
Strategy & Policy Committee

OPEN MINUTES

Minutes of a meeting of the Strategy & Policy Committee held in Committee Room 1, Municipal Building, Garden Place, Hamilton on Tuesday 24 February 2015 at 1.30pm.

PRESENT

Chairperson	Cr A O’Leary
Deputy Chairperson	Cr A King
Members	Her Worship the Mayor J Hardaker Cr G Chesterman Cr M Forsyth Cr M Gallagher Cr K Green Cr G Mallett Cr R Pascoe Cr L Tooman Cr E Wilson Cr P Yeung

In Attendance: General Manager Performance, General Manager City Infrastructure, General Manager City Environments, General Manager Community, Strategy and Research Unit Manager, Community Development and Leisure Manager, City Safe Unit Manager, Communication Unit Manager, Communication Advisor, Water Asset Manager, Programme Manager - Policy and Bylaws, City Transportation Manager, Network Operations Team Leader, Environmental Health Manager, Risk Manager, Crisis Manager, Strategy and Relationship Management.

Also In Attendance: Peter Hallett – NZ Fire Service
Rob Karaitana – NZ Fire Service
Hugh Keane – Waikato Regional Council
Brian Richmond – Waikato Regional Council

Committee Advisors: Mr B Stringer and Mrs J Pani

1. Apologies

Resolved: (Her Worship J Hardaker/Cr Wilson)

That the apologies from Cr Macpherson, Cr Green (lateness) and Cr Gallagher (lateness) be received and accepted.

2. Confirmation of Agenda

Resolved: (Crs O'Leary/Yeung)

That the Agenda be confirmed, noting that:

- a. Item 10 (Wairere Drive/Huntington Drive intersection petition) be moved to follow Item 4 (Public Forum) due to the attendance of the petition organisers.
- b. Item 14 was a Recommendation to Council.

Councillor Gallagher and Councillor Green arrived (1.34pm) at the conclusion of the above item and were not present for voting.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

There were no speakers in the Public Forum.

10. Wairere Drive / Huntington Drive (west) intersection - petition for safety improvements

Marina Grantham-Campbell, Tom Hartley and Ian Bridge presented the petition to be tabled. Marina Grantham-Campbell, petition organiser, spoke to this item. A copy of her presentation was also tabled. Marina Grantham-Campbell noted:

- a. The neighbourhood support for the petition was phenomenal;
- b. The concerns with the current intersection layout and the options available to resolve these concerns; and
- c. That the Huntington community would continue to work with Council staff to find a solution.

The petition organisers responded to the following questions and comments from Elected Members:

- **Options for intersection**

The issue would be temporarily addressed by the left slip lane coming in as recommended in the Report, which would be an inexpensive option. It was recognised that large changes, such as installing lights or a roundabout, would not be viable at this stage. The long-term preference would be development of the western entrance to Huntington Drive to reflect the greater concentration of homes at that location and the speed of traffic at the two access points.

- **Crash Data**

There was discussion on whether the principal cause of crashes was finding a gap to enter the traffic, the time of day when crashes had occurred and the visibility of onward traffic.

The Chair thanked the petition organisers.

The General Manager City Infrastructure responded to the following questions:

- **Increase in Traffic**

Traffic in this area was expected to increase in the coming years, which would be subject to ongoing review. At the appropriate time, staff would engage with the community in relation to more significant changes to the intersection.

- **Future improvements to the intersection**

The need for future changes would be assessed on performance of the intersection. The minor safety measures recommended by staff would improve the situation. Other options would be explored with increased traffic growth. Speed reduction was not considered as an option at this stage, given Wairere Drive was a main arterial road.

A refuge bay for vehicles would be a substantive infrastructure project, to be considered at the appropriate time in the future.

- **Crash Data**

The number of crashes indicated that the intersection was not a high risk, though it was acknowledged it was a difficult intersection. Crash data was not the only factor that would be considered in considering future changes.

