
Strategy & Policy Committee

OPEN MINUTES

Minutes of a Meeting of the Strategy & Policy Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 30 August 2016 at 1.30pm.

PRESENT

Chairperson	Cr A O’Leary
Deputy Chairperson	Cr A King
Members	Her Worship the Mayor J Hardaker
	Cr G Chesterman
	Cr M Forsyth
	Cr M Gallagher
	Cr K Green
	Cr D Macpherson
	Cr G Mallett
	Cr R Pascoe
	Cr L Tooman
	Cr E Wilson
	Cr P Yeung

In Attendance	Richard Briggs – Chief Executive
	Sean Hickey – General Manager Strategy & Communications
	Kelvyn Eglinton – General Manager City Growth
	David Bryant – General Manager Corporate
	Andrew Parsons – Acting General Manager City Infrastructure
	Helen Paki – Acting General Manager Community
	Julie Clausen – Programme Manager - Strategy
	Jason Harrison – Transportation Manager
	Nicolas Wells – Strategic Property Manager
	Sally Sheedy – Parks & Open Spaces Manager
	Debra Stan-Barton – Planning Guidance Manager
	Andy Mannering – Social Development Manager
	Alice Morris – City Planning Policy Team Leader
	Robyn Denton – Operations Team Leader
	Renee McMillan – Team Leader – Planning & Assets
	Nick Johnston – Strategic Advisor (Arts and Culture)
	Nick Chester – Social Development Advisor
	Jamie Sirl – Senior Planner

Pieter Bronkhorst – Chief Technology Officer
Muna Wharawhara – Amorangi Maaori
Rachael McMillan – Strategic Analyst

Professor Peggy Koopman-Boyden – Chair, Older Persons Advisory Panel
Damien Puddle – Member, Youth Council Advisory Panel
Pam Roa – Chair, Arts Forum Advisory Panel
James MacGillivray – City Solicitor, Tompkins Wake

Committee Advisors Brendan Stringer and Mary Birch

The Chairperson opened the Meeting by providing a summary of the highlights for the Committee during the triennium. She thanked Elected Members, staff, external members of working groups and Advisory Panels for their respective contribution to the Committee.

1. Apologies

There were no apologies.

The Chairperson noted that some members were due to attend an East Ward Candidates' Evening from 6:30pm.

2. Confirmation of Agenda

Resolved: (Crs O'Leary/Yeung)

The Committee to confirm the Agenda.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

There was no public forum.

5. Strategy and Policy Committee Open Minutes 19 July 2016

- In relation to Item 5 of the Minutes – *Submissions report – Amendment to Class 4 Gambling Venue Policy* – it was noted that it was important for minutes of Hearings' Meetings to record where information presented by submitters was agreed to be factually incorrect.
- In relation to Item 13 of the Minutes – *Beale Cottage Historic Reserve Management Plan Review* – it was requested that an additional point was included to clarify the statutory process for a non-comprehensive review under the Reserves Act, as discussed at the 19 July 2016 Meeting.

Resolved: (Crs Yeung/Chesterman)

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 19 July 2016, subject to the change to Item 13 as noted.

6. Annual Reports from the Chairs of the Advisory Panels

Older Persons Advisory Panel

Professor Peggy Koopman-Boyden, Chairperson of the Older Persons Advisory Panel, supported by the Social Development Advisor, presented her report; highlighting the key achievements of the Advisory Panel.

Councillor Yeung, as the Council representative on this Advisory Panel, reflected on the work undertaken and thanked the Panel's members and staff for their contribution.

Resolved: (Crs Yeung/Chesterman)

That the Chairperson's Report for the Older Persons Advisory Panel be received.

Youth Council Advisory Panel

Damien Puddle, representing the Youth Council Advisory Panel in the absence of its Chairperson, supported by the Social Development Advisor, summarised the strengths and weaknesses of the Panel and spoke to the Panel's recommendation for better recognition of young people in Hamilton.

Councillor Forsyth, as the Council representative on this Advisory Panel, referred to the work of the Panel and thanked its members and staff.

