
Strategy & Policy Committee

OPEN MINUTES

Minutes of a meeting of the Strategy & Policy Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Wednesday 8 April 2015 at 1.30pm.

PRESENT

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| Chairperson | Cr A O’Leary |
| Deputy Chairperson | Cr A King |
| Members | Her Worship the Mayor J Hardaker Cr G Chesterman Cr M Forsyth Cr M Gallagher Cr K Green Cr G Mallett Cr R Pascoe Cr L Tooman Cr E Wilson Cr P Yeung |
| In attendance | Chief Executive, General Manager Performance, General Manager City Infrastructure, General Manager Community, General Manager Customer Services, Strategy and Research Unit Manager, Community Development and Leisure Manager, City Safe Unit Manager, Parks & Open Spaces Manager, Museum Director, Manager Social Development, Acting Programme Manager, Strategy & Relationships Management, Team Leader Planning and Assets and Communication Advisor |
| Also in attendance | Kaye Clark, State Highways Manager, New Zealand Transport Agency (NZTA) |
| Committee Advisors | Mr B Stringer and Mrs J Pani |

1. Apologies

Resolved: (Crs O'Leary/King)

That the apologies from:

- a) Cr Macpherson; and
- b) Crs Chesterman, Gallagher and Wilson (lateness),
be received and accepted.

2. Confirmation of Agenda

Resolved: (Crs O'Leary/Yeung)

The Committee confirmed the agenda, noting that Item 9 – Waikato Expressway – would be taken after the Public Forum.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes had been set aside for a public forum.

Mr Tony Kirton spoke to Item 9 – Waikato Expressway – highlighting concerns with safety issues at the Kay Road/Osborne Road intersection, in particular that no Osborne Road bridge was provided for in the proposal. Mr Kirton's statement was tabled and circulated to the Elected Members.

In response to questions, Mr Kirton confirmed that visibility at the intersection would be improved if the sides of the road were cleared and grassed. Mr Kirton had spoken to the Waikato District Council about his concerns, who had directed him to the Hamilton City Council. He said he had not spoken to Council staff regarding his concerns, though these had been aired in other public forums.

Item 9 was taken at this time to accommodate external attendees.

9. Waikato Expressway

The General Manager Infrastructure, supported by Kaye Clark, State Highways Manager, NZTA, presented this report seeking Council's support of the connection strategy for the Waikato Expressway and approval of the macro scope of the HCC Resolution Drive extension project.

The GM advised that the financial implications would be presented to an upcoming Finance Committee meeting and that the Strategy and Policy Committee focus was on the connection strategy that would help inform the financial considerations.

The GM and State Highways Manager responded to Mr Kirton's concerns:

- i. The Osborne Road overbridge issue was within Waikato District Council territory.
- ii. Staff were aware of the safety concerns on Kay Road raised by local residents, which would

be considered as part of future infrastructure developments in this neighbourhood. There would be opportunities for the public to be consulted in that regard, in addition to the consultation that had already occurred.

The following matters were noted in response to questions:

- **Osborne Road overbridge**

The NZTA-recommended omission of an overbridge at Osborne Road would be subject to further public consultation as part of the alteration to the designation of Osborne Road. The extension of Resolution Drive was considered to be the optimal solution.

- **Resolution Drive development**

The development of Resolution Drive into a 4-lane road from the Wairere Drive intersection would be considered on a 'just in time' basis, rather than as part of the recommended extension of Resolution Drive in the report. A 4-lane road was not included in Council's 2015-25 Ten Year Plan.

- **Resolution Drive Interchange**

NZTA did not propose to build two additional (south-facing) ramps from/to Resolution Drive to connect to the Expressway as had been requested by Council, though initial ground works would be completed to enable such ramps to be developed at a later stage if required. As such, the proposed construction only contemplated completion of two north-facing ramps. The State Highways Manager confirmed that funding responsibilities would need to be discussed should the Council request such development take place at an earlier stage.

Councillor Wilson (1.47pm) and Councillor Chesterman (2.05pm) joined the Meeting during discussion on Item 9.