The General Manager City Infrastructure expected that a solution would be developed, in consultation with the community, by July 2015.

Resolved: (Cr Forsyth/ Her Worship J Hardaker)

That:

- a) the Report be received;
- b) staff be requested to consult further with the Huntington community in regard to

- minor safety management measures including those set out in this report for prioritisation against other projects using 2015-16 Discretionary Transport funding;
- c) staff be requested to continue monitoring the safety performance of the intersection; and
 - d) the petition organisers be informed of the above decisions and advised that they will have the opportunity to make submissions to the 2015-25 10-Year Plan when it is consulted on commencing March 2015.

5. **Strategy & Policy Committee Chairperson's Report**

The General Manager Performance confirmed there would be a regular update to the Committee on Regional Policy Collaboration.

Resolved: (Crs O'Leary/Tooman)

Recommendation to Council

That:

- a) the Report be received; and
- b) Council approves the installation of the Peace Tiles in Civic Square.

6. **Strategy and Policy Committee Open Minutes 19 November 2014, Extraordinary Strategy and Policy Committee Open Minutes 10 November 2014, 18 February 2014 and 26 February 2014**

It was clarified that the reference to "the Library" in item 8 of the 19 November 2014 Open Minutes was a reference to Hamilton public libraries, rather than a specific library.

Resolved: (Crs O'Leary/Forsyth)

That the Committee confirm and adopt as a true and correct record:

- a) The Open Minutes of the previous Meetings:
 - The Strategy and Policy Committee Meeting of 19 November 2014; and
 - The Extraordinary Strategy and Policy Committee Meetings of 10 November 2014,
- b) The Open Minutes of prior Meetings in 2014 that still require approval:
 - The Extraordinary Strategy and Policy Committee Meeting of 18 February 2014; and
 - The Extraordinary Strategy and Policy Committee Meeting of 26 February 2014.

7. Draft Council Risk Management Policy

The General Manager Performance, Crisis Manager and Risk Manager responded to the following questions:

- **Timeliness of Risk Resolution**

It was noted that the timeframes for dealing with risks was an operational issue rather than a policy issue. Timeframes for dealing with risks would be covered in Standard Operating Procedures, which were easier to change when required. Reporting timeframes for extreme risks were included in section 5.1 of the Policy.

- **Identification of Risks**

Risks were identified in the Risk Register that was an operational document. The Risk Rating and Reporting model (p16 of the Policy) reflected the method used to monitor risks. Council's risk management framework had been audited by PWC and followed best practice. There were regular meetings to capture, assess and monitor risks.

Resolved: (Crs Forsyth/Wilson)

Recommendation to Council

That:

- a) the Report be received; and
- b) the Draft Council Risk Management Policy be adopted.

It was requested that the General Manager Performance circulate the current Organisational Risk Register to Elected Members and the risk rating accompanying this.

8. Proposed alteration to the Garden Place Pedestrian Mall, deliberation and decision report

The Chair noted this was the last stage for this matter, following hearing public submissions.

In response to questions, the General Manager City Infrastructure confirmed that the staff's recommendation was that there continued to be no parking in the Shared Zone and more steps be taken in relation to enforcement.

Resolved: (Her Worship J Hardaker/Cr Forsyth)

Recommendation to Council

That:

- a) the Report be received;
- b) Council determine that following the outcome of the consultation period the Garden Place Pedestrian Mall boundaries remain as they are; and
- c) staff work with key stakeholders to improve the safety and usability of the Shared Zone, including providing a layout that discourages parking in the Shared Zone and Garden Place Mall interface.

The Motion was declared carried, with Councillors King and Mallett dissenting.

9. Consideration and Retrospective Approval of Four HCC Submissions to External Organisations

In response to a question on the development of rail passenger services between Hamilton and Auckland in the medium to long term, the General Manager City Infrastructure noted that 'medium term' would be more than three years.

