio-Visual Link)  
Cr Ewan Wilson  
Cr Louise Hutt (via Audio-Visual Link)  
Cr Geoff Taylor (via Audio-Visual Link)  
Cr Andrew Bydder

**In Attendance:** Lance Vervoort – Chief Executive  
David Bryant - General Manager Business Services  
Helen Paki – General Manager Customer and Community  
Sean Murray - General Manager Venues, Tourism and Events  
Andrew Parsons – General Manager Infrastructure and Assets  
Blair Bowcott – General Manager Strategy, Growth and Planning  
Chris Allen - Executive Director Development  
Tracey Musty - Finance Director  
Irene James – Finance and Commercial Director  
Michelle Hawthorne – Governance and Assurance Manager  
Maria Barrie - Unit Director - Parks and Recreation  
Iain Anderson - Capital Financial Lead  
Kelly Stokes – Capital Projects Director  
Matthew Bell - Financial Support Services Manager

**Governance Staff:** Nicholas Hawtin and Arnold Andrews – Governance Advisors  
Corey Bruntlett – Governance and Elected Member Support Coordinator

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*The meeting was opened with a Karakia by Cr Tauariki*

**1. Apologies – *Tono aroha***

**Resolved:** (Cr van Oosten/Deputy Mayor O’Leary)

That the apologies for absence from Cr Naidoo-Rauf, Thomson and Cr Pike, for lateness from Cr Donovan, for early departure for Cr Huaki are accepted.

**2. Confirmation of Agenda – *Whakatau raarangi take***

**Resolved:** (Cr Wilson/Cr Bydder)

That the agenda is confirmed.

**3. Declarations of Interest – *Tauaakii whaipaaanga***

Prior to the beginning of the item Cr Bydder declared an interest in Item C2 (Report on overdue debtors as at 30 June 2023 and Debt write-offs 2022/23). He noted he was not conflicted but would not participate in discussion and vote on the matter.

**4. Public Forum – *Aatea koorero***

No members of public wished to speak.

**5. Confirmation of the Finance and Monitoring Committee Open Minutes of 22 June 2023**

The Chair took the minutes as true and correct.

**Resolved:** (Cr van Oosten/Cr Tauariki)

That the Finance and Monitoring Committee confirm the Open Minutes of the Finance and Monitoring Meeting held on 22 June 2023 as a true and correct record.

**6. Chair's Report**

The Chair took the report as read and highlighted the Long-Term Plan sessions and prioritisation of issues.

**Resolved:** (Cr van Oosten/Mayor Southgate)

That the Finance and Monitoring Committee receives the report.

*Cr Donovan joined the meeting (9.40am) during the discussion of the above item. He was present when the Item was voted on.*

**7. Capital Portfolio Monitoring report**

The Capital Financial Lead and Capital Projects Director spoke to the report noting the capital spend of \$321 million dollars which is a 27 percent increase from the previous year, final deferrals of the year being \$51.9 million dollars and update on projects with risks. Staff responded to questions from Members concerning the Transport Centre project and timeframes, inflation allowance, capital expenditure, and collaborative funding on projects and lessons learnt from previous year.

**Resolved:** (Cr van Oosten/Cr Wilson)

That the Finance and Monitoring Committee:

a) receives the report; and

b) recommends that Council approves the bring forward of the 3 capital budgets that are identified in paragraph 52 of this report.

## 8. Financial Performance & Strategy Report to 30 June 2023

The Finance Director spoke to the report noting Civil Defence deployments, resource and building consents, National Policy statement, high interest cost, inflation, weather events, major events and conferences, Plan Change 12, 5 and 9, digital workplace, reduction of recycle bin contamination, standardisation of customer feedback, controlling personnel costs, and budget. She responded to questions from Members concerning other councils' methods of balancing books, policy behind the current balancing the books process, political directives, depreciation and evaluation of parks and insurance.

**Resolved:** (Cr Wilson/Cr Donovan)

That the Finance and Monitoring Committee:

- a) receives the report; and
- b) recommends that the Council:
  - i) approves the capital movement as identified in paragraph 29 of the 30 June 2023 Capital Portfolio Monitoring Report; and
  - ii) approves the revised Financial Strategy position for Debt to Revenue, Net Debt and Balancing the Books as set out in paragraphs 54 to 56 of the staff report.

## 9. Resolution to Exclude the Public

**Resolved:** (Cr van Oosten/Cr Tauariki)

### Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of the Finance and Monitoring Committee Public Excluded Minutes of 22 June 2023	) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C2. Report on overdue debtors as at 30 June 2023 and Debt write-offs 2022/23		
C3. West Town Belt Park Development		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- |          |   |                        |
|----------|---|------------------------|
| Item C1. | to prevent the disclosure or use of official information for improper gain or improper advantage                    | Section 7 (2) (j)      |
| Item C2. | to protect the privacy of natural persons   | Section 7 (2) (a)      |
|          | to maintain the effective conduct of public affairs through protecting persons from improper pressure or harassment | Section 7 (2) (f) (ii) |
| Item C3. | to enable Council to carry out commercial activities without disadvantage   | Section 7 (2) (h)      |
|          | to enable Council to carry out negotiations   | Section 7 (2) (i)      |

**The meeting went into Public Excluded session at 10:35am.**

**The meeting was declared closed at 12pm.**

Minute Note: 31/08/2023

On 31/08/2023 the following resolutions were determined to be released to the public via these minutes and the quarterly update:

That the Finance and Monitoring Committee:

- a. receives the report;
- b. approves \$2,700,000 be bought forward from the 2024/25 financial year to enable West Town Belt Development project works to commence;
- c. notes that operational funding originally allocated to the demolition of Founders Theatre will be redirected to fund the demolition of the Nursery dwelling, Hamilton Gardens Display houses, Cadet Hall and Yendell Park buildings; and
- d. notes that the decision and information in relation to this matter be released at the appropriate time, to be determined by the Chief Executive