

Memorial Permit

Application and conditions of permit:

- **The Applicant is approved subject to the claimed authority listed below**
- **Permit Applications** will be assessed under the applicable provisions of the Burial and Cremation Act 1964, and Hamilton City Council's Cemetery & Crematorium Bylaw
- **Payment of cemetery fees required** - Installation of the Memorial cannot proceed until all outstanding cemetery fees relating to the deceased and plot have been paid in full.
- **Permit expiry** - All Memorial Permits will expire 12 months after the date the permit is granted.
- **Inscription and design** - the design proof is to be included with permit application

DECEASED'S NAME AND LOCATION FOR MEMORIAL

First names:

Surname:

Cemetery (circle)

Hamilton Park

Hamilton East

Hamilton West

Lawn / Area:

Row / Garden:

Plot:

MONUMENTAL MANUFACTURER (The permit fee will be invoiced to this company)

Company Name:

Permit Date:

APPLICANT'S DETAILS

Full legal name:

Address:

Phone:

Email:

Indicate below type of claimed authority.

Cemetery office use only

☐ I am the current Burial Rights Holder – as per cemetery records.

Confirmed on cemetery records?

☐

☐ I am a monumental manufacturer or funeral director who has done due diligence to determine my client's authority to the above plot. I am fully aware of the ramifications that may arise as my role as the applicant.

Confirmed person as a mason or FD

☐

☐ As I am not the current Burial Rights Holder, I have supplied the completed the Cemetery Statutory Declaration and Indemnity to support my authority to arrange this memorial. In doing so I confirm I am aware of the obligations associated within that document.

Cemetery Statutory Declaration attached?

☐

MEMORIAL DETAILS – all measurements to be in mm

Type (please tick)

Upright

☐

Desktop/Low-rise

☐

Lawn plaque

☐

Garden or Wall plaque

☐

Material(s):

Depth is from front to back.

Height for plaques is the thickness

Base (where applicable)

Width (mm):

Depth(mm):

Height (mm):

Monument/Plaque

Width (mm):

Depth (mm):

Height (mm):

If a replacement, do family want old memorial? **YES NO** Old memorial to be collected by

Note: Council will hold the old memorial for 28 days only, after which time it will be disposed of

APPROVAL – office use only

Can installation proceed?

Yes

No

by

Date

Memorial approved on delivery

Yes

No

by

Date

Installation approved

by

Date