Resolved: (Crs Forsyth/O'Leary)

That:

- a) the Report be received;
- b) the four HCC submissions outlined in Section 2 of the Report be considered and retrospectively approved;
- c) the relevant organisations be advised of any changes made to the four HCC submissions at the 24 February 2015 Strategy and Policy Committee meeting;
- d) subsequent to the Strategy and Policy Committee's approval, the four finalised submissions be uploaded to HCC's website; and
- e) local Members of Parliament be advised of the four HCC submissions adopted at the 24 February 2015 Strategy and Policy Committee meeting.

The Motion was declared carried, with Councillor Mallett dissenting

11. Traffic Bylaw 2015 Deliberation and Adoption Report

The Chair confirmed this was the last stage in the process for this Bylaw.

The Committee deliberated on the submissions. There were no questions on Part 1 (Deliberations) of the Report.

In response to questions, the General Manager Performance confirmed paragraph (b) in the recommendation was a standing legal requirement for all bylaws.

Resolved: (Her Worship the Mayor Hardaker/Cr Forsyth)

Recommendation to Council

That:

- a) the Report be received;
- b) Council determine that the Hamilton Traffic Bylaw 2015 does not give rise to implications under the New Zealand Bill of Rights Act 1990;
- c) Council accept the recommended changes to the Hamilton Traffic Bylaw 2015 as shown in Attachment 3 and that the Hamilton Traffic Bylaw be adopted and come into force on 5 March 2015;
- d) Council adopts the Registers as shown in Attachment 4 and that they come into force on 5 March 2015; and
- e) the Hamilton City Traffic Bylaw 2012 (Amended) be revoked on 5 March 2015.

12. Proposed Stormwater Bylaw 2015 for Public Engagement

Prior to discussion on the Report, Hugh Keane from the Waikato Regional Council, spoke in relation to the proposed Stormwater Bylaw and highlighted the following:

- a. A comprehensive stormwater discharge consent was in place for Hamilton City, which required the city to improve water quality and make improvements on the stormwater network. The Bylaw would help Hamilton City comply with this consent.
- b. The Bylaw would be an effective tool in the management and response to spills that occurred in the city.
- c. The Bylaw supports the city's strategy with its ongoing growth.

The General Manager City Infrastructure, the Water Asset Manager, and Hugh Keane responded to the following questions:

- **Memorandum of Understanding (MoU) between Waikato Regional Council and Hamilton City Council**

It was confirmed that the MoU itself did not require the Council to implement a bylaw.

- **Enforcement**

The Bylaw would be an important enforcement tool that would be complementary to education campaigns. It was difficult to assess with any certainty whether there would have been more prosecutions had the Bylaw already been in place. The Bylaw would allow staff to work more effectively with site owners should an event, such as a spill, occur.

It was suggested that a bylaw would enable high risk industries to work with the Council in order to mitigate and prevent contaminants from entering into the stormwater network. The proposed Bylaw was intended not only to allocate liability if required, but also clearly set out requirements with which the public and specific industries would need to comply, and assist with education of key issues.

- **Particulars of the Bylaw**

- i. It was clarified that 'Hamilton' under clause 3 (Scope) referred to the Hamilton City Council district. This would be updated in the version to be sent to Council for adoption.
- ii. It was explained that the High Risk Facilities Register denoted industries that were likely to have more of an effect on the city's stormwater network, which would enable the Council to assist targeted companies in developing their stormwater management plans.
- iii. Clause 12 of the Bylaw would be updated to specify the amount of the maximum penalty that could be imposed.

- **Public Consultation**

It was confirmed that five of the eight organisations that met with and provided feedback to Council in relation to drafting a proposed bylaw, would be classified as operating high risk facilities. All eight were provided with a copy of the proposed bylaw and took part in detailed discussions with Council. No substantive changes were made to the proposed Bylaw as a result of such engagement, which was noted as being generally positive.

