



Strategy & Policy Committee

OPEN MINUTES

Minutes of a meeting of the Strategy & Policy Committee held in Council Chamber, Municipal Building, Garden Place, Hamilton on Tuesday 7 June 2016 at 1:30pm.

PRESENT

Chairperson	Cr A O’Leary
Members	Her Worship the Mayor J Hardaker Cr G Chesterman Cr M Forsyth Cr M Gallagher Cr K Green Cr D Macpherson Cr G Mallett Cr R Pascoe Cr L Tooman Cr E Wilson Cr P Yeung
In Attendance	Sean Hickey – General Manager Strategy & Communications Lance Vervoort – General Manager Community Blair Bowcott – Executive Director Special Projects Kelvyn Eglinton – General Manager City Growth Chris Allen – General Manager City Infrastructure Deanne McMannus-Emery – Community Development & Leisure Manager Luke O’Dwyer – Economic Growth & City Planning Unit Manager Robyn Denton – Operations Team Leader Andy Mannering – Manager Social Development Judy Small – Disability Advisor Nick Chester – Social Development Advisor
Committee Advisors	Mr B Stringer and Mrs J Pani

1. Apologies

Resolved: (Crs O'Leary/Yeung)

That the apologies from:

- a) Councillor King; and
- b) Her Worship the Mayor Hardaker and Councillor Macpherson (for lateness),

be received and accepted.

2. Confirmation of Agenda

Resolved: (Crs O'Leary/Chesterman)

The Committee to confirm the Agenda.

3. Declarations of Interest

No members of the Council declared a Conflict of Interest.

4. Public Forum

As per Hamilton City Council's Standing Orders, a period of up to 30 minutes had been set aside for a public forum.

- **Gerri Pomeroy**, representing CCS Disability Action, spoke in support of Item 7 – *2016 Disability Policy Review* and the strategic and collaborative approach required to remove barriers for the disabled community to fully participate in society. The successful work of Council's Disability Advisor was noted.
- **Paul Burroughs**, representing Stroke Foundation Hamilton, spoke in support of Item 7 – *2016 Disability Policy Review* and Council's Disability Advisor position.

Councillor Macpherson arrived (1:34pm) during Item 4.

5. Chairperson's Report

Resolved: (Crs O'Leary/Wilson)

That the Committee:

- a) receives the report.
- b) notes the letter from the Minister of Senior Citizens, Honourable Maggie Barry.

6. Strategy and Policy Committee Open Minutes 3 May 2016

It was noted that Councillors King and Mallett were to be added as Mover and Seconder (respectively) to the Amendment for Item 6 – *Business Improvement District Policy Review*.

Resolved: (Crs O'Leary/Wilson)

That the Committee confirm and adopt as a true and correct record the Open Minutes of the Strategy and Policy Committee Meeting of 3 May 2016.

7. 2016 Disability Policy Review

At the invitation of the Chairperson, Councillor Gallagher, Chairperson of the Community Forum Subcommittee, highlighted the key discussion issues at the Subcommittee's meeting of 17 February 2016 in relation to the Disability Action Plan and the review of the Disability Policy.

The Community Development & Leisure Manager and Disability Advisor noted, and responded to questions on, the following points:

- **Changes to the Disability Policy**

- i. Staff recommended the draft Disability Policy 2016 ('the 2016 Policy') to reflect updated language and changes in the National Disability Action Plan, and to ensure there was consistency across Council policies.
- ii. The revision of the New Zealand Disability Strategy would commence in July 2016. While staff were confident that no significant changes would be required to the 2016 Policy as a consequence of that review, it was acknowledged that there would be no adverse effects should Council prefer to delay adoption of the 2016 Policy until the national project was completed.
- iii. Staff would amend the final sentence of the 2016 Policy to read:

"Performance against agreed actions and targets in the Disability Action Plan will be monitored and reported annually to the appropriate Committee."

- **Risk**

Staff acknowledged that the absence of a Disability Policy would be a risk that should have been highlighted in the report.

- **Accessible Bus Shelter and Kerb Programme**

Staff were asked to provide an update, in the next Regional Roundup Report, on this programme and the numbers of wheelchair users accessing Hamilton bus services.

- **Disability Action Plan**

- i. The audit of two city facilities for accessibility and upgrade (Action 5.1 in the Action Plan) was not time-critical, and was expected to be completed within six to twelve months.
- ii. Waikato Regional Council ('WRC') was responsible for implementing an audio announcements system at the Transport Centre, which would be considered after a current capital work programme was completed.