Resolved: (Crs Forsyth/Yeung)

That:

- a) the Chairperson's Report for the Youth Council Advisory Panel be received.
- b) the Panel recommends that Council gives consideration to ensuring that young people have an equal opportunity at being awarded a Civic Award. The Council could direct staff to formally explore the option of establishing a youth category awarded only to individuals under the age of 25 in future Civic Awards as well as explore other options for an annual mechanism of recognising the contributions of young people in Hamilton.
- c) Council ask staff to explore other mechanisms for recognising young people in the city.

Councillor Chesterman agreed to discuss the proposal of a youth category in the Civic Awards at the next Civic Awards Panel Meeting.

Arts Forum Advisory Panel

Pam Roa, Chairperson of the Arts Forum Advisory Panel, supported by the Strategic Advisor (Arts and Culture) highlighted the achievements of the Panel and thanked the Strategic Advisor for his work. Ms Roa explained the Panel's recommendations, and agreed that the strategy to commemorate pa sites along the Waikato River was encapsulated within the Council's River Plan.

Ms Roa clarified some of the points in her report in response to questions, noting that the Panel was satisfied with the position Council had reached in relation to the Founders Theatre. The Strategic Advisor confirmed that staff had actions from both the Advisory Panel and Arts Agenda, which they were progressing.

Councillor Chesterman, as the Council representative on this Advisory Panel, thanked Ms Roa and the Strategic Advisor for their work.

Resolved: (Crs Chesterman/Gallagher)

That:

- a) Council investigates the update of the Public Art Catalogue, including an update of the print edition and the digitisation of the catalogue.
- b) the Chairperson's Annual Report for the Arts Forum Advisory Panel be received.

Heritage Advisory Panel

Councillor Chesterman, as Chairperson of the Heritage Advisory Panel, supported by the City Planning Policy Team Leader, thanked the Panel members and staff and tabled a copy of the Hamilton Heritage Plan. He referred to the Panel's recent consideration of applications to the Hamilton Heritage Fund; recommendations on which would be submitted to Council for approval in due course.

Resolved: (Crs Chesterman/Gallagher)

That the Chairperson's Report for the Heritage Advisory Panel be received.

7. Rangatahi Youth Action Plan Annual Update 2015/16

The Social Development Manager and Social Development Advisor responded on the following points in response to questions:

- **Htwn youth website**

The purpose of the website was to be a communication channel with the youth sector in Hamilton; the Council had been the lead organisation for the website. Following an assessment and feedback, it was likely that the website would be removed in preference for other avenues to connect with young people.

- **Budget**

Most costs in relation to the Plan constituted staff time.

Resolved: (Crs Forsyth/Chesterman)

Recommendation to Council

That:

- a) the report be received.
- b) the following completed actions from the Rangatahi Youth Action Plan be removed:
 - (i) 3.1 – Implement recommendations from the Transport Centre research project relating to safety and security by June 2016.
 - (ii) 4.2 – Monitor SMART Waikato’s FutureForce® Action Network (FAN) Activate Pilot, connecting youth and businesses and provide mentoring in the workplace.
 - (iii) 4.5 – Identify gaps in existing research on Hamilton’s young people and prioritise five research projects.

8. Amendment to Class 4 Gambling Venue Policy

The General Manager City Growth (‘GM City Growth’) and Programme Manager – Strategy summarised the background of this Class 4 Gambling Venue Policy (‘the Gambling Venue Policy’), why an amendment to the Gambling Venue Policy was proposed and the basis of the three options presented in the deliberations report.

In response to questions, staff, supported by the City Solicitor, noted the following points:

- **Conflict of Interest**

The issue of whether the Council was conflicted in making a decision on the Gambling Venue Policy when the Council separately applied for grants from organisations that received income from gaming machines was discussed.