As the proposed Bylaw would affect the general public, a period to enable feedback to be provided was appropriate under Council's Significance and Engagement Policy. A short summary and the proposed Bylaw would be made available online and through a printed advertisement in a local newspaper. An update would be provided separately to the 50 organisations that were invited to provide initial comments. Any feedback would then be collated and included in a final report to the Committee for consideration.

- **Bylaws with other councils**

Hugh Keane noted that neighbouring councils had similar bylaws already in place. Waipa District Council used their bylaw to actively monitor specific sites and to assist with compliance of their discharge water consent.

Resolved: (Cr Forsyth/Her Worship the Mayor Hardaker)

Recommendation to Council

That:

- a) the Report be received;
- b) Council determine that the proposed Hamilton Stormwater Bylaw 2015 is the most appropriate form of bylaw;
- c) Council determine that the proposed Hamilton Stormwater Bylaw 2015 does not give rise to implications under the New Zealand Bill of Rights Act 1990;
- d) Council adopt the draft Hamilton Stormwater Bylaw 2015 to commence public engagement;
- e) Council determine that a four week online public engagement process commences on 4 March 2015 and runs until 1 April 2015;
- f) Staff report back to 26 May Strategy and Policy Committee with feedback for deliberation and adoption of the bylaw; and
- g) the existing education programme continues under the proposed bylaw and responds to the needs of the community as and when required.

Cr. Green retired from the Meeting (2:43pm) during discussion of the above item and was not present for voting.

The Meeting adjourned from 3.00pm to 3.15pm during the above item.

13. Proposed Dog Control Policy and Hamilton Dog Control Bylaw 2015 Statement of Proposal

The General Manager City Environments and Programme Manager - Bylaws, Strategy and Research responded to the following questions:

- **Hearing public submissions**

The process of having a subcommittee of the Committee to hear and consider submissions and make a recommendation back to the Committee was available for this matter. This would need to follow the structure and process that was used during the recent public consultation of the Traffic Bylaw. The General Manager Performance noted that each Elected Member of the Committee would need to consider all the information when this was reported back to the full Committee.

- **Dog Exercise Areas**

It was confirmed that the only substantive point raised during the review stage was the need for more off-leash dog exercise areas.

The proposed Policy and Bylaw refined the dog-prohibited areas, and had not created any additional prohibited areas.

- **Public Consultation**

It was explained that the Local Government Act 2002 (the Act) required the Council to consult with local Māori regarding proposed bylaws. Te Hā o te Whenua o Kirikiriroa was therefore included in the list of key stakeholders for consultation.

It was also confirmed that Special Consultative Procedure was required under the Act for the proposed Policy, and it was therefore appropriate to include the Bylaw with such public consultation. Amendments to the Act had not affected this.

It was requested that staff improve their use of plain English and grammar when drafting bylaws.

Resolved: (Crs Wilson/O'Leary)

Recommendation to Council

That:

- a) the Report be received;
- b) Council determine that the proposed Dog Control Policy and Hamilton Dog Control Bylaw 2015 are the most appropriate form of policy and bylaw;
- c) Council determine that the proposed Hamilton Dog Control Bylaw 2015 does not give rise to implications under the New Zealand Bill of Rights Act 1990;
- d) Council adopt the draft Statement of Proposal (including a Summary of Information, draft Dog Control Policy 2015, draft Hamilton Dog Control Bylaw 2015, and proposed Dog Control Exercise and Prohibited Areas Register) to commence public consultation;
- e) staff will report back to 26 May 2015 Strategy and Policy Committee following the completion of the public consultation and hearings; and
- f) a subcommittee (comprising of Councillors Tooman (Chair), Chesterman and O'Leary) be established to hear submissions, deliberate and make recommendations to the Strategy and Policy Committee on the matters consulted on in the draft Statement of Proposal (including a Summary of Information, draft Dog Control Policy 2015, draft Hamilton Dog Control Bylaw 2015, and proposed Dog Control Exercise and Prohibited Areas Register), and that the subcommittee be disestablished at the completion of this hearing process.