Resolved: (Crs Tooman/Mallett)

Recommendation to Council

That

- a) the Report be received;
- b) Council supports the updated connection principles for the Waikato Expressway-Hamilton section as set out in Attachment 2 to the staff report noting that:
 - i. Council will accept the responsibility for upgrading the Link Road between Wairere Drive and the Greenhill Drive Interchange from two lanes to four lanes at some time in the future when required; and
 - ii. NZTA propose to exclude the Osborne Road over bridge and to mitigate its exclusion by providing, in consultation with the affected community, good quality walking and cycling facilities on Reynolds Road and Resolution Drive and to work with Council to incorporate a Roundabout at the intersection of Resolution Drive and Kay Road.
- c) Council agrees the macro scope of its Resolution Drive extension project to include:
 - i. A four lane corridor;
 - ii. Initial two lane construction;
 - iii. A roundabout connection at the intersection with Kay Road consistent with other adjacent roundabouts;
 - iv. A significant east-west walking and cycling link under Resolution Drive located between Borman Road and Kay Road; and
 - v. A north-south walking and Cycling link under the Waikato Expressway to service the north-east Rototuna area.
- d) staff present to the 21 May 2015 Finance Committee meeting a Memorandum of Understanding (MOU) between NZTA, Hamilton City Council, Waikato District Council and Tainui Group Holdings (Tainui) that sets out the respective responsibilities for delivering the Waikato Expressway –Hamilton section along with a Multi Party Funding Agreement (MPFA) that defines cost responsibility to deliver the Resolution Drive interchange.

5. Strategy and Policy Committee Chairperson's Report

The Chair noted:

- the updated Work Programme for the Committee, which was tabled; and
- that an update in relation to the Local Alcohol Policy (LAP) would be brought to a Councillors' Briefing in the near future.

Resolved: (Crs O'Leary/King)

That the Report be received.

6. Strategy and Policy Committee Open Minutes 24 February 2015

Resolved: (Crs O'Leary/Wilson)

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 24 February 2015.

7. Review of the Public Places Liquor Control Bylaw 2010 - Determination Report

The City Safe Manager and Acting Programme Manager, Strategy & Relationships Management presented this report for the Council to determine whether a bylaw was the most appropriate mechanism to address issues associated with the possession and consumption of alcohol in public places.

The Acting Programme Manager, Strategy & Relationships Management confirmed the following in response to questions:

- Staff were not proposing any changes to the existing bylaw other than required to reflect legislative amendments.
- Council was not required to consult with the public prior to the Determination Report being presented.
- It was proposed that the draft bylaw proceed through the Business and Investment Subcommittee, which would align with that Subcommittee's current work programme.

There was discussion on the consultation requirements when reviewing a bylaw where no or only minor changes were required to that bylaw. It was noted that staff would provide clarity on the bylaw process prior to 13 May 2015 (i.e. when the Business and Investment Subcommittee was due to meet).

Councillor Gallagher (2.23pm) joined the Meeting during discussion on Item 7.

Resolved: (Crs O'Leary/Forsyth)

Recommendation to Council

That:

- a) the Report be received;
- b) pursuant to s155(1) of the Local Government Act 2002, Council resolve that a bylaw is the most appropriate way of addressing the issues relating to the possession and consumption of alcohol in public places; and
- c) Council resolve that a draft bylaw and stakeholder feedback be reported to the Business and Investment Subcommittee on 13 May 2015.

8. Hamilton Lake Domain - Reserve Management Plan Review

Parks and Open Space Manager and Team Leader Planning and Assets presented this report and responded to questions:

- **Costs of Review**
The budget allocated to the review comprised staff time and was included in the Parks & Open Space work plan. Staff were requested to track costs in completing the review.
- **Plan Changes**
There were indications that existing users, such as tenants, wanted some changes to the current Plan.
- **Visitor Numbers**
Staff would distribute to Elected Members updated information as to the number of visitors to the Hamilton Lake.
- **Approach of Review**
The review would be undertaken holistically with the Long-Term Plan taken into account. It was noted that the review findings would be brought to a Councillors' Briefing in due course. Staff would also advise Elected Members of the dates when public consultation would take place, should they wish to attend. Waikato-Tainui would be engaged early in the consultation process. As part of that public consultation it was suggested that staff create a hash-tag to increase potential feedback.

It was confirmed that the last comprehensive review took place in mid-1990s.

Resolved: (Crs Gallagher/Forsyth)

Recommendation to Council

That:

- a) the Report be received; and
- b) the Strategy and Policy Committee recommend to Council that:
 - (i) Council gives public notice of its intention to review the Operative Hamilton Lake Domain Management Plan 2010 under section 41(5) of the Reserves Act 1977;
 - (ii) The public are invited to make written suggestions to Council on the Proposed Hamilton Lake Domain Management Plan; and
 - (iii) Staff report back to the Strategy and Policy Committee with a draft Proposed Hamilton Lake Domain Management Plan for endorsement for consultation under section 41(6) of the Reserves Act 1977.