- i. The City Solicitor advised that there was a very low risk of a conflict; the Council’s application for funding grants did not satisfy a reasonable interest in gambling to establish any reasonable perception of bias.
- ii. Any such risk would be mitigated by:
 - acknowledging the interest Council had in that application process;

- Committee Members accepting the legal advice to discount that interest as irrelevant in their deliberations.
- iii. The Council was required, through its statutory function, to make a decision on the Gambling Venue Policy. While the Council was under no obligation to seek funding grants from gambling institutions, it was considered that it would be a disproportionate response to cease such applications; however that was a decision for the Council.
- iv. The City Solicitor reconfirmed previous advice provided to Elected Members that for any decision, a member must consider whether they can ignore irrelevant considerations and participate with an open mind.
- v. Local authorities were not prohibited under legislation from applying for grants from gambling organisations.

Motion: (Crs Macpherson/O'Leary)

That:

- a) the report be received.
- b) the Amended Class 4 Gambling Venue Policy is recommended to Council for adoption subject to clause 4(b) being reworded as:
 - 4(b) Relocation from a site within a Gambling Permitted Area to another site within the Gambling Permitted Areas will not be permitted except where:*
 - i. Clause 12 applies; or*
 - ii. The licensee's landlord has refused to renew the lease of the premises; or*
 - iii. The building in which the venue is located is deemed under building legislation to be earthquake-prone, dangerous or insanitary; and*

The society undertakes to permanently close an existing Class 4 gambling venue located inside of a Gambling Permitted Area as part of an application for a new venue consent and the proposed new Class 4 gambling venue is located within a Gambling Permitted Area (outlined in Schedule 1).

Amendment: (Crs King/Gallagher)

That:

- a) the report be received.
- b) staff report to the 20 September 2016 Finance Committee Meeting on Council ceasing to apply for grants from organisations which are funded by gaming machines.
- c) the current Class 4 Gambling Venue Policy is retained without amendment (Option C in the staff report).

At the request of the Mover of the Amendment (Crs King/Gallagher), it was agreed that paragraph (b) in the Amendment would be taken as a separate Motion.

The Meeting adjourned from 3:00pm to 3:15pm.

The Acting Democracy Manager clarified that the issue of whether Council should apply for grants from organisations funded by gaming machines was not included in the Agenda, nor did the Committee resolve to include it in the Agenda when the Agenda was confirmed. That issue should be addressed by way of a Notice of Motion under Standing Orders or through the Committee resolving to refer it to another Committee or Council Meeting (as proposed in the Amendment (Crs King/Gallagher)).

Staff confirmed that:

- clause 12 in the Gambling Venue Policy applied regardless which option, as detailed in the report, was adopted by the Council.
- under the Amendment (Crs King/Gallagher), clubs would only be permitted to merge to an existing Class 4 venue site.

The Amendment was then put:

Amendment: (Crs King/Gallagher)

That:

- a) the report be received.
- b) the current Class 4 Gambling Venue Policy is retained without amendment (Option C in the staff report).

Those for the Amendment:	Councillors King, Gallagher, Green, Yeung and Macpherson
Those against the Amendment:	Councillors Wilson, Forsyth, Pascoe, Chesterman, Her Worship the Mayor Hardaker, Mallett, Tooman and O'Leary

The Amendment was declared lost. The Motion was then put.

Resolved: (Crs Macpherson/O'Leary)

Recommendation to Council

That:

- a) the report be received.
- b) the Amended Class 4 Gambling Venue Policy is recommended to Council for adoption subject to clause 4(b) being reworded as:

4(b) Relocation from a site within a Gambling Permitted Area to another site within the Gambling Permitted Areas will not be permitted except where:

- i. Clause 12 applies; or*
- ii. The licensee's landlord has refused to renew the lease of the premises; or*
- iii. The building in which the venue is located is deemed under building legislation to be earthquake-prone, dangerous or insanitary; and*

The society undertakes to permanently close an existing Class 4 gambling venue located inside of a Gambling Permitted Area as part of an application for a new venue consent and the proposed new Class 4 gambling venue is located within a Gambling Permitted Area (outlined in Schedule 1).

Those for the Motion: Councillors King, Gallagher, Green, Wilson, Yeung, Mallett, Tooman, O'Leary and Macpherson

Those against the Motion: Her Worship the Mayor Hardaker, Councillors Forsyth, Pascoe and Chesterman

The following additional Motion was put:

Motion: (Crs King/Macpherson)

That staff report to the 20 September 2016 Finance Committee Meeting on Council ceasing to apply for grants from organisations which are funded by gaming machines.