Cr. Forsyth retired from the Meeting (3:25pm) during the above item and was not present for voting.

14. Open Air Burning Bylaw 2015 Deliberation and Adoption Report

The Chair welcomed representatives from the New Zealand Fire Service that were present at the Meeting.

The Committee deliberated on Part 1 of the Report.

The General Manager City Environments and the Environmental Health Manager responded to the following questions on the particulars of the Bylaw:

- **Clause 5.1(d)**

It was confirmed that central government legislation would take precedence over local laws, though in practice the intention was that all legislation was complementary. The purpose of this clause was to capture requirements from a district or regional plan in relation to burning prohibited materials that would not otherwise be included in the Bylaw. An authorised officer of the Regional Council would accordingly be authorised to act under this Bylaw, which provided a lower threshold for enforcement than would be the case under the Regional Plan.
- **Clause 7.4**

It was clarified that this clause was to cover situations where Council would directly incur costs. Council would retain discretion as to whether such costs would be recovered.
- **Wording Clarifications**

At the request of Elected Members, the following wording in the proposed Bylaw would be clarified:

 - i. To distinguish between 'Authorised officer' and 'Enforcement Officer';
 - ii. To replace references to 'property' with 'premises';
 - iii. To clearly explain where a note was to have legal effect; and
 - iv. To clarify the purpose of clause 7.4 was to enable the Council to recover any costs it incurred in extinguishing fires and to move the note currently placed under this clause to a more appropriate provision.
- **Traditional Cooking Fire**

It was explained that the additional wording – 'using traditional cooking methods' – had been re-inserted to the definition of Traditional Cooking Fire in the proposed Bylaw to avoid confusion as to what would be classified as a Traditional Cooking Fire. By way of example, it was noted that a barbecue was not intended to fall within this defined term. This directly addressed submitters' feedback.

Motion: (Crs Wilson/Pascoe)

That:

- a) the Report be received;
- b) Council determine that the Hamilton Open Air Burning Bylaw 2015 does not give rise to implications under the New Zealand Bill of Rights Act 1990;
- c) Council accepts the recommended changes to the Hamilton Open Air Burning Bylaw 2015 as shown in Attachment 2 and that the Hamilton Open Air Burning Bylaw 2015 be adopted; and
- d) the Hamilton Open Air Burning Bylaw 2015 comes into force on 5 March 2015.

Amendment: (Crs King/Mallett)

That:

- a) the Report be received;
- b) Council determine that the Hamilton Open Air Burning Bylaw 2015 does not give rise to implications under the New Zealand Bill of Rights Act 1990;
- c) Council accepts the recommended changes to the Hamilton Open Air Burning Bylaw 2015 as shown in Attachment 2 and that the Hamilton Open Air Burning Bylaw 2015 be adopted;
- d) the Hamilton Open Air Burning Bylaw 2015 comes into force on 5 March 2015; and
- e) Council removes Clauses 5.1(d) and 7.4 from the proposed Hamilton Open Air Burning Bylaw 2015.

Those for the Amendment:

Councillors Mallett and King

Those against the Amendment:

Her Worship the Mayor Hardaker,
Councillors Gallagher, O'Leary, Tooman,
Wilson, Yeung, Chesterman and Pascoe

The Amendment was declared lost.

The Motion was then put, with additional wording to take account of the clarifications to the Bylaw's content sought by Elected Members.

Resolved: (Crs Wilson/Pascoe)

Recommendation to Council

That:

- a) the Report be received;
- b) Council determine that the Hamilton Open Air Burning Bylaw 2015 does not give rise to implications under the New Zealand Bill of Rights Act 1990;
- c) Council accepts the recommended changes to the Hamilton Open Air Burning Bylaw 2015 as shown in Attachment 2 of the Report and that the Hamilton Open Air Burning Bylaw 2015 be adopted subject to the minor wording changes raised at the Committee meeting and to be presented to the Council on 26 February 2015; and
- d) the Hamilton Open Air Burning Bylaw 2015 comes into force on 5 March 2015.