10. Community Assistance Policy

Community Development & Leisure Manager and Manager Social Development presented the report and noted the revised draft policy addressed the concerns previously raised by the Committee. The following matters were highlighted in response to questions:

- **Multi-year Grants Criteria**

The focus on 'operating costs' for determining Multi-Year Grants reflected the ongoing support that such grants were intended to address. Changes to the criteria aligned to Council's Long-Term Plan.

It was clarified that applicant organisations must have their principal location in Hamilton and primarily contribute to or benefit Hamilton City residents.

The timeframe during which organisations could apply for Multi-Year Grants would be amended from what was currently stated in Schedule 2 following the conclusion of public consultation.

- **Single-Year Grant cap**

A financial cap on Single-Year Grants was to focus the provision of such grants to small community organisations.

- **Allocation Committees**

It was clarified for the appointment of Allocation Committee members for Multi-year Grants would take place every three years. The Policy would be updated to reflect this.

- **Available Funds – Single-Year Grants vs Multi-Year Grants**

The larger pool of funds available for Multi-Year Grants reflected that the focus was to be on such grants going forward. It was considered the longer-term support would derive better value for the investment that was made. Staff noted that provision of both Single-Year Grants and Multi-Year Grants continued to be best practice adopted by similar funders.

Staff were asked to include the Community Assistance Policy on the Committee's Policy Monitoring Report.

Resolved: (Crs Yeung/Chesterman)

Recommendation to Council

That:

- a) the report be received; and
- b) the proposed 'Community Assistance Policy' and supporting schedules (Attachment 1 to the staff report) be adopted.

Councillor Mallett dissenting.

11. Community Facilities Report

The General Manager Community and Community Development & Leisure Manager presented the Report. The Committee discussed the membership of the Community Facilities Working Group recommended by staff.

The Community Development & Leisure Manager confirmed that there would be community engagement in relation to future proposals for community facilities.

Resolved: (Her Worship the Mayor Hardaker/Cr Wilson)

That:

- a) the Report be received;
- b) a Community Facilities Working Group be established to agree on a process and scope to review the community facilities portfolio;
- c) the Community Facilities Working Group is comprised of General Manager Community, Community Development and Leisure Manager, Strategic Property Manager and 5 elected members (being Her Worship the Mayor Hardaker, and Councillors Gallagher, Forsyth (Chair), Pascoe and Yeung); and
- d) this matter be reported back to Council in July 2015.

12. Waikato Museum Strategic Review

The General Manager Community and Museum Director spoke to this Report. They highlighted the following points in response to questions:

- **Museum Expenditure**
Expenses for the Museum amounted to \$3.9 million (net) each year with \$800,000 annual revenue recorded.
- **Public Consultation**
The review was considered to be in relation to one of Hamilton City's key assets, with interest having been expressed from the Public Arts Forum and local tangata whenua that a review took place to capture community feedback.
- **Review Costs**
Staff would track costs of undertaking the review. The GM confirmed the review costs were factored into the Community Unit's work programme.

Resolved: (Her Worship the Mayor Hardaker/Cr Forsyth)

That:

- a) the Report be received; and
- b) the Strategy and Policy Committee approve the development of the new Waikato Museum Strategic Plan.

Councillors King and Mallett dissenting.

13. Consideration and Retrospective Approval of Two Hamilton City Council Submissions

In relation to the Submission to the Waikato District Council's Sports Park Draft Reserve Management Plan and Draft General Policies Reserve Management Plan (Attachment 2 of the staff report), the General Manager Community stated staff were working with the Waikato Regional Council to ensure neighbouring Waikato councils took account of the Waikato Regional Sports Facilities Plan.

Resolved: (Crs Pascoe/Chesterman)

That

- a) the Report be received;
- b) the following two HCC submissions be retrospectively approved:
 - i. WEL Energy Trust's 2015-2016 Draft Annual Plan (Attachment 1 of the staff report)
 - ii. Waikato District Council's Draft Sports Park and General Policies Reserve Management Plans (Attachment 2 of the staff report);
- c) the two finalised submissions be uploaded to HCC's website; and
- e) local Members of Parliament be advised of the two HCC submissions adopted at the 8 April 2015 Strategy and Policy Committee meeting.

Councillor Mallett voted against b) i. – WEL Energy Trust's 2015-2016 Draft Annual Plan.

Items 14 (Regional Operations Roundup Report) and 15 (Action List) were deferred to the next Committee Meeting to allow the Mayor and Councillors to receive information from the Waikato Regional Council on their Long Term Plan.

The meeting closed at 3.30pm.