- **Financial Considerations**

- i. The draft 2016 Policy advocated for Council facilities to meet best practice standards within financial constraints.
- ii. Elements of the budget for monitoring and implementing the Disability Policy and Disability Action Plan (for example, Large print and e-book collections) were also used for other projects, including the implementation of the Older Persons Plan. It was too difficult to separately identify costs incurred for each project given the cross-team support provided by Community staff.
- iii. No additional funding had been requested by key stakeholders.

- **Total Mobility Programme**
Staff were aware of the difficulties encountered by the disabled community in accessing Total Mobility vans on Sundays. This was the subject of ongoing conversations with WRC and would be discussed under Item 10 – *Regional Operational Roundup*.
- **Social Housing**
Social housing needs for disabled people were funded and monitored through Housing New Zealand. The Social Housing Strategic Plan, from the third sector community, would provide a high-level strategy for Hamilton; it was expected to be presented at the Committee's Meeting on 19 July.

Her Worship the Mayor Hardaker arrived (2:25pm) during discussion on Item 7 and took part in the voting.

Resolved: (Crs Wilson/Pascoe)

Recommendation to Council

That:

- a) the report be received; and
- b) the draft Disability Policy 2016 and revised Disability Action Plan 2016/17 are recommended to Council for approval.

8. Older Persons Plan Annual Report

The Community Development & Leisure Manager, supported by the Manager Social Development and Social Development Advisor, responded to questions on the following matters:

- **Older Persons Advisory Panel**
The Older Persons Plan, and its actions, were the responsibility of Council. The Advisory Panel had visibility of this matter.
- **New Actions**
Once the existing actions had been substantially achieved, it would be an appropriate time for the Plan to be reviewed and updated, with input from the Advisory Panel.
- **Social Housing and Health**
 - i. It was expected that social housing and health issues would be considered under the wider scope afforded to the Age Friendly Plan, as discussed at the last Committee meeting.
 - ii. The contract for the sale of Council's pensioner housing required reports from Accessible Properties New Zealand Limited, monitoring the post-sale process and environment, which would be presented to the Finance Committee.
- **Older Persons Communications Plan**
The Advisory Panel had provided advice on communication channels and processes used by Council for sending information to, and receiving information from, older people.

Resolved: (Crs Gallagher/Yeung)

Recommendation to Council

That:

- a) the report be received.
- b) the following completed actions from the Older Persons Plan and Older Persons Plan Annual Implementation report be removed:
 - i. Action 5 – Develop guidelines for council information in formats more accessible to older people;
 - ii. Action 13 – Deliver six mobile technology workshops to Hamilton Rest Homes; and
 - iii. Action 19 - The Older Persons Advisory Panel will develop a plan for communicating with and obtaining the views of older people by June 2016.

Councillor Macpherson dissenting.

Councillor Mallett left the Meeting during debate on Item 8 (3:05pm) and did not take part in the voting.

The Meeting adjourned from 3:10pm to 3:30pm.

9. Future Proof Update

The Executive Director Special Projects ('Executive Director') and Economic Growth & City Planning Unit Manager ('CP Unit Manager') introduced the report and noted that the Future Proof Strategy was proceeding through an update process, following which it would be subject to public consultation in 2017. The Executive Director and CP Unit Manager suggested the Committee consider, and staff respond to questions in relation to, the issues section-by-section.

Established Settlement Pattern

Staff recommended the status quo, as detailed in the Hamilton Urban Growth Strategy ('HUGS') and Regional Policy Statement ('RPS'), as Hamilton had sufficient land to accommodate urban growth even with a high growth projection.

- **Statistics**

- i. Statistics New Zealand's medium growth data, used by staff, was regularly updated. However, different growth models were favoured by each of the three territorial authorities that were represented at the Future Proof Implementation Committee ('the Implementation Committee'). It was suggested that the Future Proof Strategy should be aligned to the National Policy Statement on Urban Development ('NPS') in terms of the statistical model used.
- ii. The models used by Future Proof did not detail the variance of growth within Hamilton's boundaries; which was considered under HUGS.

- **Infill**

- i. The target that infill would provide 50% of ongoing development capacity was incentivised in the RPS and Council's Proposed District Plan ('PDP'). Hamilton currently achieved 40-60%; whether this was sustainable after the next 10 years remained uncertain.
- ii. Staff were not aware of any planning impediments to achieve the infill target.

iii. The Central City Transformation Plan contemplated an opportunity for residential development in the central city, implementation of which was at an early stage.

- **Competition**

Future Proof would consider competition for land use, both within and outside Hamilton's boundaries, at upcoming meetings of the Implementation Committee.