Those for the Motion: Councillors King, Gallagher, Green, Wilson, Mallett and Macpherson

Those against the Motion: Councillors Forsyth, Pascoe, Chesterman, Yeung, Her Worship the Mayor Hardaker, Tooman and O'Leary

The Motion was declared lost.

9. Regional Operations Roundup Report

The Transportation Manager and Operations Team Leader responded to questions on the following matters:

Waikato Regional Transport Committee

- Both the Hamilton and Huntly sections of the Waikato Expressway were now due to be concluded by 2020.
- There were a number of initiatives that the New Zealand Transport Agency were leading in relation to the Cambridge to Piarere section of State Highway 1. The Agency was targeting June 2017 to complete the business case for the Regional Land Transport Plan.

Hamilton Public Transport Committee

The key issues arising from the 3 August 2016 Joint Committee meeting were:

- Bus fare concessions for Waikato University students would be trialled for one year from February 2016; the University funding the discount;
- The Waikato Regional Council had approved the interim bus ticketing solution until the national system is available; such interim contract to be for five years from late 2017;
- The tender for providing Real Time information would be issued in the second half of 2017; the new contract to be in place in 2018.

Public Transport for Disabled People

- **Accessible curves**
 - i. It was likely that an accessible curve would be constructed at the same time as a new bus shelter for efficiency purposes and to maximise benefit to users.
 - ii. Staff worked closely with the Waikato Regional Council to ensure 'good practice' designs were followed in order to encourage the public to use buses.
- **Technology**

Staff were not aware if the advancement of technology had been considered as part of any review of the public transport options provided to disabled people.
- **Mobility Vans**

No solutions had been presented in relation to the difficulty of accessing mobility vans on Sundays.
- **Patronage Decrease**

The Waikato Regional Council had not undertaken specific analysis on the decrease in the number of wheelchair users utilising the public bus network; though such reduction was in line with general patronage numbers.

Resolved: (Crs O'Leary/Gallagher)

That the report be received.

Resolved: (Crs O'Leary/Gallagher)

That staff prepare a report for the appropriate Committee of the new Council with options for increasing the roll-out of accessible kerbs in the 2018 Long Term Plan.

Cr Mallett dissenting

Resolved: (Crs O'Leary/Gallagher)

That staff are to provide a further comprehensive report for the appropriate committee of the new Council, with reference to a commuter rail link between Hamilton and Auckland with specific reference to future-proofing available land in Hamilton for commuter rail.

Crs King and Mallett dissenting

10. Hamilton Lake Domain - Draft Management Plan

The Parks & Open Spaces Manager and the Senior Planner responded to questions on the following points:

- **Public Consultation**

- i. People would be able insert their names when completing submissions.
- ii. The proposed Open Day would be held at the lake; those who had already indicated interest would be contacted in advance.

- **Key Projects**

- i. Some of the key projects (page 22 of the Draft Management Plan, Attachment 1 of the staff report) were intentionally drafted to ensure any actions to be taken were supported by robust data.
- ii. The water quality of the lake was a topic of discussion with stakeholders; staff did not believe it was appropriate to put measures in place until more was known as to the current standard and what would be required to enable the lake to be used for swimming. The issue would be included in the public consultation.

- **Costs**

It was estimated there could be an additional 100 staff hours spent on finalising the Plan, depending on the number of submissions received.

Staff were asked to:

- amend page 3 of the Plan to confirm the dog exercise area was fenced; and
- include the future development possibilities identified on the map on page 110 of the Agenda in the Key Projects list and provide clarity on timeframes, as a single reference point. Reference was made to the draft Hamilton East Neighbourhood Plan as a comparison.