The Motion was declared carried, with Councillors King and Mallett dissenting.

15. Community Assistance Policy

The General Manager Community and the Community Development and Leisure Manager responded to the following questions:

- **Efficiency and Cost Effectiveness**

It was noted that since 2012 there had been a number of changes to the Community Assistance Funding programme which have delivered improvements, including reduced staff time required to deliver the programme and reduced time required from community organisations in relation to allocation of funding.

- **Policy Structure**

It was suggested by Elected Members that:

- i. The guidelines and criteria set out in Attachment 2 of the Report were not consistently reflected in the Policy itself, and that this should be rectified;
- ii. Some of the processes in Policy would be best incorporated into the separate 'Guidelines and Criteria' document; and
- iii. Clarity was required in relation to the \$5,000/project funding limit - in particular the application and exceptions to this limit.

- **Funding Allocation**

It was explained that there were two Allocation Committees – one for single-year grants (such Committee supported by Crs Yeung and Gallagher) and another for multi-year grants (such Committee supported by Cr Gallagher). It would be up to these Committees to ensure a balanced approach on allocation be adopted. The working group that considered the Policy, after detailed discussions, recommended consolidating the single-year fund with the effect that this would be contestable across all community sectors. The Community Development and Leisure Manager was confident the recommended process and guidelines would ensure funding applications be dealt with equitably, though noted there would always be organisations that did not receive funding.

It was confirmed that staff members of an Allocation Committee would not have voting rights.

The Elected Members requested that the Policy be updated to provide greater clarity in relation to the concerns noted in the Meeting. The Chair thanked the members of the Working Group who contributed to the development of the revised Policy.

Resolved: (Her Worship the Mayor Hardaker/Cr Yeung)

That:

- a) the Report be received; and
- b) the Community Assistance Policy be reported back to the next Strategy and Policy Committee Meeting on 8 April 2015.

16. Social Housing Strategy

The General Manager Community and the Community Development and Leisure Manager responded to the following questions:

- **D.V. Bryant Trust**

It was confirmed that the D.V. Bryant Trust had been involved in discussions since prior to Christmas 2014 and continued to be included in this matter.

- **Membership of the Hamilton Social Housing Strategic Governance Group**

Membership of this Group would be finalised once the date for its meeting was confirmed.

Resolved: (Her Worship the Mayor Hardaker/Cr Tooman)

That:

- a) the Report be received;
- b) Council approves the appointment of Deanne McManus-Emery and Luke O'Dwyer to the Hamilton Social Housing Strategic Governance Group; and
- c) Staff report progress back to the Strategy and Policy Committee.

17. Hamilton Central City Safety Plan update report

The General Manager City Environments, the Community Development and Leisure Manager and City Safe Unit Manager responded to the following questions:

- **Measuring Success of Plan**

It was noted that the Plan remained a work-in-progress, and actions were moving in a positive direction. Further refinements would be required to the measurements as baseline data continued to be collated.

Information as to tracking work to budget would be provided to Elected Members, though staff were confident actions were being delivered within existing budgets.

- **Cost of Technology**

It was confirmed that the cost of camera technology had decreased and the standard of technology had improved. Both wireless and cable technology were being used.

- **Truancy Officers**

It was explained that the programme to deal with recidivist truants was now managed by an external organisation contracted to the MoE. The focus of this programme was high-risk families and individuals. Responsibility for dealing with truancy generally now substantially rested with each school.

- **Hamilton Central Business Association**

Regular meetings continued with the HCBA and its members.

Resolved: (Crs Tooman/O'Leary)

That the Report be received.