- **Timeframes**

Council could alter the sequencing or timing of the development of land within the city boundaries, which was held for urban growth, if required.

Strategic Agreement with Waikato District

The Executive Director referred to the three sections of land that were the subject of Council's strategic agreement with Waikato District Council ('WDC'), identified as HT1, R2 and WA on Attachment 4 in the staff report. That agreement allowed Council and WDC to review and amend the timing at which those cells of land would be brought within Hamilton's boundaries. While staff's assessment was finely balanced, staff recommended that the highlighted land remain within WDC's jurisdiction until such time as it was needed for urban development.

- **Sequence and Timeframes**

- i. Section 81 of the Resource Management Act required an authority to make such changes to its District Plan as is necessary within two years from the time additional land was included within its jurisdiction.
- ii. The development of such additional land could occur at a later point in time. However, changes to Council's District Plan as a result of boundary changes would be fully contestable.

- **Community of Interest**

A number of factors were relevant when boundary changes were negotiated and consulted on; community of interest being one of them. There had been no discussion with local communities in the affected areas at this stage.

Potential strategic agreement with Waipa District Council ('Waipa DC') – Southern Links

Staff proposed that Council enter into an agreement with Waipa DC for the land, identified as 'Southern Links Land Extension' on Attachment 5 in the staff report ('the Extended Area'), to be transferred to Hamilton City Council's jurisdiction at a future point in time.

- **Proposed Boundary**

Use of the Waikato Expressway as a boundary was not recommended by staff in this situation, as a significant part of the land, highlighted yellow on Attachment 5, was already developed. It would be difficult to include such land with the Extended Area that would be signalled for new urban residential development. The focus was to have land that could be used for future urban growth in Hamilton.

Growth in Neighbouring Districts

The Executive Director highlighted the key issues of this section as:

- a. Growth in WDC and Waipa DC towns, as listed in paragraphs 72 to 78 of the staff report;
- b. Growth in WDC and Waipa DC villages; and
- c. Large-scale industrial growth, with concern expressed at any proposed development beyond that already included within the RPS.

- **Infrastructure Costs**

Staff recommended that Council should adopt a flexible approach regarding requirements for

future growth of neighbouring villages and town; to impose restrictive terms on other authorities could be counter-productive. Such a position did not preclude robust debate with other Future Proof partners. The Future Proof Strategy did not imply that Hamilton would contribute or cover the costs for other authorities' infrastructure requirements.

- **Villages**

Villages are distinguished from towns in the Future Proof Strategy to provide certainty for regional infrastructure requirements, for example for the New Zealand Transport Agency ('NZTA'). The strategy did not prevent WDC or Waipa DC making decisions on growth for such villages or towns.

- **Hamilton Zone**

The area identified as the Hamilton Zone in the National Policy Statement was clarified, which differed from the territorial boundaries of Hamilton.

During discussion on Item 9:

- Councillors Wilson (3:55pm), Tooman and Forsyth (both 5:15pm) retired from the Meeting;
- Councillor Mallett returned to the Meeting (4:00pm), and then retired from the Meeting (5:20pm); and
- the Meeting adjourned from 5:20pm to 5:30pm.

Resolved: (Her Worship the Mayors Hardaker/Cr Gallagher)

Recommendation to Council

That:

- a) the report be received;
- b) Council confirm the following position as a basis for advocacy by Council's representatives at the Future Proof Implementation Committee in relation to the update of the Future Proof Growth Strategy and Implementation Plan 2009:
 - i. That the established Hamilton Urban Growth Strategy (HUGS) settlement pattern remains Council's strategic position and that growth cell staging will continue to occur in accordance with planned HUGS sequencing, noting that changes in sequencing remains Council's decision. This includes the 50% Infill:Greenfield targets and progressing Peacocks Stage 2 as the next major residential growth cell.
 - ii. That the City has an adequate allocation and appropriate staging of industrial land within the Ruakura, Te Rapa North and Rotokauri areas to provide for future growth needs.
 - iii. That Council acknowledges and supports the growth planned in existing towns in the Waikato and Waipa Districts, in line with the existing Future Proof strategy, provided they are developed with appropriate community and social infrastructure, not just 'core services', while ribbon growth along the Waikato Expressway is resisted and that further connections to the Waikato Expressway are kept to a minimum.
 - iv. That growth of the villages around Hamilton should be generally aligned with what is anticipated in the existing Future Proof Strategy, including the use of clear urban limits and allowing for gaps between the City/towns and villages.
 - v. That any large scale residential, commercial or industrial development in the Waikato and Waipa Districts above and beyond that already anticipated by the existing Future Proof Strategy or the Regional Policy Statement will be of potential concern.
 - vi. That an implementation action be included in the Future Proof update to negotiate a Strategic Agreement with Waipa District Council in relation to the Waipa District land on the City-side of the Southern Links designation, and with Waikato District in relation to land bordered by Southern Links, east side of the Waikato River and the Waikato Expressway for the purposes of a long term urban land resource for the City beyond the current HUGS cells.
 - vii. That Council supports the use of population growth statistics that align with the National Policy Statement on Urban Development.
 - viii. That Council is to advance negotiations with Waikato District Council to bring HT1, R2 and WA into the City boundary ahead of the current dates in the Strategic Agreement as part of the Future Proof Review.
 - ix. That Council supports an independent assessment to validate growth projections (sequencing, area and timing) which is currently proposed by each Future Proof partner.