Resolved: (Crs Gallagher/Chesterman)

Recommendation to Council

That:

- a) the report be received.
- b) the Strategy and Policy Committee recommend to Council that:
 - i. Council gives public notice of the draft Hamilton Lake Domain Management Plan (2016) under s41(6) of the Reserves Act 1977; and
 - ii. the public are invited to make written suggestions to Council on the draft Hamilton Lake Domain Management Plan (2016) during the statutory two month submission period.
- c) the appropriate Committee of the new Council, appoints members to a draft Hamilton Lake Domain Management Plan Hearings Panel, at their first Meeting.
- d) staff report back to the appropriate Committee of the new Council with the final plan for adoption by April 2017.
- e) staff will include a project list and timeframe as part of the Plan when it is brought back to Council in September 2016.

11. Open Space Plan Implementation Update

The Parks & Open Spaces Manager and Team Leader Planning & Assets highlighted the achievements and the current actions that were being undertaken in relation to the Open Space Plan.

In response to questions, they confirmed the following:

- **Signage**
Replacement or new signs were prioritised; there were approximately 20-30 signs replaced each year. Council signs were dealt with by different groups.
- **Skate Park Plan**
 - i. Staff continued to work with the Skate Park community group in order to prioritise projects.
 - ii. The concept plans provided the costings that staff could now include in future 10 Year Plans. Changes could be made to the concept plans by Council subject to public consultation; the plans would also be included in the Sports Park Management Plan when it was next reviewed.
- **Waiwhakareke**
No further Council funding was proposed for planting at the Waiwhakareke Reserve; this work would continue to be supported by the Waiwhakareke Advisory Group.
- **Gully Restoration Project**
The Waikato River Trust provided funding; staff were working with the Waikato Regional Council for additional financial resource going forward.

Resolved: (Her Worship the Mayor Hardaker/Cr O'Leary)

That

- a) the report be received.
- b) staff present a report to the Annual Plan 2017/18 budget meeting on the Htown Skate Park proposal for a skate park at Hinemoa Park/Mill Street, including cost estimates and funding options for Council to consider.

The Meeting adjourned from 5:40pm to 6:15pm.

Her Worship the Mayor Hardaker and Councillors Macpherson, Wilson, Yeung and Pascoe retired from the Meeting (5:40pm) at the adjournment.

Item 18 was taken at this time to take account of the availability of the Chief Executive.

18. Strategic Plan Implementation

Resolved: (Crs Tooman/O'Leary)

That:

- a) the report be received
- b) a progress report on implementation of the following Council plans is reported to the appropriate Council Committee in early 2017: Waikato Museum Strategic Plan, Heritage Plan and Hamilton East Neighbourhood Plan.
- c) progress reports on implementation of Council's plans that are not subject to separate individual reporting are reported annually.

12. Policy Review - Municipal and Domain Endowment Fund Policy

The GM City Growth and Strategic Property Manager outlined changes to the staff recommendation to better reflect the resolution of the Business and Investment Subcommittee Meeting of 2 August 2016; the effect of which was that the recommendations from that Subcommittee Meeting would be presented to the Council Meeting on 29 September 2016.

In response to questions, the Chief Executive was satisfied that it was appropriate for the Council to decide on this item in the current triennium; it was part of the Council's work programme and had been considered by the Business and Investment Subcommittee. The new Council would be entitled to revisit the matter.

An overview of the stages outlined on pages 120 to 121 in the Agenda was discussed.

Resolved: (Crs Chesterman/Forsyth)

That:

- a) the report be received.
- b) the recommendations from the Business and Investment Subcommittee are referred to the Council Meeting of 29 September 2016 for adoption.
- c) the Business Case, information on the Domain Endowment Fund and the results of the public engagement be reported to the 29 September Council Meeting.

13. Policy Review - Freeholding of Council Endowment Land

The GM City Growth and Strategic Property Manager provided an overview of the report, noting the following changes in Schedules 1 and 2 of the Freeholding of Council Endowment Land Policy ('the Freeholding Policy'):

Property Reference	Property Address	Status
10010	225 Dey Street	Pending freeholding application
10017	189 Fox Street	Pending assignment of leasehold; expected to be freeholding application.
20007	92 Clyde Street	Freehold process completed.

In response to questions, it was confirmed that the freeholding of land was completed on a 100% market valuation basis, noting that the existing buildings situated on the land usually belonged to the tenants.