18. Strategic Round Up Report

The General Manager City Environments, General Manager Performance and General Manager Infrastructure responded to the following questions:

- **Potential Growth of Hamilton City boundaries**

Staff were keeping a close eye on any changes and ongoing discussions in relation to proposed changes to the Regional Policy Statement and Waipa District Plan. The inclusion of additional areas as part of Hamilton City would likely involve significant challenges, depending on the extent of change required.

It was acknowledged that Hamilton would need more land in the future and one issue to consider, at the appropriate time, would be whether such land be categorised as urban or rural.

- **Governance**

It was noted that the Governance workstream was likely to commence when the Spatial Plan workstream begins. The Governance workstream would deal with some of the macro issues noted in the Report, such as amalgamation and reorganisation.

Resolved: (Crs O'Leary/Chesterman)

That the Report be received.

19. Six Monthly Report from the Chairs of the Subcommittees to the Strategy and Policy Committee

Hearings Subcommittee

In the absence of Cr Forsyth, Chairperson of this Subcommittee, the Chair noted that the reference to “cancelled” in Section 3 of this Report should read as “called”.

Resolved: (Crs O’Leary/Yeung)

That the Report from the Chairperson of the Hearings Subcommittee be received.

Civil Defence and Emergency Management Subcommittee

Cr Tooman, the Chairperson of this Subcommittee, spoke to his report noting the issue of having a quorum that required attendance by all members. Cr Tooman proposed the quorum for this Subcommittee was reduced to two members, which was supported by the General Manager Performance.

Resolved: (Crs Tooman/Wilson)

That:

- a) the Report from the Chairperson of the Civil Defence and Emergency Management Subcommittee be received; and
- b) the quorum for the Civil Defence and Emergency Management Subcommittee be amended from three members to two members with immediate effect.

Community Forum Subcommittee

Cr Gallagher, the Chairperson of this Subcommittee spoke to his Report and tabled a supplementary report providing further details on the Subcommittee’s work. The following was highlighted:

- i. The importance of the Subcommittee being seen to be meeting in different community locations.
- ii. The positive Pacific and Ethnic Communities Forum that took place in October 2014.
- iii. The Subcommittee was forward-looking, engaging with the community and other key stakeholders, such as Members of Parliament.
- iv. Council’s involvement with the ongoing developments for Richmond Park School to ensure the community’s interests were taken into account.

Cr Gallagher thanked the Mayor and Deputy Mayor for their respective input to this Subcommittee, as well as that of the staff.

Resolved: (Crs Gallagher/Yeung)

That:

- a) the Report (and Supplementary Reports tabled at the Meeting) from the Chairperson of the Community Forum be received; and
- b) the Strategy and Policy Committee note that staff will prepare an update report on the future use of Richmond Park School land and facilities taking account of the current and future use in the area.

Business and Investment Subcommittee

Resolved: (Her Worship the Mayor Hardaker/Cr King)

That the Report from the Chairperson of the Business and Investment Subcommittee be received.

Cr. Pascoe retired from the Meeting (5:00pm) during the above item and was not present for voting.

20. Action List for 24 February 2015, Actions Still Underway or Pending for HCC Submissions to External Organisations and Policy & Bylaw Review Scheduling

The Chair advised the Elected Members that a briefing on LAPP (Psychoactive Substances) would now be included in the Council Briefing on 17 March 2015.

The General Manager Performance updated the Committee on the Liquor Licensing Policy (LAP), noting staff were shortly to recommence this work after the Thames/Coromandel hearing was completed. It was requested that a full briefing be provided to Elected Members before this matter came before Council again.

Resolved: (Her Worship the Mayor Hardaker/Cr Chesterman)

That the Report be received.

21. Resolution to Exclude the Public

Resolved: (Cr O'Leary/Her Worship the Mayor Hardaker)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Strategy and Policy Committee Public Excluded Minutes 19 November 2014 and Extraordinary Strategy and Policy Committee Public Excluded Minutes 18 February 2014 a) Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to protect the privacy of natural persons	Section 7 (2) (a)
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The Meeting moved to Public Excluded from 5:15pm to 5:20pm.