10. Regional Operational Roundup

The General Manager City Infrastructure ('GM City Infrastructure'), supported by the Operations Team Leader, responded to questions on the following points:

- **Total Mobility Scheme**

- i. It was clarified that the reference to 'the next committee meeting' in paragraph 51 of the staff report was in relation to the Hamilton Public Transport Joint Committee.
- ii. Staff would provide an update on the Total Mobility Scheme in the next Operational Roundup report.

- **Speed Management Demonstration Project**

The Speed Management Guide was due for release on 1 July 2016. As part of this, NZTA had undertaken significant data analysis to determine safe and appropriate speeds on specified routes. This would provide consistency as to speed limits across territorial boundaries. A regional implementation programme of the Speed Management Guide would then commence; the decisions on which would remain with each respective territorial authority.

- **Passenger Rail**

- i. The Land Transport Strategy considered future passenger rail requirements. Staff expected this to be a point of discussion at the next Waikato Regional Transport Committee workshop, and a more regular agenda item at that Committee's meetings.
- ii. The Frankton Rail Station and land near The Base in Te Rapa had been signalled as potential sites for passenger rail transport services in the future. Committee Members suggested staff should also consider 'greenfield' areas for passenger rail bases in Hamilton, given there was no guarantee as to the availability or accessibility of the two locations noted.

Staff were requested to keep Committee Members updated in terms of this issue and that it be addressed in future reports.

Resolved: (Her Worship the Mayor Hardaker/Cr Macpherson)

That the report be received.

11. Action List for 7 June 2016: and Actions Still Underway or Pending for HCC submissions to External Organisations

The General Manager City Growth updated the Committee in relation to Action 43, noting the BID Policy was updated to clarify 'business occupier' in terms of a separately used or inhabited part of a property.

Resolved: (Crs Pascoe/Chesterman)

That:

- a) the Report be received; and
- b) the Committee agree to the deferment of the items noted in the following table:

Item and Resolution Date	Original Due Date	Deferred To
Wairere Drive/Cobham Drive Overbridge (22 March 2016)	3 May 2016 Deferred to: 7 June 2016	19 July 2016 <i>Item will now be presented to a further Council Briefing to address additional information prior to reporting back to the Committee.</i>
Sustainability Principles and Stocktake (22 March 2016)	7 June 2016	19 July 2016 <i>Following constructive feedback on 24 May from members of the Sustainability Panel, further work is required to refine the Sustainability Principles.</i>
Sustainability Principles and Stocktake – Terms of Reference (22 March 2016)	7 June 2016	31 December 2016 <i>Any new Terms of Reference for the Sustainability Advisory Panel to be deferred until the Governance Structure is determined in the next Council term.</i>
Hamilton East Neighbourhood Plan (8 December 2015)	7 June 2016	19 July 2016 <i>Working Group continuing to collate information to report back to the Committee with a draft Plan.</i>
Beale Cottage Historic Reserve Management Plan (22 March 2016)	7 June 2016	19 July 2016 <i>Item to be deferred at the request of the Chair of the Working Group, as he will be absent from the June Committee meeting.</i>
Policy and Bylaw Review – Citizens Initiated Referenda Policy (3 May 3016)	7 June 2016	19 July 2016 <i>Additional work is required to complete the review.</i>
Hamilton Lake Domain – Reserve Management Plan Review (8 April 2015)	3 May 2016 Deferred to: 19 July 2016	30 August 2016 <i>Staff to present draft management plan to Council Briefing in July prior to reporting to the Committee on 30 August.</i>

The Meeting was declared Closed at 5:58pm