Resolved: (Crs Mallett/Chesterman)

Recommendation to Council

That:

- a) the report be received.
- b) the Committee recommends to Council that the Freeholding of Council Endowment Land Policy be approved; and
- c) the current Freeholding of Council Domain and Municipal Endowment Leases Policy be deleted.

14. Policy Review - Sale and Disposal of Council Land

The GM City Growth and Strategic Property Manager in response to questions clarified that the recommendation in paragraph 4(c) of the staff report was to enable staff to conclude a sale without reporting back to the Council with different iterations. The decision as to whether Council land should be sold would still be presented to the Council and would note if the proposed sale price was less than full market value.

Resolved: (Crs Chesterman/Mallett)

Recommendation to Council

That:

- a) the report be received.
- b) the Strategy and Policy Committee recommends that Council:
 - i. approves the Sale and Disposal of Council Land Policy; and
 - ii. deletes the current Property Sale and Disposal Policy.
- c) the Financial Delegation be amended to allow the Chief Executive to negotiate sale and purchase of land where appropriate, at not less than 90% of the estimated market value determined by a registered valuer.

Councillor King retired from the Meeting at the conclusion of Item 14 (6:45pm) and took part in the voting.

15. Policy Review - Road, Reserve and Park Naming Policy

The Planning Guidance Manager and Programme Manager – Strategy responded to questions on the following points:

- **Consultation**

- i. Staff confirmed that consultation with Maaori already occurred should a developer want to use a Maaori name for a road or open space.
- ii. Staff had not specifically spoken with Elected Members who had experienced the current Road, Reserve and Park Naming Policy.

- **Council facilities**

The inclusion of facilities (for example, a library) in the Naming of Roads, Open Spaces and Council Facilities Policy ('the Policy') reflected Councillor feedback at an earlier Briefing. Staff recommended that, as there was no current policy that considered the naming of facilities, it was best practice to have rules and guidance in place before a decision was required on such a matter.

- **Process**

- i. Should the Council, as a governance body, wish to name a road, open space or Council facility, it would need to comply with the process set out in the Policy as with any other applicant; the effect being that staff would consider and report back to Council for a decision on the particular matter.
- ii. Section 6 of the Policy, noting the evidence required for an application to name or rename a road, open space or Council facility, reflected stakeholder feedback; specific and clearer rules were requested.
- iii. Section 10 in the Policy – the criteria for all road names – aligned with Land Information New Zealand ('LINZ') requirements; the authority of LINZ on such matters was noted.

- **Review**

Staff confirmed that the Policy would be reviewed for effectiveness as part of the standard process.

Following discussion, the Committee requested the following changes to the Policy:

- Section 6(a) be amended to read:
“The identity of Hamilton and/or the local identity”
- Section 6(d) be amended to read:
“People who are or were important in the history of an area”
- Section 6(e) be amended to clarify that events, people and places may have national or international significance.

Resolved: (Crs Forsyth/Mallett)

Recommendation to Council

That:

- a) the report be received.
- b) the Committee recommends to Council that the draft Naming of Roads, Open Spaces and Council Facilities Policy be approved for adoption, including the changes requested by the Committee.

16. Policy Review - Growth Funding Policy

The GM City Growth outlined the purpose of the change that was being recommended to the Growth Funding Policy. In response to questions on the revised Policy, and supported by the Acting Manager City Infrastructure, he noted the following:

- Different valuation methods were discussed in the context of upsizing infrastructure developments. While the clause in the current policy, which staff were requesting be deleted, provided certainty on this point, the revised Policy gave flexibility to the developers and the Council to negotiate the issue.
- It would be for the Council to determine whether it wanted to negotiate its contribution to a development; it was under no obligation to do so.
- The proposed change to the Policy would assist developers when working with Council, but would not be seen as a solution to all issues from their perspective.

Resolved: (Crs O'Leary/Chesterman)

Recommendation to Council

That:

- a) the report be received; and
- b) clause 4.3.2(e) of the Growth Funding Policy (below) be removed:
“Any calculations relating to upsizing infrastructure requested and payable by Councils to the developer(s) will be made on an incremental contribution basis not a volumetric or proportional basis.”
- c) the Strategy and Policy Committee recommends to Council that the amended Growth Funding Policy be adopted.

