

Elected Member Briefing (10-Year Plan) – 1 May 2018

Commencing at 9.30am in Committee Room One

Topic	HCC Contact / Presenter(s)	Open / Closed	Time Req'd (mins)
10-Year Plan: update on verbal submissions and process.	Sean Hickey, Julie Clausen	OPEN	60
MEETING ENDS			

2018-28 10-Year Plan

Submissions process overview

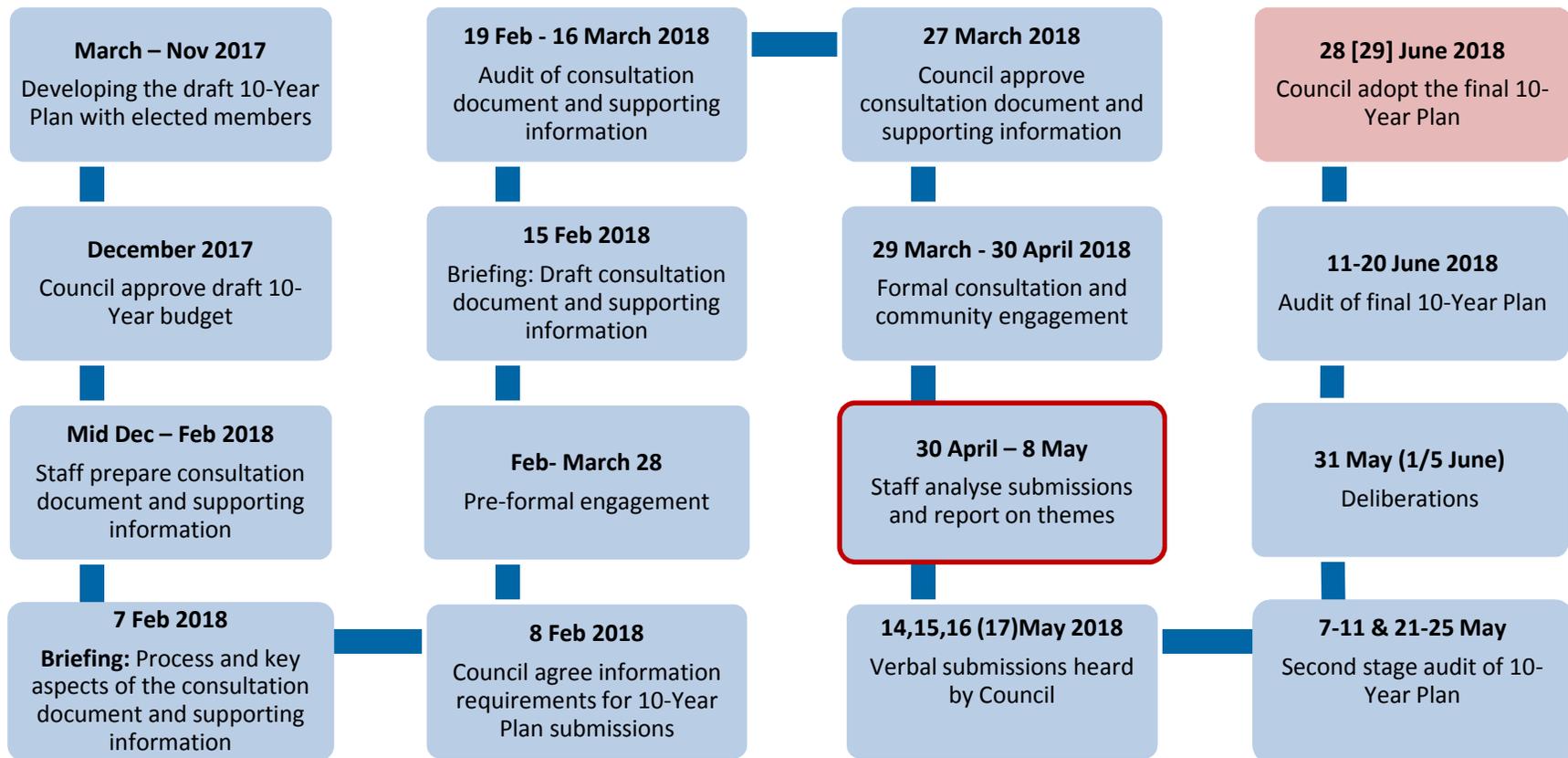
1 May 2018



What we will cover

- Where we are at in the overall 10-Year Plan process.
- Submissions process update.
- 8 May 2018:
 - Briefing on key themes from submissions.
- Verbal submissions 14-16 May 2018.
- 17 May 2018:
 - Briefing to wrap up submissions and workshop to prepare for deliberations.
 - Reconvene Council to agree the content of the deliberations report.
- Next steps to the final 10-Year Plan.

Where we are at



Submissions process update

- Submissions are now closed but we are still processing submissions.
- Staff are collating, uploading hardcopy submissions and redacting information where necessary.
- We have received:
 - **1696** submissions on the draft **10-Year Plan**
 - **296** submissions on the draft **Rating Review**
 - **28** submissions on the draft **Development Contributions Policy**
- Thursday 3 May 2018: **Key messages will be circulated** to elected members, staff and media.
- Friday 4 May 2018:
 - Submissions will be **published online** and available to elected members and the public.
 - The new online system will be used for viewing and hearing submissions (as used for the recent Class 4 Gambling Venue Policy).
 - Submission **analysis report** will be available with the agenda on the **8 May 2018**.

Briefing 8 May 2018:

Key themes

- Staff will have analysed all submissions.
- Key themes from the submissions will be presented.
- Profile information will be available.
 - For example, ratepayer vs non-ratepayers, age groups and socio-economic indicators.

Verbal submissions: Proposed process

- Verbal submissions will be **heard over three days** 14,15,16 [17] May 2018 (the 17th may be used as a reserve day).
- These will cover submissions on the draft 10-Year Plan, draft Development Contributions Policy and the draft Rating Review.
- We will attempt to group submitters who have indicated they want to speak at a similar time together.
- The following **time allowance** is suggested:
 - 5 minutes for individuals (2.5 minutes to speak and 2.5 minutes for questions)
 - 10 minutes for an organisation (5 minutes to speak and 5 for questions)
- Each day submissions will be heard in **six 90 minute sessions** with three 30 and two 45 minute breaks.
- At the end of each day, staff will ask elected members if there is any **additional information** they want to see **in the deliberations report** as a result of the submissions they have heard.
 - This list will come back to elected members for consideration at a briefing on the 17 May 2018.

Briefing 17 May 2018:

Submissions wrap up and preparing for deliberations

- Staff will **present the list of information and options** proposed for inclusion in the deliberations report.
- This list will be **compiled from submission themes and elected member requests** based on submissions collected at the briefing on 8 May 2018 and following verbal submissions.
- Elected members will be able to **discuss and test different options** or proposals with staff through the live financial model.
- The **outcome** of this workshop **is to be a confirmed list** of the information and options elected members want to see in the deliberations report.
- Council will reconvene after the briefing to **resolve this list** formally as the content of the deliberations report.
- The **process for deliberations** will be discussed during this briefing.

Next steps to final 10-Year Plan

2018 timing	Progression point
4 May	Submissions published.
8 May	Briefing on key themes.
14,15,16 [17] May	Verbal submissions heard.
17 May	Briefing to discuss and agree the information to come back in the deliberations report.
31 May, 1 & 5 June	Deliberations.
28 [29] June	Adopt the final 10-Year Plan and associated documents.