17. Hamilton East Neighbourhood Plan Adoption Report

The Programme Manager – Strategy, supported by the Strategic Analyst and Amorangi Maaori, outlined the consultation undertaken and changes proposed to the draft Hamilton East Neighbourhood Plan ('the Plan'). Staff then responded to questions on the following matters:

- **Monitoring**
The type of projects and KPIs, as detailed in the Plan, were discussed as to how the Plan would be monitored going forward. Staff would present findings from an annual review of the Plan to the Council.
- **Costs**
Projects or actions envisaged by the Plan, if currently unbudgeted, would need to come through the Annual Plan or 10 Year Plan process for funding as normal. Resourcing for some projects had already been confirmed.
- **Consultation**
Staff referred to the consultation undertaken with Maaori in relation to the Plan; opportunities for hapu to explore other historical stories in Hamilton East, which aligned with the Heritage Plan.
- **Grey Street Precinct**
Staff expected the AUSTROADS Safe System Project would provide clear direction as to what road treatments could be implemented to enhance the village environment, including street lighting.

Staff were requested to:

- include a cross-reference to the Council's Cemeteries Management Plan in the Plan, to align with the projects affecting the Hamilton East cemetery; and
- investigate the place and inclusion of public art as part of the Plan; in addition to the heritage features that were already included.

Resolved: (Crs Chesterman/Gallagher)

Recommendation to Council

That:

- a) the report be received.
- b) the Hamilton East Neighbourhood Plan is recommended to Council for adoption, with the minor changes requested by the Committee.
- c) all Council's strategies and plans include the date of adoption on the front page.

19. Free Wi-Fi Cost Estimate for Municipal Building

The General Manager Corporate and Chief Technology Officer responded to questions on the following points:

- **Central City Wi-Fi**
The structure of the free Wi-Fi provided in the central city was discussed; the equipment in relation to which belonged to third parties. Staff were investigating means to extend this network.
- **Municipal Building Wi-Fi**
For security reasons, it was not recommended that guests had access to the existing Wi-Fi networks in the Municipal Building.
- **Costs**
Staff explained the reasons for the estimated cost in implementing a visitor Wi-Fi network; a significant proportion of which related to security and management of that additional network.

Resolved: (Crs O'Leary/Forsyth)

That:

- a) the report be received; and
- b) staff present a report to the Annual Plan 2017/18 budget meeting on this proposal.

Staff were asked to outline whether an additional free Wi-Fi network was cost effective based on the number of visitors to the Municipal Building, when they reported back to the Council in the Annual Plan meeting.

20. Action List for 30 August 2016; and Actions Still Underway or Pending for HCC submissions to External Organisations

It was noted that an action from the last Community Forum Subcommittee Meeting on 2 August, in relation to a staff report on the operation of mobile retail trucks in Hamilton, would be referred to the appropriate Committee of the new Council.

The Chairperson referred to the action in relation to the review of the Standing Orders, and expressed disappointment as to the standard of a recent Local Government New Zealand webinar on the proposed new Standing Orders. The Democracy team would continue work on the review; a revised version of the Standing Orders would be presented for adoption at the new Council.

Resolved: (Crs O'Leary/Chesterman)

That the Committee:

- a) receive the report; and
- b) agree to the deferment of the items noted in the following table:

Item and Resolution Date	Original Due Date	Deferred To
Zoo Strategic Review – Zoo Master Plan 16 July 2014	19 November 2014 Deferred to: 30 August 2016	To be reported in 2017 <i>The Zoo Strategic Review will be presented to the September 2016 Finance Committee Meeting for discussion. The Zoo Master Plan is to be presented to the new Council following the conclusion of the new Strategic Review.</i>
Urban Design Advisory Panel 22 September 2015	16 August 2016	31 March 2017 <i>Briefing to be provided to new Council as part of the new Governance Framework.</i>

The Meeting was declared closed at 8:10pm.